



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

City Council Committee of the Whole

Monday, April 26, 2021 at 5:00 PM

City Hall Cowles Council Chambers via Zoom Webinar

Dial: (669) 900 6833 or (253) 215 8782 or Toll Free (888) 788 0099 or (877) 853 5247

Webinar ID: 953 097 829 Password: 234969

CALL TO ORDER, 5:00 P.M.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

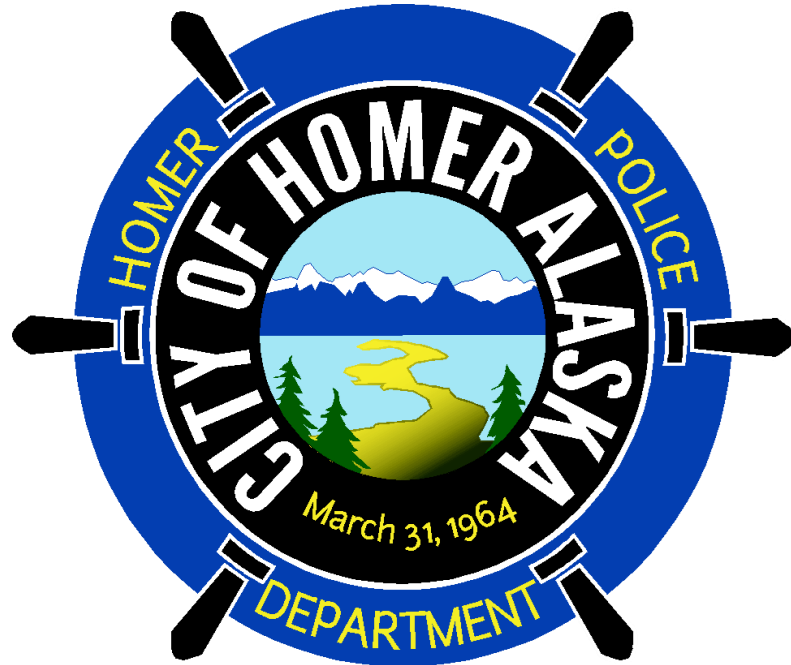
- [a.](#) Homer Police Department Annual Report - Cheif Robl
- [b.](#) City of Homer Fee Schedule (if time allows)

COMMENTS OF THE AUDIENCE

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, May 10, 2021 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

HOMER POLICE DEPARTMENT



2020 ANNUAL STATISTICAL REPORT

Homer Police Department

Purpose of the Report:

- To report to the citizens of Homer the yearly activity of the police department.
- To reflect upon the current criminal activity and compare it to the past.
- To identify trends and changes in criminal activity. Many factors influence these numbers including population changes, economics, reporting procedures, allocation of department personnel, and law revisions. These factors should be kept in mind while reviewing this report.

Permission is given to freely copy and use this information. Every effort is made to insure these numbers are as accurate as possible. Any numbers found in error are corrected in the following report.

Organization of the Report:

This report contains statistics of offenses and incidents defined by the FBI in the Uniform of Crime Report (UCR) as well as the statistics of offenses and incidents defined by the State of Alaska and the Homer Police Department.

UCR is a national crime reporting system administrated by the FBI. This program provides a nationwide view of crime based on the monthly submission of statistics by law enforcement agencies. UCR facilitates the comparison of the crime trends between Homer and other cities in the nation.

Source of Data:

The numbers were extracted from the 2020 Incident and Arrest Logs, monthly reports and past yearly reports kept by the Homer Police Department.

Homer Police Department Goals

- Actively and aggressively investigate all criminal activity that occurs within the City of Homer.
- Work with the community to address citizen concerns and create a positive and safe environment for growth and public prosperity.
- Promote and maintain crime prevention activities with an emphasis on citizen involvement, public awareness and education.
- Maintain a highly trained, professional police force that is prepared to respond to all emergencies and provide a rapid and safe resolution to all calls for service.

Homer Police Department Mission Statement

To protect the public from criminal wrong doing, keep the peace and maintain order, assist in the orderly flow of traffic, serve the public in times of emergency and enforce the law of the land.

Copies of this document may be obtained from:

Homer Police Department
Mark H. Robl, Chief of Police
625 Grubstake Avenue
Homer, AK 99603
Ph: (907) 235-3150
Fax: (907) 235-3151
Email: police@ci.homer.ak.us

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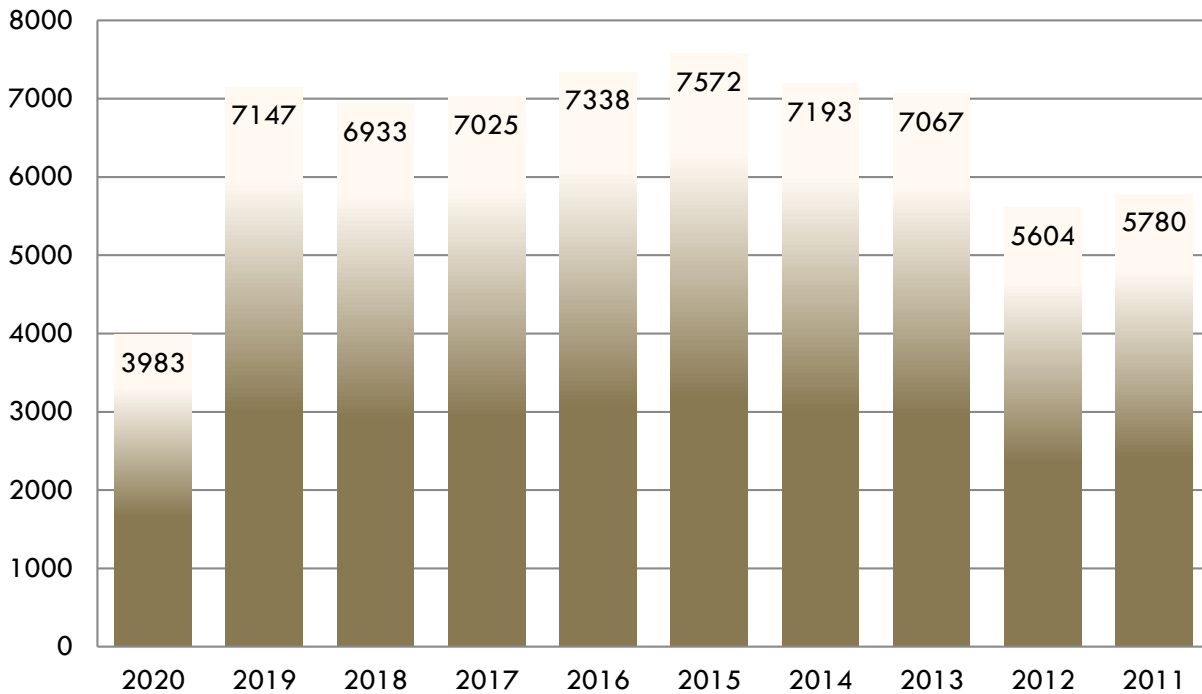
REPORTED INCIDENTS BY CATEGORY

CALL CODE	2020	CALL CODE	2020
911 Hang Up	328	HAZMAT	0
Abandoned Vehicle	60	Human Trafficking	0
Accident – non Vehicle	0	Kidnap	1
Aircraft	4	Liquor Laws	1
Alarm	100	Litter / Illegal Dumping	11
Animal Call	102	Lost / Found Property	219
Arson	0	Miscellaneous	69
Assault	40	Missing Person	3
Agency Assist	172	Murder	0
Assist Medical	58	Off Highway Vehicle Complaint	21
Assist Motorist	42	Patrol Request	54
Assist Public	149	Public Appearance	6
Burglary	9	Public Order	0
Child Support	0	Recovered Stolen Property	0
Citizen Feedback	0	Recovered Stolen Vehicle	0
Civil Issue	123	REDDI Report	222
Collision	157	Remains Unknown	0
Commercial Vehicle Offense	0	Robbery	0
Computer Crime	3	Security Check	345
Custodial Interference	0	Serve Court Documents	12
Damage Property	45	Sex Offense	12
Deceased person	18	Stalking	0
Disturbance	222	Sex Offender Registration	4
Drugs	49	Suspicious Circumstances	305
Driving Under the Influence	50	Terroristic Threatening	2
Endangerment - Adult	2	Theft – Non Vehicle	113
Endangerment - Child	2	Theft – Vehicle	16
Escape	0	Traffic	160
Extort / Blackmail	0	Transport	11
Fire	2	Trespass	114
Forgery / Fraud	35	Violate Conditions of Release	20
Fugitive from Justice	0	Warrant Arrest	42
Gaming Laws	0	Weapons Offense	2
Harassment	55	Welfare Check	391
		TOTAL INCIDENTS 2020	3983

REPORTED INCIDENTS

MONTH	2020 INCIDENTS	2019 INCIDENTS	2018 INCIDENTS	2017 INCIDENTS	2016 INCIDENTS
January	425	432	372	469	541
February	433	371	375	405	467
March	341	469	454	505	506
April	308	525	523	538	560
May	361	681	638	705	793
June	335	714	686	697	656
July	370	855	850	999	854
August	391	828	767	753	746
September	317	621	669	498	664
October	244	688	620	521	525
November	236	482	490	487	541
December	222	481	489	448	485
TOTAL	3983	7147	6933	7025	7338
% CHANGE	-44.2%	+3.1%	-1.3%	-4.3%	-

**REPORTED INCIDENTS
2020-2011**

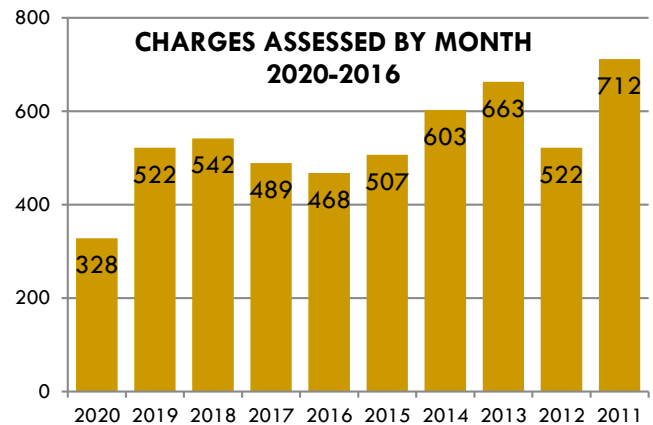


SUMMARY OF ARREST CHARGES*

Group A CHARGES	2020	2019	2020	
			Adult	Juv
Animal Cruelty	0	0		
Arson	0	0		
Assault: Simple	30	34	30	
Assault: Aggravated	15	-	15	
Assault: Intimidation	1	-	1	
Burglary	5	7	5	
Counterfeiting/Forgery	0	1		
Destruction/Damage/Vandalism	17	14	17	
Drugs: MICS I	0	0		
Drugs: MICS II	0	0		
Drugs MICS III	0	0		
Drugs MICS IV-MICS VI	17	16	16	1
Embezzlement	0	0		
Fraud	3	1	3	
Gambling	0	0		
Homicide/Murder	0	0		
Human trafficking	0	0		
Kidnap	0	0		
Larceny: Theft I	0	-		
Larceny: Theft II	6	4	6	
Larceny: Theft III	4	5	4	
Larceny: Theft IV	16	41	12	4
Larceny: Vehicle Theft	4	4	40	
Prostitution	0	0		
Pornography/Obscene Material	0	1		
Robbery	0	0		
Sex Offenses	6	0	6	
Weapons Offense	8	7	8	
Group B CHARGES				
Disorderly Conduct	7	17	7	
Driving While Intoxicated	70	53	70	
Refuse Chemical Test(Misd or Felony)	14	10	14	
Liquor Law Violations	1	0	1	
Trespass	22	35	22	
Reckless Endangerment	2	4	2	
Resisting Arrest	6	7	6	
TRO Violation	2	4	2	
Unlawful Contact 1 st /2 nd Degree (DV)	1	1	1	
Vehicle Tampering	0	1		
Violation of Conditions of Release	32	90	32	
Warrant Arrest (FTA)	7	90	7	
Fugitive from Justice	2	4	2	
Probation Violation	0	0		
Protective Custody	3	19	3	
Harassment	1	2	1	
Obstruct Justice	7	8	7	
Traffic offenses	19	42	19	
TOTAL CHARGES	328	522	323	5

