

HOOPER CITY
CITY COUNCIL AGENDA
JUNE 6, 2024 7:00PM
COUNCIL CHAMBERS
5580 W. 4600 S.
Hooper, UT 84315

Notice is hereby given that the Hooper City Council will hold a work meeting at 6:00pm and their regularly scheduled meeting at 7pm on Thursday, June 6, 2024, at the Hooper Municipal Building located at 5580 W 4600 S Hooper, UT 84315.

Work Meeting – 6:00pm

1. Discussion on Agenda Items
2. Review City Council Assignments
3. City Council Reports

Regular Meeting – 7:00pm

1. Meeting Called to Order
2. Opening Ceremony
 - a. Pledge of Allegiance – Council member Fowers
 - b. Reverence – Council member Marigoni
3. Upcoming Events
4. Public Comments
5. Consent Items
 - a. Motion- Approval of Minutes dated May 2, 2024
 - b. Motion – Approval of Minutes dated May 16, 2024
6. Discussion Items, Reports, and/or Presentations
 - a. April Financial Report for FY 2024
 - b. Discussion/Motion: Quail Cove land use separation fence
7. Public Hearings
 - a. Amending the 2023-2024 budget, approving the 2024-2025 budget, and approving the certified tax rate.
8. Action Items
 - a. Appointment and swearing in the new planning commission member, Jenny Stanger
 - b. Motion (Roll call vote) – Approval of Resolution No. R-2024-03, Amending the budget for fiscal year 2023-2024.
 - c. Motion (Roll call vote) - Approval of Resolution No. R-2024-04, Approving the 2024-2025 budget.
 - d. Motion (Roll call vote) – Approval of Resolution No. R-2024-05, Approving the certified tax rate.
 - e. Motion (Roll call vote) – Approval of Ordinance No. O-2024-05, An Ordinance to dissolve the Board of Adjustment, appoint a hearing officer, and additional amendments related to appeals.
 - f. Motion- Approval of Fraud Risk Assessment
 - g. Discussion/Motion- Final approval for South Four Subdivision located approximately at 4243 S. 6300 W. for Larry Ropelato
 - h. Motion – Temporary pause on Conditional Use Permits pertaining to human services and facilities.
9. Public Comments
10. Adjournment

Morghan Yeoman

Morghan Yeoman, City Recorder

**Please see notes regarding public comments and public hearings*

In compliance with the American with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the city recorder at 801-732-1064 or admin@hoopercity.com at least 48 hours prior to the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Hooper City limits on the 16th day of May, 2024 at Hooper City Hall, on the City Hall Notice Board, on the Utah State Public Notice Website, and at <https://www.hoopercity.com/meetings>.

***NOTES REGARDING PUBLIC COMMENT AND PUBLIC HEARINGS**

- A. Time is made available for anyone in the audience to address the City Council during public comment and through public hearings.

- a. When a member of the audience addresses the council, they will come to the podium and state their name and address.
- b. Each person will be allotted three (3) minutes for their remarks/questions.
- c. The City Recorder will inform the speaker when their allotted time is up.

**CONFLICT OF INTEREST*

As per Utah State Code §67-16-9; Public officers and employees cannot have personal investments in a business entity that would create a substantial conflict between their private interests and public duties. This also applies to board members.

2024 Hooper City Council Assingmen

NAME	PHONE NUMBER	EMAIL	ADDRESS	TERM THROUGH
SHERI BINGHAM	801-628-1670	sbingham@hoopercity.com	4452 S 5500 W	2027
DALE FOWERS	801-391-3001	dfowers@hoopercity.com	4518 S 5500 W	2027
RYAN HILL	801-781-0431	rhill@hoopercity.com	5711 W 4600 S	2027
DEBRA MARIGONI	801-726-5388	dmarigoni@hoopercity.com	5245 S 5100 W	2025

LISA NORTHROP	801-721-1222	lnorthrop@hoopercity.com	5779 S 6300 W	2025
BRYCE WILCOX	801-940-0321	bwilcox@hoopercity.com	4152 S 5350 W	2025

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DISTRICTS	ASSIGNMENTS
MAYOR	Central Weber Sewer Board WACOG Council of Mayors Chamber of Commerce Code Enforcement Public Works & Employees Newsletter Budget & Finance Fremont CTC Committee
AT LARGE - PRO TEM	Mayor Pro-Tem Secondary Water Storm & Waste Water Traffic Trailer Culinary Water Community Events RAMP Grant Committee Economic & Community Development Moderate Income Housing
AT LARGE	Weber County Fire District Board of Adjustments Senior Citizen Liaison Community Events RAMP Grant Committee Economic & Community Development Moderate Income Housing
3	Parks, Trails, & Recreation Public Safety (Sheriff) VIPS Program Cemetery Community Events RAMP Grant Committee Economic & Community Development Moderate Income Housing



**HOOPER CITY
CITY COUNCIL MEETING MINUTES
THURSDAY, MAY 2, 2024, 7:00PM
COUNCIL CHAMBERS
5580 W. 4600 S.
Hooper, UT 84315**

The Hooper City Council held a work meeting at 6:00pm and their regular meeting at 7pm on May 2, 2024, at the Hooper City Civic Center located at 5580 W. 4600 S, Hooper, UT 84315.

COUNCIL MEMBERS PRESENT:

Sheri Bingham – Mayor
Dale Fowers – Mayor Pro Tem
Bryce Wilcox
Debra Marigoni
Lisa Northrop
Ryan Hill

COUNCIL MEMBERS EXCUSED:

CITY STAFF & PLANNING COMMISSION PRESENT:

Reed Richards – City Attorney
Briant Jacobs – City Engineer

AUDIENCE PRESENT:

Amanda Prince, Summer Jones, Sheldon Greener, Nicole Shirra, Lori Jo Wilcox, Bruce Taylor, Kara Auseve, Dave Auseve, Staci Grieco

6:00PM WORK MEETING

1. Discussion on Agenda Items

At 6:00pm the City Council held a work meeting where agenda items and Council Member reports.

7:00PM REGULAR MEETING

1. Meeting Called to Order – Mayor Bingham

At 7:00 pm Mayor Sheri Bingham called the meeting to order.

2. Opening Ceremony

a. Pledge of Allegiance

Council Member Northrop led in the Pledge of Allegiance.

b. Reverence

Council Member Marigoni offered reverence.

3. Upcoming Events

- a. May 8, 2024 @ 6:00 – Open house for Commercial Development located at approximately 4700 W and 5500 S.
- b. May 9, 2024 – Planning Commission: Drug and Alcohol Treatment center proposal.

4. Citizen Comment(s) on Agenda Items

(Residents attending this meeting were allotted 3 minutes to express a concern or question about any issue)

No public comments.

5. Consent Items

- a. Motion – Approval of Minutes dated April 4, 2024
 - i. Corrections have been made.

COUNCIL MEMBER WILCOX MOVE TO APPROVE THE MINUTES DATED APRIL 4, 2024. COUNCIL MEMBER MARIGONI SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE
HILL	AYE
MOTION PASSED.	

6. Discussion Items, Reports, and/or Presentations

- a. February Financial Reports for FY 2024
 - i. Reviewed
- b. March Financial Reports for FY 2024
 - i. Reviewed
- c. Presentation: Western Weber Coalition

Nicole Shirra gave a presentation. Explained what the CTC is and what their goals are. Mayor Bingham explains that they meet once a month for volunteers.

7. Public Hearings

No public hearings.

8. Action Items.

- a. Motion- Property Management Team for home on Hooper City Property located at 6240 W 5600 S

Councilmember Fowers explains that there have been three (3) different property management groups come and all offered the same type of management for the home. The cost and revenue are similar for all companies. The three (3) managements that are considered are 1. Res-Con Property Management 2. Revolution Property Management and 3. PMI (Property Management Inc.) The property management plan to take care of the yard work if not done in accordance with Hooper City Code. Councilmember Fowers explained that the city will be in charge of any maintenance within the home. Fowers also explains the cost that the city would pay to the property management. Mayor Bingham asked if there was a certain time frame that the renters would have in the home, or if that is dependent on the city's decision.

Councilmember Marigoni would like to see the renter be able to rent the home from six (6) months to one (1) year. Councilmember Fowers states that if the home is being rented during the renovation of the arena grounds, the renter would be given so much notice.

Bruce Taylor located at 4745 W 5100 S explained that the home is in good condition. Bruce mentioned that they need to take into consideration if they want to allow pets in the home or not. The home is furnished and could possibly be rented for more. Mentioned that there is no gas, no furnace/ air conditioning. The heating is electric.

Summer Jones located at 6283 W 5800 S was concerned about the utilities and who would be paying for those. Mayor Bingham explains that when the home does get rented, the property management and the renter will fill out the utility forms for the city and the renter will pay a deposit fee of \$150.

Councilmember Wilcox recommended that we do a six (6) month rent then month to month afterwards.

**COUNCIL MEMBER NORTHROP MOTION TO
ACCEPT THE CONTRACT FROM REVOLUTION**

PROPERTY MANAGEMENT TO TAKE CARE OF THE PROPERTY ON 6240 W 5600 S UNDER THE CONDITIONS THAT WERE DISCUSSED. COUNCIL MEMBER MARIGONI SECONDED THE MOTION.

VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE
HILL	AYE

MOTION PASSED.

b. Motion – 10-5C; Appeal Authority

Mayor Bingham explained that the Planning Commissioners have been working on. Reed Richards, our city attorney, stated some importance from going from board of adjustments to an appeal authority. Reed explained that for variances, they would go straight to a hearing officer, then they can make the decision very quickly. As the city, we may want to consider items that could go to the council or hearing officer. We may also want to wait until Title X is revised. Reed also explained that we may want to get a third party for appeal authority for items that may require additional legal action.

Reed Richards also explains that we will also want to remove the 5-year term and make it so the appeal authority can be appointed at any time.

COUNCIL MEMBER FOWERS MOTIONED TO APPROVE THE RECOMMENDATION FROM PLANNING COMMISSION TO HAVE AN ORDINANCE WRITTEN UP TO ADDRESS VARIANCE AND APPEAL AUTHORITY FOR THE NEXT MEETING. COUNCIL MEMBER WILCOX SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

c. Motion – Lumen Franchise Ordinance No. 2024-02

Reed Richards, our city attorney, made comments about the agreement. Lumen may not be the correct name of provider. Reed discusses the term length. Also mentions that we need to treat all providers the same. Reed recommends that we wait on approving the ordinance until all language is correct.

COUNCIL MEMBER FOWERS MOTIONED TO TABLE THE LUMEN FRANCHISE ORDINANCE NO. 2024-02 UNTIL THE CONTRACT WITH LUMEN IS READY. COUNCIL MEMBER MARIGONI SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

9. Public Comments

David Ausere located at 4747 S 5900 W commented his complaints of the widdison pump that is running. Also concerned about the detention pond and the water flooding the homes.

Pat Greico located at 3501 S 5100 W questioned about the Hansen Planning Group

Stacie Greico located at 3501 S 5100 W questioned the Appeal authority ordinance.

Amanda Prince located at 6093 W 5300 S commented on the appeal authority ordinance and gave some clarification.

10. Adjournment

AT APPROXIMATELY 8:27 PM COUNCIL MEMBER NORTHROP MOVED TO ADJOURN THE MEETING. COUNCIL MEMBER MARIGONI SECONDED THE MOTION. VOTING AS FOLLOWS:

COUNCIL MEMBER:

WILCOX

MARIGONI

FOWERS

NORTHROP

MOTION PASSED.

VOTE:

AYE

AYE

AYE

AYE

Date Approved: _____

Morghan Yeoman, City Recorder

DRAFT



**HOOPER CITY
CITY COUNCIL MEETING MINUTES
THURSDAY, MAY 16, 2024, 7:00PM
COUNCIL CHAMBERS
5580 W. 4600 S.
Hooper, UT 84315**

The Hooper City Council held a work meeting at 6:00pm and their regular meeting at 7pm on May 16, 2024, at the Hooper City Civic Center located at 5580 W. 4600 S, Hooper, UT 84315.

COUNCIL MEMBERS PRESENT:

Sheri Bingham – Mayor
Dale Fowers – Mayor Pro Tem
Bryce Wilcox
Debra Marigoni
Lisa Northrop
Ryan Hill

COUNCIL MEMBERS EXCUSED:

CITY STAFF & PLANNING COMMISSION PRESENT:

Reed Richards – City Attorney
Morghan Yeoman – City Recorder

AUDIENCE PRESENT:

Travis Bates, Amber Kelso, Jason Kelso,
Stacie Greico, Patrick Greico, John Bond,
Jenny Stanger, Briant Stecklein, Lori Jo
Wilcox, Leann Stoddard, Amanda Owen,
Sheldon Greener, Cindy Cox, Ryan Child,
Judd Bennett

6:00PM WORK MEETING

1. Discussion on Agenda Items

At 6:00pm the City Council held a work meeting where agenda items and Council Member reports.

7:00PM REGULAR MEETING

1. Meeting Called to Order – Mayor Bingham

At 7:00 pm Mayor Sheri Bingham called the meeting to order.

2. Opening Ceremony

a. Pledge of Allegiance

Council Member Hill led in the Pledge of Allegiance.

b. Reverence

Council Member Wilcox offered reverence.

3. Upcoming Events

- a. June 6, 2024 – Adopting the budget for FY 2025
- b. August 26, 2024 - September 2, 2024 – Tomato Days

4. Citizen Comment(s) on Agenda Items

(Residents attending this meeting were allotted 3 minutes to express a concern or question about any issue)

Patrick Grieco located at 3501 S 5100 W questioned about the interlocal agreement for 5100 W. Asked if it is already drafted? The mayor confirmed that it is not drafted yet, there was discussion about the project, and one will soon be created. Patrick feels that council member Fowers should lead the charge in this since he was the one to sign the agreement when in office. He also loves the idea that the conflict-of-interest statement should be at the of the agenda.

5. Consent Items

6. Discussion Items, Reports, and/or Presentations

- a. Presentation: Truth in Taxation – John Bond
 - i. John Bond talks about the process of the county. What the recorder, assessor, clerk/auditor, and the treasurer do within the county. John also discusses taxes. Discussion between council members and John are made.
- b. Discussion: Conflict of Interest
 - i. Council member Wilcox explains that there was discussion in the work session about having the line item for ‘conflict of interest’. Council member Wilcox explains that it will be added to the bottom of each agenda. Council member Wilcox also explains that himself and council member Fowers will be taking the head way in the discussion for the 5500 W project. Mayor Bingham stated that the attorneys, engineer and public works director will also be apart of those discussions.

7. Public Hearings

No public hearings.

