



**Homer City Hall**  
491 E. Pioneer Avenue  
Homer, Alaska 99603  
[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## **City of Homer Agenda**

**City Council Regular Meeting  
Monday, October 26, 2020 at 6:00 PM  
City Hall Cowles Council Chambers via Zoom**

**Dial: +1 669 900 6833 or +1 253 215 8782 or Toll Free 877 853 5247 or 888 788 0099  
Webinar ID: 205 093 973 Password: 610853**

### **CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** (Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

### **MAYORAL PROCLAMATIONS AND RECOGNITIONS**

### **PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA**

### **RECONSIDERATION**

**CONSENT AGENDA** (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of October 12, 2020. City Clerk. Recommend adoption.
- b. Memorandum 20-171 from Mayor Re: Appointment of Brenda Dolma to the Library Advisory Board. Recommend approval.
- c. Memorandum 20-172 from City Clerk Re: Renewal of a Marijuana Product Manufacturing Facility License for Cosmic Seaweed, LLC. Recommend approval.
- d. Memorandum 20-173 from City Clerk Re: Letter to Governor Dunleavy Re: Community Spread of COVID-19. Recommend approval.
- e. Memorandum 20-174 from City Clerk Re: Letter to KPBSD Superintendent O'Brien Re: Community Spread of COVID-19. Recommend approval.
- f. Ordinance 20-83, An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget and Authorizing the Expenditure of \$253,193 from the HAWSP Fund to Complete the Alder Lane Water Improvement Project. City Manager/Public Works Director. Recommended dates Introduction October 26, 2020 Public Hearing and Second Reading November 9, 2020.

g. Ordinance 20-84, An Ordinance of the City Council of Homer, Alaska Amending the FY2020 Capital Budget to Authorize the Expenditure of \$90,000 from the Ocean Drive Loop Special Service District Maintenance Accounts to Perform Maintenance on the Homer Seawall. City Manager/Public Works Director. Recommended dates: Introduction October 26, 2020 Public Hearing and Second Reading November 9, 2020.

h. Ordinance 20-85, An Ordinance of the City Council of Homer, Alaska Amending the FY2020 Capital Budget in the Amount of \$97,000 from the HART Roads Fund and Authorizing the Homer Public Works Department to Execute an Engineered Solution to Relocate the Surface Water Discharge at the Confluence of the Sterling Highway and Mount Augustine Drive into a Natural Occurring Ravine, Gully, Watercourse or Runnel. Mayor/Evensen. Recommended dates: Introduction October 26, 2020 Public Hearing and Second Reading November 9, 2020.

Memorandum 20-175 from Public Works Director as backup

i. Resolution 20-105, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager Apply for a Loan from the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund, in an Amount not to Exceed \$669,874 to Finance Costs of the Alder Lane and Tasmania Court Water Improvement Projects. City Manager/Port Director. Recommend adoption.

j. Resolution 20-106, A Resolution of the City Council of Homer, Alaska Approving an Amendment to the Northern Enterprises Inc. Lease for 60 Square Feet of City Tidelands known as KPB Parcel # 18107001 to Extend the term from 20 Years with Options for 2 Consecutive 5-Year Renewals to 40 Years with Options for 2 Consecutive 5-Year Renewals for an Annual Rate of \$3.74. City Manager. Recommend adoption.

Memorandum 20-176 from the Port & Harbor Advisory Commission as backup

k. Resolution 20-107, A Resolution of the City Council of Homer, Alaska Awarding a Short-Term Term Contract for Professional Engineering Services to Bishop Engineering, LLC and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

l. Resolution 20-108, A Resolution of the City Council of Homer, Alaska Awarding a Short-Term Term Contract for Professional Surveying Services to Geovera, LLC, Ability Surveys, and Seabright Survey and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

m. Resolution 20-109, A Resolution of the City Council of Homer, Alaska Authorizing a Sole Source Contract with T2 Systems in an Amount not to Exceed \$85,000 to Furnish and Install Five Automatic Pay Kiosks and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 20-178 from Public Works Director as backup

## **VISITORS**

- a. Unified Command Update (20 Minutes)

## **ANNOUNCEMENTS / PRESENTATIONS / REPORTS** (5 Minute limit per report)

- a. Worksession Report
- b. Committee of the Whole Report
- c. Mayor's Report
- d. Borough Report
- e. Library Advisory Board
- f. Planning Commission
- g. Economic Development Advisory Commission
- h. Parks Art Recreation and Culture Advisory Commission
- i. Port and Harbor Advisory Commission
- j. Americans with Disabilities Act Compliance Committee
- k. Economic Relief Grant Report

## **PUBLIC HEARING(S)**

- [a.](#) Ordinance 20-68, An Ordinance of the City Council of Homer, Alaska, Amending the 2020 Capital Budget and Authorizing the Expenditure of \$234,105 from the Homer Accelerated Water & Sewer Program (HAWSP) Fund to Complete the Tasmania Court Water Improvement Project. City Manager/Public Works Director. Introduction September 28, 2020 Public Hearing and Second Reading October 26, 2020.

Memorandum 20-155 from Public Works Director as backup

- [b.](#) Ordinance 20-73, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating an FY2018 State Homeland Security Program Reallocation Grant in the Amount of \$24,376 to fund a 911 Public Safety Answering Point at the Homer Police Station. City Manager/Police Chief. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.

Memorandum 20-163 from Police Chief as backup

- [c.](#) Ordinance 20-74, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 14.08.040 Water Connection and Extension Permit to Require Property Owners Requesting Connection to the City's Water System be Connected to the City's Sewer System. Smith. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.

Memorandum 20-166 from Public Works Director as backup

- [d.](#) Ordinance 20-75, An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$230,000 to South Peninsula Behavioral Services, Inc. for the Purposes of Recovery of Losses and Additional Costs Associated with Meeting the Challenges of the Novel Coronavirus and in Support of the Continuation of their Programs and Services. Hansen-Cavasos. Introduction October 12, 2020, Public Hearing and Second Reading October 24, 2020.
- [e.](#) Ordinance 20-76, An Ordinance of the City Council of Homer, Alaska Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel No. 17714011, T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB for \$35,000 from the Land Reserves Account and Designating its use as part of Bishops Beach Park. Venuti/Hansen-Cavasos. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.

Memorandum 20-167 from PARCAC as backup

- [f.](#) Ordinance 20-77, An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget and Authorizing the Expenditure of \$13,480 from the City Hall CARMA Fund for Finance Office Remodel and Furnishings. City Manager/Finance Director. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.
- [g.](#) Ordinance 20-79, An Ordinance of the City Council of Homer, Alaska Establishing a Fishermen Economic Recovery Grant (FERG) Program and Amending the 2020 Budget by Appropriating the Amount of \$1.3 Million from the General Fund Fund Balance to Provide Economic Relief to City of Homer-Based Vessel Owners Engaged in Commercial Fishing who are Impacted by the COVID-19 Pandemic. Mayor. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.
- [h.](#) Ordinance 20-80, An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$34,789.24 to the Homer Foundation Homer Community Chest Fund to Assist Vulnerable Populations in order to Prevent Homelessness During the COVID-19 Pandemic through the Homer Community Chest Fund. Mayor. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.
- [i.](#) Ordinance 20-81(A), An Ordinance of the City Council of Homer, Alaska Establishing a Mortgage and Rent Relief Grant (MARRG) Program to City of Homer Residents Experiencing Economic Hardship due to the COVID-19 Public Health Emergency, Approving up to ~~\$339,200~~ **\$763,200** to be used for MARRG, and Authorizing the City Manager to Enter into an Agreement with Alaska Housing Finance Corporation (AHFC) for Program Administration. Adherhold. Introduction October 12, 2020 Public Hearing and Second Reading October 26, 2020.

- [j.](#) Ordinance 20-82(A), An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund to Cover Expenses As Directed by the CARES Act Project Close Out Plan. City Manager. Introduction October 12, 2020, Public Hearing and Second Reading October 24, 2020.

Memorandum 20-179 from Special Projects & Communications Coordinator as backup

## **ORDINANCE(S)**

### **CITY MANAGER'S REPORT**

- [a.](#) City Manager's Report

### **PENDING BUSINESS**

- [a.](#) Resolution 20-100, A Resolution of the City Council of Homer, Alaska Establishing a Fishermen Economic Recovery Grant (FERG) Program and Approving up to \$1.3 Million from the COVID-19 Response Fund to Provide Economic Relief to City of Homer-Based Vessel Owners Engaged in Commercial Fishing who are Impacted by the COVID-19 Pandemic. Mayor.

Memorandum 20-180 from Special Projects & Communications Coordinator as backup  
Memorandum 20-169 from Port Director/Harbormaster as backup

### **NEW BUSINESS**

- [a.](#) Memorandum 20-181 Selection/Appointment of Mayor Pro Tempore 2020/2021

### **RESOLUTIONS**

- [a.](#) Resolution 20-110, A Resolution of the City Council of Homer, Alaska Designating Signatories of City Accounts and Superseding and Previous Resolutions so Designating. City Manager.
- [b.](#) Resolution 20-111, A Resolution of the City Council of Homer, Alaska Awarding the Contract for the Homer Seawall Services to a Firm to be Announced in an Amount to be Disclosed and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.
- [c.](#) Resolution 20-112, A Resolution of the City Council of Homer, Alaska Changing the City of Homer's Fiscal Year from the 12 Month Period Commencing January 1 through December 31 of each Calendar Year to the 12 Month Period Commencing July 1 through June 30 of the Succeeding Year. Smith.

Memorandum 20-177 from Finance Director as backup

- [d.](#) Resolution 20-113, A Resolution of the City Council of Homer, Alaska Extending the City of Homer Disaster Emergency Declaration to a Date to be Determined, Due to the Current and Expected Impacts of the COVID-19 Novel Coronavirus Pandemic. Mayor.

**COMMENTS OF THE AUDIENCE**

**COMMENTS OF THE CITY ATTORNEY**

**COMMENTS OF THE CITY CLERK**

**COMMENTS OF THE CITY MANAGER**

**COMMENTS OF THE MAYOR**

**COMMENTS OF THE CITY COUNCIL**

**ADJOURNMENT**

Next Regular Meeting is Monday, November 23, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. A Special Meeting is scheduled for Monday, November 9, 2020 at 6:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, via Zoom Webinar.

Session 20-30 a Regular Meeting of the Homer City Council was called to order on October 12, 2020 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

**PRESENT:** COUNCILMEMBER ADERHOLD, EVENSEN, HANSEN-CAVASOS, LORD, SMITH, VENUTI

**STAFF:** CITY MANAGER DUMOUCHEL  
CITY CLERK JACOBSEN  
SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR CARROLL  
PUBLIC WORKS DIRECTOR KEISER  
FINANCE DIRECTOR WALTON  
CITY ATTORNEY GATTI

**AGENDA APPROVAL** (Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **CONSENT AGENDA** Homer City Council Regular Meeting Minutes September 28, 2020. **Resolution 20-097**, A Resolution of the City Council of Homer, Alaska to Provide Increased Time for Certain Payments to Reduce Financial Hardships During the COVID-19 Emergency. City Manager/Finance Director. **VISITORS** Unified Command Report (20 minutes) **ANNOUNCEMENTS/PRESENTATIONS/REPORTS** Planning Commission Written Report and Economic Relief Grant Programs Report Written Report **ORDINANCES** Copy of **Ordinance 20-78** An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund. City Manager. Copy of **Ordinance 20-82**, An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund to Cover Expenses as Directed by the CARES Act Project Close Out Plan. City Manager. **NEW BUSINESS** Copy of **Memorandum 20-168** from City Clerk Re: Lobbyist Review Committee Recommendation **RESOLUTIONS** **Resolution 20-098**, A Resolution of the City Council of Homer, Alaska Directing the Homer Public Works Department Explore an Engineering Solution to Relocate the Surface Water Discharge at the Confluence of the Sterling Highway and Mount Augustine Drive into a Naturally Occurring Ravine, Gully, Watercourse, or Runnel. Mayor/Evensen. Written Public Comment. **Resolution 20-099(S)** A Resolution of the City Council of Homer, Alaska Certifying the Results of the City of Homer Regular Election held October 6, 2020 to Elect a Mayor and two City Councilmembers. City Clerk/Canvass Board. (*will be provided as a laydown*) Administer Oath of Office to Newly Elected Mayor and Councilmembers. Copy of **Resolution 20-104**, A Resolution of the City Council of Homer, Alaska, Establishing A CARES Act Program Close Out Spending Plan. City Manager.

LORD/ADERHOLD MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **MAYORAL PROCLAMATIONS AND RECOGNITIONS**

### **PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA**

Larry Slone, city resident, commented regarding Resolution 20-099 certifying the October 6<sup>th</sup> election. He attended the Canvass Board meeting and his observation was it would be extremely difficult, if we continue to use this process, for anyone to ever accuse the City Clerk's Office of any form of election fraud, in his opinion there were a lot of extensive safeguards in place to verify the legitimacy of the election. He commented in support of Resolution 20-096 and the Homer Seawall Stabilization Project, it appears all parties are on board with that, and Ordinance 20-61 regarding stabilizing Horizon Court Road and commended Public Works personnel for their work in resolving the issue at a significantly lower cost to the City.

## **RECONSIDERATION**

**CONSENT AGENDA** (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Special Meeting Minute for September 14, 2020 and Regular Meeting Minutes for September 14 and 28, 2020. City Clerk. Recommend adoption.
- b. Memorandum 20-158 from Mayor Castner Re: Appointment of Debbie Speakman to the Economic Development Advisory Commission. Recommend approval.
- c. Ordinance 20-73, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating an FY2018 State Homeland Security Program Reallocation Grant in the Amount of \$24,376 to fund a 911 Public Safety Answering Point at the Homer Police Station. City Manager/Police Chief. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.

Memorandum 20-163 from Police Chief as backup

- d. Ordinance 20-74, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 14.08.040 Water Connection and Extension Permit to Require Property Owners Requesting Connection to the City's Water System be Connected to the City's



Sewer System. Smith. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020

Memorandum 20-166 from Public Works Director as backup

- e. Ordinance 20-76, An Ordinance of the City Council of Homer, Alaska Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel No. 17714011, T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB for \$35,000 from the Land Reserves Account and Designating its use as part of Bishops Beach Park. Venuti/Hansen-Cavazos. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020

Memorandum 20-167 from PARCAC as backup

Moved to Ordinances item g. Smith.

- f. Ordinance 20-77, An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget and Authorizing the Expenditure of \$13,480 from the City Hall CARMA Fund for Finance Office Remodel and Furnishings. City Manager/Finance Director. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020.
- g. Resolution 20-094, A Resolution of the City Council of Homer, Alaska Awarding the Contract for the Homer Seawall Armor Rock Improvement Project to Jim Psenak, Construction, LLC. of Palmer, Alaska in the Amount of \$570,518 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 20-159 from City Engineer as backup

- h. Resolution 20-095, A Resolution of the City Council of Homer, Alaska Acknowledging the Sufficiency of the Alder Lane Water Improvement Special Assessment District and Approving the Improvement Plan, Estimated Cost of Improvement, and Assessment Methodology. City Clerk. Recommend Adoption.

Memorandum 20-160 from City Engineer as backup

- i. Resolution 20-096, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply and Accept a Loan from the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund, in an Amount not to Exceed

\$945,661, to Finance Costs of the Homer Seawall Armor Rock Improvement Project. City Manager/Public Works Director. Recommend Adoption.

Memorandum 20-164 from Public Works Director as backup

- j. Resolution 20-097, A Resolution of the City Council of Homer, Alaska to Provide Increased Time for Certain Payments to Reduce Financial Hardships During the COVID-19 Emergency. City Manager/Finance Director. Recommend adoption.

Item e. moved to Ordinances item g. Smith.

City Clerk Jacobsen read the consent agenda.

LORD/VENUTI MOVED TO ADOPT THE RECOMMENDATIONS OF THE CONSENT AGENDA AS READ.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **VISITORS**

- a. Unified Command Report (20 minutes)

Derotha Ferraro, South Peninsula Hospital (SPH) Public Information Officer, reported COVID-19 testing has moved to 4201 Bartlett Street, seven days a week from 9:00 a.m. to 6:00 p.m. Call 235-0235 in advance to register. Currently there aren't enough supplies to test ever person for every reason so call or check [www.sphosp.org](http://www.sphosp.org) to ensure you qualify before you come. A person who's been exposed to a known positive should quarantine and wait approximately seven days post exposure to test. SPH has provided 10,196 tests, 9,789 are negative, 124 positive, and the rest are pending. Ms. Ferraro reviewed State's data dashboard information compared to the information provided by SPH and why the information sometimes differs between the two sites. She shared hospital visitation updates and commented regarding the upcoming Rotary Heath Fair, low cost blood draws, and upcoming flu shot opportunities.

Ms. Ferraro answered questions regarding the types of COVID-19 tests used at the hospital and tracking results.

Jenny Carroll, City of Homer Public Information Officer, reported since March the State has seen various time lags and efficiencies in their testing facilities. It comes down to the amount of transmission going on in the state, and right now they're seeing some of the highest numbers of positive cases. Public Health Nurses are an important tool to help mitigate the spread and

the nurses are stretched very thin. It important for the city businesses, schools, and others have mitigation plans in place to help mitigate the spread. She acknowledged the school district and their work in implementing their mitigation plans as the numbers are rising.

**ANNOUNCEMENTS / PRESENTATIONS / REPORTS** (5 Minute limit per report)

a. Worksession Report

City Manager Dumouchel reported Council had a presentation on current status of CARES Act Funds spending from the State and Borough. Council showed interest in moving forward with a closed type program for CARES Act fund spending.

b. Committee Report

Councilmember Lord reported Council discussed the Alder Lane Special Assessment District, CARES Act funds for rent and mortgage relief legislation, and the Homer Foundation Community Chest program. The City Manager and Finance Director provided a memorandum with a great overview of how sales tax revenue comes into the City and where we are with sales tax revenue. Council also talked briefly about the resolutions on water/sewer reserve policy and HAWSP policy amendments.

c. Mayor's Report

Mayor Castner reported on Sunday there's going to be a walk and vigil for Duffy Murnane mid-day at WKFL Park.

d. Borough Report

e. Library Advisory Board

Gordy Vernon, Library Advisory Boardmember, reported on the library is open for limited hours with no reservation necessary, Wi-Fi is available in the library parking lot, computer check out is available, and encouraged listeners to consider the donating to the Endowment Fund.

f. Planning Commission

g. Economic Development Advisory Commission

Karin Marks, Economic Development Commission Chair, reported she's been in communication with the City Manager regarding the startup of the Community Economic Development Strategy (CEDS) with KPEDD, the UAA Center for Economic Development consultants. She reviewed the timetable for the regional CEDS development process.

h. Parks Art Recreation and Culture Advisory Commission

- i. Port and Harbor Advisory Commission
- j. Americans with Disabilities Act Compliance Committee
- k. Economic Relief Grant Programs Report

Special Projects & Communications Coordinator Carroll reviewed the written report from Sara Perman that was provided in the supplemental packet. She highlighted the NERG, CBERG, and SoSERG programs have closed, the NERG had 35 applications received and approved for a total of just under \$323,000 awarded, CBERG had four applications received and approved for a total of \$75,000 awarded, and SoSERG had nine applications received and approved for a total of just under \$150,000 awarded. The Rasmussen Foundation approved the Municipal Match Program for arts and culture organizations that will be allocated to the arts and culture mission oriented groups that applied. The HERG program opened two weeks ago, it closes October 16<sup>th</sup> at 5:00 p.m. So far there have been 95 application received, 76 have been approved, one denied, and the remaining are being reviewed for eligibility. She noted advertising and public information efforts being done and encouraged listeners to call if they need assistance. Lastly she explained they're working to get SBERG 2 up and running.

#### **PUBLIC HEARING(S)**

- a. Ordinance 20-64, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.76.040, Duties and Responsibilities of the Commission to Clarify the Role of the Economic Development Advisory Commission. Smith. Introduction: September 28, 2020. Public Hearing and Second Reading October 12, 2020.

Mayor Castner opened the public hearing.

Karin Marks, city resident and Economic Development Advisory Commission Chair, commented in support of the ordinance and proposed an amendment to delete the restriction of a 2-page strategic plan on line 41.

There was no further testimony and the hearing was closed.

LORD/EVENSEN MOVED TO ADOPT ORDINANCE 20-64 BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

LORD/ADERHOLD MOVED TO AMEND LINE 41 TO STRIKE "A 2-PAGE".

There was no discussion.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on the main motion as amended.

VOTE (main motion as amended): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- b. Ordinance 20-65, An Ordinance of the City Council of Homer, Alaska, Amending the 2020 Budget by Appropriating Funds in the Amount of \$271,281 for Personnel Costs Associated with COVID-19 Preparation and Response. City Manager. Introduction September 28, 2020 Public Hearing and Second reading October 12, 2020

Memorandum 20-161 from City Manager as backup  
Memorandum 20-146 from Finance Director as backup

Mayor Castner opened the public hearing. There was no public testimony and the hearing was closed.

LORD/EVENSEN MOVED TO ADOPT ORDINANCE 20-65 BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

There was brief discussion confirming this takes into account personnel needs through the end of the year.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- c. Ordinance 20-66, An Ordinance of the City Council of Homer, Alaska, Clarifying the Allowed Uses of the Coronavirus Relief Funds provided to the City from the Kenai Peninsula Borough. Mayor. Introduction September 28, 2020 Public Hearing and Second Reading October 12, 2020.

Mayor Castner opened the public hearing. There was no public testimony and the hearing was closed.

LORD/ADERHOLD MOVED TO ADOPT ORDINANCE 20-66 BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- d. Ordinance 20-67, An Ordinance of the City Council of Homer, Alaska, Providing for a Grant of \$225,000.00 to Homer Senior Citizens, Inc. for the Purposes of Recovery of Losses and Additional Costs Associated with Meeting the Challenges of the Novel Coronavirus and In Support of the Continuation of their Programs and Services. Mayor. Introduction September 28, 2020 Public Hearing and Second Reading October 12, 2020.

Mayor Castner opened the public hearing.

Keren Kelly, Homer Senior Citizens, Inc. Executive Director, commented in support of the ordinance and shared regarding the negative impacts of COVID-19 on vulnerable populations, as well as insurmountable financial impacts to the organization.

LORD/VENUTI MOVED TO ADOPT ORDINANCE 20-67 BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

LORD/ADERHOLD MOVED TO AMEND LINE 55, 58, AND 63 TO REPLACE THE X'S TO SAY 20-66.

There was comment regarding a typo on line 63.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

Councilmember Evensen commented in support of the ordinance an acknowledging the needs of our vulnerable population.

VOTE (main motion as amended): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- e. Ordinance 20-71, An Ordinance of the City Council of Homer, Alaska, Authorizing the City Manager to Credit the Owners of The Property Known as KPB Parcel #17718013 for the Value of their Armor Rock and Other Materials, Not to Exceed \$36,000 Against the Future Assessment Levied by the City for the Homer Seawall Revetment Project. City Manager/Public Works Director. Introduction September 28, 2020 Public Hearing and Second Reading October 12, 2020

Memorandum 20-149 from Public Works Director as backup

Mayor Castner opened the public hearing.

Larry Slone, city resident, commented in support of the ordinance and thinks it clear the property is an integral part of this project and the owner has been proactive in attempting to attain and install the rock.

There was no further testimony and the hearing was closed.

LORD/ADERHOLD MOVED TO ADOPT ORDINANCE 20-71 BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

There was brief discussion confirming the project that was approved for the seawall improvement does include this property.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- f. Ordinance 20-72(A), An Ordinance of the City Council of Homer, Alaska, Amending the 2020 Capital Budget an Authorizing the Expenditure of ~~\$1,035,970~~ **\$945,661** from the General Fund to Complete the Homer Seawall Armor Rock Improvement Project. City Manager/Public Works Director. Introduction September 28, 2020 Public Hearing and Second Reading October 12, 2020.

Memorandum 20-153 from Public Works Director as backup

Mayor Castner opened the public hearing. There was no public testimony and the hearing was closed.

LORD/ADERHOLD MOVED TO ADOPT ORDINANCE 20-72(A) BY READING OF TITLE ONLY FOR SECOND AND FINAL READING.

Councilmember Aderhold expressed appreciation for the work done to reduce the cost and requested the memorandum be updated to reflect the changes.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

Mayor Castner called for a break at 7:18 p.m. and called the meeting back to order at 7:27 p.m.

### **ORDINANCE(S)**

- a. Ordinance 20-78, An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund. City Manager. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 24, 2020

LORD/ADERHOLD MOVED TO INTRODUCE ORDINANCE 20-78 BY READING OF TITLE ONLY

Councilmember Lord explained that Council discussed this and Ordinance 20-82 during the worksession as two different options to move forward with the CARES Act funding close-out plan. She agrees with voting down the introduction of this ordinance in support of Ordinance 20-82 and developing that close-out plan.

VOTE: NO: VENUTI, SMITH, ADERHOLD, LORD, EVENSEN, HANSEN-CAVASOS

Motion failed.

- b. Ordinance 20-75, An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$230,000 to South Peninsula Behavioral Services, Inc. for the Purposes of Recovery of Losses and Additional Costs Associated with Meeting the Challenges of the Novel Coronavirus and in Support of the Continuation of their Programs and Services. Hansen-Cavasos. Recommended dates Introduction October 12, 2020, Public Hearing and Second Reading October 24, 2020

LORD/VENUTI MOVED TO INTRODUCE ORDINANCE 20-75 BY READING OF TITLE ONLY

Councilmember Hansen-Cavasos encouraged the other members to support this ordinance. The letter submitted by the CEO of South Peninsula Behavior Services addresses the financial loss they are experiencing due to the types of visits that are happening during the pandemic, and she understands the community need for these services.

Councilmember Venuti shared her support for the ordinance and was proud they didn't have to let any workers go and managed to keep their staff.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- c. Ordinance 20-79, An Ordinance of the City Council of Homer, Alaska Establishing a Fishermen Economic Recovery Grant (FERG) Program and Amending the 2020 Budget by Appropriating the Amount of \$1.3 Million from the General Fund Fund Balance to Provide Economic Relief to City of Homer-Based Vessel Owners Engaged in Commercial Fishing who are Impacted by the COVID-19 Pandemic. Mayor. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020

LORD/VENUTI MOVED TO INTRODUCE ORDINANCE 20-79 BY READING OF TITLE ONLY

Councilmember Evensen shared concerns he's heard from talking to commercial fishermen in the community that center around the program not helping as many fishermen as it could, and it segregates the population. He's also concerned about the perceived optics of only giving CARES money to fishermen who are associated with the harbor, being a city facility, and not boatyards. He's not against the ordinance but feels it needs to be retooled.



Councilmember Aderhold appreciates the ordinance and acknowledge the concerns expressed. She suggested Councilmember Evensen could work with the sponsor to address the issues and bring it back. She encouraged listeners to reach out to all of Council with their feedback and concerns on this or any item.

Councilmember Smith concurred with the importance providing feedback to Council to help them understand nuances of what is or isn't needed.

Councilmember Venuti agrees the program is important and that it could use some re-tooling.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- d. Ordinance 20-80, An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$34,789.24 to the Homer Foundation Homer Community Chest Fund to Assist Vulnerable Populations in order to Prevent Homelessness During the COVID-19 Pandemic through the Homer Community Chest Fund. Mayor. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020

LORD/VENUTI MOVED TO INTRODUCE ORDINANCE 20-80 BY READING OF TITLE ONLY

Councilmember Aderhold commented they discussed this at the worksession and determined because the Homer Community Chest Fund bills are paid to the vendor, that make is it work. In the information provided by Homer Foundation is that it includes utilities. Other programs haven't allowed payment of City water and sewer, so she wonders if that passes on to the Community Chest Program, that the funds would not be available for use to pay water and sewer bills.

Special Projects and Communications Coordinator Carroll shared that the funds are allowable to help people maintain their residence in a safe condition. If this ordinance is adopted she'll work with the Homer Foundation to make a grant agreement and specify that contingency on how the funds are used. Treasury does allow those types of payments to help maintain residents in their homes if necessary.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- e. Ordinance 20-81, An Ordinance of the City Council of Homer, Alaska Establishing a Mortgage and Rent Relief Grant (MARRG) Program to City of Homer Residents Experiencing Economic Hardship due to the COVID-19 Public Health Emergency, Approving up to \$339,200 to be used for MARRG, and Authorizing the City Manager to Enter into an Agreement with Alaska Housing Finance Corporation (AHFC) for Program

Administration. Aderhold. Introduction October 12, 2020 Public Hearing and Second Reading October 26, 2020

LORD/ADERHOLD MOVED TO INTRODUCE ORDINANCE 20-81 BY READING OF TITLE ONLY

Councilmember Aderhold noted her memo and explained this came to her through Kenai Peninsula Borough Assembly member Tyson Cox, he'll be introducing something similar to the Assembly tomorrow. This authorizes the funding and the policy is addressed later in a resolution. The intent is to assist those who qualify with mortgage and rent assistance.

EVENSEN/ADERHOLD MOVED TO AMEND 20-81 BY CHANGING LINES 10 AND 67 NUMERICAL VALUE FROM \$339,220 TO \$763,200, LINE 69 CHANGE FROM FOUR MONTHS TO SIX MONTHS, CHANGE SEPTEMBER TO JULY.

Councilmember Evensen commented after discussion at Committee of the Whole he understood they could expand the timeline slightly and there's likely a greater population who could use the funding. The Alaska Housing program wasn't as well advertised as other city programs have been and there are more folks who could take advantage of the program. In response to questions he explained the dollar amount based on his understanding the original calculation is based on 90 applicants and he's added one and half times that, making it 135 applicants, then adding the additional months brings it up to the \$763,200.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on the main motion as amended.

VOTE (main motion as amended): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- f. Ordinance 20-82, An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund to Cover Expenses as Directed by the CARES Act Project Close Out Plan. City Manager. Introduction October 12, 2020, Public Hearing and Second Reading October 24, 2020 (*Supplemental Packet*)

LORD/VENUTI MOVED TO INTRODUCE ORDINANCE 20-82 BY READING OF TITLE ONLY

Councilmember Lord summarized this ordinance is unencumbering funds and stating we'll have a close out plan that gives staff direction from Council on closing out and spending out the remainder of the CARES Act dollars by the end of the year.

LORD/ADERHOLD MOVED TO AMEND AND ADD AFTER LINE 42- WHEREAS ORDINANCE 20-66 CLARIFIES THE ALLOWED USES FOR CORONAVIRUS RELIEF FUNDS FROM THE KENAI PENINSULA BOROUGH AND ADD SECTION 4. THIS ORDINANCE ALLOWS CITY COUNCIL TO MAXIMIZE THE IMPACT OF KPB CORONAVIRUS RELIEF FUNDS BY REALLOCATING ANY UNEXPENDED FUNDS TO OTHER PURPOSES ALLOWED UNDER THE KPB GRANT AGREEMENT THROUGH THE CARES ACT PROJECT CLOSEOUT PLAN.

