



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

**Library Advisory Board Regular Meeting
Tuesday, February 15, 2022 at 5:30 PM
Cowles Council Chambers In-Person & via Zoom Webinar
Webinar ID: 991 8847 0047 Password: 125016
Dial: 346-248-7799 or 669-900-6833; (Toll Free) 888-788-0099 or 877-853-5247**

CALL TO ORDER, 5:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. January 18, 2022 Regular Meeting Minutes **Page 3**

VISITORS/PRESENTATIONS (10 minute time limit)

A. Lyn Maslow, Friends of the Homer Library – Work on Western Lot Trail Update

B. Julie Engebretsen, Deputy City Planner & Special Projects Coordinator –
Implementation of the Wayfinding-Streetscape Plan **Page 9**

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Report dated January 28, 2022 **Page 11**
i. 2021 & 2022 Library Stats **Page 15**

B. Legislative Update

C. Fundraising Update

PUBLIC HEARING

PENDING BUSINESS

A. LAB Strategic Plan/Goals Update **Page 17**
i. LAB 2022 Strategic Plan & Goals DRAFT **Page 18**

NEW BUSINESS

- A.** City Code Updates for Special Events & Food Trucks **Page 20**
 - i. Special Event HCC Update Draft Memo from City Manager **Page 21**
 - ii. Draft Ordinance Amending HCC Re: Special Events **Page 23**
 - iii. Event Permit Decision Tree **Page 32**
 - iv. Food HCC Update Draft Memo from City Manager **Page 34**
 - v. HCC 8.11 Mobile Food Service Draft Amendments **Page 36**

INFORMATIONAL MATERIALS

- A.** Materials Challenges **Page 40**
 - i. List of Frequently Challenged Books **Page 41**
 - ii. Book Ban Challenge Infographics **Page 43**
- B.** Memo from Library Director Re: National Library Week **Page 45**
- C.** LAB 2022 Calendar **Page 46**

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, MARCH 15, 2022 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

Session 22-01, a Regular Meeting of the Library Advisory Board was called to order by Chair Kate Finn at 5:33 p.m. on January 18, 2022 at the Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar. One seat remains vacant.

PRESENT: BOARDMEMBERS KUSZMAUL, SPRINGER (left at 7:02 p.m.), DOLMA, FAIR, FINN, MCKINNEY, AND STUDENT REPRESENTATIVE JOHNSON

STAFF: LIBRARY DIRECTOR BERRY
DEPUTY CITY CLERK TUSSEY

AGENDA APPROVAL

FAIR/KUSZMAUL MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. December 7, 2021 Regular Meeting Minutes

DOLMA/FAIR MOVED TO APPROVE THE DECEMBER 7TH REGULAR MEETING MINUTES.

Chair Finn pointed out on Page 8 of the packet there is an incomplete sentence at the end of New Business Item B. Deputy City Clerk Tussey agreed to correct the typo for the approved minutes.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

A. Lyn Maslow, Friends of the Homer Library – Work on Western Lot Trail Update

Chair Finn noted that Lyn Maslow was feeling sick and unable to make it to this meeting.

B. Mike Miller, The Homer Foundation – Boardmember Orientation to Library Endowment Fund

Boardmember Kuzmaul introduced Mike Miller and provided background on the Homer Foundation's relationship with the LAB and the reasons for having Mr. Miller come and present to the board.

Mr. Miller gave a presentation on the Homer Foundation (THF). He gave a summary of the foundation's history itself and with the City, what a community foundation is, and the current status of the Library Endowment Fund. He spoke to "Fundraising 101" and explained the responsibilities of the LAB, why

people give, who potential donors are, how the board can work towards finding donors, and how THF assists in that process.

Mr. Miller responded to boardmember questions and facilitated discussion. There was an overall consensus to have Mr. Miller give annual updates/trainings on the Library Endowment Fund. The board then thanked him for his time.

Chair Finn noted that the topic of implementing the endowment fund will be discussed further during their Strategic Plan and Goals agenda item.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Library Director Report dated December 30, 2021
- i. 2020 & 2021 EOY Statistical Reports
 - ii. Homer Public Library 2021 Annual Report

Library Director Berry spoke to his written report, noting the following:

- Little Libraries grant funding was accepted by Council; the first ones are already painted and in the process of being set up around town.
- Wireless hotspots were ordered and are already being checked out.
- At-home COVID-19 test kits are being distributed at the library contingent on availability.
- Library held its first in-person story time in nearly two years, yet with rising COVID numbers they have returned back to Radio Storytime on KBBI.
- Building Maintenance discovered a series of leaks in the roof; there has been no damage to materials or electronics and the study rooms are open again after having time to dry out.
- Friends of the Homer Library are still working on the western lot trail plan; update will come soon. The National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) will be here in Homer this summer to do in-person meetings on the project.
- 53 books and \$700 worth of gift certificates were bought from the Giving Tree.
- Review of the 2020/2021 stats and the Homer Public Library 2021 Annual Report.

There was discussion on the recognition list in the annual report of those who donated to the library's long-term endowments funds, and regarding Mr. Berry's attendance at a workshop responding to materials challenges.

- B. Legislative Update

Chair Finn reported legislation is in session right now; not much to report on at this time. No bills or line-item vetoes have come up that are antagonistic towards libraries so we remain in a status quo position. If something does come up for them to lobby against she will notify the board.

- C. Fundraising Update

Boardmember Kuszmaul commented on the value of having regular presentations from Mike Miller with the Homer Foundation (THF), and requested feedback from boardmembers. Their comments included:

- Suggestion that they challenge themselves by doing their own donations and practicing with friends and family.
- How important the basic endowment fund information is as a new boardmember.

- Having annual training at their May meetings. There was mutual agreement and Mr. Berry commented in support of the training at that time as it coincides with the budget schedule well. At Boardmember Kuszmaul's request, Deputy City Clerk Tussey agreed to revise the LAB Calendar with Berry.

Boardmember Kuszmaul spoke to the Library Endowment Fund Fact Sheet in the packet she prepared. In response to her request for feedback from the board, there were suggestions to edit the links to go directly to the library endowment fund page, and use the phrasing that it is a "long-term fund".

Boardmember Kuszmaul reported the donation and donor information she received from THF from 2021 and her plans for donor acknowledgement, including the number of fishes they will need to order for the fish wall. There was discussion on whether to acknowledge the lump of smaller donations accumulated over the years that was issued by the City to start the funds, or recognize that as an accounting transaction, and how to recognize the anonymous donor. She recapped her next steps in ordering the fishes, their installation, and preparing the thank you cards.

In response to fundraising planning, Chair Finn suggested they discuss that under their Strategic Plan and Goals agenda item.

Boardmember McKinney inquired if the donation site clarifies what the money is going towards and how as a donor he would be frustrated by not knowing where his donation was being spent. Mr. Berry and Boardmember Kuszmaul noted the links in the fact sheet directs people to that information. Mr. Berry further explained what the library is responsible to fund as operational costs, what would fall to the library endowment fund or grant funding, and what falls more to the Friend of the Homer Library's endowment funding.

PUBLIC HEARING

PENDING BUSINESS

- A. LAB Strategic Plan/Goals Update
 - i. DRAFT Library Advisory Board 2022 Strategic Plan & Goals
 - ii. Homer Public Library's 2020-2025 Strategic Plan
 - iii. LAB 2014 Strategic Plan
 - iv. LAB Goals from 2019 to 2021

Chair Finn introduced the item by reading the title and asked for a motion to begin discussions.

DOLMA/KUSZMAUL MOVED TO DISCUSS THE LAB STRATEGIC PLAN AND GOALS.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Chair Finn recapped the LAB's work from the past meeting, what information they will be pulling from, and requested the board focus on the blank goals section of the strategic plan draft.

Boardmember Springer left the meeting at 7:02 p.m.

The board and City staff discussed the following:

- Previous goals from 2019-2021, suggested goals in the memo, and which ones are still pressing and relevant to the LAB
- The endowment fund being one of the main goals; combination of working towards achieving the LAB funding goals for the Planned Giving Program, and defining the LAB's role in fundraising
- How to structure their goal list; while the draft breaks it down into timelines, that may not work for them at this time, and to keep it around only three primary goals in listed form
- Setting tasks: each goal needs to have deliverables
 - Fundraising/soliciting donation goals
 - Identifying tools and resources for training on how to fundraise
 - Implementing the Planned Giving Plan and acknowledge that boardmembers will bring different skills
- Deciding on the following three goals: 1) Advocate for Library Budget, 2) Implement the Planned Giving Program for the Library, and 3) Explore opportunities with the Library to increase and improve library use by students and "fringe" user-groups
- Holding the rest of the task/deliverable discussion at the next meeting

KUSZMAUL/MCKINNEY MOVED TO POSTPONE LAB STRATEGIC PLAN/GOALS UPDATE TO THE FEBRUARY MEETING.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Chair Finn requested Deputy City Clerk Tussey send out the draft goal notes to the board in advance as a post-meeting follow-up to ensure boardmembers have more time to think over their amendments before the next meeting.

NEW BUSINESS

- A. Donation of Art to the City Municipal Art Collection
- i. City of Homer Accession, Gift, & Donation Policies & Procedures for Art
 - ii. Gift/Donation Proposal Application from Deland Anderson 11/10/2021

Chair Finn introduced the item by reading the title and asked for a motion to begin discussions.

FAIR/MCKINNEY MOVED TO RECOMMEND THE PARKS, ART, RECREATION, AND CULTURE ADVISORY COMMISSION ACCEPT THE ART DONATION FROM DELAND ANDERSON AND BE PLACED IN THE HOMER PUBLIC LIBRARY PER HIS DONATION REQUEST.

There was discussion on the following:

- The art piece itself and how art lies with the beholder.
- Its history of hanging in the library as part of the Art in the Library program with Friends of the Homer Library and the donor's request to have it remain in the library.
- The conversations Mr. Anderson had with library staff was primarily Library Director Berry explaining the City's process for accepting art donations, which prompted the application.

- Limited wall space in the library and how some art does better in that space than other pieces.
- A suggestion of having art be a part of the library's check-out program, similar to what they do for sports equipment, sewing machines, and projectors.
- Uncertainty of having this specific art piece selected for the library itself and did not feel the applicant gave significant enough reason to justify it being exclusively placed in the library beyond the fact that it was placed there before.
- Overall support of accepting the art into the City's collection.

Boardmember Fair reiterated the process for accepting art into the City's collection, and that whatever recommendation the LAB makes will likely be approved by PARCAC for Council's final approval. There was discussion on whether to amend the current motion or fail it, and the potential outcome that the donor may revoke their application if it's not guaranteed to be displayed in the library.

VOTE: YES: DOLMA

NO: FAIR, KUSZMAUL, MCKINNEY, FINN

Motion fails.

KUSZMAUL/FINN MOVE TO RECOMMEND THE PARKS, ART, RECREATION, AND CULTURE ADVISORY COMMISSION CONSIDER ACCEPTING THE ART DONATION FROM DELAND ANDERSON TO BE ADDED TO THE PERMANENT MUNICIPAL ART COLLECTION.

