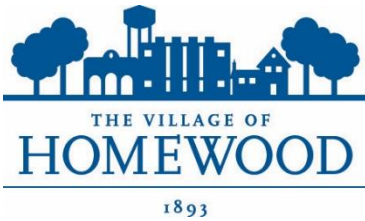


# MEETING AGENDA



## Board of Trustees Meeting

Village of Homewood

August 27, 2024

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to [comments@homewoodil.gov](mailto:comments@homewoodil.gov) or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Introduction of Staff

5. Minutes:

Consider a motion to approve the minutes of the regular meeting of the Board of Trustees held on August 13, 2024.

6. Claims List:

Consider a motion to approve the Claims List of Tuesday, August 27, 2024 in the amount of \$240,453.41.

7. Hear from the Audience

8. Meet Your Merchants

9. Appointment(s):

Appointment/Beautification Committee/Heidi Klekamp: Consider a motion to appoint Heidi Klekamp to the Beautification Committee for a five-year term ending on August 27, 2029.

10. Oaths of Office:

The Village Clerk will administer the oath of office to:

Officer Oscar Zendejas for the position of Police Officer.

Officer Erin Oldenburg for the position of Police Officer.

11. Omnibus Vote: Consider a motion to pass, approve, authorize, accept, or award the following item(s):

A. R-3196/20 Years of Service/Maximilian Massi: Pass a resolution congratulating Maximilian Massi on 20 years of service to the Village of Homewood.

B. M-2306/Disposal of Surplus Property/Bicycles: Pass an ordinance authorizing the donation of abandoned, lost, or stolen property recovered by the Homewood Police Department to Restoration Ministries, Inc. located in Harvey, IL.

- C. R-3197/Redevelopment Agreement/2049-2051 Ridge Road: Pass a resolution authorizing the Village President to enter into a redevelopment agreement with Invals International LLC to reimburse eligible expenses for improvements to the building and parking lot at 2049-2051 Ridge Road.
- D. M-2307/Special Use Permit/18154 Harwood Avenue: Pass an ordinance granting a Special Use Permit for a salon/spa establishment in the B-2 Downtown Transition zoning district to Destiny Wheatley of Des Beauty Galore at 18154 Harwood Avenue, Suite 202.
- E. M-2308/Variance/Driveway/1947 Miller Court: Pass an ordinance granting a variance from Subsection 44-05-05.D (1) of the Homewood Zoning Ordinance, to allow a second driveway at 1947 Miller Court.
- F. Budget Amendment/America Rescue Plan Act Funds: Approve a budget amendment request to reallocate American Rescue Plan Act funds and to make adjustments based on current project needs.
- G. Agreement/SmartGov Permitting Software/Granicus, LLC: Waive competitive bidding due to Granicus, LLC being the sole source provider of SmartGov software; and, approve a five-year agreement with Granicus, LLC of Denver, CO for SmartGov software in the amount of \$21,509.25, with a 3% increase each year for five (5) years.
- H. Bid Award/Street Resurfacing Improvements/Gallagher Asphalt: Award the bid for the 2024 Capital Improvement Plan for Marlin Lane, Marlin Court, and Lincoln Avenue street resurfacing improvements to Gallagher Asphalt of Thornton, IL, the lowest responsible bidder, in a contract amount of \$408,288.96.

12. General Board Discussion

13. Adjourn

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Zoom Link: <https://zoom.us/>

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.

Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232

Meeting Password: 830183. Enter an email address (required), or

- To Listen to the Meeting via Phone - Dial: (312) 626-6799

Enter above "Meeting I.D. and Meeting Password" followed by "#" sign

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VILLAGE OF HOMEWOOD  
BOARD OF TRUSTEES MEETING  
TUESDAY, AUGUST 13, 2024  
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the meeting of the Board of Trustees to order at 7 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Vivian Harris-Jones, Trustee Jay Heiferman, Trustee Phillip Mason, Trustee Lauren Roman and Trustee Allisa Opyd. Trustee Julie Willis was absent.

President Hofeld introduced staff present: Village Manager Napoleon Haney, Village Attorney Chris Cummings, Director of Economic and Community Development Angela Mesaros, Fire Chief Bob Grabowski, Director of Public Works Josh Burman and Assistant Village Manager Terence Acquah.

MINUTES: The Village Board reviewed the following minutes: the July 23, 2024, regular Village Board meeting; the of July 23, 2024 183rd West TIF Public Hearing; and the of July 23, 2024 Bond Issue Notification Act public hearing. There were no comments or corrections.

A motion was made by Trustee Heiferman and seconded by Trustee Roman to approve the three sets of minutes as presented.

***Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS -None. Motion carried.***

CLAIMS LIST: The Claims List in the amount of \$1,095,579.08 was presented. There were no questions from the Trustees.

A motion was made by Trustee Mason and seconded by Trustee Opyd to approve the Claims List as presented.

***Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS -None. Motion carried.***

President Hofeld said four items totaled 76% of the Claims List: \$147,023.36 to Alpha Prime Wireless for radios for Public Works; \$339,793.70 to the City of Chicago Heights for Lake Michigan water; \$254,933.49 for employees health insurance for August; \$89,424.00 for Thorn Creek Basin Sanitary District.

HEAR FROM THE AUDIENCE: President Hofeld invited any audience member to address the board on any subject not on the agenda. A representative from the local Air Force recruiting office wanted it known that there was a recruiting office in the area should anyone have questions or be interested in joining the military.

APPOINTMENTS: President Hofeld asked trustees to approve the appointments of Jim Gannon as the Village Treasurer; of Jeannette LaPlante who will serve a five-year term on the Beautification

Committee through Aug. 13, 2029; and Robert Lynch who will serve a three-year term on the Tree Committee ending Aug. 13, 2027.

A motion was made by Trustee Mason and seconded by Trustee Harris-Jones to approve the appointments.

***Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS –None. Motion carried.***

Clerk Thomas administered the oath of office to Mr. Gannon, Ms. LaPlante and Mr. Lynch.

**PRESENTATION:** Clerk Thomas read a proclamation marking the 50th anniversary of Emergency Medical Services by the Homewood Fire Department.

Chief Grabowski said the fire department had a reception for those who were among the first to serve as EMS/Paramedics. He called Fred Sierzenga to the podium so Mr. Sierzenga could share how he chaired the committee to raise funds for the first two ambulances. Volunteers went door-to-door to raise \$44,000 for the first ambulance. Between 1974 and 1991, the campaigns raised about \$500,000 for the paramedic program.

Chip Woyner, one of the first paramedics, read a poem written about paramedics. It highlighted how their efforts have saved people and given them hope. The job of a paramedic is an enormous part of any firefighter's role.

Chief Grabowski said the paramedic program started in 1974 with 134 calls. Today three-quarters of the fire department's 4,000 annual calls are for paramedic assistance.

President Hofeld thanked paramedics, past and present, for all they do or have done for the community.

**OMNIBUS VOTE:** The board is asked to pass, approve, authorize, accept, or award the following items:

- A. Acceptance of Proposal/Passageway Lighting/Chicago Lightworks: Waive competitive bidding and accept the lowest quote received from Chicago Lightworks, of Lisle, IL; and, authorize the purchase of ten (10) Color Kinetics Red, Green, Blue, White (RGBW) lights and one (1) Pharos controller from Chicago Lightworks, of Lisle, IL, in an amount not to exceed \$27,228.
- B. Purchase Approval/Village Hall Uplighting/Chicago Lightworks: Waive competitive bidding due to the inability to identify a vendor that could provide reasonable pricing for the equipment and technical assistance; and, authorize the purchase of twenty-three (23) Ilumipanel Red, Green, Blue, Lime (RGLB) LED lights and one (1) Pharos controller from Chicago Lightworks, of Lisle, IL, for a total amount not to exceed \$49,758. Labor/installation and electrical work will be handled by Public Works staff.
- C. M-2300/Special Use Permit/ReLax Massage/18719 Dixie Highway: Pass an ordinance granting a Special Use Permit for a massage therapy use in the B-3 General Business zoning district for ReLax Massage at 18719 Dixie Highway.
- D. MC-1082/Zoning Ordinance Text Amendment/Indoor Commercial Places of Assembly: Pass an ordinance amending the Homewood Zoning Ordinance to allow indoor commercial

places of assembly as a special use in the M-1 zoning district and revising parking requirements for commercial and non-commercial places of assembly and schools.

- E. M-2301/Special Use Permit/Variance/Soulistic 360/17811 Bretz Drive: Pass an ordinance regarding the property at 17811 Bretz Drive granting a special use permit to allow the operation of an indoor commercial place of assembly in the M-1 zoning district; and approving a variance from the Homewood Zoning Ordinance by allowing an indoor commercial place of assembly to be located on a local road.
- F. R-3193/Class 8 Classification/Wind Creek, LLC/17420 Halsted Street: Pass a resolution supporting a proposed Class 8 classification for certain property within the Village of Homewood and the Village of East Hazel Crest, within the Northeast Tax Increment Redevelopment Project Area in Homewood and the Halsted Street redevelopment project area in the Village of East Hazel Crest for the property at 17420 Halsted Street owned by Wind Creek, LLC.
- G. R-3194/Class 8 Classification/1005 175th Street: Pass a resolution supporting a Class 8 classification under the Cook County real property assessment classification ordinance for real estate at 1005 175th Street.
- H. Redevelopment Agreement/Ford of Homewood/3233 183rd Street: Authorize the Village President to enter into a redevelopment agreement with Steve Phillipos, owner of Ford of Homewood of Homewood, IL for up to \$2,451,422 in incentive payments to be paid over the remaining 20-year life of the Kedzie Gateway Tax Increment Financing District for the property located at 3233 183rd Street.
- I. Budget Amendment/Emergency Storm Debris Removal: Waive competitive bidding due to costs attributable to an emergency event; approve a budget amendment and transfer of \$68,670.88 from the Contingency Fund line item to the Public Works Landscape and Maintenance Budget in order to pay invoices for emergency storm debris removal performed by Winkler Tree and Lawn Care of LaGrange Park, IL and to rent commercial-grade equipment from Steve Piper and Sons, Inc. of Naperville, IL to dispose of storm debris for a total amount not to exceed \$68,670.88.
- J. Authorization of Payment/Traffic Signal Maintenance/Meade, Inc.: Waive competitive bidding due to utilizing a vendor currently under contract for traffic signal maintenance; and, authorize payment in the amount of \$25,111 to Meade, Inc. of Willowbrook, IL for the replacement of traffic control handholes located at the intersections of 183rd and Dixie Highway and 183rd and Harwood Avenue.
- K. R-3195/Dissolution/E-COM Emergency Telephone System Board: Pass a resolution suspending the operations and dissolving the E-COM Emergency Telephone System Board.

President Hofeld asked Manager Haney to outline the lighting proposals in Items A and B. He said the first proposal is to have LED lights along the alleyway between the Hartford Building and its neighbor to the west. The lighting will be a safety measure between the parking lot and Ridge Road. The lights will be colored until 10 p.m. when they will be white lights.

The lights on the Village Hall will put emphasis on the classic features of the 1931 building and light the gateway between the Metra station and Dixie Highway. This updates the current system. Both projects are funded with American Rescue Plan Act money from the federal government's pandemic relief funds. Manager Haney said it took the Village months to find a company that could satisfy the needs and stay within the village's budget.

Joel Lauth of Chicago Lightworks said Color Kinetics is used globally, including on the London Eye and the NY Empire State Building. The lights beautify areas and surveys have found that when

buildings are lit they attract people to the space. The alley can have color during business and later set for white lighting.

President Hofeld asked for comments from the audience, none was offered.

Trustee Heiferman asked that Item C-special use permit- be voted on separately.