There was no discussion.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on the main motion as amended.

VOTE (main motion as amended): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

g. Ordinance 20-76, An Ordinance of the City Council of Homer, Alaska Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel No. 17714011, T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB for \$35,000 from the Land Reserves Account and Designating its use as part of Bishops Beach Park. Venuti/Hansen-Cavasos. Introduction October 12, 2020, Public Hearing and Second Reading October 26, 2020

LORD/VENUTI MOVED TO INTRODUCE ORDINANCE 20-76 BY READING OF TITLE ONLY.

Councilmember Smith commented that he supports the purchase of this property but he'd prefer a resolution from Council giving the City Manager the ability to negotiate a fair market value for the parcel and come back requesting an appropriation by ordinance for the negotiated purchase price.

City Manager Dumouchel commented the intent from the Parks Art Recreation and Culture Advisory Commission (PARCAC) was this is an up to amount, not the amount and he's made clear to the Real Estate Broker his intent to negotiate the purchase price. We're just looking for the ability to do that in good faith.

Public Works Director Keiser concurred with the City Manager's interpretation of PARCAC's intent regarding the up to amount.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

### **CITY MANAGER'S REPORT**

a. City Manager's Report

City Manager Dumouchel provided an update on the progress Ravn Air Services lease and they hope to be providing service by the end of the month.

There was discussion regarding a proposed design for the Council dais, the upcoming Alaska Association of Port Directors and Harbormasters Conference registration information, parking in rights of way and snow plowing, and vandalism of the COVID-19 awareness banners.

### **PENDING BUSINESS**

- a. Ordinance 20-61(A), An Ordinance of the City Council of Homer, Alaska Repealing Emergency Ordinance 20-58 and Amending the 2020 Capital Budget and Authorizing Expenditure of up to ~~\$300,000~~ **\$20,000** from the HART Road Fund to Design and Construct Remedial Solutions for the Horizon Court Landslide. City Manager/Public Works Director. Introduction September 14, 2020 Public Hearing and Second Reading September 28, 2020

Memorandum 20-141 from Public Works Director as backup

Ordinance 20-61(A)(S), An Ordinance of the City Council of Homer, Alaska Repealing Emergency Ordinance 20-58 and Amending the 2020 Capital Budget and Authorizing Expenditure of up to ~~\$300,000~~ **\$20,000** from the HART Road Fund to Design and Construct Remedial Solutions for the Horizon Court Landslide. City Manager/Public Works Director.

Memorandum 20-162 from Public Works Director as backup

Mayor Castner explained there's a motion on the floor from September 28<sup>th</sup> for the adoption of Ordinance 20-61(A) and opened the floor to discussion.

LORD/VENUTI MOVED TO SUBSTITUTE ORDINANCE 20-61(A)(S) FOR 20-61(A)

There was brief comment regarding a revisor correction of a number within the ordinance.

VOTE (substitution): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on the main motion.

VOTE (main motion): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- b. Resolution 20-077, A Resolution of the City Council of Homer, Alaska Adopting a Reserve Fund Policy for the Collection and Use of Water and Sewer Depreciation Reserve Funds. Lord/Aderhold.

Memorandum 20-165 from Finance Director as backup

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-077 BY READING OF TITLE ONLY.

Councilmember Lord commented this and additional back up information was discussed at Committee of the Whole. She suggests this get postponed to November 23<sup>rd</sup>, but wants to allow for any further discussion before making that motion.

Councilmember Evensen expressed the desire to tackle as much as they can in this process including addressing high water rates in the city.

Councilmember Smith noted lines 22 and 29 refer to depreciation reserve funds and confirmed it will be changed to capital reserve funds. He also noted the scenarios be clarified so the numbers and rate calculations to make sure they're comparing the same information.

There was discussion regarding rate schedules and funding reserves.

LORD/ADERHOLD MOVED TO POSTPONE RESOLUTION 20-077 TO NOVEMBER 23<sup>RD</sup>.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- c. Resolution 20-078, A Resolution of the City Council of Homer, Alaska Amending the Homer Accelerated Water and Sewer Program (HAWSP) Policy Manual to Modernize the Language and Clarify Qualifying Criteria for using HAWSP Funds. Lord/Aderhold.

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-078 BY READING OF TITLE ONLY.

Councilmember Lord noted the draft in the packet has not changed since it was first presented and there are questions and notes for consideration.

Councilmember Smith commented regarding qualifying project criteria and reference to projects listed in the City's water or sewer capital improvement plan or water/sewer master plan, he'd like it to say "or as deemed appropriate by the Council". Sometimes things are going to happen that aren't in other plans that need to be addressed.

Mayor Castner commented the HAWSP has two purposes, to provide a matching portion for special assessment districts and the other is for expansion projects and city wide purposes. He shared concern that the assessment payment that come in should pay the debt service and past councils have bonded 100% of the cost and not made a cash contribution, so we're collecting less in debt payment than what we're paying in debt, so we need to correct and ensure we're making the cash contribution. The water/sewer fund has two sources of income, money coming in from debt assessment and the percentage of sales tax. We have to subsidize the debt assessment and so it reduces the amount available for either of those other uses.

LORD/ADERHOLD MOVED TO POSTPONE RESOLUTION 20-077 TO NOVEMBER 23<sup>RD</sup>.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

## **NEW BUSINESS**

- a. Memorandum 20-168 from City Clerk Re: Lobbyist Review Committee Recommendation

LORD/ADERHOLD MOVED TO APPROVE THE RECOMMENDATION OF MEMO 20-168 TO ADVERTISE THE LOBBYIST RFP WITH A CLOSING DATE OF NOVEMBER 6<sup>TH</sup>.

Councilmember Smith commented there was one respondent and the committee felt we may get broader coverage with a different approach.

Councilmember Aderhold added the respondent was qualified, they felt there are a lot of lobbyists who may have experience with ports and harbors.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **RESOLUTIONS**

- a. Resolution 20-098, A Resolution of the City Council of Homer, Alaska Directing the Homer Public Works Department Explore an Engineering Solution to Relocate the Surface Water Discharge at the Confluence of the Sterling Highway and Mount

Augustine Drive into a Naturally Occurring Ravine, Gully, Watercourse, or Runnel.  
Mayor/Evensen.

LORD/EVENSEN MOVED TO ADOPT RESOLUTION 20-098 BY READING OF TITLE ONLY.

Councilmember Evensen commented briefly in support of the resolution.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- b. Resolution 20-099, A Resolution of the City Council of Homer, Alaska Certifying the Results of the City of Homer Regular Election held October 6, 2020 to Elect a Mayor and two City Councilmembers. City Clerk/Canvass Board.

Resolution 20-099(S), A Resolution of the City Council of Homer, Alaska Certifying the Results of the City of Homer Regular Election held October 6, 2020 to Elect a Mayor and two City Councilmembers. City Clerk/Canvass Board

LORD/VENUTI I MOVE TO ADOPT RESOLUTION 20-099 BY READING OF TITLE ONLY.

LORD/VENUTI I MOVE TO SUBSTITUTE RESOLUTION 20-099(S) FOR 20-099.

There was no discussion on the motion to substitute.

VOTE (substitution): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

Councilmember Aderhold requested input from the City Attorney regarding the Councilmembers who were on the ballot voting to certify the election.

City Attorney Gatti responded the certification of the election is the culmination of the election of the public official who have successfully completed the process and it certifies that the election is complete. It's a standard operation for all councilmembers to vote on the certification of the election.

VOTE (main motion): NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

City Clerk Jacobsen administered the Oath of Office to Mayor Castner and Councilmembers Lord and Venuti.

- c. Resolution 20-100, A Resolution of the City Council of Homer, Alaska Establishing a Fishermen Economic Recovery Grant (FERG) Program and Approving up to \$1.3 Million from the COVID-19 Response Fund to Provide Economic Relief to City of Homer-Based Vessel Owners Engaged in Commercial Fishing who are Impacted by the COVID-19 Pandemic. Mayor.

Memorandum 20-169 from Port Director/Harbormaster as backup

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-100 BY READING OF TITLE ONLY.

There was brief discussion regarding postponement for potential revisions and to follow the accompanying ordinance.

EVENSEN/ADERHOLD MOVED TO POSTPONE TO OCTOBER 26<sup>TH</sup>.

There was no discussion on the motion to postpone.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- d. Resolution 20-101, A Resolution of the City Council of Homer, Alaska Initiating a Second Round of CARES Act Grants through the Nonprofit Economic Relief Grant Program (NERG2). Aderhold/Lord.

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-101 BY READING OF TITLE ONLY.

Councilmember Lord commented this is done in the same vein as the second round of the small business grant program, SBERG2. She and Councilmember Aderhold believe there are needs exceeding what was set in the original program.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- e. Resolution 20-102, A Resolution of the City Council of Homer, Alaska Providing for a Grant of \$34,789.24 to the Homer Foundation Homer Community Chest Fund to Assist Vulnerable Populations in order to Prevent Homelessness during the COVID-19 Pandemic through the Homer Community Chest Fund. Mayor.

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-102 BY READING OF TITLE ONLY.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT



Motion carried.

- f. Resolution 20-103, A Resolution of the City Council of Homer, Alaska Establishing a Mortgage and Rent Relief Grant (MARRG) Program to City of Homer Residents Experiencing Economic Hardship due to the COVID-19 Public Health Emergency, Approving up to \$339,200 to be used for MARRG, and Authorizing the City Manager to Enter into an Agreement with Alaska Housing Finance Corporation (AHFC) for Program Administration. Aderhold.

Memorandum 20-170 from Councilmember Aderhold as backup

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-103 BY READING OF TITLE ONLY.

EVENSEN/VENUTI MOVED TO AMEND ON LINE 10 CHANGE NUMERICAL VALUE TO \$763,200, LINE 71 CHANGE NUMERICAL VALUE TO \$763,200, LINE 72 CHANGE FOUR TO SIX NAD LINE 74 CHANGE SEPTEMBER TO JULY.

It was noted the changes corresponded with the amendment to the appropriating ordinance.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on the main motion as amended.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- g. Resolution 20-104, A Resolution of the City Council of Homer, Alaska, Establishing A CARES Act Program Close Out Spending Plan. City Manager.

LORD/ADERHOLD MOVED TO ADOPT RESOLUTION 20-104 BY READING OF TITLE ONLY.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**COMMENTS OF THE AUDIENCE**

**COMMENTS OF THE CITY ATTORNEY**

**COMMENTS OF THE CITY CLERK**

City Clerk Jacobsen apologized for the fragmented packet at tonight's meeting. She shared her appreciation for the election workers who came in and assisted with canvassing on Friday and today. Absentee in person voting for the State and Federal Election opens Tuesday, October 20<sup>th</sup>.

### **COMMENTS OF THE CITY MANAGER**

City Manager Dumouchel thanked the City Clerk and her team for good election and everyone else for a good meeting.

### **COMMENTS OF THE MAYOR**

Mayor Castner thanked Special Projects and Communications Coordinator Carroll for all of her work in pulling all the CARES Funds ordinances and resolutions together. He agrees that a close-out spending plan and giving staff some latitude was the thing to do. He also thanked the City Manager, Finance Director, and the contractors facilitating the program for their efforts. The States emergency order for COVID-19 is coming to conclusion soon and we're unsure what the Governor intends to do. If it's lifted, it doesn't mean the virus is gone or that ours will stop being in effect. We've seen how quickly and easily it can spread so please be careful and follow the steps for mitigation. He congratulated Councilmembers Lord and Venuti for their re-election.

### **COMMENTS OF THE CITY COUNCIL**

Councilmember Aderhold commented today is Indigenous People's Day and wants to acknowledge that we're is doing our work as the City of Homer sits on lands traditionally of the Dena'ina and Sugpiaq people and recognize their stewardship of the lands. She congratulated Mayor Castner and Councilmember Lord and Venuti on their re-elections, she looks forward to continued work with them. She also thanked the Clerks and election workers for their work for a very good election, and shared that she's been overwhelmed with the amount support she received in running for Mayor, she feels so much love and appreciation for this community.

Councilmember Evensen thanked Ms. Carroll for all her work in overseeing the CARES Funds and reiterated that application deadline for the household grant is Friday, and reach out to staff with questions. He thanked Larry Slone for participating, and congratulated the candidates who were seated and thanked everyone who ran. It makes it much more interesting when more than one person runs and it's a success for everyone.

Councilmember Venuti concurred that a lot of energy goes into running for office and thanked everyone who ran, and he hopes next time they don't have to wait until 4:00 p.m. to find out who's going to be seated. She was unable to attend the police station ribbon cutting but has taken a tour and it's a state of the art facility and has good ventilation for the staff and

prisoners, she proud of it and it's a good example of how we all work together. She thanked the voters and she'll do her very best to represent them.

Councilmember Smith congratulated everyone on their re-election. He gave a shout out to George Hall and Raymond Walker. His motivation to file was the idea we might spend \$30 million on a police and fire station, and there was a great degree of satisfaction at the ribbon cutting and see how it all came together in a way that gave him pride in our community and the way we worked together, found compromise, and achieve something that really needed to be done. He mentioned the made a delivery to the movie theater and they're open for business, it's well laid out for social distancing and being able to be in the theater again. He recognized Maria Soto who recently retired after 30 years at the hospital, and noted her mother Blanca who has passed but brings back special memories, there are a lot of good people in our community from all walks of life and that's what he loves about Homer.

Councilmember Hansen-Cavasos shared that Maria Soto will be missed at the hospital, she's top notch. She congratulated everyone on their re-election and thanked the election workers for their help. She also thanked Ms. Carroll for her work on CARES Act.

Councilmember Lord congratulated Mayor and Councilmember Venuti on re-election. She thanked the voters for putting their faith in her and the others for another term. She's honored to continue to sit at the table. It's a volunteer job that we all get to take turns out if we have interest in doing so. She echoed the thanks to everyone who ran for seats and hope people continue to do so each year. The W's, wear your mask, wash your hands, and watch your distance, being a parent provides ample opportunity to question and second guess how we and our kids are doing. With schools going remote there are a lot of questions and she shouted out support to all parents, we're all making choices as we go to get through this. We'll suffer together and make it to the other side together.

## **ADJOURN**

There being no further business to come before Council Mayor Castner adjourned the meeting at 9:29. The next Regular Meeting is Monday, October 26, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, via Zoom Webinar.

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Melissa Jacobsen, MMC, City Clerk

Approved: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the Mayor

491 East Pioneer Avenue  
Homer, Alaska 99603

[mayor@ci.homer.ak.us](mailto:mayor@ci.homer.ak.us)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum 20-171

TO: HOMER CITY COUNCIL  
FROM: MAYOR CASTNER  
DATE: OCTOBER 21, 2020  
SUBJECT: APPOINTMENT OF BRENDA DOLMA TO THE LIBRARY ADVISORY BOARD

---

Brenda Dolma is appointed to the Library Advisory Board to fill the seat vacated by Connor Schmidt. The term expires April 1, 2023.

**Recommendation:** Confirm the appointment of Brenda Dolma to the Library Advisory Board.



**CITY OF HOMER  
APPLICATION TO SERVE ON ADVISORY BODY  
COMMISSION, BOARD, COMMITTEE, TASK FORCE**

Received  
City Clerk's Office  
OCT 13 2020  
City of Homer  
Alaska

CITY CLERK  
CITY OF HOMER  
491 E. PIONEER  
HOMER, AK 99603  
PH. 907-235-3141  
FAX 907-235-3142  
clerk@cityofhomer-ak.g

The information below provides some basic background for the Mayor and Council  
This information is public and will be included in the Council Information packet

Name: Brenda Dolma Date: 10/10/20

Physical Address: 4276 Shirley Ct Homer, Alaska 99603

Mailing Address: 4276 Shirley Ct Homer, Alaska 99603

Phone #: 907 235 6517 Cell #: N/A Work #: N/A

Email Address: dolma@ptialaska.net

The above information will be published in the City Directory and within the city web pages if you are appointed  
by the Mayor and your appointment is confirmed by the City Council

Please indicate the advisory body that you are interested in serving on by marking with an X.  
You may select more than one.

**ADVISORY PLANNING COMMISSION**

1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 PM  
WORKSESSION PRIOR TO EACH MEETING AT 5:30 PM

**ECONOMIC DEVELOPMENT ADVISORY  
COMMISSION**

2ND TUESDAY OF THE MONTH AT 6:00 PM

**PARKS ART RECREATION & CULTURE ADVISORY  
COMMISSION**

3RD THURSDAY OF THE MONTH AT 5:30 PM  
NO MEETINGS IN JANUARY, JULY & DECEMBER

**CITY COUNCIL**

2ND & 4TH MONDAY OF THE MONTH  
SPECIAL MEETINGS & WORKSESSIONS AT 4:00 PM  
COMMITTEE OF THE WHOLE AT 5:00 PM  
REGULAR MEETING AT 6:00 PM

**PORT & HARBOR ADVISORY COMMISSION**

4th WEDNESDAY OF THE MONTH  
OCT-APRIL AT 5:00 PM  
MAY - SEPT AT 6:00 PM

**LIBRARY ADVISORY BOARD**

1ST TUESDAY OF THE MONTH AT 5:30 PM  
NO MEETINGS IN JANUARY, JUNE AND JULY

**OTHER - PLEASE INDICATE**

I have been a resident of the city for 35 years. I have been a resident of the area for 39 years.

I am presently employed at retirement

Please list any special training, education or background you may have which is related to your choice of advisory body.

Retired middle school educator

Have you ever served on a similar advisory body? If so please list when, where and how long:

Why are you interested in serving on the selected advisory body?

Our library is an essential support system for the community of Homer

Please list any current memberships or organizations you belong to related to your selection(s):

I participate montly in the Homer Public Library Book Club

Please answer the following only if you are applying for the Advisory Planning Commission:  
Have you ever developed real property other than a personal residence, if so briefly explain:

Please answer if your are applying for the Port & Harbor Advisory Commission:

Do you use the Homer Port and/or Harbor on a regular basis?

Yes  No  What is your primary use? Commercial  Recreational

Please include any additional information that may assist the Mayor in his/her decision making:

When you have completed the application please  30 ew and return to the City Clerk's Office. You may also email this to clerk@cityofhomer-ak.gov or fax  907-235-3143. Thank you for applying!



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum 20-172

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: OCTOBER 21, 2020

SUBJECT: RENEWAL MARIJUANA PRODUCT MANUFACTURING FACILITY LICENSE FOR COSMIC SEAWEED, LLC

---

We have been notified by the Alcohol Marijuana Control Office of an application for a renewal of a marijuana product manufacturing facility license in the City of Homer for the following:

Type: Marijuana Product Manufacturing Facility  
Lic #: 19728  
DBA Name: Cosmic Seaweed, LLC  
Service Location: 262 Charles Way, Homer, Alaska  
Licensee: Cosmic Seaweed, LLC  
Designated Licensee: Christina Logan  
Mailing Address: 2303 Tulik Drive, Anchorage, Alaska

RECOMMENDATION: Voice non objection and approval for the renewal of marijuana product manufacturing facility license.

Fiscal Note: Revenues.



September 21, 2020

City of Homer

Attn: Melissa Jacobsen, City Clerk

VIA Email: [clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

CC: [jblankenship@kpb.us](mailto:jblankenship@kpb.us)

[micheleturner@kpb.us](mailto:micheleturner@kpb.us)

[tshassetz@kpb.us](mailto:tshassetz@kpb.us)

[sness@kpb.us](mailto:sness@kpb.us)

[MJenkins@kpb.us](mailto:MJenkins@kpb.us)

<b>License Number:</b>	19728
<b>License Type:</b>	Marijuana Product Manufacturing Facility
<b>Licensee:</b>	Cosmic SeaWeed, LLC
<b>Doing Business As:</b>	COSMIC SEAWEEED, LLC
<b>Physical Address:</b>	262 Charles Way Homer, AK 99603
<b>Designated Licensee:</b>	Christina Logan
<b>Phone Number:</b>	907-982-0513
<b>Email Address:</b>	chrislogann@hotmail.com

License Renewal Application

Endorsement Renewal Application

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this



license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart". The signature is stylized and cursive.

Glen Klinkhart, Interim Director



Alaska Marijuana Control Board

**Form MJ-20: Renewal Application Certifications**

**What is this form?**

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Cosmic SeaWeed LLC	License Number:	19728		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Cosmic SeaWeed LLC				
Premises Address:	262 Charles Way				
City:	Homer	State:	Alaska	ZIP:	99603

**Section 2 – Individual Information**

Enter information for the individual licensee who is completing this form.

Name:	Christina A. Logan
Title:	Owner

**Section 3 – Violations & Charges**

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

--

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

--

I certify that a notice of violation has **not** been issued to this license between July 1, 2019 and June 30, 2020.

--

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).

--



**Alaska Marijuana Control Board**  
**Form MJ-20: Renewal Application Certifications**

**Section 4 – Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.



I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.



I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.



I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.



I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.



I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.



I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.



As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

*Christina Logan*

Signature of licensee

*Rayce Johnson*

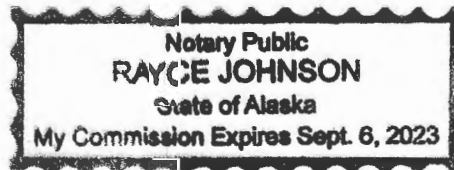
Notary Public in and for the State of Alaska

*Christina Logan*

Printed name of licensee

My commission expires: 09/06/2023

Subscribed and sworn to before me this 27<sup>th</sup> day of June, 2020.



License # 19778  
 35



Alaska Marijuana Control Board

# Form MJ-20: Renewal Application Certifications

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## What is this form?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

## Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Cosmic SeaWeed LLC	License Number:	19728		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Cosmic SeaWeed LLC				
Premises Address:	262 Charles Way				
City:	Homer	State:	Alaska	ZIP:	99603

## Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Christopher B Corey
Title:	Owner

## Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued to this license between July 1, 2019 and June 30, 2020.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).



# Form MJ-20: Renewal Application Certifications

## Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

CC

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

CC

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

CC

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

CC

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

CC

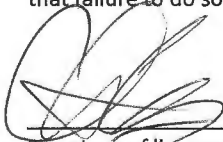
I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

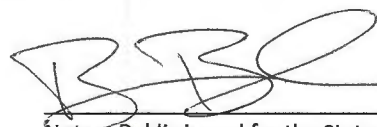
CC

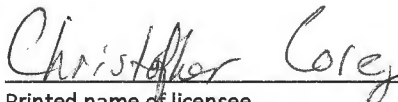
I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

CC

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

  
\_\_\_\_\_  
Signature of licensee

  
\_\_\_\_\_  
Notary Public in and for the State of Alaska

  
\_\_\_\_\_  
Printed name of licensee

My commission expires: 01/22/2022

Subscribed and sworn to before me this 16<sup>th</sup> day of June, 2020.





Alaska Marijuana Control Board

**Form MJ-20: Renewal Application Certifications**

**What is this form?**

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

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License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Cosmic SeaWeed LLC				
Premises Address:	262 Charles Way				
City:	Homer	State:	Alaska	ZIP:	99603

**Section 2 – Individual Information**

Enter information for the individual licensee who is completing this form.

Name:	Chris C Long
Title:	Owner

**Section 3 – Violations & Charges**

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued to this license between July 1, 2019 and June 30, 2020.

**Sign your initials to the following statement only if you are unable to certify one or more of the above statements:**

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).



**Alaska Marijuana Control Board**  
**Form MJ-20: Renewal Application Certifications**

**Section 4 – Certifications**

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I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

ll

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

ll

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

ll

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

ll

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

ll

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

ll

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

ll

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

*Chris Long*

Signature of licensee

*Talena Kinder*

Notary Public in and for the State of Alaska

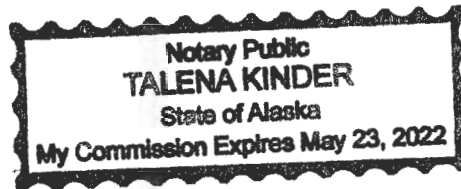
Chris Long

Printed name of licensee

My commission expires:

May 23<sup>rd</sup> 2022

Subscribed and sworn to before me this 11<sup>th</sup> day of June, 2020.



Department of Commerce, Community, and Economic  
Development

## CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database](#)

[Download / Corporations / Entity Details](#)

# ENTITY DETAILS

## Name(s)

Type	Name
Legal Name	Cosmic SeaWeed, LLC

**Entity Type:** Limited Liability Company

**Entity #:** 10093588

**Status:** Good Standing

**AK Formed Date:** 10/25/2018

**Duration/Expiration:** Perpetual

**Home State:** ALASKA

**Next Biennial Report Due:** 1/2/2022

**Entity Mailing Address:** 272 CHARLES WAY, HOMER, AK 99603

**Entity Physical Address:** 262 CHARLES WAY, HOMER, AK 99603

## Registered Agent

**Agent Name:** Christina Logan

**Registered Mailing Address:** 2303 TULIK DR, ANCHORAGE, AK 99517

**Registered Physical Address:** 262 CHARLES WAY, HOMER, AK 99603

## Officials



Show Former

AK Entity #	Name	Titles	Owned
	Chris C Long	Member	33.33
	Christina Logan	Member	33.34
	Christopher B Corey	Member	33.33

## Filed Documents

Date Filed	Type	Filing	Certificate
10/25/2018	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
2/12/2019	Initial Report	<a href="#">Click to View</a>	
12/24/2019	Biennial Report	<a href="#">Click to View</a>	
6/10/2020	Change of Officials	<a href="#">Click to View</a>	

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**AMENDED AND RESTATED OPERATING AGREEMENT  
OF COSMIC SEAWEED, LLC**

This Amended and Restated Operating Agreement (“Operating Agreement”) of Cosmic SeaWeed, LLC (the “Company”), an Alaska limited liability company, is entered into by and among the Company and the individuals executing this Agreement as the Members.

**RECITALS**

Christina Logan, Christopher Corey, and Chris Long executed an Operating Agreement for Cosmic SeaWeed, LLC, dated October 25, 2018 (“2018 Operating Agreement”).

The 2018 Operating Agreement, under provision XLII, allows for its Members to amend the 2018 Operating Agreement and the Members desire to amend and restate the Company’s Operating Agreement.

The Members agree to this Operating Agreement’s provisions and have executed a resolution adopting the Operating Agreement.

In consideration of the promises and covenants contained herein, the Members agree as follows.

**AGREEMENT**

**1. ADOPTION OF STATUTORY RULES**

Except to the extent provided by this Operating Agreement or the Articles of Organization, the Company is governed by the rules, procedures, and provisions set forth in the Alaska Revised Limited Liability Company Act (the “Act”), AS 10.50, and any successor statute, as amended from time to time.

**2. INITIAL MEMBERS**

The Company’s initial Members and each Member’s Membership Interest are set forth below:

<u>Name</u>	<u>Membership Interest</u>
Christina A. Logan	33.34%
Christopher B. Corey	33.33%
Chris C. Long	33.33%

Member or Members when used in the Operating Agreement means Christina A. Logan, Christopher B. Corey, and Chris C. Long and any other person who executes this Operating Agreement in the future pursuant to the Operating Agreement’s provisions.

**3. ORGANIZATION AND PURPOSE**

**A. Company’s Name**

The Company’s name is Cosmic SeaWeed, LLC.

**B. Purpose**

The Company is organized to own and operate marijuana-related businesses and to engage in any other lawful purpose.

**C. Term.**

The term of the Company will begin upon the acceptance of the Articles of Organization by the Alaska Department of Commerce and will continue until terminated pursuant to Section 9 of this Operating Agreement or the Act's mandatory provisions.

**D. Registered Agent**

The Company's initial registered agent is Christina A. Logan, whose mailing address is 272 Charles Way, Homer, AK 99603 and physical address is 262 Charles Way, Homer, AK 99603.

**4. MEMBERS' RIGHTS AND DUTIES**

**A. Management Right**

The Members will manage the Company. Each Member has the right to participate in the control and conduct of the Company's business, and subject to the limitations imposed by the Act, this Operating Agreement, or Members' action, each Member is an agent of the Company and has authority to bind the Company in the ordinary course of its business. The Members have the power, on the Company's behalf, to do all things necessary, appropriate, or convenient to carry out the Company's business and affairs.

**B. Members' Liability**

No Member will be liable for any debt or obligation for which the Company is liable or which is secured by Company property. The Company's failure to observe any formalities or requirements relating to the exercise of the Company's powers or management of its business or affairs under this Operating Agreement or the Act will not be grounds for imposing personal liability on any Member.

**C. Indemnity**

The Company will indemnify each Member against losses, judgments, claims, expenses, and liabilities, including amounts paid in settlement, in connection with the Member's acts, errors, omissions, or services relating to the Company, to the fullest extent permitted by law.

**D. Dealing with the Company**

The Members may deal with the Company, provide or receive assets or services to or from the Company, and receive compensation or other income from the transactions and dealings.

**5. COMPANY MANAGEMENT**

**A. Company Management**

The Members have the exclusive right to manage the Company's business. Accordingly, except as otherwise specifically limited in this Operating Agreement or under applicable law, the Members will: (i) manage the Company's affairs and business; (ii) exercise the authority and powers granted to the Company; and (iii) otherwise act in all other matters on the Company's behalf.

### **B. Company Expenses**

All expenses incurred with respect to the Company's organization, operation, and management will be paid or reimbursed by the Company. Before the Company can incur debt exceeding \$20,000 or spend greater than \$20,000 in one transaction a majority of the Company's ownership interest must approve of the debt or spending.

### **C. Meetings**

Any Member may call a Member meeting. The meeting must be held at the Company's principal place of business or as designated in the meeting's notice or notice waiver. Notice of a Member meeting must be provided to each Member at least three days and no more than thirty days before the meeting's date, unless the procedures in Section 5.I., are followed. Notices must be in writing and specify the purpose for which the meeting is called.

### **D. Quorum**

A quorum for transacting business at any Member meeting requires a majority of the Company's Membership Interest present in person or represented by proxy.

### **E. Telephonic Meetings**

Members may participate in, attend, and act at any Member meeting through telephonic or other communication means, as long as all persons participating in the meeting can hear each other. A Member's participation in a Member meeting constitutes attendance and in-person presence at the meeting.

### **F. Proxies**

Each Member entitled to vote at a Member meeting, or to express consent or dissent to an action in writing without a meeting, may authorize another person to act for the Member by proxy. The written and signed proxy notice must be provided to the Company's principal office at least forty-eight (48) hours before a meeting is held or action is taken. A proxy will terminate eleven (11) months after its execution date, unless otherwise specified in the proxy.

### **G. Voting of Interests**

Each Member is entitled to a vote equal to the Member's Membership Interest in the Company on each matter submitted to a vote. For example, a Member holding a 33% Membership Interest holds a vote equal to 33; a Member holding a 25% Membership Interest holds a vote equal to 25.

