



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

**Library Advisory Board Special Meeting
Tuesday, July 27, 2021 at 5:30 PM
City Hall Cowles Council Chambers**

CALL TO ORDER, 5:30 P.M.

APPROVAL OF AGENDA

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. May 4, 2021 Regular Meeting Minutes **Page 3**

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Reports

- i. Director's Reports for May 2021 **Page 9**
- ii. Director's Reports for June 2021 **Page 12**
- iii. Director's Report for July 2021 (*laydown*)
- iv. 2021 Statistical Report **Page 15**
- v. 2020 Statistical Report **Page 16**

B. Legislative Update

PUBLIC HEARING

PENDING BUSINESS

A. Planned Giving Program – Draft Donor Recognition Policy **Page 17**

- i. Donor Recognition Policy **Page 18**
- ii. Donor Recognition Chart **Page 21**

B. Election of LAB Officers **Page 22**

NEW BUSINESS

A. Proposal for a Memorial Bench Installation at the Homer Public Library **Page 23**

- i. Resolution 21-043 **Page 24**

- ii. Memorandum 21-099
- iii. "Loved & Lost" Memorial Bench Donation Proposal

Page 25

Page 26

INFORMATIONAL MATERIALS

- A. LAB 2021 Calendar

Page 55

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE STAFF

COMMENTS OF THE COUNCILMEMBER (if present)

COMMENTS OF THE CHAIR

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, SEPTEMBER 7, 2021 AT 5:30 P.M.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 21-04, a Regular Meeting of the Library Advisory Board was called to order by Chair Marcia Kuszmaul at 5:32 p.m. on May 4, 2021 at the City Hall Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska via Zoom Webinar. Boardmember Michael McKinney was appointed to fill the seat vacated by Boardmember Jacque Peterson. One seat remains vacant.

PRESENT: BOARDMEMBERS KUSZMAUL, FINN, FAIR, MCKINNEY, AND STUDENT REPRESENTATIVE RENNER

ABSENT: BOARDMEMBERS SPRINGER AND DOLMA (both excused)

STAFF: LIBRARY DIRECTOR BERRY
DEPUTY CITY CLERK TUSSEY

APPROVAL OF THE AGENDA

Chair Kuszmaul asked for a motion to approve the agenda.

FINN/FAIR MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. April 6, 2021 Regular Meeting Minutes

Chair Kuszmaul asked for a motion to approve the minutes.

FAIR/FINN MOVED TO APPROVE THE MINUTES FROM THE APRIL MEETING.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Library Director Reports dated April 29, 2021
- i. 2020 Statistical Report
 - ii. 2021 Statistical Report (laydown)

Library Director Berry spoke to his written staff report, noting the following:

- As of April 26th the library is open without reservation 10 a.m. to 6 p.m. Monday thru Friday and 2 to 6 p.m. on Saturdays.
- Library signed up for the Sustainable Shelves program, offered through one of their major vendors; this program buys back library discards and offers a credit for future materials purchases.
- Claudia Haines' last day was Friday; a card is available at the Library if any boardmembers want to stop by to sign it.
- Safe and Healthy Kids Fair on May 15th; the bookmobile will be out and signing kids up for the summer reading program.
- New security cameras throughout the whole building; big improvement all around.
- Celebration of Lifelong Learning was a success; it aired live over KBBI.
- Friends of the Homer Library was awarded a National Park Service - Rivers,
- Trails and Conservation Assistance Program (NPS-RTCA) grant to assist with planning trail upgrades on the western lot.
- Lots of volunteers have come by to insert radio tags into books; about 40% of the collection has been complete.
- Updates on recent hires for seasonal part time positions.
- Formatting of the Summer Reading program; it is paired down this year, not as many in-person events.
- Library statistics; book circulation has been directly related to when the library was open for in-person attendance; radio story time will be going away.

- B. Legislative Update

Boardmember Finn provided a verbal update on library funding at the state and federal legislative levels. The State budget bills are still with the Finance Committee. There's not anyone to lobby to at this time, but once it goes out of the committees and to the Governor's Office that would be the time to call the Governor and request that he not veto or cut the library budget line items. There is a struggle between the legislation and Governor's office on who allocates the funds. Federal funds were already approved and directed to the State; it's still up in the air on what will be determined.

PUBLIC HEARING

PENDING BUSINESS

- A. Planned Giving Program – Developing a Donor Recognition Policy
- i. Draft Donor Recognition Policy & Form
 - ii. Report from Planned Giving Liaison Kuzmaul

Chair Kuszmaul introduced the item by reading the title and deferred to Library Director Berry.

Mr. Berry spoke to how the LAB had previously discussed creating a formal Donor Recognition Policy. He suggested that if the board gave him guidance on what the policy should include, he and Chair Kuszmaul could come back to the August meeting with a draft policy for LAB's consideration.

Boardmember Fair commented on Mr. Berry's suggestions; the thank you cards should be an absolute must. While reading through the other materials, he liked the idea of the fish wall with a set donation amount that is more than \$200. Chair Kuszmaul agreed that they can speak more to the fish wall details during her report. Discussion ensued on what donation amount would qualify for the fish wall.

Student Representative Renner voiced her support for a post-COVID event, such as a potluck annual event. Boardmembers agreed and continued discussion on what an annual event could look like.

FAIR/MCKINNEY MOVED TO DIRECT STAFF TO DEVELOP A DONOR RECOGNITION POLICY FOR CONSIDERATION AT THE AUGUST MEETING, AND PROVIDE RECOMMENDATIONS ON THE CONTENT OF SUCH A POLICY.

Discussion ensued on what ideas the policy could include, with the following recommended:

- Thank-you cards for all donors to the Library Endowment Fund.
- Adding fish to the Fish Wall for larger donors; Moose Run Metalsmiths requested that the fish be created/installed once or twice a year which could be a part of the annual event, possibly outside during the spring time.
- An acknowledgement of the role the Friends of the Homer Library plays in fundraising, such as a joint LAB/FHL annual event.
- Bookplates: they are possible but library staff hates the idea of them since they require a lot of work for staff. Consider that as a "maybe".
- Recognizing donors in the \$750 range: Chair Kuszmaul was going to suggest small fish for around \$500, and big fish for very large donors.
- Large donors could get a "day" at the library, with their name and it being advertised in local media.
- Acknowledging those donors who give less than \$500: if we're going to have different donation amounts, that info should be made public; they should plan what that structure will look like.
- Have a big book on a stand in the entryway that lists the names of all those who have donated.
- How many donate each year, even a small amount? Homer Foundation will provide a quarterly report of the number of donors.

Chair Kuszmaul reiterated what she and Mr. Berry will work on over the summer. Any additional ideas boardmembers have can be directed to Mr. Berry directly.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Chair Kuszmaul asked if there were any boardmembers who were interested in writing thank-you cards. There was discussion on the number of cards expected to be written, that postage and cards are covered by the library, and once Mr. Berry gets the list of donors from the Homer Foundation (THF) he would share the names/info for who should receive one. Boardmember Finn agreed to write thank you cards.

Chair Kuszmaul spoke to her written Planned Giving report and the fish wall information she received from Moose Run Metalsmiths. In response to Chair Kuszmaul's questions posed to the board, boardmembers discussed:

- How to cover the cost of fish
- What gifts count for recognition: including both donations to the library endowment and FHL
- Considering FHL's place/involvement in donation acknowledgement
- Have the donator be involved in deciding whether they have a fish; some may donate every year
- Minimum donation for a fish: Ms. Renner suggested they wait until they have THF report to know how many donators there are. Board agreed to hold off on that decision until the August meeting.

B. Election of LAB Officers

Chair Kuszmaul introduced the item by reading the title. She spoke to how they had agreed to defer election of officers until the May meeting in anticipation of having more boardmembers present. Because they do not have a full board present at this meeting either, she opened the floor for discussion on what the board would like to do.

The board discussed their hesitancy on going forward with elections without a full board present. Boardmember Finn acknowledged the fact that it would then impose the bulk of the chair duties onto Ms. Kuszmaul. Chair Kuszmaul voiced her willingness to continue working with Library Director Berry over the summer to bring agenda item materials to their August meeting. Deputy City Clerk Tussey answered parliamentary questions concerning another postponement of elections, and what would happen if they ran into this issue again in August.

FAIR/MCKINNEY MOVED TO POSTPONE ELECTION OF CHAIR AND VICE CHAIR TO THE AUGUST 3, 2021 LAB REGULAR MEETING.

Boardmember Finn commented on how difficult it has been to find a person interested in serving who lives inside City limits, to fill the current vacant seat. Chair Kuszmaul voiced being in favor of postponing and her concerns of this happening again in August. Boardmember Fair opined that they would just have to hold elections regardless. Deputy City Clerk Tussey was asked to explain what would happen in the scenario of no boardmembers agreeing to serve, and how the Vice Chair does not automatically assume the Chair position. There was brief discussion on the chair's role and duties.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

- A. LAB's Mid-Year Priorities
i. LAB Goals 2021 – Revised December 1, 2020

Chair Kuszmaul introduced the item by reading the title and deferred to the current LAB goals in the packet. She opened the floor for discussion on if these existing priorities are valid or if new ones should be adopted.