Trustee Opyd asked if staff spoke with other businesses to see if they would be impacted by the new lights. Haney said during a demonstration the light did not spill into areas outside the alley. She asked how the lights would show the mural that would be painted on the walls in the alley. Assistant Village Manager Acquah said the lights are not intended to light the mural. They are primarily for safety.

A motion was made by Trustee Roman and seconded by Trustee Opyd to approve the Items on the Consent Agenda, except for Item C.

***Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS -None. Motion carried.***

Trustee Heiferman said he asked that Item C be rejected because it does not meet the standards set in the Village ordinances.

Attorney Cummings said the Homewood Zoning Ordinance provides that the Village Board has the final authority to grant or deny a special use permit.

Trustee Mason said he did not believe the proposed business aligns with the Southgate community. Trustee Roman agreed. She too watched the Planning and Zoning Commission meeting and did not feel the petitioner addressed the questions asked and a massage parlor does not fit with the neighborhood.

Trustee Opyd wonders if the proposal should be tabled for more information that may satisfy her fellow Board members.

Attorney Cummings advised that the Board should focus on the intended use, not the individuals seeking a special use. The Village Board should make its decision based upon the special use standards set forth in the zoning ordinance. Those standards include whether the proposed special use is consistent with the uses and community character of the neighborhood surrounding the subject property. At this point, the Village Board's options are to approve the special use, approve the special use with conditions, refer the matter back to the Planning and Zoning Commission for further consideration, or deny the application.

Trustee Heiferman said he reviewed the petitioner's written responses in the special use application, the staff presentation, and staff comments. Then he watched the video and thought the petitioner did not really address the concerns about how the business does not relate to other businesses in the neighborhood.

Trustee Heiferman made a motion to deny the special use permit, seconded by Trustee Mason.

**Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS –None. Motion to deny the special use permit carried.**

Old Business:

- A. M-2302/Amendment/Kedzie Gateway Tax Increment Financing Redevelopment Project Area: Pass an ordinance amending the Redevelopment Plan and Project for the Kedzie Gateway Tax Increment Financing Redevelopment Project by removing the Great American Bagel Plaza and the former Brunswick Zone-Big Lots properties from the existing TIF.
- B. M-2303/183rd West Tax Increment Financing Redevelopment Project Area: Pass an ordinance approving the redevelopment plan and project for the 183rd West Tax Increment Financing Redevelopment Project Area. This TIF is comprised of the Great American Bagel Plaza and the former Brunswick Zone-Big Lots properties.
- C. M-2304/183rd West Redevelopment Project Area: Pass an ordinance designating the 183rd West Redevelopment Project Area.
- D. M-2305/Tax Increment Allocation Financing/183rd West Tax Increment Financing Redevelopment Project Area: Pass an ordinance adopting Tax Increment Allocation Financing for the 183rd West Tax Increment Financing Redevelopment Project Area.

Before the vote, Attorney Cummings said this is the final step for the 183rd Street West Tax Increment Financing District. The properties commonly referred to as Brunswick Bowl/Big Lots and Great American Bagel Plaza were split off from the Kedzie Gateway TIF so that redevelopment could begin. This new TIF is for those two parcels.

Trustee Mason made a motion to approve Ordinances M-2302, M-2303, M-2304 and M-2305. Trustee Harris-Jones seconded the motion.

**Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS –None. Motion carried.**

General Board Discussion: Trustee Harris-Jones said her visit to MABAS was very informative and she appreciated what is being done for Homewood residents. Trustee Opyd agreed that the training was interesting, and she was glad to know Homewood is involved in MABAS.

Adjourn: A motion was made by Trustee Opyd and seconded by Trustee Roman to adjourn the regular meeting of the Board of Trustees.

**Roll Call: AYES --Trustees Harris-Jones, Heiferman, Mason, Roman and Opyd. NAYS –None. Motion carried.**

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Marilyn Thomas

Village Clerk

Name	Description	DEPARTMENT	Net Invoice Amount
ALRO STEEL CORPORATION	STEEL	PUBLIC WORKS	274.71
Total ALRO STEEL CORPORATION:			274.71
AMAZON CAPITAL SERVICES IN	REPLACEMENT OFFICE SUPPLIES	MANAGER'S OFFICE	99.91
AMAZON CAPITAL SERVICES IN	IT COMPONENTS FOR BREAK ROOM	PUBLIC WORKS	1,093.49
AMAZON CAPITAL SERVICES IN	PW DIRECTOR LAPTOP, MONITOR & DOCK	MANAGER'S OFFICE	2,188.63
AMAZON CAPITAL SERVICES IN	RADIO ANTENNA FOR SPEAKER SYSTEM	MANAGER'S OFFICE	29.99
AMAZON CAPITAL SERVICES IN	BATTERIES FOR DESKTOPS	MANAGER'S OFFICE	23.00
AMAZON CAPITAL SERVICES IN	AWARD CERTIFICATES	PUBLIC WORKS	129.84
Total AMAZON CAPITAL SERVICES INC:			3,564.86
AMERICAN LAWN LLC	SHOPPING CARTS	FIRE DEPARTMENT	50.00
AMERICAN LAWN LLC	SHOPPING CARTS	FIRE DEPARTMENT	150.00
Total AMERICAN LAWN LLC:			200.00
ANDREW MCCANN LAWN SPRI	EOC IRRIGATION SERVICE	PUBLIC WORKS	221.30
Total ANDREW MCCANN LAWN SPRINKLER COMPANY:			221.30
ANDREW MORENO	FARMERS MARKET ENTERTAINMENT	MANAGER'S OFFICE	300.00
Total ANDREW MORENO:			300.00
ANDY GASBARRO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	114.99
Total ANDY GASBARRO:			114.99
ARCTIC ENGINEERING LLC	HVAC MAINTENANCE	PUBLIC WORKS	1,196.69
Total ARCTIC ENGINEERING LLC:			1,196.69
ASCAP	MUSIC LICENSE	MANAGER'S OFFICE	450.41
Total ASCAP:			450.41
AVALON PETROLEUM COMPAN	FUEL INVENTORY GASOLINE	ASSETS	5,265.00
AVALON PETROLEUM COMPAN	FUEL INVENTORY DIESEL	ASSETS	4,092.00
Total AVALON PETROLEUM COMPANY:			9,357.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	502.40
Total BOUND TREE MEDICAL LLC:			502.40
BURNS & MCDONNELL ENGINE	LEAD SERVICE PLAN	PUBLIC WORKS	6,000.00
Total BURNS & MCDONNELL ENGINEERING CO., INC.:			6,000.00
C & T LAWN AND LANDSCAPE	HARWOOD GUARDRAIL CUT BACK	PUBLIC WORKS	4,950.00
C & T LAWN AND LANDSCAPE	VACANT PROPERTY MOWING	PUBLIC WORKS	1,168.00
Total C & T LAWN AND LANDSCAPE:			6,118.00
CASEY BERG	WATER DEPOSIT REFUND	ASSETS	59.82



Name	Description	DEPARTMENT	Net Invoice Amount
Total CASEY BERG:			59.82
CHICAGO BACKFLOW INC	BACKFLOW TESTING	PUBLIC WORKS	1,350.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING	PUBLIC WORKS	900.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING	PUBLIC WORKS	225.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING	PUBLIC WORKS	450.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING	PUBLIC WORKS	225.00
Total CHICAGO BACKFLOW INC:			3,150.00
COMCAST BUSINESS CORP	FIBER NETWORK	MANAGER'S OFFICE	1,736.29
COMCAST BUSINESS CORP	PRI TELEPHONE SERVICE	MANAGER'S OFFICE	428.21
Total COMCAST BUSINESS CORP:			2,164.50
CONCENTRIC INTEGRATION	SMARTNET RENEWAL - VH AND PW	MANAGER'S OFFICE	2,023.90
CONCENTRIC INTEGRATION	L&M IT SUPPORT SERVICES	MANAGER'S OFFICE	1,006.25
CONCENTRIC INTEGRATION	IT SUPPORT SERVICES	MANAGER'S OFFICE	1,755.00
Total CONCENTRIC INTEGRATION:			4,785.15
COOK COUNTY CLERK	RECORDING FEES - VA	MANAGER'S OFFICE	1,191.00
COOK COUNTY CLERK	RECORDING FEES - VA	MANAGER'S OFFICE	2,866.00
Total COOK COUNTY CLERK:			4,057.00
CORE & MAIN LP	2 INCH METER HEAD	PUBLIC WORKS	11,745.56
Total CORE & MAIN LP:			11,745.56
CORE INTEGRATED MARKETIN	NEW RESIDENT BOOKLETS	MANAGER'S OFFICE	371.92
CORE INTEGRATED MARKETIN	SMART911 POSTCARDS	MANAGER'S OFFICE	275.38
CORE INTEGRATED MARKETIN	NEW RESIDENT FOLDERS	MANAGER'S OFFICE	458.13
Total CORE INTEGRATED MARKETING:			1,105.43
CURRIE MOTORS	VEHICLE MAINT - F-550	FIRE DEPARTMENT	1,903.00
Total CURRIE MOTORS:			1,903.00
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	124.75
CURRIE MOTORS (PARTS)	WATER DEPT REPAIR PARTS	PUBLIC WORKS	125.42
CURRIE MOTORS (PARTS)	WATER DEPT REPAIR PARTS	PUBLIC WORKS	125.42
CURRIE MOTORS (PARTS)	STREET DEPT REPAIR PARTS	PUBLIC WORKS	246.51
CURRIE MOTORS (PARTS)	POLICE DEPT REPAIR PARTS	PUBLIC WORKS	263.18
Total CURRIE MOTORS (PARTS):			885.28
DOUBLE B ENTERTAINMENT IN	BLOCK PARTY ENTERTAINMENT	MANAGER'S OFFICE	1,200.00
Total DOUBLE B ENTERTAINMENT INC:			1,200.00
EMPERIAL	COMMERCIAL CUTS	FIRE DEPARTMENT	588.82
Total EMPERIAL:			588.82

