



## Agenda

### Library Advisory Board Regular Meeting

Tuesday, October 15, 2024 at 5:30 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

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#### Homer City Hall

491 E. Pioneer Avenue  
Homer, Alaska 99603  
[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

#### Zoom Webinar ID: 991 8847 0047 Password: 125016

<https://cityofhomer.zoom.us>  
Dial: 346-248-7799 or 669-900-6833;  
(Toll Free) 888-788-0099 or 877-853-5247

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#### CALL TO ORDER, 5:30 P.M.

#### AGENDA APPROVAL

#### PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

#### RECONSIDERATION

#### APPROVAL OF MINUTES

- [A.](#) Unapproved Minutes for September 17, 2024

#### VISITORS/PRESENTATIONS

- A. Elizabeth Fischer re: Budget

#### STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Designate LAB Member to Report to Council

- [B.](#) Library Director's Report

September 2024  
Stats for 2023  
Stats for 2024

- C. Fundraising Report

- D. Legislative Report

- E. Comprehensive Plan Report

#### PUBLIC HEARING

#### PENDING BUSINESS

#### NEW BUSINESS

A. Budget Discussion

Memorandum LAB-24-021 from Library Director as backup

**INFORMATIONAL MATERIALS**

A. Article from New York Times

B. City Manager's Report

CM's Report for September 23, 2024

CM's Report for October 14, 2024

C. LAB Calendar

**COMMENTS OF THE AUDIENCE** (3 minute time limit)

**COMMENTS OF THE CITY STAFF**

**COMMENTS OF THE MAYOR/COUNCIL MEMBER**

**COMMENTS OF THE BOARD**

**ADJOURNMENT**

Next Regular Meeting is **Tuesday, November 19th, 2024 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

## **CALL TO ORDER**

Session 24-07, a Regular Meeting of the Library Advisory Board was called to order by Acting Chair Marcia Kuszmaul at 5:30 p.m. on September 17, 2024 at the Cowles Council Chambers in City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: BOARDMEMBERS KUSZMAUL, HAAS, ASSELIN-MARTIN, CARSSOW, & STUDENT REPRESENTATIVE MCDONOUGH

ABSENT: BOARDMEMBERS BAILY, MCKINNEY & FINN (ALL EXCUSED)

STAFF: LIBRARY DIRECTOR BERRY & DEPUTY CITY CLERK PETTIT

## **AGENDA APPROVAL**

Acting Chair Kuszmaul read the supplemental items into the agenda APPROVAL OF MINUTES Item A. Unapproved Minutes for August 20, 2024. A motion and second to approve the agenda as amended was requested.

CARSSOW/HAAS MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

## **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA** (3 minute time limit)

## **RECONSIDERATION**

## **APPROVAL OF MINUTES**

A. Unapproved Minutes for August 20, 2024

CARSSOW/HAAS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF AUGUST 20, 2024.

Library Director Berry noted that on page 5 of the supplemental packet, the third line down from the top states that “there is still a spendable balance of \$1,042 from the library endowment fund.” Mr. Berry asserted that the amount should read “about \$4,100.” Deputy City Clerk Pettit stated that he could make these edits without a motion being necessary.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

## **VISITORS/PRESENTATIONS**

A. Ryan Foster – Draft Comprehensive Plan

Homer Comprehensive Plan Survey Results  
Homer Comprehensive Plan Flyer

Acting Chair Kuszmaul introduced the item by reading of the title and deferred to City Planner Foster. Mr. Foster introduced Meg Friedenauer of Agnew::Beck, who he stated would be facilitating the presentation tonight. Ms. Friedenauer covered the following:

- Updated project timeline
- Survey and Comment Map results
- Priorities
- Next steps

Other discussion topics included:

- Potential of including the Library Needs Survey into the Comprehensive Plan
- Survey responses from City residents vs. responses from people residing outside of City limits
- Next levels of analysis

**STAFF & COUNCIL REPORT/COMMITTEE REPORTS**

A. Designate LAB Member to Report to Council

Boardmember Haas volunteered himself to deliver the September 23<sup>rd</sup> report to City Council.

B. Library Director's Report

August 2024  
Stats for 2023  
Stats for 2024

Library Director Berry covered the following:

- The Library will **NOT** host a Human Library event
- The Library hosted a candidate forum for City Council and Mayor that had a turnout of 51 people
- **September 6<sup>th</sup> & 7<sup>th</sup>**: Book and Plant Sale
- **September 29<sup>th</sup>**: Candidate Forum for State House District 6
- Annual meeting of the Alaska Library Association in Juneau during the month of August
- Updates regarding the Library Technician 1 position at the Library
- Ongoing renovation work at the Library
- **October 10<sup>th</sup>**: Discussion regarding artificial intelligence
- Updates regarding the western lot improvements

C. Fundraising Report

Acting Chair Kuszmaul stated that she had nothing new to report, but noted an end of life decision making event that was going to be hosted by Homer Hospice on Wednesday, September 25<sup>th</sup> at 6:00 p.m. at Islands & Oceans Visitor Center.

D. Legislative Report

E. Comp Plan Steering Committee Report

Boardmember Carssow noted that the next meeting for the Committee will take place before the October 22<sup>nd</sup> Community Workshop event at Islands & Oceans Visitor Center. She added that the October 22<sup>nd</sup> Community Workshop will be focused on the presentation of the three growth scenarios.

**PUBLIC HEARING(S)**

**PENDING BUSINESS**

A. Library Strategic Plan  
Memorandum LAB-24-018 from Library Director as backup

Acting Chair Kuszmaul introduced the item by reading of the title and deferred to Library Director Berry. Mr. Berry stated that he feels the drafted plan is basically ready to go if Boardmembers are ready to approve it.

HAAS/CARSSOW MOVED TO ADOPT THE HOMER PUBLIC LIBRARY STRATEGIC PLAN FOR 2025-2029.

There was brief discussion about adding a focus on planned giving into the funding portion of the Strategic Plan, which Library Director Berry was amenable to including.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

**NEW BUSINESS**

A. Resolution for Council re: Public Libraries Assistance Grants and SLED Databases  
Memorandum LAB-24-019 from Library Director as backup  
Memorandum LAB-24-020 from Library Director as backup

Acting Chair Kuszmaul introduced the item by reading of the title and deferred to Library Director Berry. Mr. Berry explained that the Public Libraries Assistance (PLA) grant was significantly cut this year. While the Homer Public Library can manage, he expressed concern for smaller community libraries on the southern Kenai Peninsula. After public backlash, the Division of Archives, Libraries, and Museums promised to find additional funding to restore the PLA grant to \$7,000.

