

MEETING AGENDA



Public Hearing - 2022/23 Budget

Village of Homewood

April 26, 2022

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to comments@homewoodil.gov or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order

2. Roll Call

3. Presentation(s):

Finance Director Dennis Bubenik will present information on the Village of Homewood 2022/2023 Budget. Information attached.

4. Comments from the Public

5. Comments from the Board

6. Adjourn

Zoom Link: <https://zoom.us/>

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.

Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232

Meeting Password: 830183. Enter an email address (required), or

- To Listen to the Meeting via Phone - Dial: (312) 626-6799

Enter above "Meeting I.D. and Meeting Password" followed by "#" sign

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 26, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Dennis Bubenik, Director of Finance

Topic: 2022-23 Budget Public Hearing

PURPOSE

The Budget process each year includes a Public Hearing. That hearing for the 2022-23 Budget is scheduled for the Village Board's April 26 meeting.

PROCESS

The Draft Budget for 2022-23 was presented to the Village Board at their April 12 meeting. Staff was directed to bring the required Budget ordinance for 2022-23 to the Board's April 26 meeting, and to hold the required yearly Public Hearing. The notice of the Public Hearing was in the April 14 newspaper.

OUTCOME

The general fund gets the most attention during the yearly budget discussions as that is the fund that most defines local government. The general fund revenue streams are dominated by taxes on sales, real estate, places for eating, utilities, and State-shared income tax. These taxes go up and down each year in large part depending on how the economy is going. Village general fund expenses are dominated by public safety (police & fire) and public works.

The COVID-19 economic shut down had a major effect on our 2020-21 budget. Our long-term plan was to overcome those COVID-19 issues in future budgets. The 2021-22 and this 2022-23 Final Budget moves us down that path. We keep an eye on events globally and in the US as that could have major effects on future budgets.

The Draft 2022-23 budget as presented on April 12 had a surplus of \$76,289. Adjustments made since the April 12 meeting includes a surplus of \$147,359 in the Final 2022-23 Budget. A listing of these adjustments is found as part of the Attachments section. This surplus of \$147,359 represent 0.6% of the total budgeted general fund expenditures for 2022-23. Our fund balance policy is four months of fund balance on hand. We are at 3.7 months as of the 4/30/2021 audit.

VILLAGE OF HOMEWOOD



In closing I wish to thank:

- The citizens and businesses for choosing Homewood as a place to live and work. Through the budget process, the citizens and businesses in Homewood can gain a better understanding of how the Village operates.
- The Village Board for its ongoing direction for our Village provided services. The budget process is how the Village Board decides each year how we will allocate our resources (revenues) to the services (expenses) that we provide to the residents and businesses in Homewood.
- The departments for their ongoing efforts to provide these services while working within the restraints of revenue sources that the Village has at its disposal. The Budget process provides the departments the opportunity to present, discuss, and refine those services to the Board and Public each year.
- Village Manager Napoleon Haney and Assistant Village Manager Justine Bruno for their day-to-day efforts of directing our Village operations. The budget process shows them a “road map” to where we have been, where we are currently, and where we are headed.
- Assistant Finance Director Amy Zukowski for untold hours of revising the budget document, researching budget questions and alternatives, answering budget questions, developing budget alternatives, calculating countless operating and capital budget worksheets, and summarizing all of that into budget documents that we will reference the coming year.
- Finance Assistant Tyhani Hill who joined us in April 2021 and provided input into this 2022-23 budget as her first budget. Many more years of budget input will be in store for her.

FINANCIAL IMPACT

- **Funding Source:** General, Special Revenue, Water/Sewer, Capital Projects, Debt Service
- **Budgeted Amount:** Operating \$39,886,442 & Capital \$3,548,927

LEGAL REVIEW

Not Required

VILLAGE OF HOMEWOOD



RECOMMENDED BOARD ACTION

Staff recommends passage of the Final 2022-23 Budget including an ordinance on the Board's April 26 Consent Agenda.

