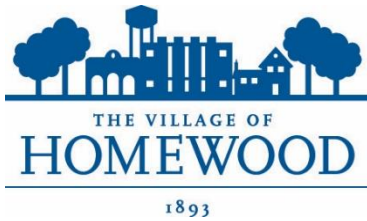


# MEETING AGENDA



## Board of Trustees Meeting

Village of Homewood

July 11, 2023

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to [comments@homewoodil.gov](mailto:comments@homewoodil.gov) or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Introduction of Staff
5. Minutes:
  - Consider a motion to approve the minutes of the regular meeting of the Board of Trustees held on June 27, 2023.
6. Claims List:
  - Consider a motion to approve the Claims List of Tuesday, July 11, 2023 in the amount of \$898,294.74.
7. Hear from the Audience
8. Oaths of Office: The Village Clerk will administer the oath of office to:
  - Officer David Nelson for the position of Police Officer.
9. Omnibus Vote: Consider a motion to pass, approve, authorize, accept, or award the following item(s):
  - A. Agreement/Lobbying Services/Maren Ronan, Ltd.: Authorize the Village President to enter into an agreement between Maren Ronan, Ltd. (MR Ltd.) of Western Springs, IL and the Village of Homewood for lobbying services from July 1, 2023 to June 30, 2025 in the amount of \$3,000 per month.
  - B. Bid Award/Leaf Pickup Services/Homewood Disposal, Inc.: Award the bid for Contract Leaf Pickup Services to Homewood Disposal, Inc., of Homewood, IL in the amount of \$28,779 for leaf pickup on November 1st, 15th, and 29th, of 2023.
  - C. Budget Amendment/Emergency Repair to Central Water Tank/Ray's Welding Co, Inc.: Waive competitive bidding due to emergency repair work; approve a budget amendment for \$28,400; and, approve the payment of \$28,400 to Ray's Welding Co, Inc. of Benton Harbor, MI for completing emergency repairs on the central water tank.

- D. Budget Amendment/Emergency Purchase/Ford F250 Pickup Truck: Approve a budget amendment allocating \$72,000.26 of American Rescue Plan Act (ARPA) funds to purchase a 2022 Ford F250 pickup truck; waive competitive bidding as an emergency purchase due to limited vehicle availability; and, approve the purchase of a 2022 Ford F250 pickup truck vehicle from D’Orazio Ford of Wilmington, IL for \$53,109.26, with \$18,891 for additional vehicle equipment for a total of \$72,000.26.
- E. Budget Amendment/Emergency Purchase/Ford Police Utility Vehicle: Approve a budget amendment allocating \$51,011.26 of American Rescue Plan Act (ARPA) funds for the purchase of a 2023 Ford Police Utility vehicle; waive competitive bidding for an emergency purchase due to limited vehicle availability; and, approve the purchase of a 2023 Ford Police Utility vehicle from D’Orazio Ford for \$44,301.26, and \$6,710 for additional equipment.
- F. M-2257/Donation of Surplus Property/Bicycles: Pass an ordinance authorizing the donation of nine bicycles as abandoned, lost, or stolen property recovered by the Homewood Police Department to Restoration Ministries, Inc., of Harvey, IL.
- G. M-2258/Sale of Surplus Property/Chairs and Desk: Pass an ordinance authorizing the sale of surplus property consisting of 20 chairs and one desk to South Suburban Major Crimes Task Force for the price of one dollar.
- H. R-3150/Joint Task Force Agreement/South Suburban Emergency Response Team: Pass a resolution authorizing the Village President to enter into a Joint Task Force Agreement with South Suburban Emergency Response Team.

10. General Board Discussion

11. Adjourn

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Zoom Link: <https://zoom.us/>

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.

Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232

Meeting Password: 830183. Enter an email address (required), or

- To Listen to the Meeting via Phone - Dial: (312) 626-6799

Enter above "Meeting I.D. and Meeting Password" followed by "#" sign

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VILLAGE OF HOMEWOOD  
BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 27, 2023  
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Anne Colton, Trustee Vivian Harris-Jones, Trustee Jay Heiferman and Trustee Lauren Roman. Trustees Lisa Purcell and Julie Willis were absent.

President Hofeld introduced staff present: Village Manager Napoleon Haney, Village Attorney Chris Cummings, Assistant Village Manager Tyler Hall, Public Works Director John Schaefer, Economic Development Director Angela Mesaros, Fire Chief Bob Grabowski and Police Chief Denise McGrath.

MINUTES: The minutes of the meeting of June 13, 2023, were presented. There were no comments or corrections.

A motion was made by Trustee Colton and seconded by Trustee Harris-Jones to approve the minutes as presented.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman. NAYS –None. Motion carried.***

CLAIMS LIST: The Claims List in the amount of \$276,613.15 was presented. There were no questions from the Trustees.

A motion was made by Trustee Colton and seconded by Trustee Heiferman to approve the Claims List as presented.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman.. NAYS –None. Motion carried.***

HEAR FROM AUDIENCE: Resident Shirley Pullum came to thank the Board for the prompt action by Village staff to level the sidewalk through grinding so that her disabled daughter will not stumble when on the sidewalk. She pointed out that curbs are still an issue and asked for additional help with those. She also asked if there was any way to stop a neighbor from parking his vehicle in front of her house. It causes issues when the bus comes to pick up her disabled daughter. President Hofeld said the police chief would investigate and see if the neighbor would agree to park near his home.

Mr. Doyle Landry told Trustees that there are still issues that he believes are discriminatory actions against young Black men by staff at the Starbucks on Halsted Street.

OATH OF OFFICE: A motion was made by Trustee Roman and seconded by Trustee Colton to approve the appointment of Nicole Gleeson to the Beautification Committee.

**Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman. NAYS –None. Motion carried.**

Clerk Thomas administered the oath of office to Ms. Gleeson.

**PRESENTATION:** The Village recently held a contest asking children in the community to guess how many streets are in Homewood. The correct answer is 214. Camille Johnson’s guess at 171 came closest to the correct answer and she was declared the winner. The Village presented her with a Homewood street sign for Camille’s Place.

**OMNIBUS AGENDA:** The board is asked to consider a motion to pass, approve, authorize, accept, or award the following items:

- A. R-3148/Retirement of Street Division Supervisor/Robert W. Pettigrew: Pass a resolution congratulating Robert W. Pettigrew on his retirement from the Village of Homewood Public Works Department.
- B. R-3149/Redevelopment Agreement/East Hazel Crest/Wind Creek Casino: Pass a resolution approving a redevelopment agreement between the Village of Homewood, the Village of East Hazel Crest, and Wind Creek IL, LLC for the redevelopment of property to construct a casino, hotel and parking garage within the Northeast Tax Increment Redevelopment Project Area in Homewood and the Halsted Street Redevelopment Project Area in the Village of East Hazel Crest.
- C. Budget Amendment/Waive Competitive Bidding/Purchase of I-Plan Tables: Approve a budget amendment allocating \$25,280 of ARPA funds for the purchase of two I-Plan tables; waive competitive bidding due to the technical nature of the item making competition impractical or negating standardization [Purchasing Policy - Section 5(5)]; and, approve the purchase of two I-Plan tables for from iProjectSolutions LLC of St. Joseph, MO for an amount not to exceed \$25,280.
- D. Budget Amendment/Bid Award/Fire Department Front Apron Replacement/Strada Construction Co.: Approve a budget amendment allocating \$94,572 of American Rescue Plan Act funds for the removal and replacement of the entire east side of the front concrete apron of the Fire Department, as well as the concrete curb and sidewalk along Dixie Highway; and award the bid to Strada Construction Co. of Addison, IL as the lowest responsible bidder for an amount not to exceed \$94,572.
- E. Bid Award/Water Distribution System Leak Survey Project/M.E. Simpson Company, Inc.: Award a bid to M.E. Simpson Company, Inc. of Valparaiso, IN, the lowest responsible bidder, for the Water Distribution System Leak Survey Project, in an amount not to exceed \$25,425.
- F. Budget Amendment/Waive Competitive Bidding/Purchase Turnout Gear/Municipal Emergency Services, Inc.: Approve a budget amendment allocating \$73,550 of ARPA funds; waive competitive bidding due to a sole source provider; and, approve the purchase of 20 sets of fire turnout gear coats and 21 sets of fire turnout gear pants from Municipal Emergency Services, Inc. of Lombard, IL in an amount not to exceed \$73,550.
- G. Bid Award/Marlin Lane & Marlin Court Water Main and Storm Sewer Improvements/M&J Underground Inc.: Award the bid for a 2023 Capital Improvement Program for Marlin Lane & Marlin Court Water Main and Storm Sewer Improvements to M&J Underground Inc. of Monee, IL, the lowest responsible bidder, for a contract amount of \$675,138.81.
- H. Budget Amendment/Bid Award/Lincoln Avenue Water Main Replacement - Water Main Parts/Core & Main: Approve a budget amendment allocating \$137,000 of ARPA fund for the

Lincoln Avenue Main Replacement Project; and award a material purchase contract to Core & Main of Mokena, IL, the lowest responsible bidder, to purchase water main parts at the unit prices listed in the attached bid tabulation for an amount not to exceed \$29,078.60.

- I. M-2256/Zoning Variance/Parking Pad/17915 Riedle Court: Pass an ordinance granting a variance to allow a parking pad in the front yard at 17915 Riedle Court, Homewood, Cook County, Illinois.

A motion was made by Trustee Colton and seconded by Trustee Roman to approve the Omnibus Agenda as presented.

Trustee Heiferman asked for a report or a scheduled Trustees workshop on the American Rescue Plan funding the Village has received and a breakdown of how the funds are being allocated.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman, and President Hofeld. NAYS –None. Motion carried.***

New Business: Action on two items related to Apparel Redefined:

- A. Budget Amendment/Option to Purchase/1313 175th Street: Approve a budget amendment of \$25,000 in the Northeast TIF Fund for an option to purchase the office building at 1313 175th Street from Huey Plaza LLC.
- B. Letter of Intent/1313 and 1351 175th Street/Apparel Redefined: Approve a letter of intent with Apparel Redefined for purchase and redevelopment of the office building at 1313 175th Street and adjacent Village-owned vacant land at 1351 175th Street into a light manufacturing facility in the Northeast TIF.

Economic Development Director Mesaros introduced the Board to the proposed project for a site on 175th Street including the vacant 4-acres currently owned by Homewood east of the Homewood Disposal corporate offices and the privately-owned office building at 1313 175<sup>th</sup> Street.. The business, Apparel Redefined, has asked the village to acquire the office building. Apparel Redefined would then purchase the office building and adjacent vacant land from the village to construct a new manufacturing facility and offices.

Joseph Pilewski, who worked with the firm in its search for a new location, addressed the Board saying the Village's information letter addressing the request for information and follow-up meetings with staff convinced the business that Homewood would be a perfect location and that the Village would be good to work with.

John LaRoy, owner of Apparel Redefined, gave a brief history of the business that was started in 1970 in a couple's basement. It has moved twice since then and needs to move again because the operation continues to grow. It also needs a location that is convenient for deliveries because the business is built on a quick turn-around model.

LaRoy said the business works to be a good partner within the communities it serves and that it has partnered with schools in various training programs. The business is unique in that it has machinery that is cutting-edge in the field, and he continues to search out new ways to make the business profitable and a leader in the industry of clothing decoration. LaRoy explained the various styles and types of decoration that Apparel Redefined can use on clothing, especially sports gear and T-shirts, but it also does banners and other products.

Moving to Homewood will allow him to expand the business. He expects within a number of years his staff of 58 is likely to double.

President Hofeld asked for comments from the audience, and Phillip Mason, a member of Homewood's Economic Development Commission, said he had toured the current location of Apparel Redefined and had spoken with Mr. LaRoy. He said he believes the business will be a great addition to Homewood.

President Hofeld asked for comments from the Trustees. Trustee Colton said she appreciated LaRoy's partnership with the community and schools and hoped that he would continue his efforts once he is in Homewood. Trustees Heiferman, Harris-Jones and Roman all appreciated his presentation and agreed the business could be a leader in Homewood.

A motion was made by Trustee Heiferman and seconded by Trustee Roman to approve Item A— \$25,000 Budget Amendment and approval of an option agreement to purchase the private-owned office building at 1313 175<sup>th</sup> Street.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman, and President Hofeld. NAYS –None. Motion carried.***

A motion was made by Trustee Colton and seconded by Trustee Roman to approve Item B – A non-binding letter of intent between the village and Apparel Redefined for purchase and redevelopment of the property at 1312 and 1351 175<sup>th</sup> Street.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman, and President Hofeld. NAYS –None. Motion carried.***

**GENERAL BOARD DISCUSSION:** Trustee Heiferman asked residents to be cautious and considerate when using fireworks to celebrate the 4<sup>th</sup> of July. He reminded residents that they are illegal in Illinois, and fireworks can do harm to pets and persons sensitive to the sounds.