Mr. Berry also discussed cuts to the SLED Databases. The Library received \$0.5 million last fiscal year, but that has been reduced to \$369,000 this year, risking the loss of several databases like automotive repair, hobbies and crafts, and learning tools like BrainPOP and Heritage Quest. He shared that after the LAB requested a resolution from the City Council to ask the State Government for full spending, things have moved very quickly.

The resolution included in the meeting packet is also scheduled for the September 23<sup>rd</sup> Council meeting, and may also be presented by the Alaska Municipal League as a joint resolution.

Boardmember Haas commended Library Director Berry for working with the libraries of the smaller, surrounding communities.

B. Procedure on Challenges to Materials

Boardmember Haas stated that he requested that the complaints procedure be put on the agenda. He shared his concern that the complaints procedure is missing the LAB's standard of review in reviewing books. Comments were made regarding the expertise of those reviewing challenged materials and determining thresholds. Mr. Haas added that he was going to come back to the Board with some suggestions regarding the complaints procedure.

**INFORMATIONAL MATERIALS**

A. City Manager's Report

CM's Report for August 26, 2024  
CM's Report for September 9, 2024

B. LAB Calendar

Acting Chair Kuszmaul noted the informational materials, and highlighted some library-focused events on the LAB calendar.

**COMMENTS OF THE AUDIENCE** (3 minute time limit)

**COMMENTS OF THE CITY STAFF**

Library Director Berry informed the Board that the Homer News has closed their office in Homer, and they are moving their office up the road to Kenai. He added that the Library has all of the old newspapers that have been published by Homer News.

**COMMENTS OF THE MAYOR/COUNCIL MEMBERS** (if Present)

**COMMENTS OF THE BOARD**

Student Representative McDonough noted that it was an interesting meeting, and that she's intrigued by the lawyer side of things.

Boardmember Asselin-Martin thanked Boardmember Haas for keeping the meeting interesting.

Boardmember Carssow stated that it was a good meeting.

Acting Chair Kuszmaul stated that it was a good meeting.

**ADJOURNMENT**

There being no further business to come before the Board, Acting Chair Kuszmaul adjourned the meeting at 6:53 p.m. The next Regular Meeting is Tuesday, October 15, 2024 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

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ZACH PETTIT, DEPUTY CITY CLERK I

Approved: \_\_\_\_\_

# Library Director's Report

September 27, 2024

## General Notes

Since the *Homer News* has closed its local office, they took most of the furnishings and equipment up to Kenai. However, we managed to obtain all the bound volumes of the newspaper from 1975-2021 and some loose-leaf issues from the 1960s. All that is now stored at the library in the compact shelves. Separately, our microfilm copies of the newspaper are being digitized and will be available online in a few months.



The western lot trail has been partially graded, the underbrush has been cleared away, and the bump-outs have been constructed for the storywalk posts. The sod has been laid around the tree where the wraparound bench will go. Chad Felice has been hard at work!

The book and plant sale was great, as always. We've gotten much more efficient about setting up and breaking down, and there seemed to be a good turnout.



## Staff Notes

Danaan Smith joined the library as a Library Technician I on Sept. 11.

Director's meetings:

- Staff: 5
- LAB: 1
- FHL: 6
- Council: 2
- Department Heads: 1
- Other: Various city meetings, breaking down Pratt exhibit, programming meeting with the Pratt, digitizing microfilm, meetings related to PLA grants and SLED.

## Facility



Renovations on study room 5 are complete as of Sept. 26! Staff have taken to calling it the “executive suite,” but the room’s first use was as a gaming den for patrons playing Splendor. Work on study room 6 should begin in October.

## **Library Advisory Board (LAB)**

The LAB heard a presentation from Agnew::Beck on the development of the Homer Comprehensive Plan, approved the 2025-2029 Library Strategic Plan, and spent some time discussing revisions to the process for hearing materials challenges.

## **Friends of the Homer Library (FHL)**

FHL discussed logistics for the book and plant sale, as well as upcoming events like conversations with a councilmember, the Oct. 29 candidate forum, the AI discussion on Oct. 10, and possible dates for the Celebration of Lifelong Learning in April. There was also some debate about how to manage the workload for the FHL board.

## **Ongoing Events**

Mondays, 1:30-4:30: Knitting Club

Tuesdays, 3:30-4:30: Chess Club

Wednesdays, 10:30-11:00: Toddler Time

Wednesdays, 3:00-4:45: LEGO Club

Fridays, 10:30-11:30: Preschool Storytime

Fridays, 3:30-5:45: Live-Action Role Playing (LARP)

First Tuesday, 6:30-8:00: SPARC Radio Club

First Thursday, 1:00-3:00: Literary Ladies

First and Third Thursdays, 5:30-7:30: Tech Help

Second Wednesday, 4:45-5:45: Teen Advisory Board

Third Thursday, 10:30-11:30: Radio Storytime on KBBI

Third Saturday, 10:30-12:30: Writing Circle with Richard Chiappone

Fourth Tuesday, 4:30-6:30: FHL/HPL Book Club

Tuesday following the first City Council meeting of the month, 12:00-1:00: Conversations with a Councilmember (schedule may vary depending on availability)

## Special Events

- Sept. 2: Library closed for Labor Day.
- **Sept. 4: Sound Publishing, the publishers for the *Homer News*, kindly donate bound volumes containing the print run of the newspaper from 1976-2022.**
- **Sept. 6-7: Book and plant sale.**
- Sept. 10, 4:30-6:00: Japanese Club.
- **Sept. 11: Danaan Smith joins the library staff as a Library Technician I.**
- Sept. 13, 2:00-4:45: *The Muppet Movie* in the meeting room.
- Sept. 17, 6:15-7:45: Kachemak Swim Club.
- **Sept. 26: Renovations on study room 5 are complete.**
- Sept. 26, 12:45-2:30: Homer OPUS.
- Sept. 28, 10:00-12:30: Alaska Japanese Club.
- **Oct. 10, 6:00-7:00: Bill Jirsa, the Chief Technology Officer for the City of Homer, delivers a talk and demonstration of Artificial Intelligence.**
- Oct. 15, 6:15-7:45: Kachemak Bay Swim Club.
- Oct. 18: Library closed for Alaska Day.
- Oct. 24, 5:00-7:00: TRAILS/ILC.
- Oct. 26, 12:00-3:30: Crimson Clan Gaming Meetup.
- **Oct. 29, 6:00-7:30: Candidate Forum for House District 6, organized by KBBI, KDLL, the *Peninsula Clarion* and League of Women Voters.**
- Oct. 30, 4:00-5:45: Spooktacular Teen and Tween Event.
- Nov. 11: Library closed for Veteran's Day.
- Nov. 15, 2:00-4:45: *The LEGO Batman Movie* in the meeting room.
- Nov. 28-29: Library closed for Thanksgiving.
- Dec. 13, 2:00-5:00: *The Princess Bride* in the meeting room.
- Dec. 25: Library closed for Christmas Day.

