



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

Parks, Art, Recreation & Culture Advisory Commission Regular Meeting

Thursday, February 18, 2021 at 5:30 PM

City Hall Cowles Council Chambers

Webinar ID: 965 6129 9938 Password: 307724

Dial: 1 669 900 6833 or 1 253 215 8782 or Toll Free 877 853 5247 or 888 788 0099

CALL TO ORDER, 5:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

VISITORS/PRESENTATIONS (10 minutes)

RECONSIDERATION

CONSENT AGENDA All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

- A. Minutes for the Special Meeting on January 21, 2021 - Laydown
- B. Memorandum from City Clerk re: Advisory Body Reports to City Council **page 3**
- C. Memorandum from Deputy City Clerk re: Letter to the Editor **page 4**

STAFF & COUNCIL REPORTS / COMMITTEE REPORTS (20 minute limit)

- A. Public Works Director Report - Jan Keiser
- B. Community Recreation Report - Mike Illg, Recreation Manager **page 5**
- C. Parks Report - Parks Superintendent Steffy **page 9**

PUBLIC HEARING

PENDING BUSINESS (15-20 minute limit)

- A. Discussion on Personal Watercraft Use **page 12**

- Boundary Lines and Enforcement
- Jurisdiction on the Water but within City Limits
- Priorities for Sensitive Areas, Beaches and Harbor Entrance
- Review of regulations imposed by other Communities
- Existing Regulations that Apply to Personal Watercraft
- Review and Recommendation on the Draft Ordinance Submitted by KBSC

NEW BUSINESS (15-20 minute limit)

- A. Memorandum from Public Works Director re: Special Use Camping 2021 **page 13**
- B. Beach Policy Review **page 14**

INFORMATIONAL MATERIALS

- A. 2021 Commission Annual Calendar **page 36**
- B. 2021 Commissioner Attendance at City Council Meetings **page 38**
- C. City Manager's Report from February 8, 2021 City Council Meeting **page 39**

COMMENTS OF THE AUDIENCE (3 minute limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE COMMISSION

ADJOURNMENT

Next Regular Meeting is Thursday, March 18, 2021 at 5:30 p.m. All meetings scheduled to be held via Zoom Webinar in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



City of Homer

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Office of the City Clerk

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Memorandum

TO: CITY ADVISORY BODIES
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: JANUARY 26, 2020
SUBJECT: REPORTS TO COUNCIL

Mayor Castner has requested that the scheduled reports from Boards, Commissions, and Committees at the Council meetings be revised so that each group reports at the Council meeting following their regularly scheduled meeting.

A revised Council meeting attendance schedule has been prepared and will be included in your meeting packets.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: COMMISSIONER CLARK FAIR
THRU: RENEE KRAUSE, MMC, DEPUTY CITY CLERK
DATE: FEBRUARY 18, 2021
SUBJECT: LETTER TO THE EDITOR - KAREN HORNADAY PARK UPGRADES

Despite COVID-19 protocols and restrictions, the City of Homer's Parks & Recreation Department and its Parks, Arts, Recreation and Culture Advisory Commission (PARCAC) have continued to keep the city's parks and trails in shape and make improvements whenever possible. Just before winter set in, the city's Parks crew concentrated an end-of-autumn effort at Karen Hornaday Park. Crew members began to extensively thin the brush throughout the campground area in order to improve safety and campsite access to those million-dollar views of Kachemak Bay and beyond. As Parks superintendent Matt Steffy stated in his report on the activity, Parks staff broke with its usual practice of transporting cut brush to the landfill; instead, the brush was piled on site and later—with the assistance of numerous volunteers—a "wood-chipping party" reduced the detritus to material to be used in tent sites throughout the campground. The transfer of chips to the tent sites will begin in the spring, and during the summer more work will be done to further open up campsites, level surfaces, replace picnic tables and provide other general upgrades to the campground. PARCAC meets most months of the year and welcomes ideas and suggestions concerning the city's parks and trails. Check the city's website (<https://www.cityofhomer-ak.gov/>) for meeting schedules and agendas.

RECOMMENDATION:

Review and make a motion to approve or edit content as required.



City of Homer

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Community Recreation

HHS/600 East Fairview Avenue
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communityrecreation@cityofhomer-ak.gov

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Memorandum

TO: PARKS ART RECREATION & CULTURE ADVISORY COMMISSION
FROM: MIKE ILLG, COMMUNITY RECREATION MANAGER
DATE: FEBRUARY 18, 2021
SUBJECT: STAFF REPORT

January 25th City Council Meeting

Resolution 21-011, A Resolution of the City Council of Homer, Alaska Directing the City Manager to Halt Collection Fees for Park Pavilion Rentals until May 27, 2021. City Manager.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Sister City Report Deputy Clerk Rachel Tussey provided a brief overview of recent Sister City activity that was provided in her written report, highlighting that the City was invited by the Consular of Japan to participate in the Consulate's Japan Alaska Sister City Forum and discuss projects they are planning, and that Homer currently doesn't have a Sister City Exchange Program. She hopes this new activity will spark interest in establishing that program.

February 8th City Council Meeting

Ordinance 21-05, An Ordinance of the City Council of Homer, Alaska Amending the FY21 Capital Budget and Authorizing an Expenditure in an Amount up to \$79,000 for Payment of the Water and Sewer Assessments for Lot 4, Hodnik Subdivision KPB Parcel No. 17936032 when Property Ownership Transfers to Kachemak Bay Moose Habitat, Inc and a Deed Restriction has been Recorded Regarding Conservation and Public Access on the Property. City Manager. Introduction January 25, 2021, Public Hearing and Second Reading February 8, 2021.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Vaccination PODS

I have be assigned to assist with the ongoing vaccination PODS specifically assisting with logistics and planning alongside with Deputy Planner Julie Engebretsen. We have been coordinating set up, break down, cleaning, food organization, facility use issues, etc. Future vaccination PODS will be moving to the Homer

High School commons starting in March and I predict this will create an improved setting and coordination for the overall events in addition to my familiarity to the facility, staff and resources.

Parks and Recreation Software Update

The training and set up for the MyRec software/website is still a work in progress. We are trying to create a very unique system of online registrations for individuals who want to be a part of a specific reservation block...a feature the software does not have but they are attempting to create.

We are currently working with the finance department to set up an online merchant account to accept online payment.

HERC Use and Reservations

Community members have expressed excitement and appreciation in having the ability to have access to the HERC for indoor recreational opportunities. Participants are required to wear masks at all times and have been very supportive with our mitigation plan.

Since the HERC has been open for reservations starting on February 1st:

- 42 reservation requests
- 109 visitors (up until 2/10)
- 37 individuals participating
- Activities so far include pickleball and youth open gym

Information from the website below:

Step 1: Review the attached calendar for the most updated facility availability.

Step 2: Submit your request and information using the webform below. Minimum of 4 participants, Maximum of 8 players on court, total allowed is 10.

Step 3: Participants must sign COVID registration and standard release form prior to participation. See the attached documents to print/sign or sign when at the HERC.

Step 4: Await for a response from recreation staff to confirm your request. There is NO guarantee the day and time you request will be available regardless of the calendar information.

- Masks are required at all times in the facility even during activities.
- Participants agree to NOT enter the facility if they have any symptoms or exposure risks as listed by the CDC guidelines.
- Reservations only, NO drop in participants. No participant substitutions unless the request is submitted via email with 24 hour notice. Email millg@ci.homer.ak.us This is for contract tracing if needed.
- Check payment is preferred in addition to existing punch card system. The cost is \$3/adult and \$2/youth (10 & older)
- Reservations are for established 2 hour blocks with 15 minutes transition time for the next group. Reservations should be 24 hours in advance. Reservations for Saturday, Sunday or Monday should be submitted by the proceeding Friday at 4pm. Reservations are available for up to two weeks in advance.
- Cancellations and no shows within a 24 hour

6

 without notification will still be charged.

- The HERC Gym and Activity Room is available everyday 9am-8pm, depending upon staff/volunteer availability and already scheduled events. Any weekend activities must require a CR volunteer or contractor instructor. The Gym and Activity Room cannot be scheduled at the same time.
- Participants with reservations and staff/volunteer are the only people who shall be in the facility. Early entrance to the facility will not be allowed.
- All participants should maintain proper social distance (6 ft. apart) whether engaged, waiting, or observing play in and around the court areas as much as possible.
- All activities are no contact such as regular basketball. Shoot around and skills and drills are OK.
- No handshakes, hugs, paddle bumps or physical contact between players.
- Facility can be closed and reservations cancelled with minimal notice as determined by staff if needed.
- At the end of activities, shared athletic equipment is to be dropped into bucket for cleaning. Clean equipment are used for each reservation group.
- Clean, separate indoor athletic shoes are required. Wiping and cleaning off outdoor shoes is not allowed nor is playing in socks or barefoot.
- Bring your own water bottle as the water fountain is not available. No food is allowed in the HERC.

February 2021 Updated 2-8-21

	1-Feb	2-Feb	3-Feb	4-Feb	5-Feb	6-Feb	7-Feb	8-Feb	9-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb
Time Block	MON	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN	MON
9-11AM	RES	RES		RES	RES		RES	RES	RES		RES	RES		RES	RES
11:15AM-1:15PM															
1:30-3:30PM															
3:45-5:45PM	RES	RES	RES		RES			RES		RES		RES			
6-8PM	RES		RES		RES			RES		RES		RES			RES

	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb
Time Block	TUES	WED	THURS	FRI	SAT	SUN	MON	TUES	WED	THURS	FRI	SAT	SUN
9-11AM	RES		RES	RES		RES	RES	RES		RES	RES		RES
11:15AM-1:15PM	RES		RES	RES									
1:30-3:30PM			RES	RES									
3:45-5:45PM	RES												
6-8PM		RES											



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Public Works

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MEMORANDUM

To: Parks, Arts, Recreation, and Culture Advisory Commission.

