

ADA Advisory Board

Thursday, March 12, 2026



Regular Meeting 4:30 p.m.

Meetings at Homer City Hall
Cowles Council Chambers
491 E. Pioneer Ave.
Homer, Alaska



Agenda

ADA Advisory Board Special Meeting Regular Meeting

Thursday, March 12, 2026 at 4:30 PM

Cowles Council Chambers City Hall In-Person & via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 998 6324 0301 Password: 404451

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER

APPROVAL OF THE AGENDA

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA The Public is invited to comment on items not scheduled for Public Hearing. (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATION(S)

APPROVAL OF THE MINUTES

[A.](#) Approval of the Minutes

REPORT(S)

PUBLIC HEARING(S)

PENDING BUSINESS

[A.](#) Memo 26-01 Annual Calendar and work plan

[B.](#) ADA Memo 26-02 Strategic plan

NEW BUSINESS

[A.](#) ADA Memo 26-03 Facilities Transition Plan Review

INFORMATIONAL MATERIALS

[A.](#) City Managers Report for March 9

COMMENTS OF THE AUDIENCE The public is invited to comment on any topic. (3 Minute Time Limit)

COMMENTS OF THE STAFF

COMMENTS OF THE BOARD

ADJOURNMENT

The next Regular Meeting is Day, April 9, 2026, at 4:30 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar

CALL TO ORDER

Session 26-01 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:30 p.m. on February 12th, 2026, from the Cowles Council Chambers, City Hall, located at 491

E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS PARSONS, CASE, DARBONNE, LEPLEY, O'BRIEN, SAFRA, THORSRUD & STUDENT REPRESENTATIVE ENGBRETSSEN

ABSENT:

STAFF: CITY MANAGER MELISSA JACOBSON & DEPUTY CITY CLERK LYNN

AGENDA APPROVAL

Chair Thorsrud requested a motion and second to approve the agenda as presented.

DARBONNE/PARSONS MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

A. Unapproved Regular Meeting Minutes for September 11, 2025

PARSONS/DARBOONE MOVE TO APPROVE THE OCTOBER 9 MEETING MINUTES

There was no discussion

VOTE: NON-OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

A. Staff Report

City Manager Jacobson gives report

States that the Council Members Davis and Parsons Introduced an Ordinance that addressed lane sizes for the city roads but got voted down. The city is also looking to fill the ADA coordinator/staff Leason spot on the board. The ongoing elevator issues will tentatively be done by February 25th.

PUBLIC HEARING(S)

PENDING BUSINESS

NEW BUSINESS

A. Approving the 2026 Regular Meeting Schedule

Chair Thorsrud introduced the item by reading the title and opened the floor for discussion.

The Board decided unanimously against holding a meeting in the month of January, in addition to cancelling the July meeting. Further, the Board agreed to schedule all meetings for a 4:30 p.m. start time on the second Thursday of each month.

PARSONS/SAFRA MOVED TO AMEND THE ADA ADVISORY BOARD MEETING AND WORK SCHEDULE FOR 2026 AND INCLUDE A MARCH MEETING IN DOING SO EACH OF THE TOPICS AND OR EVENTS WILL MOVE UP A MONTH ACCORDINGLY.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

B. Approval of the ADA Advisory Board Strategic Plan

City Manager Jacobson and Council member Parsons will work to bring a draft back to the board for next month's meeting. To include new language discussed by the board.

C. Review of ADA FY27 Mid-Biennium Budget

The board reviewed the Mid-Biennium Budget.

INFORMATIONAL MATERIALS

A. City Managers Report

Chair Thorsrud noted the informational materials.

COMMENTS OF THE AUDIENCE

COMMENTS OF COUNCIL

COMMENTS OF THE STAFF

City Manager Jacobson congratulated Deputy Clerk Lynn on becoming Mr. Homer. States that if the Board has any ideas for upcoming meeting to please let her know.

Deputy City Clerk noted that it was a good meeting.