ATTACHMENT(S)

- List of adjustments since April 12 discussion with the Board on the 2022-23 Budget
- General Fund summary of expenditures by program
- Capital Improvement Budget worksheets

FY 2022-2023**Draft to Final Budget Adjustments**

Draft General Fund Surplus/(Deficit) as of 4/12/2022	76,289
Income Tax - increased LDGF	150,070
Burlington Sales Tax Sharing Agreement	(62,500)
Cleaning Service Contract Adjustment	(16,500)
Final General Fund Surplus/(Deficit) as of 4/26/2022	147,359

Capital Improvement Program Addition

Air Compressor	54,589
----------------	--------

(This was previously budgeted in FY 2021-2022 but the purchase will not be completed until the summer. We are re-budgeting in FY 2022-2023.)

GENERAL FUND - EXPENDITURES SUMMARY

	FY 2021-2022 Amended Budget	FY 2022-2023 Budget	Budget Change	Budget % Change
111 Legislative	\$ 96,990	\$ 128,490	\$ 31,500	32%
121 Manager's Office	\$ 668,831	\$ 659,952	\$ (8,879)	-1%
122 Legal Counsel	286,925	257,925	(29,000)	-10%
123 Information Technology	453,401	480,623	27,222	6%
124 Community Events	217,333	269,983	52,650	24%
125 Economic & Community Development	721,621	843,637	122,016	17%
126 Homewood Science Center	179,497	186,995	7,498	4%
TOTAL MANAGER'S OFFICE	\$ 2,527,608	\$ 2,699,115	\$ 171,507	7%
131 Finance	\$ 1,168,313	\$ 1,399,417	\$ 231,104	20%
611 Pensions	\$ 3,719,850	\$ 3,805,779	\$ 85,929	2%
321 Traffic Control & Street Lights	\$ 340,276	\$ 188,415	\$ (151,861)	-45%
322 General Street Maintenance	525,827	558,030	32,203	6%
323 Snow & Ice Control	471,445	479,973	8,528	2%
325 Stormwater Management	248,684	280,080	31,396	13%
326 Street Administration	208,907	253,691	44,784	21%
327 Engineering	344,558	401,165	56,607	16%
342 Building Maintenance	510,035	482,382	(27,653)	-5%
343 Land & Maintenance	785,390	819,102	33,712	4%
811 Vehicle Maintenance	796,685	865,078	68,393	9%
812 Vehicle Acquisition & Replacement	150,500	220,000	69,500	46%
TOTAL PUBLIC WORKS	\$ 4,382,307	\$ 4,547,916	\$ 165,609	4%
413 Fire Operations	\$ 2,888,284	\$ 2,917,852	\$ 29,568	1%
414 Fire Administration	465,342	471,520	6,178	1%
415 Building Division	362,768	416,261	53,493	15%
TOTAL FIRE DEPARTMENT	\$ 3,716,394	\$ 3,805,633	\$ 89,239	2%
421 Patrol Services	\$ 4,496,612	\$ 4,582,582	\$ 85,970	2%
422 Criminal Investigation	942,354	1,115,469	173,115	18%
423 Support Services	789,130	810,062	20,931	3%
424 Police Administration	815,230	852,291	37,061	5%
TOTAL POLICE DEPARTMENT	\$ 7,043,326	\$ 7,360,404	\$ 317,078	5%
TOTAL GENERAL FUND EXPENDITURES	\$ 22,654,789	\$ 23,746,754	\$ 1,091,965	5%
TOTAL GENERAL FUND REVENUES	\$ 22,660,384	\$ 23,894,113	\$ 1,233,729	5%
SURPLUS/(DEFICIT)	\$ 5,595	\$ 147,359		

