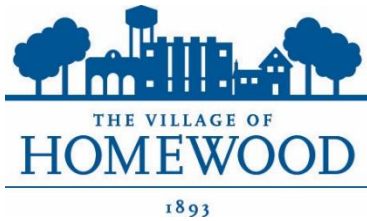


MEETING AGENDA



Board of Trustees Meeting

Village of Homewood

September 13, 2022

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to comments@homewoodil.gov or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Introduction of Staff

5. Minutes:

Consider a motion to approve the minutes of the regular meeting of the Board of Trustees held on August 23, 2022.

6. Claims List:

Consider a motion to approve the Claims List of Tuesday, September 13, 2022 in the amount of \$1,100,263.31.

7. Hear from the Audience

8. Appointment(s):

Appointment/Fire and Police Commission/Paul Jordan: Consider a motion to approve the appointment of Paul Jordan to the Fire and Police Commission for a three-year term ending on September 13, 2025.

9. Oaths of Office: The Village Clerk will administer the oath of office to:

A. Jeanine Cameli for the position of Administrative Secretary in the Fire Department.

B. Liza Javier for the position of Water Billing Clerk in the Finance Department.

C. Antonia Urbanski for the position of Communication and Engagement Specialist.

10. Omnibus Vote: Consider a motion to pass, approve, authorize, accept, or award the following item(s):

A. Reappointments/Senior Advisory Committee: Approve the reappointments of Kathy Austin to the Senior Advisory Committee for a three-year term ending on September 13, 2025, and Raymond Pierre to the Senior Advisory Committee for a three-year term ending on September 13, 2025.

- B. M-2228/Parking Variance/810 Maple: Pass an ordinance granting a variance from Table 11.2 (Municode Table 44-487.2) Parking Requirements to allow the operation of a 11,940 square foot retail building with 26 parking spaces at 810 Maple Avenue.
- C. Exterior Improvements/Sign Variance/17605 Halsted Street/Target: Approve exterior improvements to the Target store; and, grant a variance from Section 30-5 of the Sign Ordinance to allow an additional 111.1 square feet for the signage at 17605 Halsted Street as proposed in the drawings prepared by RSP Architects Ltd. dated August 17, 2022, and Kimley-Horn and Associates dated August 16, 2022.
- D. MC-1065/Police Towing Licenses: Pass an ordinance amending Chapter 24, Article III Police Towing License System to eliminate the annual creation of an eligibility list for towing licenses, and to conduct an open application process when a license becomes available; and, create two categories of towing licenses; Light/Medium Duty and Heavy Duty.
- E. Intergovernmental Agreement/Ambulance Transport Service Reimbursements: Authorize the Village President to enter into an Intergovernmental Agreement with the Illinois Department of Health Care and Family Services for reimbursement of unrecovered costs of ambulance transports through Medicaid.
- F. R-3121/Motor Fuel Tax Funds/Street Patching: Pass a resolution appropriating \$400,000 of Motor Fuel Tax funds to cover street patching for the period of May 1, 2022 – April 30, 2023.
- G. Bid Award/Saw-Cutting/Grinding/ Universal Concrete Grinding LLC: Award the 2022 Sidewalk Survey and Saw-cutting/Grinding of Trip Hazards bid to Universal Concrete Grinding LLC of Girard, OH, the lowest responsible bidder, at a unit price of \$32.63 per cut/grind location, not-to-exceed \$50,000.
- H. Bid Award/Tuckpointing/2018 Ridge Road: Award a bid to Bruno's Tuckpointing of Hazel Crest, IL, the lowest responsible bidder, for tuckpointing services at 2018 Ridge Road in an amount not to exceed \$60,340, with a unit brick replacement cost of \$35, and Unit Parapet Wall Cap of \$125.
- I. R-3122/ITEP Grant Application/183rd Street Bike Lanes: Pass a resolution authorizing the application for Illinois Transportation Enhancement Program funding to implement a road diet with on-street bike lanes for the 183rd Street corridor, from Dixie Highway to Morgan Avenue.

11. New Business:

Discussion/Liquor License/2059 Ridge Road: Discuss the liquor license request from R. Scott Donkel for the property at 2059 Ridge Road. If the Board is in favor of the request for a liquor license, and after closing on the property and successfully completing all the steps required for a Village of Homewood liquor license including payment of all fees involved, direct staff to bring an ordinance increasing the allowed number of class 1 liquor licenses for the Ridgewood Tap property at 2059 Ridge Road to a future Board meeting.

12. General Board Discussion

13. Executive Session: Consider a motion to enter into executive session to discuss the following:
Collective bargaining under 5 ILCS 120/2(c)2.

14. Adjourn

Zoom Link: <https://zoom.us/>

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.
Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232
Meeting Password: 830183. Enter an email address (required), or
 - To Listen to the Meeting via Phone - Dial: (312) 626-6799
Enter above "Meeting I.D. and Meeting Password" followed by "#" sign
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VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY AUGUST 23, 2022
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Lisa Purcell, Trustee Cece Belue, Trustee Vivian Harris-Jones, Trustee Jay Heiferman and Trustee Lauren Roman.

President Hofeld introduced staff present: Village Manager Napoleon Haney, Attorney Christopher Cummings, Finance Director Dennis Bubenik and Police Chief Denise McGrath.

MINUTES: The minutes of the meeting of August 9, 2022, were presented. There were no comments or corrections.

A motion was made by Trustee Roman and seconded by Trustee Belue to approve the minutes as presented.

Roll Call: AYES—Trustees Purcell, Belue, Harris-Jones, Heiferman and Roman, and President Hofeld. NAYS –None. Motion carried.

CLAIMS LIST: The Claims List in the amount of \$668,300.44 was presented. There were no questions from the Trustees.

A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the Claims List as presented.

Roll Call: AYES—Trustees Purcell, Belue, Harris-Jones, Heiferman, Roman and President Hofeld. NAYS –None. Motion carried.

President Hofeld said two items totaled 80 percent of the Claims List: \$363,375.45 to the City of Harvey for Lake Michigan water, and \$171,495.42 to K-Five Construction Corp. for street repairs.

HEAR FROM THE AUDIENCE: President Hofeld invited anyone in the audience to discuss any item not on the agenda. No one came forward to offer comment.

HONORING TRUSTEE KAREN WASHINGTON: A motion was made by Trustee Roman and seconded by Trustee Harris-Jones to approve Resolution R-3120 honoring outgoing Village Trustee Karen Washington.

Roll Call: AYES—Trustees Purcell, Belue, Harris-Jones, Heiferman, and Roman. NAYS –None. Motion carried.

Clerk Thomas read the resolution honoring Trustee Washington who resigned Aug. 12 after having served the Village for 10 years, first as Village Clerk and then as a Village Trustee. She received a round of applause.

APPOINTMENTS: A motion was made by Trustee Purcell and seconded by Trustee Belue to approve President Hofeld's appointment of Julie Willis to the Village Board to replace Trustee Washington.

Roll Call: AYES—Trustees Purcell, Belue, Harris-Jones, Heiferman, and Roman. NAYS –None. Motion carried.

Newly appointed Trustee Willis was sworn into office by her husband, Cook County Circuit Court Judge Arthur Willis. She took her seat on the dais.

Clerk Thomas administered the oath of office to Kyle Adams, a firefighter/paramedic. He started as a part-time firefighter/paramedic for the Village, but later accepted a full-time position in Bourbonnais. He returned to Homewood in August 2022 when a full-time position opened with the Homewood Fire Department.

Clerk Thomas administered the oath of office to Athony Billo, full-time building inspector. He is a certified building inspector who has worked in various capacities for South Suburban villages, including Homewood, before accepting this position.

Omnibus Vote: The board was asked to consider a motion to pass, approve, authorize, accept, or award the following items:

- A. Budget Amendment/Lease Award/Bid Award/Outdoor Warning Sirens: Approve a budget amendment in the amount of \$7,271 to the 2022-23 Fire Department Sirens lease line item; and, award a lease to American Capital, which has the lowest interest rate for the emergency warning sirens; and, award a bid to Federal Signal Corporation of University Park, IL for the replacement of three outdoor warning sirens in an amount not to exceed \$83,055.38 over five years; with the first year of a five-year lease cost of \$18,070.82.
- B. M-2227/Sale of Surplus Property/Fire Department: Pass an ordinance authorizing the sale of 28 SCBA packs, 3 RIT packs, and 40 SCBA masks to the University of Illinois Fire Service Institute for the price of \$1.
- C. MC-1064/Zoning Ordinance/Revision of Districts and Purposes: Pass an ordinance amending Chapter 44 of the Homewood Municipal Code clarifying the purposes of business districts within the Village and amending tables of permitted and special uses within residential and business districts.

A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the Omnibus Report as presented.

Roll Call: AYES—Trustees Purcell, Belue, Willis, Harris-Jones, Heiferman, and Roman. NAYS –None. Motion carried.

NEW BUSINESS: None.

GENERAL BOARD DISCUSSION: Trustee Heiferman thanked the Beautification Committee for its dedicated work at beautifying the community every spring and summer.

ADJOURN: A motion was made by Trustee Purcell and seconded by Trustee Roman to adjourn the regular meeting of the Board of Trustees.

Roll Call: AYES—Trustees Purcell, Belue, Willis, Harris-Jones, Heiferman, and Roman. NAYS – None. Motion carried.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Marilyn Thomas
Village Clerk

Name	Description	DEPARTMENT	Net Invoice Amount
AIRGAS USA, LLC	WELDING HELMET	PUBLIC WORKS	166.47
AIRGAS USA, LLC	GLOVES	PUBLIC WORKS	22.86
AIRGAS USA, LLC	WELDING AND CUTTING GAS	PUBLIC WORKS	137.55
AIRGAS USA, LLC	WELDING AND CUTTING GAS PW VM	PUBLIC WORKS	89.61
Total AIRGAS USA, LLC:			416.49
ALEXANDER EQUIPMENT	L&M DEPT REPAIR PARTS	PUBLIC WORKS	444.90
ALEXANDER EQUIPMENT	L&M DEPT REPAIR PARTS	PUBLIC WORKS	1,025.74
ALEXANDER EQUIPMENT	VEHICLE MAINT DEPT	PUBLIC WORKS	51.48
Total ALEXANDER EQUIPMENT:			1,522.12
ALRO STEEL CORPORATION	STEEL STOCK	PUBLIC WORKS	114.26
ALRO STEEL CORPORATION	POST FOR WATER PLANT #3	PUBLIC WORKS	357.37
ALRO STEEL CORPORATION	STEEL	PUBLIC WORKS	368.57
Total ALRO STEEL CORPORATION:			840.20
ALTA EQUIPMENT COMPANY	PARTS RETURN CREDIT	PUBLIC WORKS	91.55-
Total ALTA EQUIPMENT COMPANY:			91.55-
AMERICAN CAPITAL FINANCIAL	LEASE 1 OF 5 EMERGENCY SIRENS	FIRE DEPARTMENT	18,070.82
Total AMERICAN CAPITAL FINANCIAL SERVICES INC:			18,070.82
AMERICAN LAWN CORP LLC	SHOPPING CARTS	FIRE DEPARTMENT	725.00
AMERICAN LAWN CORP LLC	GRASS CUTTING	FIRE DEPARTMENT	200.00
Total AMERICAN LAWN CORP LLC:			925.00
AMERICAN PRINTING TECHNO	DATABASE MONTHLY MAINTENANCE	MANAGER'S OFFICE	86.00
Total AMERICAN PRINTING TECHNOLOGIES INC:			86.00
ANDREW MC CANN LAWN SPRI	IRRIGATION PARTS	PUBLIC WORKS	45.46
Total ANDREW MC CANN LAWN SPRINKLER:			45.46
ANDY GASBARRO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	20.00
Total ANDY GASBARRO:			20.00
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	48.80
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	45.35
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	87.30
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	141.65
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	16.20
ARAMARK UNIFORM SERVICE	AUGUST 2022 TOWELS	PUBLIC WORKS	72.00
ARAMARK UNIFORM SERVICE	AUGUST 2022 RUGS/MATS	PUBLIC WORKS	1,810.15
ARAMARK UNIFORM SERVICE	AUGUST 2022 RUGS/MATS	PUBLIC WORKS	626.93
ARAMARK UNIFORM SERVICE	AUGUST 2022 MISC CHARGE	PUBLIC WORKS	100.00
ARAMARK UNIFORM SERVICE	AUGUST 2022 PW UNIFORMS	PUBLIC WORKS	214.70
Total ARAMARK UNIFORM SERVICE:			3,163.08

Name	Description	DEPARTMENT	Net Invoice Amount
ARC DOCUMENT SOLUTIONS	PLOTTER INK	MANAGER'S OFFICE	850.95
ARC DOCUMENT SOLUTIONS	PAPER FOR THE PLOTTER	PUBLIC WORKS	16.90
Total ARC DOCUMENT SOLUTIONS:			867.85
AURELIO'S PIZZA INC	CROSSING GUARD ANNUAL MEETING	POLICE DEPARTMENT	78.14
Total AURELIO'S PIZZA INC:			78.14
AUTO PALACE INC	POLICE UTILITY ACCIDENT REPAIR	PUBLIC WORKS	27,483.27
Total AUTO PALACE INC:			27,483.27
AVALON PETROLEUM COMPAN	FUEL INVENTORY DIESEL	ASSETS	2,741.76
AVALON PETROLEUM COMPAN	FUEL INVENTORY GASOLINE	ASSETS	10,316.15
AVALON PETROLEUM COMPAN	FUEL INVENTORY GASOLINE	ASSETS	8,805.00
Total AVALON PETROLEUM COMPANY:			21,862.91
B. ALLAN GRAPHICS	BUSINESS CARDS	PUBLIC WORKS	65.00
B. ALLAN GRAPHICS	BUSINESS CARDS	MANAGER'S OFFICE	65.00
Total B. ALLAN GRAPHICS:			130.00
BARBARA OTTO	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	502.40
Total BARBARA OTTO:			502.40
BEATA VELVETE	REQUESTED BALANCE REFUND	PUBLIC WORKS	42.11
Total BEATA VELVETE:			42.11
BERLAND'S HOUSE OF TOOLS	IMPACT REPAIR	PUBLIC WORKS	142.97
Total BERLAND'S HOUSE OF TOOLS:			142.97
C & M PIPE SUPPLY	OPERATING SUPPLIES	PUBLIC WORKS	55.00
Total C & M PIPE SUPPLY:			55.00
CDW GOVERNMENT INC	OPERATING SUPPLIES	MANAGER'S OFFICE	1,464.79
CDW GOVERNMENT INC	LAPTOP FOR VILLAGE PLANNER	MANAGER'S OFFICE	1,100.00
CDW GOVERNMENT INC	WARRANTY FOR LAPTOP	MANAGER'S OFFICE	150.00
Total CDW GOVERNMENT INC:			2,714.79
CHANDLER SERVICES, INC.	VEHICLE PARTS	FIRE DEPARTMENT	632.56
CHANDLER SERVICES, INC.	VEHICLE MAINTENANCE	FIRE DEPARTMENT	162.50
CHANDLER SERVICES, INC.	VEHICLE PARTS	FIRE DEPARTMENT	1,124.65
Total CHANDLER SERVICES, INC.:			1,919.71
CHARLENE DYER	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	197.99
Total CHARLENE DYER:			197.99
CHARLES SCHEIWE	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	554.40

Name	Description	DEPARTMENT	Net Invoice Amount
Total CHARLES SCHEIWE:			554.40
CHEVROLET OF HOMEWOOD	WATER DEPT REPAIR PARTS	PUBLIC WORKS	56.64
CHEVROLET OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	1,255.34
Total CHEVROLET OF HOMEWOOD:			1,311.98
CHRISTOPHER J. CUMMINGS, P	AUGUST 2022 PROSECUTIONS	MANAGER'S OFFICE	1,600.00
CHRISTOPHER J. CUMMINGS, P	KEDZIE TIF LEGAL EXPENSES		379.61
CHRISTOPHER J. CUMMINGS, P	AUGUST GENERAL LEGAL	MANAGER'S OFFICE	11,916.41
Total CHRISTOPHER J. CUMMINGS, P.C.:			13,896.02
CITY OF HARVEY WATER	AUGUST WATER PURCHASED 13-15	PUBLIC WORKS	71,748.55
CITY OF HARVEY WATER	AUGUST WATER PURCHASED 13-15	PUBLIC WORKS	42,864.38
CITY OF HARVEY WATER	AUGUST WATER PURCHASED 13-16	PUBLIC WORKS	71,748.55
CITY OF HARVEY WATER	AUGUST WATER PURCHASED 13-16	PUBLIC WORKS	50,875.56
Total CITY OF HARVEY WATER:			237,237.04
CLEANING SPECIALISTS	ME TRANSPORT	POLICE DEPARTMENT	350.00
CLEANING SPECIALISTS	ME TRANSPORT	POLICE DEPARTMENT	350.00
Total CLEANING SPECIALISTS:			700.00
COMCAST BUSINESS CORP	FIBER NETWORK	MANAGER'S OFFICE	3,450.77
COMCAST BUSINESS CORP	TELEPHONE SERVICE	MANAGER'S OFFICE	870.92
Total COMCAST BUSINESS CORP:			4,321.69
COMED	AUGUST UTILITIES	PUBLIC WORKS	4,870.08
COMED	AUGUST UTILITIES	PUBLIC WORKS	286.33
COMED	AUGUST UTILITIES	PUBLIC WORKS	141.03
COMED	AUGUST UTILITIES	PUBLIC WORKS	13.46
COMED	AUGUST UTILITIES	PUBLIC WORKS	14.11
COMED	AUGUST UTILITIES	PUBLIC WORKS	865.27
COMED	AUGUST UTILITIES	PUBLIC WORKS	1,948.55
COMED	AUGUST UTILITIES	PUBLIC WORKS	1,637.98
COMED	AUGUST UTILITIES	PUBLIC WORKS	619.94
Total COMED:			10,396.75
CONWAY SHIELD	TURN OUT GEAR - FD	FIRE DEPARTMENT	1,075.00
Total CONWAY SHIELD:			1,075.00
COOK COUNTY CLERK	RECORDING FEES	MANAGER'S OFFICE	3,696.00
Total COOK COUNTY CLERK:			3,696.00
COOK COUNTY DEPT. OF PUBL	HEALTH INSPECTIONS APRIL-JUNE 2022	MANAGER'S OFFICE	10,600.00
Total COOK COUNTY DEPT. OF PUBLIC HEALTH:			10,600.00
CORE & MAIN LP	METER PARTS	PUBLIC WORKS	681.50
CORE & MAIN LP	B-BOXES	PUBLIC WORKS	660.12

