



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

City Council Committee of the Whole

Monday, July 26, 2021 at 5:00 PM

In Person at City Hall Cowles Council Chambers

By Zoom Webinar

<https://cityofhomer.zoom.us/j/953097829?pwd=RVVmSlc1YnpUUExhbFE0b0NwSCtqUT09>

Or Dial: (669) 900 6833 or (253) 215 8782 or Toll Free (888) 788 0099 or (877) 853 5247

Webinar ID: 953 097 829 Passcode: 234969

CALL TO ORDER, 5:00 P.M.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. [Ordinance 21-36\(S\)](#), An Ordinance of the City Council of Homer, Alaska Adopting the Fiscal Years 2022 and 2023 Capital Budget. City Manager. Introduction June 14, 2021 Public Hearing and Second Reading June 28, 2021, Postponed to July 26, 2021.

Ordinance 21-36(S-2), An Ordinance of the City Council of Homer, Alaska Adopting the Fiscal Years 2022 and 2023 Capital Budget. City Manager.

Memorandum 21-122 from City Manager as backup
Memorandum 21-101 from City Manager as backup

COMMENTS OF THE AUDIENCE

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, August 9, 2021 at 6:00 p.m., Worksession at 4:00 p.m. Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

ORDINANCE REFERENCE SHEET
2021 ORDINANCE
ORDINANCE 21-36

An Ordinance of the City Council of Homer, Alaska Adopting the Fiscal Years 2022 and 2023 Capital Budget.

Sponsor: City Manager

1. City Council Regular Meeting June 14, 2021 Introduction
Memorandum 21-101 from City Manager as backup
2. City Council Regular Meeting June 28, 2021

CITY OF HOMER
HOMER, ALASKA

City Manager

ORDINANCE 21-36(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
ADOPTING THE FISCAL YEARS 2022 AND 2023 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2022:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$461,000	
General Fund CARMA (156)	\$454,300	
Utility CARMA (256)	\$1,092,748	
Port Fleet Reserves (452)	\$107,000	
Port Reserves (456)	\$505,000	
HART Roads (160)	\$2,332,168	<u>\$2,212,168</u>
HART Trails (165)	\$350,000	
HAWSP (205)	\$884,536	<u>\$859,536</u>
Total Capital Expenditures	\$6,186,752	<u>\$6,041,752</u>

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2023:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$0	
General Fund CARMA (156)	\$0	
Utility CARMA (256)	\$0	
Port Fleet Reserves (452)	\$0	
Port Reserves (456)	<u>\$0</u>	
Total Capital Expenditures	\$0	

Section 3. The following transfers be made into Fund 152, Account 0375:

Transfer from:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
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43	152-0380	Admin	\$41,929
44	152-0381	Fire	\$120,128
45	152-0382	Police	\$19,756
46	152-0383	Public Works	\$72,700
47	152-0391	Insurance	\$139,818
48			
49	Transfer to:		
50	<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
51	152-0375	General	\$393,832
52			

53 Section 3. The amounts appropriated by this ordinance are appropriated to the
54 purposes stated in the adopted budget.

55
56 Section 4. This Ordinance is limited to approval of the Budget and appropriations for
57 Fiscal Year 2022 and 2023, is a non code Ordinance and shall become effective July 1, 2021.

58
59 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 24th day of June, 2021.

60
61 CITY OF HOMER

62
63
64
65 _____
66 KEN CASTNER, MAYOR

66 ATTEST:
67
68
69 _____
70 MELISSA JACOBSEN, MMC, CITY CLERK

71
72 YES:
73 NO:
74 ABSTAIN:
75 ABSENT:
76
77 First Reading:
78 Public Hearing:
79 Second Reading:
80 Effective Date:

CITY OF HOMER
HOMER, ALASKA

City Manager

ORDINANCE 21-36(S-2)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
ADOPTING THE FISCAL YEARS 2022 AND 2023 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2022:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$461,000
General Fund CARMA (156)	\$454,300 \$424,300
Utility CARMA (256)	\$1,092,748 \$773,248
Port Fleet Reserves (452)	\$107,000
Port Reserves (456)	\$505,000
HART Roads (160)	\$2,332,168 \$2,212,168 \$2,159,562
HART Trails (165)	\$350,000 \$340,000
HAWSP (205)	\$884,536 \$859,536 \$25,000
Total Capital Expenditures	\$6,186,752 \$6,041,752 \$4,795,110

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2023:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$0
General Fund CARMA (156)	\$0
Utility CARMA (256)	\$0
Port Fleet Reserves (452)	\$0
Port Reserves (456)	\$0
HART Roads (160)	\$0
HART Trails (165)	\$10,000
HAWSP (205)	\$0
Total Capital Expenditures	\$10,000

Section 3. The following transfers be made into Fund 152, Account 0375:



City of Homer

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Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

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(f) 907-235-3148

Memorandum 21-122

TO: Mayor Castner and Homer City Council
FROM: Rob Dumouchel, City Manager
DATE: July 15, 2021
SUBJECT: Capital Budget Modifications

At the June 28th City Council meeting, Ordinance 21-36(S) was postponed until July 26th. The Council gave feedback on specific items within the proposed Capital Budget. Additionally, I have met with Councilmembers individually to hear any ideas they have for expansion and/or contraction of the Capital Budget.

