



## Agenda

### Parks, Art, Recreation & Culture Advisory Commission Regular Meeting

Thursday, September 21, 2023 at 5:30 PM

Cowles Council Chambers In-Person & Via Zoom Webinar

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#### Homer City Hall

491 E. Pioneer Avenue  
Homer, Alaska 99603  
[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

#### Zoom Webinar ID: 990 6701 0473 Password: 295088

<https://cityofhomer.zoom.us>  
Dial: 346-248-7799 or 669-900-6833;  
(Toll Free) 888-788-0099 or 877-853-5247

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**CALL TO ORDER 5:30 P.M.**

#### AGENDA APPROVAL

**PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA** (3 minute time limit)

**VISITORS/PRESENTATIONS** (10 minute time limit)

- A. Homer Drawdown Presentation: Windchimes on Local Homer Trails

#### RECONSIDERATION

**CONSENT AGENDA** All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner in which case the item will be moved to the regular agenda and considered in normal sequence. No Motion is required.

- A. Unapproved Minutes for the Regular Meeting of August 17, 2023 **pg 3**

**STAFF & COUNCIL REPORT/COMMITTEE REPORTS** (5 minute time limit)

- A. Staff Reports - Recreation Manager Illg
  - City Council Actions for August 28th and September 11, 2023 **pg13**
  - Community Recreation for August/September 2023 **pg 42**

#### PUBLIC HEARING

**PENDING BUSINESS** (15 minute time limit)

**NEW BUSINESS** (15-20 minute time limit)

- A. Scheduling the Fall Park or Beach Walk Through Inspection and the Park or Beach Clean Up Day
- B. Proposal of the Placement of Windchimes Along Local Homer Trails - Discussion and Recommendation

## **INFORMATIONAL MATERIALS**

[A.](#) Student Representative Appointment - Daisy Walker **pg 47**

[B.](#) Commission Annual Calendar for 2023 **pg 50**

[C.](#) Homer Harbor Expansion Public Meeting Flyer **pg 51**

[D.](#) City Manager's Report for City Council Meetings **pg 52**

- CM Report for August 28, 2023

- CM Report for September 11, 2023

## **COMMENTS OF THE AUDIENCE** (3 minute time limit)

## **COMMENTS OF THE CITY STAFF**

## **COMMENTS OF THE COMMISSION**

## **ADJOURNMENT**

Next Regular Meeting is **Thursday, October 19, 2023, at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

## **CALL TO ORDER**

Session 23-06, a Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order by Vice Chair Deb Lowney at 5:35 p.m. on August 17, 2023 from the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

**PRESENT:** COMMISSIONERS LOWNEY, ARCHIBALD, FAIR, GALBRAITH, HARRALD AND ROEDL

**ABSENT:** COMMISSIONER LEWIS (EXCUSED)

**STAFF:** DEPUTY CITY CLERK KRAUSE  
PARKS MAINTENANCE COORDINATOR FELICE

## **AGENDA APPROVAL**

Vice Chair Lowney read the supplemental items into the record: Under REPORTS ITEM B STAFF REPORT & UPDATE Email from Alaska Recreation & Parks Association: Notice Fall Elections New Officers and Board members; Under NEW BUSINESS ITEM B. 2024-2029 CAPITAL IMPROVEMENT PLAN REVIEW & RECOMMENDATION Revised Project Description Multi-Use Community Center on page 91 of the packet; Add New Business Item B to VISITORS/PRESENTATIONS since Ms. Carroll is available to present for the Commission. May I have a motion & second to approve the agenda as amended?

FAIR/ARCHIBALD – MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

### **VISITORS/PRESENTATIONS**

- A. 2024-2029 Draft Capital Improvement Plan Presentation  
Special Projects & Communications Coordinator Carroll

Vice Chair Lowney introduced Ms. Carroll and invited her to make her presentation.

Special Projects & Communications Coordinator Carroll presented the Draft 2024-2029 Capital Improvement Plan Program and overview of the process to develop the Capital Improvement Plan (CIP); explained how the CIP integrates with the budget; how the projects are arranged within the document; stated how the recommendations are submitted by the advisory bodies to Council and the top 5 are promoted to State, projects are reviewed to see which fit federal funding that was available. Ms. Carroll reported how proposed new projects are separate from the CIP and are submitted by department heads, advisory bodies, and outside entities as well. She then provided information on the State of Alaska opening

the State Transportation Improvement Program (STIP) and this program presents an opportunity for residents to provide comment on projects and encouraged the Commissioners to advocate for the City Projects that were included in the STIP. In addition, she reported that she looks for federal funds that could be used for those projects as well.

Ms. Carroll will present the draft CIP at a worksession with Council at 4:00 p.m. on August 28, 2023. The top 2 projects from the Commission will be considered for the Legislative List. The Commission can still recommend new projects, submit support for removal or addition to the CIP; the new project description for the community center will be forwarded to City Council too. City Council is scheduled to adopt the CIP at their regular meeting on September 11, 2023.

There were no questions from the Commission. Vice Chair Lowney expressed the Commission's appreciation for Ms. Carroll attending the meeting in person.

## **RECONSIDERATION**

## **CONSENT AGENDA**

A. Unapproved Regular Meeting Minutes for June 15, 2023

Vice Chair Lowney requested a motion and second to approve the Consent Agenda.

HARRALD/FAIR MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **STAFF & COUNCIL REPORT/COMMITTEE REPORTS**

A. August 2023 Parks Report & Update  
Memorandum PARC 23-022 from Parks Maintenance Coordinator as backup

Chad Felice, Parks Maintenance Coordinator provided a summary review of his report. He also reported and facilitated discussion on the following items:

- Motion lighting was installed on the pavilion at Karen Hornaday Park to deter vandalism; and
- Fighting airborne fungus on all peony plants in Homer – public and private; and
- Removal of cherry trees; and
- Installation of volleyball and tetherball and those locations; and
- details on the types of vandalism.

B. August 2023 Staff Report & Update  
Memorandum PARC 23-024 from Recreation Manager as backup

Vice Chair Lowney introduced the item and deferred to Recreation Manager Illg.

Recreation Manager Illg reviewed Staff Report 23-024 for the Commission. He provided information on the proposed Recreation Fees Resolution, noting that this can be updated annually as required and the findings of the report provided on the HERC building and site and the Sister City Anniversary Planning Committee. He responded to questions regarding the STIP project recommendations. Mr. Illg noted that he will be attending the Annual ARPA Conference in Wrangell in September with Matt Steffy and Parks Maintenance

C. Arts & Culture Report – Pratt Museum & Park Presentation by Patricia Relay, Executive Director

Vice Chair Lowney introduced the topic and invited Ms. Relay to make her presentation.

Patricia Relay, Executive Director provided a presentation on the Pratt Museum, where it has been and where it is heading for the future. She provided information on the difficulties to hiring and replacing staff and facilitated discussion on the following:

- Hosting the Kachemak Bay Educator meeting in September
- Unique and longstanding partnership with the City of Homer and hoping to be able to work in partnership on the proposed Sister City Celebration of 40 years with Teshio, Japan.
- Former events such as the Art in the Woods
- Tapping into Volunteers for performing the work outside in the park areas
- Display area location for the Sister City Artwork

**PUBLIC HEARING(S)**

**PENDING BUSINESS**

**NEW BUSINESS**

A. Art Donation – Sculpture for Baycrest Hill Overlook  
Memorandum PARC 23-023 from Deputy City Clerk as backup

Vice Chair Lowney introduced the item by reading of the title and invited the Clerk to provide her report.

Deputy City Clerk Krause reviewed Memorandum PARC 23-023 for the Commission. She noted that the section in the Policies and Procedures regarding donations outlining the review process was provided to assist the Commission in making their decision.

ROEDL/HARRALD MOVE TO ADOPT THE PROPOSED DONATION OF A LIGHTHOUSE SCULPTURE CREATED BY MOOSERUN METALSMITHS TO BE PLACED IN THE GARDENS LOCATED AT THE BAYCREST HILL OVERLOOK AND FORWARD TO CITY COUNCIL WITH THE RECOMMENDATION TO INCLUDE IN THE CITY OF HOMER MUNICIPAL ART COLLECTION.

Deputy City Clerk Krause facilitated discussion on the following:

- Clarified that the costs for the creation of the donation was being paid by the persons donating the sculpture. The costs to the city would be installation and the labor to effect that installation.
- Trying to visualize the artwork in the actual setting. It would have been preferred to see the drawing superimposed in the location where it will be installed.

- Reviewing the Adopted plan for the Baycrest Hill Overlook this sculpture does not really fit this theme as they were collaborative and the desire is to honor those collaborations.
- The installation of a concrete base within the center of the garden bed will require all the vegetation and dirt to be removed.
  - o Parks Maintenance Coordinator Felice stated that it would be scheduled in the fall before the first snowfall. They will try to get it all done before hard freeze or it will be done in spring time weather dependent May-June.
- Appearance may be seen as an oil derrick and that would not be acceptable, a lighthouse would be okay but unsure how that will be attained as described, not many lighthouses are square.
- Concerns expressed on the proposed wording for the plaque, comments were not in favor of having any plaque due to previous experience from the public on benches and at WKFL.
  - o It was noted that the sculpture was also intended to be a trellis which means that it would be support for plants so most of the time plants would cover the plaque then in winter it would be covered in snow depending on where the plaque was placed.
  - o Reviewing the donations policy regarding memorials and allowing recognition plaques, etc. to limit future donations to Dedicated to the City of Homer from XXXXX
- Reaching out to the donors and artists if there is no timeline to address the Commission's concerns regarding the plaque.
  - o There is a timeline, artists will have the piece completed in approximately 4-6 weeks.
  - o Recommendation from Staff was to approve the actual sculpture with conditional approval on the memorial plaque until agreement on content is determined.
    - The plaque can always be mounted after installation of the sculpture.

ARCHIBALD/HARRALD MOVED TO AMEND THE MOTION TO POSTPONE PLACEMENT OF A MEMORIAL PLAQUE UNTIL A MEMORIAL POLICY HAS BEEN ADOPTED BY THE CITY.

There was discussion on the placement of the plaque at the convenience of the Parks personnel.

Commissioner Archibald called for a Point of Order as the discussion is not germane to the amendment on the floor currently.

Deputy City Clerk Krause read back the amendment to the motion.

VOTE: (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Deputy City Clerk Krause read back the main motion as amended.

MOVED TO ADOPT THE PROPOSED DONATION OF A LIGHTHOUSE SCULPTURE CREATED BY MOOSERUN METALSMITHS TO BE PLACED IN THE GARDENS LOCATED AT THE BAYCREST HILL OVERLOOK, POSTPONING THE PLACEMENT OF A MEMORIAL PLAQUE UNTIL A MEMORIAL POLICY IS ADOPTED BY THE CITY AND FORWARD TO CITY COUNCIL WITH THE RECOMMENDATION TO INCLUDE IN THE CITY OF HOMER MUNICIPAL ART COLLECTION.

A brief discussion was conducted on the ability of parks staff to install the plaque when the policy was adopted and that not having the plaque would not delay the creation and installation of the sculpture.

VOTE. (Main motion) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. 2024 – 2029 Draft Capital Improvement Plan – Review and Recommendation  
Memorandum from Special Projects & Communication Coordinator as backup

Vice Chair Lowney introduced the item by reading of the title. She noted that the goal of the Commission according to Ms. Carroll is to choose three and to come to some sort of consensus on what the Commission would like. Vice Chair Lowney then opened the floor for recommendations.

Commissioner Fair requested clarification if the Commission was intent to select and recommend projects strictly related to Parks Recreation & Culture or selecting the top three that the Commission thinks are city needs.

Vice Chair Lowney opined that there are no rules.

Commissioner Fair stated, as he did at the Library Advisory Board meeting on Tuesday, that you could throw a dart at any of the projects in the plan and hit stuff that needs to be taken care of for the city. He did not think picking any of them would be wrong.

Vice Chair Lowney interjected that there was an issue last time about the Commission not selecting the Gateway Development Project since the Commission had recommended it previously and added it as a new project before that so it may be better that the Commission recommend related projects.

Commissioner Harrauld expressed agreement with Vice Chair Lowney

Recreation Manager Illg voiced his recommendation that the Commission should focus on Parks, Art, Recreation and Culture Projects as that is what Council will expect.

Deputy City Clerk Krause concurred with Recreation Manager Illg but also the Commission has promoted additional projects that benefitted the City as a whole such as a Harbor Project or a New Police Station.

Associate Planner Steffy supported the recommendations previously stated but reiterated the expectation of each advisory body recommending projects related to its focus.

Commissioner Fair commented that ADA stuff should be taking place and that goes across practically all advisory bodies in the city, not picking projects like the Homer Spit Coastal Erosion Mitigation, which affects everything on the spit or the A Frame Water Transmission Line that's going to fall apart, noting that there is just so much, but he will select three parks related projects those will be, in priority order:  
Karen Hornaday Park Public Restroom Facility, Jack Gist Park Improvements Phase 2 and Homer Spit Coastal Erosion Mitigation

Commissioner Roedl selected the Homer Spit Trailhead Restroom, Svedlund/Herndon Street Sidewalks and Bayview Park Restoration.

Commissioner Harrauld selected Kachemak Drive Non-motorized Pathway, Multi-Use Community Center, and Karen Hornaday Park Public Restroom Facility.

Commissioner Archibald selected the Gateway Redevelopment Multi-Use Community Center, Karen Hornaday Park Public restroom Facilities and Jack Gist Park Improvements Phase 2

Commissioner Galbraith selected Kachemak Drive Non-motorized Pathway, Karen Hornaday Park Public Restroom Facility and Svedlund/Herndon Street Sidewalks.

Vice Chair Lowney selected Kachemak Drive Non-motorized Pathway, Gateway Redevelopment Multi-Use Community Center, Jack Gist Park Improvements Phase 2, and Karen Hornaday Park Public Restroom Facilities, she expressed support for all of the projects and noted that the Commission needed to rank the projects in priority order.

Karen Hornaday Park Public Restroom Facility	Kachemak Drive Non-Motorized Pathway	Pioneer Avenue Gateway Redevelopment – Multi-Use Community Center	Svedlund/Herndon Street Sidewalks
4	3	3	2
Homer Spit Coastal Erosion Mitigation	Homer Spit Trail Head Restroom	Bayview Park Restoration	Jack Gist Park Improvements Phase II
1	1	1	3

Deputy City Clerk Krause reviewed the selections proposed and noted the following projects:

Karen Hornaday Park Public Restroom Facility – has 4 selections so it is the number 1

The Pioneer Avenue Gateway Redevelopment Multi-Use Community Center has two or three depending on how the project is being classified as the new writing or the previous project.

A brief discussion ensued on the Multi-Use Community Center project and the description and keeping with the original or the new. It was determined to keep it to the existing description by consensus.

Deputy City Clerk Krause reviewed the remaining projects noting there was a tie for second place between Kachemak Drive, Jack Gist Park and Community Center with three selection each; then Svedlund/Herndon Sidewalks comes in with two selections.

Vice Chair Lowney requested that they do a second round of voting with each Commissioner listing in order of preference their top three projects out of the top four Karen Hornaday Park Restroom, Kachemak Drive Pathway, Jack Gist Park, and Pioneer Avenue Gateway.