Trustee Harris-Jones invited residents to come out for the annual 4th of July parade down Ridge Road starting at 10 a.m.

Trustee Roman, in response to Ms. Pullum's concerns about parking, asked if parking signs could be posted announcing the space is reserved in certain locations for the needs of people with disabilities, such as in front of Ms. Pullum's home.

A motion was made by Trustee Colton and seconded by Trustee Roman to adjourn the regular meeting of the Board of Trustees.

***Roll Call: AYES—Trustees Colton, Harris-Jones, Heiferman, and Roman, and President Hofeld. NAYS –None. Motion carried.***

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Marilyn Thomas

Village Clerk

Name	Description	DEPARTMENT	Net Invoice Amount
ACCURATE EMPLOYMENT SCR	BACKGROUND CHECKS - PW	MANAGER'S OFFICE	41.68
Total ACCURATE EMPLOYMENT SCREENING LLC:			41.68
ALOHA DOCUMENT SERVICES I	GRAND MARSHALL BANNER - JULY 4	MANAGER'S OFFICE	99.00
Total ALOHA DOCUMENT SERVICES INC:			99.00
ALTORFER INDUSTRIES INC	POWER FOR ARTISAN STREET FAIR	MANAGER'S OFFICE	3,937.32
Total ALTORFER INDUSTRIES INC:			3,937.32
AMAZON CAPITAL SERVICES IN	MOUNTING KITS FOR SMOKE DETECTORS	FIRE DEPARTMENT	89.90
AMAZON CAPITAL SERVICES IN	EZ PASS MOUNTING KITS FOR SMOKE DETECTORS	FIRE DEPARTMENT	89.90
AMAZON CAPITAL SERVICES IN	CALENDAR	PUBLIC WORKS	16.92
Total AMAZON CAPITAL SERVICES INC:			196.72
AMERICAN LAWN LLC	DEBRIS REMOVAL 18446 DIXIE	FIRE DEPARTMENT	133.32
AMERICAN LAWN LLC	SHOPPING CARTS	FIRE DEPARTMENT	200.00
AMERICAN LAWN LLC	COMMERCIAL CUTS	FIRE DEPARTMENT	163.50
AMERICAN LAWN LLC	GRASS CUTTING	FIRE DEPARTMENT	182.80
AMERICAN LAWN LLC	SHOPPING CARTS	FIRE DEPARTMENT	125.00
Total AMERICAN LAWN LLC:			804.62
AMERICAN PRINTING TECHNO	JULY WEBSITE MAINTENANCE - VL	MANAGER'S OFFICE	86.00
Total AMERICAN PRINTING TECHNOLOGIES INC:			86.00
ANDREW MC CANN LAWN SPRI	EOC IRRIGATION SERVICE	PUBLIC WORKS	517.23
Total ANDREW MC CANN LAWN SPRINKLER:			517.23
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	70.97
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	120.50
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	106.40
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	218.10
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	359.38
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	105.87
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	1,724.37
ARAMARK UNIFORM SERVICE	JUNE 2023	PUBLIC WORKS	304.23
Total ARAMARK UNIFORM SERVICE:			3,009.82
BARBARA OTTO	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	523.20
Total BARBARA OTTO:			523.20
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	692.67
Total BOUND TREE MEDICAL LLC:			692.67
BRIAN HANKEY (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total BRIAN HANKEY (HSA):			500.00



Name	Description	DEPARTMENT	Net Invoice Amount
BULTEMA FARMS & GREENHO	ADOPTA, CBD FLOWERS	EXPENSES	500.00
BULTEMA FARMS & GREENHO	ADOPTA, CBD FLOWERS	PUBLIC WORKS	130.00
BULTEMA FARMS & GREENHO	FLOWERS	EXPENSES	463.00
BULTEMA FARMS & GREENHO	FLOWERS	PUBLIC WORKS	463.00
Total BULTEMA FARMS & GREENHOUSE INC:			1,556.00
CALUMET CITY PLUMBING	SERVICE LINE REPLACEMENT	PUBLIC WORKS	5,084.00
Total CALUMET CITY PLUMBING:			5,084.00
CHARLENE DYER	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	197.99
Total CHARLENE DYER:			197.99
CHEVROLET OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	693.78
Total CHEVROLET OF HOMEWOOD:			693.78
CHICAGO TIRE INC	L&M REPAIR PARTS	PUBLIC WORKS	290.00
Total CHICAGO TIRE INC:			290.00
CHRISTOPHER J CUMMINGS P	PROSECUTIONS	MANAGER'S OFFICE	1,760.00
CHRISTOPHER J CUMMINGS P	GENERAL LEGAL	MANAGER'S OFFICE	10,615.15
CHRISTOPHER J CUMMINGS P	NE TIF GENERAL LEGAL	PUBLIC WORKS	2,423.72
Total CHRISTOPHER J CUMMINGS PC:			14,798.87
CITY OF CHICAGO HEIGHTS	WATER PURCHASED 5/1-5/31/2023	PUBLIC WORKS	137,560.00
CITY OF CHICAGO HEIGHTS	WATER PURCHASED 5/1-5/31/2023	PUBLIC WORKS	169,596.05
Total CITY OF CHICAGO HEIGHTS:			307,156.05
COMED	UTILITIES	PUBLIC WORKS	4,879.90
COMED	UTILITIES	PUBLIC WORKS	26.49
COMED	UTILITIES	PUBLIC WORKS	1,622.12
COMED	UTILITIES	PUBLIC WORKS	1,384.79
COMED	UTILITIES	PUBLIC WORKS	66.75
COMED	UTILITIES	PUBLIC WORKS	1,068.93
COMED	UTILITIES	PUBLIC WORKS	35.24
COMED	UTILITIES	PUBLIC WORKS	778.85
COMED	UTILITIES	PUBLIC WORKS	846.69
COMED	UTILITIES	PUBLIC WORKS	417.03
COMED	UTILITIES	PUBLIC WORKS	36.94
COMED	UTILITIES	PUBLIC WORKS	45.77
Total COMED:			11,209.50
CONWAY SHIELD	QUARTERMASTER UNIFORM - FD	FIRE DEPARTMENT	158.00
CONWAY SHIELD	TURNOUT GEAR - FD	FIRE DEPARTMENT	114.50
Total CONWAY SHIELD:			272.50
CURRIE MOTORS	VEHICLE MAINT - A-28	FIRE DEPARTMENT	67.69
CURRIE MOTORS	VEHICLE PARTS - A-28	FIRE DEPARTMENT	131.07

Name	Description	DEPARTMENT	Net Invoice Amount
Total CURRIE MOTORS:			198.76
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	594.63
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	125.52
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	76.39
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	33.54
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	66.92
Total CURRIE MOTORS (PARTS):			897.00
DANIEL UHLMANN - HSA CONT	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total DANIEL UHLMANN - HSA CONTRIBUTION:			500.00
DARLENE LEONARD (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total DARLENE LEONARD (HSA):			500.00
DAVID VITOLKA (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	1,500.00
Total DAVID VITOLKA (HSA):			1,500.00
DELTA SONIC CAR WASH	POLICE VEHICLE WASHES	PUBLIC WORKS	359.82
Total DELTA SONIC CAR WASH:			359.82
DENNIS GIOMETTI	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	299.20
Total DENNIS GIOMETTI:			299.20
DYNEGY ENERGY SERVIC	ENERGY	PUBLIC WORKS	4,656.62
DYNEGY ENERGY SERVIC	ENERGY	PUBLIC WORKS	7,096.34
Total DYNEGY ENERGY SERVIC:			11,752.96
ECO CLEAN MAINTENANCE	CLEANING SERVICE	PUBLIC WORKS	4,073.35
Total ECO CLEAN MAINTENANCE:			4,073.35
E-COM	2ND QTR 2023-24 DISPATCH CHARGES	POLICE DEPARTMENT	89,653.51
Total E-COM:			89,653.51
EXPERT CHEMICAL	OPERATING SUPPLIES - FD	FIRE DEPARTMENT	94.25
Total EXPERT CHEMICAL:			94.25
FAIRVIEW REALTY GROUP	POLICE APPLICANT BACKGROUND CHECK	MANAGER'S OFFICE	25.00
Total FAIRVIEW REALTY GROUP:			25.00
FEDERAL EXPRESS	EXPRESS POSTAGE FEES	MANAGER'S OFFICE	96.76
FEDERAL EXPRESS	EXPRESS POSTAGE FEES	MANAGER'S OFFICE	35.55
Total FEDERAL EXPRESS:			132.31

Name	Description	DEPARTMENT	Net Invoice Amount
FIRE SERVICE INC	VEHICLE MAINT - FD	FIRE DEPARTMENT	1,880.00
FIRE SERVICE INC	VEHICLE PARTS - FD	FIRE DEPARTMENT	4,488.10
Total FIRE SERVICE INC:			6,368.10
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	43.92
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	12.12
FORD OF HOMEWOOD	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	37.52
Total FORD OF HOMEWOOD:			93.56
FOSTER COACH SALES INC	VEHICLE PARTS - FD	FIRE DEPARTMENT	130.00
Total FOSTER COACH SALES INC:			130.00
GRAINGER INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	226.71
GRAINGER INC	FIRST AID SUPPLIES	PUBLIC WORKS	56.00
GRAINGER INC	FIRST AID SUPPLIES	PUBLIC WORKS	384.35
GRAINGER INC	FIRST AID SUPPLIES	PUBLIC WORKS	22.17
Total GRAINGER INC:			689.23
GW BERKHEIMER CO INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	29.52
GW BERKHEIMER CO INC	PLUMBING REPAIRS	PUBLIC WORKS	232.93
Total GW BERKHEIMER CO INC:			262.45
HELSEL JEPPEPERSON ELECTRI	ELECTRICAL SUPPLIES	PUBLIC WORKS	61.95
Total HELSEL JEPPEPERSON ELECTRICAL:			61.95
HOMER TREE CARE INC	TRIM LIST	PUBLIC WORKS	2,475.00
Total HOMER TREE CARE INC:			2,475.00
HOMEWOOD ROTARY CLUB	QUARTERLY DUES JULY-SEPTEMBER	MANAGER'S OFFICE	170.00
Total HOMEWOOD ROTARY CLUB:			170.00
HUEY PLAZA LLP	OPTION TO PURCHASE 1313 175TH STREET	PUBLIC WORKS	25,000.00
Total HUEY PLAZA LLP:			25,000.00
INTERSTATE BATTERY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	449.90
Total INTERSTATE BATTERY:			449.90
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	1,604.12
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	2,936.94
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	5.18
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	869.81
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	1,978.30
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	1,224.59
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	1,149.13
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	4,793.92
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	2,769.91
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	4,640.50