Library Director Berry spoke to each of the goals and how the LAB can be involved:

- Planned Giving program is moving along
- Library budget is being worked on and they are still advocating for additional funding
- Exploring opportunities to increase library cards registration and use by students stalled out a bit due to COVID
- Mr. Berry will be speaking to Friends of the Homer Library (FHL) on improving services to remote part of the library service area; Homer is the heavyweight library of the Kenai Peninsula so he is trying to be diplomatic and work through FHL and other libraries through programs.

Chair Kuszmaul asked if they should remove goal #3, Explore opportunities to increase library card registration and use by students, and if they should consider any new goals for the remainder of the year. Boardmember Fair inquired on Goal #1, Develop and initiate planned giving program for the library, and if it should be removed. Mr. Berry said that it will probably be an ongoing goal.

FAIR/FINN MOVED TO REVISE THE LAB GOALS FOR 2021 TO INCLUDE GOALS 1, 2 AND 4.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL MATERIALS

- A. Michael McKinney LAB Appointment Information
B. Memo from Deputy City Clerk Tussey Re: Info on Additional LAB Seats for Non-City Resident Members
C. Resolution 21-025 Adopting the Donation Acceptance & Management Policy
D. LAB 2021 Calendar

Chair Kuszmaul welcomed Boardmember McKinney and noted the informational materials in the packet. She spoke to and facilitated discussion on Deputy City Clerk Tussey's memo with information on additional LAB seats for non-city resident members. The board agreed to have it on the August agenda. Boardmember Finn inquired with Ms. Renner if she could recommend any students interested in possibly serving as a new LAB student representative.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Library Director Berry comment on the upcoming City Council meeting and who would be available to provide the LAB report. After brief discussion, Chair Kuszmaul agreed to give the report.

Deputy City Clerk Tussey welcomed Boardmember McKinney and thanked Student Representative Renner for serving.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Chair Kuszmaul thanked Student Representative Renner and welcomed Boardmember McKinney. She asked for Ms. Renner's feedback from serving on the LAB.

COMMENTS OF THE BOARD

Student Representative Renner voiced her appreciation for working with the LAB members, getting to see what the library does, be in a decision-making position, and being part of a board, which she said was fun. She commented that she is just finishing her freshman year of high school.

Boardmember McKinney thanked Ms. Renner and was sorry that he was only able to share one meeting with her.

Boardmember Finn welcomed Boardmember McKinney and thanked Ms. Renner. She asked her to serve again as student representative in the future before she graduates.

Boardmember Fair had no comments.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:14 p.m. The next regular meeting is Tuesday, August 3, 2021 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, CMC, DEPUTY CITY CLERK I

Approved: _____

Director's Report, Homer Public Library

May 28, 2021

General Notes

The library is open without reservation, though masks are still required in public areas. Effective June 1, the library will resume all its normal hours: M/W/F/Sat 10-6, Tu/Th 10-8.

Director's Meetings in May 2021					
Library Advisory Board (LAB)	Friends of Homer Library (FHL)	Staff	City Council	Department Heads	Other
1	5	4	2	4	Lengthy meetings on IT issues; interviewing job candidates; plans for the library grounds

Staff Notes

Savanna Bradley began working as a full-time temporary Library Aide on May 11. Susan Jeffres began working as a part-time permanent Library Technician I on May 26. The position of Youth Services Librarian remains open.

Kevin Co and I attended the Evergreen International Virtual Conference to learn more about the inner workings of the library's software.

Facility

There have been ongoing issues with the plumbing in the women's restroom, mostly related to the age of the equipment. Building Maintenance has repaired the fixtures temporarily.

I met with the City Parks department and with FHL to discuss maintenance of the grounds this summer. Parks will limb some of the trees on the east side of the library to improve sightlines, and pull out two trees in one of the flowerbeds to keep them from undermining the wall.

A tree expert examined the two in the fireplace lounge and said they look healthy, and that there are no larger pots readily available.

Library Advisory Board (LAB)

The LAB decided on its priorities for the summer. The main goal is to develop a Donor Recognition Policy ahead of the July 27 meeting.

Friends of the Homer Library (FHL)

FHL volunteers have continued helping with tagging the library collection, and their contributions have made a great difference. As of May 21, 43% of the collection has been completed. Volunteers also helped with processing items for the Sustainable Shelves buyback program and the first shipment went out on May 25.

The FHL committee for the western lot met with representatives from the National Park Service to iron out a timeline for developing the trail system. The FHL gardening committee and the Parks department have worked out a general plan for the groundskeeping.

The bookmobile is nearly finished with its refurbishment and will be available for events during the summer. The FHL board discussed some ideas for the July 4 parade, but no firm plans have been made.

Events in May 2021		
Date	Time	Event
5/15	12:00-2:00	Safe and Healthy Kids Fair: Bookmobile visit
5/15	All day	New story on the StoryWalk
5/15	All day	Registration opens for Summer Reading Program
5/31	All day	Library closed for Memorial Day

Upcoming Events in June 2021		
Date	Time	Event
6/1	All day	Summer Reading Program begins

Upcoming Events in June 2021

6/2	10:00-11:00	Little Makers Summer, in partnership with Sprout (outdoors on the library grounds)
6/10 and 6/24	3:00-3:30	Kids Book Club (via Zoom)
6/12 and 6/19	1:00-3:00	Windsock program, in partnership with Homer Council on the Arts (at HCOA and Bishop's Beach)
6/16	10:00-10:30	Storywalk Storytime (outdoors on library grounds)
6/18	10:00-10:30	Southeast Alaska Wind Instruments, from Smithsonian Arctic Studies Center (via Zoom)

Ongoing Events

Date	Time	Event
Fridays	5:00-6:00	Storytime for Grownups (via Zoom)
First Tuesday	6:30-8:00	SPARC Radio Club (via Zoom)
First Thursday	1:00-3:00	Literary Ladies (via Zoom)
Second Sundays	1:00-4:00	Second Sunday Shakespeare (via Zoom)
Fourth Tuesday	4:30-6:30	FHL/HPL Book Club (via Zoom)

Director's Report, Homer Public Library
June 30, 2021

General Notes

Lots of excitement around the Summer Reading Program! Thanks to Cheryl, Kevin, Regi and everyone else who has helped make it successful under challenging conditions.

As of June 27, 85% of the library collection has been fitted with RFID tags.

The meeting room has reopened for in-person events.

The library has submitted a grant application to fund improvements to the wifi network and to purchase hotspots for checkout. It will be some months before we get a response, but the grant period begins Nov. 1.

Director's Meetings in June 2021					
Library Advisory Board (LAB)	Friends of Homer Library (FHL)	Staff	City Council	Department Heads	Other
0	8	2	2	5	IT department; Cartography project with Pratt Museum; various City meetings; grant applications

Staff Notes

The position of Youth Services Librarian remains open and is being readvertised.

Facility

During Memorial Day weekend a window in one of the south study carrels shattered, apparently due to a rock kicked up by a weed-whacker.

FHL met with Parks staff a couple of times to discuss changing the layout of the grounds in order to reduce maintenance. The plan is to replace ornamental plants with grass at the front of the library, around the beginning of the StoryWalk, in the berm in the middle of the parking lot, and possibly near the generator.

Library Advisory Board (LAB)

There was no LAB meeting in June. Marcia Kuszmaul and I started working on a Donor Recognition Policy ahead of the next LAB meeting on July 27.

Friends of the Homer Library (FHL)

Staff from the National Parks Service visited Homer June 21-23 and toured the western lot. They will help with planning and public outreach for the trails improvements.

The bookmobile has been extensively refurbished!

FHL volunteers have helped enormously with tagging the library collection and with running events for the Summer Reading Program.

