



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

Library Advisory Board Regular Meeting
Tuesday, September 20, 2022 at 5:30 PM
Cowles Council Chambers In-Person & via Zoom Webinar
Webinar ID: 991 8847 0047 Password: 125016
Dial: 346-248-7799 or 669-900-6833; (Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER, 5:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. August 16, 2022 Regular Meeting Minutes **Page 3**

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Report for August 2022 **Page 8**
i. 2021 & 2022 Statistical Reports **Page 12**

B. Legislative Update

C. Fundraising Update

PUBLIC HEARING

PENDING BUSINESS

A. FY 2024/2025 Budget – Library Infrastructure Needs **Page 14**
i. Budget Development Schedule for FY 2024 & 2025 **Page 15**

NEW BUSINESS

A. Community Member Outreach Programs To-Date **Page 16**

INFORMATIONAL MATERIALS

A. Memo from Library Director Re: New Materials Challenge **Page 18**

- [B.](#) Memo from City Clerk Re: Implementation of New Agenda Management Software **Page 19**
- [C.](#) Introduction of New Librarians at Kenai Peninsula Borough School District **Page 20**
- [D.](#) Photos of the Loved & Lost Bench at the Homer Public Library **Page 21**
- [E.](#) Library Infographics **Page 23**
- [F.](#) LAB 2022 Calendar **Page 24**

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, OCTOBER 18, 2022 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

Session 22-06, a Regular Meeting of the Library Advisory Board was called to order by Chair Kate Finn at 5:30 p.m. on August 16, 2022 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: BOARDMEMBERS KUSZMAUL, BAILY, FAIR, MCKINNEY, FINN, AND STUDENT REPRESENTATIVE JOHNSON

ABSENT: BOARDMEMBERS SPRINGER AND DOLMA (both excused)

STAFF: LIBRARY DIRECTOR BERRY
DEPUTY CITY CLERK TUSSEY

AGENDA APPROVAL

BAILY/KUSZMAUL MOVED TO ACCEPT THE AGENDA.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. May 17, 2022 Regular Meeting Minutes

FAIR/BAILY MOVED TO APPROVE THE MAY 17TH REGULAR MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Reports for May, June, and July 2022
i. 2021 & 2022 Statistical Reports

Library Director Berry summarized his three written reports and responded to questions from boardmembers.

B. Legislative Update

Chair Finn provided a verbal report on a 2023 federal funding bill that would provide up to \$20 million to improve public and tribal museums and libraries. Discussion ensued on the importance of

advocating to the newly-elected legislators on keeping up with Don Young's support of libraries. She provided an update on SLED funding and how Governor Dunleavy had vetoed the library funding again. Once the election is over they will have a better idea of where to focus their lobbying efforts.

C. Fundraising Update

Boardmember Kuzmaul spoke to The Homer Foundation's quarterly report she provided as a laydown item, highlighting the donations received. She shared the update from Mooserun Metalsmiths that there was a delay in their metal fish order for the outdoor donation wall. She is hesitant to advertise a display/recognition event until they have them in-hand. There was discussion on a notably large anonymous donation and questions from Boardmember Baily regarding the endowment fund and its management.

PUBLIC HEARING

PENDING BUSINESS

A. Memo from Library Director Re: Reorganization of City Offices

Chair Finn introduced the agenda item by reading the title. She noted that this topic will not be on City Council's next meeting agenda. Boardmember Baily requested that if this topic is expected to be on the agenda, that the board be notified so they can plan to attend.

Chair Finn shared the conversation she had with City Manager Dumouchel and how their previous comments are to be submitted to City Council; his comments will be in addition to theirs. Library Director Berry will be the one to notify the board when it comes before Council.

Boardmember Fair reiterated what he understood from the lengthy discussions at their April and May meetings – their request was for Mr. Berry's services be temporary up to a year, and that a stand-alone IT department be separate from the Library. Mr. Berry explained how the initial proposal referenced is from the City Manager's proposal, and he cannot project exactly when that proposed IT department would take fruition; there were delays in hiring another IT staff person and they are back to advertising for the position.

Discussion ensued on the practicalities of how the proposal would shake out, that any plans from the City Manager are still in the planning stages, and the crisis status of the City's IT staffing needs.

