



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

Library Advisory Board Regular Meeting
Tuesday, March 3, 2020 at 5:30 PM
City Hall Cowles Council Chambers

CALL TO ORDER, 5:30 P.M.

APPROVAL OF AGENDA

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. LAB February 4, 2020 Regular Meeting Minutes **Page 3**

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Library Director Report dated February 26, 2020 **Page 11**
i. 2019 Statistical Report **Page 15**
ii. 2020 Statistical Report (*laydown*)

PUBLIC HEARING

PENDING BUSINESS

A. Planned Giving Program **Page 17**
i. LAB Minutes Excerpt for August 6, 2019 **Page 19**
ii. Memo from LAB Chair Kuzmaul Re: Library Gift Policy/Planned Giving Program **Page 21**
iii. "Leaving a Legacy Through Planned Giving" Webinar Info **Page 23**
iv. ALA information on Implementing a Basic Planned Giving Program **Page 29**

NEW BUSINESS

INFORMATIONAL MATERIALS

A. Friends of the Homer Library February 2020 Newsletters **Page 37**
B. ALA Advocacy Alert: Thank Your Representative! **Page 41**
C. LAB 2020 Calendar **Page 43**

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE STAFF

COMMENTS OF THE COUNCILMEMBER (if present)

COMMENTS OF THE CHAIR

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, APRIL 7, 2020 at 5:30 P.M.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 20-01, a Regular Meeting of the Library Advisory Board was called to order by Vice Chair Emilie Springer at 5:45 p.m. on February 4, 2020 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska. One seat remains vacant from the resignation of Boardmember Connor Schmidt on December 16, 2019.

PRESENT: BOARDMEMBERS SPRINGER, FAIR, FINN, VERNON, AND STUDENT REPRESENTATIVE GREER

ABSENT: BOARDMEMBERS KUSZMAUL AND PETERSON (both excused)

STAFF: LIBRARY DIRECTOR BERRY
CITY MANAGER KOESTER
DEPUTY CITY CLERK TUSSEY

APPROVAL OF THE AGENDA

Vice Chair Springer asked for a motion to approve the agenda.

FAIR/FINN MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. LAB December 10, 2019 Special Meeting Minutes

Vice Chair Springer asked for a motion to approve the minutes.

FINN/FAIR MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

Library Director Berry suggested that they discuss the Library Endowment Fund draft ordinance and resolution while City Manager Koester was present.

VERNON/FINN MOVE TO AMEND THE AGENDA TO DISCUSS PENDING BUSINESS, ITEM A: LIBRARY ENDOWMENT FUND AT THIS TIME AND STAFF REPORT NEXT.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PENDING BUSINESS

- A. Library Endowment Fund
- i. Draft Resolution 20-0XX, Establishing an Endowment Fund
 - ii. Draft Ordinance 20-XX, Transferring Funds into Endowment Fund
 - iii. LAB Chair Kuzmaul Report Re: January 29, 2020 Meeting with the Homer Foundation

Vice Chair Springer introduced the Library Endowment Fund agenda item. Library Director Berry directed the board to staff's memo in the packet and provided a brief overview of progress made to-date on creating a Library Endowment Fund.

Boardmember Finn initiated discussion with questions directed to City Manager Koester. Ms. Koester reviewed the draft resolution and ordinance provided and the revisions she is proposing. She facilitated discussion with the LAB and responded to boardmember's questions on the following concerns/subjects:

- Clarifying the purpose of having "Improvements or repairs to library facilities and services" listed under LAB's advisory guidelines to the Library Director as allowing the funds to be used towards a special project, and giving the LAB advisory powers to advise on it.
- Concerns that the City would spend endowment funds on something that is the City's responsibility, and essentially supplant operating dollars; can't necessarily "lock" that down given City Council has the final power of appropriation, but guidelines can be included in the ordinance/resolution and final contract with Homer Foundation to help limit funds use.
- Importance of leaving the verbiage general; it has to stay comprehensive since they are planning for the long-term and some services now may not be relevant 20 years later.
- Timeline to establish endowment fund by March 31st; if that is do-able then they would be eligible for the first quarter's percentage of earnings.
- Staff's recount of comments made by Boardmember Kuzmaul, who is absent, during their meetings; other LAB members were interested in knowing how Ms. Kuzmaul thought on the matter and if she supported what was being proposed.

- Definition of “Library CARMA” account listed in the ordinance; “Capital Asset Repair and Maintenance Allowance” fund, which is a City Council term for reserve funds that help take care of City assets.
- Funding amounts being utilized, and what could change, so the LAB can meet their initial contribution of \$10,000 to the Homer Foundation.
- Estimates that the library foundation may not have income from the fund until 2022, based on conversations with Homer Foundation, and considering a \$500 line item in the ordinance to account for any income received in the 2021 Budget.
- If inflation-proofing the principal needs to be taken into account and added to the resolution; Ms. Koester recalled the Homer Foundation stated they take inflation into account before making disbursements.
- Concerns or issues with the Homer Foundation and if there should be an agreement between THF and LAB first before the LAB approves it, which will delay the process, or approve the resolution that will allow the City Manager to move forward with the agreement negotiations.
- Verbiage used by the Homer Foundation (“Variance Power”) is standard to how all community foundations operate/are structured; boardmembers should not expect to get those parts of the agreement to change.
- Concerns with funds being locked in indefinitely; another standard aspect of community foundations that does not allow you to withdraw your funds whenever since that goes against the nature of an endowment fund. Staff noted that if the LAB is uncomfortable with the concept of not having full control over the funds, then they need to ask themselves if establishing an endowment fund is something they even want to do.

City Manager Koester clarified with the board that if they decide to approve the draft ordinance and resolution, that they are agreeing to the language in the documents and voting to recommend to City Council to both establish an endowment fund, approve an agreement with the Homer Foundation with the terms and conditions of that endowment fund, and transfer a combination of library donation funds and library reserve funds to establish that. She explained that there are a number of decisions laid out, but they are all advisory and the language is still subject to change at the Council level before final adoption. She pointed out that none of the questions/concerns they have asked about the Homer Foundation have anything to do with the language in the drafts, but have more to do with the relationship with the foundation; if that is in question, then the LAB needs to determine if they want to move forward at all with this endowment fund.

FINN/VERNON MOVED TO DELAY THEIR DECISION UNTIL THE LAB CAN GATHER MORE INFORMATION FROM THE HOMER FOUNDATION.

Boardmember Finn expressed her concerns with moving forward until her additional questions have been answered by the Homer Foundation and she has had time to consult with the two boardmembers that were absent from the meeting.

Vice Chair Springer spoke to the memo Boardmember Kuszmaul provided in the packet. She noted that Ms. Kuszmaul’s comments in her memo reflect the fact she is comfortable with moving forward with the endowment fund as written. Ms. Springer opined that the nature of bureaucratic language used is confusing, but if Ms. Kuszmaul is comfortable with it then she is too.

Student Representative Greear commented that if the LAB did postpone it, Mike Miller from the Homer Foundation should be present at the next meeting to help address their questions. Ms. Greear shared her thoughts on why it should not be postponed, noting that THF is trusted by the City (the LAB's larger entity) and that through the numerous discussions they already have had on the subject the LAB does have enough answers to be confident in the documents.

Boardmember Fair commented in favor of moving forward with a decision. Despite his reservations on some of the language used, such as Variance Powers, he agrees that it's just built-in contract language. Mr. Fair stated that the LAB has discussed this fund a lot and the consensus he gathered from Boardmember Kuzmaul and Peterson from previous meetings is that they should move forward with it. He pointed out that many people, including the City of Homer and Friends of the Homer Library have funds with the Homer Foundation, and that they would be in good hands.