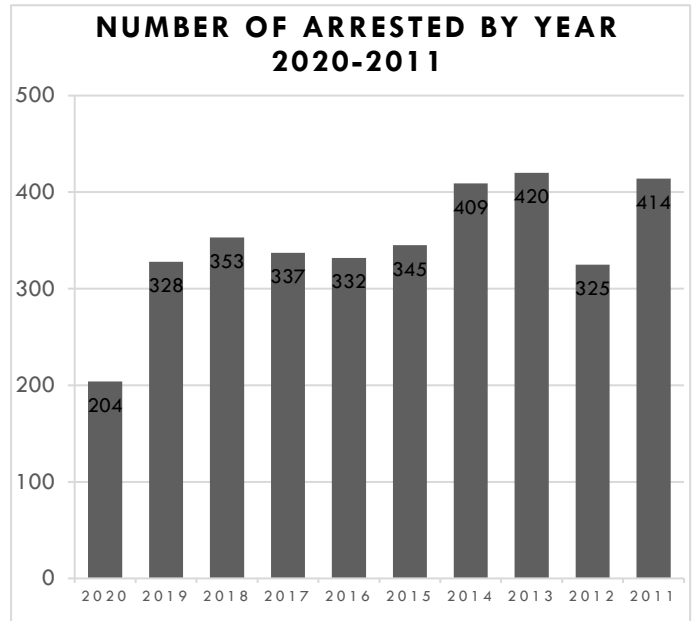
*Numbers representative of charges and not individual people

CHARGES ASSESSED BY YEAR 2020-2011					
MONTH	2020	2019	2018	2017	2016
January	40	25	17	27	54
February	11	32	32	15	30
March	30	21	48	44	33
April	7	20	32	42	25
May	29	49	36	52	62
June	46	69	69	33	55
July	22	71	49	41	46
August	33	54	60	38	43
September	30	36	47	36	45
October	36	56	73	49	29
November	36	41	37	56	18
December	8	48	42	56	28
TOTAL	328	522	542	489	468
% CHANGE	-37.2%	-3.7%	+10.8%	+4.5%	-

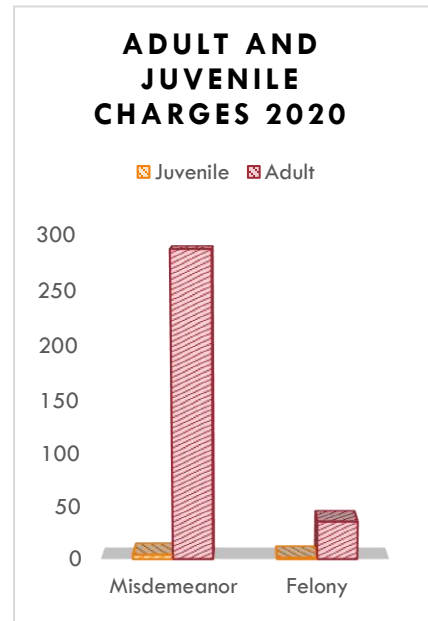
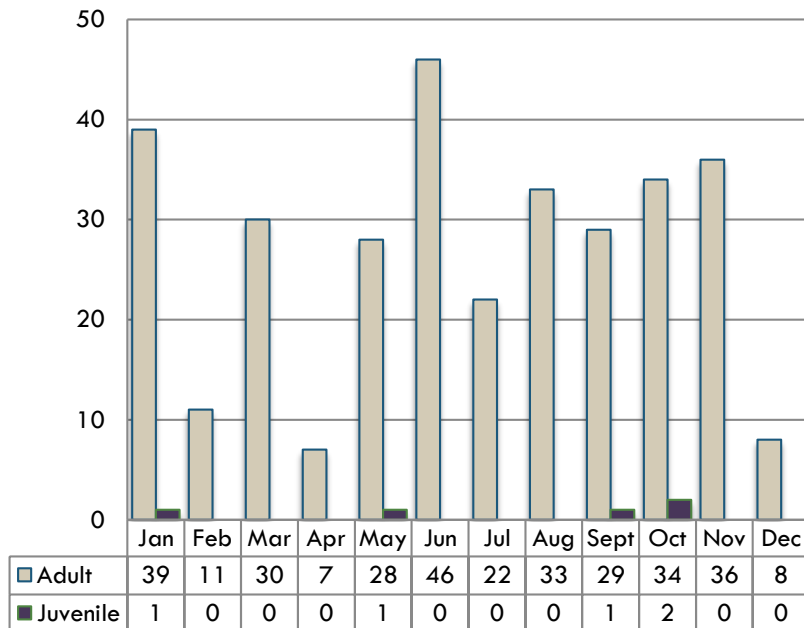


SUMMARY OF ARRESTS

NUMBER OF PERSONS ARRESTED BY MONTH 2020-2016					
	2020	2019	2018	2017	2016
January	24	18	17	23	40
February	9	23	23	12	21
March	20	17	29	24	25
April	5	18	24	25	17
May	17	35	25	31	39
June	23	32	44	25	37
July	17	32	35	32	33
August	23	32	36	28	34
September	23	24	30	33	28
October	19	38	40	37	25
November	18	26	24	38	15
December	6	33	26	29	18
TOTAL	204	328	353	337	332
% CHANGE	-37.8%	-7.1%	+4.7%	+1.5%	-

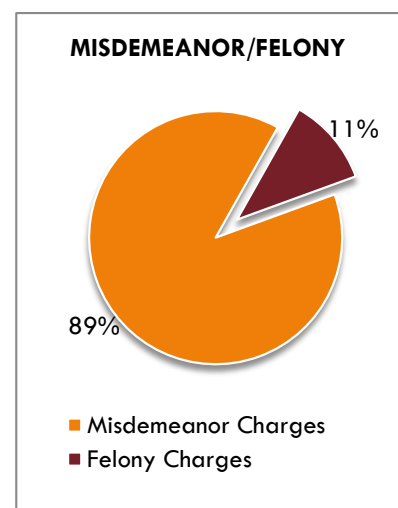
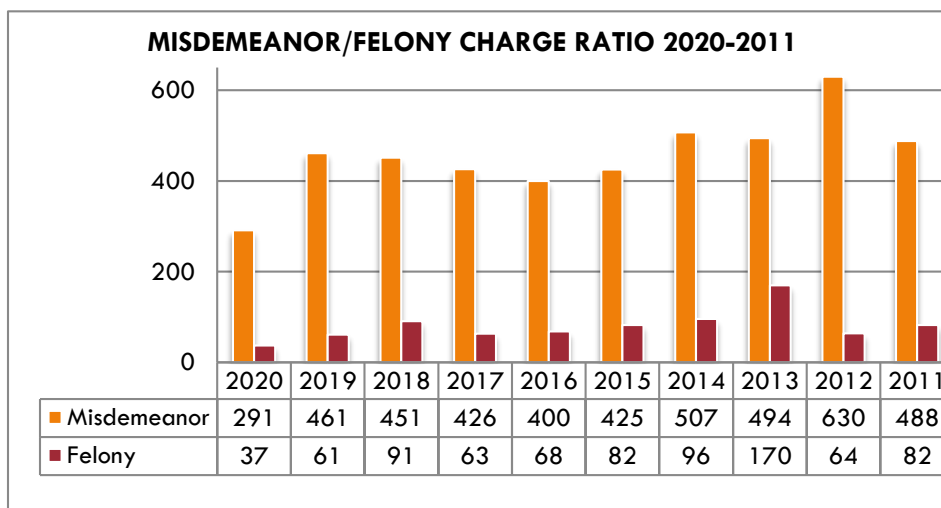
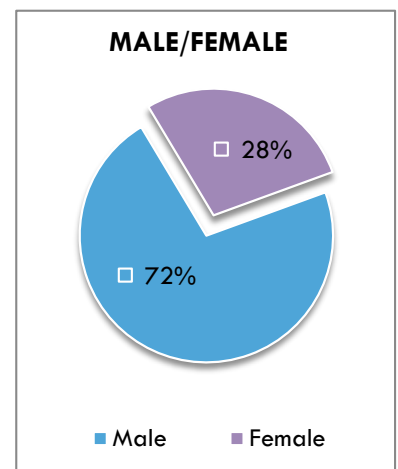
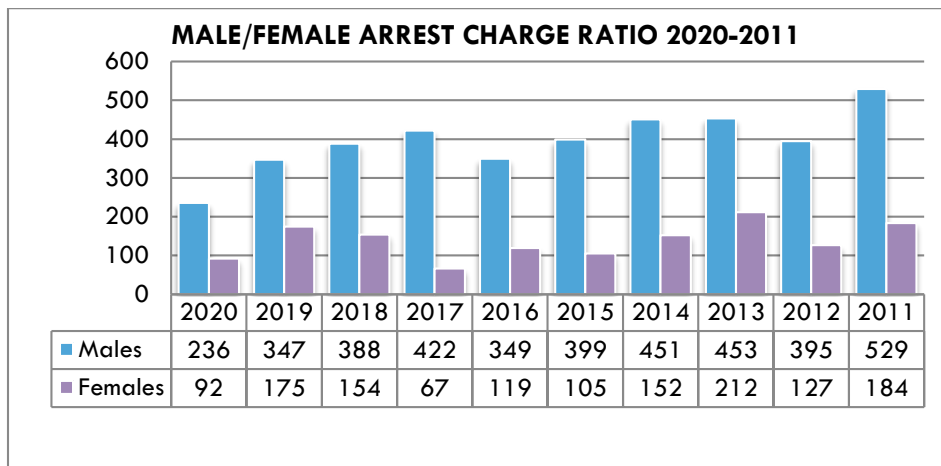
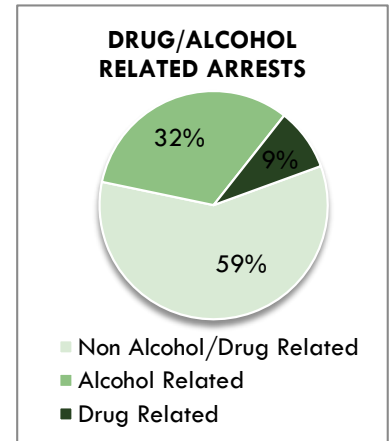


COMPARISON OF ADULT & JUVENILE ARREST CHARGES FOR 2020



DISTRIBUTION OF CHARGES 2020

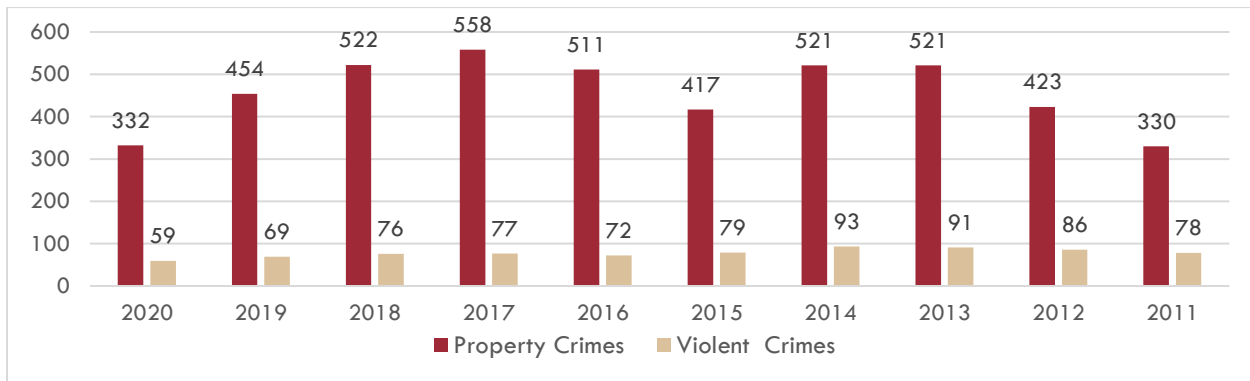
YEARLY TOTALS	ADULTS	JUVENILES	TOTALS	DRUG RELATED	ALCOHOL RELATED
ARRESTS	199	5	204	18	66
CHARGES	323	5	328		
FELONIES	36	1	37		
MISDEMEANORS	287	4	291		



