



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

**Library Advisory Board Regular Meeting
Tuesday, February 4, 2020 at 5:30 PM
City Hall Cowles Council Chambers**

CALL TO ORDER, 5:30 P.M.

APPROVAL OF AGENDA

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. LAB December 10, 2019 Special Meeting Minutes

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VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Report dated January 28, 2020

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i. 2019 Statistical Report

Page 15

ii. 2020 Statistical Report (*laydown*)

PUBLIC HEARING

PENDING BUSINESS

A. Library Endowment Fund

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i. Draft Resolution 20-0XX, Establishing an Endowment Fund

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ii. Draft Ordinance 20-XX, Transferring Funds into Endowment Fund

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iii. LAB Chair Kuzmaul Report Re: January 29, 2020 Meeting with the Homer Foundation

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NEW BUSINESS

A. Annual Review of Library Policies, Rules & Regulation

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INFORMATIONAL MATERIALS

A. Friends of the Homer Library January 2020 Newsletters

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<u>B.</u>	Literary Hub Article “In 2019, More Americans Went to the Library than to the Movies” dated January 24, 2020	Page 47
<u>C.</u>	Gallup Article “In U.S., Library Visits Outpaced Trips to Movies in 2019” dated January 24, 2020	Page 49
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COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE STAFF

COMMENTS OF THE COUNCILMEMBER (if present)

COMMENTS OF THE CHAIR

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, MARCH 3, 2020 at 5:30 P.M.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-09, a Special Meeting of the Library Advisory Board was called to order by Vice Chair Emilie Springer at 5:30 p.m. on December 10, 2019 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS PETERSON, SPRINGER, SCHMIDT, FINN, FAIR, VERNON, AND
STUDENT REPRESENTATIVE GREEAR

TELEPHONIC: BOARDMEMBER KUSZMAUL

STAFF: LIBRARY DIRECTOR BERRY
DEPUTY CITY CLERK TUSSEY

APPROVAL OF THE AGENDA

Vice Chair Springer asked for a motion to approve the agenda.

FAIR/FINN MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. Regular Meeting Minutes for November 5, 2019

Vice Chair Springer asked for a motion to approve the minutes.

FAIR/SCHMIDT MOVED TO APPROVE THE MINUTES FROM NOVEMBER 5TH.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

A. Amy Skilbred, Juneau Community Foundation Presentation

Vice Chair Springer introduced Amy Skilbred with the Juneau Community Foundation (JCF), who was presenting telephonically.

Ms. Skilbred gave a brief description of what their foundation does for their community, how they invest, and the conversations she has had with foundations in the Homer area. She explained that the JCF board agreed their foundation was very similar to The Homer Foundation (THF) and recommended that the LAB choose THF for managing the endowment fund. A primary reason for this recommendation is that all foundations strive to support other foundations within their local community; it is how foundations grow, you'd be reinvesting in your community, and THF understands our locale better than an outside foundation.

Boardmember Kuszmaul voiced her concerns about limited abilities on moving funds around. Ms. Skilbred explained dynamics of agency/endowment funds and how their foundation works with customers to ensure their expenses are always covered and that they're not short on funds, and also how funds are moved around in the situation that an organization goes away.

Nina Kemppel, Alaska Community Foundation, also responded to Ms. Kuszmaul's question and reinforced Ms. Skilbred's response. She also spoke to variance power and that the ACF doesn't use it unless absolutely critical; their mission is to benefit the community and organizations for the long run.

Vice Chair Springer asked the board if there were any additional questions for Ms. Skilbred or if they would prefer to discuss/ask questions openly, and requested that Ms. Kemppel introduce herself to the board. The board mutually agreed to have an open discussion with both foundation representatives.

B. Nina Kemppel, Alaska Community Foundation: Follow-up Re: Additional Info Request

Nina Kemppel, CEO with the Alaska Community Foundation (ACF), gave further information regarding their foundation. She explained what they call the "Affiliate and Partner" model, which is a nation-wide agreement that allows numerous associations to support the diverse needs of a large area rather than it being up to one sole foundation. She noted that this model works best for Alaska. The core, fundamental belief is that local fundraising, local grant making, and local support of non-profit sector is best done by people in the community in which they live. She reiterated their support for THF and that the LAB selects them.

Boardmembers discussed the information provided and directed questions to Ms. Skilbred and Ms. Kemppel on the following topics:

- Differences between the foundations, such as not all use Vanguard, layout/percentages of accounts where the money is being invested, and how THF has a 40% socially responsible fund option while the others do not.
- Community foundations' stances on socially responsible investing.
- How the Affiliate Family Program works; provides training, a part-time program manager, and the parent foundation matches dollar-for-dollar what the affiliate raises in their community.

- THF being a partner, not an affiliate, and how that affects the library; key benefits include partners are vetted on all training/growth opportunities and have access to the ACF's policies that have already been approved and gone through the arduous process of being certified by the National Standards Review for Community Foundations.
- If there is insurance coverage provided, mainly for funds that aren't protected by FDIC.
- How the ACF's matching fund program works and the success rate of other communities that participate in the program.
- Whether the foundations invests in foreign stocks, and if so, how funds are allocated throughout those stocks.

Vice Chair Springer thanked Ms. Skilbred and Ms. Kempel for calling in.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Library Director Report dated November 23, 2019
- i. 2019 Statistical Report (laydown)
 - ii. 2018 Statistical Report

Library Director Berry provided his staff report and facilitated discussion with the board on the following items:

- Upgraded library software to new version, and working out the bugs from that update.
- Received a \$300 grant from Google to hold a Google CS First Hour of Code class.
- Facility upgrades/maintenance including replacing LED light bulbs and drainage pipe at the front entrance.
- Coordinated efforts with Boardmember Schmidt and Student Representative Greear on increasing student card registration.
- Improvements to the library trail are planned for the spring to clear underbrush and possibly add lighting to help mitigate drug use in the forested area by the library. The recently approved Wayfinding-Streetscape Plan could potentially include new signage for the trail as well.
- 2019 statistics weren't available but would be emailed out tomorrow.

PUBLIC HEARING

PENDING BUSINESS

- A. Library Endowment Fund Proposal
- i. Library Endowment Fund Options: Pros & Cons Chart
 - ii. Administrative Fee Chart for Juneau Community Foundation
 - iii. Revised Draft Endowment Fund Proposal to City Council
 - iv. HCC 3.10 Investment & Collateralization of Public Funds

Library Director Berry spoke to the memo outlining what he learned on how the City manages funds. He reminded the board that there is a joint worksession scheduled with City Council January 13th and what the board's six options are to recommend to them. Mr. Berry's staff recommendation is to create a permanent endowment fund with The Homer Foundation. Failing that, his second recommendation

would be to create a non-endowed fund with The Homer Foundation, which may be a new option offered by THF in the future.

Boardmember Finn noted that the Juneau and Alaska Community Foundations did recommend the Homer Foundation, and she takes their recommendation seriously given their experience. She is open to other boardmembers' ideas but is willing to go with THF, especially since they are the only foundation that has socially responsible funds and that is important to her.

Boardmember Peterson shared her reservations with THF due to their small staff size and the possible lack in checks-and-balances. Mr. Berry responded, noting that the JCF is not any bigger than THF.

SCHMIDT/FAIR MOVED TO SUSPEND THE RULES TO ALLOW MIKE MILLER, THE HOMER FOUNDATION, TO PARTICIPATE IN THE DISCUSSION ON FOUNDATIONS.

Boardmember Vernon inquired on if an audience member could also participate. Deputy City Clerk Tussey clarified if the board is wishing for the THF representative to participate or if they're wanting to open the discussion to the public, which wasn't appropriate at that time. The board agreed to just have Mr. Miller participate.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Mike Miller noted that it's very common for foundations to have small staff sizes. He answered other questions from the board regarding accreditation, mix of stocks and bonds (Vanguard) and how those are invested. He explained the foundation's operations and who is on the THF board that makes decisions. Discussion ensued on how people can donate on THF's portal and issues with how available funds are listed on their website, and ways they could be presented to prevent confusion.

Boardmember Kuszmaul opined on recommending they create a non-endowment fund with THF, with the option to later convert it into an endowment. Discussion ensued on how the Library Endowment Fund should be organized and how the board foresaw the funds being used/managed. Mr. Miller explained the following:

- Differences between an endowment fund vs. non-endowment fund.
- The three fund options THF provides (Agency Endowment, Field of Interest, Donor Advised).
- What a "Field of Interest Fund" is and how it's the most applicable to the LAB's goals/situation.
- That the library will be limited on their starting option to what's called an "Acorn Fund" given the fact they have less than \$10,000 for their initial investment; "Acorn Funds" have a minimum investment of \$2,500 with the caveat that the fund must reach \$10,000 within two years or the money is forfeited to THF.

Mr. Berry referenced the draft ordinance that lists the purposes the earnings derived from the Library Endowment Fund would be appropriated towards. He noted that the vision for these funds has always been to provide a permanent stream of revenue that can be counted towards core library operations. There was brief discussion on whether the LAB wanted to maintain what was written out in the draft

ordinance, or if they wanted to significantly alter the document to change the type of fund and its uses. Mr. Berry emphasized that the establishing ordinance needs to specify the kind of fund, it can't be left blank, and what code amendments would be required to change it if the board opted to create a non-endowed fund and then switched it to an endowment fund later. He also noted that partnering with THF is not just about managing money, but also about managing donors and community relationships as well.

Discussion continued on the options available to the LAB, with questions directed to Mr. Berry and Mr. Miller for clarification. The board thanked Mr. Miller for his participation.

KUSZMAUL/SCHMIDT MOVED THAT THE LAB AND LIBRARY WORK WITH THE HOMER FOUNDATION TO ESTABLISH AN ACORN FUND TO START FUNDRAISING, AND THAT WE EXECUTE AN AGREEMENT WITH THE HOMER FOUNDATION.

Boardmember Kuszmaul opined to the board on whether they're establishing it as an endowment or non-endowment fund. Mr. Berry asked for clarification on if the motion was to establish an Acorn Fund with THF and defer the decision on whether it should be endowed/non-endowed. Mr. Miller clarified that THF does not have a non-endowment fund option available at this time; it is something their board is working towards having possibly by February 2020. He suggested that the LAB authorize the Library Director to work with THF on developing a fund agreement to recommend to City Council. He and Mr. Berry could work out the parameters of an Acorn Fund with the anticipation of it either being an endowment or non-endowment fund, and would then have a document to consider.