The second substituted version of Ordinance 21-36 includes the following changes:

General CARMA (156)

- Removed the Wayfinding Implementation funding (\$40,000 total) – the intention is to wait for the wayfinding study to be completed before appropriating funds for implementation
- Removed the Outdoor Screen (\$6,000)
- Added Airport Terminal Exterior Painting (\$21,000) – there appeared to be enough support from the Council at the June 28th meeting to add this project
- Decreased request for Thermal Imaging Cameras (now \$15,000, a reduction of \$5,000) – It is likely we can acquire the requested equipment within this reduced request

Utility CARMA (256)

- Removed requests related to the following special assessment districts: Ocean Drive (\$52,606), Charles Street Sewer (\$55,000), Charles Street Water (\$178,561) – these requests will be brought back to Council at a later date when the districts are approved

HART Roads

- Removed request for Ocean Drive special assessment district (\$52,606) – this request will be brought back to Council at a later date when the district is approved

HAWSP

- Removed Hornaday Park Restroom requests (\$325,000 in total) – I anticipate that the project will be revisited in the future with a different funding source

- Removed Bishop’s Beach Restroom requests (\$425,000 in total) – I anticipate that the project will be revisited in the future with a different funding source
- Removed Charles Street Water special assessment district requests related to design (\$15,000) and construction (\$69,536)

Additional Discussion

One item that I have not modified which created some discussion at the last meeting is the \$1.1M for the Main Street Sidewalks. Administration intends to pursue grant funding to support the project and reduce the City’s share of the expense. Grants are not guaranteed and the sidewalk project is a highly ranked priority. Budgeting the full amount gives us the flexibility to complete the project if we are unable to secure additional funding.

I have had a lot of discussions regarding vehicles. We have fleet needs in the Port & Harbor, Police Department, Volunteer Fire Department, and Public Works.

The Port & Harbor is requesting to replace two vehicles, a 2004 Ford F250 and a 1993 mobile welding/shop van. The Ford F250 was originally used as a patrol vehicle and is now used as a plow truck. It was listed on the fleet replacement schedule published in the FY20/21 budget as being due for replacement in 2023. The van will be replaced with a trailer instead of a motorized vehicle which will create a significant cost savings in replacement of the mobile welding capability.

The Police Department has a request for four vehicles over two years. The general fleet replacement strategy for the Police Department has been to bring in two new vehicles per year. The plan for FY22/23 is to replace two patrol vehicles, add one new vehicle for an officer position which was added in 2020 but has not yet been filled (we have an open recruitment that, if successful, will bring us back to full staffing), and replace the jail van (this replacement had been proposed in the FY20/21 budget but we swapped that appropriation out for a patrol vehicle through Ordinance 21-09).

The Volunteer Fire Department has a request for one Deputy Command Vehicle which would be used by the Deputy Fire Chief. This would be an addition to the fleet. Command Vehicles for our Chief Officers have a great deal of strategic value for a volunteer fire department and is a standard practice all throughout the Kenai Peninsula. A larger fleet replacement strategy for other fire vehicles is in a draft stage and I expect we will be discussing it in depth at the Council level during FY22.

Public Works has the largest fleet and the largest number of vehicles requested for the two year period, they also have the largest fleet. Most vehicles requested were on the fleet replacement schedule for either FY22 or FY23. Two requests are carryovers from previous fiscal years, and one is being requested a year early due to condition. The individual vehicle replacements with schedule replacement dates are listed below.

- E101 1999 Ford Truck (Parks) – scheduled replacement in FY24
- E103 1993 Ford Van (Maint.) – scheduled replacement in FY19
- E107 2001 Chevy S10 (Parks) – scheduled replacement in FY21
- E114 1997 Ford Truck (Engineering) – scheduled replacement in FY22
- E120 1995 Ford Truck (Parks) – scheduled replacement in FY23
- E126 1998 Ford Van (Maint.) – scheduled replacement in FY23

- E129 1994 Ford Truck (Parks) – scheduled replacement in FY22
- E130 1994 Chevy Service Truck – scheduled replacement in FY22
- E131 1994 Ford Truck – scheduled replacement in FY22
- E161 1998 CAT Loader – scheduled replacement in FY22
- E170 2003 ToolCat 5600 – scheduled replacement in FY23

Staff Recommendation: Substitute Ordinance 21-36(S-2) and adopt Capital Budget for FY22/23.