Events in June 2021		
Date	Time	Event
6/1	All day	Summer Reading Program begins
6/2	10:00-11:00	Little Makers Summer, in partnership with Sprout (outdoors on the library grounds)
6/10 and 6/24	2:00-3:00	FAFSA Funding Your Future (via Zoom)
6/10 and 6/24	3:00-3:30	Kids Book Club (via Zoom)
6/12 and 6/19	1:00-3:00	Windsock program, in partnership with Homer Council on the Arts (at HCOA and Bishop's Beach)
6/15 and 6/29	10:00-12:00	FAFSA Time Alaska (via Zoom)
6/16	10:00-10:30	Storywalk Storytime (outdoors on library grounds)
6/18	10:00-10:30	Southeast Alaska Wind Instruments, from Smithsonian Arctic Studies Center (via Zoom)

Upcoming Events in July 2021		
Date	Time	Event
7/4	4:30-5:30	Independence Day parade, including the bookmobile

Upcoming Events in July 2021

7/5	All day	Library closed for Independence Day (observed)
7/6	3:00-5:00	Windssock Workshop for Teens (HCOA and Bishop's
7/13	3:00-4:00	Beach)
7/7	10:00-11:00	Little Makers Summer (outside library)
7/8	11:00-12:00	Author talk with Vera Brosgol (via Zoom)
7/8 and 7/22	3:00-3:30	Kids Book Club (via Zoom)
7/12-7/16	11:00-12:00	Comics Workshop with Lee Post
7/21	10:00-10:30	StoryWalk Storytime (outside library)

Ongoing Events

Date	Time	Event
Fridays	1:30-4:30	Knitting Club (via Zoom)
Fridays	5:00-6:00	Storytime for Grownups (via Zoom)
First Tuesday	6:30-8:00	SPARC Radio Club (via Zoom)
First Thursday	1:00-3:00	Literary Ladies (via Zoom)
Fourth Tuesday	4:30-6:30	FHL/HPL Book Club (via Zoom)

Homer Public Library Statistical Summary for 2021

Date: 22-Jul-21

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	5,815	6,915	8,758	9,024	8,281	10,456	0	0	0	0	0	0	49,249
*Library Catalog	3,218	4,669	6,236	6,656	6,259	8,511							35,549
*Alaska Digital Library	2,509	2,174	2,466	2,308	1,973	1,911							13,341
*Flipster e-magazines	88	72	56	60	49	34							359
*Other	0	0	0	0	0	0							0
INTERLIBRARY LOANS													
Incoming (Borrowed)	0	6	16	12	13	13							60
Outgoing (Lent)	4	23	19	17	8	13							84
BUILDING USE													
Gate Count	0	1,162	1,810	2,781	3,342	4,702							13797
Study Rooms (# of groups)	0	1	9	48	43	87							188
Study Rooms (# of people)	0	1	13	61	93	130							298
Meeting Room (# of groups)	0	0	0	0	0	3							3
Meeting Room (# of people)	0	0	0	0	0	14							14
INTERNET USE													
TOTAL (*Included)	566	842	953	1,360	1,745	2,085	0	0	0	0	0	0	7551
*Wireless Internet sessions	556	625	669	896	1,156	1,358							5260
*Hardwired Internet sessions	10	217	284	464	589	727							2291
PROGRAM ATTENDANCE													
TOTAL (*Included)	72	288	116	211	38	79	0	0	0	0	0	0	804
*Story Hour & Lapsit	0	0	0	0	0	0							0
*School Classes	0	0	0	0	0	0							0
*Youth Programs (all types)	37	256	91	181	0	23							588
*Adult Programs (all types)	35	32	25	30	38	56							216
OUTREACH													
# Visits	10	9	14	9	3	5							50
# People	3707	3524	2742	3480	17	25							13495
NEW CARDS ISSUED													
City	11	20	18	20	25	32							126
Borough	2	4	8	16	22	27							79
Temporary	0	0	0	0	4	9							13
Reciprocal	0	1	0	0	2	4							7
VOLUNTEER HOURS													
# of people	15	13	23	69	30	43							193
# of hours	131	114	131	211	155	202							943
MATERIALS ADDED													
Books	382	210	300	242	187	430							1751
Audio	9	2	4	19	0	0							34
Video	70	45	29	60	51	61							316
Serials	0	0	0	0	0	0							0
Electronic Resources	0	1	0	0	0	0							1
MATERIALS REMOVED													
Books	238	172	269	510	148	126							1463
Audio	149	56	40	0	0	3							248
Video	38	3	85	20	110	60							316
Serials	0	0	0	3	0	1							4
Electronic Resources	0	0	0	0	0	0							0
REVENUES DEPOSITED													
Fines/Fees/Copies	0.00	548.50	436.00	337.00	768.00	325.00	874.00						3,288.50
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants													0.00
TOTALS	0.00	548.50	436.00	337.00	768.00	325.00	874.00	0.00	0.00	0.00	0.00	0.00	\$3,288.50

Data not available yet or incomplete

*HPL opened with reservations Feb. 1

*Opened without reservations and extended hours Apr. 26

Homer Public Library Statistical Summary for 2020

Date: 27-Jan-21

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
Total # of Items	14,449	13,454	8,751	3,205	4,478	4,975	6,044	6,633	6,910	7,836	5,749	5,964	88,448
INTERLIBRARY LOANS													
Incoming (Borrowed)	13	16	11	0	0	0	0	0	0	0	0	0	40
Outgoing (Lent)	50	25	4	0	0	0	0	0	0	0	0	0	79
STUDY ROOM USE													
# of groups	297	274	111	0	0	0	0	10	10	6	0	0	708
# of people	566	487	195	0	0	0	0	11	12	10	0	0	1,281
MEETING ROOM USE													
# of groups	34	32	12	0	0	0	0	0	0	0	0	0	78
ATTENDANCE													
TOTAL (*Included)	10,966	9,892	4,338	1,310	905	897	4,328	3,808	4,049	5,561	2,723	4,772	53,549
*Story Hour & Lapsit	273	237	134	0	0	0	0	0	0	0	0	0	644
*School Classes	24	12	0	0	0	0	0	0	0	0	0	0	36
Internet sessions	3,310	3,227	1,387	63	203	461	533	529	734	919	910	859	13,135
*Programs	715	487	207	44	216	151	185	178	217	315	138	253	3,106
OUTREACH													
# Visits	6	6	3	12	28	13	12	10	14	14	9	6	133
# People	54	59	25	1,266	668	719	4,096	3,059	2,722	3,889	2,588	4,519	23,664
NEW CARDS ISSUED													
City	24	18	11	0	8	5	8	14	20	21	6	7	142
Borough	33	30	10	4	4	2	3	14	10	9	3	4	126
Temporary	0	1	2	0	0	0	0	2	0	1	0	0	6
Reciprocal	1	0	1	0	0	1	0	1	1	1	0	0	6
VOLUNTEER HOURS													
# of people	79	69	44	6	2	7	12	19	20	16	16	14	304
# of hours	178.5	185	111.5	62.5	8.5	92	138.5	177.5	250	166.5	159.5	172	1,702
MATERIALS ADDED													
Books	316	393	120	421	135	83	120	54	191	318	141	162	2,454
Audio	19	9	0	0	7	0	0	7	13	19	9	0	83
Video	64	144	0	46	31	114	27	31	2	72	61	29	621
Serials	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Resources	0	0	0	0	11	0	0	0	0	0	0	0	11
MATERIALS REMOVED													
Books	231	218	96	18	71	185	304	204	105	81	76	27	1,616
Audio	76	41	0	0	0	0	0	0	2	1	0	0	120
Video	26		6	0	201	3	0	0	1	75	0	205	517
Serials	1	2	0	0	0	0	1	1	0	0	0	0	5
Electronic Resources	0		0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	2,338.21	2,250.40	1,335.91	0.00	0.00	0.00	4.36	795.86	0.00	543.21	50.20	30.00	7,348.15
Building Fund (151-)													0.00
Library Gifts (803-)		700.00						7,000.00	79,492.00				5,000.00
Grants													87,192.00
TOTALS	2,338.21	2,950.40	1,335.91	0.00	0.00	5,000.00	4.36	7,795.86	79,492.00	543.21	50.20	30.00	\$99,540.15

Data not available yet or incomplete

- *HPL closed to the public March 14.
- *HPL began curbside pickup circulation April 29.
- *HPL began admitting small groups of people to the building May 20.
- *HPL began admitting people without reservations on October 5.
- *Building closed to the public October 29.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD

FROM: DAVID BERRY, LIBRARY DIRECTOR

DATE: JULY 21, 2021

SUBJECT: DRAFT DONOR RECOGNITION POLICY

Per the LAB's discussion at the May 4th meeting, Chair Kuszmaul and Library Director Berry have developed a rough draft of a Donor Recognition Policy. Joy Steward, representing the Friends of Homer Library, contributed comments and suggestions.

The Friends of the Library will discuss the same draft at their monthly board meeting on August 4th. Once both the LAB and the Friends have critiqued it to their satisfaction, I suggest scheduling a joint worksession to reconcile the versions, as was done with the Donation Acceptance and Management Policy.

RECOMMENDATION

Critique and refine the Draft Donor Recognition Policy, with careful consideration of the practicalities of implementing it.

Attached: Donor Recognition Policy
Donor Recognitions Chart

HOMER PUBLIC LIBRARY
DONOR RECOGNITION POLICY
JULY 20, 2021

RECOGNITION

Homer Public Library could not function without the extensive donations of money, time, materials and other real property that the community has offered for decades. While we cannot recognize all donations individually, we commit to showing our appreciation in the following ways.