At the request of Boardmember Finn, Library Director Berry provided his staff recommendation to move forward with the Homer Foundation in establishing the endowment fund and giving the City Manager to proceed. He noted the board brings up legitimate concerns, but they can be addressed at the Council level and during THF agreement negotiations.

VOTE: YES: VERNON
NO: FAIR, SPRINGER, FINN

Motion failed.

FAIR/VERNON MOVED THAT THE LAB SUPPORTS THE CITY MANAGER'S DRAFT ORDINANCE AND RESOLUTION AS WRITTEN.

There was no discussion.

VOTE: YES: SPRINGER, FINN, FAIR
NO: VERNON

Motion failed.

City Manager Koester left the meeting at 6:28 p.m.

Library Director Berry requested the board provide direction to staff on what step they would like to take next. Discussion ensued on if the board has exhausted their questions towards the Homer Foundation, reiteration of their concerns with THF and lack of other options, and speculation on how absent Boardmembers Kuzmaul and Peterson feel on the matter. Mr. Berry reiterated that the questions concerning an out-clause and changing variance powers have already been addressed in other meetings, and the answers were no, they will not change because those are standard practices for all institutionalized community foundations; if you're going to establish a fund, you're committing to it, and does the LAB want to do it?

The board discussed their opinions on if there are any other questions to THF that are important enough to delay the entire decision, or if they are ready to move forward now.

At the request of the board, Deputy City Clerk Tussey explained the process of making a motion of reconsideration and what other options are available to the LAB for taking action on the library endowment fund. Ms. Tussey clarified that the previous motion made was to approve the resolution and ordinance as written, and that the board can still make a motion to approve the drafts but with recommended amendments to City Council. Discussion ensued on motion verbiage.

VERNON/FINN MOVE TO APPROVE THE VERBIAGE IN THE DRAFT ORDINANCE AND RESOLUTION ESTABLISHING A LIBRARY ENDOWMENT FUND WITH THE HOMER FOUNDATION, WITH THE ADDITION OF AN OUT-CLAUSE SO THERE WOULD BE A WAY TO TAKE THE MONEY OUT IF THE HOMER FOUNDATION WAS NOT MATCHING THE MINIMUM INVESTMENT GOALS.

Student Representative Greear inquired if the board really feels the LAB is going to get an out-clause. Boardmember Finn commented that by making the motion it states the wants of the board for the record.

VOTE: YES: VERNON, FINN, FAIR, SPRINGER

Motion carried.

Vice Chair Springer called for a recess at 6:44 p.m.

The meeting was called back to order at 6:50 p.m.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Library Director Report dated January 28, 2020
- i. 2019 Statistical Report
 - ii. 2020 Statistical Report (laydown)

Library Director Berry provided his staff report and facilitated discussion with the board on the following items:

- Meeting with Christine Thorsrud, head of Kachemak Bay Campus Library, to explore the idea of a joint program based around King Lear in May.
- The need for new security cameras; funds were already approved by Council, looking to get a Request for Proposal out soon.
- The Friends of the Homer Library applied for a \$50,000 Google Grant to help finance business incubator functions in the library, such as workshops and networking events.
- Lighting issues and continuation of switching over to LED.
- Census 2020 kicks off April 1st; library staff is already working on helping people complete forms and provide access to computers.
- Limited number of paper PFD applications; the State of Alaska is pushing to sign up online.
- Upcoming events/meetings and monthly statistics.

PUBLIC HEARING

NEW BUSINESS

A. Annual Review of Library Policies, Rules & Regulation

Vice Chair Springer introduced the Annual Review of Library Policies, Rules & Regulation and opened the floor for discussion.

Boardmember Finn directed questions towards Library Director Berry. She reviewed the library policies online and it seemed they have not been updated in a while and are ready for an update. Mr. Berry noted that staff did not have any significant changes at this time, but he wanted to recommend the board discuss this subject at their next meeting. Ms. Finn recommended that Mr. Berry consult with library staff on what policies could be updated, and to have it on the March 3rd agenda.

There was brief discussion. Boardmembers Fair, Springer, and Vernon agreed to have the matter on the LAB's March 3, 2020 agenda.

INFORMATIONAL MATERIALS

- A. Friends of the Homer Library January 2020 Newsletters
- B. Literary Hub Article "In 2019, More Americans Went to the Library than to the Movies" dated January 24, 2020
- C. Gallup Article "In U.S., Library Visits Outpaced Trips to Movies in 2019" dated January 24, 2020
- D. LAB 2020 Calendar
- E. Boardmember Attendance at 2020 City Council Meetings

Boardmember Finn commented on the articles provided.

There was discussion on upcoming City Council meetings and who will be attending the next meetings. Boardmembers Finn and Vernon announced they will be absent from the LAB's March meeting. Deputy City Clerk Tussey noted she will follow up with the absent members to confirm there will be a quorum for the March 3rd LAB meeting.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Library Director Berry commended the board for all their efforts. He thinks they do the kind of work that general citizens should expect from their government bodies, that pays thorough attention to detail and thinks things through that he, as a citizen, would really appreciate.

Deputy City Clerk Tussey had no comments.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Vice Chair Springer had no further comments.

COMMENTS OF THE BOARD

Boardmember Fair thanked Library Director Berry for all his work. He said he will try to find volunteers to fill the vacant seat.

Boardmember Finn reminded the board that Winter Carnival is this weekend and the League of Women Voters and Kenai Peninsula Votes will be marching to celebrate 100 years of women's voting.

Boardmember Vernon confirmed with Deputy City Clerk Tussey the appointment/reappointment process through the Mayor and City Council.

Student Representative Greear had no further comments.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:09 p.m. A regular meeting is scheduled for Tuesday, March 3, 2020 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

Director's Report, Homer Public Library
February 26, 2020

General Notes

The Library Director met with Christine Thorsrud to discuss plans for the upcoming census and how the public library can help coordinate with KBC. Findlay Abbott has offered to help obtain copies of historic Homer maps for the library collection, so he and I met with Savanna Bradley at the Pratt Museum to work out the best way of making reproductions.

I also worked with the City IT director on creating a request for proposal to upgrade the library's video-security system and on our application for e-rate service. E-rate provides a substantial subsidy to pay for internet service at the library.

The City has been offering behind-the-scenes tours of most departments. During February I toured the public works facility, the water treatment plant and the sewage treatment plant. These tours are extremely informative and would be valuable for anyone.

Director's Meetings in February 2020					
Library Advisory Board (LAB)	Friends of the Homer Library (FHL)	Staff	City Council	Department Heads	Other
1	1	5	2	1	Christine Thorsrud re: census; Savanna Bradley and Findlay Abbott re: maps; numerous city staff re: security cameras, e-rate application, census planning, and other things

Staff Notes

A number of staff were out sick or on vacation, which made the February schedule complicated. Some staff attended a webinar on Feb. 27 on how to help patrons fill out their census forms. In various meetings we discussed keeping the library clean, how to respond to coronavirus, how to deal with printing issues and planning programs for youth and adults. We now have a small handheld battery that can be lent to patrons who forgot their phone chargers (a request we hear quite frequently at the desk). There has also been discussion of eliminating

overdue fines, especially since Anchorage Public has just done so. This might be something to look into in the future, but perhaps not right away.

Facility

We have put table lamps and power strips at various study tables around the library. There is also a new government-services computer next to the print station, where patrons will be able to access some government functions (at the moment, it only shows the census).