8. Action Items.

- a. Motion- Adopt tentative budget for FY 2024-2025

Cami Moss, our Treasurer, explains what we would like to see in the budget. Talks about the Utility Tax and should receive more revenue this year. Cami would like to see more direction in what to do about the cost of living. She also explains the cost increase for sewer and garbage.

Council member Hill talks more about the capital improvements.

Council member Wilcox is in favor of the cost of living. Council member Marigoni seconds this.

Discussion between council was made on the budget.

COUNCIL MEMBER MARIGONI MOTIONED TO ADOPT THE TENTATIVE BUDGET FOR FY 2024-2025. COUNCIL MEMBER WILCOX SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE
HILL	AYE

MOTION PASSED.

b. Discussion/Motion: Volunteer Committees

Mayor Bingham explained about the volunteers for different types of committees.

COUNCIL MEMBER WILCOX MOTIONED TO ADOPT VOLUNTEER COMMITTEES AS LISTED IN THE PACKET. COUNCIL MEMBER NORTHROP SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

- c. Discussion/Motion: Draft an Interlocal Agreement with West Haven City for 5100 W road improvement.

Mayor Bingham explained that West Haven is looking for an interlocal agreement for the road project on 5100 W for Hooper City to financially participate. It is extended from 3300 S to 4000 S. The mayor explained that a light will be placed as well on 4000 S. As mentioned in the work meeting, there needs to be more discussion with the attorneys, public works, engineer, and city council before drafting an ordinance.

COUNCIL MEMBER MARIGONI MOTIONED TO TABLE THE DRAFTING OF AN INTERLOCAL AGREEMENT UNTIL THERE IS MORE INFORMATION. COUNCIL MEMBER WILCOX SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

- d. Motion: Approval of Ordinance No. 2024-03; An ordinance amending and clarifying Title X, Zoning and Subdivision Ordinance.

Reed Richards, our city attorney, made comments on the ordinance and what changes have been made.

COUNCIL MEMBER HILL MOTIONED TO APPROVE ORDINANCE NO 2024-03 THAT WAS RECOMMENDED BY THE PLANNING COMMISSION. COUNCIL MEMBER WILCOX SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

- e. Motion: Approval of Ordinance No 2024-04; An ordinance clarifying rules related to the six-member council form of government.

Mayor Bingham explains that council member Marigoni found the change that needed to be made- having four voting members to only needing three voting members with a five-member council. Reed Richards explains that changes that were made in the Ordinance.

COUNCIL MEMBER WILCOX MOTIONED TO APPROVE ORDINANCE NO 2024-04; CLARIFYING RULES RELATED TO THE SIX-MEMBER COUNCIL FORM OF GOVERNMENT. COUNCIL MEMBER HILL SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE

MOTION PASSED.

- f. Motion: Ordinance No. 2024-02; Lumen Franchise Agreement

Mayor Bingham explained that this was tabled on May 2, 2024. However we still need more communication with Lumen. Council member Northrop asked if the is the same agreement that was provided at the last meeting. Reed confirmed that it is the same agreement, but Lumen would like to make some changes.

COUNCIL MEMBER FOWERS MOTIONED TO TABLE ORDINANCE NO 2024-02; LUMEN FRANCHISE AGREEMENT WITH NOT HAVING ANY NEW COMMUNICATION WITH LUMEN. COUNCIL MEMBER MARIGONI SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE

FOWERS	AYE
NORTHROP	AYE
MOTION PASSED.	

9. Public Comments

Stacy Greico located at 3501 S 5100 W would like to have better microphones for the bigger meetings. Also asked for city council to suspend all ‘care facilities’ until there is further discussion.

Jake Kelso located at 5181 S 5950 W agrees that the conflict of interest would need to be an agenda item. Jake also feels that council member wilcox should lead the discussion on 5100 W project since it is dealing with West Haven City.

10. Adjournment

AT APPROXIMATELY 8:41 PM COUNCIL MEMBER MARIGONI MOVED TO ADJOURN THE MEETING. COUNCIL MEMBER HILL SECONDED THE MOTION. VOTING AS FOLLOWS:

<u>COUNCIL MEMBER:</u>	<u>VOTE:</u>
WILCOX	AYE
MARIGONI	AYE
FOWERS	AYE
NORTHROP	AYE
MOTION PASSED.	

Date Approved: _____

Morghan Yeoman, City Recorder

HOOPER CITY
MONTHLY FINANCIAL STATEMENTS
April 30, 2024

HOOPER CITY
10 MONTHS ENDED April 30, 2024
Comments and Recommendations from Child Richards CPAs & Advisors:

We are 10 months (83%) into the fiscal year.

GENERAL FUND

Overall, the revenues-to-date are slightly above budget-to-date at a total of 89.4% and the expenditures-to-date are under budget-to-date at a total of 61.6%.

Revenues:

- Sales Tax (10-31-3000 & 10-31-5000) continues to be on schedule at 85.2% and 84.3% of the budgeted revenues.
- Licenses continue to be above budgeted revenues with 131.3% of the budget collected to date. A major factor in this is the building permits/plan check fees.
- Interest continues to increase and the City has collected 199.8% of the budgeted funds. The budget was set based on the prior year interest rates.

Expenditures:

- All departments are well under their budget-to-date.

Fund Balances:

- The City has \$676,855 in fund balance that's restricted for Class C Road purposes.
- The City has \$1,421,315 in fund balance restricted from the local highway option for highway construction and maintenance.
- The City has unspent ARPA money in the amount of \$213,981. This money must be committed by December 31, 2024 and spent by December 31, 2026. The money may be spent on any government services.
- The General Fund's unrestricted fund balance is required to be between 5% and 35% of revenues in the General Fund. After the recommended budget adjustments to transfer money to the Capital Projects fund, the fund balance will be within this range.

HOOPER CITY
10 MONTHS ENDED April 30, 2024

Comments and Recommendations from Child Richards CPAs & Advisors:

Tomato Days

The revenue and expense for each event runs from January to December. The sponsors typically begin paying starting in January.

	REVENUE	EXPENSE	NET INCOME
CALENDAR YEAR TOTALS			
2023 TOMATO DAYS	95,333.66	87,261.47	8,072.19
2024 TOMATO DAYS - TOTAL TO DATE	3,850.00	3,804.00	46.00
CURRENT FISCAL YEAR (FY 24)			
2023 TOMATO DAYS	117,365.03	92,295.13	25,069.90
2024 TOMATO DAYS	86,059.46	87,353.23	(1,293.77)
FINANCIAL STATEMENTS	203,424.49	179,648.36	23,776.13

UTILITY FUND

The Utility Fund has \$2,793,935 in unrestricted cash and \$1,160,248 in restricted cash for debt service.

The Utility Fund is holding \$217,286 in unspent ARPA money.

The Fund has long term debt in the amount of \$6,980,000.

A separation of revenues and expenses by function is as follows:

	Sewer	Storm Water	Garbage & Recycling
Operating Revenues:			
Charges for Services	\$ 1,131,028	\$ 135,021	\$ 516,483
Operating Expenses	(1,312,891)	(52,817)	(480,332)
Accrual *	-	-	(25,655)
Operating Income (Loss)	(181,864)	82,204	10,496
Nonoperating:			
Impact Fees	233,218	-	-
Interest Income	51,217	-	-
Loan Payment	(425,000)	-	-
Net Increase (Decrease)	\$ (322,429)	\$ 82,204	\$ 10,496

* Adjustment to match # of months income to # of months expenses

HOOPER CITY
10 MONTHS ENDED April 30, 2024

Comments and Recommendations from Child Richards CPAs & Advisors:

CAPITAL PROJECTS

The Fund will have about \$3,500,000 after the proposed amended transfer from General to Capital.

\$726,785 has been received in 5500 W Grant money this year.

\$323,278 has been spent on Parks and Trails this year.

\$1,258,550 has been spent on the 5500 West Project this year.

\$25,124 has been spent on Community upgrades.

Overall, the revenues-to-date are under budgeted revenues at a total of 13.5% The expenditures-to-date are under budget at a total of 22.9%. The 5500 W project is a reimbursement-based project. As the funds are spent, the reimbursement is also requested. Therefore, the revenues and expenditures are similar.

ARPA FUNDS

	General Fund	Utility Fund
Total Funds Received	\$ 541,572.50	\$ 541,572.50
Funds Spent		
FY 23	6,601.36	126,404.48
FY 24	320,990.00	197,881.65
Funds Left to spend	\$ 213,981.14	\$ 217,286.37

Funds must be “committed” to a project by December 31, 2024.

**GENERAL FUND
BALANCE SHEET
APRIL 30, 2024**

FUND BALANCES:	APRIL 30,		Difference
	2024	6/30/2023	
Restricted for Class C Roads	676,855	272,249	404,606
Restricted for Local Option Transportation	1,421,315	1,437,994	(16,679)
ARPA in General Fund	213,981	591,572	(377,591)
Unrestricted, Unassigned	4,362,033	2,489,615	1,872,418
Total Fund Balances	6,674,185	4,791,430	1,882,755

Recognition of ARPA	320,990		
Property Taxes in December			
Remaining Budgeted Transfers	(3,700,000)		
Actual Revenues	4,115,000	3,575,639	
Unrestricted Fund Balance	4,683,023	2,489,615	
Fund Balance After Pending Transfer & Missing Co	983,023	2,489,615	
% of Budgeted Revenues (5%-35%)	24%	70%	
\$ Amount below (above) the 35% limitation	457,227	(1,595,705)	

Actual Revenues	4,115,000
35% Ceiling	1,440,250
5% Floor	205,750
25% Target	1,028,750



To the Mayor and Council and Management of
Hooper City
Hooper City, Utah

Management is responsible for the accompanying interim balance sheets of each major fund as of and for the ten months ended April 30, 2024 and the related statements of revenues with comparison to budget, and expenditures with comparison to budget for the period then ended in accordance with accounting principles generally accepted in the United States of America. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the interim financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these interim financial statements.

Management has elected to omit substantially all of the disclosures, the government-wide financial statements, and the statements of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statements were included in the interim financial statements, they might influence the user's conclusions about the City's financial position, results of operations, and cash flows. Accordingly, the interim financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the City.

Child Richards CPAs & Advisors

Ogden, Utah
May 24, 2024

HOOPER CITY
BALANCE SHEET
APRIL 30, 2024

GENERAL FUND

ASSETS

10-101010	CASH IN COMBINED FUND	(1,971,730.46)	
10-101030	PTIF 3865	8,800,494.21	
10-101220	PTIF - 4693 CEMETERY	123,017.95	
10-103005	PETTY CASH	311.08	
10-103015	PREPAID EXPENSES	212.24	
10-103510	PROPERTY TAXES	3,553.35	
10-103520	PROPERTY TAXES DEFERRED	259,276.00	
10-103530	SALES TAX	300,938.58	
10-103540	ROAD FUNDS	119,687.64	
10-103560	DUE FROM OTHER GOVT	65,307.94	
	TOTAL ASSETS		7,701,068.53

LIABILITIES AND EQUITY

LIABILITIES

10-201210	SALARIES AND BENEFITS	454.92	
10-201212	FICA PAYABLE	340.25	
10-201213	FEDERAL TAX PAYABLE	240.37	
10-201215	STATE TAX PAYABLE	109.46	
10-201218	STATE RETIREMENT PAYABLE	334.38	
10-201219	HEALTH INSURANCE PAYABLE	6,311.50	
10-201230	IMPROVEMENT BONDS PAYABLE	258,500.00	
10-201330	ESCROW ACCOUNTS PAYABLE	488,192.51	
10-204010	PROPERTY TAXES	259,276.00	
10-204015	DEFERRED REVENUE	13,124.20	
	TOTAL LIABILITIES		1,026,883.59

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-301000	RESTRICTED FOR ROAD FUNDS	272,249.00	
10-302000	RESTRICTED FOR LOCAL OPTION MT	1,437,994.00	
10-303010	RESTRICTED ARPA	213,981.10	
10-305000	UNASSIGNED GENERAL FUND BALANC	3,658,778.10	
	REVENUE OVER EXPENDITURES - YTD	1,091,182.74	
	BALANCE - CURRENT DATE	6,674,184.94	
	TOTAL FUND EQUITY		6,674,184.94
	TOTAL LIABILITIES AND EQUITY		7,701,068.53

HOOPER CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-1000	2,020.04	280,266.36	247,700.00	(32,566.36)	113.2
10-31-3000	146,934.21	1,448,853.56	1,700,000.00	251,146.44	85.2
10-31-4000	26,396.07	55,096.09	56,782.00	1,685.91	97.0
10-31-4050	16,327.57	198,015.45	480,000.00	281,984.55	41.3
10-31-4100	2,280.58	20,567.00	24,500.00	3,933.00	84.0
10-31-5000	13,683.45	135,684.06	161,000.00	25,315.94	84.3
TOTAL TAXES	207,641.92	2,138,482.52	2,669,982.00	531,499.48	80.1
<u>LICENSES</u>					
10-32-1000	427.50	14,815.00	14,000.00	(815.00)	105.8
10-32-2010	1,750.00	16,908.96	19,500.00	2,591.04	86.7
10-32-2020	810.00	4,083.00	3,900.00	(183.00)	104.7
10-32-2110	24,659.35	234,572.90	173,800.00	(60,772.90)	135.0
10-32-2120	(10.60)	556.29	265.00	(291.29)	209.9
10-32-2130	7,113.62	63,938.80	43,600.00	(20,338.80)	146.7
TOTAL LICENSES	34,749.87	334,874.95	255,065.00	(79,809.95)	131.3
<u>INTERGOVERNMENTAL</u>					
10-33-5600	93,266.11	455,992.12	471,000.00	15,007.88	96.8
10-33-5800	.00	6,145.00	5,700.00	(445.00)	107.8
TOTAL INTERGOVERNMENTAL	93,266.11	462,137.12	476,700.00	14,562.88	97.0
<u>CHARGES FOR SERVICES</u>					
10-34-1300	681.00	4,204.00	70,000.00	65,796.00	6.0
10-34-1400	5,200.00	27,900.00	36,600.00	8,700.00	76.2
10-34-1410	3,200.00	25,800.00	34,100.00	8,300.00	75.7
10-34-7010	3,925.00	4,885.00	1,000.00	(3,885.00)	488.5
10-34-7020	1,020.00	405.00	1,500.00	1,095.00	27.0
10-34-7030	350.00	725.00	250.00	(475.00)	290.0
TOTAL CHARGES FOR SERVICES	14,376.00	63,919.00	143,450.00	79,531.00	44.6
<u>FINES AND FORFEITURES</u>					
10-35-1000	.00	16,096.57	10,000.00	(6,096.57)	161.0
TOTAL FINES AND FORFEITURES	.00	16,096.57	10,000.00	(6,096.57)	161.0