COMMENTS OF THE BOARD

Student Representative Englebrightson welcomes Scott and Melissa

Board Member Darbonne says she will miss Pat and that she learns something new every time she comes to a meeting.

Board Member Lepley shared his appreciation Pat and welcomes Scott and Melissa to the ADA

Board Member Case enjoyed the meeting and the discussion. He then states that this will be his last meeting.

Board Member O'Brien noted that it was a good meeting.

Board member Parsons states it was a fantastic meeting and is glad to have the march meeting.

Board Member Safra welcomes Scott and Melissa and states that she will miss Pat.

Board Member Thorsrud thanked everyone for showing up and wished everyone a good weekend.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:38 p.m. The next Regular Meeting is **Thursday, March 12, 2026, at 4:30 p.m.** All meetings are scheduled to be held in City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

SCOTT LYNN, DEPUTY CITY CLERK I

Approved: _____



MEMORANDUM

ADA Advisory Board 2026 Meeting and Work Plan

Item Type: Backup Memorandum
Prepared For: Chair Thorsrud and the ADA Advisory Board
Meeting Date: March 4, 2026
From: Melissa Jacobsen, City Manager

An updated 2026 annual calendar and workplan is included for Board review.

Recommendation: Review the 2026 Meeting and Work Plan, discuss and propose amendments as desired, and approve the 2026 Annual Calendar.

ADA ADVISORY BOARD 2026 Meeting and Work Plan

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	No Meeting Scheduled			
FEBRUARY	Wednesday 2/4 5:00 p.m.	Thursday 2/12 4:30 p.m.	Monday 2/23 6:00 p.m.	<ul style="list-style-type: none"> • Set 2026 Meeting Calendar • Strategic Plan and Goals • ADA FY27 Mid-Biennium Budget
MARCH	Wednesday 3/4 5:00 p.m.	Thursday 3/12 4:30 p.m.	Monday 2/23 6:00 p.m.	<ul style="list-style-type: none"> • Review Facilities Transition Plan
APRIL	Wednesday 4/1 5:00 p.m.	Thursday 4/9 4:30 p.m.	Monday 4/13 6:00 p.m.	<ul style="list-style-type: none"> • Review Trails Transition Plan • Board Training (Date TBD)
MAY	Wednesday 5/6 5:00 p.m.	Thursday 5/14 4:30 p.m.	Monday 5/25 6:00 p.m.	<ul style="list-style-type: none"> • Community Rec Transition Plan Discussion
JUNE	Wednesday 6/3 5:00 p.m.	Thursday 6/11 4:30 p.m.	Monday 6/22 6:00 p.m.	<ul style="list-style-type: none"> • Status Update of Adopted Transition Plans • Current Capital Improvement (CIP) Plan Review
JULY	No Meeting Scheduled			
AUGUST	Wednesday 8/5 5:00 p.m.	Thursday 8/13 4:30 p.m.	Monday 8/24 6:00 p.m.	<ul style="list-style-type: none"> • Capital Improvement Plan (tentative)
SEPTEMBER	Wednesday 9/2 5:00 p.m.	Thursday 9/10 4:30 p.m.	Monday 9/14 6:00 p.m.	<ul style="list-style-type: none"> • Capital Improvement Plan (tentative)
OCTOBER	Wednesday 9/30 5:00 p.m.	Thursday 10/08 4:30 p.m.	Monday 10/12 6:00 p.m.	<ul style="list-style-type: none"> • Approve Meeting Schedule for Upcoming Year • Review Transition Plan - Facilities
NOVEMBER	Wednesday 11/04 5:00 p.m.	Thursday 11/12 4:30 p.m.	Monday 11/23 6:00 p.m.	Review Transition Plan – Facilities & Updates
DECEMBER	No Meeting Scheduled			

*The Board’s opportunity to give their report to City Council is scheduled for the Council’s regular meeting following the Board’s regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.



