

MEETING AGENDA



Board of Trustees Meeting

Village of Homewood

June 28, 2022

Meeting Start Time: 7:00 PM

Village Hall Board Room

2020 Chestnut Road, Homewood, IL

Board Meetings will be held as in-person meetings. In addition to in-person public comment during the meeting, members of the public may submit written comments by email to comments@homewoodil.gov or by placing written comments in the drop box outside Village Hall. Comments submitted before 4:00 p.m. on the meeting date will be distributed to all Village Board members prior to the meeting.

Please see last page of agenda for virtual meeting information.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Introduction of Staff

5. Minutes:

Consider a motion to approve the minutes from the regular meeting of the Board of Trustees held on June 14, 2022.

6. Claims List:

Consider a motion to approve the Claims List of Tuesday, June 28, 2022 in the amount of \$109,059.64.

7. Hear from the Audience

8. Appointment(s):

Consider a motion to approve the appointment of Harry Boerema to the Veterans Committee for a three-year term ending on June 28, 2025.

9. Oaths of Office: The Village Clerk will administer the oath of office to:

A. Sharon Sedgwick for a five-year term on the Beautification Committee ending on June 14, 2027.

B. Valerie Berstene for the position of Village Planner II in the Village Manager's Office.

C. Nerissa Major for the position of Finance Supervisor in the Finance Department.

D. Richard Wachowski for the position of Information Technology Manager in the Village Manager's Office.

10. Omnibus Vote: Consider a motion to pass, approve, authorize, accept, or award the following item(s):

A. R-3113/Executive Session Minutes/Approval and Destruction: Pass a resolution approving the minutes of executive sessions held between January 2022 to May 24, 2022, and authorizing

the destruction of audio recordings of executive sessions held from July 2020 through December 2020.

- B. R-3114/Release of Executive Session Minutes: Pass a resolution determining minutes or portions thereof from executive sessions no longer requiring confidential treatment.
- C. R-3115/Sale of Surplus Real Estate/ 2052-2066 Ridge Road and 18027 Harwood Avenue: Pass a resolution authorizing the sale of surplus real estate owned by the Village of Homewood and located at the northeast corner of Ridge Road and Harwood Avenue, 2052-2066 Ridge Road and 18027 Harwood Avenue, in the Village of Homewood.
- D. R-3116/John D. Schaefer/40 Years of Service/Booster Station Dedication: Pass a resolution honoring John D. Schaefer for 40 years of service to the Village of Homewood.
- E. Emergency Purchase/Dump Truck/D'Orazio Ford: Waive competitive bidding for an emergency purchase due to supply chain and manufacturing disruptions; and, authorize the purchase of a 2022 Ford F450 Dump Truck from D'Orazio Ford of Wilmington, IL in the amount of \$68,607.24, and necessary equipment to outfit the vehicle for operational purposes for an additional \$35,500.

11. General Board Discussion

12. Executive Session: Consider a motion to enter into executive session to discuss the following:
Pending litigation under 5 ILCS 120/2(c)11.

13. Adjourn

Zoom Link: <https://zoom.us/>

- To View the Meeting via Computer or Smartphone - Type in: Zoom.us into any internet browser.

Select: JOIN A MEETING from menu at top right of page. Meeting I.D.: 980 4907 6232

Meeting Password: 830183. Enter an email address (required), or

- To Listen to the Meeting via Phone - Dial: (312) 626-6799

Enter above "Meeting I.D. and Meeting Password" followed by "#" sign

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY JUNE 14, 2022
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Cece Belue, Trustee Karen Washington, Trustee Vivian Harris-Jones, Trustee Lauren Roman, and Trustee Jay Heiferman. Trustee Lisa Purcell was absent.

President Hofeld introduced staff present: Village Manager Napoleon Haney, Attorney Christopher Cummings, and Economic Development Director Angela Mesaros.

MINUTES: The minutes of the meeting of May 24, 2022, were presented. There were no comments or corrections.

A motion was made by Trustee Roman and seconded by Trustee Harris-Jones to approve the minutes as presented.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Heiferman and Roman. NAYS –None. Motion carried.

CLAIMS LIST: The Claims List in the amount of \$906,238.45 was presented. There were no questions from the Trustees.

A motion was made by Trustee Roman and seconded by Trustee Washington to approve the Claims List as presented.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Heiferman and Roman. NAYS –None. Motion carried.

President Hofeld said four items totaled 75 percent of the Claims List: \$222,505.13 to the City of Harvey for Lake Michigan water; \$232,741.95 for the June payment for employee insurance; \$78,605.46 to Thorn Creek Basin Sanitary District; \$141,652.93 to K-Five Construction for street repairs.

HEAR FROM THE AUDIENCE: President Hofeld invited anyone in the audience to discuss any item not on the agenda. No one addressed the board.

APPOINTMENT: A motion was made by Trustee Roman and seconded by Trustee Washington to approve the appointment of Sharon Sedgwick to the Beautification Committee for five years serving through June 14, 2027, and Margaret O'Brien to the Economic Development Committee for two years serving through June 14, 2024.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

Ms. O'Brien was present and was sworn into office by Clerk Thomas.

REAPPOINTMENT: A motion was made by Trustee Roman and seconded by Trustee Washington to approve the reappointment of Laurie Klupchak to the Beautification Committee for five years serving through June 14, 2027.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

NEW BUSINESS: SPECIAL USE AND PARKING VARIANCE: The board was asked to pass ordinance M-2222 granting a special use permit to allow operation of barbershop suites at 18159 Dixie Highway, and grant a parking variance for two spaces. Director Mesaros said the property, now used as an insurance office, will be subdivided. The front portion will continue to be an office, but the back portion will be divided for two barber suites. Customers will come by appointment to the barbershop, so congestion will be limited. The property has three parking spots at the back of the building, but seven spaces (one for the office and six for the barbershops) are required. Parking is available along Dixie Highway and in village owned lots. According to the zoning ordinance, the site can be credited with two additional spaces from available public parking, leaving the proposed use still in need of two spaces or a parking variance.

A motion was made by Trustee Washington and seconded by Trustee Harris-Jones to approve the special use permit and parking variance for the property at 18159 Dixie Highway.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

OPENING OF ALTERNATE BIDS: Relating to potential sale and redevelopment of a portion of the Village Hall parking lot at 2024 Chestnut Road, Manager Haney said no alternate bids were received for the property by the 5 p.m. June 14 submission deadline.

A motion was made by Trustee Washington and seconded by Trustee Roman instructing staff to begin negotiations with HCF Homewood LLC for the purchase and sale agreement and redevelopment agreement for the property that now is used as a village parking lot.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

GENERAL BOARD DISCUSSION: Trustee Heiferman inquired about the status of the village's proposed flag policy and the opportunity for public comment. President Hofeld said the item would be on an upcoming board meeting agenda for consideration.

EXECUTIVE SESSION: A motion was made by Trustee Washington and seconded by Trustee Roman to move to Executive Session to discuss employment of a specific employee or employees; and a semi-annual review of closed session minutes.

Roll Call: AYES—Trustees Belue, Washington, Harris-Jones, Roman and Heiferman. NAYS –None. Motion carried.

The board moved to Executive Session at 7:12 p.m.

The Village Board returned from Executive Session at 7:26 p.m.

ADJOURN: A motion was made by Trustee Washington and seconded by Trustee Roman to adjourn the regular meeting of the Board of Trustees.

The meeting adjourned at 7:26 p.m. on a voice vote.