Commissioner Fair – #1 Kachemak Drive Non-motorized Pathway, #2 Karen Hornaday Park Public Restroom Facility & #3 Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center



Commissioner Roedl - #1 Karen Hornaday Park Public Restroom Facility, #2 Kachemak Drive Non-Motorized Pathway

Commissioner Harrald - #1 Kachemak Drive Non-motorized Pathway #2 Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center #3 Karen Hornaday Park Public Restroom Facility

Commissioner Archibald - #1 Kachemak Drive Non-Motorized Pathway #2 Karen Hornaday Park Public Restroom and #3 Jack Gist Park Improvements Phase 2

Commissioner Galbraith - #1 Kachemak Drive Non-motorized Pathway #2 Karen Hornaday Park Public Restroom Facility #3 Pioneer Avenue Gateway Redevelopment: Multi-use Community Center

Vice Chair Lowney - #1 Kachemak Drive Non-Motorized Pathway #2 Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center #3 Karen Hornaday Park Public Restroom Facility

Karen Hornaday Park Public Restroom Facility	Kachemak Drive Non-Motorized Pathway	Pioneer Avenue Gateway Redevelopment – Multi-Use Community Center	Jack Gist Park Improvements Phase II
2	1	3	
1	2		
3	1	2	
2	1		3
2	1	3	
3	1	2	

Deputy City Clerk Krause noted that the projects selected in priority order were as follows:

#1 Kachemak Drive Non-Motorized Pathway

#2 Karen Hornaday Park Public Restroom Facility

#3 Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center

#4 Jack Gist Park Improvements Phase 2

There was a brief discussion on the submittal of four projects and while projects that are not selected does not mean that there is no less support for the projects from the Commission.

Vice Chair Lowney requested a motion and second.

ARCHIBALD/ROEDL MOVED THAT THE COMMISSION RECOMMENDS THE FOLLOWING PROJECTS IN PRIORITY ORDER TO CITY COUNCIL FOR INCLUSION ON THE 2024 - 2029 CAPITAL IMPROVEMENT PLAN LEGISLATIVE PRIORITY LISTING.

#1 KACHEMAK DRIVE NON-MOTORIZED PATHWAY

#2 KAREN HORNADAY PARK PUBLIC RESTROOM FACILITY

#3 PIONEER AVENUE GATEWAY REDEVELOPMENT MULTI USE COMMUNITY CENTER

#4 JACK GIST PARK IMPROVEMENTS PHASE 2

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Commission Budget FY23-FY24 Review and Appropriations

Vice Chair Lowney introduced the item by reading of the title and deferred to Recreation Manager Illg

Recreation Manager Illg explained that he wanted the Commission to consider some appropriations from the budget in a timely manner so the time does not slip by them and they are in a crunch to spend the allocated funding for the year once again. He further noted that due to circumstances beyond his control the membership fee for the Commission for ARPA was not paid out of the FY22-23 budget so will be required to be paid from this budget leaving \$1405.00. He then provided information regarding the Sister City Anniversary Celebration and the limited funding allocated for the project compared to what celebratory events were being planned there was not enough funding. He requested the Commission to approve \$200 to be expended from Commission funds.

There was a brief discussion on the amount of the funding was not much and the Commission being agreeable to funding higher amounts in the range of \$500. Staff clarified that the motion did not need to identify the funds for the membership fees since they already approved the fees to be paid.

HARRALD/FAIR MOVED TO ALLOCATE \$500 FROM THE FY24 BUDGET TO ASSIST IN THE CELEBRATION OF THE 40<sup>TH</sup> ANIVERSARY OF THE SISTER CITY RELATIONSHIP WITH TESHIO, JAPAN.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**IFORMATIONAL MATERIALS**

A. PARC Annual Calendar 2023

B. Opinion Piece Received from Janie Leask

C. City Manager's Report for the August 14, 2023 Council Meeting

D. City Newsletter for August 2023

E. Disaster Resilience Tool Kit - A Guide for How Local Leaders Can Reduce Risks and Better Protect Older Adults

Commissioner Harrald agreed to attend the City Council meeting on August 28<sup>th</sup>. Commissioner Archibald stated he would be in attendance as well for another matter so if Commissioner Harrald was unable to make it let him know and he would provide the report.

**COMMENTS OF THE AUDIENCE**

Matt Steffy, non-resident, commented that the Commission did a great job tonight.

**COMMENTS OF THE CITY STAFF**

Deputy City Clerk Krause expressed that she loved the Commission after three nights of meeting this was the shortest meeting and she really appreciates working with this Commission as the meetings are very fun and relaxed but they get things done.

Parks Coordinator Felice commented that he had nothing further to add.

Recreation Manager Illg provided a friendly reminder that he will not be present for the September meeting as he will be in Wrangell, Alaska at the Annual ARPA Conference. He will work with Associate Planner Steffy on getting the Parks Plans on the Agenda for a future meeting. He then noted the hiring of Kathy Vogel on a permanent part time basis so that is great. This frees up some of his time and allows him the opportunity to attend the conference and focus on the training opportunities. They are still recruiting for a seasonal employee.

**COMMENTS OF THE COMMISSION**

Commissioner Archibald commented that it was great to be with such a lively group. Sometimes making decisions is a hard thing but I believe that a group can work towards consensus and it's a good thing. He then noted that he will not be present for the September meeting as he will be chairing a meeting at the Pratt Museum.

Commissioner Harrald reported that she was really excited about the increase in community programs and excited about the fees schedule since Mike has talked about the benefits for so long in having that software and taking the pressure and expectation from volunteers dealing with money. Just walking around town in the recent nice weather and visiting all the parks, they look great with all the plants doing great, really busy with all the tourists too. Campsites appeared to be all fully occupied. I always have parking on the radar and it appears the spots are increasing but our campsites are decreasing. Someone commented to her recently that you really don't have to walk far on the spit as the distance is not that great from one place to another. She would like to advocate for campsites over parking spaces. Ms. Harrald then noted that the number of bikes and cyclists is increasing and making the road safe for everybody is going to become more of a priority.

Commissioner Roedl commented on keeping things simple and implementing speed limits on paths of 10 mph and if you are going faster than that you should be on the roadway. TO prevent people from being

hurt because when he hears, "On your Right" he is not sure if it his right or their right and if they are going 20 mph he doesn't have time to think about it he needs to move. Great meeting, Love working with everyone.

Commissioner Fair stated that a couple of nights ago he sat down with the CIP and started reading through it and he almost got depressed due to the fact there is so many necessary projects and some, which really stood out, like the A Frame Water Transmission line Replacement, they really needed to do something, as everything is falling apart. The City can't do it all and does not have an endless bucket of money, it would be nice if the City did. He expressed his concerns about Karen Hornaday Park campground, at most every commission meeting and it seemed obvious to him that the ultimate fate of the campground may be turned into a permanent disk golf course or other recreational opportunities. But it's a very important part of the park and community.

Commissioner Galbraith expressed his apologies for not being able to attend in person.

Vice Chair Lowney echoed the Clerk's sentiments regarding the Commission and state that it has been a rough summer for her with family issues, aging parents having health issues and lots of travel out of the state in all the heat which has been painful and then you have the energy of 18 and 16 year olds to deal with I need a break, that being said the Commission gave it to me tonight it was great. Thanks a lot. She expressed agreement with Commissioner Fair on the projects in the CIP and it is depressing knowing that the community needs all those things, it a hard process but you just keep plugging away at it. Ms. Lowney expressed some concern over the recommendation on the creation of the Community Development Department but reserved judgement to allow it and see what happens. She complemented Chad on doing a great job this summer and congratulated Mike on being able to hire Kathy on permanent basis.

#### **ADJOURNMENT**

There being no further business to come before the Commission the meeting adjourned at 7:30 p.m. The next regular meeting is Thursday, September 21, 2023 at 5:30 p.m. at City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

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RENEE KRAUSE, MMC, DEPUTY CITY CLERK II

Approved: \_\_\_\_\_



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Community Recreation

HHS/600 East Fairview Avenue  
Homer, Alaska 99603

[communityrecreation@cityofhomer-ak.gov](mailto:communityrecreation@cityofhomer-ak.gov)

(p) 907-235-6090

(f) 907-235-8933

## Memorandum

TO: Parks, Arts, Recreation & Culture Advisory Commission  
FROM: Mike Illg, Recreation Manager  
DATE: September 13, 2023  
SUBJECT: City Council Action Related to PARCAC for September 21 Meeting

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The following City Council resolutions and ordinances activity relevant to the Park, Arts, Recreation and Culture Advisory Commission since the last PARCAC meeting on August 17, 2023.

### **August 28, 2023 City Council Meeting**

*Resolution 23-083(S-2)*, A Resolution of the City Council of Homer, Alaska Providing Comments on the Alaska Department of Transportation and Public Facilities 2024-2027 Statewide Transportation Improvement Program. **Approved.**

*Resolution 23-084*, A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$27,267 to Upgrade the East Fairview Avenue Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. **Approved.**

*Resolution 23-085*, A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$15,456 to Complete the Lee Avenue Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. **Approved.**

*Resolution 23-087*, A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$14,444 to Upgrade the Storybook Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. **Approved.**

*Resolution 23-088*, A Resolution of the City Council of Homer, Alaska Awarding the Design Services Contract for the Karen Hornaday Park Master Plan to Corvus Design, Inc. in the Amount of \$39,945 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. **Approved.**

*Ordinance 23-48(A)*, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code Title 20 Animals. Lord. **Approved.**

### **September 11, 2023 City Council Meeting**

*Resolution 23-090*, A Resolution of the City Council of Homer, Alaska Approving a Task Order with Kinney Engineering, LLC in the Amount of \$60,000 for the Design of Svedlund Avenue Sidewalk from Pioneer Avenue to Fairview Avenue. City Manager/Public Works Director. **Approved.**

*Resolution 23-093*, A Resolution of the City Council of Homer, Alaska Adopting the 2024-2029 Capital Improvement Plan and Establishing Capital Project Legislative Priorities for Fiscal Year 2025. **Approved.** **Note:** Out of the top eight CIP projects, the city council approved the Multi-Use Community Center as **#2 priority** and the Karen Hornaday Park restrooms as the **#5 priority**.

#### **Upcoming City Council Work Session Meeting September 25, 2023**

The City Council will be having a work session to discuss Ordinance 23-49, Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and enacting Chapters 2.46 Department of Information Technology and 2.57 Department of Community Development. All of the City's Advisory Body Chairs are invited to attend.

#### **Reminders**

Commissioner Lowney and Commissioner Harrauld terms will be expiring soon. The Clerk's Office will be sending out re-appointment notices via US Mail and email.



# MEMORANDUM

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**Resolution 23-085, A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$15,456 to Complete the Lee Avenue Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** City Council  
**Date:** August 15, 2023  
**From:** Janette Keiser, PE, Public Works Director/City Engineer  
**Through:** Rob Dumouchel, City Manager

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**I. Issue:** The purpose of this Memorandum is to recommend award of a contract to East Road Services, Inc. to complete the Lee Avenue Trail.

**II. Background:**

The FY24 Capital Budget includes \$20,000 to complete the Lee Avenue Trail, a project which was started last year with the help of Homer Drawdown volunteers. Drawdown cleared the brush and established the route for the trail. Completing the trail requires some drainage work, laying down filter fabric and placing gravel.

We invited local contractors to submit bids on this project and two bids were received. The lowest responsive, responsible bidder was East Road Services, Inc., with a bid of \$13,440, based on the estimated quantities set forth in the invitation to bid. Actual prices may vary slightly, so we are asking for a 15% contingency bringing the total amount requested to \$15,456.

**III. RECOMMENDATION:** That the City Council award a contract to East Road Services, Inc. in the not to exceed in the Not To Exceed amount of \$15,456 to complete the Lee Avenue Trail.



# MEMORANDUM

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**Resolution 23-084, A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$27, 267 to Upgrade the East Fairview Avenue Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** City Council  
**Date:** August 15, 2023  
**From:** Janette Keiser, PE, Public Works Director/City Engineer  
**Through:** Rob Dumouchel, City Manager

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**I. Issue:** The purpose of this Memorandum is to recommend award of a contract to East Road Services, Inc. for upgrades to the East Fairview Avenue Trail.

**II. Background:**

The FY24 Capital Budget includes \$30,000, from the HART Trails Fund, to upgrade the East Fairview Avenue Trail, which is a major non-motorized route to the Homer High School. Upgrading the trail involves widening it, enhancing the gravel tread, and doing some drainage work.

We invited local contractors to submit bids on this project and two bids were received. The lowest responsive, responsible bidder was East Road Services, Inc., with a bid of \$23,710, based on the estimated quantities set forth in the invitation to bid. Because actual prices may vary slightly, we are asking for a 15% contingency bringing the total amount requested to \$27,267.

**III. RECOMMENDATION:** That the City Council award a contract to East Road Services, Inc. in the not to exceed in the Not To Exceed amount of \$27,267.





# MEMORANDUM

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**Resolution 23-087 A Resolution of the City Council of Homer, Alaska Awarding a Contract to East Road Services, Inc. in the Amount of \$14,444 to Upgrade the Storybook Trail and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** City Council  
**Date:** August 15, 2023  
**From:** Janette Keiser, PE, Public Works Director/City Engineer  
**Through:** Rob Dumouchel, City Manager

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**I. Issue:** The purpose of this Memorandum is to recommend award of a contract to East Road Services, Inc. for upgrades to the Storybook Trail, which is part of the Library Trail system.

**II. Background:**

The FY24 Capital Budget includes \$25,000, from the HART Trails Fund, to upgrade the Library Trails, including the West Lot Trail and the Storybook Trail. Upgrading the trails involves widening them, enhancing the gravel treads, and doing some drainage work to bring the trails into ADA compliance for a recreational trail.

We invited local contractors to submit bids on this project and two bids were received. The lowest responsive, responsible bidder was East Road Services, Inc., with a bid of \$12,560, for the Storybook Trail, based on the estimated quantities set forth in the invitation to bid. Because actual prices may vary slightly, we are asking for a 15% contingency bringing the total amount requested to \$14,444. This leaves \$10,556 for the West Lot Trail, which will be addressed in a separate memorandum.

**III. RECOMMENDATION:** That the City Council award a contract to East Road Services, Inc. in the not to exceed in the Not To Exceed amount of \$14,444 to upgrade the Storybook Trail.



# MEMORANDUM

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**Resolution 23-088, Awarding the Contract for Design Services for Karen Hornaday Master Plan to Corvus Design, Inc. for an Amount not to exceed \$39,945.00 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Date:** August 16<sup>th</sup>, 2023  
**From:** Matt Steffy, Associate Planner – Parks and Trails  
**Through:** Rob Dumouchel, City Manager

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## Background

Included in the Capital Budget FY24 & FY25 passed by Council through Ordinance 23-23(A-3) is \$50,000 for a third-party revision of the Karen Hornaday Park Master Plan. The City solicited bids from the Term Contractors list and received two bids. The lowest responsive, responsible bidder was Corvus Design, Inc.