Fleet CARMA - Fund 152*

Current Information					
Account Name	Account #	Current Balance	Encumbrances	Available Balance	
General	152-0375	\$ 532,320	\$ -	\$ 532,320	
Admin	152-0380		\$ -	\$ -	
Fire	152-0381	\$ 95,000	\$ 95,000	\$ -	
PD	152-0382	\$ 65,000	\$ 65,000	\$ -	
PW	152-0383	\$ 342,800	\$ 342,800	\$ -	
Insurance	152-0391		\$ -	\$ -	
		\$ 1,035,120	\$ 502,800	\$ 532,320	

*Assumes passage of Ord. 21-36 which reappropriates funds within 152

Open Encumbrances				
Description	Requestor	ORD #	Acct #	Amount Remaining
Fleet Brush 1 Replacement	Fire	19-51(A)	152-0381	\$ 95,000
Patrol Vehicle Replacement	HPD	21-09	152-0382	\$ 65,000
Grader and Sanding Trucks	PW	19-51(A), 21-06	152-0383	\$ 342,800
				\$ 502,800

Requested Projects				
Description	Requestor	Acct #	Fiscal Year	Requested Amount
Deputy Chief Command Unit	Fire	152-0375	FY22	\$ 87,000
Vehicle Lighting Upgrade	Fire	152-0375	FY22	\$ 18,000
Training Trailer Repair	Fire	152-0375	FY22	\$ 16,000
Two Patrol Vehicles	HPD	152-0375	FY22	\$ 120,000
Two Patrol Vehicles	HPD	152-0375	FY22	\$ 120,000
Replacement E-103 Bldg Maint Van	PW	152-0375	FY22	\$ 50,000
Replacement E-126 Bldg Maint Vehicle	PW	152-0375	FY22	\$ 50,000
				\$ 461,000

Future Fund Activity		
Activity Description	FY22 Amount	FY23 Amount
Operating Budget Transfer	\$ 20,918	

Proposed Future State							
Account Name	Acct #	Current Balance	Encumbrances	Future Activity	Projects	Available Balance	
General	152-0375	\$ 532,320	\$ -	\$ 20,918	\$ 461,000	\$ 92,239	
Admin	152-0380	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire	152-0381	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ -	
HPD	152-0382	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	
PW	152-0383	\$ 342,800	\$ 342,800	\$ -	\$ -	\$ -	
Insurance	152-0391	\$ -	\$ -	\$ -	\$ -	\$ -	
		\$ 1,035,120	\$ 502,800	\$ 20,918	\$ 461,000	\$ 92,239	

Fleet CARMA Ending FY23 Balance (Est.): \$ 92,239

General CARMA - Fund 156*

Current Information				
Account Name	Account #	Current Balance	Encumbrances	Available Balance
Art	156-0367	\$ -	\$ -	\$ -
Seawall	156-0369	\$ 30,987	\$ 4,404	\$ 26,583
Animal Shelter	156-0370	\$ -	\$ -	\$ -
General	156-0375	\$ 515,183	\$ -	\$ 515,183
City Hall	156-0384	\$ 11,838	\$ 11,838	\$ -
Park and Rec	156-0385	\$ 58,785	\$ 58,785	\$ -
Planning	156-0387	\$ 45,000	\$ 45,000	\$ -
Airport	156-0388	\$ -	\$ -	\$ -
Library	156-0390	\$ -	\$ -	\$ -
Fire	156-0393	\$ 270,800	\$ 270,800	\$ -
Police	156-0394	\$ 63,431	\$ 63,431	\$ -
PW	156-0395	\$ 120,000	\$ 120,000	\$ -
HERC	156-0396	\$ 176,881	\$ -	\$ 176,881
Fishing Hole	156-0397	\$ 110,165	\$ -	\$ 110,165
IT	156-0398	\$ 205,000	\$ 205,000	\$ -
Sister City	156-0399	\$ -	\$ -	\$ -
ADA	156-0400	\$ 48,060	\$ 48,060	\$ -
		<u>\$ 1,656,129</u>	<u>\$ 827,318</u>	<u>\$ 828,811</u>

*Balance with passage of Ord. 21-30 which reappropriated funds within 156

Open Encumbrances				
Description	Requestor	ORD #	Acct #	Amount Remaining
Seawall Maint	Seawall	20-01, 20-84	156-0369	\$ 4,404
Records Storage Improvements	Clerk	19-51(A)	156-0384	\$ 8,000
Finance Remodel	Finance	20-77	156-0384	\$ 3,838
Lawn Maint Equip	Parks	18-44(A)	156-0385	\$ 6,635
Ball Field Maint 1 of 6	Parks	19-51(A)	156-0385	\$ 20,000
Pioneer Ave Banners	Parks	19-51(A)	156-0385	\$ 10,000
Fire Rings	Parks	19-51(A)	156-0385	\$ 7,750
Fuel Island	PW	20-35(S)	156-0385	\$ 14,400
Spit Plan	Planning	19-51(A)	156-0387	\$ 25,000
Spit Parking	Planning	19-51(A)	156-0387	\$ 20,000
SCBA	Fire	19-51(A), 21-25	156-0393	\$ 260,000
Fuel Island	PW	20-35(S)	156-0393	\$ 10,800
Microwave link replacement phase 1	HPD	19-51(A)	156-0394	\$ 11,511
Cell phone replacement	HPD	19-51(A)	156-0394	\$ 12,320
Fuel Island	PW	20-35(S)	156-0394	\$ 39,600
Mattox Road Gas Line Relocation	PW	19-51(A)	156-0395	\$ 20,000
Fuel Island	PW	19-51(A)	156-0395	\$ 85,000
Hornaday Park Main Restroom Prelim Design	PW	19-51(A)	156-0395	\$ 15,000
Lincensed Microwave WAN	IT	18-44(A)	156-0398	\$ 130,000
Departmental Servers	IT	19-51(A), 21-19	156-0398	\$ 75,000
Spit Handicap/ADA Vehicle Improvement	Harbor	19-51(A)	156-0400	\$ 34,560
Spit Handicapped Parking Paving	Harbor	21-20	156-0400	\$ 13,500
				<u>\$ 827,318</u>