From: Matt Steffy, Parks Superintendent

Date: February 18th, 2021

Subject: Greatest Parks in the Universe Staff Report

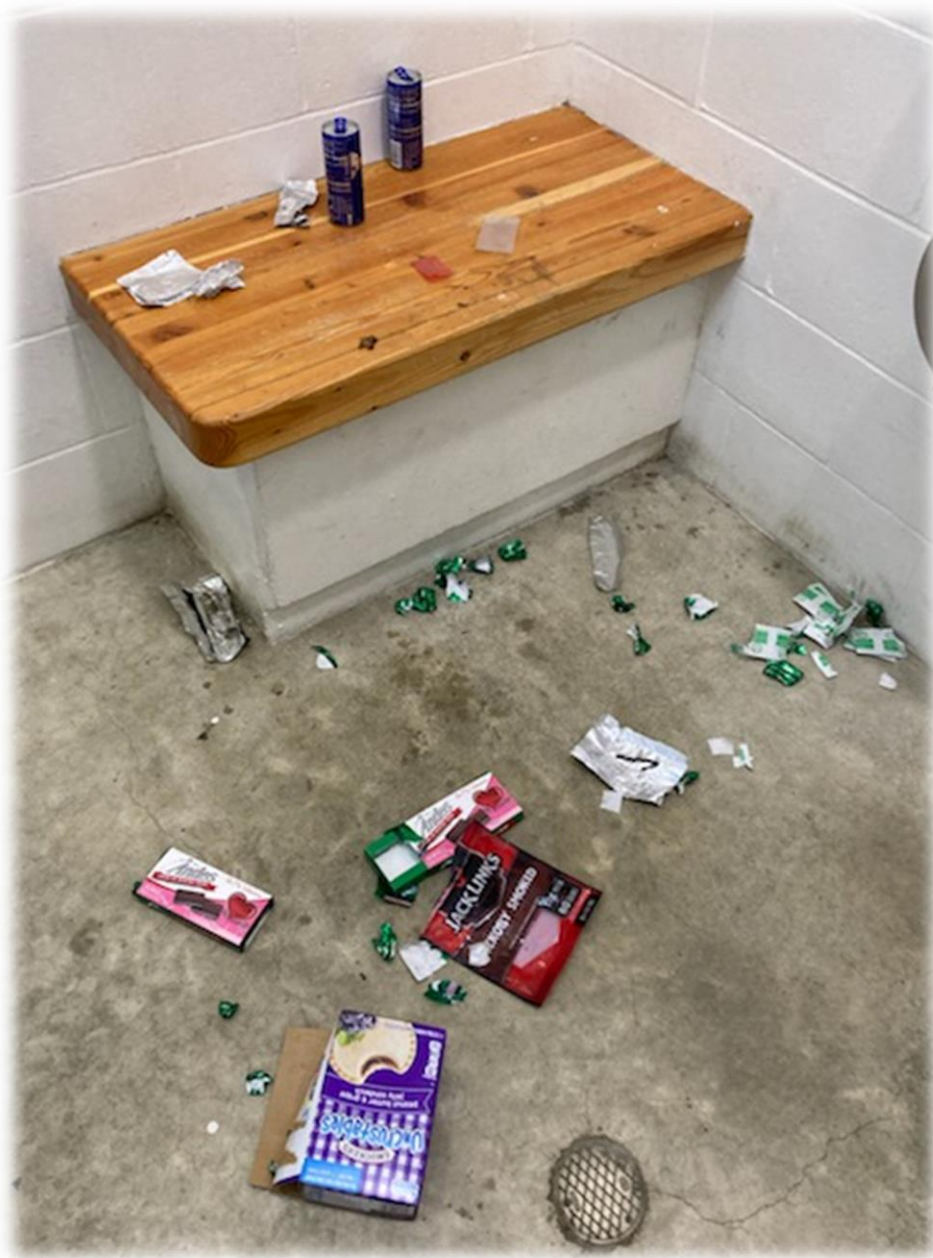
-
- There has been no revenue to report during the last reporting period.
 - Parks staff have continued to maintain trails in town as time and weather allow. We continue to receive positive feedback from the public.
 - Parks has acquired a wood chipper and grader blade for our two-wheel tractor. Combined with the brush cutting deck, this arsenal of attachments will make many of our trail maintenance goals possible.
 - Demolition began on February 10th of the restroom at Karen Hornaday Park. Destruction will also begin on the concession stand. This work is all done in-house, and the landfill is waiving all tipping fees.
 - Parks staff have been very pre-occupied with assisting the Unified Command between South Peninsula Hospital and the City of Homer in conducting the Point of Dispensing (POD) vaccination events. Three two day events have been conducted, with another scheduled for March 5th. Parks coordinates the logistics outside, while SPH and other City staff are coordinating the clinic indoors.
 - Preparations for the 2021-23 budget have begun. Parks has committed to a number of goals for the two year cycle. Goals include trail work, fostering partnerships, campground improvements, restroom replacements, beautification, moving forward with KHP master plan, ADA transition plan, updating Non-motorized Transportation Plan, explore 3rd party custodial services, adopting new protocols for sanitation, update Parks CIP list, and establishing a multi-pronged long term funding strategy for Parks.
 - Your packet includes a memorandum and a draft resolution to address the Special Use Camping program, as well as the formation of a Homelessness Task Force in the community. Our restrooms provide regular shelter for those in need, often leading to a high maintenance load for cleaning.
 - We have begun planning for the 2021 Shorebird Festival. Parks will be providing facility support for the increase of outdoor components. I have been invited to the Shorebird Council meeting on February, or at least provide a letter extending our support.
 - City Council approved the moratorium on pavilion rentals until May 27th, 2021.
 - Parks provided benches, cones, a generator, and some logistic support for the Skate the Lake event that was hosted by Homer Hockey Association on February 6th.
 - Aggressive pruning of the Scotch Pines around Coal Point Park has begun. The park is physically and visually far more accessible.
 - We continue to partner with the Needle Exchange Program in Homer by providing sharps containers at WKFL. These are heavily used.



1. KHP Restroom Demolition



2. Coal Point Park



3. Turn-down Service at Bartlett Restroom



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK
DATE: FEBRUARY 18, 2021
SUBJECT: DISCUSSION ON PERSONAL WATERCRAFT

On February 4, 2021 the Commission had a worksession and one of the topics was the Use of Personal Watercraft in Kachemak Bay.

Harbormaster/Port Director Hawkins attended that meeting and offered advice and his concerns with regards to the operation of those types of vessels and implementation of regulations.

Commissioners received information and public comments on the use of Personal watercraft as well as proposed ordinance language submitted presented by the Kachemak Bay Conservation Society (KBSC).

Commission recommendation was to submit the proposed language to the city attorney for review.

Staff recommended submitting to the City Manager for submittal to the city attorney.

Further discussion by the Commission and staff recommended further discussion and research on the following topics as well as bringing it back during the review of the Beach Policy at this meeting.

- Boundary Lines and Enforcement
- Jurisdiction on the water but within city limits
- Priorities for sensitive areas, beaches and harbor entrance
- Review of regulations imposed by other communities
- Existing regulations that apply to personal watercraft
- Review and recommendation on the draft ordinance submitted by KBSC



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TO: Parks, Arts, Recreation, and Culture Advisory Commission

FROM: Janette Keiser, Public Works Director
Matt Steffy, Parks Superintendent

DATE: February 9, 2021

SUBJECT: Special Use Camping 2021

Background. During the 2020 camping season, the City of Homer grappled with multiple emergency declarations triggered by the COVID-19 pandemic. During this period, the City Council adopted a Special Use Camping program that waived camping fees for people who were financially displaced due to the harsh economic impacts of the associated shutdown or who needed a safe place to quarantine or shelter in place. An area at the Karen Hornaday Campground, which provides natural distancing, was set aside for Special Use Camping, where financially stressed or people experiencing homelessness could camp for free. Over the course of the season the City provided approximately \$30,000 in waived fees.

Moving forward. We are now seeking direction on how to proceed in 2021. Last year's system worked, but was informal. If folks said they couldn't pay, we took their word for it and let them stay for free. We did develop a "registration process" mid-season, but it was still informal. We also connected people who were experiencing homelessness access to services, such as the Food Bank, etc. In so doing, we accidentally created a City-sponsored process, informal though it was, for people experiencing homelessness, either transient or resident.

We don't expect the economic situation in the coming season to return 100% to "normal", so we expect the need for Special Use Camping will continue. The U.S. Supreme Court said cities cannot criminalize homelessness, so rigorous enforcement of parking fees is problematic. We've found when we ask someone who hasn't paid a fee to leave, they just move to another park, the Library, Port/Harbor, or private property. Further, we, as a Parks Department, are not equipped to address all the various issues people experiencing with homelessness face. We could use some help from other social service resources in the City, preferably serving in a more coordinated fashion.

Recommendation: We recommend PARCAC deliberate and consider making a recommendation to Council regarding this matter. For example, PARCAC could recommend that the City continue to offer the Special Use Camping program for 2021 or as a permanent amenity. Further, the City could, working with local social service partners, form a task force to address the issue of people experiencing homelessness in Homer.

City of Homer Beach Policy

March 13, 2017



Table of contents	Page
Purpose and Intent	2
Definitions	2
General Policy Recommendations	3
Specific Area Recommendations	5
Beach Policy History	8
Beach Area Map	9
Easement Diagram	10
Appendix A: Beach Access Notes	11
Appendix B: Mainland public access points to Kachemak Bay	12

1. Purpose and Intent

This document is an update to the Beach Policy Task Force Final Recommendations, adopted June 25th 2001 and the Parks, Art, Recreation and Culture Commission recommendations in 2007 and 2016. Since 2001, the City of Homer has annexed more land and beaches, and implemented parts of the original plan. The purpose of this document is to update the Beach Policy and make recommendations for future actions. The intent of the Beach Policy is to keep Homer's beaches safe and enjoyable for all users, and preserve natural environment.

Goals

Education

Educate beach users by providing signage and beach information at convenient locations.

Prevention

Limit conflicts between motorized users and pedestrians by encouraging courtesy and common sense.

Protect sensitive beach habitat and wildlife from inappropriate use of beaches - e.g., keep motorized vehicles out of lagoon areas.

Enforcement

Ensure adequate staffing on holiday weekends. Ensure regulatory signage is installed where needed so laws can be enforced.

2. Definitions

a. "Berm" means a natural, linear mound or series of mounds in a beach area composed of sand, gravel, or both, generally paralleling the water at or landward of the elevation of mean high water.

b. "Storm berm" - means a berm formed by the upper reach of storm wave surges or the highest tides. Storm berms generally include an accumulation of seaweed, driftwood, and other water-borne materials. A beach area may have more than one storm berm.

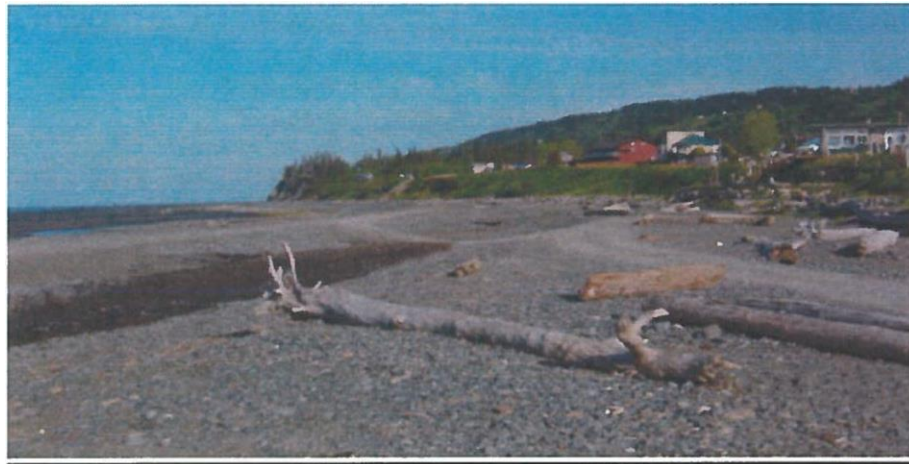
Example: Grassy areas of Mariner Lagoon and Beluga Slough where highest tides and storm deposit logs and driftwood. Tall grasses and other plants grow there most of the time, and only at the highest tides and largest storms are logs thrown up on this area of the beach.

c. "Submerged land" means land covered by tidal water from the elevation of mean low water seaward to the corporate boundary of the city.

d. "Tideland" means land that is periodically covered by tidal water between the elevation of mean high water and mean low water.

e. "Beach area" means all of the following, whether publicly or privately owned: submerged land, tideland, and the zone of sand, gravel and other unconsolidated materials that extends landward from the elevation of mean high water to the place where there is a marked change in material or physiographic form.

f. "Motor vehicle" means a device in, upon, or by which a person or property may be transported or drawn upon or immediately over land, that is self-propelled except by human or animal power.



3. General Recommendations for all Horner Beaches

A. Identify and improve beach access points. Heavy impacts are created by a large number of people accessing the beach at a small number of places. By finding, improving and publishing all public beach access points, we will diffuse the impacts and provide a more enjoyable experience to all.

1. Improve Access via: Main Street, Ocean Dr., Spit, Kachemak Dr. 2. Provide signage at all public access points.

a. Specifically, signage shall be maintained at Bishop's beach park, Ocean Drive Loop, the parking areas on the east side of the Homer Spit, on the Airport Beach Access Road, and Kachemak Drive.

b. Appendix A documents other public access points and the pros and cons of their development. The appendix should be expanded to include Homer Spit public access points, particularly on the east side of the spit.

B. Install and maintain signage as needed. Signage should be positive and informative to encourage courtesy to pedestrians, appropriate pet control and clean up, and indicate where vehicles are permitted. Interpretive signage about the berm building process, shore zone wildlife

habitat, etc. should be developed and installed. Ensure signs are installed to meet the needs of law enforcement.

1. Work with USFW on a uniform interpretative signage plan that can be used in all City beach parks. Adjust signage language over time to meet changing needs. Include the project in the annual budget.
2. Budget at least \$500 a year for sign repair, updating, and replacement.

C. Be aware of seaward property boundaries when making municipal decisions. Although many people believe property lines stop at a water boundary, it has become apparent this is not always the case in Kachemak Bay. Normal property lines next to the ocean are established at mean high tide, and slow erosion does change boundaries. The 1964 earthquake caused the sinking of the Spit and Homer area. The sea flowed over the lowered land. This sudden change is called avulsion and legally does not change land boundaries. However, avulsion does have to be proven which can be difficult without adequate historical records. Usually in Alaska, the area below mean high tide is owned by the State of Alaska, and this is true in a few spots in Homer. But generally speaking, the City owns the tidelands below mean high tide.

D. Encourage better enforcement of applicable existing state and local laws. Examples of applicable laws include: HCC 19.08 Campgrounds, HCC 7.16 Vehicles in Beach Areas; HCC 18.28.200 Waste or injury to land, and Alaska State Traffic Regulations regarding: DWI, Reckless Driving, Negligent Driving, Basic Speed, and Littering.