MEMORANDUM

ADA Advisory Board 2026 Strategic Plan Draft

Item Type: Backup Memorandum
Prepared For: Chair Thorsrud and the ADA Advisory Board
Meeting Date: March 4, 2026
From: Melissa Jacobsen, City Manager

Board member Parsons and I met March 6th and talked through some proposed edits to the draft Strategic Plan and an updated copy is provided for your review at the March 12th meeting. Language proposed to be added is shown as bold underlined and language proposed to be deleted shows as lined through.

You'll notice on page two of the document section ii is proposed to be deleted and that is because the proposed new section c takes it's place.

Recommendation: Review the 2026 Strategic Plan, discuss and propose amendments as desired, and approve the 2026 Strategic Plan.

ADA ADVISORY BOARD 2026 STRATEGIC PLAN & GOALS

MISSION STATEMENT

The ADA Advisory Board shall act in an advisory capacity to the City Manager and City Council concerning Title II Regulations of the Americans with Disabilities Act within the borders of the City of Homer which covers programs, activities, and services of public entities and its facilities pursuant to the powers and duties in Homer City Code 2.70.040.

VALUES, ROLES & RESPONSIBILITIES

General Administrative	Advise the City Manager and the City Council on necessary steps to ensure city facilities, programs and services are compliant with Title II of the ADA.
Policy	Work with the ADA Coordinator to establish written policies to effect and maintain accessibility for and in City facilities, programs, and services to include but not limited to parks, play areas, recreational programs, trails and campgrounds for approval by the City Council.
Planning	Ensure that the ADA Transition Plan(s) have implementation and evaluation components.
Fiscal	Advocate for an annual budget line item for ADA Compliance in the City Budget and assist in the preparation and presentation of budget requests in accordance with city code.
Advocacy	Promote the mission of the Board within the community. Advocate for ADA Compliance <u>and best practices for all ages and abilities</u> with legislators and local businesses.
Meetings	Participate in all advisory board meetings. Report on ADAAB and ADAAB activities to City Council once each month at their meetings.

GOALS

1. Prepare and Review ADA Transition Plans for adoption by City Council.
 - a. Includes annual review during the first quarter and updates to previously adopted Transition Plans.
2. Advocate for ADA Compliance within City Projects
 - a. Advocate for a budget that is sufficient to address compliance issues outlined in the adopted transition plan(s) on an acceptable progress level that expresses the commitment Council made by adoption of Resolution 17-075(A) to become a universally accessible city to all and to maintain compliance.
 - b. Review needs for physical upkeep and efficiencies.
 - c. **Review City project, development, and renovation plans and provide feedback on barrier removal and accessibility accommodation.**
 - d. Promote future funding of ADA needs.
 - i. Current Capital Improvement Plan Projects-
 1. City Hall Access Barrier Removal Project
 2. Nick Dudiak Fishing Lagoon Accessible Ramp and Fishing Platform Project
 3. Homer Public Library Parking Lot Improvement Project (title subject to change)
 4. Parking and Pavement Accessibility Barriers at City Facilities Project
 5. Homer Harbor Ramp Accessibility Platform Lift

- ii. ~~Communicate accessibility concerns on proposed city projects when presented to the Board~~
3. Actively Advocate for ADA compliance **and access to all ages and abilities best practices for** of City facilities, programs, policies and services in accordance with Title I and Title II of the ADA **and based on universal design principles.**
 - a. Advocate updating Homer City Code to include a Section for Building Code
 - b. Advocate for the Development, Creation and Funding of a Building Inspector position that would require knowledge of ADA and ABA requirements.
 4. Explore opportunities to increase and improve service to all community members, especially students and underrepresented user-groups.

DUTIES OF THE BOARD & STAFF

Boardmembers

- Attend City Council meetings as assigned.
- Attend worksessions and training opportunities.
- Come to meetings prepared to take action through motions, or ask staff before the meeting for more information.
- Communicate with City Council members to gain support on ADA-related projects that need sponsorship at the Council level.

Staff Liaison

- Aid the Chair in setting the agenda.
- Compile packet material from boardmembers, write backup memos, and submit to City Manager.
- Provide information on items the board needs to review annually.
- Inform the board of City Council actions and discussion of ADA-related issues.