Building services is still working on the sensor that controls the deicing of the walkway in front of the library; it will need extensive repair. We had a great deal of snow in mid-February, but all the entrances and the parking lot stayed clear thanks to building services, library staff and Gregoire Construction.

Library Advisory Board (LAB)

The LAB met on Feb. 4, with City Manager Koester in attendance, and discussed the endowment fund. The resolution and ordinance creating an endowment fund were scheduled to be introduced at the City Council meeting on Feb. 24, but were pushed back to allow the finance department to correct some information regarding the fund codes and amounts.

Friends of the Homer Library (FHL)

The FHL board met on Feb. 5 and held elections for its offices. The board discussed trimming and weeding in the western lot; the Celebration of Lifelong Learning on March 21; the Spring Book and Plant Sale on March 27-28; the *Native Voices* exhibit that will be in the library April 14-May 26; and the chess tournament that Andy Haas ran for a large number of students.

Events in February 2020		
Date	Time	Event
2/6, 2/20	12:00-1:00	USDA soil presentations
2/6, 2/20, 2/27	4:00-5:00	Board Games for Middle Schoolers
2/6, 2/13	5:30-7:00	Aha! Club
2/7, 2/14, 2/21, 2/28	1:30-2:30	Battle of the Books (Kenai Peninsula Borough School District)

Events in February 2020

2/8	2:30-5:30	Homer Rocks
2/10	11:00-12:00	Entrepreneurship at Your Library
2/12	10:00-12:00	Classical Conversations
2/12	12:15-2:30	Family Community Education
2/13	11:45-1:15	League of Women Voters
2/15	1:00-3:00	Stone Soup Group
2/18	4:00-5:30	NOAA Stewards Book Club
2/20	5:30-8:00	Manga/Anime Meetup
2/20	6:30-7:30	Tela O'Donnell on Pakistan
2/27	5:15-6:45	Girl Scouts teleconference

Upcoming Events in March 2020

Date	Time	Event
3/3	12:00-1:30	Homer Potters
3/13	1:00-3:00	Homer Garden Club
3/16	4:00-5:30	NOAA Stewards Book Club
3/21	10:00-5:30	NCWIT Day of Learning
3/21	6:00-7:00	Celebration of Lifelong Learning
3/27-28	10:00-6:00	Book and Plant Sale

Ongoing Events

Date	Time	Event
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Ongoing Events

Mondays	1:30-4:30	Knitting
Tuesdays	3:00-4:30	Kids' Chess
Wednesdays	10:00-11:00	Family Storytime (Ages 3-5)
Thursdays	11:30-12:30	Small Fry Storytime (Ages 0-2)
Fridays	3:00-5:45	Live-Action Role-Playing (LARP) Ages 10-18
First Mondays	12:00-1:00	Lunch with a Councilmember
First Tuesdays	6:30-7:45	SPARC Radio Club
First Thursdays	1:00-3:00	Literary Ladies Book Club
First and Third Thursdays	12:00-1:00	USDA Soil Presentations
First and Third Saturdays	10:00-12:15	Walk-in Tech Help
Second Tuesdays	6:00-7:45	Genealogy Peer Support Group
Second Thursdays	3:00-4:30	Lego Lab (Ages 8-11)
Third Tuesdays	6:00-8:00	Writer's Refuge
Fourth Tuesdays	4:30-6:30	Book Club
Early school release	2:00-3:30	Maker Club

Homer Public Library Statistical Summary for 2019

Date: 30-Jan-20

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
Total # of Items	14,807	14,004	14,720	13,453	13,083	13,478	15,511	13,884	14,535	14,904	13,882	13,167	169,428
INTERLIBRARY LOANS													
Incoming (Borrowed)	19	8	20	15	8	9	21	23	18	21	19	15	196
Outgoing (Lent)	52	15	41	34	30	33	35	45	34	24	28	16	387
STUDY ROOM USE													
# of groups	207	232	234	246	237	203	211	224	244	315	247	194	2,794
# of people	422	467	416	501	452	322	332	396	457	630	456	339	5,190
MEETING ROOM USE													
# of groups	37	27	35	24	22	26	35	23	33	32	28	27	349
ATTENDANCE													
TOTAL (*Included)	9,827	8,782	9,536	10,675	11,269	11,139	13,361	11,569	11,402	12,127	10,078	8,711	128,476
*Story Hour & Lapsit	404	270	319	240	300	233	279	230	302	334	208	188	3,307
*School Classes	56	23	54	59	72	0	0	0	107	54	113	5	543
Internet sessions	3,165	3,083	3,550	3,913	4,014	4,231	4,954	4,670	4,345	3,394	3,191	2,569	45,079
*Programs	358	650	144	575	1,242	837	1,319	287	875	844	588	276	7,995
OUTREACH													
# Visits	11	10	6	10	8	7	4	5	9	6	7	10	93
# People	339	213	49	139	352	100	10	19	220	140	67	72	1,720
NEW CARDS ISSUED													
City	36	42	31	26	47	40	34	26	47	32	47	26	434
Borough	30	23	26	20	32	42	37	32	59	41	34	12	388
Temporary	0	1	4	0	5	8	1	2	0	2	2	1	26
Reciprocal	1	0	1	0	2	3	6	6	0	2	0	0	21
VOLUNTEER HOURS													
# of people	88	83	89	20	32	32	90	70	78	93	90	80	845
# of hours	219	231.5	240	173.5	146	200	364	202.25	234.5	277.25	233.75	165.25	2,687
MATERIALS ADDED													
Books	303	177	295	187	297	356	238	317	261	403	286	369	3,489
Audio	39	12	4	0	9	11	7	12	37	21	3	22	177
Video	44	65	65	72	70	74	51	89	67	83	80	95	855
Serials	0	0	1	1	1	18	2	2	0	0	0	0	25
Electronic Resources	0	1	0	0	0	2	0	0	0	0	0	0	3
MATERIALS REMOVED													
Books	178	91	210	14	373	112	302	313	316	264	355	235	2,763
Audio	7	0	1	0	0	1	5	12	28	1	0	0	55
Video	64	8	79	23	32	196	28	1	11	14	4	93	553
Serials	0	3	0	0	0	0	0	4	0	0	0	0	7
Electronic Resources	0	0	0	0	0	14	0	0	0	0	0	0	14
REVENUES DEPOSITED													
Fines/Fees/Copies	2480.27	2316.46	2791.18	1350.85	3248.50	2783.69	2542.32	2589.16	2761.35	3422.92	1489.50	2047.59	29,823.79
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Grants			500.00		12550.00			7000.00			300.00		20,350.00
TOTALS	2,480.27	2,316.46	3,291.18	1,350.85	15,798.50	2,783.69	2,542.32	9,589.16	2,761.35	3,422.92	1,789.50	2,047.59	\$50,173.79

*Oct. interne Google

PLAG

Rasmuson

NASA/CH

Incomplete



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: FEBRUARY 26, 2020
SUBJECT: PLANNED GIVING OBJECTIVES

For much of the past year the LAB has been focused on researching and debating endowment funds. Chair Kuszmaul has suggested that the March meeting would be a good time to refocus on the larger question of Planned Giving, and what the LAB's key objectives should be.

The LAB last discussed Planned Giving at their August 6, 2019 meeting. Attached are the minutes excerpt showing what action the board took at that time, Chair Kuszmaul's memo dated July 29, 2019, and informational materials on implementing a Planned Giving Program.

RECOMMENDATION

For discussion.