THANK-YOU CARDS

- Description: A card mailed to donors.
- Scope: Recognizes all financial donations to the Library Endowment Fund and the Friends of the Homer Public Library Endowment Fund during the preceeding year. Donations are recognized regardless of their size.
- Responsibility: LAB members write thank-you cards for donations to the Library Endowment Fund. FHL Board members write thank-you cards for donations to the FHL Endowment Fund and directly to FHL. The Library Director writes thank-you cards for donations made directly to the library.
- Recordkeeping: Donors are tracked by the Homer Foundation, which provides names to both the LAB and FHL, **but this information is only available once a year. Tracking donations made directly to FHL or the library may be a problem.**
- Notes:

YEAR-END SUMMARY

- Description: An annual library report will be issued every January, including a list of donors during the preceeding January-December.
- Scope: Recognizes all financial donations to the Library Endowment Fund and the Friends of the Homer Public Library Endowment Fund during the preceeding year. Donations are recognized regardless of their size. Donors are listed alphabetically by last name in the report.
- Responsibility: The Library Director writes the Year-End Report.
- Recordkeeping: The Homer Foundation issues an annual list of donors to its partners.
- Notes: The Year-End Summary will be produced sometime in January.

FISH PLAQUE

- Description: A metal fish bearing the donor's name will be attached to the wall outside the front door of the library.
- Scope: Recognizes all financial donations during the preceding year, not only those given to the endowment funds. Donors who provide \$1,000 or more will get a small fish, while donations of \$5,000 or more get a large one.
- Responsibility: The LAB will manage producing the fish, in collaboration with the metalsmiths.
- Recordkeeping: The Homer Foundation issues an annual list of donors to its partners. **Who will track donations made directly to FHL or the library?**
- Notes: Installation occurs once a year, in late spring or early summer. The recognition is for gifts made during the previous January to December, and is not carried over from year to year. **A donor can have multiple fish on the wall, if they have donated over multiple years.**

JOINT LETTER OF APPRECIATION

- Description: The LAB and FHL will issue a joint letter of appreciation to the donor, **with the understanding that the donor may use the letter for advertising purposes.**
- Scope: Recognizes substantial or unique gifts that provide great value to the library.
- Responsibility: Based off a common template, the letter is drafted and personalized by the LAB and the FHL Board.
- Recordkeeping: **Who handles recordkeeping?**
- Notes: **A template will need to be agreed upon in advance.**

ANNUAL DONOR GATHERING

- Description: An informal party will be held at the library at the end of the summer, **possibly around the same time as the fall book sale. Invitations will be sent in recognition of middle-sized donations, but the event is also open to the general public.**
- Scope: Recognizes financial donations to the Library Endowment Fund and the Friends of the Homer Public Library Endowment Fund during the preceding year. Medium-sized donations and up will get a personal invitation.
- Responsibility: **Logistics and planning will be handled collaboratively by the LAB, FHL and library staff.**
- Recordkeeping: The Homer Foundation issues an annual list of donors to its partners.

- **Notes:** If the event is held indoors and outdoors, it will inevitably end up attracting the general public, and therefore cannot be invitation-only. It is designed as a thank-you, not a fundraiser. Substantial effort may be involved; if the event is going to be included in a formal City policy, it can't be dependent on volunteer labor.

GENERAL CONSIDERATIONS

EXPIRATION

The library reserves the right to expire names and/or recognition plaques and to remove or relocate artwork after 25 years or upon the closure or redesign of a public place or area.

EXCEPTIONS

Exceptions or waivers to the provisions of this policy will be considered in exceptional circumstances only, and will be subject to approval by the Homer City Council. The City reserves the right to terminate or alter arrangements for recognition under unusual or extraordinary circumstances.

Proposed Donor Recognitions, July 20, 2021

	Recognition for	Minimum Amount	LAB	FHL Board/Staff	Library Director	Notes
Thank-you card	Financial donations to either endowment fund or directly to library/FHL	\$0	Writes cards for Library Endowment Fund	Writes cards for FHL Endowment Fund and direct donations to FHL	Writes cards for direct donations to library	Who handles recordkeeping?
Listing in Year-End Report	Financial donations to either endowment fund	\$0			Writes the Year-End Report	Get annual list of donors from Homer Foundation
Listing in Monthly FHL Newsletter	Financial donations to FHL	\$0		Monthly newsletter is written by the FHL Coordinator		
Small fish	Financial donations to either endowment fund	\$1,000	Coordinates fish production with metalsmiths			Get annual list of donors from Homer Foundation
Large fish	Financial donations to either endowment fund	\$5,000	Coordinates fish production with metalsmiths			Get annual list of donors from Homer Foundation
Letter of appreciation	Large donations of all kinds	Varies, but deserving of special recognition	Letter jointly drafted by LAB and FHL Board	Letter jointly drafted by LAB and FHL Board		Who handles recordkeeping?
Invitation to annual donor gathering	Medium to large donations of all kinds	Varies, but aimed at medium-sized givers	Invitations issued jointly by the LAB and FHL Board	Invitations issued jointly by the LAB and FHL Board		Informal gathering at the library



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD

FROM: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK

DATE: JULY 21, 2021

SUBJECT: ELECTION OF OFFICERS

Per Article IV, Sec. 1 of the LAB Bylaws: "A Chairperson and Vice-Chairperson shall be elected from among the appointed board members at the regular April meeting of the Board".

Due to vacant seats and boardmember absences, the LAB has postponed officer elections at their April 6th and May 4th regular meetings. The duties of the presiding officers are outlined in Homer City Code 2.58.050 Required Procedures, LAB's bylaws, and Robert's Rules of Order Section 45 Officers. Without a presiding officer, in this case a chair and vice chair, then a meeting cannot be conducted.

Recommended process for Election of Vice Chair:

- 1) A boardmember shall make a motion determining how the LAB will hold the election (i.e. how will the board vote on the nominations). Elections are commonly done by a Voice Vote (yes/no) or a Show of Hands.
- 2) Once the election method is decided, the Chair will open the floor for nominations of Vice Chair.
- 3) Boardmembers are free to call out nominations; **these are not motions and do not require a second**, although providing a second shows support of a nomination.
- 4) Once all nominations are called out from the floor, the Chair will close the floor to nominations.
- 5) Chair will then call out each name nominated for Vice Chair, and boardmembers will vote based on the selected election method.
- 6) As soon as one of the nominees receives the majority of votes, the Chair will declare them elected. If only one person is nominated, the Chair simply declares the nominee elected.

Recommended process for Election of Chair:

- 1) The Chair will conduct the vote for Chair, unless it is preferred by the Board to have the gavel turned over to the newly elected Vice Chair to conduct the vote for Chair.
- 2) Election is conducted in the same manner as it was for the Vice Chair (see steps above).
- 3) The gavel/meeting will be turned over (or proceed) to the newly elected (or re-elected) Chair to conduct the remainder of the meeting.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD

FROM: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK

DATE: JULY 21, 2021

SUBJECT: PROPOSAL FOR A MEMORIAL BENCH INSTALLATION AT THE HOMER
PUBLIC LIBRARY

At their May 20, 2021 regular meeting the Parks Art Recreation and Culture Advisory Commission (PARCAC) approved a proposal for a memorial bench to be donated by the family of Anesha “Duffy” Murnane in remembrance of Duffy and all the missing women and children.

Typically PARCAC would request that a council member sponsor the resolution and it would come to Council following LAB review, but because the bench project build is underway by the artist, City Manager Dumouchel and City Clerk Jacobsen thought it would best to get this before Council for consideration. That’s why in this particular instance the resolution is sponsored by the City Clerk.

City Council adopted Resolution 21-043, approving and accepting the donation for a memorial bench, at their June 14th regular meeting.

It’s been proposed that the bench be placed at the Homer Public Library, pending LAB’s determination. If the LAB is not in support of the bench placement at the library, another appropriate location will be determined by the City in conjunction with the family, and Council will be advised of the new location.

RECOMMENDATION

Make a motion approving the installation of a memorial bench in remembrance of Anesha “Duffy” Murnane and all missing women and children at the Homer Public Library.

Attached: Resolution 21-043
Memorandum 21-099
Bench Donation Proposal Packet

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 21-043

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA APPROVING AND ACCEPTING THE DONATION FROM THE FAMILY OF ANESHA "DUFFY" MURNANE FOR A PARK BENCH TO MEMORIALIZE DUFFY AND ALL THE MISSING WOMEN AND CHILDREN.

WHEREAS, In October 2019 Anesha "Duffy" Murnane went missing from downtown Homer and has not been seen or heard from since; and

WHEREAS, The family of Anesha "Duffy" Murnane would like to donate a park bench to memorialize Duffy and all the missing women and children; and

WHEREAS, The family believes that donating this bench to the city will allow the family and community a place to grieve not only Duffy, but all lost loved ones; and

WHEREAS, The Parks, Art, Recreation & Culture Advisory Commission reviewed the application and proposed donation at their regular meeting on May 20, 2021 and recommended the City Council approve and accept the donation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, approves and accepts the donation of a park bench from the family of Anesha "Duffy" Murnane to memorialize Duffy and all the missing women and children.

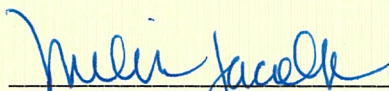
PASSED AND ADOPTED by the Homer City Council on this 14th day of June, 2021.

