



Agenda

ADA Advisory Board Regular Meeting

Thursday, August 08, 2024 at 4:00 PM

City Hall Conference Room Upstairs In-Person & via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 998 6324 0301 Password: 404451

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER, 4:00 P.M.

APPROVAL OF THE AGENDA

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA (3 Minute Time limit)

The Public is invited to comment on items on the agenda not scheduled for Public Hearing.

RECONSIDERATION

VISITORS

APPROVAL OF THE MINUTES

- A. Unapproved Meeting Minutes for July 11, 2024 - See Laydown

REPORT(S)

- A. ADA Coordinator Staff Report - August 2024

PUBLIC HEARING(S)

PENDING BUSINESS

- A. Nick Dudiak Lagoon Ramp and Fishing Platform Funding

NEW BUSINESS

- A. Joint Worksession with City Council Topics for Discussion

- B. Accessible/Disabled Parking on the Homer Spit

Memorandum CC-24-150 from Councilmembers Lord and Aderhold

INFORMATIONAL MATERIALS

- A. ADA Annual Calendar 2024

- B. City Manager's Report for City Council July 22, 2024

COMMENTS OF THE AUDIENCE (3 Minute Time Limit)

COMMENTS OF THE MAYOR/COUNCIL MEMBER (If Present)

COMMENTS OF THE STAFF

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **Thursday, October 10, 2024 at 4:00 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar



MEMORANDUM

ADA Advisory Board Informational Memo to Follow Up on Questions re Funding for Nick Dudiak Fishing Lagoon Accessible Ramp and Fishing Platform

Item Type: Informational Memorandum
Prepared For: Mayor and City Council
Date: 7/15/2024
From: Jenny Carroll, Special Projects & Communications Coordinator
Through: Renee Krause, MMC, City Clerk/ADA Coordinator

As requested at the July 11, 2024 ADA Advisory Board Meeting, I am providing information on potential funding for non-boater sport fishing access projects from the Alaska Department of Fish and Game (ADF&G).

In a July 15, 2024 meeting with Tracy Smith, the Statewide Access Coordinator with the Department of Fish & Game, I inquired about funding for non-boater sport fishing access projects, namely the Nick Dudiak Fishing Lagoon Accessible Ramp and Fishing Platform.

The Dudiak Fishing Lagoon Accessible Ramp and Fishing Platform project has been on the ADF&G's list of Capital Improvement Projects for non-boater sport fishing access since at least 2018. The Department has no consistent source of funding for non-boater access projects, of which there are many across the State. The consistent source of project funding comes from the *Federal Aid in Sport Fish Restoration Act* (16 U.S.C. 777-777k, 64 Stat. 430), commonly known as the Dingell-Johnson (D-J) Act. The D-J Act provides federal aid to the states for management and restoration of fish having "material value in connection with sport or recreation in the marine and/or fresh waters of the United States." Funds can be used for a few purposes, including sport fish restoration projects, but according to federal aid regulations, D-J grants are restricted to sport fish boating access.

ADF&G staff remain proponents of the Nick Dudiak project. They partnered proactively with the City to develop designs for the project. Ms. Smith informed me that they submitted an America the Beautiful grant request for the project last year, but the application did not make it through Phase 1 of the competition. She said they will be re-submitting this year.

They also promoted House Bill 287, which would have placed a \$1 excise tax on sport fish licenses and provided a list of non-boater sportfish access capital improvement projects (totaling \$4.5M) to support the request, of which the Nick Dudiak Fishing Lagoon is one. Ms. Smith said the Bill was not passed this session, but that they would be trying again and that the Governor has expressed to ADF&G his desire to increase non-boater access to sport fishing across the State. Staff will continue to work with ADF&G on identifying funding for the project.



MEMORANDUM

Accessible/Disabled Parking on the Homer Spit

Item Type: Action Memorandum
Prepared For: Mayor Castner and City Council
Date: July 10, 2024
From: Councilmembers Lord and Aderhold

We have received correspondence from a Homer resident concerned about paid accessible/disabled parking on the Spit adjacent to the harbor. A relative of the individual was not able to find available accessible/disabled parking in the area of the harbor that remains free and was frustrated that their relative was then required to pay for accessible/disabled parking because free parking was not available. The individual complained to the harbormaster's office and received a preprinted explanation of the reasoning behind the requirement to pay for accessible/disabled parking in the areas that are paid parking.

While we know that parking on the Spit and the parking policy related to accessible/disabled parking complies with the Americans with Disabilities Act (ADA), we believe the Homer Spit parking policy related to accessible/disabled parking deserves additional review by both the Port and Harbor Advisory Commission and the ADA Advisory Board. Overall parking is at a premium and accessible/disabled parking is limited and widely dispersed, as are the businesses most people want to visit. Parking is an ongoing issue on the Spit, and each year harbor staff try new methods to adequately accommodate harbor users, Homer residents and visitors in very limited space.

Homer City Code (HCC) 07.10.010 designates the Harbormaster as the City Traffic Authority for parking on the Spit. HCC 07.10.030(a) provides the Harbormaster the authority to:

1. Establish time limits for parking in City parking lots;
2. Designate City parking lots for paid parking, and establish fees for paid parking in City parking lots; and
3. Designate City parking lots for permit parking, and the fees and qualifications for obtaining a permit.

We know from the Port Director that a previous attempt to provide free accessible/disabled parking within the paid parking areas was not successful because individuals who park at the harbor regularly

found methods to dominate these parking spaces, thereby not allowing visitors with disabilities to park in the accessible/disabled spaces.

We would like to request City Council direct the ADA Advisory Board and the Port and Harbor Advisory Commission to work with the Harbormaster to evaluate accessible/disabled parking on the Spit to make it most useful for those with disabilities while discouraging misuse and provide recommendations to the Harbormaster through the City Council on fees for accessible/disabled parking in City lots on the Homer Spit, as well as any recommended changes in accessible/disabled parking distribution and number of spaces on the Spit. In developing those recommendations, we ask the Board and the Commission to consider the following:

- Parking Requirements of the ADA;
- ADA parking policies of other Alaska harbors;
- Overall adequacy of accessible/disabled parking at the harbor, particularly in the large parking area near Ramps 3 & 4;
- Distance from accessible/disabled parking to Ramp 3 (the most accessible ramp in the harbor) and other visitor amenities (restaurants, shops, fishing charters, etc.) at the harbor; and
- Past ADA related parking policies and why they did not work and whether there are methods or revised policies that would discourage misuse.

Understanding that the Board and Commission may recommend retaining existing policies, we would request recommendations be returned to City Council by the end of 2024.

RECOMMENDATION:

Discuss and approve Memorandum CC-24-150 and refer to the ADA Advisory Board and Port and Harbor Advisory Commission.



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4311 Freight Dock Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

<name>

<date>

<street address>

<city,state,zip>

<e-mail>

Re:

Dear _____,

At the Homer Harbor, we manage a variety of facilities and services, for a diverse user group with the intent to ensure that everyone has equal access. We follow the ADA of 1990 and the 2010 ADAAG for Boating Facilities to ensure accessibility for all our visitors.

Our parking plan covers multi-use areas along the Homer Spit. We have ADA reserved parking spaces conveniently located at the top of each ramp access point, close to the ramps and paved walking trails around the harbor. These spaces are designed to provide the shortest accessible route to pedestrian entrances, adhering to sections 502 and 208.3 of the ADA guidelines.

We provide ADA parking spaces in both free and fee-pay parking areas, with the same time restrictions as the other spaces in each location. We apply our parking policies and fees equally to all users, ensuring fairness. Specifically, ADA parking spaces located in the free parking lot areas have no cost for use and the ADA parking spaces in the fee-pay lots require payment.

