



## **Homer City Hall**

491 E. Pioneer Avenue

Homer, Alaska 99603

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

# **City of Homer Agenda**

## **ADA Compliance Committee**

**Thursday, April 08, 2021 at 4:00 PM**

**City Hall Cowles Council Chambers**

**Dial: +1 669 900 6833 or +1 253 215 8782 or Toll Free 877 853 5247 or 888 788 0099**

**Webinar ID: 935 7230 3563 and Passcode: 308283**

**CALL TO ORDER, 4:00 P.M.**

### **APPROVAL OF THE AGENDA**

**PUBLIC COMMENTS FOR ITEMS ON THE AGENDA** The public may speak to the Committee regarding matters already on the agenda. If attending the meeting via Zoom please use the "Raise Hand" icon and the Clerk will un-mute your connection. (3 minute time limit)

### **VISITORS**

### **SYNOPSIS APPROVAL**

A. Synopsis for January 14, 2021 regular meeting

### **REPORTS**

A. Staff Report - ADA Coordinator

### **PENDING BUSINESS**

A. ADA Transition Plan Update - Draft Revision

B. Transition Plan for Parks & Trails - Update

### **NEW BUSINESS**

A. Memorandum from Special Projects & Communications Coordinator re:  
Recreational Trails Program Grant Application for ADA Entrance Trail in Karen  
Hornaday Park

- Draft Resolution 21-xxx Authorizing the Application for the Grant and Committing the City to provide the 10% Matching Funds from HART Trails Program
- Recreational Trails Program Grant Application Public Notice

## INFORMATIONAL ITEMS

[A.](#) Training & Information Webinar via Zoom

- ADA and ABA Accessibility Standards for Play Areas for Children 2 years and older

[B.](#) Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Persons

[C.](#) ADA Network National Calendar of Events - April thru August 13, 2021

**COMMENTS OF THE AUDIENCE** Members of the audience may speak to the Committee on any subject. (3 minute time limit)

**COMMENTS OF CITY STAFF**

**COMMENTS OF THE COMMITTEE**

**ADJOURNMENT**

Next Regular Meeting is **Thursday, May 13, 2021 at 4:00 p.m.** All meetings scheduled to be held via Zoom webinar in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 21-01, a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Geisler at 4:02 p.m. on January 14, 2021 via Zoom Webinar from the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

**PRESENT:** JOYANNA GEISLER, DONNA ADERHOLD, ROGER CLYNE, PAM VAN HOOZER

**ABSENT:** LINDA MUNNS(EXCUSED)

**STAFF:** RENEE KRAUSE, DEPUTY CITY CLERK/ADA COORDINATOR  
PUBLIC WORKS DIRECTOR KEISER  
PUBLIC WORKS ADMINISTRATIVE ASSISTANT MEYERS

Deputy City Clerk Krause noted the Chair's absence and Member Geisler stepped up to perform the role of Acting Chair.

#### **AGENDA APPROVAL**

GEISLER/VAN HOOZER MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

#### **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

There was no public present.

#### **RECONSIDERATION**

There were no items scheduled.

#### **SYNOPSIS APPROVAL**

A. Approval of the November 12, 2020 Synopsis

Acting Chair Geisler requested a motion to approve the minutes.

VEN HOOZER/CLYNE MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **VISITORS/PRESENTATIONS**

### **PENDING BUSINESS**

#### **A. Transition Plan – Parks & Trails – Next Steps**

Acting Chair Geisler introduced the item by reading of the title. She invited Deputy City Clerk Krause to provide some input on the subject.

Deputy City Clerk Krause facilitated a discussion on getting started on a transition plan for the city owned parks and trails and determining what were the next steps.

Public Works Director Keiser reported that their Public Works would be the gatekeepers on this transition plan since they maintain the parks and trails for the city. She noted that Public Works is in the process of updating the non-motorized trails and transportation plan which would include the suggestions for new trails as well as protocols for maintenance of existing trails. They have also started in 2020 a trail maintenance plan which will classify the trails into different categories such as level of usage, maintenance, accessibility, etc. Ms. Keiser believed that this could be used as well for a transition plan since they would be able to take that data and move it into the ADA Transition Plan for Parks and Trails. Ms. Keiser provided examples from the Adopted ADA Transition Plan with regards to proper height of things such as sinks and door handles and interpretation allowed on measurements. She further explained that they were tracking down architectural standards and are in the process of dissecting them to see how they apply to the existing ADA transition plan and be equally applied to the Parks and Trails Transition Plan. The Public Works Department is becoming more educated on guidelines and implementation practices, transferring those learned practices on city buildings they will be more capable for parks and trails. Ms. Keiser further stated that combining all the work that is ongoing with the ADA Transition Plan, non-motorized Trails and Transportation Plan Update and the Trails Maintenance Plan they will be able to transition a lot of that data to create the Parks and Trails ADA Transition Plan. She expected that the transition plan could be completed by the end of 2021. She believed that much of what needs to be done are easily identified and completed during building and parks maintenance efforts. Public Works has not started the drafting of an ADA Parks and Trails Transition Plan but hope to get started on that this quarter.

Member Aderhold stated that there was an ADA data sheet template that was completed and this was performed by members of the Committee noting that having the data sheet completed by someone that experiences a disability or who have a greater understanding of accessibility issues is really valuable to the gathering of data needed to develop the transition plan.

Public Works Director Keiser agreed stating that they are reaching out to identifying resources then next steps will be involved in data collection. She stated that they would develop an outline or process sheet.

Acting Chair Geisler reported that Public Works could contact the NW ADA group in Seattle since Alaska was in their region, noting that they are very responsive. She noted that the guidelines are pretty set in stone generally for buildings but for parks and recreation there are some differences. She then also provided another resource of the Access Board and offered to introduced Mr. Myers and Ms. Keiser to those contacts at the NW ADA Center.

Member Clyne asked about the city receiving notices of the Federal ADA guidelines and standards updates.

Public Works Director Keiser responded that knowing what the standards are is easy but knowing what the updates of the standards are not necessarily so easy, and trying to locate those resources is somewhat of a treasure hunt since there is no single point of contact. She continued by stating to have a person whose responsibility to figure this out and keep track of it will help us find those answers.

Member Clyne asked if there was a person at the State level that could provide resources for the city.

Public Works Director Keiser responded that there are resources in different divisions and that they have reached out to the Department of Transportation.

Acting Chair Geisler commented that David Newman is the State of Alaska ADA coordinator and it is his responsibility to assist local government. She further noted that ADA has been in effect for 30 years so it is not new, there are five different areas and the burden of responsibility does lie with the state and local government entities in this situation. ADA regulations have not been updated since 2010. Parks and recreation have been added since then but if you contact the NW ADA center or Access Board they will provide good information.

Public Works Director Keiser and Mr. Meyers provided input on the amount of technical information contained in the architectural standards that make it a daunting task for someone if it was ancillary to their position. It is not a simple document to follow. After further research they were able to locate a that comprehensive primer which provides a lot of information however they will require a complete set of regulations for the more comprehensive items.

Acting Chair Geisler indicated that they could visit the NW ADA Center website and believed that they would be able to locate the required information. She continued by stating how proud she is that Homer has a Transition Plan where many communities in Alaska do not and the regulations have been in effect since 1995 and there are so many communities that do not even have a transition plan. It may have taken a few years but she is proud that Homer has taken this seriously, but we are at the time now that we need to start making these changes and making sure that they are correct.

#### B. Memorandum from Public Works Director re: ADA Transition Plan Projects Update

Acting Chair Geisler introduced the item by reading of the title.

Public Works Director Keiser provided her report to the committee noting the following:

- Drainage issues on the Poopdeck Trail and placement of the ramp from the parking area to the bottom of the trail to facilitate access due to steep terrain
- Sanding the trails in winter currently done by hand and funding was found to order equipment that will assist in efficiency, safety and manpower
- City Hall retrofit on front entry
- Signage – interior and exterior

- Van Accessible Parking signs
  - Braille
- Paving ADA Parking Pads requires additional funding or reduction in scope of work to bring within the budget
- Airport
  - Corresponding with AKDOT on who is the responsible party to bring that facility up to ADA standards with the restrooms, etc.

Member Aderhold expressed her appreciation for Public Works towards getting things completed from the transition plan, efforts to get the AKDOT involved regarding the Airport, the concerted efforts to get the trails sanded this winter and if there was a way to channel that drainage on Poopdeck Trail to go off into the woods instead of running down the trail.

Public Works Director Keiser noted that they have been discussion various methods to alleviate the drainage issues including raising the tread of the trails so that it rises above the drainage and the placement of the ramp. She noted the issues of snow getting compacted and then the warming weather and rain instead of snow then creates perfect conditions for ice because the temps are still at or below freezing.

Member Clyne requested that trails be prioritized on the potential risk of liability to individuals with disabilities.

Public Works Director Keiser responded that trails are not evaluated in that perspective but on how quickly it can be done and the least amount of funding involved.

Acting Chair Geisler noted that ADA requirements and prioritization is based on accessibility to the facility and then goods and services. In terms of liability the Committee created a form that is available on the website that the public can use to file a complaint.

A brief discussion was facilitated regarding previous complaints filed and the improvements that were brought about.

Additional comments were noted regarding accessibility issues on the following:

- Beluga Slough Trail
  - Transitions to the Boardwalk – whose jurisdiction to maintain
- Bishop's Beach area

Member Clyne stated that having a jurisdictional responsibility listed in the plan would be good.