Respectfully submitted,

Marilyn Thomas

Village Clerk

Name	Description	DEPARTMENT	Net Invoice Amount
AIRGAS USA, LLC	WELDING AND CUTTING GAS PW	PUBLIC WORKS	255.19
Total AIRGAS USA, LLC:			255.19
ALEXANDER EQUIPMENT	EAR PLUGS (200)	PUBLIC WORKS	129.35
Total ALEXANDER EQUIPMENT:			129.35
ALL CLEAR CLEAN OUT SERVI	DEBRIS REMOVAL	FIRE DEPARTMENT	465.00
Total ALL CLEAR CLEAN OUT SERVICES:			465.00
AMALGAMATED TRANSIT UNIO	REFUND OF BOC FEE	ASSETS	100.00
Total AMALGAMATED TRANSIT UNION:			100.00
AMERICAN LAWN CORP LLC	GRASS CUTTING		200.00
AMERICAN LAWN CORP LLC	GRASS CUTTING		200.00
AMERICAN LAWN CORP LLC	GRASS CUTTING		164.35
AMERICAN LAWN CORP LLC	GRASS CUTTING		317.52
AMERICAN LAWN CORP LLC	GRASS CUTTING		958.34
Total AMERICAN LAWN CORP LLC:			1,840.21
ANGELA MESAROS	STAFF LUNCH FOR VILLAGE PLANNER ORIENTATION	MANAGER'S OFFICE	97.03
Total ANGELA MESAROS:			97.03
AVALON PETROLEUM COMPAN	FUEL INVENTORY DIESEL 06-10-2022	ASSETS	3,683.40
AVALON PETROLEUM COMPAN	FUEL INVENTORY GASOLINE 06-10-2022	ASSETS	14,556.00
Total AVALON PETROLEUM COMPANY:			18,239.40
BARBARA OTTO	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	502.40
Total BARBARA OTTO:			502.40
BATTERIES PLUS	ADMIN TAHOE BATTERY	PUBLIC WORKS	309.97
Total BATTERIES PLUS:			309.97
BE WELL STUDIO	REFUND OF BOC FEE	ASSETS	100.00
Total BE WELL STUDIO:			100.00
BEAVER RESEARCH COMPANY	HAND CLEANER	PUBLIC WORKS	144.00
Total BEAVER RESEARCH COMPANY:			144.00
BLACK DIRT INC	BLACK DIRT	PUBLIC WORKS	380.00
Total BLACK DIRT INC:			380.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	385.91
Total BOUND TREE MEDICAL LLC:			385.91

Name	Description	DEPARTMENT	Net Invoice Amount
BRADLEY COUNSELING	REFUND OF BOC FEE	ASSETS	100.00
Total BRADLEY COUNSELING:			100.00
C & M PIPE SUPPLY	2060 183RD STREET DRAINAGE SYSTEM MATERIALS	PUBLIC WORKS	733.00
Total C & M PIPE SUPPLY:			733.00
CAMILLA ANTOINETTE NUTILE	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	150.00
Total Camilla Antionette Nutile:			150.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING - PW	PUBLIC WORKS	210.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING - PW	PUBLIC WORKS	1,050.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING - PW	PUBLIC WORKS	210.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING - PW	PUBLIC WORKS	420.00
CHICAGO BACKFLOW INC	BACKFLOW TESTING - PW	PUBLIC WORKS	840.00
Total CHICAGO BACKFLOW INC:			2,730.00
CHICAGO COMMUNICATIONS L	PD QUARTERLY RADIO MAINTENANCE	POLICE DEPARTMENT	60.00
Total CHICAGO COMMUNICATIONS LLC:			60.00
COOK COUNTY CLERK	RECORDING FEES	MANAGER'S OFFICE	1,144.00
Total COOK COUNTY CLERK:			1,144.00
COOK COUNTY DEPT. OF PUBL	HEALTH INSPECTIONS JAN-MAR 2022	MANAGER'S OFFICE	1,300.00
Total COOK COUNTY DEPT. OF PUBLIC HEALTH:			1,300.00
CORE & MAIN LP	WATER METERS	PUBLIC WORKS	3,507.00
CORE & MAIN LP	WATER MAIN REPAIR PARTS	PUBLIC WORKS	1,648.20
CORE & MAIN LP	B-BOXES	PUBLIC WORKS	647.04
Total CORE & MAIN LP:			5,802.24
D CONSTRUCTION INC.	ASPHALT	PUBLIC WORKS	622.62
Total D CONSTRUCTION INC.:			622.62
DELTA SONIC CAR WASH	POLICE VEHICLE WASHES	PUBLIC WORKS	36.00
Total DELTA SONIC CAR WASH:			36.00
DENNIS GIOMETTI	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	512.00
Total DENNIS GIOMETTI:			512.00
DOMINIC RUFFALO IV	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	200.00
Total DOMINIC RUFFALO IV:			200.00
EBEL'S ACE HARDWARE	KEYS - 1150	PUBLIC WORKS	29.26
EBEL'S ACE HARDWARE	SPRAY PAINT	PUBLIC WORKS	8.99

Name	Description	DEPARTMENT	Net Invoice Amount
Total EBEL'S ACE HARDWARE:			38.25
ELMER & SON LOCKSMITHS, IN	KEYS 1150	PUBLIC WORKS	7.00
Total ELMER & SON LOCKSMITHS, INC:			7.00
EXPERT CHEMICAL	OPERATING SUPPLIES	FIRE DEPARTMENT	437.10
EXPERT CHEMICAL	DISPOSABLE COMMODITIES	PUBLIC WORKS	655.06
Total EXPERT CHEMICAL:			1,092.16
FAIRMEADOWS HOME HEALTH	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	105.00
FAIRMEADOWS HOME HEALTH	MEDICAL SUPPLIES - FD	FIRE DEPARTMENT	110.00
Total FAIRMEADOWS HOME HEALTH CENTER:			215.00
FIRST MIDWEST BANK/FINANC	FINANCE LUNCH	MANAGER'S OFFICE	41.94
FIRST MIDWEST BANK/FINANC	FAREWELL LUNCH	MANAGER'S OFFICE	75.78
Total FIRST MIDWEST BANK/FINANCE:			117.72
FIRST MIDWEST BANK/FIRE	OFFICE SUPPLIES	FIRE DEPARTMENT	77.08
FIRST MIDWEST BANK/FIRE	TRAINING - FD	FIRE DEPARTMENT	41.00
FIRST MIDWEST BANK/FIRE	OFFICE SUPPLIES	FIRE DEPARTMENT	56.69
FIRST MIDWEST BANK/FIRE	TRAINING - FD	FIRE DEPARTMENT	352.12
Total FIRST MIDWEST BANK/FIRE:			526.89
FIRST MIDWEST BANK/MGRS	LUNCHEON	MANAGER'S OFFICE	42.60
FIRST MIDWEST BANK/MGRS	ARTISAN STREET FAIR FOOD	MANAGER'S OFFICE	103.74
FIRST MIDWEST BANK/MGRS	DOMAIN RENEWAL	MANAGER'S OFFICE	215.40
FIRST MIDWEST BANK/MGRS	MONTHLY APPLE MUSIC SUBSCRIPTION	MANAGER'S OFFICE	9.99
FIRST MIDWEST BANK/MGRS	NEW RESIDENT FOCUS GROUP	MANAGER'S OFFICE	153.13
FIRST MIDWEST BANK/MGRS	FARMERS MARKET TOTE BAGS	MANAGER'S OFFICE	2,412.62
FIRST MIDWEST BANK/MGRS	CRAFT FOR ARTISAN STREET FAIR	MANAGER'S OFFICE	151.50
FIRST MIDWEST BANK/MGRS	ARRANGEMENT	MANAGER'S OFFICE	58.07
FIRST MIDWEST BANK/MGRS	GIFT CARD FOR FOCUS GROUP	MANAGER'S OFFICE	25.79
FIRST MIDWEST BANK/MGRS	GIFT CARD FOR FOCUS GROUP	MANAGER'S OFFICE	25.00
FIRST MIDWEST BANK/MGRS	GIFT CARD FOR FOCUS GROUP	MANAGER'S OFFICE	31.50
FIRST MIDWEST BANK/MGRS	FOCUS GROUP GIFT CARD	MANAGER'S OFFICE	25.00
FIRST MIDWEST BANK/MGRS	FOCUS GROUP GIFT CARD	MANAGER'S OFFICE	25.00
FIRST MIDWEST BANK/MGRS	FOCUS GROUP GIFT CARD	MANAGER'S OFFICE	25.00
FIRST MIDWEST BANK/MGRS	GIFT CARD FOR FOCUS GROUP	MANAGER'S OFFICE	25.00
FIRST MIDWEST BANK/MGRS	CRAFTS FOR ARTISAN STREET FAIR	MANAGER'S OFFICE	376.92
FIRST MIDWEST BANK/MGRS	COMCAST PW TV	MANAGER'S OFFICE	12.61
FIRST MIDWEST BANK/MGRS	TV SERVICE POLICE DEPARTMENT	MANAGER'S OFFICE	4.20
FIRST MIDWEST BANK/MGRS	TV SERVICE VILLAGE HALL	MANAGER'S OFFICE	6.30
FIRST MIDWEST BANK/MGRS	PHONE AND INTERNET BCTC	MANAGER'S OFFICE	237.56
FIRST MIDWEST BANK/MGRS	COMCAST VOH INTERNET AND VOICE	MANAGER'S OFFICE	204.62
FIRST MIDWEST BANK/MGRS	INTERNET SCIENCE CENTER	MANAGER'S OFFICE	151.85
FIRST MIDWEST BANK/MGRS	8771401700277023 FAX SCADA LINES AT PW	MANAGER'S OFFICE	249.29
FIRST MIDWEST BANK/MGRS	FAX LINES VH	MANAGER'S OFFICE	153.58
FIRST MIDWEST BANK/MGRS	FAX LINES PDFD	MANAGER'S OFFICE	90.42
FIRST MIDWEST BANK/MGRS	PHONE AND INTERNET 183RD AND STEWART	MANAGER'S OFFICE	147.98
FIRST MIDWEST BANK/MGRS	MONTHLY ZOOM	MANAGER'S OFFICE	40.00
FIRST MIDWEST BANK/MGRS	RECRUITMENT/COMM SPEC	MANAGER'S OFFICE	99.00