Clerk's Office

- Track yearly items such as reappointments and election of officers.
- Advertise any seat vacancies and process new appointment applications.
- Help the board learn to be more efficient and effective in their meetings.
- Support the board's ability to communicate with the Mayor and City Council (through Memorandums, Resolutions, and Ordinances).



MEMORANDUM

Facilities Transition Plan Review

Item Type: Backup Memorandum
Prepared For: Chair Thorsrud and the ADA Advisory Board
Meeting Date: March 4, 2026
From: Melissa Jacobsen, City Manager

Background: Pursuant to Homer City Code 2.70.040 Duties and Responsibilities of the ADA Board, the Board is responsible to develop and perform annual updates to maintain transition plan(s) for city facilities, programs, parks, trails, play areas and campgrounds, listing any barriers that would limit accessibility of its programs, activities or services to individuals; the methods to be utilized to remove those barriers and schedules for taking necessary steps to achieve compliance.

Discussion: The copy of the Facilities Transition Plan included in the packet shows some revised dates and it's unclear if they were approved. Regardless, they are currently outdated. I was unable to connect with Public Works staff due to myself and others being out of the office at different times throughout February. I plan to connect with them prior to the meeting to get updates on any tasks that may have been completed since the last review.

Recommendation: Review the Facilities Transition Plan and prepare for discussion and recommendations.



City of Homer
ADA Transition Plan
for City Facilities

Self-Evaluation on ADA Compliance Issues

Adopted via Resolution 19-024

April 22, 2019

Updated August 10, 2023

Adopted via Resolution 23-111

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INTRODUCTION

The City of Homer Transition Plan and Responsibilities

In accordance with the Americans with Disabilities Act (ADA, this document shall serve as the City of Homer’s Transition Plan.

This is an overview of the plan that includes the self-evaluation that identifies barriers to program accessibility and municipal owned properties throughout the City and includes project checklists to track improvements. The plan consists of an Inventory Assessment, implemented requirements and annual reassessment of goals and improvements.

The City of Homer ADA Coordinator will manage all aspects of ADA Compliance. This plan is available on the City of Homer website for review by the general public. Individuals are encouraged to submit comments or issues on accessibility of City programs and facilities by contacting the City ADA Coordinator.

BACKGROUND

Resolution 16-019 established the Americans with Disabilities Act (ADA) Compliance Committee and appointed then Deputy City Clerk Melissa Jacobsen as ADA Coordinator.

Resolution 16-057 established the ADA grievance procedure which sets out a system for resolving complaints of disability discrimination in a prompt and fair manner.

Resolution 17-75(A) Committed the City to continual work towards becoming a universally accessible city.

Resolution 19-024 established the Transition Plan for City facilities.

Resolution 19-055 confirmed the ADA Compliance Committee as a Standing Committee of the City Council. This resolution further outlined the need for the Committee and stated the ongoing responsibility to review any new programs, activities and services within the City of Homer; perform and develop transition plans for other areas of the City including but not limited to the city parks, trails, campgrounds and programs to comply with ADA requirements.

Resolution 20-114 Appointed Renee Krause, Deputy City Clerk to assume the duties of ADA Coordinator for the City.

Ordinance 22-53(A) Created the Americans with Disability Act Advisory Board to codify the body to reflect the City of Homer’s commitment to Title II of the ADA Regulations and efforts to accessibility to all.

PURPOSE

The federal legislation known as the American with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications.

Title II of the ADA specifically applies to state and local governments, referred to as “public entities,” and their programs and services. Title II, Article 8, requires public entities to take several steps designed to achieve compliance.

For the Transition Plan, the outlined scope of work included:

- 39 ○ Preparing a self-evaluation of the City’s policies and practices and analyze whether these policies and
- 40 practices adversely affect the full participation of individuals with disabilities in its programs,
- 41 activities, and services
- 42 ○ Performing a self-evaluation of City facilities for compliance with ADA requirements for accessibility
- 43 by individuals with disabilities
- 44 ○ Developing a Transition Plan based on the self-evaluations that lists the physical barriers of the City’s
- 45 facilities that limit the accessibility of its programs, activities, or services to individuals with
- 46 disabilities; the methods to be used to remove the barriers and make the facilities accessible; and the
- 47 schedule for taking necessary steps to achieve compliance.

