

HOOPER CITY COUNCIL MEETING AGENDA 5580 W. 4600 S. Hooper, UT 84315 Thursday November 4, 2021

Notice is hereby given that the Hooper City Council will hold their regular meeting on Thursday, November 4, 2021, starting at 7:00pm at the Hooper Municipal Building located at 5580 W. 4600 S. Hooper, UT 84315.

Work Meeting – 6:30pm

Regular Meeting - 7:00pm

- 1. Opening Ceremony
 - a. Pledge of Allegiance and Reverence
- 2. Approval of Minutes
 - a. Minutes dated October 7, 2021, and October 21, 2021
- 3. Conflicts of interest and disclosures
- 4. Reports
 - a. Update from the Public Works Jared Hancock
- 5. Citizen Comment (Agenda Items Only)
- 6. City Business
 - a. Motion Consideration of preliminary approval for the Parker Estates Subdivision located at approximately 6300 West 6000 South
 - b. Discussion/Action How to award the Ogden-Weber Technical College Scholarship
 - c. Discussion/Action Job Description for a City Engineer and Community Development Coordinator
- 7. Citizen Comment (Limited to three (3) minutes per speaker)
- 8. Adjournment

If you need assistance in understanding or participating in the meeting, please contact Hooper City at 801-732-1064 at least 24 hours in advance, and we will try to provide assistance.

Whittney Black

Recorder

CITY COUNCIL MEETING MINUTES

5580 W. 4600 S. Hooper, UT 84315 Thursday, October 7, 2021, at 7:00 PM

PRESENT

Mayor Dale Fowers
Councilwoman Cindy Cox
Councilwoman Lisa Northrop
Councilman Chris Paulsen
Councilman Brad Ostler
Councilman Ryan Hill

City Staff: Whittney Black – Recorder and Reed Richards – City Attorney.

Audience: See attached list.

6:30 WORK MEETING:

The Council held a 6:30 work meeting where they discussed the resolution on the agenda. The city council also discussed the plane crash in the city that occurred a few weeks ago. The council then discussed the community development coordinator position.

7:00 REGULAR MEETING:

1. OPENING

Mayor Fowers called the meeting to order.

a. Pledge of Allegiance and Reverence
Councilman Paulsen led in the Pledge of Allegiance
Councilwoman Cox offered reverence.

2. <u>APPROVAL OF MINUTES DATED SEPTEMBER 16, 2021</u>

COUNCILMAN HILL MOTIONED TO APPROVE THE MINUTES DATED SEPTEMBER 16, 2021. COUNCILMAN PAULSEN SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSED UNANIMOUSLY.

3. CONFLICTS OF INTERESTS AND DISCLOSURES

There were no conflicts of interests or disclosures declared for any items on the agenda.

4. REPORTS

The City Council reviewed the August Financial Reports for the fiscal year 2022.

5. <u>CITIZEN COMMENT: Agenda Items Only</u>

Mayor Fowers opened the meeting for citizen comment on agenda items.

There were no public comments on any of the agenda items.

Mayor Fowers closed the meeting for citizen comment on agenda items.

6. CITY BUSINESS

a. Connext Broadband Internet Presentation - David Brown

David Brown gave a presentation about Connext Broadband Internet and answered the council's questions about their services. It was determined that the council would do more research into the subject and come back in November to discuss it more.

b. Approval of Resolution No. 2021-06; A resolution approving an interlocal agreement cooperation agreement with Clinton City pertaining to a joint project for storm drain improvements

The City Attorney, Reed Richards, explained that this resolution is approving an interlocal agreement with Clinton City concerning a joint storm drain improvement project. This agreement explains how the costs and responsibilities will be distributed for the project.

COUNCILMAN HILL MOTIONED TO APPROVE RESOLUTION NO.2021-06; A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT COOPERATION AGREEMENT WITH CLINTON CITY PERTAINING TO A JOINT PROJECT FOR STORM DRAIN IMPROVEMENTS. COUNCILMAN OSTLER SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.

7. CITIZEN COMMENT (Limited to three (3) minutes per speaker)

Mayor Fowers opened the meeting for public comment.

There were no public comments.

Mayor Fowers closed the meeting for public comment.

COUNCILMAN PAULSEN MOTIONED TO ENTER BACK INTO A WORK SESSION. BRAD OSTLER SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.

During this work session the City Council discussed having the public works report on a monthly basis during their first meeting of every month. They also requested that a new job description for a city engineer and city planner be presented during their first meeting in November. They then discussed having the scholarship from the Ogden-Weber Technology College on the first agenda in November.

8. ADJOURNMENT

AT 8:02PM, COUNCILMAN HILL MOTIONED TO ADJOURN THE MEETING. COUNCILMAN COX SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSED UNANIMOUSLY.



CITY COUNCIL MEETING MINUTES

5580 W. 4600 S. Hooper, UT 84315 Thursday, October 21, 2021, at 7:00 PM

PRESENT

Mayor Dale Fowers

Councilman Ostler

Councilman Paulsen

Councilman Hill

Councilwoman Cox

Councilwoman Northrop

Commissioner Prince

Commissioner Wilcox

Commissioner Greener

City Staff: Whittney Black - Recorder and Brandon Richards - City Attorney

Audience: See attached list.

6:30 WORK SESSION:

The Hooper City Council and the Hooper Planning Commission held a joint work session to discuss the draft general plan with the Wasatch Front Regional Council. The members of the City Council and Planning Commission introduced themselves and then the WFRC gave a short presentation about what is included in the draft plan and the process so far. Following the presentation and for the remainder of the meeting the WFRC, the City Council, the Planning Commission, and the audience discussed the draft future land use map and other elements of the plan. It was determined that another meeting would be necessary to discuss the plan in detail and to consider changes to maps that were requested.

APPLICATION FOR A HOOPER CITY SUBDIVISION/SITE PLAN

Subdivision Name Parker &	states zo	ne R - 2	Date Submitted 6-9-21
Address of Subdivision 6300 W	. 60005.	Hooper City, UT	No. of Units or Lots 28 + I
Owner Name H L Parker Fa			ut retention lot
Fax #	Email Add	ress	, , , , , , , , , , , , , , , , , , ,
Subdivider's Name	Address	Ji	Ph_ HSSFERGINW
Fax #	Email Addre	ess	JUL 0 8 2021
Name of Intended Escrow Holder _	N/a	Address	CITY Amt 1620.03 Int. =
Contact Name	Ph	Fax #	Email_
Surveyor's Name Dave Hawkes	Address		Ph Ph
Engineer's Name Sott Carls	Addres		844142 Ph
Secondary Water Available? Yes	Contact	tooper Imig	inton Co Ph 801-985-8429
Secondary Water System in Place?			
Culinary Water Available? Ves	Туре <u>Ноор</u>	er-Water Impro	vement Ph 801-985-1991
Sewer Connection Available?	Contact H	ooper City	Type
Septic System Appears Feasible?			
Is Property in a Flood Hazard Area? _	<i>No</i> Flood Zone	Lowes	st Elevation N/a
Access Road Above 4215' Elevation?	Na	Source	•
Please describe any agreements, rights There is a verbal agree Randers Parker to close and they will be connected	ement with the Irrigal	nts etc, that could af h family men on dikh on the lary water.	fect this site: nbers Mayla Parller and north side of the property
Describe history of parcel being subdiv H.L. Parkey Legacy - 8 lefs - 4. In April 2021 a 17,19 ac The above information is true and ac	vided, approximate of the parties with the best of the	te dates and acreage <u>ADDD</u> <u>Parce</u> as divided. From 8t 6f my knowledge	of past land divisions: 1 line adjustment & QCD-Jan 2031. 51.53 acres parcel, which had
Date Ourse 14 30 31 Office Use Only Subdivision Preliminary Fee: Subdivision Final Fee: Number of Copies: Envelope	Prelimin Final Ap	ary Approval Date:	



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Memo

To: Parker Estates Subdivision

From: Hooper City Staff

CC: Mayor Fowers, Jared Hancock, Tracy Allen

Date: September 16, 2021

Re: Parker Estates Subdivision Preliminary Plat Review

The Hooper City staff has completed its third preliminary plat review of the Parker Estates Subdivision. The purpose of this subdivision is to create a twenty-nine-lot subdivision on 6300 West at approximately 6075 South. This property is zoned R2. Comments from the first review are included in **bold text** below. Response to those comments from the developer are shown in **red text**. Comments from the City staff from this third review are shown in **green text**.