### **H. Action by Members**

Except as otherwise provided in this Operating Agreement, all decisions relating to the business or affairs of the Company will be decided at a Member meeting by the affirmative vote or consent of a majority of the Company's Membership Interest present in person or represented by proxy. The following actions, however, require the affirmative vote or consent of all Members:

- (i) transferring any portion or all of a Member's Ownership Interest;
- (ii) dissolving or winding-up the Company's business;
- (iii) selling the Company;
- (iv) merging the Company with any other entity;
- (v) amending the Operating Agreement;

- (vi) commencing a voluntary bankruptcy case for the Company;  
and
- (vii) conveying any interest the Company may have in any Alaska Marijuana Control Board license or permit.

**I. Action Without a Meeting**

Any action required or permitted to be taken at any Member meeting may be taken without a meeting, without prior notice, and without a vote, if all Members entitled to vote on the action sign a written consent, setting forth the action taken. The written consent must bear the signature and signature date of each Member. The record date for determining Members entitled to sign the written consent will be the date of the first signature by a Member.

**6. CAPITAL ACCOUNTS, CONTRIBUTIONS, AND ALLOCATIONS**

**A. Capital Accounts**

In addition to whatever other accounts are necessary for the Company's business operation, the Company will maintain a capital account for each Member.

**B. Initial Contributions**

Upon executing the Operating Agreement, each Member will contribute to the Company the cash and other assets described on attached Schedule A, which will be credited to the Member's capital account.

**C. Subsequent Contributions**

Each Member may, at his or her option, from time to time make additional contributions to the capital account as is determined to be necessary or desirable by that Member.

**D. Loans**

Each Member may, at his or her option, from time to time make loans to the Company on such terms as the Members agree.

**E. Allocations**

Except as may be required by law, profits, losses, and all other items of income, gain, loss, deduction, and credit will be allocated among the Members in proportion to each Member's Membership Interest in the Company. Distribution of the Company's cash and other assets (other than in Company dissolution) will be made at the times determined by a majority of the Members.

**F. Reimbursement**

As soon as the Company has sufficient funds to do so and before distributing any other profits or losses, it will reimburse each Member for his and her initial capital contribution as detailed in Schedule A.

**7. TRANSFER AND CONVERSION OF MEMBERSHIP INTERESTS AND MEMBER ADDITION, SUBSTITUTION, AND WITHDRAWAL**

**A. Company Interests Transfers**

The term "transfer" and "transfers" when used in the Operating Agreement with respect to a Membership Interest, includes any sale, assignment, gift, pledge,

hypothecation, mortgage, exchange, or other disposition, except the term will not include any pledge, mortgage, hypothecation, or granting of a security interest in a Membership Interest in connection with any financing obtained on the Company's behalf.

**B. Void Transfers**

No Membership Interest can be transferred, in whole or in part, except in accordance with the terms and conditions set forth in Section 7. Any transfer or purported transfer of any Membership Interest not made in accordance with the Operating Agreement will be void ab initio.

**C. Transfers**

A Member may transfer all or a portion of that Member's Membership Interest to any other person or entity, provided all of the following conditions are met, as well as all other applicable conditions in Section 7:

- i. The Member has first offered the Membership Interest, in accordance with Section 7.D., to the non-transferring Members;
- ii. All non-transferring Members, in the exercise of their sole and absolute discretion, provide written consent to the transfer;
- iii. The transferee agrees to be bound by all the terms and conditions of the Company's Articles of Organization and Operating Agreement;
- iv. The transferee assumes the Member's obligations, if any, to the Company; and
- v. All necessary regulatory approvals are received.

Unless and until a transferee is admitted as a substituted Member, the transferee will have no right to exercise any of the powers, rights, or privileges of a Member. A Member who has transferred its Membership Interest in accordance with the terms and conditions set forth in Section 7 will cease to be a Member upon transfer of his or her entire Membership Interest and thereafter will have no further powers, rights, or privileges as a Member.

**D. Member Buy Out**

If a Member desires to transfer its Membership Interest in whole or part, or must transfer its Membership Interest due to a felony conviction or any other action that would jeopardize the Company's licenses, it must first offer its Membership Interest to the non-transferring Members at a price stated per Membership Interest percentage (i.e. \$10 per 1% Membership Interest). The transferring Member must be willing to sell its Membership Interest at the stated price or purchase the other Members' Membership Interests at the stated price. Within 30 days of receiving the buy/sell offer the non-transferring Members must either accept the offer or sell their Membership Interest to the transferring Member at his/her stated price per Membership Interest percentage.

Alternatively, if the non-transferring Members determine not to accept the offer; there is a third-party who will purchase the transferring Member's Membership Interest at the stated price; the non-transferring Members provide written consent to the transfer; and all other conditions in Section 7.C. are met, the transferring Member may sell its Membership Interest to the third party.

**E. Dealing with Members.**

The Company, each Member, and any other person having business with the Company will only deal with Members who are admitted as the Company's Members or as substituted Members, and will not be required to deal with any other person by reason of transfer by a Member, except as otherwise provided in this Operating Agreement.

**F. No Right to Withdraw**

No Member has the right to resign or otherwise withdraw from the Company without the express written consent of all the other Members.

**G. Member Death**

When a Member dies, that Member's Membership Interest automatically transfers equally to all surviving Members. All profits and losses up to the Member's date of death allocated to the deceased Member will be distributed to the Member's beneficiary designated on Schedule A.

**8. NON-COMPETE AND CONFIDENTIAL BUSINESS INFORMATION**

**A. Non-Compete Term**

While a Member of the Company and for a 1-year period thereafter ("Non-compete Term"), Members and past Members are prohibited from directly or indirectly participating in other business interests and investments that constitute a Competing Business of the Company, except if provided written consent from all Members to engage in the Competing Business. Any business or investment related to marijuana within Alaska is considered a Competing Business pursuant to this non-compete provision.

**B. Covenant Not to Compete**

The Members covenant and agree that during the Non-compete Term neither a Member, nor his or her successors and assigns, will directly or indirectly, whether as a principal, agent, employee, employer, investor, shareholder, member, partner, manager, consultant, or otherwise, alone or in association with any other person, provide any services to a Competing Business or solicit or contact any Company customers for a Competing Business.

**C. Remedies**

Each Member acknowledges (i) the unique nature of the protections and provisions of this non-compete, (ii) the Company will suffer irreparable harm if any Member or past Member breaches or violates this non-compete, and (iii) monetary damages alone would be inadequate to compensate the Company for a breach or violation of this non-compete. Therefore if at any time a Member or past Member violates this non-compete the Company will be entitled to injunctive relief in addition to any other remedies at law or equity.

**D. Confidentiality**

The Members recognizes the Company is engaged in sensitive and proprietary business with many trade secrets. As such, the Members will keep all sensitive and proprietary information and Company trade secrets confidential and only share such information with the Company's professional advisors, or as required by law. This confidentiality restriction does not apply to any information that is in the public domain.

**E. Liquidated Damages.**

Each Member agrees that unauthorized release of confidential information will damage the Company and the damage incurred is impracticable or extremely difficult to ascertain. As a result, in connection with any unauthorized release of confidential information by any Member, in addition to any other rights or remedies available to the Company in law or equity, each Member agrees to pay to the Company, as liquidated damages, \$5,000 per disclosure. The parties agree the liquidated damages amount is a reasonable estimate of damages incurred in the event a Member fails to adhere to the confidentiality requirements and the payment is intended to be liquidated damages and not a penalty.

**9. DISSOLUTION, LIQUIDATION, AND TERMINATION**

**A. Events Causing Dissolution**

The Company will be dissolved and commence winding up its affairs if any of the following events occur:

- i. Written consent, signed by all Members, to dissolve and wind up the Company's affairs;
- ii. The Company selling or disposing of all or substantially all of the Company's assets and collecting all amounts derived from the sale or other disposition, including all amounts payable to the Company under any promissory notes or other evidences of indebtedness taken by the Company and the satisfaction of the Company's contingent liabilities in connection with another disposition (unless the Members elect to distribute such indebtedness to the Members in liquidation);
- iii. The Company's term expires as detailed in its Operating Agreement or the Articles of Organization;
- iv. Any default under the Act that would cause the Company's dissolution or that would make it unlawful for the Company's business to continue.

**B. Winding Up**

Upon the Company's dissolution, the Members will wind up the Company's affairs and satisfy the Company's liabilities. The Members will liquidate all of the Company property and assets as quickly as possible consistent with obtaining the property's and assets' full, fair market value. During this period, the Members will continue to operate the Company, its property, and its assets, and all of the Operating Agreement's provisions will remain in effect. The Members will notify all known creditors and claimants of the Company's dissolution in accordance with the provisions of the Act.

**C. Final Distribution**

The proceeds from the Company's liquidation will be distributed as follows:

- i. First, to creditors, including any Member who is a creditor, until all of the Company's debts and liabilities are paid and discharged, including Member's capital contributions (or provision is made for payment thereof); and



- ii. The balance, if any, to the Members, in proportion to their Membership Interests as of the distribution date, after giving effect to all contributions, distributions, and allocations for all periods.

**D. Distributions in Kind**

In connection with the Company's termination and liquidation, the Members will attempt to sell all of the Company property and assets. To the extent that property or assets are not sold, each Member will receive its Membership Interest of any distribution in kind. Any property or assets distributed in kind upon the Company's liquidation will be valued on the basis of an independent appraisal and treated as though the property or assets were sold and the cash proceeds distributed.

**E. Deficit Capital Accounts**

Notwithstanding anything to the contrary contained in this Operating Agreement, and notwithstanding any custom or law to the contrary, the deficit, if any, in a Member's Capital Account upon the Company dissolving will not be a Company asset and the Member will not be obligated to contribute the amount to the Company to bring the balance of the Member's Capital Account to zero.

**F. Articles of Dissolution**

Once the Company's property and assets are completely distributed, the Company is terminated and the Members (or such other person as the Act requires or permits) will file articles of dissolution with the appropriate state agency, cancel any other filings made pursuant to the Act, and take all actions necessary to terminate the Company.

**10. MEDIATION REQUIRED**

In the event any dispute arises between the Company and its Members or between the Members, the parties will pursue — in good faith — mediation to resolve the dispute and will not, at any time, pursue litigation in the court system. The Members understand and agree that they are waiving their right to bring a claim in the court system against the Company and against the other Members and voluntarily agree to this provision.

**11. MISCELLANEOUS PROVISIONS**

**A. Title to Assets**

Title to all Company assets must be in the Company's name and not in the Members' name.

**B. Successors and Assigns**

All of the terms and provisions of this Operating Agreement inure to the benefit of and are binding on each of the Company's Members and their respective, permitted transferees, if any.

**C. Entire Agreement**

This Operating Agreement contains the final, entire agreement between the parties with respect to the subject of this Operating Agreement and supersedes any previous Operating Agreement. Any representation, warranty, covenant, or condition not set forth in writing signed by the Members is void and of no effect. The Operating Agreement may only be amended by a writing signed by all Members and the Company.

**D. Rights of Creditors and Third Parties under Operating Agreement**

This Operating Agreement is entered into among the Company and the Members for the exclusive benefit of the Company, its Members, and their permitted successors and assignees. The Operating Agreement is expressly not intended for the benefit of any creditor of the Company or any other person. Except and only to the extent provided by applicable statute, no creditor or third party has any rights under this Operating Agreement or any agreement between the Company and any Member with respect to any capital contribution or otherwise.


**E. Governing Law**

This Operating Agreement has been entered into and is governed by the laws of Alaska. The Members agree to only pursue mediation if a dispute arises out of this Operating Agreement and understand each is waiving its right to use the court system to resolve disputes.

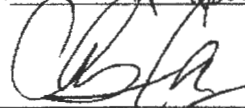
IN WITNESS WHEREOF, the Company and the Members have executed this Operating Agreement as of the signature dates noted below.

**COMPANY:**

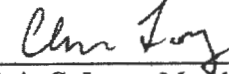
COSMIC SEAWEED, LLC

By:   
Christina A. Logan, Member

Date: July 9, 2019


By:   
Christopher B. Corey, Member

Date: 7/9/2019


By:   
Chris C. Long, Member

Date: 7-9-19

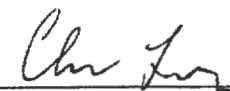
**MEMBERS:**

By:   
Christina A. Logan

Date: July 9, 2019

By:   
Christopher B. Corey

Date: 7/9/2019

By:   
Chris C. Long

Date: 7-9-19

Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS &  
 PROFESSIONAL LICENSING**

State of Alaska / Commerce / Corporations, Business and Professional Licensing / Search & Database  
 Download / Corporations / Entity Details

## ENTITY DETAILS

### Name(s)

Type	Name
Legal Name	Cosmic SeaWeed, LLC

**Entity Type:** Limited Liability Company

**Entity #:** 10093588

**Status:** Good Standing

**AK Formed Date:** 10/25/2018

**Duration/Expiration:** Perpetual

**Home State:** ALASKA

**Next Biennial Report Due:** 1/2/2020

**Entity Mailing Address:** 272 CHARLES WAY, HOMER, AK 99603

**Entity Physical Address:** 262 CHARLES WAY, HOMER, AK 99603

### Registered Agent

**Agent Name:** Christina Logan

**Registered Mailing Address:** 2303 TULIK DRIVE, ANCHORAGE, AK 99517

**Registered Physical Address:** 262 CHARLES WAY, HOMER, AK 99603

### Officials

AK Entity #	Name	Titles	<input type="checkbox"/> Show Former Owned
	Chris C Long	Member	33.33
	Christina Logan	Member	33.34
	Christopher B Corey	Member	33.33

## Filed Documents

Date Filed	Type	Filing	Certificate
10/25/2018	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
2/12/2019	Initial Report	<a href="#">Click to View</a>	

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**State of Alaska**  
**Department of Commerce, Community, and Economic Development**  
**Corporations, Business, and Professional Licensing**

## **Certificate of Organization**

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

**Cosmic SeaWeed, LLC**



IN TESTIMONY WHEREOF, I execute the certificate and affix the Great Seal of the State of Alaska effective **October 25, 2018**.

A handwritten signature in cursive script that reads "Mike Navarre".

Mike Navarre  
Commissioner



THE STATE  
of **ALASKA**

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806  
(907) 465-2550 • Email: [corporations@alaska.gov](mailto:corporations@alaska.gov)  
Website: [Corporations.Alaska.gov](http://Corporations.Alaska.gov)

**COR**

FOR DIVISION USE ONLY

**Limited Liability Company**  
Initial Biennial Report

Web-11/19/2018 4:16:11 PM

**Entity Name:** Cosmic SeaWeed, LLC  
**Entity Number:** 10093588  
**Home Country:** UNITED STATES  
  
**Home State/Province:** ALASKA

**Registered Agent**

**Name:** Christina Logan  
**Physical Address:** 262 CHARLES WAY, HOMER, AK 99603  
**Mailing Address:** 2303 TULIK DRIVE, ANCHORAGE, AK 99517

**Entity Physical Address:** 262 CHARLES WAY, HOMER, AK 99603

**Entity Mailing Address:** 272 CHARLES WAY, HOMER, AK 99603

**Please include all officials.** Check all titles that apply. Must use titles provided. Please list the names and addresses of the members of the domestic limited liability company (LLC). There must be at least one member listed. If the LLC is managed by a manager(s), there must also be at least one manager listed. Please provide the name and address of each manager of the company. You must also list the name and address of each person owning at least 5% interest in the company and the percentage of interest held by that person.

Name	Address	% Owned	Titles
Christina Logan	2303 Tulik Drive, Anchorage, AK 99517	33.34	Member
Christopher Corey	272 Charles Way, Homer, AK 99603	33.33	Member
Chris Long	879 Linda Court, Homer, AK 99603	33.33	Member

**NAICS Code:** 115114 - POSTHARVEST CROP ACTIVITIES (EXCEPT COTTON GINNING)

**New NAICS Code (optional):**

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

**Name:** Christina Logan



THE STATE  
of **ALASKA**

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806  
(907) 465-2550 • Email: [corporations@alaska.gov](mailto:corporations@alaska.gov)  
Website: [Corporations.Alaska.gov](http://Corporations.Alaska.gov)

FOR DIVISION USE ONLY

**Articles of Organization**  
Domestic Limited Liability Company

Web-10/25/2018 10:10:54 AM

**1 - Entity Name**

**Legal Name:** Cosmic SeaWeed, LLC

**2 - Purpose**

Any lawful manufacturing and production of marijuana related products.

**3 - NAICS Code**

115114 - POSTHARVEST CROP ACTIVITIES (EXCEPT COTTON GINNING)

**4 - Registered Agent**

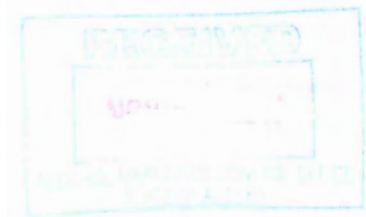
**Name:** Christina Logan  
**Mailing Address:** 2303 Tulik Drive, Anchorage, AK 99517  
**Physical Address:** 262 Charles Way, Homer, AK 99603

**5 - Entity Addresses**

**Mailing Address:** 272 Charles Way, Homer, AK 99603  
**Physical Address:** 262 Charles Way, Homer, AK 99603

**6 - Management**

The limited liability company is managed by its members.



## 7 - Officials

Name	Address	% Owned	Titles
Christina Logan			Organizer
Chris Long			Organizer
Christopher Corey			Organizer

### Name of person completing this online application

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

**Name:** Christina Logan



Page 2 of 2



# Alcohol & Marijuana Control Office

**License Number:** 19728

**License Status:** Active-Operating

**License Type:** Marijuana Product Manufacturing Facility

**Doing Business As:** COSMIC SEAWEED, LLC

**Business License Number:** 1088609

**Designated Licensee:** Christina Logan

**Email Address:** cosmicseaweed@gmail.com

**Local Government:** Homer

**Local Government 2:**

**Community Council:**

**Latitude, Longitude:** 59.638874, -151.539705

**Physical Address:** 262 Charles Way  
Homer, AK 99603  
UNITED STATES

## Licensee #1

**Type:** Entity

**Alaska Entity Number:** 10093588

**Alaska Entity Name:** Cosmic SeaWeed, LLC

**Phone Number:** 907-982-0513

**Email Address:** cosmicseaweed@gmail.com

**Mailing Address:** 272 Charles Way  
c/o CB Corey  
Homer, AK 99603  
UNITED STATES

## Entity Official #1

**Type:** Individual

**Name:** Christina Logan

**Phone Number:** 907-982-0513

**Email Address:** chrisloganrn@hotmail.com

**Mailing Address:** 2303 Tulik Drive  
Anchorage, AK 99517  
UNITED STATES

## Entity Official #2

**Type:** Individual

**Name:** Christopher Corey

**Phone Number:** 907-299-3745

**Email Address:** cbhomerak@gmail.com

**Mailing Address:** 272 Charles Way  
Homer, AK 99603  
UNITED STATES

## Entity Official #3

**Type:** Individual

**Name:** Chris Long

**Phone Number:** 419-708-0174

**Email Address:** pyrofish13@gmail.com

**Mailing Address:** 879 Linda Court  
Homer, AK 99603  
UNITED STATES

**Note:** No affiliates entered for this license.

## Commercial Lease Agreement

This Commercial Lease Agreement is made effective November 1, 2018, between Cosmic SeaWeed, LLC (Tenant) and Christina A Logan IRA (Landlord).

Landlord is the owner of the land and building known as C3 Commercial Building (Leased Premises) at the address commonly known as 262 Charles Way, Homer, Alaska. Also identified as T65 R 13W SEC 20 Seward Meridian HM 0670365 WR Benson Sub Amended Lot 174.

Landlord desires to lease the Leased Premises to the Tenant, and Tenant hereby leases same from Landlord for the term, at the rental and upon covenants, conditions and provisions here in and set forth.

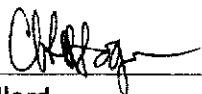
Therefore, in consideration of the mutual promises herein, contained and other goods and valuable consideration it is agreed;

1. **Term:** Landlord hereby leases the Leased Premises to the Tenant, and Tenant hereby leases the same from Landlord, for an initial Term beginning 11/1/2018 and ending 12/31/2020. On November 20, 2018, Tenant shall have possession of the leased premises. This agreement shall be renewable by agreement of both parties.
2. **Rent:** Tenant shall pay to Landlord a monthly rent during the initial term and during the renewal period lease of \$2000.00 per month.
3. **Taxes:** Landlord shall be responsible for property taxes during the duration of the Lease.
4. **Remodeling:** At the cost of the tenant, any building modifications to the premises are allowed for conducting business, including installation of security and lighting, ventilation, and other modifications within the walls of the building.
5. **Use:** Notwithstanding the forgoing, Tenant is allowed to conduct all legal marijuana manufacturing, production, storage, shipment and activities. Landlord is aware that closed loop hydrocarbon extraction equipment will be on site, and Tenants agree to take all reasonable and measured steps to mitigate dangerous or hazardous conditions.
6. **Sublease and Assignment:** Tenant shall not sublease all or part of the Leased Premises or assign this Lease in whole or in part without the Landlord's effective written consent.
7. **Utilities:** Tenant shall pay all charges for gas, electric, telephone, internet, water and sewer and any other utilities used by Tenant on the Leased Premises during the term of this lease unless otherwise expressly agreed in writing by the landlord.
8. **Insurance:** Tenants will carry liability and business insurance for the property. Landlord will not be liable for any property inside the building.
9. **Repairs:** Any necessary repairs to the building structure, heat plant, water and sewer will be the responsibility of the Landlord. Damages caused by the Tenant will be repaired at the cost of the Tenant.
10. **Access and Inspection:** During any entry by Landlord or its agent on the premises, Landlord's agent shall be over the age of 21 and shall comply with Tenant's visitor policy as required by the Alaska Marijuana Control Board regulations. In the event of an

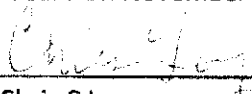
emergency, landlord shall facilitate access to law enforcement and fire/rescue personnel.

11. Default: Landlord shall not take into it's possession any marijuana or marijuana product and shall contact Alaska Marijuana Control Board prior to any access to the license premises if Tenant cannot be reached, abandons the property, or similar event.

IN WITNESS WHEREOF, the parties have executed this Lease on November 1, 2018



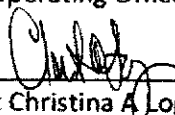
\_\_\_\_\_  
Landlord  
Christina A Logan IRA  
Christina Logan (manager)



\_\_\_\_\_  
Tenant Chris C Long  
Chief Financial Officer, Cosmic SeaWeed, LLC



\_\_\_\_\_  
Tenant Christopher B Corey  
Chief Operating Officer, Cosmic SeaWeed, LLC



\_\_\_\_\_  
Tenant Christina A Logan  
Chief Executive Officer, Cosmic SeaWeed, LLC



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Planning

491 East Pioneer Avenue  
Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)

(p) 907-235-3106

(f) 907-235-3118

### MEMORANDUM

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
THROUGH: ROB DUMOUCHEL, CITY MANAGER  
FROM: RICK ABOUD, AICP, CITY PLANNER  
DATE: OCTOBER 21, 2020  
SUBJECT: COSMIC SEAWEED, LLC STANDARD MARIJUANA  
CULTIVATION FACILITY LICENSE RENEWAL

I have received and reviewed the renewal application for Cosmic Seaweed, LLC for a marijuana cultivation facility, License number 19728, located at 262 Charles Way, Homer, AK.

I have no objection to the renewal application on zoning related issues.



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum

TO: MELISSA JACOBSON, MMC, CITY CLERK

FROM: LIEUTENANT RYAN BROWNING

DATE: OCTOBER 22, 2020

SUBJECT: MARIJUANA PRODUCT MANUFACTURING FACILITY LICENSE RENEWAL

---

The Homer Police Department has no objection to the renewal of this license:

Type: Marijuana Product Manufacturing Facility  
License #: 19728  
DBA Name: Cosmic Seaweed, LLC  
Service Location: 262 Charles Way  
Licensee: Cosmic Seaweed, LLC  
Designated Licensee: Christina A. Logan  
Mailing Address: c/o CB Corey, 272 Charles Way, Homer, AK 99603



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum 20-173

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
FROM: MELISSA JACOBSEN, MMC, CITY CLERK  
DATE: OCTOBER 21, 2020  
SUBJECT: LETTER TO GOVERNOR DUNLEAVY FROM CITY COUNCIL RE: COMMUNITY  
SPREAD OF COVID-19

---

The attached letter has been provided by Councilmember Lord for review and approval to submit to Governor Dunleavy.

Recommendation: Approve the letter to be signed by the Mayor on behalf of the City Council.



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Homer City Council

491 East Pioneer Avenue  
Homer, Alaska 99603

(p) 907-235-3130

(f) 907-235-3143

1 October 26, 2020

2  
3 Office of the Governor

4 P.O. Box 110001

5 Juneau, AK 99811-0001

6  
7 Dear Governor Dunleavy,

8  
9 As local elected officials, we are receiving significant concerns from our community members surrounding  
10 the increase in community spread of Covid-19 and the resulting closure of our schools on the Southern  
11 Kenai Peninsula. Entering what your administration calls 'Phase III: Maximizing Healthcare capacity and  
12 response', the Homer City Council looks forward to working with DHSS and your staff to actively respond  
13 and support our community through this winter.

14  
15 Concerns that have been directly expressed from our community include:

- 16 • The need for **faster testing turnaround times**. It is taking up to five days, if not more, for our residents to  
17 receive test results from the State lab.
- 18 • **Sufficient contact tracing** to ensure timely and comprehensive outreach to known close contacts of positive  
19 individuals
- 20 • **Regionalized epidemiological information** to help understand what's happening in our community. How  
21 are people contracting Covid-19 in our area? What are our hot spots, and are there targeted ways the  
22 community/region can respond?
- 23 • **Continued/increased economic support** specifically for those facing a 14-day quarantine (or isolation due to  
24 sickness) for themselves and/or dependent(s), and specifically in regards to lost wages heading into winter  
25 and beyond the timeline for the City's CARES Act funds.
- 26 • **Continued/increased mental health support**

27 With numbers increasing daily here, our schools are closed for in-person learning through the end of  
28 October. Parents are again in a terrible position of trying to work, run businesses, and support their children  
29 - often without any additional childcare assistance.

30 As we look towards a winter of high case counts, the City of Homer stands ready to work in partnership with  
31 your administration, Federal agencies, and community leaders to get our schools open, to support our  
32 working families, our children, and our businesses. Together we can get through this difficult time,  
33 maximizing every opportunity we have to respond in a timely way to mitigate social and economic harm.

34  
35 CITY OF HOMER

36  
37 cc: Adam Crum, Commissioner, Department of Health and Social Services, Dr. Anne Zink, Chief Medical  
38 Officer, Department of Health and Social Services, Derotha Ferraro, PIO, South Peninsula Hospital, Lorne  
39 Carroll, Public Health Nurse, Homer Public Health Center, John O'Brien, Superintendent of Schools, Kenai  
40 Peninsula Borough School District, Nils Andreassen, Executive Director, Alaska Municipal League



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum 20-174

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
FROM: MELISSA JACOBSEN, MMC, CITY CLERK  
DATE: OCTOBER 21, 2020  
SUBJECT: LETTER TO KPBSD SUPERINTENDENT O'BRIEN FROM MAYOR CASTNER RE:  
COMMUNITY SPREAD OF COVID-19

---

The attached letter has been provided by Mayor Castner for review and approval to submit to Kenai Peninsula Borough School District Superintendent O'Brien.

Recommendation: Approve the letter.





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the Mayor

491 East Pioneer Avenue  
Homer, Alaska 99603

[mayor@ci.homer.ak.us](mailto:mayor@ci.homer.ak.us)

(p) 907-235-3130

(f) 907-235-3143

October 22, 2020

Mr. John O'Brien, Superintendent of Schools  
Kenai Peninsula Borough School District  
*Sent via electronic mail:* [lgabriel@kpbsd.k12.ak.us](mailto:lgabriel@kpbsd.k12.ak.us)

Dear Superintendent O'Brien:

I am writing this letter on behalf of the Homer City Council as a reaction to recent developments in the rapid spread of the novel Coronavirus in the Kenai Peninsula Borough.

We applaud the efforts taken by the District in providing guidelines of controls that afford the best chances of maintaining normal school operations with high classroom attendance. The guidelines provide a solid base of local preventions to minimize community spread. In fact, over the end of August, through September, the Homer community enjoyed a six-week period of hospital testing that were free of positive COVID 19 infection.

The same cannot be said of the measures taken for interscholastic activities. While the District might impose requirements for the students involved, attendant participants become regional travelers that increase the chances of becoming a new vector of viral spread.

We urge you to place the return to the classroom as a priority that must be maintained.

Thank you.

Yours sincerely:

Ken Castner, Mayor  
City of Homer

cc: [jkelly@kpbsd.org](mailto:jkelly@kpbsd.org)  
[millg@kpbsd.k12.ak.us](mailto:millg@kpbsd.k12.ak.us)  
[billy@asaa.org](mailto:billy@asaa.org)

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-83**

An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget and Authorizing the Expenditure of \$253,193 from the HAWSP Fund to Complete the Alder Lane Water Improvement Project.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting October 26, 2020 Introduction

**CITY OF HOMER  
HOMER, ALASKA**

City Manager/  
Public Works Director

**ORDINANCE 20-83**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE 2020 CAPITAL BUDGET AND AUTHORIZING THE  
EXPENDITURE OF \$253,193 FROM THE HAWSP FUND TO  
COMPLETE THE ALDER LANE WATER IMPROVEMENT PROJECT.