#### C. City of Homer ADA Compliance Program Webpages

Deputy City Clerk Krause reported that she had not been able designate time to speak with Member Van Hoozer and requested input regarding the issues.

Member Van Hoozer reported that she uses the program JAWS and her reader cannot read the photo for the symbol. It just starts picture. She noted that she has worked with Nate with the Alaska Center

for the Blind and Visually Impaired and he cannot figure it out either. It may be the layout because there is the symbol then writing so it runs together.

A brief discussion ensued and Deputy City Clerk Krause will employ some minor solutions of spacing and layout to see if that will remove those issues with the program.

Acting Chair Geisler will try to get the information on who built the website ATLA and get that information to Ms. Krause.

## **NEW BUSINESS**

### **A. ADA Transition Plan Update Revision Draft**

Acting Chair Geisler introduced the item by reading of the title.

Deputy City Clerk Krause reported that she initiated amendments and updates to the transition plan as requested by Member Aderhold at the November meeting and was hoping to have them completed but will endeavor to get that completed for the April meeting. So this will have to be brought back for the April meeting. She will include all updates that Public Works completes in the time before the next meeting as well. Ms. Krause reported that she researched a few different cities and found that their transition plans include historical background, with sections on what was completed, what needed to be completed and plans going forward and she would like have the Homer ADA Transition Plan formatted to represent a accessibility guidelines instead of a manual..

Member Aderhold expressed her appreciation for the work that Rachel Tussey did in working on the spreadsheets and information which really has been a big help in getting the work done but as they have accomplished things keeping that historical information as a guide would be helpful going forward and transitioning the plan into a accessibility guidelines would be great.

Deputy City Clerk Krause added that changing the format just a bit will make it a living document that evolves over time rather than requires being re-written or recreated in the future. It makes it easier to make the minor updates on an annual basis.

## **INFORMATIONAL MATERIALS**

### **A. Resolution 20-114, Advisory Bodies 2021 Regular Meeting Schedule**

A brief discussion ensued on the dates shown in the adopted resolution are the correct meeting dates for the Committee. She noted in response to questions from the Committee that the dates can be amended by scheduling a meeting as long as we have a minimum two week notice to comply with the advertising requirements.

## **COMMENTS OF THE AUDIENCE**

## **COMMENTS OF THE CITY STAFF**

Deputy City Clerk Krause commented that it was wonderful to meeting everyone and is looking forward to working with the Committee, getting learned up and being productive.

### **COMMENTS OF THE COMMITTEE**

Member Van Hoozer welcomed Ms. Krause aboard.

Acting Chair Geisler commented on maybe by April being able to meet in person.

Member Clyne echoed Ms. Geisler's sentiments on meeting in person.

### **ADJOURNMENT**

There being no further business to come before the Committee the meeting adjourned at 5:04 p.m. The next regular meeting is scheduled for Thursday, April 8, 2021 at 4:00 p.m. at the City Hall Conference Room via Zoom Webinar located at 491 E. Pioneer Avenue, Homer, Alaska.

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RENEE KRAUSE, MMC, DEPUTY CITY CLERK/ADA COORDINATOR

Approved: \_\_\_\_\_





# City of Homer

## ADA Transition Plan

### Self-Evaluation on ADA Compliance Issues

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Revision 2021 04 08 Draft Update from November 2020



## INTRODUCTION

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### The City of Homer Transition Plan and Responsibilities

In accordance with the Americans with Disabilities Act (ADA), this document shall serve as the City of Homer's Transition Plan.

This is an overview of the plan that includes the self-evaluation that identifies barriers to program accessibility on municipal properties throughout the City and includes project checklists to track improvements. The plan consists of an Inventory Assessment, implemented requirements and annual reassessment of goals and improvements.

The City of Homer ADA Coordinator will manage all aspects of ADA Compliance. This plan is available on the City of Homer website for review and consideration by the general public. Individuals are encouraged to submit comments or issues on accessibility of City programs and facilities by contacting the City ADA Coordinator.

### BACKGROUND, Purpose, & Goals of the Plan

~~City of Homer's Resolution 16-019 established the Americans with Disabilities Act (ADA) Compliance Committee. **and appointed then Deputy City Clerk Melissa Jacobsen as ADA Coordinator.** to develop a Transition Plan and establish a grievance procedure to comply with ADA requirements; it also appointed Melissa Jacobsen, then Deputy City Clerk, as the ADA Coordinator for the City of Homer.~~

Resolution 16-057 established t~~The ADA grievance procedure~~ which sets out a system for resolving complaints of disability discrimination in a prompt and fair manner.~~was adopted May 23, 2016 per Resolution 16-057.~~

Resolution 17-75(A) Committing the City to continual work towards becoming a universally accessible city

Resolution 19-024 established the Transition Plan for City facilities. ~~and grievance forms are now available on the City of Homer's website and through the City Clerk's Office.~~

Resolution 19-055 confirmed the ADA Compliance Committee as a Standing Committee of the City Council. This resolution further outlined the need for the Committee and stated the ongoing responsibility to review any new programs, activities and services within the City of Homer; perform and develop transition plans for other areas of the City including but not limited to the city parks, trails, campgrounds and programs to comply with ADA requirements.

Resolution 20-114 Appointed Renee Krause, Deputy City Clerk to assume to duties of ADA Coordinator for the City.

### PURPOSE

The federal legislation known as the American with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications.

Title II of the ADA specifically applies to state and local governments, referred to as "public entities," and their programs and services. Title II Article 8, requires public entities to take several steps designed to achieve compliance.

For the Transition Plan, the outlined scope of work included:

- Preparing a self-evaluation of the City’s policies and practices and analyze whether these policies and practices adversely affect the full participation of individuals with disabilities in its programs, activities, and services
- Performing a self-evaluation of City facilities for compliance with ADA requirements for accessibility by individuals with disabilities
- Developing a Transition Plan based on the self-evaluations that lists the physical barriers of the City’s facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities; the methods to be used to remove the barriers and make the facilities accessible; and the schedule for taking necessary steps to achieve compliance.

~~City Council appropriated \$25,000 in the 2017 budget to engage professional support to the committee to develop the self-evaluation and Transition Plan, and adopted Resolution 17-75(A) committing to continual work towards becoming a city that is universally accessible to all.~~ **Recommendation: Remove this information from this section as it is not relevant for the progression of the document in the future. The reference to the legislation can be conducted in the Background Section of this plan.**

## **SELF-EVALUATION PROCESS**

City of Homer Staff and ADA Compliance Committee members received training on performing self-evaluations and Transition Plans from David Barton of the Northwest ADA Center. The Northwest ADA Center is funded by the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR), and is part of the ADA National Network Centers which are a national platform comprised of ADA professionals and experts charged with assisting businesses, state and local governments, and people with disabilities to be user friendly to disability and the effect the variety of health conditions can have on society.

Following the training, the ADA Compliance Committee reviewed Transition Plans prepared by other Alaska municipalities and discussed whether to contract the self-evaluation and Transition Plan development or self-perform the work. The committee decided to self-perform the work with the support of City of Homer staff, with the option of contracting for aspects of the self-evaluation and Transition Plan that exceeded the expertise of the committee and City staff.

City facilities included in the self-evaluation:

- |   |  |
|---|--|
| • City Hall   | • Baycrest Overlook and Restroom                 |
| • Homer Public Library                                      | • Port and Harbor Office                         |
| • Public Works Building (public entry only)                 | • Load and Launch Ramp                           |
| • Public Restrooms located on Pioneer Avenue and Homer Spit | • Small Boat Harbor Ramps and Float System       |
| • HVFD Fire Hall (public entry only)                        | • Harbor Facility Parking including Fee Pay Lots |
| • Airport (public spaces)                                   | • Fish Cleaning Stations                         |
|   | • Nick Dudiak Fishing Lagoon                     |

~~Several of the facilities were excluded from the self-evaluation due to the following reasons:~~

- Homer Police Station – At the time of the self-evaluation Homer City Council was evaluating a new police station building; the current Police Station has known ADA compliance issues that will be addressed in a new building. **Recommendation: This building is currently being used for storage for the Fire Department and is not open to the public. This should be removed from this section.**
- Homer Education and Recreation Complex (HERC) – The HERC consists of the old Homer Middle School (HERC-1) and the old Homer High School (HERC-2); at the time of the self-evaluation the status of HERC-1 was in flux and the committee decided to not evaluate the building knowing that any improvements to the building would address known ADA compliance issues; HERC-2 is used by Public Works Maintenance Staff and is not open to the public.

- City Park Restrooms (e.g. Karen Hornaday Park) were not included in the plan because they were constructed prior to standard ADA regulations and are completely out of compliance. **Recommendation: The restroom facility at KHP has been demolished and this should be updated and relocated to a section regarding completed projects.**
- Bishop's Beach Restrooms were determined to not have ADA issues, therefore are not included. **Recommendation: These restrooms have been determined to require replacement and should be updated to reflect their status change.**
- ADA compliance issues pertaining to Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only and therefore not subject to this Transition Plan.

Staff from the City Clerk's Office and Public Works, members of the ADA Compliance Committee, and interested members of the public visited City facilities and (using standardized evaluation sheets from the Northwest ADA Center) measured/evaluated parking areas, curbs and sidewalks, building entrances, counter spaces, seating, restrooms, and other public spaces for accessibility by individuals with disabilities.