Note: The intent of this review is to identify and evaluate updates to previous preliminary plat and plans in order to determine whether or not they have adequately addressed the staff's concerns during the Preliminary Plat phase of the development. Some minor design issues have been noted during this review that will be included in the first Final Plat review.

General Notes

1. Hooper City has received copies of utility company and other agency review letters as follows:

Hooper Water Improvement District

A "will serve" letter has been provided from Hooper Water Improvement District. OK

A final approval will be required for final plat approval.

Weber Fire District

The City received a copy of the plat that was stamped by the Fire Marshal as "Approved with Condition." OK



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A final approval letter will be required for final plat approval indicating that all conditions have been met.

Hooper Irrigation Company

A Preliminary Will Serve letter has been provided by Hooper Irrigation Company. The letter states that there are sufficient water shares to serve the lots. OK

A final approval letter will be required for final plat approval.

Rocky Mountain Power

A "will serve" letter has been provided. OK

Dominion Energy

A "will serve" letter has been provided. OK

Utility and Agency Letters - all of the preliminary "will serve" letters have been provided. Final approval letters will be provided with the submittal requesting final plat approval.

OK

2. This development borders on the Davis County line. A letter has been provided by Davis County indicating that they have reviewed the subdivision and have no issues with it. During the Concept Conference for the subdivision, Public Works indicated that the City must have Davis County specifically state that they will accept the storm water into their drainage system for the area that will be generated from this Hooper development. This must be clearly stated in a written response from Davis County in order for this subdivision approval to advance with the City. Please clarify.

Davis County Letter - The detention pond on lot 29 is designed to retain more than the required 100 year 24 hour design storm with no discharge. There is no discharge that will be generated from this Hooper development that will flow to the Davis County drainage system in any storm less than or equal to the 100 year 24 hour design storm. No additional letter should be required from Davis County. If needed, we can remove the overflow pipe if this is necessary to resolve the city's concerns.



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Response to Comment 2 and Comment 21: A conversation by staff with Jeff Oyler of Davis County has confirmed that Davis County will not accept any storm water runoff generated by a residential development in Hooper City. The MS4 permit states that retention is required "where feasible." As of now, there has not been a developer in Hooper who has been willing to take the time to prove that a retention pond is feasible. Feasibility requires proof that the runoff into the retention pond will adequately infiltrate and/or evaporate year-round in a period of time so as to not create conditions that will prevent proper Public Works turf maintenance when needed, foster mosquito habitat, or generate wetland plants.

If there is a desire to proceed with a retention pond, please submit a plan showing what steps will be taken to show that it is feasible. Otherwise, the standard used elsewhere in the City is a detention basin with a control box that will allow runoff into the detention basin that exceeds the size of a designed orifice, and then back out into a at a controlled rate into a pipeline that is equal in size or larger than the pipeline into the control box. The acceptable outfall for storm water from this subdivision is along 5900 South at 6300 West. There is some existing piping along 6300 West which is currently being assessed by Public Works. Whether the developer's plan is to use retention or detention, the overflow from the retention pond or the outfall from the detention pond will not be permitted by Davis County.

The improvement plans have now been updated to show a detention basin with a storm water outfall pipeline routed to the appropriate outfall location. Additional design comments will be provided in the first final plat review memo. OK

Preliminary Plat

- 3. The subdivision boundary closes. OK
- 4. Lots 1 and 29 do not close. Please clarify.

Lots 1 and 29 - we will review lot dimensions and adjust as needed to close these boundaries before submittal requesting final plat approval.

The last paragraph of the staff's first memo stated: <u>Please address any comment above</u> that does not indicate "for final plat approval" or for "final plans." Only the items in the staff's first memo that specifically mentioned "final plat" were intended to be resolved in



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that phase of review. Otherwise, revisions, clarifications or corrections are required for Preliminary Plat approval. This applies to all preliminary plat comments.

Plat updated - OK

- 5. All other lots close and show correct areas. OK
- 6. All lots have adequate size and frontage for the R2 zoning. OK
- 7. The plat map boundary matches the written boundary description. OK
- 8. Please extend the depiction of the 6300 West right-of-way south at least beyond the new intersection with 6050 South.

We will extend the depiction of the 6300 West right of way before submittal requesting final plat approval.

See Comment No. 4.

Plat updated. For the Final Plat, please show the relationship between the 6300 West 66-foot ROW and the west end of the proposed 6075 South Street. OK

9. Regarding the three parcels along 6300 West, Parcel No. 10-024-0014 has an existing home. If the boundary around this home was added or amended since the city was incorporated in November of 2000, this action in Hooper City requires a Record of Survey reviewed by the City staff along with any road dedication, and a 10-foot P.U.E filed separately with Weber County. Regarding Parcels 10-024-0019 and 10-024-0029, these parcels do not represent building lots without going through the City's subdivision process. This can be done by adding them to this subdivision now or it can also be done later with separate subdivisions. However, due to the direct association of these parcels with the larger property having been rezoned and now being subdivided from which they were carved off, the City staff will include notation in the project files that these future subdivisions be required to make full frontage improvements along 6300 West at that time. The Planning Commission might also wish to discuss future improvements on the parcel with the existing home at that time.

Three neighboring parcels 10-024-0014, 10-024-0019, 10-024-0029 are owned by other individuals separate from the owner / developer of the Parker Estates Subdivision. These other owners have requested that they not be included within the Parker Estates



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Subdivision. Please address the City's request for right of way dedication and road frontage improvements with the other property owners.

This comment is addressed in Comment No. 25 later in this memo. OK

- 10. Street numbers on the plat will be as follows:
 - a. East-West street 6075 South
 - b. North-South street 6150 West
 - c. Cul-de-sac 6200 West

Street number will be updated to reflect your request for 6075 South pertaining to the east/west road in this subdivision. The other roads are already numbered as requested.

See Comment No. 4.

Plat and plans updated - OK

11. Addresses for the final plat will be as follows:

Lot 1 – N/A	Lot 8 – 6153 W	Lot 15 – 6026 S	Lot 22 – 6040 S
Lot 2 – 6231 W	Lot 9 – 6141 W	Lot 16 – 6008 S	Lot 23 – 6012 S
Lot 3 – 6217 W	Lot 10 – 6119 W	Lot 17 – 6007 S	Lot 24 – 6011 S
Lot 4 – 6199 W	Lot 11 – 6101 W	Lot 18 – 6027 S	Lot 25 – 6039 S
Lot 5 – 6187 W	Lot 12 – 6102 W	Lot 19 – 6166 W or 6059 S	Lot 26 – 6224 W or 6071 S
Lot 6 – 6175 W	Lot 13 – 6120 W	Lot 20 – 6174 W	Lot 27 – 6244 W
Lot 7 – 6167 W	Lot 14 – 6142 W or 6060 S	Lot 21 – 6198 W or 6072 S	Lot 28 – 6264 W



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Lot addresses will be added to the final plat as requested. Please provide your requested address for Lot 1. We understand that Lot 29 will not have an address since it is for the storm drain pond.

See Comment No. 4.

Addressed have been added to the plat. OK

12. City ordinances state that no basements (lowest floor slab lower than exiting adjacent grade) are allowed if a public land drain system isn't available to connect a footing drain into with a gravity land drain lateral. A note must be added to the plat stating that no basement will be permitted on any of the lots.