Name	Description	DEPARTMENT	Net Invoice Amount
EXPERT CHEMICAL	DISPOSABLE COMMODITIES	PUBLIC WORKS	956.26
EXPERT CHEMICAL	OPERATING SUPPLIES - FD	FIRE DEPARTMENT	148.52
Total EXPERT CHEMICAL:			1,104.78
FAIRVIEW REALTY GROUP	RECORDS APPLICANT BACKGROUND CHECK	MANAGER'S OFFICE	50.00
Total FAIRVIEW REALTY GROUP:			50.00
FLEET SAFETY SUPPLY	VEHICLE PARTS - FD	FIRE DEPARTMENT	242.76
FLEET SAFETY SUPPLY	NEW AMBULANCE	FIRE DEPARTMENT	484.19
Total FLEET SAFETY SUPPLY:			726.95
FORD OF HOMEWOOD	STREET DEPT REPAIR PARTS	PUBLIC WORKS	298.13
FORD OF HOMEWOOD	STREET DEPT REPAIR PARTS	PUBLIC WORKS	87.43
FORD OF HOMEWOOD	ADMIN REPAIR PARTS	PUBLIC WORKS	2.52
Total FORD OF HOMEWOOD:			388.08
GALLAGHER MATERIALS	ASPHALT	PUBLIC WORKS	414.00
GALLAGHER MATERIALS	ASPHALT	PUBLIC WORKS	172.50
GALLAGHER MATERIALS	ASPHALT	PUBLIC WORKS	172.50
Total GALLAGHER MATERIALS:			759.00
GFC LEASING	COPIER METERS	MANAGER'S OFFICE	97.00
GFC LEASING	COPIER/PRINTER SUPPLIES - MO	MANAGER'S OFFICE	1,017.38
Total GFC LEASING:			1,114.38
GLENN DAVID PRODUCTIONS	NATIONAL NIGHT OUT ENTERTAINMENT	MANAGER'S OFFICE	975.00
GLENN DAVID PRODUCTIONS	BACK TO SCHOOL ENTERTAINMENT	MANAGER'S OFFICE	1,500.00
Total GLENN DAVID PRODUCTIONS:			2,475.00
GRAINGER INC	FILTER CARTRIDGE	PUBLIC WORKS	219.32
GRAINGER INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	131.30
Total GRAINGER INC:			350.62
GREGORY KNOLL	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	630.85
Total GREGORY KNOLL:			630.85
HISKES, DILLNER, O'DONNELL	CONTRACT/CONSULTING SERVICE	MANAGER'S OFFICE	2,617.50
Total HISKES, DILLNER, O'DONNELL:			2,617.50
HOMEWOOD DISPOSAL	ART AND GARDEN SANITATION	MANAGER'S OFFICE	227.15
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	300.00
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	628.69
HOMEWOOD DISPOSAL	DUMP CHARGES	PUBLIC WORKS	88.00
Total HOMEWOOD DISPOSAL:			1,243.84
HOMEWOOD-FLOSSMOOR CH	CHRONICLE AD	MANAGER'S OFFICE	316.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total HOMEWOOD-FLOSSMOOR CHRONICLE:			316.00
I.D.E.S.	Q2 2024 UNEMPLOYMENT	MANAGER'S OFFICE	771.00
Total I.D.E.S.:			771.00
ILCMA	RECRUITMENT	MANAGER'S OFFICE	50.00
Total ILCMA:			50.00
ILLINOIS CHAPTER IAA	IAA CONFERENCE	PUBLIC WORKS	1,405.00
Total ILLINOIS CHAPTER IAA:			1,405.00
ILLINOIS PUBLIC SAFETY AGEN	MINIBULLET	POLICE DEPARTMENT	66.00
Total ILLINOIS PUBLIC SAFETY AGENCY NETWORK:			66.00
JOHN RASMAS	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	119.03
Total JOHN RASMAS:			119.03
JONES PARTS & SERVICE INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	64.12
Total JONES PARTS & SERVICE INC:			64.12
KRISTINE ONEILL	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	56.96
Total KRISTINE ONEILL:			56.96
LEXISNEXIS RISK DATA MANAG	BACKGROUND CHECKS	POLICE DEPARTMENT	200.00
Total LEXISNEXIS RISK DATA MANAGEMENT:			200.00
LOGSDON CONSULTATION SER	MONTHLY SUBSCRIPTION	FIRE DEPARTMENT	375.00
Total LOGSDON CONSULTATION SERVICES:			375.00
LOTT #1 INC	PRISONER MEALS	POLICE DEPARTMENT	109.55
Total LOTT #1 INC:			109.55
MCMASTER CARR SUPPLY	PPE SUPPLIES - MEDICAL KITS	PUBLIC WORKS	432.34
Total MCMASTER CARR SUPPLY:			432.34
MEADE ELECTRIC CO INC	TRAFFIC CONTROL HANDHOLD REPAIRS	PUBLIC WORKS	25,111.00
Total MEADE ELECTRIC CO INC:			25,111.00
MENARDS INC	VEHICLE MAINT SUPPLIES	PUBLIC WORKS	87.84
MENARDS INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	50.39
MENARDS INC	GOGGLES	PUBLIC WORKS	25.99
MENARDS INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	883.85
MENARDS INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	24.65
MENARDS INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	48.99

Name	Description	DEPARTMENT	Net Invoice Amount
MENARDS INC	BUILDING MAINTENANCE SUPPLIES	PUBLIC WORKS	83.34
Total MENARDS INC:			1,205.05
MONARCH AUTO SUPPLY INC	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	1,089.99
MONARCH AUTO SUPPLY INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	110.47
MONARCH AUTO SUPPLY INC	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	128.46
MONARCH AUTO SUPPLY INC	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	31.39
MONARCH AUTO SUPPLY INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	243.00
MONARCH AUTO SUPPLY INC	VEHICLE MAINT OPERATING SUPPLIES	PUBLIC WORKS	25.08
MONARCH AUTO SUPPLY INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	523.35
MONARCH AUTO SUPPLY INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	39.92
MONARCH AUTO SUPPLY INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	9.61
Total MONARCH AUTO SUPPLY INC:			2,201.27
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- ABC	POLICE DEPARTMENT	579.60
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- MOVE	POLICE DEPARTMENT	429.47
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- P/C TICKETS	POLICE DEPARTMENT	2,663.87
Total MUNICIPAL COLLECTION SERVICES:			3,672.94
OHD LLLP	BREATHING APPARATUS	FIRE DEPARTMENT	200.00
Total OHD LLLP:			200.00
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	803.17
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	357.83
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	331.47
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	930.67
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	1,223.73
Total O'HERRON CO:			3,646.87
OLD NATIONAL BANK/FD	SHIFT DINNER	FIRE DEPARTMENT	93.07
OLD NATIONAL BANK/FD	SHIFT DINNER	FIRE DEPARTMENT	95.77
OLD NATIONAL BANK/FD	SHIFT DINNER	FIRE DEPARTMENT	158.48
OLD NATIONAL BANK/FD	PROMO BANNER	FIRE DEPARTMENT	29.02
Total OLD NATIONAL BANK/FD:			376.34
OLD NATIONAL BANK/FIN	PROFESSIONAL LICENSE RENEWAL	MANAGER'S OFFICE	92.03
Total OLD NATIONAL BANK/FIN:			92.03
OLD NATIONAL BANK/MO	CHALK THE WALK ENTERTAINMENT	MANAGER'S OFFICE	200.00
OLD NATIONAL BANK/MO	CHALK THE WALK ENTERTAINMENT	MANAGER'S OFFICE	544.00
OLD NATIONAL BANK/MO	COOK COUNTY ASSESSOR - CHAIR RENTAL	MANAGER'S OFFICE	615.00
OLD NATIONAL BANK/MO	SOUTHGATE - TORNADO EVENT	MANAGER'S OFFICE	3,331.84
OLD NATIONAL BANK/MO	RENTALS FOR BLOCK PARTY 7.31	MANAGER'S OFFICE	1,051.00
OLD NATIONAL BANK/MO	SOUTHGATE - TORNADO EVENT	MANAGER'S OFFICE	2,453.00
OLD NATIONAL BANK/MO	BLOCK PARTY RENTALS	MANAGER'S OFFICE	140.00
OLD NATIONAL BANK/MO	NATIONAL NIGHT OUT ENTERTAINMENT	MANAGER'S OFFICE	1,095.00
OLD NATIONAL BANK/MO	HOLIDAY MUGS 2024	MANAGER'S OFFICE	3,362.76
OLD NATIONAL BANK/MO	APPLE MUSIC - JULY	MANAGER'S OFFICE	10.99
OLD NATIONAL BANK/MO	LUNCHEON MEETING	MANAGER'S OFFICE	103.33
OLD NATIONAL BANK/MO	MICROWAVE FOR BREAK ROOM	MANAGER'S OFFICE	165.74

