

MEETING AGENDA



Board of Trustees Meeting

Village of Homewood

August 24, 2021

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to comments@homewoodil.gov or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Introduction of Staff
5. Minutes:

Consider a motion to approve the minutes of the regular meeting of the Board of Trustees held on August 10, 2021.

6. Claims List:

Consider a motion to approve the claims list of Tuesday, August 24, 2021 in the amount of \$828,614.98.

7. Hear from the Audience

8. Appointment(s):

Appointment/Phillip Kosanovich/Economic Development Committee: Consider a motion to approve the appointment of Phillip Kosanovich to the Economic Development Committee for a 2-year term ending on August 24, 2023.

9. Presentation(s):

Oath of Office/Hernan Banuelos/Police Officer: The Village Clerk will administer the oath of office to Hernan Banuelos for the position of Police Officer.

10. Omnibus Vote: Consider a motion to pass, approve, authorize, accept, or award the following item(s):

- A. R-3086/Paul Neitzel: Pass a resolution honoring Paul Neitzel for his 20 years of service to the Village of Homewood.
- B. R-3087/Intergovernmental Agreement Amendment/South Suburban Land Bank: Pass a resolution amending the Intergovernmental Agreement with the South Suburban Land Bank and Development Authority regarding the acquisition of certain properties through the abandonment proceedings.
- C. R-3088/Intergovernmental Agreement/Commercial Motor Vehicle Enforcement: Pass a resolution authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Homewood and the Village of East Hazel Crest for the enforcement of the Illinois Vehicle Code directly related to Commercial Motor Vehicles.

11. New Business:

- A. Discussion/Liquor License/R & J Wine & Gaming, Inc.: Discuss a liquor license request from R & J Wine & Gaming, Inc. for their proposed location at 18719 Dixie Highway and direct staff how to proceed with this request.

12. General Board Discussion

13. Adjourn

Everyone entering the Village Hall must wear a face covering.

Zoom Link:

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.
Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232
Meeting Password: 830183. Enter an email address (required), or
 - To Listen to the Meeting via Phone - Dial: (312) 626-6799
Enter above "Meeting I.D. and Meeting Password" followed by "#" sign
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VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY -AUGUST 10, 2021
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Deputy Clerk Nancy Adams called the roll. Those present were Village President Richard Hofeld, Trustee Lisa Purcell, Trustee Karen Washington, Trustee Vivian Harris-Jones, Trustee Lauren Roman, and Trustee Jay Heiferman. Trustee Dawkins and Clerk Marilyn Thomas were absent.

President Hofeld introduced staff: Village Manager Jim Marino, Attorney Christopher Cummings, Director of Finance Dennis Bubenik, Fire Chief Bob Grabowski, and Assistant Village Manager Napoleon Haney.

MINUTES: The minutes of the meeting of July 27, 2021 were presented. There were no comments or corrections.

A motion was made by Trustee Purcell and seconded by Trustee Harris-Jones to approve the minutes as amended.

Roll Call: AYES—Trustees Purcell, Washington, Harris-Jones, Roman and Heiferman. NAYS – None. Motion carried.

CLAIMS LIST: The Claims List in the amount of \$1,800,294.84 was presented. There were no questions from the Trustees.

A motion was made by Trustee Roman and seconded by Trustee Purcell to approve the Claims List as presented.

Roll Call: AYES—Trustees Purcell, Washington, Harris-Jones, Roman and Heiferman. NAYS – None. Motion carried.

President Hofeld said 68% of the Claims List was for two items: \$975,300.76 to Burns and McDonnell for work on the water distribution project; \$241,217.13 for August employee insurance.

HEAR FROM THE AUDIENCE: Doyle Landry of Homewood asked the Trustees to consider establishing a position of equity and inclusion manager. He said he has been offended by staff at several businesses and believes the Village can help improve the situation.

APPOINTMENTS: A motion was made by Trustee Purcell and seconded by Trustee Washington to approve the appointments of Nakina Shanklin to the Beautification Committee for a five-year term ending August 10, 2026, and Kalinda Preston to the Appearance Commission for a three-year term ending on August 10, 2024.

Deputy Clerk Nancy Adams administered the oath of office to Ms. Shanklin and Ms. Preston.

PRESENTATION: Fire Chief Bob Grabowski introduced Tyler Swyndroski, a new firefighter/paramedic. Deputy Clerk Nancy Adams administered the oath of office.

OMNIBUS VOTE: Trustees were asked to pass, approve, authorize, accept or award the items on the Omnibus Report:

- A. M-2192/Designation of Kedzie Gateway TIF District: Pass an ordinance proposing (1) designation of the Kedzie Gateway TIF Redevelopment Project Area; (2) adoption of a redevelopment Plan and Project for the Kedzie Gateway TIF; (3) adoption of tax increment allocation financing; (4) convening a joint review board to evaluate the area's eligibility under the TIF Act; and (5) scheduling a public hearing on the proposed TIF.
- B. M-2193/Lease Agreement/Homewood Arts Council: Pass an ordinance authorizing the Village President to enter into a one-year lease agreement with the Homewood Arts Council for use of the Village's auditorium.
- C. Budget Amendment/Contract Renewal/Homewood Disposal Leaf Pickup Services: Approve a budget amendment of \$675 for fiscal year 2021/2022 to cover an increase in the cost of the leaf pickup program; and award the renewal contract for leaf pickup services to Homewood Disposal in an amount not to exceed \$19,800 for the two-week leaf pickup program.

Trustee Purcell said she was happy to see the TIF project for the Kedzie Avenue area and believes it will be a great way to make improvements there. Her comments were seconded by the Trustees. Trustee Heiferman asked, if financially possible, can the Village add a third leaf pick-up. The schedule is for service the week of Nov. 17 and Nov. 24.

A motion was made by Trustee Purcell and seconded by Trustee Harris-Jones to accept the Omnibus Report as presented.

Roll Call: AYES—Trustees Purcell, Washington, Harris-Jones, Roman and Heiferman. NAYS – None. Motion carried.

GENERAL BOARD DISCUSSION: None

ADJOURN: A motion was made by Trustee Purcell and seconded by Trustee Washington to adjourn the regular meeting of the Board of Trustees.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Marilyn Thomas

Village Clerk

Name	Description	DEPARTMENT	Net Invoice Amount
ACCURATE EMPLOYMENT SCR	EMPLOYMENT SCREENING SERVICES	MANAGER'S OFFICE	142.75
Total ACCURATE EMPLOYMENT SCREENING LLC:			142.75
AMAZON CAPITAL SERVICES, I	PRINTER MAINTENANCE KIT CANON 4000S PLOTTER	MANAGER'S OFFICE	86.17
AMAZON CAPITAL SERVICES, I	MONITOR CABLE EXT/PRINTER INK EVIDENCE PD	MANAGER'S OFFICE	51.42
AMAZON CAPITAL SERVICES, I	BATTERIES/SD CARD FOR TIMPLAPSE CAMERA	MANAGER'S OFFICE	31.58
AMAZON CAPITAL SERVICES, I	SD CARD TIMELAPSE CAMERA	MANAGER'S OFFICE	19.95
Total AMAZON CAPITAL SERVICES, INC:			189.12
AMERICAN LAWN CORP.	GRASS CUTTING AT 5 PROPERTIES, 2 PROPERTIES NOT	FIRE DEPARTMENT	361.68
AMERICAN LAWN CORP.	GRASS CUTTING AT 1 PROPERTY, 3 PROPERTIES NOT C	FIRE DEPARTMENT	127.92
Total AMERICAN LAWN CORP.:			489.60
ANDREWS PRINTING	VILLAGE PRESIDENT SYMPATHY CARDS	MANAGER'S OFFICE	157.00
Total ANDREWS PRINTING:			157.00
ARAMARK UNIFORM SERVICE	JULY SERVICE CHARGE	PUBLIC WORKS	49.14
ARAMARK UNIFORM SERVICE	JULY TOWELS	PUBLIC WORKS	40.00
ARAMARK UNIFORM SERVICE	JULY MATS AND RUGS	PUBLIC WORKS	1,330.65
ARAMARK UNIFORM SERVICE	JULY PW UNIFORMS	PUBLIC WORKS	183.15
ARAMARK UNIFORM SERVICE	JULY PW UNIFORMS	PUBLIC WORKS	37.40
ARAMARK UNIFORM SERVICE	JULY PW UNIFORMS	PUBLIC WORKS	108.35
ARAMARK UNIFORM SERVICE	JULY PW UNIFORMS	PUBLIC WORKS	40.30
ARAMARK UNIFORM SERVICE	JULY PW UNIFORMS	PUBLIC WORKS	75.90
Total ARAMARK UNIFORM SERVICE:			1,864.89
ARC DOCUMENT SOLUTIONS	INK FOR PLOTTER	MANAGER'S OFFICE	294.30
ARC DOCUMENT SOLUTIONS	PLOTTER PAPER	MANAGER'S OFFICE	246.48
ARC DOCUMENT SOLUTIONS	OCE 300 PLOTTER ANNUAL RENEWAL FEE & MONTHLY	PUBLIC WORKS	1,304.93
Total ARC DOCUMENT SOLUTIONS:			1,845.71
AVALON PETROLEUM COMPAN	FUEL INVENTORY DIESEL 07-28-2021	ASSETS	3,802.35
AVALON PETROLEUM COMPAN	MOBIL DEXOS OIL 55 GAL	PUBLIC WORKS	1,750.10
AVALON PETROLEUM COMPAN	FUEL INVENTORY GASOLINE 07-28-2021	ASSETS	7,689.74
Total AVALON PETROLEUM COMPANY:			13,242.19
B. ALLAN GRAPHICS	ENVELOPES	FIRE DEPARTMENT	115.00
Total B. ALLAN GRAPHICS:			115.00
BRANDY'S SAFE AND LOCK	DOOR REPAIR	PUBLIC WORKS	94.47
Total BRANDY'S SAFE AND LOCK:			94.47
BRAVO SERVICES, INC.	CUSTODIAL SERVICE	PUBLIC WORKS	2,050.00
Total BRAVO SERVICES, INC.:			2,050.00
BRITES TRANSPORATION, LTD	STONE	PUBLIC WORKS	1,531.46