A note will be added to the final plat stating no basements (lowest floor slab lower than existing adjacent grade) on any of the lots.

See Comment No. 4.

This notation has been added to the plat. OK

13. The 10' PUE will only be required along the street frontages and along the back of lots on the county line.

We will adjust the 10 ft PUE as directed.

See Comment No. 4.

The plat has been updated. OK

- 14. Per city ordinances, the City staff is recommending a 6-foot tall land use separation fencing between residential and agricultural uses at the following location:
 - a. northern and western boundaries on Lots 26 and 27
 - b. western boundary on lots 24 and 25
 - c. eastern boundary on lots 11, 12, 15, and 16
 - d. southern boundary on lots 1-11 (unless the existing fence is a 6-foot non-climbable fence required by city ordinance.

This recommendation will be reviewed by the Planning Commission.



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The city required 6-ft tall land use separation fencing between residential and agricultural uses is as follows:

- a. Northern and western boundaries on lots 27 and 28 not required as the adjacent properties are existing residential uses (west of lot 28 is existing home, north of 28 and 27 is the garden used by that residence)
- b. Western boundaries of lots 24 and 25 not required as the adjacent property is existing residential use (the same garden used by that same residence)
- c. Eastern boundary on lots 11, 12, 15, 16 -The required 6 ft. fence is already shown to be constructed along these eastern lines. See sheet 3 OK
- d. Southern boundary on lots 1-11 the existing fence, already in place, is controlled by the south neighbor and appears to meet the height and non—climbable requirements from the City.

Regarding Items a and b above, the fencing at those locations is recommended by staff to provide a buffer between the new development activities and the current property owners. City subdivision ordinances do allow the Planning Commission to make fencing recommendations to the City Council, even when the fencing is not associated with land uses (the parcel west of Lots 24 and 25 is still being actively farmed).

Regarding Item d above, the existing fence that does not meet the city standard for land use separation fence. The property owner to the south has indicated that he expects a 6-foot high chain link fence as has been required elsewhere in the City.

Land use separation fencing has been shown in all locations originally recommended by the City staff. OK

15. Please clarify in writing how filling in the existing ditch on northern boundary of subdivision affects the irrigation water for parcels 100240019, 100240014, and 100240029. Agreements with these property owners need to be signed showing they are okay with the ditch being filled. Piping this ditch may be required.

The existing private irrigation ditch along the northern boundary of the subdivision is controlled entirely by the resident living on parcel 10-024-0014. He is supportive of removing the north irrigation ditch. All three parcels referenced in the comment (0014,



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0019, 0029) will all be using irrigation water from the Hooper Irrigation pressure irrigation pipe in front of these properties. This matter has already been reviewed with Hooper Irrigation Co.

As stated above, the City will require more than a statement from the developer regarding the elimination of the ditch and the conversion to pressure irrigation for the three parcels. Have agreements been prepared and signed as requested? How and where are the services being installed? Who will be providing the water shares and the connection fees? Have the property owners of the three parcels agreed to pay the annual fees, particularly the large fees associated with lots larger than one acre?

Signed letter have been provided to the City from the property owners using referenced ditch indicating that they are planning to convert to pressure irrigation and understand the associated requirements for doing so. OK

16. FYI - A landscape plan is required for the detention basin for final plat approval. This plan will include a sprinkler plan, following city standards, turf, a secondary water lateral, an electrical service for sprinkler controls, and a 6-foot fence around the basin (except along the street frontage).

Landscape plan for Lot 29 - storm drain pond, will be provided with the submittal requesting final plat approval. This will include sprinklers, turf, electrical and 6-ft fence as described in the city comment. Secondary water service is already shown on sheet 6. OK

17. What is the basis for your elevation datum?

Elevation datum is NAVD 88. Existing surveyed spot elevations are provided on Sheet 2 - Existing Conditions

OK - Hooper City and previous developments have worked with NAVD 27. The city will determine the elevation difference between the two datums in order to work with the plan set provided.

Utility Comments

18. In order to determine the most efficient way for the vacuum sewer to be designed with limited lifts and optimal slopes, it is critical to know the precise depth of the existing vacuum main at the south



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end of 6150 West. This will require potholing by the developer. This must be done before final improvement plans can be reviewed and approved.

Notes for vacuum sewer installation need to say "rieber" gaskets instead of "rubber" gaskets. FYI - the minimum slope on the vacuum sewer mains is 0.2%.

Existing sewer elevation at south end of existing 6150 West Street. We had hoped that the city had and would provide existing design or record drawings for the elevation of the existing sewer. The city comment suggests that is not the case. We will plan to pothole the sewer and obtain the elevation prior to submitting for the final improvement plan approval. Please let us know if it will be possible for a representative of the city sewer department to be on site and locate the sewer line during the pothole task.

We will correct the Rieber gasket typos.

The sewer mains are currently designed at 0.25% slope to allow a slight tolerance level for the construction process. If you would prefer that we remove that tolerance and design at 0.2%, we can do that.

OK – Public Works will be happy to have a representative on site during the potholing. This information, and the availability of a slightly flatter slope on the pipe, will help determine whether or not some of the lifts in the system can be eliminated for final design.

Preliminary plans have been updated. Potholing is required for final plans. OK

19. We recommend sewer laterals with vacuum valve pits be installed with this subdivision for Parcels 100240029 and 100240014. Once the subdivision is fully developed, lots within 300 feet of sewer system will be required to connect. There will also be a 5-year minimum road cut moratorium on the new city street.

Sewer lateral with vacuum valve pit is already shown at the southeast comer of parcel 10-024-0014 (see sheet 6). We will work with the owner of parcel 10-024-0029 to add one for them. We are supportive of the 5 year moratorium on new road cuts. **OK**

20. What is the intention for future storm water runoff from the rest of the H.L Parker family property to the east of this subdivision? The city would prefer to maintain one detention basin for the entire area, all of which appears to be owned by the family. Has the detention basin been sized for additional storm water? Has the storm water collection piping been sized accordingly? Please clarify.



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The HL Parker property east of this subdivision is intended to remain agricultural for the foreseeable future. The irrigation tail water will be collected and managed in the same way as it has been done for many decades. The retention pond on Lot 29 is extra-large and has the potential to be converted to a detention pond with discharge in the future if additional storm collection area is contributing to this pond.

In addition to the staff's response to Comment 2 above, this comment was intended for the staff to understand if the storm water facilities, including piping, in this proposed development will accommodate the future development of the H.L. Parker property. While it may remain agricultural for the foreseeable future, it was originally included in a rezone request. The City is trying to ensure that future development of the family's property does not result in reconstruction of infrastructure in this subdivision. Please clarify

The plans have been updated with larger storm drain piping which should accommodate future runoff from development to the east of this subdivision. OK

21. The city standard for detention basins is a "short circuit" style basin using the same pipe for inlet and outlet. The pass-through style basins never seem to fully drain and are hard to keep mowed. A city standard control box detail is included with this memo. The city standard for the outfall piping from the control structure is to match the size of the inlet pipe to the basin. The outfall piping must be new RCP all the way to the County-approved outfall ditch on the west side of 6300 West.

This is a retention basin, not a detention basin. It is not designed to fully drain through a pipe system that would be traditional with a detention basin. EPA and Utah Division of Water Quality are requiring the larger cities (MS4) to retain and percolate the 80th percentile storms. We have designed for retention and percolation.

The comment references a city standard control detail included with the memo. No attachment was included, but the detail may not apply to the retention basin.

We can upsize the overflow outfall piping and call for RCP if you wish, but it appears that you may not want the overflow piping to be installed at all per comment #2.

Remember it is not intended to drain the pond, but only as a precaution in the event of storms greater than required.