1. Encourage more evening enforcement in City campgrounds and encourage/post quiet hours.
2. Encourage more enforcement of city driving laws in city beach parking areas and on west Bishop's Beach where driving is permitted.
3. Ensure adequate City signage is installed so that violators of city laws on City beaches may be ticketed

E. Develop and distribute brochures with a coordinated public relations campaign. It is important to enlist the public in the campaign to keep our beaches enjoyable for all, to limit the human damage to fragile areas and to minimize friction between user groups. We need everyone's help.

1. Prior to major holiday weekends, advertise beach rules and etiquette in the local newspapers. Consider a public services announcement on local radio stations. Budget at least \$500 annually for this advertising.
2. Provide beach maps and brochures on beach etiquette at city campground facilities.

F. Perform an annual assessment of beach health and developing impacts.

1. Provide City Council with copies of the annual Coastwalk Report, from the Center for Alaskan Coastal Studies. Host on City Website.
2. On a biannual basis, take photographs of sensitive areas or places and keep a photo record of changes. This could be hosted on the City website.

G. Driftwood from berm areas should not be removed. Testimony by scientists emphasized the importance of the natural berm building process to protect the spit, lagoon and slough. The berms also provide important wildlife habitat. It was found that driftwood plays an important role in building and stabilizing berms. Thus, it is hoped that providing an alternate source of campfire wood for campers serves the important function of protecting the berms. Driftwood was also described as an important esthetic enhancement to the beach and a material resource.

1. Prohibit the burning of driftwood from berm areas and direct City Administration to investigate providing firewood to beach users or allowing firewood concessions in city campgrounds.

H. Find ways of supporting beach cleanup.

1. Support the efforts of spring clean up day to include Homer beaches. The City should actively continue to support the efforts of volunteers by providing trash bags for the event and dumpsters or trash removal at locations such as Bishop's Beach.
2. Support the efforts of the Center for Alaskan Coastal Studies for their annual CoastWalk and beach trash removal. Support may be in the form of providing trash bags, dumpster service at beach parks, and city funding for newspaper advertising for CoastWalk educational and beach cleanup activities.

I. Keep cars from encroaching onto beach berms and beaches in city campgrounds, parks, and along the Homer Spit Road. Define parking lots so they do not spread onto the beach.

4. Recommendations by Area (Following the beach line, East to West)

Area 1 - Miller's Landing to just east of the Airport Access Road.

A. Miller's Landing. Create a public viewing spot in the Beach Access Road Right of Way off of Kachemak Drive, by posting a sign stating the location of the public access. In the future, as use warrants, create a small parking area, and use boulders to discourage trespassing on adjacent properties.

B. Airport Access Road. Support state efforts to place signage or interpretive displays.

C. Vehicle use at the bottom of airport beach access road on the beach is not allowed. Referred to HCC 7.16.020 for exceptions.

D. Vehicles are allowed on the beach east of the vacated easement formerly known as Shirlene Circle (refer to map), under the terms of HCC 7.16



Vehicles are not allowed on the beach at the bottom of the airport beach access road. Vehicles are allowed east of that area, but there is no public vehicle access point to get to that part of the beach. Land owners or those with land owner permission may access the beach from private vehicle access points. Once on the beach, nothing in City laws or policy condones trespassing on adjacent private lands.

Area 2 - Airport Beach Access Road to North End of Berm outside of Louie's Lagoon and Louie's Lagoon.

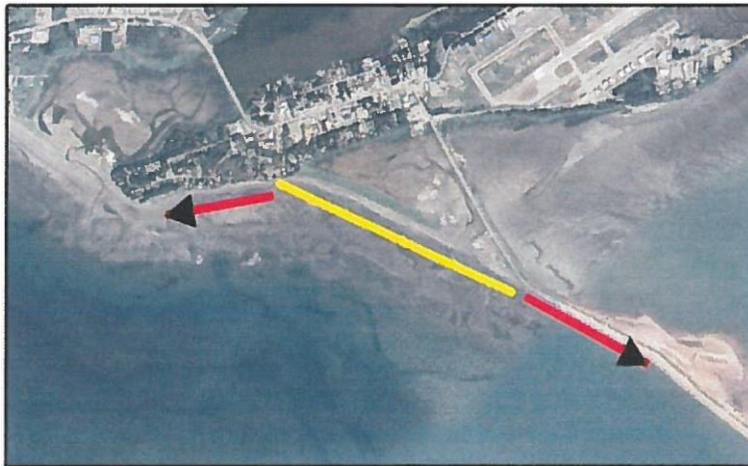
- A. Due to expert testimony, it was agreed by the BPTF that limiting vehicle use in this area was necessary to protect the fragile habitats from Mud Bay to Louie's Lagoon.
- B. Vehicles are prohibited in this entire area - outside of access driveways and parking.
- C. Maintain signage identifying public pedestrian access points and vehicle parking areas.
- D. Complete Conservation zoning for all public lands in this area. Much of Area 2 has a conservation easement and zoning.
- E. Designate the platform area as a park and initiate cleanup of surface debris in Louie's Lagoon. A layer of dredge spoils to cover debris and more grass around the platform is also recommended. Investigate potential as a bird viewing platform.
- F. Long term goal: Acquire a pedestrian easement as shown on the map, for access to the outer beach without going through the mudflats. The current section line easement goes across the mud flat in the bird sanctuary. A new easement would provide better access to the beach and protection for the sanctuary. See attached map.
- G. Preserve subsistence fishing access through the northern portion of the English Bay property, which traditionally has included pedestrian and vehicle access.

Area 3-From Louie's Lagoon-South to end of Homer Spit and then North to the South end of Mariner Park.

- A. Encourage the elimination of unsightly waste on properties near the beach by working with landowners.

Area 4 - From the south end of Mariner Park to the East End of the Seawall

A. Vehicles are allowed between the south end of Mariner Park beach and the east end of the seawall from October 1 through March 31st solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all times for any other purpose. The area in front of the sea wall west to the Beluga Slough outfall is closed to vehicles.



Red= No vehicles
Yellow = Vehicles only under the terms of HCC 7.16, paraphrased in C, above.

B. Define limits to Mariner Park campground by utilizing logs, rocks or other means to restrain vehicles from entering the lagoon while creating a beach access point that can be gated seasonally to control vehicle access to the beach. This would also help protect the berm in the park, which sees heavy seasonal use from campers. Create a phased cost estimate and include the project in the annual budget in the near future.

Area S - Mariner Park Lagoon including the storm berm

A. Vehicles are not allowed in this area.

Area 6 East End of Seawall to Bishop's Beach Park

A. Vehicles are not allowed in this area.

B. Maintain the gate and rocks at Bishop's Beach Park to physically block access to vehicles

C. Support USFS efforts to protect berm and promote rye grass and driftwood buildup.

D. Support USFS work to develop a plan to maintain the ecological integrity of their educational reserve, including possible conservation zoning.

E. Improve and identify with signage the Ocean Drive Loop beach and Beluga Slough access.

Area 7 - Bishops Beach Park access, west to Homer city limits. This is a heavily used area, and has the greatest potential for conflicts between user groups.

- A. Increase parking at Bishop's Beach Park and in the area. Increase wayfinding signage directing people to nearby public parking (e.g., Chamber of Commerce, Island and Ocean Visitor Center) may be needed.
- B. This area is open to vehicles, following the laws under HCC 7.16.



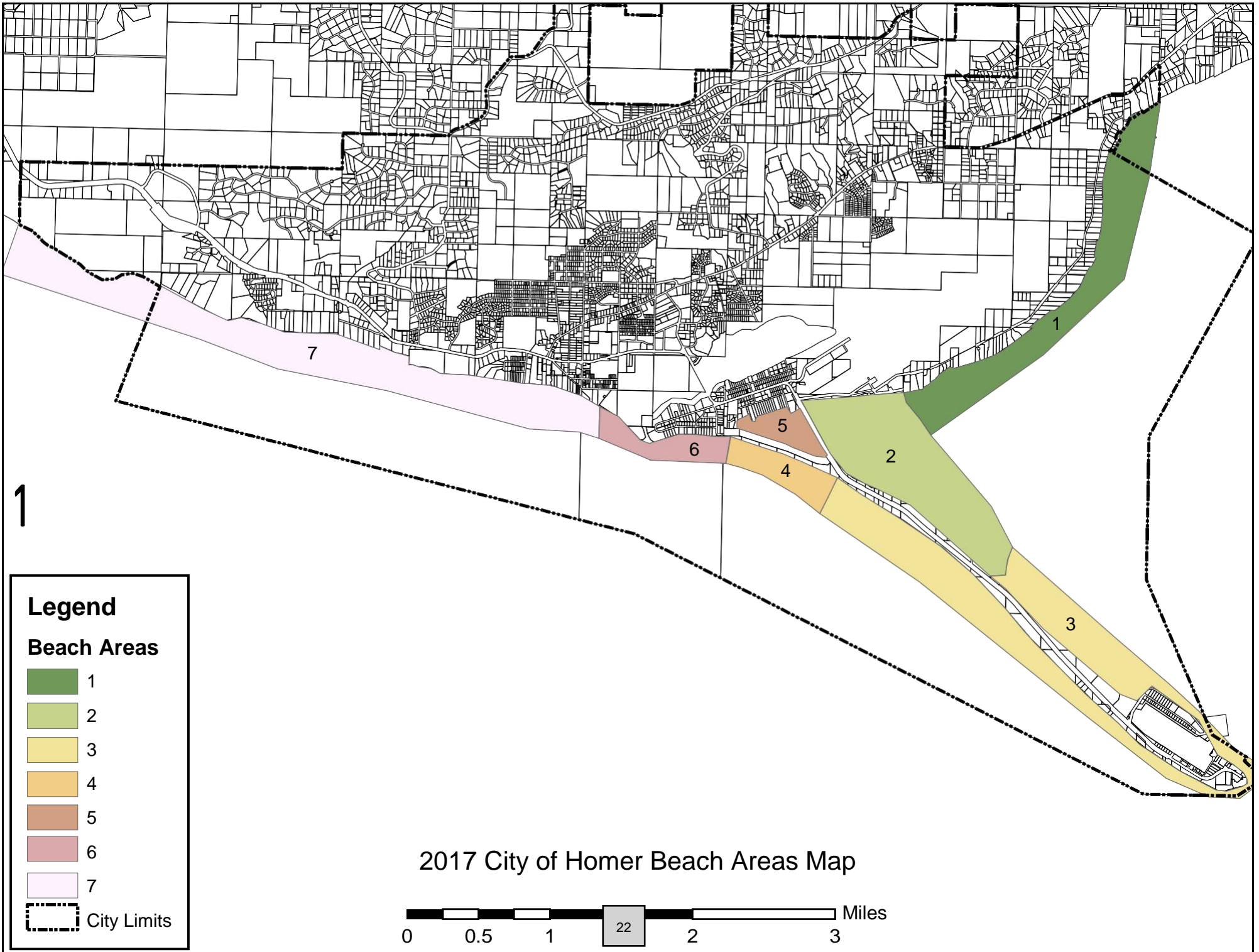
Vehicles are allowed west from Bishop's Beach Park access, and prohibited to the east.

- C. Improve erosion control and access at Crittenden Drive and at Main Street. Use seeding, of native grasses and other low impact techniques to control erosion in the right of way at the end of Main Street. fustall a stairway so pedestrians may access the beach safely and without treading on the eroding bluff face.
- D. Work with property owners and interested volunteers to remove the remaining junk cars from the beach near the bottom of West Hill.

5. History

The original Beach Policy Task Force was established in 2000 and completed the beach policy in 2001. The City adopted it on June 25, 2001. In 2003, Ordinance 03-27, the city was awarded a \$75,000 Coastal Impact Assessment grant to fund beach access restriction improvements, regulatory signage, a GIS coastal erosion and beach habitat information mapping project and funds for the 2004 United States Geological Survey sediment transport study camera operation. The Task Force made further recommendations in 2005, in Memorandum 2005-78, and concluded their work. In 2007, the City Council added advising on public beaches to the duties of Parks and Recreation Advisory Commission (Ordinance 2007-01(A)). The Commission formed a Beach Committee to update the Beach Policy, which resulted in this document.