On August 20, 2021, we reached out to the State ADA Coordinator for feedback on our parking policies. The Alaska State ADA Coordinator's Office confirmed that our policies, including paid parking fees, comply with both the ADA and Alaska law, supporting our commitment to equal access for all.

Sincerely,

Bryan Hawkins

ADA ADVISORY BOARD

2024 Annual Calendar of Meetings and Topics

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	No Meeting Scheduled			
FEBRUARY	Wednesday 2/1 5:00 p.m.	Thursday 2/09 4:00 p.m.	Monday 2/13 6:00 p.m.	ADA Budget Review *may not be applicable during non-budget years Development of Annual Strategic Plans & Goals
MARCH	No Meeting Scheduled			
APRIL	Wednesday 4/5 5:00 p.m.	Thursday 4/13 4:00 p.m.	Monday 4/24 6:00 p.m.	<ul style="list-style-type: none"> Review first draft Parks, Play Areas & Campgrounds Transition Plan ADA Budget Review FY23-FY25
MAY	Wednesday 5/3 5:00 p.m.	Thursday 5/11 4:00 p.m.	Monday 5/22 6:00 p.m.	<ul style="list-style-type: none"> Engage in Education and outreach activities for ADA Compliance Draft Strategic Plan for 2024
JUNE	Wednesday 6/5 5:00 p.m.	Thursday 6/13 4:00 p.m.	Monday 6/17 6:00 p.m.	<ul style="list-style-type: none"> Schedule Site Audits for Trails
JULY	Wednesday 7/3 5:00 p.m.	Thursday 7/11 4:00 p.m.	Monday 7/22 6:00 p.m.	<ul style="list-style-type: none"> Term Expiration Notices/Reapplications Sent Out New CIP Project Draft Review CIP Review and Recommendations
AUGUST	Wednesday 8/7 5:00 p.m.	Thursday 8/8 5:00 p.m.	Monday 8/12 6:00 p.m.	<ul style="list-style-type: none"> Reapplications Due Joint Worksession with City Council Monday, August 19th @ 5:00 p.m.
SEPTEMBER	No Meeting Scheduled			
OCTOBER	Wednesday 10/2 5:00 p.m.	Thursday 10/10 4:00 p.m.	Monday 10/21 6:00 p.m.	<ul style="list-style-type: none"> Approve Meeting Schedule for Upcoming Year Board Training by City Clerk Review Trails Transition Plan Draft
NOVEMBER	Wednesday 11/06 5:00 p.m.	Thursday 11/14 4:00 p.m.	Monday 11/25 6:00 p.m.	<ul style="list-style-type: none"> Review Strategic Plan & Goals for 2025 Draft Combined City of Homer Transition Plan **Tentative
DECEMBER	No Meeting Scheduled			

*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

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Homer, Alaska 99603

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(p) 907-235-8121 x2222
(f) 907-235-3148

Memorandum

TO: Mayor Castner and Homer City Council
FROM: Melissa Jacobsen, City Manager
DATE: July 17, 2024
SUBJECT: City Manager's Report for July 22, 2024 Council Meeting

Visit from Legislative Staffers

The City was honored to welcome four distinguished legislative staffers on the afternoon of June 26. Our guests included Elaina Spraker, Regional Director for U.S. Senator Dan Sullivan; Tanya Lauteret, Regional Special Assistant for U.S. Senator Lisa Murkowski; Jill Schaefer, Director of the Kenai Peninsula Office of Governor Dunleavy; and Liz Williams, Director of Correspondence and Constituent Relations for the Office of the Governor in Juneau. These regional directors play a crucial role as liaisons between constituents and elected officials, ensuring that the voices of Kenai Peninsula residents are heard in Juneau and Washington, D.C. Their visit provided an opportunity to discuss topics of mutual concern such as housing shortages and to update the Directors on City initiatives like the Homer Harbor Expansion, the need for sidewalk facilities on State roads, Spit erosion mitigation and harbor float replacement, among others. Ms. Williams, who assists in drafting letters of support for the Governor's Office, took particular interest in learning first-hand about Homer's recent grant-related projects for which she helped write letters of support. We appreciate the time together to strengthen our working relationships and, again, extend our thanks for their commitment to and on-going efforts on behalf of the entire Kenai Peninsula.



Homer Public Library Appreciates their Volunteers

On June 25, the library workroom hosted a volunteer-appreciation lunch for all the groups that offer their time to support the library: the FHL board and the LAB; the regular volunteers who shelve, clean and repair books; the members of the Teen Advisory Board and the others who assist with youth events; the dozens of people who sort book donations, drive the bookmobile, read between the lines on the radio, and hang flyers around town; and the huge array of people who help out with the book and plant sales, the Celebration of Lifelong Learning, the chess club, the author events and other special projects. FHL provided an outstanding selection of food and put up some impressive decorations. The list of invitees came to more than 90 people, of whom about a third managed to attend. Thank you all—the library could not accomplish half of what it does without your help.



Prince William Sound Regional Citizens Advisory Council Five-Year Project Planning

The Prince William Sound Regional Citizens' Advisory Council is updating its five-year project planning guide and is soliciting feedback from stakeholders. Project proposals and suggestions are due by September 1, 2024. Attached to this report is a Letter to Stakeholders, and two versions of suggested project briefing templates.

Statewide Transportation Improvement Program

The Alaska Department of Transportation and Public Facilities has released its 2024-2027 [Statewide Transportation Improvement Program \(STIP\) Amendment #1](#) for public review and comment. The STIP is Alaska's four-year transportation program that addresses capital improvement projects on our roads, highways, and Marine Highway system. STIP Amendments are required when major changes are made to projects and/or project funding in the current approved STIP. The public comment period is open until Monday, August 5, 2024. You can comment on the public input site linked above or by sending a letter, resolution, or other comment documentation directly to the Alaska DOT&PF.

Attachments:

- July Employee Anniversaries
- Kachemak Sponge Project Update
- Prince William Sound Regional Citizens' Advisory Council Information
- Small Business Development Center Quarterly Report



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

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Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL
FROM: ANDREA BROWNING
DATE: JULY 22, 2024
SUBJECT: JULY EMPLOYEE ANNIVERSARIES

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Lori Sorrows	Finance	25 Years
Dan Olsen	Public Works	23 Years
Julie Engebretsen	Community Dev.	22 Years
Dave Welty	Public Works	16 Years
David Bernard	Library	13 Years
Jason Hoffman	Public Works	9 Years
Jason Hanenberger	Public Works	5 Years
Mark Kirko	Fire	5 Years
Owen Meyer	Public Works	3 Years
Ryan Foster	Community Dev.	2 Years
Keith Bohlken	Public Works	1 Year
Bradley Bordner	Police	1 Year
Tom Gilbert	Port	1 Year
Aaron Knowles	Fire	1 Year
Greg Trail	Public Works	1 Year



MEMORANDUM

Kachemak Peatlands (Sponge) Project Update

Item Type: Informational Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: July 17, 2024
From: Leon Galbraith, P.E., City Engineer & Julie Engebretsen, Community Development Director
Through: Melissa Jacobsen, City Manager

Kachemak Peatlands (Sponge) Project Update

The Kachemak Peatlands Project is the collaborative project between the City of Homer (COH) and Kachemak Bay National Estuarine Research Reserve (KBNERR) for a storm water infrastructure project near Kachemak Drive, south of Northern Enterprises Boat Yard. KBNERR received a NOAA grant (approximately \$1.17 million) to fund acquisition of land parcels for conserving peatlands as well as design funds for green infrastructure storm water treatment. Properties that will contain constructed storm water works are not eligible for grant funding. As part of the project, the COH set aside funding (\$418,100, Ordinance 23-23) to purchase two parcels that would contain built storm water treatment/conveyance infrastructure.