Requested Projects				
Description	Requestor	Acct #	Fiscal Year	Requested Amount
Mariner Park Lagoon Maintenance	Parks	156-0375	FY22	\$ 6,000
Skatepark Upkeep	Parks	156-0375	FY22	\$ 10,000
Public Computer Replacement	Library	156-0375	FY22	\$ 40,000
Wi-fi Network Replacement	Library	156-0375	FY22	\$ 20,000
Videoconference System Replacement	Library	156-0375	FY22	\$ 7,000
Extraction Tool Upgrade	Fire	156-0375	FY22	\$ 72,000
Smoke Ejection Fans	Fire	156-0375	FY22	\$ 7,000
Thermal Imaging Camera	Fire	156-0375	FY22	\$ 15,000
Computer Aided Dispatch	HPD & Fire	156-0375	FY22	\$ 135,500
Email System Upgrade	IT	156-0375	FY22	\$ 30,000
Network Switches	IT	156-0375	FY22	\$ 32,000
Airport ADA - Restrooms, Fountain, etc.	PW	156-0375	FY22	\$ 14,400
City Hall ADA - Ramp	PW	156-0375	FY22	\$ 14,400
Airport Terminal Painting (Exterior)	PW	156-0375	FY22	\$ 21,000
				<u>\$ 424,300</u>

Future Fund Activity		
Activity Description	FY22 Amount	FY23 Amount

Account Name	Acct #	Proposed Future State			Available Balance
		Current Balance	Encumbrances	Projects	
Art	156-0367	\$ -	\$ -	\$ -	\$ -
Seawall	156-0369	\$ 30,987	\$ 4,404	\$ -	\$ 26,583
Animal Shelter	156-0370	\$ -	\$ -	\$ -	\$ -
General	156-0375	\$ 515,183	\$ -	\$ 424,300	\$ 90,883
City Hall	156-0384	\$ 11,838	\$ 11,838	\$ -	\$ -
Park and Rec	156-0385	\$ 58,785	\$ 58,785	\$ -	\$ -
Planning	156-0387	\$ 45,000	\$ 45,000	\$ -	\$ -
Airport	156-0388	\$ -	\$ -	\$ -	\$ -
Library	156-0390	\$ -	\$ -	\$ -	\$ -
Fire	156-0393	\$ 270,800	\$ 270,800	\$ -	\$ -
Police	156-0394	\$ 63,431	\$ 63,431	\$ -	\$ -
PW	156-0395	\$ 120,000	\$ 120,000	\$ -	\$ -
HERC	156-0396	\$ 176,881	\$ -	\$ -	\$ 176,881
Fishing Hole	156-0397	\$ 110,165	\$ -	\$ -	\$ 110,165
IT	156-0398	\$ 205,000	\$ 205,000	\$ -	\$ -
Sister City	156-0399	\$ -	\$ -	\$ -	\$ -
ADA	156-0400	\$ 48,060	\$ 48,060	\$ -	\$ -
		<u>\$ 1,656,129</u>	<u>\$ 827,318</u>	<u>\$ 424,300</u>	<u>\$ 404,511</u>

General CARMA Ending FY23 Balance (Est.): \$ 404,511

Utility CARMA - Fund 256

Current Information

Account Name	Account #	Current Balance	Encumbrances	Available Balance
Water	256-0378	\$ 2,434,942	\$ 692,138	\$ 1,742,804
Sewer	256-0379	\$ 1,836,104	\$ 553,773	\$ 1,282,331
		<u>\$ 4,271,046</u>	<u>\$ 1,245,911</u>	<u>\$ 3,025,135</u>

Open Encumbrances

Description	Requestor	ORD #	Acct #	Amount Remaining
1/2 of Utility Financial Mgmt	Water	21-03	256-0378	\$ 12,907
Betterments on East Hill	Water	21-15	256-0378	\$ 49,000
Raw Water Transmission Line Design	Water	21-18	256-0378	\$ 33,185
Commercial Meter Replacement	Water	19-41(A)	256-0378	\$ 80,000
Dredge for WTP	Water	19-41(A)	256-0378	\$ 10,000
Million Gallon Water Tank Aeration System	Water	20-56	256-0378	\$ 172,624
Tesoro Water Vault Upgrade	Water	20-56	256-0378	\$ 100,000
Raw Water Line Replacement Design	Water	20-56	256-0378	\$ 202,222
PRV Replacement West Trunk Line	Water	20-56	256-0378	\$ 25,000
Fuel Island	PW	20-35(S)	256-0378	\$ 7,200
1/2 of Utility Financial Mgmt	Sewer	21-03	256-0379	\$ 12,907
Engineering Beluga Lift Station	Sewer	21-01	256-0379	\$ 4,463
Betterments on East Hill	Sewer	21-15	256-0379	\$ 49,000
Launch Ramp Lift Station Enclosure	Sewer	19-44(A)	256-0379	\$ 13,386
Replace Deep Shaft Air Compressor	Sewer	20-57	256-0379	\$ 85,000
Upgrade SCADA for 7 Lift Stations	Sewer	20-57	256-0379	\$ 210,900
WWTP Digester Blowers	Sewer	20-57	256-0379	\$ 170,917
Fuel Island	PW	20-35(S)	256-0379	\$ 7,200
				<u>\$ 1,245,911</u>