Name	Description	DEPARTMENT	Net Invoice Amount
Total BRITES TRANSPORTATION, LTD:			1,531.46
C & M PIPE SUPPLY	VALVE BOX REPAIR PARTS	PUBLIC WORKS	889.00
Total C & M PIPE SUPPLY:			889.00
C & T LAWN AND LANDSCAPE	PRUNING	PUBLIC WORKS	3,950.00
Total C & T LAWN AND LANDSCAPE:			3,950.00
Camilla Antionette Nutile	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	75.00
Total Camilla Antionette Nutile:			75.00
CHEVROLET OF HOMEWOOD	ENGINE STARTER CODE ENFORCEMENT PICKUP	PUBLIC WORKS	404.53
CHEVROLET OF HOMEWOOD	GAS CAP CODE ENFORCEMENT PICKUP	PUBLIC WORKS	18.19
CHEVROLET OF HOMEWOOD	PARTS RETURN CREDIT	PUBLIC WORKS	45.00-
CHEVROLET OF HOMEWOOD	BRAKE PADS AND ROTORS ADMIN PICKUP	PUBLIC WORKS	894.65
CHEVROLET OF HOMEWOOD	BRAKE DRUM POLICE CSO VAN	PUBLIC WORKS	115.82
CHEVROLET OF HOMEWOOD	BRAKES POLICE CSO VAN	PUBLIC WORKS	115.82
Total CHEVROLET OF HOMEWOOD:			1,504.01
CHRISTOPHER BURKE EN	CONTRACTING/CONSULTING	MANAGER'S OFFICE	1,500.00
Total CHRISTOPHER BURKE EN:			1,500.00
CITY OF HARVEY WATER	JULY WATER PURCHASED 13-15	PUBLIC WORKS	77,916.35
CITY OF HARVEY WATER	JULY WATER PURCHASED 13-15	PUBLIC WORKS	123,767.44
CITY OF HARVEY WATER	JULY WATER PURCHASED 13-16	PUBLIC WORKS	77,916.34
CITY OF HARVEY WATER	JULY WATER PURCHASED 13-16	PUBLIC WORKS	141,418.06
Total CITY OF HARVEY WATER:			421,018.19
CLEANING SPECIALISTS	BIO HAZARD CLEANING	POLICE DEPARTMENT	150.00
Total CLEANING SPECIALISTS:			150.00
CONWAY SHIELD	QUARTERMASTER UNIFORM - FD	FIRE DEPARTMENT	53.88
Total CONWAY SHIELD:			53.88
COOK COUNTY CLERK	RECORDING FEES - VA	MANAGER'S OFFICE	440.00
Total COOK COUNTY CLERK:			440.00
COOK COUNTY TREASURER	2020 2ND PROPERTY TAX INSTALLMENT	MANAGER'S OFFICE	9,907.14
Total COOK COUNTY TREASURER:			9,907.14
CORE & MAIN LP	OPERATING EQUIPMENT	PUBLIC WORKS	1,000.00
CORE & MAIN LP	OPERATING SUPPLIES	PUBLIC WORKS	816.00
Total CORE & MAIN LP:			1,816.00
CSX TRANSPORTATION, INC.	WATER MAIN PROJECT - ROW	PUBLIC WORKS	8,405.68

Name	Description	DEPARTMENT	Net Invoice Amount
Total CSX TRANSPORTATION, INC.:			8,405.68
D CONSTRUCTION INC.	2021 MFT STREET RESURFACING PAY ESTIMATE #2 TO	PUBLIC WORKS	236,755.06
D CONSTRUCTION INC.	ASPHALT	PUBLIC WORKS	1,187.00
D CONSTRUCTION INC.	ASPHALT	PUBLIC WORKS	991.64
Total D CONSTRUCTION INC.:			238,933.70
DACAV GRAPHICS INC	UNIFORMS - FD	FIRE DEPARTMENT	270.00
Total DACAV GRAPHICS INC:			270.00
EXPERT CHEMICAL	STATION SUPPLIES	FIRE DEPARTMENT	290.57
EXPERT CHEMICAL	DISPOSABLE COMMODITIES	PUBLIC WORKS	101.06
Total EXPERT CHEMICAL:			391.63
FAIRMEADOWS HOME HEALTH	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	155.00
Total FAIRMEADOWS HOME HEALTH CENTER:			155.00
FEDERAL EXPRESS	EXPRESS POSTAGE FEES -	MANAGER'S OFFICE	33.69
FEDERAL EXPRESS	EXPRESS POSTAGE FEES -	MANAGER'S OFFICE	4.96
FEDERAL EXPRESS	EXPRESS POSTAGE FEES -	MANAGER'S OFFICE	4.96
Total FEDERAL EXPRESS:			43.61
FIRST MIDWEST BANK/FIRE	PARAMEDIC LIC RENEWAL	FIRE DEPARTMENT	41.00
FIRST MIDWEST BANK/FIRE	FULL TIME TRAINING	FIRE DEPARTMENT	45.00
FIRST MIDWEST BANK/FIRE	BOOKS	FIRE DEPARTMENT	40.72
FIRST MIDWEST BANK/FIRE	FULL TIME TRAINING	FIRE DEPARTMENT	873.99
Total FIRST MIDWEST BANK/FIRE:			1,000.71
FIRST MIDWEST BANK/MGRS	ITEMS TO HAND OUT AT MOVIE ON MARTIN AVE.	MANAGER'S OFFICE	25.78
FIRST MIDWEST BANK/MGRS	IML CONFERENCE 2021	MANAGER'S OFFICE	1,240.00
FIRST MIDWEST BANK/MGRS	MARKERS FOR DOODLE BEFORE DEMO, COMMUNITY A	MANAGER'S OFFICE	112.78
FIRST MIDWEST BANK/MGRS	PURCHASED MOVIE FOR MOVIE ON MARTIN	MANAGER'S OFFICE	6.79
FIRST MIDWEST BANK/MGRS	SSL SECURITY CERTIFICATE RENEWAL DISCOVERHOM	MANAGER'S OFFICE	94.99
FIRST MIDWEST BANK/MGRS	COMPUTER RAM UPGRADE PD VIDEO SERVER	MANAGER'S OFFICE	70.95
FIRST MIDWEST BANK/MGRS	GMIS MEMBERSHIP RENEWAL	MANAGER'S OFFICE	200.00
FIRST MIDWEST BANK/MGRS	WOODEN SPOONS FOR PARTICPANTS IN FALL FEST CHI	MANAGER'S OFFICE	158.00
FIRST MIDWEST BANK/MGRS	NEW BANNERS TO PROMOTE NATIONAL NIGHT OUT	MANAGER'S OFFICE	111.49
FIRST MIDWEST BANK/MGRS	SPARE PANASONIC TOUGHBOOK FD AMBULANCE	MANAGER'S OFFICE	300.00
FIRST MIDWEST BANK/MGRS	SHIPPING CHARGES FD COMPUTER DOCK REPAIR	MANAGER'S OFFICE	47.25
FIRST MIDWEST BANK/MGRS	PROGRAMMING ITEMS FOR FALL FEST	MANAGER'S OFFICE	177.24
FIRST MIDWEST BANK/MGRS	PRIZES FOR VILLAGE SPONSORED "BOZO BUCKETS" AT	MANAGER'S OFFICE	317.83
FIRST MIDWEST BANK/MGRS	HANDOUT CUPCAKES AT NATIONAL NIGHT OUT	MANAGER'S OFFICE	220.87
FIRST MIDWEST BANK/MGRS	TV SERVICE POLICE DEPT	MANAGER'S OFFICE	4.20
FIRST MIDWEST BANK/MGRS	TV SERVICE VILLAGE HALL	MANAGER'S OFFICE	6.30
FIRST MIDWEST BANK/MGRS	INTERNET/PHONE SERVICE BCTC	MANAGER'S OFFICE	235.77
FIRST MIDWEST BANK/MGRS	PHONE AND INTERNET SVCS L&M BUILDING	MANAGER'S OFFICE	143.82
FIRST MIDWEST BANK/MGRS	PHONE AND INTERNET WATER PLANT 183RD	MANAGER'S OFFICE	145.71
FIRST MIDWEST BANK/MGRS	INTERNET SERVICES SCIENCE CENTER	MANAGER'S OFFICE	148.35
FIRST MIDWEST BANK/MGRS	PHONE/FAX/SCADA PUBLIC WORKS	MANAGER'S OFFICE	191.25
FIRST MIDWEST BANK/MGRS	TELEPHONE SERVICE FAX LINES VILLAGE HALL	MANAGER'S OFFICE	151.44

