



# CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes  
June 13, 2022

Mayor Drotzmann called the regular meeting to order at 7:00pm. Present were Councilors Hardin, Peterson, Barron, Spicerkuhn, Duron, Davis, Primmer, and Myers. Also in attendance was Municipal Court Judge Creasing, as well as staff to include: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Richard Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Mark Krawczyk, Court Administrator Jillian Viles, Parks and Recreation Director Brandon Artz, and City Recorder Lilly Alarcon-Strong. Youth Advisory Members Elizabeth Doherty, Julissa Gonzales Mendoza, and Manuel Salazar were also in attendance. The pledge of allegiance was given.

## **Presentation- New Agenda Management Software**

City Recorder Lilly Alarcon-Strong gave an overview of the new agenda management software system, Municode Meetings.

## **Presentation- Hermiston School District (HSD) Updates**

HSD Assistant Superintendent Jake Bacon gave updates regarding: Class of 2022 high school graduation, construction, hiring needs throughout the HSD, Summer School, Summer lunch program, safety upgrades to Highland Hills Elementary School, Champions Program that is offering free child care, good partnership between HSD and the City to be able to offer free swim lessons to all HSD 2<sup>nd</sup> graders, and delaying elementary school start date for the 2022-23 school year.

## **Citizen Input on Non-Agenda Items**

Virginia Rome-Garcia, Hermiston- Invited the Council and public to the Juneteenth Celebration at McKenzie Park on Saturday, June 18<sup>th</sup> from 4-8pm. There will be free food and activities as well.

## **Consent Agenda Items**

Councilor Primmer moved and Councilor Spicerkuhn seconded to approve Consent Agenda items A-I, to include:

- A. Minutes of the May 5th City and HURA Budget Committee Meetings
- B. Minutes of the May 23rd, Special & Regular City Council Meetings
- C. Minutes of the May 23, 2022 Public Infrastructure Committee Meeting
- D. Initiate annexation proceedings 4N2802CB TL 5400 & 5500- 1650 NE North St & 120 E Oregon Ave
- E. Committee Vacancy Announcements
- F. Confirmation to the Eastern Oregon Trade & Event Center Advisory Committee: Position #6, representing the At-Large Community, Luke Swanson, Term ending 06/30/2025.
- G. Recommendation of Appointment to the Eastern Oregon Trade and Event Center (EOTEC) Advisory Committee: Weston Putman, Position #7, 3-year term ending June 30, 2025
- H. Recommendation of Appointment to the Hispanic Advisory Committee: Jose Garcia, Position #4, 3-year term ending June 30, 2025
- I. Recommendation of Appointments to the Recreation Projects Fund Advisory Committee:
  - a. Representing The Chamber of Commerce: Val Hoxie, Position #2, term ending 12/31/2022
  - b. Representing The Parks and Recreation Committee: Jeff Kelso, Position #3, term ending 12/31/2023

Motion carried unanimously.



# CITY COUNCIL & URBAN RENEWAL AGENCY

---

Regular Meeting Minutes  
June 13, 2022

## **Public Hearing- 2022-23 Fiscal Budget (Resolutions 2222, 2223, 2224, and 2225)**

After hearing no declarations of conflict of interest from the Council, City Manager Smith read the hearing guidelines and Mayor Drotzmann opened the hearing at 7:26pm.

City Manager Byron Smith gave information regarding the proposed adopted budget as reviewed during the Budget Committee meeting and supplied in Resolution's 2222, 2223, 2224, and 2225.

### **Public Comment**

Jackie Linton, Hermiston- asked if the EOTEC costs will decrease since the City will have ended their contract with VenuWorks.

City Manager Smith stated the costs will not decrease, instead the City will be able to do more with the same amount budgeted.

There were no other parties who wished to testify and the Hearing was closed at 7:30pm.

## **Resolutions Related to the adoption of the FY 2022-23 City of Hermiston Budget**

Mayor Drotzmann stated the City will be reviewing resolutions to adopt the FY 2022-23 budget, although the process may seem to go quickly tonight, there have been many layers of transparency built into the budget process, to include: last month's Budget Committee Meeting and the many different opportunities the public has to comment and the ways in which the City provides information via the website, newspaper, and at City Council meetings.

### **Resolution No. 2222- Declaring the City of Hermiston's Election to Receive State Revenues**

City Manager Smith stated information regarding Resolution 2222 was provided in the agenda packet and earlier in the meeting, during the public hearing.

Councilor Davis moved and Councilor Hardin seconded to adopt Resolution No. 2222 and lay upon the record. Motion carried unanimously.

**Resolution No. 2223 – Adopting the City of Hermiston's Budget, make appropriations, and impose and categorize taxes for FY 2022-23-** City Manager Smith stated information regarding Resolution 2223 was provided in the agenda packet and earlier in the meeting, during the public hearing.

Councilor Duron moved and Councilor Hardin seconded to adopt Resolution No. 2223 and lay upon the record. Motion carried unanimously.

### **Resolution No. 2224- Establishes Reserve Funds for the City of Hermiston for FY 2022-2023**

City Manager Smith stated information regarding Resolution 2224 was provided in the agenda packet and earlier in the meeting, during the public hearing.

Councilor Primmer moved and Councilor Spicerkuhn seconded to adopt Resolution No. 2224 and lay upon the record. Motion carried unanimously.