Boardmember Kuszmaul opined the LAB should request PARCAC consider acceptance, not that it should be accepted; she is not comfortable with saying they should accept it because they are the deciding body to make that determination based on their criteria.

Boardmember Fair voiced his disagreement, noting that they are only considering it based on the request to hang it in the library, and if it wasn't for that fact then it would be going directly to PARCAC. He suggested their motion include some preference for the library but no guarantee that it will be permanent there. Discussion ensued on whether it should be in the library or not.

FAIR/DOLMA MOVE TO ADD A COMMA AT THE END AND SAY "WITH POSSIBLE INCLUSION IN THE HOMER LIBRARY."

Boardmember Fair commented how that leaves it open, is a motion in the positive, and that if Mr. Anderson is not happy with the decision he can withdraw his application with no harm done.

There was discussion on the wording of the amendment.

VOTE (amendment): NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VOTE (main motion as amended): NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL MATERIALS

- A. Memo 22-001 Revision of LAB's Student Representative Term
- B. LAB 2022 Calendar

Chair Finn noted Student Representative Johnson's new appointment term expiration is now when she graduates from high school.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Deputy City Clerk Tussey initiated discussion on who would be providing the LAB report at the next City Council meeting. Chair Finn agreed to give the report at the January 24th meeting and Boardmember Kuszmaul will give the February report.

COMMENTS OF THE BOARD

Chair Finn commented that she will be absent for the March regular meeting and that Boardmember Kuszmaul will be running the meeting as Vice Chair. She reminded boardmembers to provide their volunteer hours to Library Director Berry for their time served on the LAB, and spoke to the agenda-setting process and how all boardmembers can request items for the agenda. She thanked the boardmembers for showing up and voiced her appreciation for the good conversation and their work.

Student Representative Johnson provided an update on Youth Services Librarian Nofziger's efforts to implement a Youth Library Board. Ms. Nofziger is conducting outreach to find students interested in serving, and scheduling the first monthly meeting for February. The purpose of the board is to bring together middle school to high school students to help her with brainstorming and planning out future youth programs for that age group.

Boardmember Kuszmaul commented on an article in this month's American Libraries magazine regarding first amendment audit and how people are going into libraries claiming to be there to audit any violations of first amendment rights. They typically go in with cameras and attempt to document and challenge library employees. She inquired with Library Director Berry if such things were taking place in Alaska libraries. Mr. Berry spoke to the Homer Library's policy and procedure for handling escalated situations.

Boardmembers McKinney, Dolma, and Fair had no comments.

Library Director Berry commented on a creative writing workshop on February 15th with author Annie Boochever, which takes place right after the LAB's February meeting. She will be providing the workshop at the middle school and high school as well.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 8:25 p.m. The next regular meeting is Tuesday, February 15, 2022 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

Approved: _____

SIGN FAMILY



Vehicular - Neighborhood Gateway
(Identification)

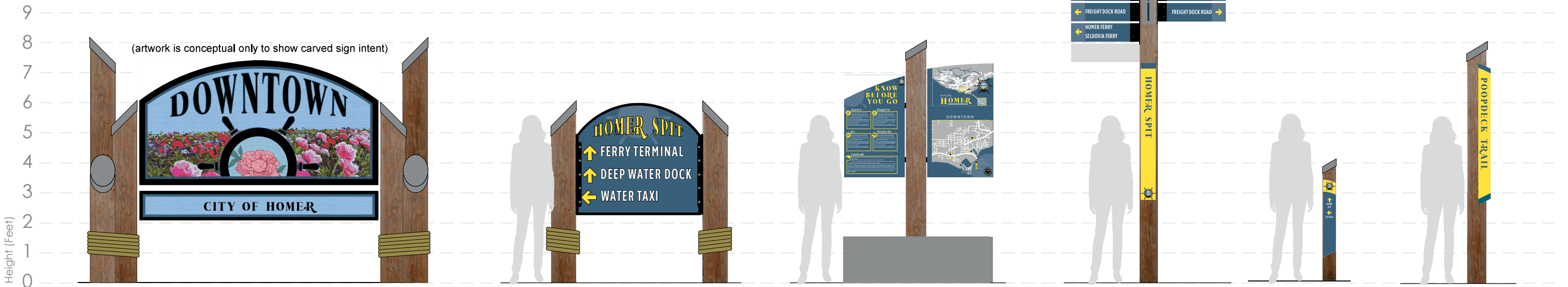
Vehicular - Wayfinding
(Directional)

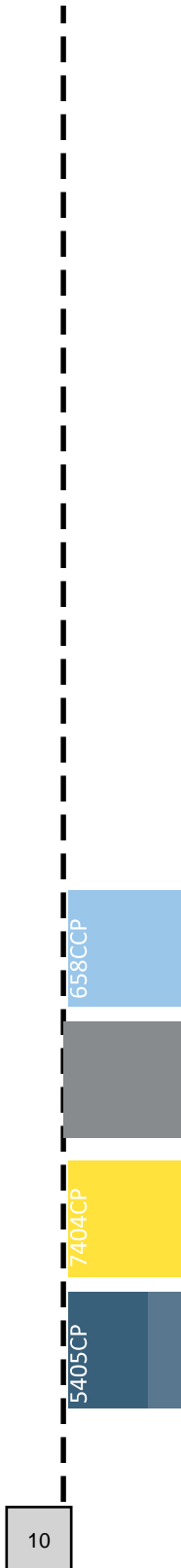
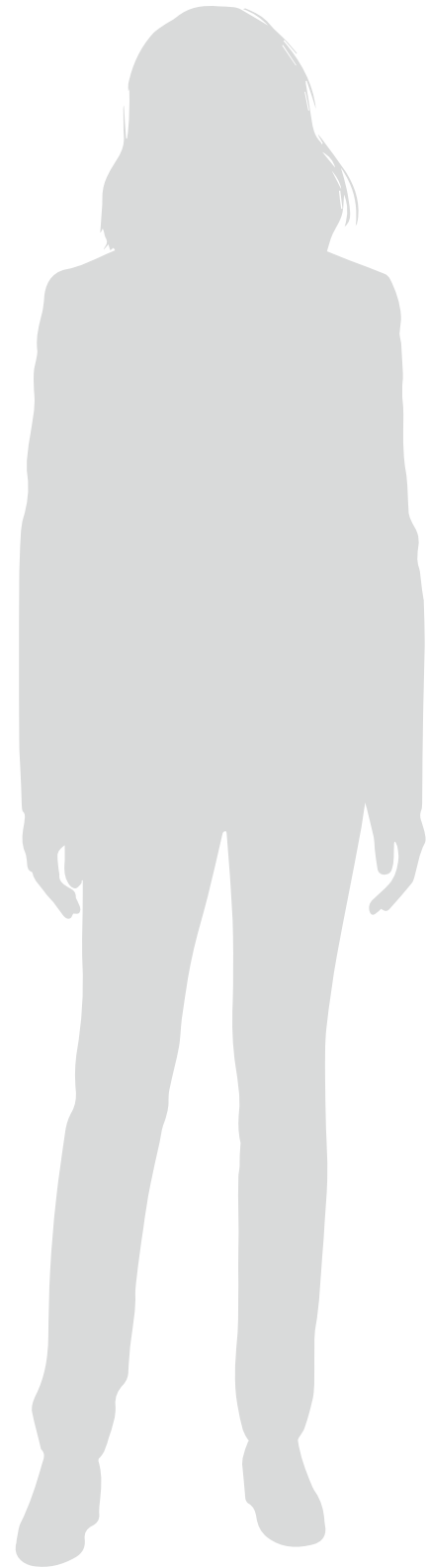
Pedestrian Orientation
(Informational)

Pedestrian Wayfinding
(Directional)

Pedestrian Wayfinding
(Directional)

Pedestrian Destination
(Identification)





Director’s Report, Homer Public Library
January 28, 2021

General Notes

On Jan. 10, the library began circulating wireless hotspots. By Jan. 18, nine of the ten had been checked out.

Several people have asked about the library’s process for responding to complaints about offensive and/or inappropriate library materials. A step-by-step guide appears on page 11 of the Collection Development Policy, which is on the library’s website. In summary:

1. The Library Director will discuss the offending item(s) with the patron and try to address their concerns orally.
2. If the patron isn’t satisfied, they may fill out a complaint form. The Library Director will review the item(s) all the way through and respond in writing.
3. If the patron is still unsatisfied, they may appeal to the Library Advisory Board, which will review the item(s) and issue a final judgement.

The library’s default position is guided by several documents from the American Library Association, all of which are attached at the end of the Collection Development Policy. These documents emphasize the importance of an individual’s freedom to explore all materials and viewpoints, regardless of whether others would approve.

People have also asked about the process for stocking the little libraries. In a nutshell:

1. Donations that arrive at the library are reviewed by the staff for inclusion in the collection.
2. Whatever is left over is reviewed by the Friends of the Library for the FHL book sale.
3. If not selected for either of these things, the Friends may pack the item for eventual delivery to a little library, for sale to one of our vendors, or for disposal.
4. Parks staff pick up boxes of items for restocking the little libraries as needed. Parks also collect items on their own, with a designated storage area at the HERC, or the general public may leave items directly in the little libraries themselves.

Director’s Meetings in January 2022					
Library Advisory Board (LAB)	Friends of Homer Library (FHL)	Staff	City Council	Department Heads	Other
1	2	3	2	4	Resilience Coalition, finance

Director's Meetings in January 2022

					working group, vendors, community recreation, clerks, planning, parks, police, city manager, numerous IT meetings
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Staff Notes

Cinda visited the middle school for a series of Friday-afternoon workshops.

Facility

The roof continues to leak, though not as fast as before. Building Maintenance will contract with a professional roofer to carry out a close examination.

Library Advisory Board (LAB)

The LAB polished its annual goals and will formally adopt them in February. Mike Miller of the Homer Foundation gave a presentation on fundraising. The LAB considered a donation of artwork from Deland Anderson and referred it on to the PARCAC for inclusion in the Municipal Art Collection.

Friends of the Homer Library (FHL)

FHL has delivered book boxes to Port Graham and Nanwalek, for free distribution to the public. For the past several months, the Friends have been working on a “scholarship hotline” for high school students, which would help students find information and access to funding. Planning continues for the Celebration of Lifelong Learning, tentatively scheduled for early April.

The Friends have two major events coming up in February. Author Annie Boochever will be in Homer Feb. 14-16 for a series of writing workshops and a community conversation in the library. Also, the entire month is National Love Your Library Month, and FHL will do random prize drawings for library patrons every Friday.