While conducting the facility evaluations, City staff and the ADA Compliance Committee developed a list of questions related to ADA compliance requirements. Additionally, many of the harbor facilities, such as the ramps, float system, and fish cleaning stations, required specialized expertise to evaluate. To address these issues, the City established a contract with the Northwest ADA Center and David Barton to assist with answering questions and evaluating the more-specialized areas/facilities; those facilities were included in an assessment report by the Northwest ADA Center which has been incorporated into this Transition Plan.

Following all measurements/evaluations, the committee reviewed the data to determine where facilities were in compliance and where they were not. Items not in compliance were compiled into a spreadsheet as part of this Transition Plan.

## **TRANSITION PLAN DEVELOPMENT**

The ADA Compliance Committee reviewed the spreadsheet with Public Works and Port and Harbor staff to refine the list into a more efficient, applicable plan. During the process, some issues were removed for several reasons:

- Items were corrected at the time of measurement (e.g., the effort required to open a door) and will continue to be ongoing maintenance items per Public Work's policy and/or Building Maintenance job descriptions.
- Items were easily correctable, and were resolved during or shortly after the self-evaluation was conducted (e.g., materials blocking an accessible counter).
- Items identified at the harbor by the Northwest ADA Center were incorrect and the Port and Harbor Director provided more detailed information regarding facility use that was not readily available at the time of evaluation.

These items are included in an Addendum at the end of the Transition Plan to acknowledge and document the initial findings.

**PRIORITY RANKING:** Once an accurate list of non-compliant items was compiled, the ADA Compliance Committee ranked each item based on the following priorities for resolution as per ADA standards for accessible design:

Priority 1: Building accessibility including parking, access routes, and main building entrances

Priority 2: Equitable access to goods and services

Priority 3: Restrooms

Priority 4: All other measures to improve accessibility

**COST/IMPACT RANKING:** Public Works and Port and Harbor Staff were consulted to rank each compliance issue based on the level of impact to the department's budget and staff time required to complete the project. Definitions for Cost/Impact Rankings are:

- 1 – Project can be completed by City of Homer staff at low cost and with a low amount of effort.
- 2 – Project can be completed by City of Homer staff, the cost would be moderate and/or would require a moderate level of scheduling in association with other staff duties to complete.
- 3 – Project can be completed by City of Homer staff; however, the cost for materials would be high and/or the time required to complete would be high. Use of a contractor would allow project completion sooner.
- 4C – Project requires specialized tools, skills, and/or level of warranting the use of a contractor.

**TIMELINE RANKING:** Public Works and Port and Harbor department staff also evaluated the items based on current department workloads and schedules for when in-house and contractor-hired projects could be completed. The timelines for projects completed in-house would be as follows:

- A – Project can be completed in between regularly schedule work as time allows, with completion within one year.
- B – Project requires additional scheduling and budgeting and may be completed within one or two years.
- C – Project requires significant scheduling and budgeting and may be completed within three to five years; could be completed sooner if done by a contractor.

If a contractor is hired to complete a project they may have a more definitive timeline because they must be budgeted in advance. For these items, the Transition Plan lists the estimated year that staff will prepare an Invitation to Bid, include it in their budget requests to City Council, and have the project completed by.

#### Implementation of the Transition Plan

The ADA Compliance Committee will review and update the Transition Plan annually or as needed to identify work that has been completed, add barriers that may arise in the future, and identify interim steps. If the time period for achieving compliance is longer than one year, the plan ~~should~~ **will** identify the interim steps that ~~will~~ **should** be taken during each year of the transition period to achieve compliance with Title II of the ADA.

### Persons Involved in the Process **ACKNOWLEDGEMENTS**

A team consisting of City Staff, ADA Compliance Committee members, City residents, and a contractor participated in the self-evaluation, development, and review of the Transition Plan. The table below outlines the individuals involved and their roles in developing the Transition Plan.

<b>INDIVIDUAL</b>	<b>AFFILIATION AND ROLE IN DEVELOPING THE TRANSITION PLAN</b>
Rick Malley	ADA Compliance Committee Chair
Linda Munns	ADA Compliance Committee Chair; support in development of self-evaluation and Transition Plan

Tess Dally	ADA Compliance Committee Vice Chair; participated in measurements for self-evaluation, support in development of Transition Plan
Joyanna Geissler	ADA Compliance Committee member; participated in measurements for self-evaluation, support in development of Transition Plan
Pam VanHoozer	ADA Compliance Committee member; support in development of self-evaluation and Transition Plan
Donna Aderhold	ADA Compliance Committee, City Council Representative; participated in measurements for self-evaluation, support in development of Transition Plan
Melissa Jacobsen	City Clerk's Office, City Clerk and ADA Coordinator; staff assigned to the ADA Compliance Committee, lead in developing the self-evaluation
Rachel Tussey	City Clerk's Office, Deputy City Clerk I; Transition Plan preparer
Dan Gardner	Public Works Superintendent; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the Transition Plan
Mike Riley	Public Works Building Maintenance; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the transition plan
Bryan Hawkins	Port Director/Harbormaster; consultation on port and harbor-specific ADA compliance issues identified in the self-evaluation and Transition Plan
Aaron Glidden	Port Maintenance Supervisor; provided estimates for time, cost, and level of effort for Transition Plan items at harbor facilities
David Lewis	City Council member and Independent Living Representative; participated in measurements for self-evaluation
David Barton	Northwest ADA Center; aided with measurements and provided support/consultation for self-evaluation

## EVALUATION NOTES

- City Hall, Library, Airport, Public Works, Homer Volunteer Fire Department (HVFD), and City Restrooms were evaluated by ADA Compliance Committee Members, City staff, and supporting members.
- Port and Harbor facilities were inspected by David Barton, Northwest ADA Center, with support from ADA Compliance Committee Members and City staff; his final report was merged into this transition plan.
- Cost/impact rankings, in-house/contractor determinations, and timeline estimates were made by Public Works and Port and Harbor Staff.
- City Park Restrooms (e.g. Karen Hornaday Park) were not included in the plan because they were constructed prior to standard ADA regulations and are completely out of compliance.
- The Police Station was not included due to the approval of building a new Police Station.
- The Homer Education and Recreation Complex (HERC) buildings were not included since City Council is still determining the future use or demolition of the buildings per a recent Task Force report.
- Bishop's Beach Restrooms were determined to not have ADA issues, therefore are not included.
- Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only.
- Public Works Staff Comments: "If the City does the in-house items, it will take a long time to accomplish, but it could be done. Another approach is to put out a contract to tackle everything."

## RANKING NOTES

Priority Rankings based on ADA Standards for Accessible Design	Cost/Impact Rankings based on how cost will affect department's budget, and staff time required to complete project
Priority 1: Parking, Access Route, & Main Entrances	1 = In-House Low Cost/Impact
Priority 2: Equitable Access To Goods & Services	2 = In House Medium Cost/Impact
Priority 3: Restrooms	3 = In House High Cost/Impact
Priority 4: All Other Measures To Improve Accessibility	4C = Requires Hiring/Bid Process for a Contractor



## TIMELINE

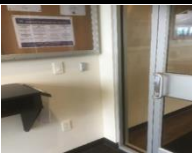







<b>Timelines for Staff-Completed Projects:</b> If City Staff completes the in-house items, timeline for completion will vary significantly.	<b>Timelines for Contractor Projects:</b> Projects completed by a contractor may have a more defined timeline since they have to be budgeted in advance.  Timeline lists estimated year of completion.
<b>2019/2020</b> = Can be completed in between regularly scheduled work as time allows; within 1 year.	
<b>2019/2021</b> = Requires additional scheduling/budgeting; may be completed within 1-2 years.	
<b>2019/2024</b> = Requires significant scheduling/budgeting; may be completed within 3-5 years, could be completed sooner if done by a contractor.	














## ADA COMPLIANCE ISSUES

The following list details the physical barriers of the City's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities, and the methods to be used to remove the barriers, make the facilities accessible, and the schedule for taking necessary steps to achieve compliance.







Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Parking		Van Accessible Space [502.2]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Repaint lines to meet measurement requirements. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Airport: Parking		ADA Parking Sign Placement [502.6]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Adjust height on existing handicap signage to comply with 60" minimum from ground. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Baycrest Overlook		Van Accessible Space [502.2]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Repaint lines. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
City Hall: Back Entrance		Van Accessible Space [502.2]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Repaint lines. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
City Hall: Front Entrance		Van Accessible Space [502.2]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Repaint lines. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Fire Hall: Parking		Van Accessible Space [502.2]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Repaint lines. <b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all parking/pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b> <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Library: Parking		ADA Parking Sign Placement [502.6]	1	1	2019/ 2020 <b>2021 PW Ops</b>	Adjust height on existing handicap signage to comply with 60" minimum from ground. <b>Public Works to schedule/correct as time &amp; budget allows.</b>






Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Port & Harbor Office		Notification Board Location too High [703.4.1]	1	1	2019/2020	Lower access to bottom edge of board to 48" to 60" max. <b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Public Works: Parking		Van Accessible Space [502.2]	1	1	2019/2020 <b>2021 PW Ops</b>	Repaint lines. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Airport: Parking		"Van Accessible" Signs [502.6]	1	2	2019/2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Baycrest Overlook		Van Accessible Space [502.2]	1	2	2019/2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
City Hall: Front Entrance		Van Accessible Space [502.2]	1	2	2019/2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Fire Hall: Parking		"Van Accessible" Signs [502.6]	1	2	2019/2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all parking/pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b> <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Harbor Docks: Transient/Reserved Moorage		Boat Slip Clearance [1003.3.1]  Informational sign & marking accessible zones/areas [703.4.1]	1	2	2019/2020	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Provide clear markings on all designated loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier detection and recognition of these accessible areas/features. <b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Harbor Docks: Transient/Reserved Moorage		Clear Floor or Ground Space [305]	1	2	2019/2020	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30" by 48" for either forward or parallel. Modify any pier barriers or edge protection that may hinder access.






Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						<b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	2	2019/ 2020	Install "Van Accessible" sign at van space. <b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Library: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Public Works: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 <b>2021 PW Ops</b>	Install "Van Accessible" sign at van space. <b>Port &amp; Harbor to schedule/correct as time &amp; budget allows.</b>
Animal Shelter: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 <b>2022</b>	Repaint lines. Install "Van Accessible" sign at van space. Regrade cross slope to 1:48 max. <b>Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b> <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
City Hall: Back Entrance		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 <b>2022</b>	Regrade cross slope to 1:48 max. <b>Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
City Hall: Front Entrance		Grates in Wheelchair Route [302.3] Level Landing at Top of Curb Ramp [406.4] Level Landing Where Ramp Changes Direction [405.7.4] Ramp Handrail Extension & Return [505.10.1] Minimum 32" Door Opening [404.2.3]	1	4C	2019/ 2021 <b>2022</b>	Replace grate to meet opening requirement of 1/2" or less. Reconfigure curb ramp so there's a level landing at least 36" long. Alter landing ramp to meet minimum measurements. Alter/replace handrails. Alter main door, possibly with offset hinges. <b>Public Works to prepare cost estimate to resolve all City Hall Front Entrance ADA compliance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b> <b>Could be included in RFP for other construction items. Possibly evaluate for ADA grant funding. Add to Capital Improvement Plan.</b>







Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
End of the Road Park: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021  <u>2021/ 2022</u>	Create van accessible parking spaces with proper signage, lines, and paved slope.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Fire Hall: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021  <u>2021/ 2022</u>	Regrade cross slope to 1:48 max  <b>Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Harbor Ramp 3: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021  <u>2021/ 2022</u>	For greater access to Ramp 3, provide additional accessible paved parking spaces located nearest to this specific dock access point. Consider providing at least 5% or greater accessible parking stalls.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Harbor Ramp 4: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021  <u>2021/ 2022</u>	Designate more accessible parking spaces that serve the Ramp 4/Ramp 3 Areas (which are primary-function locations) that is connected with an even, stable, firm, and slip resistant surface.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Harbor Ramp 4: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	4C	2019/ 2021  <u>2021/ 2022</u>	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>










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Harbor Ramp 5: Gravel Parking		Van Accessible Space [502.2]	1	4C	2019/2021  <u>2021/2022</u>	Create van accessible parking spaces with proper signage, lines, and paved slope.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Library: Parking		Slope of Accessible Parking Spaces [502.4]  Exterior Ramp Cross Slope [403.3]	1	4C	2019/2021  <u>2021/2022</u>	Regrade surface to maintain max 1:48 slope. Regrade cross slope to 1:48 max.  <b>Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Load & Launch Ramp: Gravel Parking		ADA Parking Sign Placement [502.6]	1	4C	2019/2021  <u>2021/2022</u>	Adjust height on existing handicap signage to comply with 60" minimum from ground.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Load & Launch Ramp: Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/2021  <u>2021/2022</u>	Replace surface material with compact gravel or asphalt in all ADA parking areas.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Nick Dudiak Fishing Hole Lagoon		Ramp [405]  Walking Surfaces [403]	1	4C	2019/2024	The Nick Dudiak Fishing Hole Lagoon is extremely outdated and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring it fully into compliance.  <b>City Staff/Port &amp; Harbor to continue working with Alaska Department of Fish &amp; Game for funding to repair ramps.</b>
Public Works: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/2021  <u>2021/2022</u>	Regrade cross slope to 1:48 max.  <b>Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>








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Airport		Wheelchair Space in Waiting Rooms [802.1.2, 802.1.3]	2	1	2019/2020  <b>2020/2021 Bldg Maint.</b>	Space is there but it needs signage designation so it remains clear.  <b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Harbor Docks: Transient/Reserved Moorage		Door Hardware [404.2.7]  Operable Parts [309]	2	1	2019/2020	Round water spigot control(s).  <b>Port &amp; Harbor replacing controls near ADA stalls with lever mechanisms immediately; all other controls to be replaced as time &amp; budget allows.</b>
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Reach Ranges [308]	2	1	2019/2020  <b>Completed?</b>	Reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches.  <b>Port &amp; Harbor to add a fish disposal bucket under each accessible table section at all three locations; to be replaced as time &amp; budget allows.</b>
Library		Tactile Interior Signs [703.5, 703.2, 703.3]	2	1	2019/2020  <b>2020/2021 Bldg Maint.</b>	Install tactile signs  <b>Public Works to schedule/correct as time &amp; budget allows.</b>
Library		Clear Area to Side of Front-pulling Door [404.2.4]	2	1	2019/2020  <b>2020/2021 Bldg Maint.</b>	Copy Room is tight; Install sign to ask for assistance with opening door.  <b>Public Works to schedule/correct as time &amp; budget allows.</b>
City Hall: Downstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/2020  <b>2020/2021 Bldg Maint.</b>	Replace all room/space placards with tactile signs in proper locations.  <b>Public Works to schedule/correct as time &amp; budget allows.</b>
City Hall: Upstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/2020  <b>2020/2021 Bldg Maint.</b>	In permanent rooms, replace all room/space placards with tactile signs in proper locations.  <b>Public Works to schedule/correct as time &amp; budget allows.</b>


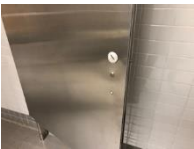




Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Benches & Viewing Areas		Benches [903]	2	3	2019/ 2021	Retrofit existing benches to have back support, or provide accessible seating area -benches that meet ADA standard (i.e. seating with back support).  <b>Port &amp; Harbor to incorporate into upcoming harbor improvement project.</b>
Airport		Depth of Counter at Accessible Portion [904.4]	2	4C	2019/ 2024  <u>2020/ 2021</u>	Alter accessible portion so it's the same depth as the standard countertop.  <b>City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>  <b>Research Kenai Airport. Is separate table allowed May require capital project with Counter Replacements</b>
City Hall: Upstairs		Dimensions of Elevator's Interior [407.4.1]	2	4C	2019/ 2021  <u>Future Unk.</u>	Depth of elevator too short; replace elevator.  <b>Public Works to evaluate cost to replace elevator &amp; present to City Council with recommendation for 2020/21 budget.</b>
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Floor or Ground Surfaces [302]	2	4C	2019/ 2021  <u>2021/ 2022</u>	There is at least one accessible vehicular parking space designated near each of the three independent stations; however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. Ground and surface level in any directions of parking spaces must be firm, level, and slip resistance.  <b>Public Works and/or Port &amp; Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>  <b>Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.</b>
Harbor Uplands: Ramp 2 Disposal Sheds		Changes in Surface Level [303] Ramps [405] Openings [302.3]	2	4C	2019/ 2024	RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than 1/2 " (13 mm) diameter through a grate opening.  Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or provides some sort of "equivalent facilitation."  <b>Port &amp; Harbor to evaluate; could be incorporated into upcoming harbor improvement project.</b>







Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Ramp 8 Disposal Sheds		Changes in Surface Level [303]	2	4C	2019/2024	<p>RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4" with no clear floor space to maneuver or reach any of the different disposal opportunities. Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed 1/4" in height.</p> <p><b>Port &amp; Harbor to post signage at Ramp 8 that directs persons requiring assistance to contact staff, or to go to ADA compliant Ramp 2 facility.</b></p> <p><b>Port &amp; Harbor to evaluate; could be incorporated into upcoming harbor improvement project.</b></p>
Load & Launch Ramp: Staging Area		Ground Surfaces/ Changes in Surface Level [302, 303]	2	4C	2019/2024	<p>Provide ground surface that is firm, stable, and slip resistant. Maintain to ensure changes in level issues do not occur throughout a season.</p> <p><b>Paving Staging Area will require a contractor; at a 2 rating staff could designate a paved area for ADA loading, but during summer will require significant staff time to monitor.</b></p> <p><b>Port &amp; Harbor to evaluate; could be incorporated into upcoming harbor improvement project.</b></p>
Airport: Men's Restroom		Toilet Paper Dispenser Location [604.7]	3	1	2019/2020  <u>2020/2021 Bldg. Maint.</u>	<p>Relocate toilet paper dispenser to meet all location requirements.</p> <p><b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b></p>
Baycrest Overlook		Toilet Room Sign Locations [703.4.2]	3	1	2019/2020	<p>Move signs to comply w/ location requirements.</p> <p><b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b></p>
Baycrest Overlook		Toilet Paper Dispenser Location [604.7]	3	1	2019/2020	<p>Relocate toilet paper dispenser to meet all location requirements.</p> <p><b>Public Works to evaluate: Option 1 – Schedule/correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b></p>
City Hall: Downstairs Restroom		Toilet Room Sign Locations [703.4.2, 703.4.1]	3	1	2019/2020  <u>2020/2021 PW Ops</u>	<p>Move signs to comply w/ height requirements so they're not blocked by other doors.</p> <p><b>Public Works to schedule/correct as time &amp; budget allows.</b></p>









Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Upstairs Restroom		Location of Grab Bar on Side Wall [604.5.1]	3	1	2019/2020  <b><u>2020/2021</u></b>	Relocate grab bar to meet all location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 4: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/2020  <b><u>2020/2021</u></b>	Move signs to comply w/ location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 5: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/2020  <b><u>2020/2021 Bldg Maint.</u></b>	Move signs to comply w/ location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 6: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/2020  <b><u>2020/2021 Bldg Maint.</u></b>	Move signs to comply w/ location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Men's Restroom		Soap Dispenser Location [308.2.2]	3	1	2019/2020  <b><u>2020/2021 Bldg Maint</u></b>	Relocate soap dispenser to meet all location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Men's Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020  <b><u>2020/2021 Bldg Maint</u></b>	Relocate grab bar to meet all location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Load & Launch Ramp: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/2020  <b><u>2020/2021 Bldg Maint</u></b>	Move signs to comply w/ location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).


Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Women's Restroom		Toilet Paper Dispenser Location [604.7]	3	2	2019/2020	Relocate toilet paper dispenser to meet all location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Women's Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/2021	Replace threshold that meets bevel and height restrictions.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out grant funding.
		PW Reviewing non-compliance there may not be any issues				
Bartlett & Pioneer: Restroom		Toilet Room Sign Locations [703.4.2]	3	2	2019/2020  <b>2020/2021</b>	Sign is missing; install signs to comply w/ location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Baycrest Overlook		Location of Grab Bar on Side & Rear Wall [609.4]	3	2	2019/2021	Relocate grab bar to meet all location requirements, specifically re: objects below bar.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
		On Hold Pending Restroom Replacement				
Harbor Ramp 4: Restroom		Force to Activate Flush Control [605.4]	3	2	2019/2021	Change/adjust toilet flush control so it takes less than 5lbs of force to activate.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor: Policies & Procedures For All Facilities		Policy and procedures.  Schedules for accessible feature(s) maintenance	3	2	2019/2020	Review and modernize current/associated policies and operational procedures to reflect how these accessible slips are requested, utilized, and maintained for short-term or long-term moorage harboring opportunities.  Port & Harbor to review/revise policies & procedures for ADA compliance; include Port & Harbor Advisory Commission where appropriate.
Library: Kid's Room Restroom		Location of Grab Bar on Side Wall [609.4]	3	2	2019/2020  <b>2020/2021 Bldg Maint</b>	Relocate grab bar to meet all location requirements re: surrounding objects.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Library: Men's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/2020  <b><u>2020/2021 Bldg Maint</u></b>	Replace hardware.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Library: Women's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/2020  <b><u>2020/2021 Bldg Maint</u></b>	Replace hardware.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Load & Launch Ramp: Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/2021  <b><u>2021/2022</u></b>	Replace threshold that meets bevel and height restrictions.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Airport: Men's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/2024	For stall doors inside restroom, add closer or replace door.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Airport: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/2024	For stall doors inside restroom, add closer or replace door.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Airport: Women's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Downstairs Restroom		Stall Lock Operability [309.4]	3	3	2019/ 2021	Replace lock so it can be used with one hand and w/o tight grasping/pinching.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
City Hall: Downstairs Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024	For stall doors inside restroom, add closer or replace door.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
City Hall: Downstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet in Men's Restroom.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
City Hall: Upstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Harbor Ramp 5: Restroom		Space from Partition to Toilet's Centerline [604.2]	3	3	2019/ 2021	Shorten wooden bench top to meet space requirements between bench and toilet.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Harbor Ramp 6: Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Library: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024	For stall doors inside restroom, add closer or replace door.  <b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>



Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Privacy Wall & Door Configuration [404.2.4]	3	4C	2019/ 2024	Reconfigure space to meet minimum space requirements. <b>City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Airport: Men's Restroom		Space from Partition to Toilet's Centerline [604.2]	3	4C	2019/ 2024	Move or replace toilet. <b>City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Airport: Women's Restroom		Clear Turn-Around Space for Wheelchair [603.2.1]	3	4C	2019/ 2024	Space limited near sink; move/remove partitions, fixtures or objects. <b>City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b>
Bartlett & Pioneer: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. <b>Public Works to prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Deep Water Dock: Restrooms		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. <b>Public Works to prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
WKFL Park: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.






Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						<b>Public Works to prepare cost estimate to resolve all public restroom issues; include as 2020 budget item &amp; issue RFP in 2020/21 (incl. design &amp; construction).</b>
Airport		Drinking Fountain Spout Placement [602.5] Protrusion of Drinking Fountain [307.2]	4	1 or 4C	2019/2020 or 2019/2024	<p>Replace drinking fountain with one that complies with all sizing requirements.</p> <p>Drinking fountain sticks too far out; replace or add tactile warning.</p> <p><b>Replacing fountain will require a contractor/ modification; adding a tactile warning can be done by staff within 2019.</b></p> <p><b>Public Works to evaluate: Option 1 – Schedule/ correct as time &amp; budget allows; or Option 2 – City Staff &amp; Public Works to work with DOT&amp;PF ADA Coordinator to discuss resolving all airport issues in one project &amp; seek out potential grant funding.</b></p>



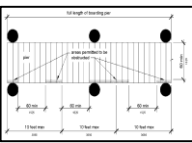




## ADDENDUM









Throughout the evaluation process, some of the issues that were noted in staff’s self-evaluations and the Northwest ADA Center’s Port and Harbor report were either:

1. Addressed immediately;
2. Were determined by staff to no longer be an issue; or
3. An ongoing compliance issue that staff addresses regularly through routine building maintenance.





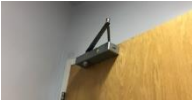





To ensure this Transition Report documents all ADA compliance issues/resolutions, those items determined as “N/A”, “Completed”, or “Recurring” have been listed separately in this section.







Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport		Secured Edges of Carpets/Mats [302.2]	1	Recurring	<p>Secure carpeting or mats at edges.</p> <p><b>Mats get replaced regularly through routine building maintenance.</b></p>
Airport: Main Entrance		Main Door Closer Timing [404.2.8]	1	Recurring	<p>Adjust door so it takes at least 5 seconds to close.</p> <p><b>Door closers adjusted regularly through routine building maintenance.</b></p>
City Hall: Back Entrance		Door Closer Timing [404.2.8]	1	Recurring	<p>Adjust door so it takes at least 5 seconds to close.</p> <p><b>Door closers adjusted regularly through routine building maintenance.</b></p>
City Hall: Back Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	<p>Secure carpeting or mats at edges.</p> <p><b>Mats get replaced regularly through routine building maintenance.</b></p>
City Hall: Front Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	<p>Secure carpeting or mats at edges.</p> <p><b>Mats get replaced regularly through routine building maintenance.</b></p>

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Docks: Amenities & Program Services	 	<p>Clear Floor or Ground Space [305]</p> <p>Reach Ranges [308]</p> <p>Operable Parts [309]</p>	1	Recurring	<p>Ensure all the surrounding amenities and services that serve these specific accessible slips are made accessible. Examples such as water supply facets and hoses, outlets for electricity and cable TV, etc. will require:</p> <ul style="list-style-type: none"> <li>•Proper clear floor space of at least 30" by 48",</li> <li>•Reach ranges from floor surface of minimally 15" to 48" maximum,</li> <li>•Operating controls shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist.</li> </ul> <p>The force required to activate operable parts shall be 5 lbs. maximum.</p> <p><b>All utility pedestals on the docks are ADA compliant; harbor staff patrolling regularly monitors that items aren't blocking dock pathways/ pedestals.</b></p>
Harbor Docks: Transient/ Reserved Moorage		Boat Slip Clearance [1003.3.1]	1	N/A	<p>Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point.</p> <p><b>Staff already designated stalls; separately listed issue addresses staff's efforts to show designations on port and harbor maps.</b></p>
Library: Main Entrance		Grates in Exterior Wheelchair Route [302.3]	1	N/A	<p>Replace grate to meet opening requirement of 1/2" or less.</p> <p><b>Staff confirmed that no grate exists at the Library Entrance.</b></p>
Load & Launch Ramp: Parking		Ground/Walking Surfaces [302, 403]	1	N/A	<p>Relocate ADA parking spaces to open asphalt surfacing already adjacent to and around the restroom building.</p> <p><b>Existing pavement area is for Load &amp; Launch Ramp staging; cannot be relocated.</b></p>
Port & Harbor Office		Protruding Object Over 4" at Entrance [307.2, 305]	1	N/A	<p>Move entrance shelf to provide clear floor space of 30"x48" min for door approach.</p> <p><b>Not applicable since the shelf does not protrude 4" into the door space.</b></p>
Harbor Ramp 3: Gravel Parking		<p>Clear Widths and Slopes for Walking Surfaces [403.5.3]</p> <p>Ground Floor Surfaces [302.1, 302.3]</p>	1	Completed N/A	<p>Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.</p> <p>Clear asphalt-to-gravel issues &amp; regrade to have cross slope less than 2%.</p> <p><b>Staff inspected Ramp 3 Parking Lot; the paved portion has been cleared of any gravel/debris, lines repainted, and a drainage issue fixed at the head of the parking lot. The unpaved parking area near the</b></p>

