



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

(804) 541-2408
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CITY COUNCIL
John B. Partin, Jr., Mayor, Ward #3
Jasmine E. Gore, Vice Mayor, Ward #4
Rita Joyner, Councilor, Ward #1
Michael B. Harris, Councilor, Ward #2
Janice B. Denton, Councilor, Ward #5
Brenda S. Pelham, Councilor, Ward #6
Dominic R. Holloway, Sr., Councilor, Ward #7

Dr. Concetta Manker, City Manager
Danielle Smith, City Attorney
Brittani Williams, City Clerk
Bridetta Williams, Deputy Clerk

March 21, 2024

SPECIAL MEETING

Work Session- 6:00 PM

6:00 p.m.

Call to order, roll call, and welcome to visitors

SPECIAL MEETING

WORK SESSION

WS1 – Expenditures and CIP Budget Discussion – Russell Branson, Interim Finance Director

BOARD/COMMISSION VACANCIES

Architectural Review Board – 3 Vacancies
Downtown Design Review – 2 Vacancies
Board of Building Code and Fire Prevention Code Appeals – 5 Vacancies
Keep Hopewell Beautiful – 1 Vacancy
Recreation and Parks – 4 Vacancies
Library Board – 1 Vacancies
DSS – 7 Vacancies
Healthy Families – 3 Vacancies (3 pending applications)
District 19 – 2 Vacancies

Adjournment



FY25 Budgeted Expense

March 21, 2024 -- Proposed

Primary City Programs and Funds

General Gov't



- General Fund
- Judicial Administration
- Recreation
- Economic Development
- Capital Projects
- Grants
- Marina
- Perpetual Care

Enterprises



- Regional Water
- Sewer
- Refuse
- Storm Water

Health & Welfare



- Social Services
- Children's Services Act
- Healthy Families
- Special Welfare

Schools



- General Support
- Textbooks
- Cafeteria
- Bldg/Bus Replacement

Debt



- General Gov't
- HWR
- Sewer
- Schools

Who Makes Expense Forecasts

Personnel Costs



Budget Office

HR

Services & Supplies



Departments

Capital



Departments

Schools



Develops own budget

Expense Strategy for FY25

1. **Maintain operations** at current levels
2. **Fund needed** capital with remaining funds – if available
3. **Build reserves**—if revenue left after funding capital
4. **Expand operations**—if revenue left after funding reserves

Increase tax rates if additional funding is needed to do most critical items in proposed budget

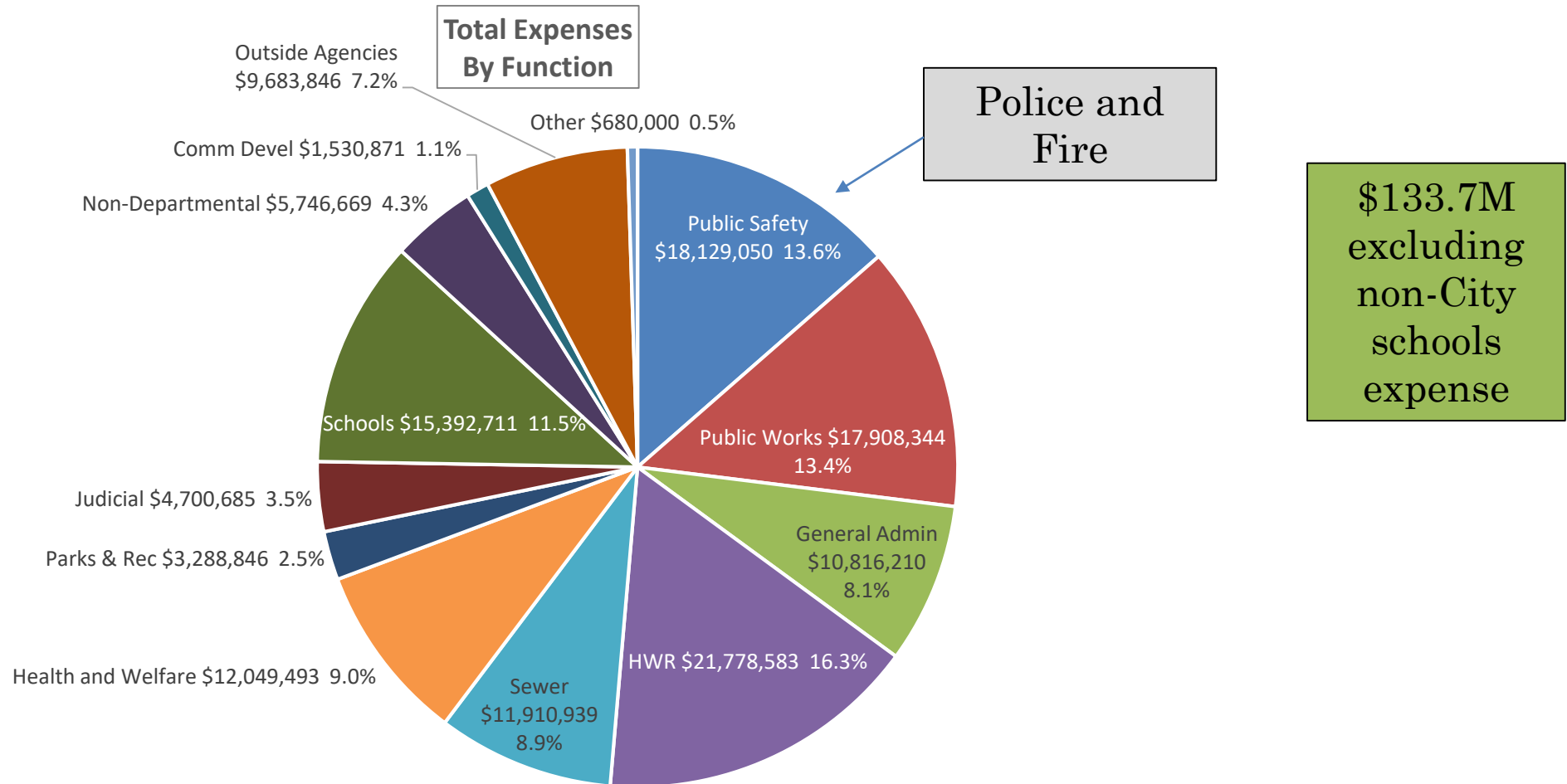
Long-term strategy should include developing priorities for budget funding that will match resources to needs

Expense Assumptions | Draft Budget

- **Employee Salaries** – 2.5% step increases for Public Safety employees (police, fire, public works) and 2.5% cost-of-living-adjustment (COLA) for all other employees
- **Health Insurance** – City to absorb 6.9% increase
- **Departmental increases** – To be presented by departments on March 28th
- **Capital** – As determined by departments. Actual funding will be based on available revenue. It is recommended that all expenses in the coming year be funded from new revenues and not depend on reserves or accumulated revenue until all financial reports are complete

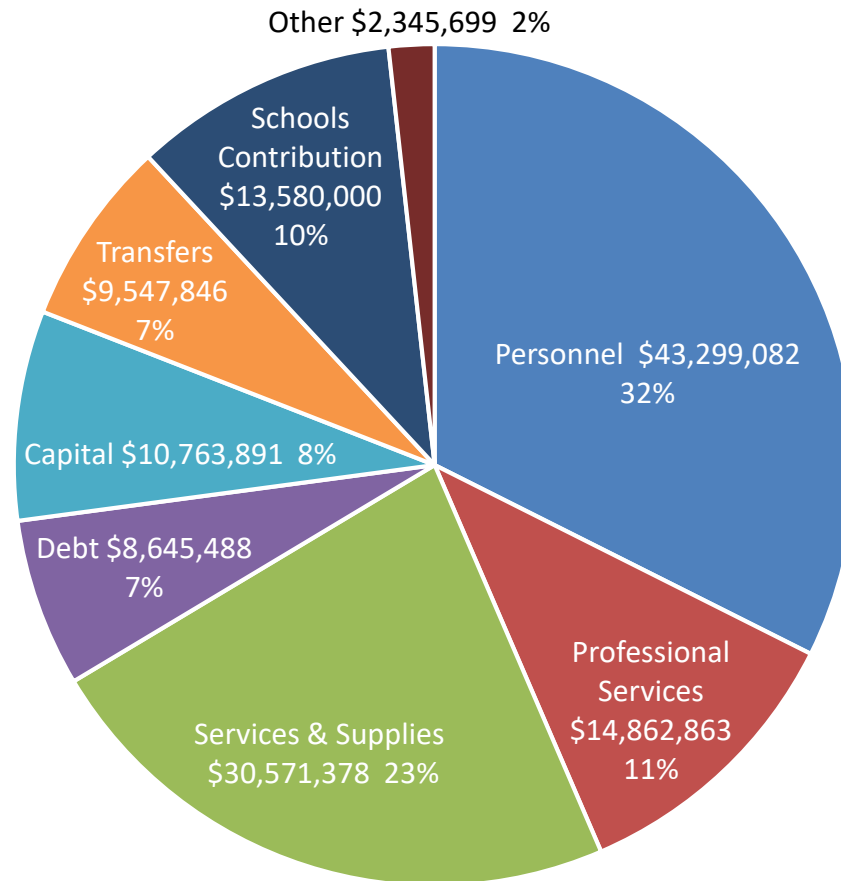
Decisions on CAPITAL fundings
will be the most difficult for the
FY25 budget

Expenses | by Category



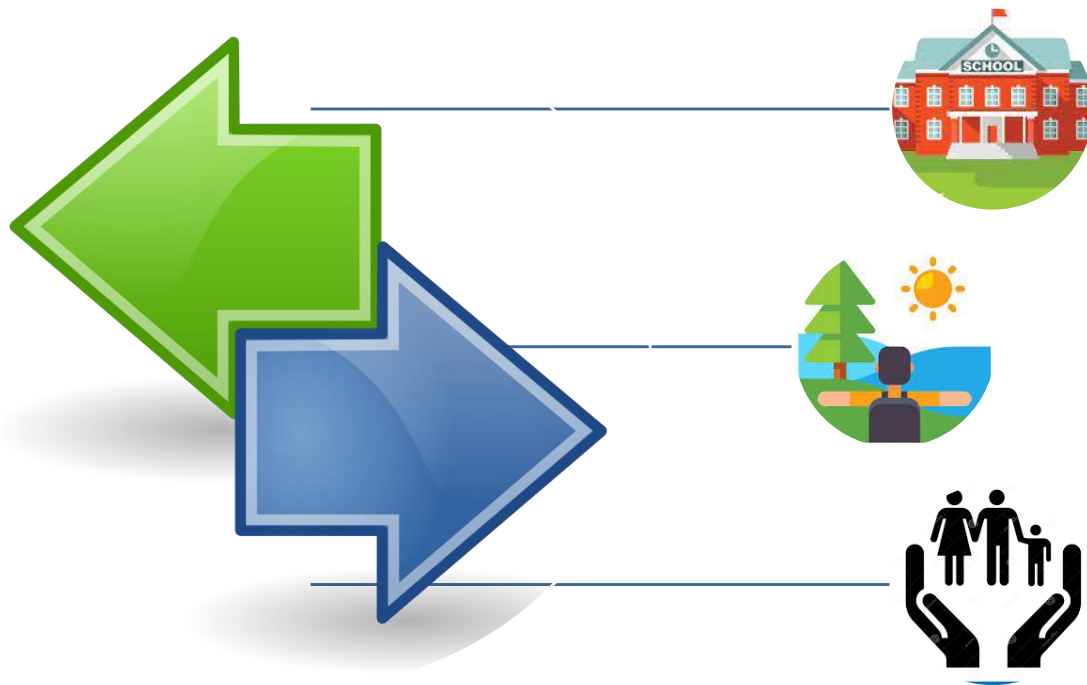
Expenses | by Type

Total Expenses by Spending Category



\$133.7M
excluding
non-City
schools
expense

Transfers | General Fund Expenses



Transfers	Amount
Support of VA Public Assist.	\$1,100,796
Support of CSA & CPMT	\$1,010,823
Support of Recreation	\$2,088,196
Support of Economic Develop	\$20,000
Support of Healthy Families	\$382,799
Debt Service	\$1,227,038
Self-Insurance	\$600,000
Support of Schools	\$13,580,000
Total	\$20,009,652