Events in January 2022		
Date	Time	Event
1/1	All Day	Library closed for New Year's
1/8	11:30-1:00	Public forum on HERC renovations
1/10	12:00-1:00	Lunch with Councilmember Caroline Venuti (via Zoom)
1/12	1:00-3:00	Connections Homeschool 4-H
1/18	1:00-3:00	Connections Homeschool Battle of the Books
1/19	12:30-1:30	Connections Middle School Battle of the Books
1/20	6:00-7:45	Kachemak Swim Club Board Meeting
1/26	12:00-2:30	Homer FCE Homemakers

Upcoming Events in February 2022		
Date	Time	Event
Fridays, 2/1- 2/28	Evening	National Love Your Library Month prize drawings
2/8	5:30-7:00	Community Engagements with Kenai Peninsula Votes (via Zoom)
2/26	11:00-12:30	
2/9	4:30-5:30	Teen Advisory Board (via Zoom)
2/14	12:00-1:00	Lunch with Councilmember Rachel Lord (via Zoom)
2/15	6:30-7:30	Creative Writing Workshop: Annie Boochever (online registration required)
2/16	6:00-7:30	Community Conversation: Annie Boochever on Elizabeth Peratrovich (online registration required)
2/24	3:00-4:00	Kitemaking workshop: Library
2/25		Kitemaking workshop: CACS

Upcoming Events in February 2022

2/26	1:00-2:00	Kiteflying: Bishop's Beach
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Ongoing Events

Date	Time	Event
Mondays	1:30-4:30	Knitting Club (hybrid Zoom/in-person meeting)
Tuesdays	3:00-5:00	Chess Club (currently on hiatus)
Fridays	10:30-11:30	Storytime (currently on hiatus)
Fridays	1:00-4:00	Live Action Roleplaying (LARP)
First Tuesday	6:30-8:00	SPARC Radio Club (hybrid Zoom/in-person meeting)
First Thursday	1:00-3:00	Literary Ladies (hybrid Zoom/in-person meeting)
First and Third Saturdays	10:00-12:00	Tech Help
Second Sunday	1:00-4:00	Second Sunday Shakespeare (via Zoom)
Third Thursday	10:30-11:30	Radio Storytime
Fourth Tuesday	4:30-6:30	FHL/HPL Book Club (hybrid Zoom/in-person meeting)

Homer Public Library Statistical Summary for 2021

Date: 09-Feb-22

CIRCULATION	Jan	Feb (n. 2)	Mar	Apr (n. 3)	May	Jun	Jul (n. 4)	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	5,815	6,915	8,758	9,024	8,281	10,456	11,035	9,828	10,424	10,856	10,692	9,979	112,063
*Physical Print/Audio/Video	3,218	4,669	6,236	6,656	6,259	8,511	9,038	7,755	8,309	8,527	8,391	7,698	85,267
*Other Physical Items (n. 5)	2,509	2,174	2,466	2,308	1,973	1,911	1,910	1,989	1,985	2,225	2,180	2,183	25,813
*Alaska Digital Library	88	72	56	60	49	34	19	31	72	35	69	50	635
*Flipster e-magazines													
INTERLIBRARY LOANS													
Incoming (Borrowed)	0	6	16	12	13	13	15	12	10	16	12	15	140
Outgoing (Lent)	4	23	19	17	8	13	7	21	25	19	20	13	189
BUILDING USE													
Gate Count	0	1,162	1,810	2,781	3,342	4,702	5,932	4,632	5,026	4,303	4,521	4,314	42,525
Study Rooms (# of groups)	0	1	9	48	43	87	113	124	130	118	122	91	886
Study Rooms (# of people)	0	1	13	61	93	130	167	170	190	176	198	155	1,354
Meeting Room (# of groups)	0	0	0	0	0	3	8	7	6	7	10	11	52
Meeting Room (# of people)	0	0	0	0	0	14	126	68	53	20	63	82	426
INTERNET USE													
TOTAL (*Included)	566	842	953	1,360	1,745	2,085	2,587	2,583	2,355	1,829	1,450	1,461	19,816
*Wireless Internet sessions	556	625	669	896	1,156	1,358	1,802	1,818	1,638	1,175	843	882	13,418
*Hardwired Internet sessions	10	217	284	464	589	727	785	765	717	654	607	579	6,398
Website visits (sessions)	4,541	4,285	4,931	4,664	4,574	5,162	5,623	5,571	4,569	4,186	3,556	3,797	55,459
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	72	288	116	211	38	79	179	106	96	73	129	224	1,611
*Programs for Age 0-5							21	45	0	0	0	40	106
*Programs for Age 6-11							86	0	0	15	0	40	141
*Programs for Age 12-18							31	32	15	0	0	12	90
*Programs for Age 19+	35	32	25	30	38	56	11	8	56	10	117	104	522
*Programs for All Ages							30	21	25	48	12	28	164
*Youth Programs (all types)	37	256	91	181	0	23							588
OUTREACH													
# Events	10	9	14	9	3	5	4	4	1	4	2	2	64
# People	3,707	3,524	2,742	3,480	1,7	25	20	5	4	7	15	8	13,554
NEW CARDS ISSUED													
City	11	20	18	20	25	32	26	38	30	25	27	14	286
Borough	2	4	8	16	22	27	35	29	23	21	29	9	225
Temporary	0	0	0	0	4	9	5	1	1	0	0	0	20
Reciprocal	0	1	0	0	2	4	3	5	2	2	0	0	19
VOLUNTEER HOURS													
# of people	15	13	23	69	30	43	37	31	47	51	45	53	457
# of hours	131	114	131	211	155	202	134	124	176	119	127	161	1,784
MATERIALS ADDED													
Books	382	210	300	242	187	430	153	233	248	225	165	254	3,029
Audio	9	2	4	19	0	0	5	8	50	2	13	19	131
Video	70	45	29	60	51	61	38	36	30	45	20	48	533
Serials	0	0	0	0	0	0	0	1	0	1	0	0	3
Electronic Resources	0	1	0	0	0	0	284	0	306	35	60	83	769
MATERIALS REMOVED													
Books	238	172	269	510	148	126	299	0	221	378	71	80	2,512
Audio	149	56	40	0	0	3	2	0	82	0	0	0	332
Video	38	3	85	20	110	60	1	2	1	2	0	12	332
Serials	0	0	0	3	0	1	2	4	0	0	1	0	11
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	0.00	548.50	436.00	337.00	768.00	325.00	874.00	712.00	698.50	422.00	276.00	604.00	6,001.00
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants													25,091.00
TOTALS	0.00	548.50	436.00	337.00	768.00	325.00	874.00	7,712.00	6,985.50	4,222.00	2,766.00	6,040.00	\$38,092.00

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: HPL opened with reservations Feb. 1.

Note 3: HPL opened without reservations and extended hours Apr. 26

Note 4: Program attendance broken out by age, starting in July 2021.

Note 5: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames. Prior to July 2021, these circulation figures were included in the overall total but not broken out.

Homer Public Library Statistical Summary for 2021

Date: 09-Feb-22

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
CIRCULATION													
TOTAL (*Included)	11,269	0	0	0	0	0	0	0	0	0	0	0	11,269
*Physical Print/Audio/Video	8,788												8,788
*Other Physical Items (n. 2)	93												93
*Alaska Digital Library	2,295												2,295
*Flipster e-magazines	93												93
INTERLIBRARY LOANS													
Incoming (Borrowed)	59												59
Outgoing (Lent)	25												25
BUILDING USE													
Gate Count	4,929												4,929
Study Rooms (# of groups)	102												102
Study Rooms (# of people)	152												152
Meeting Room (# of groups)	13												13
Meeting Room (# of people)	55												55
INTERNET USE													
TOTAL (*Included)	1,414	0	0	0	0	0	0	0	0	0	0	0	1,414
*Wireless Internet sessions	765												765
*Hardwired Internet sessions	649												649
Website visits (sessions)	4,283												4,283
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	1,206	0	0	0	0	0	0	0	0	0	0	0	1,206
*Programs for Age 0-5	1130												1130
*Programs for Age 6-11	15												15
*Programs for Age 12-18	22												22
*Programs for Age 19+	32												32
*Programs for All Ages	7												7
OUTREACH													
# Events	1												1
# People	6												6
NEW CARDS ISSUED													
City	14												14
Borough	20												20
Temporary	1												1
Reciprocal	0												0
VOLUNTEER HOURS													
# of people	60												60
# of hours	203												203
MATERIALS ADDED													
Books	282												282
Audio	3												3
Video	25												25
Serials	0												0
Electronic Resources	79												79
MATERIALS REMOVED													
Books	168												168
Audio	0												0
Video	0												0
Serials	2												2
Electronic Resources	0												0
REVENUES DEPOSITED													
Fines/Fees/Copies	260.00	679.00											939.00
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants													0.00
TOTALS	260.00	679.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	939.00

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.



City of Homer

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Memorandum

TO: LIBRARY ADVISORY BOARD

FROM: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

DATE: FEBRUARY 9, 2022

SUBJECT: LAB STRATEGIC PLAN & GOALS FOR 2022

At the January 18th meeting, the LAB decided on the following three goals:

1. Advocate for Library Budget
2. Implement the Planned Giving Program for the Library
3. Explore opportunities with the Library to increase and improve library use by students and "fringe" user-groups

For this meeting, you will continue the discussion regarding tasks/deliverables. It is important that the listed tasks under each goal be worded as actions that boardmembers can take throughout the year to meet the specified goals.

RECOMMENDATION

Review/discuss the attached documents and update the draft strategic plan and goals. If the board is satisfied with the amended draft, make a motion approving the LAB 2022 Strategic Plan and Goals.

Attached: DRAFT Library Advisory Board 2022 Strategic Plan & Goals

LIBRARY ADVISORY BOARD 2022 STRATEGIC PLAN & GOALS

MISSION STATEMENT

The Library Advisory Board shall act in an advisory capacity to the City Manager and City Council concerning the Homer Public Library and its programs pursuant to the powers and duties in Homer City Code 2.48.050.

VALUES, ROLES & RESPONSIBILITIES

General Administrative	Advise the Library Director and the City Council to ensure quality library service. Advise city government to recruit, employ and retain a qualified library director.
Policy	Work with the Library Director to establish written policies to govern the operation and program of the library for approval by the City Council.
Planning	Ensure that the library has a strategic plan with implementation and evaluation components.
Fiscal	Solicit donations of money and/or property for the benefit of the library. Assist in the preparation and presentation of the annual budget in accordance with city charter.
Advocacy	Promote the mission of the library within the community. Advocate for the library to legislators.
Meetings	Participate in all advisory board meetings. Appoint a liaison to the Friends Board and become a member of the Friends. Report on LAB and library activities to City Council at Council meetings.
Networking	Join United for Libraries national organization and/or Alaska Library Association as a resource for policies, operations and advocacy for libraries.

GOALS

1. Advocate for Library Budget

- a. Ensure the library has sufficient collection development budget to build and maintain a current and robust collection of materials relevant to the community.
- b. Review needs for library physical plant upkeep and efficiencies.
- c. Promote future funding of library technology needs.
 - i. Scheduled replacement of public use computers.
 - ii. Requests for new or updated technologies (printers, scanners, security, etc.)

