

January 7, 2020
Reorganizational Meeting

MINUTES OF THE CITY COUNCIL MEETING

A Reorganizational Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, January 7, 2020, at 6:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jasmine E. Gore, Vice Mayor
Debbie Randolph, Councilor
Arlene Holloway, Councilor
Janice B. Denton, Councilor
Brenda S. Pelham, Councilor

John Altman, Jr., City Manager
Charles Dane, Assistant City Manager
Sandra Robinson, City Attorney
Ronnieye L. Arrington, City Clerk

ABSENT: Patience Bennett, Councilor
Johnny Partin, Councilor

ROLL CALL

Mayor Gore opened the meeting at 6:34 p.m. Roll call was taken as follows:

Vice Mayor Bennett	-	absent
Councilor Randolph	-	present
Councilor Holloway	-	present
Councilor Partin	-	absent
Mayor Gore	-	present
Councilor Denton	-	present
Councilor Pelham	-	present

SPECIAL MEETING

AMEND/ADOPT AGENDA

Councilor Pelham moved to adopt the special meeting agenda. Her motion was seconded by Councilor Randolph. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

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CLOSED MEETING

Councilor Pelham made a motion to go into closed meeting pursuant to Va. Code §§ 2.2-3711 (A) (1) to discuss and consider personnel matters, including the appointment, assignment, resignation, and performance of specific public officers, appointees and employees of the City; and to the extent such discussion will be aided thereby, (A) (4) for the protection of the privacy of individuals in personal matters not related to public business. Her motion was seconded by Councilor Randolph. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

RECONVENE OPEN MEETING

At 8:00 p.m. Council returned to the dais. Councilor Pelham moved that Council come out of closed meeting. Her motion was seconded by Councilor Randolph. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	---- (absent from dais)
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

CERTIFICATION

Council convened into Open Session and responded to the question pursuant to Virginia Code § 2.2-3712 (D): were only public business matters (I) lawfully exempted from open-meeting requirements and (II) identified in the closed-meeting motion discussed in closed meeting? Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

ROLL CALL

Mayor Gore requested a roll call as follows:

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Councilor Randolph	-	present
Councilor Holloway	-	present
Mayor Gore	-	present
Councilor Denton	-	present
Councilor Pelham	-	present

SPECIAL MEETING

Charles Dane, Assistant City Manager led the prayer, as well as the Pledge of Allegiance to the Flag of the United States of America.

SB-1 Establish City Council regular meeting dates for 2020, and dates for special meetings and work sessions, pursuant to Virginia Code § 15.2-1416.

Councilor reviewed the proposed City Council calendar and requested the following amendments:

1. Move the meeting scheduled for September 9, 2020 to September 15;
2. Move the meeting scheduled for September 22, 2020 to September 29;
3. Remove the meeting scheduled for October 12, 2020
4. Change the November 25, 2020 holiday notation to denote that it is only a half-day;
5. Move the meeting schedule for December 15, 2020 to December 8;
6. Set the next organizational meeting for January 5, 2021.

Councilor Randolph moved to approve the City Council calendar as amended. Her motion was seconded by Councilor Denton. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

SB-2 Adopt Resolution regarding adverse weather or other emergency conditions. Mayor Gore read the language of the resolution into the record. Councilor Denton made a motion to adopt the resolution as written. The motion was seconded by Councilor Pelham. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

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SB-3 Strategic Plan

Councilor Pelham moved that Council direct the City Manager to add three columns for all Objectives in the current Strategic Plan. The columns are to be labeled “Date Range,” “Funding”, and “Staffing.” Date Range was defined as the guesstimate of the amount of time it would take to complete. Funding was defined as how much it would cost to complete the project if an outside person had to be brought in. Staffing was defined as noting if any additional staffing was required to complete the objective. The revised Strategic Plan is to be brought back to Council Feb. 11, 2020. Her motion was seconded by Councilor Denton. Upon the roll call, the vote resulted:

Councilor Randolph	-	yes
Councilor Holloway	-	yes
Mayor Gore	-	yes
Councilor Denton	-	yes
Councilor Pelham	-	yes

Motion passed 5-0

ADJOURN

At 8:35 p.m. motion was made by Councilor Denton and seconded by Councilor Randolph to adjourn. All council responded “aye” to the question.