Name	Description	DEPARTMENT	Net Invoice Amount
FIRST MIDWEST BANK/MGRS	TELEPHONE FAX LINES PD	MANAGER'S OFFICE	59.70
FIRST MIDWEST BANK/MGRS	3CMA MEMBERSHIP 2021-2022	MANAGER'S OFFICE	400.00
FIRST MIDWEST BANK/MGRS	REFUND ON RETURNED ITEM	MANAGER'S OFFICE	39.00-
FIRST MIDWEST BANK/MGRS	WEBCAM PD DEPUTY CHIEF OFFICE	MANAGER'S OFFICE	39.99
FIRST MIDWEST BANK/MGRS	MOVIE ON MARTIN AVENUE	MANAGER'S OFFICE	395.00
FIRST MIDWEST BANK/MGRS	ANNUAL ZOOM MEMBERSHIP MEETINGS@	MANAGER'S OFFICE	149.90
FIRST MIDWEST BANK/MGRS	MONTHLY FEE ZOOM WEBINAR SERVICE	MANAGER'S OFFICE	40.00
FIRST MIDWEST BANK/MGRS	MONTHLY APPLE MUSIC SUBSCRIPTION HOMEWOOD P	MANAGER'S OFFICE	9.99
FIRST MIDWEST BANK/MGRS	REFUND ON RETURNED ITEM	MANAGER'S OFFICE	300.00-
FIRST MIDWEST BANK/MGRS	FD VEHICLE COMPUTER DOCK REPAIR	MANAGER'S OFFICE	248.00
FIRST MIDWEST BANK/MGRS	FARMERS MARKET FB AD	MANAGER'S OFFICE	10.00
Total FIRST MIDWEST BANK/MGRS:			5,124.39
FIRST MIDWEST BANK/POLICE	SHREDDING	POLICE DEPARTMENT	150.00
FIRST MIDWEST BANK/POLICE	IACP	POLICE DEPARTMENT	300.00
FIRST MIDWEST BANK/POLICE	TWO OFFICER CONTROL AND ARREST TACTICS	POLICE DEPARTMENT	450.00
FIRST MIDWEST BANK/POLICE	NNO SUPPLIES	POLICE DEPARTMENT	39.99
FIRST MIDWEST BANK/POLICE	LAPTOP SLEEVE	POLICE DEPARTMENT	21.99
FIRST MIDWEST BANK/POLICE	NNO SUPPLIES	POLICE DEPARTMENT	24.24
FIRST MIDWEST BANK/POLICE	BACKGROUND CHECKS	POLICE DEPARTMENT	146.25
FIRST MIDWEST BANK/POLICE	BACKGROUND CHECKS	POLICE DEPARTMENT	122.50
FIRST MIDWEST BANK/POLICE	OFFICE SUPPLIES	POLICE DEPARTMENT	302.10
FIRST MIDWEST BANK/POLICE	OFFICE SUPPLIES	POLICE DEPARTMENT	10.26
FIRST MIDWEST BANK/POLICE	NNO SUPPLIES	POLICE DEPARTMENT	160.98
FIRST MIDWEST BANK/POLICE	BUSINESS CARDS	POLICE DEPARTMENT	32.49
Total FIRST MIDWEST BANK/POLICE:			1,760.80
FIRST MIDWEST BANK/PUBLIC	WATER PLANT 1 DEHUMIDIFIER PARTS	PUBLIC WORKS	409.85
FIRST MIDWEST BANK/PUBLIC	FD EXTERIOR	PUBLIC WORKS	153.91
FIRST MIDWEST BANK/PUBLIC	BOOTS	PUBLIC WORKS	339.98
FIRST MIDWEST BANK/PUBLIC	IPSI TRAINING	PUBLIC WORKS	610.00
FIRST MIDWEST BANK/PUBLIC	IPSI TRAINING	PUBLIC WORKS	609.00
FIRST MIDWEST BANK/PUBLIC	STEEL MORTAR BOX	PUBLIC WORKS	244.27
FIRST MIDWEST BANK/PUBLIC	CREDIT	PUBLIC WORKS	369.56-
FIRST MIDWEST BANK/PUBLIC	GRAFFITI REMOVER	PUBLIC WORKS	85.29
FIRST MIDWEST BANK/PUBLIC	WATER	PUBLIC WORKS	235.79
FIRST MIDWEST BANK/PUBLIC	WATER	PUBLIC WORKS	235.79
FIRST MIDWEST BANK/PUBLIC	UPS RETURN	PUBLIC WORKS	24.90
FIRST MIDWEST BANK/PUBLIC	ENGINEERING SUPPLIES	PUBLIC WORKS	44.73
Total FIRST MIDWEST BANK/PUBLIC WORKS:			2,623.95
FIRST STREET PROPERTIES LL	GRADING DEPOSIT REFUND	ASSETS	2,250.00
Total FIRST STREET PROPERTIES LLC:			2,250.00
FORD OF HOMEWOOD	ENGINE MOUNT POLICE UTILITY	PUBLIC WORKS	78.25
FORD OF HOMEWOOD	OIL FILTERS POLICE UTILITY	PUBLIC WORKS	59.88
FORD OF HOMEWOOD	BRAKE PADS AND ROTORS ADMIN PICKUP	PUBLIC WORKS	187.47
FORD OF HOMEWOOD	ENGINE IGNITION COIL POLICE UTILITY	PUBLIC WORKS	142.22
FORD OF HOMEWOOD	TAIL LAMP ASSEMBLY POLICE UTILITY	PUBLIC WORKS	330.14
Total FORD OF HOMEWOOD:			797.96
GFC LEASING	MONTHLY COPY MACHINE LEASE PAYMENT	MANAGER'S OFFICE	944.24