CITY OF HOMER

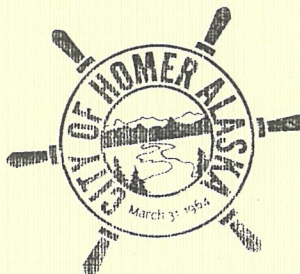


KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK



Fiscal Note: N/A



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue

Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 21-099

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

THRU: ROBERT DUMOUCHEL, CITY MANAGER

DATE: JUNE 14, 2021

SUBJECT: DONATION OF A MEMORIAL BENCH IN REMEMBRANCE OF ANESHA "DUFFY"
MURNANE AND ALL OF THE MISSING WOMEN AND CHILDREN

At their May 20, 2021 regular meeting the Parks Art Recreation and Culture Advisory Commission (PARCAC) approved a proposal for a Memorial Bench to be donated by the family of Anesha "Duffy" Murnane in remembrance of Duffy and all the missing women and children.

It's been proposed that the bench be placed at the Homer Public Library and this proposal is scheduled for the Library Advisory Board (LAB) to consider at their June 29th special meeting.

Typically PARCAC would reach out for a council member to sponsor the resolution and it would come to Council following LAB review, but because the bench project build is underway by the artist, City Manager Dumouchel and I thought it would best to get this before Council for consideration. That's why in this particular instance the resolution is sponsored by the City Clerk.

If the LAB is not in support of the bench placement at the library, another appropriate location will be determined by the City in conjunction with the family and Council will be advised of the new location.

Recommendation: Approve the donation of the memorial bench in remembrance of Anesha "Duffy" Murnane and all missing women and children.



CITY OF HOMER GIFT/DONATION PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THROUGH.

DATE May 11, 2021
CONTACT PERSON Christina Whiting c/o Sara & Ed Berg TITLE Project Manager
ORGANIZATION IF APPLICABLE n/a
ADDRESS 4492 Towne Heights Lane CITY Homer STATE AK ZIP 99603
PHONE 907-435-7969 FAX _____ CELL 907-435-7969
EMAIL alaskachristina@gmail.com

TELL US WHY YOU WISH TO DONATE THIS TO THE CITY OF HOMER?

In October 2019, Ed and Sara Berg's daughter, Anesha "Duffy" Murnane went missing from downtown Homer and has not been seen or heard from since. The family has commissioned a local artist to create this bench in order to memorialize both their daughter, and all the missing women and children. They believe that donating this bench to the city will allow the the family and the community a place to grieve Duffy, as well as their own lost loved ones.

PLEASE COMPLETE THE APPROPRIATE SECTIONS RELATED TO YOUR DONATION.

TITLE OF ARTWORK Loved & Lost
ARTIST(S) NAME Brad Hughes
YEAR COMPLETED Summer 2021 DIMENSIONS 7' x 4' x 3'

MATERIALS USED TO CREATE ARTWORK _____
Bench seating will be welded steel sand blasted and coated with epoxy paint.
End supports will be made of molded trinic concrete.

PHYSICAL DESCRIPTION OF THE PROPOSED DONATION-

Memorial bench depicting figures of men, women and children from a variety of ethnicities reaching out for one another, also including a dog and forget me not flowers

NARRATIVE DESCRIPTION OF THE PROPOSED DONATION- TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

Please see attached statement from the family

IS THE PROPOSED PIECE ONE OF A KIND? Yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? No
IF SO, AN EDITION OF HOW MANY? n/a IS THE PIECE COMPLETED? No IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? September, 2021
WHAT IS THE CURRENT CONDITION OF THE PIECE? In process of being made

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE PIECE? IF SO WHERE? _____
Homer Public Library - area to the right side of the front doors when facing the library,
on a small rise

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? Yes

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? 1. Ability to view the back of the bench
where the artwork is; 2. Ability to step back from the bench to view all sides;
3. Provides a beautiful view of Homer from the seating area

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? Permission from Library
Advisory Council required

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE PIECE IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. The bench seating will be created out of welded steel by well known
fabricator Charlie Edwards, and will be sand blasted and sprayed with epoxy based
paints commonly used on steel boats . The end supports will be made from castings of
a clay original ,then molded and cast in trinic concrete by Rob Wiard, a master in
this technique.

HOW IS THE PIECE TO BE PROPERLY INSTALLED? A gravel base will be laid down to 24". The
end supports will be put in place and the bench then bolted to the supports with
existing bolts. Grass will be carefully removed and replaced under and around bench.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? No

WHO WILL BE INSTALLING THE PIECE? Artist Brad Hughes and Michael Kennedy

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? _____
50 years or longer

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? No maintenance required in foreseeable future

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____
None

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? _____
The piece will be made of extremely hard and durable materials. None of the artist's existing works around town have been damaged, including his many signs.

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? _____
The piece will be low to the ground, has no sharp edges, is stable and heavy and firmly set on the ground.

BUDGET

PROJECT MANAGEMENT FEES	\$ _____	INSURANCE	\$ _____
ARTIST'S FEES	\$ _____	UTILITY HOOKUP	\$ _____
PURCHASE PRICE PERMITS	\$ _____	DELIVERY	\$ _____
STRUCTURAL	\$ _____	INSTALLATION	\$ _____
ENGINEERING SITE	\$ _____	SIGNAGE	\$ _____
PREPARATION OTHER	\$ _____	RECOGNITION	\$ _____
COSTS NOT LISTED	\$ _____	DESCRIPTION	\$40,000 total budget allowance

DATE PIECE WAS LAST APPRAISED? n/a

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? _____
\$20,000

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION The piece is currently being built at the studio of artist Brad Hughes, with help from other artists in the community, as well as Duffy's brother Gregory who is in town from WA to help build it. Our goal is for the bench to be completed no later than mid September 2021 with a dedication to the City and community shortly thereafter to coincide with the anniversary of Duffy's disappearance.

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? _____

No

WHAT EXPAECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? _____

We hope that the City will recognize the excellence of the work, the beauty of the design and the purpose for which it is being built.

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? _____

Ed and Sara Berg, Christina Whiting and Brad Hughes all individually scouted out locations around Homer and mutually agreed that this location at the library would be the perfect spot for this bench.

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

See numerous letters attached

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED

DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

_____ A COPY OF A FORMAL APPRAISAL IF AVAILABLE

_____ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.

Artist Brad Hughes Biography – Loved & Lost

I am Brad Hughes, a professional, full time artist working in Homer, Alaska for the past 45 years. In that time, I have worked as a graphic artist, producing hundreds of commercial designs for businesses in Homer and around the state., including my art signs have been part of the Homer scene for numerous years and can still be seen around town. For 15 years, I was the official artist of the Alaska State Fair in Palmer and did all the promotional artwork and displays around the grounds including the 1998 Gold Rush centerpiece sculpture in the main plaza. In my work as a fine artist, I have had two solo exhibitions at the Pratt Museum, as well as work at most of the fine art galleries in town. Included in that category are a number of permanent public sculptures, as noted in the attached pictures. I have been commissioned by Ed and Sara Berg and am currently creating the Loved & Lost memorial bench that will honor their daughter Duffy, as well as the many missing women and children around the world. Brad Hughes