While staff was reviewing the scope of work, it became apparent that several specific outcomes are needed in this master plan, rather than a full re-envisioning of the property. A revised scope based on park needs for the next ten years resulted in a lower cost master plan. The closure of the campground, return of Concert on the Lawn and more requests for special events has raised some specific issues that this plan and public process can address. The four identified focus points of the plan are:

1. Fine tuning the restroom location since new sewer service will be extended
2. Creating a better parking lot layout.
3. Identifying options for using the upper campground area for different outdoor activities
4. Policy and park layout considerations for special events

**Staff Recommendation:** Approve Resolution 23-088 authorizing the contract for design services for the Karen Hornaday Park Master Plan to Corvus Design, Inc. for an amount not to exceed \$39,945.

**CITY OF HOMER  
HOMER, ALASKA**

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**ORDINANCE 23-48(A)**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING HOMER CITY CODE TITLE 20 ANIMALS.

WHEREAS, Homer City Code Title 20 Animals was substantially revised in 1988 with updates in 2016, and

WHEREAS, The 2015-16 Council-initiated Sustainable Animal Control Review Committee provided minor updates to Title 20 but noted that they did not have time for a full review, and

WHEREAS, Memorandum 16-026 from the Sustainable Animal Control Committee strongly encouraged the Council to update Title 20, and

WHEREAS, It is in the City's best interest to do periodic full reviews of HCC Titles to ensure they are current, applicable, and enforceable, and

WHEREAS, The proposed revisions to Title 20 were drafted through a collaborative effort with the Animal Control Officer and Animal Shelter staff, the City Clerk, the Homer Police Department and the City Attorney.

NOW THEREFORE BE IT ORDAINED:

Section 1. Homer City Code Chapter 20.04 Animals-General Provisions is hereby amended as follows:

Chapter 20.04  
ANIMALS – GENERAL PROVISIONS

Sections:

20.04.010 Intent.

20.04.020 Definitions.

**20.04.010 Intent.**

The intent of this title is to control the running at large of animals within the City and to protect the general health, safety and welfare of the citizens of the City with respect to the keeping of animals. [Ord. 88-1, 1988].

**20.04.020 Definitions.**

In this title:

“Animal” means a domestic or domesticated member of the animal kingdom.

“At large” means that an animal is off the property of its owner and not under the direct control of a competent person **restraint as defined in this chapter.**

“Dog” means a member of the species *Canis familiaris*.

“Kennel” means a commercial premises where four or more dogs over four months of age are owned, kept, boarded, bred or offered for sale.

“Large animal” means all cattle, horses, sheep, goats, swine or similar species commonly kept as livestock.

“Prior conviction” means a conviction of a person for a violation of a provision of this title involving any animal owned or controlled by the person within a 24-month period preceding the date of the offense for which a citation of the person currently is pending.

“Quarantine” means the isolation of an animal in a substantial enclosure so that the animal cannot be subject to contact with other animals or unauthorized persons.

“Restraint” means any of the following: (1) physical confinement by leash, chain, fence, or building; or (2) under competent voice control **as defined in this section.** ~~when an animal is engaged in an activity or form of training requiring that it not be physically confined; or (3) under competent voice control when an animal is on the property of its owner.~~

“Vicious animal” means an animal which has bitten or attacked a human being or another animal at any time without provocation. [Ord. 16-38(S)(A) § 3, 2016; Ord. 88-1, 1988].

**“Voice control” means the dog returns immediately to and remains by the side of the owner in response to the owner’s verbal whistle or hand signal, if the dog approaches or remains within 10 feet of any other person than the owner, the dog is not under voice control and is be deemed at large.**

Section 2. Homer City Code Chapter 20.08 Animals-General Provisions is hereby amended as follows:

Chapter 20.08  
GENERAL ANIMAL REGULATIONS

Sections:

**[Bold and underlined added. Deleted language stricken through]**

- 20.08.010 Animals at large.  
20.08.020 Impoundment procedures.  
20.08.030 Animals on harbor floats.  
20.08.040 Nuisance animals.  
20.08.050 Cruelty or injury to animals.  
20.08.060 ~~Boarding dogs at animal shelter.~~ **Repealed.**  
20.08.070 Female animals in heat – Confinement required.  
20.08.080 Abandonment of animals.  
20.08.090 Maintenance and sanitation.  
20.08.100 Adoption of shelter animals.  
20.08.110 Disposal of animal at request of owner.

**20.08.010 Animals at large.**

a. No person may cause or permit an animal to be at large in a public street or alley, or on other public property, or on private property without the property owner's consent.

b. No person other than the Animal Control Officer ~~or a peace officer~~ performing duties under this title may release an animal from restraint without its owner's consent, except to preserve the animal's life. A person who releases an animal from restraint to preserve its life shall promptly report having done so to the animal's owner or the Animal Control Officer.

c. The Animal Control Officer ~~or a peace officer~~ may capture or **humanely** destroy by any means an animal at large that presents an immediate threat to public safety.

d. The owner of an animal that is at large may be cited for a violation of this section without the impoundment of the animal.

~~e. Except as provided in subsections (f) and (g) of this section, the penalty for a violation of subsection (a) or (b) of this section, with zero, one, or two prior convictions, is the fine listed in the fine schedule in HCC 20.32.020.~~

~~f. Except as provided in subsection (g) of this section, a violation of subsection (a) or (b) of this section with three or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~

~~g. A violation of subsection (a) of this section where the animal is a large animal, as defined in HCC 20.04.020, with one or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00. [Ord. 18-11 § 20, 2018; Ord. 16-38(S)(A) § 4, 2016].~~

**20.08.020 Impoundment procedures.**

a. The Animal Control Officer ~~or a peace officer~~ may capture and impound an animal that is at large in violation of HCC 2.08.010(a). The Animal Control Officer ~~or a peace officer~~ may pursue an animal onto private property in the course of effecting its impoundment, and if necessary use a cage trap to capture an animal.

b. Immediately upon impounding an animal whose owner is known to the impounding Animal Control Officer ~~or peace officer~~, the officer shall make a reasonable effort to inform the owner of the impoundment and the conditions on which the owner may regain custody of the animal.

c. An animal that is impounded under the provisions of this chapter shall be held in the City animal shelter, ~~and there confined in a humane manner for a minimum of five days the applicable minimum period under subsection (d) of this section unless sooner claimed by the owner;~~ **Animals impounded at the shelter will be vaccinated and microchipped on intake.** **Animals** and if not claimed by the owner thereafter may be, at the discretion of the Animal Control Officer, offered to the public **for** adoption or in the case of a large animal sold at public auction ~~with public notice in the manner provided for the sale at execution of personal property in AS 09.35.140~~ **as outlined below**, or destroyed in a humane manner.

**1. The City shall publish in a newspaper of general circulation in the City a notice of the intention of the City to sell a large animal at public auction, on a day and at a place and time certain, not less than 10 days prior to the sale, for cash to the highest and best bidder. At any time prior to the auction, the owner may redeem the animal by cash payment of all fees and charges against the animal.**

**2. The minimum acceptable bid shall be a sum equal to the City's fees and charges against the animal. The proceeds of the sale shall be first applied to the cost of sale, then to accrued fees and charges, service fees, storage charges, attorney fees and costs, and other expenses provided for in this title, and the balance, if any, shall be held in trust by the City for the owner of the animal to claim; and if not claimed within one year, the balance shall be deposited animal control fund. Upon the sale being made, the City shall make and deliver its bill of sale, without warranty, conveying the animal to the buyer.**

d. The minimum period for which an impounded animal shall be held at the animal shelter shall be

1. For a dog that is impounded while wearing a City license, five days.

2. For any other animal, three days.

ed. No impounded animal may be released from the animal shelter into the custody of its owner unless the owner has:

1. ~~Paid all impoundment and boarding fees, and the cost of any veterinary treatment provided to the animal while impounded~~ **Satisfied the requirements of the Animal Control Officer as outlined in the Animal Shelter's Animal Control Policy;**

2. ~~For a dog owned by a City resident that was impounded while not wearing a City dog license, either produced evidence satisfactory to the Animal Control Officer that a current City dog license has been issued for the dog, or if the dog is unlicensed paid the fee for a City dog license for the dog; and~~

3. ~~For a dog, either produced evidence satisfactory to the Animal Control Officer that the dog has a current rabies vaccination, or paid the fee for a 30-day rabies vaccination voucher under HCC 20.16.030. [Ord. 16-38(S)(A) § 4, 2016].~~

#### **20.08.030 Animals on harbor floats.**

No person may bring, keep, or maintain an animal on the floats of the Homer small boat harbor, unless the animal is kept under physical confinement by leash or chain at all times. The person in control of the animal shall be responsible for cleaning and removing the animal's waste from the harbor floats. The City will charge the person in control of the animal for **the amount listed in the City of Homer Fee Schedule** ~~labor (minimum of one half hour) required~~ for cleaning and removing any animal waste that the person fails to clean and remove. [Ord. 16-38(S)(A) § 4, 2016].

#### **20.08.040 Nuisance animals.**

a. No person may cause or permit an animal that the person owns or controls to:

1. Annoy another person by interfering with the latter's sleep, work or reasonable right to peace and privacy by making repeated or continued noise;

2. Defecate, dig upon or injure private property owned by another person or a public street or alley, or other public property;

3. Frequently or habitually growl, snap at, jump upon or otherwise menace, injure or frighten another person who is not trespassing or otherwise violating the law; ~~or,~~

4. ~~Chase, harass, or otherwise disturb or injure wildlife.~~

b. The Animal Control Officer ~~or a peace officer~~ may impound an animal that is engaging in behavior described in subsection (a) of this section. A person may restrain an animal from continuing to engage in behavior described in subsection (a)(4) of this section, and shall promptly surrender any animal so restrained to the Animal Control Officer for impoundment.

~~c. A violation of subsection (a) of this section with three or more prior convictions shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00. [Ord. 16-38(S)(A) § 4, 2016].~~

**20.08.050 Cruelty or injury to animals.**

a. No person may intentionally injure, torment, poison, provoke, or otherwise abuse an animal, including without limitation through a violation of HCC 7.15.010, Transporting an animal.

b. No person may intentionally kill an animal by injury, torment, poison, suffocation, decompression or other forms of abuse of the animal.

c. No person may maintain an animal without providing food, water, and shelter adequate to preserve the animal's health, or abandon an animal where it will not be provided proper food, water, shelter, and care.

d. No person may maintain an animal showing symptoms of infectious or contagious disease without keeping the animal confined in a building or secure enclosure and under proper care.

e. No person may cause an animal to fight another animal or human being, whether for amusement or financial gain; or train, or keep for the purpose of training, an animal for exhibition in combat with an animal or human being. No person may permit property that the person owns or controls to be used for any of the purposes described in this subsection.

f. No person may use a trap or snare within the City limits that can kill or injure a domestic animal except under the supervision of a state or federal wildlife agency addressing a specific nuisance wildlife issue, and with prior notice to the Animal Control Officer of the name and contact information of each person who will be working the trap(s), and the type of trap(s) and the location of trap(s) being used.

~~g. No person may cause or permit an animal that the person owns or controls to molest or harass wild or domesticated animals.~~

h. The driver of a vehicle involved in an accident resulting in injury to an animal shall stop the vehicle as close to the scene of the accident as safely possible and inform the owner of the animal of the accident and injury to the animal, if the animal's ownership is readily ascertainable. If the owner of the animal is not readily ascertainable, the driver shall inform



the Animal Control Officer or Police Department as quickly as reasonably possible of the accident and injury to the animal.

i. Notwithstanding any other provision of this section, the Animal Control Officer, ~~a peace officer~~ or a licensed veterinarian may humanely euthanize an animal that in that person's opinion is so seriously ill or injured that medical treatment would needlessly prolong the animal's suffering; ~~provided, that if~~ **an effort to inform contact** the owner of the animal's condition and obtain the owner's consent ~~to~~ **before** euthanizing the animal.

j. This section does not apply to: impounding, destruction, or other disposition of an animal in a humane manner as authorized by law **Homer City Code and/or Alaska Statutes**; killing or injuring an animal where necessary to protect a human being or domesticated animal from death or bodily injury; or the humane destruction of an animal by its owner or the owner's authorized agent.

~~k. A violation of subsections (a) through (h) of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$300.00. [Ord. 16-38(S)(A) § 4, 2016].~~

~~20.08.060—Boarding dogs at animal shelter.~~ **Repealed**

~~The Homer Animal Shelter may accept a dog for boarding if the following requirements are met:~~

~~a. The owner and dog must reside inside the City.~~

~~b. The owner pays boarding fees in advance for a maximum of 10 days. The owner shall pay double the standard boarding fees for any time from the end of the time for which boarding fees were paid in advance until the owner claims the dog from the animal shelter.~~

~~c. The owner provides proof from a veterinarian that the dog has current vaccinations for rabies, parvo, distemper and Bordetella (kennel cough).~~

~~d. The owner exhibits proof that the dog has a current City dog license.~~

~~e. The owner reserves boarding space 24 hours in advance of the desired boarding time, and at the time of reservation space to board the dog will be available. The animal shelter will not board more than four dogs at a time.~~

~~f. The animal shelter may deny boarding to a dog that it determines to be sick, injured, vicious, or in heat.~~

~~g. Before the boarding time begins, the owner of the dog executes a boarding agreement including all the requirements in this section and an agreement to hold the Homer Animal Shelter and the City harmless and waive liability claims against the Homer Animal Shelter and the City.~~

~~h. All boarding costs shall be paid in full before the dog is released to its owner or designee.~~

~~i. The Homer Animal Shelter will not board dogs if any licensed private commercial boarding kennel is operating within the City and that facility has space available for animal boarding. [Ord. 16-38(S)(A) § 4, 2016].~~

**20.08.070 Female animals in heat – Confinement required.**

Every female ~~dog or cat~~ **animal** in season shall be kept confined in a building or secure enclosure, or in a veterinary hospital or boarding kennel, in such a manner that such female ~~dog or cat~~ **animal** cannot come in contact with another ~~dog or cat~~ **animal** except for planned breeding purposes. [Ord. 16-38(S)(A) § 4, 2016].

**20.08.080 Abandonment of animals.**

No person may intentionally abandon an animal including without limitation leaving the animal unattended outside of the animal shelter. [Ord. 16-38(S)(A) § 4, 2016].

**20.08.090 Maintenance and sanitation.**

A person who owns an animal shall maintain all structures, pens and yards where the animal is kept, and all areas adjacent thereto, in a clean and sanitary condition and free from objectionable odor. [Ord. 16-38(S)(A) § 4, 2016].

**20.08.100 Adoption of shelter animals.**

To minimize the destruction of animals, the City shall make unclaimed animals and animals turned in to the animal shelter for disposal available for adoption by any adult person except as restricted herein. ~~The City may collect a A fee~~ **may be collected** for the adoption of each animal **as listed in the City of Homer Fee Schedule**. The Animal Control Officer may deny adoption of an animal to any person with a documented record of frequent violations of this title or a history of animal abuse, neglect, or housing animals in inhumane or unsanitary conditions. Frequent violation for purposes of this section shall mean three or more convictions in the last 24 months. [Ord. 16-38(S)(A) § 4, 2016].

**20.08.110 Disposal of animal at request of owner.**

The animal shelter will accept an animal from its owner for disposal upon the owner's execution of a written consent agreement holding the City harmless from liability for the destruction of the animal. Upon execution of the agreement, the animal becomes property of the City and at the City's option may be disposed of by adoption or destruction in a humane manner. The City reserves the right to refuse to dispose of any animal. [Ord. 16-38(S)(A) § 4, 2016].