## Homer Public Library Statistical Summary for 2023

Date: 10-Oct-24

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	11,912	11,843	12,613	11,546	11,646	12,422	13,492	15,594	14,813	14,008	14,064	13,681	157,634
*Physical Print/Audio/Video	9,322	9,289	9,449	8,728	8,933	9,900	10,782	12,842	11,907	10,991	10,976	10,352	123,471
*Other Physical items (n. 2)	91	108	116	90	109	111	128	121	115	106	120	122	1,337
*Alaska Digital Library	2,443	2,408	2,984	2,655	2,507	2,327	2,408	2,465	2,665	2,754	2,771	2,938	31,325
*Flipster e-magazines	28	22	36	26	27	32	51	30	20	13	32	29	346
*Kanopy streaming video	28	16	28	47	70	52	123	136	106	144	165	240	1,155
INTERLIBRARY LOANS													
Incoming (Borrowed)	24	14	17	24	13	7	20	21	14	14	14	18	200
Outgoing (Lent)	18	6	22	14	26	11	20	23	30	13	25	9	217
BUILDING USE													
Gate Count	10,232	11,500	12,884	12,022	13,253	12,711	10,327	9,676	9,734	8,109	7,800	7,427	125,675
Study Rooms (# of group sessions)	200	219	244	236	237	224	188	256	220	216	212	158	2,610
Study Rooms (# of people)	336	361	434	426	397	371	283	441	446	414	372	302	4,583
Meeting Room (# of group sessions)	40	28	36	25	16	34	20	18	25	25	21	21	309
Meeting Room (# of people)	282	205	238	229	162	383	220	161	230	166	187	151	2,614
INTERNET USE													
TOTAL (*Included)	1,701	1,840	2,510	2,224	2,427	2,851	2,695	1,226	2,612	1,527	2,069	1,913	25,595
*Wireless Internet sessions	1,006	1,055	1,401	1,372	1,533	1,763	1,588		1,553	447	1,112	995	13,825
*Hardwired Internet sessions	695	785	1,109	852	894	1,088	1,107	1,226	1,059	1,080	957	918	11,770
Website visits (sessions)	4,720	3,966	5,143	4,332	5,041	5,442			2,273	2,789	3,026	2,601	39,333
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	947	933	1,101	915	1,206	1,342	1,061	1,200	1,191	1,149	1,485	974	13,504
*Programs for Age 0-5	670	597	725	662	910	854	751	984	952	872	878	851	9,706
*Programs for Age 6-11	176	160	143	63	150	217	170	67	78	41	109	37	1,411
*Programs for Age 12-18	14	26	72	44	34	69	57	36	73	28	12	11	476
*Programs for Age 19+	63	44	161	58	85	80	49	76	84	159	344	49	1,252
*Programs for All Ages	24	106	0	88	27	122	34	37	4	49	142	26	659
OUTREACH													
# Events	2	2	4	2	2	2	1	3	2	5	2	4	31
# People	12	8	14	17	18	11	3	4	11	9	15	11	133
NEW CARDS ISSUED													
City	41	33	27	26	28	38	31	32	30	34	25	23	368
Borough	30	32	25	26	17	30	30	32	33	32	22	17	326
Temporary	0	1	0	0	1	5	3	4	2	1	2	0	19
Reciprocal	0	0	0	0	4	3	2	4	1	0	1	1	16
VOLUNTEER HOURS													
# of people	73	67	55	65	39	58	57	60	63	72	61	66	736
# of hours	312	227	150	233	198	173	157	196	240	163	215	202	2,466
MATERIALS ADDED													
Books	324	180	143	311	265	190	125	303	189	213	127	185	2,555
Audio	7	7	23	11	19	8	6	7	5	12	19	17	141
Video	56	31	26	46	74	20	32	18	15	19	7	38	382
Serials	0	0	0	1	0	1	0	0	1	0	0	0	3
Electronic Resources	31	61	32	52	16	0	13	0	0	53	67	136	461
MATERIALS REMOVED													
Books	523	216	326	95	359	412	88	98	51	141	110	52	2,471
Audio	0	0	0	0	1	0	0	7	0	0	0	0	8
Video	0	0	3	15	0	78	33	23	93	1	3	0	249
Serials	0	0	0	0	0	0	0	1	0	0	0	0	1
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	865.00	1,037.00	0.00	1,101.00	971.00	915.00	1,020.00	1,709.00	900.00	906.00	0.00	891.37	10,315.37
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants													0.00
TOTALS	865.00	1,037.00	0.00	1,101.00	971.00	915.00	1,020.00	1,709.00	900.00	906.00	0.00	891.37	\$10,315.37

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.

Note 3: Gate count for July may be low due to equipment failure.