FY 2022-2023 CAPITAL IMPROVEMENT PROGRAM
GENERAL CAPITAL

Dept.	Project	Funding	Budget FY 2022-2023	Budget 2023 G.O. Bond	Budget FY 2024 or Later
VMO	Cyber Security Initiatives	BOND		\$ 35,000	
VMO	Switches Upgrade (due to age & security camera project with B&M)	BOND		20,000	
	TOTAL VILLAGE MANAGER'S OFFICE CAPITAL		\$ -	\$ 55,000	\$ -
FD	Air Compressor	BOND	\$ 54,589		
FD	Building Department Software	BOND	17,238		
FD	New Ambulance, Replace 2015 #28	BOND		380,000	
FD	Replace Second Floor Carpet	BOND			25,000
FD	Lucas CPR Machine	BOND			15,000
FD	Genesis E Force Combi Extrication Tool	BOND			12,500
FD	Paint BCTC Building C	BOND			10,000
	TOTAL FIRE DEPARTMENT CAPITAL		\$ 71,827	\$ 380,000	\$ 62,500
DPW	Science Center Annex - Tuckpointing & Roof Replacement	BOND	\$ 300,000		
DPW	183rd Street Project	BOND	153,600		
DPW	Village-wide camera replacement/improvements	BOND	150,000		
DPW	Vehicle Purchases	BOND	110,000		
DPW	Ridge Road Storm Sewer Design - Ashland to Center	BOND	47,500		
DPW	Science Center Electrical	BOND	35,000		
DPW	North Viaduct Retaining Wall Stabilization & Landscaping	BOND	30,000		
DPW	Science Center Annex - Interior Buildout	BOND	30,000		
DPW	Heaters for FD, L&M, VH, and BCTC Buildings	BOND	15,000		
DPW	Manhole Cutter Attachment (50% in w/s)	BOND	12,500		
DPW	Science Center Annex - Fire Alarm System	BOND	7,500		
DPW	Science Center Annex - Install ADA Bathrooms	BOND	6,500		
DPW	Storm Sewer - Loomis/Ridge	BOND		560,000	
DPW	Science Center - Sprinkler System	BOND		150,000	
DPW	Replace DPW Radio System (50% in w/s)	BOND		130,000	
DPW	CBD Tree Grates (60)	BOND		25,000	
DPW	Science Center - South room demo work/electrical/floor/paint	BOND		15,000	
DPW	Science Center - ADA	BOND			220,000
DPW	Martin Avenue Tivoli Lights	BOND			143,000
DPW	Harwood Metra/Parking Lot - Curb, Landscape improvements	BOND			110,899
DPW	Fire Department Front Apron Replacement	BOND			60,000
DPW	Tuckpointing At various buildings Village Hall, BCTC, Auditorium	BOND			50,000
DPW	183rd & Morgan Replace fence	BOND			50,000
DPW	Roof & Gutters BCTC building C	BOND			40,000
DPW	Clean up Chayes Park Tree Farm	BOND			40,000
DPW	Auditorium HVAC Rooftop unit	GRANT			40,000
DPW	CN & Ashland/Linden Sidewalk Flooding	BOND			35,000
DPW	Science Center - Parking Lot Resurfacing	BOND			25,000
DPW	Municipal Service Center Fence Replacement	BOND			22,000
DPW	Tree Reforestation	BOND			15,700
DPW	Fire Department Landscaping	BOND			15,000
DPW	Auditorium Basement Walls	GRANT			6,000
	TOTAL PUBLIC WORKS DEPARTMENT CAPITAL		\$ 897,600	\$ 880,000	\$ 872,599
	TOTAL GENERAL CAPITAL		\$ 969,427	\$ 1,315,000	\$ 935,099

Balance available per 4/30/21 Audit	\$ 1,453,286
Comcast Donation for Cardiac Monitors Received	10,000
FD Grant Revenue	175,209
Estimated Expenses FY 2021-2022	(637,530)
FY 2022-2023 Budgeted Expenses	(969,427)
Estimated Funds Available as of 4/30/2023	\$ 31,538

Science Center Annex	35%	Ridge Road Storm Sewer Design	5%
183rd Street Project	16%	Science Center Electrical	4%
Village-Wide Camera Replacement	15%	North Viaduct Retaining Wall	3%
Vehicle Purchases	11%	Heaters for FD, L&M, VH & BCTC	2%
		Building Department Software	6%
		Manhole Cutter Attachment	