Requested Projects

Description	Requestor	Acct #	Fiscal Year	Requested Amount
DR 6000 UV VIS Spectrophotometer w/ RFID	Water	256-0378	FY22	\$ 9,276
Miox Chlorine Generator Cell Replacement	Water	256-0378	FY22	\$ 30,000
PR Station Hatch Improvement	Water	256-0378	FY22	\$ 35,279
Water Treatment Plant HVAC Control System Upgrade	Water	256-0378	FY22	\$ 55,955
East Trunk FPI Mag Flow Meter	Water	256-0378	FY22	\$ 9,000
Replacement Flow Meters at Main and Danview				
PR Station and East Road Monitor	Water	256-0378	FY22	\$ 15,000
Replacement of E-170 ToolCat	Water	256-0378	FY22	\$ 21,667
Replacement of E-161 CAT Loader	Water	256-0378	FY22	\$ 158,333
Replacement E-131 W/S Truck	Water	256-0378	FY22	\$ 15,000
Replacement E-130 Service Truck	Water	256-0378	FY22	\$ 26,667
Replacement of E-114 PW Truck	Water	256-0378	FY22	\$ 10,000
Computerized Maintenance Management System	PW	256-0378	FY22	\$ 23,333
Influent Station Backup Pump	Sewer	256-0379	FY22	\$ 16,136
Safety Hoist for Lift Station & Other Underground Work	Sewer	256-0379	FY22	\$ 10,282
Sewer Inspection Camera	Sewer	256-0379	FY22	\$ 57,320
Repair Pond Liner at Sewer Treatment Plant	Sewer	256-0379	FY22	\$ 25,000
Replacement of E-170 ToolCat	Sewer	256-0379	FY22	\$ 21,667
Replacement of E-161 CAT Loader	Sewer	256-0379	FY22	\$ 158,333
Replacement E-131 W/S Truck	Sewer	256-0379	FY22	\$ 15,000
Replacement E-130 Service Truck	Sewer	256-0379	FY22	\$ 26,667
Replacement of E-114 PW Truck	Sewer	256-0379	FY22	\$ 10,000
Computerized Maintenance Management System	PW	256-0379	FY22	\$ 23,333
				<u>\$ 773,248</u>

Future Fund Activity

Activity Description	FY22 Amount	FY23 Amount
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Proposed Future State

Account Name	Acct #	Current Balance	Encumbrances	Projects	Available Balance
Water	256-0378	\$ 2,434,942	\$ 692,138	\$ 409,510	\$ 1,333,294
Sewer	256-0379	\$ 1,836,104	\$ 553,773	\$ 363,738	\$ 918,593
		<u>\$ 4,271,046</u>	<u>\$ 1,245,911</u>	<u>\$ 773,248</u>	<u>\$ 2,251,887</u>

Utility CARMA Ending FY23 Balance (Est.): \$ 2,251,887

Port & Harbor Fleet - Fund 452

Current Information				
Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
Harbor Fleet	452-0374	\$ 214,394		\$ 214,394

Open Encumbrances				
Description	Requestor	ORD #	Acct #	Amount Remaining
				\$ -

Requested Projects				
Description	Requestor	Acct #	Fiscal Year	Requested Amount
Port Maint. Plow Truck Replacement	Harbor	452-0374	FY22	\$ 35,000
Fire Cart Rebuild #5	Harbor	452-0374	FY22	\$ 25,000
Fish Dock Manlift Replacement	Harbor	452-0374	FY22	\$ 30,000
Port Maint. Mobile Welding Van	Harbor	452-0374	FY22	\$ 17,000
				\$ 107,000

Future Fund Activity			
Activity Description		FY22 Amount	FY23 Amount
Operating Budget Transfer		\$ 30,000	\$ 30,000
Net Activity		\$ 30,000	\$ 30,000

Proposed Future State				
Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
Harbor Fleet	456-0380	\$ 214,394	\$ -	\$ 214,394
				FY22 Projects \$ (107,000)
				FY22 Net Activity \$ 30,000
				FY22 Ending Balance \$ 137,394
				FY23 Projects \$ -
				FY23 Net Activity \$ 30,000
				FY23 Ending Balance \$ 167,394

Port & Harbor Fleet Ending FY23 Balance (Est.): \$ 167,394

Port & Harbor Reserve - Fund 456

Current Information				
Account Name	Account #	Current Balance	Encumbrances	Available Balance
Harbor General	456-0380	\$ 1,808,815	\$ 75,300	\$ 1,733,515
Load and Launch	456-0380	\$ 280,180	\$ -	\$ 280,180
		<u>\$ 2,088,995</u>	<u>\$ 75,300</u>	<u>\$ 2,013,695</u>