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
					<b>top of Ramp 3 is the parking lot for Harbor Grill, not for Ramp 3 access; the two parking areas are delineated by a physical barrier.</b>
Harbor Ramp 3: Paved Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	Completed	The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition. This change-in-level barrier could be easily remedied and likely permanently maintained with a little additional asphalt around the base of the meter.  <b>Area around meter was paved when meter was replaced with a different model.</b>
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	Completed	Repaint lines to meet measurement requirements.  <b>Lines were repainted Spring 2019.</b>
Harbor Ramp 8: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	Completed	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.  <b>ADA Parking was moved onto paved area; existing signage was moved and new lines were painted Spring 2019.</b>
Port & Harbor Office		Accessible Service Counter [904.4]	1	Completed	Clear ADA Counterspace so it is usable; provide a chair for patrons.  <b>Staff completed at time of inspection.</b>
City Hall: Downstairs		Interior Door Closer Timing [404.2.8]	2	Recurring	Adjust door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 6		Operation [309.4]  Faucets [606.4]	2	Recurring	At the RAMP 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round.  <b>Staff is replacing controls with lever mechanisms as they wear out and need replacing.</b>
City Hall: Downstairs		Accessible Service Counter [904.4.1]	2	N/A	Rebuild a portion of City Clerk's counter for accessibility.  <b>Not necessary since a present workaround exists; table that meets ADA compliance is available.</b>
City Hall: Upstairs		Depth of Counter at Accessible Portion [904.4]	2	N/A	Rebuild Finance's counter for accessibility.  <b>Staff re-measured, meets requirements.</b>











Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Docks: Transient/ Reserved Moorage		Clear Floor Space [606.2]	2	N/A	Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity.  <b>Dock in photo is not the ADA designated stalls; the designated stalls are compliant with pathway requirements.</b>
Harbor Uplands: Ice Bait & Automated Machines		Reach Range [308]	2	N/A	The Bait Box machine operating controls are too high (52 ½ inches) for proper high reach range clearance of 48 inches above the floor. Recommend replacing this automated machine with one that does comply with the 2010 ADA Standards in the design and operation of the control mechanisms.  <b>This machine is privately owned, not maintained by the City.</b>
Harbor Uplands: Fish Cleaning Station/ Tables at Fishing Lagoon		Changes in Level [303]	2	Completed	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station. Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points.  <b>Area was paved spring 2018.</b>
Library		Wheelchair Space Under Work Surface [305.3]	2	Completed	<b>Table with correct wheelchair dimensions is available; library staff installed computer at table.</b>
Airport: Men's Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
Baycrest Overlook		Door Closer Timing [404.2.8.1]  Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
City Hall: Downstairs Restroom		Door Closer Timing [404.2.8.1]  Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
Corner of Bartlett & Pioneer: Restroom		Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
End of the Road Park		Door Closer Timing [404.2.8.1]  Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>
Harbor Ramp 4: Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	Adjust main door so it takes at least 5 seconds to close.  <b>Door closers adjusted regularly through routine building maintenance.</b>





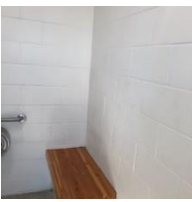


Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 6: Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. <b>Door closers adjusted regularly through routine building maintenance.</b>
Library: Men's Restroom		Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. <b>Door closers adjusted regularly through routine building maintenance.</b>
WKFL Park		Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. <b>Door closers adjusted regularly through routine building maintenance.</b>
Library: Kid's Room Restroom		Minimum 48" Vestibule Door Spacing [404.2.6] Privacy Wall & Door Configuration [404.2.4]	3	N/A	Remove inner door or change door swing for one or both doors. Reconfigure space to meet minimum space requirements. <b>Restroom is a Single Unit, does not have an inner door.</b>
Library: Kid's Room Restroom		Toilet Paper Dispenser Location [604.7]	3	N/A	Relocate toilet paper dispenser to meet all location requirements. <b>Staff re-measured, meets requirements.</b>
Load & Launch Ramp		Boarding Piers at Boat Launch Ramps [1003.2.2]	4	N/A	<b>Not required or prioritized;</b> but recommend due to the steeper slope consider enhancing and improving the ramp safety features and texture of the surface to improve safety, ambulation, and traction during inclement weather. <b>Staff ensures the launch ramp is slip resistant/safe.</b>

## COMPLETED PROJECTS








The deficiencies that were identified in the compilation of this Transition Plan have been completed and brought to up to ADA Standards. This listing will be updated on an annual basis as the City schedules the projects and funds the necessary changes and improvements.





Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Front Entrance		Minimum 48" Vestibule Door Spacing [404.2.6]	1	1	2019/ 2020  Completed 2020	Remove inner door or change door swing for one or both doors.  Public Works to schedule/correct as time & budget allows.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Deep Water Dock: Shelter		Reach Range [308]	2	1	2019/2020 Completed 2020	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area. Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace.  Port & Harbor to schedule/correct as time & budget allows.
Airport: Men's Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Bartlett & Pioneer: Restroom		Coat Hook Location [603.4]	3	1	2019/2020 Completed 2020	Relocate coat hook to meet location requirements.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Bartlett & Pioneer: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020 Completed 2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
City Hall: Downstairs Restroom		Coat Hook Location [603.4]	3	1	2019/2020 Completed 2020	Relocate coat hook to meet location requirements.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
End of the Road Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020 Completed 2020	Relocate coat hook to meet location requirements.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
End of the Road Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020 Completed 2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar.  Public Works to evaluate: Option 1 – Schedule/correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Library: Kid's Room Restroom		Coat Hook Location [603.4]	3	1	2019/2020  Completed 2020	Coat Hook was removed; install coat hook that meets location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport		Objects on Public Area Circulation Paths [307.2]	2	1	2019/2020  Completed 2020	Hand sanitizer protrudes; needs to either be replaced or have a tactile warning.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Harbor Ramp 5: Restroom		Coat Hook Location [603.4]	3	1	2019/2020  Completed 2020	Re-install coat hook that meet location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Load & Launch Ramp: Restroom		Coat Hook Location [603.4]	3	1	2019/2020  Completed 2020	Re-install coat hook that meet location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
WKFL Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020  Completed 2020	Install coat hook to meet location requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
WKFL Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020  Completed 2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Men's Restroom		Threshold Entrance Height [404.2.5, 303.2]  Force to Open Door [404.2.9]	3	2	2019/2021  Completed 2020	Adjust or replace closer; Install lighter door. Replace threshold that meets bevel and height restrictions.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.



Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Toilet Seat Height [604.4]  Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/2021  Completed 2020	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Women's Restroom		Toilet Seat Height [604.4]  Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/2021  Completed 2020	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Deep Water Dock: Restrooms		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
End of the Road Park: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 4: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Bartlett & Pioneer: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 5: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 6: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
WKFL Park: Restroom		Pipes Below Lavatory Protected/Insulated [606.5]	3	2	2019/ 2020  Completed 2020	Install insulation or cover panel to protect pipes under sink.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Men's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024  Completed 2020	Move control or replace toilet.  Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Men's Restroom		Toe Clearance Under Sink [306.3.3]	3	4C	2019/ 2024  Completed 2020	Move or replace sink to meet under-sink clearance.  City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603

[citymanager@cityofhomer-ak.gov](mailto:citymanager@cityofhomer-ak.gov)

(p) 907-235-8121 x2222

(f) 907-235-3148

### Memorandum

TO: ADA Compliance Committee

FROM: Jenny Carroll, Special Projects & Communications Coordinator

THROUGH: Rob Dumouchel, City Manager

DATE: April 2, 2021

SUBJECT: Recreational Trails Program grant application for ADA entrance trail in Karen Hornaday Park

---

Administration is prepared to apply for up to \$150,000 in Recreational Trails Program (RTP) grant funding to construct an ADA accessible trail in Karen Hornaday Park. The trail, which has a design and cost estimate, will run parallel to and adjacent to a redesigned park entrance road and a new parking configuration, and will be of similar design as the Poopdeck Platt Trail.

This improvement addresses Karen Hornaday Park pedestrian safety and accessibility concerns which are prioritized in the City's Capital Improvement Plan and the ADA Transition Plan. Notice of the City's intent to apply for the funds to construct the project has been posted at the park and is attached to this memorandum.

The grant application requires a support resolution from City Council. The attached draft Resolution will be presented to City Council at their April 12, 2021 meeting. If successful, the grant will require a 10% local match which will be requested from the HART Trails Fund through a grant acceptance Ordinance.

#### RECOMMENDATION

Consider this proposal and resolution and make a recommendation to Council in support. If in support, provide a letter of support for the project from the Committee to include in the RTP grant application packet before April 30, 2021.

**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**RESOLUTION 21-**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
AUTHORIZING THE CITY TO APPLY FOR A STATE OF ALASKA  
RECREATIONAL TRAILS PROGRAM GRANT IN AN AMOUNT UP TO  
\$150,000 FOR FUNDS TO CONSTRUCT AN ADA ACCESSIBLE  
ENTRANCE TRAIL IN KAREN HORNADAY PARK AND EXPRESSING  
ITS COMMITMENT TO PROVIDE A 10% LOCAL MATCH TO GRANT  
FUNDS.