Outside Agencies

- The contributions to outside agencies has been an ongoing investment in the community
- Many of the largest contributions—Jail, transit, library—are not discretionary

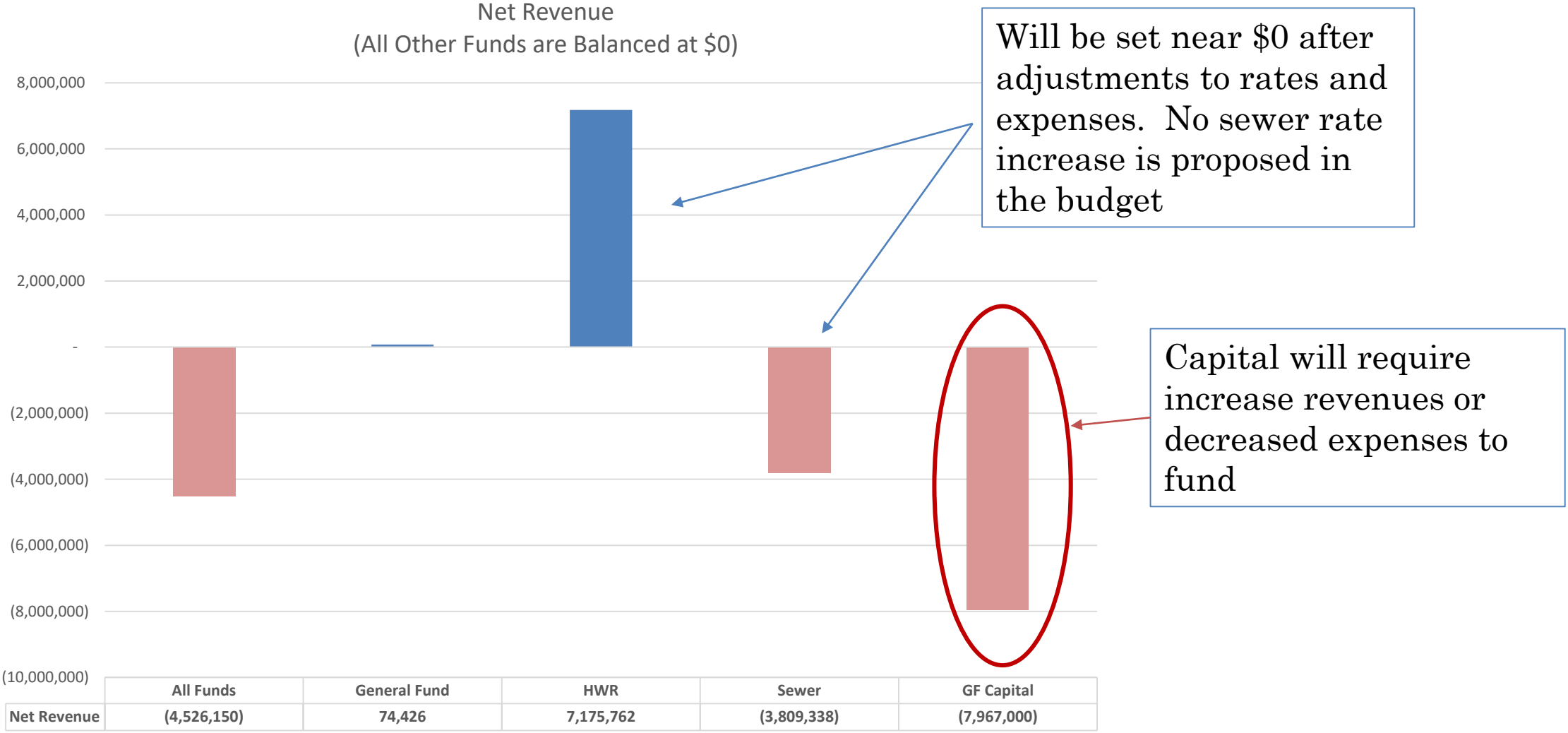
Notes:

- 1) **City of Refuge** requested \$60,000, but are recommended at \$50,000 in the budget
- 2) **Legal Aid** requested \$10,000 late. This amount is not in the budget

Outside Agencies

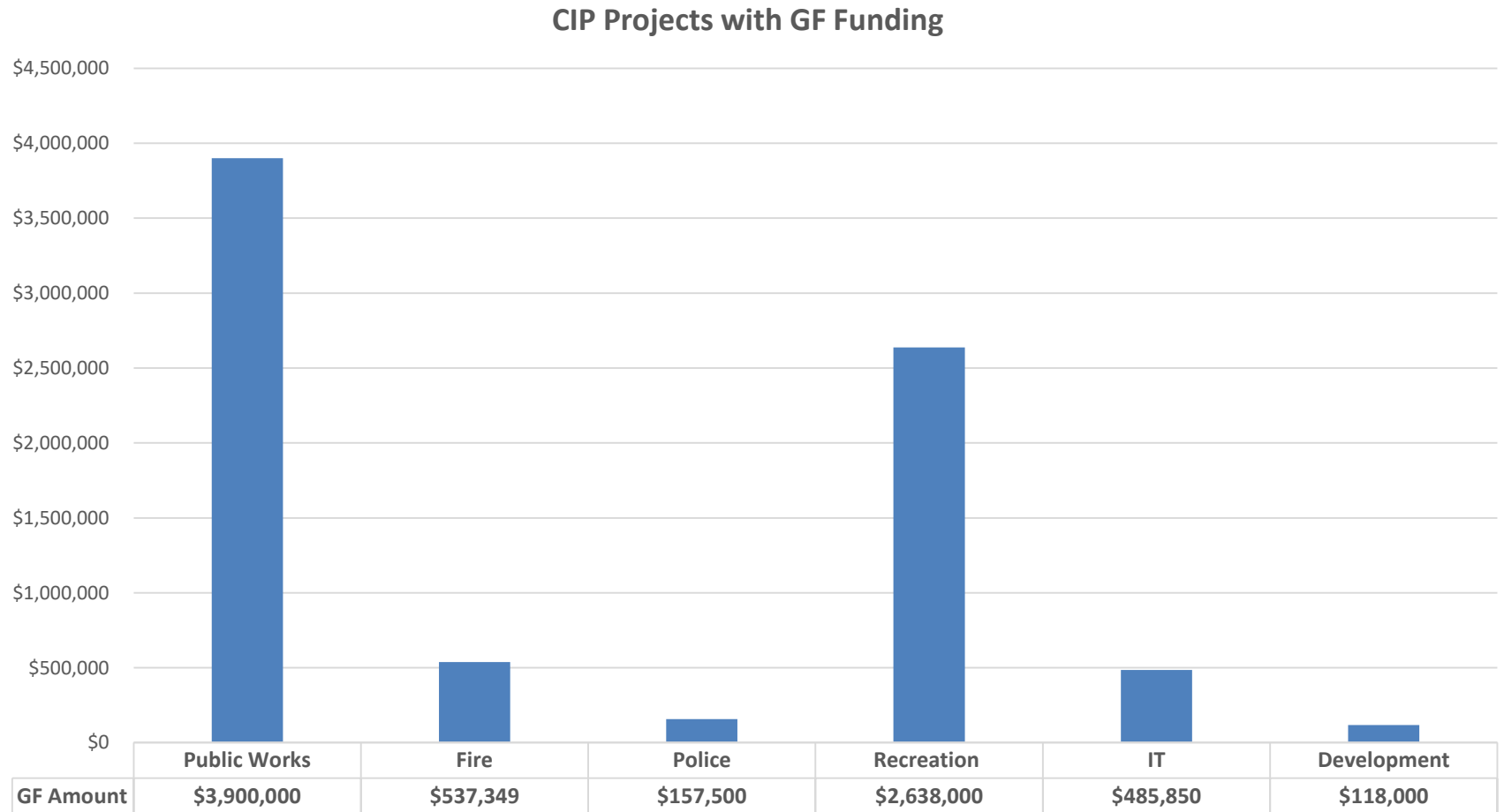
Agency/Department	FY23	FY24	FY25
Required Contributions			
Crater Detention	355,410	394,000	313,069
Riverside Regional Jail	2,163,618	2,532,000	2,470,145
Riverside Criminal (Probation)	127,771	207,227	207,227
Health Department	185,079	191,813	191,813
Mental Health	133,106	150,309	150,309
Library	675,407	702,423	738,382
FOLAR	-	5,500	5,500
Crater Planning District Comm	18,657	24,971	24,971
Winter Shelter	67,054	189,997	175,000
Total	3,726,102	4,398,240	4,276,416
Strongly Recommended			
HOPEWELL/PG CHAMBER OF COMM	46,440	52,805	52,805
Petersburg Transit	220,000	220,000	220,000
Hopewell Food Pantry	15,000	15,000	25,000
VA GATEWAY REGION DUES	49,607	62,275	62,275
City of Refuge	50,000	120,000	50,000
Beacon Theatre 2012 LLC	170,000	150,000	150,000
Total Strongly Recommended	551,047	620,080	560,080
Discretionary			
Longwood SBDC Contribution	6,845	6,845	6,845
Petersburg Symphony	4,000	4,000	4,000
RideFinders	500	500	500
Lamb Arts	-	5,000	5,000
Crater Wrkforce Devel	-	5,000	5,000
Tyler Community College	2,811	2,821	2,891
Historic Hopewell	10,000	10,000	10,000
Hopewell Downtown Partnership	70,000	70,000	70,000
Total Discretionary	94,156	104,166	104,236
Total	4,371,305	5,122,486	4,940,732
<i>Increase</i>		17.2%	-3.5%

Net Revenue | by Major Fund



Capital | General Fund

- Capital amounts shown include required funding from the General Fund
- Other revenue sources are included for public works and shown in the attached CIP sheet



Options to Fund Capital

- **Reduce budgeted expenditures**

- Cut program funding
- Put a chill on hiring unless new revenue emerges or other expenses reduced
- Look for other

- **Increase Taxes Rates**

- Real Estate Taxes -- \$1.4 Million *[increase from \$1.13/\$100 assessed value (AV) to \$1.20/\$100 AV]*
- Machinery & Tools -- \$1.3 Million *[increase from \$3.10/\$100 AV to \$3.60/\$100 AV]*
- Personal Property -- \$971,000 *[increase from \$3.50/\$100 AV to \$4.00/\$100 AV]*
- Food & Beverage -- \$176,000 *[increase from 6.0% tax to 6.5% tax]*
- Lodging -- \$75,000 *[increase from 8% of room cost to 9% of room cost]*

