



CITY OF HOPEWELL
Hopewell, Virginia 23860

CITY COUNCIL

Jasmine E. Gore, Mayor, Ward #4
Patience Bennett, Vice Mayor, Ward #7
Debbie Randolph, Councilor, Ward #1
Arlene Holloway, Councilor, Ward #2
John B. Partin, Jr., Councilor, Ward #3
Janice Denton, Councilor, Ward #5
Brenda S. Pelham, Councilor, Ward #6

AGENDA

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John M. Altman, Jr., City Manager
Sandra. Robinson, City Attorney
Ronnieye L. Arrington, City Clerk

March 17, 2020

COUNCIL CHAMBERS
300 N MAIN ST. HOPEWELL VA

Closed Meeting: 5:30 PM
Regular Meeting: 5:30 PM

OPEN MEETING

5:30 p.m. Call to order, roll call, and welcome to visitors

Roll Call

CLOSED MEETING

Move to go into closed meeting pursuant to Va. Code Sections 2.2-3711 (A)(1) to discuss and consider personnel matters, including the appointment, assignment, and performance of specific appointees and employees and consideration/discussion of prospective candidates for employment and appointment; (A)(3) and (A)(6) to discuss the investment of public funds for the acquisition of real property for a public purpose where bargaining is involved, and discussion in open meeting would adversely affect the City’s bargaining position and financial interest; (A)(7) and (8) to consult with legal counsel and be briefed by staff regarding probable litigation and specific legal matters where such briefing and consultation in open meeting would adversely affect the City’s litigating posture; and to the extent such discussions will be aided thereby; and (A)(4) for the protection of the privacy of individuals in personal matters not related to public business.

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors

Prayer by Rev. Dr. John E. Johnson, Jr. of Union Baptist Church, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Pelham.

SUGGESTED MOTION: To amend/adopt Regular Meeting agenda

Roll Call

Consent Agenda

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

C-1 Minutes:

- 1. **Council minutes:** Jan. 14, Jan. 28, Feb. 11, Feb. 25, and Mar, 5, 2020

C-2 Pending List:

- 1. Pending List
- 2. Pending List - Top Priorities

C-3 Routine Approval of Work Sessions:

C-4 Personnel Change Report & Financial Report:

- 1. HR Report

C-5 Ordinances on Second & Final Reading:

C-6 Routine Grant Approval:

C-7 Public Hearing Announcement:

C-8 Information for Council Review:

C-9 Resolutions/Proclamations/Presentations:

C-10 Other Announcements:

SUGGESTED MOTION: To amend/adopt consent agenda

PUBLIC HEARINGS

CITY CLERK: *All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **five minutes**. No person shall be permitted to address the Council a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406)*

PH-1 Conditional Use Permit for 106 North Main Street

ISSUE: The City has received a request from Mark Mueller, owner of 106 North Main Street, for a Conditional Use Permit to allow apartments on the first floor in the Downtown Business District (B-1) and to allow apartments on the second and subsequent floors when the average square footage is less than 900.

MOTION: _____

Roll Call

PH-2 Conditional Use Permit for 804 Kenwood Avenue

ISSUE: The City has received a request from Hyatt Properties LLC to use an accessory building as an accessory apartment in the Residential, Medium Density District (R-2).

MOTION: _____

Roll Call

PH-3 Request for a Modification of the Development Standards

ISSUE: The City has received a request from Oaklawn Boulevard LLC, in care of R.K. Hamill, to request a modification of the Development Standards outlined in Article XVIII of the Hopewell Zoning Ordinance.

MOTION: _____

Roll Call

UNFINISHED BUSINESS

UB-1 City Owned Property –Bank Street Garages Demolition

ISSUE: The Architectural Review Board held a public hearing regarding the demolition of the Bank Street garages on February 24, 2020. The Board approved the demolition and is asking the City Council to endorse the approval so demolition can proceed. This endorsement is requested because the garages are located on public property.

MOTION: _____

Roll Call

Communications from Citizens

CITY CLERK: *A Communications from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **three minutes**. No one is permitted to speak on any item scheduled for consideration on the regular agenda of the meeting. All remarks shall be addressed to the Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council and removed, subject to appeal to a majority of Council. (See Rules 405 and 406.)*

REGULAR BUSINESS

Reports of City Manager:

R-1 The Hopewell Economic Development Authority announces next steps for 246 East Broadway Avenue.

ISSUE: 246 East Broadway Avenue has reverted back to Hopewell Economic Development Authority ownership due to a breach of contract (see background section for more information). Economic Development staff is working with the Economic Development Authority to put out an RFP to request proposals for development for 246 East Broadway Avenue. Economic Development staff will work with Finance staff to put together the criteria for the RFP. Some

criteria of the RFP will include: intended use of the building, financing structure for the purchase and buildout, schedule of buildout and opening, and the purchase price of the building.

MOTION: _____

Roll Call

R-2 For any action necessary from closed item discussion.

ISSUE: A couple of items are being presented by staff to City Council in closed session. This R item will provide the opportunity to take action on those items if necessary.

MOTION: _____

Roll Call

R-3 Coronavirus (COVID-19) Briefing

ISSUE: Briefing by Crater Health District and City Staff regarding the Novel Coronavirus (COVID-19)/

MOTION: _____

Roll Call

R-4 Historic Marker

ISSUE: Application to place a historic highway marker to recognize the Kippax Plantation Archaeological Site and the graves of Jane Rolfe Bolling and Thomas Rolfe.

MOTION: _____

Roll Call

Reports of City Attorney:

Reports of City Clerk:

Board, Commission, Committee	Current members	Vacancies
Ashford Civic Plaza	3	6
Board of Building Code and Fire Prevention Code Appeals	2	4
Central Virginia Waste Management Authority	1	1
Community Policy and Management Team	11	0
Dock Commission	4	1
Economic Development Authority	6	1
Historic Preservation Committee	8	4
Keep Hopewell Beautiful	7	3
Recreation Commission	1	5 plus 2 students
Social Services Advisory Board	2	5
Transportation Safety Board	4	1
Youth Services Commission	11	3 plus 1 student
Water Renewal Commission	6	1
Virginia Gateway Region	1	1

Reports of City Council:

Committees:

Individual Councilors

Citizen/Councilor Requests

Presentations from Boards and Commissions

Other Council Communications

Adjournment