



## **Homer City Hall**

491 E. Pioneer Avenue

Homer, Alaska 99603

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

# **City of Homer Agenda**

**Parks, Art, Recreation & Culture Advisory Commission Regular Meeting**

**Thursday, September 16, 2021 at 5:30 PM**

**City Hall Cowles Council Chambers In-Person & via Zoom Webinar**

**Webinar ID: 990 6701 0473 Passcode: 295088**

**Dial: 346-248-7799 or 669-900-6833; (Toll Free) 888-788-0099 or 877-853-5247**

**CALL TO ORDER 5:30 P.M.**

**AGENDA APPROVAL**

**PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA** (3 minute time limit)

**VISITORS/PRESENTATIONS** (10 minute time limit)

**RECONSIDERATION**

**CONSENT AGENDA** All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

**STAFF & COUNCIL REPORT/COMMITTEE REPORTS** (5 minute time limit)

A. Memorandum from Deputy City Planner re: HERC Feasibility Funding

B. Recreation Report - Mike Illg, Recreation Manager

C. Public Works Report - Jan Keiser, Public Works Director

**PUBLIC HEARING**

**PENDING BUSINESS** (15 minute time limit)

A. Review and Discussion on Proposed Amendments to the Donation Gift Policy

B. Dog Leash Lending Program

**NEW BUSINESS** (15-20 minute time limit)

A. Letter to the Editor - Topic Selection Draft

B. Scheduling a Fall Park or Beach Site Visit

**INFORMATIONAL MATERIALS**

[A.](#) Commission Annual Calendar 2021

[B.](#) City Manager's Report September 13, 2021

**COMMENTS OF THE AUDIENCE** (3 minute time limit)

**COMMENTS OF THE CITY STAFF**

**COMMENTS OF THE COMMISSION**

**ADJOURNMENT**

Next Regular Meeting is **Thursday, October 21, 2021, at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

### Planning

491 East Pioneer Avenue  
Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)  
(p) 907-235-3106  
(f) 907-235-3118

## Memorandum

TO: ECONOMIC DEVELOPMENT, PLANNING, AND PARK ARTS RECREATION  
AND CULTURE COMMISSIONS

THROUGH: ROB DUMOUCHEL, CITY MANAGER

FROM: JULIE ENGBRETSSEN, DEPUTY CITY PLANNER

DATE: SEPTEMBER 8, 2021

SUBJECT: HERC FEASIBILITY FUNDING

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### **HERC Funding Opportunity**

A new federal grant may be available to pay for demolition and building a new facility. But before the City can apply for funding, we need to sharpen the vision and get closer to a usable and fundable project. The feasibility study will build on the 2018 work of the HERC Task Force; we're not starting over! To meet the timelines and level of detail needed for the grant opportunity, some outside help and expertise is needed.

### **City Actions**

The Council agenda for Monday, September 13, 2021 includes Ordinance 21-58. This ordinance requests \$75,000 in funding for professional services, for a public process and feasibility study for the HERC. If Council approves the funding, a Request for Proposals will be issued and a firm selected. Work needs to begin quickly (October) to be complete by the end of the year. A draft of the grant proposal also needs to be completed in that timeframe.

### **Attachment**

Ordinance 21-58

**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 21-58**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
AMENDING THE FY 2022 CAPITAL BUDGET BY APPROPRIATING  
\$75,000 FROM THE HERC CARMA FUND FOR PROFESSIONAL  
SERVICES FOR A PUBLIC PROCESS AND FEASIBILITY STUDY OF A  
NEW MULTI-USE CENTER.

WHEREAS, The Homer Education Recreation Complex (HERC) Task Force completed its  
work in January, 2019; and

WHEREAS, The HERC demolition/Community Recreation Center was identified as a  
Council-Initiated 2020 Priority; and

WHEREAS, Demolition cost for the two structures on the site has been estimated; and

WHEREAS, The COVID-19 pandemic paused work on many city priorities; and

WHEREAS, The City and Council are now able to refocus efforts on large projects to  
benefit the City; and

WHEREAS, Due to federal funding there is a near term opportunity to apply for grants  
to cover the demolition of the existing structures and fund a design-build process for a new  
multi-use facility; and

WHEREAS, To apply for funds the City and its residents need to clarify what kinds of  
public and private activities should take place in a new facility, and how the facility will cover  
operations and maintenance expenses after construction; and

WHEREAS, Hiring a consultant to work through a public process with citizens and to  
create a long term business plan is needed if the City is going to apply for funding, and to  
support the facility long term if the project is constructed.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2022 Capital Budget by  
appropriating \$75,000 from the HERC CARMA FUND for professional services.



<u>Account</u>	<u>Description</u>	<u>Amount</u>
156-0396	HERC CARMA FUND	\$75,000

Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 27<sup>th</sup> day of September, 2021.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603

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(p) 907-235-8121 x2222  
(f) 907-235-3148

### Memorandum 21-159

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: September 3, 2021  
SUBJECT: HERC Planning Funding

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The redevelopment of the HERC campus has been a high priority for the City for some time now. Momentum on the project was lost with the outbreak of the COVID-19 pandemic in 2020. Council and Administration have both been actively working to get the HERC project back underway.

The ordinance to be introduced on September 13<sup>th</sup> which appropriates \$75,000 from the HERC CARMA fund for professional services for public process and feasibility of a new multi-use center, is a big first step towards developing the project and moving it forward.

Originally, I intended to have a work session first, and then to bring forward a funding opportunity. Potential funding from the Economic Development Administration (EDA) through the American Rescue Plan Act has altered the timeline. On September 1<sup>st</sup> I met with Tim Dillon of the Kenai Peninsula Economic Development District (KPEDD) and Shirley Kelly who is the top EDA official in Alaska. During that conversation it became apparent that the HERC's redevelopment could be a very competitive project for a travel, tourism & outdoor recreation grant program. I would like to accelerate the process with the help of a consultant.

Staff will still be hosting a HERC work session on September 27<sup>th</sup>. We hope to get this ordinance adopted that evening so that we can launch an RFP for professional services shortly thereafter and award a contract by the end of October.

**Staff Recommendation:** Introduce ordinance on September 13<sup>th</sup>, adopt on September 27<sup>th</sup>.



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Community Recreation

HHS/600 East Fairview Avenue  
Homer, Alaska 99603

[communityrecreation@cityofhomer-ak.gov](mailto:communityrecreation@cityofhomer-ak.gov)

(p) 907-235-6090

(f) 907-235-8933

## Memorandum

TO: Parks, Arts, Recreation & Culture Advisory Committee  
FROM: Mike Illg, Recreation Manager  
DATE: September, 9 2021  
SUBJECT: Staff Report September 2021

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### ***Homer City Council Action:***

#### **August 23<sup>rd</sup> City Council Meeting**

There were to items or issues addressed related to PARCAC at this meeting to report.

### ***Homer Community Recreation Update:***

#### **HERC**

There is some potential federal funding opportunities to assist with moving forward with the HERC facility and the potential Multi-Use Community Center. City Manager Dumouchel has informed staff that there is a tight timeline but it may be beneficial for the city to pursue to this route and that we need to plan accordingly hence the request for professional services funding for feasibility and public process. More information will become available as this potentially moves forward. Deputy Planner Engebretsen has requested this to be on the agenda.

*Ordinance 21-xx An Ordinance of the City Council of Homer, Alaska Amending the FY2022 Capital Budget Appropriating \$75,000 from the HERC CARMA Fund for Professional Services for Public Process and Feasibility of a New Multi-Use Center. City Manager. Introduction September 13, 2021 Public Hearing and Second Reading September 27, 2021.*

#### **Programming**

The Community Recreation programming remains status quo. We are continuing to offer programs in the HERC but we have lost some instructors and volunteers who do not support wearing masks indoors and some who are being extra cautious and deciding to not participate due to potential exposure. We are still in the wait and see mode before we start offering programs again in the public schools for cautionary purposes. The school district did recently require universal masking for all Homer area schools. We still require symptom free protocols and indoor masking for all participants.

We received our first iPad and the IT department is going to install it at the HERC to eventually launch our online registration and payment through the MyRec software.

### **Alaska Recreation and Parks Association Annual Conference**

The 2021 conference will be held in Soldotna October 5-8. Supt. Steffy and myself will both be presenting and participating. While most of the sessions are finalized we are still dealing with COVID related variables for planning and logistics. Check out the conference information here:

[https://arpa.myrec.com/info/activities/program\\_details.aspx?ProgramID=29848](https://arpa.myrec.com/info/activities/program_details.aspx?ProgramID=29848)

I will be sure to send updated and final information to the commission through the clerk's office as it becomes available.

### **Vaccination Events**

I have been participating in meetings and discussions with public health office and South Peninsula Hospital regarding the planning for potential additional booster shot vaccination pods at Homer High School. While we have tentative dates and locations secured, the medical team is awaiting information from the federal government in regards to formal approval and authorization. More information will be shared as it becomes available.

### **Lend-A-Leash Program**

I spoke with Joel Cooper from Kachemak Heritage Land Trust regarding their leash program and he referred me to the Friends of the Homer Animal Shelter. I spoke with Debbie (who is a board member and has consulted with the entire board) and she informed me that the Friends will provide all the leashes (with their name on them) we need for free! We spoke about how we could start off at Bishop's Beach and then expand to other possible strategic locations (parks, trails and even around the harbor). We further discussed that the city efforts to help promote the leash program on our website, social media, newsletters and the usual free local media outlet. In addition to the city parks staff replenishing the leashes as needed when they complete their rounds.

It was discussed that there should be some sort of permanent signage regarding the leash program (provided by the city) and we can possibly create something temporary (per Parks Supt. Steffy) and the leash signage installation could be combined with the doggy bags dispensers.

**Staff Recommendation: PARCAC allocate the approved \$500 towards Lend-A-Leash signage.**

**From:** [Mike Illg](#)  
**To:** [Renee Krause](#)  
**Cc:** [Matt Steffy](#)  
**Subject:** Leash Lending Program  
**Date:** Thursday, September 2, 2021 9:17:50 AM

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Hi Renee,  
Could you please forward this correspondence to the PARCAC advisory commission?

Thanks,

mike

Hi All,

Here is an update regarding PARCAC's efforts to create a leash borrowing program.