- Delay major investments until City can issue new debt – likely 2-3 years

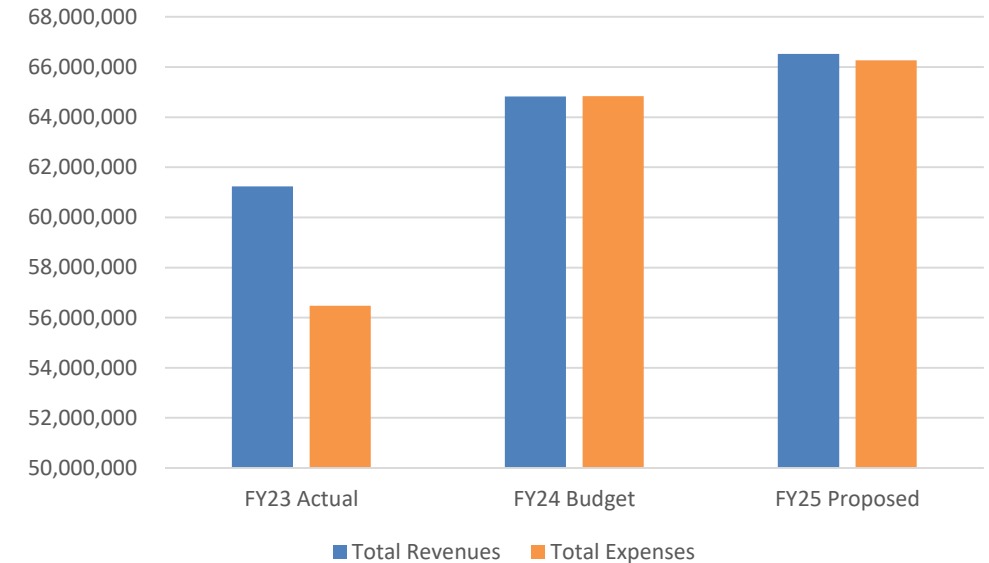
General Fund

All General Fund | Operations

General Fund Budget Summary

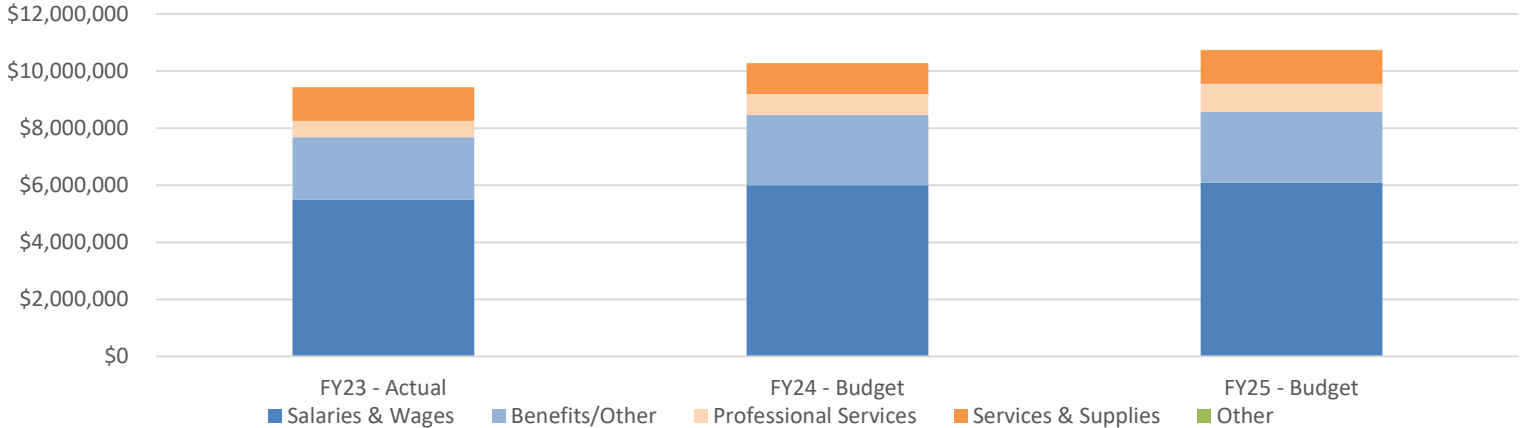
	FY23 Actual	FY24 Budget	FY25 Proposed
Revenues			
Taxes	42,658,727	44,925,397	48,305,388
Users Charges	5,627,870	5,017,600	5,874,450
Intergovernmental -- State	9,321,455	9,615,040	10,458,657
Intergovernmental -- Federal	1,883,861	1,939,976	390,000
Transfers	1,009,000	1,009,000	1,009,000
Other	734,694	749,043	486,342
Use of Surplus	-	1,573,633	-
Total Revenues	61,235,608	64,829,690	66,523,837
Expenses			
Personnel			
Salaries & Wages	16,790,298	19,788,542	20,740,069
Retirement	2,065,953	2,743,381	2,784,036
Health	3,206,011	3,554,595	3,883,973
Other Personnel	2,124,682	2,358,030	2,437,451
Non-Personnel			
Services & Supplies	4,931,846	6,793,624	6,103,766
Professional Services	3,669,392	4,577,258	4,974,996
Outside Agencies	8,397,794	9,527,515	9,542,846
Other Transfers	1,703,360	1,918,968	2,225,038
School Contribution			
School Contribution	13,580,075	13,580,000	13,580,000
Total Expenses	56,469,411	64,841,911	66,272,175
Net Revenue	4,766,197	(12,222)	251,662

General Fund Revenues vs Expenses



Police Expenses | Operations

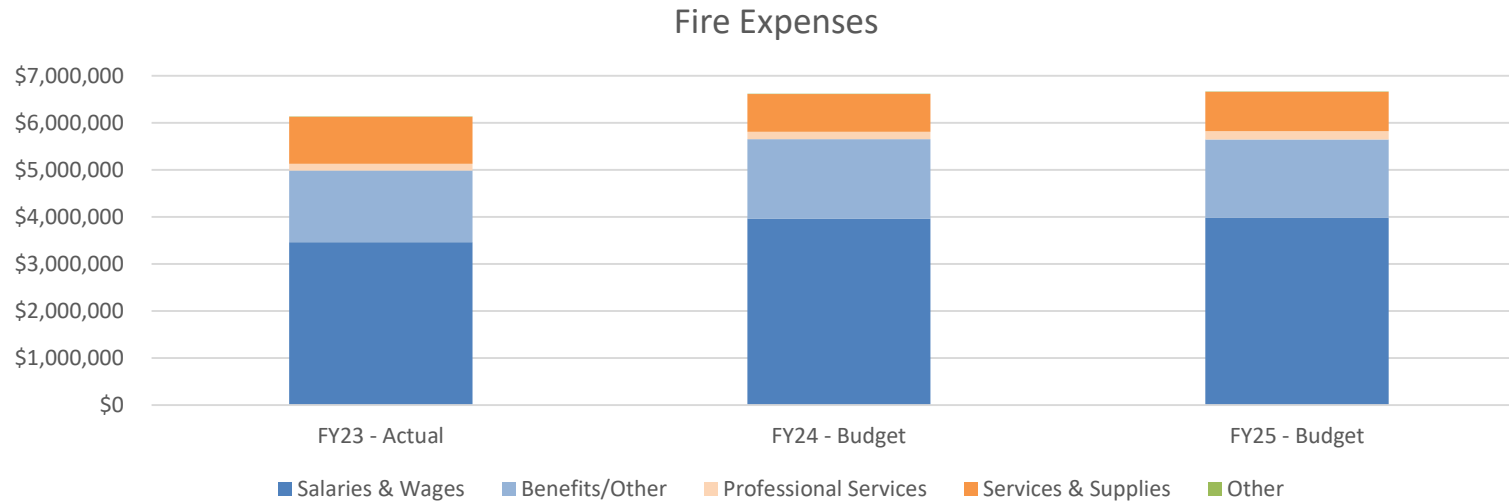
Police Expenses



Police Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$5,500,944	\$6,001,878	\$6,244,770
VRS	\$678,806	\$858,595	\$851,349
Health	\$837,172	\$954,592	\$954,189
Other Personnel	\$662,320	\$657,887	\$669,156
Professional Services	\$576,494	\$727,223	\$988,081
Services & Supplies	\$1,165,196	\$1,069,140	\$1,175,176
Other	\$19,279	\$0	\$0
Outside Agencies	\$6,434	\$5,000	\$10,000
Transfers	\$0	\$0	\$0
Total	\$9,446,646	\$10,274,315	\$10,892,721

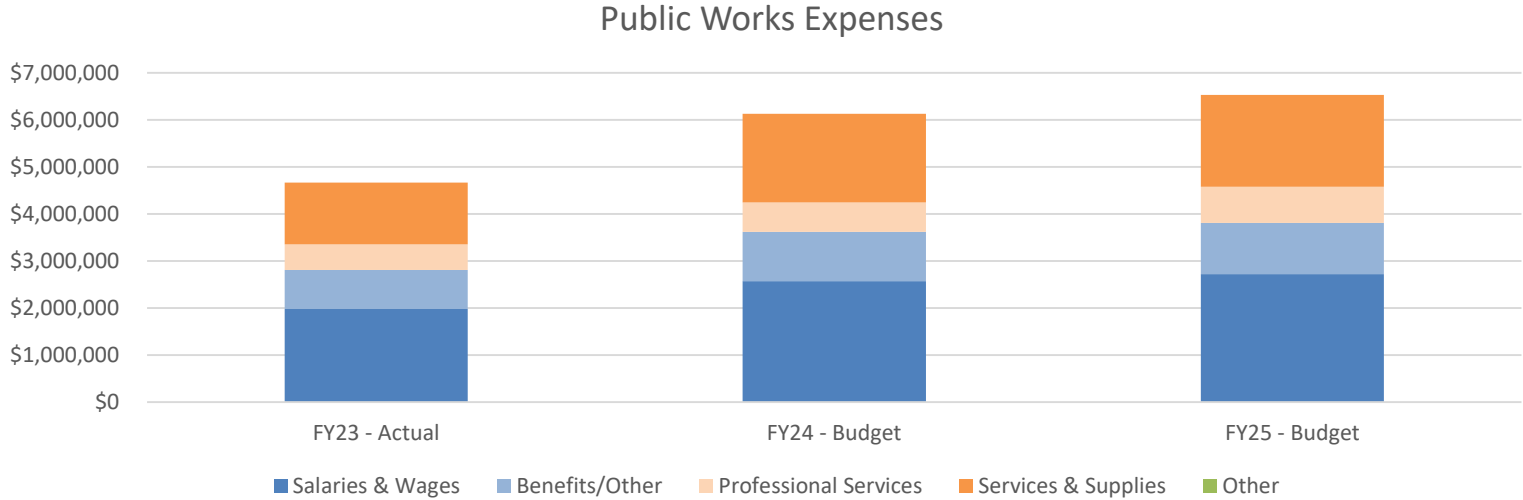
Fire Expenses | Operations



FIRE Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$3,466,767	\$3,969,103	\$3,982,845
VRS	\$478,085	\$556,592	\$551,982
Health	\$613,220	\$679,894	\$657,281
Other Personnel	\$428,502	\$447,622	\$456,108
Professional Services	\$142,432	\$159,600	\$176,175
Services & Supplies	\$1,004,431	\$802,797	\$836,608
Other	\$727	\$0	\$0
Outside Agencies	\$4,013	\$2,500	\$2,500
Transfers	\$0	\$0	\$0
Total	\$6,138,176	\$6,618,108	\$6,663,498