Chair Finn recapped the motion the LAB made at their last meeting opposing the reorganization and facilitated discussion with the board on if they were still in agreement with it. The motion read as follows: KUSZMAUL/MCKINNEY MOVED THAT THE LAB EXPRESSES ITS NON-SUPPORT FOR THE CREATION OF A NEW DEPARTMENT CALLED LIBRARY AND INFORMATION TECHNOLOGY SERVICES, AND ACKNOWLEDGES THAT THE PROPOSAL HAS AWAKED PASSION IN THE COMMUNITY AND CONCERN FOR ITS IMPACT ON LIBRARY SERVICES. THE LAB RECOMMENDS THAT THE CITY PRIORITIZE THE CREATION OF AN IT DEPARTMENT TO ADDRESS ALL THE IT NEEDS, AND IF THE CITY CANNOT DO THAT IN AN EXPEDITIOUS MANNER THAT AN ACCEPTABLE COMPROMISE WOULD BE TO FORMALIZE THE LOAN OF THE LIBRARY DIRECTOR TO CONTINUE HELPING WITH A TIME LIMIT OF A YEAR.

In response to discussion comments concerning the Library Director's job description and the City Manager's responsibilities as staff manager, Deputy City Clerk Tussey clarified the duties of the LAB as outlined in Homer City Code, specifically their role as an advisory body.

FAIR/KUSZMAUL MOVED TO REITERATE THEIR SUPPORT FOR THE SAME MOTION MADE.

Boardmember Fair opined that the motion previously made at the May 17th meeting is fine the way it is.

Chair Finn confirmed that she would be reading this motion again to City Council when she goes in for the LAB report.

Boardmember Kuszmaul shared comments made by Mayor Castner on the importance of boards and commissions; he wanted those groups to be very active, informed, to truly “advise”, and that they should not feel their role is diminished when providing input.

In response to Chair Finn’s inquiry on if other bodies within the organization were affected by these changes, Ms. Tussey explained which other advisory bodies and their assigned staff liaisons have been impacted by the departmental/division restructuring; it has not just been the library.

Boardmember McKinney pointed out a typo in the original motion, noting that it should read “...the proposal has awakened passion...” and not “awaked passion”.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

- A. Memo from Library Director Re: Update on Materials Challenges
 - i. Homer Public Library Collection Development Policy
 - ii. Petition to Remove LGBTQ+ Books from the Children’s Section
 - iii. Library Director’s Response to Petition to Remove Materials
 - iv. Article from Alaska Watchman dated July 26, 2022
 - v. American Library Association (ALA) 2021 Statement on Banned Books
 - vi. American Library Association (ALA) Materials Related to Book Challenges

Chair Finn introduced the agenda item by reading the title and deferred to Library Director Berry.

Mr. Berry spoke to the petition he received July 1st and his response to it. Not much has progressed since then until the end of July when the topic gained more attention statewide. Another petition has garnered more signatures but has yet to be submitted to any other deciding body.

Mr. Berry responded to questions and explained how the established process and policy operates, and if a petition is brought before City Council directly it would be re-routed to the LAB.

Boardmember Baily noted that since the LAB is the appeal body according to policy, he suggested the board remain impartial in their discussion about the matter. They should not make or suggest making any decision that might be the type they would have to make during an appeal hearing. Deputy City Clerk Tussey commented that Boardmember Baily’s advice is strongly supported by the Clerk’s Office and City Attorney.

Boardmember Kuszmaul commented that she would like to ensure the board is clear on the appeal process. In response to questions from boardmembers, Mr. Berry explained the logistical process if an appeal is brought before the board and spoke to the established process by Council. Boardmember Kuszmaul noted that the Library Bill of Rights, included as an attachment to the adopted policy, has

recently been updated to include language on libraries advocating for the protection of people's privacy.

Discussion ensued on Boardmember Kuszmaul's suggestion to make available a pamphlet provided by the American Library Association on the Library Bill of Rights, recent events at other public libraries concerning collection challenges and videoing within the library, and what would happen in the case of someone recording library employees.

Boardmember Kuszmaul requested the Collection Development Policy be reviewed at their January regular meeting when the LAB conducts their annual review of library policies.

B. Memo from Library Director Re: Budget Expectations for FY2024/25

Chair Finn introduced the agenda item by reading the title and deferred to Library Director Berry.

Mr. Berry spoke to and responded to questions from the board on the upcoming budget cycle, how the planning phase is coming up, and what he intends to bring up at his financial planning meetings with the City Manager. He explained all the library building repairs that are needed and his efforts to work with Building Maintenance on gathering project costs. These expenses will likely be funded through the capital improvement budget rather than through ordinary operating funds.