- ii. Director’s Report dated June 30, 2019
- iii. Director’s Report dated July 31, 2019
- iv. 2019 YTD Library Use Statistics – Laydown

REPORTS

Library Director Berry provided his staff report, noting the recent events explained in his three staff reports for the months of May, June, and July. He facilitated discussion and responded to questions regarding statistics, concerns over state budget cuts and their effect on the Homer Library, use of the sharps containers at the library, and library staff’s participation in an Alaska Humanities Forum workshop on facilitating difficult conversations.

PUBLIC HEARING

PUBLIC HEARINGS

PENDING BUSINESS

PENDING BUSINESS

- A. Planned Giving Program
 - i. Memo from LAB Chair Kuszmaul Re: Library Gift Policy/Planned Giving Program
 - ii. “Leaving a Legacy Through Planned Giving” Webinar Info
 - iii. ALA information on Implementing a Basic Planned Giving Program
 - iv. HCC 2.48.050 Library Advisory Board – Powers & Duties

Planned Giving Program

Chair Kuszmaul shared the information she learned from “Leaving a Legacy through Planned Giving”, an online webinar that can provide a common base of understanding on implementing a basic Planned Giving Program. She explained that the first step in implementing such a program is to make sure current gift policy matches Homer City Code, where there are some discrepancies.

There was discussion on interpretations of the existing policy and code, the process for donating to the library and its current challenges, and seeking funds from City Council to utilize professional assistance to help set the program up. Mr. Berry noted that City Council has talked about hiring a City capital assets manager that could assist with a future program if such a person was hired. Ms. Kuszmaul emphasized that this project is long term, and that the LAB can work on it over the following months.

PETERSON/SCHMIDT MOVED THAT THE LAB MOVE FORWARD WITH A PLANNED GIVING PROGRAM.

There was discussion on whether there should be a 6 month time limit. The board agreed that leaving it open would be the best.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

- B. Gift Acceptance Policy
 - i. Memo from Library Director Berry Re: Library Gift Acceptance Policy
 - ii. HPL Existing Gift Acceptance Policy

Gift Acceptance Policy

Library Director Berry explained the gift acceptance policy and the discrepancies between what existing policy states, what is in City Code, and what is actually being practiced. He noted that the current policy is relatively good on listing the process of accept



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
THROUGH: DAVID BERRY, LIBRARY DIRECTOR
FROM: MARCIA KUSZMAUL, LIBRARY ADVISORY BOARD CHAIR
DATE: JULY 29, 2019
SUBJECT: LIBRARY GIFT POLICY/PLANNED GIVING PROGRAM

Per our previous discussions on creating a Planned Giving program for the Homer Library, I have recommendations for next steps and ask the LAB to approve moving forward as follows:

1. I encourage all LAB members to review the following materials:
 - "Leaving a Legacy Through Planned Giving" webinar (slides in packet) from United for Libraries. This webinar lasts 30 minutes and is accessible through the trustee login. The slides are included in the packet for the August LAB meeting.
 - ALA resources on "Implementing a Basic Planned Giving Program." The text of this website is also included in the packet.
2. Update library gift acceptance policy to align with current or revised city policy and to include wider range of gifts
3. Develop planned giving program with professional assistance (we might need to ask for funds to do this)
4. Develop stewardship program for donors making legacy gifts
5. Launch Program
6. Implement and market

As emphasized in the webinar and readings, this is not a quick process and requires patience and persistence and LAB participation. It is an important part of ensuring HPL is a well-funded and quality library services are available in our community in the future.

RECOMMENDATION

For discussion.

What is a Planned Gift?

- A gift made in a lifetime or at the death as part of the donor's overall financial and/or estate plan.
- Outright gifts that use appreciated assets as a substitute for cash.
- Gifts that return income or other financial benefits to the donor in return for the contribution.
- Gifts payable upon the donor's death.

What Are Benefits to the Donor of a Planned Gift?

- Allows donor to make a significant gift.
- Leaves a meaningful legacy without giving up assets during the donor's lifetime.
- Saves on gift and estate taxes.
- Allows donor to pass assets on to family members at reduced tax costs.
- Reduces or avoids capital gains tax.

Who Are the Best Prospects for Making a Planned Gift?

- Someone who would like to make a large gift but cannot afford to do it now.
- Retired librarian or library employee.
- Individual whose children are financially successful and not dependent on parents' estate.
- Individuals with no children or close relatives.

Who Are the Best Prospects for Making a Planned Gift?

- Individual who wishes to derive assets from estate while they are living.
- Individual whose assets have greatly appreciated and who wants to avoid capital gains.
- Individual whose assets may bring substantial taxation to heirs.
- Individual who has made gifts to the library for more than five years.

Creating and Growing a Planned Giving Program

- Growing a successful planned giving program requires patience and persistence!
- Planned gifts can take a decade or longer to be realized.
- Planned gifts can be among the most cost-effective gifts because of size of gift and less staff time involved.

10 Steps to a Successful Planned Giving Program

1. Learn all you can about planned giving.
2. Get the backing of your library's governing board and executive staff.
3. Start gradually adding planned giving to your other fundraising activities.
4. Identify and publicize ways that small and large planned gifts will support your mission.
5. Review your existing fundraising program and adopt planned giving policies that complement it.

10 Steps to a Successful Planned Giving Program

6. Seek out a mentor who is experienced in the planned giving field.
7. Obtain legal counsel and form alliances with professional gift and estate planners.
8. Publicize opportunities for making planned gifts in your newsletter – do a FAQ.
9. Create a dedicated webpage on your website.
10. Use every opportunity to promote planned giving.

Most Popular Methods of Planned Giving

- Bequests
- Retirement plans
- Life Insurance
- Other beneficiary designations
- Trusts
- Annuities
- Real estate

Promoting Your Planned Giving Program

- Include reference to planned giving in all mailings.
- Ask current donors and members if they have included the library in their estate plans.
- Acknowledge planned givers in annual reports and publications.
- Tell stories of legacy donors.
- Create a recognition circle and host special events for planned givers.

Resources for Creating a Planned Giving Program

- Partnership for Philanthropic Planning
www.PPPnet.org
- Leave a Legacy (a public awareness campaign)
www.Leavealegacy.org
- State and local planned giving professional groups – planned giving councils

For more information contact:

Liz Boyd – liz@nefriends.org

All the text copied below comes from the American Library Association's website at <http://www.ala.org/advocacy/advleg/frontlinefundraising/basicplannedgivingprogram>

Implementing a Basic Planned Giving Program

Once you've decided to implement a planned giving program for your library, here are eight ways to promote it:

1. Clearly articulate your mission, main functions of your organization, and identify ways large and small gifts could impact your work.
2. Educate your board and staff about planned giving opportunities and the importance to the Library.
3. Develop or purchase informational materials for mailings to prospective donors.
4. Let supporters know about planned giving opportunities through your newsletter.
5. Create a web page for planned giving opportunities.
6. Promote the concept of planned giving by using brochures, bookmarks, advertisements, articles and programs.
7. Prepare a response card.
8. Attend seminars, workshops or classes sponsored by other institutions to learn more about planned giving.

Types of Planned Gifts

Planned gifts can come in many forms. Some require little work on the part of the Library other than letting the donor of the options of planned gifts and how to phrase the bequest in their will or to designate the Library as the beneficiary.

1. Outright Gifts

Charitable bequests are gifts of any property (real or cash) made by naming our library as a beneficiary in a person's will. This is a simple method and the number one way of making a planned gift by donors. The donor can also bequeath a particular asset or a percentage of their estate rather than a dollar amount. This is the easiest way for libraries to work with planned gifts.