HOOPER CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
10-36-0050 TOMATO DAY RECEIPTS	1,935.00	86,059.46	115,100.00	29,040.54	74.8
10-36-1000 INTEREST	44,578.68	408,861.41	204,600.00	(204,261.41)	199.8
10-36-8000 OTHER	3.96	557.21	500.00	(57.21)	111.4
TOTAL MISCELLANEOUS	46,517.64	495,478.08	320,200.00	(175,278.08)	154.7
<u>OTHER SOURCES</u>					
10-38-9000 APPROPRIATION OF FUND BALANCE	.00	.00	50,371.00	50,371.00	.0
TOTAL OTHER SOURCES	.00	.00	50,371.00	50,371.00	.0
TOTAL FUND REVENUE	396,551.54	3,510,988.24	3,925,768.00	414,779.76	89.4

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
10-41-1100 COUNCIL	375.00	5,650.00	9,000.00	3,350.00	62.8
10-41-1200 COUNCIL TRAINING	.00	6,039.36	7,200.00	1,160.64	83.9
10-41-3100 EXECUTIVE	125.00	5,100.00	9,000.00	3,900.00	56.7
10-41-4100 AUDITOR	(3,625.00)	3,625.00	3,900.00	275.00	93.0
10-41-4300 ACCOUNTING	250.00	8,640.00	10,575.00	1,935.00	81.7
10-41-4400 RECORDER	(108.00)	108.54	550.00	441.46	19.7
10-41-4500 ATTORNEY	(252.00)	26,787.50	20,500.00	(6,287.50)	130.7
10-41-4501 SETTLEMENT	125,000.00	125,000.00	.00	(125,000.00)	.0
10-41-4510 DONATIONS	(1,000.00)	.00	4,250.00	4,250.00	.0
10-41-4520 CARES ACT/ARPA	23,150.00	320,990.00	541,573.00	220,583.00	59.3
10-41-4600 INSPECTION INFRA FEE	.00	.00	5,000.00	5,000.00	.0
10-41-5000 MISCELLANEOUS	.00	1,430.62	3,000.00	1,569.38	47.7
10-41-5010 INTEREST EXPENSE	.00	.00	200.00	200.00	.0
10-41-5025 MERCHANT/BANK FEES	53.84	1,905.26	2,000.00	94.74	95.3
10-41-5050 ENGINEERING GENERAL	(1,098.38)	27,677.81	87,900.00	60,222.19	31.5
10-41-5075 INFORMATION TECHNOLOGY	.00	15,569.47	17,650.00	2,080.53	88.2
10-41-5085 COMPUTER REPLACEMENT	.00	3,437.00	5,100.00	1,663.00	67.4
10-41-5100 MEMBERSHIPS	5,624.71	6,189.71	6,715.00	525.29	92.2
10-41-6000 MAINTENANCE	.00	2,221.22	6,000.00	3,778.78	37.0
10-41-6010 UTILITIES	2,686.19	10,677.02	12,300.00	1,622.98	86.8
10-41-6250 NEWSLETTER	172.40	681.43	2,500.00	1,818.57	27.3
10-41-6510 NEWSPAPER	.00	.00	500.00	500.00	.0
10-41-6520 ELECTIONS	.00	17,068.39	11,000.00	(6,068.39)	155.2
10-41-6530 TRAINING	.00	1,420.00	6,900.00	5,480.00	20.6
10-41-6535 SPRING/FALL CLEANUP	.00	.00	5,000.00	5,000.00	.0
10-41-6540 POSTAGE	.00	667.94	3,000.00	2,332.06	22.3
10-41-6545 SCHOOL CROSSING GUARDS	11,148.00	25,498.00	29,560.00	4,062.00	86.3
10-41-6547 SIGNAGE	.00	.00	1,000.00	1,000.00	.0
10-41-6550 SMALL EQUIPMENT	.00	.00	4,900.00	4,900.00	.0
10-41-6560 SUPPLIES	489.63	1,609.11	5,000.00	3,390.89	32.2
10-41-6565 LIABILITY INSURANCE	.00	453.07	20,000.00	19,546.93	2.3
10-41-6600 LIFE INSURANCE	4.85	48.49	90.00	41.51	53.9
10-41-6610 SALARIES AND WAGES	7,146.47	74,330.07	117,600.00	43,269.93	63.2
10-41-6615 FICA	632.22	7,154.64	9,000.00	1,845.36	79.5
10-41-6620 RETIREMENT	783.58	10,658.37	21,700.00	11,041.63	49.1
10-41-6625 HEALTH INSURANCE - ADMIN	1,823.79	18,237.90	23,100.00	4,862.10	79.0
10-41-6630 WORKERS' COMPENSATION	134.69	(20.64)	260.00	280.64	(7.9)
10-41-8000 PLANNING COMMISSION	407.14	4,207.14	6,000.00	1,792.86	70.1
10-41-8010 PLANNING COMMISSION TRAINING	600.00	600.00	3,000.00	2,400.00	20.0
10-41-8020 COMPUTER PROGRAMS	1,966.50	7,650.50	9,200.00	1,549.50	83.2
10-41-9000 EDUCATION AND COMMUNITY PROMOT	.00	(1,000.00)	.00	1,000.00	.0
TOTAL GENERAL GOVERNMENT	176,490.63	740,312.92	1,031,723.00	291,410.08	71.8

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-42-1000 POLICE	16,554.00	528,063.00	736,100.00	208,037.00	71.7
10-42-3000 CODE ENFORCEMENT	.00	.00	7,000.00	7,000.00	.0
10-42-5300 ANIMAL CONTROL - SHELTER	.00	22,885.50	30,515.00	7,629.50	75.0
10-42-5310 ANIMAL CONTROL BOND	.00	6,682.50	8,910.00	2,227.50	75.0
10-42-5320 ANIMAL CONTROL-SERVICES	.00	25,398.00	33,865.00	8,467.00	75.0
TOTAL PUBLIC SAFETY	16,554.00	583,029.00	816,390.00	233,361.00	71.4
<u>RECREATION</u>					
10-43-6700 YOUTH COUNCIL EXPENDITURES	29.56	452.25	1,000.00	547.75	45.2
10-43-9000 EDUCATION AND COMMUNITY PROMOT	2,919.09	7,273.98	19,500.00	12,226.02	37.3
10-43-9100 TOMATO DAYS	3,500.00	87,353.21	115,000.00	27,646.79	76.0
TOTAL RECREATION	6,448.65	95,079.44	135,500.00	40,420.56	70.2

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HIGHWAYS</u>					
10-44-1010	EQUIPMENT RENTAL	1,500.00	15,333.33	14,500.00 (833.33)	105.8
10-44-1020	FUEL	579.37	8,368.50	11,150.00	2,781.50 75.1
10-44-1025	SPRAY & CHEMICAL	(74.10)	.00	3,600.00	3,600.00 .0
10-44-1505	HA5 - DEVELOPER REIMBURSEMENT	.00 (19,402.50)	2,000.00	21,402.50 (970.1)
10-44-1510	CRACKSEAL - ROADS	.00	.00	58,240.00	58,240.00 .0
10-44-1515	SURFACE MAINTENANCE - ROADS	.00	.00	119,600.00	119,600.00 .0
10-44-1520	RECLAMATION/OVERLAY - ROADS	(25,398.47)	1,059.53	194,480.00	193,420.47 .5
10-44-1525	POT HOLES/PATCHING - ROADS	1,400.00	5,000.00	15,600.00	10,600.00 32.1
10-44-1530	STRIPING/SIGNAGE/POSTS - ROADS	945.60	6,999.32	18,720.00	11,720.68 37.4
10-44-1535	SNOW REMOVAL/SALT/BLADES-ROADS	17,106.04	30,863.23	22,000.00 (8,863.23) 140.3
10-44-1540	SWEEPING - ROADS	.00	.00	2,080.00	2,080.00 .0
10-44-1545	STREET LIGHT MAINT - ROADS	10,748.35	26,867.53	41,600.00	14,732.47 64.6
10-44-5000	ENGINEERING	.00	.00	10,000.00	10,000.00 .0
10-44-5550	SHOP - TOOLS/SUPPLIES/CONSUM	(28.67)	3,473.12	7,000.00	3,526.88 49.6
10-44-5600	TRAINING/CERT/TRAVEL	.00	1,640.00	2,000.00	360.00 82.0
10-44-5700	STORM DRAIN MAINT/CLEAN	.00	1,691.38	7,000.00	5,308.62 24.2
10-44-5800	STORM DRAIN PUMPS	101.28	313.02	700.00	386.98 44.7
10-44-5900	SCHOOL CROSSINGS	41.46	206.87	500.00	293.13 41.4
10-44-6000	GENERAL MAINTENANCE	.00	1,264.17	7,000.00	5,735.83 18.1
10-44-6100	VEHICLES/EQUIP MAINTENANCE	1,752.16	15,930.02	13,000.00 (2,930.02) 122.5
10-44-6200	ROADSIDE MOWING	.00	.00	1,500.00	1,500.00 .0
10-44-6300	ROAD DUMP FEES	3,010.84	3,499.74	4,500.00	1,000.26 77.8
10-44-6600	LIFE INSURANCE	5.66	43.26	140.00	96.74 30.9
10-44-6610	SALARIES AND WAGES	9,764.85	96,859.00	204,000.00	107,141.00 47.5
10-44-6615	FICA	742.12	7,404.96	15,700.00	8,295.04 47.2
10-44-6620	RETIREMENT	1,596.31	15,801.81	35,500.00	19,698.19 44.5
10-44-6625	HEALTH INSURANCE - PUBLIC WORK	1,395.62	8,549.41	31,700.00	23,150.59 27.0
10-44-6630	WORKERS' COMPENSATION	134.69	2,520.31	8,400.00	5,879.69 30.0
10-44-9500	PUBLIC WORKS EQUIPMENT	(2,755.00)	490.00	20,000.00	19,510.00 2.5
	TOTAL HIGHWAYS	22,568.11	234,776.01	872,210.00	637,433.99 26.9

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-45-1010	EQUIPMENT RENTAL	1,500.00	15,333.33	14,500.00 (833.33)	105.8
10-45-1015	FERTILIZER	.00	.00	7,000.00	7,000.00 .0
10-45-1020	FUEL	579.37	8,185.20	11,150.00	2,964.80 73.4
10-45-1025	SPRAY & CHEMICAL	.00	813.92	4,000.00	3,186.08 20.4
10-45-1030	GENERAL MAINT/CLEANING/MOWING	.00	17,850.00	12,000.00 (5,850.00)	148.8
10-45-1035	SPRINKLER PARTS & REPAIR	531.46	707.58	7,600.00	6,892.42 9.3
10-45-1060	UTILITIES	1,349.14	2,934.34	15,200.00	12,265.66 19.3
10-45-1065	UTILITIES-SECONDARY WATER	.00	3,305.35	24,700.00	21,394.65 13.4
10-45-1070	CEMETERY EXP	1,214.68	13,319.02	15,000.00	1,680.98 88.8
10-45-5500	WEST HAVEN RECREATION FEES	(2,683.94)	(2,683.94)	1,000.00	3,683.94 (268.4)
10-45-5550	SHOP - TOOLS/SUPPLIES/CONSUM	1,228.17	9,228.11	7,000.00 (2,228.11)	131.8
10-45-5600	TRAINING/CERT/TRAVEL	(68.00)	107.00	750.00	643.00 14.3
10-45-6100	VEHICLES/EQUIP MAINTENANCE	25,191.97	30,549.64	20,000.00 (10,549.64)	152.8
10-45-6105	VETERANS MEMORIAL MAINTENCE	.00	.00	1,700.00	1,700.00 .0
10-45-6110	ARENA MAINTENANCE	304.66	1,744.30	3,000.00	1,255.70 58.1
10-45-6120	PARK BUILDING MAINTENANCE	614.01	877.85	5,000.00	4,122.15 17.6
10-45-6125	CEMETERY BUILDING MAINT	.00	.00	5,000.00	5,000.00 .0
10-45-6130	TRAIL MAINTENANCE-LOCAL OPTION	(30.55)	.00	10,000.00	10,000.00 .0
10-45-6300	PARK DUMP FEES	2,476.60	3,155.92	4,500.00	1,344.08 70.1
10-45-6600	LIFE INSURANCE	14.53	133.96	260.00	126.04 51.5
10-45-6610	SALARIES AND WAGES	18,092.49	237,026.87	297,000.00	59,973.13 79.8
10-45-6615	FICA	1,383.01	18,131.48	22,700.00	4,568.52 79.9
10-45-6620	RETIREMENT	2,991.36	32,330.41	39,000.00	6,669.59 82.9
10-45-6625	HEALTH INSURANCE - PARKS	3,701.58	30,736.99	51,800.00	21,063.01 59.3
10-45-6630	WORKERS' COMPENSATION	134.69	1,867.88	5,800.00	3,932.12 32.2
10-45-8500	UNEMPLOYMENT COSTS	.00	.00	2,000.00	2,000.00 .0
10-45-9000	PARKS EQUIPMENT	(3,000.00)	723.99	30,000.00	29,276.01 2.4
	TOTAL PARKS	55,525.23	426,379.20	617,660.00	191,280.80 69.0
<u>COMMUNITY DEV/INSPECTIONS</u>					
10-46-5075	HOOPER PLUS SOFTWARE	.00	5,066.34	5,000.00 (66.34)	101.3
10-46-5600	TRAINING/CERT/TRAVEL	.00	.00	1,000.00	1,000.00 .0
10-46-5660	MEMBERSHIPS	.00	.00	500.00	500.00 .0
10-46-6100	VEHICLE MAINTENANCE	.00	309.13	6,000.00	5,690.87 5.2
10-46-6540	POSTAGE	.00	.00	300.00	300.00 .0
10-46-6550	CONTRACT SERVICES	6,070.00	66,545.00	80,000.00	13,455.00 83.2
10-46-6560	SUPPLIES	.00	765.00	3,050.00	2,285.00 25.1
10-46-6600	LIFE INSURANCE	3.23	32.30	60.00	27.70 53.8
10-46-6610	SALARIES AND WAGES	7,161.28	79,978.40	107,000.00	27,021.60 74.8
10-46-6615	FICA	544.48	6,114.90	8,200.00	2,085.10 74.6
10-46-6620	RETIREMENT	1,152.32	12,941.44	17,400.00	4,458.56 74.4
10-46-6625	HEALTH INSURANCE	1,790.84	17,908.40	21,600.00	3,691.60 82.9
10-46-6630	WORKERS' COMPENSATION	134.69	568.02	175.00 (393.02)	324.6
10-46-6700	ECONOMIC DEVELOPMENT	.00	.00	2,000.00	2,000.00 .0
	TOTAL COMMUNITY DEV/INSPECTIONS	16,856.84	190,228.93	252,285.00	62,056.07 75.4