Name	Description	DEPARTMENT	Net Invoice Amount
CORE & MAIN LP	MATERIAL RETURN	PUBLIC WORKS	1,955.80-
CORE & MAIN LP	WATER MAIN REPAIR PARTS	PUBLIC WORKS	2,672.15
CORE & MAIN LP	WATER MAIN REPAIR PARTS	PUBLIC WORKS	1,694.89
CORE & MAIN LP	WATER MAIN REPAIR PARTS	PUBLIC WORKS	909.62
CORE & MAIN LP	WATER MAIN REPAIR PARTS	PUBLIC WORKS	122.56
CORE & MAIN LP	CURB STOPS	PUBLIC WORKS	565.15
CORE & MAIN LP	WATER MAIN CLAMPS	PUBLIC WORKS	573.28
Total CORE & MAIN LP:			5,923.47
CULTURE FOOD AND ENTERTA	FINAL REIMBURSEMENT	MANAGER'S OFFICE	15,000.00
Total CULTURE FOOD AND ENTERTAINMENT GROUP:			15,000.00
CVB	HOTEL TAX - JUNE & JULY 2022	ASSETS	1,946.47
Total CVB:			1,946.47
DAN JOHNSON	80% MEDICARE SUPPL REIMBURSEMENT	MANAGER'S OFFICE	134.40
Total DAN JOHNSON:			134.40
DANA ROBINSON	80% MEDICARE SUPPL. REIMBURSEMENT	MANAGER'S OFFICE	131.68
Total DANA ROBINSON:			131.68
DANIEL PORTER	BALANCE-SPANIELS FOREVER BAND	MANAGER'S OFFICE	900.00
Total DANIEL PORTER:			900.00
DELL FINANCIAL SERVICES LL	ANNUAL DELL LEASE	MANAGER'S OFFICE	9,433.88
Total DELL FINANCIAL SERVICES LLC:			9,433.88
DELTA SONIC CAR WASH	POLICE VEHICLE WASHES	PUBLIC WORKS	359.82
Total DELTA SONIC CAR WASH:			359.82
DELUXE BUSINESS CHECK	OFFICE SUPPLIES - FIN	MANAGER'S OFFICE	146.82
Total DELUXE BUSINESS CHECK:			146.82
DENNIS BUBENIK	CHILI COOK OFF PRIZE MONEY	MANAGER'S OFFICE	350.00
Total DENNIS BUBENIK:			350.00
DERO	PARKLET (PUBLIC GATHERING SPACE) REIMBURSEABL	PUBLIC WORKS	18,042.49
Total DERO:			18,042.49
DISCOUNT FENCE	FENCE REPAIRS FROM WINTER DIGS	PUBLIC WORKS	2,375.00
DISCOUNT FENCE	FENCE REPAIRS FROM WINTER DIGS	PUBLIC WORKS	2,375.00
Total DISCOUNT FENCE:			4,750.00
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00

Name	Description	DEPARTMENT	Net Invoice Amount
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00
DMC SECURITY SERVICE	ALARM MONITORING SERVICES	PUBLIC WORKS	66.00
Total DMC SECURITY SERVICE:			396.00
EBEL'S ACE HARDWARE	KEYS	PUBLIC WORKS	26.94
EBEL'S ACE HARDWARE	KEYS	PUBLIC WORKS	17.94
EBEL'S ACE HARDWARE	KEYS	PUBLIC WORKS	11.96
Total EBEL'S ACE HARDWARE:			56.84
ECO CLEAN MAINTENANCE IN	JANITORIAL SERVICE	PUBLIC WORKS	3,473.35
Total ECO CLEAN MAINTENANCE INC:			3,473.35
E-COM	MAY-JULY VERIZON CARDS	POLICE DEPARTMENT	5,552.21
Total E-COM:			5,552.21
ELMER & SON LOCKSMITHS, IN	PADLOCKS AND KEYS	PUBLIC WORKS	109.68
ELMER & SON LOCKSMITHS, IN	KEYS	PUBLIC WORKS	45.00
ELMER & SON LOCKSMITHS, IN	KEYS	PUBLIC WORKS	21.00
ELMER & SON LOCKSMITHS, IN	KEYS	PUBLIC WORKS	111.00
Total ELMER & SON LOCKSMITHS, INC:			286.68
ESTATE OF BARBAR BROWN	REQUESTED REFUND OF CREDIT BALANCE	ASSETS	14,500.00
Total ESTATE OF BARBAR BROWN:			14,500.00
EVT TECH	POLICE UTILITY EQUIPMENT INSTALLATION	PUBLIC WORKS	3,744.85
Total EVT TECH:			3,744.85
EXPERT CHEMICAL	CAN LINERS	PUBLIC WORKS	404.00
Total EXPERT CHEMICAL:			404.00
EXPRESS GREEN TREE & LAN	WATER AND SEWER DIG RESTORATIONS	PUBLIC WORKS	3,125.00
EXPRESS GREEN TREE & LAN	WATER AND SEWER DIG RESTORATIONS	PUBLIC WORKS	3,125.00
Total EXPRESS GREEN TREE & LANDSCAPE:			6,250.00
FAIRVIEW REALTY GROUP	BACKGROUND CHECKS	MANAGER'S OFFICE	50.00
Total FAIRVIEW REALTY GROUP:			50.00
FEDERAL EXPRESS	EXPRESS POSTAGE FEES	MANAGER'S OFFICE	37.30
Total FEDERAL EXPRESS:			37.30
FIRE SERVICE INC	VEHICLE PARTS - FD	FIRE DEPARTMENT	190.85
FIRE SERVICE INC	VEHICLE PARTS - FD	FIRE DEPARTMENT	9,508.85
FIRE SERVICE INC	VEHICLE MAINT - FD	FIRE DEPARTMENT	4,795.50

Name	Description	DEPARTMENT	Net Invoice Amount
Total FIRE SERVICE INC:			14,495.20
FIRST MIDWEST BANK/MGRS	PARKLET SIGN	PUBLIC WORKS	107.05
Total FIRST MIDWEST BANK/MGRS:			107.05
FLEET SAFETY SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	455.28
FLEET SAFETY SUPPLY	ACCIDENT REPAIR PARTS	PUBLIC WORKS	1,399.30
Total FLEET SAFETY SUPPLY:			1,854.58
FORD OF HOMEWOOD	VEHICLE PARTS - FD	FIRE DEPARTMENT	79.44
FORD OF HOMEWOOD	VEHICLE MAINTENANCE	FIRE DEPARTMENT	84.96
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	127.21
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	24.40
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	27.00
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	200.89
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	57.49
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	635.74
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	492.50
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	533.75
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	6.45
FORD OF HOMEWOOD	STREET DEPT REPAIR PARTS	PUBLIC WORKS	22.78
Total FORD OF HOMEWOOD:			2,292.61
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	948.15
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	685.00
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	1,011.75
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	500.55
Total GALLAGHER MATERIAL CORP:			3,145.45
GALLERY OFFICE PRODUCTS	BUILDING PERMIT CARDS	FIRE DEPARTMENT	845.00
Total GALLERY OFFICE PRODUCTS:			845.00
GASVODA & ASSOCIATES	WATER PLANT SUPPLIES	PUBLIC WORKS	2,926.15
GASVODA & ASSOCIATES	WATER PLANT SUPPLIES	PUBLIC WORKS	1,042.17
GASVODA & ASSOCIATES	CHLORINE SYSTEM REPAIRS	PUBLIC WORKS	2,800.00
Total GASVODA & ASSOCIATES:			6,768.32
GFC LEASING	COPIER/PRINTER SUPPLIES - MO	MANAGER'S OFFICE	80.00
Total GFC LEASING:			80.00
GLENN B JAROL	RUBBER GLOVES	PUBLIC WORKS	813.75
Total GLENN B JAROL:			813.75
GORDON FLESCHE CO, INC	PRINTING CHARGES ALL COPY MACHINES FEB.	MANAGER'S OFFICE	778.03
Total GORDON FLESCHE CO, INC:			778.03
GRAINGER INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	47.14

Name	Description	DEPARTMENT	Net Invoice Amount
GRAINGER INC	SUPPLIES	PUBLIC WORKS	136.80
Total GRAINGER INC:			183.94
HACH CO	WATER SAMPLE SUPPLIES	PUBLIC WORKS	822.45
Total HACH CO:			822.45
HAWKINS, INC	CHLORINE	PUBLIC WORKS	190.00
Total HAWKINS, INC:			190.00
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	84.00
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	150.00
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	117.00
HOMEWOOD DISPOSAL	AUGUST MONTHLY	PUBLIC WORKS	451.33
Total HOMEWOOD DISPOSAL:			802.33
HR GREEN INC	JULY 2022 PLAN REVIEWS	FIRE DEPARTMENT	5,839.75
Total HR GREEN INC:			5,839.75
IAFC MEMBERSHIP	IAFC MEMBERSHIP	FIRE DEPARTMENT	245.00
IAFC MEMBERSHIP	IAFC MEMBERSHIP	FIRE DEPARTMENT	215.00
Total IAFC MEMBERSHIP:			460.00
IL MUNICIPAL CLERKS	CLERKS MEMBERSHIP 2022	MANAGER'S OFFICE	30.00
Total IL MUNICIPAL CLERKS:			30.00
ILHIA	ILLINOIS HOMICIDE INVESTIGATORS ASSOCIATION CON	POLICE DEPARTMENT	500.00
ILHIA	ILLINOIS HOMICIDE INVESTIGATORS ASSOCIATION CON	POLICE DEPARTMENT	250.00
Total ILHIA:			750.00
ILLINOIS CENTRAL SWEEPING	STREET SWEEPING	PUBLIC WORKS	810.00
ILLINOIS CENTRAL SWEEPING	STREET SWEEPING	PUBLIC WORKS	8,525.00
ILLINOIS CENTRAL SWEEPING	STREET SWEEPING	PUBLIC WORKS	810.00
Total ILLINOIS CENTRAL SWEEPING:			10,145.00
ILLINOIS HORSE PARK	HORSE CARRIAGES - FALL FEST (DEPOSIT)	MANAGER'S OFFICE	800.00
ILLINOIS HORSE PARK	HORSE CARRIAGES-FALL FEST (BALANCE)	MANAGER'S OFFICE	800.00
Total ILLINOIS HORSE PARK :			1,600.00
INTERSTATE BATTERY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	226.99
Total INTERSTATE BATTERY:			226.99
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	1,531.87
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	2,795.88
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	1,634.28
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	1,883.46
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	987.28

Name	Description	DEPARTMENT	Net Invoice Amount
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	153.87
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	4,635.22
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	1,707.10
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	2,545.31
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	2,406.74
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	1,190.42
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	3,584.71
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	8,598.80
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	7,382.48
IPBC	SEPTEMBER INSURANCE PREMIUM	FIRE DEPARTMENT	27,568.31
IPBC	SEPTEMBER INSURANCE PREMIUM	FIRE DEPARTMENT	4,611.05
IPBC	SEPTEMBER INSURANCE PREMIUM	FIRE DEPARTMENT	3,741.96
IPBC	SEPTEMBER INSURANCE PREMIUM	POLICE DEPARTMENT	61,846.22
IPBC	SEPTEMBER INSURANCE PREMIUM	POLICE DEPARTMENT	13,962.60
IPBC	SEPTEMBER INSURANCE PREMIUM	POLICE DEPARTMENT	4,177.36
IPBC	SEPTEMBER INSURANCE PREMIUM	POLICE DEPARTMENT	4,728.22
IPBC	SEPTEMBER INSURANCE PREMIUM	MANAGER'S OFFICE	57,390.80
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	268.25
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	537.57
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	6,152.49
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	4,931.79
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	4,376.08
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	6,807.18
IPBC	SEPTEMBER INSURANCE PREMIUM	FIRE DEPARTMENT	996.55
IPBC	SEPTEMBER INSURANCE PREMIUM	PUBLIC WORKS	1,598.90
Total IPBC:			244,732.75
IRMA	JUNE DEDUCTIBLE	POLICE DEPARTMENT	3,739.18
IRMA	JUNE DEDUCTIBLE	PUBLIC WORKS	2,455.98
IRMA	JUNE DEDUCTIBLE	MANAGER'S OFFICE	9,470.31
IRMA	UNDERGROUND STORAGE TANK INSURANCE FEES	MANAGER'S OFFICE	3,120.04
Total IRMA:			18,785.51
JAMES GANNON	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	2,177.38
Total JAMES GANNON:			2,177.38
JAMES STRAYER	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	302.98
Total JAMES STRAYER:			302.98
JAX INSPECTION PRO	PLUMBING INSPECTIONS	FIRE DEPARTMENT	800.00
Total JAX INSPECTION PRO:			800.00
JDM COATINGS INC	POWDER COATING	PUBLIC WORKS	300.00
Total JDM COATINGS INC:			300.00
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	566.54
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	312.52
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	131.22
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	800.28
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	255.03
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	871.58

Name	Description	DEPARTMENT	Net Invoice Amount
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	64.21
Total JONES PARTS & SERVICE INC:			3,001.38
KANKAKEE NURSERY CO.	TREES	PUBLIC WORKS	11,650.00
KANKAKEE NURSERY CO.	TREES	PUBLIC WORKS	5,580.00
Total KANKAKEE NURSERY CO.:			17,230.00
KANKAKEE TRUCK EQUIPMEN	STREET DEPT REPAIR PARTS	PUBLIC WORKS	3,037.74
Total KANKAKEE TRUCK EQUIPMENT:			3,037.74
KENNETH REUSNOW	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	1,108.80
Total KENNETH REUSNOW:			1,108.80
KIRK LINDSTROM	FARMERS MARKET ENTERTAINMENT	MANAGER'S OFFICE	100.00
Total KIRK LINDSTROM:			100.00
KRISTINE BOSWELL	WERNER - 20 YEARS OF PD SERVICE	MANAGER'S OFFICE	200.00
Total KRISTINE BOSWELL:			200.00
LANER MUCHIN, LTD	RETAINER/LABOR RELATIONS	MANAGER'S OFFICE	7,237.79
Total LANER MUCHIN, LTD:			7,237.79
LATOYA R CARRAWAY	PLUMBING INSPECTIONS	FIRE DEPARTMENT	360.00
LATOYA R CARRAWAY	PLUMBING INSPECTIONS	FIRE DEPARTMENT	40.00
LATOYA R CARRAWAY	PLUMBING INSPECTIONS	FIRE DEPARTMENT	120.00
Total LATOYA R CARRAWAY:			520.00
LAUTERBACH & AMEN LLP	GASB 67/68-FIRE PENSION	MANAGER'S OFFICE	2,300.00
Total LAUTERBACH & AMEN LLP:			2,300.00
LAW OFFICE OF DENNIS G GIA	ADMINISTRATIVE HEARING OFFICER	MANAGER'S OFFICE	1,050.00
Total LAW OFFICE OF DENNIS G GIANOPOLUS:			1,050.00
LOGSDON CONSULTATION	CONTRACTUAL SERV - FD	FIRE DEPARTMENT	350.00
Total LOGSDON CONSULTATION:			350.00
LORI WYDRA	PERFORMANCE AT FARMER'S MARKET 8/10	MANAGER'S OFFICE	300.00
Total LORI WYDRA:			300.00
M E SIMPSON CO INC	LEAK DETECTION	PUBLIC WORKS	21,450.00
M E SIMPSON CO INC	LEAK LOCATION	PUBLIC WORKS	495.00
M E SIMPSON CO INC	LEAK LOCATION	PUBLIC WORKS	595.00
Total M E SIMPSON CO INC:			22,540.00

Name	Description	DEPARTMENT	Net Invoice Amount
MAREN RONAN	LOBBYING SERVICES	MANAGER'S OFFICE	3,000.00
Total MAREN RONAN:			3,000.00
MARIAN KIEPURA	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	288.00
Total MARIAN KIEPURA:			288.00
MC CANN INDUSTRIES,	OPERATING SUPPLIES	PUBLIC WORKS	663.45
Total MC CANN INDUSTRIES,:			663.45
MCMASTER CARR SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	194.06
Total MCMASTER CARR SUPPLY:			194.06
MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTANENCE	PUBLIC WORKS	1,529.55
MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTANENCE	PUBLIC WORKS	1,529.55
MEADE ELECTRIC CO INC	STREET LIGHT REPAIR	PUBLIC WORKS	1,286.51
Total MEADE ELECTRIC CO INC:			4,345.61
MENARDS INC	SHOP SUPPLIES	PUBLIC WORKS	189.06
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	14.86
MENARDS INC	OPERATING SUPPLIES	FIRE DEPARTMENT	39.98
MENARDS INC	STREET LIGHT REPAIRS	PUBLIC WORKS	19.63
MENARDS INC	DRILL BITS	PUBLIC WORKS	15.99
MENARDS INC	SUPPLIES	PUBLIC WORKS	18.96
MENARDS INC	WATER PLANT SUPPLIES	PUBLIC WORKS	294.97
MENARDS INC	WATER PLANT SUPPLIES	PUBLIC WORKS	23.96
MENARDS INC	VEHICLE MAINT DEPT	PUBLIC WORKS	30.81
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	31.65
MENARDS INC	WATER PLANT SUPPLIES	PUBLIC WORKS	54.69
MENARDS INC	TRUCK SUPPLIES	PUBLIC WORKS	41.90
MENARDS INC	SUPPLIES	PUBLIC WORKS	28.04
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	8.56
MENARDS INC	HVAC SUPPLIES	PUBLIC WORKS	222.61
MENARDS INC	VEHICLE MAINT DEPT	PUBLIC WORKS	5.90
MENARDS INC	RETURN CREDIT	PUBLIC WORKS	19.96
MENARDS INC	HVAC SUPPLIES	PUBLIC WORKS	27.96
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	56.04
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	12.99
MENARDS INC	HVAC SUPPLIES	PUBLIC WORKS	35.31
MENARDS INC	VEHICLE MAINT DEPT	PUBLIC WORKS	1.48
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	127.09
MENARDS INC	HVAC SUPPLIES L&M	PUBLIC WORKS	120.88
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	6.98
MENARDS INC	WATER TANK CLEANING	PUBLIC WORKS	174.45
Total MENARDS INC:			1,584.79
METROPOLITAN INDUSTRIES I	PUMP CLOUD SERVICES - PW	MANAGER'S OFFICE	250.00
METROPOLITAN INDUSTRIES I	LIFT STATION REPAIRS	PUBLIC WORKS	1,560.00
Total METROPOLITAN INDUSTRIES INC:			1,810.00
MICHAEL NICKOLAOU	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	152.32