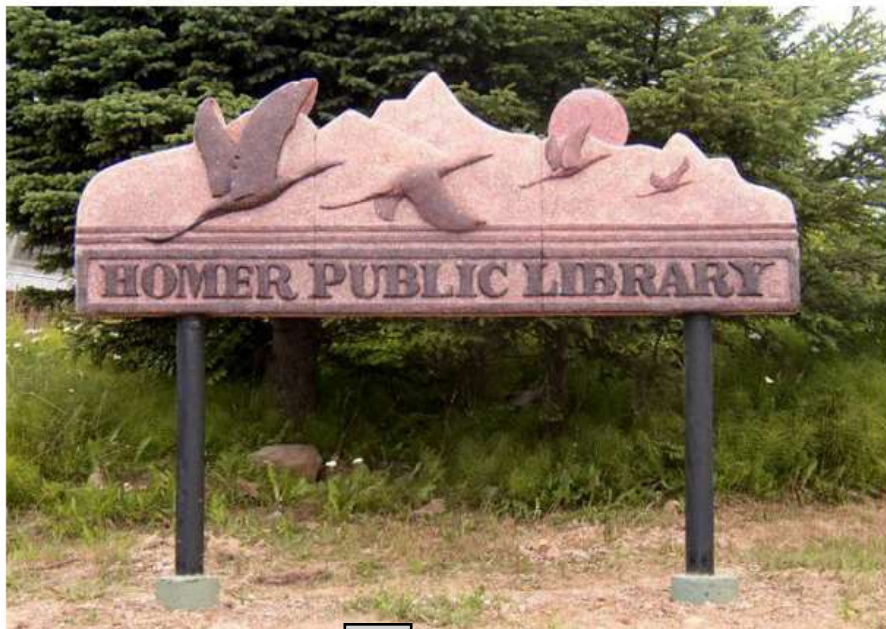




Alaska State Fair 1950 Gold Rush Statue



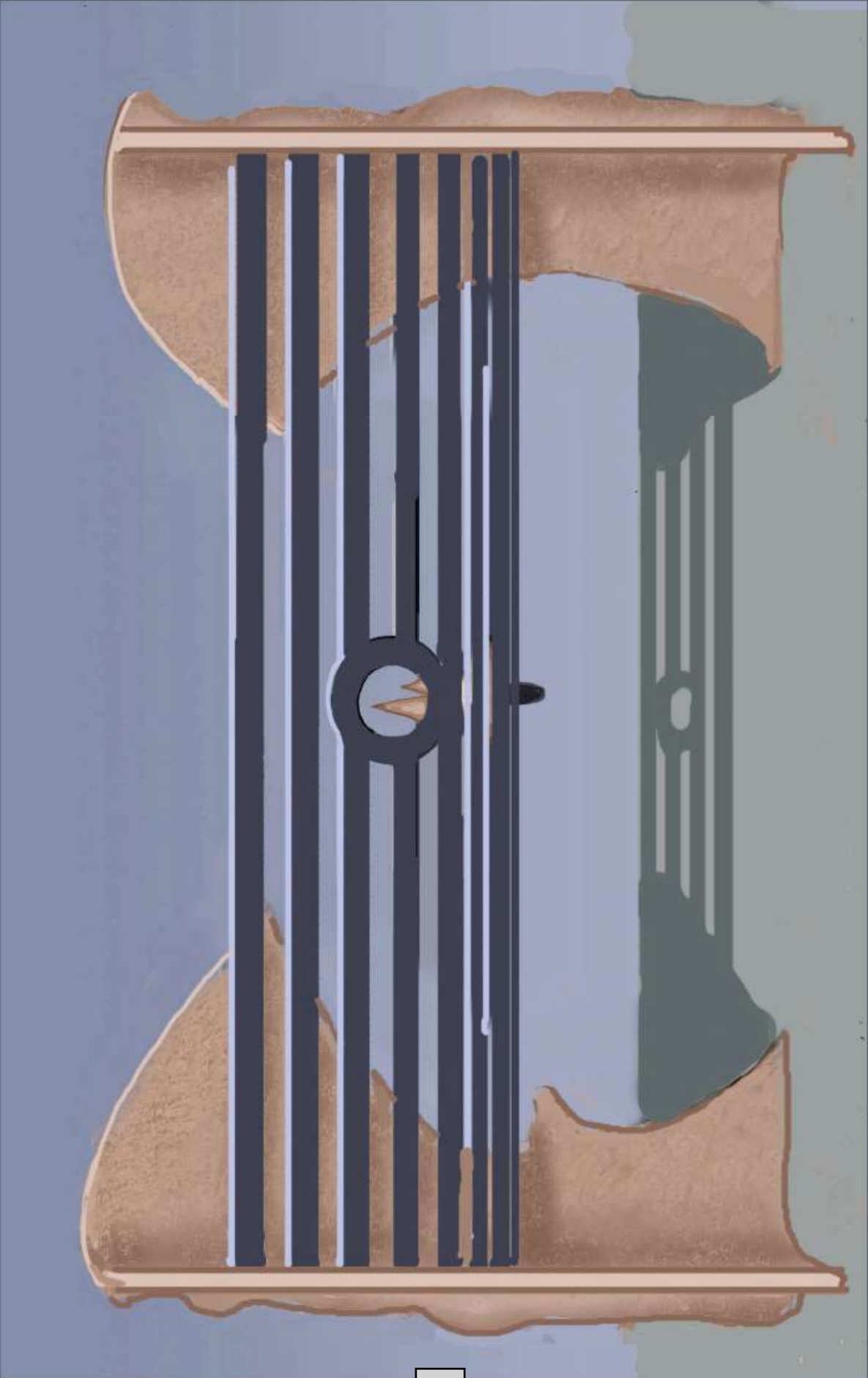
Bayview Hall



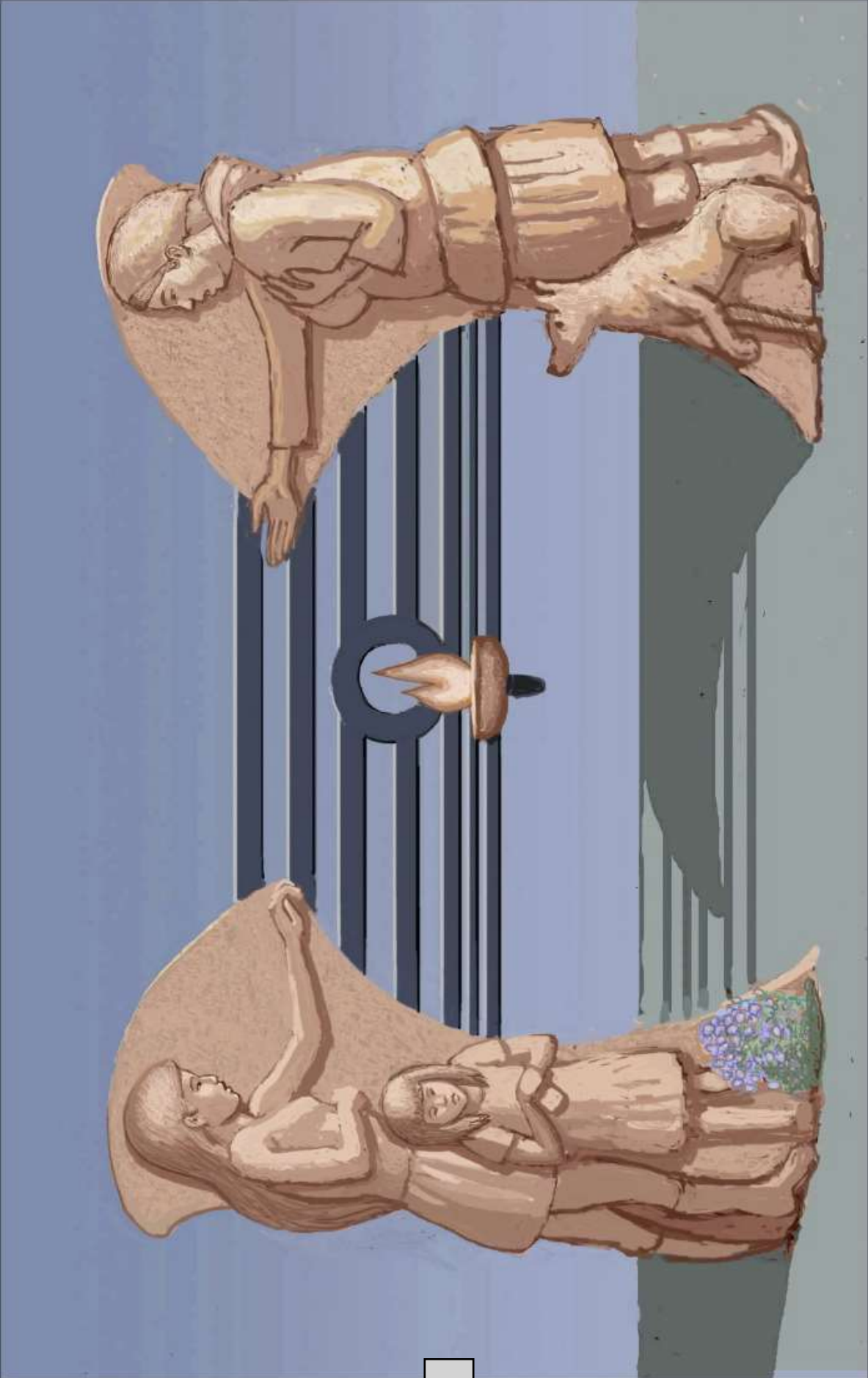
Homer Public Library



Nikki Fry Memorial Bench



"Loved and Lost"