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 49</u>					
10-49-1000 TRANSFER OUT-GENERAL FUND	.00	150,000.00	200,000.00	50,000.00	75.0
TOTAL DEPARTMENT 49	.00	150,000.00	200,000.00	50,000.00	75.0
TOTAL FUND EXPENDITURES	294,443.46	2,419,805.50	3,925,768.00	1,505,962.50	61.6
NET REVENUE OVER EXPENDITURES	102,108.08	1,091,182.74	.00	(1,091,182.74)	.0

HOOPER CITY
BALANCE SHEET
APRIL 30, 2024

UTILITY FUND

ASSETS

20-101010	CASH IN COMBINED FUND	2,793,935.07	
20-101530	PTIF 5024 UDWQ LOAN SERVICING	477,608.25	
20-101535	PTIF 5025 REPLACEMENT RESERVE	682,640.31	
20-103000	ACCOUNTS RECEIVABLE-SEWER	3,545.94	
20-103005	ALLOWANCE FOR BAD DEBT SEWER	(5,847.44)	
20-103010	ACCOUNTS RECEIVABLE-GARBAGE	(595.29)	
20-103012	ACCOUNTS RECEIVABLE-STORM WATE	(1,842.67)	
20-103014	ALLOWANCE FOR BAD DEBT-STORMWA	(742.18)	
20-103015	ALLOWANCE FOR BAD DEBT-GARBAGE	(2,781.29)	
20-103019	BUILDINGS	1,589,300.00	
20-103020	VEHICLES	46,683.00	
20-103025	MACHINERY & EQUIPMENT	3,567,546.75	
20-103030	LAND	170,497.95	
20-103035	INVENTORY	51,979.72	
20-103040	INFRASTRUCTURE SF	16,801,899.17	
20-103045	SEWER LIFT STATIONS	260,512.03	
20-103070	NET PENSION ASSET	1.00	
20-103075	DEFERRED OUTFLOW OF RESOURCES	34,738.00	
20-103100	ACCUMULATED DEPRECIATION	(7,797,514.54)	
	TOTAL ASSETS		<u><u>18,671,563.78</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-201150	NOTES PAYABLE	6,980,000.00	
20-201200	IMPACT FEES PAYABLE	21,105.00	
20-201210	SEWER IMPACT FEES-STATIONS	29,812.46	
20-201215	RENTER UTILITY DEPOSITS	4,200.00	
20-201225	COMPENSATED ABSENCES PAYABLE	21,185.57	
20-201340	NET PENSION LIABILITY	14,522.00	
20-201345	DEFERRED INFLOWS OF RESOURCES	5,296.00	
	TOTAL LIABILITIES		7,076,121.03

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-301024	RESERVED FOR UDWQ LOAN SERVICI	318,750.00	
20-301025	RESERVED FOR REPLACEMENT RESER	600,000.00	
20-301026	RESTRICTED ARPA	217,286.40	
20-305000	UNRESERVED	10,238,479.84	
	REVENUE OVER EXPENDITURES - YTD	220,926.51	
	BALANCE - CURRENT DATE		<u>11,595,442.75</u>
	TOTAL FUND EQUITY		<u>11,595,442.75</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>18,671,563.78</u></u>

HOOPER CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>IMPACT FEES</u>					
20-32-1000 IMPACT FEES - SEWER	28,147.00	233,218.00	201,050.00	(32,168.00)	116.0
TOTAL IMPACT FEES	28,147.00	233,218.00	201,050.00	(32,168.00)	116.0
<u>SOURCE 33</u>					
20-33-4100 STORM WATER CHARGES	14,197.44	135,020.55	160,000.00	24,979.45	84.4
TOTAL SOURCE 33	14,197.44	135,020.55	160,000.00	24,979.45	84.4
<u>CHARGES FOR SEWER SERVICES</u>					
20-34-4100 SEWER CHARGES	112,684.30	1,114,826.68	1,287,000.00	172,173.32	86.6
20-34-4110 FINANCE CHARGES-SEWER	1,495.00	16,201.00	16,280.00	79.00	99.5
20-34-4200 NEW SEWER CONNECTIONS	.00	.00	5,000.00	5,000.00	.0
TOTAL CHARGES FOR SEWER SERVICES	114,179.30	1,131,027.68	1,308,280.00	177,252.32	86.5
<u>CHARGES FOR GARBAGE SERVICES</u>					
20-35-4100 GARBAGE CHARGES	45,403.50	448,488.31	511,000.00	62,511.69	87.8
20-35-4300 RECYCLING CHARGES	6,845.00	67,995.00	79,500.00	11,505.00	85.5
TOTAL CHARGES FOR GARBAGE SERVICES	52,248.50	516,483.31	590,500.00	74,016.69	87.5
<u>OTHER REVENUES</u>					
20-36-1000 INTEREST	5,171.13	51,216.63	23,000.00	(28,216.63)	222.7
TOTAL OTHER REVENUES	5,171.13	51,216.63	23,000.00	(28,216.63)	222.7
TOTAL FUND REVENUE	213,943.37	2,066,966.17	2,282,830.00	215,863.83	90.5

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM WATER EXPENSES</u>					
20-44-1000	(1,031.50)	52,816.68	160,000.00	107,183.32	33.0
	(1,031.50)	52,816.68	160,000.00	107,183.32	33.0
<u>GARBAGE EXPENDITURES</u>					
20-45-1000	2,782.91	227,122.14	240,000.00	12,877.86	94.6
20-45-1300	1,022.28	84,955.20	106,000.00	21,044.80	80.2
20-45-5500	(7,424.00)	162,377.80	173,600.00	11,222.20	93.5
20-45-6560	601.02	5,876.51	5,700.00	(176.51)	103.1
	(3,017.79)	480,331.65	525,300.00	44,968.35	91.4
<u>SEWER EXPENDITURES</u>					
20-46-1000	14,328.88	446,156.63	639,500.00	193,343.37	69.8
20-46-1005	.00	.00	1,500.00	1,500.00	.0
20-46-1010	.00	8,083.34	12,100.00	4,016.66	66.8
20-46-1020	579.38	8,165.26	11,150.00	2,984.74	73.2
20-46-1040	.00	360,000.00	500,000.00	140,000.00	72.0
20-46-3000	(3,625.00)	47,035.34	40,000.00	(7,035.34)	117.6
20-46-4520	(35,853.01)	159,153.64	491,573.00	332,419.36	32.4
20-46-5000	.00	.00	20,000.00	20,000.00	.0
20-46-5025	2,050.92	18,058.59	14,800.00	(3,258.59)	122.0
20-46-5075	.00	.00	1,000.00	1,000.00	.0
20-46-5500	.00	240.00	10,000.00	9,760.00	2.4
20-46-5550	190.92	2,424.49	3,200.00	775.51	75.8
20-46-5600	.00	2,764.80	3,000.00	235.20	92.2
20-46-5650	1,966.50	1,966.50	2,750.00	783.50	71.5
20-46-6000	.00	364.16	2,000.00	1,635.84	18.2
20-46-6010	2,474.80	51,269.18	105,000.00	53,730.82	48.8
20-46-6020	.00	839.51	.00	(839.51)	.0
20-46-6030	(2,739.86)	7,803.78	60,000.00	52,196.22	13.0
20-46-6050	(50.00)	1,315.98	2,000.00	684.02	65.8
20-46-6100	(440.77)	2,346.21	20,000.00	17,653.79	11.7
20-46-6550	.00	.00	10,000.00	10,000.00	.0
20-46-6560	601.02	6,447.03	7,400.00	952.97	87.1
20-46-6565	.00	.00	20,000.00	20,000.00	.0
20-46-6575	.00	.00	2,500.00	2,500.00	.0
20-46-6600	7.26	74.68	171.00	96.32	43.7
20-46-6610	11,824.69	140,709.00	217,200.00	76,491.00	64.8
20-46-6615	897.80	10,757.23	16,700.00	5,942.77	64.4
20-46-6620	1,828.16	22,003.55	35,800.00	13,796.45	61.5
20-46-6625	1,383.19	14,301.96	21,950.00	7,648.04	65.2
20-46-6630	134.69	610.47	7,000.00	6,389.53	8.7
	(4,440.43)	1,312,891.33	2,278,294.00	965,402.67	57.6

HOOPER CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2024

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	(8,489.72)	1,846,039.66	2,963,594.00	1,117,554.34	62.3
NET REVENUE OVER EXPENDITURES	222,433.09	220,926.51	(680,764.00)	(901,690.51)	32.5

HOOPER CITY
BALANCE SHEET
APRIL 30, 2024

CAPITAL PROJECTS

ASSETS

30-101010	CASH IN COMBINED FUND	(143,910.16)	
	TOTAL ASSETS		(143,910.16)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
30-305000	ASSIGNED FOR CAPITAL PROJECTS	514,454.52	
	REVENUE OVER EXPENDITURES - YTD	(658,364.68)	
	BALANCE - CURRENT DATE	(143,910.16)	
	TOTAL FUND EQUITY		(143,910.16)
	TOTAL LIABILITIES AND EQUITY		(143,910.16)

HOOPER CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

CAPITAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
30-32-1100 IMPACT FEE: PARKS	8,519.00	71,803.00	60,850.00	(10,953.00)	118.0
30-32-1400 RAMP GRANTS (YEARLY)	.00	.00	270,000.00	270,000.00	.0
30-32-1710 5500 W PROJECT	(1,006,035.05)	726,784.90	5,449,909.00	4,723,124.10	13.3
TOTAL REVENUE	(997,516.05)	798,587.90	5,780,759.00	4,982,171.10	13.8
<u>MISCELLANEOUS</u>					
30-36-1000 INTEREST	.00	.00	14,000.00	14,000.00	.0
TOTAL MISCELLANEOUS	.00	.00	14,000.00	14,000.00	.0
<u>SOURCE 38</u>					
30-38-8000 APPROPRIATION OF FUND BALANCE	.00	.00	1,032,150.00	1,032,150.00	.0
TOTAL SOURCE 38	.00	.00	1,032,150.00	1,032,150.00	.0
<u>SOURCE 39</u>					
30-39-1010 TRANSFER IN - CAPITAL PROJECTS	.00	150,000.00	200,000.00	50,000.00	75.0
TOTAL SOURCE 39	.00	150,000.00	200,000.00	50,000.00	75.0
TOTAL FUND REVENUE	(997,516.05)	948,587.90	7,026,909.00	6,078,321.10	13.5

HOOPER CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

CAPITAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPROVEMENTS</u>					
30-44-2000	140.98	323,277.95	20,000.00	(303,277.95)	1616.4
30-44-2310	.00	.00	45,000.00	45,000.00	.0
30-44-2330	.00	.00	10,000.00	10,000.00	.0
30-44-2335	(121,064.35)	1,258,550.41	5,775,909.00	4,517,358.59	21.8
30-44-3040	.00	.00	100,000.00	100,000.00	.0
30-44-3045	(1,582.90)	25,124.22	1,076,000.00	1,050,875.78	2.3
TOTAL CAPITAL IMPROVEMENTS	(122,506.27)	1,606,952.58	7,026,909.00	5,419,956.42	22.9
TOTAL FUND EXPENDITURES	(122,506.27)	1,606,952.58	7,026,909.00	5,419,956.42	22.9
NET REVENUE OVER EXPENDITURES	(875,009.78)	(658,364.68)	.00	658,364.68	.0

Hooper City
June 30, 2024

Amended Budget
General Fund

	Original Budget	YTD at 75%	Adjusted Budget	Increase (Decrease)	
10-31-1000	247,700	278,246	282,000	34,300	Prop Tax
10-31-4050	480,000	181,688	315,000	(165,000)	Utility Franchise
10-32-2110	173,800	209,914	280,000	106,200	Building Permits
10-32-2130	43,600	58,825	73,000	29,400	Plan Check
10-34-1300	70,000	3,523	5,000	(65,000)	Zoning & Subdivision
10-35-1000	10,000	16,097	21,000	11,000	Fines
10-33-5700	-	297,840	591,572	591,572	ARPA Funds
10-36-1000	204,600	364,283	444,600	240,000	Interest
Income	1,229,700	1,410,416	2,012,172	782,472	
10-41-4501	-	125,000	125,000	125,000	Settlement
10-49-1000	200,000	150,000	4,400,000	4,200,000	Transfer Out
Expenses	200,000	150,000	4,400,000	4,200,000	
Income (Expense)			(2,387,828)		
Fund balance income (Use)	50,371		(2,387,828)	(2,438,199)	

Hooper City
June 30, 2024

Amended Budget
Capital Projects

	<u>Original Budget</u>	<u>YTD at 75%</u>	<u>Adjusted Budget</u>	<u>Increase (Decrease)</u>	
30-39-1010	200,000	150,000	4,400,000	4,200,000	Transfer In
Income	200,000	150,000	4,400,000	4,200,000	
30-44-2000	-	323,137	350,000	350,000	Parks & trails
Expense	-	323,137	350,000	350,000	
Change in Fund Balance	1,032,150		4,050,000		
Increase (Decrease)					

Hooper City
June 30, 2024

Amended Budget
Utility Fund

	Original Budget	YTD at 75%	Adjusted Budget	Increase (Decrease)	
20-46-4520	-	195,007	326,441	326,441	ARPA Funds Income
Income	-	195,007	326,441	326,441	
Storm Water					
20-44-1040	-	13,500	15,000	15,000	Depreciation- Storm Drain
Garbage					
20-45-1000	240,000	224,339	300,000	60,000	Garbage Contract Fee
20-45-1300	106,000	83,933	120,000	14,000	Recycle Contract Fee
20-45-5500	173,600	169,802	225,000	51,400	Tipping Fee
	519,600	478,074	645,000	125,400	
Total Expenses	519,600	491,574	660,000	140,400	
Change in Fund Balance			(333,559)		
Increase (Decrease)					

RESOLUTION NO. R-2024-03

**A RESOLUTION ADOPTING THE AMENDED BUDGET FOR
HOOPER CITY FOR THE FISCAL YEAR 2023 – 2024**

WHEREAS, the Hooper City budget for the year 2023-2024 was approved on the 6th day of June 2024, and

WHEREAS, the City Council of Hooper City wishes to amend the fiscal year 2023-2024 budget, and

WHEREAS, a public hearing on said budget amendment has been held and properly advertised.