# CITY COUNCIL & URBAN RENEWAL AGENCY

---

Regular Meeting Minutes  
June 13, 2022

**Resolution No. 2225- Adopting the Compensation Plan for City of Hermiston Employees for FY 2022-2023, Effective July 1, 2022.** - City Manager Smith stated information regarding Resolution 2225 was provided in the agenda packet and earlier in the meeting, during the public hearing. As a point of clarity, the 2021-22 Salary Range Numbers were included - in error - with the 2022-23 Salary Range Numbers in Schedule B. Both 2021-22 and 2022-23 Salary Ranges are identified in the documents. The 2021-22 should be ignored.

Councilor Davis moved and Councilor Duron seconded to adopt Resolution No. 2225 and lay upon the record. Motion carried unanimously.

## **Committee Reports**

**Umatilla River Trails Committee** (not a City Committee)- Councilor Barron gave information regarding the trails project that will help connect pathways throughout neighboring communities. Currently, in engineering design phase 1, the Committee is working with property owners for path placement and access, as well as applying for grants and receiving estimates. Councilor Barron will bring in a concept map to present to the Council once one is available.

**EOTEC Advisory Committee**- Councilor Barron spoke regarding updates to: RV Park, barn expansion, field development, and water rights.

## **Mayor's Report**

Mayor Drotzmann spoke regarding:

- Community Counseling Services (CCS) and the great community partner they are to help make the community healthier.
- Moorehouse Apartments ground breaking event. The housing complex will add 60 units to the community. There have been additional conversations to possibly add additional housing development opportunities in the area.
- Eastern Oregon Economic Summit on June 16<sup>th</sup> and 17<sup>th</sup> at the Hermiston High School. Those interested in attending should register with City Recorder Alarcon-Strong.

## **Council Reports**

None given.

## **Youth Advisory Report**

Advisor Salazar asked for more information regarding the Eastern Oregon Economic Summit.

Mayor Drotzmann, City Manager Smith, and Daniel Wattenburger gave information regarding the Eastern Oregon Women's Coalition that hosts the Summit annually. It is an opportunity for leaders in the private and public sector to come together to hear industry experts, state and federal lawmakers, and others speak regarding current legislation and economic trends to help Eastern Oregon grow and develop stronger communities.

Advisor Gonzales Mendoza gave information regarding the opening of the Aquatic Center.



# CITY COUNCIL & URBAN RENEWAL AGENCY

---

Regular Meeting Minutes  
June 13, 2022

Advisor Doherty gave information regarding a recent meeting between all Student Advisors, Mr. Davis, and City Manager Smith to get feedback on the program. Student Advisors were encouraged to participate in their respective Committee's during the summer, however, Committee assignments may change come fall. There was also some discussion regarding combining with other student leaders for volunteering opportunities for the City.

## **City Manager's Report**

City Manager Smith spoke regarding:

- Current progress with the new IT Department. New IT Director will be presented at the next City Council Meeting along with contracts to provide IT services to other entities, and documents to add this department to the City budget will come early in July.
- Will be out of the office Thursday and Friday this week to attend an LOC Board Meeting.

(Judge Creasing exited the meeting at 7:53pm)

## **Recess the City Council Meeting and Convene the Urban Renewal Agency Meeting**

Mayor Drotzmann recessed the City Council meeting at 7:53pm and immediately convened the Urban Renewal Agency Meeting.

## **Public Hearing- HURA 2022-23 Fiscal Budget (Resolution 16)**

Hearing no declarations of conflict of interest from the Board, City Manager Smith read the hearing guidelines and Chair Drotzmann opened the hearing at 7:54pm.

Planning Director Clint Spencer gave information regarding the proposed adopted budget as reviewed during the Budget Committee meeting and supplied in Resolution 16.

Hearing no parties who wished to address the Board, the hearing was closed at 7:56pm.

## **Resolution No. 16 – Adopting the FY 2022-2023 HURA Budget**

City Manager Smith stated information regarding Resolution 16 was provided in the agenda packet and during the public hearing.

Member Primmer moved and Member Davis seconded to adopt Resolution No. 16 and lay upon the record. Motion carried unanimously.

## **Adjournment of the Urban Renewal Agency Meeting and Reconvene the City Council Meeting**

There was no other HURA business and Chair Drotzmann adjourned the HURA meeting and immediately reconvened the City Council meeting at 7:58pm.

## **Recess for Executive Session**

At 7:59pm Mayor Drotzmann announced that the City Council of the City of Hermiston will now meet in Executive Session in the Rotary Altrusa Room for the purpose of discussing matters pertaining to negotiating real property transactions. The Executive Session is held pursuant to ORS 192.660 (2) (e) which allows the



Where Life is Sweet

# CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes  
June 13, 2022

Council to meet in Executive Session to conduct deliberations with persons designated by the Council to negotiate real property transactions.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are excluded. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No final decision may be made in executive session. At the end of the executive session, the council will return to open session which the audience may attend. The executive session will last approximately 15 mins.

### Reconvene and Adjournment

Mayor Drotzmann reconvened and adjourned the City Council meeting at 8:20pm as there was no other City business.



SIGNED:   
\_\_\_\_\_  
Dr. David Drotzmann, Mayor

ATTEST:   
\_\_\_\_\_  
Lilly Alarcon-Strong, CMC, City Recorder