

AGENDA



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

(804) 541-2408
www.hopewellva.gov
info@hopewellva.gov
cityclerk@hopewellva.gov

CITY COUNCIL

John B. Partin, Jr., Mayor, Ward #3
Jasmine E. Gore, Vice Mayor, Ward #4
Rita Joyner, Councilor, Ward #1
Michael B. Harris, Councilor, Ward #2
Janice B. Denton, Councilor, Ward #5
Brenda S. Pelham, Councilor, Ward #6
Dominic R. Holloway, Sr., Councilor, Ward #7

Dr. Concetta Manker, City Manager
Danielle Smith, City Attorney
Brittani Williams, City Clerk
Bridetta Williams, Deputy Clerk

December 12, 2023

REGULAR MEETING

Closed Meeting- 6:00 PM
Work Session – 7:00 PM
Regular Meeting-7:30pm

6:00 p.m. Call to order, roll call, and welcome to visitors

CLOSED MEETING

SUGGESTED MOTION: Move to go into closed meeting pursuant to Va. Code Section § 2.2-3711 (A) (1) to discuss and consider personnel matters, including board and commission appointments; the assignment and performance of specific appointee and employees of City Council, and to the extent such discussion will be aided thereby.

Roll Call

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

WORK SESSION

WS-1 – Modification to development for 3609 Oaklawn Blvd – Chris Ward, Planning/Zoning Development Director

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors

Prayer by Reverend Danny Tucker, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Denton.

SUGGESTED MOTION: To amend/adopt Regular Meeting Agenda Roll Call

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

C-1 Minutes: November 14, 2023, November 28, 2023

C-2 Pending List:

C-3 Information for Council Review: ARB Minutes Aug 29, 2023

C-4 Personnel Change Report & Financial Report: HR Report, Police Report

C-5 Public Hearing Announcements:

C-6 Routine Approval of Work Sessions:

C-7 Ordinances on Second & Final Reading:

C-8 Routine Grant Approval:

SUGGESTED MOTION: To amend/adopt consent agenda

INFORMATION/PRESENTATIONS

1. One Digital Insurance Presentation – Yaosca Smith, HR Director/ Mary Jones, One Digital Representative
2. Economic Development Updates – Charles Bennett, Economic Development Director

COMMUNICATIONS FROM CITIZENS

*CITY CLERK: A Communication from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, **if** they reside in Hopewell, their ward number, and limit comments to three minutes. No one is permitted to speak on any item scheduled for consideration on regular agenda of the meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the presiding officer. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council (See Rules 405 and 406)*

PUBLIC HEARING

CITY CLERK: *All persons addressing Council shall step to the microphone, give name and **If** they reside in Hopewell, their ward number, and limit comments to three minutes. No one may address council more than once per meeting, unless granted permission by the presiding officer. Speakers address council as a body, not individual councilors. Questions are asked of councilors and staff through the presiding officer. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in the council chamber may be reprimanded by the presiding officer, and removed from the meeting upon a majority vote of councilors present, excluding any councilor who is the subject of the motion. (See Rules 405 and 406)*

REGULAR BUSINESS

- R1** – Resolution for mixed use on Main St. Grant, Charles Bennett, Economic Development Director
R2 – Presentation of City of Hopewell 2024 Legislative Agenda, Kayla Hawkes, Communications and Government Relations Director, Herbert Bragg, Consultant
R3- Blue Zone Overview- Dr. Cliff Morris, One Hopewell Representative

Reports of City Manager:

Reports of City Attorney:

Reports of City Clerk:

Councilors Request

Presentations from Boards and Commission

Other Council Communications

BOARD/COMMISSION VACANCIES

Hopewell Economic Development Authority: 1 Vacancy
Planning Commission: 1 Vacancy
Architectural Review Board – 3 Vacancies
Downtown Design Review – 2 Vacancies
Board of Building Code and Fire Prevention Code Appeals – 5 Vacancies
Keep Hopewell Beautiful – 1 Vacancy

Adjournment

CLOSED
MEETING

RECONVENE OPEN MEETING

WORK SESSION

WS-1

CITY OF HOPEWELL CITY COUNCIL INFORMATION FORM



Non-Action Item:

- ☐ Closed Session
- ☒ Work Session
- ☐ Presentation

COUNCIL AGENDA ITEM TITLE: **Modification to Development Standards application – 3609 Oaklawn Blvd. (Advance Auto Parts).**

ISSUE: Zoning ordinance allows only one freestanding sign per business. An existing freestanding sign is at the Oaklawn entrance. Advance Auto has access from two primary thoroughfares (Oaklawn and Woodlawn) and the second sign will mark the entrance to the business from Woodlawn.

RECOMMENDATION: Staff recommends approval. Planning Commission recommends approval 4-0.

TIMING: No action at this time.

ENCLOSED DOCUMENTS: Modification to Development Standards application, Proposed sign mock-up, Staff Report

STAFF: Christopher Ward, Director of Development

SUMMARY:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Rita Joyner, Ward #1
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Michael Harris, Ward #2
<input type="checkbox"/>	<input type="checkbox"/>	Mayor John B. Partin, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Jasmine Gore, Ward #4

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Dominic Holloway, Sr., Ward #7



3609 Oaklawn Blvd. - Parcel #089-0915
Owner/Applicant: Gina Penney - Agent
Modification to Development Standards
Staff Report prepared for the Planning Commission Public Hearing

This report is prepared by the City of Hopewell Department of Development Staff to provide information to the Planning Commission to assist them in making an informed decision on this matter.

I. MEETINGS, WORK SESSIONS & PUBLIC HEARINGS:

Planning Comm.	Public Hearing	Nov. 2, 2023	Pending
City Council	Work Session	TBD	
City Council	Public Hearing	TBD	

II. IDENTIFICATION AND LOCATIONAL INFORMATION:

Requested Zoning:	N/A
Existing Zoning:	B-4, Corridor Development District
Land SF:	66,298SF
Owner:	Bobbi N. Redding
Legal Description:	Lot 6R, Block 18, Subdivision Woodlawn
Election Ward:	Ward 7
Land Use Plan Recommendation:	Interchange Commercial
Strategic Plan Goal:	N/A
Zoning of Surrounding Property:	North: B-4 South: B-4 East: B-4 West: B-4

III. EXECUTIVE SUMMARY:

The City of Hopewell has received a request from Gina Penney, agent for the business located at the subject property (Advance Auto), to modify the development standards in accordance with Article XVIII, Section G, to erect a freestanding monument-style sign at

the Woodlawn Street entrance to the business. The business had a non-conforming entrance sign in this location within the last two years until a vehicle destroyed it. The business location already has one legal non-conforming sign at the Oaklawn entrance.

IV. APPLICABLE CODE SECTIONS:

The provisions of the Zoning Ordinance that are germane to this request for a Modification to the Development Standards are:

ARTICLE XVIII – DEVELOPMENT STANDARDS

F. SIGNAGE

8. Signs Permitted in the B-3 and B-4, Districts.

The following signs are permitted in the B-3 and B-4 districts, unless otherwise noted.

- a. Signs for residential uses shall be regulated by subsection 4 of this Section F.
- b. For permitted commercial or industrial uses, total sign area for building mounted signs on buildings housing only one (1) tenant, shall not exceed in the aggregate two (2) square feet of sign area for each lineal foot of building frontage. No such sign area shall be required to be less than forty (40) square feet, nor shall it exceed two hundred (200) square feet.
- c. On lots containing buildings housing more than one (1) tenant, sign area for building-mounted signs for each tenant shall not exceed two (2) square feet for each lineal foot of building frontage occupied by that tenant, with a maximum sign area for that respective tenant of two hundred (200) square feet. No such sign area shall be required to be less than forty (40) square feet.
- d. The following types of building mounted signs shall be permitted:
 - (1) Projecting signs, provided that such signs shall not project nearer than five (5) feet from any property line.
 - (2) Roof signs.
 - (3) Signs attached to the vertical face of a marquee, provided that such signs shall not project below the lower edge of the marquee, nor shall extend above the vertical marquee face.
 - (4) Wall signs.
 - (5) Signs on awnings, provided that such signs shall be limited to the drop leaf and letters shall not exceed eight (8) feet in area.
- e. In addition to building mounted signs, freestanding signs shall be permitted. The area permitted for freestanding signs shall be in addition to that permitted for building mounted signs.

- (1) Freestanding signs shall not exceed in the aggregate forty (40) square feet, and shall not extend higher than ten (10) feet. One (1) freestanding sign is allowed per parcel.
- (2) No more than one (1) freestanding sign shall be permitted for a shopping center limited in area to fifty (50) square feet, and shall not extend higher than ten (10) feet. Such sign shall indicate only the name of the shopping center and/or a business use or combination of business uses within the center. No other freestanding signs shall be permitted; except that an individual enterprise with a direct access to a highway defined as a thoroughfare street in the comprehensive plan shall be permitted one (1) freestanding sign, not to exceed forty (40) square feet in area and limited height to ten (10) feet.

G. MODIFICATIONS TO DEVELOPMENT STANDARDS AND REQUIREMENTS

1. *Any aggrieved party may appeal the determination of the Director of Development or City Engineer related to the standards contained within this Article, except for those development standards or requirements, which must be modified by the granting of a variance, special exception, conditional use permit or rezoning. Such an appeal shall be taken within thirty (30) days after the decision appealed from by filing with the Director of Development a notice of appeal specifying the grounds thereof, and paying the applicable fee established for said appeal in Article XXII-G of this ordinance. The Director of Development shall forthwith transmit to the Planning Commission for its review and recommendation to City Council all the papers constituting the record upon which the action appealed from was taken.*
2. *An appeal shall stay all proceedings, to include but limited to site plan, building permit or record plat approval, in furtherance of the action appealed from, unless the Director of Development certifies to the Planning Commission that, by reason of facts stated in the certificate, a stay would in his opinion cause imminent peril to life and property, which case proceedings shall not be stayed otherwise than by a restraining order granted by a court of record, on application and on notice to the Director of Development and for good cause shown.*
3. *The Planning Commission shall fix a reasonable time for hearing of the application and shall, within ninety (90) days after the first meeting of the Planning Commission after such referral, report to the City Council its recommendation on the matter, unless the applicant requests or consents to action beyond such time or unless the applicant withdraws the request.*
4. *Upon receipt of the recommendation of the Planning Commission, the City Council, after public notice in accordance with Virginia Code 15.2-2204,*

shall hold at least one public hearing on such application, and as a result thereof, shall either approve or deny the request.

5. *The City Council may grant modifications, with or without conditions, to development standards or requirements specific to this Article. No modification to a development standard or requirement shall be authorized by the City Council unless it considers and determines substantial compliance with the Comprehensive Plan. The City Council shall not grant a modification to any development standard or requirement if:*
 - a. *The granting of the modification will constitute the granting of a variance, special exception, conditional use or a rezoning.*
 - b. *Ordinary financial considerations are the principal reason for the requested modification.*
 - c. *The modification amends a property-specific condition imposed by the City Council or the Board of Zoning Appeals, unless such condition specifically grants such modification authority to the City Council.*
 - d. *The applicant created the condition or situation generating the need for the modification and the applicant has not exhausted all other practicable solutions to the problem, including, but not limited to, the acquisition of additional property, the elimination or redesign of structures, or the reduction of the development density.*
6. *Any person or persons jointly or severely aggrieved by the final decision of the City Council shall file a written appeal with the Circuit Court for review by filing a petition at law, setting forth the alleged illegality of the action of the governing body, provided such petition is filed within thirty (30) days after the final decision is rendered by the governing body. The filing of the said petition shall stay the decision of the governing body pending the outcome of the appeal to the court. The court may reverse or modify the decision of the governing body, in whole or in part, if it finds upon review that the decision of the governing body is contrary to law or that its decision is arbitrary and constitutes an abuse of discretion, or it may affirm the decision of the governing body. Adjacent property owners' appeals shall be limited to conditions which directly affect the property owners and include access, utility locations, buffers, conditions of zoning, architectural treatment and land use transactions. The court shall fix a reasonable time for hearing the appeal.*

V. SUBJECT PROPERTY:

The subject property is located in Ward 7 in the Corridor Development District (B-4). The property is identified as 3609 Oaklawn Blvd. (Parcel #089-0915). The property is 66,298sf (1.522 acres) that sits between two opposing one-way thoroughfares. A legal, non-conforming freestanding pole sign is located at the Oaklawn Boulevard entrance. The Development Standards (Article XVIII in the Hopewell Zoning Ordinance) limit the number of freestanding signs to one. A second freestanding entrance sign was located at the Woodlawn entrance until a vehicle impact destroyed the sign.

VI. APPLICANT'S POSITION:

The applicant states that a second sign located at the Woodlawn entrance is needed to clearly identify the store entrance from that street. The applicant continues that the store is located approximately 200 feet from the Woodlawn entrance and not readily visible from that roadway.

VII. ZONING/STAFF ANALYSIS:

Staff conducted a site visit of the applicant property on October 24, 2023 and verified that the business is not visible from Woodlawn Street as one approaches the entrance to the business. Staff has determined that the installation of an entrance sign at this location is warranted and necessary since it will reduce confusion of drivers attempting to locate the entrance to the business.

Additionally, the proposed freestanding monument-style sign conforms to the specifications set forth in the Development Standards.