Section 3. Homer City Code Chapter 20.12 Licensing of Animals is hereby repealed.

~~Chapter 20.12  
LICENSING OF ANIMALS~~

~~Sections:~~

~~20.12.010 License required—Issuance.~~

~~20.12.020 License tag to be worn and displayed.~~

~~20.12.030 Repealed.~~

~~20.12.010 License required—Issuance.~~

~~No person may own, keep or harbor a dog over four months of age in the City that is not licensed as provided in this chapter. The animal shelter shall issue a dog license upon receiving an application stating the owner's name and address and the name, breed, color and sex of the dog, a certificate from a licensed veterinarian that the dog has a current rabies vaccination, and payment of the license fee. A dog license shall be issued for a period of two years that begins on January 1st of an even numbered year and ends on December 31st of the following odd numbered year. The full license fee shall be payable for a dog license that is issued at any time during an even numbered year and the fee for a dog license that is issued at any time during an odd numbered year shall be one half of the full license fee. [Ord. 16-38(S)(A) § 5, 2016; Ord. 14-52 § 1, 2014; Ord. 88-1, 1988].~~

~~20.12.020 License tag to be worn and displayed.~~

~~Upon payment of the license fee, the animal shelter shall issue to the owner of a dog a receipt for payment of the license fee and a license tag for the dog. The tag shall bear the years for which it was issued and a number corresponding to the number on the receipt. The owner of a dog subject to licensing under this chapter shall cause the dog to wear a collar or harness to which the license tag shall be affixed at all times. In case a dog tag is lost or destroyed another will be issued upon payment of a replacement fee. Dog tags are not transferable from one dog to another. [Ord. 16-38(S)(A) § 6, 2016; Ord. 88-1, 1988].~~

~~20.12.030 Counterfeit tags prohibited.~~

~~Repealed by Ord. 16-38(S)(A). [Ord. 88-1, 1988].~~

Section 4. Homer City Code Chapter 20.16 Animal Disease Control is hereby amended as follows:

Chapter 20.16  
ANIMAL DISEASE CONTROL

Sections:

20.16.010 Rabies vaccination required.

20.16.020 Quarantine of rabid animals required.

20.16.030 Rabies vaccination voucher authorization.

20.16.010 Rabies vaccination required.

Every owner of a dog over four months old shall have the dog vaccinated against rabies. [Ord. 16-38(S)(A) § 8, 2016; Ord. 88-1, 1988].

**20.16.020 Quarantine of rabid animals required.**

a. If a dog or other animal is believed to have rabies or to be vicious, or has been bitten by a dog or other animal suspected of having rabies, the dog or other animal shall be confined by a leash or chain in a substantial enclosure on the owner's premises and shall be placed under the observation of a duly licensed physician or veterinarian for 10 days at the expense of the owner. The owner shall notify ~~a peace officer or~~ the Animal Control Officer that the dog has been exposed to rabies, and the officer may, at the officer's discretion, place the dog under observation in a designated isolation ward at the animal shelter for the quarantine period at the expense of the owner. (Note: also see 7 AAC 27.020.)

b. The Chief of Police or Animal Control Officer shall promptly notify the State Health Department Officer of the location and description of the ~~dog or other~~ animal having rabies or suspected of having rabies, and supply the State Health Officer with the names and addresses of the persons who have been bitten, scratched or had any contact with the suspected animal.

c. ~~A peace officer~~ The Animal Control Officer may enter upon private property where a dog or other animal that is alleged to have bitten a person is kept, to inspect, seize and impound the dog as provided in this chapter. [Ord. 16-38(S)(A) § 9, 2016; Ord. 88-1, 1988].

**20.16.030 Rabies vaccination voucher authorization.**

The Animal Control Officer may collect the fee for, and issue to an owner claiming a dog at the animal shelter who is unable to provide adequate proof of current rabies vaccination for the dog, a "rabies vaccination voucher." This voucher shall be valid for 30 days, and within that

period shall entitle the bearer to rabies vaccination for the dog identified thereon, at any licensed veterinarian agreeing to accept same. The City **Animal Shelter contractor** shall set fees for such voucher, ~~at the average rates currently being charged by all veterinarians licensed within the City.~~ [Ord. 16-38(S)(A) § 10, 2016; Ord. 88-1, 1988].

Section 5. Homer City Code Chapter 20.20 Dangerous Animals is hereby amended as follows:

Chapter 20.20  
DANGEROUS ANIMALS

Sections:

- 20.20.010 Permitting animals to bite prohibited.
- 20.20.020 Destruction prohibited pending quarantine.
- 20.20.030 Vicious animal.
- 20.20.040 Administrative hearing procedures.
- 20.20.050 Destruction of vicious animal.
- 20.20.060 Conditional release of vicious animal.

**20.20.010 Permitting animals to bite prohibited.**

a. No person may permit any animal that the person owns or controls to bite a person or another animal, unless the person bitten is engaged in the commission of a criminal act. It is an affirmative defense to a charge of violating this section that the victim of the bite provoked the animal into biting, or was bitten while trespassing on premises totally enclosed by chain link or similar density fencing by an animal housed therein. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 and not more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~

~~**b. No person may permit any dog to habitually annoy any animal or bird either domestic or wild. Any dog that evinces a disposition which makes it likely that it will without provocation bite an animal or fowl, will be considered a vicious animal subject to the provisions of 20.20.030.**~~

**No person may permit any dog to habitually annoy any animal or bird either domestic or wild. Any dog that habitually engages in this behavior will be considered a vicious animal and subject to the provisions of 20.20.030 (a) & (d).**

~~**c.**~~ The City shall serve notice on the owner of an animal which has bitten a person or another animal without provocation, advising the owner that the animal is now a vicious animal and is subject to destruction if at large. [Ord. 16-38(S)(A) § 11, 2016; Ord. 88-1, 1988].

**20.20.020 Destruction prohibited pending quarantine.**

No person may kill or maim an animal which is known to have bitten a person or animal without the prior consent of the ~~Chief of Police~~ **Animal Control Officer**. Nothing in this section shall prohibit the killing of an animal where such destruction is necessary for the protection of life and limb, or for the purpose of preventing a further attack. One of the purposes of the enactment of this chapter is to enable the ~~Chief of Police~~ **Animal Control Officer** to observe any dogs and other animals which have bitten any person or animal in order to determine whether the same are infected by rabies. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 and not more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 12, 2016; Ord. 88-1, 1988].

**20.20.030 Vicious animal.**

No person may:

- a. Permit a vicious animal to be at large;
- b. Knowingly or negligently permit a vicious animal to bite any person unless the person bitten is in the act of committing a criminal offense;
- c. Permit a vicious animal to be housed or transported in or on any motor vehicle unless the animal is muzzled to prevent the animal from biting any person. ~~(Exception: vicious animals locked in the passenger compartment of a motor vehicle need not be muzzled if the windows are adequately closed to prevent the animal from exiting the vehicle);~~
- d. Permit a vicious animal to leave premises owned or controlled by the animal's owner or his agent ~~(except as authorized in subsection (c) of this section)~~ unless the animal is securely muzzled.

Any animal in violation of subsection (a) or (b) of this section shall, upon conviction of the owner or the agent, for that offense, be immediately seized by the City and held for destruction. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 13, 2016; Ord. 88-1, 1988].

**20.20.040 Administrative hearing procedures.**

All animals seized pursuant to HCC 20.20.030 shall be held in impound pending an administrative hearing concerning their potential destruction. The administrative hearing shall be conducted as follows:

a. ~~An Administrative Hearing Board shall be convened consisting of the City Manager (who shall chair the proceedings), the Chief of Police, and one member of the City Council (selected by the City Manager).~~ **or their designee shall serve as hearing officer.**

b. ~~A notice of administrative hearing shall be served upon the animal's owner or his designee under the procedures set for service of summons in a civil action. The notice shall specify the date, time, and location of the hearing. The hearing may not be less than three days following the service of the hearing notice on the animal owner or his designee.~~ **shall be notified of**

c. The hearing shall consider all information pertinent to the specific violation of HCC 20.20.030 which initiated the impoundment and hearing process, and may additionally consider any information concerning prior violations or incidents with this same animal, as well as any information concerning the animal owner's or his designee's prior violations of the Homer animal ordinances with any other animal.

d. The hearing shall address and enter its formal findings as to whether:

1. The animal is a vicious animal under HCC 20.04.020;
2. The owner or designee thereof failed to use all reasonable precautions to control his animal and protect the public;
3. The circumstances of this incident under consideration constitute a danger to the public.

e. ~~If a majority of Board members~~ **the hearing officer** ~~finds~~ in the affirmative as to all three of the provisions of subsection (d) of this section, the ~~Hearing Board~~ **hearing officer** shall order the animal destroyed. The owner or designee, if present at the hearing, shall be verbally notified of the findings and order ~~at the conclusion~~ **within 24 hours** of the hearing. Written findings shall ~~also~~ be prepared and served upon the owner or designee. If the owner or designee is not present at the hearing, written findings and destruction order shall be served on that person as soon as possible following the hearing.

f. ~~Absent an affirmative finding by the Hearing Board~~ **hearing officer** as to one or more of the provisions of subsection (d) of this section, the animal shall be immediately released to its owner or designee. The ~~Hearing Board~~ **hearing officer** shall, in the event of release under this provision, prepare a written notice which shall be delivered or mailed to the animal's owner, outlining the ~~Hearing Board's~~ **hearing officer's** recommendations as to actions that owner should take to prevent future incidents and to protect the public.

g. Any appeal of the ~~Hearing Board's~~ **hearing officer's** finding and destruction order shall be taken through the Alaska Court System within ~~10~~ **30** days of the receipt of said findings and order by the owner. The filing of an appeal will automatically stay the order of destruction

pending resolution of the appeal. The animal shall remain in impound at the owner's expense pending resolution of the appeal. [Ord. 16-38(S)(A) § 14, 2016; Ord. 88-1, 1988].

**20.20.050 Destruction of vicious animal.**

Vicious animals to be destroyed upon Administrative Hearing Board Officer order shall be destroyed as follows:

a. The animal shall remain in impound for ~~10~~ 30 days following the date the owner (or his designee) is verbally notified of the ~~Hearing Board's~~ hearing officer's decision, or the date that a written finding and destruction order is served on the owner (or his designee) to allow that person to appeal the destruction order through the courts.

b. If the City is not served with a notice of appeal of the destruction order within the ~~10~~ 30 day holding period outlined in subsection (a) of this section, the City shall immediately proceed to humanely destroy the animal. [Ord. 88-1, 1988].

**20.20.060 Conditional release of vicious animal.**

The City may, at its option, in lieu of destruction of the animal, agree to return the vicious animal to its owner (or his lawful agent) if that person signs a ~~contractual~~ conditional release agreement with the City wherein the owner agrees:

a. To immediately remove the animal from the City;

b. Agrees to the immediate seizure and destruction of the animal if it enters the City limits;

c. Agrees to defend and indemnify the City for any and all damages resulting from any act of this animal from the date of the agreement;

d. Any other reasonable provision deemed necessary by the ~~City Attorney~~ Animal Control Officer. [Ord. 88-1, 1988].

Section 6. Homer City Code Chapter 20.24 Enforcement Authority – Interference is hereby amended as follows:

Chapter 20.24  
ENFORCEMENT AUTHORITY – INTERFERENCE

Sections:

20.24.010 Enforcement.

20.24.020 Interference with enforcement officer prohibited.



20.24.030 Unauthorized removal of animals.

20.24.040 Tampering with City live traps prohibited.

20.24.050 Removal of quarantined animals prohibited.

20.24.060 Furnishing false information.

**20.24.010 Enforcement.**

This title may be enforced by any ~~peace officer~~ **Animal Control Officer**. Additionally, a private person may lawfully detain any animal in violation of this title provided the person promptly notifies the Animal Control Officer and surrenders the animal to the Animal Control Officer in compliance with HCC 20.08.040(b). [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.24.020 Interference with enforcement officer prohibited.**

No person shall interfere with, oppose or resist ~~any peace officer or an~~ **an** Animal Control Officer in the performance of ~~his~~ **their** duties as provided in this title. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.24.030 Unauthorized removal of animals.**

No person may remove or release any animal from the animal shelter, animal control vehicles, municipal animal traps or from any other official custody without first obtaining permission to do so from the Animal Control Officer ~~or any peace officer~~. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.24.040 Tampering with City live traps prohibited.**

No person may tamper with any City-owned or City-operated animal live trap. "Tampering" means removal or destruction of bait(s), tripping the door closure mechanism, obstructing the entryway so as to prevent animals from entering the trap, or the physical removal of the trap from its position. ~~A violation of this section shall be punishable by a fine of not less than \$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.24.050 Removal of quarantined animals prohibited.**

No person may remove from the animal shelter or any veterinary hospital, or from any other place, any animal which has been quarantined without the consent of the Chief of Police or Animal Control Officer. ~~A violation of this section shall be punishable by a fine of not less than~~

~~\$300.00 nor more than \$500.00, and the unsuspended portion of the fine shall not be less than \$100.00.~~ [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

**20.24.060      Furnishing false information.**

No person may knowingly provide false information on any license application, adoption or disposal agreement, boarding agreement, citation, or any other official document being executed pursuant to this title. [Ord. 16-38(S)(A) § 15, 2016; Ord. 88-1, 1988].

Section 7. Homer City Code Chapter 20.08 Kennels is hereby amended as follows:

Chapter 20.28  
KENNELS

Sections:

- 20.28.010 Kennels – Generally.
- 20.28.020 Kennel license – Required.
- 20.28.030 Kennel license fee.

20.28.010 Kennels – Generally.

a. No kennel shall be maintained or operated in such a manner as to constitute a nuisance to persons owning or occupying land in the vicinity of the land on which the kennel facility is operated or maintained.

b. Any complaint that a kennel is in violation of this chapter shall be referred to the Animal Control Officer. The Animal Control Officer may inspect the facilities to determine whether such kennel constitutes a health hazard, nuisance or otherwise violates this chapter. Such inspection shall be completed within seven days of the complaint.

c. If the Animal Control Officer determines that the kennel complained of is a health hazard, violates this chapter, or is a public nuisance, or that dogs may not be safely kept therein, the owner shall be notified and shall be granted a reasonable length of time within which to remedy any deficiencies found and to comply with requirements of this chapter.

d. If, upon a second inspection after the expiration of the time granted in the notice, the kennel is still in violation, the Animal Control Officer may then revoke any license previously issued for such kennel. [Ord. 16-38(S)(A) § 16, 2016; Ord. 88-1, 1988].

20.28.020 Kennel license – Required.

a. No person may own or operate a kennel without first obtaining a kennel license. Application for a kennel license shall be made to the Animal Control Officer.

b. Before a kennel license is issued, the Animal Control Officer shall inspect the kennel to confirm that the kennel:

1. Has adequate shelter for the dogs from the elements;
2. Has adequate provisions for keeping the dogs on the owner's premises; and
3. Has adequate provisions for keeping the premises in a sanitary condition.

Upon finding that the kennel is in compliance with this chapter, the Animal Control Officer shall issue the license. [Ord. 16-38(S)(A) § 16, 2016; Ord. 88-1, 1988].