Refer to Comment No. 2 above.



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Plans have been updated to meet City standards. As stated earlier, any additional detailed design comments of the detention basin will be included in the first Final Plat review memo. OK

22. Please replace the combo box detail in the plans with the city standard combo box (detail attached).

We received the city standard combo box detail from city recorder on separate email this afternoon. We will switch out the details as requested.

OK

23. The city will need written approval from the water users associated with the ditch and piping changes proposed in the southeast corner of the subdivision.

The water users associated with the ditch and piping changes proposed in the southeast corner are addressing the changes independently from the subdivision development. It has already been reviewed with the irrigation company. In the event that it has not already been completed before we submit for final plat approval, we will obtain a letter from the pertinent water users.

Neither of the water users who use this ditch have been contacted. The staff wants to the written approval to be done as part of the Preliminary Plat phase.

This coordination is still required.

24. Lot drainage is a constant concern all new subdivisions. The final plans must include a lot grading plan which will show how lots will drain without any ponding between lots and without discharging runoff from one lot to another.

Lot drainage is also important to us. We will provide additional clarification on the grading plans to show how lots will manage storm water without discharging runoff from one lot to another.

OK



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Offsite improvements required by the City are not considered separate projects and do not get 25, reviewed and approved separately from the development that has created the need for the offsite work. Those plans are currently being reviewed by Public Works. This memo will be updated in a couple of days with comments regarding those plans.

> 6150 West improvements were submitted at the same time as the subdivision design. These improvements are not requirements from the City, but rather were suggestions from a few individuals from planning commission and city council. The existing 6150 West street has enough capacity to handle the possible traffic that may come from this subdivision through the existing street. And the new streets proposed in this subdivision have enough capacity to handle the traffic that will come from the existing subdivision. Rather than debating possible impacts vs. roadway capacities, the developer is voluntarily offering to provide the proposed improvements shown on the submitted drawings. Given that we are uncertain if the existing neighbors on 6150 West Street want any widening within the existing right of way, it is possible that the timing to approve the 6150 W improvements may extend longer than the subdivision and we suggested that the two items be separated so that they can each move forward and receive the time that they each need.

> There seems to be a misconception regarding the 6150 West roadway improvements. The developer's representative stated in the Planning Commission meeting on October 8th of last year during the rezone discussion that the developer plans to widen 6300 West to address the traffic concerns presented by the public during that meeting. That became part of the justification by the Planning Commission to recommend the rezone to the City Council. The current development plans do not include any improvements along 6300 West. The "suggestion" to improve 6150 West was offered by the Planning Commission and City Council representatives as an alternative to the 6300 West improvements and widening. One or the other was always going to be required for this subdivision, not as a capacity issue, but as a safety issue resulting from the additional demand on the roadways. This type of traffic safety mitigation has been required elsewhere in the City on similar-sized developments.

> Regarding the timing of the subdivision approvals with the off-site roadway improvements, it is possible to enter into a Development Agreement for the offsite improvements that will run concurrent with the Final Plat approval, in the event that the final details of those improvements are still being determined, public involvement is still occurring, and while



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the construction plans are being completed. Before the agreement is prepared, however, the staff will need to receive input from the full Planning Commission and City Council regarding their expectations for what improvements and where they should be made. That inquiry will be sent out to them soon.

Final Developer Comment: Again, we are working on updated drawings and will resubmit as soon as possible.

The current plans show roadway improvements along 6300 West which has previously not been shown. There are currently two alternatives to roadway improvements to help mitigate traffic and safety impacts from this subdivision. The other alternative is to improve 6150 West in Mayfield Estates with curb gutter and sidewalk along one side of that existing street. The city attorney is currently reviewing a Development Agreement drafted by the staff which will allow this subdivision to proceed in the approval process while the City determines which alternative is preferred. That agreement will be in place prior to the upcoming Planning Commission meeting.

The current improvement plans have been updated to show 6300 West improvements along the two properties north of the proposed 6075 South Street. This alternative must also include street improvements along Parcel 10-24-0029. This segment will be included in the Development Agreement and will be required on the final improvement plans if the 6300 West alternative is selected by the City. OK.

There is only one item Comment No, 23) in this review that needs further clarification. Once that is completed, the City staff will be able to recommend Preliminary Plat approval for this development. Please address any comment above that is not OK'd or that does not indicate "for final plat approval" or for "final plans." Each comment, question or correction on this memorandum must be responded to in writing, either on revised plans or in other type-written correspondence from the applicant, or both. Any comment not addressed in this manner will render the submittal incomplete and the application will not be included on the Planning Commission agenda. Please coordinate all responses with the City Recorder.



PO Box 184 5375 S 5500 W

Phone: (801)985-8429 Fax: (801)985-3556

Hooper, Utah 84315

hooperirrigationco@msn.com

June 15, 2021

Hooper City Planning Commission 5580 W 4600 S Hooper, Utah 84315

RE: PRELIMINARY WILL SERVE LETTER - Parker Estates Subdivision

The development is located at approximately 6050 South and 6300 West and consists of 28 lots with a detention basin. There will be a requirement of 14.5 shares to be turned in for the development which includes ½ share for the detention basin. There are also access fees, review, fees, etc. that will need to be paid prior to receiving final approval.

Hooper Irrigation Company has pressure irrigation water available for the afore mentioned project located at the above address and is willing to provide secondary service for the project.

This letter states that the afore named project is in the boundaries of Hooper Irrigation Company. A formal application has been made to our office and the fee for application has been paid.

The subdivision plat plan has been preliminarily reviewed by Hooper Irrigation. There is a private ditch used for flood irrigation that is abandoned according to the plans provided to Hooper Irrigation. There are currently 2 lots which use that private ditch however, the lots plan to connect to the secondary pressurized system and will no longer have need to utilize the ditch for irrigation. Only this project is in consideration and guaranteed service and the plan review is good only for a period of one year from the date of this letter, if not constructed.

Hooper Irrigation's specifications are available at the Company office.

If you have questions, please call 801-985-8429.

Sincerely

Michelle Pinkston
Office Manager

Board Secretary



HOOPER WATER IMPROVEMENT DISTRICT

P.O. BOX 217 • 5555 W. 5500 S. • Hooper, Utah 84315 • (801) 985-1991

WILL SERVE

July 6, 2021

Re: Parker Estates Subdivision

To whom it may concern;

Hooper Water Improvement District (HWID) will supply culinary water to the proposed development known as the Parker Estates Subdivision located at 6150 West 6050 South in Hooper, UT. The Board of Trustees of HWID has approved the 28-lot subdivision contingent on the below items.

This letter is not a final approval. Final approval may be granted after all of the following requirements are met.

The developer will need to complete the requirements from the engineer and pay the impact, meter, inspection, and any other associated fees. If you have any questions concerning this matter, please call me at 801-985-1991.

Sincerely, I Scatt Shirting

S. Scott Christiansen General Manager



Community and Economic Development

Davis County Administration Building, 61 South Main Street, P.O. Box 618, Suite 304, Farmington Utah 84025 Telephone: (801) 451-3279 - Fax: (801) 451-3281

June 15, 2021

Hooper City 5580 West 4600 South Hooper, UT 84315

RE: Parker Estates Subdivision 6050 South 6300 West, Hooper

Dear Mayor and Council Members,

On behalf of Davis County, I have received and reviewed drawings associated with the proposed Parker Estates Subdivision, to be located at approximately 6050 South 6300 West in Hooper City. We understand that this development is located in Hooper City and that Davis County is adjacent to the project on its south side.

I do not have any unresolved questions or concerns regarding this proposed development in Hooper City.

Sincerely,

Jeff Oyler

Davis County Planner



June 7, 2021

Scott Carlson scarlson@twinpeakseng.com

Request: TBD

Mr. Carlson:

Rocky Mountain Power will supply power to property located at or near 6030 S 6300 W, Hooper, UT.