VIII. STAFF RECOMMENDATION:

Section G of Article XVIII, copied on page 3 of this report provides the criteria for approval of a modification. If the applicant meets any of these criteria, the modification cannot be granted. After careful review of the application, Staff concludes that the application does not meet any of the criteria and, therefore, recommends **approval** of the modification to development standards application. A detailed answer for each of the criteria follows:

- a. *The granting of the modification will constitute the granting of a variance, special exception, conditional use or a rezoning. This request does not meet the criteria for a variance, special exception, conditional use or a rezoning.*
- b. *Ordinary financial considerations are the principal reason for the requested modification. Financial considerations are not the principal or secondary reason for the requested modification.*
- c. *The modification amends a property-specific condition imposed by the City Council or the Board of Zoning Appeals, unless such condition specifically grants such modification authority to the City Council.*
The modification will not amend a property-specific condition.

- d. *The applicant created the condition or situation generating the need for the modification and the applicant has not exhausted all other practicable solutions to the problem, including, but not limited to, the acquisition of additional property, the elimination or redesign of structures, or the reduction of the development density.*

The applicant did not create the situation. A vehicle impact destroyed the previous sign at this location and the applicant seeks to replace it in accordance with the specifications for freestanding signs.

IX. PLANNING COMMISSION RESOLUTION:

In accordance with Article XVIII, Section G, of the Hopewell Zoning Ordinance, the Hopewell Planning Commission recommends to (approve) (deny) the request submitted by Gina Penney on behalf of Advance Auto for a modification to the development standards to construct a freestanding sign at the Woodlawn Street entrance to 3609 Oaklawn Boulevard.



In accordance with Article XVIII, Section G of the Hopewell Zoning Ordinance related to Development Standards such appeal of the decision of the Director of Development or City Engineer must be made within thirty (30) days after the decision is provided of denial and/or need for a modification to the standards. The appeal must be filed with the Department of Development specifying the grounds thereof, and paying the applicable fee. The Director shall transmit the application to Planning Commission for its review and recommendation to the City Council. See Article XVIII, Section G, for complete requirements

AS OWNER OF THIS PROPERTY OR THE AUTHORIZED AGENT THEREFORE, I HEREBY CERTIFY THAT THIS APPLICATION AND ALL ACCOMPANYING DOCUMENTS ARE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.



APPLICANT SIGNATURE

10.2.23.

DATE

Gina Penney

APPLICANT PRINTED NAME

10.2.23.

DATE

OFFICIAL USE ONLY

DATE RECEIVED: 10-2-23 DATE OF FINAL ACTION: _____

ACTION TAKEN:

_____☐ APPROVED _____☐ DENIED

_____☐ APPROVED WITH THE FOLLOWING CONDITIONS:



City of Hopewell, VA
Dept. of Code Enforcement
300 N. Main Street
Hopewell, VA 23860
804-541-2220
Welcome

10/02/2023 03:42PM debra m.
022953-0002 000200603
Payment Effective Date 10/02/2023

PERMITS / INSPECTIONS

GINA PENNEY

ZONING APPEALS - REVIEW

2023 Item: 20230960|ZA \$200.00

Payment Id: 321787

\$200.00

Subtotal \$200.00

TP CC Fee \$6.50

Total \$206.50

TP DEVELOPMENT OFFLINE \$206.50

Change due \$0.00

Paid by: GINA PENNEY



Thank you for your payment.

CUSTOMER COPY

Advance Auto Parts 

Store Number: 2850
3609 Oaklawn Blvd
Hopewell, VA 23860

S.O. Number: 166472
Created: 03/28/2023
Revised: 10/24/2023



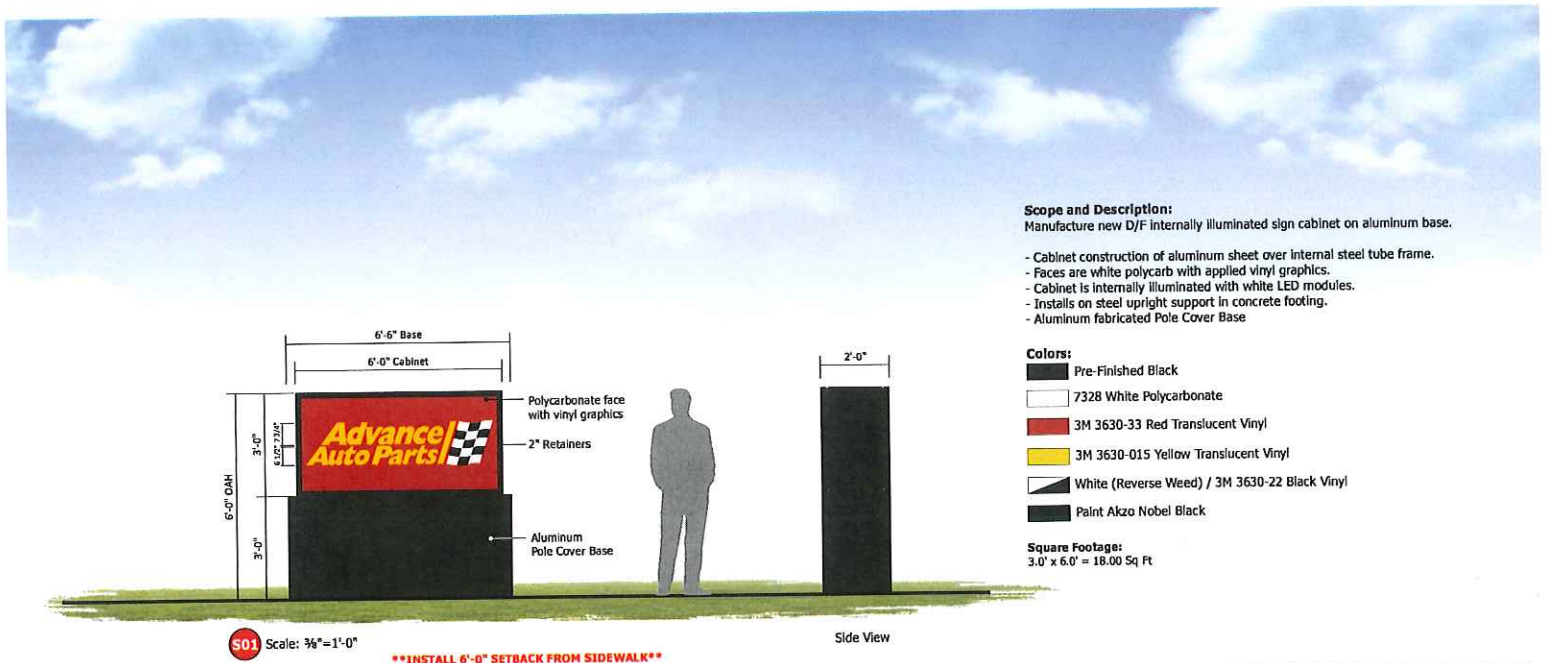
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Revisions:	
04.06.23 (NH) Updated to larger ground sign	---
10.16.23 (NH) Updated to Aluminum Base	---
10.24.23 (NH) Updated Size of Base and GAN	---
---	---

Site #2850	PM. Hannah P.	Address: 3609 Oaklawn Blvd
S01	Drawn By: NR	City/State: Hopewell, VA 23860
	Date: 03/28/2023	Drawing Number: 166472-S01



Scope and Description:

Manufacture new D/F internally illuminated sign cabinet on aluminum base.

- Cabinet construction of aluminum sheet over internal steel tube frame.
- Faces are white polycarb with applied vinyl graphics.
- Cabinet is internally illuminated with white LED modules.
- Installs on steel upright support in concrete footing.
- Aluminum fabricated Pole Cover Base

Colors:

- Pre-Finished Black
- 7328 White Polycarbonate
- 3M 3630-33 Red Translucent Vinyl
- 3M 3630-015 Yellow Translucent Vinyl
- White (Reverse Weed) / 3M 3630-22 Black Vinyl
- Paint Akzo Nobel Black

Square Footage:
 3.0' x 6.0' = 18.00 Sq Ft

ELECTRICAL NOTES

1. All materials and fasteners meet 3004.4
2. All electrical components are UL listed, labeled and approved.
3. Sign grounded according to NEC 600.7.7
4. Signs manufactured and listed NEC 600.3 and marked per NEC 600.4.
5. All branch circuits per NEC 600.5(B).1 or (B).2.
6. All Signs controlled by photocell or time clock per FBC 13-415. (ABC).1.4
7. One visible 20 amp disconnect per sign per circuit per NEC 600.6(A).1



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Revisions:

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 10.24.23 (p1) Updated Size of Base and OAH

Site #2850

S01

PM: Hannah P.

Drawn By: NR

Date: 03/28/2023

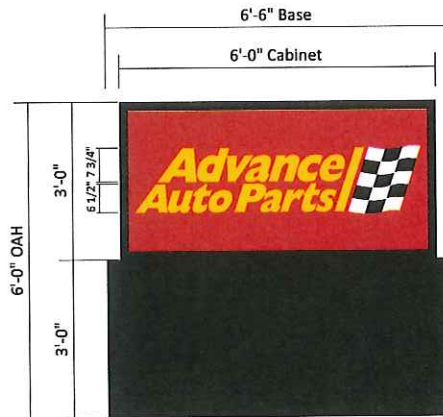
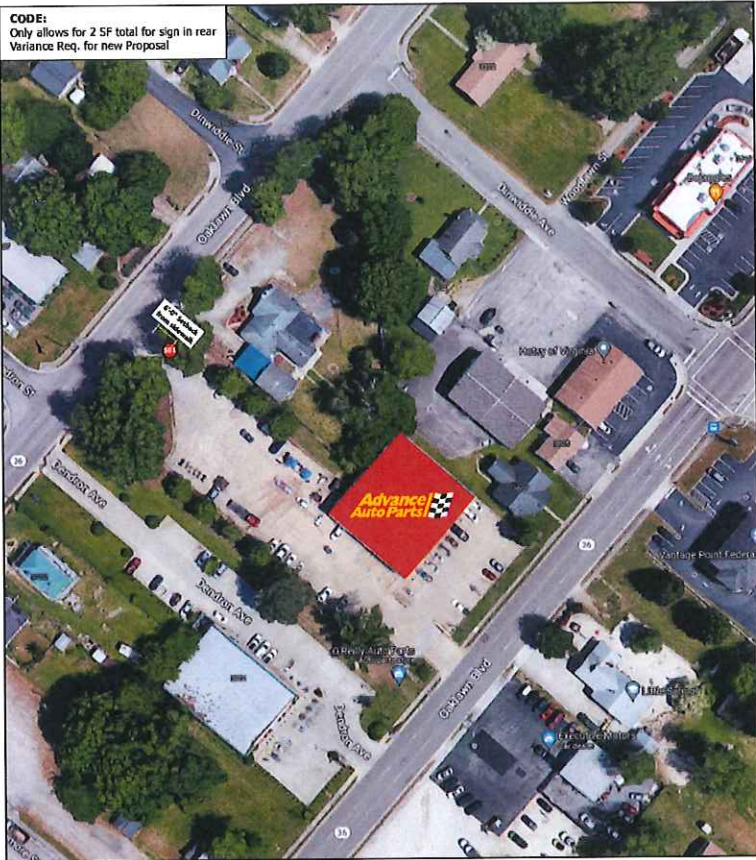
Address: 3609 Oaklawn Blvd

City/State: Hopewell, VA 23860

Drawing Number:

166472-S01

CODE:
Only allows for 2 SF total for sign in rear
Variance Req. for new Proposal



S01 Ground Sign - 3'-0" x 6'-0" = 18 SQFT



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West Palm Beach, Florida 33404
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Revisions:
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10.24.23 (NR) Updated Size of Base and OAH

Site #2850

SP

PM: Hannah P.

Drawn By: NR

Date: 03/28/2023

Address: 3609 Oaklawn Blvd

City/State: Hopewell, VA 23860

Drawing Number:

166472-SP

CONSENT AGENDA

C-1

MINUTES OF THE NOVEMBER 14, 2023 CITY COUNCIL REGULAR MEETING

A REGULAR meeting of the Hopewell City Council was held on Tuesday
November 14, 2023 at 6:00 p.m.

PRESENT: John B. Partin, Mayor
Jasmine Gore, Vice Mayor (Virtual)
Janice Denton, Councilor
Brenda Pelham, Councilor
Dominic Holloway, Councilor
Rita Joyner, Councilor
Michael Harris, Councilor (Virtual)

Councilor Joyner makes a motion to allow Councilor Harris to participate in meeting by zoom.

ROLL CALL	Vice Mayor Gore-	Yes
	Councilor Denton-	Yes
	Councilor Pelham-	Yes
	Councilor Holloway-	Yes
	Councilor Joyner-	Yes
	Councilor Harris-	Excused
	Mayor Partin-	Yes

Motion Passes 6-0

Councilor Holloway makes a motion to allow Vice Mayor Gore to participate remotely after closed session. Councilor Pelham seconds the motion.

ROLL CALL

Vice Mayor Gore-	(Excused)
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Passes 6-0

CLOSED MEETING:

Councilor Denton moves to make a motion to go into closed session pursuant to Va. Code Section § 2.2-371 1 (A)(I) to discuss and consider personnel matters, including board and commission appointments; the assignment and performance of specific appointee and employees of City Council, and to the extent such discussion will be aided thereby. Councilor Holloway seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Pass 7-0

Reconvene Open Meeting

Councilor Holloway makes a motion to reconvene open meeting and second by Councilor Denton

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

Motion Pass 5-0

CERTIFICATION:

Immediately thereafter, council responded to the question pursuant to Virginia Code §2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

Motion Pass 5-0

Councilor Joyner moves to make a motion to postpone the Work Session to the December meeting. Mayor Partin seconds the motion.

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

Motion Pass 5-0

REGULAR MEETING

Mayor Partin calls the Regular Meeting to order.

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

A quorum has been established

Prayer by Reverend Danny Tucker, followed by the Pledge of Allegiance led by Councilor Holloway.