I spoke with Joel Cooper from Kachemak Heritage Land Trust regarding their leash program and he referred me to the Friends of the Homer Animal Shelter. I spoke with Debbie (who is a board member and has consulted with the entire board) and she informed me that the Friends will provide all the leashes (with their name on them) we need for free! We spoke about how we could start off at Bishop's Beach and then expand to other possible strategic locations (parks, trails and even around the harbor). We further discussed that the city efforts to help promote the leash program on our website, social media, newsletters and the usual free local media outlet. In addition to the city parks staff replenishing the leashes as needed when they complete their rounds.

We agreed that that there should be some sort of permanent signage regarding the leash program (which she suggested the city provide) and we can possibly create something temporary (per Matt Steffy) and the leash signage installation could be combined with the doggy bags dispensers. I am not sure how this plays in with the wayfinding process in the efforts to minimize signs but **what I need some general direction from PARCAC is: should we move forward with allocating the approved \$500 for leashes towards signage instead?** The design and size should/would follow city standards of fonts, colors and include the Friends. Granted \$500 may not go very far for signs but Matt expressed there could be additional funds in his budget and possible other areas we can identify. As mentioned we will start with Bishop's beach first as a pilot program.

Thanks,

**Michael Illg, M.S., CPRP**  
Community Recreation Manager  
City of Homer  
600 E. Fairview Ave.

Homer, AK 99603

Office: 907-235-6090 Cell: 907-399-6090

millg@ci.homer.ak.us



President, Alaska Recreation and Park Association





# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Public Works

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(f) 907-235-3145

## Memorandum

TO: PARCAC

FROM: Janette Keiser, PE, Director of Public Works

DATE: September 7, 2021

SUBJECT: Modifying policies regarding lawn mowing to reduce greenhouse emissions

**Issue:** Maintaining grass turf with gas-powered lawn mowers is takes labor, gasoline and generates considerable volumes of green-house gases. Public Works has researched means to reduce these adverse effects. The purpose of this memo is to update you on our findings and plans for remedial action.

**Background:** The City owns numerous lawn areas, which are mowed by gasoline powered lawn mowers that generate a disproportional volume of green-house gases for their size. According to one study, reported in the June 1, 2001 issue of Environmental Science & Technology, a peer-reviewed journal of the American Chemical Society, the world's largest scientific society, running one gas-powered lawn mower for an hour is like driving a car for 100 miles.

Some of these lawn areas are mowed because they serve as purpose. For example, they are used by the public as a gathering or play space (the lawn at Bishop's Beach or the ballfields). Some of them are buffers for flower gardens (the lawns around the flower gardens at the new Police Station). Some of them are kept mowed for sanitary purposes (the lawn areas around the sewage lagoon). However, some of the lawn areas are open spaces, which do not serve an ancillary purpose. For example, the grass areas that are adjacent to the Sterling Highway by the Public Works Campus. These areas don't need to be mowed to serve their purpose, which is simply to be open space. We are working with the Homer Soil & Water Conservation District to identify suitable alternatives to mowed lawns, which would be attractive, but more environmentally sustainable.

Further, we are researching ways to upgrade our lawn-mowing equipment to reduce the volume of green-house gases they emit. For example, we are looking into commercial-grade, battery-powered lawn mowers.

### Conclusion:

Look for updates on how we are converting the City's inventory of grass lawns to become more environmentally sustainable.



# City of Homer

## Accession, Deaccession, Gift & Donation Policies & Procedures ~~for Art~~

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of proposed **donations of** artwork, **gifts, or real property** and making recommendation to the City Council as to whether or not to accept ~~it as a gift~~. If accepted, the donated ~~artwork~~ **donation** work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

"Gifts" are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, real property ~~for placement of artwork~~ or funds for the acquisition of artwork, **amenities for parks, trails and beaches such as benches, playground equipment, bleachers, etc.**

"Gift Policy" is the policy that identifies the procedure and criteria for reviewing proposed gifts ~~of artwork~~ to the City of Homer.

"Accession Policy" is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality.

"Deaccession Policy" is the procedures that are implemented to remove an item from the Municipal Art collection.  
(~~Reso. 10-80, 2011.~~)

### **ACCESSION POLICY**

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

#### Definition

Accession is to accept artwork in to the Municipal Art Collection

#### Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.

2. Artwork shall be distinctive artistic m<sup>12</sup> and aesthetic quality and will enhance the



diversity of the Municipal Art Collection.

3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.

4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.

5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.

6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.

7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.

8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.

9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.

10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.

11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.

12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessioned pursuant to this accession policy. (Reso. 10-80, 2011.)

## **GIFT POLICY**

### **Purpose**

To identify a procedure and criteria for the ~~Parks, Art, Recreation and Culture Advisory Commission~~ to review proposed gifts of artwork.

### **Definition**

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork, **real estate for new parks, trails, playgrounds or amenities for existing City parks, beaches, trails and campgrounds.**

89  
90 Policy

- 91 1. ~~The Parks, Art, Recreation and Culture Advisory~~ Commission will review all proposed  
92 gifts as defined above and will evaluate the suitability of proposed gifts and make  
93 recommendations to the ~~Homer~~ City Council in accordance with Homer City Code which  
94 allows acceptance of donations.  
95
- 96 2. Each Proposed gift will be reviewed for the following:  
97 a. Aesthetic Quality- the proposed gift has significant aesthetic merit.  
98 b. Appropriateness of Chosen Site or Location - scale of artwork is appropriate for  
99 the site including relationship between the artwork and the site and obstacles of  
100 the site.  
101 c. Restrictions from the Donor - any restrictions must be clearly identified and may  
102 be a factor in determining whether to accept a gift.  
103 d. Originality of Artwork- artworks must be one of a kind or part of an original series  
104 reproductions of originals are not considered eligible for acceptance.  
105 e. Relationship to the Collection as a Whole - the ~~Public Arts Committee~~  
106 **Commission** is committed to creating a diverse collection of art. The proposed  
107 gift must be compatible with the Municipal Art Collection without being over  
108 represented.  
109 f. Technical Feasibility - the realistic ability for the proposed project to be built and  
110 installed as proposed in the selected location.  
111 g. Technical Specifications - the ~~Public Arts Committee~~ **Commission** must review  
112 the actual work if available or a scale drawing and or model consisting of site  
113 plans and elevations describing the following:  
114 1. Surrounding site conditions if applicable  
115 2. Dimensions  
116 3. Materials and finishes  
117 4. Colors  
118 5. Electrical, Plumbing, or other utility requirements  
119 6. Construction and installation method  
120 7. Additional support material such as text verbally describing the artwork  
121 **or item** and specifications, models, or presentation drawings by a  
122 licensed engineer may be required.  
123 h. Budget - cost to manage the project, prepare the site, deliver and or install the work,  
124 funds for signage/recognition, and any other cost should be disclosed by the donor  
125 in a budget. The Commission will determine **to the best of their ability** if the costs  
126 are accurate and realistic and that the donor has clearly delineated responsibility  
127 for all costs associated with the project.  
128 i. Timeline - expected timeline for donation or installation should be proposed by the  
129 donor. The Commission will determine if the timeline is realistic.  
130 j. Durability - expected lifetime and staying power of the material used to create the  
131 artwork **or amenity** especially if set in the out of doors or in a non-archival exhibition  
132 setting and exposed to the elements.  
133 k. Warranty - the donor agrees to be responsible for a warranty period of one (1) year  
134 from the date of final installation of the ~~artwork~~ **gift** to insure the integrity of the  
135 material, fabrication and installation **when installed in or on a city owned facility or**  
136 property.

l. Vandalism and Safety - the artwork will not be prone to vandalism or pose a safety hazard.  
m. Maintenance and Preservation - donor's agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork **gift**.

3. Donors proposing gifts will be informed of the importance of the above criteria in the ~~PARC~~ ~~Advisory~~ Commission's consideration.

4. The ~~Parks, Art, Recreation and Culture Advisory~~ Commission will have final authority through the ~~City Manager~~ to review and recommend to ~~Homer~~ City Council to accept or reject the **proposed gift** donated artwork.

5. All gifts **of artwork** that are recommended for acceptance will only be accessed into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

## **PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER**

### **Process**

The ~~Parks, Art, Recreation and Culture Advisory~~ Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the ~~Homer~~ City Council through the ~~City Manager~~.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor's representative must complete the ~~Gift Proposal~~ Application and submit to the City of Homer, City Clerk's Office. (Reso. 10-80, 2011.)

### **Presentation to the Parks, Art, Recreation and Culture Advisory Commission**

If applicable the donor will be scheduled to present ~~his or her~~ **their** proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork ~~or~~ **or**, model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The ~~Parks, Art, Recreation and Culture Advisory~~ Commission will review the proposal, consider the presentation and make a recommendation at the meeting. If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.

## **PRESERVATION OF THE MUNICIPAL ART COLLECTION**

### **1. Registry**

The City's art collection will be catalogued and a registry maintained. Each entry will include

- a. Name and contact information for the artist
- b. Title of the work, date created, dimensions

- c. Photographs of the work
- d. The artist's cleaning and maintenance recommendation;
- e. An artist's statement regarding the work, if possible.
- f. An identification number \_\_\_\_\_ (year installed), \_\_\_\_\_ consecutive number (for example: 2006-#21). This number will also be affixed to the piece of art or to its label.
- g. Exact location of the artwork.
- h. Techniques and materials used in creating the artwork.

The registry will be bound and stored in the City Clerk's Office. The City will also provide an official label for each piece of art that will be consistent in style and material. Information contained will reflect the following:

- Color Photo of artwork
- Artist Name(s)
- Title of Artwork
- Year Completed/Date
- Medium Used
- Size/Dimensions
- Location
- Physical Description of the piece
- Short Summary about the Artist
- Summary Comment on the artwork

#### Inspection and Maintenance of Artwork

All building and grounds supervisors will be instructed to inform the City Clerk's Office if vandalism is observed or the artwork requires maintenance. All cleaning and maintenance will follow the instructions provided by the artist. If the artwork requires extensive repairs, the City will make a good-faith effort to obtain advice from the artist. If no information is forthcoming, the City may proceed with its best practice.