Per questions posed by the board, Mr. Berry reiterated the following:

- That the LAB needs to decide on their recommendation to City Council, who makes the ultimate decision.
- To remember that any concept proposed at the January 13th worksession will also go through the City Attorney for review.
- That the Friends of the Homer Library already has an endowment fund with THF but theirs is focused on programs outside of the library; they do not want to be involved in core library operations such as purchasing materials or equipment.

The board took turns voicing their opinion on if they prefer endowment vs. non-endowment and where they stand in the process; majority of the boardmembers felt going with an endowment fund initially is the better option. There was discussion on how the motion can be amended.

FAIR/FINN MOVE TO MAKE AN AMENDMENT TO RECOMMEND TO CITY COUNCIL THAT WE ESTABLISH AN ACORN FUND WITH THE HOMER FOUNDATION IN THE FORM OF A "FIELD OF INTEREST" ENDOWMENT FUND.

There was brief clarification on just stating endowment fund, rather than "fully endowed" fund.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Vice Chair Springer requested Deputy City Clerk Tussey read back the main motion with the amendment for clarification. Ms. Tussey noted that Ms. Kuszmaul, seconded by Mr. Schmidt, moved that the LAB establish an Acorn Fund with The Homer Foundation, then was amended to include in the form of a "Field of Interest" Endowment Fund.

VOTE (main motion as amended): YES: PETERSON, SPRINGER, SCHMIDT, FINN, FAIR, KUSZMAUL
NO: VERNON

Motion carried.

Vice Chair Springer called for a four minute recess at 7:24 p.m.

The meeting was called back to order at 7:28 p.m.

Mr. Berry requested the board to clarify if he needs to work with Mike Miller with THF to draft a fund agreement to bring to the worksession.

FAIR/PETERSON MOVED TO DIRECT LIBRARY DIRECTOR BERRY TO MEET WITH MIKE MILLER OF THE HOMER FOUNDATION TO CREATE A ROUGH AGREEMENT FOR AN ENDOWMENT FUND.

Boardmember Finn asked when the other boardmembers would be able to review the draft agreement before the City Council worksession. Deputy City Clerk Tussey noted that she could distribute any prepared draft to the boardmembers and they could submit comments directly to staff. Mr. Berry reminded the board that the point of the worksession is to hammer out the details of an agreement; they do not have to have a polished presentation ready to go.

Ms. Kuszmaul opined that the material they have prepared so far, plus the items from THF, would be sufficient to have a discussion on with Council and all the info about the other foundations should be removed from the proposal. She recommended that the details of the agreement should be worked out at the worksession with Council, instead of crafting the agreement without their input, and then bring forward a more finalized proposal at another Council meeting.

Discussion ensued on whether a draft agreement should be prepared before the worksession, or if it should be worked out with City Council at the worksession. There were concerns of getting too far ahead of Council.

VOTE: NO: PETERSON, SPRINGER, SCHMIDT, FINN, FAIR, KUSZMAUL, VERNON

Motion failed.

Mr. Berry stated that he will contact and update Mr. Miller after the January 13th City Council worksession.

B. LAB Goals for 2020

- i. Draft of LAB Goals for 2020
- ii. LAB goals from 2019

Vice Chair Springer introduced the agenda item by reading of the title and opened the floor for discussion.

Boardmember Kuszmaul spoke to the draft 2020 LAB goals in the packet, sharing background information on each item and the reasoning for having it on the list:

- Finalize Revision of Library Gift Acceptance Policy
- Establish Library Endowment Fund
- Develop and Initiate Planned Giving Program for the Library
- Advocating for Library Budget
- Explore Opportunities to Increase Library Card Registration and Use by High School-Age Students

Boardmember Finn opined that much of their efforts will be directed towards building the endowment fund from “Acorn” to full. Boardmember Fair agreed and shared his thoughts on the wording on the other goals. He stated that he likes the list, thinks it good.

PETERSON/FAIR MOVED TO SUPPORT THE LAB GOALS FOR 2020 AS WRITTEN.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

INFORMATIONAL MATERIALS

- A. Friends of the Homer Library November & December 2019 Newsletters
- B. LAB 2020 Calendar
- C. Boardmember Attendance at 2020 City Council Meetings

Vice Chair Springer noted the informational materials that were provided. Discussion ensued on who will attend the upcoming City Council meetings:

- January and April – Kuszmaul
- February – Finn
- March – Peterson

COMMENTS OF THE AUDIENCE

Thelma Gower, city resident, noted her years of financial experience and voiced her concerns regarding The Homer Foundation.

COMMENTS OF THE CITY STAFF

Library Director Berry and Deputy City Clerk Tussey had no comments.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Vice Chair Springer noted that she will be absent for the month of January.

COMMENTS OF THE BOARD

Student Representative Greear noted that she will be absent from the January 13th worksession.

Boardmember Finn thanked the board for a good discussion; she understands that everyone is doing their best with the information they have and thanked everyone for the thoughtful participation and input.

Boardmember Peterson highlighted the section in the FHL Newsletter regarding the Giving Tree, which is now up in the library. She encouraged the board to stop in and support our library.

Boardmember Fair thanked Library Director Berry on all the work he has done on the endowment fund. He also voiced his appreciation for Ms. Gower's insight and input.

Boardmember Schmidt thanked the board and announced that this will be his last meeting; he will be submitting his resignation shortly. He shared his experience serving on the LAB and thanked everyone.

Boardmember Vernon commented that he will still be here.

Boardmember Kuszmaul thanked Mr. Schmidt for his contribution.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 8:00 p.m. A regular meeting is scheduled for Tuesday, February 4, 2020 at 5:30 p.m. and a joint Worksession with the City Council on Monday, January 13, 2020 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

Director's Report, Homer Public Library
January 28, 2020

General Notes

The Library Director met with Christine Thorsrud, the head of the KBC Library, to talk over possible partnership opportunities. In the same vein, I met with Sarah Brewer, who is coordinating the monthly Shakespeare readings at KBC, to explore creating a joint program based around *King Lear* in May. The City IT Director and I also tried to make some progress on upgrading the security cameras in the building. On Jan. 24 we provided a behind-the-scenes tour of the library for two city councilors, one staff, one reporter from KBBT and a member of the general public.

Director's Meetings in January 2020					
Library Advisory Board (LAB)	Friends of the Homer Library (FHL)	Staff	City Council	Department Heads	Other
1	0	5	1	1	Sarah Brewer re: Shakespeare readings; Christine Thorsrud re: partnerships with KBC; tour of the library for city staff, councilors and the public

Staff Notes

Staff discussed a number of topics during the past month: acquiring lamps for the tables; collaborating with FHL to set up a "business incubator" program, using money from a Google grant; expanding the unverified card program to encourage more students to sign up; and various other smaller projects.

Facility

There continue to be problems with lighting in the library. Building Services has replaced many of the bulbs with LEDs and experimented with rewiring some switches. The highest lights, hanging from the ceiling in the Fireplace Lounge, will be difficult to reach.

Library Advisory Board (LAB)

The LAB attended a worksession with the City Council on Jan. 13 and presented the proposal for an endowment fund. There was no regular LAB meeting. City Manager Koester revised the proposed ordinance and discussed it with both the Library Director and the Chair of the LAB.

Friends of the Homer Library (FHL)

There was no regular FHL board meeting in January.

Events in January 2020		
Date	Time	Event
Thursdays through Feb. 13	5:00-7:30	Aha! Club
1/8	11:45-2:30	Homer Family and Community Education
1/9	11:00-12:00	USDA soil presentations
1/23	12:00-1:00	
1/9	12:00-2:00	Women's March of Homer
1/20	12:00-1:15	
1/10	11:00-12:30	Kenai Peninsula Votes
1/10	1:30-2:30	Battle of the Books (Kenai Peninsula Borough School District)
1/21	1:30-3:00	
1/23	1:15-2:45	
1/24	1:30-2:30	
1/30	12:45-2:30	
1/31	1:30-2:30	
1/16	4:00-5:00	Great Decisions
1/17	1:00-3:00	Homer Garden Club
1/21	11:00-12:30	Trails IRC
1/24	12:15-1:15	Tour of the library for interested public
1/25	6:00-7:00	Author Reading: Mia Heavener

Events in January 2020		
1/28	4:30-6:30	Pushing the Limits Book Discussion: <i>Gathering Moss</i> , by Robin Kimmerer
1/30	4:00-5:00	Board Games for Middle Schoolers

Upcoming Events in February 2020		
Date	Time	Event
2/6, 2/20	12:00-1:00	USDA soil presentations
2/6, 2/20, 2/27	4:00-5:00	Board Games for Middle Schoolers
2/7, 2/14	1:30-2:30	Battle of the Books (Kenai Peninsula Borough School District)
2/8	2:30-5:30	Homer Rocks
2/13	11:45-1:15	League of Women Voters
2/18	4:00-5:30	NOAA Stewards Book Club
2/27	6:30-7:30	Tela O'Donnell on Pakistan

Ongoing Events		
Date	Time	Event
Mondays	1:30-4:30	Knitting
Tuesdays	3:00-4:30	Kids' Chess
Wednesdays	10:00-11:00	Family Storytime (Ages 3-5)
Thursdays	11:30-12:30	Small Fry Storytime (Ages 0-2)
Fridays	3:00-5:45	Live-Action Role-Playing (LARP) Ages 10-18

Ongoing Events		
First Mondays	12:00-1:00	Lunch with a Councilmember
First Tuesdays	6:30-7:45	SPARC Radio Club
First and Third Saturdays	10:00-12:15	Walk-in Tech Help
First Thursdays	1:00-3:00	Literary Ladies Book Club
Second Tuesdays	6:00-7:45	Genealogy Peer Support Group
Second Thursdays	3:00-4:30	Lego Lab (Ages 8-11)
Third Tuesdays	6:00-8:00	Writer's Refuge
Fourth Tuesdays	4:30-6:30	Book Club
Early school release	2:00-3:30	Maker Club