Name	Description	DEPARTMENT	Net Invoice Amount
Total GFC LEASING:			944.24
GO PAINTERS INC	HYDRANT PAINTING	PUBLIC WORKS	174.00
Total GO PAINTERS INC:			174.00
GORDON FLESCH CO, INC	MONTHLY PRINTING FEES ALL COPY MACHINES	MANAGER'S OFFICE	737.01
Total GORDON FLESCH CO, INC:			737.01
HELSEL JEPPERSON ELECTRI	ELECTRICAL SUPPLIES	PUBLIC WORKS	47.96
HELSEL JEPPERSON ELECTRI	ELECTRICAL SUPPLIES	PUBLIC WORKS	198.79
HELSEL JEPPERSON ELECTRI	ELECTRICAL SUPPLIES	PUBLIC WORKS	131.93
HELSEL JEPPERSON ELECTRI	RELAYS	PUBLIC WORKS	78.92
HELSEL JEPPERSON ELECTRI	ELECTRICAL SUPPLIES	PUBLIC WORKS	112.63
Total HELSEL JEPPERSON ELECTRICAL:			570.23
HISKES, DILLNER, O'DONNELL	CONTRACT/CONSULTING SERVICE	MANAGER'S OFFICE	1,514.46
Total HISKES, DILLNER, O'DONNELL:			1,514.46
HOMER TREE CARE, INC	TREE REMOVAL - CONTRACTED	PUBLIC WORKS	868.00
Total HOMER TREE CARE, INC:			868.00
HOMEWOOD DISPOSAL	STREET SWEEPING	PUBLIC WORKS	326.66
HOMEWOOD DISPOSAL	DUMP CHARGES JULY 2021	PUBLIC WORKS	629.57
Total HOMEWOOD DISPOSAL:			956.23
IL PUBLIC SAFETY AGENCY NE	MINIBULLET	POLICE DEPARTMENT	66.00
Total IL PUBLIC SAFETY AGENCY NETWORK:			66.00
ILEAS	ANNUAL MEMBERSHIP DUES	POLICE DEPARTMENT	240.00
Total ILEAS:			240.00
ILLINOIS CENTRAL SWEEPING	STREET SWEEPING	PUBLIC WORKS	800.00
Total ILLINOIS CENTRAL SWEEPING:			800.00
INGALLS OCCUPATIONAL HEAL	CDL RANDOM DRUG SCREEN	PUBLIC WORKS	252.00
INGALLS OCCUPATIONAL HEAL	POLICE OFFICER PRE-EMPLOYMENT PHYSICAL	MANAGER'S OFFICE	568.00
Total INGALLS OCCUPATIONAL HEALTH:			820.00
INTERSTATE BATTERY	BATTERIES POLICE PATROL	PUBLIC WORKS	416.90
Total INTERSTATE BATTERY:			416.90
IRMA	JULY DEDUCTIBLE	MANAGER'S OFFICE	1,358.98
IRMA	JULY DEDUCTIBLE	POLICE DEPARTMENT	843.87
IRMA	JULY DEDUCTIBLE	MANAGER'S OFFICE	1,580.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total IRMA:			1,064.89
JAMES FINFROCK	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	400.00
Total JAMES FINFROCK:			400.00
JEFFREY MAHARRY	FULL BAND PERFORM AT FARMERS MARKET	MANAGER'S OFFICE	300.00
JEFFREY MAHARRY	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	100.00
Total JEFFREY MAHARRY:			400.00
JONES PARTS & SERVICE INC	BRAKE DRUMS AND SHOES LARGE PLOW TRUCK	PUBLIC WORKS	1,204.83
JONES PARTS & SERVICE INC	AIR BRAKE CHAMBER PLOW TRUCK	PUBLIC WORKS	238.86
JONES PARTS & SERVICE INC	WHEEL SPEED SENSOR PLOW TRUCK	PUBLIC WORKS	108.62
JONES PARTS & SERVICE INC	FRAME BOLTS PLOW TRUCK	PUBLIC WORKS	102.93
Total JONES PARTS & SERVICE INC:			1,655.24
KATHARINE DUFF	MANAGEMENT OF (4) WEDNESDAY NIGHT MARKETS	MANAGER'S OFFICE	800.00
Total KATHARINE DUFF:			800.00
KIRK LINDSTROM	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	100.00
Total KIRK LINDSTROM:			100.00
LANER MUCHIN, LTD	RETAINER/LABOR RELATIONS	MANAGER'S OFFICE	6,376.67
Total LANER MUCHIN, LTD:			6,376.67
LEEPS SUPPLY CO INC	PLUMBING REPAIRS - PW	PUBLIC WORKS	307.46
LEEPS SUPPLY CO INC	PLUMBING REPAIRS - PW	PUBLIC WORKS	500.89
Total LEEPS SUPPLY CO INC:			808.35
LOGSDON CONSULTATION	EOP MONTHLY FEE	FIRE DEPARTMENT	350.00
Total LOGSDON CONSULTATION:			350.00
LOTT #1 INC	PRISONER MEALS	POLICE DEPARTMENT	128.28
Total LOTT #1 INC:			128.28
M & M AUTO GLASS	WINDSHIELD POLICE UTILITY	PUBLIC WORKS	525.00
Total M & M AUTO GLASS :			525.00
MAREN RONAN	LOBBYING SERVICES	MANAGER'S OFFICE	3,000.00
Total MAREN RONAN:			3,000.00
MARK ALEXANDER JR	PERFORMER AT THE FARMERS MARKET	MANAGER'S OFFICE	75.00
Total MARK ALEXANDER JR:			75.00
MARK SHEEHY	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	100.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total MARK SHEEHY:			100.00
MARLIN BUSINESS BANK	ANNUAL TOUGHBOOK LAPTOP LEASE PD/FD	MANAGER'S OFFICE	35,107.00
Total MARLIN BUSINESS BANK:			35,107.00
MCMASTER CARR SUPPLY	BLDG MAINT - PW	PUBLIC WORKS	18.64
Total MCMASTER CARR SUPPLY:			18.64
MEADE ELECTRIC CO INC	EMERGENCY VEHICLE PREEMPTION REPAIRS	PUBLIC WORKS	398.00
MEADE ELECTRIC CO INC	EMERGENCY VEHICLE PREEMPTION REPAIRS	PUBLIC WORKS	398.00
MEADE ELECTRIC CO INC	EMERGENCY VEHICLE PREEMPTION REPAIRS	PUBLIC WORKS	911.00
MEADE ELECTRIC CO INC	EMERGENCY VEHICLE PREEMPTION REPAIRS	PUBLIC WORKS	911.00
MEADE ELECTRIC CO INC	EMERGENCY VEHICLE PREEMPTION REPAIRS	PUBLIC WORKS	1,628.00
Total MEADE ELECTRIC CO INC:			4,246.00
MEDICAL REIMBURSEMENT SE	COLLECTION SERVICE / AMB FEES	ASSETS	2,717.35
Total MEDICAL REIMBURSEMENT SERVICES:			2,717.35
MENARDS INC	RECIPROCATING SAW BLADES PW VM	PUBLIC WORKS	56.46
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	8.93
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	145.11
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	2.45
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	59.98
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	194.63
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	6.99
MENARDS INC	OFFICE SUPPLIES	PUBLIC WORKS	21.33
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	52.81
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	57.36
MENARDS INC	OPERATING SUPPLIES	PUBLIC WORKS	21.06
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	46.29
MENARDS INC	MASKS	PUBLIC WORKS	17.98
MENARDS INC	OPERATING SUPPLIES	FIRE DEPARTMENT	169.73
Total MENARDS INC:			861.11
MICHAEL NICKOLAOU	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	147.88
Total MICHAEL NICKOLAOU:			147.88
MINER ELECTRONICS CORP	PD QUARTERLY RADIO MAINTENANCE	POLICE DEPARTMENT	60.00
Total MINER ELECTRONICS CORP:			60.00
MONARCH AUTO SUPPLY	ENGINE FILTERS SEWER JET	PUBLIC WORKS	179.19
MONARCH AUTO SUPPLY	HYDRAULIC CABLE CRIMPER PW VM	PUBLIC WORKS	189.99
MONARCH AUTO SUPPLY	WINDOW VENTVISOR POLICE EXPEDITION	PUBLIC WORKS	69.49
MONARCH AUTO SUPPLY	AIR FILTER WATER DEPT PICKUP	PUBLIC WORKS	26.62
MONARCH AUTO SUPPLY	BRAKE CLEAN AND GLOVES PW VM	PUBLIC WORKS	140.37
MONARCH AUTO SUPPLY	HEADLIGHT BULBS POLICE TAHOE	PUBLIC WORKS	75.42
MONARCH AUTO SUPPLY	BRAKES POLICE CSO VAN	PUBLIC WORKS	137.11
MONARCH AUTO SUPPLY	WIRE HARNESS POLICE TAHOE	PUBLIC WORKS	8.74
MONARCH AUTO SUPPLY	ELECTRICAL SOLENOID PLOW TRUCK	PUBLIC WORKS	72.87