- Applicant will apply for power by calling 1-888-221-7070
- Applicant or Developer will supply a signed, approved recorded property plat map with lot numbers, addresses, and section corners identified if applicable.
- Residential and Commercial Developer will supply an electronic copy of the subdivision by e-mail, (Auto-cad version 2011), to the estimator assigned to the project.
- Residential Subdivision Developer will pay all costs which are non-refundable above the \$750.00 per lot allowance according to line extension tariff, regulation 12.
- All single lot applicants will be subject to the line extension rules and regulation 12.
- Applicant is responsible to sign a contract after job is approved by Rocky Mountain Power management, and pay any associated costs before work can be scheduled or materials ordered.
- Rocky Mountain Power engineering review may be required and may be subject to additional charges according to our filed line extension tariff, regulation 12.

If you have any questions regarding these provisions, please feel free to call me at 801-629-4302.

Respectfully,

Justin Spencer

Estimator

Rocky Mountain Power



June 7, 2021

Scott Carlson Twin Peaks, PC

Dear Developer:

Re: Natural Gas Service Availability Letter

Natural gas can be made available to serve the Parker Estates Subdivision when the following requirements are met:

- 1. Developer provides plat maps, drawings, construction schedules and/or buildings that will be served by natural gas, and all other relevant information regarding commercial and residential uses, including but not limited to, proposed natural gas appliances (number and type of appliances per unit, homes, building).
- 2. Review by Dominion Energy' Engineering and/or Pre-Construction Department to determine load requirements. System reinforcement requirements and estimated costs to bring natural gas to the development.

Upon completion of Dominion Energy' review of the development's natural gas requirements, agreements will be prepared, as necessary, for high pressure, intermediate high pressure and/or service line extensions required to serve the development. These service extensions must be paid in advance.

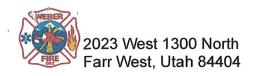
To accommodate your construction schedule and provide cost estimates to you, please contact me at your earliest convenience.

Sincerely,

Cade Bennett

Pre-Construction Representative

CLBA



PLAN REVIEW

Date: June 11, 2021

Project Name: Parker Estates

Project Address: 6300 W 6050 S, Hooper

Contractor/Contact: Scott at Twin Peaks, 8014503511

Fee(s):

Property Type	Schedule Rates	Rate/1000 Sq Ft	Square Feet or Number of Res. Units	Total
Туре	Rate		Sq Ft or # of Units	Total
Plan Review	Residential			\$50.00
Impact Fee	Residential	315		
			Total Due	\$50.00

Fee Notice:

Weber Fire District has various fees associated with plan reviews, and inspections. Please be prepared to make payments at the time when you pick up your approved plans. Impact Fees are due prior to taking out a building permit. Contact our offices at 801-782-3580 to arrange payments.

Status: APPROVED WITH CONDITIONS

A Written Response Is Required. Please address each item.

Items **HIGHLIGHTED** in yellow are items that must be specifically addressed by the responsible design professional.

BOTH SPECIFIC AND GENERAL COMMENTS MUST BE READ AND ADHERED TO.

Specific Comments:

Water Supply:

- S1. Water Supply Analysis Required: Prior to any construction being done, a water supply analysis shall be completed and submitted by an engineering firm or a fire protection engineer. This water supply analysis must include:
 - a. Building Construction Type
 - b. Available Water for fire-fighting purposes
 - i. Static Flow Rates
 - ii. Residual Flow Rates
 - iii. Flowing GPM
 - iv. Duration of flowing GPM available.

Chief, Paul Sullivan - Deputy Chief, Britt Clark - Fire Marshal, David Reed

- c. Statement of conformance/non-conformance to 2012 International Fire Code section 507 and Appendix B as adopted by Weber Fire District (See Resolution 04-2014 at http://weberfiredistrict.com/services/fire-prevention).
- d. If deficiency exists, proposed method to obtain conformance with adopted codes and Resolution 04-2014.
- S2. Fire Flow: Fire flow for the residential subdivision shall be 1500 GPM.
- S3. Fire Hydrant(s): Fire hydrants per Scott's original plan showing 6. The maximum spacing between hydrants in a residential area is 500 ft.
- S4. All required fire hydrants and water systems shall be installed, approved and fully functional and on, prior to any combustible construction (IFC section 507.1 and 3312).

Fire Detection and Suppression Systems:

S5. Fire Suppression Systems: As per the Utah Fire Code Act, "R" occupancies built in accordance with the International Residential Code may require fire suppression systems if any of the following apply:

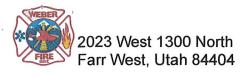
R Occupancy Built Under IRC Requirements

R Occupancy built Under IRC Requirements	
Structure is in Urban-Wildland Interface Area	May Require Fire
	Suppression
Public Water Distribution System with	May Require Fire
Hydrants Does Not Exist	Suppression
Single Access Road with Grade Greater Than	May Require Fire
10% For More Than 500 Linear Feet	Suppression
Structure Is Larger Than 10,000 Square Feet	May Require Fire
(Total Floor Area of All Floor Levels Within	Suppression
Exterior Walls of Dwelling Unit)	
Structure Is Larger Than Double the Average	May Require Fire
Size of the non-sprinklered Homes in The	Suppression
Subdivision (Total Floor Area of All Floor	
Levels Within Exterior Walls of Dwelling	
Unit).	
Fire flow less than 1000 GPM from nearest	Will Require Fire
hydrant.	Suppression
Single access into a subdivision	Will Require Fire
	Suppression

Weber Fire District strongly encourages the builder/owner to provide a fire suppression system to protect the lives and property of the occupants. These systems have been proven to provide effective lifesaving functions. For more information, please contact the Fire Prevention Division at 801-782-3580.

Fire Department Access:

S6. Provide a temporary address marker at the building site during construction. The address numbers, whether on the building or the sign, shall be legible font. (See IFC 505.1) (See



IFC 505.1).

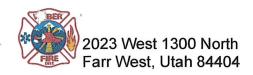
- S7. Fire access roads for this project shall be completed and approved prior to any combustible construction. Temporary roads shall meet the same requirements for height, width, and imposed loads as permanent roads (See IFC section 503.2.3; 3310; and D102.1).
- S8. Fire Access to buildings and facilities: Fire access roads are required for all facilities, buildings, or portions of buildings. Access roads shall extend to within 150 feet of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route. (See IFC 503.1)
- S9. Flag Lot Access and hydrant(s): Flag lots pose difficulties for the fire department for both access and water supply. As such they shall comply with:
 - a. Access: Flag lots must meet the access requirements for "Fire Access via Driveways".
 - b. Hydrant(s): Hydrants shall be provided within 600 feet of the home (measured as the fire vehicle would drive- IFC 507.5.1- Exception 1).
 - i. Where waterlines capable of supporting a hydrant are available to connect to, a hydrant shall be provided within 600 feet of the building (measured as the fire vehicle would drive).
 - ii. In cases where a hydrant cannot be provided due to a lack of supporting waterlines, the owner/developer may propose to provide the home with a residential fire suppression system. The owner/developer shall request this exception in writing. The request is subject to review and approval by the Fire Marshal. (See IFC 507.5.1- Exception 1 & 2).
- S10. Fire Access via Driveways: Driveways serving no more than 5 residences shall have a minimum clear width of 16 feet with a minimum of 12 feet of driveable surface (measured from face of curb to face of curb) and a vertical clearance of 13 foot 6 inches and shall support a 75,000-pound load. Driveways more than 150 feet shall be provided with turnarounds. Driveways exceeding 200 feet in length and less than 20 feet in width shall be provided with turnouts in addition to turnarounds. (See driveways- 2006 Wildland Urban Interface Code used as a reference for residential driveway requirements exceeding 150 feet in length). Roads and driveways shall also comply with City/County standards as applicable. In cases of differing requirements, contact the Fire Marshal for clarification.