NOW WHEREFORE, be it resolved by the City Council of Hooper City that the Amended budget attached hereto is approved in final form and will become the budget for Hooper City for the fiscal year beginning July 1, 2023 and ending on June 30, 2024.

DATED this 6th day of June 2024

Sheri Bingham, Mayor

ATTEST:

City Recorder

Council Member Dale Fowers _____
Council Member Ryan Hill _____
Council Member Debra Marigoni _____
Council Member Lisa Northrop _____
Council Member Bryce Wilcox _____

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2022-23 Prior Year Actual	2023-24 Current Year Budget	2023-24 Current Year Actual	2024-25 Future year Budget
General Fund					
Taxes					
10-31-1000	Property Taxes	274,385	247,700	280,266	260,000.00
10-31-3000	Sales and Use Taxes	1,694,199	1,700,000	1,448,854	1,620,000.00
10-31-4000	Franchise	56,787	56,782	55,096	57,400.00
10-31-4050	Utility Franchise	.00	480,000	225,799	480,000.00
10-31-4100	Telecommunications	24,298	24,500	20,567	24,500.00
10-31-5000	Sales Tax .25%	158,847	161,000	135,684	152,000.00
Total Taxes:		2,208,515	2,669,982	2,166,266	2,593,900.00
Licenses					
10-32-1000	Business Licenses	14,871	14,000	14,815	14,000.00
10-32-2010	Excavation	16,209	19,500	16,909	19,500.00
10-32-2020	Conditional Use Permits	4,584	3,900	4,283	3,900.00
10-32-2110	Building Permits	170,949	173,800	259,969	173,800.00
10-32-2120	State Fee	237	265	809	265.00
10-32-2130	Plan Check Fees	42,570	43,600	71,354	43,600.00
Total Licenses:		249,420	255,065	368,139	255,065.00
Intergovernmental					
10-33-5600	Class "C" Road Funds	512,653	471,000	455,992	500,000.00
10-33-5700	Cares Act/ARPA	.00	.00	.00	.00
10-33-5800	Liquor Funds	5,702	5,700	6,145	6,145.00
Total Intergovernmental:		518,355	476,700	462,137	506,145.00
Charges for Services					
10-34-1300	Zoning and Subdivision Fees	54,774	70,000	4,204	10,000.00
10-34-1400	Cemetery Lot Fees	30,350	36,600	28,800	36,000.00
10-34-1410	Cemetery Services	34,725	34,100	29,000	34,000.00
10-34-7010	Arena	50-	1,000	4,885	4,000.00
10-34-7020	Bowery	2,240	1,500	1,345	1,500.00
10-34-7030	Civic Center	25-	250	725	250.00
10-34-7050	Newsletter	.00	.00	.00	.00
Total Charges for Services:		122,013	143,450	68,959	85,750.00
Fines and Forfeitures					
10-35-1000	Fines	18,839	10,000	17,447	18,800.00
10-35-2000	Code Enforcement Fines	.00	.00	.00	.00
Total Fines and Forfeitures:		18,839	10,000	17,447	18,800.00

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior Year Actual	Current Year Budget	Current Year Actual	Future year Budget
Miscellaneous					
10-36-0050	Tomato Day Receipts	110,611	115,100	93,684	83,500.00
10-36-1000	Interest	347,470	204,600	408,861	275,000.00
10-36-2000	Improvement Bond Revenue	.00	.00	.00	.00
10-36-7000	Veterans Memorial Revenue	.00	.00	.00	.00
10-36-7100	Memorial Maintenance Revenue	.00	.00	.00	.00
10-36-8000	Other	416	500	557	500.00
Total Miscellaneous:		458,496	320,200	503,103	359,000.00
Other Sources					
10-38-7000	Transfer In From Capital Proje	.00	.00	.00	.00
10-38-8000	Appropriation of Class C Road	.00	.00	.00	.00
10-38-9000	Appropriation of Fund Balance	.00	50,371	.00	.00
10-38-9500	Appropriation of ARPA Funds	.00	.00	.00	.00
Total Other Sources:		.00	50,371	.00	.00
General Government					
10-41-1100	Council	8,225	9,000	5,650	9,000.00
10-41-1200	Council Training	5,904	7,200	6,039	7,200.00
10-41-3100	Executive	9,000	9,000	5,100	9,000.00
10-41-4100	Auditor	3,625	3,900	3,625	3,900.00
10-41-4300	Accounting	7,980	10,575	8,640	24,000.00
10-41-4400	Recorder	442	550	109	550.00
10-41-4500	Attorney	19,686	20,500	26,788	25,000.00
10-41-4501	Settlement	.00	.00	125,000	.00
10-41-4510	Donations	5,000	4,250	.00	6,450.00
10-41-4520	CARES Act/ARPA	.00	541,573	320,990	350,000.00
10-41-4600	Inspection Infra Fee	.00	5,000	.00	5,000.00
10-41-5000	Miscellaneous	1,489	3,000	1,431	3,000.00
10-41-5010	Interest Expense	55	200	.00	200.00
10-41-5025	Merchant/Bank Fees	1,054	2,000	1,885	2,500.00
10-41-5050	Engineering General	73,181	87,900	27,678	60,000.00
10-41-5075	Information Technology	14,423	17,650	15,569	22,000.00
10-41-5085	Computer Replacement	.00	5,100	3,437	2,500.00
10-41-5100	Memberships	5,974	6,715	6,190	6,500.00
10-41-6000	Maintenance	2,549	6,000	2,221	6,000.00
10-41-6010	Utilities	12,050	12,300	10,662	14,500.00
10-41-6250	Newsletter	930	2,500	681	2,500.00
10-41-6510	Newspaper	49	500	.00	500.00
10-41-6520	Elections	.00	11,000	17,068	11,000.00
10-41-6530	Training	3,751	6,900	1,420	6,900.00
10-41-6535	Spring/Fall Cleanup	2,722	5,000	.00	5,000.00
10-41-6540	Postage	2,930	3,000	668	3,000.00
10-41-6545	School Crossing Guards	28,700	29,560	25,498	45,000.00
10-41-6547	Signage	.00	1,000	.00	1,000.00
10-41-6550	Small Equipment	.00	4,900	.00	4,900.00
10-41-6560	Supplies	2,518	5,000	1,609	5,000.00
10-41-6565	Liability Insurance	36,738	20,000	453	25,100.00
10-41-6600	Life Insurance	36	90	48	90.00
10-41-6610	Salaries and Wages	68,823	117,600	77,108	119,952.00
10-41-6615	FICA	7,034	9,000	7,367	9,180.00
10-41-6620	Retirement	10,170	21,700	11,070	16,320.00
10-41-6625	Health Insurance - Admin	11,634	23,100	18,238	23,100.00
10-41-6630	Workers' Compensation	1,236	260	21-	810.00

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior Year Actual	Current Year Budget	Current Year Actual	Future year Budget
10-41-8000	Planning Commission	4,068	6,000	4,207	6,000.00
10-41-8010	Planning Commission Training	.00	3,000	600	3,000.00
10-41-8020	Computer Programs	7,243	9,200	7,651	7,500.00
Total General Government:		359,218	1,031,723	744,681	853,152.00
Public Safety					
10-42-1000	Police	677,154	736,100	528,063	739,300.00
10-42-1110	Emergency Management	.00	.00	.00	9,600.00
10-42-3000	Code Enforcement	.00	7,000	.00	7,000.00
10-42-5300	Animal Control - Shelter	26,719	30,515	22,886	32,100.00
10-42-5310	Animal Control Bond	8,754	8,910	6,683	9,400.00
10-42-5320	Animal Control-Services	27,317	33,865	25,398	35,600.00
10-42-5330	Animal Control-Director Salary	.00	.00	.00	.00
Total Public Safety:		739,944	816,390	583,029	833,000.00
Recreation					
10-43-6700	Youth Council Expenditures	218	1,000	452	1,000.00
10-43-9000	Education and Community Promot	7,523	19,500	7,274	19,500.00
10-43-9100	Tomato Days	93,333	115,000	87,353	83,500.00
Total Recreation:		101,074	135,500	95,079	104,000.00
Highways					
10-44-1010	Equipment Rental	14,346	14,500	15,333	15,500.00
10-44-1020	Fuel	10,084	11,150	8,369	11,150.00
10-44-1025	Spray & Chemical	3,994	3,600	.00	4,000.00
10-44-1505	HA5 - Developer Reimbursement	2,448	2,000	19,403	2,000.00
10-44-1510	Crackseal - Roads	.00	58,240	.00	61,500.00
10-44-1515	Surface Maintenance - Roads	50,358	119,600	.00	126,500.00
10-44-1520	Reclamation/Overlay - Roads	192,446	194,480	1,060	206,000.00
10-44-1525	Pot Holes/Patching - Roads	13,981	15,600	5,000	16,500.00
10-44-1530	Striping/Signage/Posts - Roads	9,066	18,720	6,999	20,000.00
10-44-1535	Snow Removal/Salt/Blades-Roads	25,265	22,000	30,863	23,500.00
10-44-1540	Sweeping - Roads	.00	2,080	.00	2,000.00
10-44-1545	Street Light Maint - Roads	20,882	41,600	26,868	44,000.00
10-44-2000	Emergency Projects	.00	.00	.00	.00
10-44-5000	Engineering	10,000	10,000	.00	10,000.00
10-44-5550	Shop - Tools/Supplies/Consum	4,114	7,000	3,473	7,000.00
10-44-5600	Training/Cert/Travel	1,620	2,000	1,640	2,000.00
10-44-5700	Storm Drain Maint/Clean	.00	7,000	1,691	7,000.00
10-44-5800	Storm Drain Pumps	377	700	313	700.00
10-44-5900	School Crossings	250	500	207	500.00
10-44-6000	General Maintenance	6,896	7,000	1,264	7,000.00
10-44-6100	Vehicles/Equip Maintenance	13,110	13,000	15,930	15,000.00
10-44-6200	Roadside Mowing	.00	1,500	.00	2,000.00
10-44-6300	Road Dump Fees	3,589	4,500	3,500	4,500.00
10-44-6600	Life Insurance	52	140	43	140.00
10-44-6610	Salaries and Wages	109,160	204,000	102,012	208,080.00
10-44-6615	FICA	8,356	15,700	7,799	16,014.00
10-44-6620	Retirement	16,100	35,500	16,649	36,210.00
10-44-6625	Health Insurance - Public Work	8,435	31,700	8,549	31,900.00
10-44-6630	Workers' Compensation	1,961	8,400	2,520	8,400.00
10-44-7010	Storm Water	.00	.00	.00	.00
10-44-9500	Public Works Equipment	13,009	20,000	490	20,000.00

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior Year Actual	Current Year Budget	Current Year Actual	Future year Budget
Total Highways:		535,003	872,210	241,170	909,094.00
Parks					
10-45-1010	Equipment Rental	14,346	14,500	15,333	15,500.00
10-45-1015	Fertilizer	.00	7,000	.00	7,000.00
10-45-1020	Fuel	9,757	11,150	8,185	11,150.00
10-45-1025	Spray & Chemical	3,584	4,000	814	4,000.00
10-45-1030	General Maint/Cleaning/Mowing	10,027	12,000	17,850	12,000.00
10-45-1035	Sprinkler Parts & Repair	8,799	7,600	708	9,000.00
10-45-1060	Utilities	16,950	15,200	2,934	15,200.00
10-45-1065	Utilities-Secondary Water	16,407	24,700	3,305	24,700.00
10-45-1070	Cemetery Exp	9,236	15,000	13,319	15,000.00
10-45-2000	Emergency Projects	.00	.00	.00	.00
10-45-5075	Information Technology	.00	.00	.00	.00
10-45-5500	West Haven Recreation Fees	10	1,000	2,684	1,000.00
10-45-5550	Shop - Tools/Supplies/Consum	7,350	7,000	9,228	9,000.00
10-45-5600	Training/Cert/Travel	278	750	107	750.00
10-45-6100	Vehicles/Equip Maintenance	16,037	20,000	30,550	20,000.00
10-45-6105	Veterans Memorial Maintence	.00	1,700	.00	1,700.00
10-45-6110	Arena Maintenance	406	3,000	1,744	3,000.00
10-45-6120	Park Building Maintenance	97	5,000	878	5,000.00
10-45-6125	Cemetery Building Maint	.00	5,000	.00	5,000.00
10-45-6130	Trail Maintenance-Local Option	1,788	10,000	.00	10,000.00
10-45-6300	Park Dump Fees	3,607	4,500	3,156	4,500.00
10-45-6600	Life Insurance	123	260	134	260.00
10-45-6610	Salaries and Wages	202,344	297,000	248,028	302,940.00
10-45-6611	Part-time Wages	.00	.00	.00	.00
10-45-6615	FICA	15,480	22,700	18,973	23,154.00
10-45-6620	Retirement	25,465	39,000	33,995	39,780.00
10-45-6625	Health Insurance - Parks	23,135	51,800	30,737	51,800.00
10-45-6630	Workers' Compensation	3,634	5,800	1,868	5,800.00
10-45-8500	Unemployment Costs	.00	2,000	.00	2,000.00
10-45-9000	Parks Equipment	8,325	30,000	724	30,000.00
Total Parks:		397,186	617,660	439,886	629,234.00
Community Dev/Inspections					
10-46-5075	Hooper Plus Software	4,990	5,000	5,066	5,100.00
10-46-5600	Training/Cert/Travel	.00	1,000	.00	1,000.00
10-46-5660	Memberships	74	500	.00	500.00
10-46-6100	Vehicle Maintenance	.00	6,000	309	6,000.00
10-46-6540	Postage	252	300	.00	300.00
10-46-6550	Contract Services	66,470	80,000	66,545	80,000.00
10-46-6560	Supplies	2,757	3,050	765	3,050.00
10-46-6600	Life Insurance	39	60	32	60.00
10-46-6610	Salaries and Wages	93,090	107,000	83,811	109,140.00
10-46-6615	FICA	7,125	8,200	6,408	8,364.00
10-46-6620	Retirement	15,079	17,400	13,562	17,748.00
10-46-6625	Health Insurance	20,301	21,600	17,908	21,600.00
10-46-6630	Workers' Compensation	1,672	175	568	175.00
10-46-6700	Economic Development	2,600	2,000	.00	2,000.00
Total Community Dev/Inspections:		214,448	252,285	194,975	255,037.00