2. Implement the Planned Giving Program for the Library

- a. Identify and use the tools provided by the Homer Foundation and the American Library Association to learn how to ask potential donors if they would be interested in donating to the Library Endowment Fund
- b. In the next year:
 - i. Ask a person to donate to the Library Endowment Fund... passionately
 - ii. Get one donation to the Endowment Fund

3. Explore opportunities with the Library to increase and improve library use by students and "fringe" user-groups.

- a. Through community outreach, identify the fringe groups to learn how the library can

- b. Continue to invite community partners to LAB meetings to give presentations

DUTIES OF THE BOARD & STAFF

Boardmembers

- Attend City Council meetings as assigned.
- Attend worksessions and training opportunities.
- Come to meetings prepared to take action through motions, or ask staff before the meeting for more information.
- Communicate with City Council members to gain support on LAB-related projects that need sponsorship at the Council level.

Staff Liaison

- Aid the Chair in setting the agenda.
- Compile packet material from boardmembers, write backup memos, and submit to Clerk.
- Provide information on items the board needs to review annually.
- Inform the board of City Council actions and discussion of library-related issues.

Clerk's Office

- Aid Staff in compiling packet materials and print/distribute them to the board.
- Aid Staff and Chair in setting the agenda.
- Track yearly items such as reappointments and election of officers.
- Advertise any seat vacancies and process new appointment applications.
- Help the board learn to be more efficient and effective in their meetings.
- Support the board's ability to communicate with the Mayor and City Council (through Memorandums, Resolutions, and Ordinances).



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Planning

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TO: Library Advisory Board
FROM: Julie Engebretsen, Deputy City Planner & Special Projects Coordinator
DATE: February 9, 2022
SUBJECT: Special Events & Food Truck Permitting

Requested Action: *Comment on the proposed changes and pass a motion of support.*

Introduction

I am not very familiar with library events – other than there are many of them during normal non-Covid times! Attached to this staff report are memos and draft ordinances regarding changes to special event permits and food trucks. Most of the current library events fit within the boundaries of the library properties and would not be affected by the proposed changes to city code. The nexus to the Library is any large special events, such as closing Hazel Avenue to traffic, using the library parking lot or grounds for an outdoor event, or hosting food trucks for an event. Additionally, the changes specifically address these activities on City property.

These changes are presented to you for information, and any comments or suggestions are welcome. After comments, these changes will be introduced to City Council in March.

Special Events

When City Manager Dumouchel started working at the City, he noticed the mismatch between the City's special event permit process, and the kinds of events and problems we normally have. A little history: Homer has a special event process because a large motorcycle race was coming to town, and they wanted to use a city park for a large party. The City quickly realized we lacked any kind of rules or policies for a really large event. Not that a big party was a bad idea, but as a land owner we wanted to ensure if large events are held, they are safe and the facilities returned to their original state after the event. Thus, the current special event regulations were created. Fast forward to 2022, we've lived with and worked with the rules for a while, and some housekeeping is needed. Please see Mr. Dumouchel's memo's for specifics.

Food Trucks

Homer's food truck rules have been around a long time. Homer is the most expensive City on the peninsula to get a license, and the most cumbersome. The proposed changes would make food truck regulations more clear and much less expensive and cumbersome for businesses.

Requested Action: *Comment on the proposed changes and pass a motion of support.*

Attachments:

1. Special Event HCC Update Draft Memo from City Manager
2. Draft Ordinance Amending HCC Re: Special Events
3. Event Permit Decision Tree
4. Food HCC Update Draft Memo from City Manager
5. HCC 8.11 Mobile Food Service Draft Amendments



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Memorandum

TO: MAYOR CASTNER & HOMER CITY COUNCIL
FROM: ROB DUMOUCHEL, CITY MANAGER
DATE: FEBRUARY 1, 2022
SUBJECT: SPECIAL EVENTS CODE UPDATE

Homer's current special events code is not a great fit for the events that are actually happening all year within city limits. A team of staff, along with Councilmembers Venuti and Hansen-Cavasos, collaborated on potential solutions via a comprehensive code update for special events. The proposal in Ordinance 22-XX will repeal Homer City Code (HCC) Chapter 19.02 Large Special Events and create Chapter 5.46 Special Events as its replacement. Additionally, the ordinance will make a modification to HCC Chapter 5.24 Fireworks.

Background

In early 2021 I asked the Council if there would be interest in updating the special events code. I had observed that our code wasn't fitting our needs very well and that it would benefit from some modifications. Councilmembers Venuti and Hansen-Cavasos volunteered to work with me on this topic. On the staff side, I built a team that included Chief Robl, Jenny Carroll (Special Projects Coordinator), Rachel Tussey (Deputy Clerk), Julie Engebretsen (Deputy Planner), Matt Steffy (Parks Superintendent), and Mike Illg (Community Recreation Manager). We held a kick off meeting that covered Special Events (HCC 19.02), Mobile Food Service (HCC 8.11), and Fireworks (HCC 5.24). Mobile Food Service (food trucks) will be covered in a separate memo.

At the Special Events kick off meeting, the team had the following goals for the special events update project:

- To build code and processes that are a good fit for the events held in Homer (and the events we want to be held in Homer)
- Set events up for success without creating administrative barriers that are great enough to make organizers not want to host events in Homer
- Make Homer a preferred location for high quality events on the Kenai Peninsula
- Enhance public safety related to events in the community

The team identified issues with the code, generated some ideas for improvements, and discussed thoughts on topics like thresholds for permits, public versus private spaces, where in HCC special events should be located, what should be required in permit applications, parking, and fees. After meeting and getting input from our Council sponsors, the team worked on rewriting the code. This has been a project that has been making slow but steady progress in the background as we've worked on other higher priorities the past year.

Update Notes

The draft in ordinance 22-XX makes a number of changes. The following will give a high-level overview:

- **Change from Large Special Events to Special Events:** The existing code was targeted at events of over 500 people. There are many special events that are much smaller than 500 people which have potential to have a significant impact on public safety, traffic circulation, etc. The update does a better job of addressing these smaller events.
- **Moves special events from Title 19 Parks, Campgrounds and Public Places to Title 5 Health and Public Safety:** This is a more logical location for special events and highlights the City's public safety interest in issuing permits.
- **Intent:** Adds a section regarding the intent of this chapter "to safeguard and protect the enjoyment of private property and general health and safety of the public within the City of Homer, while allowing and regulating special events which may be beneficial to the City and its residents."
- **Clarifies what types of events require permits:** The existing code is limited to "large special events" which have an anticipated attendance of 500 or more persons. The proposed code includes: outdoor concerts and festivals; carnivals, rides, circuses, zoos, or animal exhibitions; events on City property where the anticipated attendance is expected to exceed the standard capacity for that facility (thresholds set by staff); events in a right-of-way; events on private property that expect to impact road rights-of-way with parking overflow; fireworks displays and other events with large fires or pyrotechnics; and other events similar to those listed.
- **Application lead time:** Existing code asks for an application to be submitted 120 days before an event, the proposed code reduces that requirement to 14 days.
- **High impact events:** The proposed code makes it clear that events which are determined to be particularly impactful on the community may have their permits issued with conditions.
- **Findings for approval:** The proposed code has ten conditions which must be considered for the City Manager to approve a special event permit.
- **Insurance:** When insurance is required by the City, the proposed code adds a requirement to name the City as additional insured and contain an appropriate waiver of subrogation in favor of the City.
- **Appeals:** The proposed ordinance gives direction as to how a special event applicant or permit holder would appeal a decision to either not grant a permit or revoke a permit.
- **Fine:** The proposed ordinance would modify HCC 1.16.040 to change the fine from "large special event" to just "special event." The fine is set at \$1000.
- **Fireworks:** The proposed ordinance modifies HCC 5.24.050 removing the requirement to obtain a fireworks permit from the City Clerk and file a bond with the City. Instead, it requires a special event permit.

In conjunction with the code update, staff also produced a pair of flow charts to help special event sponsors understand whether they will be required to file for a permit or not. These flow charts will be used create application forms and a website resource.

Staff Recommendation

Introduce and adopt Ordinance 22-XX

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **ORDINANCE 22-xx**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
7 AMENDING HOMER CITY CODE CHAPTER 5.24 FIREWORKS, AND
8 REPEALING CHAPTER 19.02 LARGE SPECIAL EVENTS AND
9 REENACTING AS CHAPTER 5.46 SPECIAL EVENTS, AND AMENDING
10 HOMER CITY CODE 1.16.040, ENTITLED “DISPOTITION OF
11 SCHEDULED OFFENSES – FINE SCHEDULE.”
12

13 WHEREAS, Chapter 19.02 is in need of a comprehensive rewrite to bring the special
14 event permit process up to-date and better define which events require an event permit; and
15

16 WHEREAS, The subject matter of Chapter 19.02 is better suited for Title 5 Health and
17 Public Safety as special and/or larger events may impact public health and safety; and
18

19 WHEREAS, Chapter 5.24.050 is in need of amendment to reflect the revised special event
20 permit process for authorized firework exhibits.
21

22 WHEREAS, Chapter 1.16.050 is in need of amendment to reflect the revised code citation
23 and to increase the fine for non-compliance.
24

25 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
26

27 Section 1. Homer City Code 5.24.050, entitled “Exceptions for authorized exhibits –
28 Permits required” is hereby amended as follows:
29

30 5.24.050 Exceptions for authorized exhibits – Permits required.
31

32 a. Fireworks may be used for public exhibits by fair associations, amusement parks and other
33 organizations or groups of individuals if: **a Special Event permit is first obtained from the**
34 **City Manager per the permitting process under HCC 5.46.**
35

36 1. ~~A permit is first obtained from the City Clerk upon payment of a permit fee in an amount~~
37 ~~determined by Council resolution and set forth in the City of Homer fee schedule, per~~
38 ~~exhibit or continuous series of exhibits; such permit to be applied for not less than 30 days~~
39 ~~prior to such exhibit or series of exhibits; and~~
40

41 2. ~~A bond is filed with the City, in the amount of at least \$500.00, to insure payment of all~~
42 ~~damages to persons or property caused by any exhibit. A bond will not be required if the~~

43 holder of the permit has in effect a liability insurance policy which accomplishes the same
44 purpose as the bond.