Councilor Holloway makes a motion to adopt the Regular Meeting Agenda and second by Councilor Denton.

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

Motion Pass 5-0

Councilor Joyner makes a motion to adopt the Consent Agenda and second by Councilor Holloway.

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused

Mayor Partin- Yes

Motion Pass 5-0

Mayor Partin moves to makes a motion to extend the meeting until the completion of CR-1

ROLL CALL

Vice Mayor Gore-	Excused
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Excused
Mayor Partin-	Yes

Motion Pass 5-0

INFORMATION/ PRESENTATIONS

1. **Finance Status Report- Robert Bobb Group** Heather Ness presents a quick update to where they are with their contract for accounting remediation and project management office. She states they have been on the ground since mid August. Heather Ness details out the five work streams working- the accounting remediation and reconciliation, the PMO which includes all the future states standard operating procedures, the work that the industry team is doing as well as the enterprise resource planning team which is doing the

Tyler/ Munis helping with the reconciliation then doing configuration. Russ, who is the interim director of finance, has started as of October 24. Heather Ness walks thru some of the recent successes and talks about goals moving forward.

COMMUNICATIONS FROM CITIZENS

1. **Nathaniel Garrett-** is a soldier stationed locally and gives a brief introduction of himself and what he is currently involved with in the city of Hopewell. Mr. Garrett informs us of a program he is currently with at Harry E. James Elementary School. He introduces a young man mentoring program called Guys for Ties and is at no cost to the students. Their mission is to provide a nurturing and empowering environment where young boys can discover their true potential, develop essential life skills and cultivate a strong sense of worth. Mr. Garrett also introduces another program called Are You Co Inc., he has been operating for the last 10 years. He ends with the assurance that he is willing to provide his services in any capacity that may help or enrich this community.

2. **Mark Burroughs-**States he has spoken to several people in the city council regarding the condition of our roadways in Hopewell city. Money was invested in painting the bike lanes. He states when they put in the bike lanes, the existing yellow lines were milled up and didn't repair or patch those existing yellow lines. Mr. Burroughs states as a motorcycle rider, it is a severe threat to his safety, his wife and sons' safety as well as any other rider that comes thru this city. There are a bunch of motorcyclist that come thru Hopewell every year to do the Five and Dime ride. Informing that we have roads that are so riddled with potholes and riddled with chewed up mill spots that it's not safe to ride in Hopewell. It's been brought up before and states he knows it's been talked about. It's been kicked down the road long enough. Mr. Burroughs tells that earlier this year in January his son wrecked his bike because there's an oil spill going from the marina all the way down to river road. He remarks, the first thing the cop said when he showed on the scene was 'I can't believe they haven't cleaned that up yet. I notified them of this spill hour's ago.' He comments the fire department had not been out to put sand down, they hadn't put cones out and they haven't done anything to

protect motorists in this city from hitting that oil slick that resulted in my son breaking his foot and having a severe concussion and totaling the motorcycle. He adds that he was talking to a lawyer about suing the city but in talking to a lawyer he asked her where the money would come from and the lawyer stated she didn't know. He tells that he was worried it would take money from away from an already desolate city so he opted not to sue. Mr. Burroughs claims he is telling all now, anybody who lays down a motorcycle in this city, he will encourage them with every fiber of my being to sue. He claims at this point, all have been notified of the problem. At this point, all have had ample opportunity to fix the problem and you choose not to.

3. **Sha'rah Fuller-** Starts off by commenting she prays for each and every one. You have a job that we only see a snippet of what you (the councilors) do and we judge it like we judge social media, where we see five seconds of someone's life and you think we know their whole world and ...we don't really know your whole world. She explains there are some issues that we have going on in our city and right now we have gotten our property tax bill. Ms. Fuller states her bill for her house is \$2,400. She tells of the hardship this bill is having on her and her family and the difficult choices she is dealing with as a mom with children. She explains she is talking as a Hopewell citizen and as a mom, who cares about her family and who cares about the city. She talks about action she seen being taken where feet are dragged in areas that don't need to be dragged in, things are being rushed thru in areas that don't need to be rushed thru and there are things being ignored where they need to stop being ignored. Ms. Fuller states we elected you all for a reason, we trust you. You have been given a measure of trust. Please don't abuse it. She states she is facing foreclosure on her home because she cannot afford the property taxes. She states getting a note, telling her and then seeing it posted on Facebook that they are going after people who are delinquent on their taxes. She talks of being excited about Cookout but asked a question at the Ward 5 meeting that she hasn't gotten an answer for and that is-Do we have the staff or police force to be at Cookout for the ruckus that it will cause for the late night crew. We are taxing people out of Hopewell because we need the money but not realizing people are leaving Hopewell because they don't have the money. She asks that council really looks at it and to please stop ignoring their plights; she's not the only home having to consider this. Ms. Fuller shares her heart and her situation. She states there is a lot on their plates. She asks to consider what they are facing about doing their jobs as police officers and people choosing to live in the city. Ms. Fuller details some incidences at the schools and on the school buses. She comments that

we need change and it has to start at the top.

4. **Shirley Hummel**- States we the people would very much like you to increase our police force to its desired number. She continues, right now there are officers that are working a lot of overtime to fill in the places of those who have left. They seem to be leaving because we cannot or will not pay them a competitive wage so they are leaving to go where they can make more money. So those who remain are tired and have very little home time. Ms. Hummel would like you to do your due diligence and get this job done and work on the amount of money that they make. She asks, who are you going to call if trouble comes to your house. If they are stretched too thin, there may be no one to come until it's too late. She comments, they are stretched pretty thin right now and they try really have to do all they're supposed to, but we have to help them... You have to help them.
5. **Ripley Ballou**- States when Robert Bobb Group was hired this summer, he asked that we would see regular reports and I want to commend council for A, they come and give the reports and that the reports are being published on the city council website. Mr. Ballou would like to urge the citizens that don't have the opportunity to come to the council meetings and hear them. Please read those and understand what is going on. There are still many, many challenges that lie ahead. He concludes that he thinks we are making progress.

REGULAR BUSINESS

R-1- PPTRA Budget Resolution Approval Request- Shannon Foskey, Hopewell City Treasurer. Ms. Foskey comes before city council to get approval for the PPTRA. With Personal Property tax assessments decreasing, she proposes a PPTRA percentage of 31 percent. She details this rate is closer to the PPTRA reimbursement given from the state of Virginia of 2023. This will help tax payers with a slight decrease for their 2023 personal property tax bills compared to 2022. With personal property tax assessment decrease, Ms. Foskey proposes a PPTRA of 31 percent.

Councilor Joyner makes a motion to approve the PPTRA rate for 2023 to be 31 percent as proposed in the resolution. Councilor Holloway seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Pass 7-0

R-2-Proposed Changes to the city's Parking Enforcement and Inoperable Vehicles Ordinance-Danielle Smith, Hopewell City Attorney. Attorney Smith brings before council a minor amendment to the Hopewell city code, 22-91.1. She state this will allow any employee of code enforcement to enforce the provisions listed herein. Specifically, to site cars parked in the city illegally. Right now, that power rests with law enforcement. Attorney smith is asking for the city manager to be able to establish a designee specifically someone from code enforcement to also have that authority in the City of Hopewell. The ask is for the city council to adopt the amendment to the ordinance tonight on the first reading or continue the matter to a second reading for the December 12th meeting.

Councilor Joyner makes a motion to approve the amendment to the ordinance tonight, to approve the amended Parking Enforcement and Inoperable Vehicles Ordinance on the first reading. Mayor Partin seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes

Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Pass 7-0

R3 –Hopewell High Visibility Black Plate upgrades and Hopewell Crossing improvements, Virginia Highway Safety Improvement Program – Michael Campbell, Hopewell City Public Works Director – Mr. Campbell discusses two applications with VDOT for Virginia highway safety improvement plan grants. He gave the application number for both which are 10695 and 11127. This is a federally and state funded 100 percent reimbursement grant program. Working with VDOT, city staff has identified and applied for two proposed projects. Mr. Campbell describes the two projects, the first application 10695 is in the amount of \$353,193.00, and the second application 11127 is in the amount of 353,948. He states the application cycle closed on October 31, 2023 and VDOT’s review is pending the city’s resolution support. He describes the location and work to be done for the job sites. He states again that it is 100 percent reimbursed, no city match. Total value of application is 707,141. The funding will be available next year. VDOT’s application review is pending the city’s resolution and support. City Staff is also requests that the city formerly add the projects to the city’s capital improvement program and are requesting action on tonight.

Councilor Joyner makes a motion to approve the resolution as presented and to add these projects to the city’s CIP list. Mayor Partin seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Yes

Mayor Partin-

Yes

Motion Pass 7-0

R4- Collective Bargaining Resolution-Cynthia Hudson, Esq., Dr. Manker, Hopewell City Manager. Ms. Hudson is unavailable for tonight's meeting. Dr. Manker presents a resolution for the council approval of the collective bargaining resolution. The city council held a close session on October 26, 2023 to receive legal advice, specifically about the issue of collective bargaining for retained council Cynthia Hudson. Staff recommends, it is the intention of city council to direct city administration to begin the review of what impact is implementation for presentation to city council within 120 days or sooner. It is also the intention of city council for consideration for future adoption of collective bargaining ordinance for after the completion of the PMO financial services from the Robert Bobb Group. Staff is asking for approval of this resolution tonight November 14, 2023.

Councilor Denton makes a motion to accept the resolution and direct city administration to draft a collective bargaining ordinance for the Hopewell City Councils' future consideration, based on parameters, the Hopewell City Council will set upcoming Hopewell City Council work sessions and Hopewell City Council meetings after the completion of the audit work and PMO services performed by the Robert Bobb Group. Councilor Holloway seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	No
Councilor Harris-	Yes
Mayor Partin-	No

Motion Pass 5-2

Mayor Partin introduces two guests present from PBA for questions on collective bargaining. Councilor Holloway and Councilor Pelham call "Point of Order" due to a present motion on the floor. Mayor Partin states he is asking a question as part of discussion. Mayor Partin explains he has a question that has to do with the motion on the floor about the ordinance that's presented. Attorney Smith clarifies the order of questioning as it relates to voting on a motion. There is some discussion from council member as to when you can ask questions in the presence of an active motion. Mayor Partin asks Attorney Smith if he can request a motion to waive the rules to allow the guests to speak. Attorney Smith answers Mayor Partin- he can't make that motion. Mayor Partin clarifies that he can't make that motion but he can ask for someone.

Council Joyner makes a motion to waive the rules to allow the guests to speak. Mayor Partin seconds the motion.

ROLL CALL

Vice Mayor Gore-	No
Councilor Denton-	No
Councilor Pelham-	Yes
Councilor Holloway-	No
Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Pass 4-3

Vice Mayor Gore requests a 'Call for the Vote' to move forward with the current vote on the motion.

R5- Robert Bobb Group- Scope change approval- Dr. Manker, Hopewell city Manager. Dr. Manker comes before council with a Council Action Form for the

Robert Bobb Group scope change approval. The Robert Bobb Group was selected as the firm to provide fiscal turnaround services for the City of Hopewell on August 28, 2023. Tonight, staff recommends the approval of the scope change that was presented to you in closed session on November 5, 2023. Staff recommends the approval of the scope change presented to City Council to direct the City Manager to execute the modified agreement and also include the additional payment of \$974,985 from the un-assigned fund balance.

Councilor Holloway makes the motion to approve as stated by city manager.
To adopt the resolution \$974,985 for the Robert Bobb Scope Change.
Councilor Pelham seconds the motion.

ROLL CALL

Vice Mayor Gore-	Yes
Councilor Denton-	Yes
Councilor Pelham-	Yes
Councilor Holloway-	Yes
Councilor Joyner-	Yes
Councilor Harris-	Yes
Mayor Partin-	Yes

Motion Pass 7-0

CR-1 Approve the proposed changes to the City Attorney Employment Contract- Vice Mayor Gore. Vice Mayor Gore defers to the City Attorney. When council appoints the City Manager, City Attorney and City Clerk, they are appointees of council and have contracts of employment. It was noticed that there was an issue in regards to a term in the contract for the City Attorney that goes against the charter. So, this is a simple clerical error to address that and get rid of the term limit to address that as it pertains to the employment. Vice Mayor Gore refers to the City Attorney to make sure everyone is on the same page. Council has talked about this several times, so hopefully this shouldn't be a concern issue. Attorney Smith echoes Vice Mayor Gores' comments that the city charter does not allow for term limits on City Attorney contracts. It is up to

City Council to validate or terminate the City Attorney contract instead of setting term limits. Some of these corrections address that issue. Attorney Smith adds Vice Mayor Gores' comments were that the city charter designates the city attorneys' power as not involving term limits. It is up to City Council to either validate or terminate a city attorneys' contract. Some of the contract provisions here in the current contract violate that provision of the city charter so that's the reason for the change or changes. I would echo Vice Mayor Gores' comments.

Vice Mayor Gore makes a motion to approve the proposed changes to the City Attorney Employment Contract, to adopt the changes to the city attorneys contract to comply with the city charter. Councilor Pelham seconds the motion.

Councilor Joyner makes a motion to adjourn.

Vote: 7 Aye

0 Nay

Respectfully Submitted,

Johnny Partin, Mayor

Brittani Williams, City Clerk

**MINUTES OF THE NOVEMBER 28, 2023 CITY COUNCIL SPECIAL
MEETING**

A special meeting of the Hopewell City Council was held on Tuesday November
28, 2023 at 6:00 p.m.