Name	Description	DEPARTMENT	Net Invoice Amount
Total MICHAEL NICKOLAOU:			152.32
MONARCH AUTO SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	799.00
MONARCH AUTO SUPPLY	L&M DEPT REPAIR PARTS	PUBLIC WORKS	57.28
MONARCH AUTO SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	7.64
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	136.98
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	25.05
MONARCH AUTO SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	29.99
MONARCH AUTO SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	348.84
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	57.72
MONARCH AUTO SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	34.18
MONARCH AUTO SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	7.21
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	22.18
MONARCH AUTO SUPPLY	L&M DEPT REPAIR PARTS	PUBLIC WORKS	77.86
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	42.28
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	47.65
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	175.22
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	16.56
Total MONARCH AUTO SUPPLY:			1,885.64
MUNICIPAL SYSTEMS LLC	MOVE/ABC HEARING COMMISSION	POLICE DEPARTMENT	1,753.25
MUNICIPAL SYSTEMS LLC	ADMINISTRATIVE HEARING COMMISSION	POLICE DEPARTMENT	742.00
Total MUNICIPAL SYSTEMS LLC:			2,495.25
NICOR	AUGUST UTILITIES	PUBLIC WORKS	1,302.01
NICOR	AUGUST UTILITIES	PUBLIC WORKS	210.33
NICOR	AUGUST UTILITIES	PUBLIC WORKS	436.34
Total NICOR:			1,948.68
NORLAB, INC	TOILET DYE STRIPS	PUBLIC WORKS	151.00
Total NORLAB, INC:			151.00
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	630.29
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	487.28
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	285.00
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	126.99
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	345.00
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	64.99
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	126.99
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	345.00
Total O'HERRON CO:			2,411.54
OZINGA READY MIX CON	STONE & CONCRETE	PUBLIC WORKS	776.38
OZINGA READY MIX CON	CONCRETE	PUBLIC WORKS	1,359.00
Total OZINGA READY MIX CON:			2,135.38
PAT RIGG PHOTOGRAPHY	PHOTOGRAPHY WATER TURN ON	PUBLIC WORKS	300.00
Total PAT RIGG PHOTOGRAPHY:			300.00

Name	Description	DEPARTMENT	Net Invoice Amount
PERFORMANCE MANAGEMENT	FALL FEST ENTERTAINMENT	MANAGER'S OFFICE	1,200.00
Total PERFORMANCE MANAGEMENT:			1,200.00
PETER BRADLEY	REFUND SECURITY DEPOSIT	PUBLIC WORKS	850.00
Total PETER BRADLEY:			850.00
PRECISION PUMP AND MECHA	LIFT STATION DRIVE	PUBLIC WORKS	6,955.00
Total PRECISION PUMP AND MECHANICAL, INC:			6,955.00
PROSHRED SECURITY	SHREDDING	POLICE DEPARTMENT	65.00
Total PROSHRED SECURITY:			65.00
QUINN GUILLERMO	PERFORMER AT FARMERS MARKET-9/3	MANAGER'S OFFICE	100.00
Total QUINN GUILLERMO:			100.00
RAYMOND MC CALLUM	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	604.80
Total RAYMOND MC CALLUM:			604.80
RED WING BUSINESS ADVANT	SAFETY BOOTS	PUBLIC WORKS	406.50
RED WING BUSINESS ADVANT	SAFETY BOOTS	PUBLIC WORKS	331.48
RED WING BUSINESS ADVANT	WORK BOOTS	PUBLIC WORKS	225.24
Total RED WING BUSINESS ADVANTAGE:			963.22
REPUBLIC SERVICES	OPERATING SUPPLIES - FD	FIRE DEPARTMENT	65.35
Total REPUBLIC SERVICES:			65.35
ROBERT WENDT	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	739.37
Total ROBERT WENDT:			739.37
RONALD J. NIXON	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	55.00
RONALD J. NIXON	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	35.00
RONALD J. NIXON	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	62.50
Total RONALD J. NIXON:			152.50
RR MULCH & SOIL, LLC	BLACK DIRT	PUBLIC WORKS	346.00
RR MULCH & SOIL, LLC	BLACK DIRT	PUBLIC WORKS	150.00
RR MULCH & SOIL, LLC	WEED BARRIER	PUBLIC WORKS	105.00
RR MULCH & SOIL, LLC	TOPSOIL	PUBLIC WORKS	90.00
RR MULCH & SOIL, LLC	TOP SOIL	PUBLIC WORKS	120.00
Total RR MULCH & SOIL, LLC:			811.00
SEBIS - POSTAGE	SEBIS POSTAGE	PUBLIC WORKS	2,497.60
SEBIS - POSTAGE	SEBIS POSTAGE	PUBLIC WORKS	2,796.31
Total SEBIS - POSTAGE:			5,293.91

Name	Description	DEPARTMENT	Net Invoice Amount
SEBIS DIRECT, INC	SEBIS DIRECT JULY 2022	PUBLIC WORKS	713.54
Total SEBIS DIRECT, INC:			713.54
SECOND CHANCE CARDIAC S	MEDICAL SUPPLIES	FIRE DEPARTMENT	453.90
Total SECOND CHANCE CARDIAC SOLUTIONS, INC:			453.90
SECRETARY OF STATE	CONFIDENTIAL PLATE RENEWAL	PUBLIC WORKS	151.00
Total SECRETARY OF STATE:			151.00
SHEPLEY MOTOR EXPRESS	STONE	PUBLIC WORKS	2,472.40
Total SHEPLEY MOTOR EXPRESS:			2,472.40
SHOREWOOD HOME & AUTO IN	L&M DEPT REPAIR PARTS	PUBLIC WORKS	88.82
Total SHOREWOOD HOME & AUTO INC.:			88.82
SKYE ENTERTAINMENT GROUP	FALL FEST HEADLINE BAND	MANAGER'S OFFICE	5,850.00
Total SKYE ENTERTAINMENT GROUP LTD:			5,850.00
SOUND INCORPORATED	MONTHLY HOSTED SERVICES FEE	MANAGER'S OFFICE	495.00
Total SOUND INCORPORATED:			495.00
SOUTH SUBURBAN COLLEGE	FULL TIME TRAINING	FIRE DEPARTMENT	574.25
Total SOUTH SUBURBAN COLLEGE:			574.25
SOUTH SUBURBAN PADS	PADS CONTRIBUTION	ASSETS	280.00
Total SOUTH SUBURBAN PADS:			280.00
STANDARD EQUIPMENT CO	STREET DEPT REPAIR PARTS	PUBLIC WORKS	169.34
Total STANDARD EQUIPMENT CO:			169.34
STANLEY STEEMER INTERNATI	CARPET CLEANING	PUBLIC WORKS	2,097.00
Total STANLEY STEEMER INTERNATIONAL INC:			2,097.00
STRYKER SALES CORPORATIO	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	468.97
Total STRYKER SALES CORPORATION:			468.97
SUBURBAN LABORATORIES IN	WATER SAMPLES	PUBLIC WORKS	318.80
Total SUBURBAN LABORATORIES INC:			318.80
SWIFT SAW & TOOL SUPPLY	SIGN MATERIALS	PUBLIC WORKS	56.00
SWIFT SAW & TOOL SUPPLY	VEHICLE MAINT DEPT	PUBLIC WORKS	56.91
SWIFT SAW & TOOL SUPPLY	BUILDING MAINT SUPPLIES	PUBLIC WORKS	371.90
SWIFT SAW & TOOL SUPPLY	L&M REPAIR PARTS	PUBLIC WORKS	7.20

Name	Description	DEPARTMENT	Net Invoice Amount
Total SWIFT SAW & TOOL SUPPLY:			492.01
T.P.I.	PLAN REVIEWS FOR AUGUST 2022	FIRE DEPARTMENT	1,448.51
Total T.P.I.:			1,448.51
TEMPERATURE EQUIPMENT C	HVAC REPAIRS - PW	PUBLIC WORKS	382.54
Total TEMPERATURE EQUIPMENT CO:			382.54
TERMINAL SUPPLY COMPANY	VEHICLE MAINT DEPT	PUBLIC WORKS	153.70
Total TERMINAL SUPPLY COMPANY:			153.70
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	109.00
TERMINIX PROCESSING CNTR	PEST CONTROL - FD	PUBLIC WORKS	110.00
Total TERMINIX PROCESSING CNTR:			219.00
THE BLUE LINE	RECRUITMENT - MO	MANAGER'S OFFICE	397.00
Total THE BLUE LINE:			397.00
THE EAGLE UNIFORM CO, INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	150.00
THE EAGLE UNIFORM CO, INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	50.00
THE EAGLE UNIFORM CO, INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	270.00
THE EAGLE UNIFORM CO, INC	TRAINING SUPPLIES	POLICE DEPARTMENT	72.00
THE EAGLE UNIFORM CO, INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	300.00
Total THE EAGLE UNIFORM CO, INC:			842.00
THE STUTTLEY GROUP, LLC	ADJUDICATION HEARING OFFICER AUGUST	MANAGER'S OFFICE	525.00
Total THE STUTTLEY GROUP, LLC:			525.00
THOMAS S. FURLAN	PERFORMER AT THE FARMERS MARKET -8/6	MANAGER'S OFFICE	100.00
Total THOMAS S. FURLAN:			100.00
THOMPSON ELEVATOR INSPEC	ELEVATOR INSPECTIONS	FIRE DEPARTMENT	250.00
THOMPSON ELEVATOR INSPEC	ELEVATOR INSPECTIONS	FIRE DEPARTMENT	630.00
THOMPSON ELEVATOR INSPEC	ELEVATOR INSPECTIONS	FIRE DEPARTMENT	640.00
THOMPSON ELEVATOR INSPEC	SHOPPING CARTS	FIRE DEPARTMENT	275.00
Total THOMPSON ELEVATOR INSPECTION:			1,795.00
THORN CREEK BASIN SAN DIS	LATE PMT PENALTIES CHARGED TO CUSTOMERS	ASSETS	1,483.97
THORN CREEK BASIN SAN DIS	TCBSD REVENUE PAYOUT	ASSETS	92,169.45
Total THORN CREEK BASIN SAN DISTRICT:			93,653.42
TIFCO INDUSTRIES INC	VEHICLE MAINT DEPT	PUBLIC WORKS	211.50
Total TIFCO INDUSTRIES INC:			211.50
T-MOBILE	CELL PHONES AND IPADS	MANAGER'S OFFICE	1,774.40

Name	Description	DEPARTMENT	Net Invoice Amount
Total T-MOBILE:			1,774.40
TOPCON SOLUTIONS INC	SURVEYING SOFTWARE RENEWAL	PUBLIC WORKS	805.00
Total TOPCON SOLUTIONS INC:			805.00
TRAFFIC CONTROL & PROTEC	SIGN MATERIALS - PW	PUBLIC WORKS	841.00
Total TRAFFIC CONTROL & PROTECTION:			841.00
TRL TIRE SERVICE	POLICE DEPT PATROL TIRES	PUBLIC WORKS	574.38
TRL TIRE SERVICE	POLICE DEPT PATROL TIRES	PUBLIC WORKS	533.98
TRL TIRE SERVICE	PUBLIC WORKS TIRES	PUBLIC WORKS	2,463.68
Total TRL TIRE SERVICE:			3,572.04
ULTIMATE RENTAL SERVICES	HEALTHY HOMEWOOD FEST - STAGE & CHAIRS	MANAGER'S OFFICE	2,993.82
Total ULTIMATE RENTAL SERVICES:			2,993.82
USA BLUEBOOK	WATER SAMPLE SUPPLIES	PUBLIC WORKS	188.51
USA BLUEBOOK	WATER SAMPLE SUPPLIES	PUBLIC WORKS	701.66
USA BLUEBOOK	LOCATE SUPPLIES	PUBLIC WORKS	386.34
Total USA BLUEBOOK:			1,276.51
UTERMARK & SONS	GRASS CUTTING	FIRE DEPARTMENT	610.70
Total UTERMARK & SONS:			610.70
VALERIE BERSTENE	VILLAGE SEMI-ANNUAL HSA CONTRIBUTION	ASSETS	500.00
Total VALERIE BERSTENE:			500.00
VERIZON CONNECT NWF INC.	GPS UNITS-PW	PUBLIC WORKS	249.47
VERIZON CONNECT NWF INC.	PUBLIC WORKS GPS	PUBLIC WORKS	249.47
Total VERIZON CONNECT NWF INC.:			498.94
VILLAGE OF THORNTON	YEAR % MENARD'S INCENTIVE	MANAGER'S OFFICE	88,272.00
Total VILLAGE OF THORNTON:			88,272.00
VINCENT STARKS	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	500.00
Total VINCENT STARKS:			500.00
WALTS FOOD CENTER	REFRESHMENTS	MANAGER'S OFFICE	45.66
Total WALTS FOOD CENTER:			45.66
WAREHOUSE DIRECT OFFICE	NAPKINS	MANAGER'S OFFICE	38.03
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	PUBLIC WORKS	85.87
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES/COFFEE	MANAGER'S OFFICE	167.70
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	PUBLIC WORKS	12.44

Name	Description	DEPARTMENT	Net Invoice Amount
Total WAREHOUSE DIRECT OFFICE PDTS:			304.04
WEIGHT WATCHERS	WATER DEPOSIT REFUND	ASSETS	100.00
WEIGHT WATCHERS	REQUESTED BALANCE REFUND	PUBLIC WORKS	44.48
Total WEIGHT WATCHERS:			144.48
WEX BANK	POLICE DEPT FUEL HSI	PUBLIC WORKS	736.41
Total WEX BANK:			736.41
WINDY CITY AMUSEMENT INC	DEPOSIT - CAROUSEL AND TRAIN	MANAGER'S OFFICE	1,500.00
Total WINDY CITY AMUSEMENT INC:			1,500.00
ZOLL DATA SYSTEMS, INC	ANNUAL SOFTWARE FD	MANAGER'S OFFICE	5,332.42
Total ZOLL DATA SYSTEMS, INC:			5,332.42
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	78.64
Total ZOLL MEDICAL CORPORATION:			78.64
Grand Totals:			1,100,263.31

Dated: _____

Village Clerk: _____



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Bob Grabowski, Fire Chief

Topic: Oath of Office - Full-Time Administrative Secretary

PURPOSE

Jeanine Cameli has been hired as a full-time Administrative Secretary effective August 29, 2022 to fill a vacancy in the Fire Department's office of administration. Jeanine is ready to take the oath of office.

PROCESS

The Village of Homewood had a recent internal opening in the Fire Department, and has chosen Jeanine Cameli for the position of Administrative Secretary based on her previous nine plus years of administrative experience and knowledge of local government processes and procedures.

OUTCOME

Filling the vacancy of Administrative Secretary will allow the Fire Department's operational processes to continue to function efficiently and effectively.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the Oath of Office to Jeanine Cameli for the position of Administrative Secretary in the Fire Department.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Dennis Bubenik, Director of Finance

Topic: Oath of Office – Full-Time Water Billing Clerk

PURPOSE

Recent staffing changes in the Finance Department required filling the full-time Water Billing Clerk position. Liza Javier was selected for this position after interviewing with the Finance Supervisor, Assistant Finance Director, and Finance Director. Liza's first day as full-time Water Billing Clerk was July 25, 2022.

PROCESS

Before joining the Village of Homewood, Liza spent the past 22 years working in the offices of Robert Morris University and Roosevelt University. In those positions, she specialized in:

- Data management
- Customer service
- Managing records
- Following internal procedures
- Communication with members of the public
- Issue resolution
- Relationship building
- Collaboration with other departments

Liza's skills from the university environment were recognized by the interview team as transferable to the job requirements of Water Billing Clerk.

Liza lives in Whiting, Indiana and lists the Chicago Bears as her favorite sports team. Liza is happily married with three young adult children, one grandson, and another on the way. She enjoys swimming and spending time with her family.

VILLAGE OF HOMEWOOD

Item 9. B.



OUTCOME

Liza Javier first day of work for the Village of Homewood was July 25, 2022.

FINANCIAL IMPACT

- **Funding Source:** 100% Water/Sewer Fund

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Administer the oath of office to Liza Javier for the position of full-time Water Billing Clerk in the Finance Department.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

From: Napoleon Haney, Village Manager

Topic: Oath of Office – Communication and Engagement Specialist

PURPOSE

Antonia Urbanski has been hired to fill the position of Communication and Engagement Specialist for the Village of Homewood's Village Manager's Office. Antonia is ready to take the oath of office.

PROCESS

Antonia was initially hired on November 29, 2021 as the Administrative Secretary for the Fire Department. She served in the role well and was able to streamline many of the processes. The Village Manager's Office revamped its former Marketing Director position into a Communication and Engagement Specialist position and performed a recruitment for the position. After two sets of interviews, the hiring team unanimously recommended Antonia (an internal candidate) as their top candidate.

OUTCOME

An offer was made to Antonia. She accepted and started as Communication and Engagement Specialist on Monday, August 15, 2022.

FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the Oath of Office to Antonia Urbanski for the position of Communication and Engagement Specialist in the Village Manager's Office.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

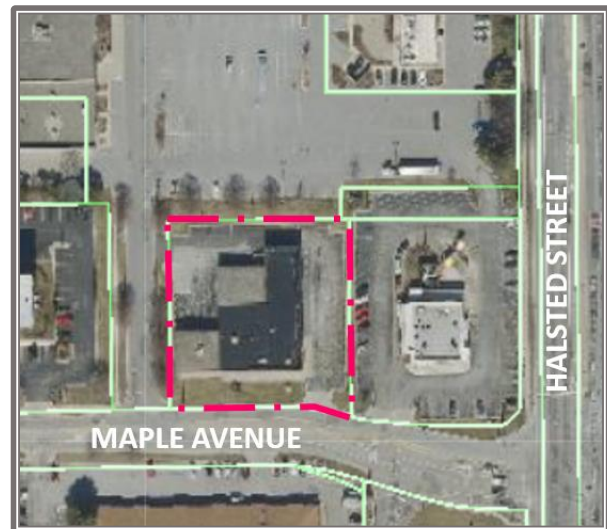
From: Angela Mesaros, Director of Economic and Community Development

Topic: Parking Variance for Commercial Retail at 810 Maple Avenue

PURPOSE

The applicant, Mohammad Majid, recently bought the subject property which was built for its former function as a tire retailer and installer. The property owner plans to repurpose the existing 11,940 square foot building and site for two retail tenants – a beauty supply store and tobacco shop.

Table 44-487.2 of the zoning ordinance, *Parking Requirements*, requires 48 spaces to operate the businesses. Because the former use was motor vehicle service and repair, the site was developed with 26 parking spaces, which is fewer than is required for retail. The existing development of the site and its adjoining properties limits the applicant's ability to provide more parking on-site; therefore the site is deficient by 22 parking spaces. Mr. Majid has requested a variance from the parking requirements.



PROCESS

At a public hearing on August 11, 2022, the Planning and Zoning Commission considered the request for a variance from parking requirements and approval of the site plan. Prior to the Planning & Zoning Commission meeting, the staff site plan review committee requested several changes to the plan (the revised site plan is attached). The revisions further limited the number of parking spaces on the site, reducing the parking from 28 to 26 spaces. This difference in spaces was acknowledged by the Planning and Zoning Commission during their discussion.

At the hearing, the property owner and a representative from his architect were present. No member of the public attended. All seven commission members voted to recommend approval



of the requested variance to operate the 11,940 square foot retail spaces with 26 parking spaces and strongly suggested that the applicant contact the owner of the shopping center directly to the north (Kohl's) to make an agreement to use parking along the north side of the property.

In response, the applicant has provided a letter documenting their efforts to contact the property owner (Kohl's) and discuss an agreement to lease 21 parking spaces. Kohl's offered a lease of the 21 parking spaces at a rate of \$100 per space per month, or a total of \$2,100 per month. The applicant has determined that this additional unforeseen cost creates a hardship for operating the businesses at the subject property and is not economically feasible.