C. Memo from Library Director Re: Update on Library Western Lot Project

Chair Finn introduced the agenda item by reading the title and deferred to Library Director Berry.

Mr. Berry reiterated his update given during his staff report and that is summarized in writing in his memo. There were no further questions or discussion from the board.

INFORMATIONAL MATERIALS

- A. Pathways to Resilience Article dated August 5, 2022
- B. Library Board Training Resources Provided by the Alaska State Library
- C. LAB 2022 Calendar

Chair Finn noted the informational materials provided. In response to Boardmember Kuszmaul's question on the Pathways to Resilience article, Library Director Berry explained how the item was submitted by Boardmember Dolma and not in response to any particular incidents at the library.

Mr. Berry pointed out the Alaska State Library resource training events that are coming up and asked any boardmembers interested in participating to contact him.

Chair Finn agreed to attend the August 22nd City Council meeting and requested that boardmembers volunteer for future meetings.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Library Director Berry and Deputy City Clerk Tussey had no further comments.

COMMENTS OF THE BOARD

Boardmember Fair complimented the library staff for how much they assist him when he's conducting research projects, and it's so nice to have a cooperative group to work with.

Boardmember Kuszmaul commended Boardmember Baily for his legal expertise and how helpful it was to the board. She thanked him for joining and that the board should always find ways to encourage new members.

Chair Finn commented on the community involvement and input from various local groups and organizations that help support the community and the library, such as Kenai Peninsula Votes (KPV) helping people get out to vote and the candidate forum.

Boardmembers McKinney, Baily, and Student Representative Johnson had no comments.

ADJOURN

There being no further business to come before the Board, Chair Finn adjourned the meeting at 7:28 p.m. The next regular meeting is Tuesday, September 20, 2022 at 5:30 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

Approved: _____

Library Director's Report

August 31, 2022

General Notes

August has been relatively quiet, at least at the front desk. Behind the scenes we signed agreements with the Library Speakers Consortium (which will provide 2-3 virtual author talks each month) and Kanopy (which offers a limited number of movies and documentaries to patrons through streaming video).

Staff Notes

On August 18, David Bernard accepted the newly-created position of Deputy Library Director.

Director's meetings:

- Staff: 4
- LAB: 2
- FHL: 4
- Council: 2
- Department Heads: 5
- Other: iCompass training; demo of library program; various budget meetings; recreation champions

Facility

The computer that controls the HVAC system died on August 1, leaving the HVAC running on bypass (i.e. continuous) mode. The computer also controls the boiler, so the building had no hot water. Technicians from ATS repaired the system on August 4, but the computer will need to be replaced and the software updated. Additionally, one of the airflow valves in the children's' room got stuck closed, making the room cold. Building maintenance has a replacement valve coming.

A roofer came out to the library on August 8 to examine the leaks and ceiling condensation. He suggests talking to the original installer to get a better idea of what the roof structure looks like. There hasn't been any water inside the building lately, but we still face drainage issues in the parking lot.

The wheelchair switch for the front door broke again. Building maintenance has parts on order.

Library Advisory Board (LAB)

The LAB discussed upcoming budget considerations and recent challenges to library materials. There was an update on the Library Western Lot project and the proposed reorganization of city offices.

Friends of the Homer Library (FHL)

At its August 3 meeting, the FHL board debriefed from various major events during the summer reading program and discussed planning for fall and winter events. The book sale will slightly raise prices on adult books. FHL debated the significance of the ongoing petition to remove materials from the library and whether the organization should have a public response. I provided an update on the proposal to combine library services with IT.

The Library Western Lot Project is moving ahead. We have outreach materials, proposed designs and a public survey to distribute. The official kickoff for the public comment period will be Sept. 10, at the Book and Plant Sale.

Ongoing Events

Mondays, 10:30-11:00: Spanish Storytime

Mondays, 1:30-4:30: Knitting Club

Tuesdays, 3:30-4:30: LEGO Club

Wednesdays, 10:30-11:00: Toddler Time

Wednesdays, 12:00-2:00: Community Defined Youth Outreach

Wednesdays, 2:30-4:30: Chess Club

Fridays, 10:30-11:30: Preschool Storytime

Fridays, 1:00-4:00: LARP

Saturdays, 12:30-2:30: Green Dot Bystander Training

First Tuesday, 6:30-8:00: SPARC Radio Club

First Thursday, 1:00-3:00: Literary Ladies

First and Third Saturdays, 10:00-12:00: Tech Help

Second Sunday, 1:00-4:00: Second Sunday Shakespeare

Third Thursday, 10:30-11:30: Radio Storytime on KBBI

Fourth Tuesday, 4:30-6:30: FHL/HPL Book Club

Tuesday following the first City Council meeting of the month, 12:00-1:00: Lunch with a Councilmember

Special Events

Aug. 11, 1:00-3:00: Rotary Club.