Name	Description	DEPARTMENT	Net Invoice Amount
OLD NATIONAL BANK/MO	PROMOTIONAL MATERIALS	MANAGER'S OFFICE	323.90
OLD NATIONAL BANK/MO	MARKETING MATERIALS	MANAGER'S OFFICE	159.99
OLD NATIONAL BANK/MO	2024 CIVIC SYMPOSIUM	MANAGER'S OFFICE	500.00
OLD NATIONAL BANK/MO	COMCAST CONSOLIDATED BILL	MANAGER'S OFFICE	1,493.55
OLD NATIONAL BANK/MO	COMCAST CONSOLIDATED BILL	MANAGER'S OFFICE	21.00
OLD NATIONAL BANK/MO	CONSTANT CONTACT	MANAGER'S OFFICE	145.00
OLD NATIONAL BANK/MO	AGENDA HOLDER FOR DOOR	MANAGER'S OFFICE	47.44
OLD NATIONAL BANK/MO	CIVIC SYMPOSIUM 2024	MANAGER'S OFFICE	387.22
OLD NATIONAL BANK/MO	CIVIC SYMPOSIUM 2024	MANAGER'S OFFICE	387.22
OLD NATIONAL BANK/MO	RECRUITMENT	MANAGER'S OFFICE	200.00
OLD NATIONAL BANK/MO	TWO WIRELESS MIC/TOWN HALL MEETING	MANAGER'S OFFICE	599.98
OLD NATIONAL BANK/MO	SYMPATHY GIFT	MANAGER'S OFFICE	74.36
OLD NATIONAL BANK/MO	IML CONFERENCE	MANAGER'S OFFICE	225.00
OLD NATIONAL BANK/MO	RECRUITMENT	MANAGER'S OFFICE	84.99
OLD NATIONAL BANK/MO	NAMEPLATE FOR STAFF	MANAGER'S OFFICE	10.50
OLD NATIONAL BANK/MO	ZOOM ANNUAL WORKPLACE	MANAGER'S OFFICE	149.90
OLD NATIONAL BANK/MO	ZOOM MONTHLY	MANAGER'S OFFICE	40.00
Total OLD NATIONAL BANK/MO:			17,922.71
OLD NATIONAL BANK/PD	OFFICE SUPPLIES	POLICE DEPARTMENT	42.26
OLD NATIONAL BANK/PD	OFFICE SUPPLIES	POLICE DEPARTMENT	55.59
OLD NATIONAL BANK/PD	OPERATING SUPPLIES	POLICE DEPARTMENT	16.24
OLD NATIONAL BANK/PD	OFFICE SUPPLIES	POLICE DEPARTMENT	40.33
OLD NATIONAL BANK/PD	CIU OPERATING SUPPLIES	POLICE DEPARTMENT	499.96
OLD NATIONAL BANK/PD	IACP CONFERENCE REGISTRATION	POLICE DEPARTMENT	500.00
OLD NATIONAL BANK/PD	IACP CONFERENCE REGISTRATION	POLICE DEPARTMENT	500.00
OLD NATIONAL BANK/PD	NOTARY APPLICATION FEE	POLICE DEPARTMENT	16.00
OLD NATIONAL BANK/PD	GLOVES	POLICE DEPARTMENT	588.98
OLD NATIONAL BANK/PD	OFFICE SUPPLIES	POLICE DEPARTMENT	443.73
Total OLD NATIONAL BANK/PD:			2,703.09
OLD NATIONAL BANK/PW	APWA CONFERENCE REGISTRATION	PUBLIC WORKS	1,218.00
OLD NATIONAL BANK/PW	CONTAINERS-TRAINING SITE	PUBLIC WORKS	394.72
OLD NATIONAL BANK/PW	BUILDILNG MAINTENANCE	PUBLIC WORKS	344.58
OLD NATIONAL BANK/PW	FILTERS	PUBLIC WORKS	84.92
OLD NATIONAL BANK/PW	CREW MEAL - DISASTER	PUBLIC WORKS	227.97
OLD NATIONAL BANK/PW	CREW MEAL - DISASTER	PUBLIC WORKS	227.97
OLD NATIONAL BANK/PW	LIFT STATION REPAIR PARTS	PUBLIC WORKS	57.19
OLD NATIONAL BANK/PW	CREW LUNCH - DISASTER	PUBLIC WORKS	60.46
OLD NATIONAL BANK/PW	FLIGHT - APWA CONFERENCE	PUBLIC WORKS	426.96
OLD NATIONAL BANK/PW	CREW MEAL - DISASTER	PUBLIC WORKS	71.92
OLD NATIONAL BANK/PW	SENSOR KIT	PUBLIC WORKS	317.23
Total OLD NATIONAL BANK/PW:			3,431.92
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	768.00
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	490.00
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	264.00
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	238.00
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	294.00
OVERDOORS OF ILLINOIS INC	GARAGE DOOR	PUBLIC WORKS	246.00
Total OVERDOORS OF ILLINOIS INC:			2,300.00
PACE SYSTEMS INC	ANNUAL MAINTENANCE-PD-PACE SOFTWARE	MANAGER'S OFFICE	3,120.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total PACE SYSTEMS INC:			3,120.00
PARK AVENUE RECOVERY	ME TRANSPORT	POLICE DEPARTMENT	350.00
Total PARK AVENUE RECOVERY:			350.00
PITNEY BOWES	POSTAGE SUPPLIES	MANAGER'S OFFICE	74.69
PITNEY BOWES	POSTAGE METER RENTAL-VILLAGE HALL	MANAGER'S OFFICE	135.75
PITNEY BOWES	POSTAGE METER RENTAL - PD	MANAGER'S OFFICE	135.75
Total PITNEY BOWES:			346.19
PREMIER LANDSCAPE CONTR	VILLAGE HALL GARDEN WALL REPLACEMENT	PUBLIC WORKS	8,500.00
Total PREMIER LANDSCAPE CONTRACTORS INC:			8,500.00
RYAN LLC	DIXIE MILLER COURT TIF QUESTION	MANAGER'S OFFICE	290.00
Total RYAN LLC:			290.00
SAMUEL PEREZ	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	59.00
Total SAMUEL PEREZ:			59.00
SEBIS - POSTAGE	SEBIS POSTAGE	PUBLIC WORKS	3,254.27
Total SEBIS - POSTAGE:			3,254.27
SEBIS DIRECT INC	SEBIS DIRECT	PUBLIC WORKS	692.10
Total SEBIS DIRECT INC:			692.10
SECRETARY OF STATE	CONFIDENTIAL PLATE RENEWAL	PUBLIC WORKS	151.00
Total SECRETARY OF STATE:			151.00
SERVICE SANITATION INC	NATIONAL NIGHT OUT PORTABLE SANITATION	MANAGER'S OFFICE	149.00
Total SERVICE SANITATION INC:			149.00
SHARK SHREDDING INC	MONTHLY SHREDDING	FIRE DEPARTMENT	67.20
Total SHARK SHREDDING INC:			67.20
SHOREWOOD HOME AND AUT	L&M DEPT REPAIR PARTS	PUBLIC WORKS	86.76
SHOREWOOD HOME AND AUT	PUBLIC WORKS TIRES-L&M	PUBLIC WORKS	211.99
Total SHOREWOOD HOME AND AUTO INC:			298.75
SOUND INCORPORATED	MONTHLY HOSTED SERVICES FEE	MANAGER'S OFFICE	495.00
Total SOUND INCORPORATED:			495.00
SOUTH SUBURBAN HUMANE S	ANIMAL IMPOUND FEES	POLICE DEPARTMENT	260.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total SOUTH SUBURBAN HUMANE SOCIETY:			260.00
STANARD & ASSOCIATES INC	ENTRY LEVEL ORAL INTERVIEWS	MANAGER'S OFFICE	3,675.00
Total STANARD & ASSOCIATES INC:			3,675.00
TERMINAL SUPPLY COMPANY	PW OPERATING SUPPLIES	PUBLIC WORKS	847.82
Total TERMINAL SUPPLY COMPANY:			847.82
THE EAGLE UNIFORM CO INC	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	336.00
Total THE EAGLE UNIFORM CO INC:			336.00
THOMPSON ELEVATOR INSPEC	ELEVATOR INSPECTIONS	FIRE DEPARTMENT	368.00
Total THOMPSON ELEVATOR INSPECTION:			368.00
TJ CONEVERAS INC	AMMO	POLICE DEPARTMENT	5,208.00
Total TJ CONEVERAS INC:			5,208.00
TRACE ANALYTICS INC	BREATHING APPARATUS	FIRE DEPARTMENT	95.00
Total TRACE ANALYTICS INC:			95.00
TRAFFIC SAFETY STORE	BARRICADE LIGHTS	PUBLIC WORKS	557.39
TRAFFIC SAFETY STORE	TRAFFIC SAFETY CONES	PUBLIC WORKS	1,189.38
TRAFFIC SAFETY STORE	DPW SAFETY VEST	PUBLIC WORKS	356.70
Total TRAFFIC SAFETY STORE:			2,103.47
TRL TIRE SERVICE	PUBLIC WORKS TIRES	PUBLIC WORKS	670.74
Total TRL TIRE SERVICE:			670.74
TRONC	LEGAL NOTICES	MANAGER'S OFFICE	177.00
Total TRONC:			177.00
USA BLUEBOOK	FRIEGHT CHARGES	PUBLIC WORKS	13.90
USA BLUEBOOK	SHOP SUPPLIES	PUBLIC WORKS	174.91
USA BLUEBOOK	SEWER TRACING DYE	PUBLIC WORKS	252.89
Total USA BLUEBOOK:			441.70
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	79.93
UTERMARK & SONS QUALITY L	GRASS CUTTING	FIRE DEPARTMENT	533.76
Total UTERMARK & SONS QUALITY LAWCARE CO:			613.69
VERIZON CONNECT NWF INC	PUBLIC WORKS GPS	PUBLIC WORKS	249.47
Total VERIZON CONNECT NWF INC:			249.47
WALTS FOOD CENTER	ICE FOR SOUTHGATE EVENT	MANAGER'S OFFICE	876.00

Name	Description	DEPARTMENT	Net Invoice Amount
WALTS FOOD CENTER	ICE FOR EMS 50TH DINNER PARTY	FIRE DEPARTMENT	21.96
Total WALTS FOOD CENTER:			897.96
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	32.20
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES - FD	FIRE DEPARTMENT	105.84
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES/DISPOSABLES	MANAGER'S OFFICE	139.73
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	79.84
Total WAREHOUSE DIRECT OFFICE PDTS:			357.61
WAYTEK INC	WATER DEPT REPAIR PARTS	PUBLIC WORKS	211.08
WAYTEK INC	VEHICLE MAINT DEPT TOOL	PUBLIC WORKS	216.31
WAYTEK INC	STREET DEPT REPAIR PARTS	PUBLIC WORKS	466.04
Total WAYTEK INC:			893.43
WEST SIDE TRACTOR SALES	WATER DEPT REPAIR PARTS	PUBLIC WORKS	606.85
Total WEST SIDE TRACTOR SALES:			606.85
WHITMAN EVENTS LLC	BACK TO SCHOOL ENTERTAINMENT	MANAGER'S OFFICE	550.00
WHITMAN EVENTS LLC	NATIONAL NIGHT OUT ENTERTAINMENT	MANAGER'S OFFICE	550.00
Total WHITMAN EVENTS LLC:			1,100.00
WINKLER SERVICES LLC	TORNADO RESPONSE	PUBLIC WORKS	40,606.92
Total WINKLER SERVICES LLC:			40,606.92
WINKLER TREE AND LAWN CA	TORNADO RESPONSE	PUBLIC WORKS	14,617.96
WINKLER TREE AND LAWN CA	HANGING LIMBS FROM STORM	PUBLIC WORKS	3,919.26
WINKLER TREE AND LAWN CA	TRIM LIST 2	PUBLIC WORKS	4,320.00
Total WINKLER TREE AND LAWN CARE:			22,857.22
WISCO	OXYGEN - FD	FIRE DEPARTMENT	251.88
Total WISCO:			251.88
WORKING WELL	CDL RANDOM DRUG SCREENS	PUBLIC WORKS	214.00
WORKING WELL	CDL RANDOM DRUG SCREENS	PUBLIC WORKS	214.00
WORKING WELL	POLICE APPLICANT PRE EMPLOYMENT PHYSICAL	MANAGER'S OFFICE	1,076.00
Total WORKING WELL:			1,504.00
WRIGHT MATERIALS LLC	BLACK DIRT	PUBLIC WORKS	325.00
Total WRIGHT MATERIALS LLC:			325.00
Grand Totals:			240,453.41



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Name	Description	DEPARTMENT	Net Invoice Amount
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Dated: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

# VILLAGE OF HOMEWOOD



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: August 27, 2024**

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath, Chief of Police

**Topic:** Oath of Office – Oscar Zendejas and Erin Oldenburg – Police Officer

## **PURPOSE**

Administer the Oath of Office to Officer Oscar Zendejas and Officer Erin Oldenburg for the position of Police Officer.

## **PROCESS**

Oscar Zendejas and Erin Oldenburg applied for the position of Police Officer through the Board of Fire and Police Commissioners' Police Officer Lateral Application process. Lateral candidates are required to be State certified Police Officers with a minimum of two (2) years with their current agency. The Board of Fire and Police Commissioners met on June 28, 2024 to consider issuing a conditional offer of employment following a review of background reports. The Commissioners voted unanimously in favor of extending an offer of conditional employment to both Zendejas and Oldenburg. That offer was contingent upon successful completion of polygraph, psychological, and medical exams.

Both officers successfully completed all pre-employment testing. Officer Zendejas was hired as a full-time Police Officer effective August 12, 2024. Officer Oldenburg was hired as a full-time Police Officer effective August 19, 2024. As both Officers hold State certification and have already attended the police academy, they immediately begin the Homewood Police Department Field Training Program.

Officer Zendejas graduated from Thornton High School in 2015. He holds a Bachelor of Arts in Criminal Justice, with a minor in Philosophy from St. Xavier University. Officer Zendejas received his law enforcement certification in September of 2021 and was previously employed by the Park Forest Police Department where he served as a Patrol Officer and a Drone Operator.

Officer Oldenburg graduated from Thornton Fractional South High School in 2012. She holds a Bachelor of Science in Criminal Justice from Illinois State University. Officer Oldenburg received her law enforcement certification in January of 2019, and was previously employed by the Hazel Crest Police Department where she served as a Patrol Officer and Sergeant.

# VILLAGE OF HOMEWOOD



## **OUTCOME**

Welcome Officer Zendejas and Officer Oldenburg to the Police Department and Village.

## **FINANCIAL IMPACT**

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

## **LEGAL REVIEW**

Not required

## **RECOMMENDED BOARD ACTION**

Request the Village Clerk administer the Oath of Office to Officer Oscar Zendejas and Officer Erin Oldenburg for the position of Police Officer.

## **ATTACHMENT(S)**

None

RESOLUTION NO. R-3196

**A RESOLUTION CONGRATULATING MAXIMILIAN MASSI FOR TWENTY YEARS OF SERVICE TO THE VILLAGE OF HOMEWOOD**

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WHEREAS, Maximilian Massi was hired as the Village Engineer in June 2004; and

WHEREAS, Maximilian Massi is an integral part of the Homewood Public Works Department; and

WHEREAS, Maximilian Massi has planned, engineered, organized, and executed many Village projects and initiatives; and

WHEREAS, Maximilian Massi has consistently upgraded his training and education; and

WHEREAS, Maximilian Massi is fair and courteous in communicating with Homewood residents when responding to requests; and

WHEREAS, Maximilian Massi is recognized through his commitment to quality and leadership as a public works professional.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

***MAXIMILIAN MASSI***

be honored and commended for his twenty years of dedication and commitment to the Village of Homewood.

This Resolution passed this 27<sup>th</sup> day of August 2024.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING:** August 27, 2024

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Denise McGrath – Chief of Police

**Topic:** Ordinance for surplus property/bicycles

**PURPOSE**

The Police Department desires to donate surplus property to Restoration Ministries, Inc., an Illinois not-for-profit corporation located in Harvey, Illinois. By law, this donation must be approved by the Village Board.

**PROCESS**

Restoration Ministries, Inc., is a not-for-profit organization that serves South Suburban communities. The organization operates a thrift store, community programs, recovery programs, art center, day camp, and after school programs.