Name	Description	DEPARTMENT	Net Invoice Amount
FIRST MIDWEST BANK/MGRS	RECRUITMENT - COMM SPEC	MANAGER'S OFFICE	359.00
FIRST MIDWEST BANK/MGRS	RECRUITMENT - COMM SPEC	MANAGER'S OFFICE	249.00
Total FIRST MIDWEST BANK/MGRS:			5,711.67
FIRST MIDWEST BANK/POLICE	NOTARY RENEWAL	POLICE DEPARTMENT	59.90
FIRST MIDWEST BANK/POLICE	SHREDDING	POLICE DEPARTMENT	585.64
FIRST MIDWEST BANK/POLICE	EVIDENCE SCANNER	POLICE DEPARTMENT	139.99
FIRST MIDWEST BANK/POLICE	BACKGROUND CHECKS	POLICE DEPARTMENT	190.95
FIRST MIDWEST BANK/POLICE	CUSTOM STAMPS	POLICE DEPARTMENT	42.98
FIRST MIDWEST BANK/POLICE	OFFICE SUPPLIES	POLICE DEPARTMENT	67.81
Total FIRST MIDWEST BANK/POLICE:			1,087.27
FIRST MIDWEST BANK/PUBLIC	ETHERNET CABLE	PUBLIC WORKS	45.99
FIRST MIDWEST BANK/PUBLIC	OPEN HOUSE ITEMS	PUBLIC WORKS	88.75
FIRST MIDWEST BANK/PUBLIC	LAMINATE MAP	PUBLIC WORKS	19.14
FIRST MIDWEST BANK/PUBLIC	OPEN HOUSE SUPPLIES	PUBLIC WORKS	704.36
FIRST MIDWEST BANK/PUBLIC	FLEET MAINTENANCE	PUBLIC WORKS	199.00
FIRST MIDWEST BANK/PUBLIC	WATER SERVICE	PUBLIC WORKS	73.38
FIRST MIDWEST BANK/PUBLIC	LM OPERATING SUPPLIES	PUBLIC WORKS	323.31
Total FIRST MIDWEST BANK/PUBLIC WORKS:			1,453.93
FORD OF HOMEWOOD	POLICE DEPT UTILITY ENGINE BELT	PUBLIC WORKS	27.00
FORD OF HOMEWOOD	POLICE DEPT UTILITY BRAKE ROTOR	PUBLIC WORKS	58.73
FORD OF HOMEWOOD	POLICE DEPT UTILITY AIR FILTERS	PUBLIC WORKS	139.30
FORD OF HOMEWOOD	WATER DEPT PICKUP OIL FILTERS	PUBLIC WORKS	61.32
FORD OF HOMEWOOD	POLICE DEPT UTILITY SUSPENSION ARM	PUBLIC WORKS	176.25
FORD OF HOMEWOOD	BUILDING INSPECTOR PICKUP BRAKES	PUBLIC WORKS	224.97
Total FORD OF HOMEWOOD:			687.57
G.W.BERKHEIMER CO INC	HSC HVAC REPAIRS	PUBLIC WORKS	2,652.30
Total G.W.BERKHEIMER CO INC:			2,652.30
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	305.00
GALLAGHER MATERIAL CORP	ASPHALT	PUBLIC WORKS	822.28
Total GALLAGHER MATERIAL CORP:			1,127.28
GFC LEASING	COPIER/PRINTER LEASE	MANAGER'S OFFICE	944.24
Total GFC LEASING:			944.24
GLORIA RAYFORD	WATER DEPOSIT REFUND	ASSETS	89.16
Total GLORIA RAYFORD:			89.16
GORDON FLESCH CO, INC	GORDON FLESCH LEASE PAYMENT	MANAGER'S OFFICE	546.73
Total GORDON FLESCH CO, INC:			546.73
GUADALUPE MACIAS III	PERFORMERS FOR JULY 4 PARADE	MANAGER'S OFFICE	1,000.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total GUADALUPE MACIAS III:			1,000.00
HELSEL JEPPERSON ELECTRI	STREET LIGHTS	PUBLIC WORKS	2,576.25
HELSEL JEPPERSON ELECTRI	STREET LIGHT REPAIR PARTS	PUBLIC WORKS	281.41
HELSEL JEPPERSON ELECTRI	LIFT STATION SUPPLIES	PUBLIC WORKS	84.43
Total HELSEL JEPPERSON ELECTRICAL:			2,942.09
HISKES, DILLNER, O'DONNELL	CONTRACTING/CONSULTING	MANAGER'S OFFICE	1,239.00
Total HISKES, DILLNER, O'DONNELL:			1,239.00
HOME CLEANING CENTER OF	BCTC MONTHLY CLEANING	POLICE DEPARTMENT	270.00
HOME CLEANING CENTER OF	BCTC MONTHLY CLEANING	POLICE DEPARTMENT	270.00
Total HOME CLEANING CENTER OF AM:			540.00
HOMEWOOD DISPOSAL	SPECIAL WASTE PICKUP	FIRE DEPARTMENT	50.00
HOMEWOOD DISPOSAL	DUMPSTER CLEAN OUT SCI CNTR DUMPSTER	PUBLIC WORKS	538.90
HOMEWOOD DISPOSAL	FOR ARTISAN STREET FAIR 2022	MANAGER'S OFFICE	196.90
HOMEWOOD DISPOSAL	DUMPSTER -1150	PUBLIC WORKS	144.67
HOMEWOOD DISPOSAL	DUMPSTER -1150	PUBLIC WORKS	136.40
HOMEWOOD DISPOSAL	OPERATING SUPPLIES	PUBLIC WORKS	77.25
Total HOMEWOOD DISPOSAL:			1,144.12
HR GREEN INC	PLAN REVIEWS FOR MAY 2022	FIRE DEPARTMENT	5,318.70
Total HR GREEN INC:			5,318.70
IL CITY/COUNTY MANAGEMENT	RECRUITMENT	MANAGER'S OFFICE	50.00
Total IL CITY/COUNTY MANAGEMENT ASSOC.:			50.00
IL PUBLIC SAFETY AGENCY NE	MINIBULLET	POLICE DEPARTMENT	66.00
Total IL PUBLIC SAFETY AGENCY NETWORK:			66.00
ILLINOIS CENTRAL SWEEPING	STREET SWEEPING	PUBLIC WORKS	810.00
Total ILLINOIS CENTRAL SWEEPING:			810.00
IMBERT INTERNATIONAL	HVAC REPAIRS - PW	PUBLIC WORKS	184.47
Total IMBERT INTERNATIONAL:			184.47
IWM CORPORATION INC	GEOTHERMAL TESTING	PUBLIC WORKS	900.00
Total IWM CORPORATION INC:			900.00
JEFFREY MAHARRY	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	100.00
JEFFREY MAHARRY	PERFORMANCE AT WEDNESDAY NIGHT FARMERS MARK	MANAGER'S OFFICE	300.00
Total JEFFREY MAHARRY:			400.00
JUDY LEVI	WATER DEPOSIT REFUND	ASSETS	11.41