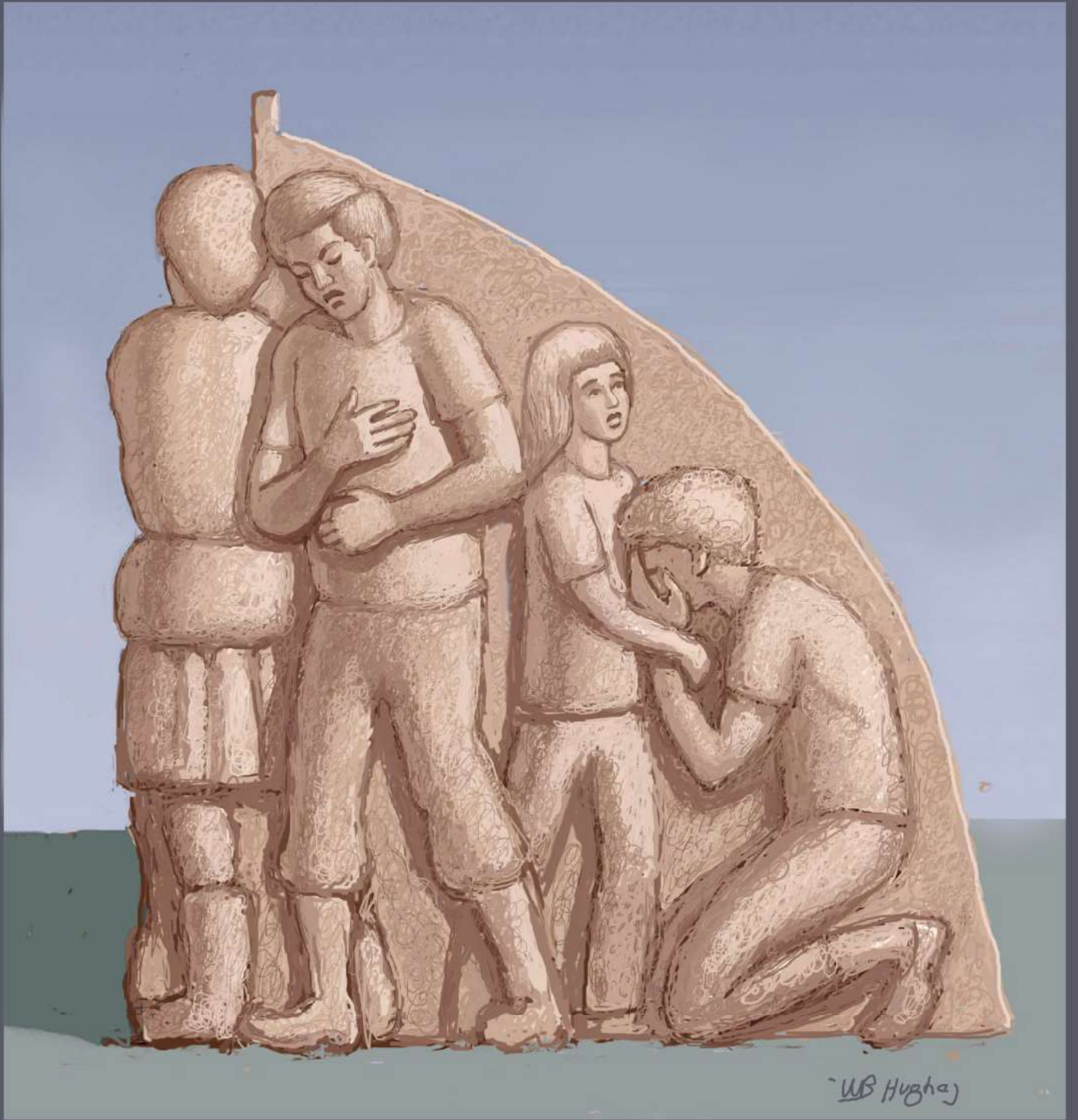


"Loved and Lost"



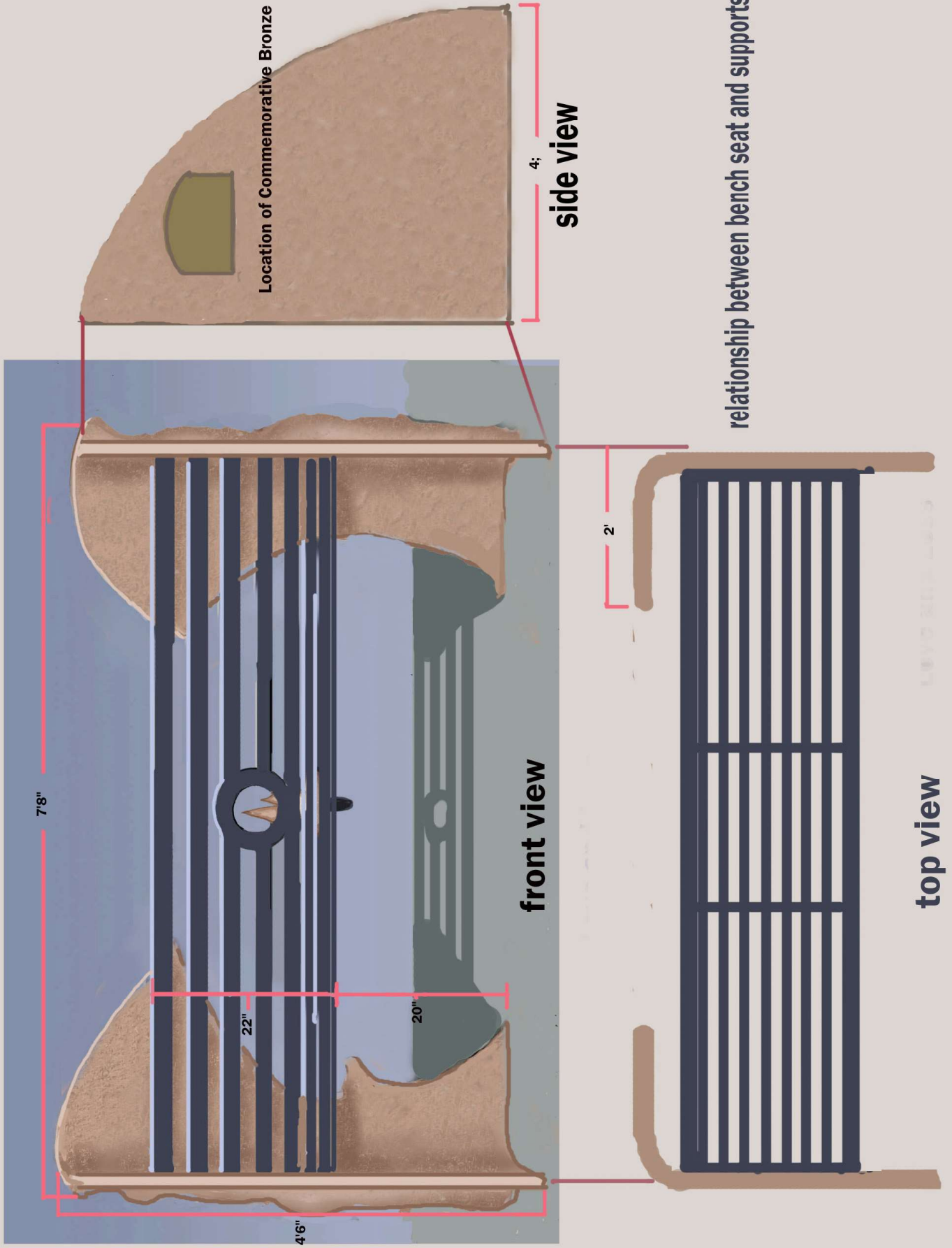
-WB Hughes

"Loved and Lost"



"Loved and Lost"