WHEREAS, The City of Homer strives to provide and improve city-operated facilities and services to meet the needs of the community; and

WHEREAS, The State of Alaska, Department of Natural Resources, Division of Parks and Outdoor Recreation administers the Recreational Trails Program (RTP) which provides reimbursable, matching grant funds to develop and repair recreational trails; and

WHEREAS, Improving accessibility and pedestrian safety in Karen Hornaday Park has long been a part of the Karen Hornaday Park Master Plan and is an eligible activity under this RTP grant program; and

WHEREAS, Providing equitable, safe pedestrian routes for recreation in Karen Hornaday Park is identified as a priority project in the City of Homer's Capital Improvement Plan and the City of Homer's ADA Transition Plan; and

WHEREAS, The City of Homer has a design and cost estimate for an accessible entrance trail that addresses pedestrian safety concerns; and

WHEREAS, The City proposes to apply for \$150,000 in RTP grant funds to assist with construction the ADA accessible entrance trail.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, supports preparation and submission of a RTP grant application for up to \$150,000 and authorizes the City Manager to submit the appropriate documents.

BE IT FURTHER RESOLVED that the City Council expresses its commitment to match grant funds with Homer Accelerated Roads and Trails funds to meet the grant match



requirements.

PASSED AND ADOPTED by the Homer City Council this 12<sup>th</sup> day of April, 2021.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A



## RECREATIONAL TRAILS PROGRAM GRANT APPLICATION PUBLIC NOTICE

Project Title: Karen Hornaday Park Pedestrian Trail

Organization Name: City of Homer

Date Public Notice Posted: March 22, 2021

### Brief Description of Proposed Project:

The City of Homer intends to apply for a Recreational Trails Program grant to construct a landscaped ADA accessible trail (with similar construction as the Land Trust Poopdeck Trail) which will run parallel and adjacent to a redesigned park entrance road. This improvement is prioritized in the City's Capital Improvement Plan and the ADA Transition Plan to address pedestrian safety and accessibility concerns.

### Proposed Timeline of the Project:

Project Start Date: \_\_\_\_\_

Project End Date: \_\_\_\_\_

### Applicant Contact Information:

Contact Name: Jennifer Carroll, City of Homer Special Projects Coordinator

Phone Number: 907-435-3101

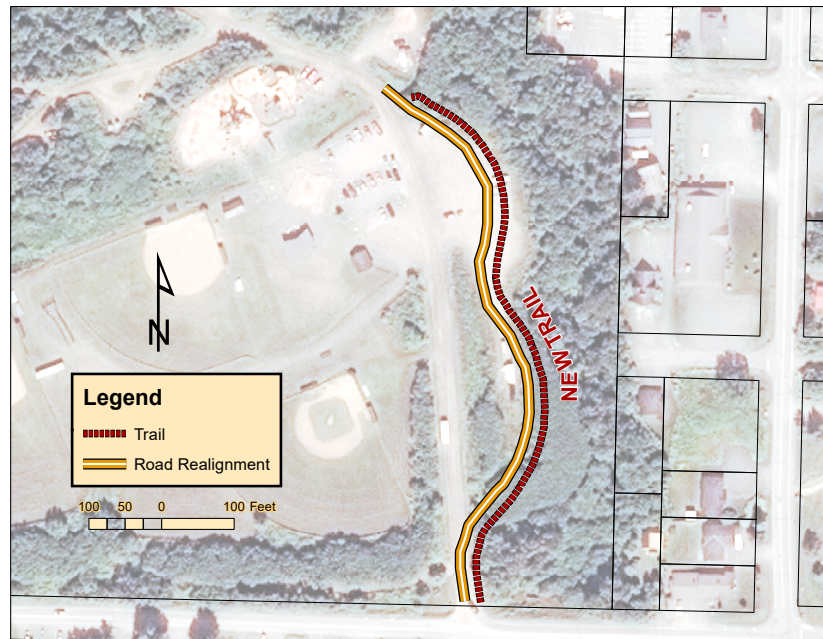
Email Address: jcarroll@ci.homer.ak.us

Mailing Address: 491 E Pioneer Avenue  
Homer, AK 99603

Public Comment or Opposition can be submitted via methods listed above.

Deadline for Public Comment: April 22, 2021

### Map of Project Area:



The Alaska Recreational Trails Program is the possible funding agency for this proposed project. For information regarding the Alaska Recreational Trails Program, please visit the State website at <http://dnr.alaska.gov/parks/grants/trails.htm>.

Published on *ADA National Network* (<https://adata.org>)

**Event Date/Time:**

Thursday, May 6th, 2021 2:30 PM EDT - 4:00 PM EDT

**Location:**

Online via Zoom Webinar Platform

**Description:**

Requirements for play areas in the ADA and ABA Accessibility Standards apply to all newly designed or constructed play areas for children ages 2 and older. The requirements uphold accessible play areas at day care facilities, parks, shopping malls, fast food restaurants, and other facilities. They address accessible play components, ground-level and elevated accessible routes, play area surfaces, transfer systems, soft contained play structures, and water play components. In addition to an overview of the play area provisions, the presenters will address frequently asked questions and common sources of confusion with accessible play surfaces.

**From the Sponsor:**

Region 5 - Great Lakes ADA Center

**Audience:**

Architects/Contractors, People with Disabilities, State and Local Government, ADA Coordinator, Code Officials Responsible for Physical Accessibility Requirements, Consumer Advocate, Family Member of Person With Disability, Industry Representative or Product Developer, Practitioners

**Topic:**

Facility Access

**Credit:**

ACTCP Credit, AIA, Attendance

**Registration:**

Required

**Cost:**

0

**Registration Link:**

<https://www.accessibilityonline.org/ao/session/?id=110914> [1]

**Registration Deadline:**

Wednesday, May 5, 2021

**For More Information:**

**AccessibilityOnline Webinar Series** (<http://www.accessibilityonline.org>) [2]

**Source URL:** <https://adata.org/event/play-areas>

**Links:**

[1] <https://www.accessibilityonline.org/ao/session/?id=110914>

[2] <http://www.accessibilityonline.org>



## Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Patients

Global pandemics, such as COVID-19, and the increased use and requirements of face coverings, have created greater communication challenges for people who are deaf and hard of hearing. This communication issue is especially problematic in healthcare settings. This guidance sheet provides tips and strategies for effective communication, and is intended to assist healthcare providers, family members, and advocates of people who are deaf and hard of hearing.

### Hearing Loss Statistics

In the U.S., about 1 out of every 8 people of all ages have hearing loss and it is the third most common physical condition behind arthritis and heart disease. (Source: [HealthyHearing.com](http://HealthyHearing.com)) Hearing loss is most significant amongst seniors. The National Institute on Deafness and Other Communication Disorders states “approximately 1 in 3 people in the U.S., between the ages of 65 and 74 has hearing loss, and nearly half of those older than 75 have difficulty hearing.”

### Effective Communication

People who are deaf and hard of hearing have varying degrees of hearing loss and rely on a variety of communication tools and strategies, such as American Sign Language (ASL) and ASL interpreters, captions, written/printed materials, amplification, and/or assistive technologies. Everyone has different needs, but visual cues, such as mouth/lip movements and facial expressions play a critical role in communication for many in this population. (Source: [The University of Alabama at Birmingham](http://The University of Alabama at Birmingham)) When healthcare providers must wear face coverings, auditory cues are reduced and visual cues are nearly eliminated, creating a frustrating barrier to effective communication.

As with any national emergency or disaster, civil rights laws that address communication access remain in effect during a pandemic, such as COVID-19. This includes Section 504 of the Rehabilitation Act, Section 1557 of the Affordable Care Act, and the Americans with Disabilities Act (ADA). The ADA gives people who are deaf and hard of hearing the right to effective communication in healthcare settings. In summary, healthcare providers must:

- Ensure effective communication and provide appropriate auxiliary aids and services (at no cost), such as qualified interpreters and information in alternate formats to afford an equal opportunity to benefit from the service and;



## Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Patients

- Provide reasonable modifications to policies, practices, and procedures, such as a visitation policy, when necessary to avoid disability discrimination.

To determine what will be an effective communication method, providers should consult and actively partner with the person (and/or an appropriate family member/advocate, particularly if the person cannot communicate for themselves). For best practice, honor the request of the patient. Here are examples of auxiliary aids and services, strategies, and tips to reduce communication barriers caused by face coverings in outpatient and inpatient settings:

### No-Tech Methods

- Use a face mask with a clear window at the mouth. Currently, the [Safe N'Clear Communicator](#) and [ClearMask](#) are the only FDA-approved clear masks available for use in a healthcare setting. However, these masks are not N95-style masks and therefore are not safe enough to use with COVID-19 patients and in certain inpatient settings.
- Provide qualified ASL interpreters upon request. For some situations, Video Remote Interpreting (VRI) may be effective. In other situations, an in-person interpreter may be more effective, especially for Deaf-blind consumers. Personal protective equipment should be available for interpreters.
- Check for mutual understanding. Use [teach-back techniques](#). This is particularly important for critical information.
- Provide placards with written and/or pictorial procedures. This can be especially helpful for front-desk staff who assist in routine procedures, such as patient check-in. Laminate these materials so they can be disinfected between patients.
- For simple communication, use dry erase white boards (or writing tablets/pads) and write in large bold letters so words can be read from several feet away.
- Encourage patients to bring their family members/advocates with them for communication assistance. (Note: Family members or advocates are not to be used in place of qualified interpreters.)
- Allow extra time for the communication.
- Use gestures to enhance spoken communication.