Homer Public Library Statistical Summary for 2019

Date: 30-Jan-20

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
Total # of Items	14,807	14,004	14,720	13,453	13,083	13,478	15,511	13,884	14,535	14,904	13,882	13,167	169,428
INTERLIBRARY LOANS													
Incoming (Borrowed)	19	8	20	15	8	9	21	23	18	21	19	15	196
Outgoing (Lent)	52	15	41	34	30	33	35	45	34	24	28	16	387
STUDY ROOM USE													
# of groups	207	232	234	246	237	203	211	224	244	315	247	194	2,794
# of people	422	467	416	501	452	322	332	396	457	630	456	339	5,190
MEETING ROOM USE													
# of groups	37	27	35	24	22	26	35	23	33	32	28	27	349
ATTENDANCE													
TOTAL (*Included)	9,827	8,782	9,536	10,675	11,269	11,139	13,361	11,569	11,402	12,127	10,078	8711	128,476
*Story Hour & Lapsit	404	270	319	240	300	233	279	230	302	334	208	188	3,307
*School Classes	56	23	54	59	72	0	0	0	107	54	113	5	543
Internet sessions	3,165	3,083	3,550	3,913	4,014	4,231	4,954	4,670	4,345	3,394	3,191	2569	45,079
*Programs	358	650	144	575	1242	837	1319	287	875	844	588	276	7,995
OUTREACH													
# Visits	11	10	6	10	8	7	4	5	9	6	7	10	93
# People	339	213	49	139	352	100	10	19	220	140	67	72	1,720
NEW CARDS ISSUED													
City	36	42	31	26	47	40	34	26	47	32	47	26	434
Borough	30	23	26	20	32	42	37	32	59	41	34	12	388
Temporary	0	1	4	0	5	8	1	2	0	2	2	1	26
Reciprocal	1	0	1	0	2	3	6	6	0	2	0	0	21
VOLUNTEER HOURS													
# of people	88	83	89	20	32	32	90	70	78	93	90	80	845
# of hours	219	231.5	240	173.5	146	200	364	202.25	234.5	277.25	233.75	165.25	2,687
MATERIALS ADDED													
Books	303	177	295	187	297	356	238	317	261	403	286	369	3,489
Audio	39	12	4	0	9	11	7	12	37	21	3	22	177
Video	44	65	65	72	70	74	51	89	67	83	80	95	855
Serials	0	0	1	1	1	18	2	2	0	0	0	0	25
Electronic Resources	0	1	0	0	0	2	0	0	0	0	0	0	3
MATERIALS REMOVED													
Books	178	91	210	14	373	112	302	313	316	264	355	235	2,763
Audio	7	0	1	0	0	1	5	12	28	1	0	0	55
Video	64	8	79	23	32	196	28	1	11	14	4	93	553
Serials	0	3	0	0	0	0	0	4	0	0	0	0	7
Electronic Resources	0	0	0	0	0	14	0	0	0	0	0	0	14
REVENUES DEPOSITED													
Fines/Fees/Copies	2480.27	2316.46	2791.18	1350.85	3248.50	2783.69	2542.32	2589.16	2761.35	3422.92	1489.50	2047.59	29,823.79
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Grants			500.00		12550.00			7000.00			300.00		20,350.00
TOTALS	2,480.27	2,316.46	3,291.18	1,350.85	15,798.50	2,783.69	2,542.32	9,589.16	2,761.35	3,422.92	1,789.50	2,047.59	\$50,173.79
Incomplete													

*Oct. interne Google

PLAG

Rasmuson

NASA/CH



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: JANUARY 29, 2020
SUBJECT: REVISED RESOLUTION AND ORDINANCE PERTAINING TO ENDOWMENT FUND

The LAB presented its proposal for a library endowment fund at a joint worksession with the City Council on January 13th. Following that worksession, City Manager Koester split the proposed ordinance into two separate documents:

- Resolution 20-0XX establishes the fund and provides guidance to the Library Advisory Board on the uses and reporting requirements for that fund.
- Ordinance 20-XX amends the capital budget for 2020 and the operating budget for 2021 by transferring funds from the Library Gift Fund and the Library Reserve Fund into the newly-created endowment fund. It also creates an account to receive the earnings of the endowment.

The City Manager has requested that the LAB review and comment on these documents.

RECOMMENDATION

Make a motion approving the draft resolution and ordinance as written.

Attached: Draft Resolution 20-0XX, Establishing an Endowment Fund
Draft Ordinance 20-XX, Transferring Funds into Endowment Fund
LAB Chair Kuzmaul Report Re: January 29, 2020 Meeting with the Homer Foundation

**CITY OF HOMER
HOMER, ALASKA
RESOLUTION 20-0XX**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
ESTABLISHING A FIELD OF INTEREST FUND WITH THE
HOMER FOUNDATION, OUTLINING THE PROCESS FOR
OVERSIGHT OF THOSE FUNDS AND AUTHORIZING THE
CITY MANAGER TO EXECUTE THE APPROPRIATE
DOCUMENTS.

WHEREAS, The Homer City Council wishes to provide a mechanism whereby members of the general public and other grantors may provide financial assistance to support collections and services at the Homer Public Library; and

WHEREAS, The Library Advisory Board recommends creating a Library Endowment Fund to “solicit donations of money and/or property for the benefit of the Library,” in accordance with Article II, Section 4 of the Board’s bylaws; and

WHEREAS, Many public library systems across the nation, including those in Fairbanks, Juneau, Petersburg, Seward and Sitka, have demonstrated that an endowment fund is a simple and effective means of accommodating such financial assistance; and

WHEREAS, the Homer Foundation manages endowment funds on behalf of individuals and organizations, including the City of Homer; and

WHEREAS, It is appropriate to have guidelines for the expenditure of donor funds so that donors are encouraged to donate to the fund and have some assurances their intent will be followed.

NOW, THEREFORE, BE IT RESOLVED that the City of Homer, establishes a Library Endowment Fund through the Homer Foundation and authorizes the City Manager to execute the appropriate documents.

BE IT FURTHER RESOLVED that the Library Advisory Board will advise the Library Director on how to spend the Library Endowment Fund Revenue according to the following guidelines:

- a. Purchase of materials for inclusion in the library’s collection
- b. Purchase or upgrading of library equipment
- c. Improvements or repairs to library facilities and services.

BE IT FURTHER RESOLVED that the Library Advisory Board will report annually to City Council and the Homer Foundation on what revenue from the Library Endowment Fund is spent on.

PASSED AND ADOPTED by the Homer City Council this 24th day of February, 2020.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A

**CITY OF HOMER
HOMER, ALASKA
ORDINANCE 20-XX**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE 2020 CAPITAL BUDGET BY APPROPRIATING
\$10,000 TO THE HOMER FOUNDATION TO CREATE A LIBRARY
ENDOWMENT FUND AND AMENDING THE 2021 OPERATING
BUDGET BY CREATING A LINE ITEM FOR LIBRARY ENDOWMENT
FUND EXPENDITURE AND REVENUE.

WHEREAS, The Homer City Council is empowered to manage and allocate funds for the
operation of City departments, including the public library; and

WHEREAS, The City Council recognizes the need to provide long-term support for the
library's collections and services; and

WHEREAS, It is in the best interest of the City of Homer to provide a mechanism whereby
members of the general public and other grantors may provide financial assistance to support
those same collections and services; and

WHEREAS, The Library Advisory Board recommends creating a Library Endowment
Fund to "solicit donations of money and/or property for the benefit of the Library," in
accordance with Article II, Section 4 of the Board's bylaws; and

WHEREAS, Many public library systems across the nation, including those in Fairbanks,
Juneau, Petersburg, Seward and Sitka, have demonstrated that an endowment fund is a
simple and effective means of accommodating such financial assistance; and

WHEREAS, The Library Endowment Fund shall be a Field of Interest Fund, held within
The Homer Foundation and administered by them in accordance with their existing policies.

WHEREAS, A minimum of \$10,000 is necessary to establish a Field of Interest fund that
will spin off annual revenue; and

WHEREAS, It is appropriate to use a combination of funds that were donated to the
library and library reserves to meet the minimum threshold for a Field of Interest fund; and

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. Amending the 2020 Capital Budget

Revenue

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
803-0000-2711	Library Donation Fund	\$4,000
100-156-0390	Library CARMA	\$6,000

<u>Expenditure</u>		
<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
	Homer Foundation	\$10,000
	Library Endowment Fund	

Section 2. Amending the 2021 Operating Budget

<u>Revenue</u>		
<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
100-00400-XXXX	General Fund Other Revenue	\$400
	Library Endowment Fund	

<u>Expenditure</u>		
<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
100-0145-XXXX	General Fund Library	\$400
	Endowment Fund	

Section 3. This is a budget ordinance and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this ____ day of _____, 2020.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

87 First Reading:
88 Public Hearing:
89 Second Reading:
90 Effective Date:

91
92 Reviewed and Approved as to form and content:

93
94 _____

95 Katie Koester, City Manager

96
97 Date: _____

Michael Gatti, City Attorney

Date: _____

REPORT TO THE LIBRARY ADVISORY BOARD -- 2/4/2020

Marcia Kuszmaul, Chair

I met with Mike Miller and Lauren Seaton Tuesday, January 28. We covered a lot of ground from areas specific to the agreement to backend processing.

ORDINANCE and RESOLUTION

- Timeline to get endowment established by March 31, end of quarter, which assures us that quarter's percentage of earnings:
 - Tuesday, Feb 4 -- Ordinance and Resolution to LAB for information.
 - After Feb 5 -- First and second readings, Council approval
 - Before March 25 -- Execute Agreement
 - Wednesday, March 25 -- Homer Foundation Board Meeting -- accepts Agreement (time seems to short to complete by HF Feb Board mtg, Feb 26)
 - Before EOD Tuesday, March 31 --city funds to Homer Foundation
- Section 2. Amending the 2021 Operating Budget
 - Mike anticipates that the library foundation may not have any money to spend (ATS) until 2022 -- see attached Spending Policy Procedure.
 - Amount available to spend is based on an 8-quarter rolling average
 - B.2. ... the annual ATS will be allocated to the funds based on the percentage of their fund value as of the prior December 31st. I think this translates as -- If a \$10,000 fund is established by March 31 (and no more funds are contributed), ATS would be 2% or \$200 for 2021 -- and, I learned today, HF has a minimum distribution of \$500, so no distribution. Year 2022, \$10,000 fund would qualify for 4% or \$400 + \$200 not distributed from previous year.
 - Values could change depending how quickly we can grow the fund ... but would need \$25,000 fund to reach minimum \$500 distribution in 2021 (I think).
 - If we don't get the endowment established until April 1-June 30, then we're down to 1%
 - For ordinance, my math and understanding needs to be checked with Homer Foundation and then determine how this impacts Section 2 of the Ordinance. We won't get \$400 in 2021.