In fall of 2014 the Parks and Recreation Advisory Commission was directed by Council to review and recommend revisions to the Beach Policy. The Commission worked on the policy the first six months of 2015 and made recommendations via Memorandum 15-102. Council adopted Ordinance 16-05 (S-2)(A-2) on February 23, 2016. Ordinance 16-13 then made minor amendments. The Beach Policy was amended to reflect these revisions through Resolution 16-029(S-2). (Resolution 17-021).



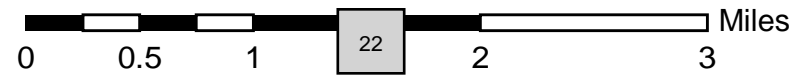
Legend

Beach Areas

- 1
- 2
- 3
- 4
- 5
- 6
- 7

City Limits

2017 City of Homer Beach Areas Map



Proposed Easement and Pedestrian Access to Outer Beach Area

Outer Beach

TIDE ST.

Proposed easement

Kevin Bell Arena

1

Legend
City Lands



Appendix A: Beach Access Notes

Public access points

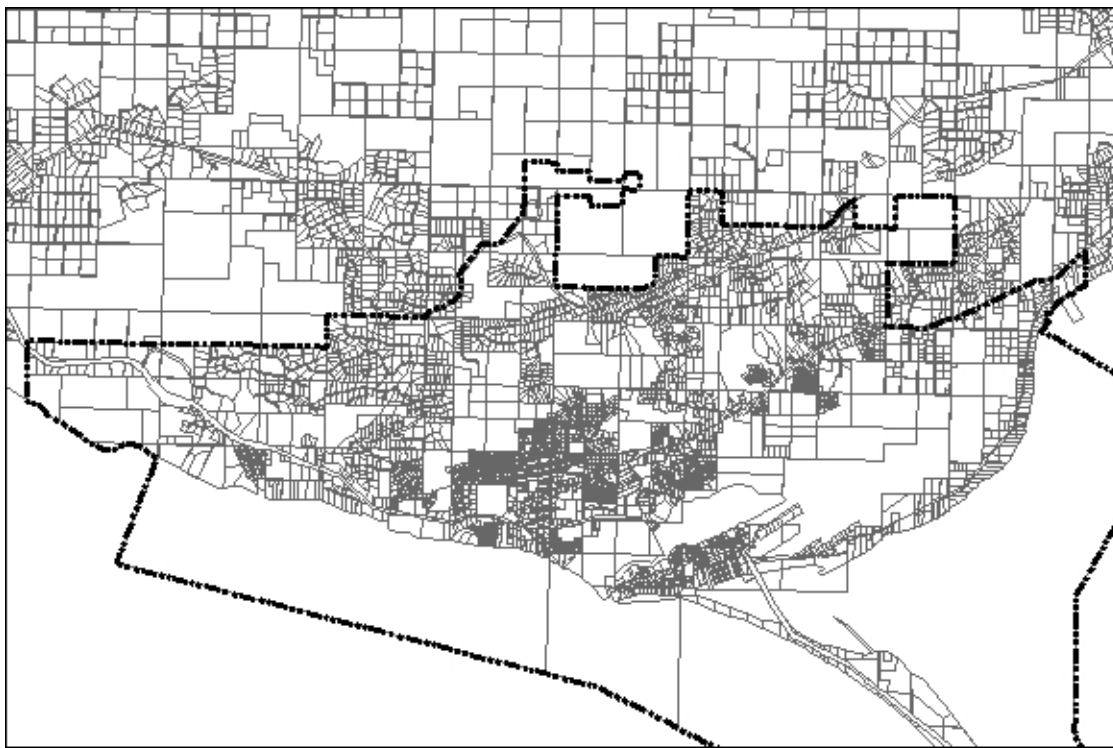
	Pros	Cons	Comments
Miller's Landing Beach Road	Nice picnic spot Difficult trek down to the beach	No defined parking area	
Airport Access Road			State owned land. Gate and key system installed in 2016.
Spit			
Mariner Park	Large parking area for campers and day users	Occasionally motor vehicles drive around in the lagoon.	Need more enforcement here Need more education here/kiosk
Lake Street		Constructed road ends at the Seawall. It will be expensive and difficult to create beach access that will withstand the wave energy at this point. Most of the land below is private property.	There may be other better pedestrian access points that are currently not public, along Ocean Drive Loop
Oscar Munson/Bell		Some public access points must cross the seawall, and most of the beach area is private property.	Neighborhood Access Point
Bishop's Beach	Flat beach access, public parking	High user conflicts	
Main Street	Section line easement access	Highly erosive, very steep trail	
Crittenden	Right of way access	No parking. Tends to be a party spot.	City constructed trail in conjunction with Crittenden/Waddell Road Improvements. There is also an adjacent private access from Ocean Shores Motel. Landowner allows neighborhood use of his trail to the beach.

Updated 6/2016

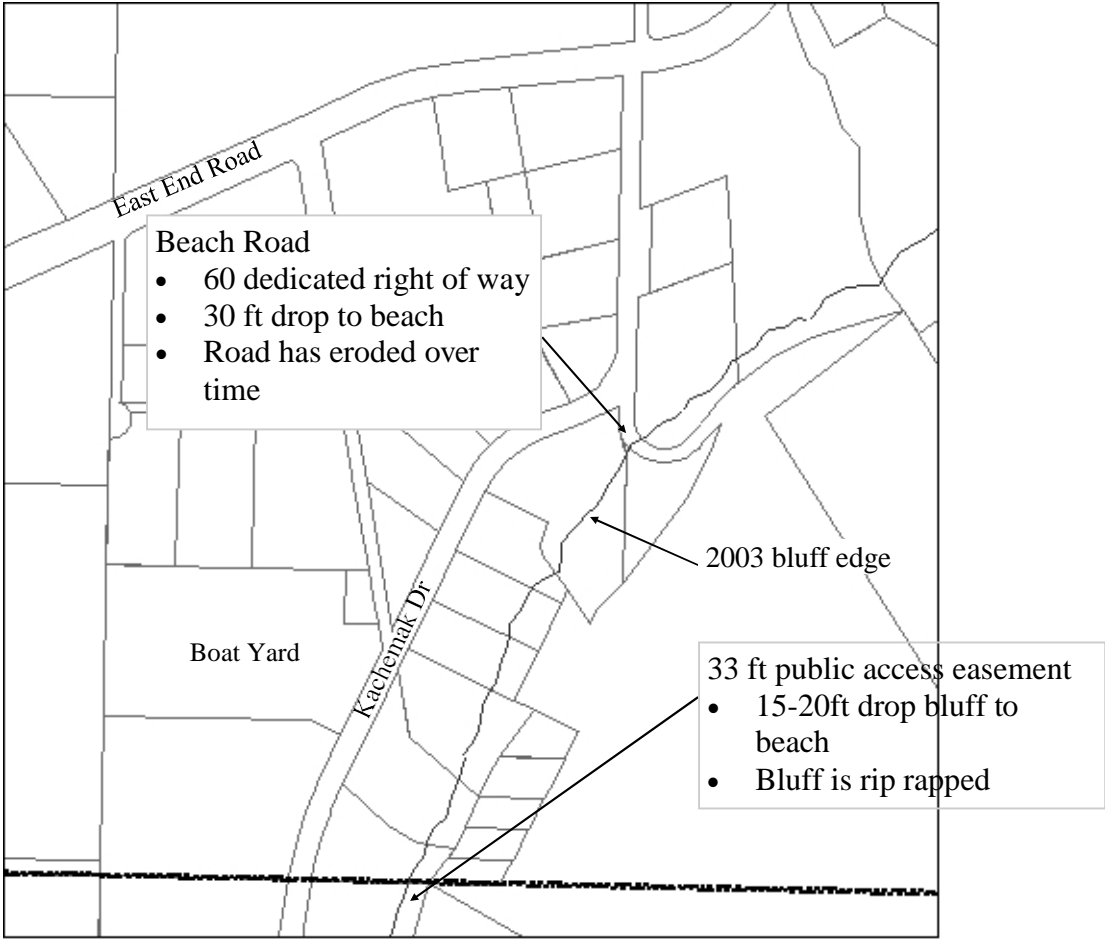
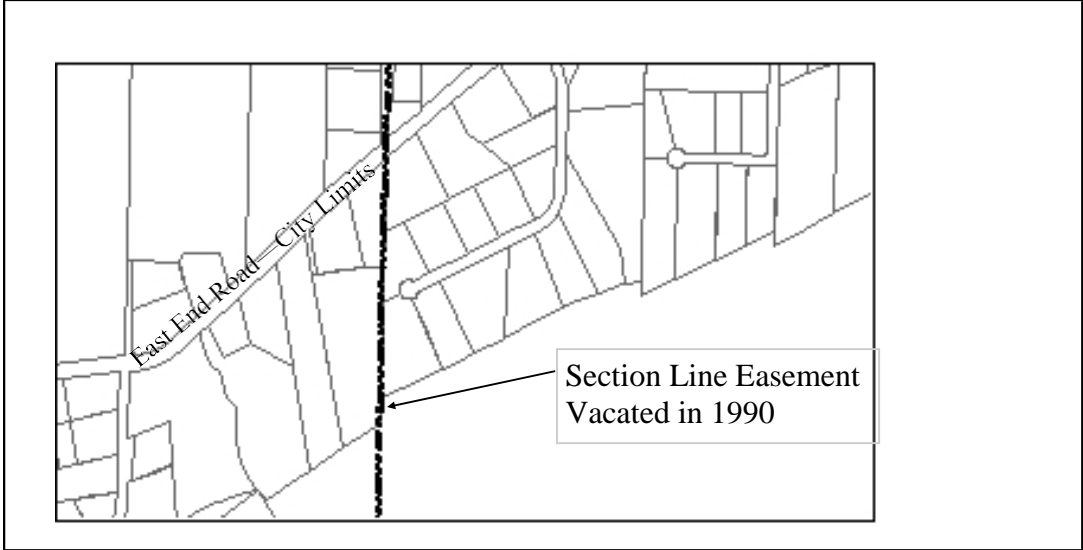
Beach Policy Appendix: B