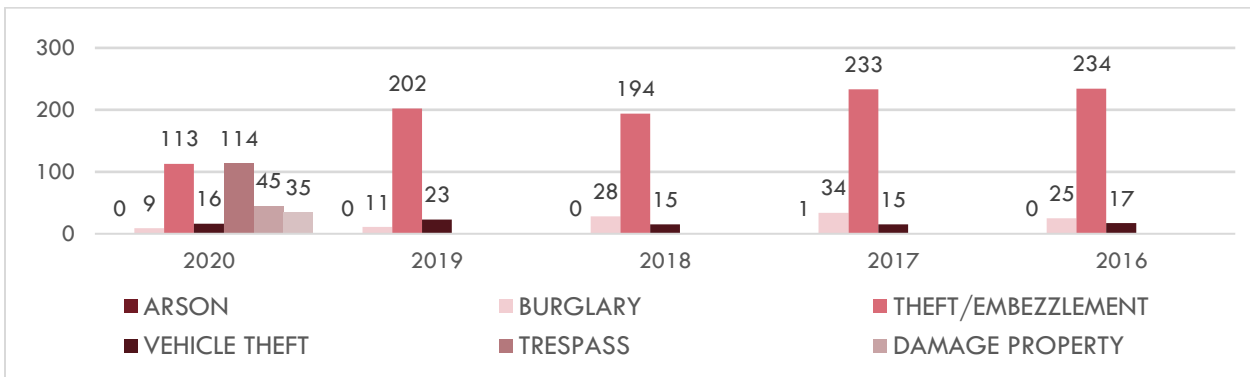
CRIMES REPORT: PROPERTY & VIOLENT

PROPERTY CRIMES 2020		VIOLENT CRIMES 2020	
ARSON	0	ASSAULT	40
BURGLARY	9	RESISTING ARREST	6
THEFT / EMBEZZLEMENT	113	ROBBERY	0
FRAUD / FORGERY	35	SEX ABUSE/ASSAULT	12
TRESPASS	114	STALKING	0
DAMAGE PROPERTY	45	KIDNAP	1
VEHICLE THEFT	16	HOMICIDE	0
TOTALS	332	TOTALS	59

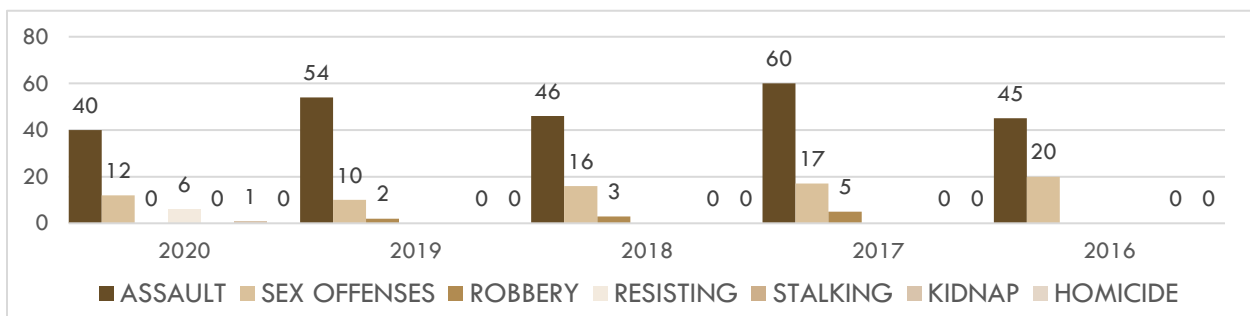
NUMBER OF REPORTED PROPERTY AND VIOLENT CRIMES 2020 - 2011



ANALYSIS OF MAJOR PROPERTY CRIMES

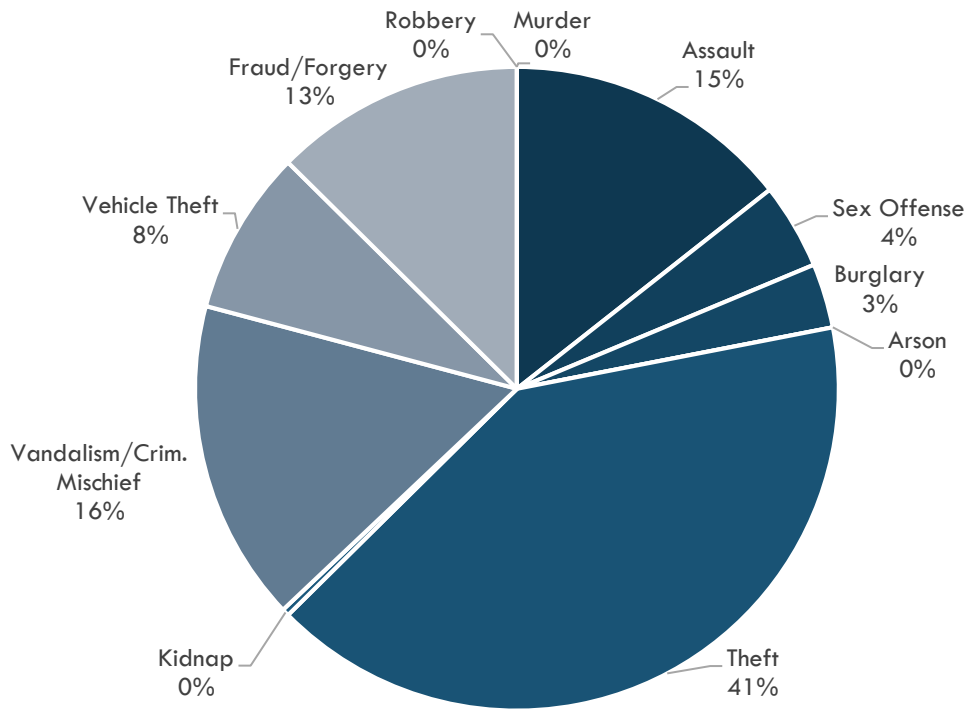


ANALYSIS OF MAJOR VIOLENT CRIMES

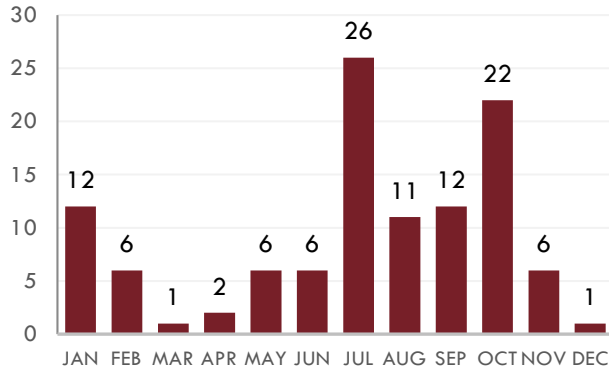


DISTRIBUTION OF MAJOR OFFENSE BY PERCENTAGE

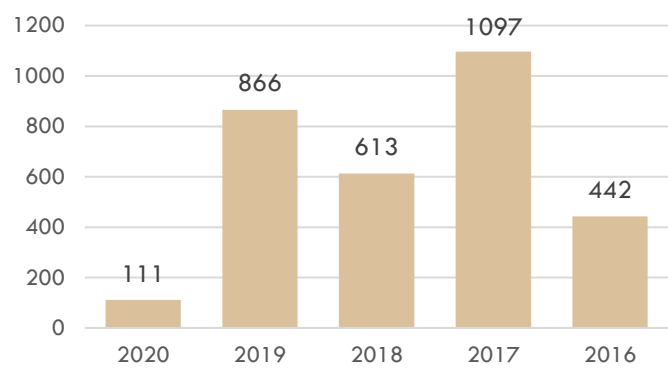
Arson	=	0
Assault	=	40
Burglary	=	9
Fraud/Forgery	=	35
Kidnap	=	1
Murder	=	0
Robbery	=	0
Sex Offenses	=	12
Theft/Embezzlement	=	113
Vandalism/Criminal Mischief	=	45
Vehicle Theft	=	16



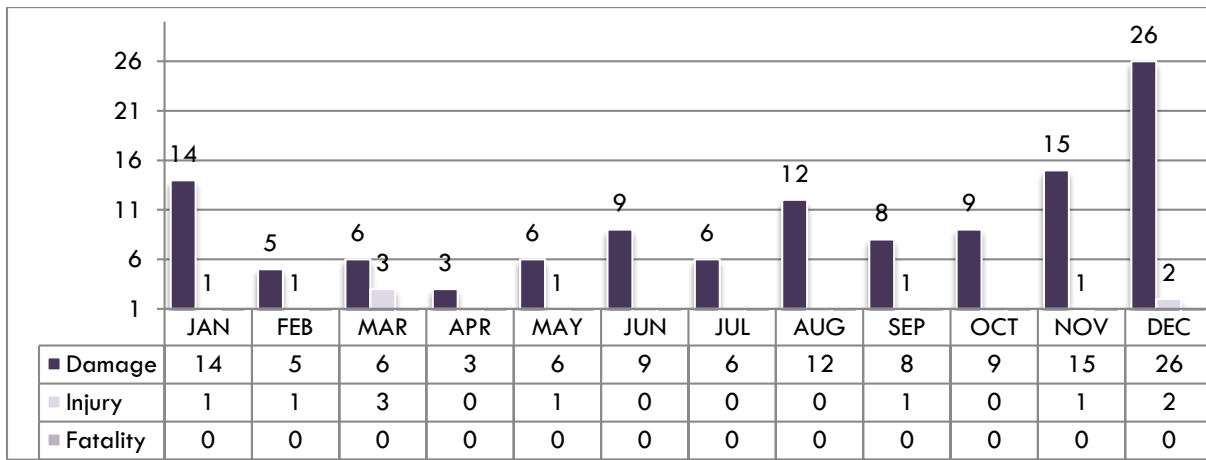
CITATIONS 2020



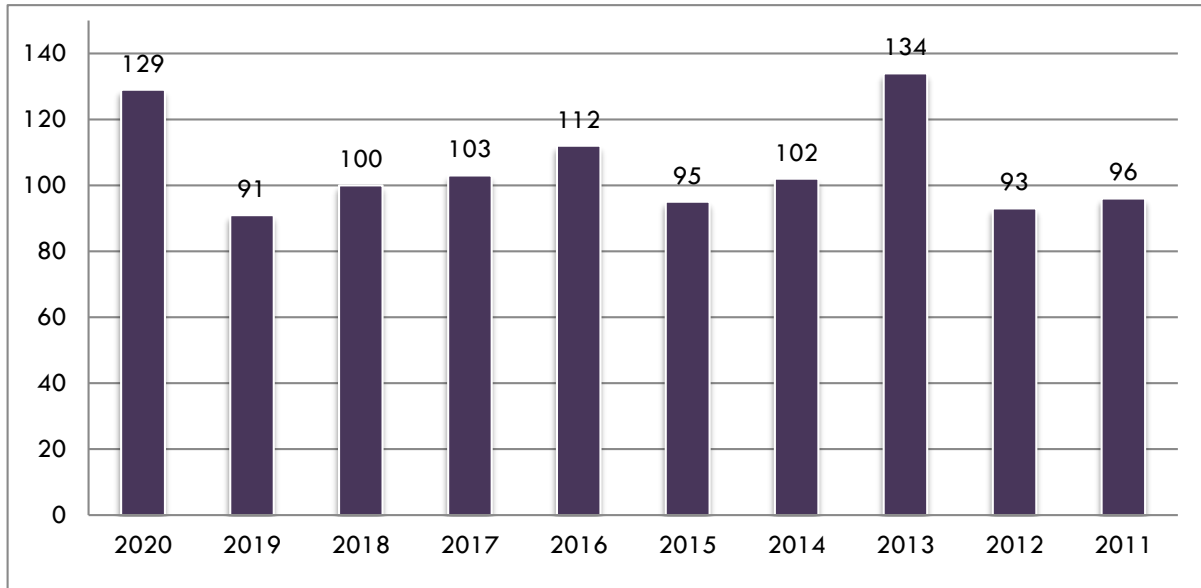
TRAFFIC CITATIONS ISSUED 2020-2016



2020 MOTOR VEHICLE ACCIDENTS



MOTOR VEHICLE ACCIDENTS 2020-2011



HOMER COMMUNITY JAIL

Number of Prisoners Housed

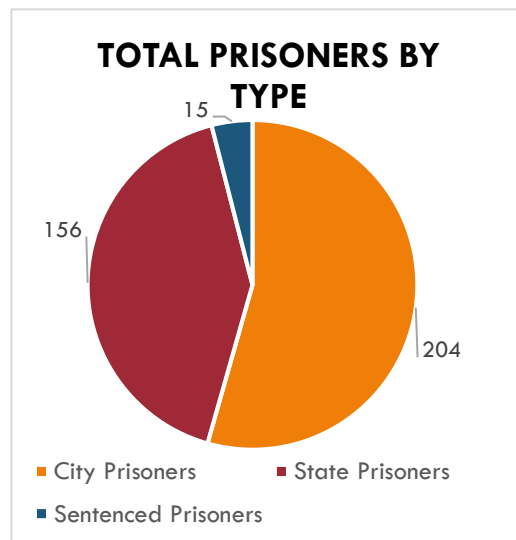
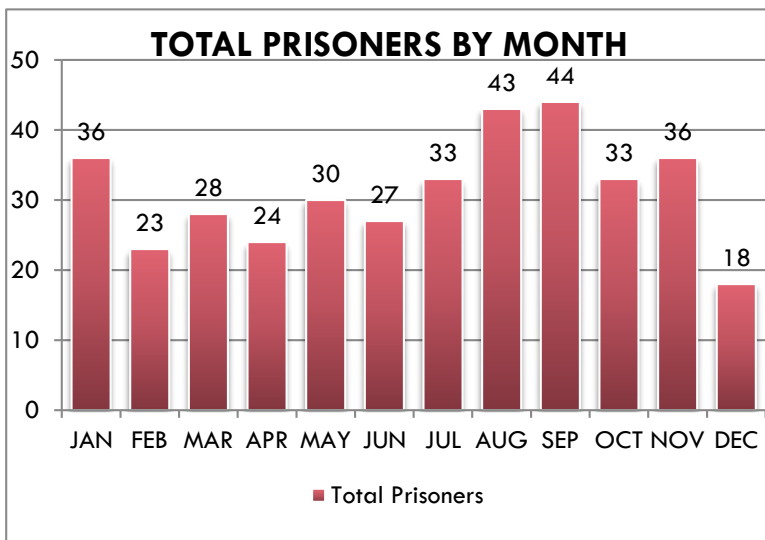
2020