PRESENT: John B. Partin, Mayor
 Jasmine Gore, Vice Mayor
 Janice Denton, Councilor
 Rita Joyner, Councilor
 Dominic Holloway, Councilor (Arrived 6:10pm)
 Michael Harris, Councilor (Absent)
 Brenda Pelham, Councilor (Absent)

Closed Meeting:

Councilor Denton makes motion to go into closed session pursuant to Va. Code Section § 2.2-371 1 (A)(I) to discuss and consider personnel matters, including board and commission appointments; the assignment and performance of specific appointee and employees of City Council, and to the extent such discussion will be aided thereby, Vice Mayor Gore seconds the motion.

ROLL CALL	Councilor Denton	Yes
	Councilor Pelham	(Absent)
	Councilor Holloway	(Absent)
	Councilor Joyner	Yes
	Councilor Harris	(Absent)
	Mayor Partin	Yes
	Vice Mayor Gore	Yes

Motion Passes 4-0

Vice Mayor Gore makes a motion to extend the meeting to 9:30 pm. Councilor Joyner seconds the motion

ROLL CALL

Councilor Denton	Yes
Councilor Pelham	(Absent)
Councilor Holloway	Yes
Councilor Joyner	Yes
Councilor Harris	(Excused)
Mayor Partin	Yes
Vice Mayor Gore	Yes

Motion Passes 5-0

Councilor Holloway makes a motion to allow Councilor Harris to participate remotely. Councilor Denton seconds the motion.

ROLL CALL

Councilor Denton	Yes
Councilor Pelham	(Absent)
Councilor Holloway	Yes
Councilor Joyner	Yes
Councilor Harris	(Excused)
Mayor Partin	Yes
Vice Mayor Gore	Yes

Motion Passes 5-0

RECONVENE OPEN MEETING:

Councilor Joyner motions to come out of closed session.

ROLL CALL

Councilor Denton	Yes
Councilor Pelham	(Absent)
Councilor Holloway	Yes
Councilor Joyner	Yes
Councilor Harris	Yes
Mayor Partin	Yes
Vice Mayor Gore	Yes

Motion Passes 6-0

CERTIFICATION:

Immediately thereafter, council responded to the question pursuant to Virginia § 2.2-3712 (D): Where only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting.

ROLL CALL

Councilor Denton	Yes
Councilor Pelham	(Absent)
Councilor Holloway	Yes
Councilor Joyner	Yes
Councilor Harris	Yes
Mayor Partin	Yes
Vice Mayor Gore	Yes

Motion Passes 6-0

AJOURNMENT:

Mayor Partin motions to adjourn, meeting is adjourned.

6 Ayes

0 Nays

John B. Partin, Mayor

Brittani Williams, City Clerk

C-3

**MINUTES OF THE AUGUST 29, 2023 MEETING
OF THE ARCHITECTURAL REVIEW BOARD
CITY OF HOPEWELL**

A meeting of the Architectural Review Board for the City of Hopewell was held on Tuesday, August 29, 2023, at 6:00 p.m. The meeting was held in the Hopewell Police Department, 115 W. Randolph Rd., Hopewell, Virginia.

Architectural Review Board Members present:

Stephanie Dayberry, Chair

Susan Eliades

Rubin Peacock

J. Paul Lewis, Architectural Advisor

Staff:

Kelly E. Davis, AICP, Senior Planner

Guests:

David Russell

Sandra Arnold

CALL TO ORDER

Ms. Dayberry called the meeting to order at 6:03 p.m. Ms. Davis conducted the roll call. A quorum was established. Ms. Dayberry welcomed guests and led introductions.

ADMINISTRATIVE MATTERS

Ms. Dayberry asked if there were any corrections to the minutes. Members offered no changes. Ms. Eliades made a motion to approve the August 1, 2023, meeting minutes. Mr. Peacock seconded. The motion carried 3-0.

CITIZEN COMMENTS

None

CERTIFICATES OF APPROPRIATENESS (COAs)

1. 1000 Bank Street, Sandra Arnold – Demolish Rear Deck and Add New Railings

Ms. Davis explained the request to demolish the rear deck and add new railings to the front porch and rear stairs. The rear deck is severely deteriorated, as shown in photos provided by the applicant, and will not be replaced. The applicant provided illustrations of the railings proposed to be added to the rear stairs and the front porch. The railings will be constructed of wood and painted to match the existing trim on the house. While two of the illustrations provided by the applicant show the spindles attached directly to the deck, Ms. Davis clarified and the applicant confirmed that all

spindles will sit on a base rail. Ms. Davis explained and referenced photos showing that the front porch is not original to the building.

Mr. Peacock motioned to approve the request. Ms. Eliades seconded the motion. The motion carried 3-0.

2. 509 Cedar Lane, David Russell – Façade Changes

Ms. Davis presented the request for façade changes to the enclosed porch located on the north end of the subject property, which was deferred from the August 1, 2023 meeting. Mr. Russell requests to replace the existing stucco exterior of enclosed porch with 48-inch wide HardiePanel vertical stucco panels, painted the existing house color. The seams will be covered with Restoration Millwork batten (5/8"x8" cut to 4" width; wood grain finish) that aligns with the existing half-timber framing on the gable of the porch. The batten will be painted to match the existing half-timber framing.

Ms. Davis summarized the staff report, which explains the relevant ARB guidelines with regard to the use of the use of substitute materials and the Secretary of the Interior's Standards for Rehabilitation. Based on these guidelines and standards, staff recommends denial of the request.

Mr. Russell stated that his request to use HardiePanel is based on the durability of the material and overall cost. Mr. Russell presented photographs of the existing condition of the porch material and stated that the material is not stucco, but rather a modern replacement that has severely deteriorated. Mr. Lewis said he was not able to confirm the material during his site visit, but agreed that the deterioration is not consistent with what would be expected with original stucco.

ARB members discussed the request and whether strict interpretation of the guidelines is appropriate for this request. ARB members discussed that: 1) The porch was not originally enclosed; 2) The texture of the proposed material should match the existing materials when viewed from the street; and 3) the proposed elevation maintains the Tudor style of the home. Further, Mr. Russell proposes to repaint the entire home, so there will be no difference in color across the façade.

Ms. Dayberry questioned which of the two elevation options presented was preferred by the ARB. Mr. Russell stated that he believes that option 2 is not feasible due to the width of the HardiePanel. ARB members agreed that Option 2A was acceptable.

Mr. Peacock motioned to approve the request to replace the existing exterior of the enclosed porch with 48-inch wide HardiePanel vertical stucco panels, painted the existing house color, with Restoration Millwork batten seams (5/8"x8" cut to 4" width; wood grain finish) designed to align with the existing half-timber framing on the gable of the porch, as shown in Exhibit 2 A. Ms. Eliades seconded the motion. The motion carried 3-0.

3. 611 Cedar Lane, Jo Frith – Exterior Painting

Ms. Davis explained the request to paint the residence, detached garage, and gatehouse and referenced the photographs provided with the application.

Ms. Eliades motioned to approve the request as submitted. Mr. Peacock seconded the motion. The motion carried 3-0.

OLD BUSINESS

1. Infrastructure Projects

Ms. Davis had no updates for the group at this time.

2. Shiloh Lodge Grants

Ms. Davis explained that the Director of Economic Development and Tourism will be requesting authorization from City Council to submit for the National Park Service grant.

3. City Point Storyboards

Ms. Davis explained that the City Point painting and cleanup event with Keep Hopewell Beautiful is scheduled for September 23 from 9 am to 11 am. Members discussed the logistics of painting and asked that Public Works weed whack at the base of the boards before they are painted. Mineral spirits, painters tape, and gloves are also needed. Members agreed the base should be painted to match the existing charcoal gray color to avoid the need for multiple recoats.

4. Zoning Ordinance Amendments for Historic Preservation

Ms. Davis had no updates for the group at this time.

NEW BUSINESS

None.

REPORTS FROM BOARD MEMBERS & STAFF

None.

ADJOURNMENT

Ms. Eliades made a motion to adjourn. Mr. Peacock seconded. The motion carried 3-0. The meeting adjourned at 7:11 p.m.

Submitted by,


Stephanie Dayberry, Chairperson

DATE: 11/14/23


Kelly E. Davis, AICP, Senior Planner

C-4

DATE: December 05, 2023
TO: The Honorable City Council
FROM: Yaosca Smith, Director of Human Resources
SUBJECT: Personnel Change Report – November 2023

APPOINTMENTS:

NAME	DEPARTMENT	POSITION	DATE
HARTLESS, MARSHALL	PUBLIC WORKS	DEPUTY DIRECTOR-ENGINEERING	11/01/2023
SMITH, SHALEIRA	TREASURER	DELIQUENT TAX COLLECTOR	11/01/2023
WILLIAMS, ADAIRIUS	RECREATION AND PARKS	ASSISTANT DIRECTOR	11/01/2023
PORTER, IAYANA	TREASURER	PART TIME GENERAL CLERK	11/15/2023
STIER, BRENDA	SOCIAL SERVICES	BENEFIT PROGRAM SPECIALIST 1	11/29/2023
WILLIAMS, JARRETT	WATER RENEWAL	SAMPLE TECHNICIAN	11/29/2023
WILLIAMS, WANDA	SOCIAL SERVICES	DIRECTOR SOCIAL SERVICES II	11/29/2023

SUSPENSIONS: 7 (Other information excluded under Va. Code § 2.2-3705.1(1) as Personnel information concerning identifiable individuals)

REMOVALS:

NAME	DEPARTMENT	POSITION	DATE
SPICER, RAYMOND	SOCIAL SERVICES	DIRECTOR SOCIAL SERVICES	11/01/2023
GORRELL, JAMAR	POLICE	POLICE OFFICER	11/02/2023
BRADLEY, LORENZO	RECREATION AND PARKS	RECREATION PRGRAM MANAGER	11/02/2023
STAMPER, DANIEL	RECREATION AND PARKS	RECREATION MAINTENANCE SPECIALIST	11/03/2023
GENSLER, DERYL	FIRE	FIREFIGHTER II/EMT	11/10/2023
PORTER-MOOR, LAMAR	FIRE	FIREFIGHTER II/MEDIC	11/10/2023
CONE, APRIL	FINANCE	PURCHASING OFFICER	11/14/2023

CC: Concetta Manker, City Manager
Jay Rezin, IT
Arlethia Dearing, Customer Service Mgr.
Kim Hunter, Payroll
Russell Branson, Interim Finance Director

Hopewell Police Department Crime Summary

Dec 12, 2023



HOPEWELL POLICE DEPARTMENT
CRIME SUMMARY
Reporting Date: December 4, 2023

Year-to-Date Comparison		Thru December 3rd				
	2022	2023	# Change	% Change	5 Year Average	% Change to Average
MURDER	8	6	-2	-25%	6	3%
FORCIBLE RAPE	8	3	-5	-63%	4	-32%
ROBBERY	29	10	-19	-66%	21	-51%
AGGRAVATED ASSAULT	75	57	-18	-24%	59	3%
Violent Crime Total	120	76	-44	-37%	90	-15%
ARSON	2	5	3	150%	2	150%
BURGLARY	58	43	-15	-26%	78	-45%
LARCENY	331	272	-59	-18%	360	-24%
MOTOR VEHICLE THEFT	42	70	28	67%	47	50%
Property Crime Total	433	390	-43	-10%	486	-20%
Total Major Crime	553	466	-87	-16%	576	-19%

Murder, Rape, Assault by # of Victims, All others by # of Incidents

5 Year Average to 12/31

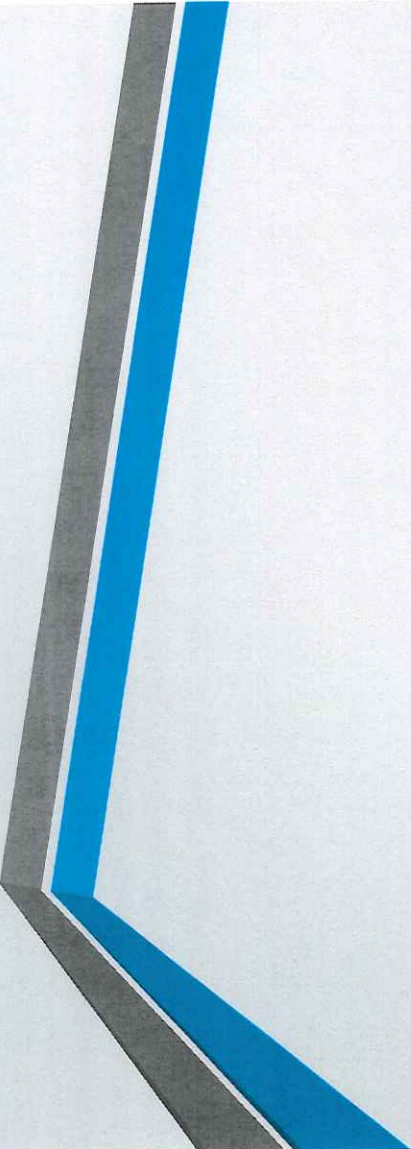
HOPEWELL POLICE DEPARTMENT
Reporting Date: Dec 4, 2023

Suspected Opioid Overdoses 12/31							
	2018	2019	2020	2021	2022	2023	Grand Total
Fatal	9	10	13	19	18	23	92
Non-fatal	30	64	87	92	88	77	438
Grand Total	39	74	100	111	106	100	530

Subject to change as
forensic results are returned

HOPEWELL POLICE DEPARTMENT
Reporting Date: Dec 4, 2023

Shots Fired Thru 12/4/23					
2018	2019	2020	2021	2022	2023
84	86	122	126	134	58



Upcoming December 2023 Events

- Community Engagement Officer- On December 9, 2023 will assist a HHS employee sorority with a Toy Drive from 11:00am-1:00p.
- The Department will be having a Christmas Lunch on Dec 13, 2023 from 1:00pm-3:00pm for employees in the Multi Purpose Room.
- Community Engagement Officer-On December 16, 2023- "Shop with a Cop" will be held at Burlington in Colonial Heights from 8:00am-9:30am.
- Community Engagement Officer –On December 17, 2023 "Shop with a Cop" will be held at Walmart in Colonial Heights.