## Homer Public Library Statistical Summary for 2024

Date: 10-Oct-24

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	14,636	14,431	15,039	14,426	14,469	13,937	15,411	15,254	13,542	0	0	0	131,145
*Physical Print/Audio/Video	11,344	11,115	11,546	11,133	11,081	10,772	12,113	11,988	10,389				101,481
*Other Physical items (n. 2)	91	90	75	83	92	96	113	106	99				845
*Alaska Digital Library	2,936	2,975	3,219	2,990	3,118	2,893	2,967	2,985	2,879				26,962
*Flipster e-magazines	41	18	36	18	21	41	14	8	61				258
*Kanopy streaming video	224	233	163	202	157	135	204	167	114				1,599
INTERLIBRARY LOANS													
Incoming (Borrowed)	19	11	12	11	21	14	11	11	14				124
Outgoing (Lent)	28	26	24	28	28	17	20	21	18				210
BUILDING USE													
Gate Count	8,880	8,111	8,662	8,564	9,795	8,258	9,312	8,596	8,636				78814
Study Rooms (# of group sessions)	266	238	229	206	205	180	197	234	222				1977
Study Rooms (# of people)	499	454	442	373	390	309	344	415	399				3625
Meeting Room (# of group sessions)	27	30	36	34	31	38	29	22	24				271
Meeting Room (# of people)	206	214	309	213	254	244	256	205	231				2132
INTERNET USE													
TOTAL (*Included)	2,315	3,288	3,045	3,065	2,324	2,111	2,782	3,333	2,464	0	0	0	24,727
*Wireless Internet sessions	1,169	2,190	1,923	1,926	1,221	1,011	1,616	2,122	1,262				14440
*Hardwired Internet sessions	1,146	1,098	1,122	1,139	1,103	1,100	1,166	1,211	1,202				10287
Website visits (sessions)	3,415	3,136	2,813	2,861	2,825	2,697	2,888	2,809	2,729				26,173
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	1,205	1,101	1,223	1,216	1,436	1,196	1,415	1,064	1,231	0	0	0	11087
*Programs for Age 0-5	900	884	922	990	891	845	867	821	975				8095
*Programs for Age 6-11	31	47	62	24	239	171	288	74	134				1070
*Programs for Age 12-18	26	16	41	37	54	52	62	50	46				384
*Programs for Age 19+	150	134	196	131	115	84	63	119	74				1066
*Programs for All Ages	98	20	2	34	137	44	135	0	2				472
OUTREACH													
# Events	3	1	2	2	5	4	0	2	2				21
# People	11	9	9	9	11	18	0	20	10				97
NEW CARDS ISSUED													
City	38	24	20	25	17	37	45	36	36				278
Borough	19	28	21	20	18	17	44	19	20				206
Temporary	1	0	0	0	1	8	2	1	2				15
Reciprocal	0	0	3	1	4	2	6	6	3				25
VOLUNTEER HOURS													
# of people	71	75	76	90	87	84	93	81	81				738
# of hours	248	217	243	251	360	293	308	264	248				2432
MATERIALS ADDED													
Books	287	219	155	248	337	192	209	186	114				1947
Audio	9	9	11	25	12	9	0	5	5				85
Video	41	34	33	29	32	26	32	38	12				277
Serials	0	0	0	0	0	0	0	0	0				0
Electronic Resources	50	41	60	28	106	167	84	90	51				677
MATERIALS REMOVED													
Books	73	25	57	106	116	223	282	306	593				1781
Audio	21	74	4	8	0	1	1	0	0				109
Video	0	101	1	34	0	37	31	41	2				247
Serials	1	0	0	0	1	0	0	1	0				3
Electronic Resources	0	0	0	0	0	0	0	0	0				0
REVENUES DEPOSITED													
Fines/Fees/Copies	1000.00	791.00	1453.00	1405.60	932.06	1100.20	1422.15	869.31	1355.65	186.25			10,515.22
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants	725.00												725.00
TOTALS	1,725.00	791.00	1,453.00	1,405.60	932.06	1,100.20	1,422.15	869.31	1,355.65	186.25	0.00	0.00	\$11,240.22

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.



# MEMORANDUM /AGENDA ITEM REPORT

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## Library Budget for FY 2026-27

**Item Type:** Information memorandum  
**Prepared For:** Library Advisory Board  
**Date:** Oct. 8, 2024  
**From:** Dave Berry, Library Director  
**Through:**

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The budget process for FY 26 and 27 has begun!

I intend to submit a FY 26/27 budget request that is relatively flat, with perhaps minor increases to compensate for price rises. The only “wishlist” item on the library’s budget is a full-time Youth Services Assistant, given high demand for children’s programs and services.

Several capital projects are currently underway, including the security grille, the study room renovations, the western lot project, the parking lot drainage and replacing the public computers. While there are other wishlist projects we could consider, I think we have our hands full at the moment, and the only truly urgent unfunded item is replacing the siding on the building. That is a huge undertaking which belongs in a category all by itself.

Sales tax revenue this past summer was lower than expected, and the city manager has advised us that the budget for upcoming years may be reduced if there is no surge in revenue next year.

### Recommendation:

For information.

OPINION

GUEST ESSAY

# Looking for a Superhero? Check the Public Library.

Sept. 23, 2024, 5:03 a.m. ET



Credit...Photo Illustration by Danae Falliers



By [Margaret Renkl](#)

Ms. Renkl is a contributing Opinion writer who covers flora, fauna, politics and culture in the American South.

My library card is printed with my account number on the back and the words “I Read Banned Books” on the front. I swapped out my old card for this one in 2022, when the Nashville Public Library launched a “Freedom to Read” campaign in response to the surge in book bans across the country. The special-edition cards were meant to be temporary, but the response in Nashville was so positive that [the library made the option permanent](#).

That’s not how it works in much of the rest of the country, particularly here in the South. One of the most absorbing books I’ve read this year is “[That Librarian: The Fight Against Book Banning in America](#)” by Amanda Jones, a school librarian’s account of being targeted by right-wing extremists in Louisiana for speaking in defense of diverse books.

Ms. Jones is an exemplary librarian at the Louisiana middle school she attended as a child. In 2022, as president of the Louisiana Association of School Librarians, she was well aware of the book-banning epidemic sweeping the country. When “book content” appears on the agenda of a library board meeting these days, the discussion generally concerns titles featuring L.G.B.T.Q. characters or subjects involving racism.

At the library-board meeting on July 19, 2022, Ms. Jones didn’t speak against censorship in her role as [an award-winning school librarian](#). She spoke as a concerned citizen of Livingston Parish, where she has lived her entire life. She spoke as a passionate reader and as a mother. She spoke as a “defender of wonder,” [a phrase she now uses on her website](#).

Ms. Jones lives next door to her parents, who still live in the house where she grew up. She voted for Donald Trump in 2016 (a vote she now calls “one of my biggest shames”) and lovingly recounts her church-three-times-a-week Baptist upbringing. She is the furthest thing imaginable from the wild-eyed liberal agitator, much less the “groomer,” that book banners in her state accuse her of being.

There are actual groomers among us, a crime Ms. Jones takes care to decry, but the only “crime” she committed was speaking in defense of intellectual freedom at a public meeting. For that she was bombarded with unrelenting condemnation and death threats.

“All members of our community deserve to be seen, have access to information, and see themselves in our *public* library,” she said when it was her turn to speak at the meeting. “Just because you enter a library, it does not mean that you will not see something you don’t like. Libraries have diverse collections with resources from many points of view, and a library’s mission is to provide access to information for all users.”