Account Number	Account Title	2022-23 Prior Year Actual	2023-24 Current Year Budget	2023-24 Current Year Actual	2024-25 Future year Budget
Department: 47					
10-47-1010	Debt Service	.00	.00	.00	.00
10-47-1020	Debt Service Interest	.00	.00	.00	.00
Total Department: 47:		.00	.00	.00	.00
Department: 48					
10-48-8000	Increase in Fund Balance	.00	.00	.00	.00
Total Department: 48:		.00	.00	.00	.00
Department: 49					
10-49-1000	Transfer Out-General Fund	.00	200,000	150,000	235,143.00
10-49-1200	Transfer Out-Utility Fund	.00	.00	.00	.00
Total Department: 49:		.00	200,000	150,000	235,143.00
General Fund Revenue Total:		3,575,639	3,925,768	3,586,051	3,818,660.00
General Fund Expenditure Total:		2,346,874	3,925,768	2,448,820	3,818,660.00
Net Total General Fund:		1,228,765	.00	1,137,231	.00

Account Number	Account Title	2022-23 Prior Year Actual	2023-24 Current Year Budget	2023-24 Current Year Actual	2024-25 Future year Budget
Utility Fund					
Impact Fees					
20-32-1000	Impact Fees - Sewer	152,798	201,050	265,386	201,050.00
	Total Impact Fees:	152,798	201,050	265,386	201,050.00
Charges for Storm Water Servic					
20-33-4100	Storm Water Charges	177,238	160,000	135,021	169,800.00
	Total Charges for Storm Water Servic:	177,238	160,000	135,021	169,800.00
Charges for Sewer Services					
20-34-4100	Sewer Charges	1,303,778	1,287,000	1,114,827	1,220,472.00
20-34-4105	CWSD Charges	.00	.00	.00	525,200.00
20-34-4110	Finance Charges-Sewer	14,190	16,280	16,201	19,100.00
20-34-4200	New Sewer Connections	3,410	5,000	.00	5,000.00
	Total Charges for Sewer Services:	1,321,378	1,308,280	1,131,028	1,769,772.00
Charges for Garbage Services					
20-35-4100	Garbage Charges	521,713	511,000	448,488	589,000.00
20-35-4300	Recycling Charges	80,125	79,500	67,995	120,800.00
	Total Charges for Garbage Services:	601,838	590,500	516,483	709,800.00
Other Revenues					
20-36-1000	Interest	41,006	23,000	51,217	41,000.00
20-36-2000	Capital Contributions	.00	.00	.00	.00
20-36-8500	Gain on Sale of Assets	.00	.00	.00	.00
	Total Other Revenues:	41,006	23,000	51,217	41,000.00
Transfers					
20-39-1010	Transfer In - Utility Fund	.00	.00	.00	.00
	Total Transfers:	.00	.00	.00	.00
Storm Water Expenses					
20-44-1000	Storm Water Expense	.00	160,000	52,817	169,800.00
	Total Storm Water Expenses:	.00	160,000	52,817	169,800.00
Garbage Expenditures					
20-45-1000	Garbage Contract Fee	269,033	240,000	227,122	351,200.00
20-45-1005	Bad Debt Expense-Garbage	.00	.00	.00	.00
20-45-1300	Recycle Contract Fee	102,860	106,000	84,955	120,900.00
20-45-5075	Information Technology	.00	.00	.00	.00
20-45-5500	Tipping Fee	196,556	173,600	162,378	229,600.00
20-45-5650	Software Support	.00	.00	.00	.00
20-45-6560	Supplies/Postage	7,149	5,700	5,877	8,100.00
	Total Garbage Expenditures:	575,598	525,300	480,332	709,800.00
Sewer Expenditures					
20-46-1000	Utilities	599,894	639,500	446,157	133,500.00

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior Year Actual	Current Year Budget	Current Year Actual	Future year Budget
20-46-1001	CWSD - Utilities	.00	.00	.00	525,200.00
20-46-1005	Bad Debt Expense	.00	1,500	.00	1,500.00
20-46-1010	Equipment Rental	7,083	12,100	8,083	12,100.00
20-46-1020	Fuel	9,881	11,150	8,165	11,150.00
20-46-1040	Depreciation	495,045	500,000	360,000	500,000.00
20-46-3000	Sewer Administration	42,965	40,000	47,035	45,000.00
20-46-4520	ARPA	50,728	491,573	159,154	83,280.00
20-46-5000	Engineering	34,385	20,000	.00	20,000.00
20-46-5025	Merchant Fees	16,169	14,800	18,059	18,300.00
20-46-5075	Information Technology	.00	1,000	.00	1,000.00
20-46-5500	New Connection Expenses	7,035	10,000	240	10,000.00
20-46-5550	Shop - Tools/Supplies/Consum	2,888	3,200	2,424	3,200.00
20-46-5600	Training/Cert/Travel	3,486	3,000	2,765	3,000.00
20-46-5650	Software Support	1,967	2,750	1,967	2,750.00
20-46-6000	Sewer General Maintenance	.00	2,000	364	2,000.00
20-46-6010	Vacuum System Maintenance	89,251	105,000	51,269	105,000.00
20-46-6020	Vacuum Station Maintenance	.00	.00	840	.00
20-46-6030	Gravity System Maintenance	67,675	60,000	7,804	60,000.00
20-46-6040	Gravity Lift Station Maintenanc	.00	.00	.00	.00
20-46-6050	Blue Stakes	1,053	2,000	1,316	2,000.00
20-46-6100	Vehicles/Equip Maintenance	9,238	20,000	2,346	20,000.00
20-46-6500	Sewer Equipment Reserve	.00	.00	.00	.00
20-46-6550	Sewer Equipment	8,186	10,000	.00	10,000.00
20-46-6555	Sewer Improvements	.00	.00	.00	.00
20-46-6560	Supplies/Postage	8,369	7,400	6,449	8,200.00
20-46-6565	Liability Insurance	24,305	20,000	.00	24,305.00
20-46-6575	Generator Fuel	.00	2,500	.00	2,500.00
20-46-6600	Life Insurance	96	171	75	171.00
20-46-6610	Salaries and Wages - Sewer	176,066	217,200	147,607	205,900.00
20-46-6615	FICA	12,845	16,700	11,285	15,900.00
20-46-6620	Retirement	24,251	35,800	23,082	32,000.00
20-46-6625	Health Insurance - Sewer	14,259	21,950	14,302	23,000.00
20-46-6630	Worker's Compensation	1,179-	7,000	610	4,000.00
20-46-6640	Pension Expense	8,533-	.00	.00	.00
Total Sewer Expenditures:		1,697,406	2,278,294	1,321,398	1,884,956.00
Utility Fund Revenue Total:		2,294,258	2,282,830	2,099,134	2,891,422.00
Utility Fund Expenditure Total:		2,273,005	2,963,594	1,854,546	2,764,556.00
Net Total Utility Fund:		21,253	680,764-	244,588	126,866.00

Account Number	Account Title	2022-23 Prior Year Actual	2023-24 Current Year Budget	2023-24 Current Year Actual	2024-25 Future year Budget
Capital Projects					
Revenue					
30-32-1100	Impact Fee: Parks	51,114	60,850	81,539	59,633.00
30-32-1200	Grant Funds - Parks	.00	.00	.00	.00
30-32-1250	Grant Funds - Transportation	.00	.00	.00	.00
30-32-1400	Ramp Grants (Yearly)	290,936	270,000	.00	10,276.00
30-32-1600	4700 West Transportation Fund	.00	.00	.00	.00
30-32-1700	5500 S Sidewalk (Grant)	.00	.00	.00	.00
30-32-1710	5500 W Project	1,251,229	5,449,909	726,785	2,265,000.00
Total Revenue:		1,593,280	5,780,759	808,324	2,334,909.00
Miscellaneous					
30-36-1000	Interest	.00	14,000	.00	14,000.00
Total Miscellaneous:		.00	14,000	.00	14,000.00
Source: 38					
30-38-8000	Appropriation of Fund Balance	.00	1,032,150	.00	1,421,367.00
Total Source: 38:		.00	1,032,150	.00	1,421,367.00
Source: 39					
30-39-1010	Transfer In - Capital Projects	.00	200,000	150,000	.00
Total Source: 39:		.00	200,000	150,000	.00
Capital Improvements					
30-44-2000	Parks and Trails	86,948	20,000	323,278	10,276.00
30-44-2040	Capital Expenditures	.00	.00	.00	750,000.00
30-44-2045	Water Shares	.00	.00	.00	.00
30-44-2300	Cemetery Improvement Project	.00	.00	.00	.00
30-44-2310	Shed Project	37,362	45,000	.00	.00
30-44-2320	4700 West Project	.00	.00	.00	.00
30-44-2325	Transportation Master Plan	.00	.00	.00	.00
30-44-2330	Infrastructure Upgrade	10,000	10,000	.00	.00
30-44-2335	5500 W Project	1,238,368	5,775,909	1,258,550	2,910,000.00
30-44-3015	5500 S Sidewalk (grant)	.00	.00	.00	.00
30-44-3030	Property Aquisition	550,835	.00	.00	.00
30-44-3035	Community Rec Building	.00	.00	.00	.00
30-44-3040	City Hall Renovation	.00	100,000	.00	100,000.00
30-44-3045	Community Park Upgrades	613,968	1,076,000	25,124	.00
Total Capital Improvements:		2,537,481	7,026,909	1,606,953	3,770,276.00
Department: 48					
30-48-8000	Increase in Fund Balance	.00	.00	.00	.00
Total Department: 48:		.00	.00	.00	.00
Department: 49					
30-49-1100	Tranfer Out - General Fund	.00	.00	.00	.00
Total Department: 49:		.00	.00	.00	.00
Capital Projects Revenue Total:		1,593,280	7,026,909	958,324	3,770,276.00

Account Number	Account Title	2022-23 Prior Year Actual	2023-24 Current Year Budget	2023-24 Current Year Actual	2024-25 Future year Budget
	Capital Projects Expenditure Total:	2,537,481	7,026,909	1,606,953	3,770,276.00
	Net Total Capital Projects:	944,202-	.00	648,629-	.00
	Net Grand Totals:	305,817	680,764-	733,191	126,866.00

Report Criteria:

- Print Fund Titles
 - Page and Total by Fund
 - Print Source Titles
 - Total by Source
 - Print Department Titles
 - Total by Department
 - All Segments Tested for Total Breaks
-

RESOLUTION NO. R-2024-04

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR
HOOPER CITY FOR THE FISCAL YEAR 2024 – 2025**

WHEREAS, the Hooper City Council held a public hearing on its proposed budget on June 6th, 2024; and

WHEREAS, the tentative budget was approved on May 16, 2024;

NOW WHEREFORE, be it resolved by the City Council of Hooper City that the final budget attached hereto is adopted and approved in final form and will become the budget for Hooper City for the fiscal year beginning July 1, 2024 and ending on June 30, 2025.

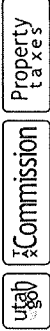
DATED this 6th day of June 2024

Sheri Bingham, Mayor

ATTEST:

City Recorder

Council Member Dale Fowers _____
Council Member Ryan Hill _____
Council Member Debra Marigoni _____
Council Member Lisa Northrop _____
Council Member Bryce Wilcox _____



CERTIFIED TAX RATES

View Data Entry Reports Forms Administration

Tax Year County Entity Accounting Cycle: Fiscal Year

Tax Rate Summary (693) CTY

Preliminary Data

Auditor's Certified Rate Approved	Data Entry (Entity)	Proposed Rates Entity Approved	Proposed Rates County Approved	Proposed Rates USTC Approved "OK to Print"	Final Tax Rates USTC Approved	Rates Finalized
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Proposed Tax Rate Value: \$ 13,594,903
Budgeted Revenue / Proposed Tax Rate Value = Proposed Tax Rate

(1) Budget Code	(2) Budget Name	(3) Election Date	(4) Voted Rate Limit	(5) Utah Annotated Code	(6) Maximum By Law	(7) Auditor's Calculated Certified Tax Rate	(8) Auditor's Certified Tax Rate	(9) Auditor's Certified Rate Revenue	(10) Proposed Tax Rate	(11) Budgeted Revenue	(12) Final Tax Rate	(13) Final Budgeted Revenue
10	General Operations			\$11-6-133	.007			259,771	0.000000		0.000000	
	Total Tax Rate							259,771	0.000000			

NOTES:

RESOLUTION NO. R-2024-05

**A RESOLUTION DETERMINING AND FIXING HOOPER CITY'S
PROPERTY TAX RATE FOR FISCAL YEAR 2024-2025**

WHEREAS, Section 10-6-133 of the Utah Code requires Hooper City, Incorporated annually to cause taxes to be levied on all taxable real property in the City to carry out the City's purposes; and

WHEREAS, the City has satisfied all applicable legal requirements for the Council to adopt the City's 2024-2025 property tax rate.

NOW WHEREFORE, be it resolved by the City Council of Hooper City as follows:

1. The City's tax rate for fiscal year 2024-2025 shall be _____ which is the certified rate.
2. Copies of this Resolution, together with instructions to levy the rate and other documents, as allowed by law shall be submitted to the appropriate County and other officials.
3. This Resolution shall take effect upon approval by the Council.

PASSED, ADOPTED, AND APPROVED this ____ day of June 2024

Sheri Bingham, Mayor

ATTEST:

City Recorder

Council Member Dale Fowers _____
Council Member Ryan Hill _____
Council Member Debra Marigoni _____
Council Member Lisa Northrop _____
Council Member Bryce Wilcox _____

ORDINANCE NO. 2024-_____

AN ORDINANCE TO DISSOLVE THE BOARD OF ADJUSTMENT, APPOINT A HEARING OFFICER, AND ADDITIONAL AMENDMENTS RELATED TO APPEALS

WHEREAS, the City no longer desires to have a Board of Adjustment consider or decide any appeals within the city, and

WHEREAS, state code allows the City to select the process by which variance requests and other appeals will be decided, and

WHEREAS, it is not the best use of City resources to continue to maintain the requirement that a board of adjustment make appeal determinations, and

WHEREAS, the City has determined it will be more efficient and effective to appoint a Hearing Officer to hear and decide variance requests, and

WHEREAS, additional amendments related to appeals are necessary as the Board of Adjustment is being dissolved.

NOW THEREFORE, the City Council of Hooper city hereby enacts the following amendments to the following ordinances to dissolve the Board of Adjustment, appoints a hearing officer, and makes additional amendments as the Board of Adjustment is being dissolved.