MONTH	City Prisoners	State Prisoners	Sentenced Prisoners	Total Prisoners 2020
January	18	13	5	36
February	10	10	3	23
March	16	11	1	28
April	8	16	0	24
May	17	13	0	30
June	22	5	0	27
July	18	15	0	33
August	27	12	4	43
September	22	22	0	44
October	20	12	1	33
November	23	12	1	36
December	3	15	0	18
TOTALS	204	156	15	375

2019

City Prisoners	State Prisoners	Sentenced Prisoners	Total Prisoners 2019
9	7	1	16
15	5	2	22
15	9	4	28
15	10	1	26
29	19	0	48
29	10	0	39
26	17	2	45
23	16	3	42
17	13	1	31
36	18	3	57
22	28	6	56
26	18	4	48
261	170	27	458

NUMBER OF PRISONERS HOUSED
2020



HOMER COMMUNITY JAIL

Number of Days Served by Prisoners

2020

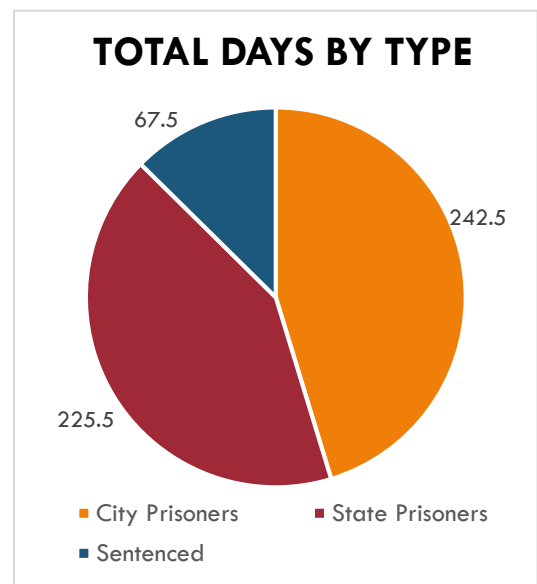
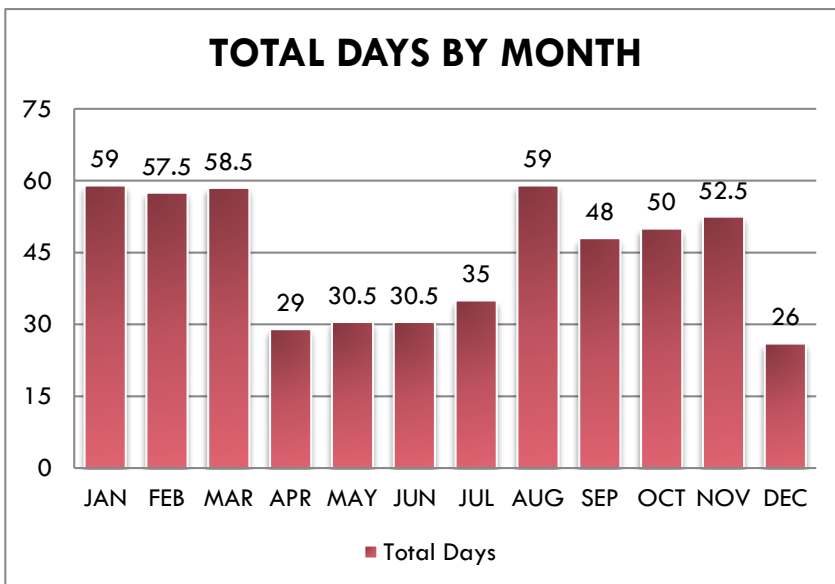
MONTH	City Prisoners	State Prisoners	Sentenced Prisoners	Total Days 2020
January	15.5	13	30.5	59
February	22	19	16.5	57.5
March	26.5	28.5	3.5	58.5
April	7	22	0	29
May	21.5	9	0	30.5
June	19.5	11	0	30.5
July	14.5	20.5	0	35
August	28.5	21.5	9	59
September	12.5	35.5	0	48
October	41.5	7.5	1	50
November	30	15.5	7	52.5
December	3.5	22.5	0	26
TOTALS	242.5	225.5	67.5	535.5

2019

City Prisoners	State Prisoners	Sentenced Prisoners	Total Days 2019
8.5	8.5	4	21
20	10.5	6.5	37
25	18.5	18	61.5
13.5	12.5	4	30
35	26	0	61
32.5	9	0	41.5
27	23.5	1.5	52
24	25	1.5	50.5
29.5	25	7	61.5
45.5	28.5	11.5	85.5
24.5	33	23.5	81
28.5	20	16.5	65
313.5	240	94	647.5

NUMBER OF DAYS SERVED BY PRISONERS

2020



GLOSSARY

Arrests - For each person arrested only the most serious crime is reported to the FBI by the UCR report, providing a body count.

Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury, or place the person in fear.

AST - Alaska State Troopers

Burglary - The unlawful entry of a structure with intent to commit a crime. The use of force to gain entry is not required to classify an offense as burglary. The unlawful entry of a structure, including motor homes, with the intent to commit a crime.

Domestic Violence - Those crimes against the person consisting of harassment, criminal trespass and assault. The incident is considered domestic violence when the victim is a spouse or a former spouse; a parent, grandparent, child or grandchild; a member of the social unit comprised of those living together in the same dwelling; or a person who is not a spouse or former spouse but who previously lived in a spousal relationship or is in or has been in a dating courtship, or engagement relations with the person committing the act. Domestic assault is designated in the Assault/Family categories.

DV Writ Service (Domestic Violence Writ) - A special type of restraining order issued by the court when convinced that the applicant has been, or will likely be, subject to domestic violence.

DWLR/S/C - Operating a motor vehicle while operator's license is suspended, revoked or cancelled: Violation or in some limited cases an A Misdemeanor offense.

Fugitive from Justice – An individual arrested on an arrest warrant from a state other than Alaska.

HPD - Homer Police Department

Incident - Initial request for service; service provided by HPD.

NIBRS (National Incident Based Reporting System) - Replaced UCR, effective Jan 1, 2021.

Property Crime - Offense involving property only. No assault to persons are involved. Categories involved: arson, burglary, embezzlement/theft, fraud, forgery, trespass, vandalism/criminal mischief, and vehicle theft.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

Service Request - All offenses or services stemming from the initial incident.

Sex Offense - Includes such offenses as: sexual abuse/assault of a minor, exploitation of a minor, incest, indecent exposure, enticement of a minor, and other offenses against minors.

Sexual Abuse - Any sexual contact of a child 15 years of age or younger by someone 4 or more years older than the victim OR any sexual contact of a child under the age of eighteen by someone occupying a position of authority over that child. (The "adult" or "juvenile" classifications denote the status of the person committing the crime.)

GLOSSARY (Cont.)

Sexual Assault - Any sexual contact with another person without consent of that person. (Note that this definition uses the term “person” and does not specify that it must be a female.) The “adult” or “juvenile” classifications denote the status of the person committing the crime.

Theft - The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Does not include embezzlement, “con” games, forgery, and worthless checks.

Theft I – Theft is committed and the value of the property or service is \$25,000 or more.

Theft II – Theft is committed and the value of the property or service is more than \$750, but less than \$25,000 – or the property is a firearm.

Theft III – Theft is committed and the value of the property or service is \$250 or more, but less than \$750.

Theft IV – Theft is committed and the value of the property or service is less than \$250.

Theft of Vehicle - The theft or attempted theft of a motor vehicle. This does not include taking of a motor vehicle for temporary use by those persons having lawful access.

TRO Violation - Violating the terms of a domestic violence writ.

UCR (Uniform Crime Reporting) - A nationwide voluntary program of reporting crimes; administered by the FBI. A standard used by all participating agencies, which measures crime statistics, and trends.

Violent Crime - Offense involving assault to a person. Categories involved: assaults, resisting arrest, robbery, sex abuse/assault, stalking, kidnapping and murder.

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CITY OF HOMER

Fee Schedule

Effective July 27, 2020

Revised 1/14/2020

Prepared by the City Clerk's Office





FEE SCHEDULE INTRODUCTION

Establishment of the City of Homer Fee Schedule

The City of Homer Fee Schedule was first created via Ordinance 92-07(S)(A) establishing the authority of Department Directors to promulgate administrative fee schedules. Unless established by ordinance or resolution of the City Council, the director of each department of the City shall have the authority, subject to the approval of the City Manager and ratification by the City Council, to promulgate and maintain an administrative fee schedule for services provided by that department. Fees for identical services shall be uniform throughout all departments.

A current copy of the departmental administrative fee schedule shall be available for inspection by any person at the front reception area of the department and at the office of the City Clerk. Unless otherwise provided by ordinance or resolution, all fees collected under this schedule shall be forwarded to the Finance Department for deposit into the general fund. [HCC 2.32.040]

Fee Schedule Abbreviations:

- HCC – Homer City Code; codification of City ordinances
- AAC – Alaska Administrative Code
- AS – Alaska Statutes
- Ord – Ordinance
- Reso - Resolution

Sales Tax*		Property Tax – Mill Levy	
City	4.85%	City	4.5 mill
Borough	3.0%	Borough	6.5 mill
*Non prepared food items are exempt from Borough and City Sales Tax September 1 st through May 31 st of each year		Hospital	1.75 mill
		KPC	0.10 mill

Request for Exemption from Payment of Fees

An application for indigency may be filed with the City Manager for waiving or partially waiving the costs of fees. The City Manager may allow an applicant, who qualifies as an indigent, a reduced fee, a payment plan or a waiver of the fee where the Manager is able to make a written finding, based on information provided by the applicant that payment of the fee would be a financial hardship. Based upon the information provided, the fee may be reduced or waived in accordance with the following scale: [Resolution 05-125(S)]

Annual Income as a Percent of current Health & Human Services (HHS) Poverty Guidelines for Alaska	Percent of Fee Reduced
1-100%	100% Waiver
101-149%	75% Waiver
150-174%	50% Waiver
175-199%	25% Waiver
200% plus	No Waiver



DEPARTMENT CONTACT INFORMATION

Department/Division	Phone	Address	Hours of Operation
Homer City Hall	(907) 235-8121	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Administration	(907) 235-8121		
Office of the City Manager	(907) 235-8121 ext. 2222	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Human Resources	(907) 235-8121 ext. 2225		
City Clerk	(907) 235-3130	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Community Recreation	(907) 235-6090	600 E. Fairview Avenue	Monday - Friday 8:00am - 5:00pm
Finance	(907) 235-8121		
Assessment Bills (City of Homer only)	(907) 235-8121 ext. 2228	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Billing & Payments: Ambulance, Water/Sewer	(907) 235-8121 ext. 2221		
Fire Department (HVFD)	(907) 235-3155	604 E. Pioneer Avenue	24 hours, 7 days a week <u>Office Hours for the Public</u> Monday - Friday 8:00am - 5:00pm
Information Technology	(907) 235-8121 ext. 2234	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Library	(907) 235-3180	500 Hazel Avenue	Monday, Wednesday, Friday, Saturday 10:00am - 6:00pm Tuesday & Thursday 10:00am - 8:00pm
Planning & Zoning	(907) 235-3106	491 E. Pioneer Avenue	Monday - Friday 8:00am - 5:00pm
Police (HPD)	(907) 235-3150	4060 Heath Street	24 hours, 7 days a week
Animal Control	(907) 235-3141	3577 Heath Street	Monday - Friday 8:00am - 5:00pm Saturday & Sunday 8:00am - 4:00pm
Port & Harbor	(907) 235-3160		Monday - Friday 7:00am - 5:00pm
Admin/Port & Harbor Billing	(907) 235-3160	4311 Freight Dock Road	(summer only) Saturday 9:00am - 5:00pm
Fish Dock/Ice Plant	(907) 235-3162	795 Fish Dock Road	Monday - Friday 8:00am - 4:00pm & On-Call
Operations	(907) 235-3160	4311 Freight Dock Road	24 hours, 7 days a week
Port Maintenance	(907) 235-3164	4667 Homer Spit Road	Monday - Friday 8:00am - 4:30pm & On-Call
Public Works	(907) 235-3170	3575 Heath Street	Monday - Friday 8:00am - 4:30pm & On-Call

Please dial 911 for immediate assistance in case of an emergency



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CITY-WIDE ADMINISTRATIVE FEES

The following are administrative fees for all departments of the City of Homer, unless otherwise specified under that department. All fees are inclusive of sales tax.

