

# HERMISTON LIBRARY BOARD

---

Regular Meeting

November 29, 2023

## 1. CALL TO ORDER

The meeting was called to order at 5:03 pm by Chair Lisa Depew, with Casey Hinkley, and Lori Davis, present to form a quorum. Also present was Mark Rose, Library Director.

## 2. READING OF MINUTES

### A. September 27, 2023

The minutes were approved as written.

## 3. PUBLIC COMMENT

## 4. UNFINISHED BUSINESS

## 5. NEW BUSINESS

### A. Calendar 2024 approved as presented.

## 6. LIBRARIANS REPORT

**Patron Count** While compiling the annual Library statistics with the State Library a variable in the method of counting patrons became apparent. Three different reports of library patrons reported significantly different numbers. Upon closer examination this is due to the method of counting those with fines or lost items. This will become apparent in the next statistical report.

**District Audit** The library received a letter from an auditing company on the distribution of funds by the Umatilla County Special Library District to the Hermiston Public Library. The request for information was reviewed with Mr. Krawczyk, the City Finance Director. The library replied that we do not record the receipt of funds in the format presented and that our total receipts were higher than stated, but that we would be open to further discussion if needed.

## 7. OTHER MATTERS TO COME BEFORE THE BOARD

## 8. NEXT MEETING

### A. January 24, 2024

## 9. ADJOURN

The meeting adjourned at 5:26 pm.