The grant funding included potential acquisition of eleven parcels; one Kennedy owned parcel, eight Kenai Peninsula Borough owned parcels, and two of the Moore and Moore owned parcels. As the project and engineering design has progressed, there is now a clearer picture of which lands are required for constructed storm water treatment, and thus are ineligible for acquisition through grant funds.

Coble Geophysical is nearing completion of the final project design. Staff has continued discussion of the land purchases with KPB and is working to determine a fair sale price through new appraisals due to be completed in August. Of the eight KPB parcels, there are currently five that could be purchased with grant funds and three that would require city funding; see attached map. The southeast corner Moore and Moore property will very likely be a grant funded purchase but we are still awaiting confirmation from NOAA on that matter.

From the June 2022 appraisal, the three KPB lots would appraise in the \$31,000 each range. If that is true we anticipate needing approval of approximately \$100,000, as well as Phase 1 environmental reports, appraisals, and transaction fees.

Current ongoing work includes the new appraisals, storm water treatment design finalization, and providing NOAA additional information on soil and habitat disturbance. See attached project memo exhibits from KBNERR representative Katherine Schake to NOAA and from Geoff Coble, storm water infrastructure designer. Also included are recent updated project design figures. The final attachment is a figure illustrating the affected project area habitats.



June 24, 2024

Kachemak Bay National Estuarine Research Reserve
 Memo Regarding: Kachemak Drive Peatlands Water Quality Improvement Project
 Land Conservation Project Award #: NA23NOS4730101-T1-01

Dear NOAA Review Staff,

The Kachemak Bay National Estuarine Research Reserve (KBNERR) and City of Homer are requesting that NOAA consider and approve the installation of minimal infrastructure on the conservation lands purchased with NOAA conservation funds for the project titled “Kachemak Drive Peatlands Water Quality Improvement Project.” Originally this project was defined as only buying land to conserve the properties with no developments. The City of Homer is providing matching non-federal funds to purchase surrounding lands and install green infrastructure for stormwater management, modeled after designs in Finland, where similar flooding and seasonal freezing occur. However, after more research and design, it has been determined that the best way to ensure a successful project is to install some of this stormwater infrastructure on the conservation designated lands. This memo serves as an explanation and an inquiry to see if NOAA will permit such infrastructure to be installed on these conservation lands.

The ultimate goal of this entire stormwater management system is to manage runoff and flooding from increasingly intense storm events in the best way possible. The proposed infrastructure will slow, filter, and direct stormwater runoff, protecting the health of Kachemak Bay from pollutants and sediment while minimizing coastal erosion and keeping the wetlands/peatlands intact. Should NOAA determine that infrastructure is not allowed on these parcels, it is still beneficial to purchase the lands and maintain them with no development. However, degradation to the wetlands due to channeling from stormwater runoff upgradient has been and will continue to impact these lands, as they are currently impacted by surrounding developments (e.g., a boat yard and private properties increasing impervious surfaces, disrupting native vegetation and soils, and creating ditches and channels that deplete wetland ecosystem functions). The City’s nature-based solution to managing stormwater and retaining water in the landscape requires some infrastructure to adjust and redistribute the stormwater – achieving the ultimate goal of increased water retention in the natural wetlands that will continue to provide habitat for local wildlife and birds while maintaining ecosystem function.

Please see the attached memo from Coble Geophysical, dated 6/17/24, that further describes the infrastructure needed for stormwater redistribution. Specifically, in the “Kachemak Sponge Wetlands” graphics, Figure 2 titled: *Acquisition Map - PLAN A1: Option A* we are requesting clarification on:

Kennedy parcel

The Kennedy parcel will be purchased with NOAA funds, and the question is whether or not infrastructure will be allowed. Please note, if this infrastructure is not permitted on the Kennedy parcel, *it is still of immense value to purchase the property as intended, with no infrastructure installed.*

Plan 1A Areas, KPB(1) and Moore(1)



The parcels outlines in dashed orange lines on the east and west sides of the core conservation parcels (KPB(1) and Moore(1)) require infrastructure installment, and the City is requesting approval to purchase these parcels with NOAA funds *and* install the described infrastructure.

Should you have any questions, please don't hesitate to reach out.

Sincerely,

A handwritten signature in black ink that reads 'Katherine Schake'.

Katherine Schake
Reserve Manager, KBNERR

COBLE GEOPHYSICAL SERVICES

P.O. Box 1637

Homer, Alaska

99603-1637

(907) 399-6366

GEOPHYSICAL CONSULTING

Groundwater/Surface Water
Geophysics

CGS MEMORANDUM 6/17/24

Katherine Schake
Reserve Manager
Kachemak Bay National Estuarine Research Reserve
Alaska Center for Conservation Science, University of Alaska Anchorage
Direct line: 907-235-1593
Office: 907-235-4799
<https://accs.uaa.alaska.edu/kbnerr/kachemakbayreserve.org>

RE: Kachemak Sponge Stormwater Treatment System
NOAA Land Acquisition Requests for Additional Detail
Stormwater Treatment Design: Trapezoidal Channels
East Kachemak Drive Area, Homer, Alaska

Dear Katherine,

This memorandum is a follow-up to the meeting we had with NOAA on 6/14/24 in order to better explain the stormwater treatment system for the East Kachemak Drive area of Homer.

Figure 1 shows the location of the project, and that the subject area contains many of Homer's industrial areas and continues to be an area of burgeoning development. Aerial imagery is used to show a recent state of development.

Therefore the wetlands of this area have been increasingly stressed due to increasingly rapid runoff. A stormwater discharge outfall from this area is the most likely cause for the dramatic receding shoreline just below the label 'Industrial Development' in Figure 1. Stormwater retention would help with this situation.

In addition, we found road sand deposits from stormwater runoff in the discharge slope areas of the Kennedy property – shown in Figure 1 as undeveloped property – noting that stormwater discharge locations occur throughout the wetlands and discharge slope of the project area. In general, mapped streams in Figure 1 are already being used for stormwater runoff.

Since a central impetus of this project is to maintain the remaining wetlands, provide water retention and stormwater treatment, it therefore becomes necessary to re-distribute the channelized stormwater.

Figure 2 shows an updated graphic with the main Kennedy property scenario, indicating the two trapezoidal channel types. It is important to remember that we have backup engineered plans for stormwater management in case the

Kennedy property falls through (due to competing offers of land acquisition); and in case the sediment trap pond just above (upgradient of) the Kennedy property is not permitted to be installed on lands acquired with NOAA conservation funding.

The ideal design for conserving the health of the wetlands on and down gradient of the Kennedy property is that intercepted stormwater is re-distributed into the remaining land area using a distribution canal as shown in Figure 2. Figure 3 shows the general design of the distribution canal, which includes periodic (approximately every 30 feet) surveyed turnouts along its length. Water is distributed via vegetative and cobble drop structures downgradient of each turnout.

Since this project is located in an area with seasonally frozen ground, this open swale system is only operational from spring breakup into early winter, on normal years. The preceding underground system of water distribution is used for stormwater produced during the shoulder seasons, as previously reviewed.

All stormwater treatment systems are faced with water discharge that can be extremely high on rare occasions, and this system has a capacity to address more of those challenges than an off-the-shelf system for both high discharge water treatment and water retention for most seasonal situations, referring to our seasonally frozen ground (SFG) conditions which account for several months in each normal year.