Unless otherwise specified, any item mailed may have an additional fee added for actual postage. Handling fees may be added up to the actual staff time spent preparing the item for shipping.

Airport Pickup/Delivery	\$25.00
Annual Safety Inspection – Commercial Vehicles	\$100.00
Annual Taxi Permit	\$75.00
Appeal Fees	
Water and Sewer Appeals ¹	Set by Resolution
Zoning Appeals ²	\$250.00
CD's	
Reproductions	\$20.00
CD (Police Department)	\$25.00
Subsequent	\$15.00 per CD; includes 1 st class postage
DVD (Police Department)	\$30.00 per DVD
Document Copying Fee	\$0.25 per page
Document Certification Fee	\$10.00 per report
Driver License Records	\$10.00
Fax	
Within Alaska	\$1.00 per page
Continental US	\$2.00 for 1 st page
Subsequent Pages	\$1.00 per page
Other Destination	\$5.00 for 1 st page
Subsequent Pages	\$2.00 per page
Electronic Transmission (Scanned PDF document)	\$0.25 per page
Lease Application Fee	\$30.00
Lease Fee	\$300.00
Local Bidder's Preference	
Non-local bid is	Local bid is not more than
\$0 - \$500,000.00	5 percent higher than non-local bid
\$0 - \$1,000,000.00	5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non-

	local bid on amount in excess of \$500,000.00 to \$1,000,000.00
	No additional adjustment for bids above \$1,000,000.00
Photograph Copying	\$10.00 per order; includes shipping & handling
If Done Commercially	Actual Costs plus 5%
Production Fees ³	
Per requestor in a calendar month exceeds five-person hours the fee is the City employee's actual salary plus benefit costs. An estimate will be prepared and the requestor must deposit the estimated production and copying fees in advance. If the actual costs are greater than the estimate the records will not be released until the difference is paid and if the actual costs are less the requestor will receive a refund of the difference.	
No fee for simple inspection, except when the production of records by one requestor exceeds five person hours in a calendar month.	
Special Assessment Districts (SAD's) ⁴	
Application Fee	\$100.00
Bill Fee	\$12.00 per bill
Administrative Fee	
0-500,000	5%
over 500,000	\$25,000.00 plus 2.5%
Vehicle Impound/Storage Fees (actual costs plus towing)	\$45.00 per day

¹ HCC 14.04 and 14.08 – shall be set by Resolution; in the event the appellant is the prevailing party the fee shall be refundable.

² Subject to refund if the appellant is successful on any aspect of appeal.

³ Regulations Concerning Public Record Inspections dated March 2003.

⁴ Fees associated with SADs are detailed in the HART (Homer Accelerated Roads and Trails Program) and HAWSP (Homer Accelerated Water and Sewer Program) manuals. Other SAD's if approved by the Council are at 100% property owner participation.

City-Wide Administrative Fees have been set by the following legislative enactments:

Ord 01-13(S)(A)	Reso 92-10(A)	Reso 05-22	Reso 18-065
Ord 03-36(A)	Reso 95-1	Reso 05-49	Reso 19-081(S)(A)
Ord 04-53(S)(A)	Reso 99-50	Reso 05-125(S)	
Ord 05-43(A)	Reso 99-116	Reso 06-24(S)	
	Reso 00-14	Reso 10-90(A)	
	Reso 03-159	Reso 11-036(A)(S)	
	Reso 04-94(S)(A)	Reso 11-074(A)	
	Reso 04-95	Reso 14-114	
	Reso 04-96	Reso 15-097(S)(A)	
	Reso 04-98(S)(A)	Reso 16-109	



AIRPORT TERMINAL

Advertising Only	
Size 9 x 4 inches	\$75.00 per year
Size 9 x 7 inches	\$100.00 per year
Size 9 x 11 inches	\$125.00 per year
Advertising with Direct Dial Phone	\$350.00 per year
Long Term Parking	\$5.00 per day
Annual Pass	\$500.00 per year

Airport Terminal Fees have been set by the following legislative enactments:

Reso 08-124 Reso 19-081(S)(A)
Reso 93-107
Reso 94-61
Reso 04-98(S)(A)
Reso 10-90(A)



ANIMAL CONTROL

All impounded animals must be properly licensed and have current rabies vaccinations prior to being released. Owners of impounded animals will be charged a daily boarding fee for every full day that the animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility.

The City shall charge for any additional expense incurred by the City in the actual impoundment, transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full prior to the animal's release.

Dog License			
Neutered/Spayed		\$25.00 for 2 years	
Non-neutered/Non-spayed		\$100.00 for 2 years	
Kennel License		\$150.00 for 2 years	
Replacement Fee, Lost License		\$6.00	
Rabies Voucher		\$16.00	
Quarantine at Home		\$50.00	
Quarantine at Shelter		\$50.00 plus daily boarding fee	
Boarding Fee (When Available)		\$25.00 daily	
Pickup at Residence for Owner Release		\$35.00	
Turn In		\$25.00	
Turn In For Euthanasia		\$30.00	
Impound Fees			
Non-neutered/Non-spayed		Neutered/Spayed	
1 st Offense	\$50.00	1 st Offense	\$50.00
2 nd Offense	\$70.00	2 nd Offense	\$70.00
3 rd Offense	\$100.00	3 rd Offense	\$100.00
4 th Offense or Greater	\$140.00 each	4 th Offense or Greater	\$140.00 each
Live Trap ¹			
Small Trap		\$70.00 deposit; \$1.00 per day (7 day rental max)	
Large Trap		\$150.00 deposit; \$1.00 per day (7 day rental max)	
Adoption Fee ²			
Adult Cat		\$75.00	
Kitten		\$100.00	
Adult Dog		\$140.00	
Puppy		\$185.00	

- ¹ Deposit is forfeited if the trap is not returned in seven days. A portion of the deposit, up to the entire amount of the deposit, will be forfeited if the trap is damaged.
- ² Adoption Fee includes vet check, vaccinations, spay/neuter, microchipping and \$75 fee to the City of Homer

Animal Control Fees have been set by the following legislative enactments:

HCC 20.32	Reso 01-85
	Reso 14-114
	Reso 15-097(S)(A)
	Reso 19-081(S)(A)



CAMPING

“Campground” means an area owned, controlled, developed and/or maintained by the City, which contains one or more improved campsites or contains adequate area for one or more unimproved campsites.

“Camping Season” means that period of time from April 1 through October 30.

All fees inclusive of sales tax.

All Camping	\$20.00 per day
Pavilion Rental	\$25.00 per 4 hours

Camping Fees have been set by the following legislative enactments:

Reso 91-20(S)	Reso 04-98(S)(A)	Reso 17-086
Reso 91-34	Reso 05-05	Reso 18-077(A)
Reso 93-35	Reso 15-097(S)(A)	Reso 19-011
Reso 99-94	Reso 16-109	



CITY CLERKS

Cemetery Plots			
Internment Plot		\$1,000.00	
Cremains Plot		\$400.00	
Excavation ¹			
Adult		\$500.00 – \$400 opening, \$100 closing	
Infant		\$375.00 – \$300 opening, \$75 closing	
City Council and Commission Meeting Packets			
Cost Per Packet			
0 – 25 Pages	\$5.00	100 – 200 Pages	\$25.00
26 – 50 Pages	\$10.00	200 – 500 Pages	\$30.00
51 – 100 Pages	\$20.00	500+ Pages	\$35.00
Cost Per Month, Per Council or Advisory Body			
1 Packet		Same fee as above	
2 Packets		Above fee with 10% reduction	
3 Packets		Above fee with 12% reduction	
4 Packets or More		Above fee with 15% reduction	
City Hall Facility Use			
Cleaning Fee (if facility is not left as found)		Up to \$60.00 additional fee may be applied	
Conference Room			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$15.00 per hour, minimum 2 hours \$75.00 per day maximum	
Cowles Council Chambers			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$30.00 per hour, minimum 2 hours \$150.00 per day maximum	
Use of Electronic Equipment (IT Set-up)		\$30 per day	
City Pins and Mugs			
Logo Pins		\$1.00	
Logo Mugs		\$4.00	
Scene Mugs		\$8.00	
Digital Audio of Meetings (audio files will be provided on a flash drive)		\$25.00 per flash drive	
Gravel Permit ²		\$5.00 per application	

Fire Works Permit ³ (apply 30 days in advance)	\$25.00 per exhibit plus bond for \$500 or liability insurance required
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- ¹ Extraordinary conditions such as weather, heavy snow coverage, ice, frozen ground and etcetera may result in fees charged up to \$200 additional at Public Works discretion.
- ² HCC 19.12; Areas B and C of the permit application require no approval of the COE or Division of Lands, HCC 19.12.040(c).
- ³ HCC 5.24

City Clerk Fees have been set by the following legislative enactments:

HCC 5.24	Reso 98-28	Reso 14-114
HCC 19.12	Reso 03-159	Reso 15-097(S)(A)
	Reso 05-125(S)	Reso 17-056
	Reso 06-16	Reso 18-042
	Reso 06-40(A)	Reso 19-081(S)(A)



LIBRARY

Facility Use – Fees for after-hours private use (including building supervision):	
Conference Room	\$50.00 per hour
Reading Lounge	\$50.00 per hour
Children’s Room	\$50.00 per hour
Entire Facility (excluding staff work space)	\$300.00 fee plus \$50.00 per hour staff supervisor \$300.00 damage/cleaning deposit
Library Cards	
Replacement Card	\$5.00 per issue
Temporary Card	\$25.00
Photo Copy	
Letter Size and Legal Size Per Side	\$0.15 each
11” x 17” Per Side	\$0.25 each
Color Copies – Letter Size and Legal Size per Side	\$0.50 each
Color Copies – 11” X 17” per Side	\$2.00 each
Interlibrary Loan Fee ¹	
Standard Size Books	\$3.00
Photo Copy	\$0.15 per page
Microfilm/Videos/CD’s/Audios	\$4.00
Replacement/Repair of Items ²	
Lost or Damaged Items	Replacement cost plus \$10.00 processing fee per item
Lost or Damaged Cases, Hang-Up Bags, Etc.	Replacement cost or \$2.00, whichever is greater
Lost Map or Inserts	\$10.00 per item
Lost Out-of-Print Items	\$50.00 for Alaskana, or replacement cost if higher
Damaged Item	
Per Page	\$2.00 per page
Book Jacket	\$3.00
Cover Damaged Beyond Repair	Full bindery cost or full replacement cost plus \$7.00 processing charge
Improper Return of Digital Devices	\$25.00 if not returned to Front Desk staff

¹ Additional charges may be assessed.

² To receive a refund on a lost item, patrons must return the item within sixty days of lost status. Refunds of payment for items deemed valuable to the collection and returned after the 60-day period may be made at the discretion of the Director. No refunds will be given for digital devices.

Library Fees have been set by the following legislative enactments:

Ord 05-08	Reso 97-87	Reso 12-006	Reso 18-077A)
	Reso 98-86	Reso 13-076	Reso 20-065
	Reso 99-19(A)	Reso 14-114	
	Reso 03-87	Reso 15-097(S)(A)	
	Reso 04-98(S)(A)	Reso 16-109	



PLANNING AND ZONING

Bridge Creek Watershed Permit: Zoning permits are required for the Bridge Creek Watershed Area. Although no fees will be charged for the zoning permits outside of City Limits, the evaluation process is still in effect.