AGREEMENT

1. Template for standard agreement for Field of Interest Fund is available here <https://www.homerfoundation.org/wp-content/uploads/2019/12/FOI-Fund-Agreement-v.-6.13.19.pdf>
2. Recommended name: Homer Public Library Endowment Fund (HF recommended making clear as possible differentiation with Friends of the Homer Library Fund -- an agency endowment fund) -- Don't know how much different we can get. They will not be listed together.
3. Purpose: from Ordinance and case statement -- to provide long-term support for the collections and services of the Homer Public Library
4. Founding Donor 1 -- City Manager, Katie Koester -- will roll over to every subsequent City Manager
5. Founding Donor 2 -- recommend Library Director, David Berry -- will roll over to every subsequent Library Director
6. Special Instructions -- We thought that reference to the Ordinance and Resolution and attachment would suffice, nothing to add

MONITORING PERFORMANCE

I asked what “market-based index” mentioned in V.B.1. (see below and 10/7/19 LAB packet) the Foundation uses.

- Mark said S&P.
- Also said Foundation would usually lag a bit since 30% of investments are bonds, but if bond market is stronger, could be higher than S&P.

V. Monitoring Portfolio Investments and Performance

The Committee will monitor the Portfolio's investment performance against the Portfolio's stated investment objectives. At a frequency to be decided by the Committee, it will formally assess the Portfolio and the performance of its underlying investments as follows:

- A. The Portfolio's composite investment performance (net of fees) will be judged against the following standards:
 1. The Portfolio's absolute long-term real return objective.
 2. A composite benchmark consisting of the following unmanaged market indexes weighted according to the expected target asset allocations stipulated by the Portfolio's investment guidelines.
 - (a) U.S. Equity: CRSP US Total Market Index or a similar broad domestic equity index
 - (b) Non-U.S. Equity: FTSE Global All Cap ex US Index or a similar broad international equity index
 - (c) Investment Grade Fixed Income: Barclays Capital US Aggregate Float Adjusted Index
 - (d) International Fixed Income: Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index Hedged
 - (e) Real Estate Investment Trusts: MSCI US REIT Index
 - (f) Cash: Citigroup 3-Month T-Bill Index
- B. The performance of professional investment managers hired on behalf of the Portfolio will be judged against the following standards:
 1. A market-based index appropriately selected or tailored to the manager's agreed upon investment objective and the normal investment characteristics of the manager's portfolio.
 2. The performance of other investment managers having similar investment objectives.
- C. In keeping with the Portfolio's overall long-term financial objective, the Committee will evaluate Portfolio and manager performance over a suitably long-term investment horizon, generally across full market cycles or, at a minimum, on a rolling five-year basis.
- D. Investment reports shall be provided by the investment manager(s) on a (calendar) quarterly basis or as more frequently requested by the Committee. Each investment manager is expected to be available to review portfolio structure, strategy, and investment performance annually with Investment Committee.

4

P:\Homer Foundation\Policy and Manual\POLICIES\Investment-Finance Policies\Policies\Investment & Spending Policy\19-01 Investment & Spending Policy v 3.27.19.doc 90

BACKEND PROCESSES

DONOR ACKNOWLEDGEMENTS

On January 13 I made a donation from the Homer Foundation web site to experience donor acknowledgements and reviewed communications with Lauren.

- E-mail Acknowledgement – automatic in real time but does not acknowledge the fund to which the donation was made. Lauren is to confirm whether the e-mail acknowledgement can be personalized.



Homer Foundation <assistant@homerfoundation.org>
Mon 1/13/2020 2:35 PM
You

Hi **Marcia Kuszmaul**

Thank you for your donation to Homer Foundation! Here are the details for your records:

- Date: 1/13/2020
- Amount: \$10.00

Thank You!
Homer Foundation

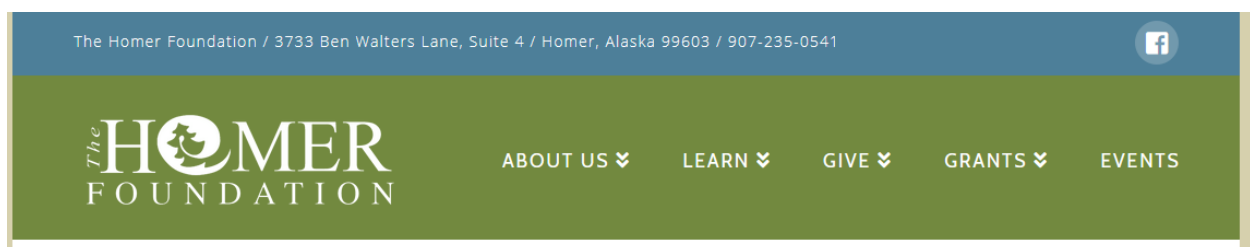


You are receiving this email as a confirmation of your online form submission. To manage other types of communication click [Unsubscribe](#) or [Manage email preferences](#).

- Acknowledgement Letter (attached) – Processed next day. Acknowledgement specific to fund. Text can be personalized by the fund. Lauren usually sends out same day but no later than within 7 days.
- Donor is added to HF mailing list and gets quarterly newsletter, annual report and is invited to annual meeting.
- No set thresholds for different treatment based on level of donation unless especially large gifts may get a handwritten note.
- Funds are notified of donations as they occur, at least quarterly. Donor list is always available to the fund.
- Funds are encouraged to have their own donor acknowledgement and stewardship programs.
- HF has fund raising tools and resources available to funds and can host events for funds with speakers and resources.

WEB SITE

- We discussed that individuals funds can be hard to find on the HF web site and information is limited. Potential donor needs to know what category of fund the one they are interested in is to find it. Too many clicks. Lauren and Mike acknowledged that they hope to improve the usability of the web site.



Select drop-down menu from **GIVE**.

Select **FAMILY OF FUNDS.**

The Homer Foundation / 3733 Ben Walters Lane, Suite 4 / Homer, Alaska 99603 / 907-235-0541



The HOMER FOUNDATION

ABOUT US ▼ LEARN ▼ GIVE ▼ GRANTS ▼ EVENTS

Family of Funds

The Homer Foundation currently manages 60 different charitable funds. There are five different types of funds from which to choose:

- **Unrestricted Funds:** Provide maximum flexibility for the Foundation to meet changing community needs. Income and/or principal from this fund may be disbursed at the discretion of the Board of Trustees for community grant making, special projects and the Foundation's operating expenses.
- **Donor Advised Funds:** Permanent funds established by an individual, family or business who wish to participate as an advisor in the distribution of the fund's income.
- **Agency Endowment Funds:** Permanent funds established for the benefit of 501(c)(3) charitable organizations, either by the organization or a donor. The Funds are managed by the Foundation with income distributed to the organizations annually
- **Field of Interest Funds:** Permanent funds established to support a broad purpose or issue such as youth, arts, education or human services. Income is distributed annually in accordance with the purpose of each Fund.
- **Scholarship Funds:** Established to benefit a particular institution or field of study. The advisory committee, candidate selection process and award use are outlined at the time the fund is established.
- **Repair and Replacement Fund:** The Homer Foundation's Repair and Replacement Fund allows the Foundation to manage temporary funds that are earmarked for large replacement or repair projects for local nonprofits.
- **Homer Community Chest:** Through our community partner, the Homer Community Food Pantry, the Foundation's Homer Community Chest will provide emergency funding to support families and individuals in times of need.

Partners



Homer Community Chest



The Alaska Community Foundation



Pick.
Click.
Give.

Select **Field of Interest Funds**



ABOUT US ▼

LEARN ▼

GIVE ▼

GRANTS ▼

EVENTS

Field of Interest Funds

Field of Interest Funds are permanent funds established to support a broad purpose or issue such as youth, arts, education or human services. Income is distributed annually in accordance with the purpose of each Fund.

- **A Music Education Fund in Memory of Renda Horn (The Horn Section)**

Supports music education.

- **Alice Witte Memorial Scholarship Fund**

Supports tuition and fees for athletic development for volleyball.

- **Ashley J. Logan Fund**

To benefit youth in the greater Homer area.

- **Bill & Liz Johnson Teacher Education Scholarship Fund**

Supports students of the greater Homer area seeking teacher education.

- **Bluegrass Fund**

To benefit health and social services in the greater Homer area.

- **Brother Asaiah Bates Fund**

Supports youth and families at risk through the Homer Head Start program.

- **Choices for Teens Fund**

Supports programs that empower youth to solve their own problems, provide prevention and intervention resources to deal with the issues of underage drinking, alcohol and alcohol abuse, and other destructive decisions and their consequences.


- **City of Homer Fund**

Earnings distributed through the annual City of Homer Grants Program to provide general operating support to local nonprofits serving the residents of the City of Homer.

Get alphabetical listing of funds with no further links.

- Linking to Web site. We discussed the process for linking library web site to HF web site. Mike and Lauren said that most funds do not have their own web site or if they do they have their own donation back-end. For example KBBI,
<https://app.etapestry.com/onlineforms/KachemakBayBroadcastingKBBI/membership.html>
 - For the library fund, we discussed:
 - A “give” call to action that would link to a landing page on the library web site
 - Landing page could describe ways to support the library – via Endowment through Homer Foundation (could also mention Friends as another avenue?)
 - Link to Friends (?), link to Homer Foundation donate site --
https://crm.bloomerang.co/HostedDonation?ApiKey=pub_582ccfc2-9298-11e9-9f3d-0aa640fb8062&WidgetId=353280

SECURE DONATION

VIA  bloomerang

Homer Foundation

Donation

Amount *

☐ Show my support by making this a recurring donation

My donation is for *

Contact Information

First Name *

Last Name *

Email *

Phone

Billing Address

Country *

Address *

City *

Questions?

Contact us at:
info@homerfoundation.org
9072350541
Homer Foundation
PO Box 2600
3733 Ben Walters Lane, Suite 4
Homer, AK 99603

- Most Web communications/education about Planned/Legacy Giving opportunity with the library will be done from our own Web site. Gives us more control and ability to customize.
- Above are just initial thoughts and much to discuss yet
- Reality, for LAB purpose of a Planned Giving Program, most of our gifts will not be executed via the Web site. We will be doing more one-on-one and written and oral communications to secure large gifts.

Appendix 1:





VI. Spending Policy Procedure: v. 3.27.19

A. The spending rate shall be recommended by the Investment Committee and approved by the Foundation Board of Trustees, and shall be reviewed annually and adjusted as appropriate according to the needs of the Foundation and the current market climate. Current spending rate is set at 4%.