FY 2022-2023 CAPITAL IMPROVEMENT PROGRAM
WATER/SEWER CAPITAL

Dept.	Project	Funding	Budget	
			FY 2022-2023	FY 2024 or Later
WS	Chicago Heights Water Transmission Main Construction	W/S	\$ 1,100,000	
WS	Sanitary Sewer Slip Lining	W/S	500,000	
WS	Watermain Marlin - Lane from Dolphin Lake to Debra	W/S	490,000	
WS	Sanitary Relief Sewer - Hood to Pierce	W/S	90,000	
WS	Fire Hydrant Flow Testing/GPS	W/S	50,000	
WS	Lift Station #4 Pump Replacement	W/S	50,000	
WS	Water Plant #1 Replace Transfer Switch	W/S	45,000	
WS	Leak Detection	W/S	30,000	
WS	Manhole cutter attachment (50% in Bond)	W/S	12,500	
WS	CL-17, Flow Pacing Valve	W/S	9,000	
WS	Central Water Tower Inspection	W/S	7,500	
WS	Public Works Cameras	W/S	3,500	
WS	Central water tank refinish/new construction	W/S		800,000
WS	Watermain Idlewild Ln from Dixie to Ashland	W/S		750,000
WS	Watermain Spruce from Dixmoore to Golfview	W/S		600,000
WS	Watermain Cherrywood from Sailfish to Tarpon	W/S		568,800
WS	Watermain Cherrywood from Virginia to Debra	W/S		390,000
WS	Watermain Dundee from 175th to Hawthorne	W/S		237,000
WS	Replacement of PW radio system (50% in Bond)	W/S		130,000
WS	Water Service Line Puller	W/S		65,000
	TOTAL WATER/SEWER CAPITAL		\$ 2,387,500	\$ 3,540,800
Balance Available per 4/30/21 Audit			\$ 7,520,363	
Transfers from Water Sewer Operating FY 2021-2022			5,100,000	
Miscellaneous Revenues FY 2021-2022			15,519	
Annual transfer to Operating for share of vehicles FY 2021-2022			(303,063)	
Estimated Expenses FY 2021-2022			(7,613,216)	
Capital Projects Transfer In FY 2023			1,600,000	
FY 2022-2023 Budgeted Expenses			(2,387,500)	
Estimated Funds Available as of 4/30/23			\$ 3,932,103	

FY 2022-2023 CAPITAL IMPROVEMENT PROGRAM
MOTOR FUEL TAX CAPITAL

Dept.	Project	Funding	Budget	
			FY 2022-2023	
MFT	2022 RBI Street Resurfacing Program (Rebuilding IL Funds)	MFT	\$	968,000
MFT	2022 MFT Street Resurfacing Program	MFT		400,000
MFT	Salt Dome	MFT		365,000
MFT	South Viaduct Railings	MFT		175,000
MFT	2023 MFT General Maintenance (Salt & Patching)	MFT		125,000
MFT	Rockwell Avenue Reconstruction	MFT		120,000
MFT	175th Street LAFO Resurfacing	MFT		15,000
	TOTAL MFT CAPITAL		\$	2,168,000
Balance Available per 4/30/21 Audit			\$	1,203,657
Allotment Revenue Received through 4/22				771,140
Rebuild IL Grant Funds Received through 4/22				424,488
Other Revenue Received through 4/22				9,773
Estimated Expenses FY 2021-2022				(704,694)
FY 2022-2023 Allotments estimate				760,000
Rebuild IL Grant Funds to be received				212,244
FY 2022-2023 Budgeted Expenses				(2,168,000)
Estimated Funds Available as of 4/30/22			\$	508,609

FY 2022-2023 CAPITAL IMPROVEMENT PROGRAM
TIF CAPITAL

Project	Funding	Budget
		FY 2022-2023
Parking Lot (behind Cilantro)	SG TIF	\$ 100,000
1221 175th Street Building Renovations	NE TIF	3,000,000
Dixie/Miller Infrastructure	DIXIE/MILLER CT TIF	200,000
TOTAL TIF CAPITAL		\$ 3,300,000