Technical Review of Communication Tower Application: When required, the applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study.

Traffic Impact Analysis and Community Impact Assessment: When required, applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study. Recording (as required) is \$50.00. [Resolutions 03-159 and 96-13; HCC 12.12.03]

Zoning Permit Fees ¹	
Single Family /Duplex	\$200.00
Multi-Family/Commercial/Industrial	\$300.00 plus \$50.00 per hour when over six hours of administrative time
Change of Use fee	\$50.00
Deck	\$50.00
Employee Occupied Recreational Vehicle in Marine Commercial and Marine Industrial Zoning Districts	\$100.00 annually
Conditional Use Permit Processing Fee ¹	
Amendment	\$200.00
Fence	\$300.00
Single Family/Duplex	\$200.00
Multi-Family/Commercial/Industrial	
Uses Less Than 8,000 Sq. Ft.	\$500.00
Uses 8,001 Sq. Ft. to 15,000 Sq. Ft.	\$1,000.00
Uses 15,001 Sq. Ft. to 25,000 Sq. Ft.	\$2,500.00
Uses 25,001 Sq. Ft. to 40,000 Sq. Ft.	\$5,000.00
Uses 40,001 Sq. Ft. and Larger	\$8,000.00
Zoning Fees – Other	
Rezone ²	\$500.00
Flood Hazard Development Permit	\$200.00
Sign Permit	\$50.00
Variance	\$250.00
Erosion and Sediment Control Plan (BCWPD)	\$300.00

Storm Water Protection Plan Fee	\$200.00
Preliminary Plat Processing Fee ³	\$300.00 or \$100.00 per lot, whichever is greater
Elimination of a Common Interior Lot Line	\$200.00
Right of Way and Section Line Easement Vacation Application Fee	\$300.00 In addition to applicable preliminary plat fees
Utility Easement Vacation	No fee
Publication Fees	
Comp Plan – Small	\$10.00
Comp Plan – Large	\$20.00
Zoning Map – Small	\$5.00
Zoning Map – Large	\$25.00
Road Maintenance Map	\$5.00
Zoning Ordinance – HCC 21	\$15.00
Street Renaming Fees	
For name changes or naming of public dedicated streets other than those named during the subdivision process:	
Street Naming Petition and Hearing Advertising Fee	\$150.00
Installation of Each New City Sign, Post, Etc.	\$150.00 per sign
Replacement of Existing City Sign Due to Change Where No Post Is Needed	\$ 80.00 per sign
	The minimum fee shall be either a combination of 1 and 2 OR 1 and 3 above; however, all signs that need to be changed and/or maintained by the City must be paid for prior to installation
For Private Road Naming:	
Street Naming Petition and Hearing Advertising Fee	\$150.00
Installation of Each New City Sign, Post, Etc.	\$150.00 per sign
If No Public Hearing or Public Notice is Necessary, i.e., 100% Petition and No Partial Dedicated Street Involved	No Fee
If No Signs are Required	No Fee

¹ Fees for commencing activities, without a permit, shall be assessed at the regular rate multiplied by one and one half (1.5) for Residential and two (2) for Commercial.

² HCC 21.63 repealed Contract Rezone via Ordinance 03-21

³ Resolutions 07-14, 03-159, and 96-13

Planning and Zoning Fees have been set by the following legislative enactments:

HCC 14.08.035	Reso 00-17	Reso 05-27(S)	Reso 16-109
HCC 21.42.060	Reso 03-12(A)	Reso 05-35	Reso 17-010
HCC Title 21	Reso 03-159	Reso 07-14	Reso 18-074
	Reso 04-35	Reso 07-45	
	Reso 04-98(S)(A)	Reso 08-124	



PORT AND HARBOR

Port and Harbor fees can be found in the Homer Tariff No. 1 available on the City of Homer Port & Harbor webpage and the Harbormasters Office.

Port and Harbor Fees have been set by the following legislative enactments:

HCC Title 10	Reso 95-19	Reso 03-104	Reso 12-037(S)
	Reso 95-69	Reso 03-154(S)	Reso 14-114
Ord 95-18(A)	Reso 99-30(A)	Reso 04-96	Reso 15-073
	Reso 99-78(S)	Reso 05-123	Reso 15-091
	Reso 99-101	Reso 06-04	Reso 16-061
	Reso 99-118(A)	Reso 06-52	Reso 18-041(S)
	Reso 00-39	Reso 07-121	Reso 19-081(S)(A)
	Reso 01-84(S)(A)	Reso 08-123	
	Reso 02-81(A)	Reso 10-89	
	Reso 03-88	Reso 12-023	



PUBLIC SAFETY

HOMER POLICE DEPARTMENT (HPD)

Noisy Vehicles: Enforcement begins April 28, 2004. Noise greater than 85 decibels (dBA) at a distance of fifty (50) feet is prohibited. Between the hours of 8 p.m. and 8 a.m. not greater than 75 dBA at a distance of fifty (50) feet.

CORR: "CORR" means a correctable/dismissible offense. A citation for one of these offenses may be dismissed (or voided) if proof of correction is presented to a HPD vehicle inspector within thirty (30) days. If the required repair is not made and shown to a vehicle inspector within the specified time, the defendant must pay the fine.

Handicap Parking Violation	\$100.00
Muffler Not Working Properly	CORR/\$500.00
Muffler Modified/Excessive Noise	CORR/\$500.00
Muffler Removed or Inoperative	CORR/\$500.00
Noise Exceeds Limits:	
First Conviction	\$100.00
Second Conviction Within 6 Months of First Conviction	\$200.00
Third Conviction Within 6 Months of Any Prior Conviction	\$300.00
Engine Brake Use Prohibited:	
First Conviction	\$100.00
Second Conviction Within Six (6) Months of First Conviction	\$200.00 plus proof of satisfactory HPD commercial vehicle inspection
Third Conviction Within Six (6) Months of Any Prior Conviction	\$300.00 plus proof of satisfactory HPD commercial vehicle inspection
Public Transportation ¹	
Vehicle Permit – Expires June 30 th	\$150.00 fiscal year
Permit After January 1 st – Expires June 30 th	\$75.00
Replacement Permit	\$5.00
Chauffeurs License	\$100.00 application fee plus \$35.00 fee for Fingerprinting to the State of Alaska (none of these fees are refundable)
Annual Safety Inspection Commercial Vehicles	\$100.00
Parking Tickets ² (Paid at City Hall)	\$25.00
Itinerant Merchant	\$330.00 for 60 days
Mobile Food Unit	\$390.00 per year

¹ HCC 8.12.150 and 8.12.200

² AAC 13

³ HCC Title 8; Ordinance 01-20

Homer Police Department Fees have been set by the following legislative enactments:

HCC Title 7	Reso 06-45
HCC Title 8	Reso 10-90(A)
	Reso 15-097(S)(A)
Ord 01-20	Reso 19-081(S)(A)

HOMER VOLUNTEER FIRE DEPARTMENT (HVFD)

Ambulance	
Basic Life Support (BLS), Resident	\$750.00 plus \$15.00 per load mile
Basic Life Support, Non-Resident	\$1,000.00 plus \$15.00 per load mile
Advanced Life Support (ALS) ¹ , Resident	\$950.00 plus \$15.00 per load mile
Advanced Life Support 1, Non-Resident	\$1,500.00 plus \$15.00 per load mile
Advanced Life Support 2, Resident	\$1,250.00 plus \$15.00 per load mile
Advanced Life Support 2, Non-Resident	\$1,750.00 plus \$15.00 per load mile
Non-Emergency Transport (Billed as Basic Life Support Resident and Non-Resident Mileage)	\$15 per mile, one-way from pick up location to destination
Standby – Crew of 2 (billed per half hour)	\$60.00 per hour or \$510.00 per 8 hour day
Mileage , one-way load miles	\$15.00 per mile
Medivac	Determined by level of call; see BLS, ALS rate
Fire	
Type 1 Engines (>1,000 gals or 1,500 GPM)	\$240.00 per hour \$2,040.00 per day
Type 1 Tenders (<3,000 gals or 1,000 GPM)	\$144.00 per hour \$1,224.00 per day
Ladder Truck	\$360.00 per hour \$3,060.00 per day
Medic Unit/Ambulance	\$60.00 per hour \$510.00 per day
Brush Patrol	\$100.00 per hour
Command Vehicle	\$50.00 per hour
Rescue/Extrication Truck	\$144.00 per hour (1 hour minimum) \$1,224.00 per day
Command/Utility Vehicle	\$60.00 per hour

	\$510 per day
6 x 6 ATV	\$25.00 per hour \$200 per day
Volunteer Personnel	
Fire Department IC (1) (IC - Incident Command)	\$36.00 per hour
Safety Officer/Officer	\$36.00 per hour
Driver/Engineer (1 per vehicle)	\$24.00 per hour
Firefighters (Minimum 1 per tender, 2 per Engine)	\$18.00 per hour
EMT (Minimum 2 per Rescue Medical Unit)	\$18.00 per hour

Homer Volunteer Fire Department Fees have been set by the following legislative enactments:

Reso 91-97	Reso 06-64(S)(A)
Reso 92-06	Reso 15-097(S)(A)
Reso 92-43(S)	Reso 16-109
Reso 03-145	
Reso 04-98(S)(A)	



PUBLIC WORKS

Not obtaining any permit or not complying with any permit conditions described herein will be subject to Homer City Code General Penalties as described under Chapter 1.16.

R.V. Station dumping	\$15.00 per dumping
Potable Water	\$5.00 per fill
Utility Construction Project Permit	
Minor (Less Than 150 LF of Right-of-Way Affected)	\$90.00
Major (More Than 150 LF of Right-of-Way Affected)	\$225.00
Driveway Permit Residential ¹	\$45.00
Commercial ¹	\$60.00
Long Driveway (addn) ¹	\$105.00

¹ HCC 11.08.040

SUBDIVISION AGREEMENT FEE SCHEDULE

Agreement Application, Plan Review, Inspection, and Warranty Period Deposits

A developer shall pay the City's actual cost associated with the reviewing, approving, coordinating and inspecting improvements required to be completed under a subdivision agreement. The City's cost shall include, but is not limited to, administering the agreement, plan checking, surveillance, and administrative overhead. Prior to initiating each phase of the subdivision approval process, a deposit shall be paid. Deposits shall not bear interest. The deposits shall be held in a separate account and disbursed only as authorized by this fee schedule. The deposits are described below:

- 1) Subdivision Agreement Application: Upon submitting an application agreement, the Developer will provide a \$300 deposit.
- 2) Subdivision Improvement Plan Review: Upon submission of plans for review and approval, the Developer will provide a plan review deposit of .5% of the estimated cost of improvements or \$300, whichever is greater.
- 3) Construction Inspection: Prior to the issuance of a notice to proceed with construction to the Developer, the Developer shall pay a deposit toward the City's costs based upon the estimated cost of the improvements to be constructed under the subdivision agreement as follows:

<u>Estimated Construction Cost</u>	<u>Deposit</u>
\$10,000 or less	\$300.00
Over \$10,000 up to \$50,000	4% of the estimated costs
Over \$50,000 up to \$150,000	3% of the estimated costs

Over \$150,000 up to \$500,000	2.5% of the estimated costs
Over \$500,000	\$13,000.00

After the City finds the subdivision improvements meet City specifications, it shall determine its costs to date. If costs (plus any deposit required under subsection 4 below) exceed the total deposits received, the Developer shall pay the balance to the City prior to final acceptance of the improvements. If the total deposits exceed the costs, the City shall refund the balance (less any deposit required under subsection 4 below) to the Developer.

- 4) Initiation of Warranty Period: Prior to acceptance of completion by the City of the undertaking by the developer, the Developer shall also pay a deposit toward the City’s cost incurred during the warranty period under the subdivision agreement in the amount determined by the Public Works Director, but not to exceed \$2,000.

If at any time the City finds its costs exceed the total deposit received, the City may periodically bill and receive payment from the Developer for those actual incurred costs in excess of the amount of deposit.