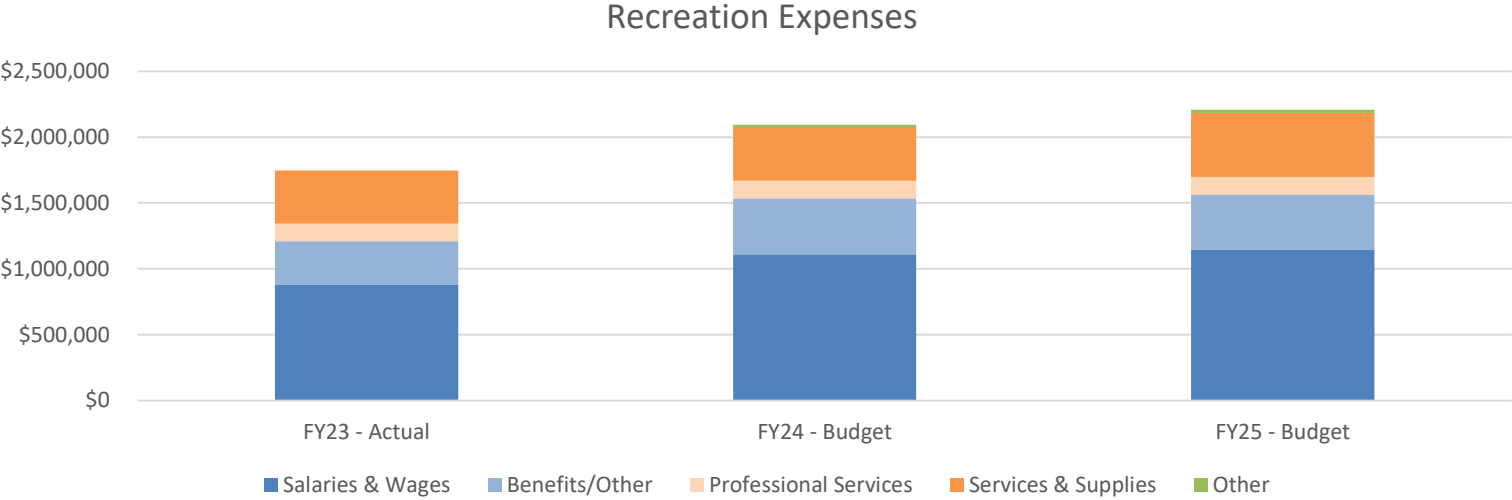
Public Works | Operations



PUBLIC WORKS Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$1,979,631	\$2,576,276	\$2,724,057
VRS	\$275,696	\$367,860	\$396,105
Health	\$323,166	\$399,194	\$401,825
Other Personnel	\$233,872	\$277,909	\$287,706
Professional Services	\$539,816	\$623,880	\$772,800
Services & Supplies	\$1,315,007	\$1,888,040	\$1,950,970
Other	\$0	\$0	\$0
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$4,667,189	\$6,133,159	\$6,533,463

Recreation | Operations

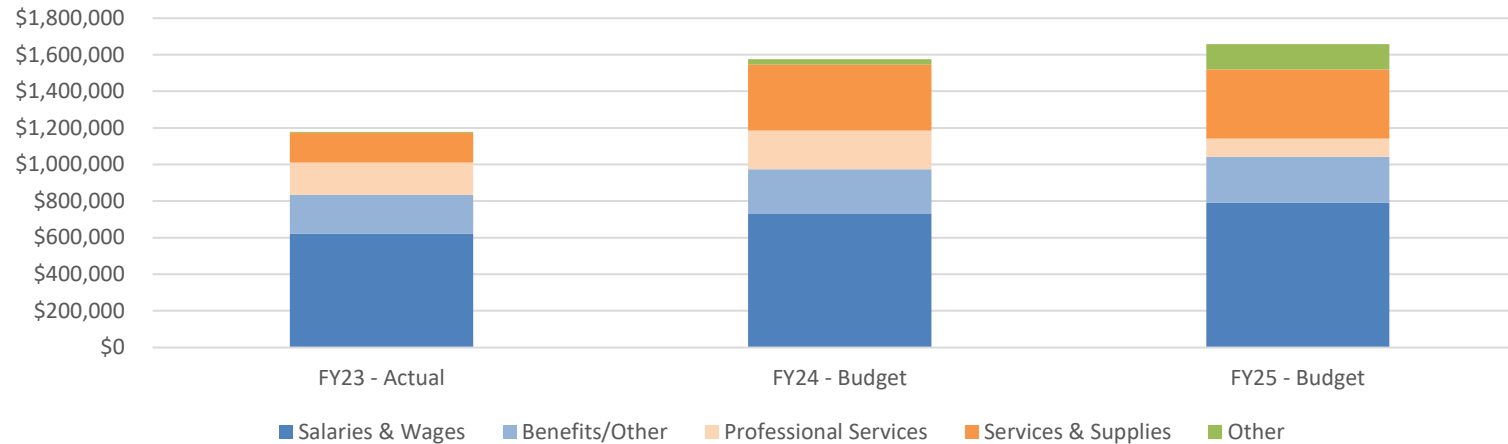


RECREATION Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$881,019	\$1,110,554	\$1,146,080
VRS	\$102,671	\$137,700	\$138,731
Health	\$138,331	\$165,126	\$162,409
Other Personnel	\$88,420	\$122,623	\$117,820
Professional Services	\$132,931	\$133,400	\$133,400
Services & Supplies	\$402,546	\$400,378	\$486,378
Other	\$0	\$23,149	\$23,149
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$1,745,917	\$2,092,931	\$2,207,967

Development | Operations

Development Expenses

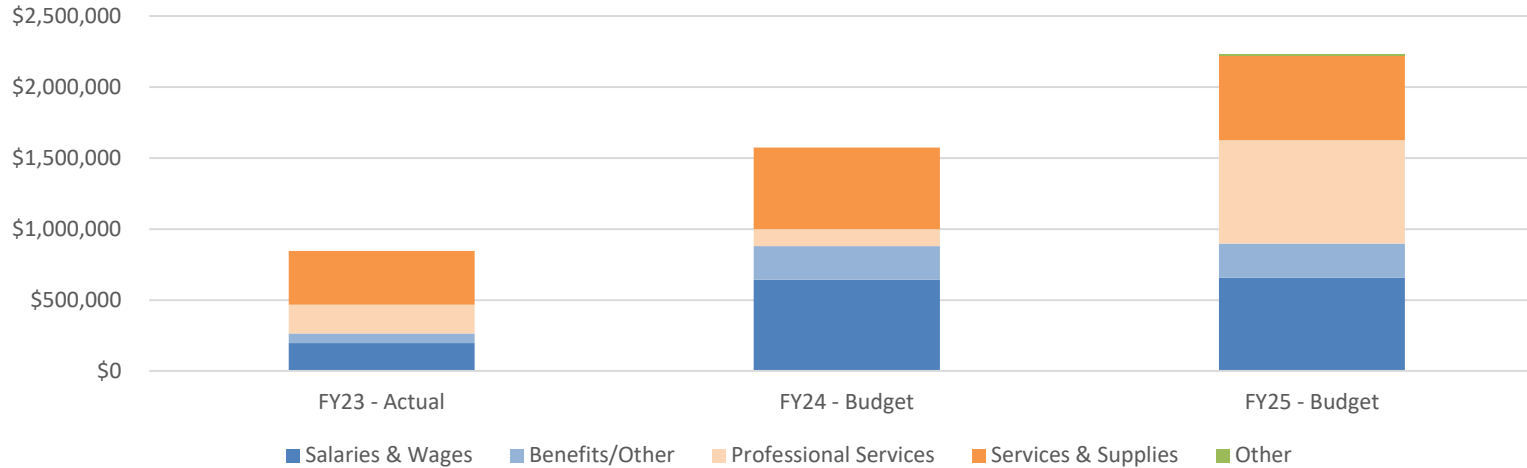


DEVELOPMENT Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$622,626	\$732,738	\$790,227
VRS	\$95,567	\$114,995	\$123,228
Health	\$115,761	\$125,525	\$129,229
Other Personnel	\$0	\$0	\$0
Professional Services	\$176,722	\$212,500	\$98,146
Services & Supplies	\$162,931	\$359,300	\$378,598
Other	\$0	\$21,200	\$2,500
Outside Agencies	\$4,503	\$8,623	\$136,000
Transfers	\$0	\$0	\$0
Total	\$1,178,110	\$1,574,881	\$1,657,929

City Manager | Operations

City Manager Expenses



Note: Includes City Manager and Assistant City Manager, Economic Development, Communications

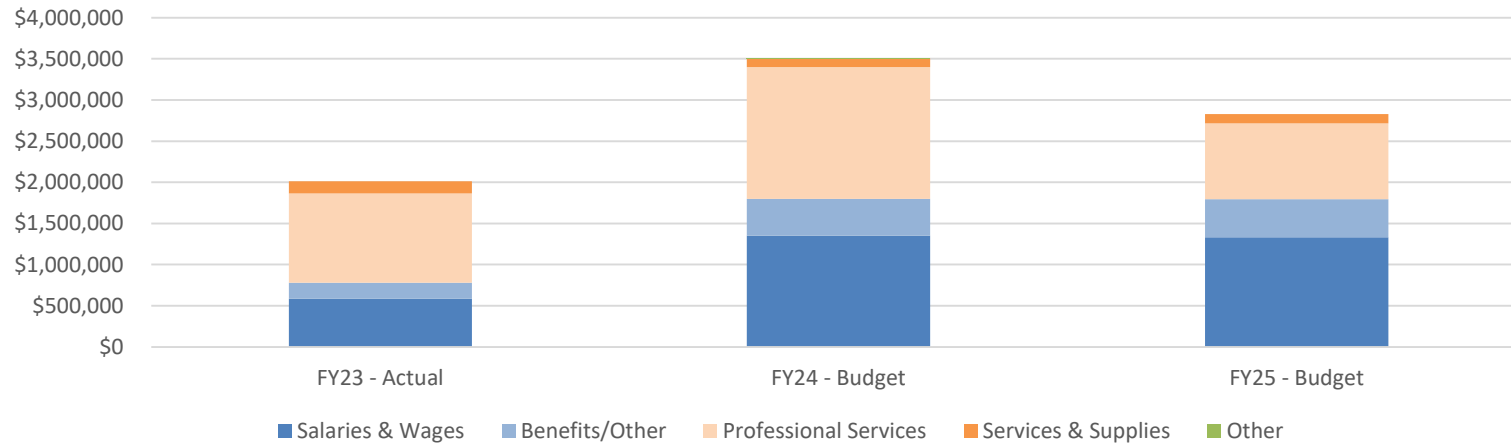
FY24 includes addition of the EcDev and Assist. City Manager positions and departmental costs

CITY MANAGER Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$196,720	\$644,195	\$656,825
VRS	\$28,238	\$116,369	\$114,547
Health	\$23,680	\$63,280	\$70,133
Other Personnel	\$16,784	\$55,278	\$57,388
Professional Services	\$201,960	\$121,000	\$728,000
Services & Supplies	\$379,531	\$573,033	\$594,841
Other	\$0	\$0	\$8,000
Outside Agencies	\$0	\$0	\$5,000
Transfers	\$0	\$0	\$0
Total	\$846,912	\$1,573,156	\$2,234,734

Finance | Operations

Finance Expenses



FINANCE Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$586,714	\$1,351,162	\$1,332,981
VRS	\$82,419	\$202,795	\$205,959
Health	\$59,133	\$123,902	\$139,630
Other Personnel	\$50,929	\$120,816	\$117,128
Professional Services	\$1,085,602	\$1,600,421	\$919,498
Services & Supplies	\$146,561	\$105,513	\$113,315
Other	\$0	\$0	\$0
Outside Agencies	\$0	\$1,000	\$0
Transfers	\$0	\$0	\$0
Total	\$2,011,358	\$3,505,610	\$2,828,510

Enterprise Funds

Hopewell Water Renewal | Expenses

Rates to Industry and City pay for:

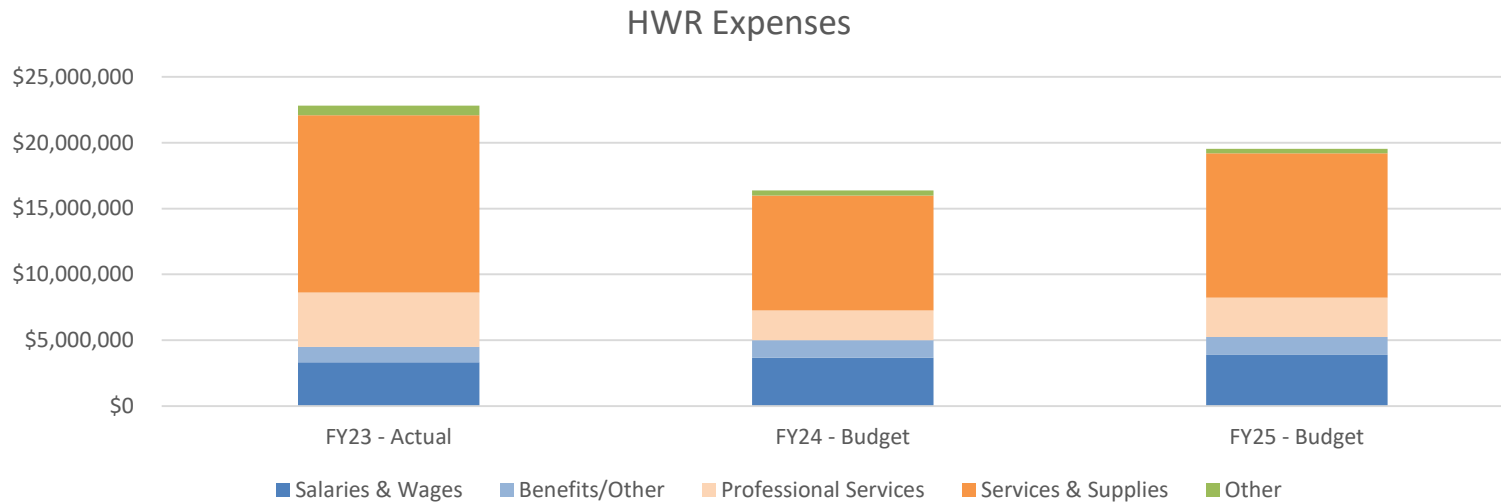
- Operations
- Debt Service
- Administrative Fees

Capital Investment paid for through combination of:

- Hauled Waste revenues (unpredictable)
- User charges or direct payment

HWR budget to go to the Commission in early April – will come back to Council for approval after

HWR Expense | Operations



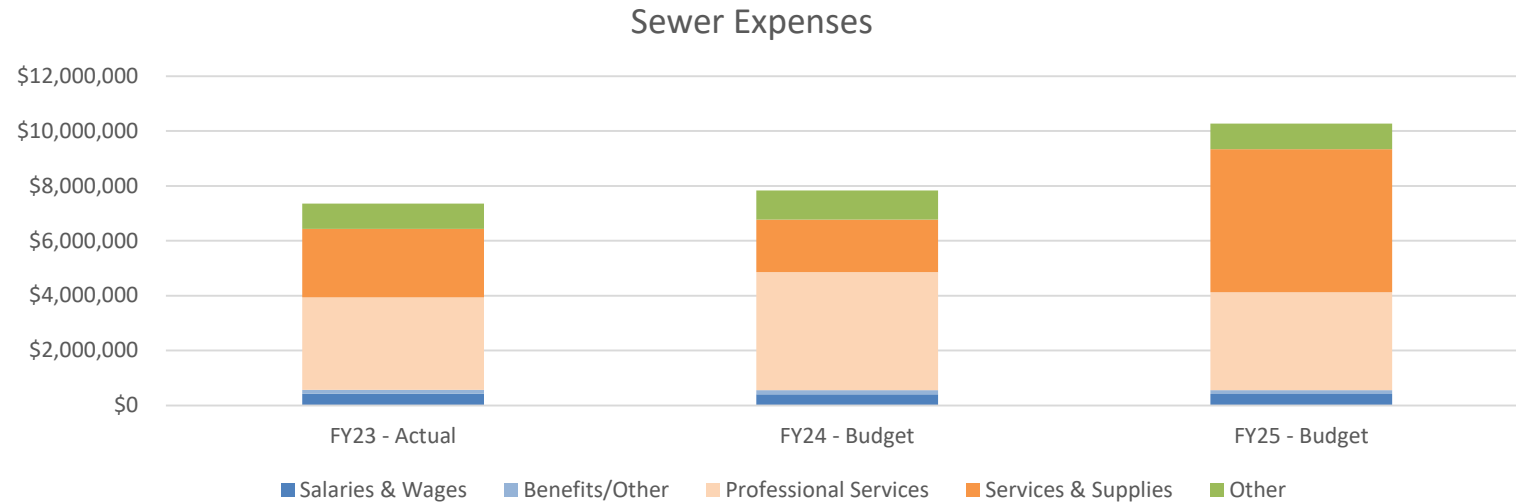
HRWTF Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$3,319,165	\$3,669,847	\$3,890,229
VRS	\$419,193	\$510,945	\$523,733
Health	\$443,894	\$492,734	\$491,045
Other Personnel	\$318,973	\$323,435	\$333,115
Professional Services	\$4,122,405	\$2,274,700	\$3,003,400
Services & Supplies	\$13,469,544	\$8,710,960	\$10,949,685
Other	\$712,889	\$394,000	\$334,000
Outside Agencies	\$11,293	\$6,000	\$5,000
Transfers	\$0	\$0	\$0
Total	\$22,817,356	\$16,382,621	\$19,530,207

Sewer Expenses | Operations

New rate study needed for Sewer

Funding of capital from accumulated revenues to wait until financial reports completed

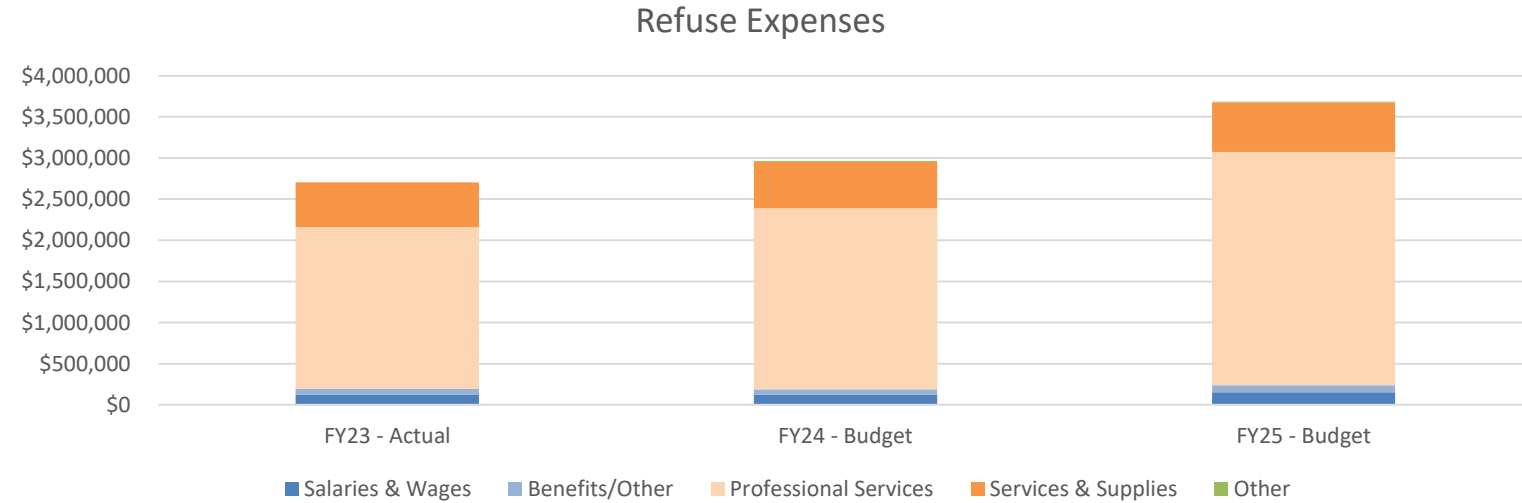


SEWER OPERATIONS Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$427,515	\$405,617	\$409,743
VRS	\$43,561	\$50,311	\$50,010
Health	\$56,552	\$63,587	\$65,402
Other Personnel	\$41,308	\$32,916	\$33,341
Professional Services	\$3,369,127	\$4,308,858	\$3,563,292
Services & Supplies	\$2,491,553	\$1,914,959	\$5,218,800
Other	\$923,500	\$1,058,500	\$933,500
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$7,353,115	\$7,834,748	\$10,274,088

Refuse Expenses | Operations

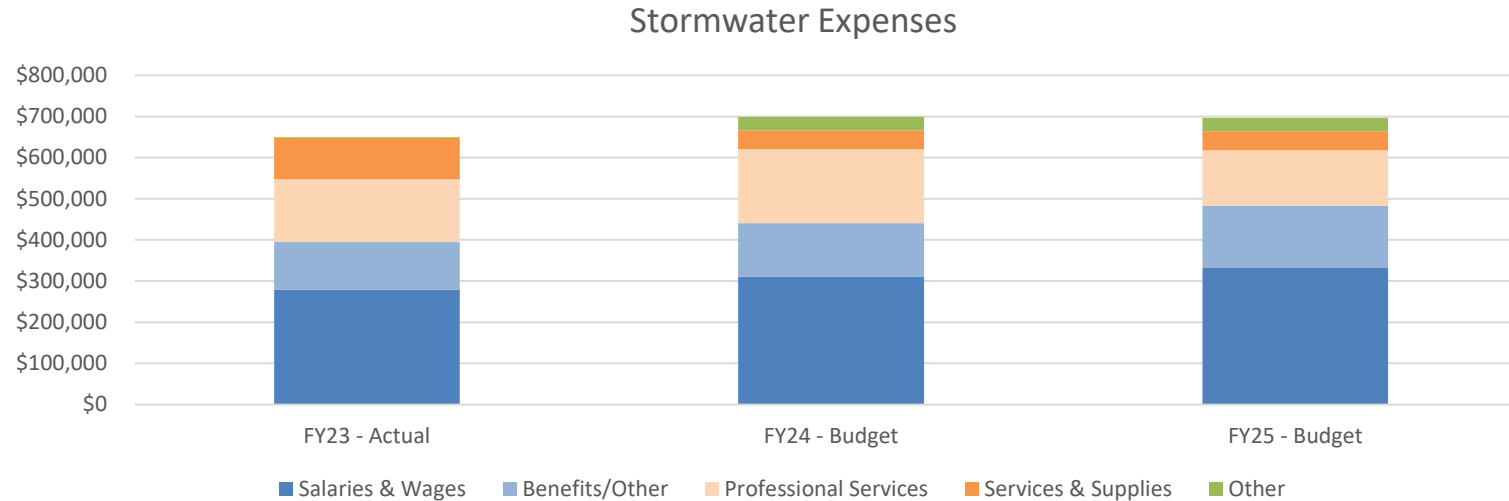
Refuse rates must increase due to increase from solid waste franchisee. Delayed customer cost of \$3.22 from year ago plus additional \$4.10 for the coming year



REFUSE Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$125,835	\$123,637	\$155,343
VRS	\$15,756	\$16,530	\$23,561
Health	\$35,543	\$31,803	\$39,951
Other Personnel	\$18,279	\$17,890	\$21,750
Professional Services	\$1,963,534	\$2,199,421	\$2,831,349
Services & Supplies	\$543,057	\$564,328	\$604,328
Other	\$0	\$9,000	\$9,000
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$2,702,004	\$2,962,609	\$3,685,282