Name	Description	DEPARTMENT	Net Invoice Amount
Total JUDY LEVI:			11.41
KANE MCKENNA ASSOC INC	STONE POINT GRILL ANALYSIS	EXPENSES	1,112.50
Total KANE MCKENNA ASSOC INC:			1,112.50
KEVIN W SHAUGHNESSY	POLYGRAPH FOR FD	MANAGER'S OFFICE	230.00
Total KEVIN W SHAUGHNESSY:			230.00
KING MUSIC INC.	PERFORMER IN JULY 4TH PARADE	MANAGER'S OFFICE	700.00
Total KING MUSIC INC.:			700.00
KLEIN, THORPE AND JENKINS,	AUDIT LETTER	MANAGER'S OFFICE	150.00
Total KLEIN, THORPE AND JENKINS, LTD:			150.00
LANDS' END BUSINESS	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	90.85
Total LANDS' END BUSINESS:			90.85
LIBERTY MHP MANAGEMENT L	WATER SEWER TAP FEES REFUND	ASSETS	5,725.00
Total LIBERTY MHP MANAGEMENT LLC:			5,725.00
LOGSDON CONSULTATION	CONTRACTUAL SERV - FD	FIRE DEPARTMENT	350.00
Total LOGSDON CONSULTATION:			350.00
LOTT #1 INC	PRISONER MEALS	POLICE DEPARTMENT	59.79
Total LOTT #1 INC:			59.79
LOUISE PAVALON	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	851.20
Total LOUISE PAVALON:			851.20
M E SIMPSON CO INC	WATER LEAK DETECTION	PUBLIC WORKS	495.00
M E SIMPSON CO INC	WATER LEAK DETECTION	PUBLIC WORKS	595.00
Total M E SIMPSON CO INC:			1,090.00
MATTHEW BAILEY	PERFORMER AT FARMERS MARKET	MANAGER'S OFFICE	150.00
Total MATTHEW BAILEY:			150.00
MCMaster CARR SUPPLY	BLDG MAINT - PW	PUBLIC WORKS	52.56
MCMaster CARR SUPPLY	BLDG MAINT - PW	PUBLIC WORKS	68.14
Total MCMaster CARR SUPPLY:			120.70
MENARDS INC	FLAGS/POLES	PUBLIC WORKS	374.55
MENARDS INC	TRUCK SUPPLIES	PUBLIC WORKS	175.80
MENARDS INC	EYE BOLTS (10)	PUBLIC WORKS	5.80
MENARDS INC	OPERATING SUPPLIES	FIRE DEPARTMENT	40.92

Name	Description	DEPARTMENT	Net Invoice Amount
MENARDS INC	OPERATING SUPPLIES	FIRE DEPARTMENT	171.17
MENARDS INC	CLEANING SUPPLIES	FIRE DEPARTMENT	90.21
MENARDS INC	WOOD	PUBLIC WORKS	103.26
MENARDS INC	MATERIALS FOR INSIDE OUT PROJECT, COLLAB	MANAGER'S OFFICE	34.08
MENARDS INC	CEMENT	PUBLIC WORKS	59.59
MENARDS INC	SHOP SUPPLIES	PUBLIC WORKS	27.23
MENARDS INC	HOSES, OIL DRY	FIRE DEPARTMENT	85.79
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	36.98
MENARDS INC	MATERIALS FOR THE ARTISAN STREET FAIR	MANAGER'S OFFICE	89.91
MENARDS INC	MASKS	FIRE DEPARTMENT	62.93
MENARDS INC	BROOMS	PUBLIC WORKS	44.46
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	56.59
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	378.34
MENARDS INC	TRUCK SUPPLIES	PUBLIC WORKS	29.96
MENARDS INC	SHOP SUPPLIES	PUBLIC WORKS	25.47
MENARDS INC	DRYWALL/PAINTING SUPPLIES	PUBLIC WORKS	45.31
MENARDS INC	SANDING EQUIPMENT/MATERIALS	PUBLIC WORKS	69.71
MENARDS INC	TRUCK SUPPLIES	PUBLIC WORKS	27.46
MENARDS INC	NO TRESPASSING SIGN	PUBLIC WORKS	5.91
MENARDS INC	THERMOSTAT SCI CENTER	PUBLIC WORKS	32.49
MENARDS INC	LOCATE PAINT	PUBLIC WORKS	49.44
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	27.93
MENARDS INC	BUILDING MAINT SUPPLIES	PUBLIC WORKS	159.59
MENARDS INC	OPERATING SUPPLIES	PUBLIC WORKS	64.99
Total MENARDS INC:			2,375.87
MENARDS, INC	IRRIGATION TIMERS	PUBLIC WORKS	195.96
Total MENARDS, INC:			195.96
MICHAEL NICKOLAOU	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	152.32
Total MICHAEL NICKOLAOU:			152.32
MIDWEST TIME RECORDER	TIME AND ATTENDANCE ANNUAL MAINTENANCE	MANAGER'S OFFICE	350.00
Total MIDWEST TIME RECORDER:			350.00
MONARCH AUTO SUPPLY	WATER DEPT BACKHOE HYD FITTINGS	PUBLIC WORKS	124.00
MONARCH AUTO SUPPLY	WATER DEPT BACKHOE HYD FITTINGS	PUBLIC WORKS	57.28
MONARCH AUTO SUPPLY	L&M DEPT MOWER ENGINE CLAMPS	PUBLIC WORKS	15.03
MONARCH AUTO SUPPLY	STREET DEPT TRAILER FENDER PAINT	PUBLIC WORKS	141.99
Total MONARCH AUTO SUPPLY:			338.30
MOTOROLA SOLUTIONS, INC	ANNUAL MAINTENANCE SPILLMAN DISPATCH SOFTWARE	MANAGER'S OFFICE	603.55
Total MOTOROLA SOLUTIONS, INC:			603.55
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- MOVE	POLICE DEPARTMENT	584.51
MUNICIPAL COLLECTION SERVI	MCSI COLLECTION FEES -- P/C TICKETS	POLICE DEPARTMENT	2,231.87
Total MUNICIPAL COLLECTION SERVICES:			2,816.38
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	89.00
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	214.49