Building Comments:

S11. There shall be an address on the building or on a sign visible from the street. If the address is on a sign-monument the sign-monument shall meets the requirements of the appropriate city/county planning department. The address numbers, whether on the building or the sign, shall be Arabic font with a minimum of 4" (four inches) in height with a .5" (half inch) stroke and be in contrasting colors from the background. All suites shall have number/letter designation on the doors meeting the same size requirements and contrasting color. (See IFC 505.1)

General Comments:

G1. Fire Access roads to any property shall have a minimum clear width of 20 feet



(face of curb to face of curb) and a vertical clearance of 13 foot 6 inches and shall be capable of supporting a 75,000-pound load. Roads that are less than 26 feet in width shall be posted with "NO PARKING FIRE LANE" on both sides of the roadway. Roads more than 26 but less than 32 feet in width shall be posted on one side of the roadway. (Roadways and signage shall comply with appendix D of the 2015 International Fire Code as adopted by Weber Fire District).

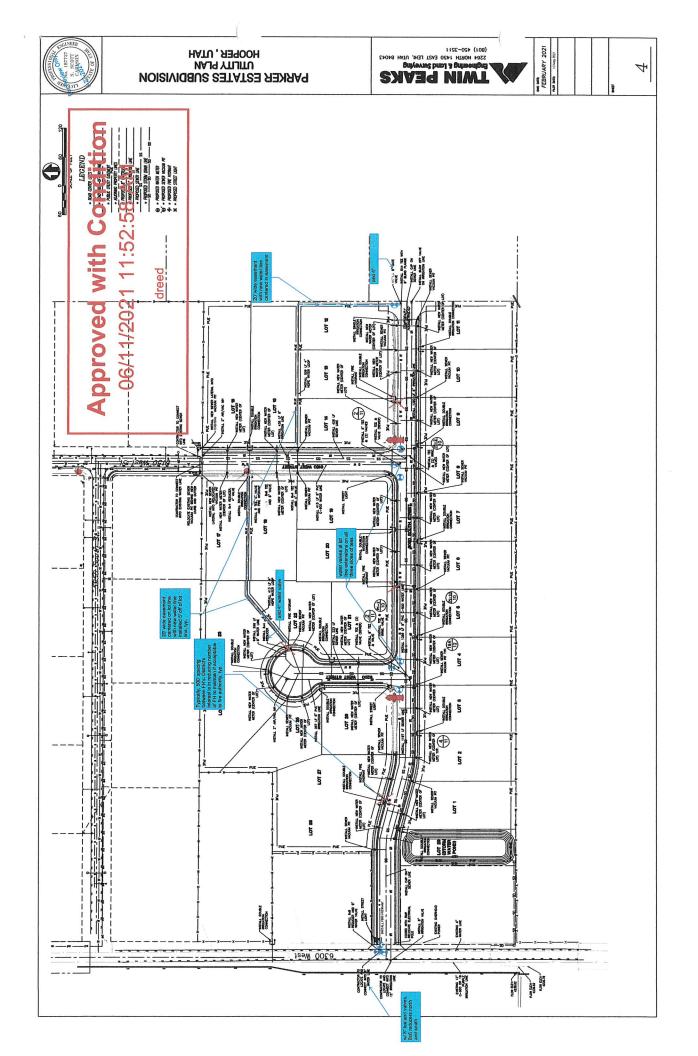
- G2. Any road having a fire hydrant shall be at least 26' wide.
- G3.Roads shall have a maximum grade of 10% unless specifically approved. Approval requires both the Fire Marshal's approval and Weber County Engineering approval (See IFC section 503.2.7; D103.2; and Weber County ordinances).
- G4.Radius on all corners shall be a minimum of 28'-0". Roads and driveways shall also comply with City/County standards as applicable. *In cases of differing requirements, contact the Fire Marshal for clarification*.
- G5.Roads and bridges shall be designed, constructed, and maintained to support an imposed load of 75,000 lbs. (See IFC section D102.1)
- G6.All roads shall be designed, constructed, surfaced, and maintained to provide an all-weather driving surface. All weather surface may include road-base material however, the roadway must be maintained open and accessible year-round (See IFC section 503.2.3 and D102.1).

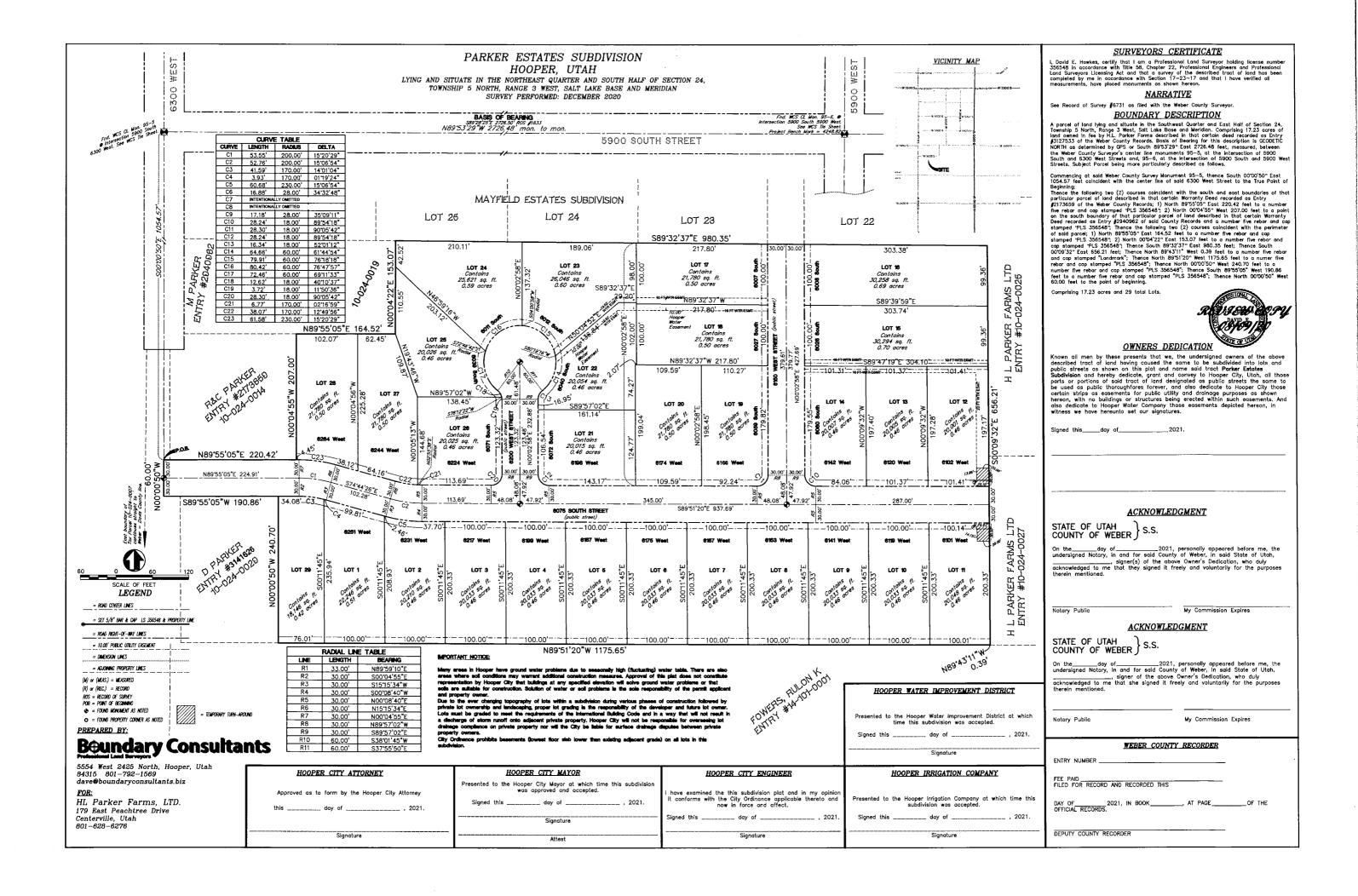
This review was completed using the currently adopted Utah State Fire Code (International Fire Code) and any applicable local resolutions or ordinances.