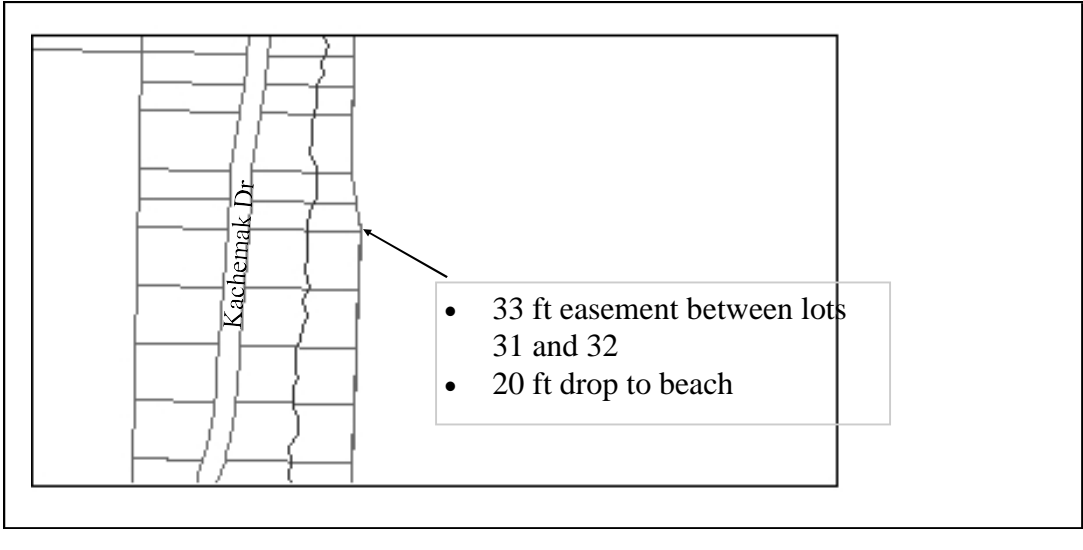
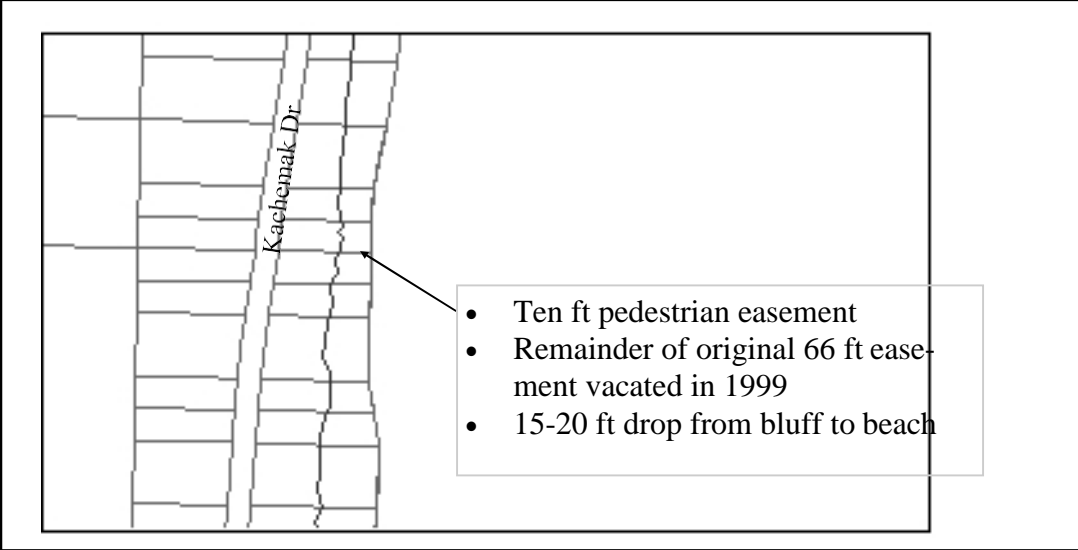
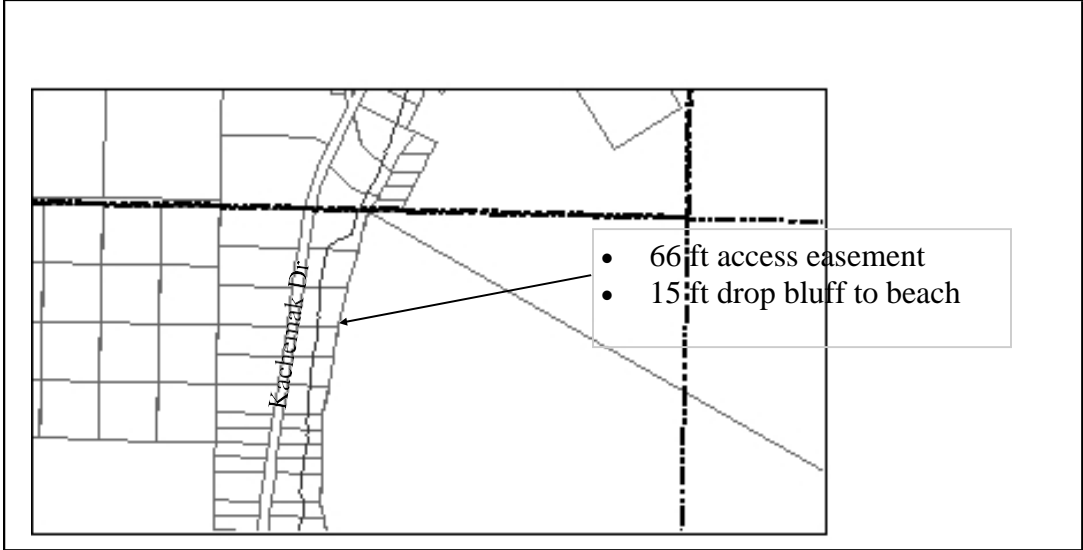
Mainland Public Access Points to Kachemak Bay

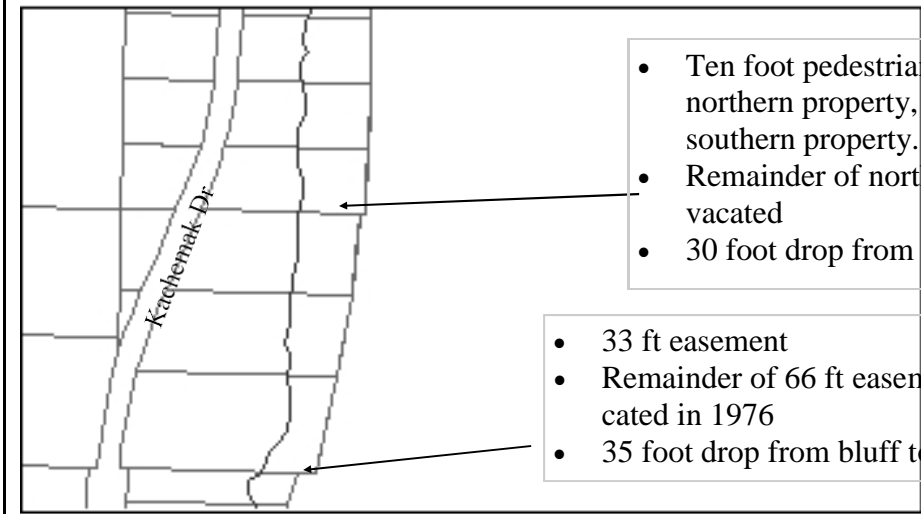
2017



Prepared by the City of Homer Planning and Zoning Office.
Erosion data from KBRR 2004 coastal erosion study. Easement
data from plat research, and from 1982 Homer and Vicinity
orthotopographic map by Walker and Associates.

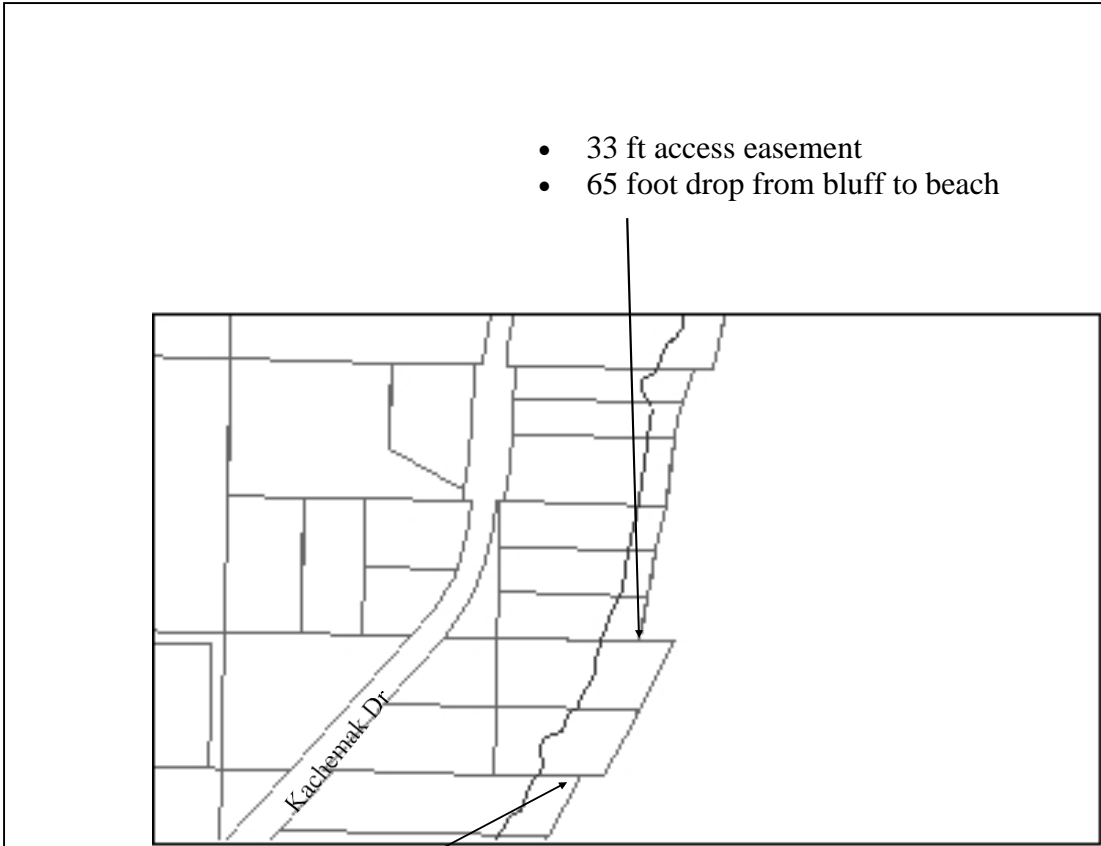






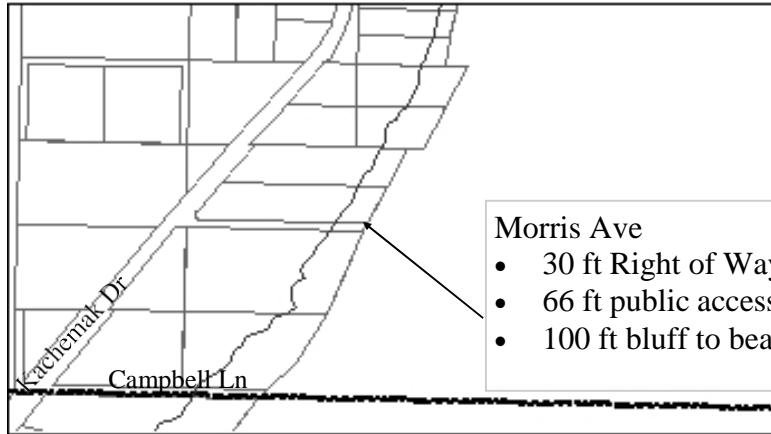
- Ten foot pedestrian easement on northern property, 33ft easement on southern property.
- Remainder of northern 33 ft easement vacated
- 30 foot drop from bluff to beach

- 33 ft easement
- Remainder of 66 ft easement vacated in 1976
- 35 foot drop from bluff to beach

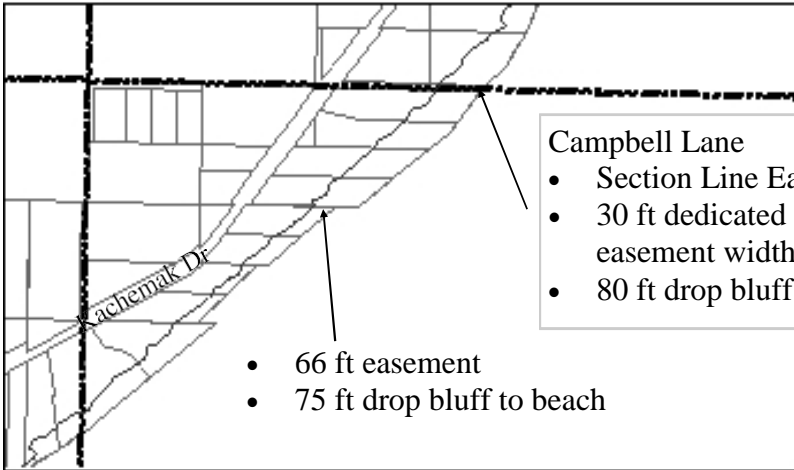


- 33 ft access easement
- 65 foot drop from bluff to beach

- 33ft access easement
- 75 foot drop from bluff to beach

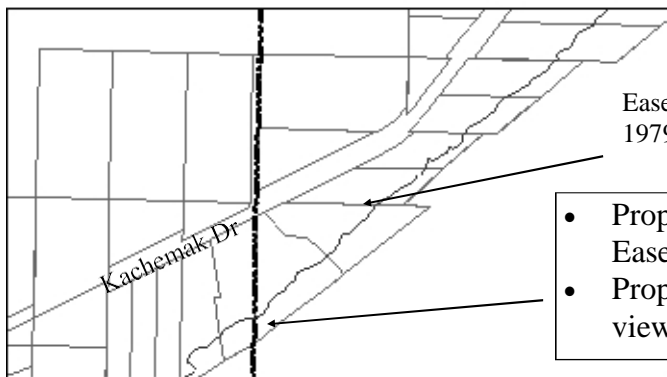


- Morris Ave**
- 30 ft Right of Way
 - 66 ft public access
 - 100 ft bluff to beach drop