Name	Description	DEPARTMENT	Net Invoice Amount
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	49.95
O'HERRON CO	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	111.99
Total O'HERRON CO:			465.43
OHO AND ASSOCIATES	REFUND OF BOC FEE	ASSETS	100.00
Total OHO AND ASSOCIATES:			100.00
PITNEY BOWES	POSTAGE METER RENTAL	MANAGER'S OFFICE	105.00
Total PITNEY BOWES:			105.00
RAYMOND PRESNAK	80% MEDICARE SUPPLEMENT REIMBURSEMENT	MANAGER'S OFFICE	297.84
Total RAYMOND PRESNAK:			297.84
RED WING BUSINESS ADVANT	SAFETY SHOES - PW	PUBLIC WORKS	212.49
RED WING BUSINESS ADVANT	WORK BOOTS	PUBLIC WORKS	458.98
RED WING BUSINESS ADVANT	QUARTERMASTER	FIRE DEPARTMENT	32.46
RED WING BUSINESS ADVANT	WORK BOOTS	PUBLIC WORKS	270.98
RED WING BUSINESS ADVANT	WORK BOOTS	PUBLIC WORKS	186.99
Total RED WING BUSINESS ADVANTAGE:			1,161.90
RELIANCE SAFETY LANE & SE	VEHICLE MAINT - FD	FIRE DEPARTMENT	32.50
Total RELIANCE SAFETY LANE & SERVICE:			32.50
REPUBLIC SERVICES	OPERATING SUPPLIES - FD	FIRE DEPARTMENT	125.35
Total REPUBLIC SERVICES:			125.35
RICHARD WACHOWSKI	CELL PHONE REIMBURSEMENT	MANAGER'S OFFICE	280.00
Total RICHARD WACHOWSKI:			280.00
RR MULCH & SOIL, LLC	BULK SAND	PUBLIC WORKS	234.00
Total RR MULCH & SOIL, LLC:			234.00
RYAN RASMAS	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	150.97
Total RYAN RASMAS:			150.97
SARAH JOHANNA MEEKS	CONTRACTUAL SERVICES 6/5-6/18	MANAGER'S OFFICE	1,215.00
Total SARAH JOHANNA MEEKS:			1,215.00
SEBIS - POSTAGE	SEBIS POSTAGE MAY 2022	PUBLIC WORKS	2,594.70
Total SEBIS - POSTAGE:			2,594.70
SEBIS DIRECT, INC	SEBIS DIRECT JUNE 2022	PUBLIC WORKS	705.68
Total SEBIS DIRECT, INC:			705.68

Name	Description	DEPARTMENT	Net Invoice Amount
SECOND CHANCE CARDIAC S	MEDICAL SUPPLIES	FIRE DEPARTMENT	354.00
Total SECOND CHANCE CARDIAC SOLUTIONS, INC:			354.00
SECRETARY OF STATE	CONFIDENTIAL PLATE RENEWAL	PUBLIC WORKS	151.00
Total SECRETARY OF STATE:			151.00
SECURITY DYNAMICS	REFUND OF BOC FEE	ASSETS	100.00
Total SECURITY DYNAMICS:			100.00
SEECO CONSULTANTS INC	TESTING FOR RBI STREETS	PUBLIC WORKS	977.00
Total SEECO CONSULTANTS INC:			977.00
SERVICE SANITATION, INC	RESTROOMS FOR THE ARTISAN STREET FAIR	MANAGER'S OFFICE	1,274.00
Total SERVICE SANITATION, INC:			1,274.00
SHOREWOOD HOME & AUTO IN	L&M DEPT MOWER CARB PARTS	PUBLIC WORKS	43.14
SHOREWOOD HOME & AUTO IN	L&M DEPT MOWER AIR FILTER COVER	PUBLIC WORKS	51.22
Total SHOREWOOD HOME & AUTO INC.:			94.36
SOUND INCORPORATED	MONTHLY HOSTING SVCS FOR ALL VILLAGE DEPTS	MANAGER'S OFFICE	495.00
Total SOUND INCORPORATED:			495.00
STEVEN BRANDENBURGER	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	470.11
Total STEVEN BRANDENBURGER:			470.11
SWIFT SAW & TOOL SUPPLY	STREET LIGHT ANCHORS	PUBLIC WORKS	168.50
SWIFT SAW & TOOL SUPPLY	STREET LIGHT ANCHORS	PUBLIC WORKS	226.92
Total SWIFT SAW & TOOL SUPPLY:			395.42
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	249.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	263.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	175.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	109.00
TERMINIX PROCESSING CNTR	PEST CONTROL SERVICE	PUBLIC WORKS	110.00
Total TERMINIX PROCESSING CNTR:			906.00
THE EAGLE UNIFORM CO, INC	QUARTERMASTER UNIFORM - FD	FIRE DEPARTMENT	93.50
Total THE EAGLE UNIFORM CO, INC:			93.50
THEATIKI FIFE	PERFORMERS AT JULY 4TH PARADE	MANAGER'S OFFICE	600.00
Total THEATIKI FIFE:			600.00
THIRD DISTRICT FIRE CHIEFS	MABAS FEES	FIRE DEPARTMENT	125.00
THIRD DISTRICT FIRE CHIEFS	MABAS FEES	FIRE DEPARTMENT	40.00

Name	Description	DEPARTMENT	Net Invoice Amount
Total THIRD DISTRICT FIRE CHIEFS ASSN:			165.00
TRAFFIC CONTROL & PROTEC	SIGN MATERIALS - PW	PUBLIC WORKS	2,879.60
Total TRAFFIC CONTROL & PROTECTION:			2,879.60
TRAINING CONCEPTS INC	ANNUAL AFFILIATION FEE	POLICE DEPARTMENT	180.00
Total TRAINING CONCEPTS INC:			180.00
TRONC	LEGAL NOTICES	MANAGER'S OFFICE	201.00
Total TRONC:			201.00
ULTIMATE RENTAL SERVICES	STAIRS FOR THE STAGE	MANAGER'S OFFICE	27.50
Total ULTIMATE RENTAL SERVICES:			27.50
UNITED LABORATORIES,	SEWER GREASE CONTROL	PUBLIC WORKS	2,731.61
Total UNITED LABORATORIES,:			2,731.61
USA BLUEBOOK	HYDRANT FLUSHING ELBOWS	PUBLIC WORKS	306.57
USA BLUEBOOK	LADDERS	PUBLIC WORKS	906.98
USA BLUEBOOK	LOCATE PAINT	PUBLIC WORKS	304.52
Total USA BLUEBOOK:			1,518.07
UTERMARK & SONS	GRASS CUTTING		153.21
UTERMARK & SONS	GRASS CUTTING		126.07
UTERMARK & SONS	GRASS CUTTING		127.14
UTERMARK & SONS	GRASS CUTTING		380.35
UTERMARK & SONS	GRASS CUTTING		405.35
UTERMARK & SONS	GRASS CUTTING		280.35
Total UTERMARK & SONS:			1,472.47
VERIZON WIRELESS	MOBILE PHONE SERVICE-ALL DEPTS	MANAGER'S OFFICE	350.15
Total VERIZON WIRELESS:			350.15
WALTS FOOD CENTER	PW OPEN HOUSE	PUBLIC WORKS	105.98
WALTS FOOD CENTER	PW OPEN HOUSE	PUBLIC WORKS	6.99
Total WALTS FOOD CENTER:			112.97
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	6.45
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	32.63
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	65.96
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	18.76
WAREHOUSE DIRECT OFFICE	OFFICE SUPPLIES	MANAGER'S OFFICE	337.43
Total WAREHOUSE DIRECT OFFICE PDTS:			461.23
WEST SIDE TRACTOR SALES	WATER DEPT BACKHOE BUCKET PINS	PUBLIC WORKS	519.07
WEST SIDE TRACTOR SALES	WATER DEPT 6" WATER PUMP FUEL PUMP	PUBLIC WORKS	185.76