#### **DE-ACCESSIONING PURCHASED AND DONATED ITEMS**

The City has the responsibility for conserving the collection, and because the disposal of artworks may have serious implications for the artists, removing the items from the collection should be a deliberate and seldom-used procedure. It is the policy of the City not to dispose of works simply because they are not currently in fashion and not to dispose of works whose worth might not yet be recognized.

Purchased or donated items which have been accepted into the Municipal Art Collection will be de-accessioned only at the direction of the City Council, which shall consider the recommendations and comments of the Parks, Art, Recreation and Culture Advisory Commission, Staff and any public comment received.

The City will comply with all regulations pertaining to de-accessioning of art items. If documents provide for de-accessioning, such documents will determine the method and manner of the de-accessioning.

Examples of situations where de-accessioning would be considered include:

- a. The item(s) has deteriorated beyond a reasonable means of conservation or in deteriorating, has lost its usefulness.
- b. The authenticity, attribution, or genuineness of the item(s) is determined to be false or fraudulent.
- c. The item(s) is redundant or is a duplicate that has no value as part of a series.
- d. The item(s) is located in an area where jurisdiction will be transferred to another entity or is made inaccessible to the public.

The Parks, Art, Recreation and Culture Advisory Commission may recommend any of the following courses of action as a result of a deaccessioning review. The Commission shall not be limited to these courses of action and may suggest new methods as may be demanded by a particular set of circumstances:

- a. Relocate the work of art. This course of action shall be given highest priority
- b. Remove the work from display and maintain in a safe storage
- c. Yearly City Surplus Sale
- d. Private sale
- e. Exchange for another work by the artist
- f. Gifting the piece to a non-profit organization
- g. Recycling

Destruction of the item(s) may be considered where the physical condition of the work is severely deteriorated or will be irreparably damaged by the de-accessioning process. In appropriate instances, appraisals of the item(s) to be de-accessioned will be sought from outside sources.

### **Encouraging Additional Public and Private Art in Public Spaces, and Promoting Public Awareness and Appreciation for the Municipal Art Collection**

Ordinance 02-25(A) encourages the addition of private money into the public art program. Any art purchased with such funds will be owned 100% by the City of Homer and the City will have responsibility for selection, installation, maintenance and repairs.

The Parks, Art, Recreation and Culture Advisory Commission will be a resource for business owners who wish to include art in their business location.

The Parks, Art, Recreation and Culture Advisory Commission will endeavor to obtain buy-in from affected city departments and a wide variety of governmental and non-governmental organizations, as required, to ensure the successful implementation of the public art policy.

The Commission will work to establish partnerships with private funders to help the art policy proponent's work with and advise patrons who are funding public-art projects privately. This will help guarantee that these projects meet a set of agreed-upon requirements and fulfill the goals and vision set forth in this policy.

The Parks, Art, Recreation and Culture Advisory Commission will identify alliance opportunities with institutions, organizations, and the public, and:

- Partner with them to publicize and discuss how public art can help further the mission of their specific organization.
- Raise support among the press to help the fundraising efforts to educate and inform the public about the many different types of public art, and the wealth and ability of the local arts community.
- Keep the information flowing about the progress of any public art initiatives.

The Parks, Art, Recreation and Culture Advisory Commission, with the assistance of users, will plan an installation ceremony upon completion of each **capital** project. Costs for this event will be from the annual budget or underwritten by donors.

The Parks, Art, Recreation and Culture Advisory Commission will plan events and promotional tools that invite residents and visitors to enjoy the City of Homer art collection. These might include walking tour maps, guest lectures, on-line catalogue, etc. (Reso. 10-80, 2011.)

## **FUNDING FOR THE MUNICIPAL ART COLLECTION**

A public art fund is established in accordance with Homer City Code 18.07.090, Public Art Fund, as a separate, interest bearing account in the city general fund to receive money for the public art program from the following sources:

1. Funds for public art fees received from private development.
2. Funds donated to the city for public art.
3. Other funds appropriated by the City Council for public art.

Money in the public art fund shall be used solely to pay the costs of selecting, commissioning, acquiring, installing, maintaining, public education regarding, administrating, removing and insuring the works of public art, and any other expense related thereto.

Interest earned on money in the public art fund shall be deposited in the public art fund.

The public art fund is administered by the City with the advice of the Parks, Art, Recreation and Culture Advisory Commission.

- The Commission shall prepare a plan annually for expenditures from the public art fund for approval by the City Council. (Ord.09-51(A), §1, 2009.)
- Encourage the addition of private money into the public art program. Any art purchased with such funds will be owned 100% by the City of Homer and the City will have responsibility for selection, installation, maintenance and repairs. (Ord. 02-25(A), 2002.)

1 **CITY OF HOMER**

2 **MURAL POLICY GUIDELINES AND PROCEDURES**

3  
4 Murals which are non-commercial, contain no advertising copy and do not function as an  
5 advertisement are allowed, subject to review by the Parks, Art, Recreation & Culture Advisory  
6 Commission (Commission) and final approval by the City Council. These guidelines are  
7 provided to assist mural applicants through the process prior to presentation and  
8 recommendation by the Commission to City Council.

9  
10 **PURPOSE:**

11  
12 To define the process used by groups or individuals (“Applicants”) who desire to install murals  
13 in or on public places or property. The City of Homer understands the importance of art in  
14 public places and the role that murals play in preserving our culture, conveying the history of  
15 our community, beautifying the city and advancing the arts. These guidelines will provide  
16 direction to applicants wishing to install murals in public places.

17  
18 **DEFINITIONS:**

19  
20 “Commission” means the Parks, Art, Recreation, and Culture Advisory Commission which is  
21 responsible for advising on all City of Homer Parks, Beaches, Trails, Recreation, Art and  
22 Culture.

23  
24 “Public places” means places within the City limits of Homer, which are visible and accessible  
25 to the public.

26  
27 “Commercial” means words or images used elsewhere in the marketplace for the purpose of  
28 promoting a particular business, product, service, cause, place or brand.

29  
30 “Commercial Element” means art that by virtue of its location or proximity to a business may  
31 serve a minimal commercial purpose. If that art were in a different location, it would be  
32 considered pure art and not commercial in nature.

33  
34 “Mural” means a picture or representation, in any type of medium, on an exterior surface of a  
35 building, structure, fence or wall.

36  
37 “Preliminary Approval” means the application has been accepted, found to be in good order  
38 and complete and the proposed mural is deemed appropriate by the Commission and is  
39 recommended for Council Approval.

**GENERAL GUIDELINES:**

The emphasis of the murals will be on “artistic expression” and must not include an advertisement or be commercial in nature. This will in no way limit or restrict the artist’s right to include speech and/or artistic expression in a mural that is not commercial as defined above. All murals must comply with City ordinances that prohibit indecency or obscenity in public.

Murals shall not contain copy, lettering, symbols or references directly to the promotion of any product, business, brand, organization, service, cause or place. Murals may contain limited commercial elements so long as they are not considered commercial speech with the purpose of promoting a commercial transaction. For those mural applications that may contain limited commercial elements, the Commission will ask the question – “If the business on which the mural is located were to move, would the mural still be good quality art and something the community would want to remain?” If so, the mural is not considered commercial speech or advertisement but rather pure art.

Murals shall not be merely an extension or enlargement of a sign. If the theme of the mural is to promote a business, brand, organization, service, cause or place, it shall meet all requirements of the City of Homer Municipal Code regarding signage. If the proposed mural is determined to be commercial in nature and is therefore deemed by the Commission to be a form of advertisement, the Mural Application will be referred to the City of Homer Planning Department.

Not more than 1% of the mural will contain the name of a sponsor and/or sponsor product likeness. The artist’s signature shall not be more than 1% of the mural.

Mural artists will be required to demonstrate their ability and experience to create high quality, well designed and well executed murals and/or art. The artist must provide the Commission a portfolio of work that is reflective of the style of the proposed mural. This will be used to help determine whether the artist will be able to uphold the standards for quality art within the City of Homer. For those artists without a portfolio of work, the Commission will consider other presented forms of art that demonstrate an ability to create a quality mural.

New murals erected without receiving proper approval and that did not go through the Mural Application and Approval Process, will be required to retroactively go through the Process. Property owners will have 30 days after receiving notification to submit a mural application after which the mural will be deemed a sign and subject to all permitting requirements outlined in HCC Title 21.60. The retroactive mural applications will be required to comply with



all Mural Policy Guidelines and Procedures and must receive City Council approval. Murals that fail to be approved will be removed within 30 days after the denial at the property owner's expense.

#### **MURAL APPLICATION AND APPROVAL PROCESS:**

STEP 1: Muralist(s) must obtain an application from the City Clerk's Office or online on the City website. The time required to process a mural application will vary but will be a maximum of 90 days, not including holidays, from application submittal. The application will provide information to the City regarding location, size, concept and content of the mural, type of paint/media, owner of the building where the mural will be located, artist(s) name(s), dates of application, individuals who will be responsible for maintenance (if any). The application must be signed by the individual/group proposing to place the mural, as well as the property owner where the mural will be placed and submitted to the City Clerk's Office along with a sketch, rendering or photo of the proposed mural. A sampling of their portfolio of work that is reflective of the proposed mural is to be included with the application. The Commission will use the portfolio samples of work to help determine whether the artist has the technical skill and ability to produce a quality mural within the City of Homer. If the artist is unable to provide a portfolio of work, at a minimum, the artist will be required to provide evidence of artistic talent that satisfies the Commission as to the skill and ability of the artist to create a mural that is of good quality.

STEP 2: The application, mural rendering and portfolio will be reviewed and approved by the Commission at the next regularly scheduled meeting. A special meeting may be scheduled by the Commission to accommodate the review and approval deadline. The review will be conducted to assure compliance with these guidelines, and the ability of the artist(s) proposing the mural to produce a quality mural.

STEP 3: After review and acceptance of the artist's body of work, the Commission will give preliminary approval and forward a recommendation to the City Council for approval of the mural application for consideration at their next regular meeting which is the final approval step.

#### **MURAL AGREEMENT:**

Following approval by the Commission, whether the mural will be placed on public or private property, the property owner and applicant(s) will be required to provide to the City evidence of a proposed agreement which identifies the terms and conditions under which the mural will be applied. These terms and conditions include, but are not limited to:

- Specifications regarding the mural (location, size, concept and content of the mural, type of paint/media used to create the mural); and
- Right of Way Permit if necessary; and
- Identification of ownership of the mural image and use thereof; and
- Expected timeframe for completion; and
- Long term mural maintenance and responsibility; and
- Circumstances under which the mural may be removed by the City and/or property owner (i.e. lack of maintenance or in disrepair); and
- Proof of Liability Insurance; and
- Landscape removal and replacement or protection, if any.