Hiring-Recruitment

- 4 Police applicants currently are in background checks and 1 is certified.
- 1 Certified has been hired with a start date on 12/13/2023
- February 13, 2024 – The recruitment team will be participating in a Career Fair at VSU from 10:00am-3:00pm
- The recruitment flyer and recruitment pamphlet have been updated and placed on Facebook and other media sources. Johnson Printing will be printing 100 pamphlets to distribute.
- 2 Recruits are attending Crater Criminal Justice Academy are scheduled to graduate on December 21th.
- February 20, 2023 –The recruitment team will be participating in a career fair at Old Dominion University from 10:00am-2:00pm.

Community Policing Officers by Ward

- Corry Young Ward -1- cyoung@hopewellva.gov
- Ryan Hayberg Ward-2 rhayberg@hopewellva.gov
- Michael Redavid Ward-3&-6 mredavid@hopewellva.gov
- Thomas Jones Ward-4 &7 tjones@hopewellva.gov
- Jonathon Bailey Ward-5 jbailey@hopewellva.gov

INFORMATION/PRESENTATION

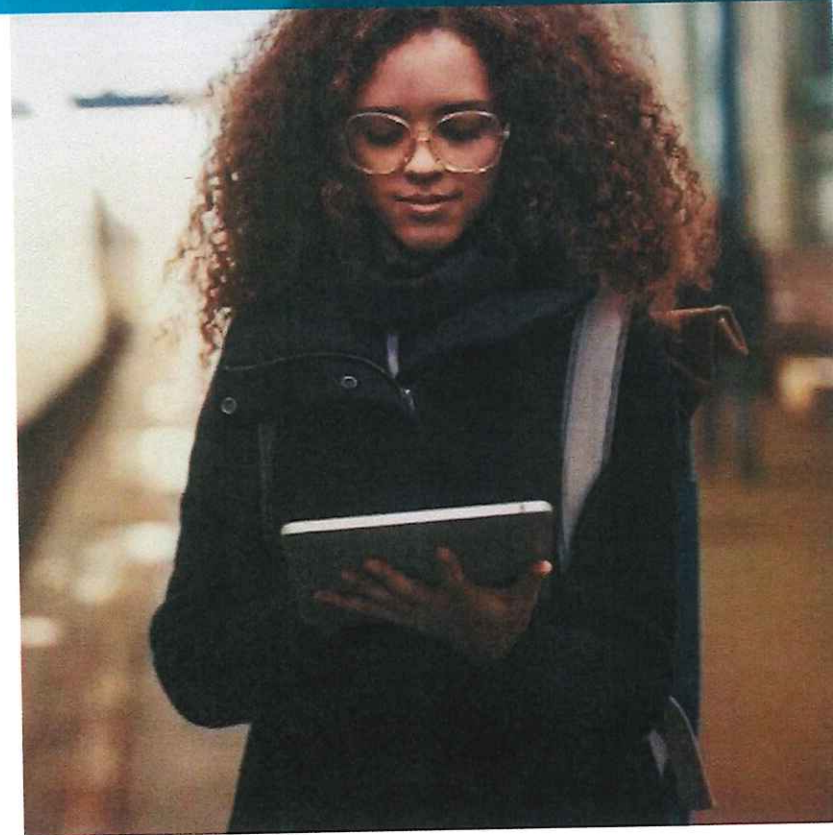


2024-2025 Renewal Planning

December 12, 2023

Agenda

- 2023 Summary
- Employee benefits goals and strategy
- Benchmark Summary
- July 2024 Plan Year Planning
- Open Enrollment Timeline



July 2022 – June 2023 Summary

Medical/Dental/Vision

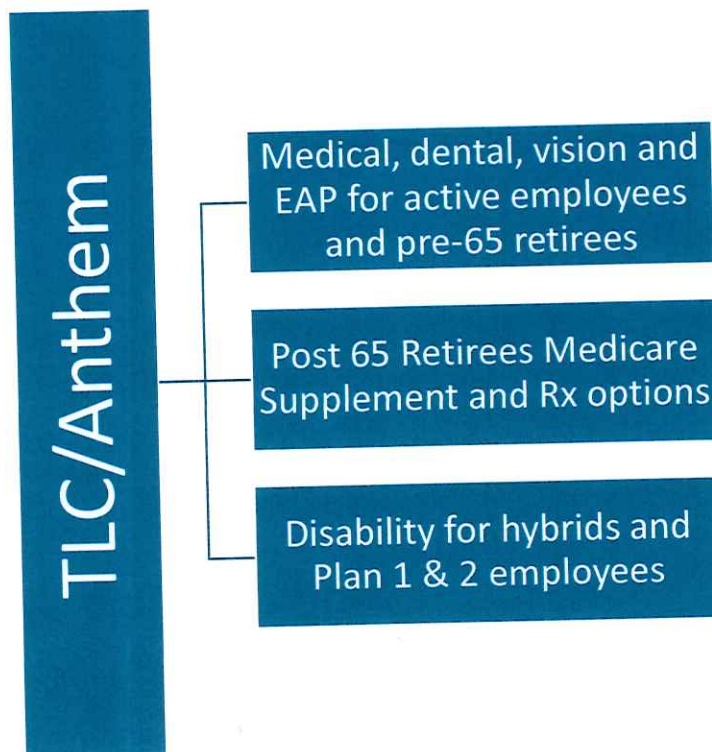
- Renewed with TLC 0% increase

Voluntary

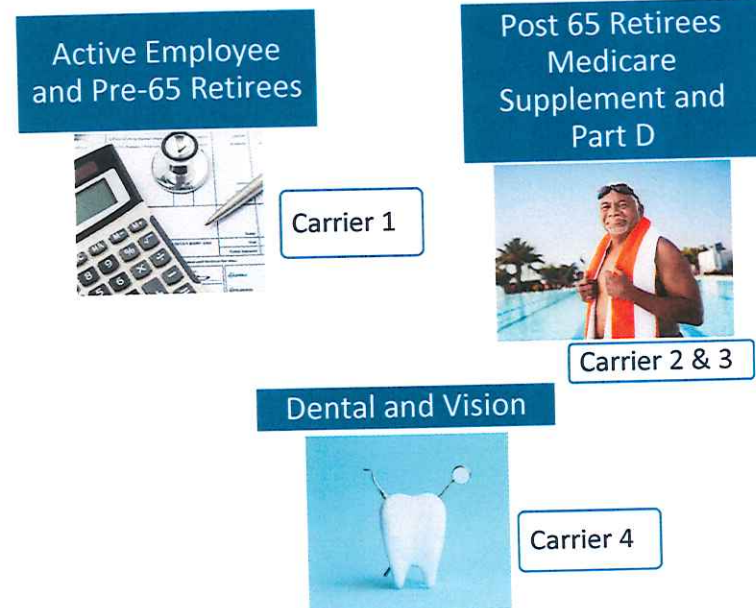
- Aflac: Accident; Critical Illness; Short-term Disability; Hospital Indemnity
- VSP vision
- Delta Dental

Current Benefit Offering vs. Potential Offerings through Marketing

Current Options



Marketing



MULTI-YEAR STRATEGIC PLAN

Benefits Strategic Initiative

2024

2025

2026

Goals

- Offer employer-of-choice benefits at optimal price point
 - Competitive benefits to attract/retain talent in key positions
- Keep employee costs low both from a premium and an out-of-pocket standpoint
- Minimize cost increases to the organization by controlling medical spend
- Seek opportunities to take advantage of positive financial results
- Fairly assess employee costs
- Use data to better assist employees in maximizing the value of their benefits
- OneDigital assist with compensation statements (Total Rewards)

Actions

- Maintain benefits with an employee friendly benefits provider
- Balance the need for a renewal increase with options that minimize the impact to employees.
- Focus on how to elevate the wellbeing initiative.

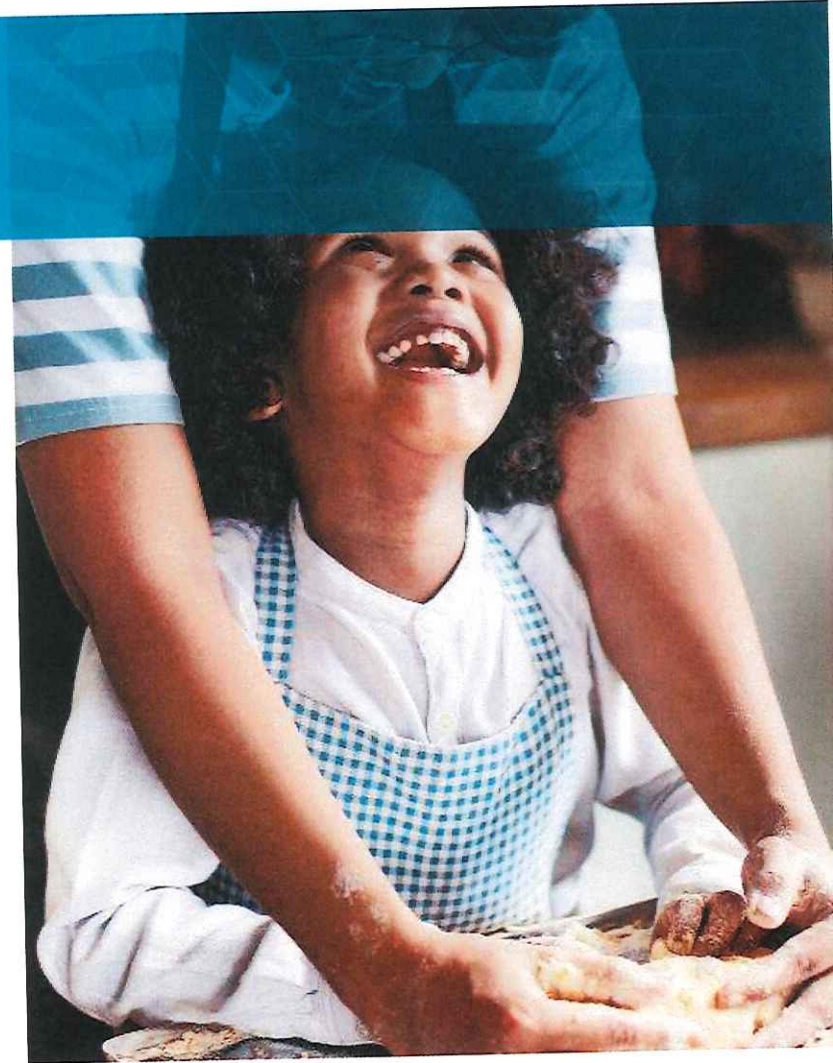
Benchmarking

City of Hopewell is in-line with the benchmark for the following:

- Benefit plan designs
- Premium contributions

City of Hopewell is better than the benchmark for the following:

- Health Savings Account Contributions



July 2024 Renewal Planning

- OneDigital anticipates that the renewal will come in approximately with a single digit increase.
 - Renewal due mid-February
 - Assumptions made on how the TLC pool is running and prescription drug utilization
- Marketing
 - OneDigital anticipates that remaining with TLC will be the best option for the July 2024 – June 2025 plan year.
 - Considerations
 - Provider Networks
 - Prescription Drug disruption
 - Retiree coverage (currently part of TLC and will need to implement alternate solution)
 - Alternate-funding
 - Looking at alternate funding options may be a longer-term solution for City of Hopewell
- Wellbeing incentive
 - OneDigital recommends continuing the wellbeing initiative

2024 TLC Renewal Timeline

- March 25, 2024 – Renewal decision due to TLC
- April 1st – Renewal data sheets due
- May 1st – 16th Open Enrollment
- Open enrollment changes due to TLC May 22nd

***Pending firm dates from TLC*



City of Hopewell Economic Development and Tourism December 2023



Tourism Updates

Hopewell Ice Rink Open in Downtown

We are pleased to announce that the Hopewell Ice Rink is setup in the former Broyhill Ford Showroom on corner of Poythress and East Randolph Road.

Special thanks to the following groups who made this possible:

- **W.E. Bowman / Francisco Landing, LLC** for use of space and decorations
- **AdvanSix** for volunteer labor to put together rink
- **WIN Workplace Install Network, Inc** for transportation of ice rink materials
- **Galaxy Signs and Graphics** made banners on outside of building
- **Lamb Arts** for interior stand for photo wall and Hopewell proud poster.
- **City Point Ice cream and Burgers** for advertising on electronic billboard.
- **Hopewell Downtown Partnership** for providing picnic tables
- **Hopewell Department of Communications** for interior decorations and media
- **Hopewell Recreation and Parks** for providing use of ice rink, skates and equip
- **Hopewell Department of Public Works** for assisting installation of banners

Ice Rink open Thurs, Fri, Sat from 5pm to 8pm through January 6th 2024.
Also available for special event and groups



Economic Development Updates

WIN Workplace Install Network, Inc. New company moving into 710 South Sixth Street.

Virginia Brownfields Grant awarded to Hopewell. This is for the due diligence for 2 acres of land at 15 Rev CW Harris Street.

Brew and Blossom Coffee Co opening 12/12/2023 Downtown Hopewell at 226 East Broadway, Inside Artisan Alley. Hours 7am-12pm Tues-Sat.

Downtown Pups Expanding/Moving New location at 246 East Broadway.