Open Encumbrances				
Description	Requestor	ORD #	Acct #	Amount Remaining
Ramp 3 Parking Lot Drainage Improvement	Harbor	18-44(A)	456-0380	\$ 24,500
Fuel Island Replacement	PW	20-35(S)	456-0380	\$ 19,800
Commercial Barge Ramp Improvement	Harbor	19-51(A)	456-0380	\$ 6,000
Spit Plan (50%, shared with Planning)	Harbor	19-51(A)	456-0380	\$ 25,000
				<u>\$ 75,300</u>

Requested Projects				
Description	Requestor	Acct #	Fiscal Year	Requested Amount
Deep Water Dock Security Gate	Harbor	456-0380	FY22	\$ 10,000
Fish Grinder Building Replacement Design	Harbor	456-0380	FY22	\$ 15,000
Fish Carcass Trailer	Harbor	456-0380	FY22	\$ 15,000
Harbor Basin Pile Cathodic Protection	Harbor	456-0380	FY22	\$ 200,000
Harbor Office ADA Entry Door Improvements	Harbor	456-0380	FY22	\$ 10,000
Camera System Design Ramps 1-5	Harbor	456-0380	FY22	\$ 20,000
Electrical Meter Replacement Inventory	Harbor	456-0380	FY22	\$ 5,000
Fish Grinder Building Replacement	Harbor	456-0380	FY22	\$ 100,000
System 5 Re-float Engineering	Harbor	456-0380	FY22	\$ 15,000
Electrical Pedestal Replacement EE Float	Harbor	456-0380	FY22	\$ 10,000
Crane 4 Rebuild	Harbor	456-0380	FY22	\$ 90,000
Fish Carcass Trailer	Harbor	456-0380	FY22	\$ 15,000
				<u>\$ 505,000</u>

Future Fund Activity			
Activity Description	FY22 Amount	FY23 Amount	
Operating Budget Transfer - Harbor General	\$ 636,889	\$ 641,589	
Operating Budget Transfer - Load and Launch	\$ 34,201	\$ 32,486	
Net Activity	\$ 671,090	\$ 674,075	

Proposed Future State				
Account Name	Account #	Current Balance	Encumbrances	Available Balance
Harbor General	456-0380	\$ 1,808,815	\$ 75,300	\$ 1,733,515
			FY22 Projects	\$ (505,000)
			FY22 Net Activity	\$ 671,090
			FY22 Ending Balance	\$ 1,899,605
			FY23 Projects	\$ -
			FY23 Net Activity	\$ 674,075
			FY23 Ending Balance	\$ 2,573,680
Load and Launch	456-0380	\$ 280,180	\$ -	\$ 280,180
			FY22 Projects	\$ -
			FY22 Net Activity	\$ 34,201
			FY22 Ending Balance	\$ 314,381
			FY23 Projects	\$ -
			FY23 Net Activity	\$ 32,486
			FY23 Ending Balance	\$ 346,867

Port & Harbor Reserve Ending FY23 Balance (Est.): **\$ 2,920,547**

HART Roads

Current Information

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HART Roads	160	\$ 6,577,591	\$ 1,082,073	\$ 5,495,518

Open Encumbrances

Description	Requestor	ORD #	Acct #	Amount Remaining
Ground Water Research	PW	Ord 21-16(A)	160-	\$ 50,000
Design Betterment - Main Street	PW	Ord 21-12	160-	\$ 12,700
Woodard Creek	PW	20-40(A), 21-08	160-0779	\$ 412,526
Small Works Road Program	PW	20-33	160-0780	\$ 133,909
Drainage Management Plan	PW	20-31(S)	160-0781	\$ 90,000
Main Street	PW	20-32	160-0782	\$ 28,106
Horizon Court Road Repair	PW	20-58, 20-61(A)(S)	160-0783	\$ 8,337
Mt Augustine Surface Water	PW	20-85	160-0784	\$ 89,828
Homer Soil and Water Contract	PW	20-52	160-0785	\$ 25,000
Fuel Island Replacement	PW	20-35(S)	160-	\$ 81,000
Small Works Drainage	PW	20-34	160-0786	\$ 106,150
Wayfinding-Streetscape Plan	PW	19-54(S-2)(A-2)	160-0375	\$ 25,000
Hornaday Improvements	PW	18-37, 19-36	160-0777	\$ 19,517
				<u>\$ 1,082,073</u>

Requested Projects

Description	Requestor	Acct #	Fiscal Year	Requested Amount
Grind and Pave Program	PW		FY22	\$ 177,895
Road Base Reconstruction Program	PW		FY22	\$ 240,000
Small Works Road Repair Program	PW		FY22	\$ 70,000
Snow Storage Lots	PW		FY22	\$ 20,000
Small Works Drainage Repair Program	PW		FY22	\$ 25,000
Main Street Sidewalk - Construction	PW		FY22	\$ 1,100,000
Ben Walters Way Sidewalk Design & Survey	PW		FY22	\$ 100,000
Hornaday Park Road Realignment	PW		FY22	\$ 120,000
Small Works Drainage Repair Program	PW		FY22	\$ 25,000
Replacement of E-170 ToolCat	PW		FY22	\$ 21,667
Replacement of E-161 CAT Loader	PW		FY22	\$ 158,333
Replacement E-130 Service Truck	PW		FY22	\$ 26,667
Replacement of E-114 PW Truck	PW		FY22	\$ 10,000
PW Campus Mitigation Plan	PW		FY22	\$ 16,667
Ground Water Research	PW		FY22	\$ 25,000
Computerized Maintenance Management System	PW		FY22	\$ 23,333
				<u>\$ 2,159,562</u>