20.28.030 Kennel license fee.

~~A kennel license shall be issued for a period of two years that begins on January 1st of an even-numbered year and ends on December 31st of the following odd-numbered year. The full license fee shall be payable for a kennel license that is issued at any time from January 1st of an even-numbered year through June 30th of the following odd-numbered year, and the fee for a kennel license that is issued in an odd-numbered year on or after July 1st shall be one-half of the full license fee. The kennel license fee shall be in lieu of a dog license fee for each individual dog that is kept at the kennel; however, each dog that is kept at the kennel shall be subject to all other requirements for the issuance of a dog license. Each animal kept at the kennel shall be considered licensed under the kennel license so long as it remains at the kennel. The owner of a dog that will remain in the City must obtain a dog license for the dog when it ceases to be kept at the kennel.~~ **for the amount listed in the City of Homer Fee Schedule** [Ord. 16-38(S)(A) § 16, 2016; Ord. 88-1, 1988].

Section 8. Homer City Code Chapter 20.30 Records is hereby amended as follows:

Chapter 20.30  
RECORDS

Sections:

20.30.010 Records.

20.30.010 Records.

a. The Animal Control Officer shall maintain complete and detailed records of the following as required by City contract:

- ~~1. The issuance and revocation of licenses under this title;~~
- ~~21.~~ **2.** All animals brought into the custody of the animal shelter by impoundment or otherwise;
- ~~3~~ **2.** The disposition of all animals in the custody of the animal shelter;
- ~~4~~ **3.** Rabies immunizations vouchers issued;
- ~~5~~ **4.** Reports required by or made pursuant to this title;

6 5. Investigations of violations of this title;

7 **6.** Monies received for fees and charges imposed by this title; and

**§ 7. Notices of violation, including the disposition thereof.**

b. The Animal Control Officer shall not disclose the identity of a person who surrenders an animal to the animal shelter or claims or adopts an animal from the animal shelter unless the Animal Control Officer determines that protection of the public health, safety or welfare requires such disclosure.

c. At the request of the Animal Control Officer, an animal owner shall authorize the owner's veterinarian to release animal medical records related to a specific animal control investigation. [Ord. 16-38(S)(A) § 17, 2016].

Section 9. Homer City Code Chapter 20.32 Fees and Penalties is hereby amended as follows:

## Chapter 20.32

### FEES AND PENALTIES

Sections:

20.32.010 Animal control fee schedule.

20.32.020 Fine schedule.

20.32.030 Civil penalties.

20.32.010 Animal control fee schedule.

a. The City licensing and **Animal** Shelter fees shall be set by City Council resolution, shall be included in the City of Homer's fee schedule and may be amended by City Council resolution.

b. All impounded animals must be properly licensed **microchipped** and have current rabies vaccinations prior to being released. Owners of impounded animals will be charged a daily boarding fee for every full day that the animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility.

c. Animals being adopted shall be ~~properly licensed~~ **microchipped** and vaccinated.

d. The City **Animal Shelter** shall charge for any additional expense incurred by the City in the actual impoundment, transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full prior to the animal's release.

e. Disposition of Fees. All license and shelter fees collected pursuant to this chapter shall be paid into the general fund of the City **to the Animal Shelter contractor**. [Ord. 16-38(S)(A) § 18, 2016; Ord. 01-54, 2001; Ord. 88-1, 1988].

20.32.020 Fine schedule.

Citations for offenses listed in this section may be disposed of as provided in AS 12.25.195 through 12.25.230, without a court appearance, upon payment of the fine amounts listed below plus the State surcharge required by AS 12.55.039 and 29.25.074. Fines must be paid to the court. The Rules of Minor Offense Procedure in the Alaska Rules of Court apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the scheduled fine amount plus any surcharge required to be imposed by AS 12.55.039 and 29.25.074. If an offense in this title is not listed in the fine schedule, the defendant must appear in court to answer the charges.

Code Section	Code Section Title	Fine per Day
HCC 20.08.010(a)	Animal at large	<del>No prior conviction \$50; One prior conviction \$100; Two prior convictions \$200</del> <b><u>Not less than \$300 nor more than \$500, and unsuspended portion of fine shall not be less than \$100</u></b>
HCC 20.08.010(b)	Unauthorized release of animal from restraint	<del>No prior conviction \$50; One prior conviction \$100; Two prior convictions \$200</del> <b><u>Not less than \$300 nor more than \$500, and unsuspended portion of fine shall not be less than \$100</u></b>
<b><u>HCC 20.08.010(g)</u></b>	<b><u>Large Animal at Large</u></b>	<b><u>\$1000</u></b>
HCC 20.08.030	Animals <del>off-leash</del> on harbor floats	<del>\$25</del> <b><u>\$50</u></b>
<b><u>HCC 20.08.050</u></b>	<b><u>Failure to remove animal waste on harbor floats</u></b>	<b><u>\$50</u></b>
HCC 20.08.040(a)	Nuisance animals	<del>No prior conviction \$50; One prior conviction \$100; Two prior convictions \$200</del>

Code Section	Code Section Title	Fine per Day
		<del>Three or more prior convictions shall be</del> <b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HCC 20.08.050</u></b>	<b><u>Cruelty or injury to animals</u></b>	<b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$300.</u></b>
<b><u>HCC 20.20.010</u></b>	<b><u>Permitting animals to bite prohibited</u></b>	<b><u>Punishable by a fine of not less than \$300 and not more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HCC 20.20.020</u></b>	<b><u>Destruction prohibited pending quarantine</u></b>	<b><u>Punishable by a fine of not less than \$300 and not more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HCC 20.20.030</u></b>	<b><u>Vicious animal</u></b>	<b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HCC 20.24.020</u></b>	<b><u>Interference with enforcement officer prohibited</u></b>	<b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HC 20.24.030</u></b>	<b><u>Unauthorized removal of animals</u></b>	<b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
<b><u>HC 20.24.050</u></b>	<b><u>Removal of quarantined animals prohibited</u></b>	<b><u>Punishable by a fine of not less than \$300 nor more than \$500, and the unsuspended portion of the fine shall not be less than \$100.</u></b>
HCC 20.08.070	Female animals in heat	\$100

[**Bold and underlined added.** Deleted language stricken through]

Code Section	Code Section Title	Fine per Day
HCC 20.08.080	Abandonment of animals	\$100
HCC 20.08.090	Maintenance and sanitation	\$100
<del>HCC 20.12.010</del>	<del>License required— issuance</del>	<del>\$50</del>
<del>HCC 20.12.020</del>	<del>License tag to be worn and displayed</del>	<del>\$50</del>
HCC 20.24.060	Furnishing false information	\$200
HCC 20.28.020	Kennel license – Required	\$100

[Ord. 18-11 § 21, 2018; Ord. 16-38(S)(A) § 19, 2016].

20.32.030 Civil penalties.

In addition to or as an alternative to the criminal penalty mentioned in HCC 20.32.020, any person violating any provision of this title shall be subject to a civil penalty of not more than \$500.00. Each and every day that such violation continues shall be deemed a separate and distinct violation. In addition, a civil injunction or temporary restraining order may be obtained in order to obtain immediate compliance with the provisions of this chapter. The City may seek an award of reasonable attorney fees and costs from the court in prosecuting such an action. [Ord. 88-1, 1988].

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 28<sup>th</sup> day of August, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

793 ATTEST:  
794  
795  
796 \_\_\_\_\_  
797 MELISSA JACOBSEN, MMC, CITY CLERK  
798  
799 Introduction: August 14, 2023  
800 Public Hearing: August 28, 2023  
801 Second Reading: August 28, 2023  
802 Effective Date: August 29, 2023  
803  
804 YES: 6  
805 NO: 0  
806 ABSTAIN: 0  
807 ABSENT: 0





# MEMORANDUM

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## Ordinance 23-48, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 20 Animals. Lord.

**Item Type:** Action Memorandum  
**Prepared For:** Mayor and Homer City Council  
**Date:** 8/28/23  
**From:** Council Member Lord

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After further review of Ordinance 23-48 the following amendments are proposed:

Section 20.08.010 (c) line 109 add the word humanely before destroy to read as follows:

c. The Animal Control Officer ~~or a peace officer~~ may capture or humanely destroy by any means an animal at large that presents an immediate threat to public safety.

Section 20.08.050 (i). line 261 retain the word “reasonable” and strike an, to read as follows:

i. Notwithstanding any other provision of this section, the Animal Control Officer, ~~a peace officer~~ or a licensed veterinarian may humanely euthanize an animal that in that person’s opinion is so seriously ill or injured that medical treatment would needlessly prolong the animal’s suffering; ~~provided, that if the animal bears identification of ownership, the Animal Control Officer, law enforcement officer or licensed veterinarian first shall make a reasonable~~ an effort to inform contact the owner of the animal’s condition and obtain the owner’s consent to before euthanizing the animal.

Section 20.20.010 (b) strike new language starting on line 450 and replace with:

**b. No person may permit any dog to habitually annoy any animal or bird either domestic or wild. Any dog that evinces a disposition which makes it likely that it will without provocation bite an animal or fowl, will be considered a vicious animal subject to the provisions of 20.20.030.**

**No person may permit any dog to habitually annoy any animal or bird either domestic or wild. Any dog that habitually engages in this behavior will be considered a vicious animal and subject to the provisions of 20.20.030 (a) & (d).**



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Community Recreation

HHS/600 East Fairview Avenue  
Homer, Alaska 99603

[communityrecreation@cityofhomer-ak.gov](mailto:communityrecreation@cityofhomer-ak.gov)

(p) 907-235-6090

(f) 907-235-8933

## Memorandum

TO: Parks, Arts, Recreation & Culture Advisory Commission  
FROM: Mike Illg, Recreation Manager  
DATE: September 13, 2023  
SUBJECT: Community Recreation Staff Report September 21, 2023

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Pickleball Tournament: The 2<sup>nd</sup> Annual “Cosmic Hamlet Pickleball Tournament” was held on Labor Day weekend September 1-3. The event was co-sponsored with Homer Pickleball Club and attracted many participants. We expect this to grow every year despite the challenges and limitations of using the HERC gym. The numbers include:

- 73 players entered, an increase over last year’s tournament
- 51 teams played in the Tournament
- 30 players were from Homer, 30 were from out of town (largely Anchorage), and 13 were from other communities on the Peninsula - these 43 out-of-town visitors and their families spent at least 2 if not 3 nights in Homer enjoying the tournament, our community and adding to our economy.
- 3 Major Sponsors - Story Real Estate, Grace Ridge Brewery, and Homer’s Jeans
- 21 Homer businesses provided door prizes
- 45 door prizes were given out
- \$2,971.65 net income was shared between the Community Recreation and the Homer Pickleball Club

Staffing: We pleased to announce that we hired Kat Larson as our seasonal 6-month Recreation Specialist. Kat is learning about the programs, processes, locations and unique nuances of operating a municipal recreation program in various public schools and in a very old school gym. She will make a great addition with assisting us to meet the ever increasing demand for municipal educational, recreational and cultural opportunities.

Programming & Special Events: Please view the attached monthly schedules for reference as we seem to have lots of ongoing educational and recreational opportunities for the community. New programs that are happening include: 6-8 grade youth volleyball program and Indoor Morning Soccer (7<sup>th</sup> graders to adults), Some special events provided through Community Recreation to highlight: The Cosmic Hamlet Pickleball, the Toddler Clothing/Toy Swap Event, the Gary Thomas “The Giving Man” Memorial Contra Dance and the Adult Basketball League is about to start up again as well.


HERC Update: The work session with the City Council scheduled for August 14th, 4 pm has been moved to October 7<sup>th</sup> at 4pm. We will discuss potential decision points about a new rec facility and we may need to start

considering alternate locations. The City will eventually need to apply for EPA Brownfield funding or other federal grants to address the HERC facilities inevitably. The HERC has also been experiencing some major leaking in a storage room downstairs that public works is working on possible short term solutions to mitigate this challenging issue.

Capital Improvement Plan (CIP): At the September 11<sup>th</sup> City Council meeting, the City Council identified and approved eight capital improvement projects as priorities for FY2025 State and Federal Legislative Requests. The Multi-Use Community Center was selected as their #2 priority and Karen Hornaday Park Restrooms was selected as their #5.

Recreation Software: Staff is in the midst of ongoing training with CivicRec. We have a goal of launching sometime late November or early December 2023. The training includes at least six 2 hours sessions over the next few months.

# City of Homer Community Rec September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> 6-7am MORNING BB at HHS 8am-8pm PICKLEBALL TOURNAMENT at HERC 8pm PICK UP SOCCER at HHS	<b>2</b> 8am-8pm PICKLEBALL TOURNAMENT at HERC 8:30-11:30am TUMBLING at HHS
<b>3</b> 8am-8pm PICKLEBALL TOURNAMENT at HERC 4-6pm VOLLEYBALL at HHS 6:30-8:30pm PICK UP SOCCER at HHS	<b>4</b> 6-7am MORNING BB at HHS 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm ULTIMATE FRISBEE at HHS	<b>5</b> 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 7:30-9:30pm BASKETBALL at HHS	<b>6</b> 6-7am MORNING BB at HHS 9-11AM MORNING PICKLEBALL at HERC 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>7</b> 11am -1pm LUNCHTIME PICKLEBALL 5:30-6:30pm CARDIO DANCE at HERC 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS 7:30-9:30pm BASKETBALL at HHS	<b>8</b> 6-7am MORNING BB at HHS 4:30-7pm KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>9</b> 8:30-11:30am TUMBLING at HHS 9:30am-12pm PICKLEBALL SKILL SHARING at HERC 5:30-6:30pm ZUMBA CLASS at HERC 7:30PM Gary Thomas Memorial Contra Dance at West Homer
<b>10</b> 9:30-11:30am PICKLEBALL at HERC 4-7pm PICKLEBALL FUN TOURNEY at HERC 4-6pm VOLLEYBALL at HHS 6:30-8:30pm PICK UP SOCCER at HHS 7-9pm CIRCUS CLASS at HERC	<b>11</b> 6-7am MORNING BB at HHS 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm YOUTH VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS	<b>12</b> 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 7:30-9:30pm BASKETBALL at HHS	<b>13</b> 6-7am MORNING BB at HHS 9-11AM MORNING PICKLEBALL at HERC 3-4PM CENTER YOUTH ACTIVITY at HERC 4:30-7PM KARATE at HERC 6:30-8:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>14</b> 7-8am MORNING SOCCER at HHS 11am -1pm LUNCHTIME PICKLEBALL 5:30-6:30pm CARDIO DANCE at HERC 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS 7:30-9:30pm BASKETBALL at HHS	<b>15</b> 6-7am MORNING BB at HHS 7-8am MORNING SOCCER at HHS 4:30-7pm KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>16</b> 11am-2pm TODDLER CLOTHING/TOY SWAP at HHS 8:30-11:30am TUMBLING at HHS 9:30am-12pm PICKLEBALL SKILL SHARING at HERC 5:30-6:30pm ZUMBA CLASS at HERC
<b>17</b> 9:30-11:30am PICKLEBALL at HERC 4-6pm VOLLEYBALL at HHS 6:30-8:30pm PICK UP SOCCER at HHS 7-9pm CIRCUS CLASS at HERC	<b>18</b> 6-7am MORNING BB at HHS 3-4:30pm YOUTH PICKLEBALL at HERC 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm YOUTH VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS	<b>19</b> 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 7:30-9:30pm BASKETBALL at HHS	<b>20</b> 6-7am MORNING BB at HHS 9-11AM MORNING PICKLEBALL at HERC 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>21</b> 7-8am MORNING SOCCER at HHS 11am -1pm LUNCHTIME PICKLEBALL 5:30-6:30pm CARDIO DANCE at HERC 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS 7:30-9:30pm BASKETBALL at HHS	<b>22</b> 6-7am MORNING BB at HHS 7-8am MORNING SOCCER at HHS 4:30-7pm KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>23</b> 8:30-11:30am TUMBLING at HHS 9:30am-12pm PICKLEBALL SKILL SHARING at HERC 5:30-6:30pm ZUMBA CLASS at HERC
<b>24</b> 9:30-11:30am PICKLEBALL at HERC 4-6pm VOLLEYBALL at HHS 6:30-8:30pm PICK UP SOCCER at HHS 7-9pm CIRCUS CLASS at HERC	<b>25</b> 6-7am MORNING BB at HHS 3-4:30pm YOUTH PICKLEBALL at HERC 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm YOUTH VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS	<b>26</b> 6:30-8:30pm PICKLEBALL SKILLS CLASS CANCELLED 6:30-8:30pm VOLLEYBALL at HMS 7:30-9:30pm BASKETBALL at HHS	<b>27</b> 6-7am MORNING BB at HHS 9-11AM MORNING PICKLEBALL at HERC 4:30-7PM KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm INTERMED PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>28</b> 7-8am MORNING SOCCER at HHS 11am -1pm LUNCHTIME PICKLEBALL 5:30-6:30pm CARDIO DANCE at HERC 6:30-8:30pm PICKLEBALL SKILLS CLASS at HERC 6:30-8:30pm VOLLEYBALL at HMS 6:30-8:30pm ULTIMATE FRISBEE at HHS 7:30-9:30pm BASKETBALL at HHS	<b>29</b> 6-7am MORNING BB at HHS 7-8am MORNING SOCCER at HHS 4:30-7pm KARATE at HERC 4:30-6:30pm PICKLEBALL at HERC 6:30-8:30pm PICK UP SOCCER at HHS	<b>30</b> 8:30-11:30am TUMBLING at HHS 9:30am-3:30pm PICKLEBALL Fun Practice at HERC 5:30-6:30pm ZUMBA CLASS at HERC
		<b>Color Key</b> BLACK=Homer High BLUE=Homer Middle PURPLE=HERC RED=Cancellation			<b>DISCLAIMER:</b> ALL ACTIVITIES ARE SUBJECTED TO CHANGE OR BEING CANCELLED WITH LIMITED NOTIFICATION	