OUTCOME

The Planning and Zoning Commission reviewed the application, heard testimony by the applicant, and considered the applicant's response to the standards for a parking variance. The following Findings of Fact by the standards set forth in Section 44-82 of the zoning ordinance may be entered into the record:

1. The subject property is located at 810 Maple Avenue and owned by the applicant, Mohammad Majid.
2. The subject property is located in the B-4 Shopping Center Zoning District.
3. Commercial retail is a permitted use in the B-4 Shopping Center Zoning District.
4. The existing development of the subject property, including the 11,940 square foot building and surface parking, was formerly purpose-built for motor vehicle service and repair.
5. The Homewood Zoning Ordinance requires one parking space for every 250 square feet of retail space, or a total of 48 spaces for the proposed 11,940 square foot of retail.
6. The applicant proposes to provide 26 parking spaces on the subject property.
7. The applicant has contacted the adjacent property owner in pursuit of leasing additional parking spaces and found that the cost of \$100 per month per parking space is not economically feasible.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Completed



RECOMMENDED BOARD ACTION

Pass an ordinance granting a variance from Table 11.2 (Municode Table 44-487.2) *Parking Requirements* to allow the operation of a 11,940 square foot retail building with 26 parking spaces at 810 Maple Avenue.

ATTACHMENT(S)

- Site Plan by BAU Design and Development, last revised August 16, 2022
- Letter from BAU Design and Development, dated September 2, 2022
- Ordinance granting a variance



REMODEL OF EXISTING COMMERCIAL BUILDING

NOTICE TO CONTRACTOR:

- THE ARCHITECT IS PROVIDING PLANS ONLY AND OTHER TYPE OF ARCHITECTURAL SERVICE IS INTENDED OR IMPLIED. THESE PLANS ARE TO BE USED BY A COMPETENT LICENSED CONTRACTOR OR ENGINEER. THE BUILDING TRADES SHALL OBTAIN AND VERIFY ALL DIMENSIONS AND CONDITIONS AND BE RESPONSIBLE FOR THEM.
- ADMINISTRATION OF THE CONTRACT SHALL BE BY OWNER OR HIS REPRESENTATIVE. THE CONTRACTOR AND THE OWNER SHALL BE SOLELY RESPONSIBLE FOR THE BUILDING CONSTRUCTION PROCESS, MEANS, METHODS AND ADJUSTED SCHEDULE.
- THE DRAWINGS INDICATE THE GENERAL SCOPE OF THE PROJECT. THE DIMENSIONS OF THE BUILDING, MAJOR ARCHITECTURAL ELEMENTS AND TYPE OF STRUCTURAL SYSTEM, THE DRAWINGS DO NOT DETAIL ALL THE WORK REQUIRED FOR SUCCESSFULLY COMPLETING THE PROJECT. BASED ON THE DRAWINGS, THE CONTRACTOR MUST FURNISH ALL ITEMS REQUIRED FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK.
- REVISIONS OF THE ARCHITECT REGARDING THE ITEMS OF WORK INCLUDED WITHIN THE SCOPE OF THE PROJECT WILL BE MADE BY THE ARCHITECT AND THE OWNER.
- THE CONTRACTOR MUST THOROUGHLY EXAMINE THE DRAWINGS TO DETERMINE THE SCOPE AND THE INTENT OF THESE DOCUMENTS AND DRAWINGS. THE CONTRACTOR MUST VISIT THE SITE AND BECOME AWARE OF ALL EXISTING CONDITIONS, DIMENSIONS AND LIMITATIONS UNDER WHICH THE WORK IS TO BE PERFORMED. IF ANY DISCREPANCIES OR OMISSIONS ARE DISCOVERED, THE CONTRACTOR MUST NOTIFY THE ARCHITECT AND OBTAIN CLARIFICATIONS BEFORE SUBMITTING THE PROPOSAL.
- THE CONTRACTOR MUST FURNISH ALL LABOR, MATERIALS, EQUIPMENT, APPLIANCES AND SERVICES, AND PERFORM ALL OPERATIONS NECESSARY TO COMPLETE THE WORK IN A SAFE AND WORKMANLIKE MANNER WITHIN THE OWNER'S SCHEDULE.
- NOTED DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. DO NOT SCALE DRAWINGS.
- ALL EXTERIOR DIMENSIONS ARE TO FACE OF BRICK OR CONCRETE.
- ALL MATERIALS AND EQUIPMENT MUST BE INSTALLED PER MANUFACTURER INSTRUCTIONS AND RECOMMENDATIONS, AND TO THE BEST QUALITY STANDARDS.
- THE CONTRACTOR IS RESPONSIBLE FOR REMOVAL AND PROPER DISPOSAL OF ALL DEBRIS GENERATED BY THE WORK. CLEAN UP IS REQUIRED ON DAILY BASIS.

LIMITATION OF WARRANTY OF ARCHITECT'S WORK PRODUCT:

THE ARCHITECT AND HIS CONSULTANTS DO NOT WARRANT OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE WORK PRODUCT HEREIN BEYOND REASONABLE DILIGENCE. IF ANY MISTAKES, OMISSIONS, OR DISCREPANCIES ARE FOUND TO EXIST WITHIN THE WORK PRODUCT, THE ARCHITECT SHALL BE PROMPTLY NOTIFIED BY THE OWNER. THE ARCHITECT SHALL HAVE THE OPPORTUNITY TO TAKE STEPS NECESSARY TO RESOLVE THEM. FAILURE TO PROMPTLY NOTIFY THE ARCHITECT OF SUCH CONDITIONS SHALL ABOLISH THE ARCHITECT OF ANY RESPONSIBILITY FOR THE CONSEQUENCES OF SUCH FAILURE. ACTIONS TAKEN WITHOUT KNOWLEDGE AND CONSENT OF THE ARCHITECT, OR IN CONTRADICTION TO THE ARCHITECT'S WORK OR RECOMMENDATIONS, SHALL BECOME THE RESPONSIBILITY OF THE PARTIES RESPONSIBLE FOR SUCH ACTIONS.

ADOPTED BUILDING CODES

2018 INTERNATIONAL BUILDING CODE w/LOCAL AMENDMENTS
2018 INTERNATIONAL ENERGY CONSERVATION CODE w/LOCAL AMENDMENTS
2003 INTERNATIONAL ELECTRICAL CODE w/LOCAL AMENDMENTS
2017 NATIONAL ELECTRICAL CODE w/LOCAL AMENDMENTS
2018 INTERNATIONAL MECHANICAL CODE w/LOCAL AMENDMENTS
2018 INTERNATIONAL FUELGAS CODE w/LOCAL AMENDMENTS
2014 ILLINOIS PLUMBING CODE w/LOCAL AMENDMENTS
2016 INTERNATIONAL EXISTING BUILDING CODE w/LOCAL AMENDMENTS

ENERGY CONSERVATION STATEMENT

I CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ATTACHED PLANS FOR

815-20 MAPLE AVE
HOMERWOOD, IL 60430

(X) FULLY COMPLY () NEED NOT COMPLY

SIGNED: [Signature] DATE: 08-16-2022

Issue License Number: 001-022874

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF CONFORM TO THE CURRENT EDITION OF THE VILLAGE OF HOMERWOOD BUILDING AND ZONING CODE.

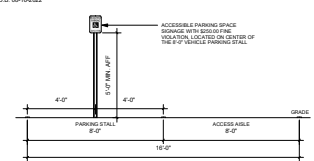
SIGNED: [Signature] DATE: 08-16-2022

BAU DESIGN & DEVELOPMENT
Design Firm Number: 184-07502
Issue License Number: 001-022874 Exp: 11/2022

PROFESSIONAL SEAL: [Seal]

PROFESSIONAL SEAL: [Seal]

TYP. ACCESSIBLE PARKING STALL AND SIGNAGE



COVER

DRAWING INDEX	
Sheet Name	Sheet Number

COVER	A100
DEMOLITION PLAN	A101
PROPOSED PLANS	A102
PROPOSED PLANS	A103
PROPOSED PLANS	A104
PROPOSED PLANS	A105
EXITS & ACCESSIBILITY	A106
EXITS & ACCESSIBILITY	A107
OCCUPANCY	A108
ELEVATIONS	A201
SECTIONS	A301
SECTIONS	A302
STRUCTURE	S101
LANDSCAPE	L101
PHOTOMETRIC PLANS	L102
MECHANICAL	M101
MECHANICAL	M102
MECHANICAL	M103
ELECTRICAL	E101
ELECTRICAL	E102
PLUMBING	P101

AUTOMATIC FIRE ALARM / SINKLER SYSTEM SHALL BE DESIGNED AND SUBMITTED BY A CERTIFIED THIRD-PARTY CONTRACTOR UNDER SEPARATE PERMIT. ALL SIGNAGE DESIGNS SHALL BE SUBMITTED FOR APPROVAL PRIOR TO INSTALL.

NOTE: IF APPLICABLE, ALL ZONING, SITE ENGINEERING AND FIRE PROTECTION REVIEWS, INCLUDING THOSE FOR EXTERIOR SIGNAGE, LIGHTING, COLORS, SITE IMPROVEMENTS, ROOFTOP SCREENING, FIRE SPRINKLER, FIRE ALARM, ETC. ARE REVIEWED BY OTHERS UNDER SEPARATE SUBMITTAL, AND AS SUCH, ARE NOT WITHIN THE SCOPE OF THIS REVIEW.

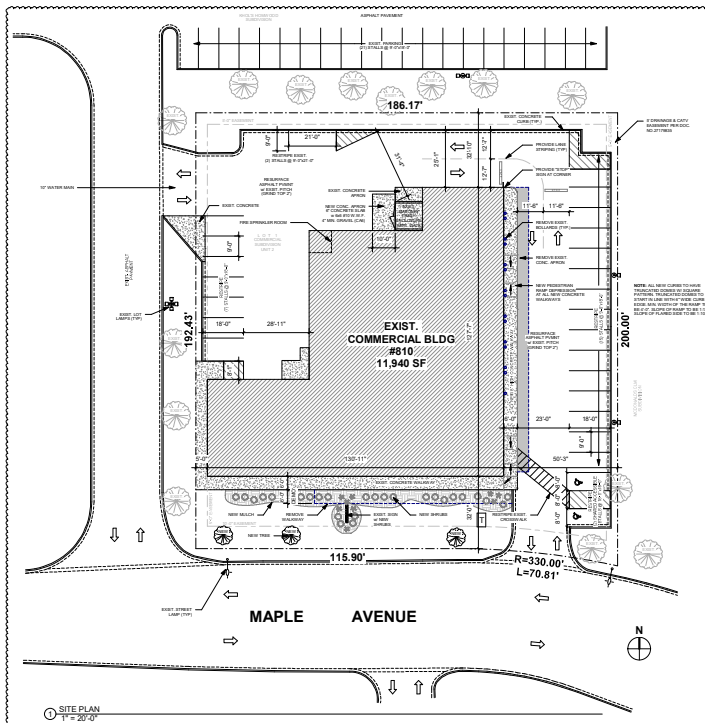
ZONING DATA

ZONING DISTRICT	COMMERCIAL (B-4)
LOT AREA	36,001 SQ. FT.
TOTAL BUILDING AREA	11,940 SQ. FT.

CONSTRUCTION TYPE	S-B
PREVIOUS OCCUPANCY TYPE	S-1
OCCUPANCY TYPE	M

TOBACCO OCCUPANT LOAD (1-2 EMPLOYEE INCL.)	27
BEAUTY OCCUPANT LOAD (2-3 EMPLOYEE INCL.)	53
OCCUPANT LOAD TOTAL	80

REQUIRED PARKING SPACES (11,940 GSF/250)	48 STALLS
PARKING SPACES	24 STALLS
HANDICAP PARKING SPACES	2 STALLS
TOTAL PARKING	26 STALLS



1 SITE PLAN
1" = 20'-0"

ISSUED FOR PERMIT	08-16-2022
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REVISIONS 3	08-16-2022
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September 2nd, 2022

Village of Homewood
Building Department

Re: 810-20 Maple Ave Homewood, IL 60430
PARKING VARIANCE REVIEW
PER COMMENTS OF 08-11-2022

Parking Variance

Staff Comments per 08-11-2022:

"Staff will forward the Planning and Zoning Commissions recommendation to the Village Board for their consideration. In preparation for the Board's consideration, you need to demonstrate a good faith effort to contact Kohl's or the owner of the shopping center adjacent to the north in pursuit of a shared parking agreement. To demonstrate this, you can submit a letter attesting to your efforts and include any documentation of your contact efforts."

Our Response:

We corresponded with Kohls management regarding the possible 21 available parking stalls on their property at Homewood Kohls location: **17620 Halsted St, Homewood, IL 60430**

We provided them with a basic site plan with the 21 parking stalls in question on the Kohls property bubbled in red. (See below) The possible addition of the 21 parking stalls would increase our current proposed parking stalls from 26 to 47 total. Per our conversations with Lindsey Kimmel, the estimated cost per stall would be \$100 per month, thus \$2,100 total per month. This is just an estimate and could possibly increase, as Lindsey explains. (See our email conversations attached)

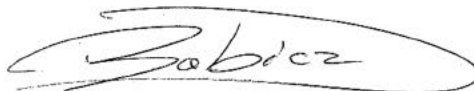
After consulting with our client, it is not economically feasible for them to engage in a lease agreement for the 21 parking stalls. The current amount of parking stalls provided in our proposal (26 stalls) is more than enough for our proposed business, this can simply be based on self-customer knowledge of how these business function, which was also brought up by members of the committee itself which agreed. This in conjunction with the many years of experience each business owner has in the industry, and through their knowledge of their own clientele.

To pay over \$2,100 per month for parking stalls that will not be used to our knowledge is not feasible and will create a hardship on the business owners.

Thank you for your time to review this letter and please don't hesitate to call if you shall have questions.

Sincerely,

Damian Babicz
Architect



email: archdb26@gmail.com



Amrou Said 8

Neighbor Abutting Kohls Homewood - 17620 Halsted Street4 messages

Amrou Said <8 >
To: "michael.henningsen@kohls.com" <michael.henningsen@kohls.com>
Cc: Vincenzo Colella <8 >

Mon, Aug 22, 2022 at 4:50 PM

Hello Michael,

I am Amrou Said from BAU Design and Development. After multiple attempts were made in contacting the corporate office number (262) 703-7000 with no results; we were referred to you by Dan (manager of Homewood Kohls). We submitted plans to the Village of Homewood for a retail project we are working on at 810-20 Maple Ave (old Discount Tire building). The building will be split into two businesses, tobacco sales and beauty supply product sales. Neither retail store will affect Kohls business, but during our current review process we were asked by the Village review committee to reach out regarding the 21 existing parking stalls to the North of our lot. (see red bubbled area on site plan - attached) We believe this is directly in front (East) of the Saucy Crab. We do not foresee our proposed businesses actually ever needing these additional parking spaces due to their type of business, but we are required by the Village to reach out.

Would this even be possible or are these spaces part of Saucy Crab lease agreement? If these spaces are available, would there be any sort of agreement or fees associated with us proposing these spaces to the Village as viable spaces for the businesses to use.

We ask that you please advise at your earliest convenience

Thank you in advance,

Amrou Said**BAU Design & Development***Lead Architectural Designer***M:** 708-8**E:** 8**810-20 MAPLE AVE_site plan.pdf**
136K

Michael Henningsen <michael.henningsen@kohls.com>
To: Amrou Said <8 >
Cc: Vincenzo Colella 8 >

Wed, Aug 24, 2022 at 4:23 PM

Hello,

I passed this information along, and someone from our team should have/ or will be reaching out to you. Let me know if you don't hear back and I can follow up.

[Quoted text hidden]

--

Michael Henningsen

Territory Facilities and Operations | Midwest

Store Operations & Experience

michael.henningsen@Kohls.com

8

Item 10. B.

4340 Fox Valley Center
Aurora, IL 60504

KOHL'S
Rewarding the Everyday

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Amrou Said 8

>

Wed, Aug 24, 2022 at 4:28 PM

To: Michael Henningsen <michael.henningsen@kohls.com>

Cc: Vincenzo Colella <8

>

Yes thank you, we have been in contact with Lindsey Kimmel.

Thanks,
Amrou

[Quoted text hidden]

Michael Henningsen <michael.henningsen@kohls.com>

Wed, Aug 24, 2022 at 5:25 PM

To: Amrou Said <amrousaid18@gmail.com>

Cc: Vincenzo Colella <vcolella2@gmail.com>

Perfect. Thanks

[Quoted text hidden]



Amrou Said 8

>

Fwd: Neighbor Abutting Kohls 180-Homewood - 17620 Halsted Street

5 messages

Lindsey Kimmel <lindsey.kimmel@kohls.com>

Tue, Aug 23, 2022 at 12:18 PM

To: a8

Cc: Brett Uelner <brett.uelner@kohls.com>

Hello Amrou,

Thank you for reaching out. In looking at the site plan you provided, the spaces outlined in red do belong to Kohl's. I can take this to our next approval committee meeting if you wish to see if these spaces can be leased to you for a period of time, however that next meeting isn't until September 20th. If you are interested in pursuing this option, please let me know how long of a term you would like to potentially enter into a license agreement to lease those spaces from us so that I can provide that information to the committee.

Please let me know your thoughts at your earliest convenience.

Best,

Lindsey

Lindsey Kimmel | Associate Portfolio Management Analyst | Kohl's, Inc.

📍 N56 W17000 Ridgewood Drive | Menomonee Falls, WI 53051

✉️ Lindsey.Kimmel@Kohls.com | 📞 262-737-4661 (office)**KOHL'S**

Rewarding the Everyday

----- Forwarded message -----

From: **Amrou Said 8**

Date: Mon, Aug 22, 2022 at 4:50 PM

Subject: Neighbor Abutting Kohls [Homewood - 17620 Halsted Street](#)To: michael.henningsen@kohls.com <michael.henningsen@kohls.com>

Cc: Vincenzo Colella <8

>

Hello Michael,

I am Amrou Said from BAU Design and Development. After multiple attempts were made in contacting the corporate office number (262) 703-7000 with no results; we were referred to you by Dan (manager of Homewood Kohls). We submitted plans to the Village of Homewood for a retail project we are working on at 810-20 Maple Ave (old Discount Tire building). The building will be split into two businesses, tobacco sales and beauty supply product sales. Neither retail store will affect Kohls business, but during our current review process we were asked by the Village review committee to reach out regarding the 21 existing parking stalls to the North of our lot. (see red bubbled area on site plan - attached) We believe this is directly in front (East) of the Saucy Crab. We do not foresee our proposed businesses actually ever needing these additional parking spaces due to their type of business, but we are required by the Village to reach out.

Would this even be possible or are these spaces part of Saucy Crab lease agreement? If these spaces are available, would there be any sort of agreement or fees associated with us proposing these spaces to the Village as viable spaces for the businesses to use.