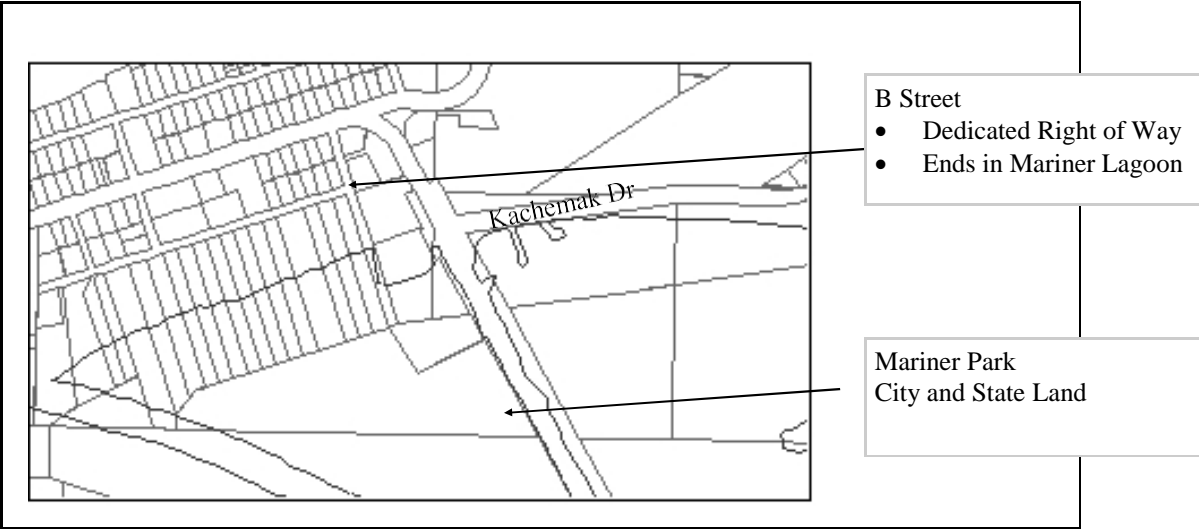
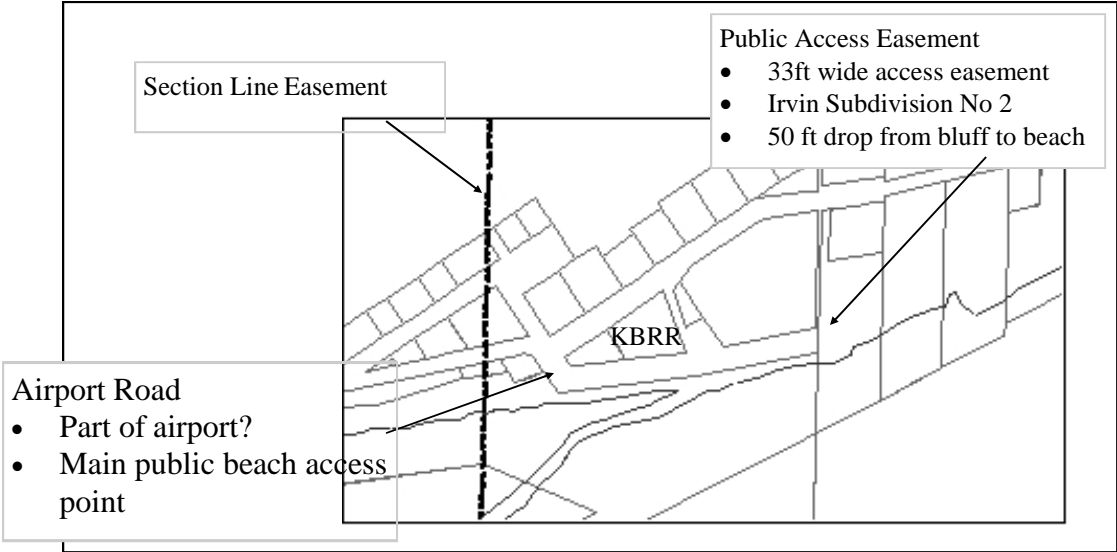
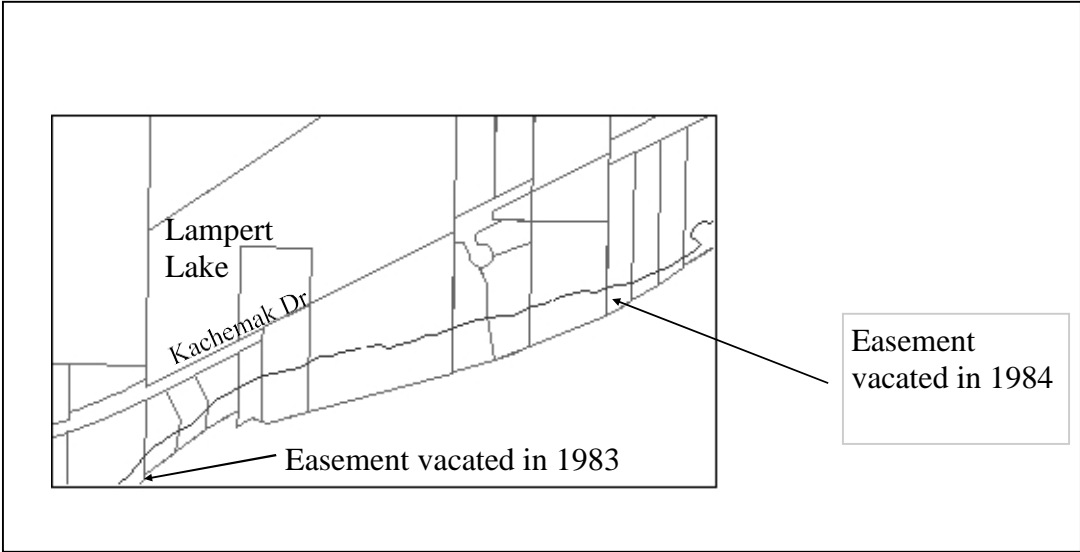


- Campbell Lane**
- Section Line Easement
 - 30 ft dedicated Right of Way, 66 ft total easement width
 - 80 ft drop bluff to beach

- 66 ft easement
- 75 ft drop bluff to beach



- Easement vacated in 1979
- Proposed Section Line Easement Vacation 2007.
 - Proposed public access viewpoint.





Lake Street

- Dedicated 60 ft Right of Way
- Sea wall crosses the Right of Way

Section Line Easement

- 66 ft wide
- 30 ft drop from bluff to beach

Oscar Munson Subdivision

Victoria Place

- 50 foot Right of Way
- Not constructed

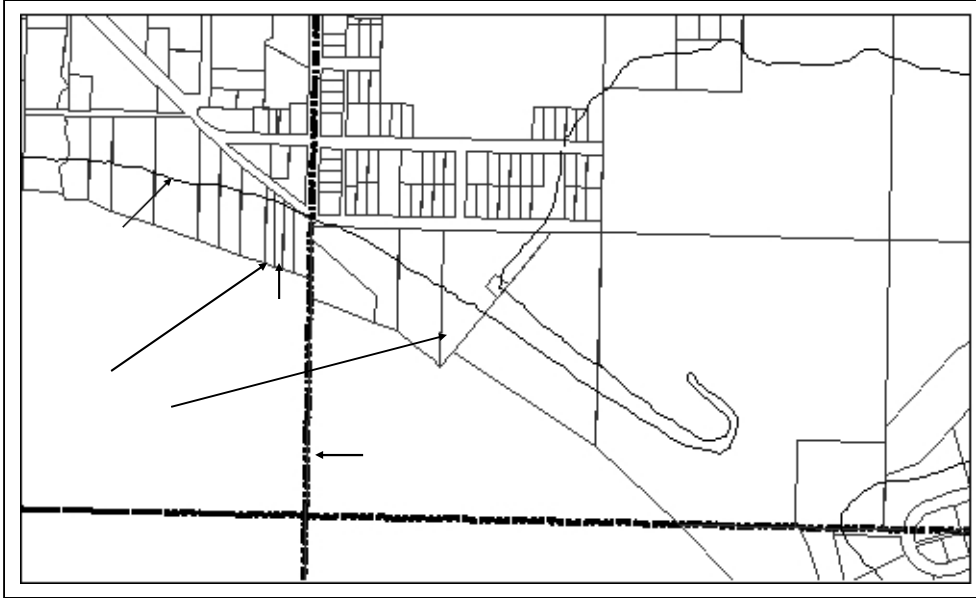
Section Line Easement/Right of Way

- 30 ft Right of Way, 33 ft section line
- Exact width of possible public access not know, but probably about 60 ft



Parson Lane

- 30 ft Right of Way
- About a 30 ft drop from street level to the beach
- Seawall runs along the bluff



Ohlson Lane Property

- 15-20 ft drop from street level to the beach
- City of Homer owns one lot; the state owns another

Section Line Easement

- Main Street is on a section line easement
- 15-20 ft drop from street level to the beach

Bishops Beach

- One of the few easy access point to the beach

This is an area of moderate long term erosion, averaging about 2 and a half feet per year.

Crittenden Dr

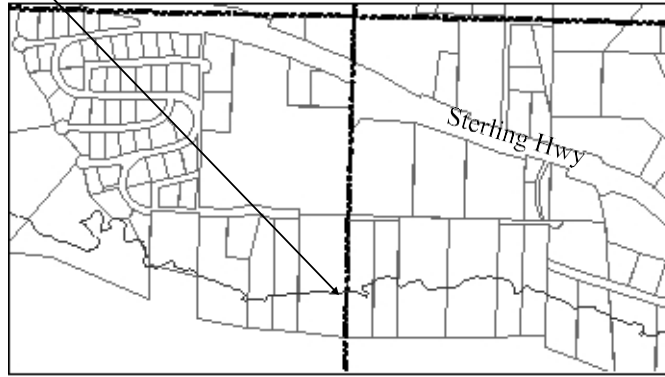
- 60 ft Right of Way
- New trail is steep and is eroding.
- 60 ft drop from Hidden Way to the beach



- Section Line Easement
- 120 ft drop from bluff to beach



- Section Line Easement
- 230 ft+ drop from bluff to beach



Leber Street

- 30 Right of Way Leber St
- Section Line Easement
- 25 foot drop from upland to beach.



- Section Line Easement, north-south along city limit boundary
- 60 foot bluff from beach to upland plateau
- EVOS and other public lands shown



**PARKS ART RECREATION & CULTURE ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2021 MEETING SCHEDULE**

MEETING DATE	SCHEDULED EVENTS OR AGENDA ITEM
JANUARY 2021	SPECIAL MEETING – ESTABLISHING AN ENDOWMENT FUND FOR PARKS, RECREATION ARTS, & CULTURE
FEBRUARY 2021	WORKSESSION – CIP – PARK RESTROOM PROJECT DISCUSSION BEACH POLICY REVIEW/PROPOSED AMENDMENTS COMPREHENSIVE PLAN REVIEW
MARCH 2021	LETTER TO THE EDITOR SUBJECT AND DRAFT APPROVAL PUBLIC HEARING ON PROPOSED BEACH POLICY AMENDMENTS (IF ANY) STRATEGIC PLAN REVIEW AND AMENDMENTS
APRIL 2021	BUDGET/FINANCIAL GOALS 2022/2023
MAY 2021	SPRING PARK &/ OR BEACH WALK THROUGH DIAMOND CREEK PLAN REVIEW RECREATION & PARKS FEE SCHEDULE REVIEW
JUNE 2021	CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS FOR NEW PROJECT(S) IF ANY – PARKS & RECREATION RELATED LETTER TO THE EDITOR TOPICS REQUESTED
JULY 2021	NO MEETING SCHEDULED
AUGUST 2021	LETTER TO THE EDITOR DRAFT SUBMITTED FOR REVIEW & APPROVAL COMMISSION FUND EXPENDITURE REVIEW FY 2021/2022 ART POLICY REVIEW
SEPTEMBER 2021	FALL PARK WALK THROUGH AND BEACH WALK; SCHEDULE KHP(OR OTHER PARK) CLEAN UP DAY REAPPOINTMENT APPLICATIONS ARE DUE
OCTOBER 2021	LETTER TO THE EDITOR SUBJECT ELECTION OF OFFICERS REAPPOINTMENT APPLICATIONS DEADLINE
NOVEMBER 2021	REVIEW AND APPROVE THE 2022 MEETING SCHEDULE
DECEMBER 2021	NO MEETING SCHEDULED HAPPY HOLIDAYS!

PARKS ART RECREATION & CULTURE ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2021 MEETING SCHEDULE

- Quarterly: Letters to the editor updating the Community on PARCAC activities
- Odd Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies
- Even Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

**2021 HOMER CITY COUNCIL MEETINGS
ADVISORY COMMISSION/ BOARD ATTENDANCE**

Commissions are invited to report to the City Council at the Council’s regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission’s opportunity to give Council a brief update on their work. The Commission will be listed on the agenda to speak at the second Council meeting of each month with the exception of December.