10-5-3 Jurisdiction And Authority

A. Planning and Zoning Commission:

1. The Commission shall have jurisdiction and authority as set out in HCC 10-5B and shall:
 1. Provide for citizen meetings, hearings, surveys, or other methods to obtain advice on the planning process, General Plan, and implementation;
 2. Conduct informational meetings and consult with public officials and agencies, public utility companies, and civic, educational, professional, or other organizations;
 3. Promote a public interest in and understanding of the Commission's activities;
 4. Make recommendations to the City Council concerning the General Plan, planning process, or implementation of the General Plan; and
 5. Enter upon any property at reasonable times to make examinations and surveys.
2. The Commission shall have the authority to act on the following applications, which require transmittals to agencies, notice to the public, and a public hearing before the Commission:
Conditional Use
3. The Commission shall have the authority to make a recommendation to the City Council on the following applications or petitions, all of which, except Subdivisions, shall require transmittals to agencies and cities, notice to the public, and a public hearing before the Commission:

Annexation Amendment to the General Plan (Text or Map) Amendment to the Zoning Ordinance (Text or Map) Subdivision, Preliminary Plat and Final Plat

B. ~~Board of Adjustment~~ Hearing Officer and Appeal Authority:

1. The ~~Board of Adjustment~~ following shall have jurisdiction and authority to hear and decide the issues below following, as further set out in HCC 10-5C, all of which shall be decided at a public meeting ~~of the Board:~~
 1. appeals from zoning decisions applying the zoning and subdivision ordinance shall be heard by the City Council if the initial decision was made by the Planning Commission and by the Hearing Officer if the initial decision was made by the City Council;
 2. special exceptions to the terms of the zoning ordinance shall be heard by the City Council if the initial decision was made by the Planning Commission and by the Hearing Officer if the initial decision was made by the City Council;
 3. variances from the terms of the zoning ordinance shall be heard by the Hearing Officer;

10-5C-1 Establishment Of The Board Of Adjustment a Hearing Officer and Appeal Authority Process

Pursuant to the provisions and requirements of the Utah Code § ~~10-9-701~~ 10-9a-701, ~~Municipal and Use Development and Management Act~~, Municipal Land Use, Development, and Management Act, a Hearing Officer is hereby established and a clarification of various appeals is made.

10-5C-2 Appointment, Terms Of Office And Vacancies

- A. ~~The board of adjustment~~ Hearing Officer shall consist of ~~five members and whatever alternate members the Mayor considers appropriate.~~ one Officer and one Alternate Officer.
- B. The Hearing Officer and Alternate Hearing Officer shall have extensive experience as a land use attorney.
- C. The Mayor shall, with the consideration and approval of the City Council, appoint the Hearing Officer and Alternate Hearing Officer for a term of five years.
- D. ~~The Mayor shall appoint members of the first board of adjustment to terms so that the term of one member expires each year.~~
- E. ~~No more than two alternate members may sit at any meeting of the board of adjustment at one time.~~
- F. The Hearing Officer will serve as the appeal authority for variance requests. If the Hearing Officer is unavailable, or if the City Council determines by majority vote that there is a conflict of interest with the Hearing Officer and a particular variance request, then the Alternate Hearing Officer shall serve as the Appeal Authority for the City for that particular request. The City Council shall make rules establishing a procedure for the alternate members to serve in the absence of members of the board.
- G. With the consideration and approval of the City Council, the Mayor may remove any member of the board of adjustment the Hearing Officer and/or Alternate Hearing Officer for cause if written charges are filed against the member officer(s) and provided to the Mayor and City Council. The Mayor shall provide the member officer(s) with a public hearing if requested by the member officer(s).

- H. The Mayor, with the consideration and approval of the City Council, shall fill any vacancy. The person appointed shall serve for the unexpired term of the ~~member-officer~~ or alternate ~~member-officer~~ whose office is vacant.

10-5C-3 Organization And Procedures

The Board of Adjustment shall:

- A. ~~Organize and elect a chairperson from its members.~~
- B. ~~Adopt rules or by laws that comply with ordinances adopted by the City Council.~~
- C. ~~Meet at the call of the chairperson and at any other times that the board of adjustment determines.~~
- D. ~~Comply with the requirements of Utah Code 52-4, Open and Public Meetings at all board meetings.~~
- E. ~~Keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating that fact and keep records of its examinations and other official actions.~~
- F. ~~File its records in the office of the board of adjustment. All records in the office of the board of adjustment are public records.~~
- G. ~~The chairperson, or in the absence of the chairperson, the acting chairperson, may administer oaths and compel the attendance of witnesses.~~
- H. ~~The concurring vote of three members of the board of adjustment is necessary to reverse any order, requirement, decision, or determination of any administrative official or agency or to decide in favor of the appellant.~~
- I. ~~Decisions of the board of adjustment become effective at the meeting in which the decision is made unless a different time is designated in the board's rules or at the time the decision is made.~~
- J. ~~The City Council may fix per diem compensation for the members of the board of adjustment based on necessary and reasonable expenses and on meetings actually attended.~~

10-5C-4 Board Of Adjustment Appeal Authority, Process, Powers And Duties

A. Appeals-Appealing a Land Use Authority's Decision:

1. The board of adjustment City Council shall hear and decide appeals from Planning Commission decisions applying the zoning and subdivision ordinance land use ordinances as set out in HCC 10-5-3 paragraph B. The Hearing Officer shall hear appeals from the City Council applying land use ordinances.
 - a. The applicant or any other person or entity adversely affected by a decision administering or interpreting a zoning ordinance may appeal that decision applying the zoning ordinance by alleging that there is error in any order, requirement, decision, or determination made by an official in the administration or in the interpretation of the zoning ordinance. The land use applicant, a board or officer of the municipality, or an adversely affected party may, within the applicable time period, appeal that decision to the appeal authority by alleging that there is error in any order, requirement, decision, or determination made by the land use authority in the administration or interpretation of the land use ordinance (State Code 10-9a-703).

- b. Any officer, department, board, or bureau of the City affected by the grant or refusal of a building permit or by any other decision of an administrative officer in the administration or interpretation of the zoning ordinance may appeal any decision to the ~~board of adjustment~~ City Council. An appeal from a City Council decision may be made to the Hearing Officer.
 - c. The ~~board of adjustment~~ City Council shall hear and decide appeals from planning commission decisions regarding conditional use permits.
2. The person or entity making the appeal has the burden of proving that an error has been made.
 3. Only decisions applying the ~~zoning and subdivision ordinance~~ land use ordinance may be appealed ~~to the board of adjustment~~.
 4. A person may not appeal, and the ~~board of adjustment~~ Appeal Authority may not consider, any ~~zoning ordinance~~ land use ordinance amendments.
 5. Appeals may not be used to waive or modify the terms or requirements of the ~~zoning ordinance~~ land use ordinance.

~~B. Routine and uncontested matters:~~

1. ~~The Mayor may appoint an administrative officer to decide routine and uncontested matters brought before the board of adjustment.~~
2. ~~The board of adjustment shall designate which matters may be decided by the administrative officer; and establish guidelines for the administrative officer to comply with in making decisions.~~
3. ~~Any person affected by a decision of the administrative officer may appeal the decision to the board of adjustment as provided in this part.~~

~~C. Special exceptions:~~ The board of adjustment shall hear and decide special exceptions as set out in HCC 10-5-3B.

D. Variances:

1. The ~~board of adjustment~~ Hearing Officer shall hear and decide variances from the terms of the zoning land use ordinance as set out in HCC 10-5-3B.
2. Any person or entity desiring a waiver or modification of the requirements of the zoning land use ordinance as applied to a parcel of property that he owns, leases, or in which he holds some other beneficial interest may apply to the ~~board of adjustment~~ Hearing Officer for a variance from the terms of the zoning land use ordinance.
3. Factors to be considered in granting a variance:
 - a. The ~~board of adjustment~~ Hearing Officer may grant a variance only if:
 1. literal enforcement of the zoning land use ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the zoning land use ordinance;
 2. there are special circumstances attached to the property that do not generally apply to other properties in the same zone;
 3. granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same zone;
 4. the variance will not substantially affect the general plan and will not be contrary to the public interest; and
 5. the spirit of the zoning land use ordinance is observed and substantial justice done.

b.

1. In determining whether or not enforcement of the ~~zoning~~ land use ordinance would cause unreasonable hardship under paragraph D,3,a, the ~~board of adjustment~~ Hearing Officer ~~must find that the alleged hardship~~ may not find an unreasonable hardship unless the alleged hardship:
 1. is located on or associated with the property for which the variance is sought; and
 2. comes from circumstances peculiar to the property, not from conditions that are general to the neighborhood.
2. In determining whether or not enforcement of the ~~zoning~~ land use ordinance would cause unreasonable hardship under paragraph D,3,a, the ~~board of adjustment~~ Hearing Officer may not find an unreasonable hardship if the hardship is self-imposed or economic.
- c. ~~In order to determine that~~ In determining whether or not there are special circumstances attached to the property under paragraph D,3,a, the ~~board~~ Hearing Officer must find that the special circumstances:
 1. relate to the hardship complained of; and
 2. deprive the property of privileges granted to other properties in the same zone.
- d. The applicant shall bear the burden of proving that all of the conditions justifying a variance have been met.
4. Variances run with the land.
5. The ~~board of adjustment~~ Hearing Officer ~~nor any other body may grant use variances~~ may not grant a use variance.
6. In granting a variance, the ~~board of adjustment~~ Hearing Officer may impose additional requirements on the applicant that will:
 - a. mitigate any harmful affects of the variance; or
 - b. serve the purpose of the standard or requirement that is waived or modified.

10-5C-5 Court Review

1. Any person adversely affected by any decision of a ~~board of adjustment~~ the Hearing Officer or City Council acting as the appeal authority may petition the district court for a review of the decision as set out in Utah Code § 10-9-708.

The ~~board of adjustment~~ Hearing Officer or City Council acting as the appeal authority shall provide information to the court as provided for in the Utah Code.

Additional Ordinances Needing Review:

The following ordinances, as they related to the appeal process, and perhaps others, will need to be reviewed and perhaps amended as well:

10-1A-1
10-5-5
10-5-7
10-6A-11

This Ordinance shall become effective upon publication as required by law, twenty (20) days after final passage.

PASSED this _____ day of _____, 2024.

Mayor

Voting:

ATTEST:

City Recorder

Council Member _____
Council Member _____
Council Member _____
Council Member _____
Council Member _____

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.



Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".		X	X	
4. Are all the people who have access to blank checks different from those who are authorized signers?		X	X	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

MINOR SUBDIVISION (≤ 3 LOTS) APPLICATION

Subdivision Name South Four Zone _____

Existing Parcel(s) # 100090022

Address of Subdivision _____ Hooper City, UT No. of Units or Lots 1

Owner Name Larry & Dawn Popelato family trust Address 4243 S. 6300 W. Phone 801-644-9570

e-mail Address larry@tjtrailers.um

Developer Name _____ Address _____ Phone _____

e-Mail Address _____

Surveyor/Engineer Reeve & Associates Attn Jason Felt

e-mail Address office@reeve.co Phone 801-621-3100

UTILITIES:

Culinary Water: Hooper Water Improvement District Taylor West Weber

Secondary Water: Hooper Irrigation Sewer Roy Conservancy Wilson Irrigation

Sewer Connection Available: Yes No If no, is septic system feasible? _____

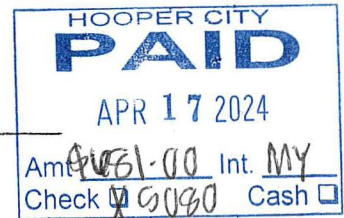
Lowest elevation in development _____

Please describe any agreements, rights-of-way, easements, etc. that could effect this site:

The above information is true and accurate to the best of my knowledge.

Kristen Nelson
Signature Nelson & Nelson Const.
801-388-7883

4-16-24
Date



Official use only

Minor Subdivision Fee: \$ 600⁰⁰

Mailer Fee: \$ 27⁰⁰

Recording Fee: \$ 54⁰⁰

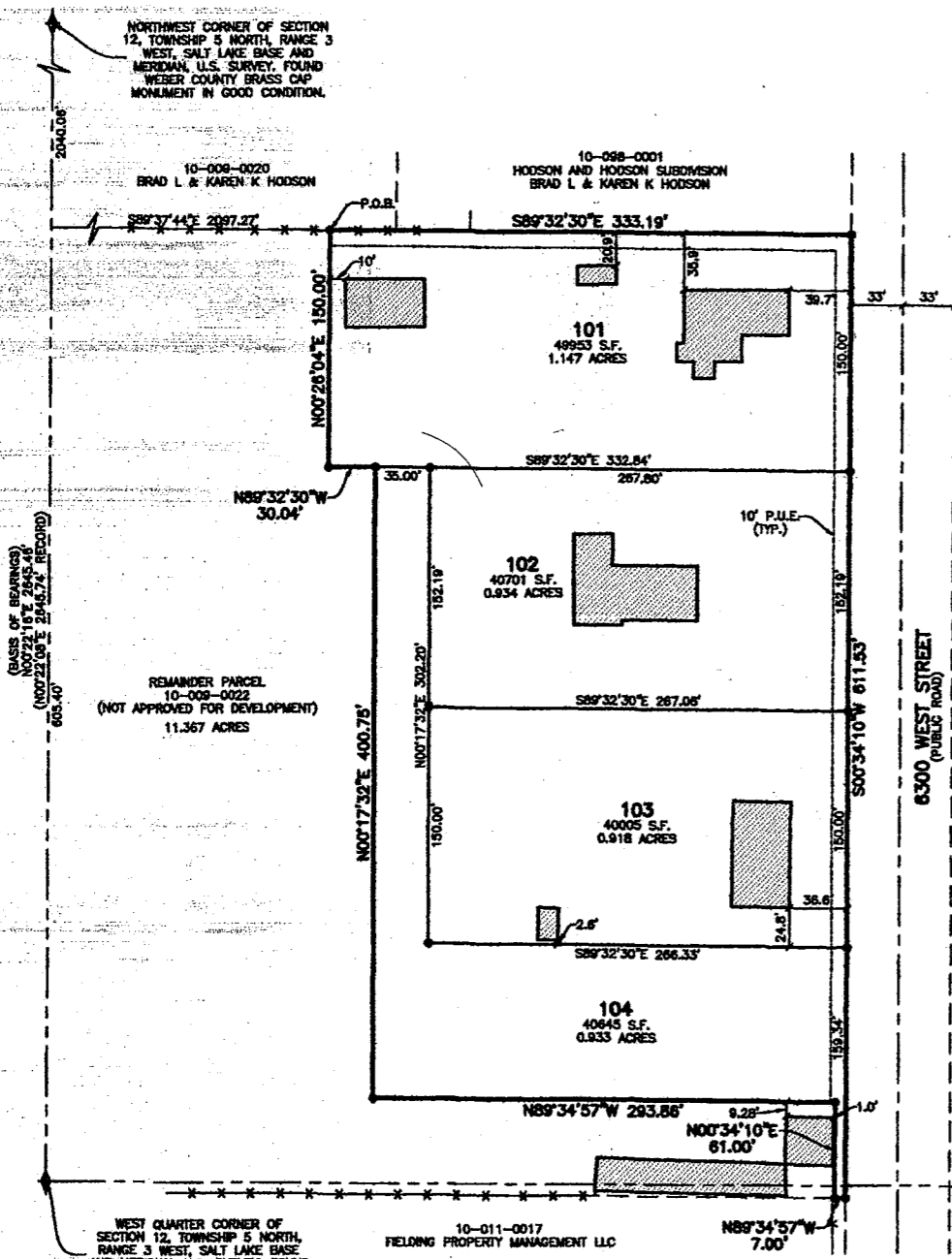
\$681⁰⁰

Planning Commission Approval: _____

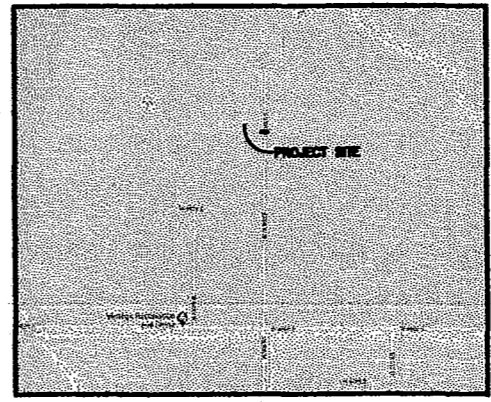
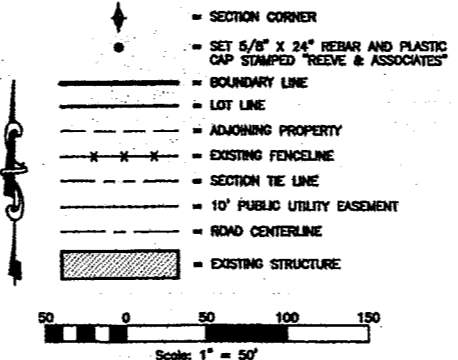
City Council Approval: _____