Name	Description	DEPARTMENT	Net Invoice Amount
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	2,254.10
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	1,242.78
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	3,971.04
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	6,927.20
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	7,351.94
IPBC	JULY INSURANCE PREMIUM	FIRE DEPARTMENT	29,783.82
IPBC	JULY INSURANCE PREMIUM	FIRE DEPARTMENT	6,063.66
IPBC	JULY INSURANCE PREMIUM	FIRE DEPARTMENT	4,157.44
IPBC	JULY INSURANCE PREMIUM	POLICE DEPARTMENT	51,503.29
IPBC	JULY INSURANCE PREMIUM	POLICE DEPARTMENT	15,593.67
IPBC	JULY INSURANCE PREMIUM	POLICE DEPARTMENT	5,459.86
IPBC	JULY INSURANCE PREMIUM	POLICE DEPARTMENT	7,842.93
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	67,077.36
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	1,870.60
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	9,020.54
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	4,281.39
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	3,868.95
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	6,465.58
IPBC	JULY INSURANCE PREMIUM	PUBLIC WORKS	777.16
IPBC	JULY INSURANCE PREMIUM	MANAGER'S OFFICE	962.44
Total IPBC:			258,448.15
IRMA	MAY DEDUCTIBLE	POLICE DEPARTMENT	231.82
IRMA	MAY DEDUCTIBLE	MANAGER'S OFFICE	100.00-
Total IRMA:			131.82
J & G TOOL SALES INC	VEHICLE MAINTENANCE TOOL	PUBLIC WORKS	54.99
Total J & G TOOL SALES INC:			54.99
JAMES ANDERSON (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	1,500.00
Total JAMES ANDERSON (HSA):			1,500.00
JOHN M ELLSWORTH CO, INC	VEHICLE MAINT DEPT TOOLS	PUBLIC WORKS	348.00
Total JOHN M ELLSWORTH CO, INC:			348.00
JOHN W SATHER	FARMERS MARKET ENTERTAINMENT	MANAGER'S OFFICE	150.00
Total JOHN W SATHER:			150.00
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	15.38
Total JONES PARTS & SERVICE INC:			15.38
KARA COMPANY	SURVEY MARKING PAINT	PUBLIC WORKS	349.03
Total KARA COMPANY:			349.03
KATHERINE BECKER - HSA CO	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total KATHERINE BECKER - HSA CONTRIBUTION:			500.00
KEVIN WAKE (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	1,500.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total KEVIN WAKE (HSA):			1,500.00
LANER MUCHIN LTD	RETAINER/LABOR RELATIONS	MANAGER'S OFFICE	3,666.67
Total LANER MUCHIN LTD:			3,666.67
LAUTERBACH & AMEN LLP	4/30/23 AUDIT WORK-PROGRESS BILLING	MANAGER'S OFFICE	11,815.00
LAUTERBACH & AMEN LLP	POLICE PENSION AUDIT 4/30/2023	MANAGER'S OFFICE	5,000.00
LAUTERBACH & AMEN LLP	FIRE PENSION AUDIT 4/30/2023	MANAGER'S OFFICE	5,000.00
Total LAUTERBACH & AMEN LLP:			21,815.00
LAW OFFICES OF DENNIS G GI	ADMINISTRATIVE HEARING OFFICER	MANAGER'S OFFICE	555.00
Total LAW OFFICES OF DENNIS G GIANOPOLUS PC:			555.00
LEEPS SUPPLY CO INC	PLUMBING REPAIR SUPPLIES	PUBLIC WORKS	41.24
LEEPS SUPPLY CO INC	PLUMBING REPAIR SUPPLIES	PUBLIC WORKS	43.12
LEEPS SUPPLY CO INC	SILCOCK	PUBLIC WORKS	118.15
Total LEEPS SUPPLY CO INC:			202.51
LEVANT BRYANT	ANTIQUÉ VEHICLE REBATE - FIN	ASSETS	20.00
Total LEVANT BRYANT:			20.00
LOUISE WOLF	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	448.00
Total LOUISE WOLF:			448.00
MACQUEEN EQUIPMENT LLC	VEHICLE PARTS -FD	FIRE DEPARTMENT	73.69
Total MACQUEEN EQUIPMENT LLC:			73.69
MAREN RONAN	LOBBYING SERVICES	MANAGER'S OFFICE	3,000.00
Total MAREN RONAN:			3,000.00
MARIAN KIEPURA	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	298.36
Total MARIAN KIEPURA:			298.36
MEADE ELECTRIC CO INC	STREET LIGHT KNOCKDOWN	PUBLIC WORKS	1,925.28
MEADE ELECTRIC CO INC	STREET LIGHT KNOCKDOWN	PUBLIC WORKS	3,824.17
MEADE ELECTRIC CO INC	STREET LIGHT KNOCKDOWN	PUBLIC WORKS	3,159.95
Total MEADE ELECTRIC CO INC:			8,909.40
MELANIE HAMILTON	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total MELANIE HAMILTON:			500.00
MENARDS INC	BLDG MAINT SUPPLIES - PW	PUBLIC WORKS	248.38
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	28.37
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	255.75
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	10.75

Name	Description	DEPARTMENT	Net Invoice Amount
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	35.89
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	265.82
MENARDS INC	OPERATING SUPPLIES	FIRE DEPARTMENT	99.63
MENARDS INC	OPERATING SUPPLIES	POLICE DEPARTMENT	86.99
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	86.99
MENARDS INC	OPERATING SUPPLIES - FD	FIRE DEPARTMENT	34.95
Total MENARDS INC:			1,153.52
MONARCH AUTO SUPPLY	STREET DEPT REPAIR PARTS	PUBLIC WORKS	11.71
MONARCH AUTO SUPPLY	VEHICLE MAINT DEPARTMENT SUPPLIES	PUBLIC WORKS	24.59
MONARCH AUTO SUPPLY	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	118.21
MONARCH AUTO SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	323.18
MONARCH AUTO SUPPLY	WATER DEPT REPAIR PARTS	PUBLIC WORKS	136.43
MONARCH AUTO SUPPLY	L&M REPAIR PARTS	PUBLIC WORKS	21.32
MONARCH AUTO SUPPLY	WATER DEPT REPAIR PARTS	PUBLIC WORKS	144.88
MONARCH AUTO SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	26.59
MONARCH AUTO SUPPLY	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	12.23
MONARCH AUTO SUPPLY	WATER DEPT REPAIR PARTS	PUBLIC WORKS	49.84
MONARCH AUTO SUPPLY	WATER DEPT REPAIR PARTS	PUBLIC WORKS	34.78
MONARCH AUTO SUPPLY	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	5.89
MONARCH AUTO SUPPLY	L&M DEPT REPAIR PARTS	PUBLIC WORKS	66.71
MONARCH AUTO SUPPLY	L&M REPAIR PARTS	PUBLIC WORKS	395.82
Total MONARCH AUTO SUPPLY:			1,372.18
MUNICIPAL EMERGENCY SERV	2ND SET OF TURNOUT GEAR	FIRE DEPARTMENT	73,550.00
Total MUNICIPAL EMERGENCY SERVICES INC:			73,550.00
NANCY ADAMS - HSA	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	1,000.00
Total NANCY ADAMS - HSA:			1,000.00
NICOR	UTILITIES	PUBLIC WORKS	1,489.94
NICOR	UTILITIES	PUBLIC WORKS	220.59
NICOR	UTILITIES	PUBLIC WORKS	86.04
NICOR	UTILITIES	PUBLIC WORKS	164.16
Total NICOR:			1,960.73
ODP BUSINESS SOLUTIONS LL	OFFICE SUPPLIES	MANAGER'S OFFICE	35.98
Total ODP BUSINESS SOLUTIONS LLC:			35.98
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	321.02
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	314.46
Total O'HERRON CO:			635.48
OLEARYS EQUIP INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	61.57
Total OLEARYS EQUIP INC:			61.57
OVERDOORS OF ILLINOIS INC	DOOR REPAIRS AT FD	PUBLIC WORKS	470.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total OVERDOORS OF ILLINOIS INC:			470.00
PITNEY BOWES	POSTAGE METER RENTAL & SVC AGREEMENT	MANAGER'S OFFICE	445.50
Total PITNEY BOWES:			445.50
ROEDA INC	VEHICLE PURCHASES	PUBLIC WORKS	288.00
Total ROEDA INC:			288.00
RUSSO POWER EQUIPMENT	ROUND UP	PUBLIC WORKS	165.98
Total RUSSO POWER EQUIPMENT:			165.98
SCHINDLER ELEVATOR CORPO	ELEVATOR MAINTENANCE	PUBLIC WORKS	999.00
SCHINDLER ELEVATOR CORPO	ELEVATOR MAINTENANCE	PUBLIC WORKS	620.58
Total SCHINDLER ELEVATOR CORPORATION:			1,619.58
SECRETARY OF STATE	CONFIDENTIAL PLATE RENEWAL	PUBLIC WORKS	151.00
Total SECRETARY OF STATE:			151.00
SHARON SEDGWICK	WELCOME FLOWERS	PUBLIC WORKS	81.80
Total SHARON SEDGWICK:			81.80
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	70.35
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	79.92
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	37.85
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	29.31
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	65.24
Total SHERWIN WILLIAMS:			282.67
SHOREWOOD HOME AND AUT	WATER DEPT REPAIR PARTS	PUBLIC WORKS	437.09
SHOREWOOD HOME AND AUT	MUFFLER GUARDS	PUBLIC WORKS	63.84
SHOREWOOD HOME AND AUT	L&M DEPT REPAIR PARTS	PUBLIC WORKS	781.17
SHOREWOOD HOME AND AUT	WATER DEPT REPAIR PARTS	PUBLIC WORKS	1.10
SHOREWOOD HOME AND AUT	BILLYGOAT VAC BLOWER	PUBLIC WORKS	1,949.99
Total SHOREWOOD HOME AND AUTO INC:			3,233.19
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	187.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	278.04
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	293.72
TERMINIX PROCESSING CNTR	PEST CONTROL-PD/FD	PUBLIC WORKS	117.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	118.00
Total TERMINIX PROCESSING CNTR:			993.76
THE EAGLE UNIFORM CO INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	155.00
THE EAGLE UNIFORM CO INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	50.00
THE EAGLE UNIFORM CO INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	50.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total THE EAGLE UNIFORM CO INC:			255.00
THE STUTTLEY GROUP LLC	ADMINISTRATIVE HEARING OFFICER	MANAGER'S OFFICE	525.00
Total THE STUTTLEY GROUP LLC:			525.00
THEATIKI FIFE AND DRUM COR	JULY 4TH PARADE ENTERTAINMENT	MANAGER'S OFFICE	600.00
Total THEATIKI FIFE AND DRUM CORP:			600.00
T-MOBILE	CELL PHONES AND IPADS	MANAGER'S OFFICE	1,811.18
Total T-MOBILE:			1,811.18
TRAFFIC CONTROL & PROTEC	SIGN MATERIALS - PW	PUBLIC WORKS	3,638.85
Total TRAFFIC CONTROL & PROTECTION:			3,638.85
TRAINING CONCEPTS INC	AFFILIATION FEE	PUBLIC WORKS	180.00
Total TRAINING CONCEPTS INC:			180.00
TRL TIRE SERVICE	PUBLIC WORKS TIRES	PUBLIC WORKS	76.76
Total TRL TIRE SERVICE:			76.76
TRONC	LEGAL NOTICES	MANAGER'S OFFICE	322.50
Total TRONC:			322.50
TRUGREEN	SOUTHGATE WEEDS	PUBLIC WORKS	36.21
Total TRUGREEN:			36.21
TYLER SWYNDROSKI (HSA)	SEMI-ANNUAL VILLAGE HSA CONTRIBUTION	ASSETS	500.00
Total TYLER SWYNDROSKI (HSA):			500.00
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	926.00
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	285.40
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	130.20
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	155.20
Total UTERMARK & SONS QUALITY LAWNCARE CO:			1,496.80
WALTS FOOD CENTER	REFRESHMENTS	PUBLIC WORKS	71.28
Total WALTS FOOD CENTER:			71.28
WAREHOUSE DIRECT OFFICE	DISPOSABLES	MANAGER'S OFFICE	69.32
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES - FD	FIRE DEPARTMENT	128.10
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES - FD	FIRE DEPARTMENT	12.33
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	FIRE DEPARTMENT	161.33
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	FIRE DEPARTMENT	36.21



Name	Description	DEPARTMENT	Net Invoice Amount
Total WAREHOUSE DIRECT OFFICE PDTS:			407.29
WEST SIDE TRACTOR SALES	STREET DEPT REPAIR PARTS	PUBLIC WORKS	68.08
Total WEST SIDE TRACTOR SALES:			68.08
WEX BANK	POLICE DEPT FUEL HSI	PUBLIC WORKS	886.91
Total WEX BANK:			886.91
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	78.64
Total ZOLL MEDICAL CORPORATION:			78.64
Grand Totals:			898,294.74

Dated: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

# VILLAGE OF HOMEWOOD



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: July 11, 2023**

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath, Chief of Police

**Topic:** Oath of Office – David Nelson – Police Officer

## **PURPOSE**

To administer the oath of office to David Nelson as Police Officer for the Village of Homewood Police Department.

## **PROCESS**

David Nelson has been hired as a full-time Police Officer effective July 10, 2023. Mr. Nelson applied for the position through the Board of Fire and Police Commissioners' Police Officer Lateral Application program. Since he is already a certified Police Officer, he was eligible to bypass the police academy training requirement and immediately begin the Homewood Police Department Field Training Program.

David Nelson graduated from Leo High School in Chicago. He holds a Bachelor of Science in Criminal Justice from Loyola University and is also a graduate of Northwestern University School of Police Staff and Command. Officer Nelson was previously employed by the Hazel Crest Police Department where he served as a Patrol Officer, Evidence Technician, Field Training Officer, Detective, Patrol Sergeant, and Detective Sergeant. Prior to accepting the position with the Homewood Police Department, Officer Nelson was employed by the Crete Police Department where he served in the Patrol Division.

## **OUTCOME**

Welcome Officer David Nelson to the Police Department and Village.

## **FINANCIAL IMPACT**

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

## **LEGAL REVIEW**

Not required

## VILLAGE OF HOMEWOOD



### **RECOMMENDED BOARD ACTION**

Request the Village Clerk administer the Oath of Office to Officer David Nelson for the position of Police Officer.