We have monitored the critical water discharge parameter closely, and were able to examine a historic flood event in the East Kachemak project area with camera recorded flumes (September, 2023). This data helped inform the ongoing design.

As land acquisition efforts move forward, stormwater infrastructure design is evolving. Having clarity on what infrastructure is permitted on properties purchased with NOAA conservation funds will inform the final engineering of the design.

Please let me know if you have any questions or concerns.

Sincerely,

COBLE GEOPHYSICAL SERVICES

Geoff Coble, M.S., PG

Homer Professional Building

910 East End Rd, Suite #1

Homer, Alaska 99603

KACHEMAK SPONGE WETLANDS



Alaska



Kenai Peninsula



Homer, Alaska / Area of Interest



Area of Interest - Kachemak Dr. (Sponge)

CLIENT

City of Homer
Homer Public Works Dept
3575 Heath St
Homer, AK 99603

PROJECT

Kachemak Sponge Wetlands
Stormwater Treatment System

DRAWN BY












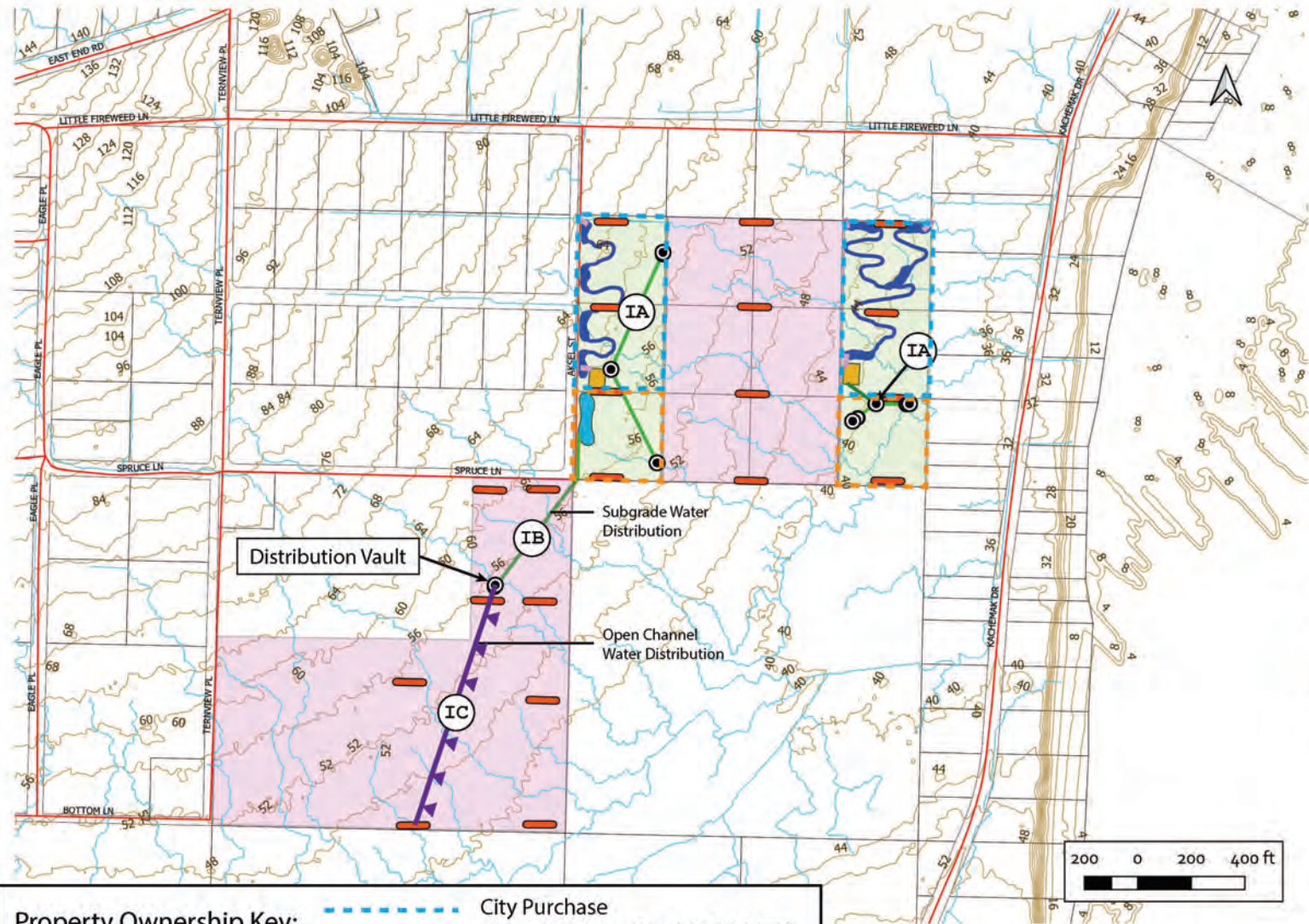
DESCRIPTION

Site Location and Aerial showing Ongoing
development encroachment on remaining
stormwater treatment wetlands

Acquisition Map - PLAN A1: Option A

LEGEND

-  PLAN A1 Area
-  NOAA Acquisition Boundary
-  Supplemental Monitoring:
Vegetation transects:
30m (100ft) each
-  Distributor Vault
-  INSET
24-inch HDPE
Culvert Distributor
-  INSET
36-inch HDPE
Culvert Distributor
-  INSET
Trapezoidal Bioswale
Distributor
-  Trapezoidal
Bioswale Distributor
With Turnouts
-  Trapezoidal Connecting
Bioswale



Property Ownership Key: --- City Purchase
--- Needs Confirmation (NOAA/COH)

CLIENT
 City of Homer
 Homer Public Works Dept
 3575 Heath St
 Homer, AK 99603

PROJECT
 Kachemak Sponge Wetlands
 Stormwater Treatment System

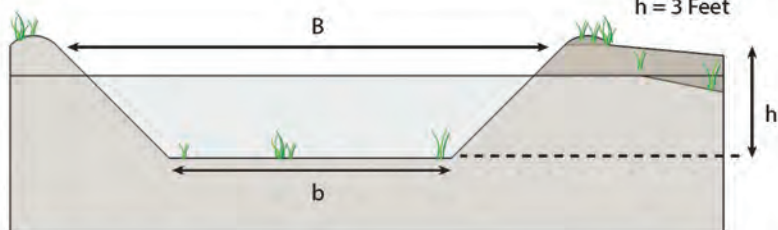
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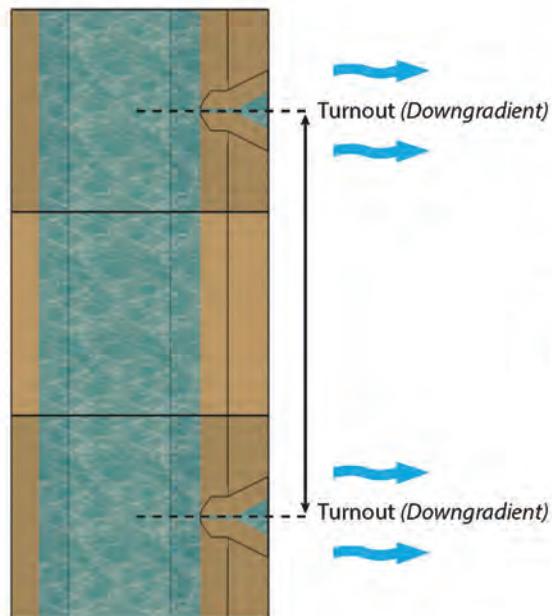
DESCRIPTION
 Kachemak Sponge Wetlands
 Stormwater Treatment System
 Acquisition Map