Others in the community also spoke in defense of the library’s collection, including one parent who identified herself as a conservative evangelical Christian who teaches a



weekly Sunday school class for children and leads a weekly Bible study for adults. “However, my personal convictions are mine,” the parent said, “while the public library is for everyone and is funded by everyone in our parish, conservative, liberal, Christian and non-Christian alike.”

Despite the overwhelming support for diverse books at the meeting, only Ms. Jones was singled out for public excoriation at the whipping post of social media. Only Ms. Jones was accused of being a pornographer fighting to “keep sexually erotic and pornographic materials in the kids’ section.”

She was doing no such thing, but the attacks spread and escalated. Following a national playbook established by [Moms for Liberty and other extremist organizations](#), local groups unleashed increasingly outrageous anti-library propaganda on gullible conservative voters already primed for mania by right-wing media. It doesn’t take much anymore to transform furious citizens into vicious online mobs.

You know something is wrong in America when beloved schoolteachers and librarians become the target of hate groups, and the attacks’ effect on Ms. Jones was profound. She couldn’t sleep. She couldn’t eat. Her hair fell out in clumps. When the abuse didn’t stop, she decided to fight back, suing her tormentors for defamation — [these legal efforts are ongoing](#) — and cofounding an advocacy group called Louisiana Citizens Against Censorship.

Across the country, Republicans have shown no sign of abandoning the culture war over gender- and racially-inclusive books. It’s an election year, and such efforts rarely make front-page news anymore, but [book bans are alive and well](#). According to PEN America, a free-speech organization, [more books were banned during the fall semester of 2023 than in the entire previous academic year](#). The American Library Association reports that [book bans in public libraries rose 92 percent in 2023](#) over the previous year — a year that was itself marked by accelerating bans.

Worse, these numbers likely fall far short of a full accounting. Controversial titles are often [quietly removed without public notice](#). And states are increasingly seizing [the power of library-collection decisions](#) from local library boards. In July, [Utah banned 13 titles from all public and school libraries](#) in the state. The list of banned books includes titles by best-selling authors Margaret Atwood, Judy Blume and Sarah J. Maas.

But Ms. Jones is not alone in fighting back against politically motivated mind control. [Black parents are taking a public stance](#) in defense of Black authors and historically accurate depictions of racism. In Florida, arguably the epicenter of the current book-banning movement, a group of students, parents and the authors of the oft-challenged picture book “[And Tango Makes Three](#)” sued to force Nassau County to return banned books to school libraries. (The county settled, [restoring 36 titles](#), including “Tango.”) Several [publishing houses are suing the state of Florida](#) for limiting access to “timeless classics,” such as “I Know Why the Caged Bird Sings” by Maya Angelou, “Their Eyes Were Watching God” by Zora Neale Hurston and “Slaughterhouse-Five” by Kurt Vonnegut.

These are political battles, but Ms. Jones — a self-described political moderate — argues passionately that the public library should not be a political arena. For her, defending diverse books is not a political position. She has simply spent enough time with children to know how important it is for young people to see themselves in the books they read.

Here at the onset of [Banned Books Week](#), it's worth hoping that Americans will heed the advice she offered at the library board meeting that first inspired the firestorm in her parish: If you don't approve of a book available at your local library, don't check it out.

[Margaret Renkl](#), a contributing Opinion writer, is the author of the books "[The Comfort of Crows: A Backyard Year](#)," "[Graceland, at Last](#)" and "[Late Migrations](#)."



# City of Homer

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### Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Melissa Jacobsen, City Manager  
DATE: September 18, 2024  
SUBJECT: City Manager's Report for September 23, 2024 Council Meeting

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#### City Hall Fiber Optic Install Complete

City Hall has successfully cut over to a new Internet link using the underground fiber optic cable that was installed in July. The link from City Hall provides internet to most of the City's operating locations, and about 80% of City staff. This kind of upgrade not only makes daily work for staff easier, it dramatically changes what the City can do with our internet link and re-calibrates strategic decisions like whether to utilize software as a service (SaaS or "cloud" services) vs continuing to make capital-intensive investments in on premise hardware to provide most data services. A few other notes about the project:

- The project to install buried fiber optic cable to City Hall was part of the FY24 capital budget, with help from the State of Alaska Community Assistance Program funding (Ordinance23-43(S)).
- The bandwidth increase is nearly 10x what was available from the previous connection, a jump from 35 mbps to 300 mbps.
- The monthly service cost represents an increase of only about 25% over our previous monthly service.



#### Cruise Ships

Council passed Resolution 24-048 in April regarding cruise ships coming to Homer. The Port and Harbor Commission has completed their work and the Economic Development Advisory Commission expects to complete their tasks in October. On September 12, Port Director Bryan Hawkins, Community Development Director Julie Engebretsen and Councilmember and Homer Tours owner Shelly Erickson participated in a Chamber luncheon on the topic. Panelists shared experiences working with cruise ships, heard from Chamber members on their views and observations, and informed the audience about upcoming Comprehensive Plan events. Staff expects to wrap up the project and report back to Council in the latter half of October.



### **SS4A – Safe Streets 4 All, transportation partnership with Kenai Peninsula Borough**

Community Development Director Engebretsen and Council Members Aderhold and Davis attended the open house held at the college on Thursday September 12<sup>th</sup>. Project team R&M Consulting provided an overview of the borough wide survey held earlier this year on the transportation safety concerns of residents. They also provided an in-depth analysis of crash data, encompassing 2018-2022. A data dashboard with data and results will be publicly available shortly. The draft plan will be out for public review early in 2025, concurrent with a third and final open house in Homer. Adoption is anticipated in June of 2025. This plan will make other funding sources available for transportation safety improvement projects, for all modes of transportation. The next round of funding will be announced in March next year. To fund the SS4A project, the Borough received a large federal grant. Five Cities within the Borough are participating by providing matching funds or in kind services (Resolution 22-063). Each City's share of match is based on population. At this point it is unlikely the project will require enough City of Homer staff time to meet the match. Staff will be providing council an ordinance for the calculated remainder of the Homer's required match.

### **Homer Landslide Assessment**

Way back in 2018, FEMA awarded funding for a project to complete a comprehensive landslide hazard assessment for the City of Homer. The project included working with the State of Alaska Department of Natural Resources Geological & Geophysical Surveys (DGGs) and the University of Fairbanks. Field work was conducted, and the Planning Commission was given a presentation of the draft findings before the pandemic. Fast forward to fall 2024, and the study is finally ready for public release. More information and the study will be forthcoming in October.