Each year thousands of individuals exercise the privilege of determining the final distribution of their estates. Bequests can take various forms: a general bequest, a residuary bequest, a percentage bequest, or a restricted bequest.

- **A general bequest** is one of the most popular ways to make a charitable gift by will. The donor simply leaves a specific dollar amount to the library.

- **A residuary bequest** is given to the library after all (or a portion) of an estate owner’s property after all debts, taxes, expenses and other bequests have been paid.
- **A percentage bequest** is expressed as a percentage of the estate or of the residuary estate.
- **A restricted bequest** restricts the bequest for a specific purpose. This can include setting up an endowment. This type of bequest should be made in the broadest terms possible consistent with the donors wishes. This guards against the possibility of the purpose of the gift becoming obsolete (such as the elimination of a specific collection, program, department, etc.).

Donors will work with their attorney and/or financial advisor to determine the amount to leave your library in their will. Your job is to work with the donor to explain your areas of need so the donor’s desires are met. It is helpful to advise the donor to be as broad as possible in making his or her bequest.

Be honest and let your donor know that the library’s world is one of changing technology, emerging customer needs, and ever-expanding formats. It’s hard to predict what your library will be like years from now when you receive the bequest. For example, if you have a donor that is interested in supporting your music collection, advise the donor to word the bequest “for the purchase of music materials and resources,” versus a specific format.

In many cases, we don’t know that someone has left a bequest to the library in their will. We find out after they have passed away. Libraries need to identify donors, customers, and patrons who have the capacity and inclination to leave a bequest - and to work with them while they are alive.

You will need to provide the correct wording to your donor or their attorney as to where to leave the gift; name of a specific program, etc. For example, do you receive gifts in the name of your library? Its board? Your library Foundation? Your Friends group? Or do you have another charitable organization? You will also need to provide your federal tax I.D. number.

2. Life Insurance

Life insurance gifts can include whole life, universal, and other forms of life insurance policies. Donors can contribute all or part of a policy to your library when you are named as a beneficiary. The donor retains ownership of the policy and has access to the policy’s cash value. Since the donor retains ownership, no charitable income tax deduction is allowed upon making the library the beneficiary. Once the donor passes away and the proceeds are paid to the library, the donor’s estate will be allowed a charitable estate-tax deduction. Donors need to work with their insurance provider to designate your library as the beneficiary.

3. Retirement Plans

Retirement plans are another easy way for the donor to make a gift to your library. Retirement plan benefits represent a major portion of the average person’s estate. Through the retirement plan provider, a donor can designate your library as a full or partial beneficiary. Again, the donor can name a specific amount or percentage. This gift can be designated when the fund is

first established or changed at a later date. The plan administrator will provide a change of beneficiary form upon request. Giving in this way can help maximize tax savings.

Making the Ask

What's the number one reason why people donate to charity? *Because they were asked!* (Remember the quote from Millard Fuller at the beginning of this *Frontline Fundraising Toolkit*?)

Planned gifts do not happen overnight. The average time from inception to maturity for a planned gift is 7 to 10 years. At the very minimum, you should start talking to library supporters about leaving a bequest because, if you don't, another organization most likely will! Start with bequests because they are the simplest kind of planned gift. As you have more time to develop the relationship with your potential planned giver, you can talk about more sophisticated planned giving vehicles.

Here are some conversation starters:

- Your annual gifts make such a difference to the library, have you considered leaving a planned gift to the library?
- Would you consider including the library in your estate plans?
- After you've taken care of your family, would you consider leaving the library in your will?
- Are we already in your estate plans?

Once you have started the conversation, you can follow up with a one-on-one meeting to discuss specifics and donor desires. Be sure to remind listeners that they will need to consult with their attorney or financial advisor to determine the best kind of planned gift. Direct them to your library's website for more details.

Elevator Pitches

An "elevator pitch" is a conversation starter, not an entire sales pitch. It is concise, compelling and told in terms that anyone should understand. (It's called an elevator pitch because it only takes as long as an elevator ride.) The language is informal and to-the-point. You need to have an elevator pitch ready when it comes to your planned giving program. Here are a few examples:

- Bequests:
"Your support of the library could be as easy as a simple designation in your will. It won't affect your cash flow during your lifetime and can be revoked or amended if your situation changes."
- Life Insurance policies:
"Did you realize that you can make a gift to the library by assigning the library as a beneficiary to your policy?"
- Retirement Plans:
"Retirement funds can be heavily taxed if passed on to your heirs. They're tax free if given to the library."

Marketing Your Planned Giving Program

“If a tree falls in the forest, and no one is there to hear it...” You know the rest. The most important thing about marketing your planned giving program is to be consistent and diligent about getting the word out.

You should plan to include something about planned giving in your library’s marketing materials. It could be an article or notice in each of your library or Friends newsletters, a link for information on your library’s website, a brochure, a program series within the library, etc. Start out simple by promoting bequests to the Library.

1. Newsletter Articles and Notices

Begin an awareness campaign about planned giving in your library’s newsletter. A small ad, a brief article or a boxed notice are ways to communicate about the options of charitable bequests with supporters in your newsletter or in other communications. These communication methods are easy ways to bring this opportunity to the attention of potential donors on a regular basis. Articles don’t have to be long or detailed; just plant the seed to open up further discussion.

Begin your article or notice with a tag line, a title that is intended to catch a reader’s eye and attention. Here are a few examples:

- Have you considered leaving a gift to the library in your will?
- Leave a legacy at the library.
- Use the present to invest in the library’s future.

Here are several sample articles/notices:

- *“Tomorrow’s results are created by today’s dreamers. Many people dream of a way to help the library grow in the future. Some find that a good way to accomplish that is to designate [name of library or other receiving organization] as the beneficiary of all or part of your retirement plan or life insurance policy. Learning more about this support option happens when you call [fill in the contact person’s name and phone number].”*
- *“In recent years, donors have informed us of their intention to include a gift to [name of library or other receiving organization] in their wills. These gifts provide an estate tax deduction and have a tremendous impact on our ability to [state purpose]. If you would like information on how to include [name of library or other receiving organization] in your will or estate plan, please contact us. [name, address, phone]”*
- *“Libraries matter! While an overwhelming number of people believe library services should be a top priority, many are unaware of the financial difficulties facing American libraries. An easy way for anyone to provide support is through a gift provision included in a will. The wording of “to the [name of library or other receiving organization]” will provide such a gift. Directing your support to any of the library’s highest priorities --- (1) XXXXX, (2) XXXXX, or (3) XXXXXX -- would be appreciated. To learn more about the smart choices you can make, call [fill in the contact person’s name and phone number].”*

- *“There is yet another way for you to express your commitment to the goals of [name of library] through a planned gift to [name of library or other receiving organization]. Once you have provided for loved ones in your will, you may want to include a gift of money, stock or property to the library. Your gift will be a lasting tribute to your concern for the [mission], while guaranteeing the library’s long-term future. For further information on how to include [name of library or other receiving organization] in your charitable giving plans, please contact [name,address, phone].”*

2. Web site

Create a simple web page (or pages) outlining the type of gifts you accept, how to give and who to contact. Link this web page to your library’s website. Include donor stories and testimonials, if possible, and talk about the impact planned gifts have made – and can continue to make – to the library. You’ll want the web page(s) to motivate your prospects to make a planned gift, or at least learn more about planned giving.

Your planned giving web page(s) should be designed for maximum ease of navigation. If it’s not clear and easy, your prospective planned giver may give up.