TRAPEZOIDAL BIOSWALE - VERSION WITH WATER DISTRIBUTION TURNOUTS

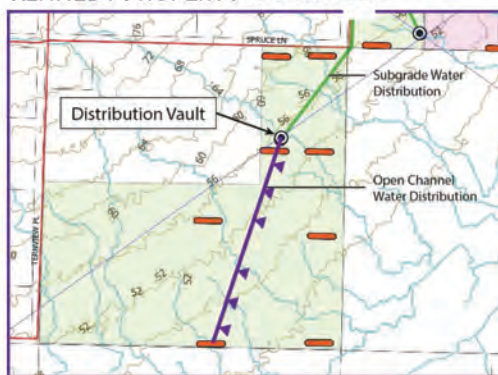
CROSS-SECTION VIEW



TOP DOWN VIEW

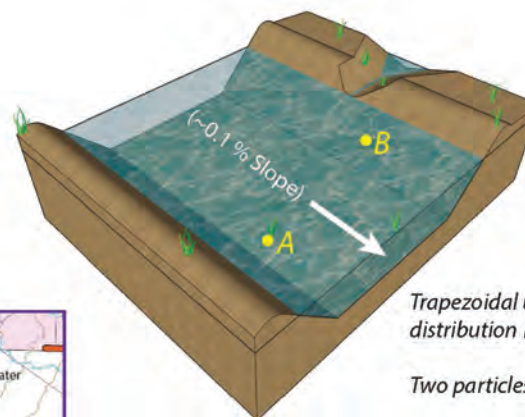


KENNEDY PROPERTY BIOSWALES



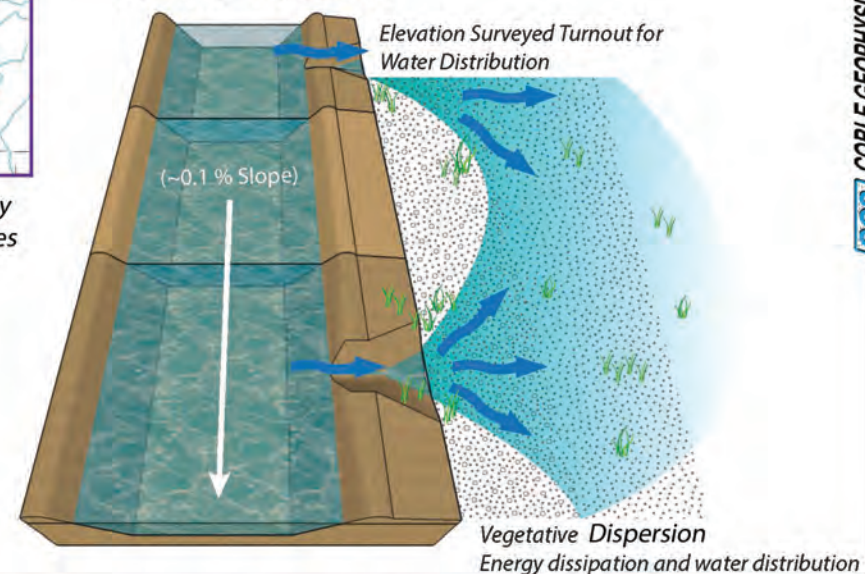
Note: Water Distribution Turnouts are only present on the Kennedy Property Bioswales

PERSPECTIVE VIEW (SEGMENT)



Trapezoidal unlined and vegetated distribution bioswale

TOP DOWN - PERSPECTIVE



CLIENT

City of Homer
 Homer Public Works Dept
 3575 Heath St
 Homer, AK 99603

PROJECT

Kachemak Sponge Wetlands
 Stormwater Treatment System

DRAWN BY

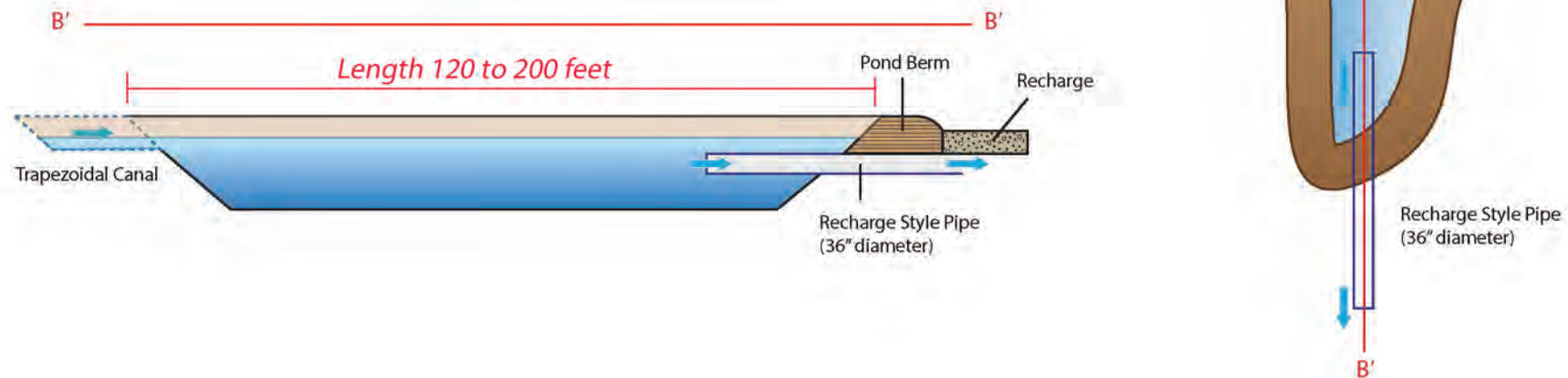
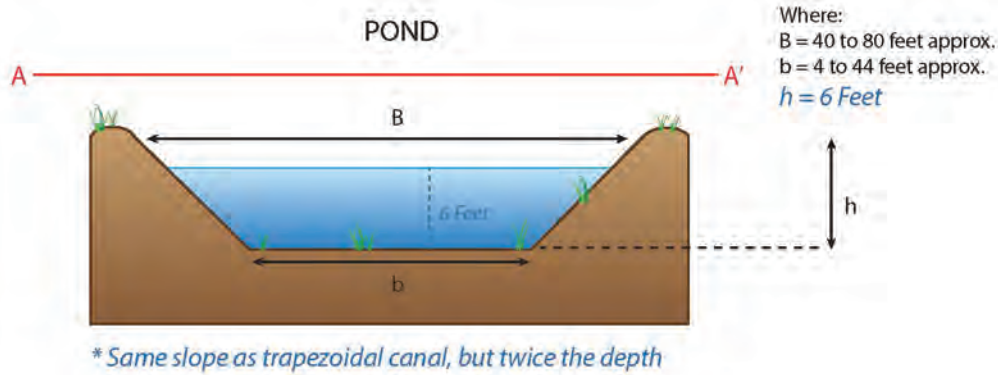


DESCRIPTION

Kachemak Sponge Wetlands
 Stormwater Treatment System
 Kennedy Property Trapezoidal
 Bioswales with Turnouts