WATER/SEWER MAIN EXTENSION AND FILL STATION PERMIT

Installation Agreement Application, Plan Review, Inspection, and Warranty Period Deposits

A developer shall pay the City’s actual cost associated with the reviewing, approving, coordinating and inspecting water or sewer main extension improvements or fill station improvements required to be completed under an installation agreement. The City’s cost shall include, but is not limited to, administering the agreement, plan checking, surveillance, and administrative overhead. Prior to design review or construction of the improvement, a deposit shall be paid. Deposits shall not bear interest. The deposits shall be held in a separate account and disbursed only as authorized by this fee schedule. The deposits are described below:

- 1) Installation Agreement Application: Upon submitting an application agreement, the Owner/Developer will provide a \$300 deposit.
- 2) Improvement Plan Review: Upon submission of plans for review and approval, the Owner/Developer will provide a plan review deposit of .5% of the estimated cost of improvements or \$300, whichever is greater.
- 3) Construction Inspection: Prior to the issuance of a notice to proceed with construction, the Owner/Developer shall pay a deposit toward the City’s costs based upon the estimated cost of the improvements to be constructed under the subdivision agreement as follows:

<u>Estimated Construction Cost</u>	<u>Deposit</u>
\$10,000 or less	\$300.00
Over \$10,000 up to \$50,000	4% of the estimated costs
Over \$50,000 up to \$150,000	3% of the estimated costs
Over \$150,000 up to \$500,000	2.5% of the estimated costs
Over \$500,000	\$13,000.00

After the City finds the improvements meet City specifications, it shall determine its costs to date. If costs (plus any deposit required under subsection 4 below) exceed the total deposits

received, the Developer shall pay the balance to the City prior to final acceptance of the improvements. If the total deposits exceed the costs, the City shall refund the balance (less any deposit required under subsection 4 below) to the Developer.

- 4) Initiation of Warranty Period: (applies to water/sewer extension permits only). Prior to acceptance of completion by the City, the Owner/Developer shall also pay a deposit toward the City's cost incurred during the warranty period under the subdivision agreement in the amount determined by the Public Works Director, but not to exceed \$2,000. If at any time the City finds its costs exceed the total deposit received, the City may periodically bill and receive payment from the Owner/Developer for those actual incurred costs in excess of the amount of deposit.

Commercial/Industrial Waste Disposal permit fees shall be determined by the Public Works Director based on type of discharge, location of discharge, timing of discharge, potential impact to the City's collection and treatment systems, reasonableness of alternative methods of disposal.

Public Works Fees have been set by the following legislative enactments:

- | | |
|---------------|-------------------|
| HCC 11.08.040 | Reso 95-1 |
| | Reso 04-98(S)(A) |
| | Reso 15-097(S)(A) |
| | Reso 18-077(A) |
| | Reso 19-081(S)(A) |



WATER AND SEWER

A 15% admin. fee will be assessed for replacement parts for water/sewer services, functions, pressure reducing valves, sewer saddles, any Public Works Department stock item for resale to public.

Establishing Service (Includes a One-Time Disconnect)	\$75.00
Service Calls, Inspections, Repairs Not to Exceed One Hour	\$25.00 per employee plus equipment and materials
Service Calls, Inspections and Repairs During Normal Operating Hours in Excess of One Hour Labor	Actual labor costs by City plus equipment and materials
Service Calls, Inspections and Repairs after Normal Operating Hours or on Weekends/Holidays	\$50.00 minimum plus equipment and materials or actual cost incurred by City, whichever is greater

SEWER

Customer Classification Definitions for Determining Sewer Connection and Extension Permit Fees

Single Family Residential: A unit providing housing for one household; with less than 25% of the building area used for business or commercial purposes.

Multi-Family Residential: A building or lot occupied by more than one household: contained within one building or several buildings within one complex. Examples of multi-family units includes duplexes, four-plexes and up, apartments, condominiums, co-housing projects, and multiple structures on one lot (where units are normally rented or occupied for longer than one month at a time). Examples of units not considered as multi-family include hotels, motels, B&B's seasonal rooms/cabins (where units are routinely rented or occupied for less than one month at a time.)

Commercial: Any user not defined as Residential.

Sewer Connection Permit Fee	
Single Family	\$255.00*
Multi-Family/Commercial	\$330.00*
*All other fees for delayed or deferred services, in lieu of assessments and necessary right-of-way permits, shall be in addition to the permit fee. A property owner installing a sewer connection which qualifies for a deferred assessment payment or makes a payment in lieu of assessment shall pay the assessment prior to issuance of the connection permit.	

Customer Classification Definitions for Determining Sewer Rates

Lift Station Zone Customer: There are eleven sewage lift/pump stations that are used for pumping wastewater or sewage from areas with lower elevation than the treatment plant. Customers who are located in these areas shall be charged additional fees for the cost added to the services (see Table I and II).

Non-Lift Station Zone Customer: Customers who are located in the zone that do not need lift/pump station services.

Sewer System Dischargers (Sewer ONLY customers): Customers who use sewer service only shall be charged a monthly fee of \$5 plus sewer usage fee based on assessed volume of 3,000 gallons per month multiplied by the applicable sewage rate (see Table II). Kachemak City Local Improvement District (LID) members have contributed to the initial cost of the sewer treatment plant and the collection system. For Kachemak City LID dischargers connected within the LID, the City of Homer shall bill Kachemak City in one single bill at the Lift-Station Zone Rate of \$73.95 (\$67.20 +\$6.75) per month per customer. Kachemak City shall be billed a \$5 monthly service charge to cover all Kachemak City sewer customers and shall be responsible for payment to the City of Homer.

Sewer Rate Schedule

All sewer utility services shall be billed according to the following schedule (Table I, II). This schedule is for monthly sewer services and is in addition to any charges for connecting or disconnecting the service, installation of the service, or any assessment of the improvements.

Sewer Rates

Table I

Customer Classification	Monthly Service	Usage Charge/Gallon
Lift-Station Customer		\$0.0224
Non-Lift-Station Customer		\$0.0145
Multi-units (additional per unit)	\$5.00	N/A

Sewer ONLY Customers Rates

Table II

	Fees/Rate/Usage	Per Customer Per Month
Lift-Station Customer	\$0.0224/Gal	\$67.20
Non-Lift-Station Customer	\$0.0145/Gal	\$43.50
Monthly Service	\$5.00/customer/mo.	\$5.00 (Kachemak City customers will be exempt from \$5 monthly service fee. Kachemak City will be billed a \$5 monthly service fee to cover all Kachemak City sewer customers.)
Pumping Fee (If Applicable)	\$6.75/customer/mo.	\$6.75
Assumption: Avg. Sewer Usage	3,000 Gal/Mo.	

Domestic sewer service customers who use large quantities of City water in addition to their domestic use shall be allowed, with the Public Works Director's approval, to install an additional water meter on the domestic water use line for the purpose of metering and charging for domestic sewer system use. Sewer system use will be billed monthly.

The City will allow, upon approval by Public Works and a permit from the Public Works Department, a second water usage meter – called a seasonal sewer meter – for each customer that desires to measure the flow of City water that is not discharged to the sewer system during the summer growing season, June 15 through September 15. Rates noted above do not apply.

Seasonal Sewer Meter Fee is \$251.75.

This second meter will be read monthly during the summer and sewer charges will be credited monthly. The meter may not be subject to read during the fall and winter months. Any charges accrued during that period will be reflected the first billing cycle the meter is read.

WATER

A 4.85% of total charges charged to every customer outside of city limits in lieu of city sales tax will be applied to those water accounts outside city limits.

Customer Classification Definitions for Determining Water Connection and Extension Permit Fees

Single Family Residential: A unit providing housing for one household; with less than 25% of the building area used for business or commercial purposes.

Multi-Family Residential: A building or lot occupied by more than one household: contained within one building or several building within one complex. Examples of multi-family units includes duplexes, four-plexes and up, apartments, condominiums, co-housing projects, and multiple structures on one lot (where units are normally rented or occupied for longer than one month at a time). Examples of units not considered as multi-family include hotels, motels, B&B's seasonal rooms/cabins (where units are routinely rented or occupied for less than one month at a time.)

Commercial: Any user not defined as Residential.

Water Connection Fee	
Single Family	\$300.00*
Multi-Family/Commercial	\$375.00*
*All other fees for delayed or deferred services, in lieu of assessments and necessary right-of-way permits, shall be in addition to the permit fee. A property owner installing a water connection which qualifies for a deferred assessment payment or makes a payment in lieu of assessment shall pay the assessment prior to issuance of the connection permit.	

Customer Classification Definitions for Determining Water Rates

Bulk Water Customers: The bulk water customers are the resellers of water or water users who purchase water from the water plant directly and are not in the metered water distribution system.

Non-Bulk Customers: All customers who receive water from the metered water distribution system.

Multi-Units: An additional \$5 monthly charge shall apply to each of the units of a building or lot occupied by more than one household or commercial entity contained within one building or several buildings within one complex. Examples of multi-family units include duplexes, four-plexes and up, apartments, condominiums, co-housing projects, and multiple structures on one lot (where units are normally rented or occupied for longer than one month at a time). Examples of units not considered as multi-family include hotels, motels, and B&B's seasonal rooms/cabins (where units are routinely rented or occupied for less than one month at a time.)

This fee applies to all multi-unit structures defined in the sewer section of this for apartments, rental units or multi-unit buildings where each unit would have one or more restrooms and are intended to be rented on a monthly basis where there is only one meter installed, excluding a rental building restroom used for shared or public use.

Water Rate Schedule

All water utility services shall be billed according to the following schedule. This schedule is for monthly water service and is in addition to any charges for connecting or disconnecting the service, installation of the service or any assessment of the improvements.

Water Rates

Table III

Customer Classification	Monthly Service	Usage Charge/Gallon
Lift-Station Customer	\$13.00	\$0.0132
Non-Lift-Station Customer	\$13.00	\$0.0132
Multi-units (additional per unit)	\$5.00	
Bulk Water	\$13.00	\$0.0172

Meter Size Deposits

\$750 meter deposit shall apply to metered fire hydrant connections. The deposit will be returned when the meter is returned undamaged. This deposit may be waived upon the recommendation of the Public Works Superintendent.

If a bulk water customer purchases a meter from the City for measuring the quantity of water purchased, it shall be exempt from the monthly meter service charge. It is the responsibility of the bulk water customer to maintain that meter so the City can accurately determine the amount of water being purchased. In the event the meter fails, it is the bulk water customer's responsibility, at its expense, to repair it or purchase a replacement meter from the City. The City may at any time test the meter for accuracy.

Size (inches)	Residential Users	Non-residential Users
5/8	\$75.00	\$220.00
3/4	\$80.00	\$230.00
1	\$90.00	\$250.00
1-1/2	\$115.00	\$310.00
2	\$150.00	\$370.00

3	\$220.00	\$525.00
4	\$310.00	\$730.00
6	\$520.00	\$1,225.00

RESIDENTIAL HOLDING TANK FEES [Resolution 02-23]

City of Homer will bill property owner/customer monthly for City service, not pumping contractor charge. Property owner/customer is responsible for payment to pumping contractor.

Each property owner/customer will be billed once each month, regardless of number of pumping:

1 (one) Customer Charge	\$3.98
1 (one) General Service Charge	\$16.95
Commodity Charge	\$12.00 per pumping

City of Homer monthly billing examples based on number of pumping per month:

Type of Charge	No Pumping	1 mo. Pumping	3 mo. Pumping
Customer Charge	\$3.98	\$3.98	\$3.98
General Service Charge	\$16.95	\$16.95	\$16.95
Commodity Charge	\$0	\$12.00	\$36.00
Total Monthly Bill	\$20.93	\$32.93	\$56.93

Water and Sewer Fees have been set by the following legislative enactments:

HCC Title 14	Ord 13-30(A)	Reso 00-34	Reso 05-125	Reso 14-060
	Ord 19-09(S)	Reso 00-123	Reso 06-04	Reso 16-063(S-2)
Ord 97-7		Reso 01-80(A)	Reso 07-119(A)	Reso 18-077(A)
Ord 97-13		Reso 02-80	Reso 07-120(A)	Reso 19-036(S)
Ord Ord 97-14		Reso 03-159	Reso 09-48(S)(A)	Reso 19-081(S)(A)
Ord 97-5(S)(A)		Reso 04-94(S)(A)	Reso 09-47(S)(A)	
Ord 97-17(A)		Reso 04-95	Reso 11-062(A)	
Ord 00-02		Reso 05-09	Reso 11-094(S)	
Ord 06-62(A)		Reso 05-121(A)	Reso 13-048(S-2)(A-3)	
Ord 11-43		Reso 05-122	Reso 15-074(A-2)	





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Staff Report PL 21-12

TO: Homer Planning Commission
FROM: Rick Abboud, AICP, City Planner
DATE: March 3, 2021
SUBJECT: planning and zoning fees

Introduction

We are bringing a new permitting system on board and I wish to pay for the annual maintenance through an increase in Planning and Zoning fees.