We are getting traction on other development project and 2024 will be a great year!

COMMUNICATIONS FROM CITIZENS

REGULAR BUSINESS

R-1



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- ☐ Civic Engagement
- ☐ Culture & Recreation
- ☒ Economic Development
- ☐ Education
- ☐ Housing
- ☐ Safe & Healthy Environment
- ☐ None (Does not apply)

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☒ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☒ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Mixed Use on Main Street Grant Resolution

ISSUE: Request Resolution to apply for IRF Mixed Use on Main Street Grant

RECOMMENDATION: Approve draft resolution

TIMING: Regular Council Meeting December 12th 2023

BACKGROUND: Mixed Use On Main Street is a Grant Program under the Industrial Revitalization Fund to support projects with a mixed use. Hopewell Downtown Partnership identified the property at 207 East Broadway as qualifying property/project for this grant funding. A resolution is required in order for DHCD to process the application.

ENCLOSED DOCUMENTS:

- Summary of Proposed Project

STAFF: Charles Bennett, Director of Economic Development

FOR IN MEETING USE ONLY

MOTION: Motion to approve the proposed resolution to apply for Mixed Use on Main Street Grant for the rehabilitation of 207 East Broadway.

SUMMARY:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Rita Joyner, Ward #1
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Michael Harris, Ward #2
<input type="checkbox"/>	<input type="checkbox"/>	Mayor John B. Partin, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Jasmine Gore, Ward #4

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Dominic Holloway, Sr., Ward #7

Roll Call

Summary of Project:

D-Town Properties, LLC is planning to rehabilitate the former “Treasure Hunt Building located at 207 East Broadway. The building is two stories totaling approximately 4,750 square feet. The building is currently sitting vacant on E Broadway, our most active and revitalized commercial corridor in the Hopewell Downtown Historic District. The property is partially boarded-up with curtains drawn and still full of junk from the previous tenant. The building is believed to have good structural integrity but has not been updated or renovated since the 1960s. All of the building mechanical, electrical and plumbing systems are past useful life.

The Owner is seeking grant funds to make the project financially viable due to the significant overall project cost including: the mitigation of mold, trash removal, shell building repairs to the roof and exterior.

The project renovations include the build out of three (3) residential units on the second floor and, a “warm shell” commercial space on E Broadway on the ground floor. The Owner is in discussions with several commercial tenants interested in leasing 1st floor space upon completion.

The building renovations will include new mechanical, electrical and plumbing systems and interior tenant up fit. Equipment used will be high efficiency HVAC equipment, smart electrical lighting controls and low flow water fixtures which will greatly reduce the carbon footprint and environmental impact of this property.

The total project budget is anticipated at \$800,000.00. The Owner, D-Town Properties, LLC will be funding \$300,000.00 of this project and seeking the balance of \$500,000.00 via this grant application.

Please note conditions of grant funding if awarded for this project as “For Profit Owner”:

IRF Grant/Loans may be funded as a grant to the applicant local government who will in turn make a loan to the for-profit entity (Property Owner). The following standard terms and conditions will apply to all projects unless DHCD determines that a regionally significant project requires more favorable terms. The terms of the loan must be agreed to by DHCD. Interest Rate: 2.5% Amortization: Up to 20 Years (negotiated on a project-by-project basis) Environmental Review. DHCD will require an executed performance agreement with the developer

SUMMARY:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Rita Joyner, Ward #1
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Michael Harris, Ward #2
<input type="checkbox"/>	<input type="checkbox"/>	Mayor John B. Partin, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Jasmine Gore, Ward #4

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Dominic Holloway, Sr., Ward #7

RESOLUTION no. 1212

A RESOLUTION OF THE CITY OF HOPEWELL CITY COUNCIL APPROVING THE APPLICATION OF GRANT FUNDING FROM THE INDUSTRIAL REVITALIZATION FUNDS, MIXED USE ON MAIN STREET GRANT FOR REHABILITATION OF 207 EAST BROADWAY

Whereas, The City of Hopewell wishes to apply for \$500,000.00 of the Industrial Revitalization Funds for a "Mixed Use on Main Street" grant to rehabilitate 207 East Broadway for Commercial and Residential use and,

Whereas, this is a non-matching grant and the City of Hopewell will not have any financial obligations related to this project, but the property Owner, D-Town Properties, LLC will invest an additional 300,000.00 to complete this project and,

Whereas, upon completion this project will add to Downtown Hopewell three new residential apartments, and 2,331 sft of retail/commercial space on the 1st floor and,

Whereas, this project is in alignment with the City of Hopewell Comprehensive Plan for the continued revitalization of Downtown Hopewell.

Be it further resolved, that the Hopewell City Manager, Dr. Concetta Manker is hereby authorized to sign and submit appropriate documents for the submittal of this Industrials Revitalization Fund, Mixed Use on Main Street grant proposal.

In witness whereof, the foregoing was adopted by City Council of Hopewell, Virginia on _____

Witness this signature and seal

Johnny Partin, Mayor
City of Hopewell

VOTING AYE:

Vice Mayor Gore
Councilor Denton
Councilor Pelham
Councilor Holloway
Councilor Joyner
Councilor Harris
Mayor Partin

Brittani Williams, City Clerk
City of Hopewell

R-2

2024 CITY OF HOPEWELL STATE LEGISLATIVE
AGENDA VIRGINIA GENERAL ASSEMBLY



City of
HOPEWELL
VIRGINIA

HERBERT H. BRAGG
BRAGG LEGISLATIVE CONSULTANT, ADVISOR, AND RELATED
SERVICES INDEPENDENT CONTRACTOR

2024 CITY OF HOPEWELL STATE LEGISLATIVE AGENDA

STATE ELECTED OFFICIALS

SENATE OF VIRGINIA 2023

Senator Joseph D.

Morrissey, Democrat, District

16

PHONE: (804) 698-7516

EMAIL: district16@senate.virginia.gov

LEGISLATIVE AIDES: Ann Marie Lawson;

And Penny Eakes

VIRGINIA HOUSE OF DELEGATES 2023

Delegate Carrie E. Coyner,

Republican, House 62nd District

EMAIL: DelCCoyner@house.virginia.gov

PHONE: (804) 698-1062

LEGISLATIVE AIDE: Meg Graham

VIRGINIA STATE SENATE 2023

Lashrecse D. Aird

Democratic, District 13

EMAIL: laird@lashrecsaird.com

PHONE: (757) 719-0287

CHIEF OF STAFF: Jameson Babb

2024 CITY OF HOPEWELL STATE LEGISLATIVE AGENDA

CITY OF HOPEWELL CITY COUNCIL MEMBERS

JOHNNY PARTIN, MAYOR, WARD 3

JASMINE GORE, VICE MAYOR, WARD 4 (LEGISLATIVE COMMITTEE)

BRENDA S. PELHAM, COUNCILOR, WARD 6

JANICE DENTON, COUNCILOR, WARD 5

MICHAEL B. HARRIS, COUNCILOR, WARD 2

RITA JOYNER, COUNCILOR, WARD 1 (LEGISLATIVE COMMITTEE)

DOMINIC R. HOLLOWAY, SR., COUNCILOR WARD 7

DR. CONCETTA MANKER (LEGISLATIVE COMMITTEE)

CITY MANAGER

THE MUNICIPAL BUILDING (CITY HALL)

300 N. MAIN STREET

HOPEWELL, VIRGINIA 23860

PHONE: (804) 541-2243

WEBSITE: www.hopewellva.gov

FACEBOOK: www.facebook.com/cityofhopewell

2024 CITY OF HOPEWELL STATE LEGISLATIVE AGENDA

1. Maintain local revenue sources such as BPOL, Machinery & Tools Taxes
2. Support funding for education, school construction and modernization
3. Support Community Violence Reduction Initiatives
4. Support funding for HB 599 Public Safety Funding
5. Public Transit Funding
6. Support Historic Rehabilitation and Tax Credits
7. Support funding for Water Quality Improvement Fund
8. Supports Storm Water Local Assistance Fund
9. Support the Preservation of Local Taxing Authority and Fees
10. Support funding for Economic Development
11. Support the Virginia Enterprise Zone (VEZ) program
12. Support Children's Services Act (CSA)
13. Oppose Unfunded State Mandates
14. Fiscal Stress Statement
15. Support for Virginia First Cities Legislative Priorities
16. Support for the Virginia Municipal League Legislative Priorities
17. Support for Homelessness and Mental Health
18. Support for Residential Financial Wealth Building
19. DEQ Environmental Request
20. Support Virginia Disposable Plastic Bag Tax
21. Oxygen Plant Replacement
22. Riverwalk Expansion Phase III
23. Leachate Expansion

2024 CITY OF HOPEWELL STATE LEGISLATIVE AGENDA

1. **Maintain local revenue sources such as Business Professional Occupational License Tax (BPOL) and Machinery and Tools (M & T) taxes.** These two taxes comprise a significant part of the City's General Fund budget and are extremely important for the City's revenue stream. **Recommendation:** The City opposes any attempt to eliminate or reduce these taxes unless they are included with an alternate funding method for localities to recover the funds generated by these taxes.
2. **Support funding for education, school construction, and modernization.** The City of Hopewell supports total funding for K-12 education, school construction, and modernization. The state must meet its constitutional responsibility to adequately fund K-12 education, including total funding of all state mandates from the General Assembly and updates to the Standards of Quality (SOQ) to reflect actual education costs. **Recommendation:** The City of Hopewell supports total funding for K-12 education, construction, and modernization.
3. **Support Community Violence Reduction Initiatives.** The City of Hopewell strongly supports legislation and budget initiatives that will stem the tide of community violence. Hopewell City Council and administration are committed to building a safer community where all residents, business owners, and visitors feel safe. Localities need help to accomplish this task and must rely on the significant resources of the Commonwealth. **Recommendation:** Identify and implement community violence intervention programs, invest in crisis intervention training programs, support local law enforcement, expand services and support for teenagers and young adults, and help formerly incarcerated individuals successfully re-enter their communities.
4. **Support funding for HB 599 public safety funding.** The City of Hopewell supports total funding for State Aid to Local Police Departments to fight crime and criminal activity. Our community's safety is a significant priority for the city council. **Recommendation:** The City of Hopewell supports total funding for State Aid to Local Police Departments to assist with public safety and fighting criminal activity.
5. **Public Transit Funding.** Public transit is a critical component of America's transportation network, serving Americans in every state. Access to public transportation in the City is necessary for hundreds who would otherwise have fewer options and, for some, the inability to travel at all. The City of Hopewell supports state and federal grant funding and or assistance to help offset the high cost of public transit. **Recommendation:** The City's

specific funding request this year and subsequent years is \$250,000.00 annually to support public transit.

6. **Support Historic Rehabilitation and Tax Credits.** The City of Hopewell supports Historic Rehabilitation Tax Credits. The state and federal historic preservation tax incentive and tax credit program encourage private sector investment in rehabilitating and re-using historic buildings. It creates jobs and is one of the nation's most successful and cost-effective programs. It has been instrumental in the rehabilitation of several historic buildings in Hopewell. Examples are The Beacon Theatre, Luck's Barber Shop, Saucy's BBQ, and City Point Ice Cream & Burgers, to name a few. **Recommendation:** The City of Hopewell supports continued funding of historic rehabilitation tax credits.
7. **Support funding for the Water Quality Improvement Fund.** The City of Hopewell supports continuation of the Water Quality Improvement Fund to assist municipalities by reducing nutrient discharges into state waters. **Recommendation:** The City of Hopewell supports continued Water Quality Improvement Fund funding to assist municipalities by further reducing nutrient discharges into state waters.
8. **Support the Stormwater Local Assistance Fund.** The Stormwater Local Assistance Fund (SLAF) provides matching grants to local governments for the planning, designing, and implementing of stormwater best management practices (BMPs) that address cost efficiency and commitments relating to reducing water quality pollutant loads. Eligible capital project types can include new stormwater BMPs, retrofits of stormwater BMPs, stream restoration, low-impact development projects, buffer restoration, pond retrofits, and wetland restoration. The SLAF program can also fund the purchase of permanent, certified, non-point source nutrient credits. **Recommendation:** The City of Hopewell supports continued Stormwater Local Assistance Fund funding.
9. **Support the preservation of local taxing authority and fees.** Local governments are granted their taxing authority by the General Assembly, either through 1) general laws that apply to all localities or 2) municipal charters, which are unique legislative acts adopted by each City or town under the Uniformed Charter Powers Act (15.2-1100 et seq.). Currently, local governments have available to them 26 different taxes. **Recommendation:** The City of Hopewell supports local taxing authority. Authority to impose taxes without limitation, so long as not prohibited by law per code section 15.2-100 and 15.2-1104, and by 15.2-2404 and 15.2-2405.