Storm Water Expenses | Operations

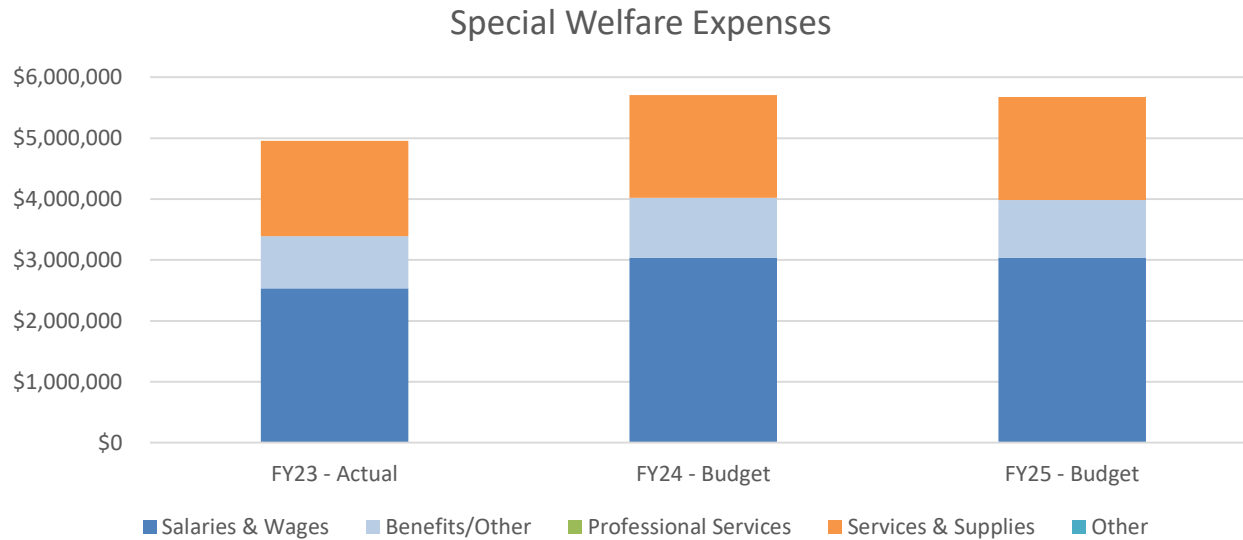


STORMWATER Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$278,890	\$310,560	\$331,923
VRS	\$41,929	\$47,197	\$49,852
Health	\$45,842	\$52,088	\$65,949
Other Personnel	\$28,152	\$31,186	\$35,020
Professional Services	\$152,715	\$179,335	\$135,500
Services & Supplies	\$101,107	\$45,800	\$45,800
Other	\$1,512	\$32,550	\$32,550
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$650,148	\$698,716	\$696,594

Health & Welfare

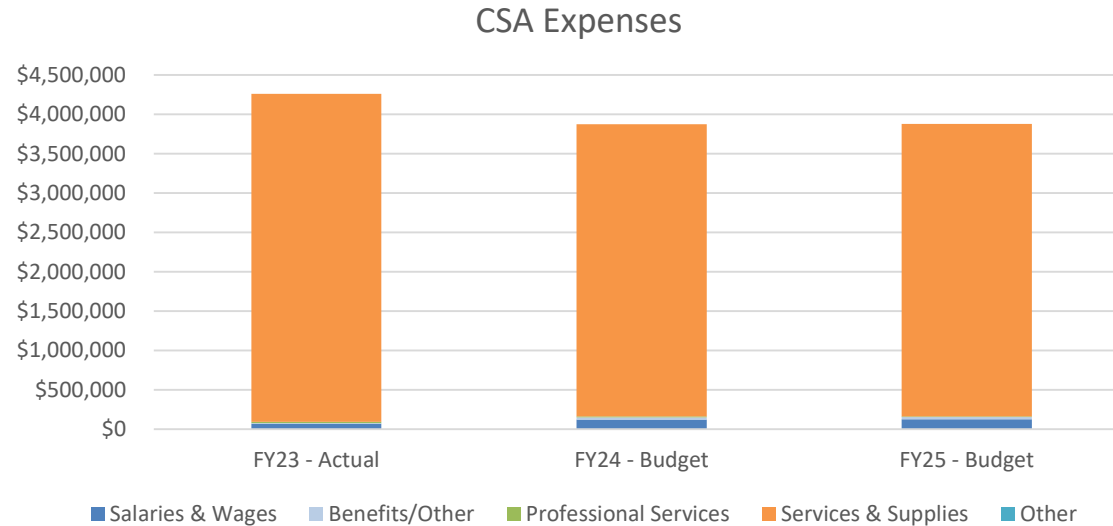
Social Services Expense | Operations



Special Welfare Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$2,535,114	\$3,038,586	\$3,037,574
VRS	\$375,863	\$440,661	\$447,362
Health	\$481,209	\$539,939	\$502,061
Other Benefits	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0
Services & Supplies	\$1,565,119	\$1,686,772	\$1,686,772
Other	\$0	\$0	\$0
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$4,957,305	\$5,705,959	\$5,673,769

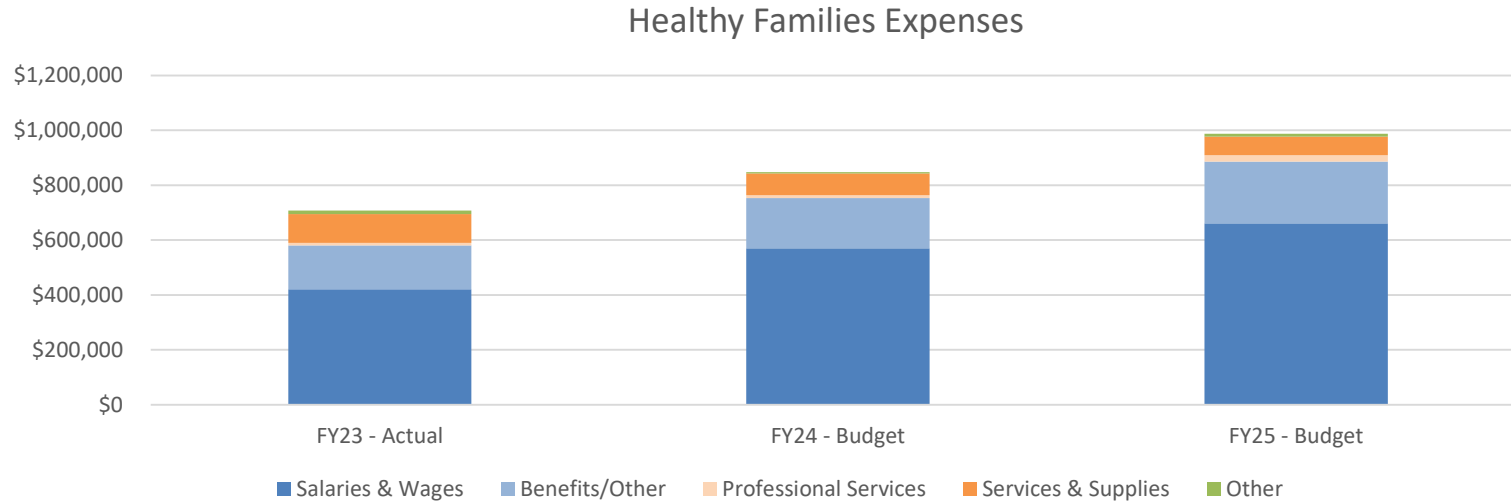
CSA Expense | Operations



CSA Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$68,862	\$123,278	\$126,325
VRS	\$10,375	\$19,001	\$19,017
Health	\$0	\$8,148	\$8,148
Other Benefits	\$0	\$0	\$0
Professional Services	\$15,835	\$10,926	\$10,926
Services & Supplies	\$4,167,369	\$3,712,610	\$3,712,610
Other	\$0	\$0	\$0
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$4,262,441	\$3,873,962	\$3,877,026

Healthy Families Expense | Operations

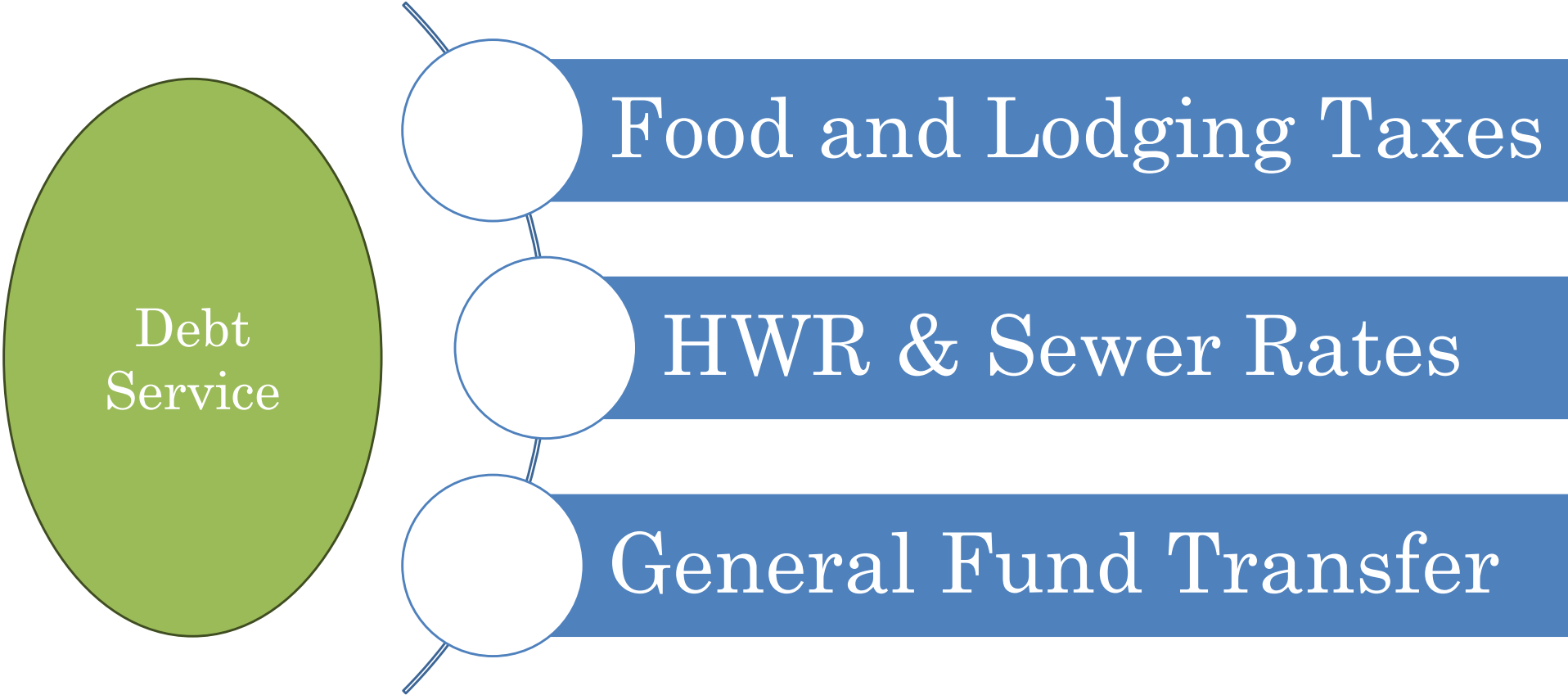


HEALTHY FAMILIES Department

	FY23 - Actual	FY24 - Budget	FY25 - Budget
Salaries & Wages	\$421,327	\$569,890	\$660,721
VRS	\$63,662	\$79,139	\$84,815
Health	\$50,979	\$52,709	\$85,538
Other Personnel	\$44,839	\$51,159	\$54,750
Professional Services	\$9,712	\$11,000	\$23,500
Services & Supplies	\$104,334	\$79,375	\$68,000
Other	\$12,440	\$5,000	\$10,500
Outside Agencies	\$0	\$0	\$0
Transfers	\$0	\$0	\$0
Total	\$707,293	\$848,272	\$987,824