Aug. 11, 5:50-7:45: Civil Air Patrol meeting.

Aug. 15-Sep. 15: *Berry Song*, by Michaela Goade, is on display on the StoryWalk®.

Aug. 25, 5:50-7:45: Civil Air Patrol meeting.

Sep. 1: HPL officially joins the Library Speakers Consortium, which offers virtual author talks from across the nation.

Sep. 9-10: Friends of the Library Book and Plant Sale.

Sep. 13, 12:00-1:00: Lunch with Councilmember Jason Davis.

Sep. 15-Oct. 15: *The Little Old Lady Who Was Not Afraid of Anything*, by Linda Williams, closes out the StoryWalk® season.

Sep. 21, 6:00-8:00: Rachel “Ray” Ball, Linda Martin, Jeremy Pataky and Marybeth Holleman read their poetry for the Alaska World Arts Festival.

Sep. 23, 6:00-7:30: Local authors Richard Chiappone and Tom Kizzia host a conversation for Alaska Book Week.

Sep. 28, 6:00-8:00: In partnership with the Chamber of Commerce and the Friends of the Library, the library hosts a candidate forum for council seats.

Oct. 1: The library subscribes to the Kanopy streaming video service, which offers access to movies and tv programs online.

Oct. 5, 9:00-10:00: KBBI Coffee Table discusses the Library Western Lot project.

Oct. 7, 4:30-6:30: First open house for the Library Western Lot project.

Oct. 8, 12:00-1:30: Second open house for the Library Western Lot project.

Oct. 11, 12:00-1:00: Lunch with Councilmember Donna Aderhold.

Oct. 14, 6:00-7:30: Astronomy presentation by Stephanie Cortes.

Nov. XXXX: Public showing of the Royal Shakespeare Company's *King Lear*.

Nov. 29, 12:00-1:00: Lunch with Councilmember Caroline Venuti.

Dec. XXXX: Giving Tree in the library entryway.

Dec. 13, 12:00-1:00: Lunch with Councilmember XXXX.