Name	Description	DEPARTMENT	Net Invoice Amount
Total MONARCH AUTO SUPPLY:			899.80
MUNICIPAL CODE CORPORATI	MUNICIPAL CODE HOSTING	MANAGER'S OFFICE	1,195.00
Total MUNICIPAL CODE CORPORATION:			1,195.00
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- ALARMS	POLICE DEPARTMENT	35.99
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- MOVE	POLICE DEPARTMENT	659.02
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- P/C TICKETS	POLICE DEPARTMENT	180.47
Total MUNICIPAL COLLECTION SERVICES:			875.48
NORTH EAST MULTI-REGIONAL	PHYSICAL SURVEILLANCE FOR LAW ENFORCEMENT	POLICE DEPARTMENT	150.00
Total NORTH EAST MULTI-REGIONAL TRAINING:			150.00
O'HERRON CO	BODY ARMOR	POLICE DEPARTMENT	687.77
O'HERRON CO	BODY ARMOR	POLICE DEPARTMENT	687.77
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	154.95
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	35.88
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	225.78
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	519.92
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	61.99
Total O'HERRON CO:			2,374.06
OZINGA READY MIX CON	CONCRETE	PUBLIC WORKS	1,017.08
Total OZINGA READY MIX CON:			1,017.08
PENNY BRADSHAW	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	966.40
Total PENNY BRADSHAW:			966.40
PETTY CASH	PETTY CASH- PUBLIC WORKS	PUBLIC WORKS	101.46
PETTY CASH	PETTY CASH- PUBLIC WORKS	PUBLIC WORKS	125.00
PETTY CASH	PETTY CASH- PUBLIC WORKS	PUBLIC WORKS	120.00
PETTY CASH	PETTY CASH- POLICE	POLICE DEPARTMENT	117.98
PETTY CASH	PETTY CASH- POLICE	POLICE DEPARTMENT	10.00
PETTY CASH	PETTY CASH- FIRE	FIRE DEPARTMENT	164.84
PETTY CASH	PETTY CASH- FINANCE	MANAGER'S OFFICE	16.00
PETTY CASH	PETTY CASH- FINANCE	MANAGER'S OFFICE	25.00
PETTY CASH	PETTY CASH- MANAGER OFFICE	MANAGER'S OFFICE	4.88
PETTY CASH	PETTY CASH- MANAGER OFFICE	MANAGER'S OFFICE	53.24
PETTY CASH	PETTY CASH- MANAGER OFFICE	MANAGER'S OFFICE	20.00
Total PETTY CASH:			758.40
RAYMOND PRESNAK	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	237.60
Total RAYMOND PRESNAK:			237.60
RELIANCE SAFETY LANE & SE	VEHICLE SAFETY INSPECTION	PUBLIC WORKS	28.00
RELIANCE SAFETY LANE & SE	VEHICLE SAFETY INSPECTION	FIRE DEPARTMENT	28.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total RELIANCE SAFETY LANE & SERVICE:			56.00
ROBERT B CALHOON	FULL BAND PERFORM AT FARMERS MARKET	MANAGER'S OFFICE	400.00
Total ROBERT B CALHOON:			400.00
ROBERT UTTER	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	472.80
Total ROBERT UTTER:			472.80
ROMEIOVILLE FIRE ACADEMY	TRAINING - FD	FIRE DEPARTMENT	550.00
Total ROMEIOVILLE FIRE ACADEMY:			550.00
SARAH JOHANNA MEEKS	CONTRACTUAL GRAPHIC DESIGN/SOCIAL MEDIA	MANAGER'S OFFICE	540.00
Total SARAH JOHANNA MEEKS:			540.00
SEBIS DIRECT, INC	WATER BILL PROCESSING JULY 2021 FI	PUBLIC WORKS	727.32
Total SEBIS DIRECT, INC:			727.32
SECRETARY OF STATE	CONFIDENTIAL PLATE RENEWAL	PUBLIC WORKS	151.00
Total SECRETARY OF STATE:			151.00
SEECO CONSULTANTS INC	WATER PROJECT	PUBLIC WORKS	622.60
SEECO CONSULTANTS INC	TESTING FOR MFT STREETS	PUBLIC WORKS	3,678.50
Total SEECO CONSULTANTS INC:			4,301.10
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	15.49
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	134.86
SHERWIN WILLIAMS	PAINT	PUBLIC WORKS	74.06
Total SHERWIN WILLIAMS:			224.41
SHOESHINE BOY PRODUCTION	DEPOSIT FOR FALL FEST BAND	MANAGER'S OFFICE	1,000.00
Total SHOESHINE BOY PRODUCTIONS:			1,000.00
SHOREWOOD HOME & AUTO IN	WATER PUMP ADAPTOR L&M	PUBLIC WORKS	33.00
SHOREWOOD HOME & AUTO IN	STANDER MOWER BLADES AND BOLTS	PUBLIC WORKS	399.11
SHOREWOOD HOME & AUTO IN	LOG SPLITTER ENGINE PARTS L&M	PUBLIC WORKS	76.03
SHOREWOOD HOME & AUTO IN	HONDA WATER PUMP L&M	PUBLIC WORKS	670.94
Total SHOREWOOD HOME & AUTO INC.:			1,179.08
SOUTHWEST TOWN MECHANIC	HVAC MAINTENANCE	PUBLIC WORKS	615.00
Total SOUTHWEST TOWN MECHANICAL:			615.00
STANDARD EQUIPMENT CO	SEWER JET NOZZLE PARTS	PUBLIC WORKS	482.54
Total STANDARD EQUIPMENT CO:			482.54

Name	Description	DEPARTMENT	Net Invoice Amount
STEVE PLOUM	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	100.00
STEVE PLOUM	FULL BAND PERFORMING AT FARMERS MARKET	MANAGER'S OFFICE	250.00
Total STEVE PLOUM:			350.00
SUB MAJOR ACCIDENT RECON	ASSESSMENT FEE	POLICE DEPARTMENT	250.00
Total SUB MAJOR ACCIDENT RECONSTRUCTION TEAM:			250.00
SWIFT SAW & TOOL SUPPLY	SCREWS PW VM	PUBLIC WORKS	9.40
Total SWIFT SAW & TOOL SUPPLY:			9.40
TERMINIX PROCESSING CNTR	PEST CONTROL/PD - PW	PUBLIC WORKS	103.00
TERMINIX PROCESSING CNTR	PEST CONTROL - FD	PUBLIC WORKS	104.00
Total TERMINIX PROCESSING CNTR:			207.00
THE GORMAN GROUP, LTD	APPRAISAL FOR RIDGE & HIGHLAND	MANAGER'S OFFICE	1,250.00
Total THE GORMAN GROUP, LTD:			1,250.00
THIRD DISTRICT FIRE CHIEFS	CHIEF MONTHLY MEETING	FIRE DEPARTMENT	80.00
Total THIRD DISTRICT FIRE CHIEFS ASSN:			80.00
TIMOTHY HANNIG	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	355.20
Total TIMOTHY HANNIG:			355.20
TRACE ANALYTICS INC	TESTING KIT	FIRE DEPARTMENT	31.00
Total TRACE ANALYTICS INC:			31.00
TREASURER STATE OF ILLINOI	TRAFFIC SIGNAL MAINTANENCE	PUBLIC WORKS	1,708.14
Total TREASURER STATE OF ILLINOIS:			1,708.14
TRL TIRE SERVICE	TIRE LARGE PLOW TRUCK	PUBLIC WORKS	427.13
Total TRL TIRE SERVICE:			427.13
TRONC	LEGAL NOTICES	MANAGER'S OFFICE	975.01
Total TRONC:			975.01
TRUGREEN	WEED CONTROL	PUBLIC WORKS	60.00
Total TRUGREEN:			60.00
UNITED LABORATORIES,	SEWER GREASE CONTROL	PUBLIC WORKS	2,880.03
Total UNITED LABORATORIES,:			2,880.03
UNITED RENTALS NORTH AME	SCISSOR LIFT RENTAL	PUBLIC WORKS	2,234.08

Name	Description	DEPARTMENT	Net Invoice Amount
Total UNITED RENTALS NORTH AMERICA INC:			2,234.08
USA BLUEBOOK	DISPOSABLE LATEX GLOVES PW VM	PUBLIC WORKS	259.60
USA BLUEBOOK	DISPOSABLE LATEX GLOVES PW	PUBLIC WORKS	379.70
Total USA BLUEBOOK:			639.30
UTERMARK & SONS	GRASS CUTTING AT 2 PROPERTIES	FIRE DEPARTMENT	95.46
UTERMARK & SONS	GRASS CUTTING AT 3 PROPERTIES, 1 PROPERTY NOT C	FIRE DEPARTMENT	168.19
UTERMARK & SONS	2 PROPERTIES GRASS ALREADY CUT	FIRE DEPARTMENT	50.00
UTERMARK & SONS	GRASS CUT AT 3 PROPERTIES, 1 PROPERTY NOT CUT	FIRE DEPARTMENT	168.19
Total UTERMARK & SONS:			481.84
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	PUBLIC WORKS	99.99
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	PUBLIC WORKS	154.46
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	PUBLIC WORKS	62.99-
Total WAREHOUSE DIRECT OFFICE PDTS:			191.46
WEX HEALTH, INC	FSA TPA FEE JULY	MANAGER'S OFFICE	289.00
Total WEX HEALTH, INC:			289.00
WORKING WELL	PHYSICAL - FD	FIRE DEPARTMENT	1,192.00
Total WORKING WELL:			1,192.00
CHICAGO TITLE COMPANY, LLC	TRIUMPH BUILDING CLOSING COSTS	MANAGERS OFFICE	4,000.00
Total CHICAGO TITLE COMPANY, LLC			4,000.00
GRAND TOTAL			\$828,614.98

Dated: _____

Village Clerk: _____

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 24, 2021

To: Jim Marino, Village Manager

From: Denise McGrath, Police Chief

Topic: Oath of Office – Police Officer

PURPOSE

Hernan Banuelos was hired as a full-time Police Officer effective August 23, 2021 to fill a vacancy in the Police Department.

PROCESS

A background check and pre-employment testing have been completed and the Board of Fire & Police Commissioners has authorized the hiring of this candidate from the current eligibility roster.

Hernan Banuelos graduated from Thornwood High School in 2008. Officer Banuelos served in the United States Air Force Reserve from 2011 thru 2017. He obtained an Associate in Applied Science Degree from Community College of the Air Force in 2015 and a Bachelor of Science in Criminal Justice from Westwood College in 2011. Officer Banuelos was hired by the Chicago Police Department on October 27, 2014 and graduated from the Chicago Police Academy Police Recruit Training Program in April 2015.

OUTCOME

Hiring this candidate will bring the Police Department to the full authorized staffing level of 41 sworn officers.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:**
- **Cost:**

LEGAL REVIEW: Not Required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the oath of office to Hernan Banuelos for the position of Police Officer.