### **ATTACHMENT(S)**

None



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: July 11, 2023**

---

**To:** Village President and Board of Trustees

**From:** Napoleon Haney, Village Manager

**Topic:** Lobbying Services Agreement Renewal

## **PURPOSE**

The lobbying services agreement with Maren Ronan (MR Ltd.) expired at the end of December 2022. In an effort to continue services, Maren Ronan provided services to the Village at the same monthly rate from January 1, 2023 to current (*month to month*). Maren Ronan has tentatively agreed to a two-year lobbying service agreement at the current rate of \$3,000 a month; a fee that has not increased since August 23, 2011.

## **PROCESS**

Attached for your consideration is a two-year agreement with Maren Ronan for legislative lobbying services. This agreement is effectively a renewal of the agreement that expired on December 31, 2022. The fee for services remains unchanged at \$3,000 per month. This expenditure is budgeted.

## **OUTCOME**

Utilizing a lobbyist to represent Homewood's interests in Springfield has proven of great worth. MR Ltd. has voiced our opposition and support for proposed legislation that would negatively or positively impact our finances, operations, and our ability to serve the residents. In particular, MR Ltd.'s efforts helped to pass legislation that dissolved the Chicago South Suburban Mass Transit District, which allows us to take ownership of the commuter parking lots, and MR Ltd. assisted in passing legislation that allowed Homewood to impose a local motor fuel tax.

Currently, MR Ltd. is assisting the Village in accessing \$2M of state-appropriation funding that has been awarded to Homewood in past and current state appropriations bills. Additionally, MR Ltd. provides critical bi-weekly reports on proposed legislation, bill status and general Springfield updates and movements. MR Ltd.'s reports are included in the weekly confidential manager's report.

## **FINANCIAL IMPACT**

- **Funding Source:** General Fund
- **Budgeted Amount:** \$36,000
- **Cost:** \$36,000

# VILLAGE OF HOMEWOOD

Item 9. A.



## **LEGAL REVIEW**

Not Required

## **RECOMMENDED BOARD ACTION**

Authorize the Village President to enter into an agreement between Maren Ronan, Ltd. (MR Ltd.) of Western Springs, IL and the Village of Homewood for lobbying services from July 1, 2023 to June 30, 2025 in the amount of \$3,000 per month.

## **ATTACHMENT(S)**

Agreement

## LOBBYING SERVICES AGREEMENT

This AGREEMENT, made and entered into as of this July 1, 2023 by and between Maren Ronan Ltd., a consulting firm with offices at 319 Rugeley Road, Western Springs, IL 60558 (hereinafter called "MR Ltd.") and the Village of Homewood, with its principal offices at 2020 Chestnut Road, Homewood, Illinois 60430 (hereinafter "Village")

### WITNESSETH:

WEREAS, THE VILLAGE OF HOMEWOOD wishes to retain Maren Ronan Ltd. to perform certain lobbying services (hereinafter more particularly described) on behalf of the Village and its subsidiaries in the State of Illinois; and

WEREAS, MAREN RONAN LTD. has represented to the Village that it is capable and is willing to undertake the performance of lobbying services in the State of Illinois.

NOW, THEREFORE, in consideration of the payments to be made to Maren Ronan Ltd., as herein provided, and the mutual agreements herein contained, the parties agree as follows:

### **1. Terms and Termination**

- a) This agreement shall be effective as of July 1, 2023, and shall continue in full force and effect through June 30, 2025 a period of two years; However, either party may terminate this agreement at any time without liability, upon thirty days (30) written notice. In the event of termination, any monthly invoices already billed and owing shall be paid, and the final thirty (30) day period shall be prorated accordingly.
- b) For and in consideration of MR Ltd.'s performance of services in accordance with the terms and conditions of this agreement, the Village shall pay MR Ltd., a fee of \$3,000 per month, payable upon monthly invoice.
- c) It is understood and agreed that the compensation recited within this section includes usual and ordinary costs and expenses. If MR Ltd. determines that there is a need to incur extraordinary costs and expenses in the performance of services hereunder, then in that event, the Village shall reimburse MR Ltd. for the same, provided the nature, amount and circumstances thereof are fully disclosed to and approved by an authorized representative designated by the Village under Section 5, herein, prior to the time the same are incurred, and upon receipt of a detailed accounting of all such extraordinary costs and expenses.

### **2. Governmental Relations/Lobbying Services**

The Village hereby retains MR Ltd., and MR Ltd., hereby undertakes to exercise its best efforts to protect and promote the business, products, reputation and interests of the Village and its subsidiaries in the State of Illinois performing lobbying services (hereby called "Services." Such Services shall include, but not be limited to, the following:

- a) Monitoring and keeping the Village apprised on a regular basis of all bills and amendments now pending or proposed or which may be proposed during the term hereof, in the Illinois state legislature or in any agency or department of the State of Illinois, pertaining to the business, projects, reputation or interests of the Village.

- b) Providing the Village with information and guidance as to the matters described herein and making recommendations as to the appropriate actions which should be taken consistent with the objectives of this Agreement;
- c) Lobbying efforts with key legislative or regulatory officials and their staffs, on matters pertaining to the business, products, reputation or interests of the Village or its subsidiaries, and
- d) On instructions from an authorized representative, undertaking such actions as to the Village may deem appropriate and consistent with the objectives of this Agreement, which actions shall include, but not limited to, appearing and/or testifying at hearings and promote the interests of the Village and its subsidiaries with respect to matters and/or proceedings proposed or pending before legislative, administrative and/or executive governmental bodies.
- e) MR Ltd. shall maintain close liaison and frequent communication with the authorized representatives designated by the Village, particularly during critical periods or on priority items.

### 3. **Relationship with Other Clients**

In the event that a possible conflict of interest arises at any time during the term of this Agreement between the interests of the Village or its subsidiaries and those of MR Ltd.'s other clients, MR Ltd. agrees to promptly notify the Village thereof and shall, if so directed by the Village, refrain from performing services with respect to such area of competing interest. MR Ltd. agrees that the Village shall have the right to terminate this agreement without liability upon written notice to MR Ltd., if, in the Village's sole judgment, upon reasonable basis, MR Ltd's representation of its other clients conflicts with the best interests of the Village or its subsidiaries

### 4. **Compliance with State and Federal Laws**

The parties recognize and agree that it has been the other's long-standing policy to comply fully with all applicable federal, state and local laws regulative corporate political and governmental relationships/lobbying activities, and each of the parties agrees that he/she/it will fully comply with all federal, state or local governmental or judicial body, agency or official pertaining to its performing

### 5. **Confidentiality**

Inasmuch as in the rendering of Services hereunder, MR Ltd., its associates and employees may acquire confidential information and data concerning the business and operations of, or belonging to the Village, and additional information and data will be made available to or developed by MR Ltd.; MR Ltd. agrees to treat and maintain all such information and data as the Village's confidential property and not to divulge it to others at any time or use it for private purposes or otherwise, except as such use or disclosure may be required in connection with performance of the Services or as may be consented to by the Village, unless and until such information becomes a part of the public domain or MR Ltd. legally acquires such information without restriction on disclosure from sources other than the Village or other companies with whom the Village has a business relationship.

### 6. **Independent Contractor**

Maren Ronan. Ltd is and shall act as an independent contractor in performing any services hereunder.

### 7. **Non-Assignment**

This Agreement shall be personal to the parties hereto and no party shall (by operation of law or otherwise) transfer or assign its rights or delegate its performance hereunder; and any such transfer, assignment or delegation shall be void and of no effect.

**8. Miscellaneous**

- a) This agreement constitutes the full understanding of the parties and a complete allocation of risks between them and a complete and exclusive statement of the terms and conditions of their agreement relating to MR Ltd. 's performing services hereunder and supersedes any and all prior agreements, whether written or oral between the parties. No waiver by any party with respect to any breach or default or of any right or remedy, nor any course of dealing, shall be deemed to constitute a continuing waiver or any other breach or default or of any other right or remedy, unless such waiver be expressed in writing and signed by the party to be bound.
- b) All provisions of this Agreement are severable and any provision which may be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

**IN WITNESS WHEREOF**, the parties have duly executed this Agreement as of the date first above written.

Maren Ronan Ltd.

Village of Homewood

By 

By \_\_\_\_\_

Maren Ronan  
**Title:** President

Honorable Richard Hofeld  
**Title:** Village President





## BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 11, 2023

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** John D. Schaefer, Director of Public Works

**Topic:** Bid Award – Leaf Collection Services

### PURPOSE

To award the bid for leaf collection services to Homewood Disposal Inc., of Homewood, IL.

### PROCESS

For the past 31 years, the Village has provided an opportunity for residents to dispose of bagged leaves on their regular waste collection day without the required landscape waste stickers. This sticker-free leaf pickup program is intended to encourage residents to remove leaves from their property thereby reducing the amount of leaves that collect in the streets and storm sewers. Less debris in the streets and sewers leads to less flooding and also adds to the aesthetic appeal of the neighborhoods.

Public Works let out to bid for leaf pickup services, and received one bid from Homewood Disposal on June 29 when they were publicly opened and read. The bid proposal asked for a three-week pickup price for the dates of November 1, 15, and 29, 2023.

### OUTCOME

Homewood Disposal submitted a price of \$28,779 for the three-week program. The contract includes two (2) one-year extensions, if agreed by both parties.

### FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Budgeted Amount:** \$30,000
- **Cost:** \$28,779

### LEGAL REVIEW

Not required

### RECOMMENDED BOARD ACTION

Award the bid for Contract Leaf Pickup Services to Homewood Disposal, Inc., of Homewood, IL in the amount of \$28,779 for leaf pickup on November 1, 15, and 29, 2023.

# VILLAGE OF HOMEWOOD

Item 9. B.



## ATTACHMENT(S)

Quote

Bid Tabulation

June 28, 2023

Village of Homewood – Public Works Department  
17755 Ashland Ave  
Homewood, IL 60430

Re: 2023 Fall Leaf Collection

Dear Lisa,

Thank you for the opportunity to submit a proposal to again collect leaves for the residents in the fall of 2023. Homewood Disposal Service (HDS) stands ready to provide these very important services for the Village of Homewood.

Final disposal rates for refuse and compost/leaves in 2023 have continued to increase at rates higher than inflation and a new union contract is currently being negotiated which is effective October 1, 2023.

HDS works hard to control these costs and are pleased to provide the following proposal for a three-week leaf collection in November.

**Three-week collection November 1, 15 and 29                      \$28,779.00**

We appreciate the continued opportunity to provide these very important leaf collection services for the Village of Homewood. Do not hesitate to contact me with any questions concerning our leaf collection proposal.

Sincerely,

  
Frank Hillegonds  
Municipal Manager

# Village of Homewood - Bid Tabulation Sheet

Project: Leaf Pick Up Program  
 Bid Number: 23-06 PW  
 Bid Opening Date: June 29, 2023  
 Bid Opening Time: 10<sup>00</sup>  
 Persons Attending Bid Opening: Jones, Schaefer, Zukowski

Bidders Name	Total Amount of Bid	Notes
1 Homewood Disposal	\$ 28,779.00	3-week
2 Skyline Disposal	No bid	
3 Waste Mgmt. of IL	No bid	
4		
5		
6		
7		
8		
9		



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING:** July 11, 2023

---

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** John Schaefer, Director of Public Works

**Topic:** Central Water Tank – Emergency Repairs at 2020 Chestnut Road

**PURPOSE**

Approve a budget amendment and payment for emergency repairs to the central water tank located at 2020 Chestnut Road.

**PROCESS**

The central water tank began leaking on June 13, 2023, requiring attention immediately. Staff contacted Ray’s Welding Co, Inc., of Benton Harbor, Michigan, who has performed work for the Village previously. Thankfully, Ray’s Welding had a repair crew working in the area and the vendor was able to deploy and make the emergency repairs.

After the initial repairs were made on June 14, 2023, the tank was filled and several more leaks were identified. Ray’s Welding Co, Inc. welded the additional leaks and loose rivets, and the water tower was placed back in service on June 22, 2023.

The cost for this unscheduled emergency repair was not budgeted; therefore, a budget amendment is required.

The central water tank is scheduled to be decommissioned in the next few years and replaced by a new water tower to be constructed at the former library site (17900 Dixie Highway).

**OUTCOME**

Emergency repairs on critical water infrastructure were completed.

**FINANCIAL IMPACT**

- **Funding Source:** Water/Sewer Fund
- **Budgeted Amount:** \$0
- **Cost:** \$28,400

**LEGAL REVIEW**

Not Required

# VILLAGE OF HOMEWOOD

Item 9. C.



## **RECOMMENDED BOARD ACTION**

Waive competitive bidding due to emergency repair work; approve a budget amendment for \$28,400; and, approve the payment of \$28,400 to Ray's Welding Co, Inc. of Benton Harbor, MI for completing emergency repairs on the central water tank.

## **ATTACHMENT(S)**

Invoice

# Invoice

EB Welding, Inc. dba Ray's Welding Co, Inc.