3. Simple Mail Campaign to Invite Planned Gifts

One way to get the ball rolling with planned giving is to initiate a direct mail campaign that invites prospects (primarily current library supporters) to consider a planned gift. Put together a simple planned giving mailing. Consider including:

- **Personalized letter**

Send a personalized one-page letter telling prospects about the library’s bequest program. Let them know the important role bequests have played in your library’s history and encourage them to visit your planned giving website (if you have one) or contact a specific person (provide name and contact information) to learn more. (See “Tips for Creating Effective Solicitation Letters” in [The Annual Fund: The Cornerstone of All Fundraising](#) in this toolkit.)

- **Response card and return envelope**

Include a postcard-sized response card and a self-addressed envelope (no stamp) that can be mailed back to the library. Provide space for the respondent’s name, address, phone, e-mail and other contact information. Be sure to address the return envelope to the attention of a designated individual to ensure confidentiality.

Sample response card and wording:

- I/we have included the [name of library or other receiving organization] in our will or trust.
- I/we am(are) interested in including the [name of library or other receiving organization] in our will or trust.
- Please send me/us information on leaving a gift in my/our will or trust to [name of library or other receiving organization].

- **Follow-up**

Two or three weeks later, follow up with either:

Follow-up letter, postcard or phone call from

“If you have already included the library in your estate plan, please let us know. If you haven’t, it isn’t too late.” is clear, simple language. Sadly, too often we learn about a gift after the generous donor has passed away and it’s too late to say ‘thank you.’”

Follow-up letter from someone who has already created a bequest

People give to people. When asking a prospect to consider a gift, including a letter from a person who has already made a gift sets a strong example. This letter might say something like, “*I didn’t think about a bequest either, until someone asked me to consider it. Now I feel so good about helping the library this way.*” If the person signing this letter is well-known to the recipients, that can strengthen persuasion.

Documentation when someone says “yes”

When a donor decides to include your library in his or her estate plan, it’s a cause for celebration! They’ve just made a decision to give a meaningful and long-lasting gift of support.

Regardless of the kind of planned gift an individual wishes to make, it is important to have the donor’s wishes documented in writing. The best way to document the gift is by sending the donor a letter. See the *Planned Giving Documentation Letter Template* ([PDF](#) or [word document](#)).

In the case of a bequest, try to get a copy of the will for your files. With other planned gifts get a copy of the retirement plans, beneficiary forms, etc. The document can be placed in the file for future reference. You want to make sure that you have as many details as possible to execute the gift properly once it is received.

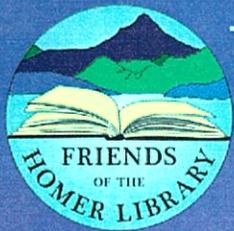
Then, smile. You can feel good knowing that you’ve helped provide for your library’s future in this important and meaningful way.

Conclusion & Resources

Like all other areas of development, success in planned giving requires the ability to develop meaningful relationships with your library’s users and current donors. Understanding your donors’ motivations and objectives, which is accomplished primarily through personal contacts and steady relationship building, is far more important than understanding the technical nuances of planned giving. Begin to develop relationships with your top prospects, learn the gift planning basics, and recognize that most planned gifts require the efforts of a team of individuals who understand their roles and those of the other parties involved. Success will follow.

Resources:

- ALA's development office: development@ala.org
- ALA Library Fact Sheet #24- [Library Fund Raising: A Selected Annotated Bibliography](#)
- To find out about including ALA in your estate plans: <http://www.ala.org/ala/aboutala/offices/dev/plannedgiving/index.cfm>
- <http://www.plannedgiving.com>
- National Committee in Planned Giving: <http://www.pppnet.org/>
- American Council on Gift Annuities: <http://www.acga-web.org/whoare.html>
- The Planned Giving Design Center: <http://www.pgdc.com/host/planned-giving-design-center-llc/overview>
- Association of Fundraising Professionals: <http://www.afpnet.org/>
- To view some planned giving websites: <http://www.virtualgiving.com/sites>
- Various state Planned Giving Roundtables
- Check out the development web pages of your local university or college
- Sources for marketing materials:
 - Pentera <http://www.pentera.com/>
 - Stelter <http://www.stelter.com/site/index.jsp>
 - Sinclair, Townes & Co. <http://sinclairtownes.com/>

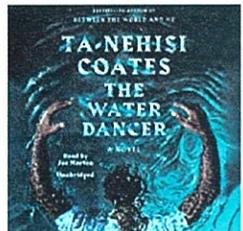


Wavelengths

FEBRUARY 2020

Join your Friends!
Visit the Friends' website to find out more:

friendshomerlibrary.org



HPL Book Club
The Water Dancer,
by Ta-Nehisi Coates
Tuesday, Feb. 25,
4:30 pm

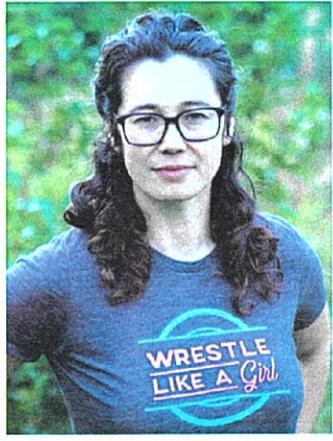
Pick.
Click.
Give.

Highlights

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Wrestle Like a Girl: Pakistan

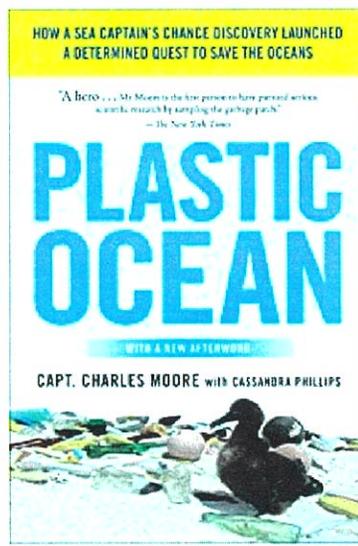
Join Tela O'Donnell Bacher as she shares stories, photos, and her experience from her State Department Sanctioned Sports Diplomacy mission in Pakistan. Representing the national non-profit, Wrestle Like A Girl, Tela participated in a cultural exchange exploring how sport is used as a tool to address the topic of Gender Based Violence (GBV).



Tela is a Homer-grown Olympic wrestler. She started wrestling at Homer Middle School after winning a fight against the local school board. Tela went on to place at the Alaskan High School Wrestling State Championships, and at that time, was only the 2nd female in Alaskan history to do so. She is a 2004 Olympian, 2003 U.S. National Champion, and a 3x Team USA National Team Member. Tela lives in Homer, Alaska with her husband and their 3 children.

Wrestle Like a Girl was founded in 2016 by Sally Roberts, a two time world bronze medalist in women's wrestling. The mission of Wrestle Like a Girl is to empower girls and women through the sport of wrestling to become leaders in life. They are currently working on planning their 2020 camps, including a possible camp in Saudi Arabia.

Thursday, Feb. 20, 6:30 pm by the Fireplace.



NOAA Planet Stewards Book Club

Center for Alaskan Coastal Studies and Friends of the Homer Library will join together to participate in NOAA Planet Stewards Book Club on **Tuesday, Feb. 18, 4:00 pm**. The selection is *Plastic Ocean* by Captain Charles Moore about his research expeditions to the Great Pacific Garbage Patch, and his subsequent advocacy work to educate people on the dangers of plastics.