Homer Public Library Statistical Summary for 2021

Date: 09-Feb-22

CIRCULATION	Jan	Feb (n. 2)	Mar	Apr (n. 3)	May	Jun	Jul (n. 4)	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	5,815	6,915	8,758	9,024	8,281	10,456	11,035	9,828	10,424	10,856	10,692	9,979	112,063
*Physical Print/Audio/Video	3,218	4,669	6,236	6,656	6,259	8,511	9,038	7,755	8,309	8,527	8,391	7,698	85,267
*Other Physical items (n. 5)							68	53	58	69	52	48	348
*Alaska Digital Library	2,509	2,174	2,466	2,308	1,973	1,911	1,910	1,989	1,985	2,225	2,180	2,183	25,813
*Flipster e-magazines	88	72	56	60	49	34	19	31	72	35	69	50	635
INTERLIBRARY LOANS													
Incoming (Borrowed)	0	6	16	12	13	13	15	12	10	16	12	15	140
Outgoing (Lent)	4	23	19	17	8	13	7	21	25	19	20	13	189
BUILDING USE													
Gate Count	0	1,162	1,810	2,781	3,342	4,702	5,932	4,632	5,026	4,303	4,521	4,314	42,525
Study Rooms (# of groups)	0	1	9	48	43	87	113	124	130	118	122	91	886
Study Rooms (# of people)	0	1	13	61	93	130	167	170	190	176	198	155	1,354
Meeting Room (# of groups)	0	0	0	0	0	3	8	7	6	7	10	11	52
Meeting Room (# of people)	0	0	0	0	0	14	126	68	53	20	63	82	426
INTERNET USE													
TOTAL (*Included)	566	842	953	1,360	1,745	2,085	2,587	2,583	2,355	1,829	1,450	1,461	19,816
*Wireless Internet sessions	556	625	669	896	1,156	1,358	1,802	1,818	1,638	1,175	843	882	13,418
*Hardwired Internet sessions	10	217	284	464	589	727	785	765	717	654	607	579	6,398
Website visits (sessions)	4,541	4,285	4,931	4,664	4,574	5,162	5,623	5,571	4,569	4,186	3,556	3,797	55,459
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	72	288	116	211	38	79	179	106	96	73	129	224	1,611
*Programs for Age 0-5							21	45	0	0	0	40	106
*Programs for Age 6-11							86	0	0	15	0	40	141
*Programs for Age 12-18							31	32	15	0	0	12	90
*Programs for Age 19+	35	32	25	30	38	56	11	8	56	10	117	104	522
*Programs for All Ages							30	21	25	48	12	28	164
*Youth Programs (all types)	37	256	91	181	0	23							588
OUTREACH													
# Events	10	9	14	9	3	5	4	1	1	4	2	2	64
# People	3707	3524	2742	3480	17	25	20	5	4	7	15	8	13,554
NEW CARDS ISSUED													
City	11	20	18	20	25	32	26	38	30	25	27	14	286
Borough	2	4	8	16	22	27	35	29	23	21	29	9	225
Temporary	0	0	0	0	4	9	5	1	1	0	0	0	20
Reciprocal	0	1	0	0	2	4	3	5	2	2	0	0	19
VOLUNTEER HOURS													
# of people	15	13	23	69	30	43	37	31	47	51	45	53	457
# of hours	131	114	131	211	155	202	134	124	176	119	127	161	1,784
MATERIALS ADDED													
Books	382	210	300	242	187	430	153	233	248	225	165	254	3,029
Audio	9	2	4	19	0	0	5	8	50	2	13	19	131
Video	70	45	29	60	51	61	38	36	30	45	20	48	533
Serials	0	0	0	0	0	0	1	1	0	1	0	0	3
Electronic Resources	0	1	0	0	0	0	284	0	306	35	60	83	769
MATERIALS REMOVED													
Books	238	172	269	510	148	126	299	0	221	378	71	80	2,512
Audio	149	56	40	0	0	3	2	0	82	0	0	0	332
Video	38	3	85	20	110	60	1	0	1	2	0	12	332
Serials	0	0	0	3	0	1	2	4	0	0	1	0	11
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	0.00	548.50	436.00	337.00	768.00	325.00	874.00	712.00	698.50	422.00	276.00	604.00	6,001.00
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants								7000.00				25091.00	32,091.00
TOTALS	0.00	548.50	436.00	337.00	768.00	325.00	874.00	7,712.00	698.50	422.00	276.00	25,695.00	\$38,092.00

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: HPL opened with reservations Feb. 1.

Note 3: HPL opened without reservations and extended hours Apr. 26

Note 4: Program attendance broken out by age, starting in July 2021.

Note 5: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames. Prior to July 2021, these circulation figures were included in the overall total but not broken out.