1251 Paw Paw Ave  
Benton Harbor, MI 49022

Date	Invoice #
6/23/2023	1440

Bill To
Village of Homewood IL 2020 Chestnut Rd Homewood, IL 60430

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
Patrick	Due on receipt		6/23/2023			
Quantity	Item Code	Description			Price Each	Amount
1	Material Municipali...	Weld repair to leaky riser approx 30' up MI Sales Tax			28,400.00 6.00%	28,400.00 0.00
					<b>Total</b>	\$28,400.00



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 11, 2023

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** John D. Schaefer, Director of Public Works

**Topic:** Emergency Purchase due to Vehicle Scarcity - Public Works Plow Truck

### PURPOSE

Periodically, the Village of Homewood must replace vehicles that have reached their end of use. Public Works Street Department Parking Lot Plow Truck #56 has been identified as needing to be replaced. A budget amendment is required to allocate American Rescue Plan Act (ARPA) funds to cover the cost of this purchase.

### PROCESS

Homewood, like most municipalities in Illinois, rely on the State of Illinois Purchasing Cooperative to purchase municipal vehicles. The State's purchasing cooperatives responsible for facilitating municipal vehicle purchases (*i.e., South Suburban Purchasing Cooperative*), have become all but stagnant and ineffective due to supply and demand and computer chip (semiconductor shortage) challenges. While larger cities in Illinois receive "vehicle purchase priority" from the cooperatives due to their larger volume replacement schedules, smaller municipalities are left with few options to replace fleet vehicles. Local area dealership are able to order vehicles, but these specialty municipal vehicles (larger trucks and police vehicles), can remain on back order for years or indefinitely. The South Suburban Purchasing Cooperative shared messaging for their Ford truck purchase requests: *Ford is not taking orders and will not honor contract extensions, so they will be rebid when Ford releases specifications.* There are no State cooperative purchase option available for Ford F250 trucks.

Auto companies like Chevrolet and Ford have stopped production on some vehicles. By the end of 2023, almost 18 million vehicles will have been removed from production plans since the chip shortage started, according to [REUTERS](#) Auto Forecast Solutions – an online news platform. Ford shared that it left billions of dollars on the table that were within its control and blamed a 100,000 vehicle shortfall in its fourth-quarter volume mostly on the inability to obtain enough chips.

In response to the scarce availability of the vehicle, staff began the process of identifying potential replacement vehicles through local area dealerships. While local and regional dealerships are able to order vehicles, the vehicles may be delayed a year or two before arrival.





Homewood searched for area and regional dealerships that had the vehicle in their current inventory.

After an extensive search, staff located a 2022 Ford F250 Pickup Truck from D’Orazio Ford of Wilmington, IL for \$53,109.26. The dealership has agreed to hold the vehicle for the Village until proper approvals are obtained.

## **OUTCOME**

Staff recommends proceeding quickly to secure this vehicle, which will require waiving competitive bidding for an emergency purchase due to the current high demand for vehicles.

The total purchase price for the vehicle is \$53,109.26. An additional \$18,891 is needed to outfit the vehicle for snow removal operations, which includes: additional technology equipment, installation, and decals for a total of \$72,000.26.

## **FINANCIAL IMPACT**

- **Funding Source:** ARPA Funding
- **Budgeted Amount:** \$0
- **ARPA Allocation:** \$72,000.26
- **Cost:** \$72,000.26

## **LEGAL REVIEW**

Not Required

## **RECOMMENDED BOARD ACTION**

Approve a budget amendment allocating \$72,000.26 of American Rescue Plan Act (ARPA) funds to purchase a 2022 Ford F250 pickup truck; waive competitive bidding as an emergency purchase due to scarce vehicle availability; and, approve the purchase of a 2022 Ford F250 pickup truck vehicle from D’Orazio Ford of Wilmington, IL for \$53,109.26, with \$18,891 for additional vehicle equipment for a total of \$72,000.26.

## **ATTACHMENT(S)**

- Specifications from D’Orazio Ford
- Vehicle Evaluation Form



**VEHICLE DESCRIPTION**  
**SUPER DUTY**  
 2022 F250 SRW 4X4 REG CAB  
 XL 142" WB STYLE SIDE  
 6.2L EFI V-8 ENGINE  
 8-SPEED AUTOMATIC TRANS G

**EXTERIOR**  
 OXFORD WHITE  
 INTERIOR  
 MEDIUM EARTH GRAY VINYL

**NE G39405**

- STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**
- EXTERIOR**
    - BOX PAUL TAILGATE MOLDINGS
    - DOOR HANDLES - BLACK
    - HEADLAMPS - AUTOLAMP (ON/OFF)
    - LOCKING REMOVABLE TAILGATE
    - PICKUP BOX, THE DOWN HOOKS
    - NA W/BOX DLT
    - SPARE TIRE AND WHEEL LOCK
    - NA W/BOX DLT
    - TOW HOOKS
    - TRAILER SWAY CONTROL
    - WIPERS - INTERMITTENT
  - INTERIOR**
    - AIR COND. MANUAL FRONT
    - DRIVER SEAT-MANUAL LUMBAR
    - OUTSIDE TEMP DISPLAY
    - PARTICULATE AIR FILTER
    - STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO
    - VINYL SUN VISORS
  - FUNCTIONAL**
    - 4-WHEEL ANTILOCK BRAKE SYS
    - FORDPASS™ CONNECT
    - HILL START ASSIST
    - JEWEL EFFECT HEADLAMPS
    - MANUAL LOCKING HUBS
    - MONO BEAM COIL SPRING FRNT SUSPENSION W/STAB BAR
    - MYKEY®
    - REAR VIEW CAMERA
    - NA W/BOX DLT
  - SAFETY/SECURITY**
    - ADVANCEDTRAC™ WITH ESC®
    - AIRBAGS - SAFETY CANOPY®
    - BELT-MINDER CHIME
    - DRIVER/PASSENGER AIR BAGS
    - SECURILOCK® ANTI-THEFT SYS™
    - SOS POST-CRASH ALERT SYS™
  - WARRANTY**
    - 3YR/36,000 BUMPER / BUMPER
    - 5YR/60,000 POWERTRAIN
    - 5YR/60,000 ROADSIDE ASSIST
    - 5YR/100,000 DIESEL ENGINE

**INCLUDED ON THIS VEHICLE (MSRP)**

<b>OPTIONAL EQUIPMENT/OTHER</b>	(MSRP)
PREFERRED EQUIPMENT PKG.800A	NO CHARGE
6-SPD AUTOMATIC TRANS G	165.00
L7345/7817E BSW ALL-TERRAIN	4,300.00
3.73 ELECTRONIC-LOCKING AXLE	1,100.00
POWER EQUIPMENT GROUP	NO CHARGE
FRONT LICENSE PLATE BRACKET	NO CHARGE
XL DECOR PACKAGE	20.00
4G LTE WI-FI HOTSPOT REMOVAL	100.00
10000# GWR PACKAGE	NO CHARGE
SKID PLATES	60.00
50 STATE EMISSIONS	175.00
BACKLASS DEROST	2,200.00
110V/400V OUTLET PACKAGE	3,000.00
TRAILER BRAKE CONTROLLER	NO CHARGE
TELESCOPIC TT MIRR-PWR/H/TLO SIG	95.00
ROOF CLEARANCE LIGHTS	165.00
JACK	85.00
UPFITTER SWITCHES	50.00
240 AMP ALTERNATOR	210.00
ADVANCED SECURITY PACK REMOVAL	NO CHARGE
DUAL BATTERY	395.00
PRIVACY GLASS	NO CHARGE
XL VALUE PACKAGE	395.00
CRUISE CONTROL	

**PRICE INFORMATION (MSRP)**

BASE PRICE	\$43,235.00
TOTAL OPTIONS/OTHER	3,460.00
TOTAL VEHICLE & DELIVERY	46,695.00
DESTINATION & OPTIONS	1,795.00

RAMP ONE	RC73	RAIL	41-3025 O/V 2	<p>Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit <a href="http://www.ford.com/finance">www.ford.com/finance</a>.</p>
<b>TOTAL MSRP \$48,490.00</b>				<p>MM092 N HB 2X 280 002774 12 08 22</p>

06/21/2023

**California Air Resources Board**

**Environmental Performance**

Flexible Fuel Vehicle Gasoline-Ethanol (E85)

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with higher ratings.

**Greenhouse Gas Rating** (tailpipe only)

A+ D D D

Using alternative fuels may change scores.

**Smog Rating** (tailpipe only)

A+ B+ D D

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

**GOVERNMENT 5-STAR SAFETY RATINGS**

**Overall Vehicle Score** ★ ★ ★ ★ ★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

<b>Frontal</b>	Driver	★★★★★
	Passenger	★★★★★
<b>Crash</b>	Driver	★★★★★
	Passenger	★★★★★
<b>Side</b>	Front seat	★★★★★
	Rear seat	★★★★★
<b>Rollover</b>		Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

**45 BUILT YEARS**

**F-SERIES**

AMERICA'S BEST SELLING TRUCKS

The FordPass™ Connect modem is active and sending vehicle data hide settings for connectivity options.

\*Based on 1977-2021 CY total sales.

\*\*FordPass Connect (optional on select vehicles).

†The FordPass App and complementary Connected Services. Terms for details. Connected service and features dependent on compatible AT&T network/vehicle capability. A limited functionality and parent operation of connected features. Connected service excludes Wi-Fi hotspot.

**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

1FTBF2B6XNEG39405

SCAN QR CODE OR VISIT [www.ford.com/ep\\_label](http://www.ford.com/ep_label)

Has ID data apply text help for help

SCAN QR CODE OR VISIT [www.ford.com/ep\\_label](http://www.ford.com/ep_label)

**FORD PROTECT** Continued Service Plan

Enroll on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).

**Mancini, Joe**

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**From:** Brandon Killian <bkillian@dorazioford.com>  
**Sent:** Wednesday, June 21, 2023 1:09 PM  
**To:** Mensik, Tim; Mancini, Joe  
**Subject:** F250 4x4 Plow Truck  
**Attachments:** windowsticker\_D22493.pdf; Proposal\_D22493.pdf

**External Sender:** Use caution with links/attachments. Use caution when replying. If you are unsure please contact IT.

Tim and Joe –

Here's the sticker and proposal for our 2022 F250 Regular Cab plow truck. This includes an 8' Western straight plow on the unit. Your out the door price on this is \$53,109.26, which includes title and registration (M Plates). This price includes all applicable dealer and government discounts. I'll have proposals on the service bodies over to you shortly.

Thanks again!

Brandon M. Killian  
Inventory / Internet Sales Manager  
D'Orazio Ford  
1135 S. Water Street  
Wilmington, IL 60481  
(815) 476-5205  
[bkillian@dorazioford.com](mailto:bkillian@dorazioford.com)





**D'Orazio Ford**  
 1135 S Water St  
 Wilmington  
 IL, 60481  
 www.dorazioford.com

Item 9. D.

Deal # 55275  
 Customer # 27176

**BRANDON KILLIAN**  
 Contact Sales: (815) 476-5205  
 sales@dorazioford.com



**VILLAGE OF HOMEWOOD**

+1-(815) 735-6979 | jmancini@homewoodil.gov  
 2020 CHESTNUT RD, HOMEWOOD, IL 60430

**2022 Ford Super Duty F-250 SRW**  
 XL

VIN : 1FTBF2B6XNEG39405 | Stock # : D22493  
 Mileage : 6 mi  
 Color : OXFORD WHITE  
 ford | ford | ford | true | XL | Four Wheel Drive | Naturally Aspirated | 6.2L | 8 | FLEX | Pickup | Truck/Van | Ford | 2 | 5

**Cash**

**\$0.00**  
 Customer Cash      **\$53,109.26**

**Payment Detail**

MSRP	\$63,485.00
Discount	\$10,886.00
Selling Price	\$52,599.00
Total Savings	\$10,886.00
Your Price	\$52,599.00
Registration Fee	\$8.00
Title Certificate Fee	\$155.00
Documentation Fee	\$347.26
Unpaid Cash Balance	\$53,109.26

X

Customer Signature & Date

X

BRANDON KILLIAN | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 15000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.