B. Using the approved spending rate, the Investment Committee will calculate the amount available to spend (ATS) annually, based on an 8 quarter rolling average of the total market value of the Vanguard Investment Portfolio. The 8 quarters are inclusive of the first day of the first quarter to the last day of the last quarter.

1. The annual ATS shall be calculated using the current December 31st quarter as the last value in the calculation so that the Homer Foundation's share may be available to include in preparation of its annual operating budget.
2. Once calculated, the annual ATS will be allocated to the funds based on the percentage of their fund value as of the prior December 31st. (The Homer Foundation's share includes Unrestricted, Aquila, and Float.) The ATS will be posted in the fund report for the quarter ending September 30, and will be available for each fund type as outlined below. The ATS for new funds shall be allocated based on the number of full quarters that they have participated, pro-rated at 1% per quarter:

New Fund Percentage Determination for ATS

	October 1st - December 31st	January 1st - March 31st	April 1st - June 30th	July 1st - September 30th
Scenario 1	Fund Established in this Quarter 	3%		
Scenario 2		Fund Established in this Quarter 	2%	
Scenario 3			Fund Established in this Quarter 	1%
Scenario 4	4%			Fund Established in this Quarter 

New gifts to existing funds shall not participate in the ATS for that year up to a \$10,000 threshold. Gifts at \$10,000 or higher will participate utilizing the new fund determination for ATS.

3. The annual ATS will be available to the different fund types as follows: (See Distributions Policy for more detail)
 - a. Agency Endowment Funds: The full ATS for agency endowment funds shall be distributed at least annually. Through written directive, the agency may request a cash distribution, or have their full ATS rolled into the corpus of their fund. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year.

b. Field of Interest Funds: The ATS, or a portion thereof, from field-of-interest funds shall be distributed at least annually through the Homer Foundation's Distributions Committee or the established Waiver process. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

c. Donor Advised Funds: The ATS, or a portion thereof, from donor advised funds shall be distributed at least annually. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

Donor advisors may make grant recommendations on the Donor Advised Grant Recommendation Form in an amount not to exceed their-ATS. These recommendations will be reviewed and approved by the Executive Director and the Distributions Committee Chair using the approved Waiver process. The Distributions Committee may also be proactive in soliciting donor advised funds to support grants approved by the Homer Foundation's Distributions Committee. ATS will not accrue to the corpus of the fund, any other existing fund, or used to establish a new fund.

d. Institutional Reserve Fund: The full ATS for the individual Repair & Replacement Funds within the Institutional Reserve Fund shall be recorded and the full ATS rolled into the corpus of the fund. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year.

New Fund Percentage Determination for ATS

	October 1st December 31st	January 1st March 31st	April 1st June 30th	July 1st September 30th
Scenario 1	Fund Established in this Quarter			
Scenario 2		Fund Established in this Quarter		
Scenario 3			Fund Established in this Quarter	
Scenario 4				Fund Established in this Quarter

b. Field of Interest Funds: The ATS, or a portion thereof, from field-of-interest funds shall be distributed at least annually through the Homer Foundation's Distributions Committee or the established Waiver process. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

c. Donor Advised Funds: The ATS, or a portion thereof, from donor advised funds shall be distributed at least annually. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

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d. Institutional Reserve Fund: The full ATS for the individual Repair & Replacement Funds within the Institutional Reserve Fund shall be recorded and the full ATS rolled into the corpus of the fund. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year.

Scenario 1	October 1st December 31st	January 1st March 31st	April 1st June 30th	July 1st September 30th
Scenario 1	Fund Established in this Quarter			
Scenario 2		Fund Established in this Quarter		
Scenario 3			Fund Established in this Quarter	
Scenario 4				Fund Established in this Quarter

Please Indicate the Name of your Fund

e.g. Smith Family Fund, Kachemak Bay Fund, etc.

What purpose or aspect of community life will your field of interest fund support?

e.g. health and human services, education, sports and recreation, environmental protection, etc.

Founding Donor 1

Name

Title or Salutation

Organization (if applicable)

Mailing Address

City

State

ZIP

Phone

E-mail address

Founding Donor 2 (optional)

Name

Title or Salutation

Organization (if applicable)

Mailing Address

City

State

ZIP

Phone

E-mail address

Fund Recognition

The Foundation will use the Fund name for grants and in Foundation materials and publications

Gifts to Establish Fund**Total amount**

Check payable to the Homer Foundation

Marketable securities

Mutual funds

Real Estate

IRA/retirement plan/insurance policy

Will/bequest/trust

Other (Please describe)

Any description of gifts (optional)

This Fund is an Endowed Fund, meaning the fund will be permanent; it will be invested to provide an annual amount that will be spent to carry out the fund's charitable purpose in perpetuity.

Please see our Investment and Spending policy for more information.

I have included a gift to the Fund at the Homer Foundation in my estate plan.

Consider a Gift to Support the Homer Foundation

The Foundation's operating expenses are covered through our own operating fund . We invite you to consider a contribution to the ***Aquila Fund***, the Homer Foundation Operating Endowment Fund, to support the Foundation's operations. Your gift will ensure that the Foundation will continue to be responsive to community needs and work toward expanding philanthropy in our region. If you would like to support the ***Aquila Fund***, please select one of these two options

_____ % or \$ _____ annually

One time gift of \$ _____

Please tell us how you learned about the Homer Foundation

My professional advisor _____

Current fundholder _____

Foundation Board/Former Board _____

Foundation Staff/Visibility _____

Website _____

Mailing _____

Other _____

Special Instructions

Please provide any additional or instructions pertaining to your Fund.

TERMS AND CONDITIONS

Tax Status of Contribution

Funds established at the Homer Foundation ("Foundation") are component funds of the Foundation, a Section 501(c)(3) public benefit corporation. All contributions to the Foundation's funds are treated as gifts to a Section 501(c)(3) public charity and are tax-deductible, to the extent allowed by law, subject to individual and corporate limitations. Acceptance of all gifts is subject to the provisions of the Foundation's Gift Acceptance Policy. Any assets contributed to funds at the Foundation, once accepted by the Board of Trustees of the Foundation, represent unconditional and irrevocable gifts and are not refundable. Legal control and responsibility for the funds rest with the Foundation.

Variance Power

All funds established at the Foundation are subject to the Foundations "variance power," as set forth in its Bylaws. Variance power grants the Foundation's Board of Trustees the power to modify any condition or restriction on the distribution of funds for any specified charitable purpose or purposes, or to a specified organization or organizations if, in its sole judgement (without the necessity of the approval of any other party), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community or area served by the Foundation.

Investment of Assets

All assets contributed to funds established at the Foundation are invested in the Foundation's investment pools and are managed in accordance with the Foundation's Investment and Spending Policy (ISP). A copy of the Foundation's current Investment and Spending Policy Statement is available upon request.

For the purposes of investments, the Foundation does not segregate the assets of any single fund from the assets of the Foundation's other component funds, but will keep a separate account of the fund's assets, and the fund's proportionate share of all investment gains or losses applied to the fund. In establishing a fund, the donor acknowledges that the investments in the fund are subject to market and interest rate fluctuations. All investment returns are reported net of all investment fees. Fund holders shall receive quarterly Fund Activity Reports.

Fund Minima

The minimum funding amount is \$10,000. "Acorn" Funds may be established with less than the required minimum provided that the minimum is met within two years' of the fund's establishment; grants may not be made from funds until the required minimum is achieved. An Acorn Fund that fails to meet the minimum balance within the twenty-four month timeframe will be folded into the Homer Foundation's designated endowment fund, the Aquila Fund, at the discretion of the Board of Trustees.

Spending Rules

The spending policy for endowed funds, contained in the Investment and Spending Policy (ISP), utilizes a formula to determine the amount available to grant from a fund each year. It is designed to maintain a level of current spending while preserving the endowment in order to support future spending. The Foundation shall appropriate for expenditure, for the purposes for which the Fund is established, so much of the Fund as the Foundation deems prudent, in accordance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA) (as amended from time to time) and the Spending Policy adopted by the Foundation (as amended from time to time).

Grant Disbursements

Grants may be made to any 501(c)(3) organization or verified charitable entity (e.g., schools, colleges and universities, religious institutions, town and municipal governments, police departments, etc.) located in the United States. The Foundation may also provide expenditure responsibility for grants to non 501(c)(3) entities providing the project is consistent with the Foundation's charitable purposes. Grant recipients receive their check and award letter from the the Foundation recognizing the Fund from which the award is made.

Restrictions on Grants

In compliance with the Internal Revenue Code, grants are not permitted for non-charitable purposes; for political contributions or to support political campaign activities; or for any purpose that would provide benefits, goods or services to a Donor to the Fund or other related parties.

Fund-raising

Additional gifts may be made directly to a fund at any time. Fund-raising for a Fund held by the Foundation must be approved and adhere to the Foundation's guidelines for donor initiated fund-raising.

Advisors and Representatives

The Founding Donor (s) of a Field of Interest Fund may serve as a Fund Representative to access information on the Fund and receive financial statements. A Founding Donor may serve on the grant review selection committee and/or recommend other individuals to serve, but the Donor may not control the committee; the total representation by the Donor and individuals serving at the recommendation of the Donor must be less than 50% of the total committee. The committee structure for grants to individuals and other annual grants programs will be reviewed and approved by the Foundation in advance of each grant cycle.

Policies

The undersigned have received and agree to the foregoing terms and conditions and to Foundation policies referred to herein.

Indemnity

In consideration of the Foundation's creating a Fund at the request of the undersigned individual(s) or entity and for other good and valuable consideration, the undersigned hereby agree to indemnify and hold harmless the Foundation against any liability, cost, or expense which the Foundation may incur by reason of its acting upon instructions or recommendations given to the Foundation by any of the undersigned or by persons authorized to make recommendations with regard to the Fund.

Donor Acknowledgement and Signatures

I acknowledge that I have read the Homer Foundation Terms and Conditions and agree to the fees, terms, and conditions described therein. I understand that any contribution, once accepted by the Foundation's Board of Trustees, represents an irrevocable gift to the Homer Foundation. The Foundation's Board of Trustees have variance power under IRS regulations, and this gift is not refundable to me.

I hereby certify, to the best of my knowledge, all information presented in connection with this form is accurate, and I will notify the Homer Foundation promptly of any changes.