# Month of September 2023 page 1 (9.13)

## GYM

	1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	7-Sep	8-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep
Time Block	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI
6-6:30AM	Pickleball Tournament														
6:30-7AM															
7-7:30AM															
7:30-8AM															
8-8:30AM															
8:30-9AM															
9-9:30				Drop In	RES	Drop In	RES	Drop In			Drop In	RES	Drop In	RES	Drop In
9:30-10AM				Pickleball		Pickleball		Pickleball	Pickle Ball	Drop In	Pickleball		Pickleball		Pickleball
10-10:30AM									Skill						
10:30-11AM									Sharing						
11-11:30AM							Lunch							Lunch	
11:30AM-12PM							Time							Time	RES
12-12:30PM							Beginner							Beginner	
12:30-1PM							Pickleball							Pickleball	
1-1:30PM															
1:30-2PM															
2-2:30PM															
2:30-3PM					RES							RES			
3-3:30PM															
3:30-4PM				RES							RES				
4-4:30PM															
4:30-5PM				Drop In		Drop In		Drop In			Drop In		Drop In		Drop In
5-5:30PM				Pickleball		Pickleball	Dance	Pickleball			Pickleball		Pickleball	Dance	Pickleball
5:30-6PM							Class		ZUMBA					Class	
6-6:30PM															
6:30-7PM				Drop In	Pickleball	Drop In	Pickleball				Drop In	Pickleball	Drop In	Pickleball	
7-7:30PM				Interm.	Drill Time	Interm.	Drill Time				Interm.	Drill Time	Interm.	Drill Time	
7:30-8PM				Pickleball	Class	Pickleball	Class				Pickleball	Class	Pickleball	Class	
8-8:30PM				3.5-4.5		3.5-4.5					3.5-4.5		3.5-4.5		

# Month of September 2023 page 2 (9.13)

## GYM

	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep
Time Block	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT
6-6:30AM															
6:30-7AM															
7-7:30AM															
7:30-8AM															
8-8:30AM															
8:30-9AM															
9-9:30			Drop In		Drop In		Drop In			Drop In		Drop In		Drop In	
9:30-10AM	<b>PB Skill</b>	Drop In	Pickleball		Pickleball		Pickleball	<b>PB Skill</b>	Drop In	Pickleball		Pickleball		Pickleball	<b>PB Fun</b>
10-10:30AM		Pickleball							Pickleball						
10:30-11AM	Sharing							Sharing							Tourney
11-11:30AM															
11:30AM-12PM															
12-12:30PM															
12:30-1PM															
1-1:30PM															
1:30-2PM															
2-2:30PM															
2:30-3PM				RES							RES				
3-3:30PM			Youth				Youth			Youth				Youth	
3:30-4PM			Pickleball				Pickleball			Pickleball				Pickleball	
4-4:30PM			Class				Class			Class				Class	
4:30-5PM			Drop In		Drop In		Drop In			Drop In		Drop In		Drop In	
5-5:30PM			Pickleball		Pickleball	Dance	Pickleball			Pickleball		Pickleball	Dance	Pickleball	
5:30-6PM	ZUMBA					Class		ZUMBA					Class		ZUMBA
6-6:30PM															
6:30-7PM			Drop In	Pickleball	Drop In	Pickleball				Drop In	Pickleball	Drop In	Pickleball		
7-7:30PM			Interm.	Drill Time	Interm.	Drill Time				Interm.	Drill Time	Interm.	Drill Time		
7:30-8PM			Pickleball	Class	Pickleball	Class				Pickleball	Class	Pickleball	Class		
8-8:30PM			3.5-4.5		3.5-4.5					3.5-4.5		3.5-4.5			



## City of Homer

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(f) 907-235-3143

August 29, 2023

Daisy Walker  
PO Box 15161  
Homer, AK 99603

Dear Daisy,

Congratulations! City Council confirmed/approved your appointment as Student Representative to the Parks, Art, Recreation and Culture Advisory Commission during their Regular Meeting of August 28, 2023 via Memorandum CC-23-185. Your term will expire at the time of your graduation from high school.

Enclosed with this letter are some PARCAC materials that provide helpful information on being a member of the commission.

Thank you for your willingness to serve the City of Homer on the Parks, Art, Recreation and Culture Advisory Commission. There certainly are exciting times ahead!

Cordially,

Ken Castner, Mayor

Enclosed: Memorandum CC 23-185  
Certificate of Appointment  
PARCAC Materials

Cc: Parks, Art, Recreation and Culture Advisory Commission

Thank you, Daisy.  
PLEASE USE YOUR  
VOICE in helping  
SHAPE our REC  
Activities.  
Ken



# MEMORANDUM

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## **Appointment of Daisy Walker as Student Representative to the Parks Art Recreation and Culture Advisory Commission.**

**Item Type:** Action Memorandum  
**Prepared For:** Homer City Council  
**Date:** August 23, 2023  
**From:** Mayor Castner

---

Daisy Walker is appointed to the Parks Art Recreation and Culture Advisory Commission as Student Representative. The term expires with graduation from High School.

### **Recommendation**

Confirm the appointment of Daisy Walker to the Parks Art Recreation and Culture Advisory Commission as Student Representative.

### **Attachments:**

Daisy Walker Application



# City of Homer

Homer, Alaska

## Mayor's Certificate of Appointment

Greetings

Be It Known That

*Daisy Walker*

Has been appointed to

serve as

**"Student Representative"**

on the

**"Parks, Art, Recreation & Culture Advisory Commission"**

*This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.*



*In Witness whereof I hereunto set my hand  
this 29<sup>th</sup> day of August, 2023.*

A handwritten signature in blue ink, appearing to read "Ken Castner", written over a horizontal line.

Ken Castner, Mayor

Attest:

A handwritten signature in blue ink, appearing to read "Melissa Jacobsen", written over a horizontal line.  
Melissa Jacobsen, MMC, City Clerk

# PARKS ART RECREATION & CULTURE ADVISORY COMMISSION

## 2023 Calendar

	AGENDA DEADLINE	MEETING	COMMISSIONER SCHEDULED TO REPORT	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
<b>JANUARY</b>		No Regular Meeting			
<b>FEBRUARY</b>	Wednesday 2/08 5:00 p.m.	Thursday 2/16 5:30 p.m.		Monday 2/23 6:00 p.m.	<ul style="list-style-type: none"> <li>• Letter to the Editor Topics</li> <li>• Art Policy Review &amp; Amendments</li> <li>• Dog Park Proposal</li> </ul>
<b>MARCH</b>	Wednesday 3/08 5:00 p.m.	Thursday 3/16 5:30 p.m.		Tuesday 3/28 6:00 p.m.	<ul style="list-style-type: none"> <li>• Budget Review and Discussion</li> </ul>
<b>APRIL</b>	Wednesday 4/12 5:00 p.m.	Thursday 4/20 5:30 p.m.		Monday 4/24 6:00 p.m.	<ul style="list-style-type: none"> <li>• Schedule Beach/Park Walk Through for May</li> <li>• Budget Review &amp; Discussion/Recommendations</li> </ul>
<b>MAY</b>	Wednesday 5/10 5:00 p.m.	Thursday 5/18 5:30 p.m.		Monday 5/22 6:00 p.m.	<ul style="list-style-type: none"> <li>• Recreation &amp; Parks Fee Schedule Review</li> <li>• Letter to the Editor Topics</li> </ul>
<b>JUNE</b>	Wednesday 6/7 5:00 p.m.	Thursday 6/15 5:30 p.m.		Monday 6/27 6:00 p.m.	<ul style="list-style-type: none"> <li>• Park Walk Thru Jack Gist &amp; Bayview</li> </ul>
<b>JULY</b>		No Regular Meeting			
<b>AUGUST</b>	Wednesday 8/09 5:00 p.m.	Thursday 8/17 5:30 p.m.		Monday 8/28 6:00 p.m.	<ul style="list-style-type: none"> <li>• CIP Project Recommendations</li> <li>• PARC Budget Review</li> <li>• Art Donation Application - Sculpture</li> </ul>
<b>SEPTEMBER</b>	Wednesday 9/13 5:00 p.m.	Thursday 9/21 5:30 p.m.		Monday 9/25 6:00 p.m.	<ul style="list-style-type: none"> <li>• Fall Park/Beach Walk-Thru</li> <li>• Schedule Park Clean Up Day</li> <li>• Reappointment Notices &amp; Applications</li> </ul>
<b>OCTOBER</b>	Wednesday 10/11 5:00 p.m.	Thursday 10/19 5:30 p.m.		Monday 10/23 6:00 p.m.	<ul style="list-style-type: none"> <li>• Terms Expire October 31<sup>st</sup></li> <li>• Approve 2024 Meeting Schedule</li> </ul>
<b>NOVEMBER</b>	Wednesday 11/8 5:00 p.m.	Thursday 11/16 WS @ 4:30 p.m. Reg @ 5:30 p.m.		Monday 11/27 6:00 p.m.	<ul style="list-style-type: none"> <li>• Election of Chair &amp; Vice Chair</li> <li>• Worksession Commission Training w/City Clerk</li> </ul>
<b>DECEMBER</b>		No Regular Meeting			

\*The Commission's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Commission's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports. Reports are the Commission's opportunity to give Council a brief update on their work. Attend via Zoom or in Person. Masks are optional\*\*



# Homer Harbor Expansion Study Update Public Meeting 9/23/2023

The U.S. Army Corps of Engineers (USACE) has completed the design alternatives milestone as part of the Homer Harbor Expansion study. Thirteen innovative design concepts were evaluated and narrowed down to five alternatives. These designs will move into the design alternative formulation and analysis phase. The public is invited to attend the public meeting for an update on the study and to share your ideas. Conversations will be facilitated by project staff from the City of Homer, USACE, and HDR Engineering.

## Public Meeting Details

Saturday, September 23, 2023  
10am – 12:30pm

Kenai Peninsula College  
Kachemak Bay Campus Room 201  
533 E Pioneer Ave  
Homer, AK 99603

Feedback may be submitted via email or phone:  
Email: [info@homerharborexansion.com](mailto:info@homerharborexansion.com)  
Phone: (907) 268-2909

For additional information visit:  
[homerharborexansion.com](http://homerharborexansion.com)



Scan me with your  
smart phone

After the HHE Study update, the public will have opportunity to break into small focus groups to workshop opportunities and offer ideas for the following topics:

Uplands Considerations & Aesthetics \* Resiliency & Sustainability  
Reduced Environmental Impact \* Balanced Harbor Design  
Business/Economic Opportunities



# City of Homer

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## Office of the City Manager

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(f) 907-235-3148

### Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: August 23, 2023  
SUBJECT: City Manager's Report for August 28, 2023 Council Meeting

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#### Safety Exercise with USCG

City public safety officials met with the Coast Guard and the State Troopers to discuss the make-up of a joint response to a mass maritime shooting event or a similar event involving an active shooter in our port area. We spoke about our respective agencies' capabilities and training. The Coast Guard highlighted the differences in responding to these events on a vessel versus in a building. The following day, our Police officers joined the Coast Guard for a walk through on the Tustumena. We appreciate the opportunity to get a thorough tour of the vessel and walk through various responses to different situations with the Coast Guard.

#### Code Enforcement Progress

I have been working with staff to build better processes for code enforcement within the City. In reviewing Homer City Code Chapter 5.16 for public nuisance abatement, we found that certain powers to enforce nuisance regulations can be delegated to positions within the City outside of the Police Department if the City Manager grants them in writing. To meet that standard, I have written a memo which grants the City Planner, Volunteer Fire Chief, City Engineer, and Public Works Director the authority to enforce elements of HCC Chapter 5.16.

#### Park Plans – Public Engagement Opportunities

Corvus Design will be in Homer on September 12<sup>th</sup> and 13<sup>th</sup> to host a variety of public meetings to gather input for the Bayview Park Plan and the Karen Hornaday Park Plan. Once times and locations are determined the information will be advertised publicly.

#### Hornaday Park Playground Improvements

Funded through a mix of donations from the Homer Foundation and the FY24/25 Capital Budget, the Hornaday Park Playground is getting some needed updates and repairs. The large slide and tire swing have been replaced. We are anxiously awaiting delivery of two new diggers, one of which is an accessible design, to be installed in the lower sandpit between the slide and the rope climber.