45

46 ~~b. No permit issued under this section shall be transferable.~~

47

48 Section 2. Homer City Code Chapter 19.02, entitled "Large Special Events", is hereby
49 repealed and reenacted as Chapter 5.46, entitled "Special Events", to read as follows:

50

51 **Chapter 5.46 SPECIAL EVENTS**

52

53 **Sections:**

54 **5.46.010 Definitions.**

55 **5.46.020 Intent.**

56 **5.46.030 Permit required.**

57 **5.46.040 Application procedure.**

58 **5.46.050 Action on permit application and general standards**

59 **5.46.060 Revocation of permit.**

60 **5.46.070 Payments for City services and facilities.**

61 **5.46.080 Insurance.**

62 **5.46.090 Violation – Penalty.**

63 **5.46.100 Appeal of decision.**

64

65 **5.46.010 Definitions.**

66

67 **As used in this chapter, the words and phrases defined in this section shall have the**
68 **meaning stated.**

69

70 **“Anticipated attendance” means the largest number of persons, including participants**
71 **and spectators, that the Sponsor reasonably expects to congregate at a single time and**
72 **location during a special event.**

73

74 **“Demonstration” means an assembly of persons for purposes of expressive activity that**
75 **occupies, or travels on, any street in a manner that does not comply with generally**
76 **applicable traffic regulations; or occupies a public park or other public facility or**
77 **property.**

78

79 **“Emergency services” means the public organizations that respond to and deal with**
80 **emergencies when they occur, especially those that provide police, ambulance, and**
81 **firefighting services.**

82

83 **“Special event” means a parade, performance, concert, sporting event, fair, ceremony**
84 **or other public assembly, for which persons congregate in a street, right-of-way, park, or**
85 **other public or private property in the City.**

86
87 **“Sponsor” means the person or persons who organize, present or promote a special**
88 **event.**

89
90 **5.46.020 Intent.**

91
92 **The intent of this chapter is to safeguard and protect the enjoyment of private property**
93 **and general health and safety of the public within the City of Homer, while allowing and**
94 **regulating special events which may be beneficial to the City and its residents.**

95
96 **5.46.030 Permit required.**

97
98 **a. No sponsor may promote, advertise or sell admission to a special event without first**
99 **having obtained a permit from the City under this chapter. Approval of a special event**
100 **application and the issuance of a special event permit shall be required for any of the**
101 **following:**

102
103 **1. Outdoor concerts and festivals;**

104
105 **2. Carnivals, rides, circuses, zoos, or animal exhibitions;**

106
107 **3. Events on City property where the anticipated attendance is expected to exceed the**
108 **standard capacity for that facility or property as determined by the City Manager or**
109 **designee;**

110
111 **3. Events that take place within the City and/or State rights-of-way;**

112
113 **4. Events that are held on private property within City limits that do not have the**
114 **parking capacity to accommodate the anticipated attendance and will impact the**
115 **road right-of-way for emergency service access;**

116
117 **5. Firework displays or events that incorporate large fires/pyrotechnics of any kind;**
118 **or**

119
120 **6. Other special events which are similar to and compatible with those listed above,**
121 **pending approval by the City Manager.**

122
123 **b. The following are exempt from the permit requirement of this chapter:**

124

- 125 **1. A funeral procession.**
126
127 **2. A special event that is held entirely within a privately-owned property and does not**
128 **meet the permit requirements under this section.**
129
130 **3. A special event that is held within a permanent facility, such as an auditorium,**
131 **theater, church or athletic field, that is specifically designed and intended for the**
132 **activities comprising the event, and that:**
133
134 **a. Has the capacity to accommodate the anticipated attendance at the special**
135 **event, including compliance with maximum occupancy permitted by State or local**
136 **fire officials; and**
137
138 **b. Has sufficient off-street parking to accommodate the anticipated attendance at**
139 **the special event, according to the standards prescribed in HCC Title 21.**
140
141 **4. A special event that is sponsored by a duly organized neighborhood or**
142 **homeowners' association, occurs entirely within the area where the association's**
143 **members reside, generates minimal traffic outside that area, is attended only by the**
144 **association's members and their guests, and does not benefit any other organization.**
145
146 **5. An event that is sponsored by or under the control of the City or through a**
147 **memorandum of understanding or agreement with the City.**
148
149 **6. A demonstration; provided that the Chief of Police is notified of the route or location**
150 **of the demonstration at least 48 hours before the commencement of the**
151 **demonstration.**

152
153 **5.46.040 Application procedure.**
154

155 **a. The sponsor shall submit a special event permit application to the City Manager on a**
156 **form provided by the City not less than 14 business days before the commencement of**
157 **the special event, and shall contain at a minimum the following:**
158

- 159 **1. Contact information including a functional telephone number for the sponsor.**
160
161 **2. For sponsors who are not a natural person: the sponsor entity's organization form,**
162 **the state in which the entity is organized, and the names of the principal officers of**
163 **the entity.**
164
165 **3. The name of an individual, including their 24-hour telephone number(s), who will**
166 **be the on-site point of contact for the sponsor at all times of the special event from**

167 **the commencement of on-site preparations until all on-site cleanup and restoration**
168 **work is completed at the conclusion of the special event.**

169
170 **4. Proposed date(s) and hour(s) of operation of the special event.**

171
172 **5. A complete description of the special event which:**

173
174 **a. Describes the proposed activity or activities with a summary and the use of**
175 **visual aids such as maps/overviews, diagrams, or illustrations;**

176
177 **b. Gives an anticipated attendance for each day of the special event;**

178
179 **c. Demonstrates to the satisfaction of the City Manager that the sponsor has an**
180 **effective plan for satisfying the criteria under Section 5.46.050; and**

181
182 **d. Provides any additional information requested in the permit application or by**
183 **the City Manager, including without limitation plans for parking, traffic control,**
184 **sanitation, and security as appropriate to the nature of the special event.**

185
186 **6. Permit application fee that the City Council establishes by resolution.**

187
188 **b. For special events that the City Manager determines may have a more significant**
189 **impact on the safety of the community, the City Manager may impose additional**
190 **requirements, with proof and/or payment to accompany the special event permit**
191 **application to the City Manager. Additional requirements may include:**

192
193 **1. Certificate of insurance as required by Section 5.46.080.**

194
195 **2. For sponsors who are not a natural person: proof that the entity is in good standing**
196 **in its state of organization and qualified to conduct its activity in the State of Alaska.**

197
198 **3. If a special event imposes substantial demands on City services or facilities:**
199 **payment for the necessary additional City services or facilities and/or performance**
200 **bond, as required by Section 5.46.070.**

201
202 **5.46.050 Action on permit application and general standards.**

203
204 **a. The City Manager may approve a complete and timely submitted application for a**
205 **special event permit upon finding that the special event will not be detrimental to the**
206 **public's health, safety, or convenience. In order for a permit to be approved, the special**
207 **event must:**

209 **1. Minimize interference with the enjoyment of neighboring uses and protect**
210 **neighboring uses from nuisances or hazardous features;**

211
212 **2. Not create hazardous vehicular or pedestrian traffic patterns or result in traffic in**
213 **excess of the capacity of surrounding rights-of-way or property serving the use;**

214
215 **4. Not create diversion of City resources that would unreasonably interfere with the**
216 **maintenance of regular City service levels;**

217
218 **5. Accommodate the anticipated number of attendees of the special event through the**
219 **availability of adequate restroom facilities or temporary structures such as portable**
220 **toilets with established handwashing stations; refuse management facilities; and safe**
221 **and maneuverable access for emergency services, pedestrians, patron vehicles**
222 **including off-street parking, and other necessary facilities and services as determined**
223 **by the City Manager;**

224
225 **6. Be removed and the site be restored to the original or better condition on or before**
226 **the expiration date of the permit;**

227
228 **7. Have obtained written permission from the property owner(s) where operating;**

229
230 **8. Be registered to collect sales tax within the Kenai Peninsula Borough, if required;**

231
232 **9. Be in compliance with requirements for any business license or other permits which**
233 **may be prescribed by any Federal, State or local statutes, ordinances, rules or**
234 **regulations; and**

235
236 **10. Be in compliance with all other applicable laws, codes, and statutes of any**
237 **jurisdiction as appropriate to the specific activities associated with the proposed**
238 **special event.**

239
240 **b. The City Manager may impose any special conditions necessary to ensure that the**
241 **intent and general standards of this section are satisfied.**

242
243 **5.46.060 Revocation of permit.**

244
245 **a. The City Manager may revoke a special event permit if it is determined that the conduct**
246 **of the operation(s) is not in compliance with either the terms and/or conditions of the**
247 **permit or the provisions of this chapter.**

248
249 **b. Except in the circumstances described in subsection (c) of this section, the City**
250 **Manager shall not revoke a permit without first providing notice and an opportunity for**

251 **a review under this subsection. The City Manager shall notify the sponsor of the grounds**
252 **for revoking the permit, and of the sponsor’s right to request a review on the revocation.**
253 **The sponsor may obtain a revocation review by requesting a meeting in writing at the**
254 **office of the City Manager within the time prescribed in the revocation notice.**

255
256 **c. If the City Manager determines that the grounds for revoking a permit constitute an**
257 **immediate danger to public health or safety, the City Manager may revoke the permit**
258 **without prior notice or meeting. Promptly after revoking a permit under this subsection,**
259 **the City Manager shall give the sponsor notice in accordance with subsection (b) of this**
260 **section, and schedule a review on the revocation.**

261
262 **5.46.070 Payments for City services and facilities.**

263
264 **a. If the City Manager determines that a special event will require additional support**
265 **services or facilities from the Police, Fire, Public Works, Administration, or any other City**
266 **department, the City Manager shall so notify the sponsor, with an estimate of the cost of**
267 **such additional services. Upon receipt of such notice, the sponsor shall pay to the City an**
268 **amount equal to 50 percent of such estimated cost. The sponsor shall pay to the City the**
269 **remainder of the total actual cost of such additional services or facilities within 30 days**
270 **after the last day of the special event.**

271
272 **b. In addition to requiring payment for additional City services or facilities under**
273 **subsection (a) of this section, the City Manager may require a sponsor to submit to the**
274 **City a deposit to cover the estimated cost of cleaning and restoring City property after a**
275 **special event. The deposit shall be refunded to the sponsor to the extent that it is not**
276 **applied to pay the cost of cleaning and restoring City property used during the special**
277 **event.**

278
279 **c. If the City Manager has cause to doubt a sponsor’s financial capability to pay any**
280 **amount required under this section, the City Manager may require the sponsor to provide**
281 **a performance bond before issuing the permit for the special event.**

282
283 **5.46.080 Insurance.**

284
285 **a. The City Manager may require that the sponsor acquire insurance coverage and provide**
286 **a certificate of insurance with the special event permit application. Any required**
287 **insurance shall include the following:**

288
289 **1. Comprehensive commercial general liability with coverage limits up to \$1,000,000**
290 **combined single limit per occurrence and aggregate, including premises-operations,**
291 **independent contractors, products/completed operations, broad form property**
292 **damage, blanket contractual and personal injury endorsements.**

293

294

2. Comprehensive automobile liability covering all owned, hired and non-owned vehicles that the sponsor uses in connection with the special event, with coverage limits up to \$1,000,000 per occurrence.

295

296

297

3. Worker’s compensation insurance as required by AS 23.30.045 for all employees of the sponsor and its contractors engaged in work on the special event.

298

299

4. Name the City as additional insured and contain an appropriate waiver of subrogation in favor of the City.

300

b. The sponsor shall maintain the required insurance coverage in force at all times from the commencement of on-site preparations until all on-site cleanup and restoration work is completed after the conclusion of the special event.

301

5.46.090 Violation – Penalty.

302

The penalty for an offense in this chapter is the fine listed in the fine schedule in HCC 1.16.040. If no fine is listed for the offense in HCC 1.16.040, then the defendant must appear in court and, if convicted, is subject to the general penalty as provided in HCC 1.16.010 unless another penalty is specifically provided.

303

5.46.100 Appeal of Decision

304

Judicial review by the superior court of a final decision on a special permit issued by the City may be had by filing a notice of appeal in accordance with the applicable rules of court governing appeals in civil matters. The notice of appeal shall be filed within 30 days of notice of the final decision on the permit. Appeals of special event permits are heard solely on the administrative record which shall be prepared by the City. A copy shall be filed in the superior court within 30 days after the appellant pays the estimated cost of preparing the complete or designated record or files a corporate surety bond equal to the estimated cost.