- 10. Support funding for Economic Development.** The City of Hopewell asks that the General Assembly increase funding for existing economic development/redevelopment incentive funds. Recommendation: These incentives are pivotal in attracting, retaining, and expanding business. Programs that support redevelopment are vital for the City of Hopewell because the City is landlocked and almost 100% fully developed. Grant programs that assist with redevelopment and rehabilitation will continue to be essential as we work to repurpose and redevelop strategic properties in the City.
- 11. Support the Virginia Enterprise Zone (VEZ) program.** The Virginia Enterprise Zone Program was established by the General Assembly in 1982 as a partnership between state and local governments to stimulate job creation and private investment within designated areas throughout the state. Recommendation: The City of Hopewell supports the Virginia Enterprise Program and urges the General Assembly to provide the amount of funding needed to honor grant awards fully and maintain the effectiveness of this critical economic development tool.
- 12. Support Children's Services Act (CSA).** This law, Code of Virginia, 2.2- 5200, intends to create a collaborative system of services and funding that is child-centered, family-focused, and community-based when addressing the strengths and needs of troubled and at-risk youths and their families in the Commonwealth. 1) CSA will identify and intervene early with young children and their families who are at risk of developing emotional or behavioral problems, or both, due to environmental, physical, or psychological stress 2) increase inter-agency collaboration and family involvement in service delivery and management 3) encourage a public and private partnership in the delivery of services to troubled and at-risk youths and their families and 4) provide communities flexibility in the use of funds and to authorize communities to make decisions and be accountable for providing these services.
- 13. Oppose unfunded state mandates.** The City of Hopewell opposes any government unfunded mandates. Public expectations of services provided by local government continue to increase while local revenue streams, heavily dependent on property, sales, and other taxes, are limited. **Recommendation:** The City of Hopewell asks that the General Assembly: 1) refrain from creating unfunded mandates, 2) not adopt tax relief programs that sacrifice local revenue without a commitment to making communities whole, 3) fully meet the state's financial commitment to programs and services it deems essential and 4) not create administrative and procedural hurdles that negatively impact the fair and timely collection of local revenue.

14. Fiscal Stress. According to the State Commission on Local Government Report published in July 2023, the City of Hopewell ranks 11 out of 133 governments. The lower the rankings, the higher the fiscal stress index. Fiscal stress refers to the growing imbalance between revenues and expenditures over a period, or where the imbalance is short-term, usually confined to a fiscal year and reflecting a situation different from that used as a basis for the budget. The fiscal stress index also illustrates a locality's ability to generate additional local revenue from its current tax base relative to the rest of the Commonwealth. The primary users of the fiscal stress index are local governments in Virginia and state agencies, who use the index to assist in allocating state aid.

15. Support for Virginia First Cities Legislative Priorities

- A. Maintain funding for the current TANF (Temporary Assistance to Needy Families) for Employment Grant Programs.
- B. Protect HB 599 funding for Police departments.
- C. Support maximum funding for the Storm Water Local Assistance Fund (SLAF).
- D. K-12 education At-Risk Add-On and Master Teacher Residency Program.
- E. Protect Historic Rehabilitation Tax Credits and oppose any further decreases.
- F. Protect the Street Maintenance Program.
- G. Protect and increase Brownfields Redevelopment Assessment and Remediation.

16. Support for the Virginia Municipal League Legislative Priorities

- A. Protect HB 599 funding for local police departments.
- B. Education in Funding. VML opposes changes in methodology and the division of financial responsibility that results in a shift of funding commitment from the state to localities. VML opposes policies that lower state contributions but do nothing to address the cost of meeting the Standards of Accreditation and Standards of Learning requirements.
- C. Stormwater Local Assistance Fund. VML supports continued investment in the Stormwater Local Assistance Fund to assist localities with much-needed stormwater projects to meet federal and state clean-water requirements.

17. Support for the Homeless and Mental Health.

The City of Hopewell continues to work to make homelessness rare, brief, and non-recurring; however, the City's unsheltered population has increased by 51% since the COVID-19 safety protocols expired.

The stress of experiencing homelessness may exacerbate previous mental illness and encourage anxiety, fear, depression, sleeplessness, and substance use. The needs of people with mental illness who experience homelessness are similar to those without mental illnesses: physical safety, education, transportation, affordable housing, and affordable medical and dental treatment. When providing care to those experiencing homelessness, it is essential to create a non-threatening and supportive atmosphere, address basic needs (e.g., food and shelter), and provide accessible care.

Poor mental health can lead to homelessness, poverty, disaffiliation, and personal vulnerability. Because they cannot often sustain employment, they have little income. Delusional thinking may cause them to withdraw from friends, family, and others. This loss of support leaves them with fewer resources to cope with times of trouble. Mental illness can also impair a person's ability to be resilient and resourceful; it can cloud thinking and impair judgment. For all these reasons, people with mental illness are at greater risk of experiencing homelessness.

It is paramount that comprehensive homeless services are provided effectively and efficiently by best-practice models to maximize limited resources. **Recommendation:** The City's specific funding request this year and in subsequent years is \$500,000.00 annually to support the operation of a year-round shelter that will mental health care/support.

18. Support for Residential Financial Wealth Building Services: To facilitate equitable solutions to reduce the effects of poverty and enhance wealth development opportunities for the City of Hopewell's most impacted communities.

19. DEQ Environmental Request: The City of Hopewell requests that there be legislative consideration given to the City providing the authority to create environmental laws/ordinances for the City of Hopewell with the approval of the Department of Environmental Quality (DEQ). The City also requests that the Environmental Protection Agency provides City officials with continued reporting notifications of plant violations until the

event is resolved.

20. Support Virginia Disposable Plastic Bag Tax: The City of Hopewell supports legislation enacted during the Regular Session of the 2020 General Assembly (House Bill 534 (2020 *Acts of Assembly*, Chapter 1022) and Senate Bill 11 (2020 *Acts of Assembly*, Chapter 1023)) that authorizes any county or City to adopt by ordinance the Virginia Disposable Plastic Bag Tax on disposable plastic bags provided to customers in grocery stores, convenience stores, and drugstores in the locality. The Virginia Department of Taxation ("the Department") will administer the tax. A locality must provide a certified copy of the ordinance to the Tax Commissioner at least three months before the tax becomes effective.

21. Oxygen Plant: Replace the existing, aging cryogenic facility, which is the original facility, with a Vacuum Pressure Swing Adsorption System (VPSA). To improve performance and reliability and reduce energy consumption. **Recommendation:** This year, the City's funding request to complete this project is \$16.5M.

- Substantially reduce the financial burden on industry, and the City to rebuild the plant.
- Enormous savings in liquid oxygen and maintenance cost (\$2-3million/year).
- Reduce energy usage and air emissions (better air quality).

22. Riverwalk Expansion Phase III: This project aims to connect the existing Riverwalk to the Hopewell City Marina, covering a remaining distance of 556 linear feet with a plaza at the Marina entrance. The project will focus on ensuring accessibility for all individuals. The primary purpose of this project is to enhance connectivity and provide a seamless pathway for pedestrians to access the marina from the Riverwalk. Completing this connection will improve the user experience and encourage more people to utilize the Riverwalk and marina facilities. This project will significantly benefit the community by promoting outdoor activities like walking and jogging while supporting local businesses near the marina. It will create a safe and convenient route for residents and visitors to enjoy the waterfront and engage in recreational activities. Additionally, this project will repair the Weston Manor staircase, walkway, and pier along the Appomattox River, resulting in increased historic and eco-tourism. **Recommendation:** The City's funding request this year to complete this project is \$1.5M.

23. Leachate Expansion: The City of Hopewell wants to expand leachate operations and storage capacity to accept additional leachate from surrounding landfills and increase the outside revenue source for capital improvement. **Recommendation:** The City's funding request this year to complete this project is \$3M.

- Reduce the financial burden on industry and the City
- Minimize (possibly prevent) industrial, commercial, and residential sewer rate increases for capital improvements.

2024 CITY OF HOPEWELL PROGRAMS OF SUPPORT

Support Local Authority to Enforce Virginia Residential Landlord Tenant Act- The Virginia Residential Landlord and Tenant Act (VRLTA), Sections 55.1-1200 through 55.1-1262 of the Code of Virginia, establishes the rights and obligations of residential landlords and tenants in the Commonwealth. However, only the courts can enforce those rights and obligations. This act applies to apartment complexes, single-family houses if the landlord rents out more than two of them, and hotels, motels, or boarding houses if the tenant has been renting for more than 90 days.

Support Virginia Jobs Investment Program- The Virginia Jobs Investment Program (VJIP) is an incentive program offering customized recruiting and training assistance to companies creating new jobs or experiencing technological change. The program is designed to reduce human resource development costs by providing direct funding to qualifying new and expanding companies.

Support Virginia Investment Performance Grant. Subject to the appropriation by the General Assembly of sufficient money to the Investment Performance Grant sub-fund, any eligible manufacturer or research and development service that is not eligible for a significant eligible employer grant under § [2.2-5102](#) shall be eligible for an investment performance grant as provided in this section.

A. The Partnership shall establish an application process by which eligible manufacturers and research and development services may apply for a grant under this section. An application for a grant under this section shall be approved once the Partnership has verified that the capital investment is complete.

B. The amount of the investment performance grant that an eligible manufacturer or research and development service shall be eligible to receive under this section shall be determined by the Secretary, based on the recommendation of the Partnership, and contingent upon approval by the Governor. The determination of the appropriate amount of an investment performance grant shall be based on the application of guidelines that establish criteria for correlating the amount of a grant to the relative value to the Commonwealth of the eligible investment.

Support the Virginia Main Street Program. The Virginia Main Street Program is a preservation-based economic and community development program that follows the Main Street Four-Point Approach developed by the National Trust Main Street Center. Virginia Main Street offers services and assistance to communities interested in revitalizing their historic commercial districts.

Support Homeless Solutions Program (VHSP). The Virginia Homeless Solutions Program (VHSP) is a Homeless and Special Needs Housing (HSNH) funding source that supports developing and implementing localized emergency crisis response systems with housing-focused, coordinated, community-based activities. These activities are designed to reduce the overall length of homelessness in the community, the number of households becoming homeless, and the overall rate of formerly homeless households returning to homelessness.

Veterans Health Coalition. The Community Veterans Engagement Board (CVEB) model enables Veterans, Service members, Military Families, Veteran advocates, community service providers, and stakeholders to have a collective voice in identifying their community goals and work to resolve gaps in service at the local level to improve service delivery for Veterans, Military Families, Caregivers, and Survivors. VA leaders are committed to actively engaging in community-based efforts that maximize the collective impact of local services, stakeholders, and federal/state/municipal agencies working collectively to improve Veteran outcomes where they live, work, and raise their families. CVEBs play a crucial role by looking generically at veterans and their holistic needs, as well as who provides support to veterans and how veterans are connected to those services.

ArmyPaYS. The Community Veterans Engagement Board (CVEB). The Partnership for Your Success (PaYS) Program is a strategic partnership between the U.S. Army and a cross-section of corporations, companies, and public sector agencies. The program allows America's Soldiers to serve their country while they prepare for their future. PaYS Partners guarantees soldiers an interview and possible employment after the Army. This unique program is part of the Army's effort to partner with America's business community and reconnect America with the Army.

R-3



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- ☐ Civic Engagement
- ☐ Culture & Recreation
- ☐ Economic Development
- ☐ Education
- ☐ Housing
- ☐ Safe & Healthy Environment
- ☐ None (Does not apply)

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☐ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Blue Zone Project Council Support Resolution

ISSUE: Dr. Morris is seeking grant funding of \$75k for the Blue Zone Project for the City of Hopewell and is requesting city council support byway of a resolution as a part of the grant process.

RECOMMENDATION: Staff recommends that City Council support the Blue Zone Project Resolution for the City of Hopewell

TIMING: Approval on December 12, 2023

BACKGROUND: The Blue Zones are lifestyle habits that have been linked to a long and healthy life. To incorporate these habits into a community with 7 different wards in Hopewell, VA, it would be most innovative to use a community-wide approach that involves collaboration and involvement from all residents, local businesses, and government agencies.

ENCLOSED DOCUMENTS: Resolution

STAFF: Dr. Concetta Manker, City Manager

FOR IN MEETING USE ONLY

MOTION: _____

SUMMARY:

- | Y | N | |
|--------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Rita Joyner, Ward #1 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Michael Harris, Ward #2 |
| <input type="checkbox"/> | <input type="checkbox"/> | Mayor John B. Partin, Ward #3 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vice Mayor Jasmine Gore, Ward #4 |

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Janice Denton, Ward #5 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Brenda Pelham, Ward #6 |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Dominic Holloway, Sr., Ward #7 |

**A RESOLUTION
AMENDING THE FISCAL YEAR 2023-2024 OPERATING BUDGET**

WHEREAS, the City Council of the City of Hopewell accepted and adopted its original budget on June 30, 2023 for FY24; and

WHEREAS, the Hopewell Water Renewal Commission held a Special Meeting on September 07, 2023 to discuss Gravity Thickener Replacement; and

WHEREAS, the Hopewell Water Renewal requests an emergency purchase of Gravity Thickener to prevent the plant from recycling waste solids throughout the plant and to improved performance and treatment of both industrial and domestic wastewaters; and

WHEREAS, the Hopewell Water Renewal Commission voted 7-0 to Replace the Gravity Thickener; and

WHEREAS, the Hopewell Water Renewal Commission approves \$1M to be allocated from the miscellaneous/excess revenue from HWR Facility Fund (Fund 32) for this project; and

HWR Facility Fund – FUND 32	AMOUNT
Appropriations	
1. Gravity Thickener Replacement	\$1,000,000.00
Total	\$1,000,000.00

R-2022-____

ADOPTED BY THE CITY COUNCIL OF THE CITY OF HOPEWELL ON SEPTEMBER 26, 2023.