37 MAILERS - 10 ADDRESSED = 27

**AMENDING LOT 1 OF ROPELATO SUBDIVISION TOGETHER WITH OTHER LANDS
PART OF THE NORTHWEST AND SOUTHWEST QUARTERS OF SECTION 12, TOWNSHIP 5 NORTH, RANGE 3 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY
HOOPER CITY, WEBER COUNTY, UTAH
MARCH, 2024**



LEGEND



BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS PLAT IS THE SECTION LINE BETWEEN THE WEST QUARTER CORNER AND THE NORTHWEST CORNER OF SECTION 12, TOWNSHIP 5 NORTH, RANGE 3 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY, SHOWN HEREON AS: N00°22'16\"/>

NARRATIVE

THE PURPOSE OF THIS PLAT IS TO AMEND LOT 1 OF ROPELATO SUBDIVISION TOGETHER WITH OTHER LANDS AS SHOWN. ALL BOUNDARY CORNERS WERE SET WITH A 5/8\"/>

BOUNDARY DESCRIPTION

PART OF THE NORTHWEST AND SOUTHWEST QUARTERS OF SECTION 12, TOWNSHIP 5 NORTH, RANGE 3 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY, DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT WHICH LIES 805.40 FEET NORTH 00°22'16\"/>

NOTES

- MANY AREAS IN HOOPER HAVE GROUND WATER PROBLEMS DUE TO SEASONALLY HIGH (FLUCTUATING) WATER TABLE. THERE ARE ALSO AREAS WHERE SOIL CONDITIONS MAY WARRANT ADDITIONAL CONSTRUCTION MEASURES. APPROVAL OF THIS PLAT DOES NOT CONSTITUTE REPRESENTATION BY HOOPER CITY THAT BUILDINGS AT ANY SPECIFIED ELEVATION WILL SOLVE GROUND WATER PROBLEMS OR THAT SOILS ARE SUITABLE FOR CONSTRUCTION. SOLUTION OF WATER OR SOIL PROBLEMS IS THE SOLE RESPONSIBILITY OF THE PERMIT APPLICANT AND PROPERTY OWNER.
- DUE TO THE EVER CHANGING TOPOGRAPHY OF LOTS WITHIN A SUBDIVISION DURING VARIOUS PHASES OF CONSTRUCTION FOLLOWED BY PRIVATE LOT OWNERSHIP AND LANDSCAPING, PROPER LOT GRADING IS THE RESPONSIBILITY OF THE DEVELOPER AND FUTURE LOT OWNER. LOTS MUST BE GRADED TO MEET THE REQUIREMENTS OF THE INTERNATIONAL BUILDING CODE AND IN A WAY THAT WILL NOT RESULT IN DISCHARGE OF STORM RUNOFF ONTO ADJACENT PRIVATE PROPERTY. HOOPER CITY WILL NOT BE RESPONSIBLE FOR OVERSEEING LOT DRAINAGE COMPLIANCE ON PRIVATE PROPERTY NOR WILL THE CITY BE LIABLE FOR SURFACE DRAINAGE DISPUTES BETWEEN PRIVATE PROPERTY OWNERS.
- NO BASEMENT PERMITTED

PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; AND THAT I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED MONUMENTS AS REPRESENTED ON THIS PLAT, AND THAT THIS PLAT OF SOUTH FOUR SUBDIVISION IN HOOPER CITY, WEBER COUNTY, UTAH, HAS BEEN DRAWN CORRECTLY TO THE DESIGNATED SCALE AND IS A TRUE AND CORRECT REPRESENTATION OF THE HEREBY DESCRIBED LANDS INCLUDED IN SAID SUBDIVISION, BASED UPON DATA COMPILED FROM RECORDS IN THE WEBER COUNTY RECORDER'S OFFICE AND FROM SAID SURVEY MADE BY ME ON THE GROUND. I FURTHER CERTIFY THAT THE REQUIREMENTS OF ALL APPLICABLE STATUTES AND ORDINANCES OF HOOPER CITY, WEBER COUNTY CONCERNING ZONING REQUIREMENTS REGARDING LOT MEASUREMENTS HAVE BEEN COMPLIED WITH.

SIGNED THIS _____ DAY OF _____, 20____.

02382803
UTAH LICENSE NUMBER JASON T. FELT

OWNERS DEDICATION AND CERTIFICATION

WE, THE UNDERSIGNED OWNERS OF THE HEREBY DESCRIBED TRACT OF LAND, DO HEREBY SET APART AND SUBDIVIDE THE SAME INTO A FOUR LOT SUBDIVISION AS SHOWN ON THE PLAT AND NAME SAID TRACT SOUTH FOUR SUBDIVISION, AND DO HEREBY GRANT AND DEDICATE TO HOOPER CITY A PERPETUAL RIGHT AND EASEMENT OVER, UPON AND UNDER THE LANDS DESIGNATED HEREON AS PUBLIC UTILITY, STORM WATER DETENTION PONDS, DRAINAGE EASEMENTS AND CANAL MAINTENANCE EASEMENT, THE SAME TO BE USED FOR THE INSTALLATION MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINE, STORM DRAINAGE FACILITIES, IRRIGATION CANALS OR FOR THE PERPETUAL PRESERVATION OF WATER CHANNELS IN THEIR NATURAL STATE WHICHEVER IS APPLICABLE AS MAY BE AUTHORIZED BY THE GOVERNING AUTHORITY, WITH NO BUILDINGS OR STRUCTURES BEING ERECTED WITHIN SUCH EASEMENTS.

SIGNED THIS _____ DAY OF _____, 20____.

LIR INVESTMENT COMPANY LTD
NAME/TITLE _____
LARRY & DAWN ROPELATO FAMILY TRUST
NAME/TITLE _____
JUSTIN & WF NATALIE ROPELATO

STATE OF UTAH } **ACKNOWLEDGMENT**
COUNTY OF _____

ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, (AND) _____ BEING BY ME DULY SWORN, ACKNOWLEDGED TO ME THEY ARE _____ AND _____ OF SAID TRUST AND THAT THEY SIGNED THE ABOVE OWNER'S DEDICATION AND CERTIFICATION FREELY, VOLUNTARILY, AND IN BEHALF OF SAID TRUST FOR THE PURPOSES THEREIN MENTIONED.

COMMISSION EXPIRES _____ NOTARY PUBLIC _____

STATE OF UTAH } **ACKNOWLEDGMENT**
COUNTY OF _____

ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, (AND) _____ BEING BY ME DULY SWORN, ACKNOWLEDGED TO ME THEY ARE _____ AND _____ OF SAID TRUST AND THAT THEY SIGNED THE ABOVE OWNER'S DEDICATION AND CERTIFICATION FREELY, VOLUNTARILY, AND IN BEHALF OF SAID TRUST FOR THE PURPOSES THEREIN MENTIONED.

COMMISSION EXPIRES _____ NOTARY PUBLIC _____

STATE OF UTAH } **ACKNOWLEDGMENT**
COUNTY OF _____

ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, (AND) _____ SIGNER(S) OF THE ABOVE OWNER'S DEDICATION AND CERTIFICATION, WHO BEING BY ME DULY SWORN, DID ACKNOWLEDGE TO ME _____ SIGNED IT FREELY, VOLUNTARILY, AND FOR THE PURPOSES THEREIN MENTIONED.

COMMISSION EXPIRES _____ NOTARY PUBLIC _____

Project Info.
Surveyor: J. FELT
Designer: N. ANDERSON
Begin Date: 3-19-2024
Name: SOUTH FOUR SUBDIVISION
Number: 3447-03

Developer:
LARRY ROPELATO
4843 S 6300 W
HOOPER, UT
801-844-8570

HOOPER IRRIGATION COMPANY

APPROVED THIS _____ DAY OF _____, 20____, BY THE HOOPER IRRIGATION COMPANY.

HOOPER IRRIGATION COMPANY

HOOPER WATER IMPROVEMENT DISTRICT

APPROVED THIS _____ DAY OF _____, 20____, BY THE HOOPER THE HOOPER WATER IMPROVEMENT DISTRICT.

HOOPER WATER IMPROVEMENT DISTRICT

HOOPER CITY ENGINEER

I HEREBY CERTIFY THAT THIS OFFICE HAS EXAMINED THIS PLAT AND IT IS CORRECT IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE.

HOOPER CITY ENGINEER DATE _____

HOOPER CITY MAYOR

PRESENTED TO THE HOOPER CITY MAYOR THIS DAY OF _____ A.D. 20____, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

ATTEST:
HOOPER CITY MAYOR HOOPER CITY RECORDER

HOOPER CITY ATTORNEY

APPROVED AS TO FORM THIS _____ DAY OF _____, 20____.

HOOPER CITY ATTORNEY

Weber County Recorder

Entry No. _____ Fee Paid _____
And Recorded: _____
At _____ in Book _____
Of The Official Records, Page _____
Recorded For: _____
Weber County Recorder _____
Deputy, _____



PO Box 184	Phone: (801)985-8429
5375 S 5500 W	Fax: (801)985-3556
Hooper, Utah 84315	hooperirrigationco@msn.com

March 25th, 2024

Hooper City Planning Commission
5580 W 4600 S
Hooper, Utah 84315

RE: **FINAL WILL SERVE LETTER** – South Four Subdivision, Lot 104

The development is located at approximately 6300 West and 4200 South in Hooper, Utah and consists of 4 lots. Three of the lots are pre-existing and Lot 104 has been added to the subdivision. The water and fees have already been surrendered for the original three lots.

Hooper Irrigation Company has pressure irrigation water available for the above project located at the above address.

This letter states that the above project is within the boundaries of Hooper Irrigation Company. A formal application has been made to our office. There have been sufficient water shares of Hooper Irrigation Stock surrendered for the development water use and access fees have been paid.

The subdivision utility plans have been reviewed by Hooper Irrigation and changes, if any, have been made and corrected. The plans have been approved for the above subdivision. Hooper Irrigation is willing to assume the maintenance of the installed secondary lines as they become utilized. This project alone is in consideration and guaranteed service and the plan review is good only for a period of one year from the date of this letter, if not constructed.

Hooper Irrigation's specifications are available at the company office.

If you have any questions, please call 801-985-8429.

Sincerely,

Michelle Pinkston
Board Secretary
Hooper Irrigation Co.



Kristen Nelson <nelsonandnelsonoffice@gmail.com>

approval letter

5 messages

Kristen Nelson <nelsonandnelsonoffice@gmail.com>
To: dreed@weberfd.com

Wed, Apr 10, 2024 at 4:03 PM

David, I need to see what you need from me to get an approval letter for lot 104 South Four Subdivision, located approximately 6300 W and 4200 S in Hooper UT. Three of the lots are pre-existing, lot 104 is the fourth. Let me know

Thank you!

--



KRISTEN NELSON

Secretary

- 801-388-7883
- nelsonandnelsonoffice@gmail.com
- 1990 S 5000 W Taylor, UT 84401

2024.3.19 South Four Subdivision.pdf
647K

David Reed <dreed@weberfd.com>
To: Kristen Nelson <nelsonandnelsonoffice@gmail.com>

Mon, Apr 15, 2024 at 3:42 PM

Is this just a subdivision, or are you building a home? If it's a home, please send a site plan.

Thanks!



David Reed
Deputy Chief/Fire Marshal
8017823580 ext.205

From: Kristen Nelson <nelsonandnelsonoffice@gmail.com>
Sent: Wednesday, April 10, 2024 4:03 PM
To: David Reed <dreed@weberfd.com>
Subject: approval letter

[Quoted text hidden]

Kristen Nelson <nelsonandnelsonoffice@gmail.com>
To: David Reed <dreed@weberfd.com>

Mon, Apr 15, 2024 at 5:25 PM

This is just to get the minor subdivision approval. We will be building a home but it will come after

[Quoted text hidden]

--



KRISTEN NELSON

Secretary

-  801-388-7883
-  nelsonandnelsonoffice@gmail.com
-  1990 S 5000 W Taylor, UT 84401

David Reed <dreed@weberfd.com>
To: Kristen Nelson <nelsonandnelsonoffice@gmail.com>

Tue, Apr 16, 2024 at 9:30 AM

You can use this email as approval from fire. We have no concerns until a building is proposed.

Thanks!



David Reed
Deputy Chief/Fire Marshal
8017823580 ext.205

From: Kristen Nelson <nelsonandnelsonoffice@gmail.com>
Sent: Monday, April 15, 2024 5:25 PM
To: David Reed <dreed@weberfd.com>
Subject: Re: approval letter

[Quoted text hidden]

Kristen Nelson <nelsonandnelsonoffice@gmail.com>
To: David Reed <dreed@weberfd.com>

Tue, Apr 16, 2024 at 1:48 PM

Thank you