48

49 **SELF-EVALUATION PROCESS**

50 City of Homer Staff and ADA Advisory Board (formerly known as ADA Compliance Committee) members
 51 received training on performing self-evaluations and Transition Plans from the Northwest ADA Center. The
 52 Northwest ADA Center is funded by the National Institute on Disability, Independent Living, and
 53 Rehabilitation Research (NIDILRR), and is part of the ADA National Network Centers which are a national
 54 platform comprised of ADA professionals and experts charged with assisting businesses, state and local
 55 governments, and people.

56 Following the training, the ADA Advisory Board self-performed the work with the support of City of Homer
 57 staff, with the option of contracting for aspects of the self-evaluation and initial Transition Plan that
 58 exceeded the expertise of the Board and City staff.

59 City facilities included in the primary self-evaluation:

- | | | | |
|----|--|----|---|
| 60 | • City Hall | 68 | • Port and Harbor Office |
| 61 | • Homer Public Library | 69 | • Harbor Load and Launch Ramp |
| 62 | • Public Works Building (public entry only) | 70 | • Small Boat Harbor Ramps and Float |
| 63 | • Public Restrooms located on Pioneer Avenue and | 71 | System |
| 64 | Homer Spit | 72 | • Harbor Facility Parking including Fee Pay |
| 65 | • HVFD Fire Hall (public entry only) | 73 | Lots |
| 66 | • Airport (public spaces) | 74 | • Fish Cleaning Stations |
| 67 | • Baycrest Overlook and Restroom | 75 | • Nick Dudiak Fishing Lagoon |

Several of the facilities were excluded from this initial self-evaluation due to the following reasons:

- Old Homer Police Station – At the time of the self-evaluation Homer City Council was evaluating plans for a new police station building; the old Police Station has known ADA compliance issues. This building is currently being used for storage for the Fire Department and is not open to the public.
- Homer Education and Recreation Complex (HERC) – The HERC consists of the old Homer Middle School (HERC-1) and the old Homer High School (HERC-2); at the time of the self-evaluation the status of HERC-1 was in flux and the ADA Advisory Board decided to not evaluate the building knowing that any improvements to the building would address known ADA compliance issues; HERC-2 is used by Public Works Maintenance Staff and is not open to the public.

- City Park Restrooms (e.g. Karen Hornaday Park KHP) The restroom facility at KHP has been demolished and Plans are in the design phase to construct a new restroom facility. In the interim portable toilets are in use.
- Bishop's Beach Restrooms are currently portable toilets. A Water and Sewer Special Assessment District Project is in process to construct and install water and sewer to the park and restroom facilities are planned for construction in the near term.
- ADA compliance issues pertaining to Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only and therefore not subject to this Transition Plan.

Staff from the City Clerk's Office and Public Works, members of the ADA Advisory Board, and interested members of the public visited City facilities and (using standardized evaluation sheets from the Northwest ADA Center) measured/evaluated parking areas, curbs and sidewalks, building entrances, counter spaces, seating, restrooms, and other public spaces for accessibility.

While conducting the facility evaluations, City staff and the ADA Advisory Board developed a list of questions related to ADA compliance requirements. Additionally, many of the harbor facilities, such as the ramps, float system, and fish cleaning stations, required specialized expertise to evaluate. To address these issues, the City established a contract with the Northwest ADA Center and David Barton to assist with answering questions and evaluating the more-specialized areas/facilities; those facilities were included in an assessment report by the Northwest ADA Center which has been incorporated into this Transition Plan.

Following all measurements/evaluations, the Board reviewed the data to determine where facilities were in compliance and where they were not. Items not in compliance were compiled into a spreadsheet as part of this Facilities Transition Plan.

