



Where Life is Sweet

Public Finance Committee Meeting Minutes

August 10, 2026

Mayor Primmer called the meeting to order at 6:00pm. Councilors Linton and Kelso were present. City staff in attendance included: City Manager Byron Smith, Finance Director Ignacio Palacios, City Recorder Lilly Alarcon-Strong and Records Retention Clerk Dawne Shaw.

Finance Director Palacios presented information (PowerPoint Presentation attached) and the Committee spoke regarding:

- **Finance Department Update** – Brief overview and highlights of various funds; Finance Director Palacios noted they are keeping an eye on the Regional Water System, EOTEC and HES funds. He noted the current projects and activities going on around the city; and discussed department staffing challenges.
- **Monthly Financial Report Changes-** The requested changes were made to the monthly report to call out alarms more clearly.
- **Financial Report & Five-Year Forecast Project(s)-** The digitization project is currently paused due to issues with the technology. He noted that other projects are still prioritized but are paused due to the personnel shortage.
- **Check Register Review**
Finance Director Palacios reviewed the large payment registry found in the agenda packet and noted the added description column, as requested. He answered questions regarding specific payments.

Committee Questions or Comments

Councilor Kelso stated it is a great update and noted his appreciation for the Finance Director's time and effort.

Mayor Primmer agreed with Councilor Kelso's comments and stated that his ambition for this committee was exactly this - so they can take a deeper view into things and have questions answered and to have transparency for the public.

Public Comment

None given.

Adjourn

Mayor Primmer adjourned the meeting at 6:23pm.



Public Finance Committee

- Finance Department Update
 - 2025-26 Budget
 - Challenges
- Monthly Financial Report Changes
 - Update



Public Finance Committee

- Projects
 - Digitization
 - Fund Balance Reserve Requirement
 - Five-Year Forecast
 - Policies & Procedures
- Check Register Review