The proposed agreement will be provided to the Commission and will be submitted to City Council along with the recommendation of the Commission.

In the event that City Council or the Commission does not approve the proposed mural recommendation, revisions can be made to the proposed content or concept of the mural for re-application and submittal to the Commission. Upon recommendation by the Commission it would be forwarded to City Council for final approval.

#### **FINAL INSPECTION AND ACCEPTANCE:**

The City reserves the right to inspect the mural during installation and upon completion to ensure that the final product is in compliance with the approved mural application. Should it be found that the mural is not in compliance, the artist and property owner will be notified and given 30 days to remedy the issue. Should the property owner and/or artist fail to make the necessary corrections, the mural will be deemed out of compliance and will be removed at the expense of the property owner and/or artist.

## **Chapter 18.07**

### **FUNDS FOR WORKS OF ART IN PUBLIC PLACES**

#### Sections:

- 18.07.010 Purpose.
- 18.07.020 Definitions.
- 18.07.030 Art funding requirements for public buildings and facilities.
- 18.07.040 Implementation.
- 18.07.050 Selection.
- 18.07.070 Exemptions.
- 18.07.080 Miscellaneous provisions.
- 18.07.090 Public art fund.
- 18.07.100 Ownership and management of works of public art.

#### **18.07.010 Purpose.**

The State has recognized through the enactment of AS 35.27.010, and the City of Homer hereby recognizes by the enactment of this chapter, the responsibility of government to foster the development of culture and the arts through the purchase or commissioning of works of art for municipal buildings and facilities. It is therefore declared to be municipal policy that a portion of appropriations for capital expenditures for municipal buildings and facilities be devoted to the acquisition of works of art to be permanently placed or incorporated in such buildings or facilities. [Ord. 02-25(A), 2002].

#### **18.07.020 Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

“Art” and “work of art” mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.
2. Painting: all media, including portable and permanently affixed works, such as murals.
3. Graphic arts: printmaking and drawing.
4. Mosaics.
5. Photography.
6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.
7. Calligraphy.
8. Mixed media: any combination of forms or media, including collage.

“Commission” means the Parks, Art, Recreation and Culture Advisory Commission.

“Construction, remodeling or renovation of municipal buildings and facilities” means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or any building.

“Total cost of construction, remodeling or renovation” means the total allotted funding for the subject project at the time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental cleanup or remediation. [Ord. 16-22 § 4, 2016; Ord. 02-25(A), 2002].

**18.07.030 Art funding requirements for public buildings and facilities.**

a. Plans and specifications for the original construction, remodeling or renovation of municipal buildings and facilities resulting in proposed capital expenditures exceeding the sum of \$250,000 shall contain and provide for the inclusion of works of art of a value of one percent of the total cost of the construction, remodeling or renovation project. All appropriations for capital improvements falling within the provisions of this chapter shall be deemed to include funding to implement the requirements of this section.

b. If there is a change in the total cost of the project resulting from a change order or amendment to the project budget after the time of the award of the contract, the amount of funding for the artwork will not be changed.

c. Expenditure of sums required to be allocated to works of art under subsection (a) of this section shall be limited to all costs associated with design, construction, acquisition and royalties for the works of art, excluding all contract administration and project administration costs.

d. Municipal funding of art projects for capital expenditures will be capped at \$70,000. Art projects for capital expenditures exceeding \$7,000,000 will not be greater than \$70,000 unless funding beyond \$70,000 is from private contributions.

e. Private funding contributions for art projects in public buildings are encouraged and this funding is not considered part of the one percent. [Ord. 02-25(A), 2002].

**18.07.040 Implementation.**

a. During the preliminary design review of any project for construction, remodeling or renovation covered by this chapter any contractor, department or instrumentality of the municipality charged with the design preparation of this project shall consult with the Commission regarding the implementation of HCC 18.07.030(a).

b. The Commission may adopt, and from time to time amend, regulations setting forth the manner in which the requirements of this chapter shall be carried out, which shall be effective upon approval by City Council resolution.

c. The requirements of HCC 18.07.030(a) shall not be waived except as provided for in HCC 18.07.070. [Ord. 16-22 § 5, 2016; Ord. 10-55(A) § 2, 2011; Ord. 02-25(A), 2002].

**18.07.050 Selection.**

a. Where works of art are to be incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury consisting of the architect or project designer, a representative of the user

department, a representative of the Commission and such additional persons that the Commission may designate, subject to Council approval.

b. Where works of art are to be commissioned or acquired, but not incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury of at least three members consisting of a representative of the user department, one or more members of the Commission and such additional persons that the Commission may designate, subject to Council approval. [Ord. 16-22 § 6, 2016; Ord. 10-55(A) § 3, 2011; Ord. 02-25(A), 2002].

**18.07.070 Exemptions.**

The City Council may waive the requirements of this chapter in whole or in part as to the construction, remodeling or renovation of a City building or facility upon a finding by the Commission or City Manager that the inclusion of works of art in the construction, remodeling or renovation as required by this chapter would not provide any aesthetic benefit to the community or to the principal users of the building or facility. [Ord. 16-22 § 7, 2016; Ord. 10-55(A) § 5, 2011; Ord. 02-25(A), 2002].

**18.07.080 Miscellaneous provisions.**

a. Sums allocated for the acquisition of works of art under the provisions of this chapter shall be deemed to be part of the construction costs of the project.

b. Where Federal or State grant funds are to be used to match municipal funds for a construction, remodeling, or renovation project covered by this chapter, the grant application shall, where applicable and where permitted by the granting authority, be made for the total cost of such project, including portions to fund works of art under this chapter. Unless prohibited by the terms of such grants, any money received may be used to implement the requirements of this chapter. [Ord. 02-25(A), 2002].

**18.07.090 Public art fund.**

a. A public art fund is established as a separate, interest bearing account in the City general fund to receive money for the public art program from the following sources:

1. Funds for public art fees received from private development.
2. Funds donated to the City for public art.
3. Other funds appropriated by the Council for public art.

b. Money in the public art fund shall be used solely to pay the costs of selecting, commissioning, acquiring, installing, maintaining, public education regarding, administering, removing and insuring the works of public art, and any other expense related thereto.

c. Interest earned on money in the public art fund shall be deposited in the public art fund.

d. The public art fund is administered by the City with the advice of the Commission.

e. The Commission annually shall prepare a plan for expenditures from the public art fund for approval by the City Council. [Ord. 16-22 § 8, 2016; Ord. 09-51(A) § 1, 2009].

**18.07.100 Ownership and management of works of public art.**

a. Ownership of all works of art acquired by or on behalf of the City shall be vested in the City.

- b. The City shall place or construct public art at locations that are open to the public and where the public art shall be visible to the general public during, at a minimum, normal business hours.
- c. The removal from display by the City of public art owned by the City shall follow established guidelines for de-accessioning and shall be subject to review and recommendation by the Commission with final approval by the Council. [Ord. 16-22 § 9, 2016; Ord. 09-51(A) § 2, 2009].

Donation of Art for School

I, \_\_\_\_\_, certify under penalty of perjury, that I am the owner of artwork described as:

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It is my desire to donate the above described art to the Kenai Peninsula School District, at the following school site:

---

By donating the art, I fully acknowledge and agree as follows:

- Upon donation of the art, the art will become the sole and exclusive property of the Kenai Peninsula School District (hereinafter “District”);
- The District does not pay for any art donations therefore this donation is voluntarily being made by me with no expectation of compensation;
- The location for display of the art will be at the sole discretion of the School Principal and the School Site Council;
- The District, including, the School Principal and School Site Council, have the sole discretion as to how long to display any donated art;
- Upon determining that it no longer desires to display the art, the District, or the School Principal with the concurrence of the School Site Council, may choose to donate the art to another entity or to deaccess the art. If a decision is made to deaccess the art, a reasonable attempt will be made to contact the donor at the last address provided and provide the donor with an opportunity to reclaim the art. Notice, however, is not required, but is solely a courtesy.

Donated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Donor's Signature

\_\_\_\_\_  
Printed Name

(Additional Sheets to be added for each owner/donor)

Donor Contact Information
Address:
City, State, Zip
Phone Numbers:

Adopted: 02/03/2020



# BP 3290 Gifts, Grants and Bequests

## KPBSD Policy Manual

BP 3290

### **Business and Instructional Support Operations GIFTS, GRANTS AND BEQUESTS**

#### Gifts to the District

The School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the District. To be acceptable, a gift must satisfy the following criteria:

1. Not begin a program which the Board would be unwilling to continue when the donated funds are exhausted.
2. Not entail undesirable or hidden costs, such as additional staff workload.
3. Place no restrictions on the school program.
4. Not be inappropriate or harmful to students.
5. Not imply endorsement of any business or product.
6. Not conflict with any provision of the Board policy or public law.
7. Have a purpose consistent with those of the District.
8. Gift and/or donation value shall be set by the donor.
9. Donations of computers, computer peripherals, and cell phones shall be approved by the Superintendent.

The Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all District students. Use of a gift shall not be impaired by restrictions or conditions imposed by the donor. The Board will try to follow the donor's wishes insofar as they do not conflict with District philosophy or operations.

Upon acceptance by the School Board, all gifts, grants and bequests shall become School District property. At the Superintendent's discretion, a gift may be used at a particular school.

(*cf. 3440 – Inventories*)

#### Gifts to Students

This policy applies to any gifts given to students while in District care. Items or gifts given directly to students must be pre-screened by the Superintendent, principal, or District designee to determine whether the items or gifts meet the following criteria prior to students receiving any items or gifts.

1. Not be inappropriate or harmful to students.
2. Not imply endorsement of any business or product.
3. Not conflict with any provision of the Board policy or public law.
4. Have a purpose consistent with those of the District.