FIGURE
 03

PONDS - CROSS SECTION



CLIENT
 City of Homer
 Homer Public Works Dept
 3575 Heath St
 Homer, AK 99603

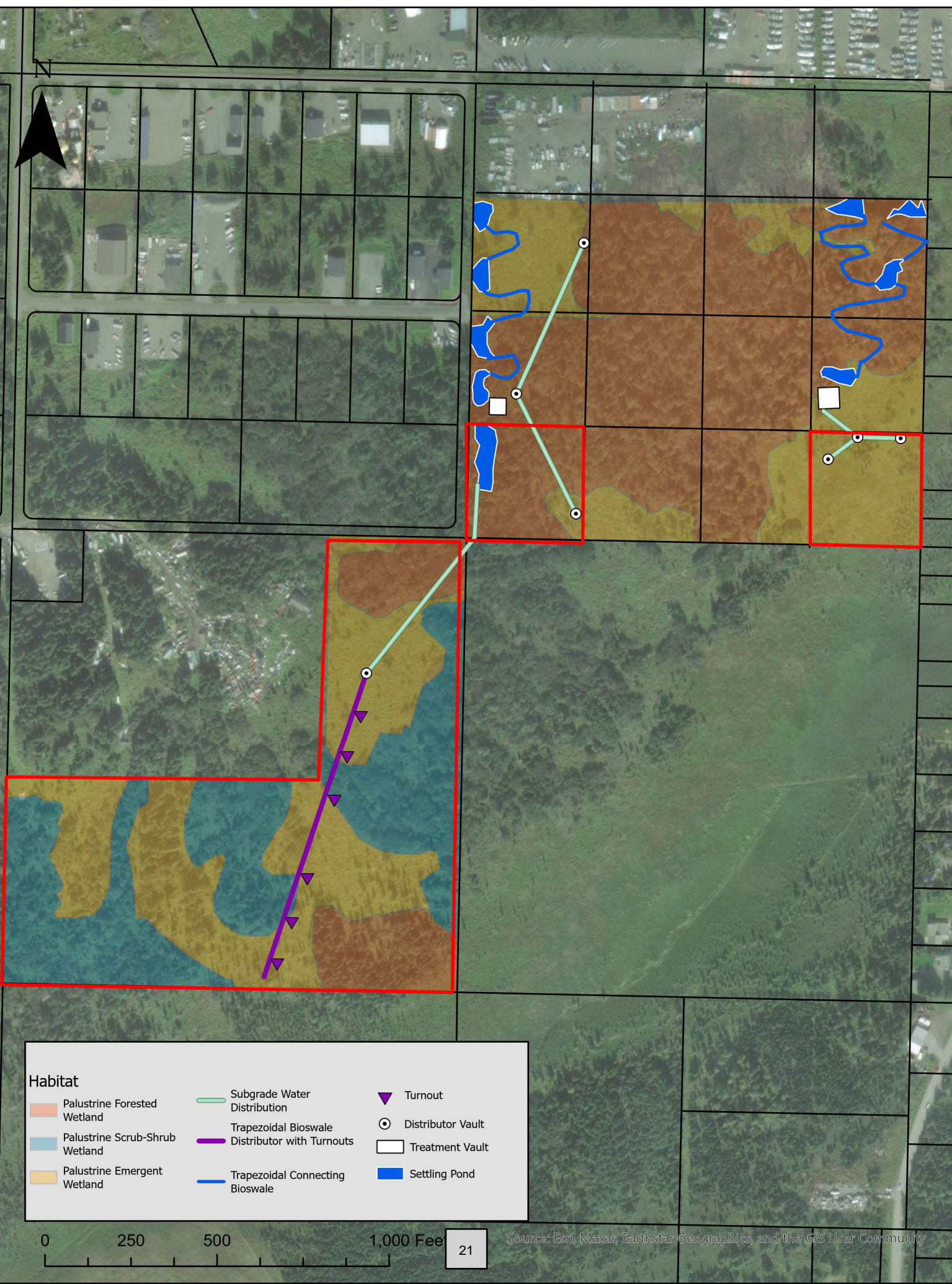
PROJECT
 Kachemak Sponge Wetlands
 Stormwater Treatment System

DRAWN BY



DESCRIPTION
 Kachemak Sponge Wetlands
 Stormwater Treatment System
 Ponds - Cross Section

FIGURE
04



Habitat

- | | | |
|--------------------------------|---------------------------------|-------------------|
| Palustrine Forested Wetland | Subgrade Water Distribution | Turnout |
| Palustrine Scrub-Shrub Wetland | Trapezoidal Bioswale | Distributor Vault |
| Palustrine Emergent Wetland | Distributor with Turnouts | Treatment Vault |
| | Trapezoidal Connecting Bioswale | Settling Pond |

0 250 500 1,000 Feet



www.pwsrcac.org

Citizens promoting the environmentally safe operation of the Alyeska terminal and associated tankers.

Members:

Alaska State
Chamber of Commerce

Chugach Alaska
Corporation

City of Cordova

City of Homer

City of Kodiak

City of Seldovia

City of Seward

City of Valdez

City of Whittier

Community of Chenega

Community of Tatitlek

Cordova District
Fishermen United

Kenai Peninsula
Borough

Kodiak Island Borough

Kodiak Village Mayors
Association

Oil Spill Region
Environmental Coalition

Oil Spill Region
Recreational Coalition

Port Graham
Corporation

Prince William Sound
Aquaculture Corporation

Anchorage

3709 Spenard Rd, Ste 100
Anchorage, AK 99503
O: (907) 277-7222
(800) 478-7221

Valdez

P.O. Box 3089
130 S. Meals, Ste 202
Valdez, AK 99686
O: (907) 834-5000
(877) 478-7221

7/16/2024

SUBJECT: PWSRCAC Project Planning Request – Due Date **September 1, 2024**

To Whom It May Concern:

The Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) is seeking your ideas on projects that support our mission of promoting environmentally safe operation of the Valdez Marine Terminal and associated tankers. PWSRCAC is a federally mandated, independent non-profit corporation whose work is guided by the Oil Pollution Act of 1990 and our contract with Alyeska Pipeline Service Company. Our mandate includes but is not limited to:

- monitoring environmental impacts of the terminal facilities and the tankers that use them;
- reviewing respective oil spill prevention and response contingency plans;
- monitoring drills and exercises;
- studying wind, water currents, and other environmental factors impacting oil spill prevention and response;
- reviewing new technological developments or changed circumstances;
- broadly representing our constituents in the region affected by the Exxon Valdez oil spill of 1989; and,
- providing advice and recommendations to industry and regulators on any findings coming from the above-mentioned tasks.

The PWSRCAC Board of Directors has adopted a Long Range Plan intended to provide a five-year framework to guide the development of our annual work plan and budget. This plan builds upon the extensive foundations and work that our organization has accomplished over the past 36 years. Past work and research products can be found here: <http://www.pwsrcac.org/programs/>.

There are many avenues in which we strive to achieve our mission. One is to foster partnerships and collaboration among industry, government agencies and citizens. We have learned that such partnerships and collaborations lead to good policies, better prevention measures and response capabilities, safer transportation of oil, and improved environmental protection.

Our Board of Directors is working to update the Long-Range Plan to cover fiscal years 2026 through 2030 and we invite your suggestions for projects that would support our mission. **Please submit suggestions no later than September 1, 2024.** Please provide the following information for any proposed projects:

- 1) Project name and brief description;
- 2) Why the proposed project is important to our organization, mission and/or our constituents;

- 3) What would be accomplished as a result of successfully completing the project;
- 4) The probability of successfully completing the proposed project; and
- 5) Estimated cost.

A project briefing template is attached to help you through the process for submitting conceptual, idea-based projects. If your proposal involves a more complex, data-driven project, we will need the additional information contained in the attached project proposal template. Also attached is a contact list of PWSRCAC staff, along with a brief description of the work of our five technical committees. You are encouraged to contact staff if you have questions about how your new project might support our organization, mission and constituents, or if you have any other questions regarding this process.