### Assistive Technology

- Provide video-remote interpreting (VRI), and follow the [standards for effective VRI](#).
- Offer Communication Access Realtime Translation (CART) as an option (live captioning). This can be done remotely.
- Use mobile iPad carts for VRI and CART.
- Use Assistive Listening Devices, such as an [FM System](#), [Pocket Talker](#), etc.



## Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Patients

- Patients may have text and/or speech-to-text apps on their smartphones, tablets, etc. Train healthcare providers to oblige patients' requests to communicate through the patient's smartphone or other device.
- Consider HIPAA compliant video calls (i.e. have the doctor go to their office where they can safely remove their mask and talk via videophone, or text/email). Patients may also waive HIPAA rights, if necessary, to support their communication needs.
- Upon permission, allow a family member/advocate to listen in by phone and then videoconference with patient or email/text the information. (Note: This option is allowable so long as the patient and provider agree that it is the best way to effectively communicate, e.g., the patient doesn't use ASL, etc.)
- Healthcare providers can set up post-visit video conferencing with their patients in an area where no mask is required. (Check for HIPAA compliance.)
- Ensure a reliable internet connection, or Wi-Fi environment, for VRI and remote CART, as well as use of communication apps, smartphones, etc. Be sure all devices are charged, regularly checked for functionality, and easily accessible.
- For smartphone or other handheld options, place on a stationary surface to minimize video movement.
- If the provider and the patient are in different rooms, human-based speech-to-caption conversion can be used with telephone relay services such as Innocaption.

### Virtual Health (Telemedicine)

Telemedicine services may offer mask-free communication and should be considered as an alternative. Also, be prepared to arrange three-way video visits (to allow interpreters to participate) or Zoom calls (for CART or interpreting).

Two online articles that further explain VRI resources, communication apps, and other communication strategies are: "[COVID-19: Deaf and Hard of Hearing Communication Access Recommendations for the Hospital](#)" by the National Association of the Deaf and "[How Do I Communicate with Doctors, Nurses, and Staff at the Hospital During COVID-19?](#)" by the Hearing Loss Association of America.

### Advocate for and Empower Deaf and Hard of Hearing Consumers

- Encourage patients to tell every healthcare team member about their hearing loss.
- Arrange accommodations; double-check prior to appointment.
- Promote the use of a [Communication Access Plan \(CAP\)](#).
- Get to know Automatic Speech Recognition (ASR) apps (captioning), such as [Ava](#), [Google Live Transcribe](#), [Otter.ai](#), [Interact Streamer](#) (Note: Depending on the microphone, ASR apps may not work well when people are maintaining a 6-foot physical distance.)
- Be aware of texting apps such as [Big Note](#), [Cardzilla](#), and [Sorenson Buzz Cards](#).





## Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Patients

- Use communication aids, such as these [print-outs](#) or [visual tools](#).  
Source: [National Academies of Sciences, Engineering, and Medicine webinar, Best Practices for Patient-Clinician Communication for People with Disabilities in the Era of COVID-19](#).

### Signage

Signage can be helpful to inform clinicians and staff, especially if the patient is sleeping, unresponsive, or intubated. Signs can be printed with hearing loss icons or text and posted in highly visible areas in the patient rooms (e.g., over bed or patient room door). Signs can help reduce assumptions that the patient is able to hear and communicate effectively and encourage the arrangements of necessary accommodations. (Source: [Journal of the American Medical Association](#))

### Continuous Quality Improvement

Providing effective communication to patients with disabilities is an ongoing responsibility of healthcare providers and should be a part of a provider's Continuous Quality Improvement process. As communication access barriers, needs, and solutions change, healthcare providers can stay informed of this important topic by:

- Consulting with and including deaf and hard of hearing healthcare professionals, as they may be used to innovating communications solutions or can provide communication-concordant care.
- Seeking guidance within your institution, nearby, and nationally.
  - a. [Association of Medical Professionals with Hearing Loss](#)
  - b. [Hearing Loss Association of America](#)
  - c. [National Association of the Deaf](#)
  - d. [ADA National Network](#)
- Making sure that arrangements are in place to secure assistance, that contacts are current, that equipment works, and that staff are trained on procedures.
- Knowing the procedures for contacting a qualified interpreter before a deaf patient arrives; and knowing how to access alternatives, such as video remote interpreting (VRI).
- Documenting the individual's communication needs prominently in the medical record and elsewhere, e.g., wrist band, on bed.
- Re-assessing the effectiveness of communication as necessary.

As a reminder, always ask the person who is deaf or hard of hearing what communication strategies work best for them. Their hearing loss severity, language, and communication preferences, and existing physical, mental, and cognitive limitations may vary. (Source: [Journal of the American Medical Association](#))

### Additional Resources

- [Health and Human Services \(HHS\) Office for Civil Rights](#)
- [Overcoming Additional Barriers to Care for Deaf and Hard of Hearing Patients During COVID-19](#)



## Healthcare and Face Coverings: Reducing Communication Barriers for Deaf and Hard of Hearing Patients

- [Communicating with Masks During Coronavirus](#), National Association of the Deaf (NAD)
- [Chad Ruffin, MD](#), [chadruffinmd.com](#)
- [Knowledge Base, Strategies for Deaf and Hard of Hearing Communication](#), [connect-hear.com](#)
- [Deaf/Hard of Hearing/Deaf-Blind Medical Placard](#), Telecommunications for the Deaf INC. (TDI), [tdiforaccess.org](#)
- [List of Technology Tools \(for people with hearing disabilities\)](#), Telecommunications for the Deaf, INC. (TDI), [tdiforaccess.org](#)
- [COVID 19 Picture Communication Board \(PowerPoint file\)](#), University of Colorado Denver, Center for Inclusive Design and Engineering, [ucdenver.edu](#)
- [Hearing Loss Association of America \(HLAA\)](#)
- [Connect-Hear.com](#) knowledge base on communicating with speech to text apps, masks and face shields, and videoconferencing.

### Transparent Masks

- [Safe N'Clear Communicator](#)
- [ClearMask](#)

### Sources

- National Academies of Sciences, Engineering, and Medicine webinar, *Best Practices for Patient-Clinician Communication for People with Disabilities in the Era of COVID-19*
- [Best Practices for Patient-Clinician Communication for People with Disabilities in the Era of COVID-19: A Webinar](#), The National Academies of Sciences, Engineering, and Medicine
- [More Speech Degradations and Considerations in the Search for Transparent Face Coverings During the COVID-19 Pandemic](#), *Audiology Today*
- [Overcoming Additional Barriers to Care for Deaf and Hard of Hearing Patients During COVID-19](#)

Content was developed by the Northwest ADA Center, and is based on professional consensus of ADA experts and the ADA National Network.



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🕒 THURSDAY, APRIL 1ST, 2021 2:30 PM EDT - 4:00 PM EDT

### **Accessible Public Rights-of-Way**

Online via Zoom Webinar Platform

🕒 WEDNESDAY, APRIL 7TH, 2021 1:00 PM EDT - 1:45 PM EDT

### **ADA Live! Let's Dig-In: The ADA, Accessible Farming & Gardening**

LISTEN: [soundcloud.com/adalive.org](https://soundcloud.com/adalive.org) ; VIEW: transcript and resources at [adalive.org](https://adalive.org)

🕒 TUESDAY, APRIL 13TH, 2021 TO THURSDAY, APRIL 15TH, 2021

### **ADA National Network State of the Science Conference**

Online via Zoom Webinar

🕒 TUESDAY, APRIL 20TH, 2021 2:00 PM EDT - 3:30 PM EDT

### **Access to Federal Facilities and the Role of the General Services Administration (GSA)**

Online via Zoom Webinar Platform

🕒 TUESDAY, APRIL 27TH, 2021 2:00 PM EDT - 3:30 PM EDT

### **ADA National Network 30th Anniversary Series: Spotlight on The ADA Trainer Leadership Network: Building Local Capacity for ADA Implementation**

Online via Zoom Webinar Platform

🕒 THURSDAY, MAY 6TH, 2021 2:30 PM EDT - 4:00 PM EDT

### **Play Areas**

Online via Zoom Webinar Platform

🕒 TUESDAY, MAY 18TH, 2021 2:00 PM EDT - 3:30 PM EDT

### **Building Codes and the 2010 ADA Standards**

Online via Zoom Webinar Platform

🕒 WEDNESDAY, MAY 19TH, 2021 2:00 PM EDT - 3:30 PM EDT

### **ADA and Higher Education**

Online via Zoom Webinar Platform

🕒 TUESDAY, JUNE 15TH, 2021 2:00 PM EDT - 3:30 PM EDT

### **Health Care Access for Patients and Companions that are Blind or Experiencing Vision Loss**

Online via Zoom Webinar Platform

🕒 THURSDAY, AUGUST 12TH, 2021 1:00 PM EDT - 4:00 PM EDT

### **Effective Communications and Emergency Preparedness**

Online

🕒 FRIDAY, AUGUST 13TH, 2021 9:00 AM EDT - 12:00 PM EDT

### **Title I and Reasonable Accommodations**

virtual

Source URL: <https://adata.org/events-calendar>