Homer Public Library Statistical Summary for 2022

Date: 14-Sep-22

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	11,269	10,348	12,360	11,394	9,965	11,919	12,015	13,136	0	0	0	0	92,406
*Physical Print/Audio/Video	8,788	8,085	9,856	8,940	7,892	9,717	9,620	10,614					73,512
*Other Physical items (n. 2)	93	78	80	109	76	118	122	117					793
*Alaska Digital Library	2,295	2,112	2,376	2,297	1,974	2,043	2,242	2,367					17,706
*Flipster e-magazines	93	73	48	48	23	41	31	38					395
INTERLIBRARY LOANS													
Incoming (Borrowed)	59	46	20	14	21	11	18	22					211
Outgoing (Lent)	25	21	28	15	18	13	16	19					155
BUILDING USE													
Gate Count	4,929	5,120	6,573	7,613	6,719	7,675	8,905	8,794					56328
Study Rooms (# of group sessions)	102	136	145	147	269	194	160	261					1414
Study Rooms (# of people)	152	214	218	219	370	264	203	342					1982
Meeting Room (# of group sessions)	13	13	20	19	19	23	28	22					157
Meeting Room (# of people)	55	70	144	115	149	217	222	169					1141
INTERNET USE													
TOTAL (*Included)	1,414	1,683	2,053	2,265	2,396	2,995	3,383	3,678	0	0	0	0	19,867
*Wireless Internet sessions	765	951	1,147	1,389	1,560	2,075	2,348	2,548					12783
*Hardwired Internet sessions	649	732	906	876	836	920	1,035	1,130					7084
Website visits (sessions)	4,283	3,558	4,217	4,375	4,640	4,583	4,980	4,931					35,567
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	1,206	1,153	1,006	1,351	1,286	997	616	452	0	0	0	0	8067
*Programs for Age 0-5	1130	990	914	1184	665	768	178	283					6112
*Programs for Age 6-11	15	19	8	66	329	183	213	80					913
*Programs for Age 12-18	22	1	3	4	2	18	9	0					59
*Programs for Age 19+	32	53	49	15	10	3	20	16					198
*Programs for All Ages	7	90	32	82	280	25	196	73					785
OUTREACH													
# Events	1	2	2	2	2	2	1	1					13
# People	6	7	11	8	8	15	6	7					68
NEW CARDS ISSUED													
City	14	12	25	27	31	40	32	39					220
Borough	20	24	33	33	21	39	34	28					232
Temporary	1	0	2	1	2	7	3	3					19
Reciprocal	0	0	1	0	3	0	1	3					8
VOLUNTEER HOURS													
# of people	60	53	56	39	39	43	46	50					386
# of hours	203	206	193	232	159	133	182	183					1491
MATERIALS ADDED													
Books	282	207	219	231	277	327	272	285					2100
Audio	3	8	33	4	46	11	9	17					131
Video	25	23	47	68	73	45	35	43					359
Serials	0	0	0	0	0	0	0	0					0
Electronic Resources	79	45	183	93	73	118	68	0					659
MATERIALS REMOVED													
Books	168	304	543	567	531	139	272	157					2681
Audio	0	0	1	44	25	2	68	0					140
Video	0	0	0	33	131	72	0	4					240
Serials	2	0	0	0	1	1	0	4					8
Electronic Resources	0	0	0	0	0	0	0	0					0
REVENUES DEPOSITED													
Fines/Fees/Copies	260.00	679.00	504.00	757.00	901.00	1075.00	517.20	1570.00					6,263.20
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants								7000.00	8058.00				15,058.00
TOTALS	260.00	679.00	504.00	757.00	901.00	1,075.00	517.20	8,570.00	8,058.00	0.00	0.00	0.00	\$21,321.20

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 13, 2022
SUBJECT: FY 2024/2025 BUDGET – LIBRARY INFRASTRUCTURE NEEDS

The library building opened on Sept. 16, 2006. It has held up well, but some parts are beginning to show their age. As part of the upcoming budget process, I plan to request funding for repairs to the following infrastructure components:

- Siding on all the exterior surfaces of the building
- Carpeting in the front entryway, and possibly in other parts of the building
- HVAC system
- Countertops
- Roof leaks
- Drainage in parking lot
- Possible ADA improvements—signage, bathrooms, etc.

The following infrastructure has been upgraded recently or is currently in progress:

- Public computers
- Staff computers
- Interior wifi nodes (the exterior node could not be upgraded due to supply issues)
- Department servers
- Data cable for the building
- Wheelchair switch at front door

RECOMMENDATION

For discussion.

City of Homer
Budget Development Schedule
for Fiscal Year 2024 and 2025

Dates	Event
1/10/2022	Preliminary Budget Development Schedule introduced to Council
July 2022	Begin FY24/25 budget discussions with departments
7/25/2022	Final Budget Development Schedule approved by Council
August - October 2022	Budget Worksessions
10/24/2022	Committee of the Whole, Council to discuss budget priorities for the coming year
	Regular Meeting, Public Hearing - public input on budget priorities for the coming year
End of December 2022	Submit to departments, budget work sheets including salary and fringe benefit costs
1st January 2023 Meeting	During Committee of the Whole, Council to discuss Revenue Sources for General Fund and preliminary budget assumptions.
End of January 2023	Departmental Draft Budget and narratives to Finance
Mid-February 2023	Compile data and return copy to departments for review
End of February 2023	City Manager - Budget Review with Finance Director and Department Heads
2nd March 2023 Meeting	City Manager's Budget (Proposed Budget) to Council
	Committee of the Whole, Council to discuss budget
	Regular Meeting - Public Hearing
1st April 2023 Meeting	Committee of the Whole, Council to discuss budget
	Regular Meeting - to introduce Budget Ordinance and Fee/Tariff Resolutions
2nd April 2023 Meeting	Committee of the Whole, Council to discuss budget
1st May 2023 Meeting	Committee of the Whole, Council to discuss budget
	Regular Meeting - Public Hearing
2nd May 2023 Meeting	Regular Meeting - Public Hearing & FY 24/25 Budget Adoption



Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 13, 2022
SUBJECT: COMMUNITY MEMBER OUTREACH PROGRAMS TO-DATE

One of the LAB's goals for 2022 is "explore opportunities for the library to increase and improve library service to all community members, especially students and underrepresented user-groups."