WHEREAS, The City Council created the Alder Lane Water Improvement Special Assessment District (SAD) with the passage of Ordinance 20-095, and

WHEREAS, The properties within this district will be assessed 75% of the costs of the project and the Homer Accelerated Water and Sewer Program (HAWSP) will pay 25%; and

WHEREAS, All project costs are anticipated to be financed through the ADEC/EPA Revolving Loan Program, and

WHEREAS, Public Works has estimated the cost of this project to be \$253,193.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2020 Capital Budget by appropriating \$253,193 from the HAWSP for the construction of the Alder Lane Water Improvements.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
205-xxxx	Alder Lane Water Improvements	\$253,193

Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_\_<sup>th</sup> day of November, 2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

43 ATTEST:

44

45

46 \_\_\_\_\_

47 MELISSA JACOBSEN, MMC, CITY CLERK

48

49 YES:

50 NO:

51 ABSTAIN:

52 ABSENT:

53

54 First Reading:

55 Public Reading:

56 Second Reading:

57 Effective Date:

58

59

60 Reviewed and approved as to form:

61

62 \_\_\_\_\_

63 Rob Dumouchel, City Manager

64

65 Date: \_\_\_\_\_

\_\_\_\_\_  
Michel Gatti, City Attorney

Date: \_\_\_\_\_

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-84**

An Ordinance of the City Council of Homer, Alaska Amending the FY2020 Capital Budget to Authorize the Expenditure of \$90,000 from the Ocean Drive Loop Special Service District Maintenance Accounts to Perform Maintenance on the Homer Seawall.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting October 26, 2020 Introduction

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 20-84**  
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY 2020 CAPITAL BUDGET TO AUTHORIZE THE  
9 EXPENDITURE OF \$90,000 FROM THE OCEAN DRIVE LOOP  
10 SPECIAL SERVICE DISTRICT MAINTENANCE ACCOUNTS TO  
11 PERFORM MAINTENANCE ON THE HOMER SEAWALL.  
12

13 WHEREAS, The City Council created the Homer Seawall Armor Rock Improvement  
14 Special Assessment District (SAD), and

15 WHEREAS, Seawall maintenance work (repair erosion on top of wall) is required prior  
16 to construction of the Homer Seawall Armor Rock Improvement project; and  
17

18 WHEREAS, The approved 2020 budget for seawall maintenance (See Ordinance 20-01)  
19 has been expended; and  
20

21 WHEREAS, The Finance Department forecasts that sufficient funds will be available  
22 from the seawall maintenance accounts upon receipt of Special Service Area mil rate  
23 assessments on benefitted properties before the end of the year, if SAD design expenses  
24 previously authorized by the Council to be paid out from the maintenance accounts are  
25 transferred to the Seawall project account for reimbursement under the ADEC loan.  
26

27 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
28

29 Section 1. The Homer City Council hereby amends the FY 2020 Capital Budget by  
30 appropriating an additional \$90,000 from the Seawall Maintenance Accounts for Homer  
31 Seawall Armor Rock Maintenance  
32

<u>Account</u>	<u>Description</u>	<u>Amount</u>
156-0369-5261	City Seawall Maintenance Fund	\$16,200 (18%)
808-0375-5261	Seawall Special Service Area Fund	\$73,800 (82%)
	Total Expenditure	\$90,000



**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-85**

An Ordinance of the City Council of Homer, Alaska Amending the FY2020 Capital Budget in the Amount of \$97,000 from the HART Roads Fund and Authorizing the Homer Public Works Department to Execute an Engineered Solution to Relocate the Surface Water Discharge at the Confluence of the Sterling Highway and Mount Augustine Drive into a Natural Occurring Raving, Gully, Watercourse or Runnel.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting October 26, 2020 Introduction



**CITY OF HOMER  
HOMER, ALASKA**

Mayor/Evensen

**ORDINANCE 20-85**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA AMENDING THE FY2020 CAPITAL BUDGET IN THE AMOUNT OF \$97,000 FROM THE HART ROADS FUND AND AUTHORIZING THE HOMER PUBLIC WORKS DEPARTMENT TO EXECUTE AN ENGINEERED SOLUTION TO RELOCATE THE SURFACE WATER DISCHARGE AT THE CONFLUENCE OF THE STERLING HIGHWAY AND MOUNT AUGUSTINE DRIVE INTO A NATURAL OCCURRING RAVING, GULLY, WATERCOURSE OR RUNNEL.

WHEREAS, The City Council directed the Homer Dept. of Public Works to explore an engineered solution to redirect storm water discharge from the confluence of the Sterling Hwy and Mount Augustine Dr., into a naturally occurring ravine, gully, watercourse or runnel; and

WHEREAS, The Public Works Department developed an engineered solution, which could be implemented at the estimated cost of \$97,000; and

WHEREAS, Funding is available in the HART-Roads Fund, which is authorized to address drainage issues.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2020 Capital Budget by appropriating an estimated \$97,000 for an engineered solution to redirect storm water discharge from the confluence of the Sterling Hwy and Mount Augustine Dr., into a naturally occurring ravine, gully, watercourse or runnel.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	HART Roads Fund	\$97,000

Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_<sup>th</sup> day of November, 2020.

CITY OF HOMER

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\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:

Reviewed and approved as to form:

\_\_\_\_\_  
Rob Dumouchel, City Manager

\_\_\_\_\_  
Michel Gatti, City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Public Works

3575 Heath Street  
Homer, AK 99603

[publicworks@cityofhomer-ak.gov](mailto:publicworks@cityofhomer-ak.gov)

(p) 907- 235-3170

(f) 907-235-3145

## Memorandum 20-175

TO: City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Janette Keiser, Director of Public Works  
DATE: October 21, 2020  
SUBJECT: Mt. Augustine Drive Drainage Project

---

**Issue:** We were directed to explore an engineering solution to relocate the surface water discharge at the confluence of the Sterling Highway and Mount Augustine Drive into a naturally occurring ravine, gully, watercourse or runnel. This memorandum presents the results of our exploration.

### Background:

Mt. Augustine Drive is located in the Baycrest Subdivision, located near the City's western limits. This subdivision was certified in 1967, not long after the City was first incorporated in 1964. While the road is not built to City standards, it is part of the City's Road Maintenance Map and the City provides rural road maintenance – grading, dust control, brushing, snow plowing and drainage ditching. Mt. Augustine Drive connects the subdivision to the Sterling Highway, with its point of ingress/egress on the south side of the highway.

In 1996, the Alaska Department of Public Transportation and Public Facilities ("ADOT/PF") converted the Sterling Highway from a 2-lane to a lane 4-lane highway. That project included the installation of roadside drainage ditches on both sides of the highway. Cross-culverts were installed to convey water from the north side of the highway to the south. One such cross-culvert comes out at Mt. Augustine Drive. Further, the ADOT/PF installed a "beehive" to capture surface water from the south side of the highway. The combined flows are carried under Mt. Augustine Drive through an aluminum culvert. Over the years, the property owner and other residents of the subdivision have complained this drainage was causing, or had the potential to cause, damage and sought help from the City.

In 2018, the City Council adopted Resolution 18-008 requesting the Alaska Department of Public Transportation and Public Facilities ("ADOT/PF"), *"work to fix drainage issues that are adversely affecting the Baycrest Subdivision including, but not limited to redirecting the outflow from the Sterling Highway Beehive."* The ADOT/PF denied any responsibility and took no action.

We have explored options for an engineering solution, which involves capturing the water, where it crosses Mt. Augustine Road, in a new storm drain line that would empty into a nearby ravine. Once there, the water would flow to Kachemak Bay. The estimated cost of our engineered solution is

\$97,000. We propose to fund this solution through the HART-Roads Fund, which is authorized to address drainage problems.

**Funds are available:**

- I. **Funding is available.** The City Council, on April 24, 2017, passed Resolution 17-038, which adopted the Homer Accelerated Roads and Trails Program (“HART”) Manual. The HART Manual identified a set of criteria for projects that may be considered for HART funding. The criteria that would be addressed by the Mt. Augustine Drive Storm Drain Improvement Project include addressing drainage issues.

Our estimated cost of the recommended solution is \$97,000. If this project is funded from the HART-Roads Fund, the remaining balance in that Fund would be \$4,836,314.62. (See chart below.)

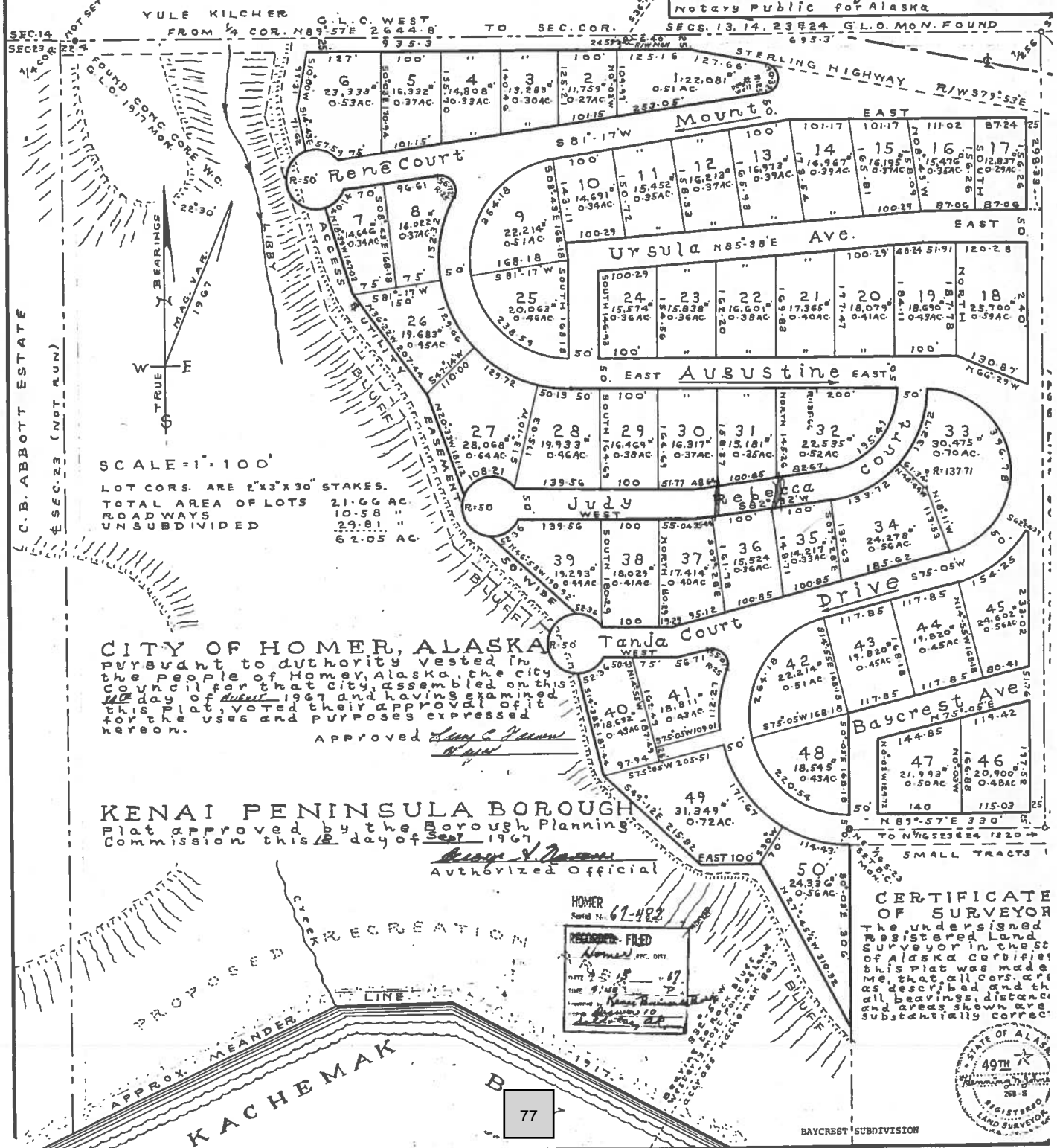
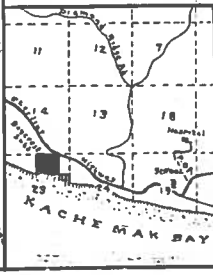
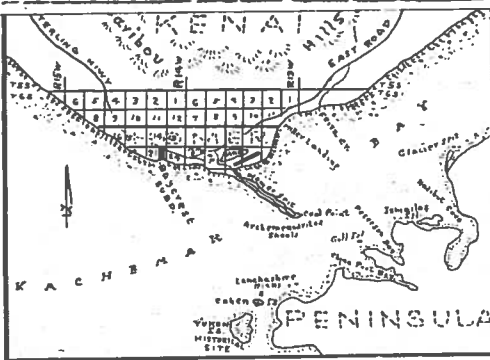
Project Item	HART - Roads
<b>Starting Balance as of 3/31/20</b>	<b>\$ 5,995,992.62</b>
<b>Funds Obligated Balance thru 9/14/20</b>	
Fuel Island Replacement	\$ 95,000.00
Small Works Drainage Improvement Program	\$ 110,000.00
Small Works Road Repair Program	\$ 175,000.00
Main Street Storm Drain and Sidewalk Project - Pioneer Avenue North	\$ 98,000.00
Update 1979 Drainage Management Plan	\$ 90,000.00
Woodard Creek Culvert Replacement Project	\$ 500,000.00
Horizon Court	\$ 20,000.00
Homer Soil & Water Conservation District	\$ 25,000.00
<b>Funds obligated thru 9-14-20 from HART Roads</b>	<b>\$1,113,000</b>
Lake Street ROW and other easement elements of Seawall Armor Revetment Project	\$ 46,678.00
<b>New Requests from HART - Roads</b>	<b>\$46,678.00</b>
<b>Balance Remaining</b>	<b>\$4,836,314.62</b>

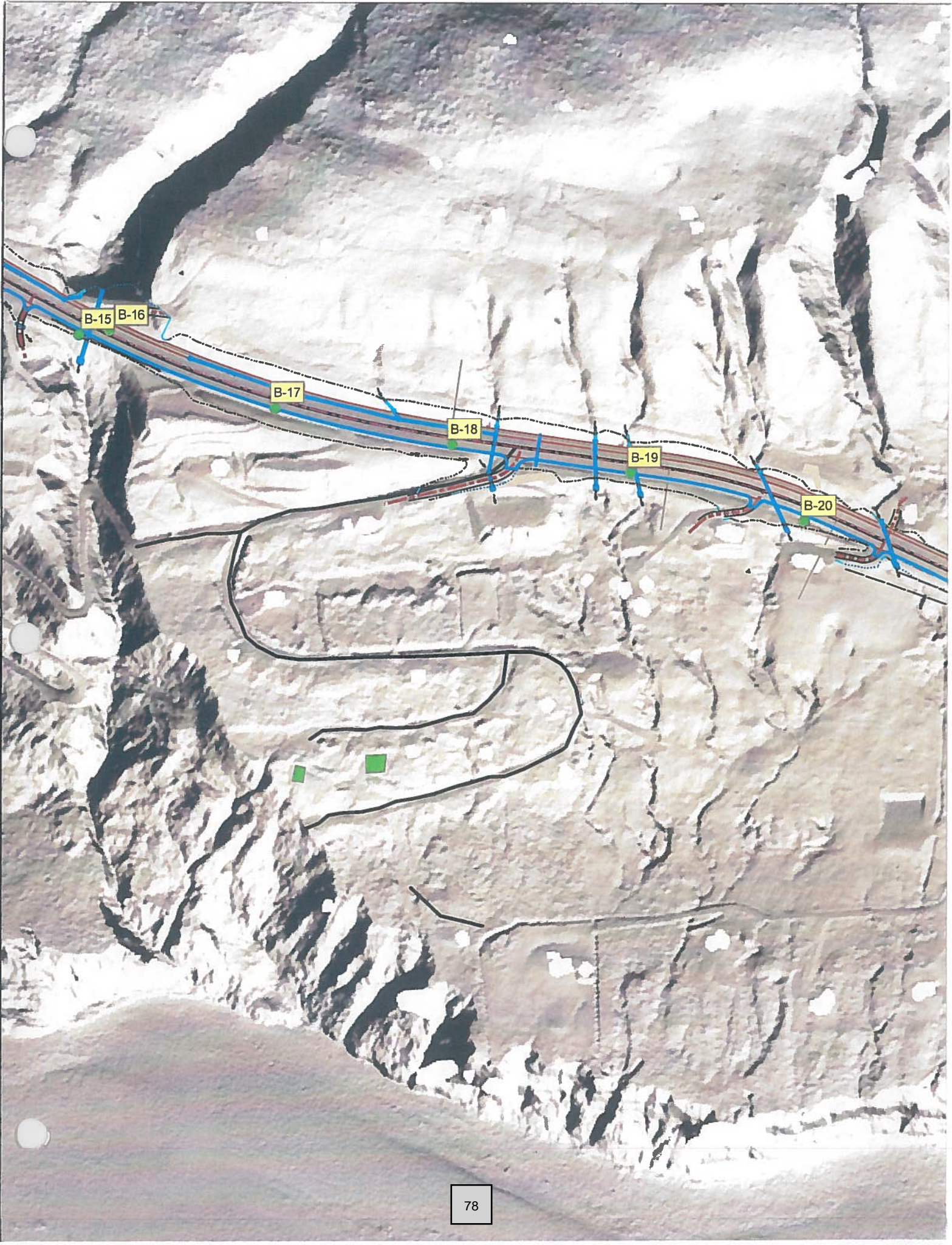
# BAYCREST SUBDIVISION

LOCATED IN LOT 1 AND W 1/2 W 1/2 NE 1/4 NE 1/4, SEC. 23, T6S. R14W. S.M. HOMER, ALASKA.

CERTIFICATE OF OWNERSHIP & DEDICATION  
 I (we) certify that I (we) are the owners of the property shown and described hereon. I (we) hereby request approval of this Plat, showing such easements for public utilities, roadways and alleys dedicated by me (us) for public use.

NOTARYS ACKNOWLEDGEMENT  
 subscribed and sworn before me this 2 day of August 1967  
 My commission expires August 1969  
 Margot Anderson-Pete  
 Notary Public for Alaska





B-15

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B-20

Drainage Improvement - Mt. Augustine Drive Beehive  
 Conceptual Cost Estimate

Item of Work

Item of Work	Quantity	Unit	Unit Price	Cost
Construct Storm Drain Manhole	1	LS	\$12,000.00	\$12,000.00
Install 24" Dia. Gal. Steel CMP	150	LF	\$75.00	\$11,250.00
Construct Ditch	600	LF	\$12.00	\$7,200.00
Abandon Existing Storm Drain Manhole	1	LS	\$8,000.00	\$8,000.00
Type II Gravel Import	40	CY	\$40.00	\$1,600.00
Asphalt Paving Removal/Replacement	1000	SF	\$9.00	\$9,000.00
Topsoil/Seeding	1000	SF	\$6.50	\$6,500.00
Traffic Control	1	LS	\$10,000.00	\$10,000.00

Total Construction	\$65,550.00
Design	\$16,000.00
Permitting	\$2,500.00
Contingency (15%)	\$12,607.50
	\$96,657.50

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **RESOLUTION 20-105**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AUTHORIZING THE CITY MANAGER TO APPLY FOR A LOAN FROM  
9 THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL  
10 CONSERVATION, ALASKA DRINKING WATER FUND, IN AN  
11 AMOUNT NOT TO EXCEED \$469,874, TO FINANCE COSTS OF THE  
12 ALDER LANE AND TASMANIA COURT WATER IMPROVEMENT  
13 PROJECTS.  
14

15 WHEREAS, Alder Lane and the Tasmania Court Water Improvement Projects (together,  
16 the “Project”) include the following work: design, bid, and construct water distribution  
17 infrastructure improvements located in the City of Homer, Alaska (“City”); and  
18

19 WHEREAS, the Alder Lane Water Improvement Special Assessment District (“Alder Lane  
20 SAD”) was created by Resolution 20-095, adopted by the City Council October 12, 2020; and the  
21 Tasmania Court Water Improvement Special Assessment District (“Tasmania Court SAD”) was  
22 created by Resolution 20-083 adopted by the City Council on October 28, 2020; and  
23

24 WHEREAS, the City seeks to secure necessary financial assistance for purposes of  
25 designing, bidding and constructing the Project; and  
26

27 WHEREAS, the State of Alaska, Department of Environmental Conservation (“ADEC”) may have available funding for Project costs through its Alaska Drinking Water Fund; and  
28  
29

30 WHEREAS, ADEC has represented that it will include funding for the Project, from the  
31 Alaska Drinking Water Fund, on its priority list for Fiscal Year 2021; and  
32

33 WHEREAS, the requested loan amount would be in the not to exceed principal amount  
34 of \$469,874 (\$253,193 allocated to the Alder Lane SAD and \$216,681 for Tasmania Court SAD),  
35 to be repaid over no more than a 20-year term, with a finance rate calculated pursuant to 18  
36 AAC 76.255 (for an ADEC Drinking Water Fund loan); and  
37

38 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska Authorizes  
39 the City Manager to apply for a State of Alaska Department of Environmental Conservation  
40 loan, in an amount not to exceed \$469,874, from its Alaska Drinking Water Fund for purposes  
41 of paying Project costs in the Alder Lane SAD and Tasmania Court SAD.  
42



43 Recitals to this resolution are hereby incorporated into this resolution as if fully set forth  
44 herein.

45  
46 Terms not otherwise defined in this resolution shall have the meanings set forth in the  
47 recitals to this resolution.

48  
49 PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

50  
51 CITY OF HOMER

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54 \_\_\_\_\_  
55 KEN CASTNER, MAYOR

56  
57 ATTEST:  
58  
59  
60 \_\_\_\_\_  
61 MELISSA JACOBSEN, MMC, CITY CLERK

62  
63 Fiscal Note: HAWSP

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager

4 **RESOLUTION 20-106**

5  
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
7 APPROVING AN AMENDMENT TO THE NORTHERN ENTERPRISES  
8 INC. LEASE FOR 60 SQ FT OF CITY TIDELANDS KNOWN AS KPB  
9 PARCEL # 18107001 TO EXTEND THE TERM FROM THE ORIGINAL  
10 20 YEARS WITH OPTIONS FOR 2 CONSECUTIVE 5-YEAR RENEWALS  
11 TO 40 YEARS WITH OPTIONS FOR 2 CONSECUTIVE 5-YEAR  
12 RENEWALS FOR AN ANNUAL RATE OF \$3.74.

13  
14 WHEREAS, Northern Enterprises Boat Yard, Inc. (Northern Enterprises) is a Homer-  
15 based corporation specializing in vessel haul out, repair, and storage; and

16  
17 WHEREAS, Northern Enterprises entered into a 20 year lease with the City on May 1 2019  
18 for 60 square feet of tidelands to accommodate their construction of a new dock capable of  
19 supporting a Marine Travel Lift Station to haul out larger, heavier vessels in deeper waters ; and

20  
21 WHEREAS, Northern Enterprises was informed by their financial lenders that, per Alaska  
22 Admin Code 3AAC 99.230, they are required to have a set term of lease that covers 10 years  
23 beyond the timeframe of the loans; and

24  
25 WHEREAS, Northern Enterprises is requesting an amendment to the lease to extend the  
26 original term from 20 years with options for 2 consecutive 5 year renewals to 40 years with 2  
27 consecutive 5 year renewals ,giving a new final end date of April 30 2059; and

28  
29 WHEREAS, No other neighboring upland businesses with a similar competing interest  
30 abut City tidelands parcel ATS 612; and

31  
32 WHEREAS, On October 20 2020, the Port and Harbor Advisory Commission discussed  
33 the proposed change in term for the Northern Enterprises lease of City tidelands parcel ATS  
34 612 and passed a motion, with unanimous consent, to recommend that City Council approve  
35 the amendment of the Northern Enterprises' lease to extend the term to 40 years with options  
36 for 2 consecutive 5 year renewals; and

37  
38 WHEREAS, HCC 18.08.160(e) States that any significant changes in the terms (use) of the  
39 existing lease must be reviewed by the Port and Harbor Commission and approved by City  
40 Council by resolution as an amendment to the lease; and

43 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves the  
44 amendment of the Northern Enterprises Inc. lease extending the term from 20 years with  
45 options for 2 consecutive 5-year renewals to 40 years with options for 2 consecutive 5-year  
46 renewals for the 60 sq. ft. of City tidelands known as KPB Parcel #18107001, and authorizes the  
47 City manager to execute the appropriate documents.

48  
49 PASSED AND ADOPTED by the Homer City Council on this \_\_\_ day of \_\_\_\_\_, 2020.

50  
51 CITY OF HOMER  
52  
53  
54 \_\_\_\_\_  
55 KEN CASTNER, MAYOR

56  
57 ATTEST:  
58  
59  
60 \_\_\_\_\_  
61 MELISSA JACOBSEN, MMC, CITY CLERK

62  
63 Fiscal Note: \$3.74 Annually



# City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4311 Freight Dock Road  
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

## Memorandum 20-176

TO: HOMER CITY COUNCIL AND MAYOR CASTNER

FROM: HOMER PORT AND HARBOR ADVISORY COMMISSION

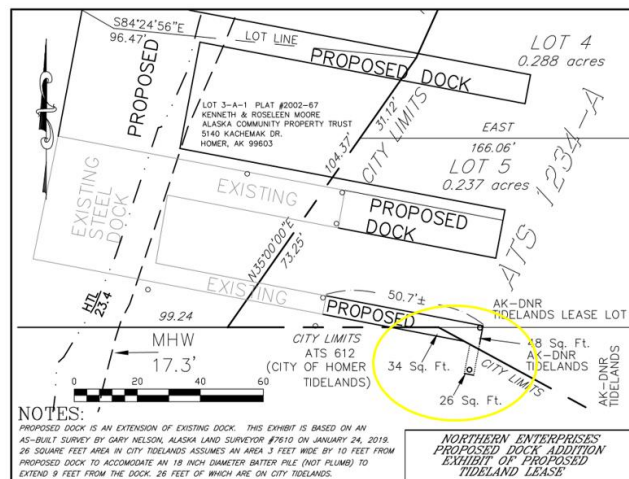
DATE: OCTOBER 21 2020

SUBJECT: NORTHERN ENTERPRISES BOAT YARD INC LEASE TERM EXTENTION REQUEST

Northern Enterprises Boat Yard Inc. (“Northern Enterprises”) of Homer was granted a long-term lease for a portion (60 sq. ft.) of City tidelands in Mud Bay directly across from their private property on May 1 2019. Northern Enterprises Boat Yard, Inc., as a Homer based company specializing in vessel haul out, repair, and storage, are working on constructing a new dock capable of supporting a Marine Travel Lift Station to haul out larger, heavier vessels.

As progress has moved forward on this project Northern Enterprises has been advised by their financial lenders that, per Alaska Admin Code 3 AAC 99.230 Terms of real property loans, they are required to have a lease term that is at least 10 years more than the length of the loans for the project. They have submitted a request for an amendment to their current lease to extend the term to a timeline that would fulfill this requirement. They are asking for their current 20 year lease with option for 2 consecutive 5 year extensions to be amended to become a 40 year lease with 2 consecutive 5 year extensions. This gives the term for this property lease a total length of possibly up to 50 years, instead of the standard 30 years used most regularly in the City Lease contract.

The location of this property, as described above, consists of tidelands directly adjacent to an existing dock, and it’s not anticipated at this time that there would be another competitive interest in this property. Please see location circled in yellow.



The Port and Harbor advisory commission met on October 20 2020 to review this request and made a unanimously approved motion of support. Below is the meeting minute excerpt of that Motion:

**NEW BUSINESS**

- A. Northern Enterprises Boat Yard Lease Amendment
  - i. Request for Amendment to Lease from Northern Enterprises
  - ii. DRAFT Resolution 20-xx Northern Enterprises Lease Term Extension
  - iii. DRAFT 1st Amendment to Lease Agreement

Chair Zimmerman introduced the item by reading the title and deferred to Port Director Hawkins to initiate discussion.

Port Director Hawkins provided background on the lease amendment, referencing the letter from Northern Enterprises Boat Yard. The lease is for 60 square feet of mud flats out into the bay and the bank required the longer lease term for them to move forward with funding.

ULMER/STOCKBURGER MOVED MOVE TO RECOMMEND THAT CITY COUNCIL APPROVE AN AMENDMENT OF THE NORTHERN ENTERPRISE'S BOAT YARD INC. LEASE TO EXTEND THE TERM TO 40 YEARS WITH OPTIONS FOR 2 CONSECUTIVE 5 YEAR RENEWALS.

Commissioner Ulmer commented that it's the right thing to do.

Commissioner Carroll inquired on the financials for the lease. Chair Zimmerman clarified that the amount is only \$3.74 annually, specified in the draft resolution.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT

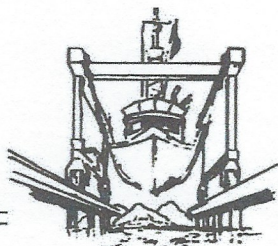
Motion carried.

Northern Enterprises dock and travel lift project fulfills a haul-out repair need that has been prioritized by the community in the CIP, helping to share the cost burden of building harbor-related infrastructure. The larger vessel sling lift will serve unmet haul-out needs in Homer's fleet and will double Homer's haul out infrastructure.

**RECOMMENDATION**

The Port and Harbor Advisory Commission recommend that City Council approve the amendment of the Northern Enterprise's Boat Yard Inc. Lease to extend the term to 40 years with options for 2 consecutive 5 year renewals for the 60 sq. ft. of City tidelands known as KPB Parcel #18107001, and authorize the City manager to execute the appropriate documents.

**N**ORTHERN  
**E**NTERPRISES BOAT YARD, INC.  
**AT MILLER'S LANDING**



(907) 235-8234  
FAX 235-7083  
email: kshores@ptialaska.net

5140 Kachemak Bay Dr.  
Homer, Alaska 99603-9426

October 15, 2020

To Whom it May Concern,

Northern Enterprises Boat Yard, Inc. currently has a standard lease for a tidelands portion with the City of Homer. Our present lease is for a 20-year term with options of 2 – 5-year renewals.

With our progress in moving forward with our dock expansion project we have been made aware by our financial lenders Alaska Industrial Development and Export Authority (AIDEA) and First National Bank of Alaska that we need to have a set timeframe lease that covers 10 years beyond the timeframe of the loans. When we requested something in writing we were forwarded the Alaska Admin Code 3 AAC 99.230, (<http://www.legis.state.ak.us/basis/aac.asp#3.99.230>) specifically, section “h” of “Terms of real property loans”.


**Alaska Admin Code**  
**3 AAC 99.230. Terms of real property loans**

“(h) The terms and conditions of a land lease or, in the case of a qualified energy development, an easement that secures a real property loan for a project or qualified energy development are subject to approval by the authority. The term of the lease or easement must exceed the effective term of the loan by at least 10 years. However, the authority may approve a land lease or easement for a shorter term if there is an irrevocable option to renew the lease or easement that is acceptable in the sole discretion of the authority.”

We are respectfully requesting a modification to our lease to be a 40-year lease with options of renewals at the end of that timeframe.

We feel that this dock expansion will offer a large service to our business as well as other businesses in the area and be a beneficial asset to the entire community.

Sincerely,

  
Roseleen L. Moore  
Vice President  
Northern Enterprises Boat Yard, Inc.

1<sup>ST</sup> AMENDMENT TO LEASE AGREEMENT

This amendment is made and entered into effect as of \_\_\_\_\_, 2020 between the City of Homer, an Alaska municipal corporation ("Landlord") whose address is 491 East Pioneer Avenue, Homer, Alaska 99603, and Northern Enterprises Boat Yard Inc., an Alaskan corporation ("Tenant"), whose address is 5140 Kachemak Dr, Homer Alaska 99603 , and amends the Ground Lease Agreement ("Lease") entered into between Northern Enterprises Boat Yard Inc., and the City of Homer, dated April 1 2019 and recorded by the Kenai Peninsula Borough's recorder's office on April 23 2019, Number 2019-001083-0, Homer Recording District 309, Alaska.