305

Section 3. Homer City Code 1.16.040, entitled “Disposition of scheduled offenses – Fine schedule” is hereby amended as follows:

306

HCC 19.02.020 <u>5.24</u>	Large Special event – Permit required	\$1000.00
---	---------------------------------------	-----------

307

Section 4. This ordinance is of a permanent and general character and shall be codified in Homer City Code.

308

Strike-out is deleted language, **bold underline** is new language

333 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ____ day of _____, 2022.

334

335

CITY OF HOMER

336

337

KEN CASTNER, MAYOR

338

339

340 ATTEST:

341

342

343 MELISSA JACOBSEN, MMC, CITY CLERK

344

345 YES:

346 NO:

347 ABSENT:

348 ABSTAIN:

349

350 First Reading:

351 Public Hearing:

352 Second Reading:

353 Effective Date:

CITY PROPERTY / ROW

If you are planning an event entirely within a facility designed for such use, or that occurs within an organized neighborhood that generates minimal traffic outside the area, or is sponsored by the City under a Memorandum of Agreement or a funeral procession

NO

These are exempt activities.
No Special Event Permit required.

If you are planning a:
Parade or march in City or State Right-of-Way
Outdoor Concert/Festival or Fair
Carnival, rides, circus, zoo or animal exhibit
Fireworks or pyrotechnic display
Commercial Filming or video taping
CLICK HERE

Event sponsor must obtain a special event permit from the City before promoting, advertising or selling admission.
Applications are to be submitted no less than 14 business days before the commencement of the special event.

NO

Link to Special Events Permt
*Specialized agreement for filming

Will food truck/s will be present?

NO

YES

Link to Mobile Food Service Permit info.

Check all that apply

Anticipated attendance may exceed venue capacity and/or could impact vehicular or pedestrian traffic patterns

YES

Event sponsor must obtain a special event permit from the City before promoting, advertising or selling admission.
Submit application no less than 14 business days before commencement of the event.

NO

There will be a bonfire or fire larger than 3' x 3'

YES

Event sponsor must obtain a special event permit from the City for the event.
Submit application no less than 14 business days before commencement of the event.

NO

Planning a smaller event on City property?
CLICK HERE

There will be amplified music

YES

No Special Event Permit required
Courtesy notification to HPD requested.
Reminder about noise ordinance/quiet hours in parks

NO

There will be fireworks

YES

Event sponsor must obtain a special event permit from the City before promoting, advertising or selling admission.

NO

There will be food truck/s

NO

For all NO answers, Thank you, no special event permit required.
Info about noise ordinance.

YES

Link to Mobile Food Service Permit info.

PRIVATE PROPERTY within City Limits

Check all that apply

Cars will be parking on both sides of the street for this event
or this event is a block party that will block a street

YES

NO

Access for emergency vehicles must be maintained on all city streets.
Special event permit & parking plan approval required.

Contact name, phone number & email
Date, times and location of temporary parking
Estimated # of cars
Reviewed by HVFD & HPD

There will be a bonfire or fire larger than 3' x 3'

YES

NO

Burn permit required for fires over 3'x3'.
Please note: Fires larger than 3'x3' and/or fireworks are not allowed during times of burn suspensions or bans.

Link to Burn Permit.

There will be amplified music

YES

NO

Courtesy notification to HPD requested.
Reminder about noise ordinance.

Contact name, phone number & email
Date, times and location

There will be fireworks

YES

NO

Permit required per City Code

Link to Special Event or Fireworks permit

For all NO answers, Thank you, no special event permit required.
Info about noise ordinance.



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue

Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: MAYOR CASTNER & HOMER CITY COUNCIL
FROM: ROB DUMOUCHEL, CITY MANAGER
DATE: FEBRUARY 1, 2022
SUBJECT: MOBILE FOOD SERVICE (FOOD TRUCK) CODE UPDATE

Homer City Code (HCC) Chapter 8.11 covers Mobile Food Service, otherwise known as food trucks. Mobile Food Services are relatively popular in Homer and add character to the City's restaurant scene. They also provide an avenue for entrepreneurs to start small food businesses. It is not uncommon for a Mobile Food Service operation to lead to an investment in a brick-and-mortar restaurant.

In reviewing HCC 8.11, there are some items that require modification to ensure that our Mobile Food Service permitting program fits today's food truck scene and is not creating unnecessary barriers to the operation of these businesses.

This review and update of HCC 8.11 was paired with the review and update of HCC 19.02 for special events. Often Mobile Food Services are conjoined with special events and it made sense to update the two chapters simultaneously. Please note that we will be waiving Mobile Food Service Permits for special events permitted under HCC 5.46 (assuming adoption), although all the general standards for Mobile Food Services will still apply. See Memorandum 22-XX for more information on the initiation of the special events code update project.

Mobile Food Service Issues

Staff, along with Councilmembers Venuti and Hansen-Cavasos, note a number of issues within our Mobile Food Service permitting program that required review. Namely permit pricing, application requirements, and formalizing access to City property during permitted special events.

Update Notes

The draft in ordinance 22-XX makes a number of changes. The following will give a high-level overview:

- **Changes the permitting body from the Police Department to the City Manager or Designee:** Permitting of Mobile Food Services, which are frequently located on private property, is largely a zoning clearance process under this updated chapter. I intend to delegate permitting authority to the Planning Division.
- **Creation of a General Standards section:** This section sets clear standards for operations to include requirements that a Mobile Food Service owner/operator register to collect sales tax; have property owner permission to operate at their location; be in appropriately zoned or permitted locations; not create traffic hazards, not negatively impact other businesses through noise, odor, etc.; provide waste collection and removal; comply with City sign code; post their Alaska Department of Environmental Health and City of Homer permits; contain all operations (excluding generators) within the Mobile Food

Service unit; and, if authorized to operate in a right-of-way or on City property, hold a certificate of insurance that meets standards set by the City.

- **Update to Permit Application Requirements:** This update streamlines the requirements to the completion of an application, payment of a fee set in the fee schedule, and proof of insurance (if operating in a right-of-way or on City property).
- **Removes HCC section 8.11.060:** This section connected HCC Chapter 8.11 to Chapter 8.08 Itinerant or Transient Merchants. This is no longer an appropriate connection.
- **Removes HCC section 8.11.070:** This section was focused on conduct of the business. It required Mobile Food Services to be operated in conformity with the zoning code; prohibits operating in front of or immediately adjacent to a business offering the same or similar commodities in a fixed location; prohibits operations in parks; and prohibits operation in congested areas of the Homer Spit. This section is removed from the proposed ordinance for the following reasons:
 - **Zoning Code:** Already applies
 - **Operating Next to Similar Business:** Most Mobile Food Services operate on private property, I don't want to encourage the City to decide what specific businesses can exist on what parcels. If the zoning code allows the use, and a Mobile Food Service that can meet the City's permitting requirements while having permission to operate on private property, then they should be able to compete and operate at that location.
 - **Parks:** The update to the special events code would allow operating a Mobile Food Service in a park as part of a permitted special event, or with other authorization from the City Manager (an example would be a specific Mobile Food Service could be approved to operate during regular baseball league games).
 - **Homer Spit:** Mobile Food Services can only operate on private property or in locations authorized by the City. The general standards in the proposed HCC 8.11.035 replace the need for this specific language.

Separate from Ordinance 22-XX is Resolution 22-XX which will modify the Fee Schedule. That Resolution will move Mobile Food Services from the Homer Police Department section to the Planning and Zoning Section of the Fee Schedule. It also reduces the permit fee from \$400 (\$390 permit plus a \$10 application fee) to \$50. This brings our program in line with both Kenai and Soldotna.

Staff Recommendation

Introduce and adopt Ordinance 22-XX

Chapter 8.11 MOBILE **FOOD** SERVICE

Sections:

- [8.11.010 Intent.](#)
- [8.11.020 Definition.](#)
- [8.11.030 License – Required.](#)
- [8.11.035 General Standards.](#)
- [8.11.040 Permit – Application – Referral – Fees.](#)
- [8.11.050 Permit Terms.](#)
- [8.11.080 Violation – Penalty.](#)
- [8.11.085 Appeal of Decision.](#)

8.11.010 [Intent.](#) SHARE

The intent of this chapter is to safeguard and protect the general health and safety of the public within the City of Homer, while allowing and regulating mobile food service operations which may be beneficial to the City and its residents.

8.11.020 [Definition.](#) SHARE

For the purpose of this chapter, “mobile **food** service” means a self-contained **food** service establishment that is designed to be readily moveable from location to location, without being permanently affixed to any site or permanently connected to any water or sewer utility service. [Ord. [84-36](#) § 4, 1984].

8.11.030 [Permit – Required.](#) SHARE

No person may operate a mobile **food** service as defined in this chapter within the City without first obtaining a mobile **food** service [permit](#), from the [City of Homer](#). [Permits are issued by the City Manager or designee](#) [Ord. [01-20](#) § 2, 2001; Ord. [92-21](#), 1992; Ord. [83-10\(S\)](#) § 1, 1983].

Exemptions. The permitting requirements of this chapter do not extend to isolated or casual sales of personal goods, wares, vehicles, animals, etc., or to the sale of similar items at such functions as garage sales, flea markets, and bazaars, events permitted under [HCC 5.46 Special Events](#), nor to activities conducted at conferences that cater to a specialized audience. A commercial fisherman who has a valid commercial fishing license issued by the State of Alaska and who has completed and filed with Alaska Department of Fish and Game the forms required to qualify as a “catcher-seller” shall be exempt from this chapter.

8.11.035 [General Standards](#)

The following general standards shall apply as requirements for the operation of mobile food service in the City of Homer. The owner/operator of the mobile food service shall:

Deleted: [Applicable State law incorporated](#)

Deleted: [8.11.040 License – Application – Contents.](#)

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Deleted: [License](#)

Deleted: [8.11.060 Applicability and incorporation by reference of sections of Chapter 8.08 HCC.](#)

Deleted: [8.11.070 Conduct of business.](#)

Deleted: [Applicable State law incorporated.](#)

Deleted: All statutes of the State of Alaska and any rules or regulations adopted by any State agency pertaining to public nuisances, **food** and **food** service establishments, public health and public sanitation applicable to a mobile **food** service, with particular reference but not limited to AS Titles [17](#) and [18](#), as amended, and [18 AAC 31.600](#) et seq., as amended, are incorporated by this reference as though fully set forth in this chapter. [Ord. [13-17\(S\)](#) § 17, 2013; Ord. [83-10\(S\)](#) § 1, 1983].