***A Resolution Honoring
Paul R. Neitzel
on 20 Years of Service to the Village of Homewood***

- WHEREAS,** *Paul Neitzel* joined the Homewood Police Department on June 18, 2001, having previously been employed as a police officer with the Glenwood Police Department and the Sauk Village Police Department; and
- WHEREAS,** *Paul Neitzel* was assigned to the Criminal Investigations Unit for more than 9 years, first as a Tactical Officer from October, 2008 until May, 2010 when he was then assigned as a Detective where he remained until July, 2018; and
- WHEREAS,** *Paul Neitzel* was assigned as a member of the South Suburban Major Crimes Task Force (SSMCTF), a multi-jurisdictional homicide task force; and
- WHEREAS,** *Paul Neitzel* served as an Accident Investigator and was assigned to be a member of the Suburban Major Accident Reconstruction Team, a multi-jurisdictional accident investigation team which responds to accidents throughout the south suburbs; and
- WHEREAS,** *Paul Neitzel* has received numerous Letters of Appreciation and Commendations from the Homewood Police Department, private citizens, local businesses and other police agencies in the course of his career; and
- WHEREAS,** *Paul Neitzel* is respected and held in high esteem by his friends, professional peers and members of the community for conducting himself and representing the Village of Homewood with the utmost concern for fairness, service and professionalism; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that

Paul R. Neitzel

be honored and commended for twenty years of outstanding, dedicated service to the citizens of Homewood.

This Resolution passed this 24th day of August, 2021.

Village President

ATTEST:

Village Clerk

Ayes: _____ Nays: _____ Absent: _____ Abstentions: _____

**BOARD AGENDA MEMORANDUM****DATE OF MEETING:** August 24, 2021

To: Jim Marino, Village Manager**From:** Angela Mesaros, Director of Community and Economic Development**Topic:** Resolution-Amendment to Intergovernmental Agreement with South Suburban Land Bank and Development Authority**PURPOSE**

In 2011, in response to increased numbers of foreclosures and vacancies in South Cook County, the South Suburban Mayors and Managers Association (SSMMA) was awarded a Sustainable Communities Grant by HUD to create a south suburban land bank. The South Suburban Land Bank and Development Authority (SSLBDA) legally holds, manages and develops tax or bank foreclosed properties to put them back into productive use. The land bank is able to acquire properties and clear back taxes and hold properties tax exempt to facilitate the sale or redevelopment of property.

The SSLBDA is a quasi-governmental agency with the authority to acquire, manage, and repurpose vacant, abandoned, and tax delinquent properties within the village and surrounding south suburban municipalities. The SSLBDA is a regional economic development tool for municipalities to make vacant properties suitable for development. The Village has been a member of the SSLBDA since 2015.

In 2018, the Village entered into an Intergovernmental Agreement with the SSLBDA for the acquisition of properties through abandonment proceedings ("IGA") in order to encourage economic redevelopment and rehabilitation of vacant, abandoned, and tax delinquent properties.

Since adoption of the IGA, the SSLBDA has changed legal counsel, and the village has identified additional parcels for abandonment that are not listed in the IGA between SSLBDA and the Village. Therefore, an amendment is needed to address references to the prior legal firm, allow added parcels for abandonment from time to time, and clearly identify who is authorized to add parcels.

PROCESS

The IGA authorizes the SSLBDA to file petitions for declaration of abandonment on behalf of the Village in order to acquire the properties for redevelopment. At the time of adoption, Staff identified three properties that qualified for abandonment petitions with the SSLBDA. These properties were listed as Exhibit A in the IGA. The SSLBDA has acquired one of the properties, 17660 Dixie Highway, through the abandonment process. The property was deeded to the Village, and the Village then engaged Cook County to demolish the vacant building. Currently, the Village seeks a developer for the property.



Over time, as additional properties qualify for the abandonment process, the Village seeks clarification on the process of adding properties to the list of qualified properties for the SSLBDA to pursue.

OUTCOME

The amendment to the Intergovernmental Agreement authorizes the SSLBDA to file petitions for declaration of abandonment on behalf of the Village in order to acquire the properties for redevelopment. The properties identified are structures that are considered unsafe, abandoned, and delinquent in taxes and/or Village bills for at least two years. Redevelopment of the property would increase the property's value, and if it's a retail property, it would generate sales tax and another shopping or dining option for residents.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:**
- **Cost:**

LEGAL REVIEW: Completed

RECOMMENDED BOARD ACTION

Pass a Resolution amending the Intergovernmental Agreement with the South Suburban Land Bank and Development Authority regarding the acquisition of certain properties through the abandonment proceedings.

ATTACHMENT(S): Resolution

RESOLUTION NO. R-3087**AN RESOLUTION OF THE VILLAGE OF HOMEWOOD AMENDING AN INTERGOVERNMENTAL AGREEMENT WITH THE SOUTH SUBURBAN LAND BANK AND DEVELOPMENT AUTHORITY REGARDING THE ACQUISITION OF CERTAIN PROPERTIES THROUGH ABANDONMENT PROCEEDINGS**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes and encourages units of local government to contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorizes cooperative arrangements between public agencies of the State of Illinois; and

WHEREAS, the South Suburban Land Bank and Development Authority (“SSLBDA”) is an intergovernmental agency formed by numerous south suburban Cook and Will County municipalities, including the Village of Homewood (“Village” or “Homewood”), to assist in the redevelopment and neighborhood stabilization efforts of its member municipalities; and

WHEREAS, SSLBDA through its legal counsel works to acquire, manage, and repurpose vacant, abandoned, and tax delinquent properties within the Village and surrounding south suburban municipalities; and

WHEREAS, the Village of Homewood is an Illinois municipal corporation authorized to acquire, manage, and convey real property to facilitate the redevelopment and rehabilitation of vacant, abandoned, and tax delinquent properties; and

WHEREAS, Section 11-31-1(d) of the Illinois Municipal Code, 65 ILCS 5-1-1-1 *et seq.*, authorizes the Village to petition the Circuit Court to have property declared abandoned, and may thereafter petition for a judicial deed to property so declared (collectively, “Abandonment Proceedings”), provided that the property is delinquent in real estate taxes or water bills for two or more years, is unoccupied by persons legally in possession, and contains a dangerous or unsafe building; and

WHEREAS, to encourage economic redevelopment and rehabilitation of vacant, abandoned, and tax delinquent properties, SSLBDA and the Village, through acts of their respective duly constituted governing bodies, entered into an Intergovernmental

Agreement for the Acquisition of Certain Properties Through Abandonment Proceedings (“IGA”) with an Effective Date of April 6, 2018; and

WHEREAS, the IGA was intended to authorize SSLBDA’s legal counsel to file and prosecute petitions for a declaration of abandoned under 65 ILCS 5/11-31-1(d) on the Village’s behalf, to the extent allowed by law, and to authorize Village staff and SSLBDA staff to amend Exhibit A to the IGA from time to time to add additional parcels for Abandonment Proceedings;

WHEREAS, the original IGA only authorized the law firm of Ancel Glink to file and prosecute petitions on behalf of the SSLBDA and the Village; and

WHEREAS, the SSLBDA has retained new legal counsel and seeks to amend the existing IGA to delete reference to a specific law firm that will prosecute petitions on its behalf; and

WHEREAS, the President and Board of Trustees of the Village desire to amend the IGA between the Village and SSLBDA to allow SSLBDA and its counsel to file abandonment petitions on behalf of the Village, to add additional properties to Exhibit A of the IGA, and to convey by quit claim deed any acquired abandoned parcels to SSLBDA.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois, that the IGA between SSLBDA and the Village regarding acquiring certain properties through abandonment proceedings is amended as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated into this Resolution as if fully set forth in this Section 1.

Section 2. Paragraph 2 of the IGA attached as Exhibit A and made a part hereof, is deleted and replaced with:

“2. Authority to File and Prosecute Abandonment Proceedings: The Village authorizes and engages SSLBDA and its counsel to file and prosecute, on its behalf, petition(s) for a declaration of abandonment (pursuant to 65 ILCS 5/11-31-1(d)) (“Petition”) for all parcels identified in Exhibit A (“Parcels”). Exhibit A may be amended from time to time by written agreement of the Parties’ Contacts, as defined herein.”

The Parties’ Contacts are:

For the Village of Homewood:

Name: Angela Mesaros

Email: amesaros@homewoodil.gov

Phone: 708-206-3387

For SSLBDA:

Mark Miller, Chair

mmiller@cityofblueisland.com

and

Tselane Morgan-Hatter

tselane@sslbda.org

or any other individual identified by either party.

Section 3. Paragraph 4 of the IGA attached as Exhibit A and made a part hereof, is deleted and replaced with:

“4. Title to Abandoned Properties: If the Village obtains a judicial deed as a result of an abandonment proceeding initiated under this Agreement, the Village agrees to immediately convey fee simple title to the Property to SSLBDA by quit claim deed for management and disposition in accordance with the terms of the SSLBDA by-laws and policies. The Village will convey abandonment parcels because the parcels are not necessary, appropriate, required for the use of, or profitable to the Village and conveyance to SSLBDA is in the best interests of the Village as SSLBDA works to acquire, manage, and repurpose vacant, abandoned, and tax delinquent properties. SSLBDA shall be entitled to all proceeds from any future sale of any Properties acquired by SSLBDA under this Agreement.