Name	Description	DEPARTMENT	Net Invoice Amount
WEST SIDE TRACTOR SALES	PARTS RETURN CREDIT	PUBLIC WORKS	39.20-
Total WEST SIDE TRACTOR SALES:			665.63
WIEST CURT	QUARTERMASTER-UNIFORMS-PD	POLICE DEPARTMENT	76.95
Total WIEST CURT:			76.95
WORKING WELL	PHYSICALS - FD	FIRE DEPARTMENT	135.00
Total WORKING WELL:			135.00
Grand Totals:			109,059.64

Dated: _____

Village Clerk: _____



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 28, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Angela Mesaros, Director of Economic and Community Development

Topic: Oath of Office – Valerie Berstene – Planner II

PURPOSE

Administer the oath of office to Valerie Berstene for the position of Planner II.

PROCESS

The Village of Homewood recently completed the recruitment process and chose Valerie based on her experience of more than 14 years, and her knowledge of project management, urban design, and planning.

Valerie Berstene is a certified planner, licensed architect, and LEED accredited professional. She has obtained a Master of Architecture degree. Valerie Berstene was previously employed by the Village of Orland Park as Senior Planner/Project Manager.

OUTCOME

Valerie Berstene was hired as a full-time Planner II effective June 6, 2022. Valerie is scheduled to take the oath of office during the board meeting on June 28, 2022.

We welcome Valerie Berstene to the Village of Homewood.

FINANCIAL IMPACT

- **Funding Source:** General Fund, Business and Economic Development

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the Oath of Office to Valerie Berstene for the position of Planner II in the Village Manager's Office/Community and Economic Development.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 28, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Dennis Bubenik, Director of Finance

Topic: Oath of Office – Finance Supervisor

PURPOSE

A recent resignation in the Finance Department was filled with internal candidate, Nerissa Major. Her first day in the Finance Supervisor position was May 23, 2022.

PROCESS

Nerissa began working part time for Homewood's Public Works Department in June 2016. In this role, Nerissa undertook a wide variety of administrative functions including serving as the administrator for Dude Solutions software. Her experience in the Public Works Department was viewed as a great asset to the Finance Department.

Nerissa started working part time in April 2021 assisting the Finance Department with vehicle sticker sales and a variety of front counter duties. In July 2021, Nerissa was hired as a permanent part-time employee in the Finance Department, undertaking all the duties needed to operate the first floor Finance Department at Village Hall. In January 2022, Nerissa was promoted to full-time Water Billing Clerk, responsible for all operations of reading, billing, troubleshooting, and answering questions regarding this Village of Homewood Enterprise Fund.

A May 3, 2022 resignation in the Finance Department allowed for a discussion of options on filling the vacant position. The Village Manager, Finance Director, and Assistant Finance Director discussed options, which included both internal candidates and external candidates. A very well-qualified internal candidate was identified by the group. The Finance Supervisor position was discussed with the internal candidate, and she expressed an interest in the position. The Village offered this position to Nerissa Major and she accepted it.

OUTCOME

The Homewood Finance Department is pleased to retain Nerissa Major as a Village employee to meet its operational needs, both now and into the future.

VILLAGE OF HOMEWOOD

Item 9. C.



FINANCIAL IMPACT

- **Funding Source:** 50% General Fund & 50% Water/Sewer Fund

LEGAL REVIEW

None

RECOMMENDED BOARD ACTION

Administer the oath of office to Nerissa Major for the position of Finance Supervisor in the Finance Department.

ATTACHMENT(S)

None



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 28, 2022

To: Village President and Board of Trustees

From: Napoleon Haney, Village Manager

Topic: Oath of Office – Richard Wachowski, Information Technology Manager

PURPOSE

Administer the Oath of Office to Richard Wachowski for the position of I.T. Manager.

PROCESS

After an extensive recruitment, Richard “Rick” Wachowski was hired to serve as Homewood’s I.T. Manager. Rick served as Systems Manager for the City of Calumet City for nearly seven years. Rick was born and raised in Lansing, Illinois. Rick and his wife Kim are parents to their one-year-old son, Adam. Rick also has a Pembroke Welsh Corgi BB. Rick likes to travel and always has museums and galleries on the itinerary.

OUTCOME

Richard Wachowski was hired as IT Manager on May 31, 2022. Richard is scheduled to take the oath of office during the board meeting on June 28, 2022. We welcome Richard Wachowski to the Village of Homewood.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Request the Village Clerk administer the Oath of Office to Richard Wachowski for the position of Information Technology Manager with the Village of Homewood.

ATTACHMENT(S)

N/A

RESOLUTION NO. R-3113

A RESOLUTION APPROVING EXECUTIVE SESSION MINUTES FROM JANUARY 2022 TO MAY 24, 2022 AND AUTHORIZING THE DESTRUCTION OF EXECUTIVE SESSION AUDIO RECORDINGS FROM JULY 2020 TO DECEMBER 2020

WHEREAS, the President and Board of Trustees of the Village of Homewood have met from time to time in executive session for purposes authorized by Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*); and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes and verbatim recordings of all such executive sessions; and

WHEREAS, the President and Board of Trustees have reviewed the minutes of executive sessions held between January 2022 to May 24, 2022; and

WHEREAS, the Illinois Open Meetings Act requires public bodies to maintain a verbatim record of all closed meetings in the form of an audio or video recording for at least 18 months; and

WHEREAS, the Act permits the destruction of said verbatim records after 18 months, provided that the President and Board of Trustees have approved minutes for said closed session meetings; and

WHEREAS, all verbatim recordings of closed session meetings held from July 2020 through December 2020 are now more than 18 months old; and

WHEREAS, the President and Village Board previously have reviewed and approved closed session minutes for closed meetings held from July 2020 through December 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HOMEWOOD, COOK COUNTY, ILLINOIS that:

SECTION 1 - APPROVAL OF EXECUTIVE SESSION MINUTES:

The following Executive Session Minutes are hereby approved:

January 25, 2022

March 8, 2022

March 22, 2022

May 24, 2022

SECTION 2 - APPROVAL OF DESTRUCTION OF VERBATIM RECORDINGS
OF EXECUTIVE SESSIONS HELD FROM JULY 2020 THROUGH DECEMBER 2020:

The Village Clerk is hereby authorized and directed to dispose of executive session audio recordings of executive sessions held from July 2020 through December 2020.

This Resolution passed this 28th day of June, 2022.

Village President

ATTEST:

Village Clerk

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____

RESOLUTION NO. R-3114**A RESOLUTION DETERMINING MINUTES OR PORTIONS
THEREOF FROM EXECUTIVE SESSIONS NO LONGER
REQUIRING CONFIDENTIAL TREATMENT**

WHEREAS, the President and Board of Trustees of the Village of Homewood have met from time to time in executive session for purposes authorized by Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) ("the Act"); and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, as required by the Act, the President and Board of Trustees recently met to review minutes of all closed meetings not previously opened to the public to determine whether: (1) the need for confidentiality still exists as to all or part of those minutes, or (2) that the minutes or portions thereof no longer require confidential treatment and will be available for public inspection; and

WHEREAS, as a result of this periodic review, the President and Board of Trustees have determined that the minutes (or portions thereof) of the meetings listed on the attached Exhibit "A" no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

**SECTION 1 - DETERMINATION OF MINUTES TO BE OPENED AND THOSE REQUIRING
CONFIDENTIAL TREATMENT:**

The Executive Session Minutes (or portions thereof) from those meetings set forth on Exhibit "A" no longer require confidential treatment and are hereby made available for public inspection. All Executive Session Minutes (or portions thereof) not identified in this, or prior Resolutions continue to require confidential treatment and shall not be made available for public inspection at this time

SECTION 2 - AUTHORIZATION TO MAKE MINUTES AVAILABLE:

The Village Clerk is hereby authorized and directed to make the minutes identified in Exhibit "A" available for inspection and copying in accordance with the Act.