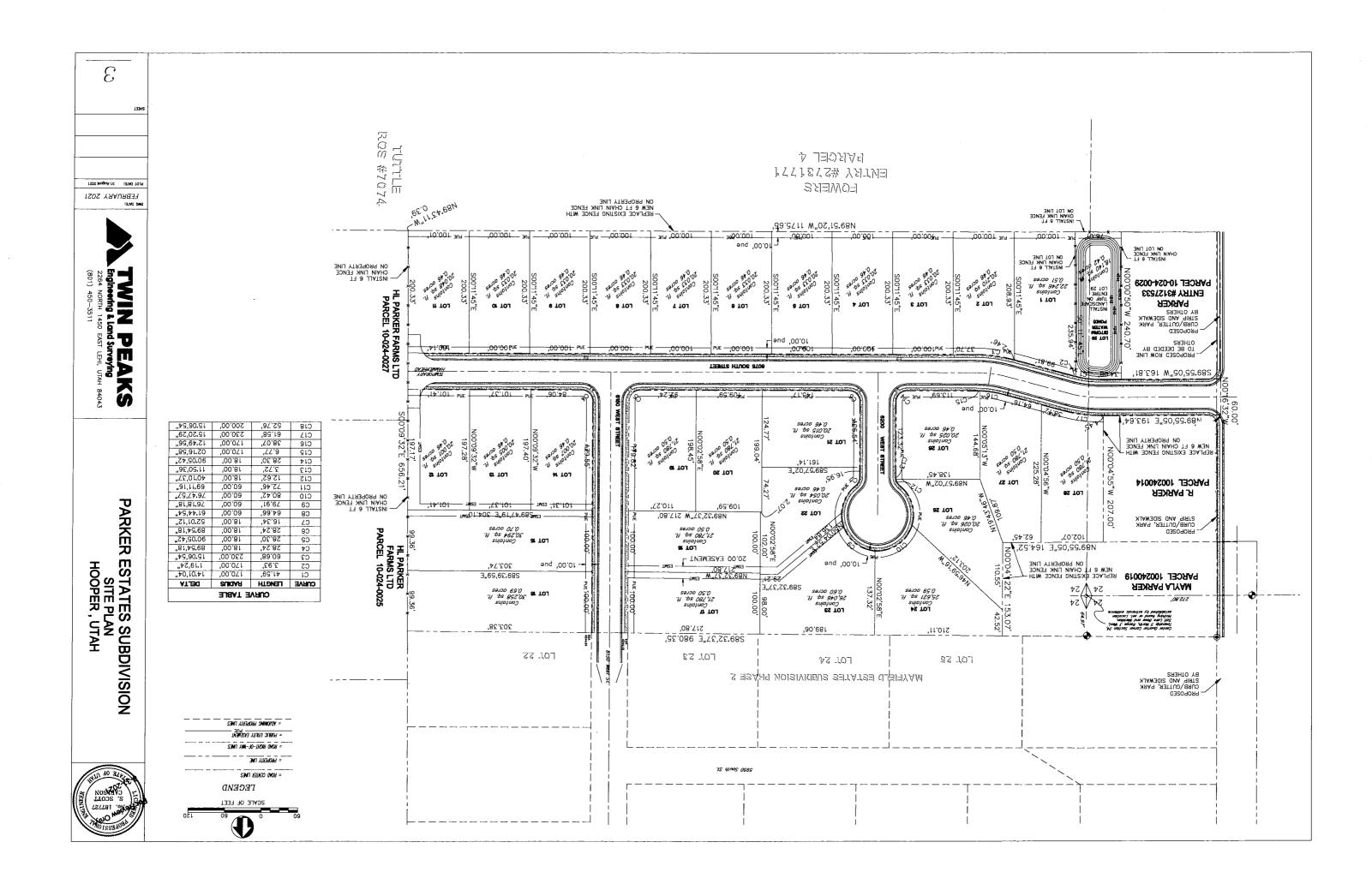
Every effort has been made to provide a complete and thorough review of these plans. This review DOES NOT relieve the owner, contractor and/or developer from compliance with all applicable codes, and standards.

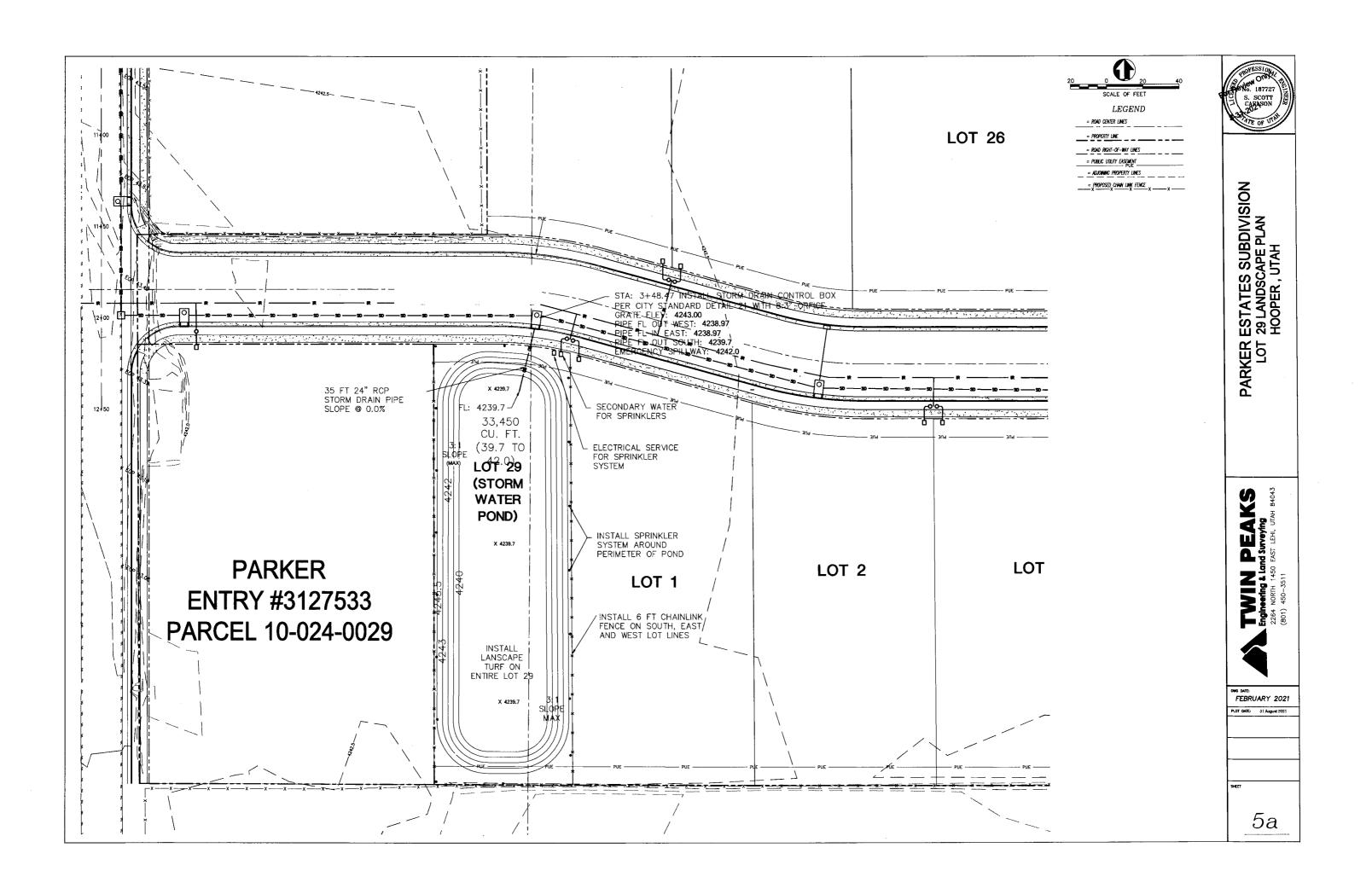
Any change or revision of this plan will render this review void and will require submittal of the new, or revised, layout for fire department review. If you have any questions, please contact me at 801-782-3580.