TRANSITION PLAN DEVELOPMENT

The ADA Advisory Board reviewed the spreadsheet with Public Works and Port and Harbor staff to refine the list into a more efficient, applicable plan. During the process, some issues were removed for several reasons:

- Items were corrected at the time of measurement (e.g., the effort required to open a door) and will continue to be ongoing maintenance items per Public Work's policy and/or Building Maintenance job descriptions.
- Items were easily correctable, and were resolved during or shortly after the self-evaluation was conducted (e.g., materials blocking an accessible counter).
- Some items identified at the harbor by the Northwest ADA Center were incorrect and the Port and Harbor Director provided more detailed information regarding facility use that was not readily available at the time of evaluation.

These items are included in an Addendum at the end of the Facilities Transition Plan to acknowledge and document the initial findings.

PRIORITY RANKING: Once an accurate list of non-compliant items was compiled, the ADA Advisory Board ranked each item based on the following priorities for resolution as per ADA standards for accessible design:

Priority 1: Building accessibility including parking, access routes, and main building entrances

Priority 2: Equitable access to goods and services

Priority 3: Restrooms

Priority 4: All other measures to improve accessibility

COST/IMPACT RANKING: Public Works and Port and Harbor Staff were consulted to rank each compliance issue based on the level of impact to the department's budget and staff time required to complete the project. Definitions for Cost/Impact Rankings are:

- 1 – Project can be completed by City of Homer staff at low cost and with a low amount of effort.
- 2 – Project can be completed by City of Homer staff, the cost would be moderate and/or would require a moderate level of scheduling in association with other staff duties to complete.
- 3 – Project can be completed by City of Homer staff; however, the cost for materials would be high and/or the time required to complete would be high. Use of a contractor would allow project completion sooner.
- 4C – Project requires specialized tools, skills, and/or level of warranting the use of a contractor.

TIMELINE RANKING: Public Works and Port and Harbor department staff also evaluated the items based on current department workloads and schedules for when in-house and contractor-hired projects could be completed. The timelines for projects completed in-house would be as follows:

- A – Project can be completed in between regularly schedule work as time allows, with completion within one year.
- B – Project requires additional scheduling and budgeting and may be completed within one or two years.
- C – Project requires significant scheduling and budgeting and may be completed within three to five years; could be completed sooner if done by a contractor.

If a contractor is hired to complete a project they may have a more definitive timeline because they must be budgeted in advance. For these items, the Transition Plan lists the estimated year that staff will prepare an Invitation to Bid, include it in their budget requests to City Council, and have the project completed by.

Implementation of the Transition Plan

The ADA Advisory Board will review and update the Transition Plan annually or as needed to identify work that has been completed, add barriers that may arise in the future, and identify interim steps. If the time period for achieving compliance is longer than one year, the plan will identify the interim steps that should be taken during each year of the transition period to achieve compliance with Title II of the ADA.

ACKNOWLEDGEMENTS

A team consisting of City Staff, ADA Compliance Committee members, City residents, and a contractor participated in the initial self-evaluation, development, and review of the Facilities Transition Plan. The table below outlines the individuals involved and their roles in developing the Facilities Transition Plan.

INDIVIDUAL	AFFILIATION AND ROLE IN DEVELOPING THE TRANSITION PLAN
Rick Malley	ADA Compliance Committee Chair
Linda Munns	ADA Compliance Committee Chair; support in development of self-evaluation and Transition Plan
Tess Dally	ADA Compliance Committee Vice Chair; participated in measurements for self-evaluation, support in development of Transition Plan
Joyanna Geisler	ADA Compliance Committee member; participated in measurements for self-evaluation, support in development of Transition Plan
Pam Van Hoozer	ADA Compliance Committee member; support in development of self-evaluation and Transition Plan
Donna Aderhold	ADA Compliance Committee, City Council Representative; participated in measurements for self-evaluation, support in development of Transition Plan
Melissa Jacobsen	City Clerk's Office, City Clerk and ADA Coordinator; staff assigned to the ADA Compliance Committee, lead in developing the self-evaluation
Rachel Tussey	City Clerk's Office, Deputy City Clerk I; Transition Plan preparer
Dan Gardner	Public Works Superintendent; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the Transition Plan
Mike Riley	Public Works Building Maintenance; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the transition plan
Bryan Hawkins	Port Director/Harbormaster; consultation on port and harbor-specific ADA compliance issues identified in the self-evaluation and Transition Plan
Aaron Glidden	Port Maintenance Supervisor; provided estimates for time, cost, and level of effort for Transition Plan items at harbor facilities
David Lewis	City Council member and Independent Living Representative; participated in measurements for self-evaluation
David Barton	Northwest ADA Center; aided with measurements and provided support/consultation for self-evaluation