Landlord and Tenant agree as follows:

**3.01 Lease Term.** The term of this Lease is 20 years, commencing on May 1, 2019, and ending on April 30, 2039 (the "Term"). In addition, prior to the Tenant's construction of the Tenant's proposed use, Tenant shall have the right to immediately terminate this Lease upon written notice to Landlord if Tenant deems the results of any of the studies, reports, financial backing, or Governmental Approvals to be unacceptable to the Tenant in its sole discretion.

Shall be amended to the following:

**3.01 Lease Term.** The term of this Lease is **40** years, commencing on May 1, 2019, and ending on April 30, **2059** (the "Term"). In addition, prior to the Tenant's construction of the Tenant's proposed use, Tenant shall have the right to immediately terminate this Lease upon written notice to Landlord if Tenant deems the results of any of the studies, reports, financial backing, or Governmental Approvals to be unacceptable to the Tenant in its sole discretion.

IN WITNESS WHEREOF, the parties have executed this Lease Amendment as of the date set forth above.

Landlord:  
City of Homer

Tenant:  
Northern Enterprises Boat Yard Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Rob Dumouchel, City Manager

\_\_\_\_\_  
Roseleen Moore, Director

**ACKNOWLEDGMENTS**

STATE OF ALASKA                    )  
  ) SS.  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me on \_\_\_\_\_, 2020 by Rob Dumouchel, City Manager of the City of Homer, an Alaska municipal corporation, on behalf of the City of Homer.

\_\_\_\_\_  
**Notary Public in and for Alaska**  
**My Commission Expires: \_\_\_\_\_**

STATE OF                                )  
  ) SS.  
  )

The foregoing instrument was acknowledged before me on \_\_\_\_\_, 2020 by Roseleen Moore, as director of Northern Enterprises Boat Yard Inc.

\_\_\_\_\_  
**Notary Public in and for the state of \_\_\_\_\_**  
**My Commission Expires: \_\_\_\_\_**

After recording return to:  
Melissa Jacobsen, MMC, City Clerk  
City of Homer  
491 E. Pioneer Avenue  
Homer, AK 99603



1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager  
4 Public Works Director

5 **RESOLUTION 20-107**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AWARDING A SHORT-TERM TERM CONTRACT FOR  
9 PROFESSIONAL ENGINEERING SERVICES TO BISHOP  
10 ENGINEERING, LLC AND AUTHORIZING THE CITY MANAGER  
11 TO NEGOTIATE AND EXECUTE THE APPROPRIATE  
12 DOCUMENTS.

13  
14 WHEREAS, Public Works maintains seven engineering services term contracts which are  
15 awarded through a competitive qualifications based procedure; and

16  
17 WHEREAS, The existing contracts were awarded in 2017 and will expire in 2022; and

18  
19 WHEREAS, None of these contracts are with local firms, since at the time the selection  
20 process was completed there were no local firms with the capacity to complete significant City  
21 projects; and

22  
23 WHEREAS, The City encourages Departments to use local businesses whenever possible  
24 (i.e. – 5% local bidders preference); and

25  
26 WHEREAS, The firm of Bishops Engineering, LLC of Homer, Alaska has gained  
27 considerable local knowledge, experience and capacity and is expected to be able to complete  
28 work at a lower cost and engage other local businesses more effectively than firms located  
29 outside of Homer; and

30  
31 WHEREAS, The ability to access the local engineering services now available through  
32 Bishop Engineering would be greatly enhanced if a term contract was in place with this firm;  
33 and

34  
35 WHEREAS, All term contracts will expire in 2022 and a new competitive process will be  
36 completed; and

37  
38 WHEREAS, This award is not final until written notification is received by the firm from  
39 the City of Homer.

40  
41 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, based on  
42 the value of having a term contract with a local firm, awards a short-term term (from October  
43 2020 to April 2022) contract for engineering services to Bishop Engineering, LLC of Homer,  
44 Alaska, and authorizes the City Manager to negotiate and execute the appropriate documents.

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PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

CITY OF HOMER

---

KEN CASTNER, MAYOR

ATTEST:

---

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: Each project completed under this term contract will have a separate account number/project number associated for engineering/design.

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager  
4 Public Works Director

5 **RESOLUTION 20-108**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AWARDED A SHORT-TERM TERM CONTRACT FOR  
9 PROFESSIONAL SURVEYING SERVICES TO GEOVERA, LLC,  
10 ABILITY SURVEYS, AND SEABRIGHT SURVEY AND AUTHORIZING  
11 THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE  
12 APPROPRIATE DOCUMENTS.

13  
14 WHEREAS, In support of capital improvement projects and maintenance activities,  
15 Public Works needs to access professional land, design and construction survey services, and  
16

17 WHEREAS, the use of term contracts greatly reduces response time, the administrative  
18 costs associated with issuing requests for proposals for each project or activity, and eliminates  
19 the mark-up associated with contracting survey services through an engineering services term  
20 contract, and  
21

22 WHEREAS, Local firms have considerable local knowledge, experience and capacity and  
23 can be expected to complete work at a lower cost and engage other local businesses more  
24 effectively than firms located outside of Homer, and  
25

26 WHEREAS, Engineers and surveyors are precluded from competitively bidding their  
27 professional services based on industry code of ethics, and  
28

29 WHEREAS, Securing professional survey services through engineering term contracts  
30 does not always lead to the use of local firms or obtain the required services at the lowest cost,  
31 and  
32

33 WHEREAS, The City encourages Departments to use local businesses whenever possible  
34 (i.e. – 5% local bidders preference), and  
35

36 WHEREAS, All current term contracts will expire in 2022 and a new competitive process  
37 will be completed to select professional engineering and survey services in an advertised,  
38 qualification based selection process at that time.  
39

40 WHEREAS, This award is not final until written notification is received by the firm from  
41 the City of Homer.  
42

43  
44 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, based on  
45 the value of having a term contract with local survey firms, awards a short-term term contract  
46 for survey services (from October 2020 to April 2022) to the firms Geovera, LLC, Ability Survey,  
47 and Seabright Survey, of Homer, Alaska; and authorizes the City Manager to negotiate and  
48 execute the appropriate documents.

49  
50 PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

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52 CITY OF HOMER

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55 \_\_\_\_\_  
56 KEN CASTNER, MAYOR

57 ATTEST:

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59 \_\_\_\_\_  
60 MELISSA JACOBSEN, MMC, CITY CLERK

61  
62 Fiscal Note: Each project completed under this term contract will have a separate account  
63 number/project number associated for engineering/design.

**HOMER, ALASKA**

City Manager/  
Public Works Director

**RESOLUTION 20-109**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA  
AUTHORIZING A SOLE SOURCE CONTRACT WITH T2 SYSTEMS IN  
AN AMOUNT NOT TO EXCEED \$85,000 TO FURNISH AND INSTALL  
FIVE AUTOMATIC PAY KIOSKS AND AUTHORIZING THE CITY  
MANAGER TO NEGOTIATE AND EXECUTE THE APPROPRIATE  
DOCUMENTS.

WHEREAS, Emergency Ordinance 20-63(A) adopted September 14, 2020 authorized up  
to \$85,000 from the City’s CARES Act funding to furnish and install five automatic pay kiosks at  
designated locations; and

WHEREAS, The City already has an automatic pay kiosks at a RV dump station and  
needs to use the same technology, and

WHEREAS, T2 Systems is the system integrator for the City’s existing automatic pay  
kiosk and is thus, the only source available for this technology, and

WHEREAS, T2 Systems has submitted a quote in the amount of \$56,274 for the  
hardware, which City staff has determined to be fair and reasonable; and

WHEREAS, Shipping and installation costs are still pending; and

WHEREAS, The City Manager is authorized, per HCC 3.16.060, to execute exemptions to  
the procurement procedures set forth in Homer City Code Chapter 3.16, to allow the use of sole  
source contracts in limited circumstances.

WHEREAS, This contract is not final until written notification is received by the firm from  
the City of Homer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska authorizes a  
sole source contract with T2 Systems in an amount not to exceed \$85,000 to furnish and install  
five automatic pay kiosks and authorizes the City Manager to negotiate and execute the  
appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

CITY OF HOMER

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KEN CASTNER, MAYOR

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46 ATTEST:

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48 \_\_\_\_\_

49 MELISSA JACOBSEN, MMC, CITY CLERK

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51 Fiscal Note: Not to exceed \$85,000 of CARES Act Funds



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Public Works

3575 Heath Street  
Homer, AK 99603

[publicworks@cityofhomer-ak.gov](mailto:publicworks@cityofhomer-ak.gov)

(p) 907-235-3170

(f) 907-235-3145

### Memorandum 20-178

TO: City Council

THROUGH: Rob Dumochel, City Manager

FROM: Jan Keiser, PE, JD, Director of Public

DATE: October 20, 2020

SUBJECT: Proposed Kiosk Purchases for Campgrounds, Airport and RV Dumpstation

---

**Issue:** Currently the City of Homer operates drop-box style pay stations at three campgrounds, the airport and 1 RV dumpstation. Processing cash payments during the COVID-19 pandemic increases the risk of infection to city staff. Also, traditional cash deposit methods can increase the infection risk to those making payment.

**Background:** Installing automated pay kiosks at the campgrounds, RV dumpstation and the airport will decrease the risk of infection by provided automated cash and/or credit card payments, thereby reducing the need to handle cash payments directly. As The City of Homer has received CARES Act funding to mitigate the adverse effects fo COVID-19, the City has budgeted these funds to purchase and install automated pay kiosks at these pay sites. The City already maintains one automated pay kiosk at the Fishing Hole RV dumpstation and needs to use the same model for other locations.

T2 systems is the system integrator for the City's existing automated pay kiosk and is the only source available for this technology. T2 systems provides a quote of \$52,274 for 5 similar units. Shipping and installation costs will be \$ \_\_\_\_\_, bringing total project cost to \$\_\_\_\_\_.

### Recommendations:

1: A sole source contract with T2 Systems is authorized for the subject purchase.

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-68**

An Ordinance of the City Council of Homer, Alaska, Amending the 2020 Capital Budget and Authorizing the Expenditure of \$234,105 from the Homer Accelerated Water & Sewer Program (HAWSP) Fund to Complete the Tasmania Court Water Improvement Project.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting September 28, 2020 Introduction
  - a. Memorandum 20-155 from Public Works Director as backup
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading
  - a. Memorandum 20-155 from Public Works Director as backup



1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 20-68**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE 2020 CAPITAL BUDGET AND AUTHORIZING THE  
9 EXPENDITURE OF \$234,105 FROM THE HOMER ACCELERATED  
10 WATER & SEWER PROGRAM (HAWSP) FUND TO COMPLETE THE  
11 TASMANIA COURT WATER IMPROVEMENT PROJECT.  
12

13 WHEREAS, The City Council created the Tasmania Court Water Improvement Special  
14 Assessment District (SAD); and

15 WHEREAS, The properties within this district will be assessed 75% of the costs of the  
16 project and the Homer Accelerated Water and Sewer Program (HAWSP) will pay 25%; and  
17

18 WHEREAS, All project costs are anticipated to be financed through the ADEC/EPA  
19 Revolving Loan Program; and  
20

21 WHEREAS, Public Works has estimated the cost of this project to be \$234,105 (See  
22 Memorandum 20-155).  
23

24 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
25

26 Section 1. The Homer City Council hereby amends the FY 2020 Capital Budget by  
27 appropriating \$234,105 from the HAWSP for the construction of the Tasmania Court Water  
28 Improvements.  
29

<u>Account</u>	<u>Description</u>	<u>Amount</u>
205-xxxx	Tasmania Court Water Improvements	\$234,105

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31  
32  
33 Section 2. This is a budget amendment ordinance only, is not permanent in nature, and  
34 shall not be codified.  
35

36 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 12<sup>th</sup> day of October, 2020.  
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38 CITY OF HOMER  
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42 KEN CASTNER, MAYOR

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ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:

Reviewed and approved as to form:

\_\_\_\_\_  
Rob Dumouchel, City Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Michel Gatti, City Attorney

Date: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Public Works

3575 Heath Street  
Homer, AK 99603

[publicworks@cityofhomer-ak.gov](mailto:publicworks@cityofhomer-ak.gov)

(p) 907- 235-3170

(f) 907-235-3145

## Memorandum 20-155

TO: Mayor Castner and City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Janette Keiser, Director of Public Works  
DATE: September 24, 2020  
SUBJECT: Tasmania Court Special Assessment District

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**Issue:** The process to form the Tasmania Court Special Assessment District to provide the neighborhood with City water was started in May 2020. The public hearing part of the process will be held September 14, 2020. Following the public hearing, the City Council will be asked to decide whether or not to proceed with the next steps towards forming the District. If the District is formed, the City will need to provide interim financing.

### **Background:**

If the Tasmania Court Water Assessment District is formed, we will, in all likelihood, seek financing from the Alaska Department of Environmental Conservation. The loan is a reimbursable arrangement; that is, we must incur the costs first, and then seek reimbursement for the documented costs. We need a way to provide interim financing, for the project costs. We propose to transfer funds from the City's HAWSP Fund to a project account. As we access loan proceeds, they will be used to repay the General Fund. Separate accounting will be put employed to administer loan repayments and assessment collection.

The total estimated project cost is \$234,105. Of this, \$175,579 would be paid by the property owners and \$58,526 would be paid by the City, probably with funding from the HAWSP Fund. This will be determined when the final assessment roll, payment schedules and other details related to the administration of the assessment district.

### **Funds are available:**

As of 3-31-20, there was a balance of \$2,437,693 in the HAWSP Fund. Since then, no expenditures have been approved from this fund. The projects recently funded for repairs to various water/sewer facilities was authorized from the Water Depreciation Fund or Sewer Depreciation Fund.

### **Action Recommended:**

- a. That the City Council pass the proposed resolution appropriating \$234,105 from the HAWSP Fund for the construction of the Tasmania Court Water Improvements.
- b. That the City Council approve the expenditure of the City's share (25%) of the project costs, from the HAWSP Fund.

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-73**

An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating an FY2018 State Homeland Security Program Reallocation Grant in the Amount of \$24,376 to fund a 911 Public Safety Answering Point at the Homer Police Station.

Sponsor: City Manager/Police Chief

1. City Council Regular Meeting October 12, 2020 Introduction
  - a. Memorandum 20-163 from Police Chief as backup
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading
  - a. Memorandum 20-163 from Police Chief as backup

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/Police Chief

4 **ORDINANCE 20-73**

5  
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
7 ACCEPTING AND APPROPRIATING AN FY 2018 STATE HOMELAND  
8 SECURITY PROGRAM REALLOCATION GRANT IN THE AMOUNT OF  
9 \$24,376 TO FUND A 911 PUBLIC SAFETY ANSWERING POINT AT  
10 THE HOMER POLICE STATION.

11  
12 WHEREAS, The Alaska Division of Homeland Security and Emergency Management  
13 (DHS&EM) makes funds available to strengthen a City’s ability to provide emergency response  
14 operations; and

15  
16 WHEREAS, Effective emergency response is dependent on the delivery of timely  
17 communications; and

18  
19 WHEREAS, With only two dispatch stations, Homer Police Department had no backup  
20 dispatch capability which renders our communications system less resilient and less readily  
21 able to respond to a large scale emergency; and

22  
23 WHEREAS, Ordinance 19-45 accepted and authorized DHS&EM funding to purchase a  
24 third dispatch console for the police department to allow for immediate expansion of dispatch  
25 capability during an emergency event and to allow immediate recovery from a failure in either  
26 of the two other stations; and

27  
28 WHEREAS, The recently acquired dispatch console requires additional software and  
29 hardware to allow it to take and respond to 9-1-1 calls, making it fully functional as a Public  
30 Safety Answering Point.

31  
32 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

33  
34 Section 1. The Homer City Council hereby accepts and appropriates an FY2018 State  
35 Homeland Security Reallocation Grant to the City of Homer in the amount of \$24,376 for the  
36 purposes as follows:

37  
38 Revenue:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
	FY20 State Homeland Security Grant Program	\$24,376

43 Expenditure:

44 <u>Account No.</u>	<u>Description</u>	<u>Amount</u>
45 151-7019	Homer Police Department Public Safety	
46	Answering Point Hardware/Software	\$24, 376

47

48 Section 2. Homer City Council hereby authorizes The City Manager is authorized to  
49 execute the appropriate documents.

50

51 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall  
52 not be codified.

53

54 Section 4. Sole source procurement from the manufacturer is hereby authorized.

55

56 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2020.

57

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59 CITY OF HOMER

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62 KEN CASTNER, MAYOR

63

64 ATTEST:

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66 \_\_\_\_\_

67 MELISSA JACOBSEN, MMC, CITY CLERK

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69 YES:

70 NO:

71 ABSTAIN:

72 ABSENT:

73

74 Introduction:

75 Public Hearing:

76 Second Reading:

77 Effective Date:

78

79 Reviewed and approved as to form:

80

81 \_\_\_\_\_

82 Rob Dumouchel, City Manager

83 \_\_\_\_\_

84 Michael Gatti, Attorney

85 Date: \_\_\_\_\_

86 Date: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Police Department

4060 Heath Street  
Homer, Alaska 99603

[police@cityofhomer-ak.gov](mailto:police@cityofhomer-ak.gov)

(p) 907-235-3150

(f) 907-235-3151/ 907-226-3009

## Memorandum 20-163

TO: Robert Dumouchel, City Manager  
FROM: Mark Robl, Chief of Police  
DATE: September 29, 2020  
SUBJECT: 2018 Homeland Security Grant

---

We have received another Homeland Security grant for \$24,376 to fund the purchase of an additional 911 position. This position will be added to our recently acquired third dispatch console to make it a fully operational station. I request that we obtain council approval to accept this grant and procure the position through a sole source purchase with Solacom Technologies Inc.

Solacom is the company that has furnished and installed the other two 911 positions in our dispatch center. This equipment and software is proprietary to Solacom. It is the only equipment that will interface with our system and the borough's. It is not available from any other vendors.



**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-74**

An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 14.08.040 Water Connection and Extension Permit to Require Property Owners Requesting Connection to the City's Water System be Connected to the City's Sewer System.

Sponsor: Smith

1. City Council Regular Meeting October 12, 2020 Introduction
  - a. Memorandum 20-166 from Public Works Director as backup
  
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading
  - a. Memorandum 20-166 from Public Works Director as backup

**CITY OF HOMER  
HOMER, ALASKA**

Smith

**ORDINANCE 20-74**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING HOMER CITY CODE 14.08.040 WATER CONNECTION AND EXTENSION PERMIT TO REQUIRE PROPERTY OWNERS REQUESTING CONNECTION TO THE CITY'S WATER SYSTEM BE CONNECTED TO THE CITY'S SEWER SYSTEM.

WHEREAS, In 2019, the Homer City Council reviewed the City code provisions relating to the City's public utility provisions to "*ensure they were up to date, clear and consistent*"; and

WHEREAS, This resulted in substantial changes to Title 14, Homer Public Water System, and Title 17, Improvement Districts, but did not specify that it was necessary to be connected to City sewer in order to be issued a Water Connection Permit; and

WHEREAS, Numerous properties in the City rely on on-site sewage disposal systems, which are challenging in Homer because of bad soils, high ground water and copious quantities of surface water from rainfall, open springs and storm water runoff; and

WHEREAS, On-site sewage disposal systems are no longer, as a practical matter regularly inspected by the Alaska Department of Environmental Conservation, due to budget cutbacks; and

WHEREAS, People connected to City water usually use more water than those who rely on hauled water, which exacerbates the challenges related to septic systems in neighborhoods with poor soils and high ground water; and

WHEREAS, The costs of installing and maintaining a properly functioning on-site sewage system would typically exceed the normal costs of a sewer assessment; and

WHEREAS, The City is typically able to offer long term, low interest financing for utility assessment and allows a 3-year grace period for connecting to new utilities ; and

WHEREAS, It is in the best interests of the public health and welfare, and not a substantial burden, to require people who want access to City water to connect to City sewers.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

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Section 1. Homer City Code 14.08.040 Water Connection and Extension Permit is hereby amended as follows:

**14.08.040 Water connection and extension permit.**

a. All property owners connecting to the water system must obtain a permit prior to starting construction.

b. The water system connection and extension permit application shall be available at the City Clerk’s office, the Public Works Department, and/or on the City’s website. The permit fee must be paid at the time the application is submitted. The criteria for the permit shall be included in the application.

c. The Public Works Director or his or her designee may revoke, modify or impose conditions upon a water system permit if he or she finds, in his or her sole discretion, that revocation, conditions or modifications to the permit are required to prevent or stop damage to the water system or protect public health or sanitation. ~~Except when immediate action is necessary to protect the water system and prevent immediate harm to public health and sanitation, the Public Works Director shall provide notice to the property owner at least 30 days before revoking or modifying a water system permit.~~

d. Installation of a water system connection or extension of a water main must meet the standards and specifications in the permit application, the Homer City Code, and any applicable State or Federal law or regulations, including but not limited to State of Alaska Department of Labor Occupational Safety and Health requirements. **Except as otherwise provided for in the Homer City Code, permits for connections to the water system or an extension of a water main to properties that are not served with City sewer service, will not be issued.**

e. A property owner installing an on-site water connection line or extending a water main is solely responsible for all costs and liability associated with or arising from the excavation, connection, and installation of the on-site water line or water main extension. [Ord. 19-23(S-2)(A) § 4, 2019].

**17.02.170 Water and sewer connections required.**

(a) Except as otherwise provided in the code, the owner of property in a water or sewer special assessment district that contains an occupied building shall connect to the improvement constructed in the district within three years after the date that the resolution confirming the assessment roll for the district becomes final. [Ord. 19-23(S-2)(A) § 5, 2019].

86 **(b) Property owners and developers interested in initiating water special**  
87 **assessment districts should review the provisions of Homer City Code Section**  
88 **14.08.040, which provides that “[e]xcept as otherwise provided in the Homer**  
89 **City Code, permits for connections to the water system or an extension of a**  
90 **water main to properties that are not served with City sewer service, will not**  
91 **be issued”.** Thus, **Special Assessment Districts for water main extensions will**  
92 **only be formed (1) where city sewer is available or (2) if a Special Assessment**  
93 **District for a sewer main extension is also formed.**

94  
95 Section 2. This Ordinance is of a permanent and general character and shall be included  
96 in the City Code.

97  
98 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_, 2020.

99  
100 CITY OF HOMER

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103 \_\_\_\_\_  
104 KEN CASTNER, MAYOR

105 ATTEST:

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107 \_\_\_\_\_  
108 MELISSA JACOBSEN, MMC, CITY CLERK

109  
110 YES:

111 NO:

112 ABSTAIN:

113 ABSENT:

114  
115  
116 Reviewed and approved as to form:

117  
118 \_\_\_\_\_  
119 Robert Dumouchel, City Manager

117  
118 \_\_\_\_\_  
119 Michael Gatti, City Attorney

120  
121 Date: \_\_\_\_\_

120  
121 Date: \_\_\_\_\_



## **Memorandum 20-166**

TO: City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Janette Keiser, Director of Public Works  
DATE: October 7, 2020  
SUBJECT: Linking water service permits to connections to City sewers

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**Issue:** Currently, there is no requirement that people requesting connection to the City’s water system be connected to the City’s sewer system, thereby creating the potential for public health hazards. The purpose of this memorandum is to propose that this be corrected.

### **Background:**

In 2019, the Homer City Council reviewed the City code provisions relating to the City’s public utility provisions. The purpose was to “ensure they were up to date, clear and consistent”. This resulted in substantial changes to Title 14, Homer Public Water System, and Title 17, Improvement Districts. The purpose of the changes proposed in this Memorandum is to take the 2019 Council’s efforts a step further. Specifically, the proposed changes would make a connection between (1) having access to City sewer access and (2) getting access to City water.

Numerous properties in the City are not served by City sewer, but rely on on-site sewage disposal systems. These systems must be permitted by the Alaska Department of Environmental Conservation when they are installed. At one time, this agency conducted regular inspections of such systems. However, due to budget cutbacks, this is no longer the case. On-site septic systems are challenging in Homer because of bad soils, high ground water and copious quantities of surface water from rainfall, open springs and storm water runoff.

Installing a properly operating septic system in such conditions is expensive. Prices for septic tank/leachfield systems in Homer range between \$20-\$30,000. Further, they are expensive to maintain and replace. We know at least one property owner in the Tasmania Court neighborhood replaced their septic leachfield in the past year, at the cost of about \$11,000. The combined assessment for both water and sewer mains in the Tasmania Court neighborhood is currently projected to be \$20,967.

People want City water because it offers higher quality, ever-present reliability and lower cost than hauled water. We get multiple requests for water special improvement districts, to extend water lines to new customers, every year. This comes with a price – it can trigger public health risks. People

connected to City water usually use more water than those who rely on hauled water; typical household water use for municipal water is 150 gallons per person per day, instead of 25 or fewer gallons per day for households using hauled water. It is reasonable to expect that access to City water will exacerbate the challenges related to septic systems in neighborhoods with poor soils and high ground water. It is in the best interests of the public health and welfare to require people who want access to City water to connect to City sewers.

This would mean that people requesting a water special assessment district would also need to be part of a sewer special assessment district. This need not be a substantial financial hardship. First, the City is usually able to offer long term, low-interest financing on such assessment districts. Second, current code gives property owners three years to connect, once city utilities become available in their neighborhood. By that time, homeowners may be more than happy to connect to a problem-free sewer main!

We propose to edit the Homer City Code as follows:

**14.08.040 Water connection and extension permit.**

- a. All property owners connecting to the water system must obtain a permit prior to starting construction.
- b. The water system connection and extension permit application shall be available at the City Clerk's office, the Public Works Department, and/or on the City's website. The permit fee must be paid at the time the application is submitted. The criteria for the permit shall be included in the application.
- c. The Public Works Director or his or her designee may revoke, modify or impose conditions upon a water system permit if he or she finds, in his or her sole discretion, that revocation, conditions or modifications to the permit are required to prevent or stop damage to the water system or protect public health or sanitation. *Except when immediate action is necessary to protect the water system and prevent immediate harm to public health and sanitation, the Public Works Director shall provide notice to the property owner at least 30 days before revoking or modifying a water system permit.*
- d. Installation of a water system connection or extension of a water main must meet the standards and specifications in the permit application, the Homer City Code, and any applicable State or Federal law or regulations, including but not limited to State of Alaska Department of Labor Occupational Safety and Health requirements. **Except as otherwise provided for in the Homer City Code, permits for connections to the water system or an extension of a water main to properties that are not served with City sewer service, will not be issued.**
- e. A property owner installing an on-site water connection line or extending a water main is solely responsible for all costs and liability associated with or arising from the excavation, connection, and installation of the on-site water line or water main extension. [Ord. 19-23(S-2)(A) § 4, 2019].

**17.02.170 Water and sewer connections required.**

- (a) Except as otherwise provided in the code, the owner of property in a water or sewer special assessment district that contains an occupied building shall connect to the improvement constructed in the district within three years after the date that the resolution confirming the assessment roll for the district becomes final. [Ord. 19-23(S-2)(A) § 5, 2019].

**(b) Property owners and developers interested in initiating water special assessment districts should review the provisions of Homer City Code Section 14.08.040, which provides that “[e]xcept as otherwise provided in the Homer City Code, permits for connections to the water system or an extension of a water main to properties that are not served with City sewer service, will not be issued”. Thus, Special Assessment Districts for water main extensions will only be formed (1) where city sewer is available or (2) if a Special Assessment District for a sewer main extension is also formed.**

**Recommendations:**

That the City Council adopt the proposed edits to HCC 14.08.040 and 17.02.170.

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-75**

An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$230,000 to South Peninsula Behavioral Services, Inc. for the Purposes of Recovery of Losses and Additional Costs Associated with Meeting the Challenges of the Novel Coronavirus and in Support of the Continuation of their Programs and Services.

Sponsor: Hansen-Cavasos

1. City Council Regular Meeting October 12, 2020 Introduction
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading



**CITY OF HOMER  
HOMER, ALASKA**

Hansen-Cavasos

**ORDINANCE 20-75**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
PROVIDING FOR A GRANT OF \$230,000.00 TO SOUTH PENINSULA  
BEHAVIORAL SERVICES, INC FOR THE PURPOSES OF RECOVERY  
OF LOSSES AND ADDITIONAL COSTS ASSOCIATED WITH MEETING  
THE CHALLENGES OF THE NOVEL CORONAVIRUS AND IN  
SUPPORT OF THE CONTINUATION OF THEIR PROGRAMS AND  
SERVICES

WHEREAS, South Peninsula Behavioral Health Services (SPBHS) operates out of six buildings in Homer; and

WHEREAS, SPBHS’s services are in the fields of Mental Health, Substance Misuse and Developmental Disability; and

WHEREAS, SPBHS has provided treatment and support services to patients and their families in Homer for forty years; and

WHEREAS, At the onset of the novel Coronavirus pandemic, many of the programs, housed in the various facilities, were discontinued; and

WHEREAS, Quarantine and “hunkering down” mandates by the State of Alaska resulted in shifting into health and medical care delivered by alternative, but far less personal, technologies; and

WHEREAS, SPBHS has withstood losses of about \$23,000 a week over the course of the pandemic; and

WHEREAS, SPBHS has maintained its workforce and services thus far only due to having sufficient reserves and obtaining some supplemental grants; and

WHEREAS, It seems likely that SPBHS will continue with “telehealth” practices into 2021; and

WHEREAS, The City of Homer has received CARES Act funds that may be used to respond to, and recover from, the effects of the novel Coronavirus.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

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Section 1. \$230,000 is appropriated to South Peninsula Behavioral Health Services, Inc. for expenses and increased costs incurred in response to the COVID-19 pandemic for program and service expenditures.

Section 2. This ordinance is a budget ordinance only, is not permanent in nature, and shall not be codified.

THE CITY OF HOMER FURTHER ORDAINS that the City Manager is authorized to execute a grant agreement with SPBHS, and may establish and make amendments to grant guidelines as necessary to carry out the lawful and efficient administration of the program.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_\_ day of \_\_\_\_, 2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

Introduction:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

\_\_\_\_\_  
Rob Dumouchel, City Manager

\_\_\_\_\_  
Michael Gatti, Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**South Peninsula  
Behavioral Health Services, Inc.**

3948 Ben Walters Lane, Homer, Alaska 99603

---

September 30, 2020

To the Homer City Council-

I'm writing this in hopes of accessing a City of Homer grant to assist with our continued operations during this pandemic.

For the past forty years South Peninsula Behavioral Health Services has provided services, treatment and support to the community of the Southern Peninsula. Our Mental Health, Substance Misuse, and Developmental Disability services annually reach over 400 individuals and families.

During this pandemic we've seen the need for our services increase even as easy access to our services decreased. Many of our current clients, due to State Mandates, were unable to leave their homes or have us visit them in-person. A service that used to include three hours in the community developing skills, learning new coping strategies, and finding new social connections was reduced to thirty minutes on a video screen or, on occasion, from the front patio through a plate glass window.