Deleted: [License](#)

Deleted: [license](#)

Deleted: [Homer Police Department](#)

Commented [RD1]: I'd like to move this to Planning as an econ dev thing. HPD is not a conventional customer service organization nor is it the best place to send new businesses to move through bureaucratic permitting processes

Commented [RD2]: This basically allows us to waive permits for trucks that come to town for an event but don't set up an extended residency in Homer. We'll have to work a waiver into the special event permit packet for temporary food truck visitors

Commented [RD3]: Assumes adoption of the ordinance to update special events

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1. [Be registered to collect sales tax with the Kenai Peninsula Borough;](#)
2. [Have obtained permission from the property owner where operating;](#)
3. [Be located in a zone district in which mobile food service is a permitted use, or in any specific location authorized as part of an approved special event permitted under HCC 5.46;](#)
4. [Not create hazardous traffic patterns for vehicles or pedestrians;](#)
5. [Not diminish the ability of others to conduct business, through excessive noise, odor, or other occurrence;](#)
6. [Provide for the collection and removal of all waste from the site at the end of each day of operation;](#)
7. [Be in accordance with the regulations found in the City's Sign Code;](#)
8. [Post in a conspicuous place, able to be observed by the general public, both the permit issued from the Alaska Department of Environmental Health \(for mobile food services involved in the preparation of foods or beverages\) and the mobile food service permit issued by the City of Homer \(if applicable\);](#)
9. [Ensure that, with the exception of generators, all operations, merchandise and services provided by and related to the mobile food service be contained in or attached to the unit.](#)
10. [If authorized to operate in a right-of-way or on City property, hold a certificate of insurance indicating that the owner/operator's operation of a mobile food service is covered by liability insurance that meets or exceeds the following:](#)

Personal Injury (each occurrence)	\$100,000
Aggregate Products (each occurrence)	\$100,000
Property Damage (each occurrence)	\$50,000

8.11.040 Permit – Application – Referral – Fees. SHARE

[Unless waived by the City Manager as part of a permitted special event under HCC 5.46, a valid permit is required prior to operating a mobile food service in the City. An application for](#)

Commented [RD4]: I added this because I only really care about their insurance if it's on city property

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Contents. SHARE

Every application for a mobile **food** service license shall contain the information required for applications for a license under HCC [8.08.030](#) and, in addition, every applicant shall submit:¶

- a. Proof satisfactory to the Homer Police Department that the applicant has obtained the necessary licenses and permits from all governmental agencies having jurisdiction over such business. The applicant shall submit a copy of his State business license with the application.¶
- b. Documentary proof to the Homer Police Department indicating that the mobile **food** service is covered by liability insurance as follows:¶
 1. Personal injury (each occurrence), \$100,000;¶
 2. Aggregate products (each occurrence), \$100,000;¶
 3. Property damage (each occurrence), \$50,000.¶
- c. In addition to such proof of insurance, the applicant shall agree in writing to hold the City harmless against all claims of whatever kind including any legal defense costs resulting from the business activities carried on under the mobile **food** service license. [Ord. [01-20](#) § 2, 2001; Ord. [92-21](#), 1992; Ord. [83-10\(S\)](#) § 1, 1983].¶

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Deleted: License

Deleted: a. Upon receipt of the application described in HCC [8.11.040](#), the original shall be referred to the Chief of Police or designee who shall carry out an investigation, and approve or disapprove such application under the procedures set forth in HCC [8.08.040](#).¶

b. For each license issued under this chapter, the fee shall be the amount as set forth in the most current City of Homer fee schedule annually. All licenses expire on December 31st of the year issued. [Ord. [21-51](#) § 3, 2021; Ord. [10-51\(A\)](#), 2011; Ord. [01-20](#) § 2, 2001; Ord. [83-10\(S\)](#) § 1, 1983].

a mobile food service permit shall be submitted to, and approved by, the City of Homer and shall contain the following:

1. Completed application form, as provided by the City of Homer;
2. Application fee as set out in the City of Homer Fee Schedule;
3. If operating in a right-of-way or on City property, proof of insurance;
4. Certification by the Kenai Peninsula Borough Finance Department in a tax compliance certificate (provided on application materials) that the applicant is current in the payment of any sales tax to the City of Homer and the Kenai Peninsula Borough;
5. Copy of valid permit issued by the Alaska Department of Environmental Health, for mobile food services involved in the preparation of foods or beverages;
6. Proof of a valid Alaska Business license;
7. An affirmation or oath that the information and statements made in connection with the application are true, correct, and complete.

8.11.050 Permit Terms

The mobile food service permit shall expire at the end of the calendar year of issuance.

A. Revocation for Noncompliance. The City Manager, or designee, may revoke a mobile food service permit if it is determined that the conduct of the operation(s) is not in compliance with either the terms and conditions of the permit, or the provisions of the Municipal Code. The permit may be revoked immediately, including during the operation of the mobile food service.

8.11.080 Violation – Penalty. SHARE

The following actions are unlawful and considered a minor offense as defined in HCC 1.16.

1. Operating a mobile food service without obtaining a valid city mobile food service permit or special event waiver under HCC 5.46;
2. Operating a mobile food service in violation of any of the general standards set forth in 8.11.035 of this section;
3. Selling or attempting to sell food and/or beverage, merchandise or other services on foot or from a motor vehicle, trailer, tent or other temporary facility that does not qualify as a mobile food service and is not exempted in 8.11.030 of this section.

The owner, agent, or contractor of a mobile food service where a violation has been committed or exists, shall be punished by a fine as provided in HCC 1.16. Each and every day

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Commented [RD5]: I'd like to drop these and make them questions on the application, as in "are you certified with KPB for tax collection?" etc. and have them sign the form confirming these things.
At most, I would want a copy of the health permit as that is the most stringent part of this whole thing.

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Deleted: 8.11.060 Applicability and incorporation by reference of sections of Chapter 8.08 HCC.

SHARE

HCC ~~8.08.050, 8.08.070, 8.08.080, 8.08.100, 8.08.110, 8.08.120 and 8.08.140~~ are incorporated by this reference and shall apply to licenses obtained under this chapter. [Ord. 83-10(S) § 1, 1983].¶

8.11.070 Conduct of business. SHARE

a. A mobile **food** service may be operated in conformity with the Homer Zoning Code, from:¶

1. Private property or leased land, provided the owner or lessor has first granted permission in writing to the operator.¶

2. Public streets, alleys or rights-of-way at least 15 feet from the traveled portion thereof, for a period not exceeding 24 hours. The Chief of Police or designee may grant permission to operate for a longer period of designated time.¶

b. A mobile **food** service may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location, unless a designated vendor parking area has been named.¶

c. No person may operate a mobile restaurant inside the boundaries of a municipal park or campground unless such operation is permitted under ordinance, regulation or other lawful authority.¶

d. On the Homer Spit, no licensee shall be permitted to operate in any congested area, to include areas designated as public parking, campgrounds, parks or open space or where his operation might impede or inconvenience the public. [Ord. ~~01-20~~ § 2, 2001; Ord. ~~90-19(A)~~ § 2, 1990; Ord. ~~84-36~~ §§ 5, 6, 1984; Ord. ~~84-12~~ §§ 2, 3, 1984; Ord. 83-10(S) § 1, 1983].¶

Deleted: The penalty for an offense in this chapter is the fine listed in the fine schedule in HCC ~~1.16.040~~. If no fine is listed for the offense in HCC ~~1.16.040~~, then the defendant must appear in court and, if convicted, is subject to the general penalty as provided in HCC ~~1.16.010~~ unless another penalty is specifically provided. [Ord. ~~18-11~~ § 8, 2018].

that the violation continues shall be deemed a separate and distinct violation. All remedies and penalties provided for in this chapter shall be cumulative and not exclusive.

8.11.085 Appeal of Decision.

Judicial review by the superior court of a final decision on a mobile food service permit issued by the City may be had by filing a notice of appeal in accordance with the applicable rules of court governing appeals in civil matters. The notice of appeal shall be filed within 30 days of notice of the final decision on the permit. Appeals of mobile food service permits are heard solely on the administrative record which shall be prepared by the City. A copy shall be filed in the superior court within 30 days after the appellant pays the estimated cost of preparing the complete or designated record or files a corporate surety bond equal to the estimated cost.

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City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: FEBRUARY 9, 2022
SUBJECT: MATERIALS CHALLENGES

Over the past year, a variety of libraries have heard challenges from patrons seeking to remove items from their collections. Most recently, there has been a high-profile controversy over the decision by a Tennessee school board to remove *Maus* from its list of required reading. The Kenai Public Library, and school districts in Mat-Su and Seward, have also been caught up in debates over various titles in their collections or on their list of orders.

Chair Finn has provided a list of commonly-challenged titles, for reference and discussion.

Homer Public Library has not faced any challenges in the past two years, but there is a defined process for handling such requests. The steps are laid out on page 11 of the Collection Development Policy, on the library's website. To summarize:

1. The challenge first comes to the library director, who will discuss it orally with the patron.
2. If the patron is unsatisfied, they may file a written complaint. The director will read the offending item in full and provide a written response.
3. If still unsatisfied, the patron may appeal to the LAB. All members of the LAB will read the item and render a final decision at their regular meeting.

RECOMMENDATION

For informational purposes and discussion.

Top 10 Most Challenged Books of 2020

Find more shareable statistics on the [Free Downloads webpage](#). The ALA Office for Intellectual Freedom tracked 156 challenges to library, school, and university materials and services in 2020. Of the 273 books that were targeted, here are the most challenged, along with the reasons cited for censoring the books:

1. ***George by Alex Gino*: Reasons:** Challenged, banned, and restricted for LGBTQIA+ content, conflicting with a religious viewpoint, and not reflecting “the values of our community”. Also 2019 & 2021
2. ***Stamped: Racism, Antiracism, and You by Ibram X. Kendi and Jason Reynolds*: Reasons:** Banned and challenged because of author’s public statements, and because of claims that the book contains “selective storytelling incidents” and does not encompass racism against all people. Also 2021
3. ***All American Boys by Jason Reynolds and Brendan Kiely*: Reasons:** Banned and challenged for profanity, drug use, and alcoholism, and because it was thought to promote anti-police views, contain divisive topics, and be “too much of a sensitive matter right now”. Also 2021.
4. ***Speak by Laurie Halse Anderson* Reasons:** Banned, challenged, and restricted because it was thought to contain a political viewpoint and it was claimed to be biased against male students, and for the novel’s inclusion of rape and profanity. Also 2021.
5. ***The Absolutely True Diary of a Part-Time Indian by Sherman Alexie* Reasons:** Banned and challenged for profanity, sexual references, and allegations of sexual misconduct by the author
6. ***Something Happened in Our Town: A Child’s Story About Racial Injustice by Marianne Celano, Marietta Collins, and Ann Hazzard, illustrated by Jennifer Zivoin*: Reasons:** Challenged for “divisive language” and because it was thought to promote anti-police views. Also 2021