We ask that you please advise at your earliest convenience

Thank you in advance,

Amrou Said

BAU Design & Development

Lead Architectural Designer

M: 8

E: 8

--

Michael Henningsen

Territory Facilities and Operations | Midwest

Store Operations & Experience

michael.henningsen@Kohls.com

8

4340 Fox Valley Center

Aurora, IL 60504

KOHL'S

Rewarding the Everyday

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810-20 MAPLE AVE_site plan.pdf

136K

Amrou Said 8

To: Lindsey Kimmel <lindsey.kimmel@kohls.com>

Cc: Brett Uelner <brett.uelner@kohls.com>

Tue, Aug 23, 2022 at 2:15 PM

Item 10. B.

Lindsey,

Thank you for reaching out regarding this matter. As I explained to Michael Henningsen via email and Dan (store manager) our proposed business realistically won't need more spaces than we currently have. In fact, we probably have an abundance of spaces on our lot for the type of businesses we are proposing. That being said, if you could provide me with a ballpark monthly lease amount? That way I can notify my client and let them decide if it is something they would be able to budget for, keeping in mind that the spaces most likely will never be used by our customers. So if you could provide me with that information for now and we can go from there,

Thanks,
Amrou

[Quoted text hidden]

Lindsey Kimmel <lindsey.kimmel@kohls.com>

Tue, Aug 23, 2022 at 2:25 PM

To: Amrou Said <8 >

Cc: Brett Uelner <brett.uelner@kohls.com>

Hello Amrou,

Generally, it's about \$100/per parking space per month, so for 21 parking spaces, you're looking at \$2,100/month. That amount could also change based on area, so I'd have to get the actual figures from our real estate team once you confirm if your tenant is interested in potentially moving this forward.

Best,
Lindsey

Lindsey Kimmel | Associate Portfolio Management Analyst | Kohl's, Inc.

▲ N56 W17000 Ridgewood Drive | Menomonee Falls, WI 53051

✉ Lindsey.Kimmel@Kohls.com | 📞 262-737-4661 (office)

KOHL'S
Rewarding the Everyday

[Quoted text hidden]

Amrou Said <8 >
To: Lindsey Kimmel <lindsey.kimmel@kohls.com>
Cc: Brett Uelner <brett.uelner@kohls.com>

Tue, Aug 23, 2022 at 2:43 PM

Thank you, I will let you know.

[Quoted text hidden]

Amrou Said <a8
To: Mj Majid <8

Tue, Aug 23, 2022 at 2:44 PM

See Kohls property manager team response below to the parking space inquiry.

Thanks,
Amrou

[Quoted text hidden]

ORDINANCE NO. M - 2228**AN ORDINANCE GRANTING A PARKING VARIANCE
FOR 810 MAPLE AVENUE, HOMEWOOD, COOK COUNTY, ILLINOIS**

WHEREAS, 65 ILCS 5/11-13-1 *et seq.* authorizes municipalities under 500,000 population to determine and vary the application of their zoning regulations relating to the use of land; and

WHEREAS, 65 ILCS 5/11-13-5 authorizes granting a zoning variation by passage of an Ordinance; and

WHEREAS, Majid RE, LLC, an Illinois limited liability company, recently purchased the property at 810 Maple Avenue in the B-4 Shopping Center Zoning District and proposes to divide the building into two commercial retail establishments; and

WHEREAS, the site plan submitted by the petitioner proposes 26 parking spaces; however, based upon the area of proposed retail establishments, the Homewood Zoning Ordinance requires 48 parking spaces; and

WHEREAS, the property was operated as a motor vehicle service and repair facility, but when the former owner sold the property it imposed restrictive covenants prohibiting such use by future owners; and

WHEREAS, the Homewood Planning and Zoning Commission considered the parking variance at its August 11, 2022 regular meeting and voted unanimously (7-0) to recommend approval of the requested variance; and

WHEREAS, the President and Board of Trustees of the Village of Homewood, Cook County, Illinois deem it appropriate and are willing to grant a variance, subject to the terms and provisions hereof.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois, that:

SECTION ONE – INCORPORATION OF RECITALS:

The above recitals are incorporated into this ordinance as if restated here.

SECTION TWO – FINDINGS OF FACT:

1. The subject property is at 810 Maple Avenue and owned by the applicant, Majid RE, LLC - Mohammad Majid, Managing Member.
2. The subject property is in the B-4 Shopping Center Zoning District.
3. Commercial retail is a permitted use in the B-4 Shopping Center Zoning District.
4. The existing development of the subject property, including the 11,940 sf building and surface parking, was formerly purpose-built for motor vehicle service and repair.
5. The Homewood Zoning Ordinance requires one parking space for every 250 sf of retail space, or 48 spaces for the proposed 11,940 sf of retail.
6. The applicant proposes to provide 26 parking spaces on the subject property.

SECTION THREE – LEGAL DESCRIPTION:

The subject property is legally described as follows:

Lot 1 in Commercial Subdivision Unit Number 2, Being a Subdivision of Part of the Northeast Quarter of Section 32, Township 36 North, Range 14, East of the Third Principal Meridian, according to the plat therefor recorded April 13, 1984 Document 27043822, in Cook County, IL.

Permanent Index Number: 29-32-200-022-0000

Common Address: 810 Maple Avenue
Homewood, IL 60430

SECTION FOUR – GRANTING OF VARIANCE:

The following variance is granted to the petitioner:

A variance from Table 11.2 (Municode Table 44-487.2) Parking Requirements to allow the operation of 11,940 sf of retail space with 26 parking spaces, approximately 54% of the total parking spaces required by the zoning ordinance.

SECTION FIVE – DOCUMENTS TO BECOME A PART OF THIS ORDINANCE:

These documents are made part of this Ordinance:

The Homewood Planning and Zoning Commission minutes of August 11, 2022, as they relate to the subject zoning.

The Homewood Village Board minutes of September 13, 2022, as they relate to this ordinance.

SECTION SIX – RECORDING:

The Village Attorney shall cause this Ordinance without attachments to be recorded in the Office of the Cook County Clerk – Recording Division.

PASSED and APPROVED this 13th day of September 2022.

Village President

Village Clerk

YEAS: ____ NAYS: ____ ABSTENTIONS: ____ ABSENCES: ____



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

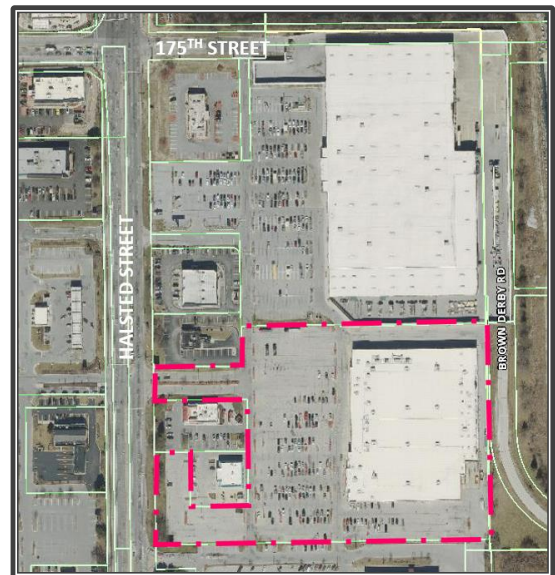
From: Angela Mesaros, Director of Economic and Community Development

Topic: Exterior Improvements and Sign Variance for Target at 17605 Halsted Street

PURPOSE

Target proposes new paint colors, accent materials, and signage on the building and the site to support the online order pick-up process. The subject property is part of the Park Place Plaza Planned Unit Development. The Appearance Commission did not reach the required four votes to affirm or deny this application, thereby a motion by the Village Board of Trustees is required for final decision on the application.

The proposed exterior improvements primarily encompass new paint colors for the building with a color palette of warm neutral paint colors, and a simulated wood product and synthetic stucco EIFS accent materials.



In addition to the exterior materials, the applicant proposes new signage on the building and in the parking lot to facilitate their “drive-up” order pick-up operations. To facilitate the operations of their order retrieval, Target proposes to restripe existing parking spaces as drive-up customer stalls. (Due to existing parking in surplus of code requirements, this will not impact the site’s compliance with parking requirements.) The applicant proposes new wall signage and post-and-panel signage at each parking space that would indicate the stall number and display Target’s “drive-up” operations branding.

The gross sign area proposed for the site totals 611.1 square feet. The maximum allowed gross sign area is 500 square feet. The applicant requests a variance for the 111.1 square feet in excess of the maximum allowed per Code to install the new signage related to online/app-based order pickup operations.



PROCESS

At its regular meeting on September 1, 2022, the Appearance Commission considered the request for the exterior improvements and the sign variance. The Commission discussed the application of the Sign Ordinance on this site in comparison to past cases. They determined that the proposed signage in the parking lot does not meet the code's definition of directional signage. However, this signage performs as directional signage. Therefore, this was not considered as part of the sign area calculation as reflected in the requested variance.

Members of the Appearance Commission discussed the longevity of curbside pick-up operations, the use of online or app-based purchases, and in-store or curbside pickup as a trend that emerged before and accelerated during the pandemic. Experts in retail and real estate do not anticipate that this business model will shrink in the post-pandemic landscape.

OUTCOME

The Commission members unanimously supported the exterior improvements to the building but were split in their final decision because of the sign variance. Due to two current vacancies on the commission, a total of 5 members were present. The Commission voted 3-2 to approve the requested action. Section 2-362 of the Municipal Code requires "an affirmative or negative vote of at least four members is needed for approval or denial." Therefore, the final decision/action for the sign variance must be taken to the Village Board.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

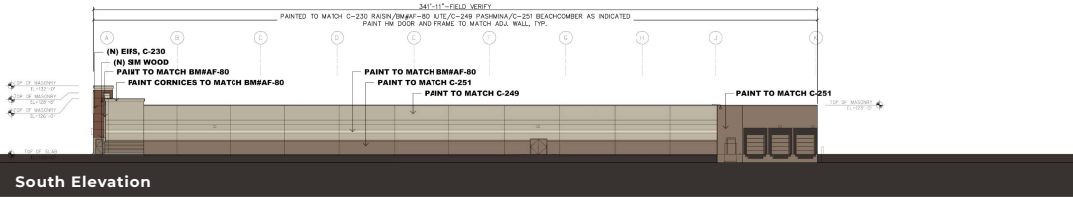
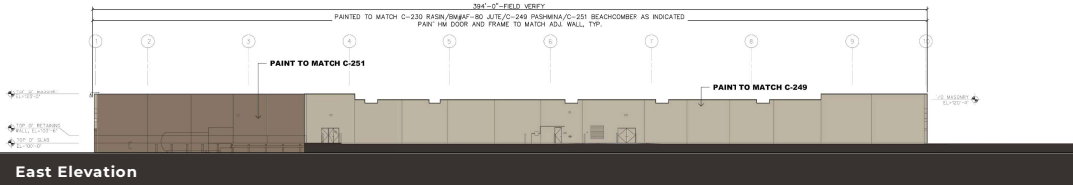
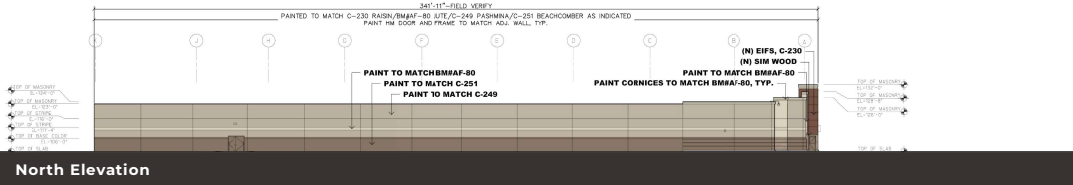
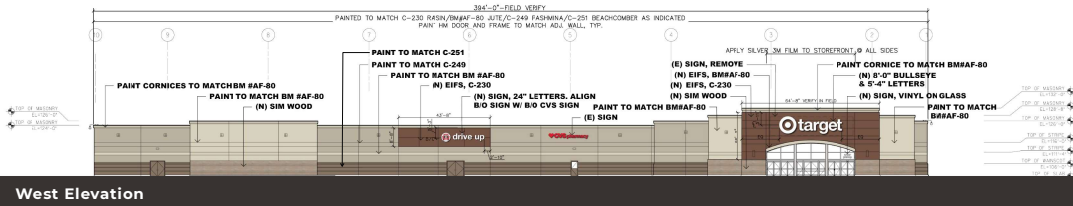
Not required

RECOMMENDED BOARD ACTION

Approve exterior improvements to the Target store and grant a variance from Section 30-5 of the Sign Ordinance to allow an additional 111.1 square feet for the signage at 17605 Halsted Street as proposed in the drawings prepared by RSP Architects Ltd. dated August 17, 2022, and Kimley-Horn and Associates, dated August 16, 2022.

ATTACHMENT(S)

- Exterior Façade Improvements by RSP Architects, Ltd, last revised August 17, 2022
- Site Improvement Plans C1.0 and C2.0 by Kimley-Horn and Associates, last revised August 16, 2022
- Staff exhibits, dated September 1, 2022



COLOR KEY:

(BM#AF-80) JUTE
C-249 (BM #AF-100) PASHMINA
C-251 (BM #0993) BEACHOMBER
C-230 (BM#1237) RAISIN
SIMULATED WOOD: NICHHA ROUGHSAWN PANEL "SMOKE" COLOR.

NOTE:

- *STORE EXTERIOR WALLS ARE PRIMARILY CMU
- *EXISTING SPHERICAL BOLLARDS REPAINT C-1 RED U.N.O.
- *NEW LIGHT FIXTURES: OCL "NEWPORT" @ EXSTG. SCONCES LOCATIONS
- *BEN-2 : MODERN, COLOR.....SILVER

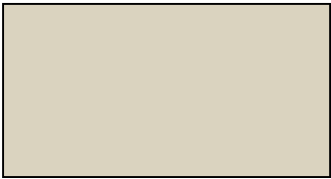
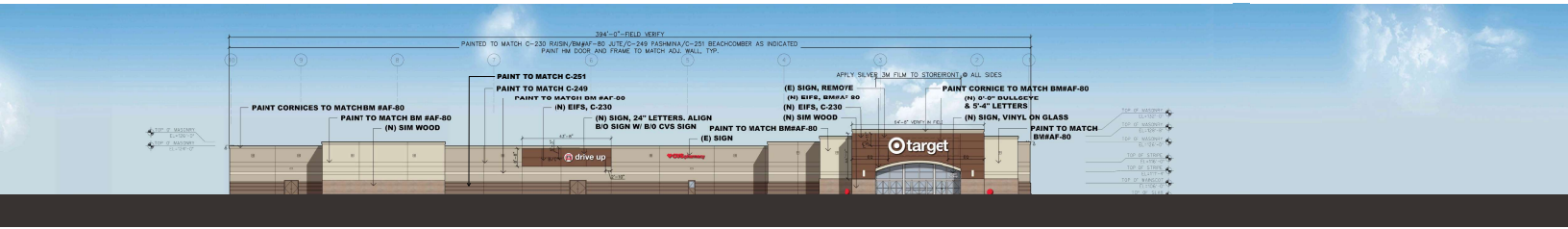
GENERAL NOTE

- * AREA TO BE PAINTED STARTS AT TOP OF CURB OR REVEAL AND CONTINUES TO TOP OF PARAPET/FLASHING OR REVEAL. PAINT COLOR AND FINISH TRANSITIONS OCCUR AT EXISTING VERTICAL CONTROL JOINTS OR AT INSIDE BUILDING CORNERS. U.N.O.
- * ALL EXISTING WALL-MOUNTED ITEMS TO BE PAINTED TO MATCH ADJ. WALL SURFACE, U.N.O.
- * PATCH ALL VISIBLE HOLES FROM MOUNTING OF REMOVED SIGNS WITH LIKE MATERIALS. RESTORE WALL SURFACE TO "LIKE NEW" APPEARANCE.
- * SILVER 3M FILM APPLIED TO METAL TRIM AT STOREFRONT ENTRANCE (NO WINDOWS)



T-1460 Homewood, IL: Remodel - Exterior Design

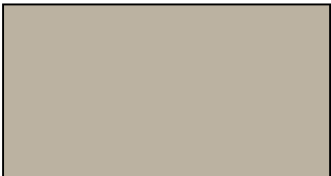
RSP Architects Ltd.
August 17, 2022



BENJAMIN MOORE #AF-80 JUTE



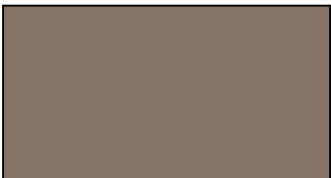
C-230 RAISIN
BENJAMIN MOORE #1237



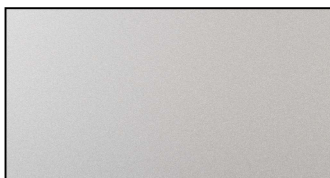
C-249 PASHMINA
BENJAMIN MOORE #AF-100



NICHIHA FIBER-CEMENT, ROUGHSAWN
PANEL, "SMOKE" FINISH.



C-251 BEACHCOMBER
BENJAMIN MOORE #0993



3M STOREFRONT FILM -SILVER COLOR



OCL "NEWPORT" SCONCE, 36" HEIGHT,
SILVER METALLIC FINISH, COLOR TEMP
2700K

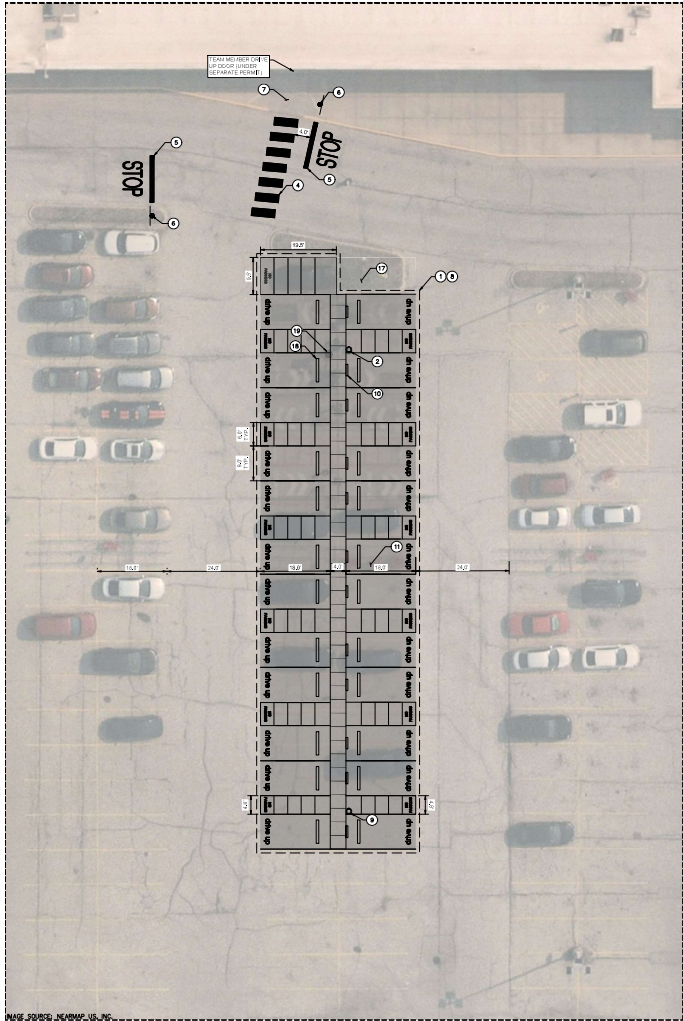


T-1460 Homewood, IL: Remodel - Exterior Design

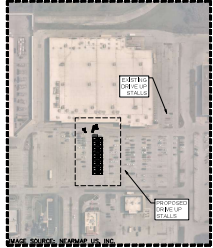
PROPOSED COLORS & MATERIALS

RSP Architects Ltd.