EVALUATION NOTES

- City Hall, Library, Airport, Public Works, Homer Volunteer Fire Department (HVFD), and City Restrooms were evaluated by ADA Compliance Committee Members, City staff, and supporting members.
- Port and Harbor facilities were inspected by David Barton, Northwest ADA Center, with support from ADA Compliance Committee Members and City staff; his final report was merged into this transition plan.
- Cost/impact rankings, in-house/contractor determinations, and timeline estimates were made by Public Works and Port and Harbor Staff.
- City Park Restrooms (e.g. Karen Hornaday Park) were not included in the plan because they were constructed prior to standard ADA regulations and were completely out of compliance.
- The Old Police Station was not included due to the approval of building a new Police Station.
- The Homer Education and Recreation Complex (HERC) buildings were not included since City Council is still determining the future use or demolition of the buildings per a recent Task Force report.
- Bishop's Beach Restrooms were determined to not have ADA issues, therefore are not included.
- Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only.
- Public Works Staff Comments: "If the City does the in-house items, it will take a long time to accomplish, but it could be done. Another approach is to put out a contract to tackle everything."

RANKING NOTES

Priority Rankings based on ADA Standards for Accessible Design	Cost/Impact Rankings based on how cost will affect department's budget, and staff time required to complete project
Priority 1: Parking, Access Route, & Main Entrances	1 = In-House Low Cost/Impact
Priority 2: Equitable Access To Goods & Services	2 = In House Medium Cost/Impact
Priority 3: Restrooms	3 = In House High Cost/Impact
Priority 4: All Other Measures To Improve Accessibility	4C = Requires Hiring/Bid Process for a Contractor

TIMELINE

Timelines for Staff-Completed Projects: If City Staff completes the in-house items, timeline for completion will vary significantly.	Timelines for Contractor Projects: Projects completed by a contractor may have a more defined timeline since they have to be budgeted in advance. Timeline lists estimated year of completion.
2019/2020 = Can be completed in between regularly scheduled work as time allows; within 1 year.	
2019/2021 = Requires additional scheduling/budgeting; may be completed within 1-2 years.	
2019/2024 = Requires significant scheduling/budgeting; may be completed within 3-5 years, could be completed sooner if done by a contractor.	