The Homewood Police Department has found and/or recovered 19 bicycles, but has been unable to locate the owner(s). The bicycles have been held in storage for the statutory minimum of 180 days and are now scheduled for disposal.

**OUTCOME**

Approval of the ordinance will authorize the Police Department to donate the bicycles as allowed by law.

**FINANCIAL IMPACT**

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

**LEGAL REVIEW**

Not required

**RECOMMENDED BOARD ACTION**

Pass an ordinance authorizing the donation of abandoned, lost, or stolen property recovered by the Homewood Police Department to Restoration Ministries, Inc. located in Harvey, IL.

**ATTACHMENT(S)**

Ordinance

**ORDINANCE NO. M-2306**

**AN ORDINANCE AUTHORIZING THE DONATION OF ABANDONED,  
LOST, OR STOLEN PROPERTY RECOVERED BY THE HOMEWOOD  
POLICE DEPARTMENT**

WHEREAS, the Law Enforcement Disposition of Property Act (765 ILCS 1030/1 et seq.) (“the Act”) governs the disposition of personal property transferred to a law enforcement agency under a reasonable belief that such property was abandoned, lost, stolen, or otherwise illegally possessed; and

WHEREAS, the Act requires the law enforcement agency to retain the property for at least six months while making reasonable efforts to identify and notify the property owner; and

WHEREAS, if the identity or location of the owner or other person entitled to possession of the property has not been ascertained within 6 months after the police department obtains such possession, the Chief of Police may donate property that is worth less than \$100 to a charitable organization registered in the State of Illinois, if the donation is approved by the Village Board; and

WHEREAS, the Homewood Police Department has recovered numerous bicycles and has retained them for at least 6 months, but has been unable to identify their owners; and

WHEREAS, the estimated value of each bicycle is less than \$100.00; and

WHEREAS, the Chief of Police has determined that the interests of the public would best be served by donating the bicycles to Restoration Ministries, Inc. in Harvey, Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

**SECTION ONE - AUTHORIZATION TO DONATE PROPERTY:**

The Chief of Police is authorized to donate nineteen (19) bicycles recovered by the Homewood Police Department to Restoration Ministries, Inc., an Illinois not-for-profit corporation in Harvey, Illinois.

**SECTION TWO - EFFECTIVE DATE:**

This Ordinance shall be in full force and effect after its passage and approval under law.

PASSED and APPROVED this 27<sup>th</sup> day of August, 2024.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

AYES:\_\_\_\_\_ NAYS:\_\_\_\_\_ ABSTENTIONS:\_\_\_\_\_ ABSENT:\_\_\_\_\_



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING:** August 27, 2024

---

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Angela Mesaros, Director of Economic and Community Development

**Topic:** Economic Development Incentives – 2049-2051 Ridge Road

**PURPOSE**

The owner of the building at 2049-2051 Ridge Road, Invals International LLC, is in the process of making improvements to the property that include the public space between buildings. The owner has requested financial assistance for gutters, tuck-pointing/brickwork, asphalt paving, and concrete work. The Village has agreed to provide \$11,003 of assistance.

**PROCESS**

The owner of the building, Invals International LLC plans to invest approximately \$22,007 to improve the building, public walkways, and parking lot at 2049-2051 Ridge Road.

The Village’s participation in the incentive programs would include reimbursement of 50% of the eligible renovation costs, which include improvements to the building (brickwork and gutters), walkways, and parking lot, in an amount not to exceed \$11,003.

It is important to highlight that the building owner plans to use a portion of the funds to repair the gutters on the side of the 2049 Ridge Road property (Hartford Passageway) in preparation for a proposed mural installation. The owner has tentatively agreed to permit the Village to place the mural on the side of the building. Repairing the gutters is essential, as neglecting this task could lead to significant damage to the anticipated mural in the future.

**OUTCOME**

The redevelopment agreement allows a new owner to renovate a long-established business in downtown Homewood. This establishment will bring in additional foot traffic and add to the vitality of the downtown. The incentive amount is comparable to recent incentives given to restaurants.





## FINANCIAL IMPACT

- **Funding Source:** General Fund

This property is located within the Downtown TOD TIF District. TIF increment may be used to pay back the General Fund as the increment becomes available.

- **Total Incentive Amount:** \$11,003

## LEGAL REVIEW

Completed

## RECOMMENDED BOARD ACTION

Pass a resolution authorizing the Village President to enter into a redevelopment agreement with Invals International LLC to reimburse eligible expenses for improvements to the building and parking lot at 2049-2051 Ridge Road.

## ATTACHMENT(S)

- Resolution
- Redevelopment Agreement

**RESOLUTION NO. R-3197**

**A RESOLUTION APPROVING A REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF HOMEWOOD AND INVALS INTERNATIONAL LLC FOR PROPERTY AT 2049-2051 RIDGE ROAD IN THE VILLAGE OF HOMEWOOD DOWNTOWN TOD REDEVELOPMENT PROJECT AREA**

WHEREAS, Section 11-74.4-4 of the Illinois Municipal Code (65 ILCS 5/11-74.4-4) authorizes a municipality to contract with a property owner to renovate or rehabilitate an existing structure within a redevelopment project area; and

WHEREAS, Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) authorizes municipalities to appropriate and expend funds for economic development purposes, including, without limitation, making grants to any other governmental entity or commercial enterprise deemed necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, Invals International, LLC has submitted a request to be partially reimbursed for the cost of renovating the property at 2049-2051 Ridge Road; and

WHEREAS, the President and Board of Trustees of the Village of Homewood find it in the Village’s best interest to enter into the redevelopment agreement attached as Exhibit A in furtherance of the goals of the Downtown TOD Redevelopment Plan and Project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood:

**SECTION ONE – APPROVAL OF REDEVELOPMENT AGREEMENT:**

The redevelopment agreement attached as Exhibit A to this resolution is approved and the Village President is authorized to execute the same on behalf of the Village.

**SECTION TWO – EFFECTIVE DATE:**

This resolution shall be in full force after its passage, approval, and publication in accordance with the law.

PASSED and APPROVED this 13<sup>th</sup> day of August 2024

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENCES: \_\_\_\_\_

**EXHIBIT A - REDEVELOPMENT AGREEMENT  
2049-2051 RIDGE ROAD  
HOMEWOOD, ILLINOIS**

**AGREEMENT TO REIMBURSE ELIGIBLE EXPENSES TO REHABILITATE COMMERCIAL PROPERTY LOCATED AT 2049-2051 RIDGE ROAD IN THE DOWNTOWN TOD TAX INCREMENT FINANCING DISTRICT IN THE VILLAGE OF HOMEWOOD, ILLINOIS**

This Agreement is made and entered on August 13, 2024, between Invals International, LLC (“Building Owner”) and the Village of Homewood, an Illinois municipal corporation (“Village”).

WHEREAS, the Building Owner has requested financial assistance from the Village for improvements to an existing mixed-use commercial/residential building within the village’s B-1 Central Business District; and

WHEREAS, the Building Owner has obtained bids with the lowest bids for improvements to the gutters/downspout, tuck-pointing, concrete sidewalk, and parking lot, totaling \$22,007; and

WHEREAS, the Village is desirous of having the Building Owner update the property, thereby enhancing the economic viability of the village and promoting public health and safety; and

WHEREAS, the Building Owner represents and warrants that without financial assistance from the Village, the Project as contemplated would not be economically feasible; and

WHEREAS, Section 8-1-2.5 of the Illinois Municipal Code (65 ILCS 5/8-1-2.5) authorizes municipalities to appropriate and expend funds for economic development purposes, including, without limitation, making grants to any other governmental entity or commercial enterprise deemed necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, Section 11-74.4-4 of the Illinois Municipal Code (65 ILCS 5/11-74.4-4) authorizes a municipality to contract with a property owner to renovate or rehabilitate an existing structure within a redevelopment project area.

NOW, THEREFORE, in exchange for the mutual promises and considerations set forth herein, the Building Owner and Village agree as follows:

1. As authorized by the President and Board of Trustees of the Village of Homewood on August 13, 2024, and subject to the terms of this Agreement, the Village of Homewood agrees to reimburse the Building Owner for the cost of certain rehabilitation work to be undertaken on the building commonly known as 2049-2051 Ridge Road, Homewood, Illinois (“Property”), located in the B-1 Central Business District as defined by the Homewood Zoning Ordinance. The legal description of the Property is attached as Exhibit A to this Agreement.

2. The work eligible for reimbursement (“Work”) is described in Exhibit B to this Agreement. Building Owner has supporting bids for repairs/renovations to the property totaling \$22,007. The Village agrees to reimburse Building Owner \$ 11,003 representing fifty percent (50%) of the cost of said Work.

3. Building Owner shall be responsible for executing all contracts in connection with said Work and ensuring that the Work is completed per said contracts. The Building Owner shall furnish the Village with copies of all contracts for said Work. All Work shall comply with all local codes.

4. Within sixty (60) days of the completion of the Work contemplated under this agreement, the Building Owner shall submit a written reimbursement request to the Village’s Community Development Department along with the following documentation:

A. Copies of cancelled check(s) or other evidence that Building Owner has paid for the Work;

B. Lien waivers from all general contractors, subcontractors, and materialmen who provided services or materials for the Work.

5. Failure to submit a written reimbursement request within sixty (60) days of the completion of the Work contemplated under this agreement shall be grounds for the Village to deny reimbursement. Building Owner’s failure to submit a reimbursement request shall not constitute a default under this Agreement.

6. Changes, additions, revisions or deletions to the plans and/or construction documents originally submitted to the Village must be approved by the Village in writing. The Village will review such proposed changes within a reasonable time. However, the Village assumes no responsibility for any delay or additional cost incurred because of this requirement. Final construction shall comply with the approved plans.

7. The Building Owner shall not be entitled to reimbursement from the Village under this Agreement if the final construction deviates from the previously approved plans and/or does not comply with all local codes.

8. The Building Owner shall allow Village inspectors reasonable access to the Property to determine that the Work complies with the approved plans and local codes.

9. The Building Owner shall require all contractors performing the Work to provide worker’s compensation and liability insurance in amounts satisfactory to the Village, naming the Village and the Building Owner as additional insured.

10. The Building Owner agrees to comply with all Federal, State, and local laws and regulations and agrees that it will notify all contractors and subcontractors of their obligation to comply with the Prevailing Wage Act if applicable.

11. The Building Owner shall require each contractor to indemnify and hold the Village harmless from all claims arising out of this Agreement resulting from the Building Owner’s or contractor’s negligence, including claims for personal

injury, wrongful death and property damage. Building Owner agrees to indemnify and hold the Village harmless from all such claims arising out of this Agreement resulting from the Building Owner's negligence or willful and wanton conduct.

12. The Building Owner hereby agrees to complete Work within twelve (12) months of executing this agreement. Failure to complete said Work shall constitute a default under this Agreement.

13. Upon completion of the Work, the Building Owner hereby agrees to maintain the subject property, including landscaping, in compliance with all applicable Village codes. Failure to comply with Village codes constitutes a default under this Agreement.

14. Should either party be in default under this Agreement, the non-defaulting party shall give written notice of such default by certified mail with postage prepaid, or by personal delivery. Notice by certified mail shall be considered given when deposited in the United States mail. Should such default remain uncured twenty-one (21) days after the giving of such notice, the non-defaulting party shall have the right to terminate this Agreement by giving written notice of such termination in the same manner and under the same terms as the notice of default. Either party may also seek to enforce its rights under this Agreement as authorized by law.

15. Should either party initiate litigation against the other to enforce the terms of this Agreement, the successful litigant shall be entitled to recover court costs and reasonable attorney fees.

16. If any section, subsection, sentence, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

17. This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

18. This Agreement does not constitute a general obligation of the Village and Building Owner acknowledges that the Village has no obligation hereunder to make any payments to Building Owner from any funds other than the Downtown Homewood Business Incentive Program Fund.