Additionally, as SPBHS has navigated this pandemic, we have worked closely with our community partners, the local hospital and police department, to implement telehealth access into the emergency room to assist with timely response as well as helping to keep our staff safe and the communities crisis centers free of extraneous staff. We are still developing the capacity to do the same thing in the jail.

Our switch to telemedical service has been a double edged sword. Over the past six months, we have seen the number of many of our service contacts increase, as expected during such trying times. Conversely, the duration of those contacts has decreased, as longer video and telephone contacts are difficult for families, children, and specific symptomologies. Unfortunately, our services are not reimbursed if the contact is less than thirty minutes. Since we continue to meet with all of our clients, regardless of payment, we have seen a loss across all of our services that has averaged approximately \$23,000 per week.

Since March, we have continued to provide all of our services and we have maintained all of our staffing. We have been able to do that with assorted grants and support as well as dipping into our reserves. We did not anticipate that by the end of September we would still be facing a national crisis.

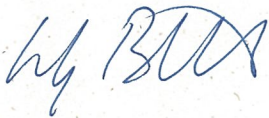
We are asking for \$230,000 to help cover the costs over the last quarter of 2020. This grant from The City of Homer will allow us to fully fund our staff, and provide all of our services without interruption, through the end of the calendar year.

Our goal is simple. We will look to continue providing the same quality Mental Health, Substance Misuse, and Developmental Disability services to our community for anyone that needs it, regardless of their ability to pay.

This grant will ensure we can meet that goal.

Thank you and we appreciate the consideration,

Jay

A handwritten signature in blue ink, appearing to read "Jay Bechtol". The signature is stylized and cursive.

Jay Bechtol, CEO  
South Peninsula Behavioral Health Services

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-76**

An Ordinance of the City Council of Homer, Alaska Authorizing the City Manager to Purchase Kenai Peninsula Borough Parcel No. 17714011, T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB for \$35,000 from the Land Reserves Account and Designating its use as part of Bishops Beach Park.

Sponsor: Venuti/Hansen-Cavasos

1. City Council Regular Meeting October 12, 2020 Introduction
  - a. Memorandum 20-167 from PARCAC as backup
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading
  - a. Memorandum 20-167 from PARCAC as backup

**CITY OF HOMER  
HOMER, ALASKA**

Venuti/Hansen-Cavasos

**ORDINANCE 20-76**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AUTHORIZING THE CITY MANAGER TO PURCHASE KENAI PENINSULA BOROUGH PARCEL NO. 17714011, T 6S R 13W SEC 20 SEWARD MERIDIAN HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB IN THE AMOUNT OF \$35,000 AND AUTHORIZING SUCH EXPENDITURE FROM THE LAND RESERVES FUND AND DESIGNATING ITS USE AS PART OF BISHOPS BEACH PARK.

WHEREAS, Kenai Peninsula Borough Parcel No. 17714011, T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB is small parcel of land adjacent to Bishop's Beach Park and the Beluga Slough Trail is for sale; and

WHEREAS, Private development of this land could degrade the public enjoyment of public lands owned by the City of Homer and the U.S. Fish and Wildlife Service in the Beluga Slough Area and along the trail; and

WHEREAS, City purchase of this inholding will result in continuous public land ownership and management of this highly used recreational and wildlife viewing area; and

WHEREAS, The Parks, Art, Recreation And Culture Advisory Commission recommended the City purchase the property with Land Reserves funds at their August 20, 2020 regular meeting ; and

WHEREAS, The Land Reserves Fund contains approximately \$200,000.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2020 Capital Budget is hereby amended by appropriating \$35,000 from Land Reserves for the purchase of Kenai Peninsula Borough Parcel No. 17714011.

44 Expenditure:

45 <u>Account No.</u>	<u>Description</u>	<u>Amount</u>
46 150-0392	Bishops Beach Land Purchase	\$35,000

47

48 Section 2.This ordinance is a budget amendment only, is not of a permanent nature  
49 and is a non code ordinance.

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51 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this \_\_\_\_\_ day of \_\_\_\_\_,  
52 2020.

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55 CITY OF HOMER

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57 \_\_\_\_\_  
58 KEN CASTNER, MAYOR  
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60  
61 ATTEST:

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63 \_\_\_\_\_  
64 MELISSA JACOBSEN, MMC, CITY CLERK  
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66  
67 YES:

68 NO:

69 ABSTAIN:

70 ABSENT:

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72 First Reading:

73 Public Hearing:

74 Second Reading:

75 Effective Date:

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77 Reviewed and Approved as to form and content:

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79  
80 \_\_\_\_\_  
81 Rob Dumouchel, City Manager

\_\_\_\_\_

Micheal Gatti, City Attorney

82  
83 Date: \_\_\_\_\_

Date: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

THRU: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 1, 2020

SUBJECT: BISHOP'S BEACH LAND PURCHASE

---

The PARC Advisory Commission was presented information at the regular meeting on August 20, 2020 regarding the opportunity to purchase an adjacent parcel, 0.13 acre (about 5,662 square foot), to Bishops Beach Park and US Fish and Wildlife land. This seller is interested in selling it to the City. The listed price is \$35,000. The current tax assessed value is \$17,400.

Following is an excerpt of the minutes from that meeting and recommendation made by the Commission:

*A. Memorandum from Acting City Planner Engebretsen re: Bishop's Beach Land Purchase Opportunity*

*Chair Lewis introduced the item on the agenda by reading of the title.*

*Acting City Planner Engebretsen reviewed her staff report for the Commission.*

*Extensive discussion ensued between Acting City Planner Engebretsen and the Commission on the following:*

- Location and zoning is in the Central Business District*
- Opportunity to add to parks land few and far between*
- Use of land reserves over the parks reserves since that funding source covers repairs and maintenance is preferred*
- Would be appropriate location for a new restroom*
- Recommendation could include a combination of the funding sources*
- Land Trust is interested in larger 5 acres or more plus habitat*
- Availability of additional land in this area*

*HARRALD/ARCHIBALD MOVED THAT PARKS, ART, RECREATION AND CULTURE SUPPORTS THE PURCHASE OF THE ADJACENT PROPERTY AND RECOMMENDS CITY COUNCIL AUTHORIZE THE CITY MANAGER TO ENTER INTO NEGOTIATIONS TO PURCHASE THE PORTION OF LAND IDENTIFIED AS T 6S R 13W SEC 20*



SEWARD MERIDIAN HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO ROB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB PARCEL #17714011 AND FURTHER RECOMMEND THAT THE PURCHASE PRICE NOT TO EXCEED \$35,000 AND FUNDING SHOULD COME FROM THE LAND RESERVES ACCOUNT.

*There was a brief discussion on negotiating the price down from the \$35,000.*

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

*Motion carried.*

Recommendation: City Council approve the request to purchase the parcel of land using funds from the Land Reserves Account, not to exceed \$35,000 and Authorize the City Manager to enter negotiations to purchase the land.



# Kenai Peninsula Borough

Assessing Department  
144 N. Binkley Street  
Soldotna AK 99669

Aug 26 2020 2:03PM

## General Information

<b>HACIENDA INVESTMENTS LLC</b> <b>823 W 53RD AVE</b> <b>ANCHORAGE, AK 99518-1014</b>	<b>Property ID</b>	17714011
	<b>Address</b>	
	<b>Document / Book Page</b>	20170015730
	<b>Acreage</b>	0.1300

## Owners

Property ID	Display Name	Address
17714011	HACIENDA INVESTMENTS LLC	823 W 53RD AVE

## Legal Description

### Description

T 6S R 13W SEC 20 Seward Meridian HM PTN GL 2 BEGIN S 1/16 CORNER SECS 19 & 20 & NW CORNER OF GL 2 TH S 89 DEG 57'30" E 1094.3 FT TO PT TH S 38 DEG 0' W 310 FT TO POB TH 90 DEG W 75 FT TO CORNER 2 TH S 38 DEG W 75 FT TO CORNER 3 TH 90 DEG E 75 FT TO CORNER 4 TH N 38 DEG E 75 FT TO POB

## Value History

Year	Reason	Assessed		
		Land	Structures	Total
2020	Main Roll Certification	\$17,400	\$0	<b>\$17,400</b>
2019	Main Roll Certification	\$17,400	\$0	<b>\$17,400</b>
2018	Main Roll Certification	\$17,600	\$0	<b>\$17,600</b>
2017	Main Roll Certification	\$25,300	\$0	<b>\$25,300</b>
2016	Main Roll Certification	\$28,300	\$0	<b>\$28,300</b>
2015	Main Roll Certification	\$28,300	\$0	<b>\$28,300</b>
2014	Main Roll Certification	\$28,300	\$0	<b>\$28,300</b>
2013	Main Roll Certification	\$28,300	\$0	<b>\$28,300</b>
2012	Main Roll Certification	\$28,300	\$0	<b>\$28,300</b>
2011	Main Roll Certification	\$44,900	\$0	<b>\$44,900</b>
2010	Main Roll Certification	\$44,900	\$0	<b>\$44,900</b>
2009	Main Roll Certification	\$44,900	\$0	<b>\$44,900</b>
2008	Main Roll Certification	\$42,600	\$0	<b>\$42,600</b>
2007	Main Roll Certification	\$32,800	\$0	<b>\$32,800</b>
2006	Main Roll Certification	\$32,800	\$0	<b>\$32,800</b>
2005	Main Roll Certification	\$29,800	\$0	<b>\$29,800</b>
2004	Main Roll Certification	\$14,700	\$0	<b>\$14,700</b>
2003	Main Roll Certification	\$14,700	\$0	<b>\$14,700</b>
2002	Main Roll Certification	\$14,700	\$0	<b>\$14,700</b>
2001	Main Roll Certification	\$14,700	\$0	<b>\$14,700</b>

## Land Details

Primary Use	Land Type	Acres	Eff Frontage	Eff Depth	Asd Value
	Residential City/Residential B	0.1300	0.00	0.00	\$17,400



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Planning

491 East Pioneer Avenue  
Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)

(p) 907-235-3106

(f) 907-235-3118

To: Parks, Art, Recreation and Culture Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: August 12, 2020  
Subject: Bishops Beach Land Purchase

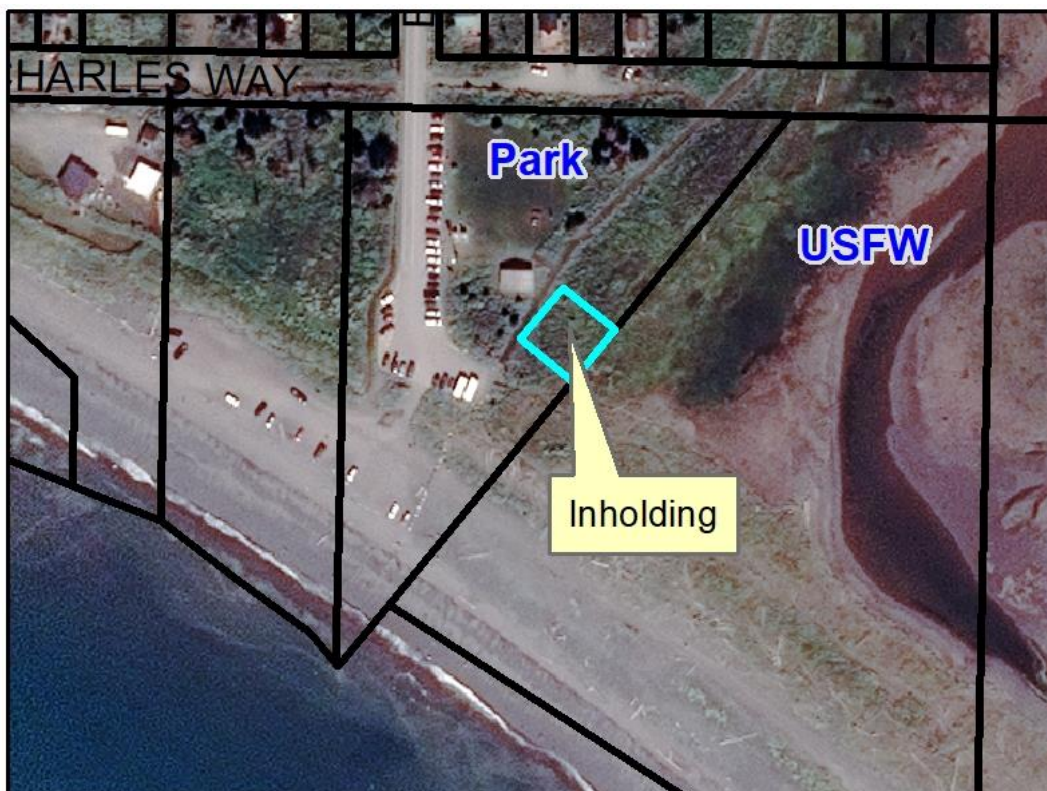
**Requested Action:** Make a recommendation to purchase, or not purchase, land adjacent to Bishops Beach Park, the maximum the city should pay for the lot, and where the money should come from.

There is a 0.13 acre (about 5,662 square foot) parcel beside Bishops Beach Park and US FW land. This property is for sale, and the seller is interested in selling it to the City. The listed price is \$35,000. The current tax assessed value is \$17,400.

Please make a motion with recommends to Council to:

- Purchase or not purchase the land
- If there is a maximum amount the city should spend
- If the money should come from Parks Reserves (approximately \$60,000 balance) or Land Reserves (\$200,000 balance).

If The Commission thinks the City should purchase the land, the Commission will need to find a Councilmember to sponsor and ordinance.



**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-77**

An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget and Authorizing the Expenditure of \$13,480 from the City Hall CARMA Fund for Finance Office Remodel and Furnishings.

Sponsor: City Manager/Finance Director

1. City Council Regular Meeting October 12, 2020 Introduction
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading

**CITY OF HOMER  
HOMER, ALASKA**

City Manager/Finance Director

**ORDINANCE 20-77**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
AMENDING THE 2020 CAPITAL BUDGET AND AUTHORIZING THE  
EXPENDITURE OF \$13,480 FROM THE CITY HALL CARMA FUND  
FOR FINANCE OFFICE REMODEL AND FURNISHINGS.

WHEREAS, Council authorized the hiring of additional Finance personnel through Ordinance 20-44; and

WHEREAS, No workspace currently exists for additional personnel; and

WHEREAS, Funds authorized by this ordinance will accommodate the cost of a cubicle, labor to install, and furnishings.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The budget is hereby amended as follows:

<u>Account:</u>	<u>Description:</u>	<u>Amount:</u>
156-0384	Finance Office Remodel	\$13,480

Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

44 YES:  
45 NO:  
46 ABSTAIN:  
47 ABSENT:  
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49 First Reading:  
50 Public Reading:  
51 Second Reading:  
52 Effective Date:  
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55 Reviewed and approved as to form:

56  
57 \_\_\_\_\_  
58 Rob Dumouchel, City Manager

\_\_\_\_\_

Michel Gatti, City Attorney

59  
60 Date: \_\_\_\_\_

Date: \_\_\_\_\_

61  
62

63 Section 2. This Ordinance is of a permanent and general character and shall be included  
64 in the City Code.

65

66 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_, 2020.

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68 CITY OF HOMER

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KEN CASTNER, MAYOR

73 ATTEST:

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76 \_\_\_\_\_  
76 MELISSA JACOBSEN, MMC, CITY CLERK

77

78 YES:

79 NO:

80 ABSTAIN:

81 ABSENT:

82

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84 Reviewed and approved as to form:

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86 \_\_\_\_\_  
87 Robert Dumouchel, City Manager

88  
89 Date: \_\_\_\_\_

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\_\_\_\_\_  
Michael Gatti, City Attorney

Date: \_\_\_\_\_

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-79**

An Ordinance of the City Council of Homer, Alaska Establishing a Fishermen Economic Recovery Grant (FERG) Program and Amending the 2020 Budget by Appropriating the Amount of \$1.3 Million from the General Fund Fund Balance to Provide Economic Relief to City of Homer-Based Vessel Owners Engaged in Commercial Fishing who are Impacted by the COVID-19 Pandemic.

Sponsor: Mayor

1. City Council Regular Meeting October 12, 2020 Introduction
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading



**CITY OF HOMER  
HOMER, ALASKA**

Mayor

**ORDINANCE 20-79**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ESTABLISHING A FISHERMEN ECONOMIC RECOVERY GRANT (FERG) PROGRAM AND AMENDING THE 2020 BUDGET BY APPROPRIATING THE AMOUNT OF \$1.3 MILLION FROM THE GENERAL FUND FUND BALANCE TO PROVIDE ECONOMIC RELIEF TO CITY OF HOMER-BASED VESSEL OWNERS ENGAGED IN COMMERCIAL FISHING WHO ARE IMPACTED BY THE COVID-19 PANDEMIC.

WHEREAS, The City of Homer received \$7,899,085.29 in federal funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) from the State of Alaska that allows municipalities to provide small business grants to businesses that suffer economic impacts costs with the Covid-19 pandemic; and

WHEREAS, The City of Homer-based commercial fishing fleet is an important sector of Homer’s diverse economy providing jobs and supporting local marine trades and chandleries, job provision and fish deliveries; and

WHEREAS, The Commercial fishing industry has suffered economic loss due to the softening of markets, including restaurants, public and private gatherings and the general loss of normal distribution outlets; and

WHEREAS, Commercial fishermen have suffered economic loss due to reductions or elimination of stock assessments and surveys which have led to more conservative management with reduced quotas or fishing time; and

WHEREAS, Commercial fishermen have suffered economic loss due to the added expenses of meeting quarantine, social distancing, and other restrictions that have been placed on the commercial fleets during the COVID 19 pandemic; and

WHEREAS, the continued disruption of economic re-openings around the world may prolong the softening of markets, creating a serious, and in many cases critical, danger to their economic viability; and

WHEREAS, The Homer City Council believes the Covid-19 pandemic and actions taken as a result to protect public health as described above have created immediate necessity for economic relief to the City of Homer-based commercial fishing fleet.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

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Section 1. The Fisherman Economic Relief Grant (FERG) program is hereby established in accordance with the FERG policy document for the purpose of providing economic relief through the FERG program to City of Homer-based vessel owners engaged in commercial fishing who are impacted by the covid-19 pandemic.

Section 2. The FY2020 budget is hereby amended by appropriating funds in the amount of \$1,300,000.00 for the FERG program.

Section 3. The Finance Department will continue to manage the project account for COVID-19 Response in order to track all project related costs.

Section 4. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26 day of October, 2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

\_\_\_\_\_  
Robert Dumouchel, City Manager

\_\_\_\_\_  
Michael Gatti, City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-80**

An Ordinance of the City Council of Homer, Alaska Providing for a Grant of \$34,789.24 to the Homer Foundation Homer Community Chest Fund to Assist Vulnerable Populations in order to Prevent Homelessness During the COVID-19 Pandemic through the Homer Community Chest Fund.

Sponsor: Mayor

1. City Council Regular Meeting October 12, 2020 Introduction
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading

**CITY OF HOMER  
HOMER, ALASKA**

Mayor

**ORDINANCE 20-80**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
PROVIDING FOR A GRANT OF \$34,789.24 TO THE HOMER  
FOUNDATION HOMER COMMUNITY CHEST FUND TO ASSIST  
VULNERABLE POPULATIONS IN ORDER TO PREVENT  
HOMELESSNESS DURING THE COVID-19 PANDEMIC THROUGH  
THE HOMER COMMUNITY CHEST FUND.

WHEREAS, The Homer Foundation’s Community Chest Fund is dedicated to providing emergency and bridge funding as a safety net for families with children in times of need, and other individuals as extraordinary circumstances might dictate; and

WHEREAS, The Homer Community Chest Fund distributes this funding through the Non-Food Emergency Aid program in partnership with the Homer Food Pantry, which is one of the only programs to help those in need in the community address non-food crises that could otherwise threaten a household’s ability to stay sheltered, healthy, and able to meet other needs like transportation, employment and medical care; and

WHEREAS, Meeting these needs for Homer’s vulnerable population is necessary to assist in preventing homelessness, which in turn facilitates a families compliance with COVID-19 public health precautions; and

WHEREAS, It is in the best interest of the City to support this safety net, which keeps people housed, supported, and as healthy as possible to mitigate the effects of COVID-19 and its transmission in the Homer community; and

WHEREAS, Since the pandemic began in March through August 2020, the Non-Food Emergency Aid program has spent \$16,789.24 supporting individuals and households in need; and

WHEREAS, Based on historical data to project expenses for September through December, the Homer Foundation anticipates the Homer Community Chest will need an additional \$18,000 to cover Non-Food Emergency Aid program expenses; and

WHEREAS, According to the September 2, 2020 Coronavirus Relief Fund Frequently Asked Questions document, providing a consumer grant program to prevent eviction and assist in preventing homelessness is considered an eligible expense for Cares Act funds; and

WHEREAS, The Homer Foundation considers this direct grant to the Homer Community Chest Fund as a means to cover necessary expenses incurred due to the COVID-19 public health emergency.

44 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
45

46 Section 1. \$34,789.24 is appropriated to the Homer Community Chest for expenses  
47 incurred or will be incurred in response to the COVID-19 pandemic associated with the Non-  
48 Food Emergency Aid program  
49

50 Section 2. This is a budget amendment ordinance, is not permanent in nature, and  
51 shall not be codified.  
52

53 THE CITY OF HOMER FURTHER ORDAINS that the City Manager is authorized to  
54 execute a sub-recipient grant agreement with the Homer Foundation for the administration  
55 of the grant, and may establish and make amendments to grant guidelines as necessary to  
56 carry out the lawful and efficient administration of the program.  
57

58 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26 day of October, 2020.  
59

60 CITY OF HOMER  
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62 \_\_\_\_\_  
63 KEN CASTNER, MAYOR  
64

64 ATTEST:  
65

66 \_\_\_\_\_  
67 MELISSA JACOBSEN, MMC, CITY CLERK  
68

69 YES:

70 NO:

71 ABSTAIN:

72 ABSENT:  
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74 First Reading:

75 Public Hearing:

76 Second Reading:

77 Effective Date:  
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79 Reviewed and approved as to form:  
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81 \_\_\_\_\_  
82 Robert Dumouchel, City Manager  
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81 \_\_\_\_\_  
82 Michael Gatti, City Attorney  
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84 Date: \_\_\_\_\_

Date: \_\_\_\_\_



City of Homer  
Attn: Jenny Carroll, Special Projects & Communications Coordinator  
491 East Pioneer Ave  
Homer, AK 99603

Via email: [jcarroll@ci.homer.ak.us](mailto:jcarroll@ci.homer.ak.us)

Re: CARES Funding for Community Chest

October 7, 2020

Dear Ms. Carroll:

The Homer Foundation is requesting consideration for additional CARES Act funding of \$34,789.24 specifically to support the Community Chest Fund.

This fund supports the Non-Food Emergency Aid program of the Homer Food Pantry. This fund is one of the only programs to help those in need in the community. This fund assists local residents with addressing non-food crises, which may threaten their ability to stay sheltered, healthy and able to meet other needs like transportation to employment, medical care etc. Meeting these needs for Homer's vulnerable population is necessary to assist in preventing homelessness, enabling compliance with COVID-19 public health precautions and mitigating COVID-19 health effects and its transmission in the community. Some areas the program supports are:

Utilities (Gas, Electric, Water/Sewer,etc)

Housing/ Rent/Deposits

Emergency Automotive Repairs

Heating Costs

Emergency & Temporary Housing

Laundry

Medical/Prescriptions

Special Dietary Foods

Showers/hygiene

Transportation

Since the COVID-19 Pandemic began in March through August of 2020, the Emergency Non-Food Aid program has expended \$16,789.24. Looking at historical data, we project additional costs of approximately \$16,000 - \$18,000 between September and the end of 2020.

If you have any question about this program, please do not hesitate to contact me at 907-235-0551 or [mikemiller@homerfoundation.org](mailto:mikemiller@homerfoundation.org)

Regards,

Mike Miller  
Executive Director

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-81**

An Ordinance of the City Council of Homer, Alaska Establishing a Mortgage and Rent Relief Grant (MARRG) Program to City of Homer Residents Experiencing Economic Hardship due to the COVID-19 Public Health Emergency, Approving up to \$339,200 to be used for MARRG, and Authorizing the City Manager to Enter into an Agreement with Alaska Housing Finance Corporation (AHFC) for Program Administration.

Sponsor: Aderhold.

1. City Council Regular Meeting October 12, 2020 Introduction

**CITY OF HOMER  
HOMER, ALASKA**

Aderhold

**ORDINANCE 20-81(A)**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA ESTABLISHING A MORTGAGE AND RENT RELIEF GRANT (MARRG) PROGRAM TO CITY OF HOMER RESIDENTS EXPERIENCING ECONOMIC HARDSHIP DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY, APPROVING UP TO ~~\$339,200~~ **\$763,200** TO BE USED FOR MARRG, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ALASKA HOUSING FINANCE CORPORATION (AHFC) FOR PROGRAM ADMINISTRATION.

WHEREAS, On May 26, 2020, the Homer City Council passed Resolution 20-051 to accept \$7,899,085.29 in grant funds from the State of Alaska, Department of Commerce, Community and Economic Development for necessary expenditures due to the COVID-19 public health emergency; and

WHEREAS, These funds were made available to State, Local and Tribal governments through the Coronavirus Aid, Relief and Economic Security (CARES) Act to cover necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, To be eligible for reimbursement through CARES Act funding, expenses must be incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, The Alaska Housing Finance Corporation ( AHFC) administered the Alaska Housing Relief Program earlier this summer, which provided up to \$1,200 as a one- time payment to assist with housing costs for each eligible household, payable directly to their lender or landlord; and

WHEREAS, Approximately ninety households in the City of Homer qualified and took advantage of this statewide funding opportunity for one month of mortgage and rent relief payments; and

WHEREAS, These households have an income that is at or below 80% of the community's area median income as calculated by the US Department of Housing and Urban Development and were able to demonstrate how their household income was reduced on or after March 11, 2020 as a result of COVID-19 related closures, hour reductions or other lost income that is attributable to COVID-19; and



43 WHEREAS, The ongoing COVID-19 pandemic contributes to an ongoing need for  
44 housing support which will continue and grow as the public health emergency extends into the  
45 fall and winter; and

46  
47 WHEREAS, The MARRG program compliments the Household Economic Relief Grant  
48 (HERG) program previously established by Homer City Council in that it allows qualifying  
49 households to utilize HERG funds for eligible expenses other than rent or mortgage payments;  
50 and

51  
52 WHEREAS, AHFC has agreed to continue administering the housing relief program for  
53 Homer residents via a sub-recipient grant agreement with the City; and

54  
55 WHEREAS, Providing grants to residents experiencing economic hardship and housing  
56 insecurity follows CARES Act requirements as interpreted by the US Department of the  
57 Treasury's guidance for local governments, which allows for necessary expenditures incurred  
58 due to the COVID-19 public health emergency and for second order effects of the emergency;  
59 and

60  
61 WHEREAS, It is necessary and in the best interest of the City of Homer to approve grant  
62 funding for emergency rent and mortgage relief to assist Homer residents and households  
63 affected by COVID-19.

64  
65 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

66  
67 Section 1. ~~\$339,200.00~~ **\$763,200.00** is appropriated for AHFC to carry out the MARRG  
68 program which will provide individual grants to qualifying households in the City of Homer of  
69 up to \$1, 200 per month for each of the ~~four~~ **six** months from ~~September~~ **July** through  
70 December, 2020 for mortgage or rent relief.

71  
72 Section 2. The City Manager is authorized to execute a Memorandum of Agreement with  
73 AHFC for the administration of the grant, and may establish and make amendments to grant  
74 guidelines as necessary to carry out the lawful and efficient administration of the program.

75  
76 Section 3. This is a budget amendment ordinance, is not permanent in nature, and  
77 shall not be codified.

78  
79 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26 day of October, 2020.

80  
81 CITY OF HOMER  
82  
83 \_\_\_\_\_  
84 KEN CASTNER, MAYOR

85 ATTEST:

86

87 \_\_\_\_\_

88 MELISSA JACOBSEN, MMC, CITY CLERK

89

90

91 YES:

92 NO:

93 ABSTAIN:

94 ABSENT:

95

96 First Reading:

97 Public Hearing:

98 Second Reading:

99 Effective Date:

100

101 Reviewed and approved as to form:

102

103 \_\_\_\_\_

104 Robert Dumouchel, City Manager

105

106 Date: \_\_\_\_\_

\_\_\_\_\_  
Michael Gatti, City Attorney

Date: \_\_\_\_\_

**ORDINANCE REFERENCE SHEET**  
**2020 ORDINANCE**  
**ORDINANCE 20-82**

An Ordinance of the City Council of Homer, Alaska, Unencumbering the Unexpended Funds of the City of Homer Economic Relief Grant Programs and City material, service, and personnel costs in the COVID-19 Response Fund to Cover Expenses As Directed by the CARES Act Project Close Out Plan.

Sponsor: City Manager

1. City Council Regular Meeting October 12, 2020 Introduction
2. City Council Regular Meeting October 26, 2020 Public Hearing and Second Reading
  - a. Memorandum 20-179 from Special Projects & Communications Coordinator as backup

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

City Manager

3  
4 **ORDINANCE 20-82(A)**

5  
6 AN ORDINANCE UNENCUMBERING THE UNEXPENDED AMOUNTS  
7 FROM THE ECONOMIC RELIEF GRANT PROGRAMS AND CITY  
8 MATERIAL, SERVICE, AND PERSONNEL COSTS AND MAINTAINING  
9 THOSE UNEXPENDED AMOUNTS IN THE COVID-19 RESPONSE  
10 FUND FOR EFFICIENT DISTRIBUTION OF CORONAVIRUS RELIEF  
11 FUNDS AS APPROVED THROUGH THE CARES ACT PROJECT  
12 CLOSE OUT PLAN.