This Resolution passed this 28th day of June, 2022.

Village President

ATTEST:

Village Clerk

Ayes: _____ Nays: _____ Abstentions: _____ Absences: _____

Exhibit A

Minutes from Executive Sessions
No Longer Requiring Confidential Treatment

June 8, 2021	All
October 12, 2021	Purchase or lease of real property 17900 Dixie Highway 1221 175 th Street
November 9, 2021	All



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 28, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Angela Mesaros, Director of Economic and Community Development

Topic: Sale of real estate at 2052-2066 Ridge Road and 18027 Harwood Avenue

PURPOSE

The Village recently purchased the commercial office building and parking lot at the northeast corner of Ridge Road and Harwood Avenue, 2052-2066 Ridge Road and 18027 Harwood Avenue. The Village purchased the subject property as part of a contract to purchase 17900 Dixie Highway, which is needed for a new elevated water tank. The intent was to sell the building at Ridge and Harwood to a developer for future mixed-use redevelopment.

The building is located within the Downtown Transit-Oriented Development (TOD) Tax Increment Financing District (TIF). The sale of the property provides additional economic development opportunities in the Downtown TOD area.

PROCESS

In April 2022, the Village purchased the property with the intent to redevelop the building into a mixed-use residential development. Third Coast Development has offered to purchase the property. The Village is required to provide an opportunity for other parties to submit contracts for purchase of the property. Proposed contracts for purchase of the property must be submitted to the Village no later than 5:00 p.m. on Friday, July 8, 2022 at the Village Clerk's office in the Homewood Village Hall, 2020 Chestnut Road, Homewood, Illinois. The property will be sold as is at a price not less than 80% of the appraised value. The appraised value of the property is \$505,000.

OUTCOME

The sale of the property at 2066 Ridge Road will result in the revitalization of property within close proximity of the Metra station, which is consistent with the Village's transit-oriented development plan. The sale of this property also benefits the community through property tax revenue.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

VILLAGE OF HOMEWOOD

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LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Pass a resolution authorizing the sale of surplus real estate owned by the Village of Homewood and located at the northeast corner of Ridge Road and Harwood Avenue, 2052-2066 Ridge Road and 18027 Harwood Avenue, in the Village of Homewood.

ATTACHMENT(S)

Resolution

RESOLUTION NO. R - 3115

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS REAL ESTATE
OWNED BY THE VILLAGE OF HOMEWOOD AND LOCATED
AT THE NORTHEAST CORNER OF RIDGE ROAD AND HARWOOD AVENUE
IN THE VILLAGE OF HOMEWOOD**

WHEREAS, the Village of Homewood recently acquired an office building and parking lot at the northeast corner of Ridge Road and Harwood Avenue in Homewood; and

WHEREAS, the property is located in the Downtown TOD Redevelopment Project Area; and

WHEREAS, the corporate authorities of the Village have determined that the property is surplus and should be sold; and

WHEREAS, Section 11-76-4.1 of the Illinois Municipal Code (65 ILCS 5/11-76-4.1) authorizes the corporate authorities of a municipality by resolution to authorize the sale of surplus publicly owned real estate.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that:

SECTION ONE - AUTHORIZATION TO CONDUCT SALE:

The Village Manager and his staff are hereby directed to solicit proposed contracts for purchase of the following property owned by the Village of Homewood:

All of Lot 4 and Lots 5 and 6 (except the Easterly 50 feet of Lots 5 and 6) and the North 45 feet of Lot 10 and Block 10 and Block "B" in the Village of Hartford now called Homewood, a subdivision of the Northeast 1/4 of the Southwest 1/4 of Section 31, Township 36 North, Range 14, East of the Third Principal Meridian, in Cook County, Illinois.

Permanent Index Numbers:
29-31-307-005-0000; 29-31-307-004-0000; and 29-31-307-015-0000

Address:
2052-2066 Ridge Rd. and 18027 Harwood Ave., Homewood, IL

The property is 0.4534 acres. It contains an office building and parking lot and is zoned B-1 Central Business District.

SECTION TWO - DUE DATE FOR PROPOSED CONTRACTS:

Proposed contracts for purchase of the property described above shall be submitted to the Village no later than 5:00 p.m. on Friday, July 8, 2022 at the Village Clerk's office in the Homewood Village Hall, 2020 Chestnut Road, Homewood, Illinois.

The Buyer shall purchase the property as is. The corporate authorities of the Village of Homewood reserve the right to negotiate the terms of any proposed contract and may accept any contract proposal determined by them to be in the village's best interest, but in no event at a price less than 80% of the appraised value. Persons with questions may contact Director of Economic & Community Development Angela Mesaros at (708) 206-3387.

SECTION THREE - PUBLICATION:

The Village Manager and his staff shall publish this resolution at the first opportunity after its passage in a newspaper of general circulation within the Village of Homewood.

SECTION FOUR - EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in accordance with law.

PASSED and APPROVED this 28th day of June, 2022.

Village President

ATTEST:

Village Clerk

AYES: ____ NAYS: ____ ABSTENTIONS: ____ ABSENCES: ____

RESOLUTION NO. R-3116

**A RESOLUTION HONORING JOHN D. SCHAEFER
FOR 40 YEARS OF SERVICE TO THE VILLAGE OF HOMEWOOD**

- WHEREAS,** *John Schaefer* joined the Village of Homewood Public Works Department in 1982 as a maintenance worker and as a result of his outstanding performance was promoted to crew leader, Utility Supervisor and then Assistant Director of Public Works; and
- WHEREAS,** *John Schaefer* served two years as Acting Director of Public Works and was appointed to Director of Public Works in 1998; and
- WHEREAS,** *John Schaefer* serves as President of the Suburban Public Works Directors Association, is a member of the SSMMA Transportation Committee Technical Adviser Group and the SSMMA Public Safety Committee, and President of the Chicago Area Waterways chloride workgroup; and
- WHEREAS,** *John Schaefer* served as Homewood's acting Director of Community Development, was a part-time Homewood firefighter for 25 years, a member of the Homewood Dive team, CART Technical Rescue team, Instructor 1 and 2, holds an Illinois EPA Class A Water License and numerous other certifications; and
- WHEREAS,** *John Schaefer* has overseen public improvements to our streets, water and sewer systems and public lands and buildings including the Prairie Lakes Infrastructure, Wetland, and Prairie Development, Linden-Gladville Storm Water and Sewer Project; Highland Avenue Storm Water Project, Dixie Highway Storm Water Project, Downey Manor Sewer and Street Replacement Project, Merchants Park Storm Water Detention Project, Prairie Lakes Wetland Expansion, the Southgate Streetscape Project, and numerous landscape beautification projects, was instrumental in overseeing the development of the Rail Platform, spearheading the use of geothermal energy for the heating and cooling of the public safety building, leading the way of the water system changeover from Harvey to Chicago Heights/Hammond, making traffic and safety changes to 183rd Street and helping to provide successful events and festivals to the community; and
- WHEREAS,** *John Schaefer* has lead the Public Works Department in providing essential services to the community that protect and enhance the health, safety and welfare of its residents; and
- WHEREAS,** *John Schaefer* is an integral part of the Homewood Public Works Department, is valued and respected by his peers and is known for his professionalism, resourcefulness, leadership and dependability.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois that

John D. Schaefer

be honored and commended for his forty years of outstanding, dedicated service to the community and citizens of Homewood by the naming of the Homewood Booster Station #3 to the John D. Schaefer – Water Booster Station #3.