### **Ben Walters Sidewalk Project Update**

East Road Services recently wrapped up all the drainage work, storm drains, curbs, and gutters for the new Ben Walters sidewalk. The paving crew started work September 12 and will be continuing through early the next week. Traffic control and lane reduction are in place. Residential and business access will be restored as soon as the new pavement cools. Once paving is complete, the contractors will replace fire hydrants, construct the new pressure reducing valve building and plumbing assemblies, and other items through the end of September.



### **Homer Airport Terminal Sidewalk Replacement**

Folks flying in or out of Homer Airport will notice some temporary detours to the terminal doors and in the parking lot because the terminal sidewalk replacement project is underway. Currently the existing sidewalk, planters, curb, and pavement in front of the terminal building are being removed. After that contractors will be installing the sub-grade materials, including insulation board and heating tubes which will help reduce ice build up on the sidewalk in the winter months. Over the following three weeks, new sidewalks, curbs, and ramps will be constructed.





### Visit from the US Coast Guard Sector Western Alaska & US Arctic

On September 11, members of the U.S. Coast Guard Sector Western Alaska and US Arctic paid a visit to the City to discuss enhancing our Coast Guard City partnership and understanding local needs. Sector Western Alaska & U.S. Arctic is the Coast Guard's largest geographic sector, exercising authority in a jurisdiction extending through-out Western Alaska, The North Slope, and the Aleutian Islands through Prince William Sound. We were thrilled they came for a visit! The visit introduced key Coast Guard staff Deputy Sector Commander Scott Farr, Senior Chief Matthew Burns, Chief of Prevention Christine Brown, and Lieutenant Juston Lee with the local Marine Safety Detachment and outlined ways their staff are able to enhance the USCG City relationship through community engagement opportunities. Mayor Ken Castner and Council Member Rachel Lord discussed local needs and reiterated great appreciation for the important role the USCG plays in our maritime community – including search and rescue, pollution prevention & response, waterways management, port security, vessel inspections, and investigations.



Attachments:

- Homer Harbor Expansion Project Monthly Report
- City Council Work Session Schedule
- Cook Inlet Regional Citizens Advisory Council Director's Report
- Conversations with a Council Member Fall 2024 Schedule



# MEMORANDUM

City Managers Report  
City Council  
September 23, 2024

## Homer Harbor Expansion Study Monthly Written Update

**Item Type:** Informational Memorandum  
**Prepared For:** Mayor and City Council  
**Date:** September 18, 2024  
**From:** Jenny Carroll, Special Projects and Communications Coordinator  
**Through:** Melissa Jacobsen, City Manager and Bryan Hawkins, Port Director

**Purpose:** This memorandum provides the Homer Harbor Expansion Study monthly written update to Homer City Council per Resolution 23-037.

### The U.S. Army Corps of Engineers (USACE) Project Development Team (PDT)

Continuing study activities:

- The USACE Environmental Resources team
  - Has another site visit planned for September 20 to continue their series of beach seining and bottom trawls.
  - Resumed monthly coordinating meeting to keep agencies engaged and updated on the status of the study.
  - Plans to re-engage the Environmental Stakeholders Working Group after the field season is finished.
- Building upon previous community input on Local Service Facility (LSF) needs, the USACE Economics and Hydrology/Hydraulics teams continue collecting moorage demand data, maintenance cost data
- Economics team welcomed a senior USACE Economist, J Walter, to the Project Development Team to work with Megan Green. They are planning for meetings with harbor user groups in possibly October/November to help determine the appropriate basin size and local service facilities (LSF) as they pertain to the regional and national economic benefits.

### HDR – Owner Representative:

- Geophysical-hydrographic data collection is going well, with most data delivered. One of the sensors malfunctioned, so the contractor had to get it repaired and will return to the site to complete the survey. Completion is estimated for mid to late September.
- Completed the analysis of moorage demand in the current harbor and submitted to the USACE.
- Arranged for the publication of an Opinion piece in the [Homer News](#) and the [Peninsula Clarion](#).
- Developed social media ads and fliers (which were locally distributed by City staff), targeted at raising awareness about the importance of the Homer Harbor in general, and encouraging citizens to engage with the [Homer Harbor Expansion website](#).
- Attended twice-monthly USACE Project Development Team meetings and weekly meetings with City.
- Provides communications support as-needed; keeps [Homer Harbor Expansion website](#) updated.

**City of Homer staff:**

- Attended biweekly USACE Project Development Team meeting and biweekly meetings with HDR.
- Scheduling a joint meeting with the United States Coast Guard, the USACE project development team and the City to discuss harbor and local service facility design considerations for USCG vessels that moor and layover in Homer Harbor.
- Providing logistical support for USACE meetings with harbor user groups.
- Port Director coordinating with Ronny McPherson at HDR on a Homer Harbor Expansion GI presentation at the Alaska Association of Harbormasters and Port Administrators' annual fall conference to be held in Homer October 21-25, 2024.
- Ongoing communications/outreach: Information and updates about the study are being disseminated through the [Homer Harbor Expansion website](#), the City's quarterly newsletter, the [City of Homer Facebook](#) and [Instagram](#) pages and through HHE email subscriber list as needed.

**RECOMMENDATION:**

Informational Only.



# WORK SESSION

## AGENDA CALENDAR 2024

<b>Council Meeting Dates</b>	<b>Work Session Topic</b>
<b>Monday, January 8</b>	<i>Exempt Employee Wage Scale</i>
<b>Monday, January 15 Off-cycle</b>	<i>Joint Session with Parks Art Recreation &amp; Culture Advisory Commission</i>
<b>Monday, January 22</b>	<i>Homer Harbor Expansion Baseline Conditions Report Overview – Ronny McPherson &amp; KC Kent HDR</i>
<b>Monday, February 12</b>	
<b>Monday, February 26</b>	<i>Ord 23-61 Amending HCC Title 5 to add Chapter 5.48 Short Term Rentals</i>
<b>Monday, March 11</b>	
<b>Monday, March 18 Off-cycle</b>	<i><del>Joint Session with ADA Advisory Board</del> Rescheduled to August</i>
<b>Tuesday, March 26</b>	<i>3:00 start Comp Plan Meeting with Agnew:Beck and Planning Commission (tentative)</i>
<b>Monday, April 8</b>	<i>Longevity Pay/City Manager Transition</i>
<b>Monday, April 15 Off-cycle</b>	<i>Joint Session with Port &amp; Harbor Advisory Commission</i>
<b>Monday, April 22</b>	<i>Water &amp; Sewer Rate Model</i>
<b>Monday, May 13</b>	<i>Health Care Renewal Mid-Biennium Budget Adjustments (if time allows)</i>
<b>Monday, May 20 Off-cycle</b>	<i>Joint session with Library Advisory Board</i>
<b>Tuesday, May 28</b>	<i>Mid Biennium Budget Amendments Water Sewer Rates</i>
<b>Monday, June 10</b>	<i>HCC Chapter 11, vegetation in the ROW</i>
<b>Monday, June 17 Off-cycle</b>	<i><del>Joint session with Economic Development Advisory Commission</del> Rescheduled to October</i>
<b>Monday, June 24</b>	
<b>Monday, July 22</b>	<i>Tentative e-session @4pm</i>