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

**Revised: 05/06/19**

# BP 3290.1 Public School Art Donation

## KPBSD Policy Manual

BP3290.1

### **Business & Instructional Support Operations PUBLIC SCHOOL ART DONATION**

#### Intent of Public School Art

- To augment the school's visual, performing, literary arts, science or other curriculum and, when appropriate, reflect school and local history, environment, culture, etc.
- To assist teachers to learn how to integrate the arts into their regular classroom when students are involved in creating public school art
- To have a long-term impact that advances student, staff and public understanding of art while enhancing the aesthetics and student/community ownership of our schools.

The school principal, in conjunction with the school site council, may accept gifts of art. Public school art, once accepted, shall be cataloged with records retained digitally including donor information, names of the students and artists involved in the project, display location, and acceptance and deaccession dates. The school principal/site council has an obligation to exercise due care to maintain art until the item has been removed through a public process involving the site council and a reasonable effort to include the donor or representatives from the art community.

Once an item is accepted, the school shall be the sole owner of the donated item(s) and shall have the right to deaccession of any donated item(s), except as otherwise stated in this policy, without providing notice to or obtaining the consent of the donor.

#### Selection Criteria

Overall KPBSD schools have limited space for the display of art. Therefore, it is important to consider very carefully the acceptance of a piece of art as a gift.

- **Style and Nature:** The art should be appropriate in scale, material, form and content for the school environment. The art should contribute to the intent of this policy.
- **Quality and Elements of Design:** Public art may have other functions in addition to aesthetic enjoyment. For example, a work of art may establish a focal point, modify, or enhance a space or identify a building function. As much as possible, the work of art should complement and enhance the building and its purpose.
- **Durability:** Works of art shall be examined for durability, taking the school environment and the condition of the piece into consideration. Extremely fragile items or those that are potential targets for vandalism are not appropriate for the school setting.
- **Installation and Maintenance Costs:** When selecting a work of art for display, or when determining if a gift may be accepted, the school principal/site council shall take into consideration any security issues, the cost of installation, and the cost of maintaining the work over its lifetime.

#### Public Liability

Works that create unsafe conditions or contain other factors that may bear on public liability shall not be selected. The school principal shall ensure that each donor signs a letter of acceptance of the school's terms and conditions including the following:

- All gifts must be unconditional, transferring ownership and all rights of ownership to the KPBSD.

- Gifts shall be accepted only with the understanding that the school principal and school site council have the right to determine retention, location and other considerations relating to the use and disposal of the donated gift.

- Only the school principal and site council may choose whether or not to display the gift and when to display the gift.
- The school principal and site council may transfer ownership of the item, as it deems appropriate and following the process for deaccession.

(cf. BP 3290 Gifts, Grants, and Bequests)

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT**

**Adoption Date: 11/04/19**

**20.12.010 License required – Issuance.**

No person may own, keep or harbor a dog over four months of age in the City that is not licensed as provided in this chapter. The animal shelter shall issue a dog license upon receiving an application stating the owner's name and address and the name, breed, color and sex of the dog, a certificate from a licensed veterinarian that the dog has a current rabies vaccination, and payment of the license fee. A dog license shall be issued for a period of two years that begins on January 1st of an even-numbered year and ends on December 31st of the following odd-numbered year. The full license fee shall be payable for a dog license that is issued at any time during an even-numbered year and the fee for a dog license that is issued at any time during an odd-numbered year shall be one-half of the full license fee. [Ord. 16-38(S)(A) § 5, 2016; Ord. 14-52 § 1, 2014; Ord. 88-1, 1988].

**20.12.020 License tag to be worn and displayed.**

Upon payment of the license fee, the animal shelter shall issue to the owner of a dog a receipt for payment of the license fee and a license tag for the dog. The tag shall bear the years for which it was issued and a number corresponding to the number on the receipt. The owner of a dog subject to licensing under this chapter shall cause the dog to wear a collar or harness to which the license tag shall be affixed at all times. In case a dog tag is lost or destroyed another will be issued upon payment of a replacement fee. Dog tags are not transferable from one dog to another. [Ord. 16-38(S)(A) § 6, 2016; Ord. 88-1, 1988].

**20.16.010 Rabies vaccination required.**

Every owner of a dog over four months old shall have the dog vaccinated against rabies. [Ord. 16-38(S)(A) § 8, 2016; Ord. 88-1, 1988].

**20.20.010 Permitting animals to bite prohibited.**

a. No person may permit any animal that the person owns or controls to bite a person or another animal, unless the person bitten is engaged in the commission of a criminal act. It is an affirmative defense to a charge of violating this section that the victim of the bite provoked the animal into biting, or was bitten while trespassing on premises totally enclosed by chain link or similar density fencing by an animal housed therein. A violation of this section shall be punishable by a fine of not less than \$300.00 and not more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.

b. The City shall serve notice on the owner of an animal which has bitten a person or another animal without provocation, advising the owner that the animal is now a vicious animal and is subject to destruction if at large. [Ord. 16-38(S)(A) § 11, 2016; Ord. 88-1, 1988].

**20.20.030 Vicious animal.**

No person may:

- a. Permit a vicious animal to be at large;
- b. Knowingly or negligently permit a vicious animal to bite any person unless the person bitten is in the act of

committing a criminal offense;

c. Permit a vicious animal to be housed or transported in or on any motor vehicle unless the animal is muzzled to prevent the animal from biting any person. (Exception: vicious animals locked in the passenger compartment of a motor vehicle need not be muzzled if the windows are adequately closed to prevent the animal from exiting the vehicle);

d. Permit a vicious animal to leave premises owned or controlled by the animal's owner or his agent (except as authorized in subsection (c) of this section) unless the animal is securely muzzled.

Any animal in violation of subsection (a) or (b) of this section shall, upon conviction of the owner or the agent, for that offense, be immediately seized by the City and held for destruction. A violation of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00. [Ord. 16-38(S)(A) § 13, 2016; Ord. 88-1, 1988].

**20.24.060 Furnishing false information.**

No person may knowingly provide false information on any license application, adoption or disposal agreement, boarding agreement, citation, or any other official document being executed pursuant to this title. [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.08.010 Animals at large.**

- a. No person may cause or permit an animal to be at large in a public street or alley, or on other public property, or on private property without the property owner's consent.
- b. No person other than the Animal Control Officer or a peace officer performing duties under this title may release an animal from restraint without its owner's consent, except to preserve the animal's life. A person who releases an animal from restraint to preserve its life shall promptly report having done so to the animal's owner or the Animal Control Officer.
- c. The Animal Control Officer or a peace officer may capture or destroy by any means an animal at large that presents an immediate threat to public safety.
- d. The owner of an animal that is at large may be cited for a violation of this section without the impoundment of the animal.
- e. Except as provided in subsections (f) and (g) of this section, the penalty for a violation of subsection (a) or (b) of this section, with zero, one, or two prior convictions, is the fine listed in the fine schedule in HCC 20.32.020.
- f. Except as provided in subsection (g) of this section, a violation of subsection (a) or (b) of this section with three or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.
- g. A violation of subsection (a) of this section where the animal is a large animal, as defined in HCC 20.04.020, with one or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00. [Ord. 18-11 § 20, 2018; Ord. 16-38(S)(A) § 4, 2016].

**20.08.030 Animals on harbor floats.**

No person may bring, keep, or maintain an animal on the floats of the Homer small boat harbor, unless the animal is kept under physical confinement by leash or chain at all times. The person in control of the animal shall be responsible for cleaning and removing the animal's waste from the harbor floats. The City will charge the person in control of the animal for labor (minimum of one-half hour) required for cleaning and removing any animal waste that the person fails to clean and remove. [Ord. 16-38(S)(A) § 4, 2016].

**20.08.040 Nuisance animals.**

- a. No person may cause or permit an animal that the person owns or controls to:
  - 1. Annoy another person by interfering with the latter's sleep, work or reasonable right to peace and privacy by making repeated or continued noise;

2. Defecate, dig upon or injure private property owned by another person or a public street or alley, or other public property;

3. Frequently or habitually growl, snap at, jump upon or otherwise menace, injure or frighten another person who is not trespassing or otherwise violating the law; or

4. Chase, harass, or otherwise disturb or injure wildlife.

b. The Animal Control Officer or a peace officer may impound an animal that is engaging in behavior described in subsection (a) of this section. A person may restrain an animal from continuing to engage in behavior described in subsection (a)(4) of this section, and shall promptly surrender any animal so restrained to the Animal Control Officer for impoundment.

c. A violation of subsection (a) of this section with three or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00. [Ord. 16-38(S)(A) § 4, 2016].

# PARKS ART RECREATION & CULTURE ADVISORY COMMISSION

## 2021 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
<b>JANUARY</b>		No Regular Meeting		
<b>FEBRUARY</b>	Wednesday 2/10 5:00 p.m.	Thursday 2/18 5:30 p.m.	Monday 2/22 6:00 p.m. <b>[Archibald]</b>	<ul style="list-style-type: none"> <li>• Beach Policy Review</li> <li>• Letter to the Editor Subject &amp; Draft Approval</li> </ul>
<b>MARCH</b>	Wednesday 3/10 5:00 p.m.	Thursday 3/18 5:30 p.m.	Monday 3/22 6:00 p.m. <b>[Galbraith]</b>	<ul style="list-style-type: none"> <li>• Strategic Plan Review &amp; Amendments</li> <li>• Beach Policy Review</li> </ul>
<b>APRIL</b>	Wednesday 4/7 5:00 p.m.	Thursday 4/15 5:30 p.m.	Monday 4/26 6:00 p.m. <b>[Archibald]</b>	<ul style="list-style-type: none"> <li>• Budget &amp; Financial Goals Review</li> <li>• Beach Policy Public Hearing</li> <li>• Beach Park Walk Through</li> </ul>
<b>MAY</b>	Wednesday 5/12 5:00 p.m.	Thursday 5/20 5:30 p.m.	Monday 5/24 6:00 p.m. <b>[Harrauld]</b>	<ul style="list-style-type: none"> <li>• Diamond Creek Plan Review</li> <li>• Recreation &amp; Parks Fee Schedule Review</li> <li>• Budget FY22/23</li> </ul>
<b>JUNE</b>	Wednesday 6/9 5:00 p.m.	Thursday 6/17 5:30 p.m.	Monday 6/28 6:00 p.m.	<ul style="list-style-type: none"> <li>• Capital Improvement Plan Review: Recommendations for Any New Parks &amp; Rec-Related Projects</li> <li>• Letter to the Editor Topics</li> </ul>
<b>JULY</b>		No Regular Meeting		
<b>AUGUST</b>	Wednesday 8/11 5:00 p.m.	Thursday 8/19 5:30 p.m.	Monday 8/23 6:00 p.m.	<ul style="list-style-type: none"> <li>• Letter to the Editor Draft Submitted for Review &amp; Approval</li> <li>• Commission Fund Expenditure Review</li> <li>• Art Policy Review and Amendments</li> </ul>
<b>SEPTEMBER</b>	Wednesday 9/18 5:00 p.m.	Thursday 9/16 5:30 p.m.	Monday 9/27 6:00 p.m.	<ul style="list-style-type: none"> <li>• Fall Park/Beach Walk-Thru</li> <li>• Schedule Park Clean Up Day</li> <li>• Reappointment Notices &amp; Applications</li> </ul>
<b>OCTOBER</b>	Wednesday 10/13 5:00 p.m.	Thursday 10/21 5:30 p.m.	Monday 10/25 6:00 p.m.	<ul style="list-style-type: none"> <li>• Terms Expire October 31<sup>st</sup></li> <li>• Advisory Body Training Worksession</li> <li>• Beach Policy Review</li> </ul>
<b>NOVEMBER</b>	Wednesday 11/10 5:00 p.m.	Thursday 11/18 5:30 p.m.	Monday 11/22 6:00 p.m.	<ul style="list-style-type: none"> <li>• Approve 2022 Meeting Schedule</li> <li>• Election of Chair &amp; Vice Chair</li> </ul>
<b>DECEMBER</b>		No Regular Meeting		