Our technical committees and the PWSRCAC Board of Directors will evaluate current projects and proposed new projects based on the above criteria, and a five-year project schedule will be developed. We appreciate you taking the time to provide suggestions to help us achieve our goals on behalf of the citizens we represent. Joint projects help to generate a cooperative spirit of shared problem solving, leading to common ground and continuous improvements in the safe transportation of oil.

Please do not hesitate to contact me if you have any questions regarding this request. Thank you, in advance, for providing your ideas and suggestions.

Sincerely,



Donna Schantz
Executive Director

Enclosures:

- a) Project Briefing Template
- b) Project Proposal Template
- c) PWSRCAC Staff Contact List

**PWSRCAC Long Range Planning
PROJECT
BRIEFING TEMPLATE**

Submitted by: _____

1. What is the name of the new project?

2. Give a brief description of the new project.

3. Why is this new project important to our organization, mission and/or our constituents?

4. What would be accomplished as a result of successfully completing the new project?

5. What is the probability of successfully completing the project?

6. What is the estimated cost to complete this new project?

**PWSRCAC Long Range Planning
PROJECT
PROPOSAL TEMPLATE**

1. Submitted by (name, title, address, phone, email).
2. Title of new project.
3. Provide a project description including methods, goals, objectives, and approximate timeline including reporting dates. For projects collecting data, indicate the proposed sample size(s) and approximate cost per sample. Applicants are encouraged to use tables, graphs, and maps to delineate project sampling, especially as they relate to study design and sampling analysis.
4. What would be accomplished as a result of successfully completing this new project? How will the results of this project be shared with our organization, our constituents, and/or the public? What products are expected?
5. What is the likelihood of successfully completing this project? Are there challenges that are likely to impact the success or timing of the project?
6. How would this project support the PWSRCAC organization and mission?
7. Project budget: provide estimated budget information for personnel involved, travel, sample collection and analysis, equipment and supplies, report writing, report presentation, and administrative support as applicable. Does the project leverage other, non-PWSRCAC funds or activities? Is maintenance or follow-up work anticipated after completion of this project?

PWSRCAC Staff Contact List
For Long Range Planning Efforts
Deadline to Submit New Project Ideas: September 1, 2024

Please contact the staff listed below if you have questions regarding a new project idea. For more information on PWSRCAC's current and past work efforts please visit us at www.pwsrcac.org

Contact **Nelli Vanderburg, Project Manager Assistant** at (907) 834-5030 | nelly.vanderburg@pwsrcac.org for questions regarding PWSRCAC's long range planning process or the most appropriate staff contact related to your new project idea.

Scientific Advisory Committee (SAC) sponsors independent scientific research and provides scientific assistance and advice to the other council committees on technical reports, scientific methodology, data interpretation, and position papers.

- **Danielle Verna**, Environmental Monitoring Project Manager (907) 834-5090 | dverna@pwsrcac.org

Information and Education Committee (IEC) fosters public awareness, responsibility, and participation through information and education.

- **Amanda Johnson**, Public Communications Project Manager (907) 273-6221 | amanda.johnson@pwsrcac.org
- **Maia Draper-Reich**, Outreach Coordinator (907) 273-6235 | education@pwsrcac.org

Oil Spill Prevention and Response (OSPR) works to minimize the risks and impacts associated with oil transportation through strong spill prevention and response measures, adequate contingency planning, and effective regulations.

- **Linda Swiss**, C-Plan Project Manager (907) 273-6226 | swiss@pwsrcac.org
- **Roy Robertson**, Drill Monitor Project Manager (907) 834-5080 | robertson@pwsrcac.org
- **Jeremy Robida**, OSPR Project Manager (907) 834-5040 | jeremy.robida@pwsrcac.org

Port Operations and Vessel Traffic Systems (POVTS) monitors port and tanker operations in Prince William Sound. POVTS identifies and recommends improvements in the vessel traffic navigation systems and monitors the vessel escort system.

- **John Guthrie**, Maritime Operations Project Manager (907) 834-5020 | john.guthrie@pwsrcac.org

Terminal Operations and Environmental Monitoring (TOEM) identifies actual and potential sources of episodic and chronic pollution from the Valdez Marine Terminal.

- **Sadie Blancaflor**, Terminal Operations Project Manager (907) 834-5050 | mercedes.blancaflor@pwsrcac.org

- **Donna Schantz**, Executive Director | (907) 834-5070 | schantz@pwsrcac.org
- **Brooke Taylor**, Director of Communications | (907) 273-6228 | brooke.taylor@pwsrcac.org
- **Joe Lally**, Director of Programs | (907) 834-5060 | joseph.lally@pwsrcac.org
- **Hans Odegard**, Director of Administration | (907) 273-6227 | hans.odegard@pwsrcac.org
- **Jaina Willahan**, Assistant for IEC & SAC | (907) 273-6231 | jaina.willahan@pwsrcac.org
- **Nelli Vanderburg**, Assistant for TOEM, POVTS, & OSPR | (907) 834-5030 | nelly.vanderburg@pwsrcac.org
- **Jennifer Fleming**, Executive Assistant | (907) 834-5010 | jennifer.fleming@pwsrcac.org
- **Ashlee Hamilton**, Director of Finance | (907) 273-6232 | ashlee.hamilton@pwsrcac.org



Alaska Small Business
Development Center

SBDC UAA BUSINESS ENTERPRISE INSTITUTE

July 15, 2024

City of Homer
491 E. Pioneer Ave
Homer, AK 99603

Dear Mayor Castner, City Council, and City Staff,

This letter serves as our quarterly report from April 1 to June 30, 2024. Homer Business Advisor Robert Green earned some much deserved downtime after logging the most hours in Homer during the previous quarter. On June 25, Robert celebrated his fourth year as a business advisor for the Alaska Small Business Development Center, placing him third on the list of seniority among 14 SBDC advisors. Robert continues to excel with client satisfaction, now reaching eight consecutive quarters with 100% client satisfaction on surveys. Here is a summary of deliverables to the Homer community during the quarter (year):

Client Hours: 75.8 (258.3)	Jobs Supported: 28 (160)
Total Clients: 29 (67)	Capital Infusion: \$0 (\$1,000,000)
New Businesses Started or Bought: 2 (2)	Client Surveys: 100% positive (100% positive)

This next section provides lists of the top advising topics and top industries obtaining technical assistance from the Alaska SBDC in Homer. Assistance to entrepreneurs looking to start new businesses was again the top topic this quarter, with managing an established business came in second. For industries, professional services jumped to the top of the list for the first time in Homer, followed by a very even spread, with 14 of the 20 sectors receiving support for the second consecutive quarter.

Topics

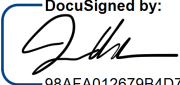
1. Start-up Assistance: 57.3 hrs (76%)
2. General Management: 11.3 hrs (15%)
3. Financing/Capital: 2.5 hrs (3%)
4. Business Planning: 2.0 hrs (3%)
5. Buy/Sell Business: 1.5 hrs (2%)

Industries

1. Professional: 13.5 hrs (18%)
2. Accommodation: 13.5 hrs (18%)
3. Food Services: 10.4 hrs (14%)
4. Retailers: 6.5 hrs (9%)
5. Real Estate: 5.6 hrs (7%)

We would like to thank the City of Homer for providing \$12,000 to keep the Homer Business Advisor position funded in FY25. We greatly appreciate the knowledge, experience, and consistency Robert Green brings to efforts in Homer. Please do not hesitate to contact us if you have any questions.