August 17, 2022



PROPOSED DRIVE UP STALLS
T = 17



CONSTRUCTION NOTES

- 1 REMOVE EXISTING STRIPS AND DRIVE UP BEACON.
- 2 PROTECT IN PLACE EXISTING DRIVE UP BEACON.
- 3 INSTALL CROSSWALK PER DETAILS SHEET.
- 4 INSTALL STOP BAR AND MARKING PER DETAILS SHEET.
- 5 INSTALL STOP SIGN PER DETAILS SHEET.
- 6 INSTALL STOP SIGN PER DETAILS SHEET.
- 7 PROTECT IN PLACE EXISTING CURB RAMP.
- 8 INSTALL DRIVE UP STRIPS AND BEACON PER DETAILS SHEET.
- 9 INSTALL DRIVE UP BEACON PER DETAILS SHEET.
- 10 INSTALL STANDSTILL SIGN AND BASE PER DETAILS SHEET.
- 11 REMOVE AND RELOCATE EXISTING CART CORRAL, CONTRACTOR TO COORDINATE RELOCATION WITH TARGET.
- 12 PROTECT IN PLACE EXISTING LANDSCAPE PLANTS.
- 13 INSTALL WHEEL STOP PER DETAILS SHEET.
- 14 PROTECT IN PLACE EXISTING STORM DRAINAGE.

[illegible]

DATE: 08/16/2022



Project Number T-146

Drawn By AD

IMPROVEMENT

IMPROVEMENT PLAN

C1.0



17605 Halsted Street

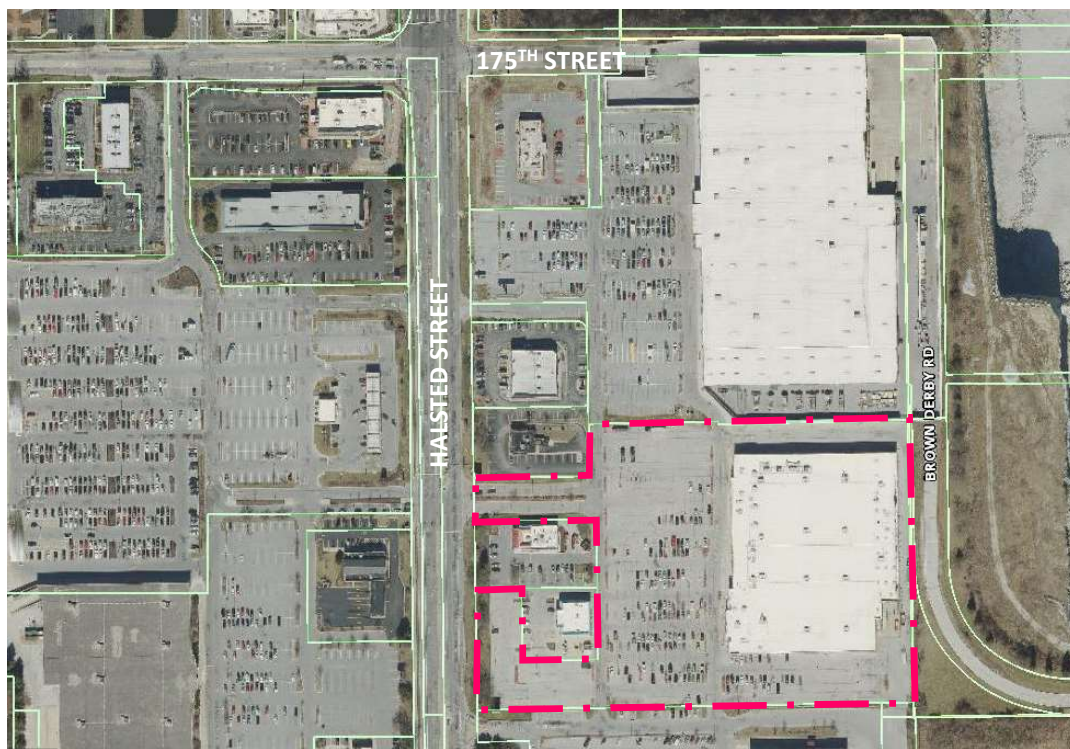
Target Exterior Improvements

Context Site Plan

PIN: 29-33-100-064-0000

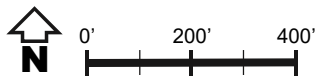
Case 22-27 AC

September 1, 2022



© 2019 Cook County.

Prepared by: Valerie Berstene, Village Planner



17605 Halsted Street

Target Exterior Improvements

Building Improvements

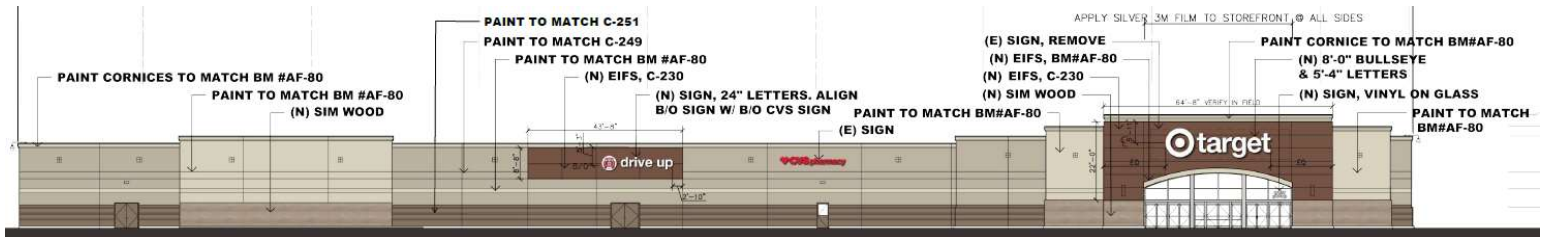
PIN: 29-33-100-064-0000

Case 22-27 AC

September 1, 2022



EXISTING



PROPOSED

Prepared by: Valerie Berstene, Village Planner

17605 Halsted Street

Target Exterior Improvements

Parking Lot Improvements

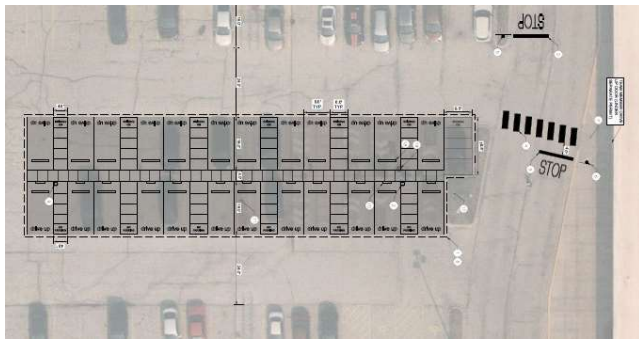
PIN: 29-33-100-064-0000

Case 22-27 AC

September 1, 2022



EXISTING



PROPOSED



Prepared by: Valerie Berstene, Village Planner



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Denise McGrath, Chief of Police

Topic: Amendment to Homewood Municipal Code - Police Towing License System

PURPOSE

Currently, the Municipal Code section regarding the Police Towing License System requires applications from all interested parties for towing licenses each calendar year. The code also guarantees that licenses for the upcoming year will be automatically issued to the companies that currently hold licenses, provided they have submitted a new application. Any additional applicants are placed on an eligibility list for a random drawing for any potential openings in the following year.

The current code also indicates three categories of towing licenses; Light Duty, Medium Duty, and Heavy Duty. Since 2010, licenses have only been issued for two categories; Light/Medium Duty and Heavy Duty. Amendments to the code are required to correct this inaccuracy.

PROCESS

Each year, since the adoption of the Police Towing License System in 2010, letters have been sent to area tow companies advising of the application process. The tow companies selected for licenses the first year have continued to apply each year, ensuring the renewal of their license.

The process of accepting applications even though no licenses are available results in unnecessary work for administrative staff as well as for tow company staff. In the event a license becomes available during the year, much of the work conducted during the initial process needs to be completed again to determine if any changes have occurred in the elapsed time.

Police Department staff has determined the proposed changes to the code regarding these applications would greatly streamline the process.



OUTCOME

The proposed amendment to the codebook will continue to require annual applications from current license holders while conducting an open application process only after a towing license becomes available.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Pass an ordinance amending Chapter 24, Article III Police Towing License System to eliminate the annual creation of an eligibility list for towing licenses and to conduct an open application process in the event a license becomes available; and, to create two categories of towing licenses, Light/Medium Duty and Heavy Duty.

ATTACHMENT(S)

Ordinance

ORDINANCE NO. MC-1065**AN ORDINANCE AMENDING CHAPTER 24 OF THE HOMEWOOD MUNICIPAL CODE REVISING POLICE TOWING LICENSE PROCEDURES**

WHEREAS, on September 14, 2010, the Village Board passed ordinance MC-836 establishing a system governing how the Police Department selects towing companies to move vehicles on public streets; and

WHEREAS, the Police Department has recommended revisions to the Police Tow License System; and

WHEREAS, the Village Board has determined that the revisions are in the best interests of the Police Department, the Village, and its residents.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois, as follows:

SECTION ONE – AMENDMENT TO THE HOMEWOOD MUNICIPAL CODE:

Chapter 24, Article III “Police Towing License System” of the Homewood Municipal Code is amended as shown in Exhibit A to this ordinance. (additional language underlined, deleted language ~~stricken~~):

SECTION TWO – EFFECTIVE DATE:

This ordinance shall be in full force and effect from and after its passage, approval, and publication in accordance with law.

PASSED and APPROVED this 13th day of September, 2022.

Village President

ATTEST:

Village Clerk

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

ARTICLE III. POLICE TOWING LICENSE SYSTEM**DIVISION 1. GENERALLY****Sec. 24-60. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned vehicle means any vehicle as described in 625 ILCS 5/4-201, for which the police department initiates abandoned vehicle procedures and does not include those vehicles defined herein as an "unclaimed vehicle."

Heavy duty means involving vehicles and vehicle combinations, 26,001 pounds GVWR/GCWR or heavier.

Light duty means involving vehicles up to, and including, 10,000 pounds GVWR.

Medium duty means involving vehicles from 10,001 pounds up to, and including, 26,000 pounds GVWR.

Normal business hours. Licensee towing businesses shall have normal business hours of at least Monday through Friday 8:00 a.m. to 5:00 p.m., except for official state-recognized holidays.

Police tow means a tow requested by the village police department for:

- (1) Vehicles that are disabled where the person in charge of the vehicle has no preference for any particular tow service or is unable to make such decision.
- (2) Village-owned vehicles.
- (3) Vehicles impounded by the village police department for evidentiary, investigative or seizure purposes, or arrests.
- (4) Abandoned vehicles that are towed pursuant to village police department procedures.
- (5) Illegally parked vehicles that pose a traffic hazard.

Specifically excluded from this definition is the moving by tow truck, of vehicles within, or from one village lot to another for purposes related to auctioning or seizure.

Police towing license means a license issued by the village authorizing a person or firm to engage in the business of vehicle towing at the request of the police department.

Police towing licensee means a person or firm engaged in the business of, or offering the services of, vehicle towing whereby motor vehicles are or may be towed or otherwise relocated from one place to another, or serviced on scene, by use of a tow truck, and by request of the police department and approved by the police department.

Police towing licensee list means a list maintained by the police department containing the names of those licensees approved by the police chief to respond to requests by the police department for the towing of vehicles.

Standby means when a licensee is called out and the tow driver is asked by police or fire personnel to wait at the scene before the tow driver can start the requested service.

Tow driver means an agent that works for a licensee, driving or operating a tow truck, or working at the scene of a license call.

Tow truck has the meaning as defined in the state vehicle code, 625 ILCS 5/1-205.1.

Unclaimed vehicles means vehicles that have been towed by a licensee to their storage lot and have not been picked up or disposed of by their owner.

Uprighting means bringing a vehicle that is either overturned or on its side to the upright position to tow.

Winching means bringing a vehicle that is completely off of the road surface onto the road surface.

(Code 1997, § 34-100; Ord. No. MC-836, § 1, 9-14-2010)

Sec. 24-61. Violation and penalty.

Any person who violates any provision of this article shall be fined not less than \$100.00 and not more than \$750.00 for each offense.

Secs. 24-62—24-80. Reserved.

DIVISION 2. LICENSE PROCEDURE

Sec. 24-81. Application for police towing license; duty to supplement; nonrefundable fee.

- (a) Any person or business desiring to perform police towing work at the request of the police department shall submit an application to the police chief. Application forms may be obtained from the police department.
- (b) The application shall be accompanied by a nonrefundable application fee in the amount provided in the village fee schedule for each driver listed on the application to cover the cost of background investigations. No application may be processed or approved without payment of the application fee.
- (c) The tow license application period will be from October 1 through October 15 of each year, with the licenses issued for a period from January 1 to December 31. Each licensee applying must have a completed and correct application returned to the police department by 3:00 p.m. on October 15, or the next business day where October 15 falls on a weekend or holiday, along with the fees specified in this article.
- (d) Applications will be accepted from current licensees wishing to retain their license for the next period.
- (e) In the event a license becomes available at any time during the license period applications will be accepted from all other interested parties.

Sec. 24-82. Certain persons ineligible for license.

No person shall be approved as a licensee or a tow driver, nor shall any licensee knowingly permit such a person to be a tow driver pursuant to a license call who has been convicted of any felony within the last five years, or is a sex offender as defined by 730 ILCS 150/2, or has ever been convicted of any felony involving theft or possession of a stolen motor vehicle or essential part thereof.

Sec. 24-83. Hiring additional drivers.

If a police towing licensee hires a tow driver during pendency of a license application or after the licensee's application is approved, the licensee shall notify the police department in writing and submit an application fee in the amount provided in the village fee schedule to cover the costs of a background check. No person shall work as a tow driver pursuant to this article without payment of the application fee and approval by the police department.

Sec. 24-84. Investigation and approval or disapproval.

By December 1 of each year, after receiving a complete application for a police towing license, the police department will conduct an investigation to determine the truth and accuracy of the information contained in the application. The police department will also inspect the licensee's towing equipment and business location. Upon completion of the investigation, the applicant will be notified in writing that the application is either approved or

disapproved and if disapproved the notification will state the reasons for such disapproval. Reasons for disapproval include, but are not limited to, the following:

- (1) The applicant has furnished false or misleading information or has failed to provide relevant information on the application.
- (2) The applicant has not obtained insurance as required by this division.
- (3) The location where the applicant will conduct business fails to meet applicable zoning or fire codes or the requirements of this division.
- (4) The applicant or any of the owners or partners have been permanently removed from the police towing licensee list for cause pursuant to this division.
- (5) The applicant does not meet all requirements of this division or the towing license agreement.

Sec. 24-85. License nontransferable.

Any license granted pursuant to this division shall be personal to the individual or entity to whom issued and may not be transferred to any other person or entity. Such license shall not be sold, leased, transferred, assigned, or otherwise disposed of, either in whole or in part, whether by forced sale, merger, consolidation, bankruptcy, reorganization under bankruptcy laws, or otherwise, without reapplication pursuant to this division.

Sec. 24-86. Appeal of disapproval of application.

Any applicant deemed ineligible by the police chief will have the right to appeal the police chief's decision to the village manager, or designee. Appeals must be made by filing a written notice of appeal with the village manager within ten days of notice of the police chief's decision. The village manager will hear the appeal within 14 days after the appeal is filed, unless otherwise agreed. The village manager will notify the applicant of the decision within seven days after the decision is made. The village manager may affirm or overrule the police chief's decision. The village manager's decision will be final.

Sec. 24-87. Number of active licenses restricted; preference in issuance.

- (a) The village will limit the number of active police tow licenses to three for light/~~medium duty~~, ~~two for medium duty~~ and two for heavy duty, for a total of ~~seven~~ five active licenses.
- (b) Preference in issuing the licenses will be given to those companies that were issued a license the prior year, as long as they still meet the criteria for the issuance of a license; provided, however, that an application must be submitted each year by all applicants, including those currently licensed.

Sec. 24-88. Insurance required.

- (a) Each licensee under this division will obtain and maintain general liability, automobile liability, garage keeper's legal liability and workers' compensation insurance throughout the period of the agreement as determined by the village and written in the towing license agreement. The village will be named as an additional insured by the licensee on each insurance policy.
- (b) The licensee will provide certificates of insurance to the village which indicate coverage for the above mentioned insurance, which carries the provision that the insurance will not be canceled without giving the village at least 30 days' notice of cancellation or material change.

Sec. 24-89. Inspections.

The police department shall conduct an inspection of all licensees at least annually. Inspection shall include the vehicles used by the licensee for license tows and service calls. It will also include the physical location of the business and any place where license vehicles are stored, all records associated with license calls, a check of

employees for criminal and traffic records, and any other documentation necessary to verify licensees' compliance with this division.

Secs. 24-90—24-106. Reserved.

DIVISION 3. LICENSEE LIST

Sec. 24-107. Compilation of eligibility list; drawing for selection of certain eligible applicants.

- (a) After the deadline for submitting applications, an initial eligibility list will be created. The first names on the initial eligibility list will be those firms that held a license the previous year, as long as they have submitted a renewal application.
- (b) The remainder of the initial eligibility list will be filled with the remaining applicants, if applicable, through a drawing. The date, time, and location of the drawing will be announced at the time the application period begins. All interested parties will be allowed to attend the drawing.
- (c) The final eligibility list will be used at the beginning of and throughout the term of the tow license year, in numeric order, for the issuance of licenses based on the investigation and approval pursuant to this division, and consistent with the maximum number of licenses that may be issued.

Sec. 24-108. Procedure for assigning tow events from list of licensees.