19. In the event of a conflict in the provisions of the text of this Agreement and the exhibits attached hereto, the text of the Agreement shall control and govern.

20. Failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements, and conditions herein contained, or any of them, upon any other party imposed, shall not constitute or be construed as a waiver or relinquishment of any party's right thereafter to

enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

21. A Memorandum of this Agreement substantially similar to Exhibit C shall be recorded by the Village and shall be binding on the Building Owner.

22. Notices under this Agreement shall be sent as follows:

**To the Village:**

Village Manager  
Village of Homewood  
2020 Chestnut Rd.  
Homewood IL 60430

**With a copy to:**

Christopher J. Cummings  
Village Attorney  
2024 Hickory Rd., Suite 205  
Homewood IL 60430

**To the Building Owner:**

Invals International, LLC  
120 N LaSalle Street, Suite 2000  
Chicago, IL 60602

**With a copy to:**

23. The Building Owner shall return three (3) signed copies of this agreement to the Community Development Department within thirty (30) days of receipt. The Village reserves the right to rescind this Agreement if Building Owner fails to return the signed Agreements as specified.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the above day and date.

VILLAGE OF HOMEWOOD

Building Owner

By: \_\_\_\_\_  
Village President

By: \_\_\_\_\_  
Invals International, LLC,  
an Illinois Limited Liability Company

ATTEST:

Signed and sworn to before me on  
\_\_\_\_\_, 2024

\_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
Notary Public



## EXHIBIT A

### Legal Description

Lot 3 in Homewood Improvement Corporation Resubdivision of Lots 1, 2 and 3 in Block 1, in the Village of Hartford (now called Homewood) a subdivision of the Northeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 31, Township 36 North, Range 14, East of the Third Principal Meridian, in Cook County, Illinois.

Common Address: 2049-2051 Ridge Road

PIN: 29-31-310-019-0000

## EXHIBIT B

<b>Description of Work</b>	<b>Cost</b>
Gutters	\$ 500
Asphalt Paving	\$13,152
Concrete	\$ 3,370
Back repair & tuck-pointing	\$4,985
<b>TOTAL</b>	<b>\$22,007</b>

**MEMORANDUM OF AGREEMENT**  
(EXHIBIT C)

On August 27, 2024, the VILLAGE OF HOMEWOOD, Cook County, Illinois (“VILLAGE”) and Invals International, LLC (“BUILDING OWNER”), entered into a Redevelopment Agreement covering the following property:

Legal Description: Lot 3 in Homewood Improvement Corporation Resubdivision of Lots 1, 2 and 3 in Block 1, in the Village of Hartford (now called Homewood) a subdivision of the Northeast ¼ of the Southwest ¼ of Section 31, Township 36 North, Range 14, East of the Third Principal Meridian, in Cook County, Illinois.

Permanent index number: 29-31-310-019-0000

Address of Real Estate: 2049-2051 Ridge Road  
Homewood, Illinois 60430

The Agreement provided reimbursement of certain eligible redevelopment costs concerning the subject property.

The said Agreement contains additional provisions, including Building Owner’s obligation to repay funds to the Village if the business ceases operation within three (3) years after the Work has been completed.

VILLAGE OF HOMEWOOD

Invals International, LLC

By:

By:

\_\_\_\_\_  
Richard A. Hofeld, Village  
President

\_\_\_\_\_  
Owner

Signed and sworn to before me by  
Richard A. Hofeld on  
\_\_\_\_\_, 2024.

Signed and sworn to before me on  
\_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary Public

This document prepared by and return to: Christopher J. Cummings, Village  
Attorney, Village of Homewood, 2024 Hickory Rd., Suite 205, Homewood IL  
60430



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 27, 2024

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Angela Mesaros, Director of Economic and Community Development

**Topic:** Special Use Permit for Salon/Spa Establishment at 18154 Harwood Avenue

### PURPOSE

The applicant, Destiny Wheatley of Des Beauty Galore, requests a special use permit to operate a salon/spa at 18154 Harwood Avenue, Suite 202. The business is located in the B-2 Downtown Transition zoning district. Salon/Spa Establishments are defined as a special use in the B-2 District to allow the Village to evaluate each requested special use permit individually, to consider the impact of the proposed use on neighboring properties, and the public need for the proposed use at the subject location.

### PROCESS

The business will operate in an existing office building. The new salon will be approximately 276 square feet in area. The salon is proposed to operate from 10:00 a.m. to 6:00 p.m. six (6) days a week. The business will operate on an appointment-only basis. The applicant has stated that they plan to serve one (1) customer at a time, with one (1) employee.

On August 8, 2024, the Planning and Zoning Commission considered the special use permit in a public hearing. All commission members present voted unanimously (6-0) to recommend approval of the special use permit.

### OUTCOME

The Planning and Zoning Commission reviewed the application, heard testimony by the applicant, considered the applicant's response to the Standards for a Special Use, and incorporated the Findings of Fact into the record:

1. The subject property, 18154 Harwood, is within the B-2 Downtown Transition zoning district.
2. The use of the subject property is a professional office building with approximately 6,000 square feet of floor area.
3. The applicant, Destiny Wheatley, is the proposed tenant for Suite 202 at 18154 Harwood.



4. The applicant has proposed a salon/spa establishment in a vacant tenant space at the subject site and has requested a Special Use Permit for the operation of the business.
5. A salon/spa establishment in the B-2 zoning district is subject to review by the Planning and Zoning Commission for adherence to the Standards for Special Use, as written in Section 44-07-11 of the Village Zoning Ordinance.
6. The proposed use will operate in an existing tenant space of approximately 276 square feet.
7. The proposed use will not harm the health, safety, or public welfare of the surrounding community.

## FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

## LEGAL REVIEW

Completed

## RECOMMENDED BOARD ACTION

Pass an ordinance granting a Special Use Permit for a *salon/spa establishment* in the B-2 Downtown Transition zoning district to Destiny Wheatley of Des Beauty Galore at 18154 Harwood Avenue, Suite 202.

## ATTACHMENT(S)

Ordinance

**ORDINANCE NO. M - 2307**

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW SALON/SPA AT 18154 HARWOOD IN HOMEWOOD, COOK COUNTY, ILLINOIS.**

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**WHEREAS**, 65 ILCS 5/11-13-1 *et seq.* authorizes municipalities under 500,000 population to determine and vary the application of their zoning regulations relating to the use of land; and

**WHEREAS**, 65 ILCS 5/11-13-1.1 authorizes the granting of a special use by passage of an Ordinance in districts where such a permit is required; and

**WHEREAS**, a request has been received for a special use permit for a salon/spa establishment at 18154 Harwood Avenue; and

**WHEREAS**, the proposed use is to be located within a professional office building; and

**WHEREAS**, the subject property is located in the B-2, Downtown Transition zoning district; and

**WHEREAS**, salon/spa establishments are allowed as a special use in the B-2 zoning district; and

**WHEREAS**, the Homewood Planning and Zoning Commission reviewed and considered the request at its regular meeting on August 8, 2024, and recommended approval of a special use permit to allow the operation of a salon/spa; and

**WHEREAS**, the President and Board of Trustees of the Village of Homewood, Cook County, Illinois deem it appropriate and are willing to grant a special use permit, subject to the terms and provisions hereof.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois, that:

**SECTION ONE - FINDINGS OF FACT:**

1. The subject property, 18154 Harwood, is within the B-2 Downtown Transition zoning district.

2. The use of the subject property is a professional office building with approximately 6,000 square feet of floor area.
3. The applicant, Destiny Wheatley, is the proposed tenant for Suite 202 at 18154 Harwood.
4. The applicant has proposed a salon/spa establishment in a vacant tenant space at the subject site and has requested a Special Use Permit for the operation of the business.
5. A salon/spa establishment in the B-2 zoning district is subject to review by the Planning and Zoning Commission for adherence to the Standards for Special Use, as written in Section 44-07-11 of the Village Zoning Ordinance.
6. The proposed use will operate in an existing tenant space of approximately 276 square feet.
7. The proposed use will not harm the health, safety, or public welfare of the surrounding community.

**SECTION TWO - LEGAL DESCRIPTION:**

The subject property is legally described as follows:

*Beginning at a point 422.19 feet south of the Northeast corner of Block 6 in Thornton Station, a subdivision of the Southeast 1/4 of the Southwest 1/4 of Section 31, Township 36 North, Range 14, East of the Third Principal Meridian, thence South along the East line of said Block 6, 60 feet to a point, thence Southwesterly along the Easterly line of Lot 9 in Block 6, 67 Feet to the Southeasterly corner of said Lot, thence Westerly along the Southerly line of said Lot 120 feet to a point, thence North 99 Degrees 29 Minutes a distance of 97.37 feet to a point, thence East 93 Degrees 40 Minutes a distance of 116 feet to the point beginning, in Cook County, Illinois.*

Permanent Index Number: 29-31-312-015-0000

Common Address: 18154 Harwood Avenue  
Homewood, IL 60430

**SECTION THREE - ISSUANCE OF SPECIAL USE PERMIT:**

A special use permit is hereby granted to Des Beauty Galore Salon/Spa, applicant Destiny Wheatley, to operate a salon/spa establishment at the above-described property.

**SECTION FOUR - ADDITIONAL MATERIALS TO BECOME PART OF THIS ORDINANCE:**

The following documents are hereby made part of this Ordinance:



The Homewood Planning and Zoning Commission minutes of August 8, 2024, as they relate to this ordinance.

The Homewood Village Board minutes of August 27, 2024, as they relate to this ordinance.

**SECTION FIVE- RECORDING:**

The Village Attorney shall cause this Ordinance without attachments to be recorded in the Office of the Cook County Clerk - Recording Division.

PASSED and APPROVED this 27<sup>th</sup> Day of August.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENCES: \_\_\_\_\_



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING:** August 27, 2024

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Angela Mesaros, Director of Economic and Community Development

**Topic:** Zoning Variance for Second Driveway, 1947 Miller Court

**PURPOSE**

Martin and Cally Will, the applicants, own the subject property at 1947 Miller Court. The property is a residence with one dwelling unit. The property has one driveway with parking pads on the north and west sides of the primary residence. The applicant is requesting a second driveway.

The subject property is on Miller Court, which will be the direct vehicular and pedestrian access for the new Homewood Brewing Company. The additional driveway would improve safety for pedestrians due to the increased vehicular traffic on Miller Court with the opening of Homewood Brewing Company. Section 44-05-05 of the Homewood Zoning Ordinance allows a maximum of one driveway per dwelling unit. Therefore, a variance from the zoning ordinance is required to construct the second driveway.

**PROCESS**

The applicant has proposed the construction of a second driveway on the residential property at 1947 Miller Court. Per Section 44-05-05 of the Homewood Zoning Ordinance, only one driveway (defined as the “access point from the street to the residential property”) is permitted for any single-family residence.

The property, directly to the north, at 18225 Dixie Highway, has been developed as Homewood Brewing Company, a brewery and bar/restaurant with an approximately 11,000-square-foot building area. The front entrance to the restaurant is located across Miller Court from the subject property, near the existing driveway entrance. The street has been upgraded with new pavement and a sidewalk as part of the brewery construction, and the plan is to provide access through Miller Court, to the parking lot at the rear of the brewery.

The building entrance and parking access via Miller Court will increase pedestrian and vehicle traffic along Miller Court, as the property has been vacant for the past ten years. The applicant has proposed an additional driveway so that their vehicles do not have to back out into Miller Court.

The applicant has stated that reducing reverse motions will reduce hazards to pedestrians and motorists entering and exiting Homewood Brewing. The second driveway would also alleviate



disturbances to their residential property access since the main entrance to the brewery is adjacent to the subject property.