This Resolution passed this 28th day of June 2022.

Village President

Village Clerk



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 28, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: Emergency Purchase – Public Works Dump Truck

PURPOSE

Periodically the Village of Homewood must replace vehicles that have reached their end of use. Public Works Street Department Dump Truck #31 has been identified as needing to be replaced in fiscal year 2022-23. The purchase of replacement vehicles requires Board approval.

PROCESS

Currently, there are no State Purchasing Cooperative options available for this vehicles, and staff learned that Ford may suspend production of this vehicles in the near future due to a “parts” shortage. In response to this information, staff began the process of identifying potential replacement vehicles through local area dealerships.

After an extensive search, staff found a 2022 Ford F450 Dump Truck from D’Orazio Ford for \$68,607.24. The dealership has agreed to hold the vehicle for the Village until proper approvals are obtained.

OUTCOME

Because of manufacturing disruptions and diminishing vehicle inventories, it has become nearly impossible to locate and purchase vehicles that are critical to municipal operation. Staff recommends proceeding quickly to secure this vehicle. The Village Board will need to waive competitive bidding for an emergency purchase due to supply chain and manufacturing disruptions.

The total purchase price for the vehicle is \$68,607.24. An additional \$35,500 is needed to outfit the vehicle for snow removal operations, including additional technology equipment, installation, and decals, for a grand total of \$104,500. The cost will be funded from the Vehicle Acquisition and Replacement Program 812.



FINANCIAL IMPACT

- **Funding Source:** General
- **Budgeted Amount:** \$110,000
- **Cost:** \$104,500

LEGAL REVIEW Not Required

RECOMMENDED BOARD ACTION

Waive competitive bidding for an emergency purchase due to supply chain and manufacturing disruptions; and, authorize the purchase of a 2022 Ford F450 Dump Truck from D’Orazio Ford of Wilmington, IL in the amount of \$68,607.24, and necessary equipment to outfit the vehicle for operational purposes for an additional \$35,500.

ATTACHMENT(S)

Vehicle specifications from D’Orazio Ford

Mensik, Tim

From: Joey Bellavia <joeyb@dorazioford.com>
Sent: Tuesday, June 7, 2022 1:45 PM
To: Mensik, Tim
Subject: RE: F-450
Attachments: 22F450OrderJ811.pdf; Knapheide9'dumpBody.pdf

External Sender: Use caution with links/attachments. Use caution when replying. If you are unsure please contact IT.

Hi Tim,

I attached the updated chassis build and updated Knapheide dump body specs.
 Only difference in pricing from last quote should be the difference in the dump body options.
 Pricing is below.

Public

Advertised sale price \$77,020
 + applicable tax plates doc & cvr fees

Homewood Pricing

Advertised sale price \$77,020
 D'Orazio discount - \$4,800
 Gov't Price Concession - \$4,100

Selling Price **\$68,120**
Taxes (tax exempt) **\$0**
Doc Fee **\$324.24**
Municipal Plates **\$163**

Total Price **\$68,607.24**

Thanks,

Joey B
Commercial Sales Manager
 D'Orazio Ford
 1135 S Water Street
 Wilmington, IL 60481
 (815) 476-5205
joeyb@dorazioford.com



Preview Order J811 - F4H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 06/07/2022 09:26:40

Dealership Name: D'Orazio Ford

Sales Code : F41445

Dealer Rep.	Joseph Bellavia	Type	Fleet	Vehicle Line	Superduty	Order Code	J811
Customer Name		Priority Code	D1	Model Year	2022	Price Level	265

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F450 4X4 CHASSIS CAB DRW/145	\$46910	16000# GVWR PACKAGE	\$0
145 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	BACKGLASS DEFROST	\$60
VINYL 40/20/40 SEATS	\$0	SNOW PLOW PREP PACKAGE	\$250
MEDIUM EARTH GRAY	\$0	JOB #1 ORDER	\$0
PREFERRED EQUIPMENT PKG.650A	\$0	TRAILER BRAKE CONTROLLER	\$300
.XL TRIM	\$0	TRANS POWER TAKE-OFF PROVISION	\$280
.AIR CONDITIONING -- CFC FREE	\$0	UTILITY LIGHTING SYSTEM	\$160
.AM/FM STEREO MP3/CLK	\$0	397 AMP ALTERNATOR	\$115
.7.3L DEVCT NA PFI V8 ENGINE	\$0	PAYLOAD DOWNGRADE PACKAGE	\$0
10-SPEED AUTOMATIC	\$0	DUAL BATTERY	\$210
225/70R19.5G BSW ALL POSITION	\$0	PRIVACY GLASS	\$0
4.88 RATIO LIMITED SLIP AXLE	\$395	XL VALUE PACKAGE	\$395
POWER EQUIPMENT GROUP	\$1100	.CRUISE CONTROL	\$0
TELESCPNG TT MIRR-POWR/HTD SIG	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	FUEL CHARGE	\$0
FLEET ADVERTISING CREDIT	\$0	NATIONAL FLEET INCENTIVE (56M)	\$0
FRONT LICENSE PLATE BRACKET	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
XL DECOR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
PLATFORM RUNNING BOARDS	\$320	DESTINATION & DELIVERY	\$1795
TIRE INFLATION MONITOR DELETE	\$0		
TOTAL BASE AND OPTIONS		MSRP	\$52290
DISCOUNTS		NA	
TOTAL			\$52290

SHIP TO : F88V49

2224 North Fifth Street, Quincy, IL, 62305

KNAPHEIDE
SINCE 1848



DEALER - DUMP BODIES (FIXED SIDES)

STANDARD FEATURES

- Tapered Cab Shield with Punched Window
- Tapered Top Rail to Prevent Debris Build-up
- Quick Release, Double Acting, Double Panel Tailgate
- Double-acting Electric Hoist with Pendant Control
- Toe Saver Brackets Located on Both Sides of End Rail for Operator Safety
- 7 Gauge HRCO Steel Foot with Full Seam Weld Down Center
- 10 Gauge High Tensile Steel Quarter Cab
- 12 Gauge High Tensile Steel Sides
- Trapezoidal, 7" Lung Sides
- Side Board Openings
- ICC Bumper Included
- Mud Flaps Included
- LED Flush Mount Lights with Automotive Wire Harness
- Factory Supplied Backup Camera Installed
- K-coat Corrosion Protection with Knapheide's Exclusive 12-stage Electro-coating Prime Paint System
- Body Fully Undercoated
- Finish Painted Black (Single Stage Enamel)
- GM MEDIUM DUTY CHASSIS REQUIRES MANDATORY UPGRADE(SEE OPTION SECTION)
- ~Additional Paint Charges May Apply to Non-Standard Paint Colors

CA	Nominal Body Length	Dump Volume	Side Height	Tailgate Height	Model #	Hoist Model #
60"	9'	3.22 Yards	16"	22"	KDBF916	KHA-1516SF-ED

Options

Straight quarter Cab Protector in lieu of tapered cab shield



Tarp - Window Shade Actuation, High

Side Boards - 6" High Polyboard

Receiver Hitch - Upgrade 21K Class V

Trailer Wiring, 7-Way Flat Pin

Reducer Sleeve - Class V (2.5" to 2")