#### City Phone System Upgrade Complete

On Tuesday, August 22, 2023, IT staff completed upgrades to the City's phone system which was funded by emergency ordinance 23-38 and extended by 23-47. Upgrades entailed replacing 68 of the oldest desktop phones in use by city staff (most of those replaced were about 20 years old), as well as replacing five separate departmental call manager servers with one new Avaya call manager. These older servers were each a single

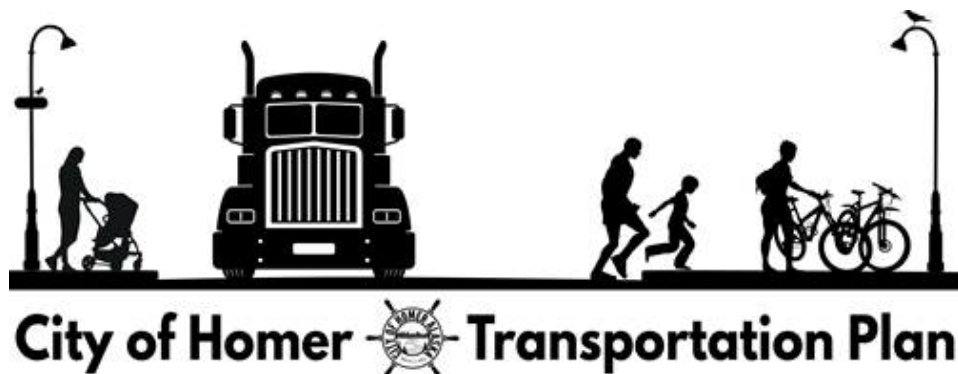


point of failure and in some cases were running on computer hardware that is over 20 years old. The new call manager resides on server infrastructure at City Hall that has redundancy built in to provide more robust levels of reliability and availability. The move to put the entire City staff on Avaya phones also means that internal calls can be made with the four-digit dialing plan across all City locations.

### **Transportation Plan Update**

The public review draft of the Transportation Plan is out! Copies of the plan and comment forms are available at City Hall and the library, or via the City website. There will be a public presentation and open house on Tuesday, September 26<sup>th</sup> at the college, 6-8 pm. Comments on this draft will be accepted until October 10<sup>th</sup>. Thereafter, a draft with revisions based on public comment will be presented to the Planning Commission in late 2023, followed by the City Council in 2024. Council will be provided with a full project update in September.

<https://www.cityofhomer-ak.gov/publicworks/inviting-public-comment-transportation-plan-draft>



### **Dog Poop**

I'm receiving reports from the field that an unprecedented amount of dog poop is accumulating in our parks, ball fields, and beaches. We provide numerous dog poop bag dispensers throughout the City and Parks maintenance staff cleans up what they can, but poop scooping is a personal responsibility and not a municipal service. We're considering ways to better educate the public and enforce existing regulations to reduce this public health hazard. In certain situations, up to a \$300 fine is possible under existing code, but we'd much rather folks just clean up after their dogs!

### **Short Term Rental Tracking**

Earlier this year, the City entered into a one year agreement with GovOS to test their short term rental tracking service. Once we got past the set up and initial data collection, the program proved to not be a good fit for the City in the long run and I have terminated the agreement. The City will be refunded for the remainder of the contract. We were able to develop a better idea of the volume of short term rentals within the City. For instance, 206 units (more than double what the Borough has on file as paying sales tax) at an average rent of \$334 were tracked in June with an 80% occupancy which equates to approximately \$1,653,300 in taxable sales. Unfortunately, the connections to actual addresses for enforcement purposes were not meeting our needs. I think it is the unique challenge of rural Alaska that made this so difficult and I don't expect another vendor will perform much better. Councilmembers Aderhold and Davis have been working on this topic with me and I am looking forward to working with them to develop the next phase of action.

### **Summer Maintenance for Winter Trails**

City staff have been working alongside our loyal crew of volunteers from Homer Drawdown to make continued improvements on our trails in town. Resurfacing of Karen Hornaday Nature Trails and Calhoun Trail have been ongoing, with some work still to be done this season. The primary goal this summer has been improving existing trails so that they are more accessible and easier to maintain in the winter time. This has also included several vegetation removal work parties as we reclaim our trails from the encroaching greenery.



*Volunteer Mike Haines raking gravel while Parks Coordinator Chad Felice operates the Toolcat and Parks Technician Matt Hornaday runs the compactor on the upper section of Calhoun Trail.*

### **Attachments:**

- August Employee Anniversaries
- Memorandum dated August 17, 2023 from City Manager Granting Enforcement Powers under HCC Chapter 5.16
- Memorandum dated August 23, 2023 from Special Projects and Communications Coordinator Re: Homer Harbor Expansion Monthly Written Update
- Council Work Session Schedule



# City of Homer

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(f) 907-235-3148

## Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL  
FROM: Andrea Browning  
DATE: August 28, 2023  
SUBJECT: August Employee Anniversaries

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I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

<b>Joe Inglis</b>	<b>Public Works</b>	<b>11</b>	<b>Years</b>
<b>Kellen Stock</b>	<b>Police</b>	<b>3</b>	<b>Years</b>
<b>Rob Dumouchel</b>	<b>Admin</b>	<b>2</b>	<b>Years</b>
<b>Winnifred Wade</b>	<b>Police</b>	<b>1</b>	<b>Year</b>



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## Memorandum

TO: Mayor Castner and Homer City Council

FROM: Rob Dumouchel, City Manager

DATE: August 17, 2023

SUBJECT: Granting of "Department" Powers to City Planner, Fire Chief, City Engineer, and Public Works Director under HCC Chapter 5.16

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City staff are attempting to refocus our efforts as they apply to issues related to code enforcement in our neighborhoods. There are existing codes which are seldom used. In using Homer City Code (HCC) Chapter 5.16 PUBLIC NUISANCE ABATEMENT as a tool, we believe that we can make an impact on the growing instances of code violations within residential neighborhoods.

HCC Chapter 5.16 includes a definition for the term "Department" in which "Department" means the Police Department or another department or division of the City designated in writing by the City Manager to have the authority, in whole or in part, to enforce the chapter. The intent of this memo is to grant the City Planner, Volunteer Fire Chief, City Engineer, and Public Works Director the authority to enforce elements of HCC Chapter 5.16.

While some nuisances are criminal in nature and require the use of police officers to manage and mitigate, others have a public health and safety aspect which can be more effectively and appropriately handled by either the Planning Division or the Volunteer Fire Department. If either official requires backup for safety purposes, that will be provided by the Homer Police Department.

**Staff Recommendation:** Receive informational report





# MEMORANDUM

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## Homer Harbor Expansion Study Monthly Written Update

**Item Type:** Informational Memorandum  
**Prepared For:** Mayor and City Council  
**Date:** August 23, 2023  
**From:** Jenny Carroll, Special Projects and Communications Coordinator  
**Through:** Rob Dumouchel, City Manager and Bryan Hawkins, Port Director

---

**Purpose:** This memorandum provides the fifth Homer Harbor Expansion Study monthly written update to Homer City Council per Resolution 23-037.

**Study Activities Update:** The U.S. Army Corps of Engineers (USACE) Project Development Team has completed the Scoping Phase and successfully completed the Alternatives Milestone.

The second phase of the study is underway. USACE activities include:

- Environmental coordination with agencies; sending Tribal engagement letters and regular engagement with the Environmental Stakeholder Working Group. Next meeting is scheduled for August 23<sup>rd</sup>.
- Economic benefits analysis; developing and submitting a survey for the harbor fleet USACE approval; identifying current fleet and future with and future without scenarios.

### HDR – Owner Representative Activities

- Coastal Numerical Modeling (waves, tides/storm surge, sediment transport) of existing conditions.
- Maintaining and updating project website
- Assisting USACE with future with and future without scenario designs
- Coordinating second Community meeting scheduled for Saturday, September 23, 2023 at 10 am. The event will be held at the Kenai Peninsula College Campus at 533 E Pioneer Avenue in Room P201. It will include an update from HDR and the USACE on the study and design alternatives that are moving forward, as well as the opportunity to work in small focus groups to offer input and ideas on reaching HHE Charter objectives. More information about this opportunity will be forthcoming.

**USACE Project Management Plan:** The USACE is still working to finalize the Project Management Plan (PMP), which defines study costs and timeline for deliverables.

- At a recent Project Development Team (PDT) meeting, the USACE informed the City that the Federal funds allocated to the study in FY23 will carry USACE activities through December 2023.
- Presently, the USACE has not secured Federal funding to continue study activities, and they are evaluating a potential pause January 2024 through June 2024, which will change the milestone dates. The USACE anticipates resuming the study in July 2024 by receiving additional Federal funding through a balance of unused funds in the USACE FY24 workplan, though this funding is not confirmed.
- While all USACE general investigation studies (GI's) are incrementally funded, it is unprecedented for a study to pause for lack of continuation funding. However, the Homer Harbor Expansion study falls into a unique cohort of new start general investigations that were funded through congressionally designated spending appropriations. The procedure for securing continuation funding for these studies in the FY24 Federal budget (either through a second federal appropriation or through inclusion in the USACE workplan) was unclear and no funding was included. It is our understanding that all new start GI's funded through FY23 Federal appropriations are in the same position.
- The USACE Colonel Palazzini will be sending a letter to officially update the City.
- City staff is working diligently to assess funding and other opportunities to keep the study on schedule and/or minimize the impacts of a delay.

The PMP also cannot be approved by the vertical team until final study cost has been calculated and agreed upon. Geotechnical activities (sampling) are a significant component expected to increase the study cost above the budgeted \$3M. The City and HDR are working with the USACE geotechnical team to bring those costs down while gathering sufficient data to support basin design assumptions which is important to mitigating risk associated with anticipated construction costs.

### **Communications**

City staff are actively coordinating with the HDR communications team to provide outreach and public information about the study with a current focus on social media posts sharing goals of the study established in the City Council adopted Charter and have just begun promoting the September public scoping meeting.

Study information and updates are consistently being shared in the City's monthly newsletter, through social media (FB and Instagram), and on the Homer Harbor Expansion website.

### **RECOMMENDATION:**

Informational Only.

# WORK SESSION

## AGENDA CALENDAR 2023

<b>Council Meeting Dates</b>	<b>4:00 p.m. Worksession Topic</b>
<b>Monday, May 8</b>	
<b>Tuesday, May 22</b>	<i>Coast Guard ws 2 5 COW @ 4</i>
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<b>Monday, August 28</b>	<i>2024-2029 Capital Improvement Plan &amp; FY25 Legislative Priorities - Special Projects &amp; Communications Coordinator</i>
<b>Monday, September 11</b>	<i>HERC – Economic Development Manager &amp; Recreation Manager</i>
<b>Monday, September 25</b>	<i>Ord 23-49 Amend Title 2 &amp; Re-Organization</i>
<b>Monday, October 9</b>	
<b>Monday, October 23</b>	
<b>Monday, November 27</b>	<i>Recreation</i>
<b>Monday, December 11</b>	
<b>Monday, December 18 If needed</b>	



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Manager

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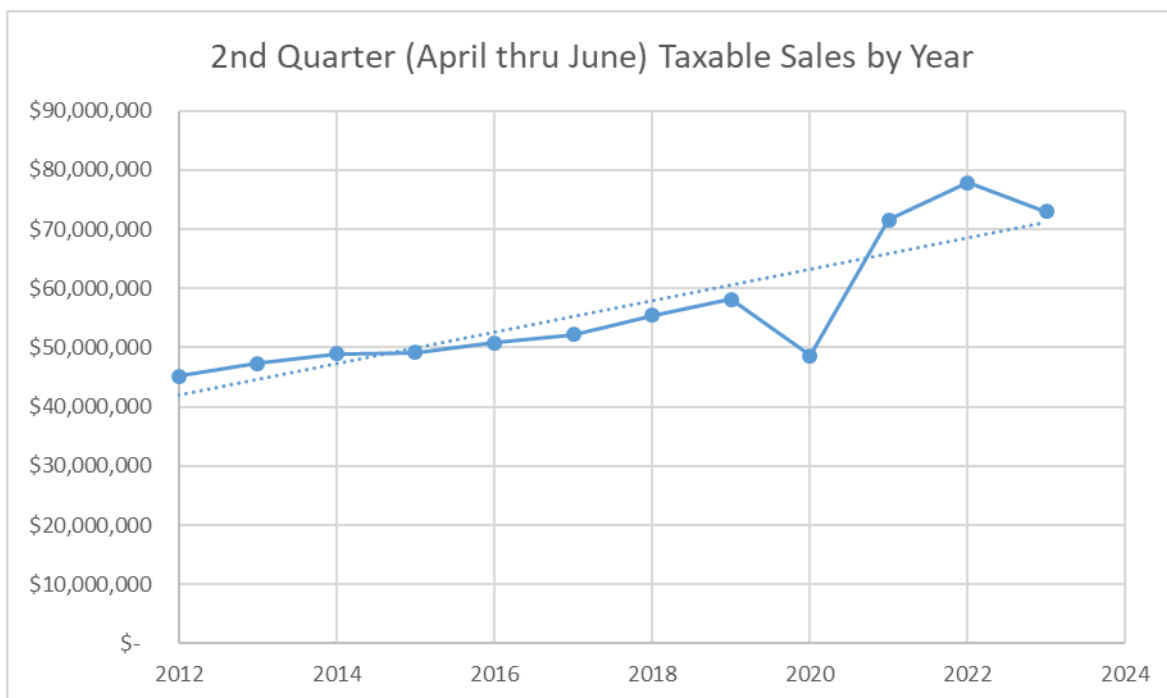
(f) 907-235-3148

### Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: September 6, 2023  
SUBJECT: City Manager's Report for September 11, 2023 Council Meeting

#### Early Season Sales Tax Update

The second quarter of 2023 (fourth quarter of fiscal year 2023) experienced a decrease in taxable sales over the same period the year prior. This dip in revenue was experienced throughout the Kenai Peninsula Borough. While posting a year over year decrease in a quarter isn't ideal, it's important to contextualize this with the reminder that this is still the second best revenue performance for the April to June period within the history of the City of Homer. It will probably be some time before State economists explain what they believe drove the Borough-wide decline, but I see two likely contributors: 1. The poor weather this year may have been a significant impediment to in-state travelers who constitute a significant portion of our shoulder and peak season visitors. 2. The sales tax cap does more damage to revenues as inflation drives up prices and the values of individual transactions around the City.



It is worth noting that while in-person sales tax was down, remote seller's sales tax is performing well above our budget forecasts. We are also seeing increases in property tax that exceed our forecasts. If the first quarter of FY24 underperforms similarly to the last quarter of FY23, we have the benefit of the new fiscal year to

consider our course of action for the rest of the year. It's possible that performance of other revenue sources will cover the difference. If it appears like they won't, we are well positioned to make adjustments this winter.

### **Harbor Staff Tours the Coast Guard Cutter Aspen**

Port staff including Bryan Hawkins, Amy Woodruff, Aaron Glidden, Del Masterhan, and Matt Clarke met with the Coast Guard executive staff of the Cutter Aspen on board the ship. The Port Director asked for the meeting so that we could both welcome the new ship to the port and share contact information with operations level staff at both the Port and the Cutter. We spoke about day to day operations, maintenance responsibilities for the Cutter's berth, Dock and parking area, and snowplowing/sanding. We took the opportunity to update the ship's staff on the Port Expansion project and the Small boat station project. Numbers were exchanged and faces put to names.