<b>Council Meeting Dates</b>	<b>Work Session Topic</b>
<b>Monday, August 12</b>	<i>E-session: Cyber Security Risk Assessment Review</i>
<b>Monday, August 19 Off-Cycle</b>	<i>Joint Session with ADA Advisory Board</i>
<b>Monday, August 26</b>	<i>Capital Improvement Plan &amp; Legislative Requests</i>
<b>Monday, September 9</b>	<i>Vessel Haul Out/Camping Land Allocation Rescheduled</i>
<b>Monday, September 16 Off-cycle</b>	<i>Joint Worksession with Economic Development Advisory Commission Rescheduled</i>
<b>Monday, September 23</b>	<i>End of Year Financial Worksession</i>
<b>Monday, October 14</b>	
<b>Monday, October 21</b>	<i>Joint Worksession with Planning Commission To be Rescheduled in Early 2025</i>
<b>Tuesday, October 21</b>	<i>Comp Plan Event, Islands &amp; Ocean Visitor Center</i>
<b>Monday, October 28</b>	<i>Future Use of Pier One Area Land Allocation Plan</i>
<b>Tuesday, November 12</b>	
<b>Monday, November 18</b>	<i>Joint Worksession with Economic Development Advisory Commission</i>
<b>Monday, November 25</b>	



Carla Stanley, representing the  
City of Homer

## Update from the Board of Directors

### Cook Inlet Regional Citizens Advisory Council

The Cook Inlet Regional Citizens Advisory Council held its regular meeting on Friday, September 6th in Kodiak.

The Council heard presentations that focused on Kodiak area issues and industries. Arron Jones, a Mariculture Technician from Alaska SeaGrant gave an update on the emerging mariculture industry around Kodiak, focusing mainly on kelp and oyster production. Macrosystis kelp beds are being discovered and tracked in the area, and more information about that expansion and the role of kelp production in the local economy are important data points that are informing oil spill response plans. Statewide, 93 permits for kelp farms have been issued, covering more than 1,300 acres. Jones noted the potential upsides to this new industry and some of the conditions unique to Alaska that are suitable to kelp production.

Lexa Meyer, Alaska Mariculture Alliance Liaison for the Kodiak Archipelago Leadership Institute and Owner and Hatchery Manager of Alaska Ocean Farms LLC provided a more detailed look at the local industry at this stage in its development; what challenges remain for local producers and what producers are looking for in terms of regulatory changes that could provide a boost for those local operations.

The Council also heard presentations about updated tsunami inundation maps for south central Alaska and were provided with an overview of tsunami warning systems and protocols. Barrett Salisbury, Ph. D, Earthquake and Tsunami Hazards Program Manager, Geohazards Section, Division of Geological and Geophysical Surveys and Chair of the AK Seismic Hazards Safety Commission, provided examples of tsunami events both in Alaska and in other parts of the world and how those events affected local communities.

Dave Snider, Tsunami Warning Coordinator with the National Tsunami Warning Center in Palmer walked the Council through the tsunami warning process, explaining areas where NOAA and the National Weather Service are working on improvements to the system to better reflect a particular area's actual threat risk.

The Council received an update from Alaska Department of Environmental Conservation Ex-Officio Board member Ytamar Rodriguez, Prevention and Tactical Response Unit Manager for the Department's Spill Prevention and Response (SPAR) division. He reported that central region staffing levels are currently full and employee turnover in the division has decreased.

Finally, the Council set its meeting schedule for 2025, with our annual meeting set for Kenai in April. Our rotating meeting will be in Seldovia in September. The Council will meet next in Anchorage on December 5th and 6th, 2024.



MONTHLY  
**CONVERSATIONS**  
WITH A  
**CITY COUNCIL**  
**MEMBER**

CONNECT, REFLECT, AND LEARN TOGETHER!



**12:00 - 1:00 pm at Homer Public Library in the Conference Room**

Bring your questions, ideas, and lunch (if desired) for an informal conversation with a different Homer City Council Member each month. Join us on the second Tuesday of each month, September - May, at the Homer Public Library.



**Donna  
Aderhold**

**Tuesday,  
Sept. 10, 2024**



**Rachel  
Lord**

**Tuesday,  
Oct. 15, 2024**



**Caroline  
Venuti**

**Wednesday,  
Nov. 13, 2024**

### What to Expect :



Informal  
Conversations



Idea  
Exchanges



Information  
Updates



Q & A  
Opportunities



[info@friendshomerlibrary.org](mailto:info@friendshomerlibrary.org)  
[friendsofthehomerpubliclibrary.wildapricot.org](http://friendsofthehomerpubliclibrary.wildapricot.org)  
907-435-3195







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### Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Melissa Jacobsen, City Manager  
DATE: October 9, 2024  
SUBJECT: City Manager's Report for October 14, 2024 Council Meeting

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#### Library Trail – West Lot and Storybook Trail and Lucky Shot Trail

This project was completed on October 8, 2024 with in-house resources rather than contracting out the work as originally intended. Based upon previous work completed, it is estimated that the Public Works Department was able to save the City approximately \$50,000 by conducting this work using in-house resources. The Public Works Roads staff provided additional equipment and labor to support the Parks Division staff at completing the project. The only remaining work to be completed on the Storybook Trail portion of the project is the installation of the Storyboards. The installation of the Storyboards was not intended to occur this construction season as part of this effort and will be installed early next summer. Even though the Storyboards were not installed, wide spots in the trail were constructed as part of this effort to accommodate the Storyboards. The wide spots were constructed so the folks stopping to read the storyboards are not in the main trail. The Parks Division of the Public Works Department recognized the opportunity to save money by making improvements to the Lucky Shot Trail during the same mobilization effort, so this work was added to the project. Adding this work allowed for a seamless transition between the two trails. Photos below show before and after images of the Lucky Shot segment.