Debt

Debt Service | Sources of Payment



Debt Service Issues | by Beneficiary

HWR



2015 – Oct 2025

2014 – Oct 2044

Sewer



2011A – July 2042

2010 – July 2041

Schools



2015B – July 2034

2005D – July 2025

2009 QZAB – Dec. 2024

2010 QSCB – June 2027

2011 QSCB – June 2027

Series 2011 – May 2036

General Fund



2013A – July 2028

2013B – July 2028

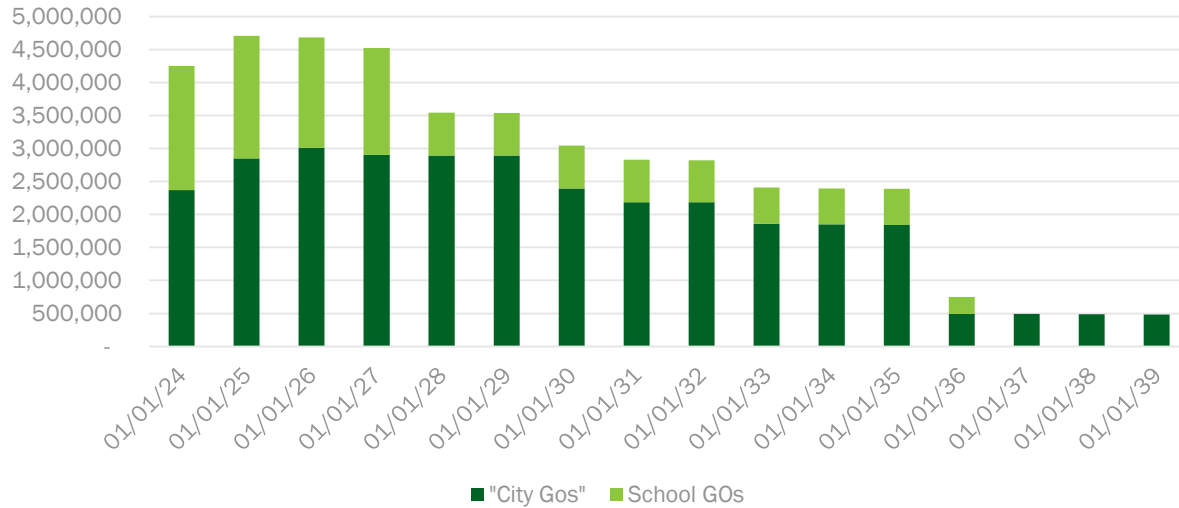
2015B – July 2034

2013C – July 2038

2008B – July 2028

Debt Service Costs

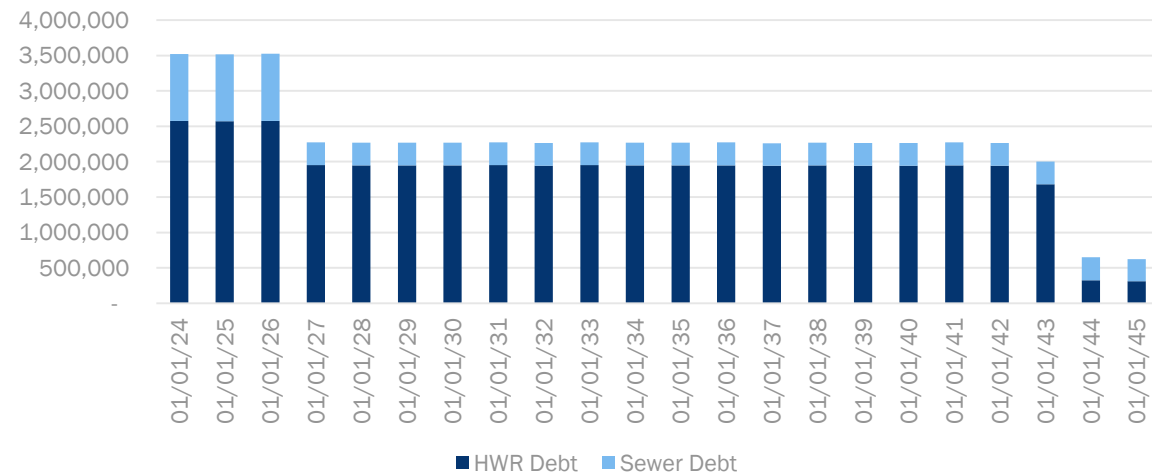
Tax-Supported Debt Service Payments



- School debt will drop by \$1 Million per year after the June 2027 debt payment
- City GO cost will increase in 2025 and 2026

- HWR debt decreases in 2027, providing room for additional debt, if needed
- Sewer debt drops slightly in 2027, then remains constant through 2043

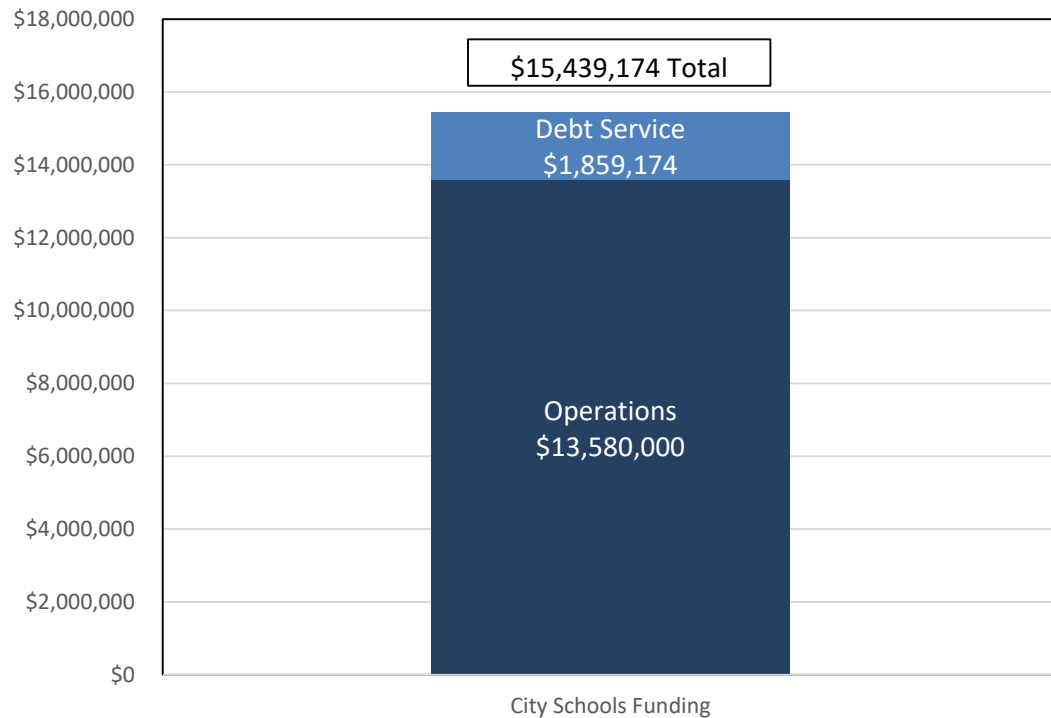
Utility Debt Service Payments



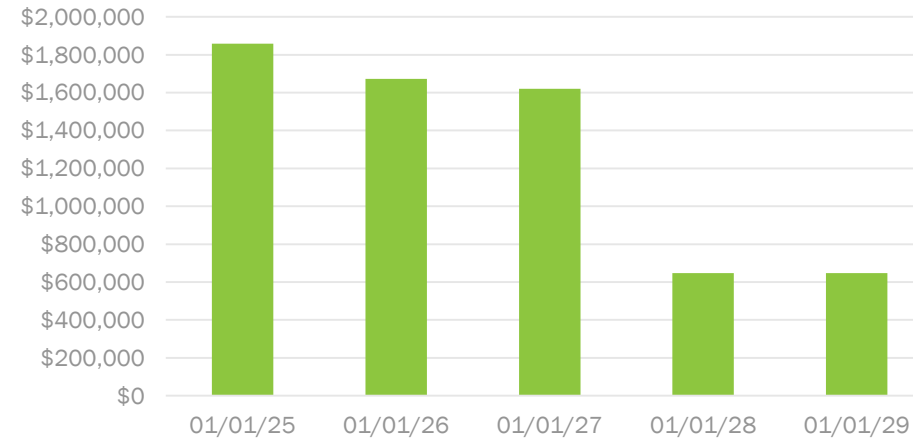
Schools

Schools Funding | City Contributions

FY25 Proposed City Schools Funding



School Debt Service
Next 5 Years



City contribution in Schools budget matches funds provided in FY23 and FY24

Questions?

Captial Detail

FY25 Proposed Capital Improvement Projects
(As of March 19, 2024)

	Public Works	Fire	Police	Recreation	IT	Development	Water Renewal	Total
Public Works								
Rte 156 - Intersection Imp	\$121,000							\$121,000
Rte 156 - Intersection Imp	\$75,000							\$75,000
SOUTH MESA DR - PED Imp	\$262,000							\$262,000
W. Randolph Shared Use Path - Smart Scale	\$1,612,000							\$1,612,000
Hill Avenue & Hooker St. Recon - Rev. Share	\$226,000							\$226,000
Wagner Ave & Hooker St. Recon - Rev. Share	\$226,000							\$226,000
Pave Rehab Var. Locations - Rev. Share 21	\$285,000							\$285,000
Pave Rehab Var. Locations - Rev. Share 23	\$496,000							\$496,000
Hank's Pond	\$122,742							\$122,742
Heretick Avenue Drainage Project	\$704,000							\$704,000
Wagner Road Storm Lining Project	\$20,000							\$20,000
Pavement Preservation Arterials	\$466,000							\$466,000
Courthouse Parking Lot	\$205,371							\$205,371
Carryover from FY24 CIP	\$1,000,000							\$1,000,000
Fire								
Fire Boat Replacement		\$44,302						\$44,302
Ladder Truck Lease Payment		\$119,547						\$119,547
City Hall Generator		\$373,500						\$373,500
Police								\$0
UPS at Radio Tower Site			\$65,000					\$65,000
In Car Radios (15)			\$67,500					\$67,500
4th Dispatch Call Taking Position Equipment			\$25,000					\$25,000
Recreation								\$0
Community Center HVAC				\$710,000				\$710,000
Community Center Fitness Equip				\$110,000				\$110,000
Mathis Field Improvements				\$1,480,000				\$1,480,000
Westwood Park				\$200,000				\$200,000
Mathais Field Improvements				\$13,000				\$13,000
3 1/2 Street Playground - Phase II				\$125,000				\$125,000

FY25 Proposed Capital Improvement Projects
(As of March 19, 2024)