Section 4. The Village President and Village Clerk are authorized and directed to execute and deliver any other documents necessary to implement the provisions, terms, and conditions of the IGA, as amended, including quit claim deeds from the Village to SSLBDA.

Section 5. All other provisions of the IGA remain in effect.

Section 6. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

PASSED and APPROVED on August 24, 2021.

Village President

ATTEST:

Village Clerk

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENCES: _____

INTERGOVERNMENTAL AGREEMENT

Between the South Suburban Land Bank and Development Authority and the Village of Homewood for the Acquisition of Certain Properties Through Abandonment Proceedings

THIS INTERGOVERNMENTAL AGREEMENT ("IGA") is entered into between the South Suburban Land Bank and Development Authority ("SSLBDA") and the Village of Homewood, a municipal corporation ("Village"), and shall commence on the date that the last signatory executes this IGA ("Effective Date").

Recitals

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes and encourages units of local government to contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorizes cooperative arrangements between public agencies of the State of Illinois; and

WHEREAS, the Village and the SSLBDA are authorized to execute this IGA by act(s) of their respective duly constituted governing bodies; and

WHEREAS, SSLBDA, through its counsel Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer ("Ancel Glink"), works to acquire, manage and repurpose abandoned and blighted property within the Village and surrounding south suburban municipalities;

WHEREAS, the Village and the SSLBDA seek to enter into this IGA to encourage economic development, reduce blight, and improve property values.

NOW, THEREFORE, the parties set forth their mutual understandings as follows:

1. Incorporation of Recitals: The foregoing recitals are made a part of and incorporated into this IGA.

2. Authority to Prosecute Abandonment Proceedings: The Village authorizes and engages the law firm of Ancel Glink, to file and prosecute petitions for a declaration of abandonment pursuant to 65 ILCS 5/11-31-1(d) on behalf of the Village for all parcels identified in Exhibit A ("Property"), to the extent allowed by law. The Village recognizes that some Properties may not be eligible for a declaration of abandonment. The Properties listed in Exhibit A may be amended from time to time by agreement of both Parties in writing.

3. Costs: SSLBDA will pay for all fees, including attorneys' fees and court costs, required to prosecute any and all abandonment proceedings filed under this Agreement.

4. Title to Abandoned Properties: If the Village obtains a judicial deed as a result of an abandonment proceeding initiated under this Agreement, the Village agrees to immediately convey fee simple title to the Property to SSLBDA for management and disposition in accordance with the terms of the SSLBDA by-laws and policies. SSLBDA shall be entitled to all proceeds from any future sale of any Property acquired by SSLBDA under this Agreement.

5. Compliance with Local Code; Village Authority: Notwithstanding any provision to the contrary, the Village does not waive any obligation of the SSLBDA to comply with all local laws.

6. Incorporation/Survival: This IGA sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, expressed or implied, oral or written, with respect to the subject hereof. Changes, extensions or modifications to this IGA shall only be made by mutual agreement between the parties and shall be in writing. No term of this IGA may be waived or discharged orally or by any course of dealing, but only by an instrument in writing signed by the party benefited by such term. Any terms and conditions contained in this IGA that by their express terms, sense or context are intended to survive the termination or expiration of this IGA shall so survive.

7. Complete Agreement. All understandings and agreements heretofore had between the Parties are merged into this Agreement which alone fully and completely expresses their agreement.

8. No Third Party Beneficiaries. The covenants and agreements contained herein shall be binding upon and inure to the sole benefit of the Parties hereto, and their successors and assigns. Nothing herein, express or implied, is intended to or shall confer upon any other person, entity, company, or organization, any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this IGA.

9. Counterparts. This IGA may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and any signatures to counterparts may be delivered by facsimile or other electronic transmission and shall have the same force and effect as original signatures.

10. Force and Effect. This Agreement shall be in force and effect as of the date that the last signatory executes this IGA

[Remainder Left Blank]

IN WITNESS WHEREOF, this IGA is hereby executed on behalf of the parties through their authorized representatives as set forth below.

VILLAGE OF HOMEWOOD

By: 

Name:

Richard A. Hofeld

Title: Village President

Date:

4/6/18

SOUTH SUBURBAN LAND BANK AND
DEVELOPMENT AUTHORITYBy: 

Name: Russell Rydin

Title: Executive Director

Date:

4/5/18

EXHIBIT A

PARCELS APPROVED FOR ABANDONMENT PETITIONS

- (1) 17660 Dixie Highway, 29-31-116-026-0000, Owner: Cynara Baines, 17660 Dixie Highway, Homewood, IL 60430
- (2) 17924 S. Halsted Street, 29-32-401-026-0000, Owner: Harris Educational Center, NFP, 14833 LaSalle St., Dolton IL 60419
- (3) 3043 W. 183rd Street, 31-01-100-012-0000, KM Homewood LLC, 6723 Weaver Road #108, Rockford, IL 61114-8021

4819-1924-7165, v. 1



BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 24, 2021

To: Jim Marino, Village Manager

From: Denise McGrath, Police Chief

Topic: Intergovernmental Agreement for Commercial Motor Vehicle Enforcement

PURPOSE

As neighboring communities, the Villages of Homewood and East Hazel Crest experience heavy truck traffic due to the proximity of railroad and truck terminals located within the boundaries of area municipalities. These trucks are often over the allowable weight for transit on the streets of Homewood and East Hazel Crest. East Hazel Crest is equipped with scales to determine the weight of the tractor trailers.

It is to the mutual advantage of Homewood and East Hazel Crest to have the truck traffic policed to ensure overweight vehicles are not damaging streets and roadways.

PROCESS

The Village of Homewood and East Hazel Crest desire to enter into an Intergovernmental Agreement for the enforcement of the Illinois Vehicle Code directly related to Commercial Motor Vehicles. Article 7, Section 10 of the Constitution of the State of Illinois, authorizes units of local government to contract among themselves to combine any power or function not prohibited by law.

The purpose of this agreement is to allow trained and certified East Hazel Crest truck enforcement officers the authority to enforce the Illinois Vehicle Code on overweight commercial vehicles only on the following roadways within the Village of Homewood's jurisdiction:

- 175th St. from Halsted to Ashland
- 175th St. from Governors to Dixie Hwy.
- Halsted from 175th St. to 183rd St.
- Ridge from Halsted to Dixie Hwy.
- Dixie Hwy from Ridge to 175th St.
- Ashland Ave from 175th St. to Ridge Rd.

According to the agreement, Homewood will receive 50% of all fines assessed by the court of jurisdiction. The Village retains our ability to train and certify our own officers to perform truck weight enforcement with 100% of the fines being retained by the Village of Homewood. In order to do this on a regular basis, the Village would need to invest in either portable or stationary truck scales to weigh potential overweight vehicles. Officers would also need to complete the 40-hour Basic Truck Weight Enforcement Certification. This class is a truck safety course designed toward effective enforcement



action to deter overweight, over dimension, and unsafe trucks from public streets. The East Hazel Crest Police Department is better equipped to perform truck weight enforcement because they have more trained officers and have their own scale. Partnering with them will not divert our resources, while providing an estimated \$50,000 annually of additional revenue from overweight truck fines.

OUTCOME

Enforcement of overweight trucks is beneficial to Homewood because it will improve the safety of commercial vehicles travelling to and through Homewood and reduce the wear and tear on local roadways, thus decreasing expenses for street repairs in the Village.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:**
- **Cost:**

LEGAL REVIEW: Completed

RECOMMENDED BOARD ACTION

Pass a resolution authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Homewood and the Village of East Hazel Crest for the enforcement of the Illinois Vehicle Code directly related to Commercial Motor Vehicles.

ATTACHMENT(S)

- Resolution
- Intergovernmental Agreement

RESOLUTION NO. R-3088

**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE VILLAGES OF HOMEWOOD
AND EAST HAZEL CREST FOR ENFORCEMENT OF THE ILLINOIS
VEHICLE CODE RELATED TO COMMERCIAL MOTOR VEHICLES**

WHEREAS, the Village of Homewood and East Hazel Crest share are contiguous municipalities; and

WHEREAS, streets within both municipalities experience heavy industrial truck traffic due to railroad and truck terminals in or near both communities; and

WHEREAS, trucks using highways within both communities are often over the weight allowed by law, resulting in damage to local roads and threatening public safety; and

WHEREAS, East Hazel Crest has scales to measure tractor trailer weights; and

WHEREAS, it is to the mutual advantage of Homewood and East Hazel Crest residents that truck weight limits are enforced in both communities; and

WHEREAS, the President and Board of Trustees have determined it to be in the village's best interest to enter into the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood:

SECTION ONE – APPROVAL OF AGREEMENT:

The Village President is authorized to enter into the Intergovernmental Agreement for Enforcement of the Illinois Vehicle Code Related to Commercial Motor Vehicles attached to this resolution as Exhibit A.

SECTION TWO – EFFECTIVE DATE:

This resolution shall be in full force after its passage, approval, and publication under law.

PASSED and APPROVED on August 24, 2021.