Many community groups have resumed regular meetings at the library, the Friends of the Library have brought back most of their normal programs, we have added new programs for children, and expanded services available through the website for patrons who can't come to the library in person. Here is an incomplete list of programs available at the library on a regular basis. One-off or special programs are not included.

For kids and parents:

- LEGO club
- Chess club
- Spanish-language storytime
- Toddler storytime
- Preschool storytime
- Radio storytime
- School visits (as scheduling allows)

For teens:

- Teen Advisory Board
- Homer LARP
- Volunteer program
- Student rep on LAB and Friends of the Library board
- Annual scholarship outreach (FHL)
- Youth Lifelong Learner Award (FHL)

For adults:

- HPL/FHL book club
- Literary Ladies
- Knitting Club

- South Peninsula Amateur Radio Club
- Civil Air Patrol
- Lunch with a Councilmember (FHL)
- Tech Help (FHL)
- Adult Lifelong Learner Award (FHL)
- Voter registration

For homebound patrons:

- Alaska Digital Library
- Homebound delivery (SPH long-term care only)
- Library Speakers Consortium (provides 2-3 virtual author talks monthly)
- Kanopy streaming video (coming Oct. 1)

For patrons in distress or needing access to social services:

- Community Defined youth outreach
- Green Dot bystander-intervention training
- Food bags available in the front entrance
- Lists of community resources posted at front entrance and in public restrooms
- Toiletries and related items available upon request

For all patrons:

- Art in the Library program (FHL)
- Reading Between the Lines (FHL)
- Bookmobile
- Little libraries
- Free wifi (24 hours)
- Free telephone, computer access, reference services (during open hours)
- Copying, scanning, printing (during open hours)
- Books!

RECOMMENDATION

For discussion.



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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: AUGUST 18, 2022
SUBJECT: NEW MATERIALS CHALLENGE

A number of patrons have stepped forward recently to challenge various items held in the library's collection. Since the LAB's last meeting on August 16, there has been one further challenge.

On August 17th, a patron handed me a copy of *This Day in June*, by Gayle E. Pitman, and said "It is completely inappropriate that this is in the children's section." He walked away without leaving any contact information or filling out a reconsideration form. I discussed the title with children's staff the following day, and we agreed that it has value, particularly as a discussion-starter for parents who want to talk to their kids about LGBT topics but don't know how to begin. It is published by the American Psychological Association.

We have decided to keep it in the children's room.

RECOMMENDATION

For informational purposes.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: BOARD, COMMISSION, AND COMMITTEE MEMBERS
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: SEPTEMBER 15, 2022
SUBJECT: IMPLEMENTATION OF NEW AGENDA MANAGEMENT SOFTWARE

The Clerk's office staff currently uses a product called Municode Meetings to compile and publish agendas and packets for Council, the Board, Commissions, and Committees. Earlier this year we met with two other companies that provide agenda management services and have selected iCompass.

iCompass provides improved internal routing capabilities to assist staff in preparation for Council, Board, Commission, and Committee packets. There is an app available if you're a tablet user and if not there will be easy access through the online portal on the City website. It also has an easy to use public-facing portal for citizens to stay informed on meeting schedules and agendas.

Although the new software won't go live until the first of the new year, we will be using it internally, so next month you'll start to see the changes in your packet materials. As we make this transition we will present at each groups meeting to give you an overview of how to navigate the new software.

If you'd like a quick peek at what's to come, visit the following municipality webpages to see what the iCompass public portal offers:

- City of Wasilla: <https://cityofwasilla.civicweb.net/Portal>
- Village of Lisle: <https://villageoflisle.civicweb.net/portal/>

Introduction of New Librarians at Kenai Peninsula Borough School District

Requested by Chair Kate Finn



Deb Curtis

Homer High School Librarian

Jerry Nagaruk
Homer Middle School Librarian



Photos of the Loved & Lost Bench at the Homer Public Library

Provided by Chair Kate Finn



Dedicated to the memory of
Anesha Katherine "Duffy" Murnane

Born 8-12-1981, Died 10-17-2019



NPH Orphanage, Honduras

Forever remembered for your kindness and
sweetness by your mother, stepfather, brother,
numerous relatives and friends, your community,
and the hundreds of babies and children you loved,
nurtured and taught throughout your life.