- (a) The police department will maintain ~~three~~ two police towing licensee lists, one for light/medium duty, ~~one for medium duty~~, and one for heavy duty. When tow services are required, the police department will ensure that licensees are called in rotation from the list of licensees as far as is reasonable and practicable under the circumstances.
- (b) Except upon request of the owner, operator or person legitimately in possession of the vehicle to be serviced, the police department will not call any tow truck not on the police towing licensee list unless all such licensees are unavailable.
- (c) The police department may deviate from the order of normal rotation if, in the police department's judgment, deviation is necessary to protect the public health, safety, or welfare or to ensure proper traffic, incident, or accident management. The police department may also deviate from the order of normal rotation if the licensee next on rotation is, in the police department's sole discretion and judgment, incapable or improperly equipped for handling a specific task.
- (d) If a licensee is unable to respond to a request for service within the timeframes required in the towing license agreement, the licensee or his employee shall advise the police department that they are not available due to an extended response time. The licensee will then be placed at the bottom of the list for his class. The police dispatcher will then call the next licensee on the list for the towing class required. No licensee is permitted to substitute another tow company, licensed or unlicensed, to render service due to licensee's unavailability.
- (e) When a request for service is canceled after a licensee has been dispatched by the police department, the cancelled licensee will be put back at the top of the list for his class.

Sec. 24-109. Village may terminate or modify license procedure unilaterally at any time.

The village reserves the right to terminate or modify its license procedure unilaterally at any time without any notice and without recourse.

Sec. 24-110. Removal from police towing licensee list.

- (a) *Grounds for removal.* The police chief or his designee may remove any licensee temporarily or permanently if it is determined that:
- (1) The license was secured by fraud or concealment of a material fact, which if known would have caused disapproval of the application.
 - (2) The licensee has violated any of the provisions of this article, or the police department towing license agreement.
 - (3) The service provided by the licensee has been substantially inadequate, which shall include, but not be limited to, failing to be available for or not accepting calls, slow response time, excessive damage claims, theft, repeated complaints from citizens, inadequate services or towing equipment.
 - (4) During the term of the license, any licensee or a tow driver for a licensee's towing business is convicted of any felony in any state, is determined to be a sex offender as defined by 730 ILCS 150/2, or is convicted of any felony involving theft or possession of a stolen motor vehicle or essential part thereof.
- (b) *Temporary removal limited to 30 days.* If the removal of the licensee from the police towing licensee list is temporary, such temporary removal shall not be for more than 30 days at any one time.
- (c) *Pending suspension and removal.* If the police chief or his designee determines the alleged offense does not constitute an immediate threat to the health, safety or welfare of the public, the police chief shall provide the licensee with written notice at least 15 days prior to the effective date of the temporary or permanent removal by delivering the notice to the licensee's place of business. The written notice shall include:
- (1) The effective date of the removal.
 - (2) Whether the removal is temporary or permanent.
 - (3) The allegations which form the basis of the removal.
 - (4) The actions, if any, the licensee may take to prevent the removal from occurring.
 - (5) The procedure that the licensee must follow to request a hearing to appeal the removal.
- (d) *Immediate suspension and removal.* If the police chief, or his designee, determines that a licensee presents an immediate threat to the health, safety or welfare of the public, or if the licensee has not provided proof of valid insurance in the amounts required by ordinance, the police chief shall provide the licensee with written notice that the licensee is being removed from the police towing licensee list immediately. The written notice shall be delivered to the licensee's place of business on the first day the removal is effective, and shall state:
- (1) That the removal is effective immediately.
 - (2) Whether the removal is temporary or permanent.
 - (3) The allegations which form the basis of the removal.
 - (4) The actions, if any, the licensee may take to be reinstated.
 - (5) The procedure that the licensee must follow to request a hearing to appeal the removal.
- (e) *Request for hearing; scheduling.* A licensee seeking to contest the police chief's decision pursuant to this section must submit a written request to the village manager within ten days of receiving notice of the police chief's decision. The village manager or his designee shall schedule the hearing within seven days after receiving the written request. If the village is unable to provide a hearing within the seven-day period, the police chief's decision shall be stayed until the hearing.
- (f) *Hearing procedure.* The village manager or his designee shall act as the hearing officer. The hearing shall be informal and provide both sides with the opportunity to present all evidence relevant to the police chief's decision.

- (g) *Final decision following hearing.* The hearing officer shall issue a written decision within seven days of the hearing whether the police chief's decision is supported by a preponderance of the evidence. The decision shall be sent to the address listed on the licensee's application with a copy retained in the licensee's application file at the police department. If the decision favors the licensee, the license towing privileges may be reinstated as soon as possible.
- (h) *Additional appeal.* If the licensee disagrees with the hearing officer's decision, he may appeal the decision in any manner provided by law.

Secs. 24-111—24-133. Reserved.

DIVISION 4. OPERATION AND PREMISES REQUIREMENTS

Sec. 24-134. Facilities and contractual requirements.

- (a) *Towing agreement required.* All applicants issued a license, and their agents, will enter into a towing license agreement with the village, with separate signatures for each licensee and agent. The written agreement will be in a form approved by the village attorney.
- (b) *Village to be held harmless.* Each licensee will defend, indemnify and hold harmless the village, the village council, and village officers and employees, from any suits, claims, or actions brought, or disease or illness or damages sustained or arising out of the operation of towing services and storage of vehicles and arising out of the performance of any requirement of this article by the licensee or in consequence thereof.
- (c) *Notice of changes from original application required.* Licensees must immediately, and in writing, inform the police department regarding any changes of the information on their original application for license. Failure to comply with this requirement may constitute grounds for removal from the police towing licensee list.
- (d) *Two-way communication equipment required.* All tow trucks shall have working two-way communication equipment with their base station located at the point where calls are received.
- (e) *Attendant and 24-hour availability required.* Each licensee shall provide 24-hour per day service each day of the year. There shall be an attendant or answering service on duty for the purpose of receiving calls.
- (f) *Storage facility to be maintained.* All licensees shall comply with the storage facility requirements of this division.
- (g) *Storage of vehicles towed for investigative purposes.* Vehicles towed for investigative purposes shall be stored at no cost to the village at the request of the police chief or his designee.

Sec. 24-135. Truck equipment and service requirements.

- (a) *Services to be provided by light/medium duty licensees.* Licensees of light/medium duty trucks shall provide towing, changing of flat tires and jump starts for police vehicles at no cost to the village, provided the vehicle is within five miles of the village boundaries.
- (b) *Dollies required; transport of motorcycles required.* All tow trucks (except flatbed car carriers) shall carry at least one set of wheel dollies at all times. All licensees shall be able to safely transport motorcycles.
- (c) *Warning lights and other equipment required.* All tow trucks shall be equipped with warning lights and all other equipment required by federal, state or village laws.
- (d) *Light/medium duty licensees to have two trucks available.* Licensees on the light/medium duty tow list must maintain at least two operational tow trucks at all times.

- (e) *Removal of debris and other cleanup at accident site.* Every licensee or tow driver shall remove or cause to be removed all glass and debris deposited on any street or highway by the vehicle being serviced. The licensee or tow driver shall also spread oil-dry upon that portion of any street or highway where any fluids have been deposited by the vehicle being serviced, unless the fire department has taken charge of the cleanup, at which point the licensee will follow the instructions of fire department personnel regarding cleanup.

Sec. 24-136. Driver requirements.

- (a) *Safety apparel to be worn at scene of call.* While at the scene of any call for a license tow, every license tow driver will wear safety apparel compliant with national highway traffic safety administration standards for high visibility safety apparel, as appropriate to the task being performed and the conditions present.
- (b) *Identification apparel or equivalent to be displayed at scene of call.* While at the scene of any call for a license tow, every license tow driver will wear outer apparel that clearly identifies the company for which they work and the tow driver's first name. The name of the tow driver shall be on the front of their apparel. This identification must be able to be read by a person with normal vision at a distance of at least ten feet. This identification can be incorporated into the requirement for high visibility safety apparel.
- (c) *Responding personnel to be free of alcohol and drugs.* No licensee or tow driver shall respond to a license call for service while having any alcohol, controlled substances, or both in their system. They shall also not have prescribed or over the counter medication in their system that renders them incapable of safely driving or operating the tow truck.
- (d) *Drivers to be on duty for only one tow company.* Tow drivers are not allowed to be on duty for more than one tow company at any one time.

Sec. 24-137. Storage facility required; location and operation requirements.

- (a) Each licensee shall maintain a secure storage lot of adequate size to store all towed vehicles safely, but in no event shall the capacity be smaller than 20 vehicles. The lot shall be completely enclosed by a fence not less than six feet in height and shall have a lockable and securable gate. All storage facilities must meet applicable zoning and fire code requirements.
- (b) The licensee shall maintain an office at the storage lot that is staffed and open to the public during normal business hours.
- (c) The storage lot for light/medium duty tows shall be located within ten miles of the village limits, and the storage lot for ~~medium duty tows~~ and heavy duty tows shall be located within 15 miles of the village limits.
- (d) When instructed by the police department that a vehicle in storage must be secured for evidentiary purposes, the operator shall store the vehicle so that it is not accessible to any person except upon specific approval of the police department. This storage will be at the licensee's storage facility and can be within the fenced lot or within a building at the storage lot, at the discretion of the licensee.
- (e) No vehicle shall be released from storage without a signed release from the police department.

Sec. 24-138. Maximum towing fees.

- (a) The maximum towing fees for all tows performed pursuant to the police towing license and the police towing rotation list are as provided in the table below. A copy of all current allowable fees shall be available on each tow truck and at the licensee's business location.
- (b) Maximum fees shall be adjusted annually on or about January 1 based on the federal Department of Labor's Consumer Price Index (CPI).
- (c) Each fee shall be calculated and adjusted separately. The calculation will be cumulative each year but adjustments to the fees contained herein will only be made in increments of \$5.00 and rounded down to the nearest \$5.00, except for mileage and accident cleanup fees which will be rounded down to the nearest \$1.00. Yearly adjusted rates will be contained within the police department towing license agreement. No licensee shall impose any fee not specifically provided for above for any tow performed pursuant to a police towing license.

Maximum Rates for Towing and Related Services

Base Towing Rates (conventional or flatbed tow truck)		
	Light duty vehicle tow—each	\$140.00
	Medium duty vehicle tow—each	\$165.00
	Heavy duty vehicle tow—each	\$280.00
Accident Scene Services		
	Winching/uprighting vehicle (in addition to towing fee)—each	\$55.00
	Accident cleanup surcharge—each accident	\$22.00
	Cleanup of spilled cargo—(Details must be documented on invoice)	
	First 15 minutes	\$0.00
	Each ¼ hour after first 15 minutes	\$20.00
Mileage		
	Within village limits or to licensee's storage facility	\$0.00
	Outside village limits if tow is not to designated storage facility	
	Light duty vehicles—per loaded mile	\$3.00
	Medium duty vehicles—per loaded mile	\$4.00
	Heavy duty vehicles—per loaded mile	\$5.00
Standby—(Details must be documented on invoice, with name of person ordering standby)		
	First 15 minutes—all truck classes	\$0.00
	Light duty vehicles—per ¼ hour per truck after first 15 minutes	\$20.00
	Medium duty vehicles—per ¼ hour per truck after first 15 minutes	\$45.00
	Heavy duty vehicles—per ¼ hour per truck after first 15 minutes	\$55.00
Other Services—(No towing required)		
	Lockout, vehicle starting, tire changing, vehicle out of gas—each	\$55.00
	After hours release of vehicle—each	\$45.00
Storage (per vehicle, no charge for first day)		
	Light duty—per day or part thereof	\$25.00
	Medium duty—per day or part thereof	\$35.00
	Heavy duty—per day or part thereof	\$50.00



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Bob Grabowski, Fire Chief

Topic: Intergovernmental Agreement - GEMT

PURPOSE

The State of Illinois oversees a program called Ground Emergency Medical Transportation Services (GEMT) in which the Village began participating in last September. The GEMT program provides supplemental payments to publicly owned or operated GEMT providers. The supplemental payments cover the funding gap between a provider's actual costs per GEMT transport and the allowable amount received from Medicaid and any other sources of reimbursement. In order to participate in the GEMT program, the Village must enter into an Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services for reimbursement of unrecovered costs of ambulance transports through Medicaid.

PROCESS

Medicaid payment rates for ambulance services are often 70% less than the cost of providing those services. An average Medicaid payment is \$120 per transport. Currently, the State reimburses municipalities a set amount for Medicaid transports, regardless of the actual cost of providing those services. Through this program, the federal government will pay to the State the difference between the set amount and the actual costs incurred for the Medicaid transports. When the State receives the funds from the federal government, they will forward the difference to the Village and then bill us for 50% of what is collected. The Village will keep the other 50%. The attached IGA and application will be submitted to the Illinois Department of Public Health by October 1, 2022, if approved by the Village Board.

OUTCOME

Revenue from this program has already exceeded what was budgeted for this fiscal year and we anticipate the revenue for next year to be between \$200,000 and \$300,000.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

VILLAGE OF HOMEWOOD

Item 10. E.



LEGAL REVIEW:

Completed

RECOMMENDED BOARD ACTION

Authorize the Village President to enter into an Intergovernmental Agreement with the Illinois Department of Health Care and Family Services for reimbursement of unrecovered costs of ambulance transports through Medicaid.

ATTACHMENT(S):

Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
AND**

2023

The Illinois Department of Healthcare and Family Services (the "Department" or "HFS") and _____, (Local Government) pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (the "IGA Act"), hereby enter into this Intergovernmental Agreement (the "Agreement") in connection with supplemental ambulance rates. HFS and the Local Government are collectively referred to herein as "Parties" or individually as a "Party."

**ARTICLE I
INTRODUCTION**

1.01 Background. Article XII of the Illinois Public Aid Code, 305 ILCS 5/5 *et seq.* (the "Public Aid Code"), authorizes the Department to make use of, aid and co-operate with State and local governmental agencies, and the IGA Act provides for cooperation between units of government. Local Government operates an emergency ambulance service (Provider) that is enrolled in the Medical Programs (as defined below) and provides Covered Ambulance Services (as defined below) to individuals eligible for benefits under the Medical Programs (as defined below); however, the costs of providing the referenced services is not covered by the fee schedule pursuant to which the Department and its agents pay for such services.

1.02 Purpose. In order to provide greater cost coverage to Provider for Covered Ambulance Services, the Parties enter into this Agreement.

1.03 Definitions

- (a) Agent means Managed Care Organizations and Administrative Services Organizations.
- (b) ALS means Advanced Life Support billed under CPT Code A0427.
- (c) BLS means Basic Life Support billed under CPT Code A0429.
- (d) Base Rate means the fee-schedule rate for Provider on the Department's rate sheet for the Provider as of September 30, 2022.
- (e) Covered Ambulance Services or Services means all ALS and BLS emergency ground ambulance services trips reimbursable under the Illinois Medicaid state plan, provided to beneficiaries of Medical Programs, and does not include mileage or oxygen.
- (f) Interim Rate means the payments to Provider for Covered Ambulance Services in addition to the Base Rate and calculated pursuant to Article III.
- (g) Medical Programs means programs administered by the Department under the Public Aid Code, the Children's Health Insurance Program Act (215 ILCS 106/1 *et seq.*) and the Covering All Kids Health Insurance Act (215 ILCS 170/1 *et seq.*).
- (h) Quarterly Invoice means an itemized statement provided to the Local Government by the Department regarding the agreed upon transfer amount pursuant to Article II.
- (i) Rate Year means calendar year.

ARTICLE II

INTERGOVERNMENTAL AGREEMENT

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INTERGOVERNMENTAL TRANSFER

2.01 Local Government will transfer to the Department on a quarterly basis an amount equal to 50% of the total Interim Rates, as described in Article III, received by Provider from the Department and its agents for the prior quarter.

2.02 The Department will send a Quarterly Invoice to Local Government for the transfer of 50% of the supplemental payments described in Article III and transfer shall be made within 30 days after the receipt of the Quarterly Invoice by the Local Government.

**ARTICLE III
INTERIM RATES FOR SERVICES**

3.01 Calculation. The Interim Rate will be determined as follows:

- (a) Department will calculate, using data from each Provider's most recent timely filed approved cost report, Provider's total costs for Covered Ambulance Services.
- (b) Using data from the cost report and the Department's data on Medicaid paid claims for covered ambulance services and provider's charges for those services, the Department will calculate an interim rate for ALS and BLS services that covers the cost above the Base rate for those services.

3.02 Reimbursement. The Department shall pay or cause its agents to pay Interim Rates to Provider for Covered Ambulance Services pursuant to this Article III in addition to payments made at the Provider's Base Rate. The Interim and Base Rates will be added together during claims processing and paid as a single rate.

3.03 Cost Reports. The Department will annually notify Provider of the cost report template to be used and provide instructions and a due date for submission in order for Provider to be eligible for an Interim Rate the next Rate Year.

3.04 Reconciliation. Once the Department has a cost report covering a Rate Year in which Provider received an Interim Rate, it will calculate the actual cost per trip during the Rate Year and determine whether the Interim Rate underpaid or overpaid Provider for the cost of the Services. If Provider was underpaid, the Department will make a further payment to cover costs. If Provider was overpaid, the Department will notify Provider of the net amount due to the Department, taking into account amounts already transferred to the Department pursuant to Article II.

**ARTICLE IV
TERM**

4.01 Term. This Agreement shall commence January 1, 2023, provided Provider's Cost Report was received by the Department on or before October 1, 2022, and shall continue in subsequent years provided all program requirements are met until otherwise terminated by the Parties.

**ARTICLE V
TERMINATION**

5.01 Termination on Notice. This Agreement may be terminated by either Party for any or no reason upon thirty (30) days' prior written notice to the other Party.

INTERGOVERNMENTAL AGREEMENT

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5.02 Termination for Cause. In the event either Party breaches this Agreement and fails to cure such breach within ten (10) days' written notice thereof from the non-breaching Party, the non-breaching Party may terminate this Agreement upon written notice to the breaching Party.

5.03 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The Department may terminate or suspend this Agreement, in whole or in part, without advance notice and without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Department by the State or the Federal funding source, (ii) the Governor or the Department reserves funds, or (iii) the Governor or the Department determines that funds will not or may not be available for payment. The Department shall provide notice, in writing, to Provider of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

ARTICLE VI MISCELLANEOUS

6.01 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.02 Amendments. This Agreement may be modified or amended at any time during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.03 Applicable Law and Severability. This Agreement shall be governed in all respects by the laws of the State of Illinois. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, ordinance, rule of law or public policy, or for any reason, such circumstance shall not have the effect of rendering any other provision or provisions contained herein invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part thereof. In the event that this Agreement is determined to be invalid by a court of competent jurisdiction, it shall be terminated immediately.

6.04 Records Retention. The Parties shall maintain for a minimum of six (6) years from the later of the date of final payment under this Agreement, or the expiration of this Agreement, adequate books, records and supporting documents to comply with the Illinois State Records Act. If an audit, litigation or other action involving the records is begun before the end of the six-year period, the records shall be retained until all issues arising out of the action are resolved.

6.05 No Personal Liability. No member, official, director, employee or agent of either Party shall be individually or personally liable in connection with this Agreement.

6.06 Assignment; Binding Effect. This Agreement, or any portion thereof, shall not be assigned by any of the Parties without the prior written consent of the other Parties. This Agreement shall inure to the benefit of and shall be binding upon the Parties and their respective successors and permitted assigns.