"Love and Loss" memorial bench specifications







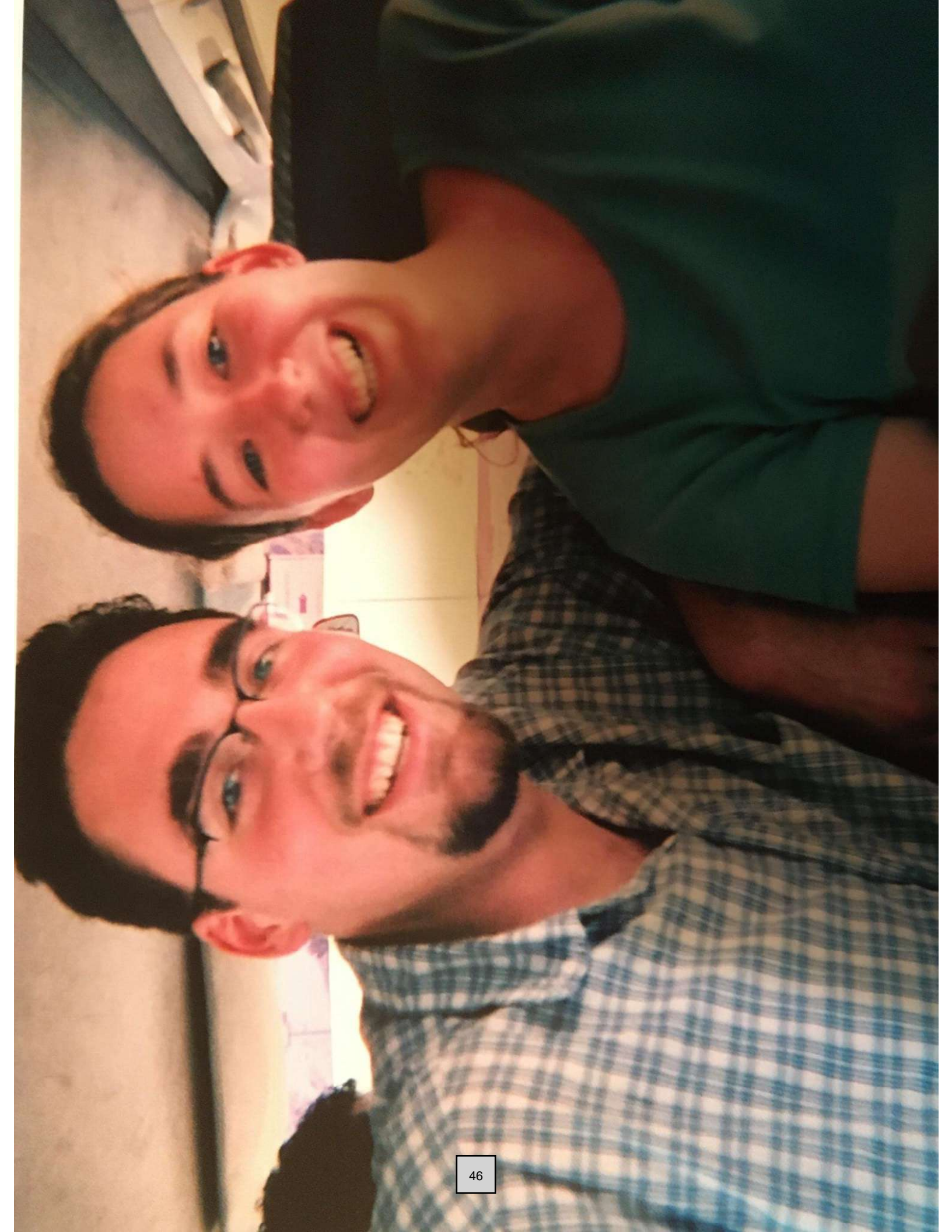




Loved & Lost – Narrative Description

Our daughter Duffy has been missing since October 2019. Her body has not been found and we have no grave, no tangible place to grieve or mourn, and so we wanted to create a memorial. In the past year and a half, we have learned just how many women and children go missing every year, and especially in the native populations, and that this is not just a problem in Alaska, but around the world. Knowing that we are not alone in our grief, we decided to create this memorial for not just our daughter, but for all the families who are suffering, hoping that it will serve as both a memorial and raise awareness of this huge and little spoken of issue of missing women and children around the world. This bench will be dedicated to all the lost ones, to all the taken ones, and to all those who loved them, left behind in their grief and with so many questions.







Where are you Duffy?

If you have any information
call Crime Stoppers at
907-283-8477 or
Homer police at
907-235-3150

Anesha "Duffy" Murnane
38 years old. 5'11" tall, 170 lbs
blue eyes, brown hair.

Went missing from
downtown Homer on 10/17/2019
and presumed abducted



City of Homer | 491 East Pioneer Avenue | Homer, Alaska

Memorial Bench Proposal

To the City of Homer,

May 2021

I have been informed that Dr Ed and Sara Berg, the parents of Anesha “Duffy” Murnane, as well as select community members aim to design a memorial bench. Homer artist Brad Hughes *et al.* have designed an attractive draft memorial that would appeal to all residents and visitors, plus enhance your downtown library site.

Having been actively involved in Duffy’s case (case no. 2019-5110) since late 2019 in a professional investigative capacity, I recognize how her disappearance has profoundly affected not only this family, but the whole community of Homer as well as the State of Alaska.

State agencies regrettably report an inordinate number of missing and/or murdered people throughout Alaska. This proposed memorial honoring Duffy would represent this outstanding issue, raising awareness and ultimately helping to solve these cases. I wholeheartedly support this memorial bench proposal.

Kind regards,



Amy Du Beau, PhD

Art Koeninger

488 Spruceview Ave.
Homer, AK 99603
(907) 235-1014
akoeninger@me.com

May 6, 2021

To whom it may concern:

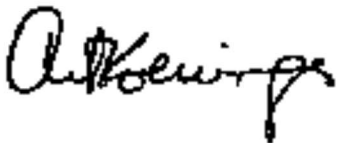
This letter is in support of the memorial bench for Anesha Duffy Murnane and other missing Alaskans, as proposed by Sara and Ed Berg and their community of supporters.

As a long-time resident of Homer and Alaska, I see the importance of keeping the memory of Duffy and other missing Alaskans in the forefront of our hearts and minds. Given a prominent location in the community, the touching bench designed by local artist Brad Hughes will serve well as a visual reminder of the loss to Alaskan families of their missing loved ones.

An additional benefit of this project is that the process of molding the sculpted bench lends itself to duplication, which could allow additional benches to be placed elsewhere around the state at a substantial savings, greatly amplifying the attention to this important matter.

Any action that you may be able to take to enable this project will be greatly appreciated, both by me and the greater community.

Sincerely yours,

A handwritten signature in black ink that reads "Art Koeninger". The signature is written in a cursive, flowing style.

Art Koeninger



May 10, 2021

Dear Friends,

I am writing in support of the creation of a memorial bench in honor of Duffy Murnane to be installed on the campus of the Homer Public Library. This bench will be tangible symbol of remembrance and closure not only for Duffy's family but for all of us in Homer who are grieving the loss of one of our neighbors.

This past week was the National Day of Awareness for Missing and Murdered Indigenous Women and Girls. This day shines a spotlight on the problem of missing persons, and it gives us the opportunity to raise awareness and to honor those who have been taken. It is timely that this request is coming forward now as our national consciousness regarding missing persons is being raised.

I have walked with countless families through death and grieving, and each family finds a measure of closure through ceremonies such as funerals and memorial services in which their departed loved ones are celebrated and remembered and then their earthly remains buried or scattered to return them to the earth. Those traditional rituals of closure have also been stolen from Duffy's family.

Our community has been shaken by Duffy's loss, and this memorial bench is one small way that we can keep her memory alive. A cornerstone of the Christian faith is the love of neighbor. I encourage you to approve this permit in honor of our dear neighbor.

Peace,

Rev. Lisa Talbott

Pastor, Homer United Methodist Church

P.O. Box 2994
Homer, AK 99603

May 8, 2021

City of Homer
Homer, AK 99603

To Whom it May Concern:

I support the effort to establish a memorial bench for Duffy Murnane and other missing women and children at the Homer Public Library.

For too long, the travesty of the thousands of disappeared indigenous women and children has been ignored. Here in Homer, the mystery of Duffy's disappearance is a source of great heartbreak and concern. It is very apropos to establish a bench not only to remember Duffy, but also to shed more light on this great problem that the nation has shamefully not adequately addressed.

Sincerely,

Nina Faust

Tela O'Donnell Bacher
38480 Bobby Rufus Rd
Homer, AK 99603
907-399-9854

May 6, 2021

City of Homer
941 E. Pioneer Ave.
Homer, AK 99603

Dear City of Homer,

I am writing in support of a memorial bench for my friend "Duffy" Anesha Murnane, who went missing from the middle of town in October 2019. This bench will not only be for those who knew and miss Duffy but also serve as a spot for solace, remembrance or hope for the many women of Alaska who are lost or missing.

Please consider accepting this beautiful, sculptured bench made with love by our Homer community and the family and friends of Duffy.

Kindest regards,



LIBRARY ADVISORY BOARD 2021 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY		No Regular Meeting		
FEBRUARY	Wednesday 1/27 5:00 p.m.	Tuesday 2/2 5:30 p.m.	Monday 2/8 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Library Fees, Policies, Rules & Regulations (Bylaws V.2)
MARCH	Wednesday 2/24 5:00 p.m.	Tuesday 3/2 5:30 p.m.	Monday 3/8 6:00 p.m.	<ul style="list-style-type: none"> • Reappointment Notices
APRIL	Wednesday 3/31 5:00 p.m.	Tuesday 4/6 5:30 p.m.	Monday 4/12 6:00 p.m.	<ul style="list-style-type: none"> • Terms Expire April 1st • Advisory Body Training Worksession • Election of Officers (Bylaws IV.1) • Celebration of Lifelong Learning; National Library Week, Library Workers Day, & Library Legislative Day
MAY	Wednesday 4/28 5:00 p.m.	Tuesday 5/4 5:30 p.m.	Monday 5/10 6:00 p.m.	<ul style="list-style-type: none"> • End of Student Representative Term (Bylaws III.2)
JUNE		No Regular Meeting		
JULY		No Regular Meeting		
AUGUST	Wednesday 7/28 5:00 p.m.	Tuesday 8/3 5:30 p.m.	Monday 8/9 6:00 p.m.	
SEPTEMBER	Wednesday 9/1 5:00 p.m.	Tuesday 9/7 5:30 p.m.	Monday 9/13 6:00 p.m.	
OCTOBER	Wednesday 9/29 5:00 p.m.	Tuesday 10/5 5:30 p.m.	Monday 10/11 6:00 p.m.	<ul style="list-style-type: none"> • Beginning of Student Representative Term (Bylaws III.2) • Library Card Sign-up Month
NOVEMBER	Wednesday 10/27 5:00 p.m.	Tuesday 11/2 5:30 p.m.	Monday 11/22 6:00 p.m.	<ul style="list-style-type: none"> • National Friends of Libraries Week
DECEMBER	Wednesday 12/1 5:00 p.m.	Tuesday 12/7 5:00 p.m.	Monday 12/13 6:00 p.m.	<ul style="list-style-type: none"> • Approve Annual LAB Priorities • Budget Meeting (Bylaws V.3) *may not be applicable during non-budget years

*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports. Reports are the Board's opportunity to give Council a brief update on their work.