The 2021 meeting dates for City Council is as follows:

February 22	_____
March 22	_____
April 26	_____
May 24	_____
June 28	_____
July 26*	_____
August 23	_____
September 27	_____
October 25	_____
November 22*	_____
December 13	_____

City Council’s Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*There will be no First Regular Meeting in July or November.

** The City Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two Special Meetings as needed; the second Special Meeting the third week of December will not be held.



City of Homer

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Office of the City Manager

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Memorandum

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: ROB DUMOUCHEL, CITY MANAGER

DATE: FEBRUARY 3, 2021

SUBJECT: CITY MANAGER'S REPORT FOR FEBRUARY 8, 2021 COUNCIL MEETING

FY22/23 Budget

In the last two weeks of January I hosted eight budget kick off meetings with members of the leadership team to discuss the FY22/23 budget. These initial meetings were very informative for myself and the department and division leaders seemed to get a lot of value out of the exercise as well. In February, the Finance Director and I are focusing on deconstructing and reconsidering various "overhead" calculations. At the second meeting in February, we will have a discussion with Council regarding budget priorities for the upcoming two-year cycle.

Land Clearing and Air Quality

In recent weeks there has been a significant amount of land clearing in Homer and Kachemak City which has caused unfavorable smoky conditions. This has been noticed by HVFD staff and they have conducted outreach to those with burn permits within city limits to discuss cold weather burning best practices. See attached for a memo from Fire Chief Kirko regarding the current situation and some changes he is proposing to our existing burn permit requirements. Changes to the conditions imposed on those seeking burning permits are within the powers of the Fire Chief per HCC 5.20.020 (d).

Future Firework Locations

Inspired by comments from Councilmember Evensen, I initiated a conversation with Police, Fire, Harbor, and Public Works staff about potentially directing future fireworks displays to a location towards the end of the Spit. The popularity of the current New Year's Eve program appears to be outgrowing Mariner Park, and there are some additional benefits possible in moving the show further from town. Staff has been directed to conduct outreach to the event organizer and will continue to fine tune the concept of a new preferred fireworks location.

Water Main Break at Lucky Shot

Recently the Public Works Department responded to a water main break on Lucky Shot Street. The narrative and photos below are provided by Director Keiser.

When Superintendent Todd Cook got to the Water Treatment Plant in the morning, he noticed water volumes, as shown on one of the meters, were abnormally high – a clear sign of a water main break somewhere. He traced the data back and found the spike started about 10:00PM last night. He immediately started driving around looking for clean, chlorine-smelling water where it shouldn't be and found it in a ditch on Lucky Shot Street. He was able to bracket the location of the break and direct the road crew's operators where to start digging.

Once the backhoe operator opened the street, you could see clean water bubbling out of the ground, like a spring. He kept digging and eventually got to the pipe, which was cast iron and leaking from obvious cracks in the pipe. As he was exposing the pipe, other crew members were keeping the hole dewatered with pumps and mobilizing parts for the repair. The water/sewer crew turned the water pressure down and notified the neighbors they would have little to no water for a while.

Once the pipe was fully exposed, the water/sewer crew cut out the section of pipe that was cracked, cleaned it and installed a new section of pipe, connected to the existing pipe with special couplings. Everything was cleaned and disinfected with our home-made chlorine solution. The water was gradually turned back on, to reduce excess pressures in the line. Plus, our inspector came out and measured the location of the water break, so it could be as-built on our system maps.

When it was clear no further leaking was occurring, the water/sewer guys packed up their gear and left. The road crew stepped back in to do the backfill and restore the road and a private driveway we had to take out in the repair process. Lucky Shot Street is a paved road, but the paving patch will need to wait for warmer weather.

What was a pleasure to watch was how well the crew worked together, even the folks who were relatively new to their roles. It was a dirt-moving ballet!

The photos below show Todd Cook and Paul Raymond digging out the cracked water main, and Ralph Skorski beside the successful repair.



Meeting with AKDOT&PF Commissioner McKinnon

On January 28th, our lobbyists were able to arrange for a meeting with Alaska Department of Transportation and Public Facilities Commissioner John McKinnon and Deputy Commissioner Rob Carpenter. Myself, Harbormaster Hawkins, and Special Project Coordinator Jenny Carroll were in attendance. We discussed the regional importance and funding needs for the port expansion project and Spit erosion management general investigations. We also discussed potential Federal COVID relief funds for transportation and the Governor's GO Bond package plans.

Remote Sales Tax

In 2020 the City of Homer began receiving sales tax income via the Alaska Remote Seller Sales Tax Commission (ARSSTC). This program has the benefit of collecting sales tax fees the City was not previously able to collect. In 2020, the City received \$183,955 from ARSSTC. The City paid \$39,947 in fees to the Commission in 2020. Starting with the FY22/23 budget, this revenue source will have its own line.

Much like our regular sales tax collected by the Borough, there is a lag between when a taxable sale occurs and when the City receives income. The table below show the funds received in 2020 and breaks them into the City's different sales tax streams. It is difficult to forecast the long-term impact of this revenue because 1) it is a new revenue source; 2) COVID has greatly disrupted spending habits and patterns. I believe, based on the limited amount of data we have so far, we would be conservative in saying that funds from ARSSTC could easily exceed \$300,000 on an annual basis.

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
General Fund	\$99	\$7,897	\$11,545	\$14,532	\$15,325	\$15,551	\$15,559	\$35,175	\$115,683
HAWSP	\$24	\$1,942	\$2,839	\$3,573	\$3,768	\$3,824	\$3,826	\$8,650	\$28,447
HART-Roads	\$22	\$1,748	\$2,555	\$3,216	\$3,392	\$3,442	\$3,443	\$7,785	\$25,602
HART-Trails	\$2	\$194	\$284	\$357	\$377	\$382	\$383	\$865	\$2,845
Police Station	\$10	\$777	\$1,136	\$1,429	\$1,507	\$1,530	\$1,530	\$3,460	\$11,379
TOTAL	\$157	\$12,558	\$18,359	\$23,108	\$24,369	\$24,729	\$24,741	\$55,934	\$183,955

FY21 State Homeland Security Grant Requests Submitted

The application period for FY21 State Homeland Security Program grants just closed. Over the years, SHSP grant support has been instrumental in incrementally and systematically keeping our public safety communications system up to date. This round, the City applied for two critical pieces of equipment: (1) a bi-directional amplifier system to improve radio communication coverage for ALMR system channels inside the new Homer Police building. An unanticipated high noise floor level in the new building interferes with ALMR radio signals making it necessary to amplify ALMR radio signals; and (2) microwave links that carry radio control, data, video and voice traffic from dispatch to Homer Police Department, and during emergencies, to the City's response personnel in the Fire, Port & Harbor and Public Works departments. The microwave link the City relies on is aging out of manufacturer support and is not capable of fully meeting current system needs. Should the City be successful in these requests, we will bring an ordinance to Council for grant acceptance and request sole source procurement of funded items to insure they are compatible with and successfully integrated into our communications system.

New Certified Municipal Clerk – Rachel Tussey

I would like to congratulate Deputy City Clerk Rachel Tussey who has earned the designation of Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks (IIMC). According to IIMC, the CMC is a “declaration that you are proficient in your important position and that you have demonstrated mastery of administrative skills critical to good government.”

“I’m super excited for Rachel and very proud of her accomplishment! When we planned for 2020 training she was slated to attend two weeks at the Northwest Clerk’s Institute (NCI) in Tacoma to complete her education requirements for this certification. Then COVID hit, travel and in person trainings were canceled, and she stepped up to assist in PIO duties. NCI and IIMC worked to get virtual trainings together to ensure Clerks could continue to receive continuing education, and despite all the other duties Rachel has taken on this year she buckled down, signed up for the virtual sessions, and fulfilled her requirements to earn the prestigious designation of Certified Municipal Clerk. COVID high 5 to Rachel!” – City Clerk Jacobsen

Retirements

Jim Knott; HPD/ Investigator III

Jim was hired October 30th, 2006. He stayed until June 26th 2009, and then decided to see how the dark side was, working for Kenai PD. Jim came back to us February 2010 because let’s face it- Homer rocks. He was promoted to PO III October 31st, 2016, attended a prestigious polygraphing school in 2017 and was again promoted to Investigator III March 25th, 2018. Over his almost 14-year career with us, Jim has been instrumental in training, teaching and mentoring many officers, and many of you. He has been dedicated and an integral part of Project Drive and its success. Jim has been one of the hardest working law enforcement officers I’ve had the privilege to work with over the years. His experience and knowledge will be hugely missed here. Jim, we wish you well and success in all future endeavors and I know you’ll succeed in all. Thank you for being part of our team and giving us your best for almost 14 years. – Lieutenant Browning

Manfred Kirchner; PW/Treatment Plant Operator III

Manfred started with the City of Homer in June 2012 working in the Utility section of PW. He soon moved to the Treatment Facilities. Manfred is very knowledgeable in Water/Wastewater operations. He has been a valuable part of the Water/Sewer team and will be missed. We wish him the best in his retirement. – Superintendent Cook

COVID-Related Updates

COVID Risk Status

On February 1st I moved the City from the “Red” to “Orange” level on our COVID risk framework. The move to orange allowed for a limited reopening of the HERC and the Library by appointment-only. The change in risk level also allows staff to hold more in-person meetings as long as masking and social distancing guidelines are followed. As an organization we continue to do quite well with very minimal positive COVID cases or close contact related absences across the last couple months.

COVID Vaccine Clinic Support

On February 2nd, City staff and volunteers assisted SPH with phone-in appointment setting for the February 5th & 6th mass vaccine clinic. A phone-in option is key to providing vaccine access and assistance to those in our

community without computer or internet. The scheduling was very smooth and more satisfying to callers this time around thanks to a call queue system developed by IT Manager Nick Poolos for the vaccine call line. Thanks go out to community volunteers for their time assisting!

Council Chambers Update

Work continues on the Council Chamber update. The furniture pieces are largely complete but we're continuing to have some supply chain issues for a handful of electronic components. I'm hoping to have a solution to that shortly. At the last meeting a question was asked about the space each Councilmember would have, the photo below shows the space available with the maximum number of individuals seated at the dais (ten). Once the dais is fully wired for electricity, microphones, etc. that unfinished space will be covered up.



Enclosures:

1. Memo from Fire Chief Kirko w/ Attachments
2. Letter of Appreciation received from Pier 1



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(f) 907-235-3148

Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL
FROM: Andrea Browning
DATE: February 8, 2021
SUBJECT: February Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Dan Miotke	Fire	19	Years
Tim Yarbrough	Fire	19	Years
Daren Hill	Public Works	6	Years
Jenny Carroll	Admin	5	Years
Morgan Tracy	Police	4	Years
Kevin Co	Library	2	Years
Tyler Jeffres	Police	2	Years



City of Homer

www.cityofhomer-ak.gov

Volunteer Fire Department

604 East Pioneer Ave
Homer, Alaska 99603

fire@cityofhomer-ak.gov

(p) 907-235-3155

(f) 907-235-3157

Memorandum

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
THROUGH: ROB DUMOUCHEL, CITY MANAGER
FROM: MARK KIRKO, FIRE CHIEF
DATE: JANUARY 27, 2021
SUBJECT: AIR QUALITY

In recent weeks there has been a significant amount of land clearing in Homer and Kachemak City causing unfavorable smoke conditions in the area. The smoke conditions are noticed by most and may produce a health risk to some citizens with existing respiratory problems. Our burn permit regulations are clear, but I am suggesting some revisions to the requirements.

I would like to add two statements to the existing burn permit requirements:

- No burning will occur when exterior temperatures are below 34 degrees.
- The fire department may require permitted fires to be extinguished if smoke conditions are determined to be a nuisance by a fire department official or multiple complaints are received from the public.

At this time, the fire department is reaching out to burn permit holders and reminding them of the requirements for burning and advising them to only burn when conditions are suitable.

The other problem that exists is that we are not the only regulatory agency for the affected area. The State and Borough also have a part in the permit and enforcement process that is similar to what has been adopted by the local jurisdiction.

I am actively working with the borough area fire departments and the Alaska Division of Forestry to improve the burn activities and educate the community on the open burning process and regulations.

Attached is a copy of the existing City permit and a State Forestry Small Scale Permit brochure for your review.