Future Fund Activity

Activity Description	FY22 Amount	FY23 Amount
Sales Tax (Budgeted)	\$ 1,322,458	\$ 1,366,100
Assessment Revenue	\$ 78,834	\$ 78,834
Transfer to General Fund (ORD 17-40(A))	\$ (818,364)	\$ (849,077)
Net Activity	\$ 582,928	\$ 595,858

Proposed Future State

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HART Roads	160	\$ 6,577,591	\$ 1,082,073	\$ 5,495,518
			FY22 Projects	\$ (2,159,562)
			FY22 Net Activity	\$ 582,928
			FY22 Ending Balance	\$ 3,918,884
			FY23 Projects	\$ -
			FY23 Net Activity	\$ 595,858
			FY23 Ending Balance	\$ 4,514,742

HART Roads Ending FY23 Balance (Est.):

\$ 4,514,742

HART Trails

Current Information

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HART Trails	165	\$ 767,033	\$ 73,208	\$ 693,825

Open Encumbrances

Description	Requestor	ORD #	Acct #	Amount Remaining
Small Works	PW	20-36	165-0926	\$ 26,960
Wayfinding Streetscape	PW	19-54(S-2)(A-2)	165-0928	\$ 24,848
Woodard Creek/Fairview Trails	PW	19-36	165-	\$ 1,500
Poopdeck Rehab/ADA Parking Area	PW	19-29	165-	\$ 13,900
ADA Accessible Trail	PW	19-28	165-	\$ 6,000
				\$ 73,208

Requested Projects

Description	Requestor	Acct #	Fiscal Year	Requested Amount
Replacement of E-129 Parks Truck	PW		FY22	\$ 30,000
Replacement E-120 Parks Truck	PW		FY22	\$ 30,000
Replacement of E-107 Parks Truck	PW		FY22	\$ 30,000
Replacement of E-101 Parks Truck	PW		FY22	\$ 30,000
Small Works Trails Maintenance	PW		FY22	\$ 10,000
Hornaday Park - New Pedestrian Access Trail Construction	PW		FY22	\$ 150,000
Fairview Ave Trail - East - Design	PW		FY22	\$ 30,000
Fairview Ave Trail - West - Design	PW		FY22	\$ 30,000
Small Works Trails Maintenance	PW		FY23	\$ 10,000
				\$ 350,000

Future Fund Activity

Activity Description	FY22 Amount	FY23 Amount
Sales Tax (Budgeted)	\$ 146,940	\$ 151,789
Transfer to General Fund (ORD 17-40(A))	\$ (41,706)	\$ (41,706)
Net Activity	\$ 105,234	\$ 110,083

Proposed Future State

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HART Trails	165	\$ 767,033	\$ 73,208	\$ 693,825
			FY22 Projects	\$ (340,000)
			FY22 Net Activity	\$ 105,234
			FY22 Ending Balance	\$ 459,059
			FY23 Projects	\$ (10,000)
			FY23 Net Activity	\$ 110,083
			FY23 Ending Balance	\$ 559,142

HART Trails Ending FY23 Balance (Est.): \$ 559,142

HAWSP

Current Information

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HAWSP	205	\$ 2,901,343	\$ 625,867	\$ 2,275,476

Open Encumbrances

Description	Requestor	ORD #	Acct #	Amount Remaining
Ground Water Research	PW	21-16(A)	205-	\$ 50,000
Betterment - Tasmania Ct Water/Sewer SAD	PW	21-11	205-	\$ 88,569
Alder Lane Water Improvement	PW	20-83	205-	\$ 253,193
Tasmania Court Water Improvement	PW	20-68	205-	\$ 234,105
				\$ 625,867

Requested Projects

Description	Requestor	Acct #	Fiscal Year	Requested Amount
Ground Water Research	PW		FY22	\$ 25,000
				\$ 25,000

Future Fund Activity

Activity Description	FY22 Amount	FY23 Amount
Sales Tax (Budgeted)	\$ 1,469,398	\$ 1,517,889
Assessment Revenue	\$ 481,370	\$ 481,370
Debt Payment	\$ (989,387)	\$ (977,981)
Net Activity	\$ 961,381	\$ 1,021,278

Proposed Future State

Fund Name	Fund #	Current Balance	Encumbrances	Available Balance
HAWSP	205	\$ 2,901,343	\$ 625,867	\$ 2,275,476
			FY22 Projects	\$ (25,000)
			FY22 Net Activity	\$ 961,381
			FY22 Ending Balance	\$ 3,211,857
			FY23 Projects	\$ -
			FY23 Net Activity	\$ 1,021,278
			FY23 Ending Balance	\$ 4,233,135

HAWSP Ending FY23 Balance (Est.): \$ 4,233,135



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Memorandum 21-101

TO: Mayor Castner and Homer City Council
FROM: Rob Dumouchel, City Manager
DATE: June 14, 2021
SUBJECT: FY22/23 Capital Budget

A preview of the Capital Budget, broken down by funding source, was presented to Council at the May 24th meeting. After that meeting I completed one last round of review with staff before finalizing draft for introduction with the Finance Director. At the June 14th meeting, Council will be asked to introduce a Capital Budget ordinance which would then be on track for adoption at the June 28th meeting.