13  
14 WHEREAS, The State of Alaska granted \$7,899,085.29 in Coronavirus Relief Funds to the  
15 City of Homer to provide direct relief for Homer's needs and expenses associated with coping  
16 with the novel coronavirus, COVID-19; and

17  
18 WHEREAS, The State arranged for the \$7,899,085.29 in Coronavirus Relief Funds to be  
19 disbursed in three tranches; and

20  
21 WHEREAS, All Coronavirus Relief Funds received by the City are maintained in one  
22 account called the COVID-19 Response Fund to which all expenses are credited against; and

23  
24 WHEREAS, Only expenses that were not accounted for in the City's budget and resulting  
25 from the City's response to COVID-19 during the period of March 1, 2020 through December 30,  
26 2020 are reimbursed with Coronavirus Relief Funds; and

27  
28 WHEREAS, Ord. 20-25(S) and Ord. 20-45(S) encumbered \$5,600,000 of the \$7,899,085.29  
29 to the City's Non-profit Economic Relief Grant program (NERG), the Social Services Economic  
30 Relief Grant program (SoSERG), the Childcare Business Economic Relief Grant program  
31 (CBERG), and the Household Economic Relief Grant program (HERG); and

32  
33 WHEREAS, The SBERG, NERG, SoSERG, and CBERG programs all ended by October 2,  
34 2020 and left the City with a remaining balance of approximately \$2,641,043.50; and

35  
36 WHEREAS, The HERG program does not end until October 16, 2020 so a remaining  
37 balance is not known at this time; and

38  
39 WHEREAS, Ord. 20-16, Ord. 20-22, Ord. 20-25(S), Ord. 20-63, Ord. 20-45(S), and pending  
40 Ord. 20-65 will have allocated \$1,644,949 to City of Homer material, services, and personnel  
41 expenses to carry the City's expenses associated with COVID-19 through December 30, 2020;  
42 and

43                   **WHEREAS, Ordinance 20-66 clarifies the allowed uses for Coronavirus Relief Funds**  
44 **from the Kenai Peninsula Borough (KPB) and added Section 4, this Ordinance allows City**  
45 **Council to maximize the impact of the KPB Coronavirus Relief Funds by reallocating any**  
46 **unexpended funds to other purposes allowed under the KPB Grant Agreement through**  
47 **the CARES Act Project Closeout Plan; and**  
48

49                   WHEREAS, It is in the best interest of the City to have the ability to respond and address  
50 community and municipal needs as a result of the COVID-19 pandemic quickly since CARES Act  
51 dollars must be spent by December 30, 2020; and  
52

53                   WHEREAS, Legislation appropriating specific Coronavirus Relief Fund amounts to  
54 programs with CARES Act dollars prevents the City from using the unexpended balances of  
55 these programs to efficiently cover other prioritized needs of the City unless additional  
56 legislation un-appropriating and re-appropriating the funds takes place; and  
57

58                   WHEREAS, After the October 12, 2020 City Council meeting there are three scheduled  
59 City Council meetings left in the year to address appropriation needs, unless Council schedules  
60 additional hearings; and  
61

62                   WHEREAS, City Council prioritized eligible uses of the remaining balance of City of  
63 Homer CARES Act funds in the CARES Act Project Close Out Plan; and  
64

65                   WHEREAS, The CARES Act Project Close Out Plan provides staff direction on incurring  
66 expenses associated with community and city needs related to the COVID-19 pandemic  
67 response.  
68

69                   NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
70

71                   Section 1. The unexpended amounts of the City of Homer Economic Relief Grant  
72 Programs will be unencumbered and kept ready for additional COVID-19 related expenses as  
73 approved through the CARES Act Project Close Out Plan and incurred by the City.  
74

75                   Section 2. Any remaining City material, service, or personnel costs identified by the City  
76 Manager as unexpended will be unencumbered and be kept ready for additional COVID-19  
77 related expenses as approved through the CARES Act Project Close Out Plan and incurred by  
78 the City.  
79

80                   Section 3. This Ordinance allows City Council to maximize the impact of Coronavirus  
81 Relief Funds in response to community and municipal needs before the December 30, 2020  
82 deadline.  
83

84           Section 4. Staff will provide Council with regular reports detailing costs incurred  
85 through the CARES Act Project Close Out Plan so that City Council can adjust the Plan as  
86 needed to respond to COVID-19. Costs incurred will then be applied to the COVID-19 Response  
87 Fund.

88  
89           Section 5. This ordinance is a budget ordinance only, is not permanent in nature and  
90 shall not be codified.

91           ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26 day of October, 2020.

92

93

CITY OF HOMER

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95

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\_\_\_\_\_  
KEN CASTNER, MAYOR

97

ATTEST:

98

99

\_\_\_\_\_  
100 MELISSA JACOBSEN, MMC, CITY CLERK

101

102 YES:

103 NO:

104 ABSTAIN:

105 ABSENT:

106

107 First Reading:

108 Public Hearing:

109 Second Reading:

110 Effective Date:

111

112 Reviewed and approved as to form:

113

114

\_\_\_\_\_  
115 Robert Dumouchel, City Manager

116

117 Date: \_\_\_\_\_

\_\_\_\_\_  
Michael Gatti, City Attorney

Date: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Manager

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(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum 20-179

TO: Mayor Castner and Homer City Council  
FROM: Jenny Carroll, Special Projects & Communications Coordinator  
THROUGH: Rob Dumouchel, City Manager  
DATE: October 22, 2020  
SUBJECT: CARES Act Close Out Plan Backup

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This memo presents a draft CARES Act Close Out Plan as proposed in Resolution 20-104 and provides backup information on projects staff and some Councilmembers have proposed for inclusion in the Plan.

The CARES Act Close Out Plan is intended to reflect Council's prioritized expenditures from the COVID-19 Response fund so that CARES Act funds can be maximized for COVID-19 response and recovery within the remaining eligibility period. The plan directs staff on incurring eligible CARES Act expenses.

Please review the CARES Act Project Close Out Plan, discuss the proposed prioritization and suggest and approve any amendments.

For instance, attached to this memo is an erosion mitigation proposal from Councilmember Evensen for potential CARES Act funding. From Administration's perspective, while some of the beaches and parks have experienced the impacts Councilmember Evensen lists, it may be challenging to make a direct connection between a beach reclamation project and the public health, which is required by US Treasury for capital projects utilizing CARES Act funding. Council may advise otherwise and move to amend the plan to include this project.

Once approved by Council, staff will provide regular reports detailing costs incurred through the CARES Act Close Out Plan so that City Council can adjust the Plan as needed to respond to COVID-19. Amendments to how programs or projects are prioritized, including the addition of new programs or project will be made by resolution.

The Close Out Plan includes a list of prioritized expenditures. The first four priorities are to complete funding for any unfunded applicants of the SBERG, NERG, MARRG, and FERG programs should grant applications overreach appropriations for any of the Economic Relief Grant programs. Below, I provide backup information about the other items in the proposed prioritization.

### **5. Kenai Peninsula College – equipment necessary for teaching remote/online classes**

### **6. Kenai Peninsula College – Homer Resident Student Scholarships**

Kenai Peninsula College reached out to the City Manager for CARES Act funding in support of costs associated with changes in operations to respond to the COVID-19 pandemic. A letter requesting funding for the two projects listed above is attached to this memo.

## **7. Port & Harbor repeater, base station and 15 portable radios**

### **8. 6 Port & Harbor 6 mobile radios**

Communications is one of the most important tools during an emergency to maximize the number of people who take appropriate and timely action to ensure the safety and protection of life and property; the COVID-19 health emergency is no exception. The Port of Homer is the destination port for medical evacuations from non-road connected communities throughout Lower Cook Inlet. Surface transport of COVID patients is the COOP plan for when weather does not permit VFR flights, or when the air transport companies refuse to transport COVID-19 patients in small aircraft.

With this current COVID-19 pandemic, harbor staff use our communications system to talk with vessels approaching the Port, to assist them with filing state required travel reports, and to arrange vessel quarantine. We have relied on radios heavily in these situations where early contact is imperative, and local phone numbers for arriving individuals are unknown, to ensure that conditions are safely managed and clear direction is given. We have already experienced operational communications issues with the following COVID response activities:

- Managing large vessels under quarantine that need to anchor offshore and tender to the harbor for supplies, medical interventions, etc.
- Port of Homer is the home port the AMHS vessel Tustumena and which was directed to quarantine at the Port of Homer during the June shipboard outbreak of Covid-19. Communications with the inbound vessel were paramount to a successful resolution.

The Port & Harbor plays an important role in the safety and protection of life and property. This project corrects deficiencies in the communications system, improves resiliency and will bring huge benefits to our lower Cook Inlet communities and mariners during this current Covid-19 emergency and the next emergency that comes our way.

Components include: Radios- Handheld and mobile radios are utilized by all operations staff, maintenance staff, and the Harbormaster. These units are seven-year-old hand me downs from the police department which are an upgrade from the 12-year-old units that they replaced. However, these units are no longer able to be serviced by the manufacturer as they no longer support that model. In order that the Port can maintain our classification as a regulated facility by the USCG we are required to stay current with FCC regulations and to maintain interoperable communications with our State, Federal and local agencies partners.

Repeater- When the on-duty officer is making their rounds in the harbor we often don't hear calls from vessels outside the harbor basin and this can include Regulated vessels such tugs and barges, ferry's and small passenger vessels. The placement of a repeater at the Skyline site will correct this weak link in the network, in partnership with the base station. Looking into the future the repeater will allow us to maintain communications between harbor basins when we expand the port and add a large vessel harbor.

Base station- (Moving the base station system to the city's tower located on Skyline Drive) From this vantage point we will be able to vastly extend our base station's range. The radio repeater will connect our



handhelds directly into the base effectively giving our handhelds the same range as the base station. Increasing our range makes everything in the communications system more effective, and since this is a system we rely heavily on in an emergency for its reliability and flexibility, the farther it reaches the more effective we become as a whole.

### **9. 1 Lucas CPR device:**

This request would outfit two HVFD ambulances with Lucas CPR devices. One Lucas CPR device (of two requested) was funded with CARES Act funds by Ordinance 20-63(A). The Lucas provides “consistent quality” CPR for those in cardiac arrest. What makes it specifically useful during the transportation of COVID-19 cases is that it allows responders to perform quality CPR without exposing EMT’s to the risk of COVID-19 airborne/droplet particles that are always generated during CPR events. We need 2 of them so that both of our frontline ambulances are equipped with the equal equipment as we often have simultaneous calls happening. There is no way of knowing what the call type is before it happens so equipping both ambulances is the only way to assure that proper care is provided every time. Additionally, it provides the highest degree of safety for first responders as it eliminates the need to have additional volunteers in the ambulance during transport.

### **10. 1 Patient power load system & gurney:**

To mitigate the spread of COVID-19 among emergency responders, HVFD has reduced staff to two medical providers on calls when possible. Typically the Fire Department would have between 4 to 5 Fire/EMS personnel and possibly a police officer to help with manually loading patients into the ambulance. The reduction in emergency responders on call heightens the department’s risk to the national leading cause of injury to EMS personnel which is back injury due to the amount of lifting that is required in this field. The power load patient lift system has greatly reduced the risk of back injury to EMS providers by limiting the heavy lifting of patients. It is very common to have a single lift of patient and equipment exceed 350—400 pounds.

### **11. 3 Cardiac/Respiratory monitors:**

The Zoll Cardiac/respiratory monitors are better suited to treat COVID-19 patients than our current cardiac monitor. The Zoll monitors are Bluetooth capable which will allow us to transmit patient information directly to the hospital as they are currently using Zoll products. The Zoll monitor have both audio and video prompts that will help provide vital information to the EMS responders that will directly assist them in patient care decisions. The telemetry these monitors provide to the hospital gives them real time information to better prepare them to treat the patient remotely, and provide them with more information that will allow them to be better prepared to receive COVID-19 patients at the ER.

### **12. Park Maintenance COVID-19 Mitigation Actions – Parks Custodian seasonal positions:**

Due to COVID-19 concerns, Park Laborers who usually clean City public restrooms in the summer quit and Public Works could not find any new hires. Temporary Parks Maintenance Custodian positions were specifically created to fill this need.

### **13. HPD & HVFD**

US Treasury permits the use of CARES Act dollars to cover first responder payroll during the eligible period March 1, 2020 – December 30, 2020. As of the last pay period, HPD and HVFD payroll expenses not applied to

CARES Act funding thus far totals \$1,962,776. After December 30, staff will have a total amount of first responder payroll and can reimburse this expense with Coronavirus Relief Funds.



# Kenai Peninsula College

UNIVERSITY of ALASKA ANCHORAGE

## **Kenai Peninsula College Kachemak Bay Campus Proposal for Homer CARES Funding**

KPC and the rest of the University of Alaska started operating mostly remotely in March when COVID-19 became a pandemic. Campuses were closed, 90% of classes were delivered remotely and stringent guidelines were put into place that greatly impacted how we could serve students. This continued in the current fall semester and it has been decided KPC will operate under these same conditions in the Spring 2021 semester.

As a direct result of the pandemic, KPC's Kachemak Bay Campus (KBC) requests the following economic relief so they can better serve their students and the Southern Peninsula:

### **Faculty teaching from home**

**Cost: \$19,600**

As all of our 30+ faculty are teaching from home this fall and this coming spring we need to continually replace damaged and/or outdated equipment that we use to teach distance.

10 Dell laptops (\$1,500/each)

8 Dell USB-C Dongles for monitors (\$75/each)

2 Multi-camera instructor following platforms (\$1,000/each)

10 Headsets (\$50/each)

10 Webcams (\$150/each)

### **Homer Resident Student Scholarship**

**Cost: \$24,000**

The majority of KPC students work while attending college. Due to the pandemic many are struggling financially due to the closure or reduced hours of businesses that typically employ college students. The Homer Resident Student Scholarship will be offered to students currently admitted or have pending admissions to a UA degree program and are taking six or more credits. Students must be enrolled and admitted/pending admission before the deadline for the spring 2021 semester. This

estimate is based on the 48 Homer residents currently enrolled at KBC meeting these requirements.

Students will be asked to complete an online scholarship application which will require a statement of need and how the pandemic has impacted them. Each student will receive a scholarship of \$500.

**Total funding requests:**

**\$43,600**

Park and Campground Economic Recovery

<b>Anomalous COVID effects May-Sept 2020</b>	<b>Severity of effects Ranking (0 to 5)</b>	<b>City park/campground</b>	<b>Remedy &amp; repair</b>	<b>Financial need for Repair (suggested)</b>
illegal parking, overuse driftwood removal	4	spit beach area 1	permanent, aesthetic blockade re-vegetation; signage beach berm stabilization	\$ 147,000
illegal parking & camping driftwood removal	4	spit beach area 2	permanent, aesthetic blockade re-vegetation; signage beach berm stabilization	\$ 147,000
overuse	2	end of the road park	parking & signage; misc. repairs	\$ 36,750
overuse	1	nick dudiak fishing hole	parking & signage; misc. repairs	\$ 18,375
illegal parking & camping	4	mariner beach area	permanent, aesthetic blockade beach berm stabilization partial cost of bathroom installation	\$ 147,000
illegal camping, overuse	4	bishops beach area	permanent, aesthetic blockade beach berm stabilization partial cost of bathroom installation	\$ 147,000
overuse	3	bayview park	parking & signage; misc. repairs	\$ 73,500
all of above	5	karen hornaday park	permanent, aesthetic blockades signage; roadwork & trailwork bathroom repairs/reconstruction	\$ 294,000
security exposure/needs	3	City park properties	monitoring cameras to assist low levels of staffing	\$ 147,000
			<i>total</i>	\$ 1,157,625

## City of Homer CARES Act Project Close Out Plan

Approved by Council Resolution 20-104

Program/Project Name	End Date	Budgeted Amount <i>(up to)</i>	Total Expended <i>(to date)</i>	Unexpended
Household Economic Relief Grants	10/16/2020	\$1,500,000.00	\$ 311,239.44	\$1,188,760.56
Nonprofit Economic Relief Grant Round 2	11/8/2020	\$ 516,927.50		
AHFC Mortgage & Rent Relief Program	11/29/2020	\$ 763,200.00		
Fisherman's Economic Relief Grants	11/29/2020	\$ 1,300,000.00		

### CARES Act Project Close Out Prioritization

The following list prioritizes how the City of Homer will incur expenses associated with second-order effects of the COVID-19 health emergency and direct emergency response. All expenses will be incurred between March 1, 2020 - December 30, 2020. After December 30, 2020 but before March 30, 2021, Administration will bring forward an ordinance to Homer City Council that reimburses qualifying expenses with Coronavirus Relief Funds received through the State of Alaska's Coronavirus Relief Fund Grant Agreement.

1. Unfunded Small Business Relief Grant applicants
2. Unfunded Nonprofit Economic Relief Grant applicants
3. Unfunded Mortgage & Rent Relief Grant applicants
4. Unfunded Fisherman's Economic Relief Grant applicants

	Budgeted Amount	Total Expended	Unexpended
<b>Kenai Peninsula College</b>			
5. Equipment for remote/online teaching	\$ 19,600.00		
6. Homer Resident Student Scholarship	\$ 24,000.00		
<b>Emergency Communications Equipment</b>			
7. Port & Harbor repeater, base station, 15 portable radios	\$ 150,000.00		
8. 6 mobile radios	\$ 33,000.00		
<b>HVFD COVID-19 Mitigation during Emergency Transport</b>			
9. 1 Lucas CPR machine	\$ 15,245.19		
10. 1 Power Load patient lift system & gurney	\$ 35,490.63		
11. 3 Zoll Cardiac/Respiratory monitors	\$ 88,240.06		
<b>Public Safety Payroll</b>			
12. COVID-19 Compliance Custodian positions			
13. HPD			
13. HVFD			



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Manager

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(f) 907-235-3148

## Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: October 22, 2020  
SUBJECT: City Manager's Report for October 26<sup>th</sup> Council Meeting

---

### **Tsunami Warning**

On October 19<sup>th</sup>, there was a large earthquake near Sand Point, AK which resulted in a tsunami warning that had potential to impact the Spit and other coastal areas of the City. City staff with emergency response responsibilities assembled at the EOC to prepare and monitor the situation. The public was encouraged to evacuate from the Spit and other low lying areas for a short period of time. A tsunami wave was generated but it was relatively small and did not make it as far as Homer.

While emergencies like this can be viewed as a hassle, each one does provide an important opportunity for staff to evaluate our processes and find any broken linkages between ourselves and other agencies. Between writing this report and the October 26<sup>th</sup> Council Meeting, I will have met with staff to discuss the event and potential improvements to our process. Chief Kirko and I will have also met with Kenai Peninsula Borough emergency management officials to discuss opportunities for improvement in regards to their interface with tsunami warning events in Homer. The goal is continuous improvement so that when we do have a large scale disaster we are prepared, efficient, and effective in protecting the City.

### **Police Station Virtual Tour**

Because of COVID restrictions, in-person tours of the new police station were not practical at the time of the ribbon cutting. Instead, the Homer Police Department has provided a video virtual tour of the facility so that the public can see the inside of our newest City building. The video is available on HPD's Facebook page (<https://www.facebook.com/homerakpolice/videos/698384224430670/>) and features an appearance from City Engineer Carey Meyer discussing the green infrastructure outside of the building.

### **Bears on City Property**

I received a letter from an Alaska Department of Fish & Game (ADF&G) biologist related to concerns with bears on city managed property, mainly Karen Hornaday Park. The concerns revolve around food attracting bears to the park and the potential for unsafe situations for both bears and humans. The suggestion is to install bear-proof trashcans and food storage containers for campers. Municipal-grade bear-proof equipment is not inexpensive, but I am working with Parks Maintenance Coordinator Matt Steffy to attempt to identify ways we can reduce the cost of this equipment and seek grant funding to defray the expenses of upgrading our camp facility over time. In the meantime, we will work to improve messaging to campground users which includes education on best practices related to bear safety.

## **Climate Action Plan (CAP)**

Staff have been working on energy use and emissions calculations while also working on a building a pathway to an update to our 2007 CAP (a 2020 Council-Initiated Priority) underway. Related to this item, staff, in conjunction with Councilmember Aderhold, collaborated on a questionnaire which provided data to a climate cohort group with which the City is aligned. The questionnaire will help them figure out ways to support communities like ours who are working on climate change initiatives and climate action plans.

## **GFOA Budget Award**

As I was finishing this report, Finance Director Walton received a congratulatory note from the Government Finance Officers Association notifying the City that we have been awarded the Distinguished Budget Presentation Award. Per their website, “GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal. Over 1600 governments, including states, cities, counties, special districts, school districts, and more have been recognized for transparency in budgeting. To earn recognition, budget documents must meet program criteria and excel as a policy document, financial plan, operations guide, and communication tool.” GFOA’s review also provides instruction on how the City’s budget can include additional modifications to completely adhere to the organization’s standards. The Finance Department works very hard to keep up with all the demands from COVID response and all of our regular City business, I would like to congratulate them for this accomplishment.

## **COVID-Related Updates**

### **Council Chambers COVID Remodel**

Staff prepared a plan and design for a remodel of the Council Chambers to allow for more distancing and an improved integration with digital means of public participation. I fielded comments and design ideas in writing and in person from Councilmembers which resulted in some modifications, but the general layout remained the same as originally proposed. We are moving forward with a large semi-circle/horseshoe shape because it allows for Councilmembers to see each other when speaking, expands their available space, allows for easier wiring of electronics, and works well with the existing seating area for the public. Personnel from Public Works, IT, and the Clerk’s Office are all engaged in getting this project moving forward within the CARES Act timeline.

### **State of Alaska Community Engagement Team**

During the October 22 DHSS/State Unified Command meeting, Deputy Public Information Officer Tussey made note of an opportunity for community leaders and elected officials to reach out to the state through a community engagement team made available to meet with local communities. The team consists of Commissioner Crum, Director Paul Nelson from State Emergency Management, Eliza Muse from DHSS, and Brian Fisher. Please let me know if this opportunity is of interest and what topics the body would request a presentation/discussion on.

### **Library Services (update provided by Director Berry)**

On June 12, the library applied for federal grant money to fund four major upgrades to the library’s technology. The Institute of Museum and Library Services (IMLS) received more than 1,700 requests for grant funding, and the funding announcement was significantly delayed. Facing delays in implementing urgent



projects, the Homer City Council has provided funding out of CARES Act monies for these projects. In July, boosting the library's wi-fi signal was given the nod to move forward. On Sept. 14 the Council passed Ordinance 20-63(A) to fund the remaining projects in the original grant application. On Sept. 16 the library withdrew its application to the IMLS and work on the remaining projects began at once.

One of the four projects (upgrading the library's wi-fi network to cover the parking lot) is now complete, and the signal has been up and running since September. The replacement of the library's print management software is in progress: a server has been set up and the company is working on code development for the features we requested. We expect the new print-management system to go live in December, allowing patrons to submit print jobs over the internet from their phones, laptops or home computers. The library currently uses magnetic strips and barcodes for tracking its collection, a technology that is increasingly obsolete. We're in the process of replacing it with radio-frequency ID (RFID) tags. All the RFID equipment has been ordered and is now being configured. Tags should begin arriving in early November, the computer stations, checkout pads and other tools should arrive in mid-November, and the security gates should be set up in mid-December. The new system will allow for self-checkout terminals and low-contact checkout at the front desk, as well as much faster and more accurate processing of materials.

We're also acquiring more laptops for checkout. The charging locker has arrived and is set up at the front desk. IT has solicited quotes for the computers themselves and expects those quotes to be complete within the next couple of days. All equipment should be delivered by December 30.

### **CARES Act Funds Update**

I expect to provide updated stats and graphs as part of a supplemental packet. Checks for ERG programs are typically cut on Fridays and delaying this part of my report allows for a more accurate accounting of CARES Act expenditures at the Council meeting.

### **Enclosures:**

1. GFOA press release

**FOR IMMEDIATE RELEASE**

October 14, 2020

**For more information, contact:**

**Technical Services Center**

**Phone: (312) 977-9700**

**Fax: (312) 977-4806**

**E-mail: [budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)**

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Homer, Alaska**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- n a policy document
- n a financial plan
- n an operations guide
- n a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 20,500 members and the communities they serve.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Homer**

**Alaska**

For the Biennium Beginning

**January 1, 2020**

*Christopher P. Morill*

Executive Director

**CITY OF HOMER  
HOMER, ALASKA**

Mayor

**RESOLUTION 20-100**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, ESTABLISHING A FISHERMEN ECONOMIC RECOVERY GRANT (FERG) PROGRAM AND APPROVING UP TO \$1.3 MILLION FROM THE COVID-19 RESPONSE FUND TO PROVIDE ECONOMIC RELIEF TO CITY OF HOMER-BASED VESSEL OWNERS ENGAGED IN COMMERCIAL FISHING WHO ARE IMPACTED BY THE COVID-19 PANDEMIC.

WHEREAS, The City of Homer received \$7,899,085.29 in federal funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) from the State of Alaska that allows municipalities to provide small business grants to businesses that suffer economic impacts costs with the Covid-19 pandemic; and

WHEREAS, The City of Homer-based commercial fishing fleet is an important sector of Homer's diverse economy providing jobs and supporting local marine trades and chandleries, job provision and fish deliveries; and

WHEREAS, The Commercial fishing industry has suffered economic loss due to the softening of markets, including restaurants, public and private gatherings and the general loss of normal distribution outlets; and

WHEREAS, Commercial fishermen have suffered economic loss due to reductions or elimination of stock assessments and surveys which have led to more conservative management with reduced quotas or fishing time; and

WHEREAS, Commercial fishermen have suffered economic loss due to the added expenses of meeting quarantine, social distancing, and other restrictions that have been placed on the commercial fleets during the COVID 19 pandemic; and

WHEREAS, the continued disruption of economic re-openings around the world may prolong the softening of markets, creating a serious, and in many cases critical, danger to their economic viability; and

WHEREAS, The Homer City Council believes the Covid-19 pandemic and actions taken as a result to protect public health as described above have created immediate necessity for economic relief to the City of Homer-based commercial fishing fleet; and

42 WHEREAS, the Administration has developed and presented the City Council with a  
43 spending plan, which designates CARES Act funds into several different expense categories,  
44 including funds intended to provide direct support to Homer businesses who have been  
45 financially impacted by the COVID-19 public health emergency.

46  
47 NOW, THEREFORE BE IT RESOLVED that the City of Homer establishes a Fishermen  
48 Economic Recovery Grant program (FERG) to provide economic relief to vessel owners  
49 operating out of the Homer Harbor and engaged in commercial fishing within the waters of the  
50 State of Alaska who have experienced economic loss due to the COVID-19 pandemic.

51  
52 BE IT FURTHER RESOLVED that the parameters and program policies of the FERG  
53 Program are adopted under Resolution 20-100.

54  
55 BE IT FURTHER RESOLVED that this program will be issued with a given application  
56 period to assess whether additional funds for the programs are needed or to assess if unspent  
57 funds allocated to FERG need to be reappropriated to meet other needs.

58  
59 PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

60  
61 CITY OF HOMER  
62  
63  
64 \_\_\_\_\_  
65 KEN CASTNER, MAYOR  
66

67 ATTEST:  
68  
69  
70 \_\_\_\_\_  
71 MELISSA JACOBSEN, MMC, CITY CLERK



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

491 East Pioneer Avenue  
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[citymanager@cityofhomer-ak.gov](mailto:citymanager@cityofhomer-ak.gov)

(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum 20-180

TO: Mayor Castner and Homer City Council  
FROM: Jenny Carroll, Special Projects & Communications Coordinator  
DATE: October 21, 2020  
SUBJECT: Revisions to Fishermen Economic Relief Grant (FERG) Program

Consideration of the FERG program proposed at the October 12, 2020 City Council meeting signaled that Council was interested in seeing revisions to the program policy such that the program would reach a broader range of fishing dependent Homer-based workers who were financially injured by the COVID19 Pandemic.

Staff worked with Mayor Castner and industry leaders to revise FERG policy to extend relief opportunities through the program to crew members and permit holders in addition to commercial fishing vessel owners.

See FERG Policy attached.

**CITY OF HOMER COVID-19  
FISHERMEN ECONOMIC RELIEF GRANT (FERG) PROGRAM POLICY  
GRANT PROCEDURES AND CRITERIA**

**Purpose**

The Fishermen Economic Relief Grant (FERG) Program is designed to provide financial relief grants to Homer-based commercial fishing vessel owners/commercial fishing permit holders and crew members who certify they have suffered a loss of revenue due and/or increased expenses due to the novel coronavirus (Covid-19) pandemic. The City of Homer, using Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, has allocated \$1,300,000 to be distributed through this grant program.

Commercial vessel owners can apply for up to \$8,000 in Cares Act relief funds on behalf of a commercial fishing business/operation based on eligible expenses in the following categories:

- Up to \$2,000 for vessel owners;
- Up to \$1,000 for commercial fishing permit holders;  
(Vessel owners who hold a permit is entitled to up to \$3,000 in relief funds based on eligible expenses.)
- Up to \$1,000 per crew member (for up to 5 individual crew members)

**Eligibility Criteria**

1. Must provide proof of ownership of the named commercial fishing vessel, USCG Documentation, or in the case of a small boat fishermen a current State of Alaska Division of Motor Vehicle registration.
2. Applicant must provide State of Alaska Commercial Fishing Entry Commission 2020 Vessel License receipt.
3. Must be a commercial fishing vessel that is currently active in catching fish, verified by either a fish ticket that shows that the vessel had a fish delivery in the qualifying year or as in the case of a fishing tender show proof of a contract with a fish buyer/processor for 2020.
4. Provide proof that the named vessel has moored in Homer Harbor between January 1, 2020 and September 30, 2020.
5. Vessel owner must be an Alaska Resident who maintains a primary residence on the Kenai Peninsula and spends the majority of the year as a resident of the Kenai Peninsula Borough. This will be confirmed with either PFD records or voter registration.

6. The vessel owner on behalf of the vessel's crew/permit holder must agree that the vessel was/is negatively impacted by the COVID-19 pandemic and disclose, certify and document how the vessel has experienced or continues to experience economic hardship as a result of the COVID-19 pandemic between March 1, 2020 and December 30, 2020.
7. Applicants must provide a budget itemizing uses of FERG grant funds and agree to provide documentation in the event the program/grant recipient is audited.
8. A vessel owner may only apply one time for this grant.

**Grant funds are eligible for:**

1. Vessel mortgage or lease agreement in force for the 2020 fishing season (ship mortgage or vessel loan must have been in full force before March 1, 2020).
2. Vessel moorage, dunnage, or storage payments.
3. Vessel owner/permit holder wages, commissions, income, or net earnings (earnings cannot exceed 2019 tax return Schedule C earnings from self-employment)
4. Crew shares of up to \$1,000 for up to five crew members for lost earnings in the 2020 season (earnings cannot exceed 2019 earnings as reported on 1099's)
5. Electricity, gas, heating oil, vessel fuel, water, transportation, launch fees, telephone access, or internet access.
6. Personal protective equipment required for employees or business operations.
7. Equipment necessary for adapting to amended business operations during or after the COVID-19 public health emergency.