On August 8, 2024, the Planning and Zoning Commission reviewed the request in a public hearing. The Commission, with six members present, voted unanimously (6-0) to recommend approval of the variance.

## OUTCOME

The Planning and Zoning Commission reviewed the application, heard testimony by the applicant, considered the applicant's response to the Standards for a Variance, and incorporated the Findings of Fact into the record:

1. The subject property is located at 1947 Miller Court, in the B-2 Downtown Transition zoning district.
2. The use of the subject property is a single-family dwelling with one principal dwelling, existing before January 11, 2023, and thus operating as a permitted use in the B-2 zoning district.
3. The applicant, Martin Will, is the owner of the subject property.
4. The subject property has one driveway as permitted by Section 44-05-05 of the Homewood Zoning Ordinance.
5. The applicant has requested a variance from Section 45-05-05.D (1) to permit the construction of a second driveway.
6. The proposed driveway will be 15' in width at the northern property line and comply with all applicable zoning standards for driveways as found in Section 44-05-05 of the Homewood Zoning Ordinance.
7. The proposed variance is due to unique circumstances and will not harm the health, safety, or public welfare of the surrounding community.

## FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

## LEGAL REVIEW

Completed

## RECOMMENDED BOARD ACTION

Pass an ordinance granting a variance from Subsection 44-05-05.D (1) of the Homewood Zoning Ordinance, to allow a second driveway at 1947 Miller Court.

## ATTACHMENT(S)

Ordinance

**ORDINANCE NO. M-2308**

**AN ORDINANCE GRANTING A VARIANCE AT 1947 MILLER COURT,  
HOMewood, ILLINOIS TO PERMIT A SECOND DRIVEWAY**

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**WHEREAS**, 65 ILCS 5/11-13-1 *et seq.* authorizes municipalities under 500,000 population to determine and vary the application of their zoning regulations relating to the use of land; and

**WHEREAS**, 65 ILCS 5/11-13-5 authorizes granting a zoning variation by the passage of an Ordinance; and

**WHEREAS**, Martin and Cally Will are the owners of 1947 Miller Court, a residential property with one dwelling unit, in the B-2 Downtown Transition Zoning District adjacent to the Homewood Brewing Company; and

**WHEREAS**, the petitioners have requested permission to construct a second driveway to provide access to their property without backing into the road accessing the brewery; and

**WHEREAS**, Section 45-05-05 of the Homewood Zoning Ordinance allows a maximum of one driveway per principal dwelling; and

**WHEREAS**, the Homewood Planning and Zoning Commission considered the driveway variance at its August 8, 2024, regular meeting and voted unanimously (6-0) to recommend approval of the requested variance; and

**WHEREAS**, Homewood Municipal Code Section 44-07-03 further authorizes the granting of a variation by passage of an ordinance; and

**WHEREAS**, the President and Board of Trustees of the Village of Homewood, Cook County, Illinois, deem it appropriate and are willing to grant a variance, subject to the terms and provisions hereof.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Homewood, that:

**SECTION ONE - INCORPORATION OF RECITALS:**

The above recitals are incorporated into this ordinance as if restated here.

**SECTION TWO - FINDINGS OF FACT:**

1. The subject property is located at 1947 Miller Court, in the B-2 Downtown Transition zoning district.
2. The use of the subject property is a single-family dwelling with one principal dwelling, existing before January 11, 2023, and thus operating as a permitted use in the B-2 zoning district.
3. The applicant, Martin Will, is the owner of the subject property.
4. The subject property currently has one driveway as permitted by Section 44-05-05 of the Homewood Zoning Ordinance.
5. The applicant has requested a variance from Section 45-05-05.D (1) to permit the construction of a second driveway.
6. The proposed driveway will be 15' in width at the northern property line and will comply with all applicable zoning standards for driveways as found in Section 44-05-05 of the Homewood Zoning Ordinance.
7. The proposed variance is due to unique circumstances and will not harm the health, safety, or public welfare of the surrounding community.

**SECTION THREE - LEGAL DESCRIPTION:**

The subject property is legally described as follows:

*Lot 6 in Resubdivision of Lot 6 in County Clerk's Division of the West 1/2 of the Southeast 1/4 of Section 31, Township 36 North, Range 14, East of the Third Principal Meridian in Cook County, Illinois*

Permanent Index Number: 29-31-409-012-0000

Common Address: 1947 Miller Court  
Homewood, IL 60430

**SECTION FOUR - GRANTING OF VARIATION:**

The following variation is hereby granted to the petitioner:

A variation from Section 44-05-05.D (1) (Driveway Standards) to permit the construction of a second driveway on the property located at 1947 Miller Court.

**SECTION FIVE -ADDITIONAL MATERIALS TO BECOME PART OF THIS ORDINANCE:**

The following documents are hereby made a part of this ordinance:

1. Homewood Planning and Zoning Commission minutes from August 8, 2024, as they relate to this ordinance.
2. Homewood Village Board minutes of August 27, 2024, as they relate to this ordinance.

**SECTION SIX - RECORDING:**

The Village Attorney shall cause this Ordinance without attachments to be recorded in the Office of the Cook County Clerk - Recording Division.

PASSED and APPROVED this 27<sup>th</sup> day of August, 2024.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENCES: \_\_\_\_\_



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 27, 2024

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Amy Zukowski, Finance Director

**Topic:** Budget Amendment – American Rescue Plan Act Project Recommendations

### PURPOSE

Staff requests Board approval of a budget amendment to reallocate American Rescue Plan Act (ARPA) funds in order to meet current project needs.

### PROCESS

#### Award & Approaching Deadline

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act provided \$2,545,191 to the Village of Homewood. In prior fiscal years, the Village has spent \$1,210,901 of the funds. Per the Treasury rules, ARPA SLFRF funds must be spent or obligated by December 31, 2024. An obligation means “an order placed for property and services or entering into contracts, subawards, and similar transactions that require payment.” Any funds obligated at the end of December 31, 2024, will need to be paid in full by December 31, 2026.

#### Approved Projects

As part of the Fiscal Year 2024-2025 budget, projects totaling \$1,300,017 were approved, with \$34,273 remaining as part of a contingency fund for any projects that cost more than anticipated. Thus far in this fiscal year, four (4) projects have been brought to the Board of Trustees for approval and will be completed and paid for prior to the end of 2024. The purchase of the new ambulance was approved on July 26, 2022 and is under contract. We have received the invoice and anticipate delivery soon.

#### Updated Projects

With the end of 2024 quickly approaching, staff met to review the list of remaining projects and reallocate some of the residual funds.

Staff recommends moving the purchase of a digital kiosk to a future year and to utilize the remaining funds allocated to the project towards a Business Façade Capital Improvement Program. The purpose of this program is to support local businesses, improve commercial



corridors, and promote the revitalization of properties by providing financial assistance for exterior improvements to existing commercial/mixed-use buildings. The program is designed to enhance the visual quality of building exteriors, increase code compliance, and contribute to vibrant and visually appealing public spaces in Homewood.

Less funding is needed for the Information Technology Infrastructure Upgrade at this time. The upgrade will include new firewalls, core switches, and managed services that are connected to each other and the internet provider so that if one building experiences an outage, other buildings should remain operational.

Village staff evaluated the property line along 183<sup>rd</sup> Street and Morgan, and concluded a fence replacement is no longer needed. Those funds have been reallocated to an Emergency Facility Hardening and Disaster Resiliency Assessment. The assessment would include Village Hall, Public Safety Building, Municipal Service Center, and Brian Carey Training Center. The objective of the project is to assess the facilities, then provide recommendations for cost effective and phased solutions that will upgrade the electrical backup power systems both internally and externally. This will allow each of the facilities to remain fully operational during power blackouts and other events that could result in long-term power outages.

The Vehicle and Equipment purchases include a bucket for a front-end loader, concrete block lifter, and potentially a tow-behind generator. The bucket will be utilized for handling salt and the concrete block lifter will provide a safer alternative to pick up concrete blocks. The current tow-behind generator at Public Works is an older model, and Public Works is unable to find parts to continue to service it.

All of the remaining projects will be brought to the Board for purchase or contract approval before December 31, 2024.

Staff will evaluate project statuses every thirty (30) days to ensure that projects are moving forward. If there is any funding that may need to be reallocated, staff will bring the items to a future Board meeting in order to meet the December 31, 2024 obligation deadline.

## OUTCOME

Approval of the budget amendment will allow staff to move forward with obligating the remaining ARPA funds in order to meet the Treasury's December 31, 2024 deadline.

## FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Budgeted Amount:** \$1,300,017
- **Budget Amendment Amount:** \$34,273



# VILLAGE OF HOMEWOOD

Item 11. F.



## **LEGAL REVIEW**

Not Required

## **RECOMMENDED BOARD ACTION**

Approve a budget amendment request to reallocate American Rescue Plan Act funds to make adjustments based on current project needs.

## **ATTACHMENT(S)**

ARPA Funding Project List

**FY 2024-2025 Budget  
American Rescue Plan Act (ARPA) Adjustments**

	<b>Original Budget</b>	<b>Revised Budget</b>
Ambulance	\$ 380,000	\$ 375,000
Martin Avenue Tivoli Lights	200,000	178,979
Sidewalk Replacement & ADA & Grinding	177,692	177,692
Vehicle and Equipment Purchases	105,921	105,921
Downtown Tree Grate Replacement	15,800	66,263
Wayfinding Signage & <del>Digital Kiosk</del>	90,000	64,463
Replace Building Uplighting at Village Hall	50,000	58,000
Information Technology Infrastructure Upgrade	86,500	43,250
Ridge Road Passageway Art Project	40,000	40,000
Harwood Metra Parking Lot - Sealcoat & Striping	38,378	38,378
Lincoln Avenue Watermain (remaining payments)	35,726	12,289
Business Façade Capital Improvement Program	-	25,537
183rd & Morgan Fence Replacement	80,000	-
Emergency Facility Hardening & Disaster Resiliency		148,518
<b>Total ARPA Funding</b>	<b>\$ 1,300,017</b>	<b>\$ 1,334,290</b>
<b>ARPA Contingency Funds Available</b>	<b>\$ 34,273</b>	<b>\$ -</b>



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 27, 2024

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Terence Acquah, Assistant Village Manager

**Topic:** Approval of Granicus Agreement

### PURPOSE:

The Village utilizes SmartGov software that is owned by Brightly Software of Cary, NC. This software is designed to enhance the efficiency of contractor registration as well as the building application and permitting process for Village staff, contractors, vendors, and residents. Brightly Software and the SmartGov software was recently purchased by Granicus, LLC of Denver, CO. To continue with use of the software, Granicus is requiring their users to enter into new software “use” agreements. Staff requests that the Village Board waive competitive bidding due to Granicus being the sole source provider of SmartGov. The approval of this agreement requires Board approval.

### PROCESS

In 2022, the Village transitioned from a paper-driven process for building permits to a cloud-based digital platform with the company Dude Solutions of NC, owner and provider of the SmartGov software. SmartGov is a software for permitting, compliance, and licensing tasks designed to revolutionize the way governments interact with citizens and businesses. By centralizing workflows on a user-friendly platform, SmartGov offers a multitude of benefits that include:

**Efficiency:** eliminates the need for multiple logins and paper-based processes, allowing citizens and contractors to easily apply, track, and pay for permits and licenses online.

**Improved Citizen Experience:** citizens can interact with their government in a more convenient and transparent manner. The user-friendly portal allows for easy application submission, status tracking, and communication with relevant departments.

**Increased Revenue and Compliance:** SmartGov streamlines the permitting and licensing process, leading to faster application processing and improved revenue collection. Automated reminders for renewals and fees ensure timely payments, while robust compliance checks minimize the risk of errors or violations.