No pre-registration necessary. This is a nationwide book club, and we will call in to NOAA to participate.

For more information, checkout NOAA's web page:

<https://oceanservice.noaa.gov/education/planet-stewards/upcoming.html>

2020 Friends of the Homer Library Members, *Thank You for your support!*

Individual

Tracy Ansell
 Landa Baily
 Bumppo Bremicker
 Gina Creedon
 Jamie Cripps
 Jason Davis
 Jerri Ellert
 Lillian Elvsaas
 Shirley Evans
 Ashley Hanson
 Dixie Hart
 Alison Kelley
 Barb Kennedy
 Stella Vera
 Kilcher
 Janet Klein
 Aulikki Knight
 Teri McClaren
 Sierra Morris
 Erin Petrie
 Alice Porter
 Nora Rojek
 Jason Rupp
 Jerry Scholand
 Melonie Shipman
 Eirikr Warren
 Leslie Whip
 Johann Willrich

Family

Paul Allan
 Marvin & Annette
 Bellamy
 Sarah Brewer &
 Family
 Bob & Jimmy Day-
 Clyde Boyer &
 Vivian Finlay
 Sheila Gronseth-
 Mike Haines
 Bruce and Rut
 Hunting
 De Johnson
 Nancy Levinson

Therese Lewadowski
 Terri Mach
 Milli Martin
 Donna Rae Faulkner
 & Don McNamara
 Jack Wiles &
 Michelle Michaud
 Scott & Susan Miller
 Jenny Olson
 Emilie Otis
 Walter &
 Linda Partridge
 Jacqueline Peterson
 Kathryn Bower &
 Dustin Pictor
 Gary Scholz & Dots
 Sherwood
 Lisa Whip

Book Lover

Charlie Barnell &
 Helen Armstrong
 Lucy Cutting
 Shirley Fedora
 Mako Haggerty
 Thomas &
 Jacqueline
 McDonough
 Jane &
 Jack Regan
 Arthur Kruski &
 Priscilla Russell
 Turid Senungetuk
 Mary Tricamo-Park
 Karen Wuestenfeld

Bibliophile

Nelson Co
 Beth Cumming
 Ann Dixon
 Jeanne McArthur
 Johnelle Reid
 Marilyn Sigman
 Caroline &
 Franco Venuti

Best Friend

Kiki Abrahamson
 Wayne &
 Donna Aderhold
 Elaine Burgess
 Kate Fariday
 Bernard &
 Donna Gareau
 George Harbeson
 Dotti Harness
 Beth Graber &
 Mike Hawfield
 Peggy Pittman &
 Roger Imhoff
 Mr. & Mrs. R. A.
 Jacobson
 Tom Kizzia
 Sue Wohlgermuth &
 Ken Landfield
 Neil McArthur
 Cathy Mitchell
 Lenae Nofziger &
 Rex Rempel
 Jackie Norvell
 Janice Peyton
 Joyce Robinette
 Deborah &
 Peter Townsend
 George Trudeau
 Jane & Bill Wiebe
 George Matz &
 Jeannie Woodring

Dollar-A-Day

Bruce Barnes
 John & Rika Mouw
 Bob Neubauer &
 Nan York

Business

Membership
 Andy & Teri Haas &
 Spiegelmyer
 Marcia Kuszmaul

Pick-Click-Give Basic

Deborah Bella
 Mckenna Black
 Finnegan Brewer
 Laura Brooks
 Marylou &
 Richard Burton
 Blythe Campbell
 Saoirse Cleary
 Carla Cope
 Adam DePesa
 Zachary Ducharme
 Richard Gustafson
 Sherrie Hartley
 Lisa Krebs
 Katie Marden
 Paula Martin
 Scott McDonald
 Kristen Mrozowski
 Geoff Murphy
 Charles Nagel
 Daniel Olson
 Ashley Weaver
 Amy Wunnicke
 Thomas Young

Pick-Click-Give

Book Lover

Kate Finn
 Jessica Golden
 Patti Jay
 Eileen Mullen
 Dana Nelson
 Leslie Garrison &
 Royce Page
 Linda Satre
 Ruth Woodring

Pick-Click-Give

Best Friend

Darius Baltz
 Ann Dixon
 Jack & Carole Hamik
 Christine Scott
 Teresa Sundmark

Ongoing Library Programs

SPARC Radio Club

Tuesday, Feb. 4, 6:30-7:45 pm

- Amateur radio club. (Repeats the first Tuesday of the month)

Lego Club

Thursday, Feb. 13, 3:00-4:30 pm

- For 8-11 year olds. (Repeats every second Thursday).

Walk-In Tech Help

Saturdays, Feb. 1 & 15, 10:00 am– 12:00 pm

- Bring your computer, tablet, or smartphone and get help with your tech questions. (Repeats every 1st and 3rd Saturday.)

Genealogy Peer Support

Tuesday, Feb. 11, 6:00-7:30 pm (Repeats every 2nd Tuesday.)

- Share your knowledge about genealogy and learn from others.

Writer's Refuge

Tuesday, Feb. 18, 5:45-7:45 pm

- A Writer's Critique group. (Repeats every 3rd Tuesday.)

HPL Book Club

Tuesday, Feb. 25, 4:30-6:30 pm

- The Water Dancer* by Ta-Nehisi Coates (Repeats every 4th Tuesday. Titles vary.)

Kids' Afterschool Chess Club

Tuesdays, 3:30-4:30 pm

- Hone your skills with friends. Ages 6-12. **Cancelled Feb. 18.**

Knitting Circle

Every Monday, 1:30 -4:30 pm

- All are welcome. Refreshments.

Preschool Storytime

Wednesdays, 10:00 am

Small Fry Storytime

Thursdays, 11:30 am

LARP: Live Action Roleplay

Every Friday 3:00-5:45 pm

- Live Action Roleplay, crafts, and quests.

Upcoming Special Events@HPL

Entrepreneurship at Your Library: How do you use the library to conduct your business? What tools, classes, or workshops would be of help? We are writing a grant, and need your input! **Monday, Feb. 10, 11:00-12:00 pm**

Lunch with a Councilmember: Bring your brown bag lunch and questions and speak with councilmember Caroline Venuti.

Monday, Feb. 10, 12:00-1:00 pm

Plastic Ocean by Capt. Charles Moore: NOAA Planet Stewards Book Club Co-facilitated with Center for Alaskan Coastal Studies.

Tuesday, Feb. 18., 4:00 pm.

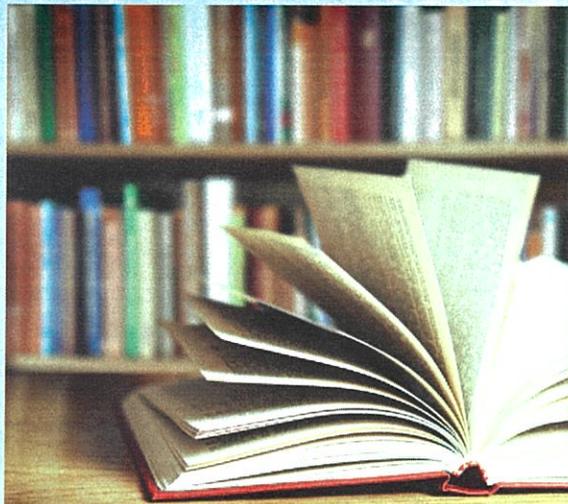
Aha Club: During this 6-week series, families will explore computational thinking, **Tuesdays, 5:30-7:00 pm, Jan.9-Feb. 13**

Wrestle Like a Girl : Join Tela O'Donnell Bacher for a presentation on teaching wrestling to girls in Pakistan. **Thursday, Feb. 20, 6:30 pm.**

Winter Board Games: Play a favorite and learn new games. Ages 12-14. **Thursdays, Feb.6-27, 4:00-5:00 pm.**

Manga/Anime Meet Up: Manga / Anime Meet Up is for teens (ages 14-17) interested in Japanese comics and animation. **Third Thursdays, Feb. 20-May 21, 6:00-7:30 pm.**

Celebration of Lifelong Learning : Tickets on sale the end of February! Stay tuned to learn the nominees!