Sincerely,

DocuSigned by:

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Jon Bittner
Executive Director
Alaska SBDC

City of Homer
Preliminary Budget Development Schedule
for Fiscal Year 2026 and 2027

Dates	Event
July 2024	Begin FY26/27 budget discussions with departments
7/22/2024	Budget Development Schedule delivered to Council
August - October 2024	Budget Worksessions (Council and Commissions)
10/28/2024	Committee of the Whole, Council to discuss budget priorities for the coming year
	Regular Meeting, Public Hearing - public input on budget priorities for the coming year
Beginning of November 2024	Submit to departments, budget work sheets including salary and fringe benefit costs
11/25/2024	During Committee of the Whole, Council to discuss Revenue Sources for General Fund and preliminary budget assumptions.
End of December 2024	Departmental Draft Budget and narratives to Finance
Mid-January 2025	Compile data and return copy to departments for review
End of January 2025	City Manager - Budget Review with Finance Director and Department Heads
2nd February 2025 Meeting	City Manager's Budget (Proposed Budget) and Utility Rate Model to Council
	Committee of the Whole, Council to discuss budget
	Regular Meeting - Public Hearing
1st March 2025 Meeting	Committee of the Whole, Council to discuss budget
	Regular Meeting - to introduce Budget Ordinance and Fee/Tariff Ordinances
2nd March 2025 Meeting	Committee of the Whole, Council to discuss budget
1st April 2025 Meeting	Committee of the Whole, Council to discuss budget
	Regular Meeting - Public Hearing
2nd April 2025 Meeting	Regular Meeting - Public Hearing & FY 26/27 Budget Adoption

General Fund
Expenditure Report
Actuals through June 2024
100% Fiscal Year Elapsed

Current Fiscal Analysis

	FY24		FY24 YTD	
	ADOPTED		ACTUAL	
	BUDGET		\$	%
<u>Revenues</u>				
Property Taxes	\$ 4,115,085	\$ 4,573,957	111%	
Sales and Use Taxes	8,939,282	8,099,265	91%	
Permits and Licenses	43,797	45,926	105%	
Fines and Forfeitures	10,303	3,989	39%	
Use of Money	0	330,807		
Intergovernmental	746,338	759,816	102%	
Charges for Services	396,890	468,744	118%	
Other Revenues	-	118,411		
Airport	198,448	215,962	109%	
Operating Transfers	1,800,016	862,823	48%	
Total Revenues	\$ 16,250,158	\$ 15,479,700	95%	
<u>Expenditures & Transfers</u>				
Administration	\$ 2,312,286	\$ 1,947,939	84%	
Clerks/Council	932,785	896,595	96%	
Planning	392,673	279,428	71%	
Library	1,084,122	1,032,845	95%	
Finance	904,572	719,257	80%	
Fire	1,887,213	1,703,600	90%	
Police	4,288,762	4,343,455	101%	
Public Works	3,515,361	3,092,865	88%	
Airport	229,618	233,974	102%	
City Hall, HERC	179,040	177,318	99%	
Non-Departmental	189,000	189,000	100%	
Total Operating Expenditures	\$ 15,915,432	\$ 14,616,275	92%	
Transfer to Other Funds				
Leave Cash Out	\$ 221,360	\$ 221,360	100%	
Other	103,366	103,366	100%	
Total Transfer to Other Funds	\$ 324,725	\$ 324,725	100%	
Transfer to CARMA				
General Fund Fleet CARMA	\$ -	\$ -	0%	
General Fund CARMA	-	-	0%	
Seawall CARMA	10,000	10,000	100%	
Total Transfer to CARMA Funds	\$ 10,000	\$ 10,000	100%	
Total Expenditures & Transfers	\$ 16,250,158	\$ 14,951,000	92%	
Net Revenues Over (Under) Expenditures	\$ 0	\$ 528,700		

These numbers are preliminary and are subject change

Water and Sewer Fund
Expenditure Report
Actuals through June 2024
100% Fiscal Year Elapsed

Current Fiscal Analysis

	FY24	FY24 YTD	
	ADOPTED BUDGET	ACTUAL	
		\$	%
<u>Revenues</u>			
Water Fund	\$ 2,371,928	\$ 2,356,294	99%
Sewer Fund	1,948,388	1,836,958	94%
Total Revenues	\$ 4,320,316	\$ 4,193,252	97%
<u>Expenditures & Transfers</u>			
<u>Water</u>			
Administration	\$ 310,092	\$ 300,184	97%
Treatment Plant	685,152	726,473	106%
System Testing	33,000	34,940	106%
Pump Stations	115,707	105,576	91%
Distribution System	373,035	413,745	111%
Reservoir	19,025	18,650	98%
Meters	285,597	56,292	20%
Hydrants	214,533	197,131	92%
<u>Sewer</u>			
Administration	\$ 304,197	\$ 295,107	97%
Plant Operations	836,596	818,045	98%
System Testing	18,000	13,801	77%
Lift Stations	216,352	190,156	88%
Collection System	307,177	244,623	80%
Total Operating Expenditures	\$ 3,718,464	\$ 3,414,723	92%
Transfer to Other Funds			
Leave Cash Out	\$ 15,769	\$ 15,769	100%
GF Admin Fees	-	-	0%
Other	22,945	22,945	100%
Total Transfer to Other Funds	\$ 38,714	\$ 38,714	100%
Transfers to CARMA			
Water	\$ 309,001	\$ 309,001	100%
Sewer	254,138	254,138	100%
Total Transfer to CARMA Funds	\$ 563,138	\$ 563,138	100%
Total Expenditures & Transfers	\$ 4,320,316	\$ 4,016,575	93%
Net Revenues Over(Under) Expenditures	\$ 0	\$ 176,677	

Port and Harbor Fund
Expenditure Report
Actuals through June 2024
100% Fiscal Year Elapsed

Current Fiscal Analysis

	FY24	FY24 YTD	
	ADOPTED BUDGET	ACTUAL	
		\$	%
<u>Revenues</u>			
Administration	\$ 622,910	\$ 865,174	139%
Harbor	3,961,361	4,307,225	109%
Pioneer Dock	307,804	285,767	93%
Fish Dock	578,477	677,385	117%
Deep Water Dock	182,426	151,937	83%
Outfall Line	4,800	4,800	100%
Fish Grinder	7,390	10,393	141%
Load and Launch Ramp	130,000	145,410	112%
Total Revenues	\$ 5,795,168	\$ 6,448,091	111%
<u>Expenditures & Transfers</u>			
Administration	\$ 1,148,734	\$ 1,046,239	91%
Harbor	1,611,779	1,528,990	95%
Pioneer Dock	86,646	88,675	102%
Fish Dock	748,267	621,034	83%
Deep Water Dock	105,007	84,527	80%
Outfall Line	13,500	5,045	37%
Fish Grinder	27,682	33,053	119%
Harbor Maintenance	533,783	527,648	99%
Main Dock Maintenance	51,393	45,068	88%
Deep Water Dock Maintenance	61,893	51,346	83%
Load and Launch Ramp	138,936	108,992	78%
Total Operating Expenditures	\$ 4,527,622	\$ 4,140,616	91%
Transfer to Other Funds			
Leave Cash Out	\$ 73,867	\$ 73,867	100%
GF Admin Fees	-	-	0%
Debt Service	0	-	0%
Other	375,092	375,092	100%
Total Transfer to Other Funds	\$ 448,959	\$ 448,959	100%
Transfers to Reserves			
Harbor	\$ 818,588	\$ 818,588	100%
Load and Launch Ramp	-	-	0%
Total Transfer to Reserves	\$ 818,588	\$ 818,588	100%
Total Expenditures & Transfers	\$ 5,795,168	\$ 5,408,162	93%
Net Revenues Over(Under) Expenditures	\$ 0	\$ 1,039,929	