Reviewed By: David Reed, Fire Marshal Weber Fire District 801-782-3580









Re-Alignment of Existing Irrigation Ditch

Whereas:

- 1. H. L. Parker Farms (Parker) is the owner of Parcels 10-024-0027 and 10-024-0028 in Hooper City, Weber County, and intends to subdivide the parcel into residential lots.
- 2. Rulon K Fowers (Fowers) is the trustee owning Parcel 14-101-0001 in unincorporated Davis County which is adjacent to and south of the referenced Parker parcel.
- 3. An existing irrigation service ditch is located on the south portion of the Parker property 10-024-0027 and turns south along the east portion of the Fowers property 14-101-0001. An irrigation tail water ditch runs south along the west portion of the Parker property 10-024-0027 and continues south across the east portion of the Fowers property. This irrigation service ditch crosses the tail water ditch and then makes its bend across a portion of the parcel 10-024-0028 to be subdivided by Parker.
- 4. Hooper City requirements do not allow an open ditch to be located on a residential lot.

Therefore:

- 1. Representatives of Hooper Irrigation Company, Parker and Fowers have met on site to review the conditions associated with the mentioned ditches. These parties have agreed that the irrigation ditch can be re-aligned on Parker and Fowers property and piped to comply with city requirements. It is expected that 30-40 feet of pipe will be installed associated with the proposed work.
- 2. Parker agrees to hire a licensed contractor and pay the contractor's costs associated with installation of the pipe to be installed.
- 3. Fowers and Parker will be invited to be on site when the contractor is completing the work.
- 4. The work will be completed as soon as reasonably possible and will start after Hooper Irrigation Company has ended irrigation water flows in this ditch for Fall 2021. Parker agrees that the realignment work will be completed and that the ditch and pipe will be serviceable at least 30 days prior to Hooper Irrigation Company beginning irrigation water service in Spring 2022.

Signed talk K
Rulon K Fowers, Trustee
Date 9/24/21
Signed Signed & Dailey
Beverly P Bailey, Trustee
H. L. Parker Farms
Date 2001



HOOPER CITY 40+ Hours a Week CITY ENGINEER AND COMMUNITY DEVELOPMENT COORDINATOR

Pay Range \$70,000-100,000 DOQ (+Benefits)
Opening Date: November 9, 2021
Closing Date: Open until filled

Essential Job Functions

Perform professional engineering functions for the orderly development, redevelopment, and growth of the city. Responsibilities include coordinating development management, professional/technical engineering, engineering design, review, and inspections, implementing current and long-range planning models, and facilitating the development and implementation of land use and related local plans and policies.

Accountability/Supervision

This position is under the direct supervision of the mayor and works directly with other city departments.

Job Duties

- Promote and follow the City's mission statement, values, and expectations
- Serve as City Engineer on all residential developments, commercial proposals, and city projects
- Produce, or direct the production of, engineering studies and reports including traffic studies, computer modeling or infrastructure related to development, soils and geotechnical reports, land surveying, and other related studies and reports
- Respond to and resolve citizen, public, and developer questions and concerns related to planning and engineering
- Generate and update design and construction standards and specifications for development related infrastructure, including water, storm drainage, transportation, and others
- Provide support and input on the establishment and updating of engineering and planning related fees, including impact fees, public improvement inspection fees, engineering and planning review fees and others as necessary
- Coordinate with and provide support to other city departments related to engineering and planning matters and activities
- Conducts engineering and planning division reviews and recommendations of residential subdivisions and commercial project plans and construction drawings during subdivision or building permit process; ensures compliance with codes and standards; screens for traffic and parking issues, drainage issues, right-ofway issues, and special requirements
- Participate in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommend and administer policies and procedures

- When assigned, directs, coordinates, and review the work plans for department needs
- Coordinate general plan elements and amendments, community plans, longterm planning recommendations, or development projects
- Perform extensive research regarding implementation of policies established by the City planning, zoning ordinance, or other land use and development ordinances.
- Consult with department managers, developments, architects, outside agencies, and the public in acquiring information and coordinating planning and zoning matters; provide information and options regarding City development requirements
- Serve as staff for Planning Commission and City Council; prepare and present staff reports and other necessary correspondence
- Understand, present, and explain plans, ordinance changes, and projects to Planning Commission, City Council, Mayor and public for comment.
- Able to problem solve development design issues, engineering issues, and planning policy issues that may arise
- Attendance and punctuality are essential functions of this position. Employee is required to work as a team and frequently meet with coworkers and supervisor; employee is required to communicate in-person
- Serve as contact for the City Planning/Engineering Department, outside agencies and citizens, to negotiate and resolve sensitive and controversial issues, inquiries, and complaints
- Manage planning documents, conditional use permits, plats, subdivision requests, commercial proposals, and specifications
- Manage building department personnel, permits, inquires, and other assignments
- Perform related duties and responsibilities as required
- Works closely with Legal Staff to implement, update and manage changes to City Ordinances and Policy.
- Assist with and participates in various City sponsored events: Tomato Days,
 Halloween Haunt and Easter Egg Hunt.
- Other duties as assigned

Essential Job Requirements

Considerable knowledge of municipal organizations and department operations including applicable laws and regulations; working knowledge of federal, state, and local laws as they apply to functions within the Planning and Engineering Division.

- Skill in resolving disputes and complaints from the public.
- Ability to plan, organize, direct, and supervise the team workflow. Ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with the mayor, city council, department/division heads, employees, other governmental agencies, suppliers, customers, and the general public.

Possess the ability to organize work to assist in the timely completion of responsibilities. Must be able to think and act independently with minimal supervision. Understand governmental accounting and

processes, business office operations, or be able to assimilate this knowledge rapidly. Must hold regular office hours 7am to 6pm, Monday through Thursday.

Education, Experience, and Training

- Graduation from an accredited college or university with a bachelor's degree in civil engineering or a closely related field
- Three (3) years of municipal experience in engineering design or equivalent experience
- Knowledge, skills, and abilities:
 - Operational characteristics, services, and activities of municipal planning and engineering
 - Management skills to analyze programs, policies, and operational needs
 - Modern office methods, including computer hardware and software necessary for municipal planning, mapping, and engineering
 - Analyze site design, terrain constraints, land use compatibility, utilities, and other services
 - Analyze policies related to land use
 - o Understand and apply federal, state, and local policies, laws, and regulations
 - Communicated clearly and concisely, both orally and in writing
 - Ability to comply with all city policies and regulations, including safety and risk management standards
 - Other assignments as may be needed

Working conditions

Office environment. Essential duties of this job are the requirements to sit, stand, talk, and hear. Physical demands may include occasional lifting up to 25 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Employment Status

The employee filling this position is an exempt employee and is "at will."

Application Procedure

Resumes will be accepted until the position is filled, however first consideration will be given to resumes received by November 24, 2021. Email completed application to admin@hoopercity.com or submit in person at the City Office. If you do not have access to a computer, you may come to the Hooper City Offices office located at 5580 W 4600 S, Hooper, UT 84315 between the hours of 9:00 a.m. to 5:00 p.m. Monday through Thursday.

Late applications will not be accepted. WE ARE A DRUG FREE WORKPLACE