### VEHICLE/EQUIPMENT EVALUATION FORM

Date of Evaluation: 6/15/2023

Vehicle Number: 56-1256  
 Year: 2012  
 Make: Ford  
 Model: F250 picku[p  
 Usage Type: Plow parking Lots

Life-to-date usage miles: 65,000  
 Years in service: 11 Years  
 Year scheduled for replacement: 2021

**Drivetrain Condition:**

Engine	Average for miles/hours:	<input type="checkbox"/>	Needs work:	<input checked="" type="checkbox"/>
Transmission	Average for miles/hours:	<input type="checkbox"/>	Needs work:	<input checked="" type="checkbox"/>
Differential	Average for miles/hours:	<input type="checkbox"/>	Needs work:	<input checked="" type="checkbox"/>

**Body Condition:**

Undercarriage	Average for mileage/year:	<input type="checkbox"/>	Fair:	<input checked="" type="checkbox"/>	Poor:	<input type="checkbox"/>
Sheet Metal	Average for mileage/year:	<input type="checkbox"/>	Fair:	<input checked="" type="checkbox"/>	Poor:	<input type="checkbox"/>
Interior	Average for mileage/year:	<input type="checkbox"/>	Fair:	<input checked="" type="checkbox"/>	Poor:	<input type="checkbox"/>

**Alternatives:**

Retain

- keep as is/evaluate annually
- partially rebuild
- completely rebuild
- modify w/attachments and options
- shift to lighter duty application

Dispose

- Trade-in
- Sell by Village or auction
  - As is/no sale prep costs
  - Incur minimum sale prep. Costs
  - Disassemble/sell components

Replacement

- replace w/updated similar vehicle/equipment
- replace w/rented vehicle equipment as needed
- replace w/multi-functional vehicle/equipment
- replace with Fleet recycled vehicle

**Notes:**

This is an Public Works Street Dept parking lot plow truck , it has served its purpose however, it is past the useful stage of reliability.

Joe Mancini  
Vehicle Maintenance Supervisor

## EQUIPMENT REPLACEMENT JUSTIFICATION

	Yes	No
Is this a <b>replacement</b> vehicle?	X	

		X
Is this an <b>additional</b> vehicle?		

Vehicle #	56-1256
Year	2012
Make	FORD
Model	F250 PICKUP
Hours/Mileage	65,000
Department	PUBLIC WORKS
Division	STREET

List current issues with vehicle & price to repair:

TRANSMISSION	\$6,300.00
FRONT DIFFERENTIAL	\$1,100.00
REAR DIFFERENTIAL	\$1,250.00
STREERING BOX	\$850.00
REAR MAIN SEAL	\$800.00
COOLING SYSTEM	\$750.00
	\$11,050.00

List of additional equipment necessary to purchase

EMERGENCY LIGHTING CONTROLER	
AND CONSOLE	\$3,200.00
BED LINER	\$900.00
SALT SPREADER SYSTEM	\$11,000.00
	\$
	\$15,100.00

Vehicle Replacement Cost	\$67,209.00
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Budget Amount	\$72,000.00
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Additional Notes:

STREET DEPARTMENT PARKING LOT PLOW TRUCK



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 11, 2023

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** John D. Schaefer, Director of Public Works

**Topic:** Emergency Purchase – Police Department Vehicle

### PURPOSE

Periodically, the Village of Homewood must replace vehicles that have reached their end of use. The Police Department Deputy Chief’s vehicle has been identified as needing to be replaced. A budget amendment is required to allocate American Rescue Plan Act (ARPA) funds to cover the cost of this purchase.

### PROCESS

Homewood, like most municipalities in Illinois, rely on the State of Illinois Purchasing Cooperative to purchase municipal vehicles. The State’s purchasing cooperatives responsible for facilitating municipal vehicle purchases (i.e., South Suburban Purchasing Cooperative), have become all but stagnant and ineffective due to supply and demand and computer chip (semiconductor shortage) challenges. While larger cities in Illinois receive “vehicle purchase priority” from the cooperatives due to their larger volume replacement schedules, smaller municipalities are left with few options to replace fleet vehicles. Local area dealership are able to order vehicles, but these specialty municipal vehicles (larger trucks and police vehicles), can remain on back order for years or indefinitely. The South Suburban Purchasing Cooperative shared messaging for their Ford truck purchase requests: *Ford is not taking orders and will not honor contract extensions, so they will be rebid when Ford releases specifications.*

Auto companies like Chevrolet and Ford have stopped production on some vehicles. By the end of 2023, almost 18 million vehicles will have been removed from production plans since the chip shortage started, according to [REUTERS](#) Auto Forecast Solutions – an online news platform. Ford shared *that it left billions of dollars on the table that were within its control and blamed a 100,000 vehicle shortfall in its fourth-quarter volume mostly on the inability to obtain enough chips.*

Currently, there are no State cooperative purchase option available for Ford Police Utility vehicles.



Ford may suspend production of these vehicles in the near future due to parts shortage. In response to the scarce availability of the vehicle, staff began the process of identifying potential replacement vehicles through local area dealerships. While local and regional dealerships can order vehicles, the vehicles may be delayed a year or two before arrival. Homewood searched for area and regional dealerships that had the vehicle in their inventory.

After an extensive search, staff found a 2023 Ford Police Utility from D’Orazio Ford for \$44,301.26. The dealership has agreed to hold the vehicle for the Village until proper approvals are obtained.

## OUTCOME

Staff recommends proceeding quickly to secure this vehicle, which will require waiving competitive bidding for an emergency purchase due to the limited vehicle availability.

The total purchase price for the vehicle is \$44,301.26. An additional \$6,710 is needed to outfit the vehicle for police operations, which includes additional technology equipment, installation, equipment tray, and console for a total of \$51,011.26.

## FINANCIAL IMPACT

- **Funding Source:** ARPA Funding
- **Budgeted Amount:** \$0
- **ARPA Allocation:** \$51,011.26
- **Cost:** \$51,011.26

## LEGAL REVIEW

Not Required

## RECOMMENDED BOARD ACTION

Approve a budget amendment allocating \$51,011.26 of ARPA funds for the purchase of a 2023 Ford Police Utility; waive competitive bidding for an emergency purchase due to limited vehicle availability; and, approve the purchase of a 2023 Ford Police Utility from D’Orazio Ford for \$44,301.26, and \$6,710 for additional vehicle equipment.

## ATTACHMENT(S)


- Specifications from D’Orazio Ford
- Vehicle Evaluation Form



<b>D'Orazio Ford</b> 1135 S Water St. Wilmington, IL 60481 815-476-5205	Deal # <b>55174</b>	Salesperson <b>N/A</b>	Purchase Order Date <b>06/07/2023</b>
	Stock # <b>D23158</b>	Date/Time of Delivery <b>06/07/2023</b>	
	Customer # <b>26383</b>		<b>1FM5K8ABXPGB15040</b>

Purchaser <b>VILLAGE OF HOMEWOOD</b>	Cell Phone # <b>(708) 206-2915</b>	Owner DL <b>N/A</b>	Plate/Exp <b>06/07/2023</b>
CO/Purchaser	Work Phone #	CO/Owner DL	Sticker #
Street <b>2020 CHESTNUT ROAD</b>	City <b>HOMEWOOD</b>	State <b>IL</b>	ZIP <b>60430</b>

Type	Year	Make	Model	Body	Trade	Year	Make	Model	Miles
<b>NEW</b>	<b>XX</b>	<b>2023</b>	<b>FORD</b>	POLICE INTERCEPTOR UTI	<b>WAGON 4 DR.</b>	Trade 1			
		Miles	Color	Trim	VIN#				
<b>USED</b>		<b>7</b>	<b>AGATE BLACK</b>			Trade 2			
<b>DEMO</b>		Vehicle Identification Number							
		<b>1FM5K8ABXPGB15040</b>			VIN#	<b>N/A</b>			

 <p><b>D'ORAZIO</b> <b>Ford</b> CUSTOMERS FOR LIFE</p> <p>1135 S Water St. Wilmington, IL 60481 815-476-5205</p> <p>Sales Department Hours: Monday-Thursday 8am-8pm Friday 8am-6pm Saturday 8am-5pm</p>	Includes All Standard Equipment Plus:	Price of unit and accessories	<b>43,799.00</b>	
	<b>N/A</b>	<b>N/A</b>	Documentary Service Fee	<b>347.26</b>
	<b>N/A</b>	<b>N/A</b>	Sub-Total	<b>44,146.26</b>
	<b>N/A</b>	<b>N/A</b>	State and Local Taxes	<b>0.00</b>
	<b>N/A</b>	<b>N/A</b>	CVR Fee (Optional)	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	% County Tax	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	Flat County Tax	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	Warranty <u>N/A</u> <u>N/A</u>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	License, Title, & Registration	<b>155.00</b>
	<b>N/A</b>	<b>N/A</b>	Trade	<b>N/A</b>
	<b>REBATES</b>		Payoff	<b>N/A</b>
	1) <b>N/A</b>	<b>N/A</b> <b>N/A</b> <b>N/A</b>	Net Trade	<b>N/A</b>
	2) <b>N/A</b>	<b>N/A</b> <b>N/A</b> <b>N/A</b>	<b>SUBTOTAL</b>	<b>44,301.26</b>
	3) <b>N/A</b>	<b>N/A</b> <b>N/A</b> <b>N/A</b>	Total Rebates	<b>N/A</b>
	4) <b>N/A</b>	<b>N/A</b> <b>N/A</b> <b>N/A</b>	Deposit	<b>N/A</b>
	Cust Int.	<b>GAP</b>	<b>N/A</b>	
		<b>TOTAL DUE AT DELIVERY</b>	<b>44,301.26</b>	

DOCUMENTARY FEE, A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE DOCUMENTARY FEE ENDING \_\_\_\_\_ WAS \_\_\_\_\_ THE MAXIMUM AMOUNT THAT MAY BE CREDIT DETAILS. NO PUBLIC LIABILITY OR CHARGED FOR DOCUMENTARY FEE IS THE BASE DOCUMENTARY FEE OF \_\_\_\_\_ WHICH SHALL BE SUBJECT TO AN ANNUAL PROPERTY DAMAGE INSURANCE ISSUED WITH THIS ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

REFER TO RETAIL INSTALLMENT CONTRACT FOR CREDIT DETAILS. NO PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION UNLESS HEREIN STATED.

<input type="checkbox"/> <b>This vehicle purchased with extended service contract</b> N/A Purchaser Sign _____	<input type="checkbox"/> <b>Price label removed by buyer after delivery accepted in satisfactory order and condition</b> N/A Purchaser Sign _____	We must witness all signatures All parties named on the title must be present Clear title to the vehicle traded or turned in Your current vehicle registration card
----------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<input type="checkbox"/> This motor warranty is for a period of (____) days or (____) miles for whichever comes first on engine and transmission only. Parts & Labor will be on a 50/50 basis. This does not include electrical or towing charges. All work to be done at D'Orazio Ford only. N/A Purchaser Sign _____	<input type="checkbox"/> <b>Warranty</b> <b>Balance of Factory Warranty Only</b> N/A Purchaser Sign _____	<input type="checkbox"/> <b>As Is</b> <b>And Shown No Warranty</b> N/A Purchaser Sign _____
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED."

IF THIS ORDER IS FOR A USED VEHICLE, THE INFORMATION YOU SEE ON THE (FEDERAL TRADE COMMISSION) WINDOW FORM IS PART OF THIS ORDER, INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as apparent in writing on the face of this agreement. I have read the matter printed on the back here of and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

Signature of Purchaser: [Signature] Date: **06/07/2023** Approved and Accepted By: **YONI ALCANTAR** Date: **06/07/2023**

Signature of Purchaser: **N/A** Date: **N/A** This order is not valid unless signed and accepted by dealer.

## VEHICLE/EQUIPMENT EVALUATION FORM

**Date of Evaluation:** 6/1/2023

**Vehicle Number:** 02-1402  
**Year:** 2014  
**Make:** Ford  
**Model:** Explorer  
**Usage Type:** Police Admin

**Life-to-date usage miles:** 130,000  
**Years in service:** 9 years 6 months  
**Year scheduled for replacement:** 2023

**Drivetrain Condition:**

Engine	Average for miles/hours:	<input type="checkbox"/>	Needs work:	<input checked="" type="checkbox"/>
Transmission	Average for miles/hours:	<input type="checkbox"/>	Needs work:	<input checked="" type="checkbox"/>
Differential	Average for miles/hours:	<input checked="" type="checkbox"/>	Needs work:	<input type="checkbox"/>

**Body Condition:**

Undercarriage	Average for mileage/year:	<input type="checkbox"/>	Fair:	<input checked="" type="checkbox"/>	Poor:	<input type="checkbox"/>
Sheet Metal	Average for mileage/year:	<input checked="" type="checkbox"/>	Fair:	<input type="checkbox"/>	Poor:	<input type="checkbox"/>
Interior	Average for mileage/year:	<input type="checkbox"/>	Fair:	<input checked="" type="checkbox"/>	Poor:	<input type="checkbox"/>

**Alternatives:**

Retain

- keep as is/evaluate annually
- partially rebuild
- completely rebuild
- modify w/attachments and options
- shift to lighter duty application

Dispose

- Trade-in
- Sell by Village or auction
  - As is/no sale prep costs
  - Incur minimum sale prep. Costs
  - Disassemble/sell components

Replacement

- replace w/updated similar vehicle/equipment
- replace w/rented vehicle equipment as needed
- replace w/multi-functional vehicle/equipment
- replace with Fleet recycled vehicle

**Notes:**

This is an admin car , it has served its purpose however, it is past the useful stage of reliability.