\*The Commission's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Commission's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports. Reports are the Commission's opportunity to give Council a brief update on their work.





# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603

[citymanager@cityofhomer-ak.gov](mailto:citymanager@cityofhomer-ak.gov)

(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: September 8, 2021  
SUBJECT: City Manager's Report for September 13, 2021 Council Meeting

### Sales Tax Update – 2<sup>nd</sup> Quarter of 2021

The sales tax data (provided by the Kenai Peninsula Borough) is beginning to back up the observations many of us have made regarding the strength of the local tourist and consumer markets. The graph below shows the total taxable sales for the City of Homer during the second quarter from 2017 to 2021. The dip for COVID in 2020 is quite obvious, as is the strength of the comeback in 2021. The \$69M in reported taxable sales equated to approximately \$3.4M in revenue, an increase of over \$1M from 2020.



## Mass Casualty Emergency Response Drill at Homer Airport

On August 24, the City of Homer, Alaska DOT & PF and other area agencies participated in an emergency drill at Homer Airport. The drill is required by the Federal Aviation Administration for airport certification, and gives area responders the opportunity to practice their response procedures to a large number of casualties from an airplane crash or other aircraft emergency and. The exercise simulated a crash landing of a Dash 8 with 23 people on board which required rapid establishment of incident command, scene security and safety, automatic aid from other agencies, triage, medic services, and transport. Thanks to everyone who participated in the successful exercise, including Guardian Air Ambulance, Ravn, and the many volunteers from HVFD and mutual aid partners, Western Emergency Services and Kachemak Emergency Services.





### **City Hall Safety Training**

Back in November 2020 my office coordinated with AMLJIA to host an online de-escalation training program that was delivered to more than 50 staff members. To build on that foundation, I asked the Police Department to develop a safety training program for City Hall that would involve a presentation followed by office visits to discuss individual situations. On August 20<sup>th</sup>, Sergeant Sean Perry delivered a 30-minute presentation to City Hall staff via Zoom. Afterwards he held sessions with the City Manager's Office, Finance, Clerk's Office, Planning, and IT. Each office space was evaluated and analyzed for risk and self-defense opportunities and staff were able to ask questions directly to Sergeant Perry. Based on the success of this pilot project, we will be expanding the program to other City facilities like the Library, Public Works, and Harbormaster's Office in the near future.

### **Visit from J&H Consulting, Homer's Lobbying Partners**

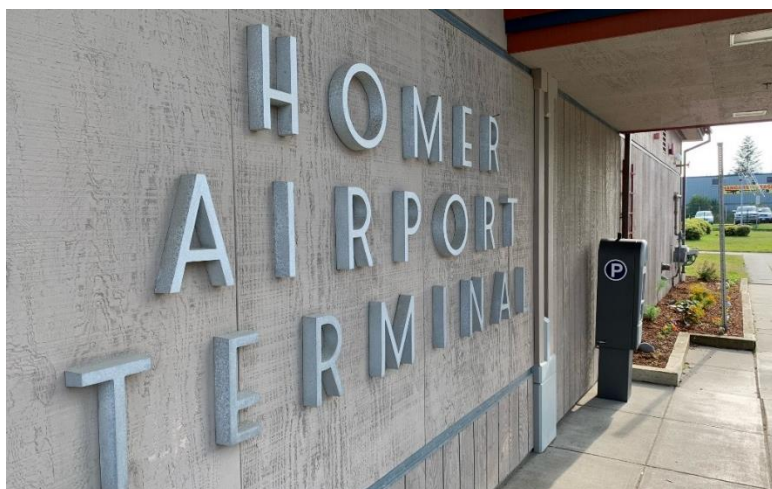
Reggie Joule and Christine Hess from J&H Consulting, the City's lobbying firm, made a site visit in Homer on August 30<sup>th</sup>. We toured the HERC campus, the Homer Airport Terminal, and a number of port and harbor facilities. That evening, they presented to the City Council in a special meeting. J&H have been great partners for the City across the last year and I look forward to continuing to move City projects forward with their team.



*J&H Consulting team listens to Port Maintenance Supervisor Aaron Glidden discuss maintenance operations*

### **Electronic Payment for Airport Parking Coming Soon**

The City has been installing self-service payment kiosks at various locations around town, including the RV dump station near the Public Works building, the airport, and three campgrounds. The RV dump station and the airport parking kiosks are currently operational. The kiosks will allow the public to pay for parking using cash or credit cards.



## Strategic Plan for Homelessness on the Kenai Peninsula

Through the Kenai Peninsula Continuum of Care, I have been invited to participate in a pair of stakeholder meetings related to a homelessness strategic plan for the peninsula. City Planner Rick Abboud will be joining me in the discussions. I expect to have more to share at a future Council meeting.

## Council Chambers Training and Improvement

Audio and video from the Council Chambers have generally worked very well, except during Council Meetings. Because of the intermittent technical difficulties with systems in the Council Chambers, I asked the Clerks and IT to get together to conduct in-depth training on the system and discuss how to make it better in the future. Additionally, we are expecting new microphones to arrive, possibly as soon as this month, which we believe may help with some of the problems we've been experiencing.



*IT and Clerks working together to improve the flow of future hybrid meetings*

## Email Newsletter

The email newsletter launched on September 1<sup>st</sup>. We've received a lot of positive feedback on the initial volume. A copy of the newsletter is attached to this report. Those interested in receiving future newsletters can subscribe by emailing Christine Drais at [cdrais@ci.homer.ak.us](mailto:cdrais@ci.homer.ak.us) or by visiting: <https://www.cityofhomer-ak.gov/newsletter/subscriptions>.

## Personnel Updates

**Fire:** *Assistant Chief, Lillian Hottmann began her employment with HVFD in February of 2020 as the EMS Assistant Chief, a position responsible for the operations and training of emergency medical responders for the department and to assist the Chief with administrative duties related to EMS. Chief Hottmann has done some really great things for HVFD over the past 18 months and brought our EMS service to a new level. Because of her we now have very comprehensive, up to date protocols that better serve our EMS system and allow us the opportunity to better serve the public. She has more than doubled our capacity to perform ALS care and made some much needed changes to the equipment used by our EMT's. She has raised the bar with each EMT's ability to care for patients and build their confidence as care providers. Because of her persistence and dedication to better the EMS system we now have the best charting EMT's in the area. Thank you Chief Hottmann for all you have done for HVFD. – Chief Kirko*

**Public Works:** With a series of planned retirements happening this year in the Public Works Department, there are some big departures and new opportunities. See below for updates from the Public Works Director:

*Dan Gardner worked for the Public Works Department in various capacities since 1991, rising to the position of Superintendent. He retired on August 23, 2021. Dan enjoys riding his motorcycle and spending time at his cabin on Caribou Lake.*

*Mike Zelinski has worked for Building Maintenance since 2015. As Dan Gardner has retired, Mike was promoted to fill his position as the Public Works Superintendent. Mike is an avid hockey fan and enjoys cheering on his favorite team, the North Dakota Fighting Hawks.*

Enclosures:

1. September 2021 Newsletter
2. September Employee Anniversaries



# City of Homer

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(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL  
FROM: Andrea Browning  
DATE: September 13, 2021  
SUBJECT: September Employee Anniversaries

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I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

<b>Aaron Glidden</b>	<b>Port</b>	<b>17</b>	<b>Years</b>
<b>Ryan Browning</b>	<b>Police</b>	<b>11</b>	<b>Years</b>
<b>Nick Poolos</b>	<b>Admin</b>	<b>10</b>	<b>Years</b>
<b>Tracie Whitaker</b>	<b>Police</b>	<b>7</b>	<b>Years</b>
<b>Lisa Linegar</b>	<b>Police</b>	<b>6</b>	<b>Years</b>
<b>Tamara Fletcher</b>	<b>Port</b>	<b>5</b>	<b>Years</b>
<b>Jakob Richter</b>	<b>Fire</b>	<b>2</b>	<b>Years</b>



VOL. 1 | SEPTEMBER 2021

# CITY OF HOMER

Monthly Newsletter from the office of the City Manager



## WHAT'S NEW?

- Public Safety Notes
- Library News
- Community Corner
- Parks & Community Recreation
- Public Works Department
- Meet the Staff
- Voter Registration Reminder
- City of Homer Roster
- Stay Connected with City Council
- Municipal Art Collection

We hope you will discover something new today as we continue to share information and ways you can tap into what's going on at City Hall and the Homer community.

Check us out on Facebook @cityofhomerak. You'll see what's going on with City Parks, the Homer Public Library, Homer Police, and the Volunteer Fire Department. You might see someone you know.