Founding Donor 1

Signature

Date

Founding Donor 2

Signature

Date

Homer Foundation Acceptance

Accepted this _____ day of _____ 2020

Authorized Signature

Title

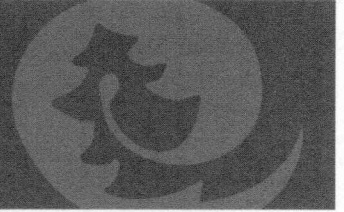
Print Name

Date



Connecting generosity to community need

Physical Address
3733 Ben Walters, suite 4
Homer, AK 99603
907.235.0541
www.homerfoundation.org
info@homerfoundation.org



within 7 days
usually same day

January 14, 2020

Marcia Kuszmaul
P.O. Box 1697
Homer, AK 99603

Dear Marcia,

The Homer Foundation is working to help build strong vibrant communities on the southern Kenai Peninsula. Thank you for your commitment to help us! With your donation to the KBBI Public Radio Endowment Fund, you are supporting the agency with financial security, long into the future. For every dollar given to an Agency Endowment Fund at the Homer Foundation, they receive 4% of that dollar, every year, forever.

To assure we have properly recorded your intentions please review the following information and notify us immediately should you have any questions or concerns. Thank you for giving back to our community through the Homer Foundation.

Sincerely,

Mike Miller, Executive Director
Homer Foundation

Donor Name for recognition: Marcia Kuszmaul

May we recognize your gift publicly? Yes

Type of gift: Credit Card

Amount of gift: \$\$10.00

Gift designated to: KBBI Public Radio Endowment Fund

The Homer Foundation is a 501(c)(3) nonprofit organization and contributions are tax deductible to the extent allowed by law. Our Federal Tax ID number is 92-0139183. This letter certifies that you have made this donation as a charitable contribution; it is not fulfilling a prior pledge; you are not receiving any goods or services in return, and that you recognize that the Homer Foundation holds variance power over all assets held by the Homer Foundation.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: JANUARY 29, 2020
SUBJECT: ANNUAL REVIEW OF LIBRARY POLICIES, RULES & REGULATION

Per Library Advisory Board Bylaws Article V, Section 2, the LAB is to conduct an annual review of library policies, rules, and regulation at a regular meeting each year. The board designated the February regular meeting to hold that annual review.

At this time, Library Staff does not have any pending or recommended changes to current library policies. Staff would like to know if the board wishes to review/take action on the policies at their March regular meeting, or determine the policies are sufficient at this time and not take any action.

Current policies can be found on the Library's website at: www.cityofhomer-ak.gov/library/library-policies.

RECOMMENDATION

Discuss; decide as a body that no action is needed, or request staff place Library Policies on the LAB's March 3rd agenda for further review and to take additional action.



Wavelengths

JANUARY 2020

Join your Friends!
Visit the Friends' website to find out more:

friendshomerlibrary.org



Thank you to all who purchased a book from the Book Giving Tree!

Highlights

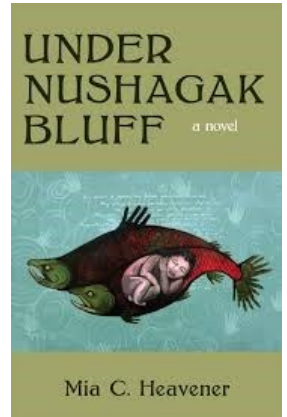
NOAA Book Club2

Ongoing & Special Events.....3

CLL Nominations.....4

Author Reading with Mia Heavener

In 1939, everything changes for Anne Girl when outsider John Nelson grounds his sailboat on the shores, into Anne Girl's skiff, and into her life during a rare storm in the Alaskan fishing village of Nushagak. When Anne Girl and her mother, Marulia, find their skiff flattened by John's boat, Anne Girl decides she both hates and wants him. Thus begins a generational saga of strong, stubborn Yup'ik women living in a village that has been divided between the new and the old, the bluff side and the missionary side, the cannery side and the subsistence side



Mia Heavener will give a reading of her new novel *Under Nushagak Bluff* on **Saturday, Jan. 25, 6:00 pm at Homer Public Library**. Mia Heavener is of Norwegian, Polish, and Yup'ik heritage. Her experience in rural Alaska is both personal and professional. After graduating from MIT with a degree in civil engineering, Mia returned home to design water and wastewater systems in Alaskan Native villages. During the summers, she commercial fishes with her family in Bristol Bay. She believes that everyone should have a good whiff of the tundra at least once in their life, if not twice. She has an MFA from Colorado State University. Her fiction has appeared in Cortland Review and Willow Springs.



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6 WEEK SERIES



AHA! CLUB

FOR 4-6 YEAR OLDS & THEIR GROWNUPS
(Siblings welcome!)

This winter the library is hosting a new type of evening program for young children and their families. During the AHA! Club, a 6-week series, families will explore computational thinking, a creative way of thinking that enables children to identify and systematically solve problems in a way that could also be carried out by a computer.

Computational thinking shares multiple skills with early literacy and early math.

The series will include a light dinner, screenings of a new show about computational thinking created for preschoolers by WGBH (producers of *Molly of Denali*), building, making and tinkering activities, a shared story, and a take home activity.

Materials are provided and dinners will be donated by local restaurants: The Alibi, The Bagel Shop, Cosmic Kitchen, and Fat Olive's. (If your restaurant would like to contribute, please contact Claudia Heavener at 435-3176 for more information.)

Tuesdays, Jan.9-Feb. 4, 6:30-7:00 pm. Online registration is necessary.

2020 Friends of the Homer Library Members, Thank You for your support!

Individual

Tracy Ansell
Landa Baily
Bumppo Bremicker
Jamie Cripps
Jason Davis
Jerri Ellert
Lillian Elvsaa
Shirley Evans
Ashley Hanson
Dixie Hart
Alison Kelley
StellaVera Kilcher
Teri McClaren
Sierra Morris
Erin Petrie
Alice Porter
Jason Rupp
Jerry Scholand
Eirikr Warren
Leslie Whip
Johann Willrich-

Family

Paul Allan
Sarah Brewer &
Family
Clyde Boyer &
Vivian Finlay
Sheila Gronseth-
Bruce and Rutth
Hunting
Milli Martin
Jenny Olson
Walter & Linda Par-
tridge
Kathryn Bower &
Dustin Pictor
Lisa Whip
Book Lover
Charlie Barnell &
Helen Armstrong
Arthur Kruski &
Priscilla Russell
Turid Senungetuk

Bibliophile

Nelson Co
Ann Dixon
Best Friend
Kiki Abrahamson
George Harbeson
Deborah and Peter
Townsend
George Trudeau
George Matz & Jean-
nie Woodring
Dollar-A-Day
Sara Reinert
Pick-Click-Give Basic
Deborah Bella
Mckenna Black
Finnegan Brewer
Laura Brooks
Marylou & Richard
Burton
Blythe Campbell
Saoirse Cleary

Carla Cope
Adam DePesa
Zachary Ducharme
Richard Gustafson
Sherrie Hartley
Lisa Krebs
Katie Marden
Paula Martin
Scott McDonald
Kristen Mrozowski
Geoff Murphy
Charles Nagel
Daniel Olson
Ashley Weaver
Amy Wunnicke
Thomas Young
**Pick-Click-Give Book
Lover**
Kate Finn
Jessica Golden
Patti Jay
Eileen Mullen

Dana Nelson
Leslie Garrison &
Royce Page
Linda Satre
Ruth Woodring
Pick-Click Give-Best Friend
Darius Baltz
Ann Dixon
Jack & Carole Hamik
Christine Scott
Teresa Sundmark

**Want to become a
member of the Friends?
Drop by the library or visit
our website:
Friendshomerlibrary.org**

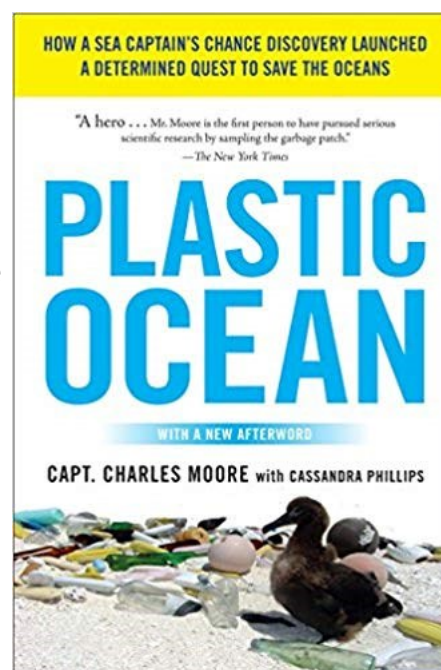
NOAA Planet Stewards Book Club

Center for Alaskan Coastal Studies and Friends of the Homer Library will join together to participate in NOAA Planet Stewards Book Club on **Tuesday, Feb. 18, 4:00 pm**. The selection is *Plastic Ocean* by Captain Charles Moore about his research expeditions to the Great Pacific Garbage Patch, and his subsequent advocacy work to educate people on the dangers of plastics .

No pre-registration necessary. This is a nationwide book club, and we will call in to NOAA to participate.

For more information, checkout NOAA's web page:

<https://oceanservice.noaa.gov/education/planet-stewards/upcoming.html>



Ongoing Library Programs

SPARC Radio Club

Tuesday, Jan 7, 6:30-7:45 pm

- Amateur radio club. (Repeats the first Tuesday of the month)

Lego Club

Thursday, Jan. 9, 3:00-4:30 pm

- For 8-11 year olds. (Repeats every second Thursday).

Walk-In Tech Help

Saturdays, Jan. 4 & 18, 10:00 am– 12:00 pm

- Bring your computer, tablet, or smartphone and get help with your tech questions. (Repeats every 1st and 3rd Saturday.)

Genealogy Peer Support

Tuesday, Jan. 14, 6:00-7:30 pm (Repeats every 2nd Tuesday.)

- Share your knowledge about genealogy and learn from others.

Writer's Refuge

Tuesday, Jan. 21, 5:45-7:45 pm

- A Writer's Critique group. (Repeats every 3rd Tuesday.)

HPL Book Club

Tuesday, Jan. 28, 4:30-6:30 pm

- *Gathering Moss* by Robin Kimmerer (Repeats every 4th Tuesday. Titles vary.)

Kids' Afterschool Chess Club

Tuesdays, 3:30-4:30 pm

- Hone your skills with friends. Ages 6-12.

Knitting Circle

Every Monday, 1:30 -4:30 pm

- All are welcome. Refreshments.