Joe Mancini  
*Vehicle Maintenance Supervisor*

## EQUIPMENT REPLACEMENT JUSTIFICATION

	Yes	No
Is this a <b>replacement</b> vehicle?	X	

		X
Is this an <b>additional</b> vehicle?		

Vehicle #	02-1402
Year	2014
Make	FORD
Model	EXPLORER
Hours/Mileage	130,000
Department	POLICE
Division	ADMIN

List current issues with vehicle & price to repair:

TRANSMISSION	\$3,500.00
SUSPENSION CONTROL ARMS	\$1,400.00
FUEL PUMP	\$1,100.00
WHEEL BEARINGS	\$650.00
ENGINE CARBON REMOVAL	\$850.00
REPLACE ALL FLUIDS AND HOSES	\$1,300.00
	\$8,800.00

List of additional equipment necessary to purchase

EMERGENCY LIGHTING	\$7,500.00
EQUIPMENT TRAY	\$2,100.00
	\$
	\$
	\$
	\$9,600.00

<b>Vehicle Replacement Cost</b>	\$47,000.00
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Budget Amount	\$50,000.00
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Additional Notes:



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING:** July 11, 2023

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath, Chief of Police

**Topic:** Donation of surplus property

**PURPOSE**

The Police Department desires to donate surplus property to Restoration Ministries, Inc., an Illinois not-for-profit corporation located in Harvey, Illinois. By law, this donation must be approved by the Village Board.

**PROCESS**

The Homewood Police Department has found and/or recovered nine (9) bicycles, but has been unable to locate the owners. The bicycles have been held in storage for the statutory minimum of 180 days, and are now scheduled for disposal.

**OUTCOME**

Approval of the ordinance will authorize the Police Department to donate the bicycles as allowed by law. Restoration Ministries, Inc., is a not-for-profit organization that serves south suburban communities. The organization operates a thrift store, community programs, recovery programs, art center, day camp, and after school programs.

**FINANCIAL IMPACT**

- **Funding Source:** No financial impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

**LEGAL REVIEW**

Not required

**RECOMMENDED BOARD ACTION**

Pass an ordinance authorizing the donation of abandoned, lost, or stolen property recovered by the Homewood Police Department to Restoration Ministries, Inc., of Harvey, IL.

**ATTACHMENT(S)**

Ordinance

**ORDINANCE NO. M-2257**

**AN ORDINANCE AUTHORIZING THE DONATION OF ABANDONED, LOST, OR STOLEN PROPERTY RECOVERED BY THE HOMEWOOD POLICE DEPARTMENT**

WHEREAS, the Law Enforcement Disposition of Property Act (765 ILCS 1030/1 et seq.) (“the Act”) governs the disposition of personal property transferred to a law enforcement agency under a reasonable belief that such property was abandoned, lost, stolen, or otherwise illegally possessed; and

WHEREAS, the Act requires the law enforcement agency to retain the property for at least six months while making reasonable efforts to identify and notify the property owner; and

WHEREAS, if the identity or location of the owner or other person entitled to possession of the property has not been ascertained within 6 months after the police department obtains such possession, the Chief of Police may donate property that is worth less than \$100 to a charitable organization registered in the State of Illinois, if the donation is approved by the Village Board; and

WHEREAS, the Homewood Police Department has recovered numerous bicycles and has retained them for at least 6 months, but has been unable to identify their owners; and

WHEREAS, the estimated value of each bicycle is less than \$100.00; and

WHEREAS, the Chief of Police has determined that the interests of the public would best be served by donating the bicycles to Restoration Ministries, Inc. in Harvey, Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

**SECTION ONE - AUTHORIZATION TO DONATE PROPERTY:**

The Chief of Police is authorized to donate nine (9) bicycles recovered by the Homewood Police Department to Restoration Ministries, Inc., an Illinois not-for-profit corporation in Harvey, Illinois.

**SECTION TWO - EFFECTIVE DATE:**

This Ordinance shall be in full force and effect after its passage and approval under law.

PASSED and APPROVED this 11<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

AYES:\_\_\_\_\_ NAYS:\_\_\_\_\_ ABSTENTIONS:\_\_\_\_\_ ABSENT:\_\_\_\_\_



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 11, 2023

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath, Chief of Police

**Topic:** Disposal of Surplus Property

### PURPOSE

The Police Department desires to sell surplus property to South Suburban Major Crimes Task Force (SSMCTF) for one dollar (\$1). This requires Board approval.

### PROCESS

The Police Department has acquired new chairs for the training room to replace old chairs that worn, damaged, or in other states of disrepair. The surplus property consists of twenty (20) black, fabric stacking chairs and one (1) desk.

SSMCTF is a multi-jurisdictional task force comprised of municipal, county, and state law enforcement agencies, whose purpose is to combine resources to provide comprehensive homicide investigations in south suburban Cook County. The Homewood Police Department has been a member agency since 1998.

### OUTCOME

Approval of the ordinance will authorize the Police Department to sell the chairs to SSMCTF for one dollar.

### FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

### LEGAL REVIEW

Not required

### RECOMMENDED BOARD ACTION

Pass an ordinance authorizing the sale of surplus property consisting of 20 chairs and one desk to South Suburban Major Crimes Task Force for the price of one dollar.

### ATTACHMENT(S)

Ordinance

**AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY  
NO LONGER NECESSARY OR USEFUL TO THE  
VILLAGE OF HOMEWOOD, COOK COUNTY, ILLINOIS**

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WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) authorizes a municipality to dispose of personal property no longer deemed necessary or useful to the Village; and

WHEREAS, the Village of Homewood, owns certain items of personal property which it desires to dispose of as therein provided;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

SECTION ONE - DECLARATION OF SURPLUS PROPERTY:

The following personal property items owned by the Village of Homewood are deemed no longer necessary or useful to this Village. The president and Board of Trustees find it to be in the village's best interest to sell the following property to South Suburban Major Crimes Task Force, for One Dollar (\$1.00):

**Twenty (20) Black Fabric Stacking Chairs**

**One (1) desk**

SECTION TWO - EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its passage and approval in accordance with law.

PASSED and APPROVED this 11<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENCES: \_\_\_\_\_





## BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 11, 2023

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath, Chief of Police

**Topic:** Joint Task Force Agreement - South Suburban Emergency Response Team

### PURPOSE

Enter into an agreement with South Suburban Emergency Response Team (SSERT), a multi-jurisdictional mutual aid emergency response team for certain critical incidents.

### PROCESS

SSERT was conceptualized and created on March 15, 1989 in recognition that few suburban law enforcement agencies have the stand-alone resources to address special threat situations that include, but are not limited to; barricaded gunman, hostage crisis, or civil disturbance. Following almost two (2) years of intense training and preparation, SSERT was formally recognized on September 24, 1990.

The original Agreement with fifteen (15) municipalities including the Village of Homewood, was entered into in 1991 and today there are thirty-one (31) member agencies. Over time, the needs of SSERT and the Village have evolved and grown in complexity. To meet those needs, an updated Joint Task Force Agreement was compiled with input from legal and risk management entities.

### OUTCOME

Approval of the resolution and the Joint Task Force Agreement with South Suburban Emergency Response Team will enable the Homewood Police Department to continue to be a part of this valuable mutual aid emergency response team.

### FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

### LEGAL REVIEW

Completed

# VILLAGE OF HOMEWOOD

Item 9. H.



## **RECOMMENDED BOARD ACTION**

Pass a resolution authorizing the Village President to enter into a Joint Task Force Agreement with South Suburban Emergency Response Team.

## **ATTACHMENT(S)**

Resolution

SSERT Joint Task Force Agreement

**RESOLUTION NO. R-3150**

**A RESOLUTION APPROVING  
THE SOUTH SUBURBAN EMERGENCY RESPONSE TEAM (SSERT)  
JOINT TASK FORCE AGREEMENT**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes units of local government to exercise any power or powers, privileges, or authority which may be exercised by the unit of local government individually to be exercised and enjoyed jointly with any other local government or body in the State; and

WHEREAS, the South Suburban Emergency Response Team (“SSERT”) is an intergovernmental organization established via an intergovernmental agreement called the Memorandum of Understanding (“SSERT MOU”) entered into by municipal law enforcement agencies serving the south suburban Chicagoland region (“Participating Municipalities”); and

WHEREAS, through the SSERT MOU, the Participating Municipalities have agreed to create a joint task force and provide one another with mutual aid with certain critical incidents within the primary law enforcement jurisdiction of a Participating Municipality that threatens or causes loss of life and property and exceeds the stand-alone physical and organizational capabilities of that Participating Municipality; and

WHEREAS, the needs of SSERT have evolved and grown in complexity beyond the constraints of the SSERT MOU as it is currently constituted; and

WHEREAS, in order to adequately continue to meet those needs, SSERT has requested that its Participating Municipalities agree to amend the SSERT MOU by entering into a Joint Task Force Agreement; and

WHEREAS, the corporate authorities of the Village of Homewood have determined that it is in the best interests of the Village of Homewood and its residents to enter into the Joint Task Force Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Village of Homewood Village President and the Board of Trustees of the Village of Homewood, Cook County, Illinois, as follows:

SECTION ONE: The foregoing recitals are incorporated into, and made a part of, this Resolution.

SECTION TWO: The corporate authorities of the Village of Homewood hereby approve the Joint Task Force Agreement, attached hereto and incorporated herein as Exhibit A.

SECTION THREE: The Village of Homewood President or his/her designee is hereby authorized to sign and execute Exhibit A, the Joint Task Force Agreement, on behalf of the Village of Homewood.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

APPROVED and ADOPTED by the by the Village of Homewood President and the Board of Trustees of the Village of Homewood this 11<sup>th</sup> day of July, 2023

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstain: \_\_\_\_\_

Exhibit A  
Joint Task Force Agreement

**SOUTH SUBURBAN EMERGENCY RESPONSE TEAM (SSERT)  
JOINT TASK FORCE AGREEMENT**

The undersigned Participating Municipalities agree, pursuant to the Constitution of the State of Illinois, 1970, Article VII, Section 10, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), 65 ILCS 5/1-4-6, 65 ILCS 5/11-1-2.1, and 745 ILCS 10/7-101 et seq., as follows:

**SECTION 1 PURPOSE**

This Joint Task Force Agreement is made in recognition of the fact that the Participating Municipalities and their law enforcement agencies or departments are charged with the duty of enforcing the law and protecting their citizens from criminal and illegal activity and that the jurisdiction and authority of each is limited and that such limitations are detrimental in combating crime and illegal activity within their communities. The Participating Municipalities recognize the most effective means of accomplishing their law enforcement duties is through the pooling of resources and joint exercise of their authority. Each of the Participating Municipalities enter into this Joint Task Force Agreement to provide their citizens with effective law enforcement against those who engage in criminal or illegal activity.

**SECTION 2 PARTICIPATING MUNICIPALITIES**

The Participating Municipalities to this Joint Task Force Agreement are: Blue Island, Burbank, Calumet City, Chicago Heights, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Hazel Crest, Hometown, Homewood, Lansing, Lynwood, Markham, Matteson, Midlothian, Oak Forest, Orland Hill, Park Forest, Posen, Prairie State College, Richton Park, Riverdale, Sauk Village, South Holland, Steger, Summit, Thornton, Tinley Park & University Park.

New municipalities and/or local government agencies may join SSERT pursuant to SECTION 9 below.

**SECTION 3 DEFINITIONS**

For the purpose of this Joint Task Force Agreement, the following terms are defined as follows:

A. Critical Incidents: A situation occurring within a Stricken Jurisdiction that requires the Stricken Agency to perform Law Enforcement Services that would exceed the stand-alone physical and organizational capabilities of the Stricken Agency, including but not limited to Armed/Suicidal Subjects, Barricaded Subjects, Hostage Situations, Sniper Situations, High-Risk Apprehension, High-Risk Warrant Service, Dignitary Protection, Civil Disturbances, Disaster Assistance, Terrorist Incidents, and Special Assignments.

B. Joint Task Force Agreement: This intergovernmental agreement shall take effect and supersede the original SSERT Memorandum of Understanding pursuant to the procedures set forth in SECTION 9 of this Agreement.

C. Joint Task Force Assignments: A pre-determined listing of manpower and equipment that will respond to aid a Stricken Agency at the direction of SSERT.

D. Law Enforcement Services: The serving and protecting of the lives, persons, and property of all citizens within a Primary Law Enforcement Jurisdiction, including, without limitation, the investigation of all crimes occurring or alleged or suspected to have occurred within its Primary Law Enforcement Jurisdiction.