Village President

ATTEST:

Village Clerk

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENCES: _____

Exhibit A

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGES OF HOMEWOOD AND EAST HAZEL CREST FOR ENFORCEMENT OF THE ILLINOIS VEHICLE CODE RELATED TO COMMERCIAL MOTOR VEHICLES

AGREEMENT

Item 10. C.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF HOMEWOOD AND THE VILLAGE OF EAST HAZEL CREST FOR THE ENFORCEMENT OF THE ILLINOIS VEHICLE CODE DIRECTLY RELATED TO COMMERCIAL MOTOR VEHICLES

THIS AGREEMENT made and entered into this _____ day of _____, 2021, by and between the Village of Homewood, a municipality located in the Count of Cook, State of Illinois (hereinafter called "Homewood") and the Village of East Hazel Crest, a municipality located in the County of Cook, State of Illinois (hereinafter called "East Hazel Crest").

WITNESSETH:

WHEREAS, Homewood and East Hazel Crest are each units of local government in the County of Cook and State of Illinois, and are contiguous to one another have as their boundary, 175th Street, on Homewood's northern boundary and East Hazel Crest's southern boundary; and

WHEREAS, both Homewood and East Hazel Crest have heavy industrial traffic of truck tractors and trailers using their streets for commerce due to railroad terminals located within the boundaries of these municipalities and truck terminals located within the surrounding communities; and

WHEREAS, these truck trailers are often over the allowable weight for transit on the streets of Homewood and East Hazel Crest; and

WHEREAS, it is to the mutual advantage of Homewood and East Hazel Crest and to the residents of these municipalities to have this truck traffic policed to ensure overweight vehicles are not damaging the streets of the municipalities; and

WHEREAS, East Hazel Crest is better equipped with scales to determine the weight of tractor trailers; and

WHEREAS, under Article 7, Section 10 of the Constitution of the State of Illinois, units of local government are authorized to contract among themselves to obtain services and to exercise, combine or transfer any power or function in any manner not prohibited by law.

NOW THEREFORE, the parties hereto, in consideration of the mutual covenants contained herein, agree as follows:

1. Homewood hereby grants East Hazel Crest police jurisdiction over the described parcel of property within the Village of Homewood for the sole purpose of enforcing the Illinois Vehicle Code on commercial vehicles within the jurisdiction of the Village of Homewood in the limited areas of
 - 175th Street from Halsted to Ashland
 - 175th St from Governors to Dixie Hwy
 - Halsted from 175th St to 183rd St
 - Ridge from Halsted to Dixie Hwy
 - Dixie Hwy from 175th St to Ridge Rd
 - Ashland Ave from 175th St to Ridge Road
2. This Agreement grants the officers of the East Hazel Crest Police Department the authority to enforce the Illinois Vehicle Code on commercial vehicles within the described area within the jurisdiction of the Village of Homewood with the following provisions:
 - a. All enforcement arrests will be processed by and set on the East Hazel Crest police court calls. All records of enforcement activity will be maintained by the Village of East Hazel Crest with a monthly summary report provided to the Village of Homewood.
 - b. All fines actually accessed by the court of jurisdiction shall be distributed to East Hazel Crest with 50% of the fines collected to be transferred to the Village of Homewood within 30 days of receipt by East Hazel Crest.

- c. Any expenses of appeals or charge backs (returns) on fines levied will be split 50% by both municipalities.
 - d. Officers assigned or approved to work the expanded commercial vehicle enforcement within the Village of Homewood, shall be approved by the East Hazel Crest Chief of Police and shall not supersede any duties within East Hazel Crest.
 - e. Both municipalities agree to assume liability for its own personnel assigned, as well as for vehicles and equipment used by their respective personnel when working; and each municipality assumes responsibility for its own members acting pursuant to this agreement.
3. All notices hereunder shall be sent by registered or certified mail to the Village of Homewood in care of the Chief of Police, 17950 Dixie Highway, Homewood, IL 60430 and the Village Manger, 2020 Chestnut, Homewood, IL 60430, and to East Hazel Crest in care of the Chief of Police, 17223 Throop, East Hazel Crest, Illinois 60429 and Village Administrator at 1904 W 174th St, East Hazel Crest, IL 60429.
 4. This Agreement is binding upon the parties hereto and their respective successors and assigns specifically including but not limited to, all future Boards of each Municipality executing this Agreement. This Agreement may be enforced in any Court of competent jurisdiction in Cook County, Illinois or in any other Court having jurisdiction of the parties or the subject matter of the Agreement. The Mayor or President and Clerks of the Municipalities executing this Agreement hereby warrant that they have been authorized by their respective Village Board to do so.
 5. This Agreement may be terminated by the mutual agreement of both municipality; or by either municipality by giving 30 days Notice of Written Termination to the other municipality.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written;

VILLAGE OF HOMEWOOD

Village President

Attest

Village Clerk

VILLAGE OF EAST HAZEL CREST

Village President

Attest

Village Clerk

**BOARD AGENDA MEMORANDUM****DATE OF MEETING:** August 24, 2021

To: Jim Marino, Village Manager**From:** Amy Zukowski, Assistant Director of Finance**Topic:** Liquor License Request**PURPOSE**

The owner of Family Wine & Liquor located at 18707 Dixie Highway has requested a liquor license with video gaming for R & J Wine & Gaming, Inc. for the location of 18719 Dixie Highway (currently occupied by Pooch Parlor). The owner's plan is to open a wine and microbrew beer bar. His plan includes wine tasting events on weekends, as well as monthly wine club memberships. Food will be offered from local restaurants along with authentic Indian foods. The Village Board needs to determine if they wish to grant this request.

PROCESS

Currently, there isn't an existing liquor license class that fits the owner's request. The most appropriate class for the desired use is 7A – 75/25. If the Village Board is in favor of the owner's request, staff should be directed to prepare an ordinance to increase the number of 7A – 75/25 liquor licenses from zero to one. This license class would allow for on- and off-premise consumption but would require food to be prepared on-site in a fully equipped kitchen with seating for at least 50 patrons. Furthermore, at least 75% of sales would need to be from food and no more than 25% from the sale of liquor. The owner would be required to meet the requirements of the class 7A license prior to the ordinance being prepared.

OUTCOME

Granting a liquor license would allow one of the Village's current business owners to expand within Homewood and offer more dining and entertainment options to our residents and visitors.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:**
- **Cost:**

LEGAL REVIEW: Not Required**RECOMMENDED BOARD ACTION**

Discuss this request and direct staff how to proceed.

ATTACHMENT(S)

- Letter of request from owner
- Sample photos of proposed establishment

BUSINESS PLAN

Introduction

First of all, I would like to thank you Village of Homewood for consideration about my location wine bar & video gaming. Ronakkumar Patel have been a very successful business owner for the past 10 years. I own and operate two stores one in Frankfort & Homewood. I am very interested in expanding my business venture to include a wine & microbrew beer bar with packaged foods and video gaming. I have researched several municipalities and trust that Homewood will be a good fit.

Business Sector

“R & J Wine & Gaming Inc. would like to start a business in the beverage, gaming, food, entertainment, and recreation sector.

Company Management Structure

Ronakkumar Patel is the sole owner of the business. I will be overseeing the day to day operations of the establishment and we will be hiring local personal to ensure that all guests have a great and relaxing experience. The management will be readily available and involved in all decision making. Operating hours will be Monday to Thursday 10 Am to 10 Pm, Friday – Saturday 10 Am to 11 Pm, Sunday 10 Am to 10 Pm.

Organizational Timeline

Upon approval of licensing from the municipality and state, we plan to proceed to build out at the location which was selected and approved. During this process we will continue to go through the hiring process as well. We hope to be open for business within 30 days of receiving all licenses.

Marketing Plan

Our target market is set for middle-aged adults to seniors who enjoy our concept. We are intending to appeal to most of the town with the wide of variety of local / imported wines and microbrew beers. Including wine tasting events on weekends, as well monthly wine club membership. At our bar you can buy wine by a glass and take a sip or you can buy bottle at retail price and enjoy. We will offer food from local restaurant like cilantro, Aurlis pizza, Riviera Tacos etc. We will also offer Authentic Indian foods Veg. Samosas, Panner Pakora, Veg. Pakoras, and Puffs etc. We will also offer soft drinks, Lassi, Hot Masala tea, Juice.

Municipality share of the revenue generated from gaming can contribute greatly to the municipality which can be used for those expenditures that might otherwise not

have been budgeted for. Municipality share of the revenue can assist with Schools, Parks, city beautification, etc.

Location Analysis

We will look to be in a location that has good exposure to the public on high traffic roads. We like to have our wine bar & gaming at Southgate plaza where used to be barber shop or pooch parlor.

Pricing

Our menu will be priced moderately.

Advertising

We plan to advertise on our store front, via mailers, and social media to reach all patrons in town.

Sample “mockup” of what the establishment may look like. Layout may differ depending on the square footage and floor plan of the establishment, as well as municipality requirements.



AERIAL VIEW



FRONT ENTRANCE VIEW