## Greetings from City Hall

Welcome to the first monthly newsletter from the City Manager's office, a new way for us to share what's happening in Homer with you. For more frequent updates find us on our new Facebook page @cityofhomerak. You can subscribe to this newsletter and other City resources online at <https://www.cityofhomer-ak.gov/newsletter/subscriptions>



*The 2nd Annual Peony Festival was a beautiful success with two weeks of events across town. Compliments to Parks Department for the lush peony beds and colorful sidewalk stencils.*



*A beautiful sunset on the Homer Peninsula.*



# PUBLIC SAFETY NOTES



Left to right - Jenny Carroll, Public Information Officer  
Mark Kirko, Chief HVFD, Rob Dumouchel, City Manager

## EMERGENCY RESPONSE APPRECIATION

The Kenai Peninsula Borough (KPB) Office of Emergency Management sent our staff a plaque recognizing the efforts put forward by the City of Homer in responding to the COVID-19 pandemic. KPB was a key partner throughout our declared emergency. We appreciate them acknowledging and recognizing the contributions made by the City to mitigate the impacts of the pandemic.

## 911 SYSTEM UPDATE

Homer's 911 system has been updated to the NG911 system deployed by the Kenai Peninsula Borough. The extensive changes to dispatcher workstations are in place to better respond to emergency situations.

## COVID UPDATE - DELTA VARIANT SURGES

There has been a noticeable spike in COVID cases on the Kenai Peninsula in the last month with many cases located here in Homer. The City has an internal COVID working group focused on organizational issues and meets regularly. Mitigation measures have been reinstated in City facilities for staff and visitors. Masks are required in all City buildings. Testing and vaccination opportunities continue to be available in Homer. The City has been providing logistical support of these effort as we navigate through the pandemic.

WELCOME

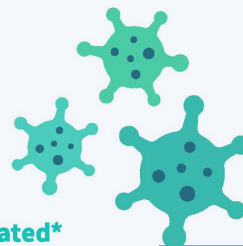


Masks Required

Per CDC guidelines,  
the City of Homer is requiring masks indoors,  
even if you are vaccinated for COVID-19.  
Thank you for your cooperation.

## Feeling Sick or Exposed to COVID-19? Now what?

*This guidance applies to the general public. But if you live or work in a high-risk setting such as a correctional institution, health care facility, assisted living facility or a fish processing plant, other guidance may apply.*



### Unvaccinated

### Vaccinated\*

If you have ANY symptoms of COVID-19 and no known exposure

#### DO NOT COME IN TO WORK GET TESTED, STAY HOME

- If positive, isolate for 10 days, monitor your symptoms and contact your health care provider if symptoms become worrisome.
- If negative, stay home while you have symptoms. Talk to health provider and consider testing again.

Symptoms include ANY of the following:

Cough Fatigue Fever Chills Sore Throat  
Rash Nausea Muscle ache Headache  
Decreased smell or taste Runny nose

If you are exposed to COVID-19 and have ANY symptoms

#### GET TESTED and ISOLATE

- If positive, keep isolating.
- If negative, stay home while you have symptoms or are finished with QUARANTINE, which ever is longer. Consult health provider and consider testing again.

#### GET TESTED and ISOLATE

- If positive, keep isolating.
- If negative, stay home while you have symptoms. Consult health provider and consider testing again.

If you are exposed to COVID-19 and have no symptoms

#### GET TESTED and STAY HOME

- Get tested.
- Quarantine until cleared by public health (7-14 days).
- Testing again 5-7 days after initial exposure can reduce quarantine time.

#### GET TESTED and WEAR A MASK

- Seek testing 3-5 days after initial exposure.
- Quarantine is not required, but wear a mask and monitor for symptoms for 14 days.

If you test positive for COVID-19

#### ISOLATE

- Until cleared by public health (usually about 10 days, but may vary).
- Notify your close contacts. Ask them to get tested and, if they are unvaccinated, to quarantine.
- Follow contact tracer guidance.
- If not contacted by tracer, you can call 907-531-3329 for education, resources and a contact tracing interview.

## WHERE TO GET TESTED

### SPH COVID Vax & Test Site

4201 Bartlett Street

9 am - 6 pm, 7 days a week

235-0235

No appt needed. Walk-ins welcome.

### SVT Health & Wellness

880 East End Road, Homer

or

72351 Milo Fritz Ave, Anchor Point

or

206 Main Street, Seldovia

By appt only. Call 226-2228.

### NTC Community Clinic

15765 Kingsley Road

9 am - 3 pm, Wednesdays through Fridays

907-420-4713

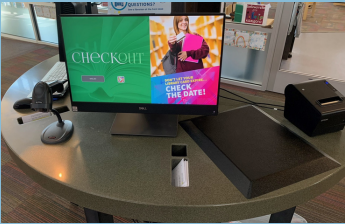
\*A person is fully vaccinated if two weeks have passed since receiving the second dose of the Pfizer or Moderna vaccines or a single dose of Johnson & Johnson.



# LIBRARY NEWS

## Self-Checkout Stations Live

Checking out is easy at the new Self-Checkout Stations. All you need is your library card, PIN and the items to be checked out. Of course you can still check out at the front desk. Library staff is happy to help.



Library Self-Checkout Machines



Molly of Denali visited the library August 9th.

## Alaska Digital Library

Download ebooks and audiobooks - from anywhere! With media available 24/7, your library is always open! Download ebooks, Kindle books and digital audiobooks from the Alaska Digital Library, with a valid library card, your account's PIN (password), and an internet-enabled device.

<https://adl.overdrive.com/>

## Fiber Optic Installation

City Council authorized funds to upgrade the library's data connection, taking advantage of a federal government program to offset 70% of the costs (a savings of approximately \$20,000 from the budgeted amount). GCI has completed installation of the new fiber-optic cable which significantly boosts data transfer to 400 megabits/second in both directions from 250 Mbit/sec download and 15 Mbit/sec upload. The new cable also includes an option for future upgrades without extensive site work. The new system went live July 23rd.

## Outdoor Wi-Fi & Upgraded Services

Over the past year or so, the library has used CARES Act funds to upgrade remote services and streamline operations. Patrons now have access to outdoor wi-fi and will soon have the ability to submit print jobs over the internet from their personal phones and laptops. Another part of this project went live on August 3 when we switched on three new self-checkout machines!

# Community Corner

*What's happening around the City of Homer*

## Be Tsunami Aware.

## Be Tsunami Prepared.

## Know Homer's Evacuation Routes and Safe Zones



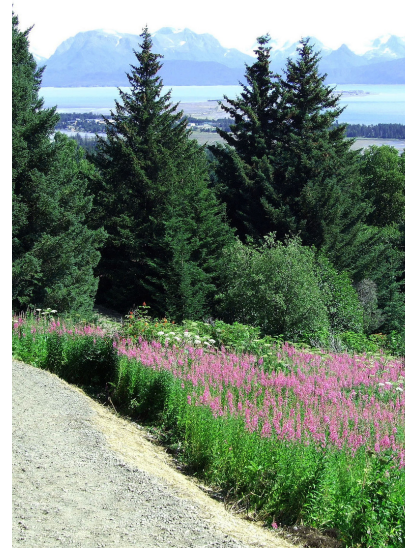
Many of us live, work, shop or play in Homer's tsunami danger zone. Tsunamis don't happen often, but preparing now could save your life. Knowing Homer's tsunami inundations zones and where to go during an evacuation ahead of time is crucial to your survival - you may only have minutes to get to safety. For more information visit our website at:

<https://www.cityofhomer-ak.gov/emergency-information/be-tsunami-aware-be-tsunami-prepared-know-homers-evacuation-routes-and-safe>.

Like and Follow @HomerVolFireDept on Facebook for news and information on tsunami warnings.

## FAA Outreach

At the June 28th Council meeting we heard of complaints about aircraft noise and flight patterns in the city. Homer is an uncontrolled airport (no air traffic control tower) and aircraft are free to operate in a variety of capacities in and around the airport as long as they do so safely. Anything related to airborne operations falls under the FAA's jurisdiction and guidance. If you see a violation of low flying aircraft or have an excessive noise complaint, you can report the tail number to the FAA Flight Standards District Office at 907-280-6800 or the FAA Hotline at <https://hotline.faa.gov/>



Fireweed (*Chamerion angustifolium*)

## Kachemak Drive Speed Signs

In September 2020, Council adopted Ordinance 20-51 appropriating funds from the Police CARMA fund to purchase speed radar signs as a traffic calming measure for Kachemak Drive. The devices were acquired by the Police Department and arrangements were made with the Alaska Department of Transportation to install the pole-mounted signs. The signs are now installed and operational on Kachemak Drive.



# Parks & Community Recreation

The City of Homer Community Recreation promotes community involvement and life-long learning through educational and recreational opportunities for people of all ages. To accomplish this we maximize usage of all community facilities and resources, while utilizing, expanding and uniting local business and school resources and expertise. This program is designed to recognize cultural diversity and to address social and community concerns. Visit <https://www.cityofhomer-ak.gov/recreation> for the complete list of great programs available daily at the HERC, Homer High School and Homer Middle School. *\*Schedule subject to change.*



- **Morning Pick Up Basketball** - 6-7am - Monday, Wednesday & Friday - HERC Gym
- **ReAKtion Club** - 10am-12pm - Monday, Wednesday & Thursday - HERC Gym/Outdoors
- **Pick Up Pickleball** - HERC Gym  
3:45-5:45pm - Monday Wednesday & Friday ; 9-11am Sunday
- **Cuong Nhu & Karate** - Monday, Wednesday & Friday - HERC Activity Room  
4:30-5:30pm Youth Class & 5:45-6:45pm Adult Class
- **Pick Up Ultimate Frisbee** - 8pm - Monday & Thursday - HHS Turf
- **Pick Up Soccer** - 8pm - Wednesday & Friday ; 6:30-8:30pm Sunday - HHS Turf

## Payment Kiosk Update

Self-pay kiosks were installed at the RV dump station near Public Works and at the Airport parking lot. Service is up and running at the RV dump station and Homer Airport. Formatting for the other units located in City campgrounds is coming soon.



## Skate Park Halfpipe Arrival

Components for the two new halfpipes have arrived for the Skate Park this month. Site preparation at the HERC and plans for assembly are moving forward, so look for more all-ages action in this area.