Preschool Storytime

Wednesdays, 10:00 am

Small Fry Storytime

Thursdays, 11:30 am

LARP: Live Action Roleplay

Every Friday 3:00-5:45 pm

- Live Action Roleplay, crafts, and quests.

Upcoming Special Events@HPL

Lunch with a Councilmember: Bring your brown bag lunch and questions and speak with councilmember Heath Smith.

Monday, Jan. 13 12:00-1:00 pm

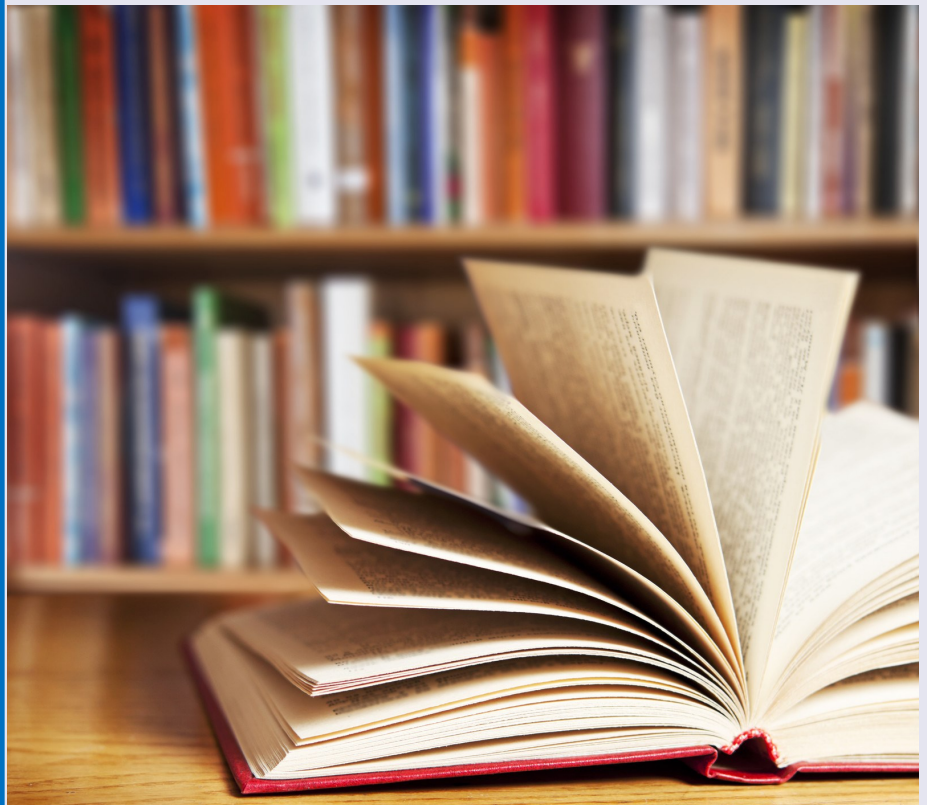
Gathering Moss by Robin Kimmerer: Fourth in a series of STEAM themed book conversations. Co-facilitated with artist Kim McNett. Call 235-3180 to sign-up. **Tuesday, Jan. 28, 6:00 pm.**

Aha Club: During this 6-week series, families will explore computational thinking, Online registration is required. **Tuesdays, 5:30-7:00 pm, Jan.9-Feb 13**

Author Reading: Join Mia Heavener for a reading from her new novel *Under Nushagak Bluff*. **Saturday, Jan. 25, 6:00 pm**

NOAA Stewards Planet Book Club : *Discuss Plastic Ocean* by Captain Charles Moore. **Tuesday, Feb. 18, 4:00 pm**

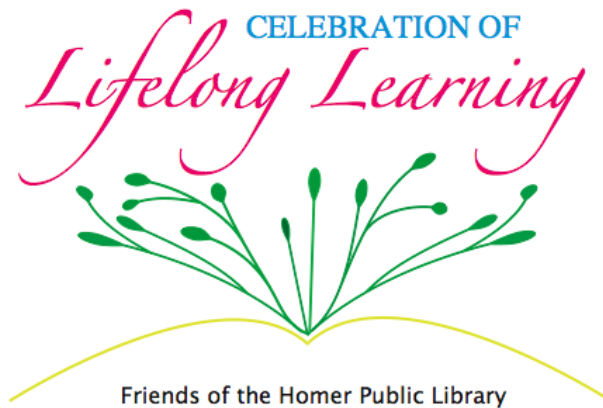
Celebration of Lifelong Learning Nominations: Who do you know who has dedicated their life to learning? Nominate them by **Monday, Feb 3.** Nomination forms available at the library or on the library website.



Lit Line Up: Vision 20/20

What will you read?

Book lists available at the library website
or drop by the circulation desk.



Do you know someone who has made a lifelong commitment to acquiring an exceptional skill or knowledge? Is always trying something new and sharing what they have found with others? Who has an infectious passion for learning and exploration?

The Friends of the Homer Library wants to hear about it. Nominees must reside in the Homer Public Library service area and have a Homer Public Library card. The winner will be announced and honored at the **Celebration of Lifelong Learning event at Homer Public Library on March 21, 2020.**

Nomination forms are available at the library or online:
Friendshomerlibrary.org

Nominations must be received by February 3, 2020

Lunch with a Councilmember

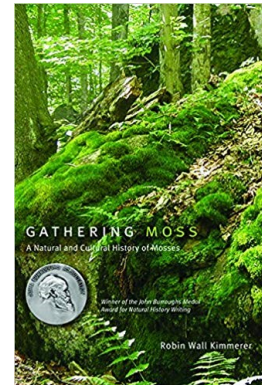
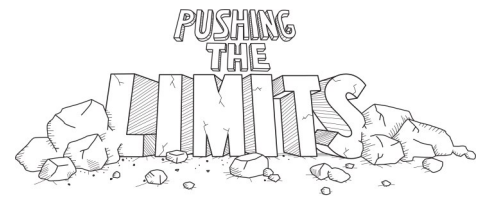
Bring your questions, ideas, and lunch for an informal conversation with a councilmember.



Heath Smith

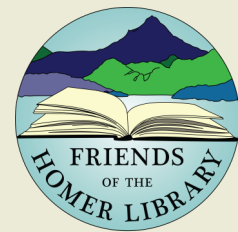
**12:00-1:00 pm @ Homer Public Library
 Monday, January 13**

46



Gathering Moss
 by Robin Wall
 Kimmerer.

STEAM book discussions @ Homer Public Library.
 Artist Kim McNett will join the January conversation.
 Refreshments provided. Call 235-3180 to sign up.



The Friends of the Homer Public Library is a nonprofit 501(c)(3) community organization established in 1982 that encourages public use and enjoyment of the Homer Public Library services and facilities. With the financial and volunteer support of its members, FHL provides resources for programs such as the Summer Reading Program, the Top Drawer Collection, preschool story hour, and author readings, among others. FHL volunteers work closely with the library staff to publicize the valuable tools and services available at the library to all community members at no cost, without discrimination. FHL also provides resources for capital improvements to the facility.

FHL Board of Directors

Suzanne Haines, President
 Fran Jacobsen, Vice President
 Michael Mosley, Treasurer
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 Student Rep.
 Andy Haas
 Lyn Maslow
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 Sara Reinert
 Dave Berry



THE HUB

News, Notes, Talk



In 2019, more Americans went to the library than to the movies. Yes, really.



By Dan Sheehan

January 24, 2020, 12:39pm

The US film industry may have generated revenues somewhere in the region of \$40 billion last year, but it seems Hollywood still has plenty of work to do if it wants to compete with that most hallowed of American institutions: the public library.

Yes, according to a **recent Gallup poll** (the first such survey since 2001), visiting the local library remains by far the most common cultural activity Americans engage in. As reported earlier today by Justin McCarthy:

“Visiting the library remains the most common cultural activity Americans engage in, by far. The average 10.5 trips to the library U.S. adults report taking in 2019 exceeds their participation in eight other common leisure activities. Americans attend live music or theatrical events and visit national or historic parks roughly four times a year on average and visit museums and gambling casinos 2.5 times annually. Trips to amusement or theme parks (1.5) and zoos (.9) are the least common activities among this list.”

The results of the Gallup poll have been broken down in a range of different ways, all of which you can peruse at your leisure, but two of the more interesting (though unsurprising) findings are that women report visiting the library nearly twice as frequently as men do, and that libraries are visited most by adults in low-income households and least by adults in high-income households.

Congratulations to all you librarians out there; keep fighting the good fight.

Pour one out for the zookeepers, though; it appears they may not be long for this world...

[via **Gallup**]



JANUARY 24, 2020

In U.S., Library Visits Outpaced Trips to Movies in 2019

BY JUSTIN MCCARTHY



STORY HIGHLIGHTS

- Library most frequented by young adults, women and low-income households
 - Average U.S. adult attended five movies and five live sporting events
 - Age and income among key factors in frequency of activities
-

WASHINGTON, D.C. -- Visiting the library remains the most common cultural activity Americans engage in, by far. The average 10.5 trips to the library U.S. adults report taking in 2019 exceeds their participation in eight other common leisure activities. Americans attend live music or theatrical events and visit national or historic parks roughly four times a year on average and visit museums and gambling casinos 2.5 times annually. Trips to amusement or theme parks (1.5) and zoos (.9) are the least common activities among this list.

Americans' Reports of Leisure and Activities

About how many times in the past year, if any, did you do each of the following? How about -- [RANDOM ORDER]?

	2019 Dec 2-15
	Average
Go to a library	10.5
Go to a movie at a movie theater	5.3
Attend a live sporting event	4.7
Attend a live music or theatrical event	3.8
Visit a national or historical park	3.7
Visit a museum	2.5
Visit a gambling casino	2.5
Go to an amusement or theme park	1.5

Dec. 2-15, 2019

GALLUP

Visit a zoo

0.9

Dec. 2-15, 2019

GALLUP

These data -- collected in a Dec. 2-15, 2019 Gallup poll -- are an update from a December 2001 survey. Though the overall rankings at the beginning of the millennium remain the same today, a small decrease has occurred in reported trips to the movie theater (down 1.3 average visits). Meanwhile, small increases have taken place in average reports of visiting a museum (up 0.7 average visits), attending a live music or theatrical event (up 1.1 average visits) and visits to a national or historical park (up 1.3 average visits).

Women Visit Libraries Nearly Twice as Frequently as Men

Men and woman report doing most activities at about the same rate, but there are a few key differences:

- Women report visiting the library nearly twice as frequently as men do, 13.4 to 7.5 visits.
- Men are more likely than women to visit casinos, attend sporting events and visit national or historical parks.