INTERGOVERNMENTAL AGREEMENT

Page 4 of 5

6.07 Precedence. In the event there is a conflict between this Agreement and any of the exhibits hereto, this Agreement shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the relevant statute(s) or rule(s) shall control.

6.08 Entire Agreement. This Agreement constitutes the entire agreement between the Parties; no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Party.

6.09 Notices. All written notices, requests and communications may be made by electronic mail to the e-mail addresses set forth below.

To HFS: HFS.GEMT@illinois.gov

To Local Government: _____

6.10 Headings. Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

6.11 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

INTERGOVERNMENTAL AGREEMENT

Page 5 of 5

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

LOCAL GOVERNMENT**SIGNATURE** _____**NAME:** _____**TITLE:** _____**DATE:** _____**ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES**_____
THERESA EAGLESON
DIRECTOR**DATE:** _____



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: MFT Resolution – Street Patching

PURPOSE

Consider a resolution appropriating \$400,000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code.

PROCESS

Every three years, the Public Works Engineering Division performs a pavement condition survey on all of the streets within the Village. Based on the results, a timeline plan is formulated for streets that will be completely reconstructed, resurfaced, or patched.

OUTCOME

There are 129 street sections that are due to be patched this fall. Patching will consist of milling the pavement patch area two inches deep and replacing with two inches of new asphalt. Patch areas are chosen by the Engineering Division.

The work will be competitively bid during September with a proposed completion date of November 23, 2022.

FINANCIAL IMPACT

- **Funding Source:** MFT
- **Budgeted Amount:** \$400,000

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Pass a resolution appropriating \$400,000 of MFT funds to cover street patching for the period of May 1, 2022 – April 30, 2023.

ATTACHMENT(S)

MFT Resolution



E-mail DISTRICT

Reset Form

District	County	Resolution Number	Resolution Type	Section Number
1	Cook	R-3121	Original	23-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of
Governing Body Type Homewood Local Public Agency Type
Illinois that there is hereby appropriated the sum of Four Hundred
Name of Local Public Agency
Thousand and No/100-----
Dollar s (\$400,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 to 04/30/23
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Homewood
Local Public Agency Type Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Marilyn Thomas Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Homewood in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Homewood at a meeting held on 09/13/22
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of September, 2022
Day Month, Year

(SEAL)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation



E-mail DISTRICT

Reset Form

District	County	Resolution Number	Resolution Type	Section Number
1	Cook	R-3121	Original	23-00000-00-GM

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Governing Body Type Local Public Agency Type
Homewood Illinois that there is hereby appropriated the sum of Four Hundred
Name of Local Public Agency
Thousand and No/100----- Dollar
s (\$400,000.00)

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of Homewood in the State of Illinois, and keeper of the records and files thereof, as
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Day Month, Year

(SEAL)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation



E-mail DISTRICT

Reset Form

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I Marilyn Thomas Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Homewood in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Homewood at a meeting held on 09/13/22
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of September, 2022
Day Month, Year

(SEAL)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

**BOARD AGENDA MEMORANDUM****DATE OF MEETING:** September 13, 2022**To:** Village President and Board of Trustees**Through:** Napoleon Haney, Village Manager**From:** John Schaefer, Director of Public Works**Topic:** Bid Award Recommendation, 2022 Sidewalk Survey and Saw-cutting/Grinding of Trip Hazards**PURPOSE**

There currently exists approximately 12,500 trip hazards on Village owned sidewalks that have been identified in the current Village Sidewalk Survey, which is completed every three years. Repairing all of these trip hazards with conventional concrete removal and replacement methods would cost approximately \$2,500,000. Each year, the Village spends approximately \$100,000 to fix trip hazards to comply with ADA regulations.

Due to rising construction costs, it has become clear that a less costly method of trip hazard repair is needed in order to better manage this Village liability. Saw-cutting/Grinding of trip hazards can be completed at 1/3 of the cost for conventional concrete removal and replacement methods, is more efficient, and far less intrusive. This method of repair has become very popular throughout the country including the Chicagoland area due to these benefits when compared to concrete replacement. However, some standard concrete replacement will still be needed for trip hazards exceeding 1.5" in vertical displacement.

PROCESS

Staff prepared bid specifications for the removal of 0.5" to 1.5" vertical displacement trip hazards throughout six (6) village sections by the saw-cutting/grinding method. The six (6) sections are as follows:

Section 11
Section 14
Section 20
Section 21
Section 23
Section 24

The town sections were chosen by areas with high traffic volumes and sections with schools in the area.



OUTCOME

Only two bids for the project were received and both were opened on September 2, 2022 at 10:00 a.m. The lowest responsible bidder was Universal Concrete Grinding LLC of Girard, Ohio. Staff has checked the experience and references of Universal Concrete Grinding LLC, is satisfied with past performance, and believes that they can perform the work as specified in the contract documents.

FINANCIAL IMPACT

- **Funding Source:** Bond & General Funds
- **Budgeted Amount:** \$50,000
- **Cost:** Not-to-exceed \$50,000

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Award the 2022 Sidewalk Survey and Saw-cutting/Grinding of Trip Hazards bid to Universal Concrete Grinding LLC of Girard, OH, the lowest responsible bidder, at a unit price of \$32.63 per cut/grind location, not-to-exceed \$50,000.

ATTACHMENT(S)

Tabulation of Bids
Section Map

Village of Homewood - Bid Tabulation Sheet

Project: 2022 Sidewalk Survey & Saw Cutting/Grinding
of Trip Hazards
 Bid Number: 22-08
 Bid Opening Date: September 2, 2022
 Bid Opening Time: 10:00 am
 Bid Award: September 13, 2022
 Persons Attending Bid Opening: Hankey, Schaefer, McAneney, Bubenik

Bidders Name	Total Amount of Bid	Notes
1 Universal Concrete Grinding	1532	Cut/Grind # Locations
	\$32.63	Per Cut/Grind
2 Murphy Construction Services, LLC	909	Cut/Grind # Locations
	\$55.00	Per Cut/Grind
3 Safety Services & Assessments, LLC	No Bid	Cut/Grind # Locations
		Per Cut/Grind
4 Hard Rock Concrete Cutters, Inc.	No Bid	Cut/Grind # Locations
		Per Cut/Grind
5 Safe Step, LLC	No Bid	Cut/Grind # Locations
		Per Cut/Grind
6 Sumit Construction Co., Inc.	No Bid	Cut/Grind # Locations
		Per Cut/Grind
7 Walkway Restoration	No Bid	Cut/Grind # Locations
		Per Cut/Grind
8		Cut/Grind # Locations
		Per Cut/Grind
9		Cut/Grind # Locations
		Per Cut/Grind



**BOARD AGENDA MEMORANDUM****DATE OF MEETING:** September 13, 2022**To:** Village President and Board of Trustees**Through:** Napoleon Haney, Village Manager**From:** John D. Schaefer, Director of Public Works**Topic:** Tuckpointing Bid Award**PURPOSE**

As part of the 2022-23 CIP budget, funds were allocated to tuckpoint the Science Center Annex located at 2018 Ridge Road. The north brick wall is showing severe signs of water damage from lack of maintenance for a number of years. The remaining south, east, and west walls are showing some damage but not to the extent that the north wall is. Therefore, Public Works recommended the entire exterior brick walls be tuckpointed.

PROCESS

Public Works let out for bid for the tuckpointing and wall repairs necessary at 2018 Ridge Road. Bid packets were mailed to vendors and had six attendees at the mandatory pre-bid meeting. At the pre-bid meeting, staff discussed the project scope and contractors were able to inspect all four brick walls at the 2018 Ridge Road location. On September 1, 2022, four bids were received. A tabulation is listed below.

Vendor	Total Base Bid	Unit Brick Replacement	Unit Parapet Wall Cap
Grove Masonry - Alsip, IL	\$105,000	\$50	\$125
Berglund Construction – Chicago, IL	\$125,300	\$100	\$200
Sandsmith Masonry – Flossmoor, IL	\$69,000	\$34	\$55
Bruno's Tuckpointing - Hazel Crest, IL	\$60,340	\$35	\$125

OUTCOME

Bruno's Tuckpointing of Hazel Crest, IL is the lowest responsible bidder. Bruno's Tuckpointing has worked for the Village many times, and staff is confident in their ability to perform the job.



FINANCIAL IMPACT

- **Funding Source:** CIP
- **Budgeted Amount:** \$300,000 for new roof and tuckpointing

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Award a bid to Bruno's Tuckpointing of Hazel Crest, IL, the lowest responsible bidder, in an amount not to exceed \$60,340, with a unit brick replacement cost of \$35, and Unit Parapet Wall Cap of \$125.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Angela Mesaros, Director of Economic and Community Development

Topic: Resolution Supporting Application for 2022 Illinois Transportation Enhancement Program (ITEP) Grant Funding for 183rd Street On-Street Bike Lanes

PURPOSE

The Village desires to pursue grant funding to implement a “road diet” on 183rd Street to reduce vehicular travel lanes and add on-street bike lanes.

PROCESS

On November 9, 2021, staff presented the traffic study for 183rd Street completed by Burns & McDonnell. One recommendation stemming from this study is the implementation of a “road diet” from Dixie Highway to Morgan Avenue. The project will reduce the existing four travel lanes to two travel lanes with a center alternating turn lane with a five-foot, on-street bike lane for each direction of travel. All changes would occur within the existing curbs.

In June 2022, Homewood Public Works conducted a pilot of the road diet, reducing travel lanes between Riegel Road and Morgan Avenue.

In July 2022, the Village was selected to participate in an Illinois Bike/Walk Learning Collaborative led by Active Transportation Alliance, the Illinois Public Health Institute, and the Illinois Alliance to Prevent Obesity. The purpose of the Learning Collaborative is to educate and assist municipalities in the preparation of grant applications for the 2022 Illinois Transportation Enhancement Program (ITEP) funding cycle. The ITEP grant is an opportunity to secure funding to implement the road diet and on-street bike lanes. ITEP is a bi-annual grant administered by Illinois Department of Transportation to allocate federal and state funding.

The proposed road diet project will span 1.25 miles. Staff proposes a design that uses intermittent bicycle markings, and green paint fill in the bike lanes only at the intersecting streets. This will balance the desired outcome of a safer street with long-term maintenance costs.

With this resolution by the Board, staff will continue to complete the application, which is due September 30, 2022.



OUTCOME

There is potential to secure funding to implement the recommendations of the 183rd Street traffic study, resulting in slower vehicle speeds, reduced crashes, and the ability to move safely along the corridor by bike, foot, or car. The grant may provide funding for implementation that is otherwise not currently anticipated to come from the Village's budget alone.

Staff proposes to apply for funding to engineer and construct the lane striping and bike lanes, totaling approximately \$241,000. The grant operates with an 80/20 match by the applicant. If awarded, the Village will be responsible for funding approximately \$48,200. New maintenance operations would entail repainting the areas of green paint fill every other year for a cost of \$68,000.

FINANCIAL IMPACT

- **Funding Source:** CIP
- **Budgeted Amount:** \$153,600
- **Cost:** \$48,200

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Pass a resolution authorizing the application for Illinois Transportation Enhancement Program funding to implement a road diet with on-street bike lanes for the 183rd Street corridor, from Dixie Highway to Morgan Avenue.

ATTACHMENT(S)

- Resolution
- Staff Exhibits

RESOLUTION NO. R- 3122**A RESOLUTION AUTHORIZING APPLICATION BY THE VILLAGE
FOR ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM
FUNDS FOR PEDESTRAIN IMPROVEMENTS AND BIKE LANES
ALONG 183RD STREET**

WHEREAS, the Village of Homewood (THE “Village”) is applying to the Illinois Department of Transportation for an Illinois Transportation Enhancement Program (ITEP) Grant to perform the necessary steps to construct bike lanes along 183rd Street.

WHEREAS, the Illinois Transportation Enhancement Program (ITEP) Grant will fund 80% of the preliminary engineering, design and construction for the project with 20% to be paid for with local funds.

WHEREAS, it is necessary that an application be made and agreements entered into by the Village with the State of Illinois to secure the Project grant funds for the Phase I preliminary engineering and Phase II construction; and

WHEREAS, without funding from the ITEP, the Village will not be able to successfully implement this bike lane project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood:

SECTION ONE:

The Village of Homewood shall apply for an ITEP grant under the terms and conditions of the Illinois Department of Transportation Policies and Procedures, and the Village shall enter into and agree to the understandings, certifications and assurance contained in said ITEP grant application package and Illinois Department of Transportation Policy Manual.

SECTION TWO:

The Village Manager is authorized to submit an ITEP application on behalf of the Village of Homewood and shall submit all other documents and agreements necessary and appropriate for completing the ITEP Grant Application.

SECTION THREE:

The Village President and Village Clerk are authorized to provide such additional information the Village may have available and as may be required to accomplish obtaining of such grant.

SECTION FOUR:

This Resolution shall be effective upon its passage as provide by law.

PASSED and APPROVED this 13th day of September 2022.

Village President

ATTEST:

Village Clerk

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENCES: _____

ITEP Grant Application

183rd Street Bike Lanes



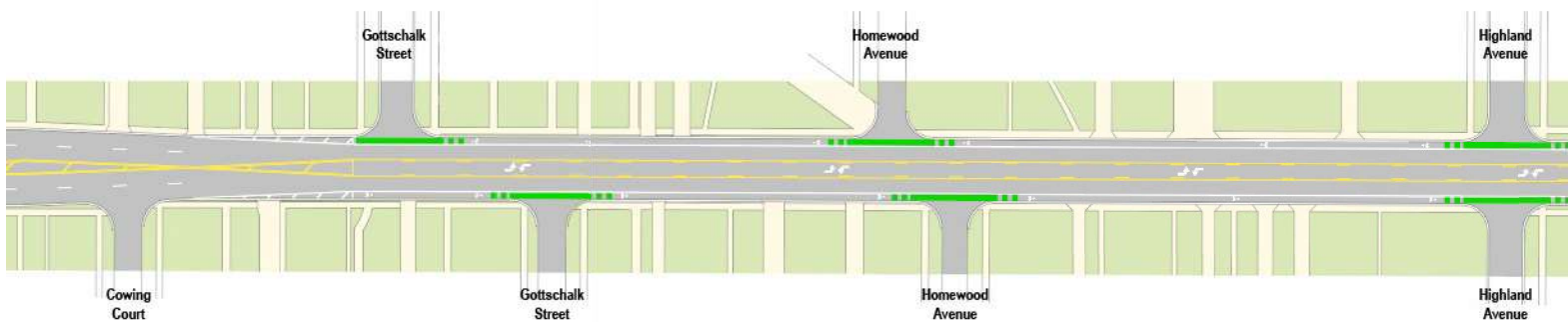
Context

September 13, 2022

What is the Illinois Transportation Enhancement Program (ITEP) Grant?

- Grant funding, administered by IDOT every 2 years (2018, 2020, 2022)
- Funded by state and federal dollars, specifically for non-motorized transportation projects
 - \$25 million from federal
 - \$100 million from the state, specifically for walking/biking projects
- Up to \$3 million available per project
- Application due September 30

ITEP is an opportunity to receive grant funding to implement the traffic calming road diet on 183rd Street through installing on-street bike lanes.



ITEP Grant Application

183rd Street Bike Lanes

Project Facts

September 13, 2022

EXISTING



PROPOSED



Project Stats

- **1.25 miles** from Dixie Hwy to Morgan Ave
- Based on the 2022 traffic study by Burns and McDonnell to **slow travel speeds and reduce crashes on 183rd Street**
- Replaces 4 travel lanes with **2 travel lanes + 1 alternating turn lane** + on-street bike lanes, aka a “road diet”
- PW conducted a pilot project in June, reducing travel lanes
- **No construction** to the roadway – only striping, painting
- Fully striped and marked bike lanes, limited areas of **green paint at intersections for greater visibility**

ITEP Grant Application

183rd Street Bike Lanes



Estimated Costs

September 13, 2022



Estimated Costs

- 80/20 grant match *if awarded*
- Estimated total cost: **\$241,000**
 - 185,000 Construction
 - \$56,000 Engineering
- Village match: **\$48,200**
- Annual Maintenance: **\$34,000**
(painting every other year)

ITEP Grant Application

183rd Street Bike Lanes



Options Evaluated

September 13, 2022



OPTION 1: LINES ONLY

Construction: \$107,000

Maintenance: --

Impact: Low



OPTION 3: PARTIAL PAINT

Construction: \$241,000

Maintenance: \$34,000

Impact: Medium

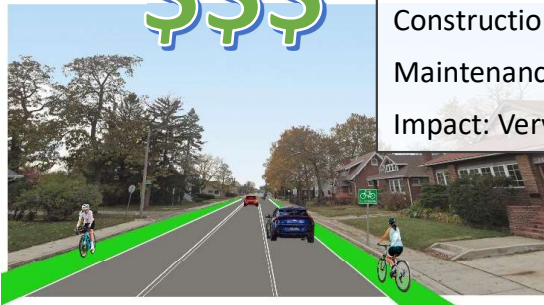


OPTION 2: FULL PAINT

Construction: \$515,000

Maintenance: \$436,000

Impact: Very High



OPTION 4: FLEXI-POST BARRIERS

Not feasible due to snow removal considerations



VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: September 13, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Dennis Bubenik, Director of Finance

Topic: Request for Liquor License

PURPOSE

Ridgewood Liquor Store & Tap, Inc. at 2059 Ridge Road holds a class 1 liquor license. A class 1 liquor license allows for the retail sale of liquor for on and off premises consumption with or without food.

The owner of the Ridgewood Tap passed away earlier this summer. The family has agreed to sell the property to R. Scott Donkel, and he has requested a liquor license. The Liquor Commissioner supports issuing the requested license.

PROCESS

After the real estate closing for 2059 Ridge Road takes place, R. Scott Donkel proposes to renovate the property, which will take about three or four months. The establishment will remain closed during this time. The new business will be reopened under the new ownership.

OUTCOME

Approval of this request will help begin the transition to the new ownership of the long-running Ridgewood Tap in the downtown area of Homewood.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

None

VILLAGE OF HOMEWOOD



RECOMMENDED BOARD ACTION

Discuss the liquor license request. If the Board is in favor of the request for a liquor license, and after closing on the property and successfully completing all the steps required for a Village of Homewood liquor license including payment of all fees involved, direct staff to bring an ordinance increasing the allowed number of class 1 liquor licenses for the Ridgewood Tap property at 2059 Ridge Road to a future Board meeting.

ATTACHMENT(S)

- Letter of request

Mayor Hofeld;

9-1-22

Hi Mayor,

It was nice speaking with you last week. We have a signed contract in place for the sale of the Ridgewood building. I plan on closing the Ridgewood tap to remodel and then reopen in 3 to 4 months with a new look and identity. I look forward to the transformation of downtown Homewood. The future looks bright for Homewood and I am glad to be a part of it. please call me if you want to discuss any further. I would like to come in and get fingerprinted for the background check for the liquor license.

Regards,

R. Scott Donkel

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