**CITY OF HOMER
BURNING PERMIT**

No. 2616

In accordance with the Ordinances of the City of Homer and the laws and regulations of the State of Alaska, the undersigned is hereby granted permission to burn:

A maximum _____ of _____ on the following property in the
(Woody debris, brush, etc. not to exceed 4" diameter)

Kenai Peninsula Borough: _____ ¼, Sect _____ Township _____ Range _____ Seward Meridian
(Further, specify location by milepost, street, subdivision, and local landmarks)

Burning is authorized subject to the following terms and conditions:

1. Construct a firebreak _____ wide to mineral soil around material to be burned before lighting fire.
2. Have _____ adult person(s) attending the burn, until the fire is out and cold to the touch.
3. Have sufficient water _____ and tools _____ on site to control and if necessary to extinguish the fire.
4. No burning if wind exceeds 10mph.
5. **Call Homer dispatch at 235-3150 each day before burning.**
(Leave permit #, name, phone #, and location of burn)
6. This permit does **not** authorize burning any substance which causes black smoke, toxic gases, or odors which affect nearby persons; or excessive smoke that creates a nuisance or health risk for persons on neighboring properties.
7. Do not burn within 50 feet of structures or under powerlines. Exception: piles < 3 feet in diameter - 25 feet away.
8. Other terms: _____

This permit is issued under the authority of Ordinance 98-05 of the City of Homer governing open burning and the regulation of burn permits. This permit may be modified, suspended or revoked at any time.

The permittee shall have this permit in possession at all times when burning and shall display upon demand to any duly authorized agent of the City of Homer or the State of Alaska.

Permittee agrees to hold the City of Homer harmless from any claim or damage caused by negligent acts or omissions of permittee, his/her employee, or his/her agent, arising during or as a result of activities covered by this permit.

WILLFUL OR NEGLIGENT DISREGARD OF THE TERMS OF THIS PERMIT CONSTITUTES AN ILLEGAL ACT AND MAKES YOU CRIMINALLY LIABLE. This permit does not relieve the permittee from responsibility for fire damage.

Date Issued _____ 20 _____ PERMIT EXPIRES _____ 20 _____

Name of Permittee (print) _____ Telephone No _____

Name of the Property Owner if different from Permittee _____

Mailing Address _____ City _____ Zip _____

SIGNATURE _____
Permittee attests that they have the owner's permission to perform open burning if they are not the owner

Issued By _____ Business Office #235-3155

In an EMERGENCY- DIAL 911

A Burn Permit is required for Open Burning throughout the year within the City of Homer

(Rev Dec. 02)

CITY OF HOMER
OPEN BURNING PERMIT REQUIREMENTS

1. Only wood, slash and other similar natural materials may be burned. The open burning of synthetic materials, flammable liquids or materials that produce black smoke, noxious or toxic gas shall not be permitted.
2. A firebreak, clear of all combustible materials, shall be provided for a minimum of ten feet or equal to the diameter of the burn pile, whichever is greater. A minimum clearance from structures or other improvements of 50 feet or four times the diameter of the burn pile, whichever is greater, shall be provided.
3. Burn piles shall not exceed 20 feet in diameter and 10 feet high. (Requires Site Inspection)
4. Material to be burned will not exceed 4 inches in diameter.
5. Material to be burned will be as dry as practical. Piles left standing should be covered to permit adequate drying.
6. When multiple piles over 10 feet in diameter are to be burned on the same site, one pile shall be lit as a test burn and the burning conditions assessed before any additional piles are lit. Smoke should rise at least 500 feet and remain clear of all inhabited structures.
7. The smoldering phase of the fire will be minimized by tending and consolidating the open burn as it progresses into the smoldering phase and will be fully extinguished when active flaming combustion can no longer be maintained.
8. All open burning must be tended continually for maximum combustion and safety until the fire is fully extinguished. Fully extinguished is defined as cold to the touch with no hot ash or embers.
9. Equipment and personnel capable of extinguishing the open burn must be on site throughout the burn.
10. All State of Alaska regulations for open burning and permit requirements must be met.
11. As a condition of this permit the emergency dispatcher center must be notified immediately prior to lighting any open burn. **Call 235-3150**

Violation of the terms of this burning permit may result in suspension modification or termination of this permit. It may also subject you to civil and criminal penalties and the cost to extinguish the fire.

SMALL SCALE BURN PERMIT

Required from April 1st - August 31st

CAMPING, COOKING AND WARMING FIRES

A campfire not more than three feet in diameter and two feet in height, or a commercially manufactured outdoor burning device does NOT require a burn permit.

LARGE SCALE BURN PERMITS

To burn a brush pile larger than ten feet in diameter and four feet in height, more than one pile at a time, or undertaking burning more complex than allowed under this permit, you must contact the nearest Alaska Division of Forestry Fire Prevention Office listed on the front of this permit, either by phone or in person, to request information about obtaining a Large Scale Burn Permit 11 AAC 95.416 (Large Scale burn permits).

COMMON BURNING VIOLATIONS

- Burning during adverse weather conditions (hot, dry, windy) or during a burn permit suspension or burn closure.
- Failure to possess a valid burn permit.
- Burning that exceeds the scope of the permit.
- Burning materials that emit black smoke, obnoxious odors or toxic fumes. Examples include plastic, rubber, vinyl, animal waste/carcasses, household garbage, waste oil, etc.
- Failure to clear the ground around a campfire, brush pile or burn barrel.
- Leaving a fire unattended or not fully extinguishing a fire until it is cold to the touch.

You are REQUIRED to call the Burn Permit Hotline before burning or if weather conditions become hotter, drier or windy
907-260-4269

This permit is issued by the Alaska Division of Forestry as authorized by AS 41.15.010 (protection from wildland fire), 41.15.050 (fire season) and 41.15.060 (permits).

This burn permit may be denied, suspended or revoked by an authorized employee of the Alaska Division of Forestry. 11 AAC 95.430 (Denial, suspension, or revocation of permit).

The permittee shall sign this permit and possess it while burning and shall display it request. 11AAC 95.422 (Permit requirements).

Non-compliance with this permit may lead to a fine or criminal prosecution. This permit does not relieve the permittee from civil or criminal liability for damages resulting from an unpermitted burn or escaped fire.

This permit is valid thru December 31st of the year issued

I have read and understand the conditions and requirements of this permit.

_____ (Print Name)

_____ (Date)

_____ (Signature-Required)

_____ (Physical Burn Location)

You are REQUIRED to call the Burn Permit Hotline prior to the start of any burning or if conditions get hotter, drier or windy

907-260-4269*



Kenai-Kodiak Area Forestry
Fire Prevention Office
42499 Sterling Highway
Soldotna, Alaska 99669
907-907-260-4260

Residents living within the following fire service areas must also call the number listed below to notify the fire department of any open burning:

Nikiski: 907-776-6401
City of Homer: 907-235-3150
Kachemak Emergency Service Area: 907-235-9811

For information visit:
<http://forestry.alaska.gov/>

BURN BARREL REQUIREMENTS

55 Gallon Barrel

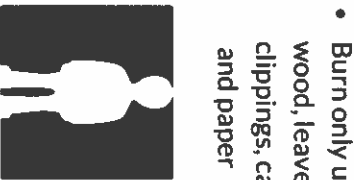
- Circular, outdoor metal drum, in good condition, with no more than a 55 gallon capacity
- Metal mesh cover on top in good condition, with mesh openings no larger than 5/8"
- At least three evenly spaced 3" square holes covered with metal mesh along the bottom
- Situated on top of non-burnable materials



- At least 6 feet of ground cleared to mineral soil extending to all sides of the barrel
- Stay with the barrel until completely out and cold to the touch



Sufficient water to immediately extinguish fire and a tool close by when burning



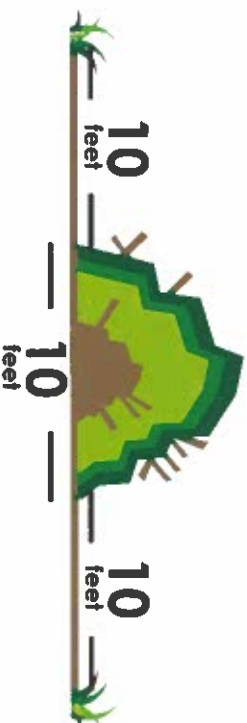
- Burn only untreated wood, leaves, grass clippings, cardboard and paper

1 Adult with the barrel at all times

SMALL PILE BURNING REQUIREMENTS

Pile Specifications

- Only ONE pile burning at a time
- Max ten foot diameter and four foot height



- At least 10 feet of ground cleared to mineral soil extending to all sides of the pile
- Stay with the pile until completely out and cold to the touch



Sufficient water to immediately extinguish fire and tools close by when burning



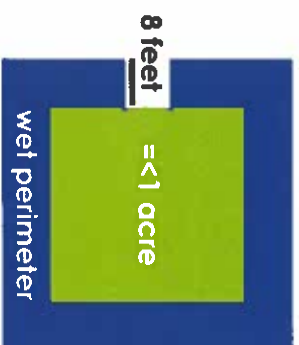
- Burn only untreated wood, leaves, grass clippings, cardboard and paper

At least one adult with the pile at all times

LAWN BURNING REQUIREMENTS

Lawn Specifications

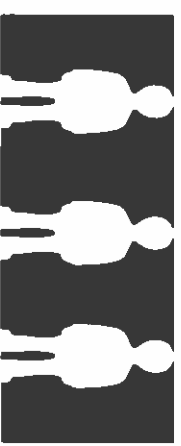
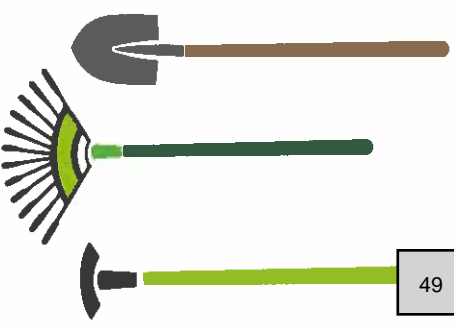
- Maintained lawn
- Max one acre and four inches in height



- Maintain an 8 foot wet perimeter on the ground around the burn at all times
- Stay with the lawn until completely out and cold to the touch



Sufficient water to immediately extinguish fire and tools close by when burning



3 Adults at all times

PIER ONE THEATRE

332 E. PIONEER AVE. STE. 3 • HOMER, AK 99603 • 907-226-2287 • PIERONETHEATRE.ORG



The City of Homer
491 E. Pioneer Ave.
Homer, AK 99603



To the City of Homer, Mayor Castner and City Council Members,

This year, as with theatres across the world, the Coronavirus pandemic forced Pier One Theatre to close its doors. Our planned season flew out the window, and we faced a year of financial uncertainty and disconnect from our community. As we reflect on the last year, all of its strangeness, and all of its small miracles, we can clearly see that we could not have survived on our own. Your Herculean efforts to administer funds to businesses and organizations in need have sustained us throughout the pandemic. The CARES funds, SBERG and NERG, and the matching funds from the Rasmuson Foundation which you so diligently distributed were essential to the survival of Pier One Theatre. Thanks to these economic relief packages and the tireless efforts of funders to reach communities, we had a very different season than we were anticipating.

In addition to being able to meet our basic operational expenses, we had a surprisingly full season including an acting technique workshop, a Drama Slam in conjunction with the Alaska World Arts Festival which resulted in the creation of nine new plays, and a holiday film which collected music, poetry, and dance celebrating the season. We teamed up with the Center for Alaskan Coastal Studies for their Coastal Cosmic Telethon and live-streamed five original plays celebrating the natural world around us. We collaborated with KBBI AM 890 to produce three radio plays including *The Importance of Being Earnest* by Oscar Wilde and two original plays by local playwrights, *Rising* by Brenda Dolma - a story about grief and climate change, and *Shakespeare in Quarantine* by Jessica Golden - a modern take on the writing of King Lear while theatres were closed due to plague. We enjoyed an overwhelmingly positive response from the community when we helped celebrate Mary Epperson Day in June, and in October shared a curated live performance of *Haunted Shakespeare: His Murdered, Ghosts, and Otherworldly Creatures* - two COVID safe walks on the Pratt Museum trails featuring over 30 local actors (*Haunted Shakespeare* was also filmed and will be released sometime early this year). It is very clear that the residents of Homer are longing for more live theatre!

This past year has called on all of us to reimagine, to adapt, and to work hard for the community in ways we could never have anticipated. You have risen to the challenge and supported us all the way through. As we look to the end of the pandemic and a brighter future, we hope you continue to view the arts as a core part of society that lifts our hearts and strengthens us all.

Sincerely,

Jennifer Norton
Executive Director
Pier One Theatre, Inc.