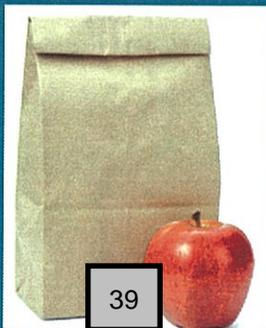


Lit Line Up: 20/20 Vision

What will you read?

Book lists available at the library website or drop by the circulation desk.

Lunch with a Councilmember



Monday, Feb., 10, 12:00-1:00 pm

Bring your questions, ideas, and lunch for an informal conversation with a councilmember.



JEAN ASPEN AND TOM IRONS
PRESENT



ReWilding Kernwood

7:00 PM THURSDAY, MARCH 5TH, 2020

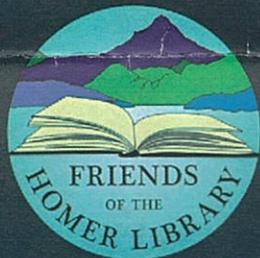
Benefitting KBBI and the Homer Public Library.
\$10 tickets available at KBBI, the Library or at the door.

In their final documentary, Jean Aspen and Tom Irons dismantle their arctic home and carefully restore the site to intact wilderness while exploring stewardship, responsibility and human belonging.

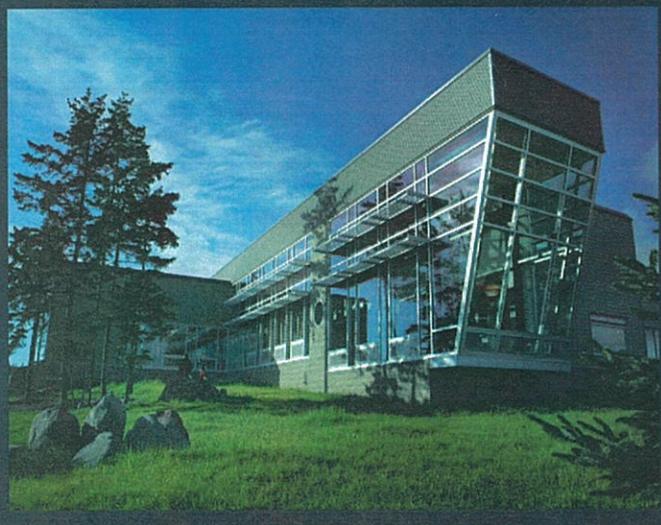
www.jeanaspen.com

FRIENDS OF THE HOMER LIBRARY

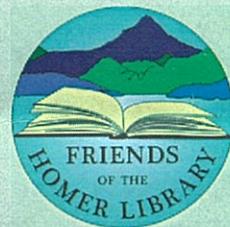
ANNUAL MEETING



Wednesday, February 5, 6:00 pm
Homer Public Library



Election of officers and updates on FHL activities.
Please call 435-3195 to RSVP.



The Friends of the Homer Public Library is a nonprofit 501(c) (3) community organization established in 1982 that encourages public use and enjoyment of the Homer Public Library services and facilities. With the financial and volunteer support of its members, FHL provides resources for programs such as the Summer Reading Program, the Top Drawer Collection, preschool story hour, and author readings, among others. FHL volunteers work closely with the library staff to publicize the valuable tools and services available at the library to all community members at no cost, without discrimination. FHL also provides resources for capital improvements to the facility.

FHL Board of Directors

- Suzanne Haines, President
- Michael Mosley, Treasurer
- Viane Sarber
Student Rep.
- Andy Haas
- Lyn Maslow
- Judy Gonsalves
- Sara Reinert
- Dave Berry

From: ALA Public Policy & Advocacy Office <imanager@alawash.org>

Date: February 26, 2020 at 7:37:56 AM AKST

To: mkuszmaul@hotmail.com

Subject: ALA Advocacy Alert: Thank Your Representative!

Reply-To: imanager@alawash.org

Advocacy Alert: Your Representative Supports Funding For IAL and LSTA!

Dear Marcia,

We have incredible news! Thanks to your support, Rep. Don Young (R) has signed both of this year's "Dear Appropriator" letters in support of the Library Services and Technology Act (LSTA) and the Innovative Approaches to Literacy (IAL) program.

[Can you take a moment to thank your representative for supporting the library community?](#)

Advocates like you are crucial in the fight for library funding - we're incredibly grateful for the work you've done to tell Congress to #FundLibraries. **[Thanking Rep. Don Young \(R\) is a great way to remind Congress that library advocates aren't going away, and neither should our funding.](#)**

Keep an eye out for more #FundLibraries updates as we continue to monitor the budget process.

Thank you for advocating for the library community,

ALA's Public Policy & Advocacy Team

Contact Us

ALA Public Policy & Advocacy Office
1615 New Hampshire Ave NW, 1st Floor
Washington, D.C. 20009-2520
Phone: (202) 628-8410

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**LIBRARY ADVISORY BOARD
2020 Meeting Calendar**

MEETING	AGENDA DEADLINE	ANNUAL TOPICS/EVENTS
JANUARY	No Meeting	
FEBRUARY	5:30 pm Tuesday, February 4	5:00 pm Wednesday, January 29
MARCH	5:30 pm Tuesday, March 3	5:00 pm Wednesday, February 26
APRIL	5:30 pm Tuesday, April 7	5:00 pm Wednesday, April 1
MAY	5:30 pm Tuesday, May 5	5:00 pm Wednesday, April 29
JUNE	No meeting	
JULY	No meeting	
AUGUST	5:30 pm Tuesday, August 4	5:00 pm Wednesday, July 29
SEPTEMBER	5:30 pm Tuesday, September 1	5:00 pm Wednesday, August 26
OCTOBER	5:30 pm Tuesday, October 6	5:00 pm Wednesday, September 25
NOVEMBER	5:30 pm Tuesday, November 3	5:00 pm Wednesday, October 28
DECEMBER	5:30 pm Tuesday, December 1	5:00 pm Wednesday, November 25

**2020 HOMER CITY COUNCIL MEETINGS
ADVISORY COMMISSION/ BOARD ATTENDANCE**

Commissions are invited to report to the City Council at the Council’s regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission’s opportunity to give Council a brief update on their work. Generally the Commissioner who will be reporting will attend one of the two meetings for the month they are scheduled to attend.

The 2020 meeting dates for City Council is as follows:

January 13, 27	Kuzmaul
February 10, 24	Finn
March 9, 23*	Peterson
April 13, 27	Kuzmaul
May 11, 26*	
June 8, 22	
July 27**	
August 10, 24	
September 14, 28	
October 12, 26	
November 23**	
December 14, 21****	

City Council’s Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*Tuesday meeting due to Memorial Day/Seward’s Day.

** There will be no first regular meeting in July or November.

***Council traditionally reschedules regular meetings that fall on holidays or high school graduation days, for the following Tuesday.

****Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two special meetings as needed. Generally the second special meeting during the third week of December will not be held.