Across Alaska People Are Disappearing

One day they are walking across town in broad daylight
and then they are gone.

They are picking berries on the tundra
and then they are gone.

They are emerging from a tent pitched on a gravel beach
and then they are gone.

Across Alaska, people are being plucked from
their lives, their families, and their communities,
like stars extinguished in the night sky.

Around the world, tens of thousands of women, men,
girls and boys are murdered or taken each year.
Indigenous communities are hit especially hard by
this plague of disappearance. For too long,
we have been silent. Now we must shout out to
interrupt this litany of loss. For too long, we haven't
searched hard enough. Now we must scour the land
to end this epidemic of violence. For too long, we
have been blind to the breadth of the tragedy.
Now we must end this systemic stealing of women,
men and children from their lives, and ours.
We all have a role to play to end this violence and
vanishing, to keep our night skies full of stars.

Library Infographics







Requested by Chair Kate Finn

**THE LIBRARY
IS THE TEMPLE
OF LEARNING
AND LEARNING
HAS LIBERATED
MORE PEOPLE
THAN ALL
THE WARS
IN HISTORY**

Turning a dead tree into a small free library that looks like something straight out of a fairytale



UNDERSTANDING INCLUSION

-  **EQUALITY** is that everyone gets the same book.
-  **DIVERSITY** is that everyone gets different types of books.
-  **EQUITY** is that everyone gets the book that is right for them.
-  **ACCEPTANCE** is understanding that everyone reads different types of books.
-  **BELONGING** is reading any book you want without fear of being judged.
-  **JUSTICE** is fighting to make sure everyone has access to books.

Eliza Mays

LIBRARY ADVISORY BOARD 2022 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	Wednesday 1/12 5:00 p.m.	Tuesday 1/18 5:30 p.m.	Monday 1/24 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Library Fees, Policies, Rules & Regulations
FEBRUARY	Wednesday 2/9 5:00 p.m.	Tuesday 2/15 5:30 p.m.	Monday 2/28 6:00 p.m.	
MARCH	Wednesday 3/9 5:00 p.m.	Tuesday 3/15 5:30 p.m.	Tuesday 3/29** 6:00 p.m.	<ul style="list-style-type: none"> • Clerk Reappointment Notices Sent Out
APRIL	Wednesday 4/13 5:00 p.m.	Tuesday 4/19 5:30 p.m.	Monday 4/25 6:00 p.m.	<ul style="list-style-type: none"> • Terms Expire April 1st • Advisory Body Training Worksession • Election of LAB Officers • Celebration of Lifelong Learning; National Library Week, Library Workers Day, & Library Legislative Day
MAY	Wednesday 5/11 5:00 p.m.	Tuesday 5/17 5:30 p.m.	Monday 5/23 6:00 p.m.	
JUNE		No Regular Meeting		
JULY		No Regular Meeting		
AUGUST	Wednesday 8/10 5:00 p.m.	Tuesday 8/16 5:30 p.m.	Monday 8/22 6:00 p.m.	<ul style="list-style-type: none"> • Library Budget Review *may not be applicable during non-budget years
SEPTEMBER	Wednesday 9/14 5:00 p.m.	Tuesday 9/20 5:30 p.m.	Monday 9/26 6:00 p.m.	<ul style="list-style-type: none"> • Library Card Sign-up Month
OCTOBER	Wednesday 10/12 5:00 p.m.	Monday 10/17*** 5:30 p.m.	Monday 10/24 6:00 p.m.	
NOVEMBER	Wednesday 11/9 5:00 p.m.	Tuesday 11/15 5:30 p.m.	Monday 11/28 6:00 p.m.	<ul style="list-style-type: none"> • National Friends of Libraries Week • Approve Meeting Schedule for Upcoming Year
DECEMBER	Wednesday 12/14 5:00 p.m.	Tuesday 12/20 5:30 p.m.	1/10/2022 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Strategic Plan/LAB Goals

*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.

**The City Council March meeting will be held on a Tuesday due to Seward's Day.

***The LAB October meeting will be held on a Monday due to 24 Day being on Tuesday 10/18.