All capital project funding proposed in FY22/23 is carried by existing funds, no project slated for review and approval exceeds the current balances of the funding sources. The CARMA¹ Funds (152, 156, and 256) have sufficient existing funds to get a meaningful number of projects underway in FY22/23. A major goal of Administration in the project list put forward is to not fall behind in projects, fleet replacements, etc. because it will only exacerbate future needs. A concern is that the CARMA funds do not have new funds slated to refill them in the current draft operating budget, with the exception of approximately \$20,000 for Fleet CARMA. Administration believes that there is a very real chance sales tax revenues will greatly exceed forecasts which could provide surplus operating funds. The staff recommendation would be to prioritize the funding of CARMA accounts (or whatever vehicle Council chooses to use for future project funding) if those surplus funds materialize.

Table 1, at the end of this memo, includes a list of requested projects which were not included in the ordinance up for introduction. Projects were left out for various reasons such as: lack of available funds in the target funding source, a desire to wait and use a different funding source in the future (i.e. ADA projects to be funded via Alaska Community Assistance Program funds to be received in late FY22), or my belief that Council would prefer to handle a request individually instead of including it in the general Capital Budget package (i.e. HERC planning).

Accompanying the Capital Budget ordinance are a series of sheets containing the proposed capital projects which were approved for inclusion by the City Manager. These sheets are broken up by funding source (i.e. CARMA 156, Fleet CARMA 152, Port & Harbor Fleet 452, Port & Harbor Reserve 456, HART, & HAWSP). In the attached sheets you will see the following: current information, open encumbrances, requested projects, future fund activity, and proposed future state. See below for definitions/explanations of each section.

¹ CARMA = Capital Asset Repair & Maintenance Allowance

- **Current Information** – this section shows the funding source as it stands right now with its current fund balance, open encumbrances, and available balance.
- **Open Encumbrances** – this section shows projects previously approved by Council that still have unspent funds. Each project is shown with the department that requested the project, the ordinance approving the money, the applicable account number, and the amount of funds remaining. In some cases the project has not been started and the full value is remaining, in others the project is at a midway point and some money has been spent but there is more work to do with the remaining funds.
- **Requested Projects** – this section shows projects which have been sent to the City Manager by staff and approved for inclusion into the Capital Budget draft. Each project is shown with the requesting department, applicable account number, fiscal year*, and requested amount.
- **Future Fund Activity** – this section shows other expected movement within the funding source to include transfers, incoming sales tax, assessment revenue, and debt payments.
- **Proposed Future State** – this section shows how the funding source would shape up financially if all projects presented are approved by the Council and other spending and revenues occur as budgeted.

*Regarding fiscal years, staff made their requests for either FY22 or FY23. At this time I have chosen to show all requests in FY22. I’m doing this because there are a lot of disruptions in worldwide supply chains which could last months to years depending on the industry. We may find ourselves needing to order materials in FY22 to accomplish projects in FY23. I would like staff to have the flexibility to take advantage of opportunities as they arise to acquire capital items when they are available, which might not perfectly sync up with our fiscal years.

Table 1: Unfunded Capital Requests

Requested Source	Project Title	Requested Amount
General CARMA	Smoke Ejector Phase 2	\$14,000
General CARMA	Station 2 Fencing	\$15,000
General CARMA	Hornaday Park Parking Area	\$75,000
General CARMA	Dudiak Fishing Lagoon ADA Ramp & Retaining Wall Design	\$25,000
General CARMA	Dudiak Fishing Lagoon ADA Ramp & Retaining Wall Construction	\$250,000
General CARMA	Mural Program	\$8,000
General CARMA	Picnic Table Replacement Program	\$6,000
General CARMA	Hornaday Park Ballfield Renovation Program	\$20,000
General CARMA	HERC Strategic Plan	\$50,000
General CARMA	Airport Terminal Sidewalk & Other Enhancements	\$44,000
General CARMA	Airport Backup Generator	\$90,000
General CARMA	Airport Terminal Painting (Exterior)	\$21,000
Water CARMA, Sewer CARMA, HART Road	PW Campus Mitigation Plan	\$50,000
Water CARMA, Sewer CARMA, HART Road	PW Campus Mitigation Plan Implementation	\$5,000,000
General CARMA	Ionization Units in City Buildings	\$50,000
General CARMA	Citywide ADA Interior Signage and Restrooms	\$10,000
General CARMA	Parking Lot ADA Regrading Program	\$23,000

<i>General CARMA</i>	Parks ADA Transition Plan	\$30,000
<i>General CARMA</i>	Parks ADA Implementation	\$30,000
<i>Sewer CARMA</i>	Beluga Lift Station Final Design & Construction	\$900,000