Analysis

The additional annual fees for the permitting system amount to \$8000.00. Some costs will be passed along to the Public Works Department for their use associated with zoning related permits such as water, sewer, and driveway. Zoning fees have not changed in the 12+ years that I have been City Planner, so it should come as no shock that an increase is due.

I have consulted with staff and have a draft proposal attached. The proposed amount of increases should be near the amount of cost for the system when permits are processed in the quantities of the past.

Besides the increase in fee for zoning permits, you will notice we propose eliminating the reduced size (small) of comp plan reproductions. We find that producing a plan when the maps are not 11 x 17 is somewhat nonfunctional, as it is very difficult to discern the information on the maps. Additionally, the ten dollar fee likely represents a cost below the cost to produce, as the plan is 130 pages. We also added a fee for a large road maintenance map equal to that of the large zoning map.

Staff Recommendation

Provide comments/recommendation(s) for the City Council to consider when reviewing the fee schedule.

Attachments

Draft Planning and Zoning fee schedule.



PLANNING AND ZONING

Bridge Creek Watershed Permit: Zoning permits are required for the Bridge Creek Watershed Area. Although no fees will be charged for the zoning permits outside of City Limits, the evaluation process is still in effect.

Technical Review of Communication Tower Application: When required, the applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study.

Traffic Impact Analysis and Community Impact Assessment: When required, applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study. Recording (as required) is \$50.00. [Resolutions 03-159 and 96-13; HCC 12.12.03]

Zoning Permit Fees ¹	
Single Family /Duplex	\$200.00 <u>\$300.00</u>
Multi-Family/Commercial/Industrial	\$300.00 <u>\$400.00</u> plus \$50.00 per hour when over six hours of administrative time
Change of Use fee	\$50.00
Deck	\$50.00 <u>\$100.00</u>
Employee Occupied Recreational Vehicle in Marine Commercial and Marine Industrial Zoning Districts	\$100.00 annually
Conditional Use Permit Processing Fee ¹	
Amendment	\$200.00
Fence	\$300.00
Single Family/Duplex	\$200.00 <u>\$300.00</u>
Multi-Family/Commercial/Industrial	
Uses Less Than 8,000 Sq. Ft.	\$500.00
Uses 8,001 Sq. Ft. to 15,000 Sq. Ft.	\$1,000.00
Uses 15,001 Sq. Ft. to 25,000 Sq. Ft.	\$2,500.00
Uses 25,001 Sq. Ft. to 40,000 Sq. Ft.	\$5,000.00
Uses 40,001 Sq. Ft. and Larger	\$8,000.00
Zoning Fees – Other	
Rezone ²	\$500.00
Flood Hazard Development Permit	\$200.00
Sign Permit	\$50.00
Variance	\$250.00 <u>\$350.00</u>
Erosion and Sediment Control Plan (BCWPD)	\$300.00

Storm Water Protection Plan Fee	\$200.00
<u>Development Activity Plan (DAP)</u>	<u>\$200.00</u>
Preliminary Plat Processing Fee ³	\$300.00 or \$100.00 per lot, whichever is greater
Elimination of a Common Interior Lot Line	\$200.00 <u>\$300.00</u>
Right of Way and Section Line Easement Vacation Application Fee	\$300.00 In addition to applicable preliminary plat fees
Utility Easement Vacation	No fee <u>\$50.00</u>
Publication Fees	
Comp Plan—Small	\$10.00
Comp Plan—Large	\$20.00
Zoning Map – Small	\$5.00
Zoning Map – Large	\$25.00
Road Maintenance Map - <u>Small</u>	\$5.00
<u>Road Maintenance Map - Large</u>	<u>\$25.00</u>
Zoning Ordinance – HCC 21	\$15.00
Street Renaming Fees	
For name changes or naming of public dedicated streets other than those named during the subdivision process:	
Street Naming Petition and Hearing Advertising Fee	\$150.00
Installation of Each New City Sign, Post, Etc.	\$150.00 per sign
Replacement of Existing City Sign Due to Change Where No Post Is Needed	\$ 80.00 per sign
	The minimum fee shall be either a combination of 1 and 2 OR 1 and 3 above; however, all signs that need to be changed and/or maintained by the City must be paid for prior to installation
For Private Road Naming:	
Street Naming Petition and Hearing Advertising Fee	\$150.00
Installation of Each New City Sign, Post, Etc.	\$150.00 per sign
If No Public Hearing or Public Notice is Necessary, i.e., 100% Petition and No Partial Dedicated Street Involved	No Fee
If No Signs are Required	No Fee

¹Fees for commencing activities, without a permit, shall be assessed at the regular rate multiplied by one and one half (1.5) for Residential and two (2) for Commercial.

² HCC 21.63 repealed Contract Rezone via Ordinance 03-21

³ Resolutions 07-14, 03-159, and 96-13

Deputy City Planner Engebretsen facilitated a brief question and answer period on the Coastal Bluff Hazard mapping and the benefits that it would provide to the city with the assistance of Commissioner Bentz.

Deputy City Planner Engebretsen fielded questions from the Commissioners on providing input on the Wayfinding RFP and the massive clear-cutting that was conducted just outside the eastern city limits which may present some flooding issues.

B. Public Works Campus Task Force Report – Commissioner Barnwell

Commissioner Barnwell provided a through update using maps showing inundation lines and a progress report on the two meetings and worksession that were conducted by the Task Force specifically highlighting the exercise of determining risks to the Public Works Facility in the event of a Tsunami, reviewing the 2019 Inundation Report and having a very informative presentation by Barrett Salisbury with DGGs and Elena Suleimani with the Alaska Earthquake Center on earthquakes and how they would affect Homer.

Commissioner Barnwell field questions from the commission regarding site selection, the inundation lines are not higher, consideration of moving other facilities in relation to Public Works having bearing on site selection, utilizing the space at the old police station or high school for placement of equipment, consideration on resiliency to shoreline change, drainages, nuisance flooding as well as tsunami.

PUBLIC HEARINGS

PLAT CONSIDERATION

PENDING BUSINESS

A. Memorandum PL 21-14, Draft Community Design Manual (CDM) Update Progress

Deputy City Planner Engebretsen reviewed the changes to the CDM. She requested any concerns or red flags that the Commission may have on the amendments and noted she planned to have a more fleshed out draft for the next meeting. She referenced the language that needs to be changed since they are having too many lawsuits and appeals.

Chair Smith commented that he appreciated the direction that staff was going with the update.

NEW BUSINESS

A. Staff Report 21-13, Planning Fees



Deputy City Planner Engebretsen reviewed Staff Report 21-13 and noted that the department has not increased their fees in twelve years. Appeal fees are extremely low in comparison to the cost to defend any actions that may be appealed. She requested comments and recommendation from the Commission on changes to any of the fees this is the time. In response to a question on how expending the funds for this software will eventually save the city money by providing the ability to have one record that will cover input from Public Works, the Client and the Planning Department; also this software will bring the Planning Department forward by two decades and it will additionally offer the online ability and efficiency.

Deputy City Planner Engebretsen will look into the status of builders submitting required asbuilts and have that information available for the next meeting in response to a question from Commissioner Venuti.

Chair Smith requested a motion.

HIGHLAND/BARNWELL - MOVED TO ADOPT STAFF REPORT 21-13 AND RECOMMEND CITY COUNCIL APPROVE SUGGESTED PLANNING DEPARTMENT FEE AMENDMENTS.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

INFORMATION MATERIALS

- A. City Manager's Report for February 22, 2021 City Council Meeting
- B. Request for Proposals, Development of Homer Wayfinding-Streetscape Plan

Chair Smith commented on the information contained in the City Manager's report regarding the water main break, and increased presence of the Coast Guard, noise on Beluga Lake and questioned whether there are plans to replace the restroom at Karen Hornaday Park.

Deputy City Planner Engebretsen responded that there are plans to replace the restroom but funding is an issue at this time and then noted that the other structure that was used by the Little League was also removed since it was not usable due to flooding. Portable toilets will be used in lieu of a restroom for the time being.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE STAFF



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Memorandum

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
THROUGH: ROBERT DUMOUCHEL, CITY MANAGER
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: APRIL 20, 2021
SUBJECT: CITY CLERK'S OFFICE FEE SCHEDULE

City Clerk's Office staff completed a review of their portion of the City Fee Schedule. Proposed amendments are attached with strikeouts indicating fees or verbiage to be removed and amended or new fees are shown in bold underline.

Under Cemetery Plots we propose deleting language regarding excavation. In reviewing the matter with Public Works the City does not excavate the grave sites or collect payment for excavating. Public in need of excavation services are referred to a private party contractor who performs the service and collects payment.

Under City Council and Commission meeting packets we propose deleting the monthly, multiple packet fees. Paper packets are rarely requested any more so we find the inclusion of these multiple copy fees unnecessary.

We've amended the City Hall Facility use fees to identify the maximum capacity of each room and adjusted the fees in a manner we felt reasonable given the improvements that are being made in the rooms. We've also included an additional fee for after hour rentals if groups intend to use our audio and video equipment.

Regarding the section for City Pins and Mugs, yes we do have some mugs. I can't say that any have been sold in my time, but they exist. We talked about the option of deleting this section all together, and also about expanding to having a modest inventory of swag and a display case in the lobby. We're open to feedback.

The notary fee was located under City-Wide Administrative Fees and was inadvertently omitted in an update process. We've added it back in under City Clerk fees because it's my understanding we're the only City notaries who provide the service generally to the public and the other departments only notarize city documents at no cost. The fee was \$5 per person and we've proposed a higher fee for people who need services for multiple page documents that take more time to process.

The last two items, the gravel permit and fireworks permit, are called out in City Code as a responsibility of the City Clerk's Office in 19.20.040(f) and 5.24.050(a)(1). These can be removed at the point when code updates are made that amend or remove those instances.

CITY CLERKS

Cemetery Plots			
Internment Plot		\$1,000.00	
Cremains Plot		\$400.00	
Excavation¹			
Adult		\$500.00 — \$400 opening, \$100 closing	
Infant		\$375.00 — \$300 opening, \$75 closing	
City Council and Commission Meeting Packets			
Cost Per Packet			
0 – 25 Pages	\$5.00	100 – 200 Pages	\$25.00
26 – 50 Pages	\$10.00	200 – 500 Pages	\$30.00
51 – 100 Pages	\$20.00	500+ Pages	\$35.00
Cost Per Month, Per Council or Advisory Body			
1 Packet		Same fee as above	
2 Packets		Above fee with 10% reduction	
3 Packets		Above fee with 12% reduction	
4 Packets or More		Above fee with 15% reduction	
City Hall Facility Use			
Cleaning Fee (if facility is not left as found)		Up to \$60.00 additional fee may be applied	
Conference Room up to 12 people			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$15.00 25 per hour, minimum 2 hours \$75.00 125 per day maximum	
Cowles Council Chambers up to 25 people			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$30.00 50 per hour, minimum 2 hours \$150.00 250 per day maximum	
Use of Electronic Equipment		\$30 per day IT Setup fee for use during business hours \$50 per hour includes staff supervision for use after hours	
City Pins and Mugs			
Logo Pins		\$1.00	
Logo Mugs		\$4.00	

Scene Mugs	\$8.00
Digital Audio of Meetings (audio files will be provided on a flash drive)	\$25.00 per flash drive
Notary¹	<u>\$5 per person up to 3 notary pages</u> <u>\$10 per person for 4 or more notary pages</u>
Gravel Permit ²	\$5.00 per application
Fire Works Permit ³ (apply 30 days in advance)	\$25.00 per exhibit plus bond for \$500 or liability insurance required

¹ ~~Extraordinary conditions such as weather, heavy snow coverage, ice, frozen ground and etcetera may result in fees charged up to \$200 additional at Public Works discretion.~~ **A notary page is each page where the notary signs and affixes their seal.**

² HCC 19.12; Areas B and C of the permit application require no approval of the COE or Division of Lands, HCC 19.12.040(c).

³ HCC 5.24

City Clerk Fees have been set by the following legislative enactments:

HCC 5.24	Reso 98-28	Reso 14-114
HCC 19.12	Reso 03-159	Reso 15-097(S)(A)
	Reso 05-125(S)	Reso 17-056
	Reso 06-16	Reso 18-042
	Reso 06-40(A)	Reso 19-081(S)(A)