/s/ Jasmine Gore
Jasmine Gore, Mayor

/s/ Ronniye L. Arrington
Ronniye L. Arrington, City Clerk

◀ December		January 2020					February ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1 New Year's Day City holiday	2 Payday	3	4	
5	6	7 Council organizational meeting	8	9	10	11	
12	13	14 Council Regular meeting	15	16 Payday	17	18	
19	20 Martin Luther King Jr. City holiday	21	22	23	24	25	
26	27	28 Council Regular meeting	29	30 Payday	31	Notes:	

◀ January		February 2020					March ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2 Groundhog Day / Super Bowl	3	4	5	6 VML Legislative Day Omni Hotel 100 S 12th Richmond VA	7	8	
9	10	11 Regular council meeting	12	13 Payday	14 Valentine's Day	15	
16	17 Presidents Day City holiday	18	19	20	21	22	
23	24	25 Regular council meeting	26 Ash Wednesday	27 Payday	28	29	

◀ February	March 2020						April ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	2	3	4	5	6	7	
8 Daylight Saving Begins / Int'l. Women's Day	9	10	11	12 Payday	13	14	
NLC Congressional	NLC Congressional	NLC Congressional	NLC Congressional				
15	16	17 Saint Patrick's Day Regular Council meeting	18	19 Start of Spring (Spring Equinox)	20	21	
22	23	24	25	26 Payday	27	28 Earth Hour	
29	30	31 Regular Council meeting	Notes:				

◀ March		April 2020					May ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1	2	3	4	
5	6	7	8	9 Holy Thursday Payday	10 Good Friday	11	
12 Easter	13	14 Regular Council meeting	15 Tax Day (Taxes Due)	16	17	18	
19	20	21	22 Administrative Professionals / Earth Day	23 Payday	24 Arbor Day	25	
26	27	28 Regular Council meeting	29	30	Notes:		

◀ April		May 2020					June ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
					1	2	
3	4	5 Cinco De Mayo	6	7 Payday	8	9	
10 Mother's Day	11	12 Regular council meeting	13	14	15	16 Armed Forces Day	
17	18	19	20	21 Payday	22	23	
24	25 Memorial Day City holiday	26 Regular council meeting	27	28	29	30	
31	Notes:						

◀ May	June 2020						July ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	1	2	3	4 Payday	5	6	
7	8	9 Regular council meeting	10	11	12	13	
14 Flag Day	15	16	17	18 Payday	19	20 Start of Summer (Summer Solstice)	
21 Father's Day	22	23 Regular council meeting	24	25	26	27	
28	29	30	Notes:				

◀ June		July 2020					August ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1	2 Payday	3 City holiday	4 Indep. Day	
5	6	7	8	9	10	11	
12	13	14 Regular Council meeting	15	16 Payday	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30 Payday	31	Notes:	

◀ July		August 2020					September ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13 Payday	14	15	
16	17	18 Regular Council meeting	19	20	21	22	
23	24	25	26	27 Payday	28	29	
30	31	Notes:					

◀ August	September 2020						October ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4	5	
6	7 Labor Day City holiday	8	9	10 Payday	11 Patriot Day	12	
13	14	15 Regular Council meeting	16	17	18	19	
20	21	22 Start of Fall (Autumnal Equinox)	23	24 Payday	25	26	
27	28	29 Regular Council meeting	30	Notes:			

◀ September		October 2020					November ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
				1	2	3	
4	5	6	7	8 Payday	9 VML Annual Norfolk, VA	10 VML Annual Norfolk, VA	
11 VML Annual Norfolk, VA	12 Columbus Day VML Annual Norfolk, VA City holiday	13 VML Annual Norfolk, VA	14 VML Annual Norfolk, VA	15	16	17	
18	19	20	21	22 Payday	23	24	
25	26	27 Regular Council meeting	28	29	30	31 Halloween	

◀ October	November 2020						December ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1 Daylight Saving Time Ends	2	3 Election Day	4	5 Payday	6	7	
8	9	10 Regular council meeting	11 Veterans Day City holiday	12	13	14	
15	16	17	18 NLC City Summit Tampa Convention Tampa FL	19 NLC City Summit Tampa Convention Tampa FL	20 NLC City Summit Tampa Convention Tampa FL	21 NLC City Summit Convention Center Tampa FL	
22	23	24	25 City holiday Half day off	26 Thanksgiving Day	27 City holiday	28	
29	30	Notes:					

◀ November		December 2020					January ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3 Payday	4	5	
6	7	8 Regular council meeting	9	10	11	12	
13	14	15	16	17 Payday	18	19	
20	21 Start of Winter (Winter Solstice)	22	23	24 City holiday	25 Christmas City holiday	26	
27	28	29	30	31 Payday	Notes:		