In 2022, Village staff was able to negotiate an agreement that secured the use of SmartGov for four (4) years at \$19,510 a year. The yearly cost of the software would increase 5% every year until the end of the contract. This competitive pricing was made possible by Dude Solutions’ participation in the Sourcewell Cooperative Purchasing program.

While the Village was completing training and preparing to launch SmartGov to the general public, Dude Solutions, the original owner of the software, was sold to Brightly Software based in Cary, NC. In 2024, Granicus, a software company located in Denver, CO, acquired SmartGov. As part of this acquisition, Granicus requested that the Village sign a new contract to comply with their terms and conditions.

Since Granicus is not a member of the Sourcewell purchasing cooperative, they were unable to match the pricing previously offered by Brightly. Initially, Granicus proposed a five-year agreement at an annual cost of \$21,918.95, along with a 7% increase each year to continue using SmartGov. However, staff managed to secure a revised five-year agreement that reduced the annual fee for Fiscal Year 2024-2025 to \$21,509.25, with a 3% increase each year. To place the cost of this valuable software automation in context, the Village received \$240,930 in revenue in FY 2023-2024 from contractor registration fees and building permit fees.

**OUTCOME**

The Village can continue using SmartGov at slightly increased cost (roughly \$1,000 per year increase), compared to the original agreement established in 2022.

**FINANCIAL IMPACT**

- **Funding Source:** General Fund
- **Budgeted Amount:** Fiscal Year 2024-2025 \$22,000.00
- **Cost:**

<u>Fiscal Year</u>	<u>Annual Cost</u>
2024-2025	\$21,509.25
2025-2026	\$22,154.53
2026-2027	\$22,819.17
2027-2028	\$23,503.74
2028-2029	\$24,208.85

**LEGAL REVIEW**

Completed

**RECOMMENDED BOARD ACTION**

Waive competitive bidding due to Granicus, LLC being the sole source provider of SmartGov software; and, approve a five-year agreement with Granicus, LLC of Denver, CO for SmartGov software in the amount of \$21,509.25, with a 3% increase each year for five (5) years.

**ATTACHMENT(S)**

Agreement

THIS IS NOT AN INVOICE

Order Form  
Prepared for  
Homewood, IL

## Granicus Proposal for Homewood, IL

### ORDER DETAILS

**Prepared By:** Jessica Aldred  
**Phone:**  
**Email:** jessica.aldred@granicus.com  
**Order #:** Q-371996  
**Prepared On:** 09 Aug 2024  
**Expires On:** 31 May 2024

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Current Subscription End Date:** 31 May 2024  
**Initial Order Term End Date:** 31 May 2029  
**Period of Performance:** 01 Jun 2024 - 31 May 2025

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
SmartGov Connector Merchant	Annual	1 Each	\$1,023.75
SmartGov - Enterprise	Annual	1 Each	\$20,485.50
<b>SUBTOTAL:</b>			<b>\$21,509.25</b>

## FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	01 Jun 2025 - 31 May 2026	01 Jun 2026 - 31 May 2027	01 Jun 2027 - 31 May 2028	01 Jun 2028 - 31 May 2029
SmartGov Connector Merchant	\$1,054.46	\$1,086.10	\$1,118.68	\$1,152.24
SmartGov - Enterprise	\$21,100.07	\$21,733.07	\$22,385.06	\$23,056.61
<b>SUBTOTAL:</b>	<b>\$22,154.53</b>	<b>\$22,819.17</b>	<b>\$23,503.74</b>	<b>\$24,208.85</b>

## PRODUCT DESCRIPTIONS

Solution	Description
SmartGov Connector Merchant	Connection to one merchant in the back office and/or portal from a list of available options. Subscriber remains responsible for the relationship with the provider.
SmartGov - Enterprise	Annual subscription to SmartGov software for: Permitting, Licensing, and Code Enforcement. Subscription includes the Public Portal.



## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-371996 dated 09 Aug 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Homewood, IL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

## BILLING INFORMATION

<b>Billing Contact:</b>		<b>Purchase Order Required?</b>	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
<b>Billing Address:</b>		<b>PO Number:</b> <i>If PO required</i>	
<b>Billing Email:</b>		<b>Billing Phone:</b>	

**If submitting a Purchase Order, please include the following language:**

*The pricing, terms, and conditions of quote Q-371996 dated 09 Aug 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.*

## AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

<b>Homewood, IL</b>	
<b>Signature:</b>	
<b>Name:</b>	
<b>Title:</b>	
<b>Date:</b>	



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 27, 2024

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Joshua Burman, Director of Public Works

**Topic:** Bid Award Recommendation of 2024 Capital Improvement Project (CIP) for Marlin Lane, Marlin Court, and Lincoln Avenue Street Resurfacing Improvements

### PURPOSE

Staff recommends the Village Board award the bid for the 2024 Capital Improvement Plan (CIP) for Marlin Lane, Marlin Court, and Lincoln Avenue street resurfacing improvements. The project consists of the asphalt resurfacing of Lincoln Avenue, and curb replacement, sidewalk repair, and asphalt resurfacing of Marlin Lane and Marlin Court.

### PROCESS

#### *Methodology of Selecting Streets for the Road Improvement Program*

Every three (3) years, Public Works staff conducts a Condition Rating Survey (CRS) to assess all streets within the Village. The CRS evaluates the actual physical attributes of each street. Village streets are valued on a 1.0 to 9.0 rating scale (1.0 being poor, 9.0 being excellent). Through this criteria, staff decides if Village streets need to be patched, crack sealed, milled and overlaid, reclaimed, or reconstructed.

Using the methodology mentioned above, the Public Works Department selected Marlin Lane, Marlin Court, and Lincoln Avenue to be milled and overlaid as part of the Resurfacing Improvement Program. Couple the pavement condition of these roadways with last years' watermain replacement work that disrupted the street and curb surfaces, and it is clear as to why the streets were the top candidates for being resurfaced.

#### *The Process of Mill and Overlay*

Mill and overlay is a pavement preservation technique used to extend the life of asphalt surfaces. The process involves two main steps:

- **Milling:** The top layer of the existing asphalt pavement is removed (or "milled"). This process helps to remove damaged or worn-out pavement and creates a smooth surface.

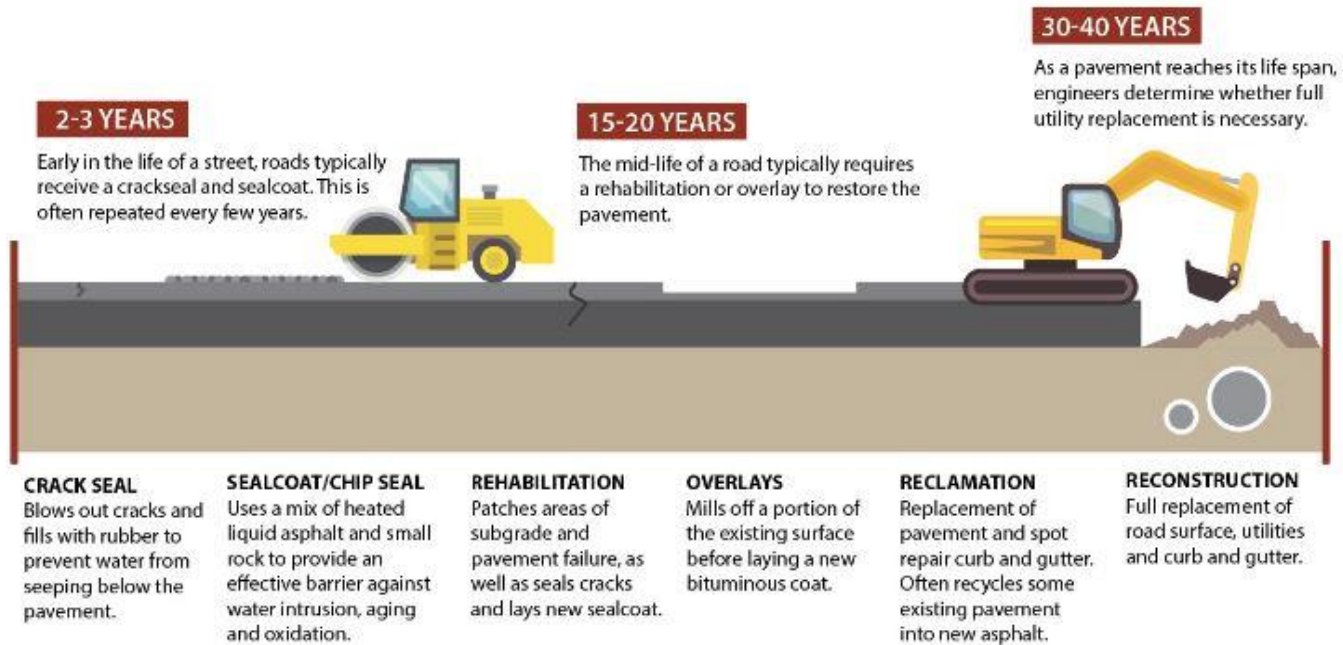
# VILLAGE OF HOMEWOOD

Item 11. H.



- **Overlying:** After milling, a new layer of hot asphalt is laid on top of the existing pavement. This overlay can restore the surface's structural integrity, improve ride quality, and enhance skid resistance.

Mill and overlay is often used as a cost-effective alternative to complete reconstruction, as it can improve the roadway's functionality without significant disruption to traffic.



The Public Works Engineering Division completed detailed bid documents and after proper advertising, four (4) bids were opened and read aloud at Public Works on August 20, 2024. The results are shown for the four (4) bidders on the attached bid tabulation.

Bidder's Name	Total Amount of Bid
Gallagher Asphalt Corp., Thornton, IL	\$408,288.96
Schroeder Asphalt Services, Marengo, IL	\$452,965.27
K-Five Construction Corp., Westmont, IL	\$475,545.50
D Construction, Coal City, IL	\$511,299.14
Iroquois Paving	No Bid

## OUTCOME

Gallagher Asphalt submitted the lowest bid of the four (4) bids opened and read aloud, and was in the amount of \$408,288.96. Staff also recommends the contract as they are a regional firm that has an established record of satisfactory performance on similar projects and are prequalified to perform work of this nature. Staff believes Gallagher Asphalt is fully capable of



performing the contract work in a manner that is consistent with the plans and specifications. The Village budgeted \$396,000 for this work and will need to use \$12,289 of available ARPA funding to cover the cost of the lowest bid.

## FINANCIAL IMPACT

- **Funding Source:** General Capital & American Rescue Plan Act (ARPA) Funds
- **Budgeted Amount:** General Capital - \$396,000 ARPA - \$12,289
- **Cost:** \$408,288.96

## LEGAL REVIEW

Not Required

## RECOMMENDED BOARD ACTION

Award the bid for the 2024 Capital Improvement Plan (CIP) for Marlin Lane, Marlin Court, and Lincoln Avenue street resurfacing improvements to Gallagher Asphalt of Thornton, IL, the lowest responsible bidder, in a contract amount of \$408,288.96.

## ATTACHMENT(S)

Bid Tabulation

# Village of Homewood - Bid Tabulation Sheet

Project: 2024 C.I.P. Marlin Ln/Ct and Lincoln Avenue  
Street Resurfacing Improvements

Bid Number: 24-003

Bid Opening Date: 8/20/2024

Bid Opening Time: 10:00 am

Bid Award: 6/27/2024

Persons Attending Bid Opening: Hankey, Cabay, Anderson, Jones,

Bidders Name	Total Amount of Bid	Notes
1 Gallagher Asphalt Corp.	\$408,288.96	Total
2 Schroeder Asphalt Services	\$452,965.27	Total
3 K Five Construction Corp.	\$475,545.50	Total
4 D Construction	\$511,299.14	Total
5 Iroquois Paving	No Bid	Total
6		Total
7		Total
8		Total
9	No Bid	Total