## **2024 Homer Transportation Plan**

The 2024 Homer Transportation Plan has been submitted to the Kenai Peninsula Borough for final adoption. Staff expects the adoption process to be complete during the first quarter of 2025. In the meantime, now is a good time to be thinking of which projects and policies are priorities. All implementation requires staff time, funding, or a combination of both. The upcoming budget process is the ideal time to identify funding and staff resources for transportation related projects.

## **Utility Billing Vendor Update**

The program the City uses to process autopay for City water and sewer monthly bills is aging out and will no longer be supported after November. The Finance Department has identified a new vendor to provide this service and is working towards implementing the replacement prior to the old system going offline. Similar notice will be going out to utility customers in our monthly bills in October and November. Customers will have to setup a profile with our new vendor to continue autopay services after November. Periodic updates will be provided as we move through the implementation process.

## **Homer Harbor in the News**

Homer Harbor has recently made headlines, catching the attention of the media. Staff was interviewed for an article in the Alaska Contractor Magazine fall 2024 issue titled *When the Ship Comes In- Port and harbor projects support economic vitality in Alaska* and staff collaborated with HDR on an article for the Alaska Business Monthly about capacity issues at Homer Harbor, which ran in the October 2024 issue.

## **Homer Harbor Critical Float Replacement Project Funding Update**

The City was recently informed that the planning and design phase of the Systems 4 & 1 Critical Float Replacement project, with a total estimated cost of \$2,205,000, was selected by the Denali Commission for a \$1.1 million Waterfront Improvement grant. This grant will assist with completing 100% design, environmental review, and permitting. Staff is currently responding to the Denali Commission's request for information for drafting a funding agreement. Once the Obligating Award Document is complete, staff will bring an Ordinance approving and accepting the funds for Council consideration. Denali Commission funds could potentially be in place to begin engineering and design activities in the first quarter 2025.

This funding, combined with a potential additional \$250,000 Federal appropriation submitted by Representative Peltola and contained in the FY25 House Department of Transportation Port Infrastructure Development Program Appropriations bill, will be instrumental in kick-starting the predevelopment activities for this critical project. Together, these funding sources would cover approximately 61% of the total design and permitting cost, significantly advancing the project's feasibility and timeline.

## **Homer Animal Shelter First Friday Event**

The Homer Animal Shelter (HAS) hosted a First Friday Open House on Oct. 4 to help showcase local artists, as well as meet community members who may have never visited the City's shelter. Around 40 folks visited over a couple of hours to meet the animals and staff while taking a tour of the building. Volunteers provided food, face painting, and photos to support the event. HAS provides a safe haven for Homer's homeless pets, offers resources to pet owners in need, and enforces the City's animal ordinances by providing animal control services.





Attachments:

- October Employee Anniversaries
- Current job openings
- City Council Work Session Schedule

# LIBRARY ADVISORY BOARD

## 2024 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
<b>JANUARY</b>	Wednesday 1/10 5:00 p.m.	Tuesday 1/16 5:30 p.m.	Monday 1/22 6:00 p.m. <a href="#">[Carssow]</a>	
<b>FEBRUARY</b>	Wednesday 2/14 5:00 p.m.	Tuesday 2/20 5:30 p.m.	Monday 2/26 6:00 p.m. <a href="#">[Finn]</a>	<ul style="list-style-type: none"> <li>• Annual Review of Library Fees, Policies, Rules &amp; Regulations</li> <li>• Annual Review of Board's Bylaws</li> <li>• Celebration of Lifelong Learning</li> <li>• Strategic Plan &amp; Goals</li> </ul>
<b>MARCH</b>	Wednesday 3/13 5:00 p.m.	Tuesday 3/19 5:30 p.m.	Tuesday 3/26 6:00 p.m. <a href="#">[Kuszmaul]</a>	<ul style="list-style-type: none"> <li>• Reappointment Notices Sent Out</li> </ul>
<b>APRIL</b>	Wednesday 4/10 5:00 p.m.	Tuesday 4/16 5:30 p.m.	Monday 4/22 6:00 p.m. <a href="#">[Asselin-Martin]</a>	<ul style="list-style-type: none"> <li>• Terms Expire April 1<sup>st</sup></li> <li>• Advisory Body Training Worksession</li> <li>• Election of LAB Officers</li> <li>• National Library Week, Library Workers Day, &amp; Library Legislative Day</li> </ul>
<b>MAY</b>	Wednesday 5/15 5:00 p.m.	Tuesday 5/21 5:30 p.m.	Tuesday 5/28 6:00 p.m.	
<b>JUNE</b>	No Regular Meeting			
<b>JULY</b>	No Regular Meeting			
<b>AUGUST</b>	Wednesday 8/14 5:00 p.m.	Tuesday 8/20 5:30 p.m.	Monday 8/26 6:00 p.m.	<ul style="list-style-type: none"> <li>• Library Budget Review *may not be applicable during non-budget years</li> <li>• Library Policies Revision</li> <li>• CIP Draft Recommendations</li> </ul>
<b>SEPTEMBER</b>	Wednesday 9/11 5:00 p.m.	Tuesday 9/17 5:30 p.m.	Monday 9/23 6:00 p.m.	<ul style="list-style-type: none"> <li>• Library Card Sign-up Month</li> </ul>
<b>OCTOBER</b>	Wednesday 10/09 5:00 p.m.	Tuesday 10/15 5:30 p.m.	Monday 10/28 6:00 p.m.	<ul style="list-style-type: none"> <li>• Approve Meeting Schedule for Upcoming Year</li> </ul>
<b>NOVEMBER</b>	Wednesday 11/13 5:00 p.m.	Tuesday 11/19 5:30 p.m.	Monday 11/25 6:00 p.m.	<ul style="list-style-type: none"> <li>• National Friends of Libraries Week</li> </ul>
<b>DECEMBER</b>	Wednesday 12/11 5:00 p.m.	Tuesday 12/17 5:30 p.m.	1/13/2025 6:00 p.m.	<ul style="list-style-type: none"> <li>• Annual Review of Strategic Plan/LAB Goals</li> </ul>

\*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.