Reports of Leisure and Activities, by Gender

Men	Women	Difference
Average	Average	(Men minus women)

Dec. 2-15, 2019

GALLUP

	Men	Women	Difference
	Average	Average	(Men minus women)
Go to a library	7.5	13.4	-5.9
Go to a movie at a movie theater	5.1	5.6	-0.5
Attend a live music or theatrical event	3.7	3.8	-0.1
Visit a zoo	0.9	0.8	+0.1
Visit a museum	2.7	2.3	+0.4
Go to an amusement or theme park	1.8	1.3	+0.5
Visit a gambling casino	3.4	1.7	+1.7
Attend a live sporting event	5.7	3.7	+2.0
Visit a national or historical park	4.9	2.4	+2.5

Dec. 2-15, 2019

GALLUP

The 30-49 Age Group Most Active Across Most Activities

Across nearly all measures, the highest average activity rates are among the 30 to 49 age group, while the lowest are among those 65 and older.

The 30 to 49 age group's higher activity may reflect their relative youth combined with mid-life financial stability. Middle-aged adults' activity is particularly above-par in terms of attending live sporting events. Their average attendance of 7.4 events during the year is more than twice that of younger adults and exceeds older adults by more than three visits.

The two exceptions to the pattern of middle-aged adults being the most active are visits to libraries and casinos. U.S. adults aged 18 to 29 visit the library much more than all older age groups -- possibly reflecting college-going adults, who visit the library for studies. This youngest age group also visits casinos the most.

Reports of Leisure and Activities, by Age Group

	Average	Average	Average	Average
Go to a library	15.5	12.3	6.8	8.2
Go to a movie at a movie theater	6.6	6.8	4.1	3.6
Attend a live sporting event	2.8	7.4	3.9	3.7
Attend a live music or theatrical event	3.1	4.5	3.8	2.7
Visit a national or historical park	4.2	5.9	2.3	1.6
Visit a museum	2.9	2.9	2.0	1.8
Visit a gambling casino	4.4	2.9	1.8	1.4
Go to an amusement or theme park	1.8	2.6	1.0	0.5
Visit a zoo	0.7	1.5	0.6	0.4

Dec. 2-15, 2019

GALLUP

High-Income Households Generally Do More Activities

In general, Americans in high-income households report doing activities the most, while Americans in low-income households participate the least.

- The widest gaps between high- and low-income households are in reports of attending a live sporting event, a live music or theatrical event, a museum, and going to the movie theater -- all things often associated with significant ticket prices.
- Conversely, the library -- which is free and offers a variety of services including WiFi -- is visited most by adults in low-income households and least by adults in high-income households.
- Despite having smaller incomes, Americans in low-income households visit gambling casinos with slightly greater frequency.
- Meanwhile, the three income groups are about as likely to attend an amusement or theme park as well as the zoo.

Reports of Leisure and Activities, by Income Group

	\$100,000+	\$40,000-99,999	Less than \$40,000
	Average	Average	Average
Go to a library	8.5	10.4	12.2
Go to a movie at a movie theater	6.3	5.7	4.4
Attend a live sporting event	7.5	3.8	3.6
Attend a live music or theatrical event	5.9	3.8	2.3
Visit a national or historical park	4.0	3.6	3.5
Visit a museum	3.5	2.8	1.5
Visit a gambling casino	2.5	2.2	3.5
Go to an amusement or theme park	2.1	1.3	1.5
Visit a zoo	0.9	0.8	1.0

Dec. 2-15, 2019

GALLUP

Certain Activities More Frequented Among Households With Children

For most measures, there are not meaningful differences between adults who report having children under the age of 18 in their households versus adults who do not have children living in their homes. But for a few activities, there are some differences between the two groups:

- Adults with children in their household attend live sporting events and go to the movies about two times or more than adults who do not have children.
- Meanwhile, adults who have no children in their household attend live music or theatrical events slightly more frequently than adults who have children in their homes.

Reports of Leisure and Activities, by Children Under 18 in Household

	Children under 18	No children under 18
	Average	Average
Go to a library	10.1	10.8
Go to a movie at a movie theater	6.8	4.7
Attend a live sporting event	6.7	3.7
Attend a live music or theatrical event	3.1	4.2
Visit a national or historical park	3.9	3.5
Visit a museum	2.2	2.7
Visit a gambling casino	3.9	2.0
Go to an amusement or theme park	2.0	1.3
Visit a zoo	1.5	0.6

Dec. 2-15, 2019

GALLUP

Regional Variations in Some Activities

Americans' reports of doing activities vary by the four regions in which they live:

- Those who live in the East report having visited a museum with the greatest frequency.
- In the West, adults have the highest reports of visiting historical or national parks and gambling casinos.

Reports of Leisure and Activities, by Region

East	Midwest	South	West
Average	Average	Average	Average

Dec. 2-15, 2019

GALLUP

	East	Midwest	South	West
	Average	Average	Average	Average
Go to a library	10.4	12.9	9.3	10.1
Go to a movie at a movie theater	5.3	4.9	5.4	5.6
Attend a live sporting event	4.5	4.6	5.1	4.3
Attend a live music or theatrical event	3.7	3.0	3.8	4.6
Visit a national or historical park	3.0	2.7	3.1	5.9
Visit a museum	4.0	1.7	2.0	2.5
Visit a gambling casino	1.4	3.3	1.0	5.1
Go to an amusement or theme park	1.8	0.8	1.7	1.7
Visit a zoo	0.6	1.1	0.9	0.7

Dec. 2-15, 2019

GALLUP

Bottom Line

Despite the proliferation of digital-based activities over the past two decades -- including digital books, podcasts, streaming entertainment services and advanced gaming -- libraries have endured as a place Americans visit nearly monthly on average. Whether because they offer services like free Wi-Fi, movie rentals, or activities for children, libraries are most utilized by young adults, women and residents of low-income households.

Activities that typically cost money are visited or attended less frequently. Among this group of activities, outings to movie theaters and sports events remain the trips Americans make the most, while zoos are the least frequented.

Many factors determine how Americans spend their free time, and financial means is a key factor. Age, too, is a large determinant. While middle-aged Americans may tend to be the most active in these activities due to their relative youth and greater financial stability, the 30 to 49 age cohort's activeness may also reflect its household makeup. The average age of a first-time mother in U.S. is 26 and 31 for a first-time father,

according to 2016 data from the National Center for Health Statistics. So, the need to keep growing children entertained through trips to the movies or to sporting events -- which are more popular among households with children -- may be more common among this age group.

But one's personal interests also factor into such decisions, which may bear out in activities showing significant gender differences, such as a women's book club at the local library, or activities that are more popular or available in certain parts of the country.

[View complete question responses and trends.](#)

SURVEY METHODS



Results for this Gallup poll are based on telephone interviews conducted Dec. 2-15, 2019, with a random sample of 1,025 adults, aged 18 and older, living in all 50 U.S. states and the District of Columbia. For results based on the total sample of national adults, the margin of sampling error is ± 4 percentage points at the 95% confidence level. All reported margins of sampling error include computed design effects for weighting.

Each sample of national adults includes a minimum quota of 70% cellphone respondents and 30% landline respondents, with additional minimum quotas by time zone within region. Landline and cellular telephone numbers are selected using random-digit-dial methods.

CONTACT: Gallup World Headquarters, 901 F Street, Washington, D.C., 20001, U.S.A

+1 202.715.3030

G.

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LIBRARY ADVISORY BOARD

2020 Meeting Calendar

	MEETING	AGENDA DEADLINE	ANNUAL TOPICS/EVENTS
JANUARY	No Meeting		
FEBRUARY	5:30 pm Tuesday, February 4	5:00 pm Wednesday, January 29	<ul style="list-style-type: none"> • Annual Review of Library Policies/ Rules & Regulation (Bylaws V.2) • Big Read
MARCH	5:30 pm Tuesday, March 3	5:00 pm Wednesday, February 26	
APRIL	5:30 pm Tuesday, April 7	5:00 pm Wednesday, April 1	<ul style="list-style-type: none"> • Election of LAB Officers (Bylaws IV.1) • National Library Week • National Library Workers Day • Celebration of Lifelong Learning
MAY	5:30 pm Tuesday, May 5	5:00 pm Wednesday, April 29	<ul style="list-style-type: none"> • End of Student Representative Term (Bylaws III.2) • Midyear Review of Annual LAB Priorities • National Library Legislative Day
JUNE	No meeting		
JULY	No meeting		
AUGUST	5:30 pm Tuesday, August 4	5:00 pm Wednesday, July 29	<ul style="list-style-type: none"> • Budget Meeting (Bylaws V.3)
SEPTEMBER	5:30 pm Tuesday, September 1	5:00 pm Wednesday, August 26	<ul style="list-style-type: none"> • Budget Meeting (Bylaws V.3) • Beginning of Student Representative Term (Bylaws III.2) • Library Card Sign-up Month
OCTOBER	5:30 pm Tuesday, October 6	5:00 pm Wednesday, September 25	<ul style="list-style-type: none"> • National Friends of Libraries Week
NOVEMBER	5:30 pm Tuesday, November 3	5:00 pm Wednesday, October 28	
DECEMBER	5:30 pm Tuesday, December 1	5:00 pm Wednesday, November 25	<ul style="list-style-type: none"> • Approve Annual LAB Priorities

**2020 HOMER CITY COUNCIL MEETINGS
ADVISORY COMMISSION/ BOARD ATTENDANCE**

Commissions are invited to report to the City Council at the Council's regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission's opportunity to give Council a brief update on their work. Generally the Commissioner who will be reporting will attend one of the two meetings for the month they are scheduled to attend.

The 2020 meeting dates for City Council is as follows:

January 13, 27	<u>Kuszmaul</u>
February 10, 24	<u>Finn</u>
March 9, 23*	<u>Peterson</u>
April 13, 27	<u>Kuszmaul</u>
May 11, 26*	<u></u>
June 8, 22	<u></u>
July 27**	<u></u>
August 10, 24	<u></u>
September 14, 28	<u></u>
October 12, 26	<u></u>
November 23**	<u></u>
December 14, 21****	<u></u>

City Council's Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*Tuesday meeting due to Memorial Day/Seward's Day.

** There will be no first regular meeting in July or November.

***Council traditionally reschedules regular meetings that fall on holidays or high school graduation days, for the following Tuesday.

****Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two special meetings as needed. Generally the second special meeting in the third week of December will not be held.