Witness this signature and seal

Johnny Partin, Mayor
City of Hopewell

VOTING AYE:
VOTING NAY:
ABSTAINING:
ABSENT:

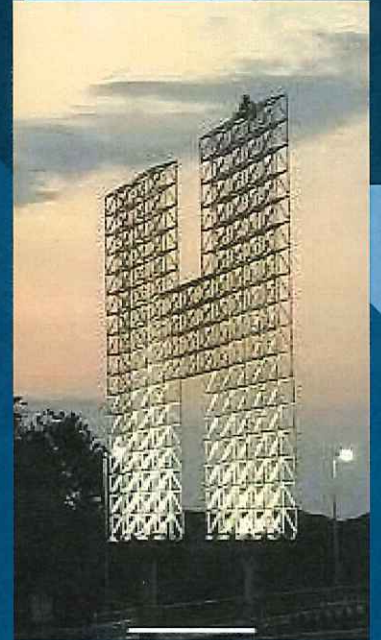
ATTEST:

Brittani Williams, City Clerk
City of Hopewell

BLUE ZONE HOPEWELL

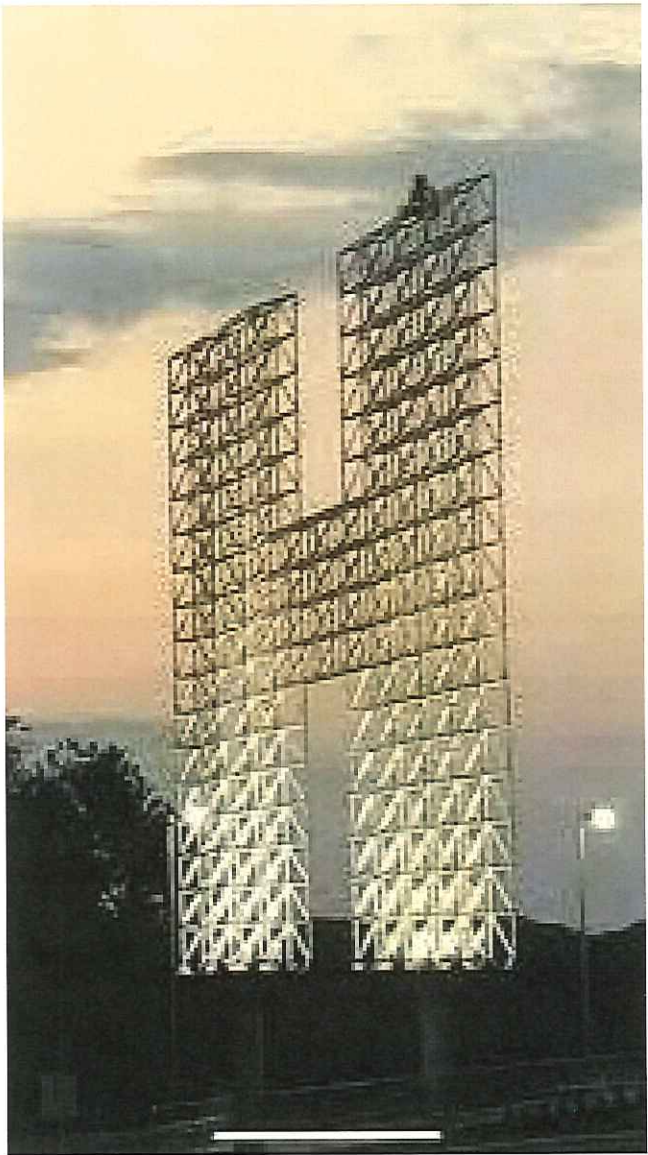
CLIFF MORRIS MD

Founder - Morris Cardiovascular & Risk Reduction Center



THE INSTITUTE FOR HEALTH METRICS

	HOPEWELL	VA	US
LIFE EXPECTANCY	70	77	76
ALL CAUSE MORT	1415	917	930
ISCHEMIC HRT DZ	272	172	191
Cva	85	52	48
DIABETES	115	64	63



What are Blue Zones?

The original
Blue Zones®
exist all over
the globe

3x more likely to live
to 100

12
yrs. Living on average 12
more good years than
U.S. citizens



PARTICIPATING COMMUNITIES

Nearly 4 Million
lives Impacted in

65+ Communities
across North America





BLUE ZONES PROJECT
by sharecare

Blue Zones Project Overview

BLUE ZONES PROJECT

Community Transformation Process



ASSESSMENT & DEVELOPMENT 3-6 Months

- Collect and Analyze CWBI
- Conduct Preliminary Community Assessment
- Conduct Focus Groups and 1:1's
- Present to Community and Stakeholders
- Develop Community Assessment and Go Forward Options
- Identify Sponsors and Provide ROI Analysis
- Develop Outline of Foundation Plan

FOUNDATION 6-8 Months

- Conduct Community Input & Discovery
- CWBI Oversample and Measurement Metrics
- Build Coalitions and Identify Steering Committees
- Train Staff, Leaders, Participants and Volunteers
- Develop and Finalize Blueprint Including Financial Model
- Strategic Plan for Community

TRANSFORMATION 5-10 years

- Implement Blueprint
- Engage people and places
- Impact policy to drive environmental change
- KPIs reported on annual basis

CERTIFICATION + SUSTAINABILITY + EVOLUTION

- Celebrate!
- Create and implement sustainable blueprint
- Continue impacting well-being in the community
- Showcase outcomes using Community Well-Being Index
- Continue Evolution and National Leadership

CHASCADE INC. BLUE ZONES IS A CONFIDENTIAL AND PROPRIETARY



BLUE ZONES PROJECT

Community Transformation Pricing

Phase	Price
Assessment & Development (3-4 Months)	\$75,000
Foundation & Planning (6-8 Months)	TBD (typically \$800k-\$1.5M)
Transformation (5-10 years)	TBD (typically \$1M+ a year)



November 2016



Albert Lea, MN

A Blue Zones Project Case Study

Albert Lea, Minnesota, is a city located about 90 miles south of the Twin Cities with a population of 18,016 as of the 2010 census.

"The Blue Zones Project initiative allowed our community to look at ourselves in a different light and build a better future learning from our past."

Vern Rasmussen, Jr.
Mayor of Albert Lea

"Blue Zones Project helped our community set amazing, aggressive, and achievable strategies that moved the public health agenda further in 10 months than I could have expected in 10 years."

Lois Ahern
Retired Director of Freeborn
County Health

Midwestern city, supported by Blue Zones Project, climbs out of economic crisis with projected lifespans increased by nearly 3 years and economic value by the millions.

Suffering in the face of the 2008 economic downturn, Albert Lea, Minnesota, was determined to transform its situation. Its leaders eagerly teamed up with Blue Zones in 2009, making Albert Lea the first Blue Zones Pilot Project, applying principles from areas around the world where people lived longer, healthier lives. Pleased with the results of the nine-month pilot, Albert Lea has continued on as a Blue Zones Project community addressing built environment, tobacco policy, citizen engagement, and bringing back the downtown. The commitment to well-being has resulted in numerous measurable impacts for Albert Lea, such as:

\$8.6 million—
savings in annual health care costs for employers as a result of a decline in smokers

45th place—
in the Minnesota County Health Rankings (up from 68 out of 87 counties)

2.9 years—
added to lifespans (projected) within one year of participating in the Blue Zones Project
Leading incremental changes and sparking chain reactions

When Blue Zones and Blue Zones Project began working with Albert Lea in 2009 to transform its policies, places, and people, the focus was on helping people move naturally, eat wisely, connect, and have the right outlook—all of which can lead to living longer, better. To make transformation a reality, city leaders and the Blue Zones Project identified key opportunities for impact and sought pledges from businesses and residents.

Community Design Improvements— In 2009, Blue Zones' expert Dan Burden led a walking audit of Albert Lea, identifying ways to create more active and healthy living environments centered around people. A Bike and Pedestrian Master Plan was created that identified areas needing improvement to align with the Complete Streets Policy, which Albert Lea was an early adopter of in 2009.

Learn More and Join the Movement at BlueZonesProject.com

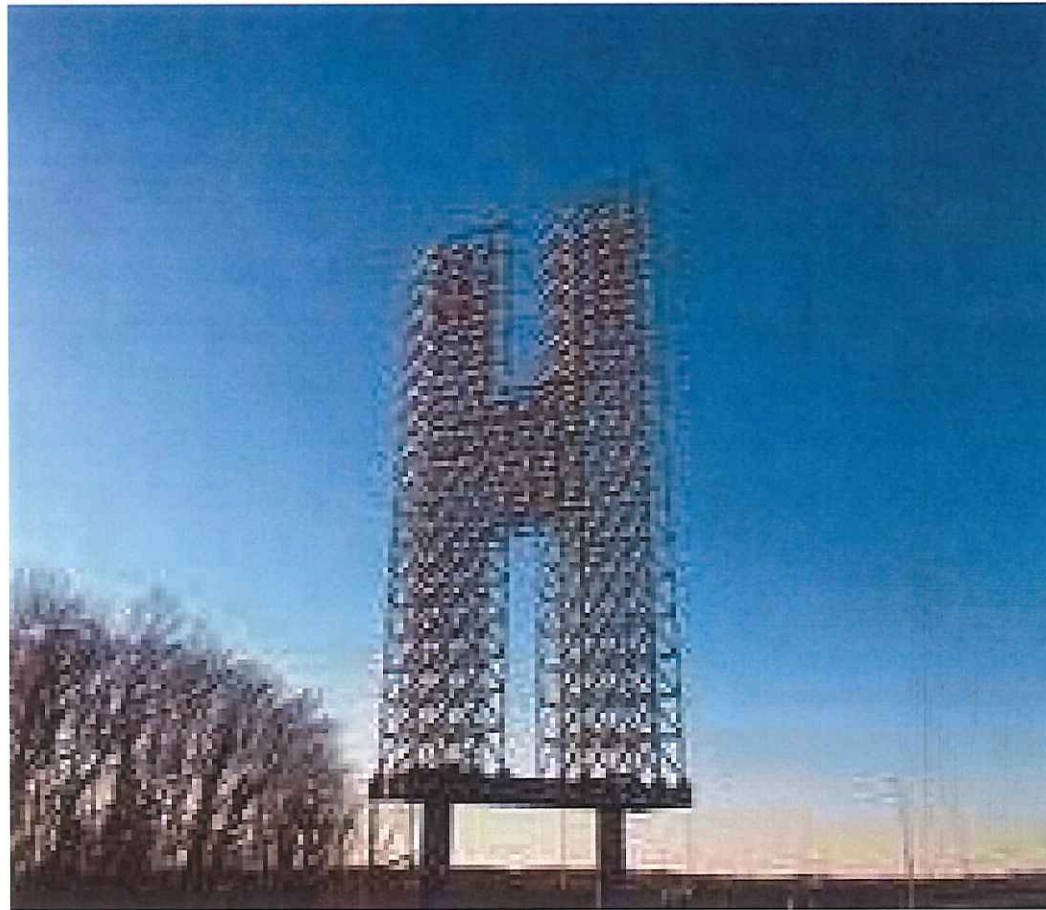
ALBERT LEA Climbs Out of Economic Crisis

- 2.9 years added to projected lifespans within one year of participating in the project
- 49% drop in health care claims
- 35% drop in smoking
- \$8.6 million savings in annual health care costs for employers resulting from decline in smokers
- More than \$1.5 million invested in downtown building permits since 2013
- Jump to 45th place in Minnesota County Health Rankings (previously 68 out of 87 counties)



BLUE ZONES PROJECT
by sharecare

THANK YOU





EXAMPLE CITY VERY CLOSELY MATCHING HOPEWELL DEMOGRAPHICS

ALBERT LEA, MINNESOTA'S CLIMB OUT OF ECONOMIC CRISIS WORKING WITH THE BZP

- 2.9 years added to projected lifespans within one year of participating in the project
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The Blue Zones Power 9 are lifestyle habits that have been linked to a long and healthy life. To incorporate these habits into a community with 7 different wards in Hopewell, VA, it would be most innovative to use a community-wide approach that involves collaboration and involvement from all residents, local businesses, and government agencies. Here are a few steps to consider:

- **Engage local leaders: Involve community leaders**, such as city council members and neighborhood associations, to help promote the Blue Zones Power 9 and encourage participation from all residents.
- **Create partnerships:** Partner with local businesses, such as restaurants, grocery stores, and recreational facilities, to offer healthier options and encourage physical activity.
- **Host community events:** Organize community events, such as **farmers' markets**, walks, and fitness classes, to bring people together and encourage healthy habits.
- **Provide education and resources:** Offer workshops and resources, such as educational materials and online resources, to help residents learn about and adopt the Blue Zones Power 9 habits.
- **Encourage personal responsibility:** Empower residents to take personal responsibility for their health by encouraging them to adopt the Blue Zones Power 9 habits and encouraging each other to do the same.
 - Youth with purpose = EMPOWERED CITY

By taking a collaborative, community-wide approach, it is possible to make a meaningful impact on the health and wellbeing of residents in Hopewell, VA.

**COMMUNITY TRANSFORMATION PROCESS
TIMELINE AND COST**

THE PROCESS: 3 PHASES (*likely will take less time for a smaller city such as Hopewell)

- **Assessment & Development (3-4 months) \$75K**
 - **Enoch construction donation: \$10K therefore only \$74K left**
 - Massive collecting and analyzing Well Being Data
 - Present to community stake holders/ City council
 - Develop community assessment
 - Identify sponsors and ROI
 - Develop outline for the Foundation & Planning Phase
- **Foundation & Planning Phase (6-8 months) \$800K - \$1.5M**
 - Conduct Community Input & Discovery
 - Build Coalitions and Identify Steering Committees
 - Train Staff, Leaders, Participants and Volunteers
 - Develop and Finalize Blueprint Including Financial Model
 - Strategic Plan for Community
- **Transformation Phase (5-10) \$1M/year**

PARTNERSHIP AND COLLABORATION EFFORTS

- Hopewell Downtown Partnership / Morris Cardio / Richmond Street Foodies/ Sprout About Mobile Markets
 - Aetna Insurance – possible investment with Food as Medicine meal prescriptions
 - Partnership with VCU/VSU/ VDH
 - Food lab - learning Lifestyle Medicine
 - Medical Mobile Markets

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ADJOURNMENT