**Grant funds ineligible for:**

1. Any expense considered ineligible under the State of Alaska CARES Act grant program or would not be considered an eligible business expense by IRS rules.
2. Any expense covered by another CARES Act grant or other economic relief program.
3. Political contributions.
4. Bonuses to owners or employees.
5. Wages/percentages to any member of owner's family who is not a bona fide employee/crew member.
6. Charitable contributions.
7. Gifts or parties.
8. Earnings to owner/crew members/permit holder that exceed earnings for the same period in 2019.
9. Pay down or pay off debt by more than required in underlying debt instrument



## **Process**

1. The vessel owner must fill out the application available online at the City of Homer website or paper application available from the Clerk's office and provide a W-9 form from the Internal Revenue Service.
2. If applying for crew member economic relief, the vessel owner must provide names, Fish and Game Commercial Crewmember License numbers and W-9 forms for up to five crew members.
3. Upon completion of application review and verification that the applicant meets the eligibility requirements, a grant payment for eligible expenses up to \$8,000 shall be disbursed. Payments shall be dispersed to eligible applicants and their crew members on a rolling basis in a defined application period.
4. All applications received by the deadline will go through a review and verification process to insure applicants meet the eligibility requirements.
5. Applicants who submit incomplete applications will be notified by email. Applications may be amended before the deadline.
6. Applicants whose requests are denied will be notified via email. A grantee who is denied may appeal in writing to the City Manager no later than 5 PM the 10th calendar day after the applicant receives notice from the City.
7. Information provided in the FERG application will be kept confidential to the extent authorized by law.
8. Grant funds received must be fully expended by December 30, 2020. If funds have not been expended, they must be returned via check to the City of Homer. Funds must be used in accordance with the guidelines of this program.
9. An IRS 1099 Misc. income form will be issued by January 31, 2021.
10. It is incumbent upon recipients to determine whether:
  - a. Proceeds from the grant are taxable, or
  - b. The receipt of a grant under this program might preclude eligibility for any other grant or aid programs.

## **Reporting**

Grantees are required to expend grant funds in accordance to the budget they provide as part of the FERG application itemizing how grant funds are to be used to reimburse eligible expenses associated with COVID-19 and incurred or reasonably expected to be incurred from March 1, 2020 to December 30, 2020. Grant funds must be either fully expended or any unused portion returned to the City of Homer by December 30, 2020.

Grants received under this program are subject to audit and may be randomly selected to produce documentation for program evaluation. This may include the completion of a reporting form provided by the City documenting how the funds were used. Grantees are required to maintain records and receipts for grant expenditures for a period of six years and make them available upon request.



## Memorandum 20-169

TO: HOMER CITY COUNCIL & MAYOR CASTNER

FROM: BRYAN HAWKINS, HARBORMASTER/PORT DIRECTOR

THRU: ROBERT DUMOUCHEL, CITY MANAGER

DATE: OCTOBER 7, 2020

SUBJECT: FISHERMEN ECONOMIC RELIEF GRANT PROGRAM (FERG)

---

The COVID -19 pandemic is a public health emergency with wide spread financial impacts on businesses and individual households alike. In the City's ongoing effort to put federal relief dollars to work where they will do the most good for the community, economic relief programs have been developed for small businesses, nonprofits and households that suffered loss due to the COVID-19 emergency. However commercial fishing did not qualify for relief under any of the City of Homer grant relief programs.

There are a large number of commercial fishing vessel owners who base their operations out of Homer during the course of a year and who are likewise experiencing financial loss related to the COVID-19 pandemic. Port and Harbor admin staff worked with the City Manager's office and the Mayor to develop FERG and qualifying criteria to provide economic relief to this essential segment of Homer's economy: Homer-based commercial fishing vessels.

After reviewing the Borough's Commercial Fish Relief Program standards, and meeting with industry leaders, staff wrote the included baseline standards:

- Applicant must provide proof of ownership for a named commercial fishing vessel (US Coast Guard Documentation OR current Alaska Division of Motor Vehicles registration.
- Alaska Division of Fish and Game commercial fishing registration.
- Applicant must be a commercial fishing vessel that is currently active in catching fish, by either submitting a fish ticket that shows that the vessel had a fish delivery in the qualifying year or, as in the case of a fishing tender vessel, show proof of a contract with a fish buyer/processor for 2020.
- Applicant's vessel must show proof of having moored in the Homer Harbor or that the vessel was in dry storage in one of the Homer area boat yards at some time between January 1, 2020 and September 30, 2020

- Applicant must be an Alaskan resident with a primary residence on the Kenai Peninsula (PFD or voter registration proof).
- Applicant must certify that they have not already received CARES Act relief funding or other government assistance for the same expenses claimed in the FERG application.
- A business may only apply one time for this grant.
- One grant per commercial fishing vessel owner.

Commercial fishing vessel owners will be required to meet these benchmarks in order to qualify for funding through this program. FERG is intended for commercial fishing vessel owners who live in our local community on the Kenai Peninsula. Port and Harbor staff looked at the eligibility criteria and estimate that this program could reach as many as 450 active commercial fishing vessels who used the City's harbor system during the 2020 qualifying year,.

I believe that Cares Act dollars injected into the local commercial fishing fleet in order to help them respond to the economic hardship caused by the pandemic will help stabilize a portion of our local economy that Homer depends on year after year. It's been my experience that a commercial vessel owner, on average, will spend approximately 10% of the value of their vessel in maintenance each year on the vessel to keep it competitive and safe. These vessel maintenance dollars are what helps our community get through the winter on the off tourist season. The financial impacts caused by COVID-19 may make a commercial fishing vessel owner defer maintenance and other necessary tasks to the upcoming year, so it's for that reason that I see this FERG program as beneficial to the City of Homer's economic recovery from the COVID-19 public health emergency.

### **Recommendation**

I would like to thank the Mayor and Council for their continued work in getting us through this crisis and for supporting the commercial fishing industry's response to COVID-19 through this important relief program.

### **Fiscal Note**

Unexpended Small Business Economic Relief Grant (SBERG) program funds from the State CARES Act grant to the City at \$1,932,000 are proposed to fund this program. The SBERG2 \$2 million allocation is proposed to come out of Kenai Peninsula Borough CARES Act grant funds (\$1,775,953.96) and the State Cares Act grant (\$224,046.04).

**CITY OF HOMER COVID-19  
FISHERMEN ECONOMIC RELIEF GRANT (FERG) PROGRAM POLICY  
GRANT PROCEDURES AND CRITERIA**

**Purpose**

The Fishermen Economic Relief Grant (FERG) Program is designed to provide financial relief grants to Homer-based commercial fishing vessel owners/businesses who certify they have suffered a loss of revenue due and/or increased expenses due to the novel coronavirus (Covid-19) pandemic. The City of Homer, using Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, has allocated \$1,300,000 to be distributed through this program in up to \$4,500 grants.

**Eligibility Criteria**

1. Must provide proof of ownership of the named commercial fishing vessel, USCG Documentation, or in the case of a small boat fishermen a current State of Alaska Division of Motor Vehicle registration.
2. Current Alaska Division of Fish and Game commercial fishing registration.
3. Must be a commercial fishing vessel that is currently active in catching fish, verified by either a fish ticket that shows that the vessel had a fish delivery in the qualifying year or as in the case of a fishing tender show proof of a contract with a fish buyer/processor for 2020.
4. Provide proof that the named vessel has moored in Homer Harbor between January 1, 2020 and September 30, 2020.
5. Vessel owner must be an Alaska Resident who maintains a primary residence on the Kenai Peninsula and spends the majority of the year as a resident of the Kenai Peninsula Borough. This will be confirmed with either PFD records or voter registration.
6. All applicants must certify and provide a brief explanation as to how the business suffered a loss of revenue as a result of the Covid-19 pandemic.
7. Applicants must provide a budget itemizing uses of FERG grant funds and agree to provide documentation in the event the program/grant recipient is audited.
8. A business may only apply one time for this grant.

**Grant funds are eligible for:**

1. Payment of rents or required monthly loan payments
2. Payments of essential wages, taxes, and normal benefits to employees essential to maintain business

3. Normal operating expenses that are included in "operating expenses" on businesses' income statement (utilities, insurance, professional services, etc.)
4. Normal draw or wages on a weekly or monthly basis to owner

### **Grant funds ineligible for:**

1. Any expense that would not be considered an eligible business expense by IRS rules.
2. Political contributions.
3. Bonuses to owners or employees.
4. Wages to any member of owner's family who is not a bona fide employee.
5. Charitable contributions.
6. Gifts or parties.
7. Draw or salary to owner that exceed the amount that they were paid on a weekly or monthly basis for the same period in 2019.
8. Pay down or pay off debt by more than required in underlying debt instrument
9. Any expense considered ineligible under the State of Alaska CARES Act grant program.

### **Process**

1. The business owner must fill out the application available online at the City of Homer website or paper application available from the Clerk's office.
2. The complete application must be submitted with a W-9 form from the Internal Revenue Service.
3. Upon completion of application review and verification that the applicant meets the eligibility requirements, a grant payment for eligible expenses up to \$4,500 shall be disbursed. Payments shall be dispersed to eligible applicants on a rolling basis in a defined application period.
4. A 1099 Misc. income form will be included with the distribution.
5. It is incumbent upon the applicant to determine whether:
  - a. Proceeds from the grant are taxable, or
  - b. The receipt of a grant under this program might preclude eligibility for any other grant or aid programs.

### **Reporting**

City administration will provide a report to the Homer City Council with the number of applications received, number of applications processed, and account balances of the program fund.



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

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Homer, Alaska 99603

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(p) 907-235-3130

(f) 907-235-3143

## Memorandum 20-181

TO: MAYOR CASTNER AND CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: OCTOBER 21, 2020

SUBJECT: SELECTION/APPOINTMENT OF MAYOR PRO TEMPORE 2020/2021

---

Per Homer City Code 2.08.080, Mayor's absence: At the first meeting of the Council following certification of the municipal election each year, there shall be appointed a Mayor Pro Tempore, by majority vote of the Council, to act as Mayor during the Mayor's temporary absence or disability.

Pursuant to Council's Operating Manual: A Mayor Pro Tem shall be elected by the majority of the Homer City Council. The term of the Mayor Pro Tem shall be until the call for election by the Homer City Council of a New Mayor Pro Tem. The Mayor Pro Tem shall, in the absence of the Mayor, act as Mayor of the City of Homer as though they themselves had taken the Oath of Office of Mayor with all duties, responsibilities and powers of the office of the Mayor of the City of Homer. The Mayor Pro Tem, when acting in that capacity, does not lose the privilege or duty to vote as a Councilmember.

Typically secret ballots are available for Council to vote if needed. Since meetings are held remotely, a process for that to happen in a Zoom webinar will be determined prior to the meeting.

Pursuant to Council's Operating Manual: Council Seat- Customarily the selection is by seniority. Senior members may choose a different seat prior to the junior members being seated. The Mayor Pro Tempore shall have first seating choice and then the Senior Councilmembers and so on and so forth. (Resolution 04-89)

Once Council returns to the Chambers seat selection can take place.

### RECOMMENDATION:

Councilmember \_\_\_\_\_ is selected/appointed as Mayor Pro Tempore for the City of Homer for 2020/2021.

After Council selects the Mayor Pro Tempore they may have first seat choice, including remaining where they are currently seated.

**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**RESOLUTION 20-110**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
DESIGNATING SIGNATORIES OF CITY ACCOUNTS AND  
SUPERSEDING ANY PREVIOUS RESOLUTIONS SO DESIGNATING.

WHEREAS, Councilmember \_\_\_\_\_ was appointed as Mayor Pro Tempore for  
2020/2021, effective October 26, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Homer, Alaska, that the  
designated signatories, effective October 26, 2020 are as follows with the number of  
signatories defined:

On the regular Wells Fargo Bank Alaska checking account #016030109 that the following are  
the designated signatories for this account, with dual signatures required for checks over  
\$5,000; on the investment accounts with Alaska Municipal League, First National Bank,  
Raymond James Investments, Wells Fargo Bank Alaska, and other institutions, and for  
Department of Administration Grants and other grants, one of the following authorized  
signatories or the dual electronic authorization system is required for all transactions:

KEN CASTNER, MAYOR  
ROBERT DUMOUCHEL, CITY MANAGER  
\_\_\_\_\_, MAYOR PRO-TEMPORE  
RICK ABBOD, ACTING CITY MANAGER  
MELISSA JACOBSEN, CITY CLERK  
ELIZABETH WALTON, FINANCE DIRECTOR/TREASURER

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 26<sup>th</sup> day of October,  
2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager  
4 Public Works Director

5 **RESOLUTION 20-111**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AWARDING THE CONTRACT FOR THE HOMER SEAWALL  
9 MAINTENANCE SERVICES TO \_\_\_\_\_ OF \_\_\_\_\_,  
10 ALASKA IN THE AMOUNT OF \$\_\_\_\_\_ AND AUTHORIZING THE  
11 CITY MANAGER TO NEGOTIATE AND EXECUTE THE APPROPRIATE  
12 DOCUMENTS.

13  
14 WHEREAS, Homer City Code 3.16.020 (c) requires that any contract, which exceeds the  
15 value of \$25,000, and is not listed in the City’s annual budget, must be approved by the City  
16 Council; and

17  
18 WHEREAS, Homer City Code 3.16.040 provides that contracts having an estimated value  
19 of more than \$25,000 are to be procured as follows:

- 20  
21 1. Advertised for bid in a newspaper of general circulation in the City for not less  
22 than two weeks prior to the date of bid award, unless another form of media is  
23 authorized by the City Manager; and  
24 2. The bid closing date shall be no sooner than five working days after the last  
25 date of advertisement; and  
26 3. The contract shall be awarded to the lowest responsive and responsible bidder;  
27 and

28  
29 WHEREAS, Homer City Code 3.16.060 (f) provides for exceptions to certain procurement  
30 actions, including “construction completion services”; and

31  
32 WHEREAS, The City began performing maintenance work on the Seawall in \_\_\_\_ 2020,  
33 but did not complete such services due to the lack of funding and uncertainties regarding the  
34 formation of the Seawall Armor Rock Special Assessment District; and

35  
36 WHEREAS, City Council formed the Seawall Armor Rock Special Assessment District via  
37 Resolution 20-062 and new funding for the proposed maintenance services will be available in  
38 the Ocean Drive Special Service District; and

39  
40 WHEREAS, Maintenance work should be continued as quickly as possible, so it can be  
41 completed before the Seawall Revetment Project contractor mobilizes and the high winter  
42 storms hit; and



44 WHEREAS, Due to the short time frame to expedite maintenance work the decision was  
45 made to implement the procurement process by faxing requests for bids to complete the  
46 necessary work to two area contractors experienced in providing and placing riprap in marine  
47 environments; and

48  
49 WHEREAS, We received two bids on October 23, 2020 (See Memorandum 20-1xx); and

50  
51 WHEREAS, \_\_\_\_\_ of \_\_\_\_\_, Alaska was found to be the lowest responsive  
52 and responsible bidder; and

53  
54 WHEREAS, City Council is expected to approve the Introduction at their October 26,  
55 2020 meeting and a Public Hearing and second reading at their November 23, 2020 meeting for  
56 an ordinance authorizing the expenditure of funds required to complete this project, and

57  
58 WHEREAS, A Contract award is not final until the City of Homer issues written  
59 notification to the firm.

60  
61 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, takes the  
62 following actions:

- 63
- 64 a. Authorizes the exemption as outlined in Homer City Code 3.16.060 (f) for  
65 these “construction completion services” and substantial compliance.
  - 66
  - 67 b. Awards the contract for the Homer Seawall Maintenance Services to  
68 \_\_\_\_\_, of \_\_\_\_\_, Alaska in the amount of \$\_\_\_\_\_.  
69
  - 70 c. Authorizes the City Manager to negotiate and execute the appropriate  
71 documents.

72  
73 PASSED AND ADOPTED by the Homer City Council this 26<sup>th</sup> day of October, 2020.

74  
75 CITY OF HOMER

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77 \_\_\_\_\_  
78 KEN CASTNER, MAYOR

79  
80 ATTEST:

81  
82 \_\_\_\_\_  
83 MELISSA JACOBSEN, MMC, CITY CLERK

**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 20-01**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE FY 2020 OPERATING BUDGET TO FUND ANTICIPATED  
REPAIRS TO THE SEAWALL BY ESTABLISHING AUTHORITY IN THE  
2020 BUDGET FOR EMERGENCY REPAIRS TO THE SEAWALL.

WHEREAS, The Homer City Council adopted Emergency Ordinance 11-49(S) which created the Ocean Drive Loop Special Service District; and

WHEREAS, The Special Service District was created to raise tax revenues from benefited property owners to support maintenance and repair of the Seawall they own, which is located on their properties; and

WHEREAS, As a tax-exempt property owner along the Seawall, the City contributes \$10,000 annually to a Seawall Reserve Account for the City's portion of repairs to the Seawall; and

WHEREAS, Repairs to the Seawall have to be performed on an emergency basis in order to prevent further damage and remain in compliance with the Army Corps of Engineers permit for the Seawall; and

WHEREAS, Due to the unpredictability and the immediate need to do the repairs, the work is completed by East Road Services under the direction and supervision of the City Engineer, and

WHEREAS, Annual repairs to the Seawall are impossible to predict, yet past history offers a range from \$0 in 2013 to \$102,916 in 2017 with an average costs from 2015 to 2019 of \$42,804; and

WHEREAS, Under HCC 3.16.020, the maximum allowable procurement expense of \$10,000 can easily be exceeded due to one severe weather event; and

WHEREAS, In the event that the 2020 repairs exceed \$42,804 additional authority will be requested; and

WHEREAS, Based on linear feet, the property owners are responsible for 82% of the wall repairs and the City is responsible for 18% of the wall repairs; and

WHEREAS, The City and property owners are working together on long-term solutions to address the needs of the Seawall.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

45 Section 1. The Homer City Council hereby amends the FY 2020 Operating Budget by  
46 appropriating \$42,804 from the Seawall Maintenance Reserve and Ocean Drive Loop Special  
47 Service District accounts for the purpose of repairing and maintaining the seawall as follows:  
48

49 Appropriation/Transfer From:

51	<u>Account</u>	<u>Description</u>	<u>Amount</u>
52			
53	808-0375	Ocean Drive Loop Special Service District (82%)	\$35,099
54			
55	156-0369	Seawall Maintenance Reserve	\$7,705
56			

57 Section 2. This ordinance is a budget amendment ordinance only, is not permanent in  
58 nature and shall not be codified.

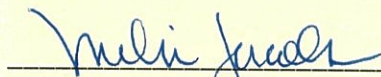
59  
60 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 27<sup>th</sup> day of January, 2020.  
61

62 CITY OF HOMER

63 

64  
65 KEN CASTNER, MAYOR

66 ATTEST:

67 

68  
69 MELISSA JACOBSEN, MMC, CITY CLERK

70  
71 YES: ~~1-27-2020~~ 6

72 NO: ~~1-28~~ 0

73 ABSTAIN: 0

74 ABSENT: 0

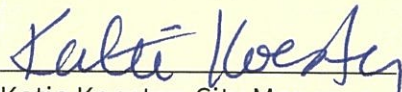
75  
76 First Reading: 1-13-2020

77 Public Hearing: 1-27-2020

78 Second Reading: 1-27-2020

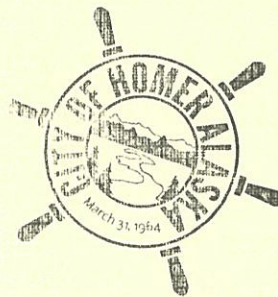
79 Effective Date: 1-28-2020

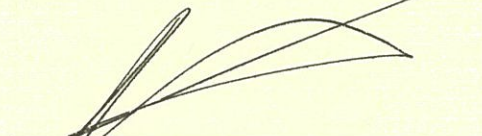
80  
81 Reviewed and approved as to form.

82 

83  
84 Katie Koester, City Manager

85  
86 Date: 1-30-20



87 

88 Michael Gatti, City Attorney

89 Date: 2/6/2020

**CITY OF HOMER  
HOMER, ALASKA**

Smith

**RESOLUTION 20-112**

A RESOLUTION OF THE HOMER CITY COUNCIL CHANGING THE CITY OF HOMER'S FISCAL YEAR FROM THE 12 MONTH PERIOD COMMENCING JANUARY 1 THROUGH DECEMBER 31 OF EACH CALENDAR YEAR TO THE 12 MONTH PERIOD COMMENCING JULY 1 THROUGH JUNE 30 OF THE SUCCEEDING YEAR.

WHEREAS, The budget process will no longer overlap with the election process; and

WHEREAS, There will be administrative relief associated with budgetary estimations;  
and

WHEREAS, Grant reporting to the State of Alaska and the Kenai Peninsula Borough could be easier to perform as fiscal years would coincide with both agencies.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby adopts as the fiscal year for the City of Homer, the 12 month period beginning July 1 and ending June 30 of the succeeding year, effective July 1, 2021.

PASSED AND ADOPTED by the Homer City Council this \_\_\_ day of \_\_\_\_\_ 2020.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Finance Department

491 East Pioneer Avenue  
Homer, Alaska 99603

[finance@cityofhomer-ak.gov](mailto:finance@cityofhomer-ak.gov)

(p) 907-235-8121

(f) 907-235-3140

## Memorandum 20-177

TO: Mayor Castner and Homer City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Elizabeth Walton, Finance Director  
DATE: October 19, 2020  
SUBJECT: Impacts from Fiscal Year Change

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The purpose of this memo is to provide additional information regarding the impacts of changing fiscal years.

### **Historical Information:**

Prior to Fiscal Year 1987, the City of Homer operated under a fiscal year that began on July 1 and ended on June 30 of the succeeding year. There was discussion with City Council prior to this conversion that weighed the advantages and disadvantages of the switch. Resolution 86-70 and accompanying Memorandum 86-163 have been attached to this memo for reference purposes.

### **Advantages:**

- There is no longer the conflict with elections and new council members won't have to immediately tackle budget conversations on the first day of his/her term.
- There will be some administrative relief in providing budget estimations for our insurance costs. The bill is issued based on a July – June fiscal year and we currently have to split the bill amongst two fiscal years.
- There is a potential for an ease to State and KPB grant reporting, as our fiscal years would align and splitting between fiscal years is no longer necessary.
- Much of our revenue is earned in the second half of the calendar year, starting the fiscal year in July would allow us to have more time to react to a summer with revenues that did not meet forecasted expectations.

### **Disadvantages:**

- One time cost would be incurred for necessary changes to the accounting system as well as the need for an audit at the end of the fiscal years during the transition.
  - o We are working to get a quote for the cost that will be charged by our accounting software (Caselle) to facilitate such a transition. We have spoken with Caselle and they have stated it is a “process and it involves a complete restructuring of our

accounting system”. We are also working to get a timeline towards completion time.

- A decision would have to be made on the length of our budget years during this transition, as we will have to amend our audit schedule accordingly. There are two options (6 month or 18 month fiscal year). It has been recommended that we highly consider the 6 month term, as our grant agencies will not want to wait the 18 months plus audit time for finalized statements.
- The biggest stumbling block is the amount of work that has to occur behind the scenes to accomplish such a transition:
  - Administrative work associated with the switch in our accounting software appears to be lengthy and we will need to schedule our transition accordingly. There is bound to be unforeseen impacts by making this switch and those impacts can be burdensome, achieving this change on the proposed timeline may require additional temporary help for the Finance Department.
  - The Finance department will be highly engaged during the first quarter of 2021 to complete CARES reporting and return any unspent funding to the State. There is no solid communication that explicitly lines out what the closeout process will involve, but we are expecting to provide detailed reporting.
  - There is a huge concern over the mandatory need to time audits with the budget year. If we make the transition this will mean that the City will have to work through two audits simultaneously.
  - Administrative work associated with performing multiple audits within a short time span is another major concern. Having a shortened fiscal year does not decrease the amount of work associated with a financial audit, as the requirements remain the same. As it stands, we barely manage to meet the reporting deadline and the pressure will be intensified to get multiple audits completed prior to deadlines. If we fail to meet the deadlines, our ability to receive grants could be impacted.
- Budget Implications:
  - Public engagement in the budget process could be affected, as a significant portion of our community is engaged in seasonal work.
    - However, the distribution of information and opportunities for public engagement are much different in 2020 and this may not be as much of a barrier at this time.
  - State/KPB funding – if the State and the Borough are going through budget conversations at the same time we are there will be trickle down effects if our assumptions don’t align.
  - Administrative work associated with “rebuilding” the budget to accommodate the new fiscal year.

### **Additional Items to Consider:**

- When will this fiscal year change occur? If we transition in July 2021, are we having a 6 month fiscal year running January – June 2021?
  - There will be a need to set a budget for this transition period. This means conversations will need to begin immediately.

- There would be a subsequent need to set the budget beginning July 2021 and administrative work would need to begin in January.
- There will be a need to amend budget code accordingly to accurately reflect the start/end time of the fiscal year. Other edits will need to be made to ensure terminology is consistent with the fiscal year change.

CITY OF HOMER  
HOMER, ALASKA

RESOLUTION 86-70

A RESOLUTION OF THE HOMER CITY COUNCIL  
CHANGING THE CITY OF HOMER'S FISCAL YEAR  
FROM THE 12 MONTH PERIOD COMMENCING JULY 1  
THROUGH JUNE 30TH OF THE SUCCEEDING YEAR TO  
THE 12 MONTH PERIOD COMMENCING JANUARY 1  
THROUGH DECEMBER 31ST OF EACH CALENDAR YEAR.

WHEREAS, public access and participation in various City activities such as budget preparation, capital improvement planning, and utility and port and harbor rate setting would be improved under a calendar year format; and

WHEREAS, the calendar year format would enable City departments to balance their workload more evenly throughout the year; and

WHEREAS, State funding levels should be known prior to adopting annual budgets under a calendar year format; and

WHEREAS, scheduling of capital improvement planning and capital budget process would be improved under the calendar year format.

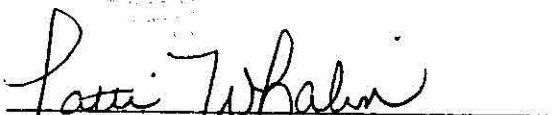
NOW, THEREFORE BE IT RESOLVED that the Homer City Council hereby adopts as the fiscal year for the City of Homer, the 12 month period beginning January 1 and ending December 31st of each calendar year, effective January 1, 1987.

DATED at Homer, Alaska, this 23rd day of September, 1986.

CITY OF HOMER

  
John P. Calhoun, Mayor

ATTEST:

  
Patti Whalin, City Clerk





# CITY OF HOMER

## CITY HALL

491 EAST PIONEER AVENUE

HOMER, AK., 99603-7624

(907) 235-8121

MEMORANDUM 86-163

TO: Phil C. Shealy, City Manager <sup>PCS</sup>

FROM: Christopher L. Newby, Director of Finance *Christopher L. Newby*

DATE: September 17, 1986

SUBJECT: Calendar Year Change

As we have discussed with the City Council, it may be desirable to change the City's accounting and budget year (i.e., Fiscal Year) to the calendar year. In this regard, the following advantages and disadvantages should be considered prior to making the final decision to change to the calendar year.

### Advantages

1. Public Access - Under a calendar year format residents engaged in seasonal work i.e. fisheries or construction, would have greater access to various public processes (budget, capital improvements program and/or rate setting).
2. Balanced Workload - The calendar year format would enable a number of City departments, especially Public Works and Port/Harbor Departments, to spread out the workload more evenly over a given year.
3. State Funding - State funding levels should be known prior to adopting the budget under a calendar year format.
4. Better Capital Improvement Planning/ Capital Budget Interface - Under a calendar year format, the capital improvement program would precede the capital budgeting process whereas currently it overlays the capital budget process, thereby minimizing public involvement as well as administrative and council review and analysis.
5. All accounting subsystems would be on the same reporting basis - Under the current system, payroll is accounted for IRS purposes on the calendar year basis whereas the remaining accounting systems are on the fiscal year basis.

### Disadvantages

1. One time only cost would be incurred for necessary changes to the accounting system as well as the need for an audit at the end of the current calendar year.

2. Additional costs would be incurred for year-end audits. The increased cost is due to the City being required to pay increased audit fees due to completing the audit during the Federal Tax preparation season.
3. The budget process would coincide somewhat with municipal elections.

It is my opinion that the advantages outlined above outweigh the disadvantages and as such the City should adopt as its accounting and budget year the calendar year commencing January 1, 1987. To accomplish the changeover will require a number of major tasks to be accomplished, some of which were identified above. However, to reiterate those tasks as well as the others, I have prepared the attached action plan which outlines the required tasks to be accomplished. Also, attached for submission to the City Council is Resolution 86-70 which provides for adoption of the calendar year as the City's fiscal year.

Recommendation

Submit Resolution 86-70 to the City Council for adoption.

CLN/mp

CALENDAR YEAR CHANGE  
ACTION PLAN

<u>Action Item</u>	<u>Date to be Completed</u>
1. Request authorization from City Council to proceed with calendar year change	Sep 15, 1986
2. Adopt Resolution regarding calendar year change	Sep 22, 1986
3. Initiate calendar year 1987 budget process	Sep 29, 1986
4. Review budget assumptions with City Council	Oct 17, 1986
5. Introduce budget ordinance	Nov 10, 1986
6. Public Hearing, budget ordinance	Nov 24, 1986
7. Initiate audit for the period July 1, 1986 through December 31, 1986	Dec 1, 1986
8. Adopt budget ordinance	Dec 8, 1986
9. Modify accounting systems	Dec 31, 1986
10. Implement new year budget	Jan 1, 1987
11. Complete audit for the July through December period	Mar 31, 1987

**CITY OF HOMER  
HOMER, ALASKA**

Mayor

**RESOLUTION 20-113**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA  
EXTENDING THE CITY OF HOMER DISASTER EMERGENCY  
DECLARATION TO A DATE TO BE DETERMINED, DUE TO THE  
CURRENT AND EXPECTED IMPACTS OF THE COVID-19 NOVEL  
CORONAVIRUS PANDEMIC

WHEREAS, Mayor Castner issued a Declaration of a Local Emergency on March 18, 2020, due to the current and expected impacts of the COVID-19 pandemic in the City of Homer; and

WHEREAS, The declaration activated the city's emergency response plan and requested disaster assistance from the State of Alaska by making available resources as needed for the ongoing response and recovery from the current and potential impacts, to provide individual assistance for affected businesses and individuals, and technical expertise and guidance to help the city in its response and recovery from this event; and

WHEREAS, On March 23, 2020 the declaration was ratified and extended for a period of 90 days by Resolution 20-029 and expires June 21, 2020; and

WHEREAS, On June 8, 2020 the declaration was extended until July 28, 2020 by Resolution 20-055; and

WHEREAS, On July 27, 2020 the declaration was extended until October 27, 2020 by Resolution 20-069; and

WHEREAS, As the response and recovery efforts continue and are expected to require the ongoing use of city resources it is appropriate to extend the declaration; and

WHEREAS, The City Council finds that further extending this declaration is in the best interest of the public.

NOW, THEREFORE, BE IT RESOLVED that the City's Disaster Emergency Declaration issued by the Mayor on March 18, 2020, is hereby extended to \_\_\_\_\_, 2020 in order to allow for a continued response.

PASSED AND ADOPTED by the Homer City Council on this 26<sup>th</sup> day of October, 2020.

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CITY OF HOMER

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KEN CASTNER, MAYOR

ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A