E. Law Enforcement Aid: Law Enforcement Services provided by SSERT to a Stricken Agency during and/or in response to a Critical Incident pursuant to this Agreement.

F. Original SSERT Memorandum of Understanding (MOU): That Memorandum of Understanding pursuant to which SSERT and the Participating Municipalities or Agencies operate and are governed, which shall be in effect until this Agreement goes into effect and supersedes the Original Memorandum of Understanding pursuant to the procedures set forth in SECTION 9 of this Agreement.

G. Participating Municipality: A municipality with a law enforcement agency or department dedicated to performing Law Enforcement Services for its Primary Law Enforcement Jurisdiction that commits itself to participate in SSERT pursuant to the terms of this Agreement.

H. Primary Law Enforcement Jurisdiction: A geographically, politically, or contractually defined area for which a Participating Municipality is primarily responsible for performing Law Enforcement Services.

I. SSERT Bylaws: The bylaws establishing the SSERT Executive Board and rules by which the SSERT Executive Board shall operate as adopted on November 18, 2014, and any amendment thereafter.

J. SSERT Commander/Coordinator: Commander or Coordinator shall be appointed by the SSERT President pursuant to the SSERT Bylaws, with the advice and consent of the SSERT Executive Board. The SSERT Commander/Coordinator shall be responsible to carry out the directive of the SSERT Executive Board and to follow the rules, policies and procedures promulgated by the SSERT Executive Board. The SSERT Executive Board, at its discretion, may also create assistant commanders, coordinators and/or leaders to assist the SSERT Commander/Coordinator in completing his/her duties and obligations.

K. SSERT Executive Board: The Executive Board of Officers of SSERT, the governing board of SSERT, established pursuant to Article IV of the SSERT Bylaws.

L. SSERT Policies and Procedures: The rules and guidelines that are promulgated, maintained, and periodically updated by the SSERT Executive Board. The SSERT Policies and Procedures shall govern the day-to-day operations of SSERT.

M. South Suburban Emergency Response Team (“SSERT”): An organization of south suburban law enforcement agencies participating in the original SSERT Memorandum of Understanding and this Agreement.

N. Stricken Agency: The Participating Municipality that is primarily responsible for performing Law Enforcement Services for a Stricken Jurisdiction.

O. Stricken Jurisdiction: The Primary Law Enforcement Jurisdiction in which an Emergency Situation occurs that is of such magnitude that it cannot be adequately managed or responded to by the Participating Municipality primarily responsible for performing the Law Enforcement Services for that Primary Law Enforcement Jurisdiction.

**SECTION 4 AID AGREEMENT**

A. Establishment of SSERT Team. Each Participating Municipality, at the discretion of the SSERT Executive Board, must assign sworn law enforcement officers to the SSERT Team.

- (i) The officers assigned to the SSERT Team remain employees of their respective Participating Municipalities. SSERT is not responsible for any salary, benefits, overtime or other compensation to officers assigned to the SSERT Team.
- (ii) The number of officers, rank, and other prerequisites for assignment to the SSERT Team shall be established by the SSERT Executive Board or designee of the Board.

B. Critical Incident Response. Whenever the Critical Incident occurs or is reasonably expected to occur, the senior officer present of the Stricken Agency, or his/her designee, may request law enforcement aid from SSERT. Once received, the SSERT Commander/Coordinator will review the request and:

- (i) Immediately determine whether the SSERT Team will assist.
- (ii) Immediately determine if the required equipment and personnel can be committed in response to the request from the Stricken Agency.
- (iii) Dispatch immediately the SSERT Team and equipment required to assist the Stricken Agency in accordance with the SSERT Policies and Procedures.

C. SSERT’s rendering of aid to a Stricken Agency under the terms of this Joint Task Force Agreement shall not be mandatory. In the event that SSERT cannot or will not render aid, it is the responsibility of the SSERT Commander/Coordinator to immediately notify the Stricken Agency of the circumstances that prevent SSERT from providing aid in response to the Critical Incident.

D. The senior officer present of the Stricken Agency, or his/her designee, shall assume full responsibility and command for operations at the scene, with the advice and cooperation of the SSERT Commander/Coordinator. The senior officer present of the Stricken Agency, or his or her designee, will assign SSERT personnel and equipment to positions when and where he/she deems necessary.

E. Requests for aid under this Joint Task Force Agreement will be initiated only in the event of a Critical Incident in which the demands for Law Enforcement Services on the Stricken Agency exceed the stand-alone physical and organizational capabilities of the Stricken Agency.

F. SSERT Team members will be released and returned to duty in their own Primary Law Enforcement Jurisdiction as soon as the Critical Incident and its response is resolved to the



point which permits the Stricken Agency to satisfactorily handle it with its own resources as determined by the senior officer present of the Stricken Agency or his/her designee.

G. All Law Enforcement Services performed under this Joint Task Force Agreement shall be rendered without reimbursement of any party from the other(s). However, SSERT reserves the right to seek reimbursement for unusual or burdensome costs incurred in the performance of Law Enforcement Aid to the Stricken Agency. Any such reimbursement request shall be determined by the SSERT Executive Board. The Stricken Agency may present objections to the SSERT Executive Board, but the decision of the SSERT Executive Board on such reimbursement shall be final.

## **SECTION 5 INDEMNIFICATION**

A. Each Participating Municipality assumes the responsibility for members of its police force acting pursuant to this Joint Task Force Agreement, both as to indemnification of said members of the Participating Municipality's police force as provided for by the Illinois Municipal Code, 65 ILCS 5/1-4-6, or any other Statute of the State of Illinois or law or bylaw of the Participating Municipality, as the case may be, and as to personal benefits to said members of the Participating Municipality's police force, all to the same extent as they are protected, insured, indemnified and otherwise provided for by the Statutes of the State of Illinois or the laws or bylaws of the Participating Municipality when those members of its police force are acting solely within the Participating Municipality's Primary Law Enforcement Jurisdiction.

B. Defense and Indemnification of SSERT.

- (i) Defense. In the event that SSERT is named as a party to a lawsuit, claim or action as a separate party, either individually or in addition to other Participating Agencies, the Stricken Agency shall be responsible, at its sole cost, for the defense of SSERT in such lawsuit, claim or action.
- (ii) Indemnification. To the extent permitted by law, the indemnification of SSERT from and against any liability, damage, cost, including plaintiff's attorney's fees, or expense assessed against SSERT shall be shared equally between each Participating Municipality that assisted the Stricken Agency pursuant to SECTION 4.

## **SECTION 6 INSURANCE**

A. Insurance Requirements. Each Participating Municipality under the terms of this Joint Task Force Agreement shall procure and maintain, at its sole and exclusive expense, insurance coverage which covers itself, its personnel and equipment and liability for its participation in providing Law Enforcement Aid pursuant to this Joint Task Force Agreement as follows:

- (i) Commercial General Liability (including contractual liability coverage): \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum

General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.

- (ii) Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (iii) Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.

B. Each Agency shall bear the responsibility for its own insurance even in the event of inadequate, nonexistent or exhausted coverage.

**SECTION 7 SSERT GOVERNANCE**

A. The commanding officers of the Participating Municipalities shall maintain the SSERT Executive Board, and maintain the SSERT Policies and Procedures for giving and receiving Law Enforcement Aid under this Joint Task Force Agreement. The SSERT Policies and Procedures shall be reviewed and updated at regular intervals.

B. Each Participating Municipality agrees to pay dues or fees, as determined by the SSERT Executive Board in its sole and absolute discretion, in exchange for the Participating Municipality's participation in SSERT. Payments of such dues or fees, if any, are due at the commencement of participation in SSERT and thereafter upon request from the SSERT Executive Board.

**SECTION 8 TERMINATION**

A. Any Participating Municipality may withdraw from participation in SSERT and this Joint Task Force Agreement by notifying the SSERT Executive Board in writing whereupon the withdrawing municipality will terminate participation ninety (90) days from the date of the written notice.

B. Any Participating Municipality that fails to meet its obligations in accordance with this Joint Task Force Agreement or with the SSERT Bylaws may have its participation in SSERT terminated by a two-thirds vote of the SSERT Executive Board pursuant to the SSERT Bylaws.

C. Any Participating Municipality found responsible for any behavior detrimental to law enforcement or whose continued participation would be detrimental to SSERT, may have its participation in SSERT suspended or terminated by a two-thirds vote of the SSERT Executive Board pursuant to the SSERT Bylaws. Before any Participating Municipality may be suspended or terminated from participation in SSERT, the Participating Municipality will be notified and shall have an opportunity to appear before the SSERT Executive Board.

D. Any terminated Participating Municipality, whether by voluntarily termination or termination by the SSERT Executive Board, shall be responsible for its prorated share of SSERT's liabilities at termination.

## SECTION 9 ADOPTION AND EFFECT OF ADOPTION

A. This Joint Task Force Agreement shall be in full force and in effect (“Effective Date”) only upon the date of the last of the following events to occur:

- (i) the passage and approval of an ordinance or resolution approving participation in SSERT and this Joint Task Force Agreement, in the manner provided by law, by the corporate authorities of the undersigned Participating Municipality (“Approval”);
- (ii) the execution of this Joint Task Force Agreement by the head of the corporate authorities and the commanding officer of the undersigned Participating Municipality’s law enforcement agency/department (“Execution”);
- (iii) the Approval of participation in SSERT and this Joint Task Force Agreement, by the corporate authorities of at least a majority of the Participating Municipalities; and
- (iv) the Execution of this Joint Task Force Agreement by the heads of the corporate authorities and the commanding officers of their law enforcement agencies/departments of at least a majority of the Participating Municipalities.

B. If this Joint Task Force Agreement is brought into full force and effect pursuant to this SECTION 9(A) of this Joint Task Force Agreement, then on the Effective Date:

- (i) the undersigned Participating Municipality shall remain a Participating Municipality in SSERT;
- (ii) the Original SSERT Memorandum of Understanding shall be terminated; and
- (iii) this Joint Task Force Agreement and the provisions contained herein shall supersede and control over the Original SSERT Memorandum of Understanding and any provision contained therein.

C. The participation in SSERT of any Participating Municipality that fails to complete the Approval and Execution of this Joint Task Force Agreement in accordance with this SECTION 9(A) on or before the Effective Date will be terminated as of the day after the Effective Date. Any Participating Municipality who has its participation in SSERT terminated may seek participation in SSERT again at any time in accordance with the procedures set forth in SECTION 9(D) below of this Joint Task Force Agreement.

D. If the undersigned law enforcement agency is not a Participating Municipality on the Effective Date, it may join SSERT and this Joint Task Force Agreement by Adoption and Execution in accordance with the procedures in SECTION 9(A(i)) and (A(ii)) above and approval by the SSERT Executive Board of the New Participating Municipality as a Participating Municipality in SSERT pursuant to the SSERT Bylaws.

E. If this Joint Task Force Agreement is brought into full force and effect pursuant to this Section of this Joint Task Force Agreement, then as for each new Participating Municipality:

- (i) this Joint Task Force Agreement and provisions contained herein and the SSERT Bylaws and provisions contained therein shall control the undersigned law enforcement agency’s participation in SSERT; and
- (ii) any previous agreement related to SSERT shall be superseded by this Joint Task Force Agreement and provisions contained herein and the SSERT Bylaws and provisions contained therein.

**SECTION 10 GENERAL PROVISIONS**

A. Non-Waiver of Immunities. No Participating Municipality to this Joint Task Force Agreement or their law enforcement agencies, while performing under the terms of this Joint Task Force Agreement, shall be deemed to waive any governmental immunity or defense to which the Participating Municipality and their officials and employees would otherwise be entitled under statute or common law.

B. Contractual Obligation. The obligations and responsibilities incurred by a Participating Municipality under this Joint Task Force Agreement shall remain continuing obligations and responsibilities of such party. Nothing contained herein shall be deemed to affect other Mutual Aid agreements that a party may have executed.

C. Application of Law and Venue. This Joint Task Force Agreement shall be governed by and construed under the laws of the State of Illinois. The exclusive venue for the enforcement of the provisions of this Joint Task Force Agreement or the construction or interpretation of this Joint Task Force Agreement shall be in a state court in the County of Cook, Illinois.

D. Authority. The corporate authorities of each Participating Municipality certify that they are authorized on behalf of that Participating Municipality to enter into this Joint Task Force Agreement.

IN WITNESS WHEREOF, this Joint Task Force Agreement has been duly executed by the following parties:

(seal)

\_\_\_\_\_  
Name of Law Enforcement Agency

\_\_\_\_\_  
Head of Corporate Authorities

\_\_\_\_\_  
Commanding Officer of Law Enforcement Agency

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date