	Public Works	Fire	Police	Recreation	IT	Development	Water Renewal	Total
IT								\$0
Host Servers					\$ 132,000			\$132,000
Core Switches					107,100			\$107,100
Microsoft Office					210,000			\$210,000
Managed Print Solution					36,750			\$36,750
Development								
Zoning Ordinance Update						\$ 66,000		
Wayfinding						52,000		
HWR								
Primary Wet Well Rehab							\$ 150,000	\$150,000
SNR Wet Well Rehab							150,000	\$150,000
Industrial Fine Screen Rehab							400,000	\$400,000
Replace Incinerator CEMS							250,000	\$250,000
Domestic Fine Screen Overhaul							250,000	\$250,000
Primary/Secondary Clarifier Weirs							2,000,000	\$2,000,000
Secondary Clarifier Rehab							300,000	\$300,000
Centrifuge Rebuild							300,000	\$300,000
Oxygen Plant 5 Year Tournaround							1,700,000	\$1,700,000
PLC Upgrade							200,000	\$200,000
Gravity Thickener Rehab							1,500,000	\$1,500,000
MBBR Optimization							1,000,000	\$1,000,000
Phosphoric Acid Monitoring/Control							1,000,000	\$1,000,000
Total	\$5,821,113	\$537,349	\$157,500	\$2,638,000	\$485,850	\$118,000	\$9,200,000	\$18,957,812
General Fund Funded	\$3,900,000	\$537,349	\$157,500	\$2,638,000	\$485,850	\$118,000		\$7,836,699

**City of Hopewell
FY 2025 Capital Improvement Program (CIP)**

Dollars in Thousands

Engineering Department Projects

Project Name	#	Rollover	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	5 Year CIP Total	Future Years	Total Project
UPC 110840 - Rte 156 - Intersection Improvements at Berry St - HSIP	ENG-0001	\$ 200	\$ 121	\$ 36	\$ -	\$ -	\$ -	\$ 157	\$ -	\$ 357
UPC 110846 - Rte 156 - Intersection Improvements at Berry St- HSIP	ENG-0002	\$ 440	\$ 75	\$ 540	\$ -	\$ -	\$ -	\$ 615	\$ -	\$ 1,055
UPC 110842 - SOUTH MESA DR - IMPROVE PEDESTRIAN ACCOMMODATIONS - I	ENG-0003	\$ 218	\$ 262	\$ -	\$ -	\$ -	\$ -	\$ 262	\$ -	\$ 480
UPC 122203 - W. Randolph Shared Use Path - Smart Scale	ENG-0004	\$ 1,611	\$ 1,612	\$ 1,611	\$ 1,611	\$ -	\$ -	\$ 4,834	\$ -	\$ 6,445
UPC 123291 - Courthouse Road Ped Improv-VDOT Admin*	ENG-0005	\$ 4,160	\$ -	\$ 240	\$ 600	\$ -	\$ -	\$ 840	\$ -	\$ 5,000
UPC 117064 - Hill Avenue & Hooker St. Recon - Rev. Share	ENG-0006	\$ 226	\$ 226	\$ -	\$ 1,360	\$ 1,361	\$ -	\$ 2,947	\$ -	\$ 3,173
UPC 117066 - Wagner Ave & Hooker St. Recon - Rev. Share	ENG-0007	\$ 226	\$ 226	\$ -	\$ 1,306	\$ 1,306	\$ -	\$ 2,838	\$ -	\$ 3,064
UPC 117065 - Pave Rehab Var. Locations - Rev. Share 21	ENG-0008	\$ 544	\$ 285	\$ 285	\$ -	\$ -	\$ -	\$ 570	\$ -	\$ 1,114
UPC 121404 - Pave Rehab Var. Locations - Rev. Share 23	ENG-0009	\$ 992	\$ 496	\$ 496	\$ -	\$ -	\$ -	\$ 992	\$ -	\$ 1,984
Richmond St & Petersburg St D&R Improv	ENG-0010	\$ -	\$ -	\$ 1,894	\$ 1,800	\$ 1,693	\$ 1,693	\$ 7,080	\$ -	\$ 7,080
DOT Grant - SS4A (Safe Streets for All)	ENG-0011	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246
Hank's Pond	ENG-0012	\$ 10	\$ 123	\$ -	\$ -	\$ -	\$ -	\$ 123	\$ -	\$ 133
Heretick Avenue Drainage Project	ENG-0013	\$ 482	\$ 704	\$ 643	\$ -	\$ -	\$ -	\$ 1,347	\$ -	\$ 1,829
Wagner Road Storm Lining Project	ENG-0014	\$ 49	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ 69
Riverside Avenue Rehab 30% Plans - Preliminary Engineering	ENG-0015	\$ 102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102
Pavement Preservation Arterials	ENG-0016	\$ -	\$ 466	\$ 466	\$ 466	\$ 466	\$ -	\$ 1,864	\$ -	\$ 1,864
Courthouse Parking Lot	ENG-0017	\$ -	\$ 205	\$ -	\$ -	\$ -	\$ -	\$ 205	\$ -	\$ 205
Cattail Creek Drainage Crossing	ENG-0018	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Total Engineering		\$ 10,506	\$ 4,821	\$ 6,211	\$ 7,143	\$ 4,826	\$ 1,693	\$ 24,694	\$ -	\$ 35,200

Projects Estimates

Total Projects Estimate		\$ 10,506	\$ 4,821	\$ 6,211	\$ 7,143	\$ 4,826	\$ 1,693	\$ 24,694	\$ -	\$ 35,200
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Funding Sources

General Fund/Rollover		\$ 1,000	\$ 2,942	\$ 3,138	\$ 5,216	\$ 3,980	\$ 847	\$ 16,122	\$ -	\$ 17,122
ARPA		\$ 102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102
DOT SS4A		\$ 197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197
DOT H.B. Courthouse Road		\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
VDEM - Cattail Creek Drainage Crossing		\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
VDOT HSIP 100/0		\$ 858	\$ 267	\$ 515	\$ -	\$ -	\$ -	\$ 782	\$ -	\$ 1,640
SGR 100/0		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VDOT TAP 80/20		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VDOT Revenue Sharing 50/50		\$ 1,988	\$ -	\$ 947	\$ 900	\$ 847	\$ 847	\$ 3,540	\$ -	\$ 5,528
Federal-Aid (VDOT Smart Scale 100/0)		\$ 1,611	\$ 1,612	\$ 1,611	\$ 1,027	\$ -	\$ -	\$ 4,250	\$ -	\$ 5,861
Total Funding Sources		\$ 10,506	\$ 4,821	\$ 6,211	\$ 7,143	\$ 4,826	\$ 1,693	\$ 24,694	\$ -	\$ 35,200

**City of Hopewell
FY 2025 Capital Improvement Program (CIP)**

Development Department

Project Name	#	FY 2024						5 Year CIP Total	Future Years	Total Project	Defer
		Prior	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029				
Zoning Ordinance Update	DEV-0001	\$ -	\$ 66,000	\$ 66,000	\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ 132,000	\$ -
Wayfinding	DEV-0002	-	52,000	52,000	52,000	52,000	-	\$ 208,000	-	208,000	-
-	DEV-0003	-	-	-	-	-	-	-	-	-	-
-	DEV-0004	-	-	-	-	-	-	-	-	-	-
-	DEV-0005	-	-	-	-	-	-	-	-	-	-
-	DEV-0006	-	-	-	-	-	-	-	-	-	-
-	DEV-0007	-	-	-	-	-	-	-	-	-	-
-	DEV-0008	-	-	-	-	-	-	-	-	-	-
-	DEV-0009	-	-	-	-	-	-	-	-	-	-
-	DEV-0010	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
Total Development		\$ -	\$ 118,000	\$ 118,000	\$ 52,000	\$ 52,000	\$ -	\$ 340,000	\$ -	\$ 340,000	\$ -
Projects Estimates											
A & E		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition		-	-	-	-	-	-	-	-	-	-
Construct/Purchase		-	118,000	118,000	52,000	52,000	-	328,000	-	328,000	-
Total Projects Estimate		\$ -	\$ 118,000	\$ 118,000	\$ 52,000	\$ 52,000	\$ -	\$ 328,000	\$ -	\$ 328,000	\$ -
Funding Sources											
General Fund		\$ -	\$ 118,000	\$ 118,000	\$ 52,000	\$ 52,000	\$ -	\$ 328,000	\$ -	\$ 328,000	\$ -
Bonds General		-	-	-	-	-	-	-	-	-	-
Bonds Schools		-	-	-	-	-	-	-	-	-	-
Grants		-	-	-	-	-	-	-	-	-	-
Proffers/Other		-	-	-	-	-	-	-	-	-	-
Total Funding Sources		\$ -	\$ 118,000	\$ 118,000	\$ 52,000	\$ 52,000	\$ -	\$ 328,000	\$ -	\$ 328,000	\$ -

**City of Hopewell
FY 2025 Capital Improvement Program (CIP)**

Dollars in Thousands

Fire Department Projects

Project Name	#	FY 2024					FY 2029	5 Year CIP Total	Future Years	Total Project
		Prior	FY 2025	FY 2026	FY 2027	FY 2028				
New Fire Station	FD-0001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ -	\$ 20,000,000
Fire Boat Replacement	FD-0002	-	44,302	44,302	44,302	44,302	44,302	221,510	88,604	310,114
Ladder Truck Lease Payment	FD-0003	-	119,547	119,547	119,547	119,547	-	478,188	-	478,188
City Hall Generator	FD-0004	-	373,500	-	-	-	-	373,500	-	373,500
-	FD-0005	-	-	-	-	-	-	-	-	-
-	FD-0006	-	-	-	-	-	-	-	-	-
-	FD-0007	-	-	-	-	-	-	-	-	-
-	FD-0008	-	-	-	-	-	-	-	-	-
-	FD-0009	-	-	-	-	-	-	-	-	-
-	FD-0010	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
Total Fire		\$ -	\$ 537,349	\$ 163,849	\$ 163,849	\$ 163,849	\$ 20,044,302	\$ 21,073,198	\$ 88,604	\$ 21,161,802
Projects Estimates										
A & E		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition		-	-	-	-	-	-	-	-	-
Construct/Purchase		-	-	-	163,849	163,849	20,044,302	21,073,198	88,604	21,073,198
Total Projects Estimate		\$ -	\$ -	\$ -	\$ 163,849	\$ 163,849	\$ 20,044,302	\$ 21,073,198	\$ 88,604	\$ 21,073,198
Funding Sources										
General Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,614
Bonds General		-	-	-	-	-	-	-	-	20,000,000
Bonds Schools		-	-	-	-	-	-	-	-	-
Grants		-	-	-	-	-	-	-	-	188,000
Proffers/Other		-	-	-	-	-	-	-	-	-
Total Funding Sources		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,683,614
Operating Budget Impacts										
Operating Revenue			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Costs										
Facility Operations			-	-	-	-	-	-	-	-
Program Operations			-	-	-	-	-	-	-	-
Debt Service			-	-	-	-	-	-	-	1,087,427
Total Operating Costs			-	-	-	-	-	-	-	1,087,427
Net Operating Revenue (Subsidy)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,087,427)

**City of Hopewell
FY 2025 Capital Improvement Program (CIP)**

Dollars in Thousands

Information Technology Department Projects

Project Name	#	FY	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	5 Year CIP Total	Future Years	Total Project	Defer
		2024 Prior									
Host Servers	IT-0001	\$ -	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ -	\$ -
Core Switches	IT-0002	-	107,100	-	-	-	-	107,100	-	-	-
Microsoft Office	IT-0003	-	210,000	-	-	-	-	210,000	-	-	-
Managed Print Solution	IT-0004	-	36,750	36,750	36,750	36,750	36,750	-	-	-	-
-	IT-0005	-	-	-	-	-	-	-	-	-	-
-	IT-0006	-	-	-	-	-	-	-	-	-	-
-	IT-0007	-	-	-	-	-	-	-	-	-	-
-	IT-0008	-	-	-	-	-	-	-	-	-	-
-	IT-0009	-	-	-	-	-	-	-	-	-	-
-	IT-0010	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
Total Information Technology		\$ -	\$ 485,850	\$ 36,750	\$ 36,750	\$ 36,750	\$ 36,750	\$ 449,100	\$ -	\$ -	\$ -

ADJOURNMENT