### **Short Term Rental Code**

After our last meeting, I set to work creating a draft short term rental code inspired by conversations at Council meetings and in the community; existing programs in Soldotna, Seward, Juneau; and the code I worked with previously in Eureka, CA. That code has been shared with relevant staff for comments and adjustments. Once the draft has cleared that review, we will reconnect with the Council sponsors of previous short term rental actions.

### **Park Plans – Public Engagement Opportunities**

Corvus Design will be in Homer on September 12<sup>th</sup> to host public meetings to gather input for the Bayview Park Plan and the Karen Hornaday Park Plan. Council and the Public are invited to join us for a Bayview Park public forum at noon in the park, a Karen Hornaday Park public forum at 3pm in the park, and a final public forum at City Hall at 5:30pm. A flyer for the event is enclosed with this report.

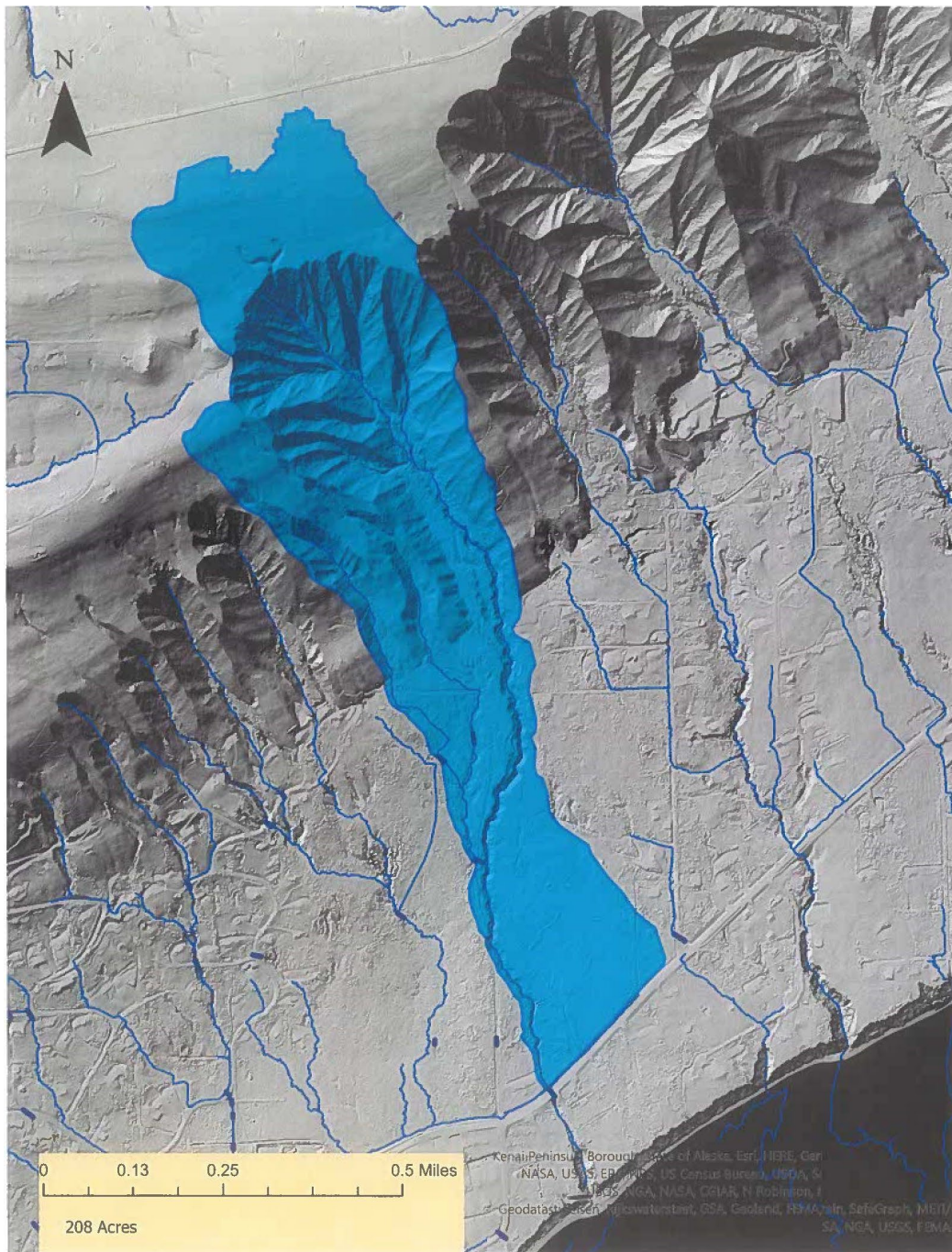
### **East End Road Mud Flow**

We recently had a lot of rain that led to a lot of mud washing across East End Road from Kachemak City into Homer. Below is an account of that event and its impacts from Public Works Director Keiser.

*Last week, a mudslide surged down a steep canyon just west of the new Meadows Subdivision, in Kachemak City, and swept mud and debris-laden water over East End Road, depositing a heavy layer of silt over the road and downstream into the Bagel Shop commercial area. The AK DOT dispatched equipment to clear the road and in their haste, sheared off the top of a City of Homer manhole. They left an over 24" opening, through which mud, sticks and whatnot poured for many hours, spiking flows to Homer's Waste Water Treatment Plant with over 500,000 gallons of cold, muddy water. Todd Cook and the bacteria were not happy! Public Works used the Vactor Truck to pump out the manhole, cleared the debris, and repaired the damaged section. Meanwhile, the DOT proceeded to clear the road and restore the ditch, depositing their ditch spoils onto the Public Works' ditch spoil yard on East End Road. We agreed to allow this in an effort to restore road access as quickly as possible, with the understanding the State would remove the material, so as not to overload the limited capacity at the yard. Further, sadly, the Bagel Shop was flooded and forced to close temporarily.*

*So, what happened? Simply put, the heavy rain exceeded the carrying capacity of the drainage and became a "flash flood", carrying branches and even small logs down the canyon. If you look down into the canyon, which, in long stretches, is about 75' deep and over 100' across, you can see where flooding water has scoured the steep slopes as it rushed downstream.*





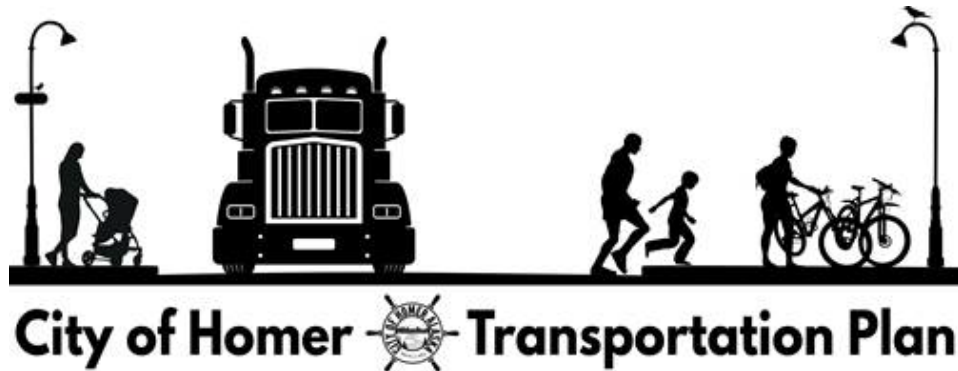
*This graphic shows the stream's substantial, natural drainage area and the slope that has eroded over time. One local property owner remembers playing in the stream as a boy, over 45 years ago, and jumping across the channel. Over time, man-made devices have exacerbated the situation. For example, several smaller streams have been diverted, adding even more water to the main channel before it crosses East End Road. It is quite likely the culvert at East End Road is undersized, especially when blocked with branches and other debris.*

*Why does this matter to Homer? First, it's a clear example of how the State's ability to maintain its roads can adversely affect City of Homer residences and businesses. Further, there are other streams in Homer where this same situation exists; that is, where upstream development has the ability to adversely affect downstream property. As we address this in the near future, it's good to have this real life example of the importance of effective storm water management.*

## **Transportation Plan Update**

The public review draft of the Transportation Plan is out! Copies of the plan and comment forms are available at City Hall and the library, or via the City website. There will be a public presentation and open house on Tuesday, September 26<sup>th</sup> at the college, 6-8 pm. Comments on this draft will be accepted until October 10<sup>th</sup>. Thereafter, a draft with revisions based on public comment will be presented to the Planning Commission in late 2023, followed by the City Council in 2024. Council will be provided with a full project update in September.

<https://www.cityofhomer-ak.gov/publicworks/inviting-public-comment-transportation-plan-draft>



## **Seldovia Regional Partnership**

Last year Council passed a joint resolution with Seldovia Village Tribe and the City of Seldovia (Resolution 22-082). The main goal of the resolution was to “increase collaboration and mutual benefit of each community’s residents.” On Friday, September 7<sup>th</sup> I will be traveling to Seldovia for an annual meeting with the administrators of our partner organizations to discuss regional issues and ways we can support each other. We had a similar meeting last year in September which was very productive.

## **Consistency of Bid Awards**

At our last meeting there was a request to have a more consistent approach to how we communicate background information related to resolutions awarding bids using funds from existing appropriations. Staff has been working on developing something that will be consistent and repeatable while also answering the common questions that accompany those types of items. You should see the first steps of that in this meeting’s packet, however, be advised that it is not the final form. We’re still working on a solution that can be used as the template going forward.

## **Library Siding Follow Up**

At our last meeting, Mayor Castner had some questions regarding the wall construction of the Library. We researched the issue and there is a watertight layer immediately underneath the siding, made of a product called WallShield. The product provides water protection, but it is not designed to withstand permanent exposure to the elements. The manufacturer notes that it “sustains six months UV and climate exposure prior to cladding installation.”

## **Deaccessioning of Poopdeck Trail Sign Posts**

Sign posts associated with the Poopdeck Trail on Hazel are set to be removed from the trail as well as the municipal art collection due to deterioration beyond a reasonable means of conservation. This action was

supported by a motion of the Parks, Art, Recreation & Culture Commission. A memo with more information is included with this report.

Attachments:

- September Employee Anniversaries
- Parks Open Forum Flyer
- PARC Memo 23-025 Deaccessioning Poopdeck Sign
- Council Work Session Schedule





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## Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL  
FROM: Andrea Browning  
DATE: September 11, 2023  
SUBJECT: September Employee Anniversaries

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I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

<b>Aaron Glidden</b>	<b>Port</b>	<b>19</b>	<b>Years</b>
<b>Ryan Browning</b>	<b>Police</b>	<b>13</b>	<b>Years</b>
<b>Tracie Whitaker</b>	<b>Police</b>	<b>9</b>	<b>Years</b>
<b>Lisa Linegar</b>	<b>Police</b>	<b>8</b>	<b>Years</b>
<b>Jakob Richter</b>	<b>Fire</b>	<b>4</b>	<b>Years</b>
<b>Charles Benson</b>	<b>Police</b>	<b>2</b>	<b>Years</b>
<b>Samantha Cunningham</b>	<b>Fire</b>	<b>2</b>	<b>Years</b>
<b>Jessica McGuire</b>	<b>Finance</b>	<b>1</b>	<b>Year</b>

## Bayview Park & Karen Hornaday Park

# Public Forums



The City of Homer invites the public to come and discuss ongoing plans for the **Bayview and Karen Hornaday Parks**.

**Public comments and questions regarding either park project are welcome at any of the three public forums scheduled.** On-site planning exercises will focus on the respective park.

## TUESDAY • SEPTEMBER 12 • 2023



### BAYVIEW PARK PUBLIC FORUM

Location: 195 W Bayview Ave, Homer, AK 99603

Time: 12:00 PM — 1:00 PM

SCAN ME!



### KAREN HORNADAY PARK PUBLIC FORUM

Location: 475 W Fairview Ave, Homer, AK 99603

Time: 3:00 PM — 5:00 PM

SCAN ME!



### CITY HALL PUBLIC FORUM

Location: Upstairs Conference Room at Homer City Hall, 491 E Pioneer Ave, Homer, AK 99603

Time: 5:30 PM — 6:30 PM

SCAN ME!

For more park project information scan the QR codes or go to:

Bayview Park Project  
<https://www.cityofhomer-ak.gov/publicworks/bayview>

Karen Hornaday Park Master Plan Update  
<https://www.cityofhomer-ak.gov/publicworks/karen-hornaday-park-master-plan-update>

**Questions?**

Matt Steffy, Parks & Trails Planner  
907-435-3178  
[msteffy@ci.alaska.ak.us](mailto:msteffy@ci.alaska.ak.us)



# AGENDA ITEM REPORT

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## Deaccessioning the Poopdeck Trail Sign Posts

**Item Type:** Informational  
**Prepared For:** Mayor Ken Castner and Homer City Council  
**Through:** Robert Dumouchel, City Manager  
**Date:** August 29, 2023  
**Staff Contact:** Renee Krause, Deputy City Clerk II

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At the June 15, 2023 regular meeting the Parks, Art, Recreation & Culture Commission made a final decision that the remaining post for the Poopdeck Trail sign were crumbling and in a state of decomposition, posed a safety hazard and should be removed.

In accordance with the adopted Policies and Procedures for deaccessioning works of art that were included in the Municipal Art Collection, City Council is to be notified by Memorandum of the decision by the Commission. Following is the excerpt of the minutes from the June 15, 2023 regular meeting:

### **PENDING BUSINESS**

#### **9. A. Deaccessioning the Poopdeck Trail Sign Posts**

*Chair Lewis introduced the item and noted that Public Works Director Keiser was not present. He noted the motion that was on the table and confirmed with the Clerk that they need to vote on that motion.*

*LOWNEY/ROEDL MOVED THE PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION RECOMMENDS DEACCESSIONING THE SIGN POSTS AT THE BASE OF THE POOPDECK TRAIL ON HAZEL AVENUE DUE TO DETERIORATION BEYOND REASONABLE MEANS OF CONSERVATION AND DIRECT PUBLIC WORKS STAFF TO REMOVE AND DISPOSE OF AS SCHEDULE PERMITS AND FURTHER REQUEST THE MUNICIPAL ART COLLECTION BE UPDATED AS REQUIRED.*

*Commissioner Archibald stated that in his conversations with Public Works Director Keiser the posts are crumbling, Parks Maintenance Coordinator Felice related that it was difficult to maintain the area.*

*Deputy City Clerk Krause reported that Library Director Berry would prefer to see it removed since it was a hazard.*

*Commissioner Fair requested clarification on the act of decommission versus deaccession.*

*Deputy City Clerk Krause provided clarification that deaccessioning would remove the item from the city art collection and since the posts were in a state of deterioration they would be removed and properly disposed of by Public Works.*

**VOTE. NON-OBJECTION. UNANIMOUS CONSENT.**

*Motion carried.*

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<b>Monday, August 28</b>	<i>2024-2029 Capital Improvement Plan &amp; FY25 Legislative Priorities - Special Projects &amp; Communications Coordinator</i>
<b>Monday, September 11</b>	<i>HHE study funding and timeline status by the USACE Project Development Team</i>
<b>Monday, September 25</b>	<i>Ord 23-49 Amend Title 2 &amp; Re-Organization</i>
<b>Monday, October 9</b>	<i>HERC – Economic Development Manager &amp; Recreation Manager</i>
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