## STAFF CYBERSECURITY CERTIFICATION

### Enterprise Cybersecurity Leadership Certification Finance

Library Director and IT Supervisor, **Dave Berry**, successfully completed the National Association of Counties' (NACo) Enterprise Cybersecurity Leadership Academy in July. The academy, led by industry experts, delivers a proven framework and insights on leading and securing a network and an organization.



Dave Berry with Molly of Denali at a recent Homer Library event.

# Public Works Department

One strategy noted during the Public Works section of the Council Budget Work Sessions was a plan to expand the skillsets of existing employees to bring certain tasks in-house more often. To that effect **Joe Inglis**, PW Operator, is being cross-trained to manage the construction of, and inspect, some of the City's construction projects administered by the PW Department. Not only will this be more cost effective than using third party inspectors, it will provide in-house expertise when we need it.

**Aaron Yeaton**, GIS Technician, is being cross-trained to produce Army Corps of Engineers permits, storm water plans, wet land delineations, ground water reports and other environmental documentation-related documents, which will help the PW Department achieve its sustainability goals.



# Meet the Staff



This is the section we like to highlight staff achievements, retirements, departures and new hires to the City of Homer's workforce.

## RETIREMENTS

With a series of planned retirements happening this year in the Public Works Department, there are some big departures and new opportunities. Here are a few updates from Public Works Director, Jan Keiser:

Lead Mechanic **Levi Stradling** retired from his job as Lead Mechanic after 19 years of service to the City. Levi was a Master Mechanic, who kept our rolling stock rolling. He was also a Master Craftsman, with an enviable ability to fabricate parts, gizmos and widgets out of seemingly thin air, often, with YouTube How-To videos as his guide. Levi's relocating to Boise. We wish him happy trails!



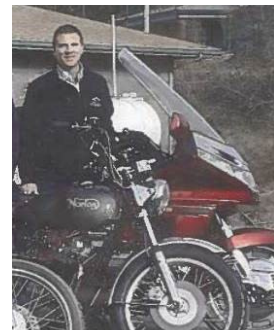
Levi Stradling

Homer Port & Harbor's **Peter Alfiche** retired this month after 10 years with the City. Peter started as a Fish Dock Temp and was promoted to Operator in 2017. In addition to strong mechanical skills, Peter also has a background in carpentry and he would often think up useful things to build for the plant—such as stools and toolboxes. He also did a few larger projects, such as remodeling the bathroom lobby after a waterline broke in January 2020. Peter is well-liked, respected, and his constant smile will be missed by everyone on the Dock. - Burt Gregory, Fish Dock Supervisor.



John Wythe

**John Wythe** retired, effective July 30 after 30 years of dedicated service to the Public Works Department. As Lead Operator he was responsible for, in addition to operating heavy equipment, training, coaching, and scheduling the other operators. John says he will be pursuing his passions, which are his new tractor, grandchildren, and his cabin on Tutka Bay, but not necessarily in that order.



Dan Gardner

**Dan Gardner** worked for the Public Works Department in various capacities since 1991, rising to the position of Superintendent. He retired on August 23, 2021. Dan enjoys riding his motorcycle and spending time at his cabin on Caribou Lake.

## PROMOTIONS & NEW HIRES

**Paul Raymond**, who has been with the Public Works Department for 7 1/2 years as an operator, was promoted to Lead Operator upon John Wythe's retirement. Paul has lived in Homer since 1977. Before starting work with the City, he was an operator for various construction companies in and around Homer and at the KPB Transfer Station. When asked what his hobbies were, Paul said enthusiastically, "BBQ!"



Paul Raymond

**Mike Zelinski** has worked for Building Maintenance since 2015. As Dan Gardner has retired, Mike was promoted to fill his position as Public Works Superintendent. Mike is an avid hockey fan and enjoys cheering on his favorite team, the North Dakota Fighting Hawks.

**Owen Meyer** joined the Public Works Department as fulltime Project Technician. Owen will also serve as the ADA Coordinator for PW, working closely with the City's ADA Coordinator, Renee Krause. Owen was selected by the AML to be part of its Conference of Young Alaskans (COYA) this year, which focused on critical issues facing municipal governments. Owen is an accomplished guitarist and member of Toastmasters International.



Owen Meyer

# Meet Matt Steffy

## Parks Superintendent

Matt Steffy joined the City staff in 2018. He moved to Homer in 2012 after growing up in Soldotna and living in Fairbanks and Valdez for a while. In Fairbanks and Valdez he worked for City and Borough Parks and Recreation Departments. When he first moved to Homer, Matt worked for the Homer Soil and Water Conservation District where he handled a wide variety of duties including grant writing, managing salmon habitat, monitoring weather stations, trail work and community education/outreach.



Matt says that what brought him back to Homer after living in Fairbanks and Valdez was a childhood connection that he had formed because, growing up, his family had a cabin in Peterson Bay, where they spent a lot of time. Homer appeals to him because living next to the mountains and the ocean feeds his soul and he loves the distinctive personality of Homer's community. What Matt loves most about his job is that it is what he would be doing anyway if he wasn't working. He is very passionate about Parks and Trails, feels a distinct sense of accomplishment and pride from giving back to his community and he loves being able to see the impact of his efforts on the people around him. For fun, Matt loves to play music. He plays multiple instruments including guitar, bass, mandolin, drums, banjo and anything else that makes sound. His passion for music has overflowed to his children, all of whom are very musically talented.

## VOTER REGISTRATION REMINDER

The voter registration deadline has been extended to September 5. There are a few different ways you can register.

- o **In person - City Hall**  
Friday, September 3, 2021
- o **In person - Homer Library**  
Saturday, September 4, 2021
- o **Online**  
Sunday, September 5, 2021

To find out register to vote online go to:  
[https://www.cityofhomer-  
ak.gov/citymanager/dont-get-caught-  
sleeping-deadline-register-vote-sept-1](https://www.cityofhomer.ak.gov/citymanager/dont-get-caught-sleeping-deadline-register-vote-sept-1)

## Emergency Drill at the Homer Airport

On August 24, the City of Homer, Alaska DOT & PF and other area agencies participated in a mass casualty emergency drill at Homer Airport. The drill is required by the Federal Aviation Administration for airport certification, and gives area responders the opportunity to practice their response procedures to a large number of casualties from an airplane crash or other aircraft emergency. The exercise simulated a crash landing of a Dash 8 with 23 people on board which required rapid establishment of incident command, scene security and safety, automatic aid from other agencies, triage, medic services and transport.

Thanks to everyone who participated in the successful exercise, including Guardian Air Ambulance, Ravn, and the many volunteers from HVFD and mutual aid partners, Western Emergency Services and Kachemak Emergency Services.



Thanks to HVFD and KESA volunteers for participating. We missed the crew from WES who were on another call during the drill.



Luis Yoder, IC Trainee from --- performed Incident Command duties under guidance of HVFD Chief Mark Kirko. Chris Chandler, DOT PF Airport Responder Unit stands by.



Medic transport drill for casualties.



# City of Homer Roster

Rob Dumouchel, City Manager  
Melissa Jacobsen, MMC, City Clerk  
Andrea Browning, Personnel Director  
Rick Abboud, City Planner  
Mark Robl, Chief of Police  
Mark Kirko, Fire Chief

Bryan Hawkins, Port Director/Harbormaster  
Elizabeth Walton, Finance Director  
Jan Keiser, Public Works Director  
Dave Berry, Library Director  
Nick Poolos, Info. Technology Manager  
Mike Illg, Community Recreation Manager

**Mayor** - Ken Castner (2022)

## City Council

Donna Aderhold (2021)  
Heath Smith (2021)  
Storm P. Hansen-Cavasos (2022)  
Rachel Lord (2023)  
Caroline Venuti (2023)  
Jason Davis (2021)

## Commissions & Boards

Planning Commission  
Economic Development Advisory Commission  
Library Advisory Board  
Parks and Recreation Advisory Commission  
Port and Harbor Advisory Commission

## Standing Committees

ADA Compliance Committee

## Special Committees & Task Forces

Public Works Campus Task Force



# HOMER MUNICIPAL ART COLLECTION



*A Soulful Eye*, Melisse Reichman.

Photo, Jim Lavarakas, Far North photography

This life-size, six-month-old humpback whale sculpture by Melisse Reichman measures 110" x 30" x 52," was acquired in September 2014 and is located at End of the Road Park.

In collaboration with the City of Homer Parks, Art, Recreation & Culture Advisory Commission, artwork included in the [Municipal Art Collection](#) has been donated, gifted through bequests or through the Sister City relationships to the City or purchased and or commissioned through the City's 1% for the Arts Program. We hope you will take some time to view these beautiful and interesting pieces located in Homer.

Slide shows of each City location may be seen at - <https://www.cityofhomer-ak.gov/prac/city-homer-municipal-art-collection>

## STAY CONNECTED WITH CITY COUNCIL

Go to: [cityofhomer-ak.gov/cityclerk/stay-connected-city-council](https://www.cityofhomer-ak.gov/cityclerk/stay-connected-city-council)

Here you will find instructions on how to listen, provide testimony and participate in the meetings via Zoom.

## Upcoming Meetings

### September

1st - 5:30pm	Planning Commission Work Session
6:30pm	Planning Commission Regular Meeting
7th - 5:30pm	Library Advisory Board Regular Meeting
13th - 5:00 pm	City Council Committee of the Whole
6:00 pm	City Council Regular Meeting
14th - 6:00 pm	Economic Development Advisory Commission Regular Meeting
15th - 5:30 pm	Planning Commission Worksession
6:30 pm	Planning Commission Regular Session
16th - 5:30pm	Parks, Art, Recreation & Culture Advisory Commission Regular Meeting
17th - 9:00 am	ADA Compliance Committee Site Accessibility Compliance Audit
22nd - 5:00 pm	Port & Harbor Advisory Commission Regular Meeting



## JOIN OUR TEAM

The City of Homer has current Job Openings.

Sign up for Job Alerts or Apply Online at [cityofhomerak.applicantpro.com/jobs](https://cityofhomerak.applicantpro.com/jobs)

### CURRENT JOB LISTINGS

Deputy Fire Chief  
EMS Assistant Chief  
Full-time Public Safety Dispatcher I  
Ice Plant Operator I  
Part-time Community Jail Officer (28 hrs)  
Temporary Parks Maintenance Laborer

### City of Homer

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