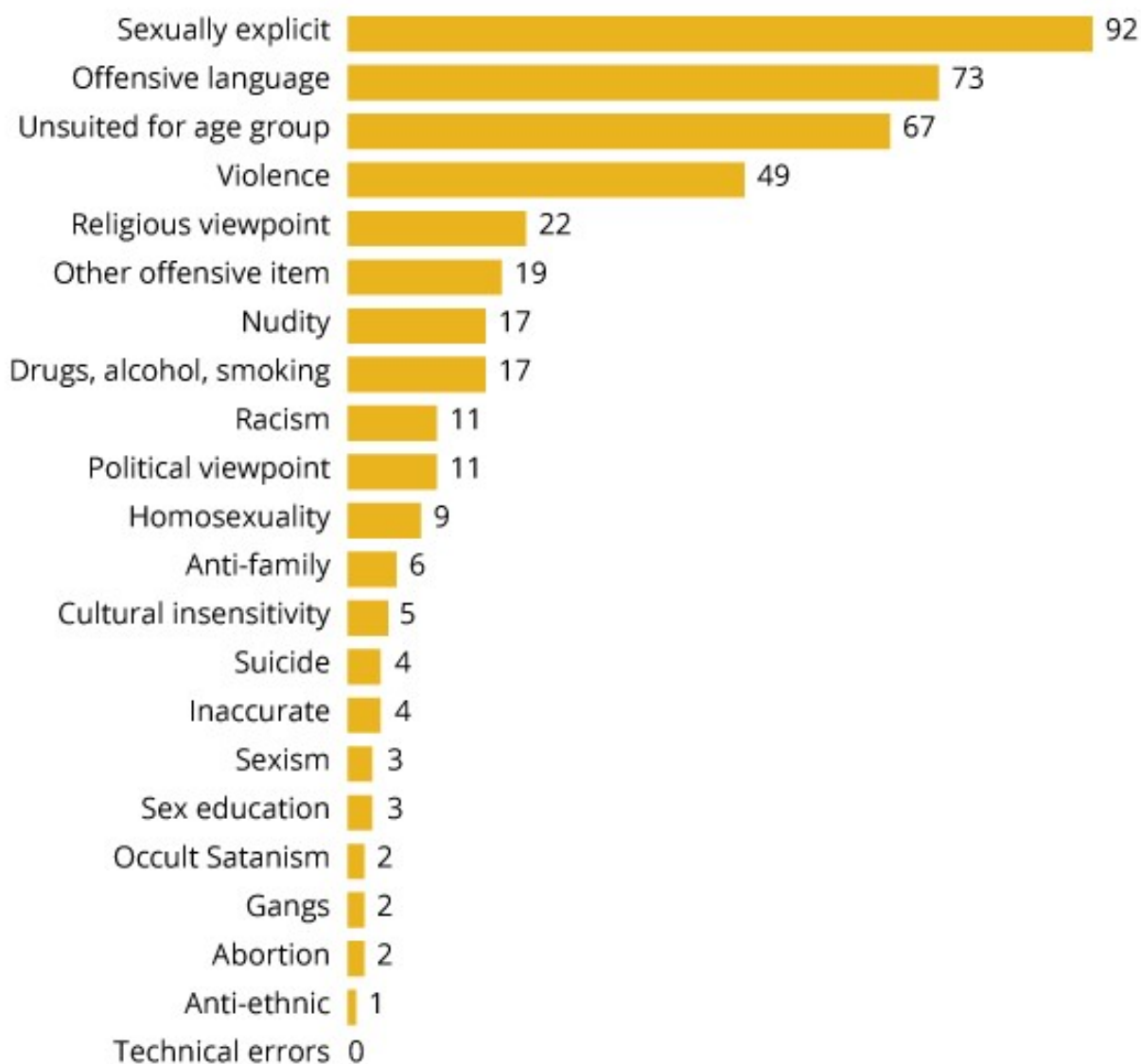
7. ***To Kill a Mockingbird* by Harper Lee:** ***Reasons:*** Banned and challenged for racial slurs and their negative effect on students, featuring a “white savior” character, and its perception of the Black experience. Also 2021
8. ***Of Mice and Men* by John Steinbeck:** ***Reasons:*** Banned and challenged for racial slurs and racist stereotypes, and their negative effect on students. Also 2021.
9. ***The Bluest Eye* by Toni Morrison:** ***Reasons:*** Banned and challenged because it was considered sexually explicit and depicts child sexual abuse. Also 2021.
10. ***The Hate U Give* by Angie Thomas:** ***Reasons:*** Challenged for profanity, and it was thought to promote an anti-police message. Also 2021.

According to Google: The 10 most famous banned books of all time:

- 1- Catcher in the Rye, J.D. Salinger
- 2- A Clockwork Orange, Anthony Burgess
- 3- A Farewell to Arms, Ernest Hemingway
- 4- Adventures of Huckleberry Finn, Mark Twain
- 5- Lord of the Flies, William Golding
- 6- Brave New World, Also Huxley
- 7- The Martian Chronicles, Ray Bradbury
- 8- Nineteen Eight-Four, George Orwell
- 9- The Shining, Stephen King
- 10-Slaughterhouse-Five, Kurt Vonnegut Jr.

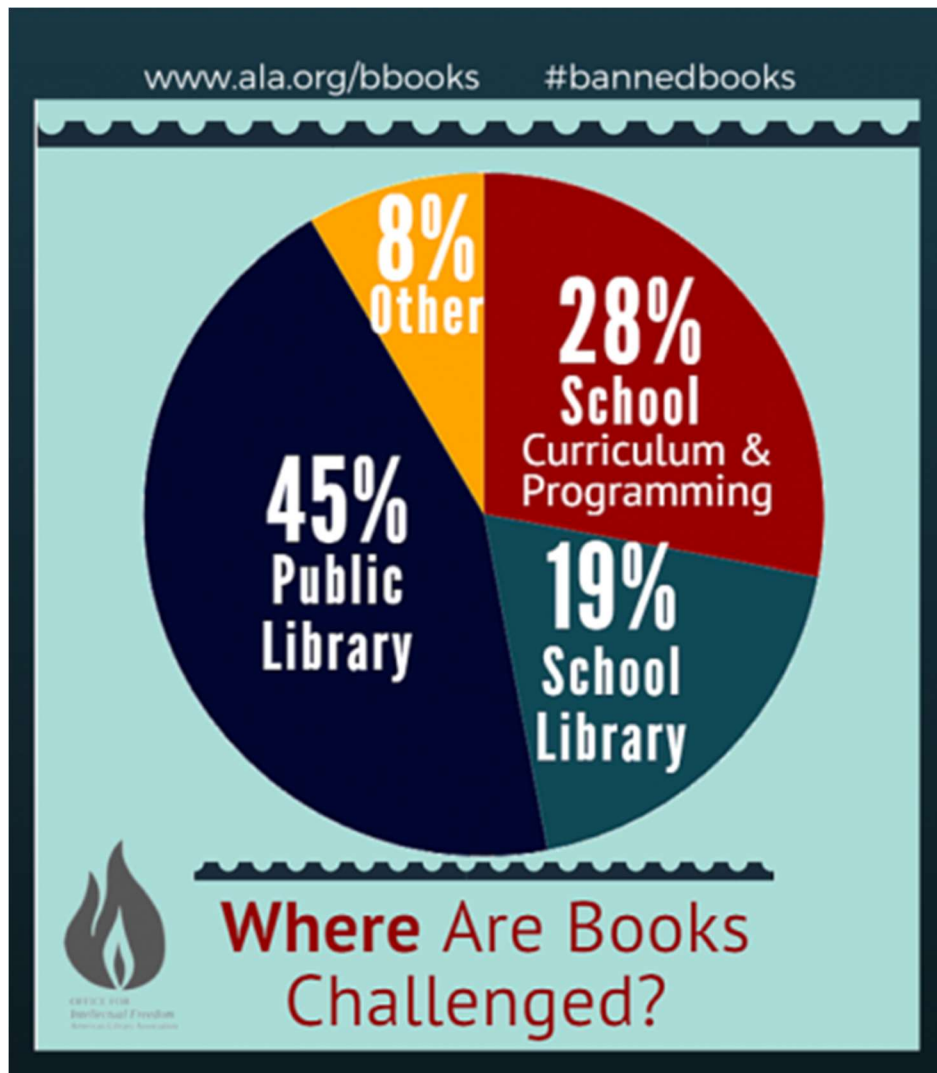
Book Challenges By Reason Since 2013

The most commonly cited reason for challenging a book was sexual explicitness, followed by offensive language. "Unsuited for age group" is among the infrequently cited reasons, which could account for the prominent Young Adult presence among the challenged titles. Among the frequently cited reasons were "anti-ethnic," "abortion" and "gangs."



Source: American Library Association

THE HUFFINGTON POST



“

Don't join the book burners. Don't think you're going to conceal faults by concealing evidence that they ever existed. Don't be afraid to go in your library and read every book...

— DWIGHT D. EISENHOWER

GRACIOUSHOTEL.COM





City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: FEBRUARY 9, 2022
SUBJECT: NATIONAL LIBRARY WEEK

National Library Week falls on April 3-9, 2022.

Homer Public Library has not typically marked this week with any special attention, but the Friends of the Library will be holding the Celebration of Lifelong Learning on April 9.

RECOMMENDATION

For informational purposes.

LIBRARY ADVISORY BOARD 2022 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	Wednesday 1/12 5:00 p.m.	Tuesday 1/18 5:30 p.m.	Monday 1/24 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Library Fees, Policies, Rules & Regulations
FEBRUARY	Wednesday 2/9 5:00 p.m.	Tuesday 2/15 5:30 p.m.	Monday 2/28 6:00 p.m.	
MARCH	Wednesday 3/9 5:00 p.m.	Tuesday 3/15 5:30 p.m.	Tuesday 3/29** 6:00 p.m.	<ul style="list-style-type: none"> • Clerk Reappointment Notices Sent Out
APRIL	Wednesday 4/13 5:00 p.m.	Tuesday 4/19 5:30 p.m.	Monday 4/25 6:00 p.m.	<ul style="list-style-type: none"> • Terms Expire April 1st • Advisory Body Training Worksession • Election of LAB Officers • Celebration of Lifelong Learning; National Library Week, Library Workers Day, & Library Legislative Day
MAY	Wednesday 5/11 5:00 p.m.	Tuesday 5/17 5:30 p.m.	Monday 5/23 6:00 p.m.	
JUNE		No Regular Meeting		
JULY		No Regular Meeting		
AUGUST	Wednesday 8/10 5:00 p.m.	Tuesday 8/16 5:30 p.m.	Monday 8/22 6:00 p.m.	<ul style="list-style-type: none"> • Library Budget Review *may not be applicable during non-budget years
SEPTEMBER	Wednesday 9/14 5:00 p.m.	Tuesday 9/20 5:30 p.m.	Monday 9/26 6:00 p.m.	<ul style="list-style-type: none"> • Library Card Sign-up Month
OCTOBER	Wednesday 10/12 5:00 p.m.	Monday 10/17*** 5:30 p.m.	Monday 10/24 6:00 p.m.	
NOVEMBER	Wednesday 11/9 5:00 p.m.	Tuesday 11/15 5:30 p.m.	Monday 11/28 6:00 p.m.	<ul style="list-style-type: none"> • National Friends of Libraries Week • Approve Meeting Schedule for Upcoming Year
DECEMBER	Wednesday 12/14 5:00 p.m.	Tuesday 12/20 5:30 p.m.	1/10/2022 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Strategic Plan/LAB Goals

*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.

**The City Council March meeting will be held on a Tuesday due to Seward's Day.

***The LAB October meeting will be held on a Monday due to 46 Day being on Tuesday 10/18.