

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD MAY 18, 2023

A special council meeting of the Hopewell City Council was convened on Thursday, May 18, 2023, in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jasmine E. Gore, Vice Mayor, Ward 4
Rita Joyner, Councilor, Ward 1
Michael Harris, Councilor, Ward 2
Janice B. Denton, Councilor, Ward 5
Dominic Holloway, Councilor, Ward 7

Dr. Concetta Manker, Interim City Manager
Danielle Smith, City Attorney
Alyson Reyna, City Clerk Pro Tem
Brittani Williams – City Clerk
Bridetta Williams – Deputy Clerk

ABSENT: John B. Partin, Jr., Mayor, Ward 3

ROLL CALL

Vice Mayor Gore opened the meeting. Roll call was taken, as follows:

Vice Mayor Gore	-	present
Councilor Joyner	-	present
Councilor Harris	-	present
Councilor Denton	-	present
Councilor Pelham	-	present
Councilor Holloway	-	present

Quorum established.

WORK SESSION

WS-1 FY 2024 Revenue Actuals and Projections. City Manager Manker moved to review the budget book. City Manager Manker opens with recap of revenue and began to discuss how budget was created. Revenue committee consist of commissioner of revenue, treasurer, city manager, real estate, finance director, and budget analyst. City Manager Manker briefly discusses the dollar and percentage amounts for real estate tax, personal property, M&T, meal tax, and lodging. All numbers for those mentioned currently remain unchanged. City Manager Manker moved to proposed budget revenue budget. She discussed previous year (2022), current year (2023), and projected budget for following year (2024). City Manager Manker moved on to discuss revenues for real estate. City Attorney explains first 4 line items in budget presentation page 1 is figures given to her by real estate department and commission of revenue department. She then explained the figures are composed and generated from those departments given to finance department based on revenue they received in their accounts. City Manager in further detail explained the break down per line item (page 2). City attorney then discusses resolution snap shot about overall budget proposal and discussed proposed revenue budget for each revenue fund account identified and figures associated with those revenues. City Attorney then discusses general obligation funds on last

page of budget. City attorney moved on to discuss municipal report where Vice Mayor Gore asked the questions "What was the projected vs what was collected". City Attorney briefly discussed this. City Attorney then goes over the breakdown by previous year to current year. Councilor Joyner asked about the current revised budget and stated there was discrepancies between current revised and projection for 2024. City Attorney addressed. Councilor Joyner asked when do you revise a budget and city attorney answered. Vice Mayor Gore asked a second time for what was projected last year vs what was obtained. City Attorney responded saying she will get projections that have been requested. Vice Mayor asked about FEMA funds and City attorney answered. City Attorney moved to real estate budgets and discussed revenue tax for document number 20231 and 20232. City Attorney reviews do out's and ensures there are no further questions regarding budget information discussed.

ADJOURN

Councilor Holloway motioned to adjourn.

Aye – 6

No – 0

The meeting was adjourned.



Brittani Williams, City Clerk


Johnny Partin, Mayor