ADA COMPLIANCE ISSUES

The following list details the physical barriers of the City's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities, and the methods to be used to remove the barriers, make the facilities accessible, and the schedule for taking necessary steps to achieve compliance.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Baycrest Overlook		Van Accessible Space [502.2]	1	1	2019/2020 2021 PW Ops 2023	Repaint lines. Public Works to schedule/correct as time & budget allows. Completion of three areas remain
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	2	2019/2020 2021 2023 2025	Install "Van Accessible" sign at van space.
Library: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 2023	Install "Van Accessible" sign at van space. Port & Harbor to schedule/correct as time & bud
Public Works: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 2023	Install "Van Accessible" sign at van space. Port & Harbor to schedule/correct as time & budget allows.
Animal Shelter: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2024	Repaint lines. Install "Van Accessible" sign at van space. Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2024 budget item & issue RFP in-2024/2025 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Back Entrance		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2025/2026	Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2025 budget item & issue RFP in 2025/2026 (incl. design & construction).
Fire Hall: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2025/2026	Regrade cross slope to 1:48 max Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2025 budget item & issue RFP FOR 2025/2026 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Library: Parking		Slope of Accessible Parking Spaces [502.4] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2024	Regrade surface to maintain max 1:48 slope. Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2024 budget item & issue RFP in 2024/2025 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Load & Launch Ramp: Gravel Parking		ADA Parking Sign Placement [502.6]	1	4C	2019/ 2021 Scheduled for 2023 2025	Adjust height on existing handicap signage to comply with 60" minimum from ground. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Nick Dudiak Fishing Hole Lagoon		Ramp [405] Walking Surfaces [403]	1	4C	2019 2024/2025	The Nick Dudiak Fishing Hole Lagoon is extremely outdated and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring it fully into compliance. City Staff/Port & Harbor to continue working with Alaska Department of Fish & Game for funding to repair ramps.
Public Works: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2027	Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/pavement entrance issues; include as 2027 budget item & issue RFP in 2027 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Harbor Docks: Transient/Reserved Moorage		Door Hardware [404.2.7] Operable Parts [309]	2	1	2019/2020 Scheduled for 2023 2025	Round water spigot control(s).
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Reach Ranges [308]	2	1	2019/2020 Scheduled for 2023 2025	Reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches. Port & Harbor to add a fish disposal bucket under each accessible table section at all three locations; to be replaced as time & budget allows.
Library		Clear Area to Side of Front-pulling Door [404.2.4]	2	1	2019/2020 2023	Copy Room is tight; Install sign to ask for assistance with opening door. Remove Door Public Works to schedule/correct as time & budget allows.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Benches & Viewing Areas		Benches [903]	2	3	2019/2021 Scheduled for 2024 2025	Retrofit existing benches to have back support, or provide accessible seating area -benches that meet ADA standard (i.e. seating with back support). Port & Harbor to incorporate into upcoming harbor improvement project.
Airport		Depth of Counter at Accessible Portion [904.4]	2	4C	2019/ 2024 2024	Alter accessible portion so it's the same depth as the standard countertop. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Research Kenai Airport. Is separate table allowed May require capital project with Counter Replacements
City Hall: Upstairs		Dimensions of Elevator's Interior [407.4.1]	2	4C	2019/ 2021 Future Unk.	Depth of elevator too short; replace elevator. Requires new elevator shaft/tower - Cost prohibitive in existing City Hall. ADA Access to individual floors, policy in place for staff to meet with public on floor they come in on to provide service.
Harbor Uplands: Ramp 2 Disposal Sheds		Changes in Surface Level [303] Ramps [405] Openings [302.3]	2	4C	2019/2024 2023 2025 Signage	RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than 1/2" (13 mm) diameter through a grate opening. Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						provides some sort of “equivalent facilitation.” Port & Harbor to evaluate; could be incorporated into upcoming harbor improvement project.
Harbor Uplands: Ramp 8 Disposal Sheds		Changes in Surface Level [303]	2	4C	2019/2024 2023 2025 Signage	RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4” with no clear floor space to maneuver or reach any of the different disposal opportunities. Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed ¼” in height. Port & Harbor to post signage at Ramp 8 that directs persons requiring assistance to contact staff, or to go to ADA compliant Ramp 2 facility.
Load & Launch Ramp: Staging Area		Ground Surfaces/ Changes in Surface Level [302, 303]	2	4C	2019/2024 2024 2025 Grade and Compact	Provide ground surface that is firm, stable, and slip resistant. Maintain to ensure changes in level issues do not occur throughout a season. Paving Staging Area will require a contractor; at a 2 rating staff could designate a paved area for ADA loading, but during summer will require significant staff time to monitor. Port & Harbor to evaluate; could be incorporated into upcoming harbor improvement project.
Baycrest Overlook		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2023	Move signs to comply w/ location requirements. PW to Review Contract with State for responsibility

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 4: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2020/2021 2023	Move signs to comply w/ location requirements.
Harbor Ramp 5: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2023 Bldg Maint.	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 6: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2023 Bldg. Maint.	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Load & Launch Ramp: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2020/ 2021 Bldg Maint 2023	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Women's Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/2021 2024	Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						in one project & seek out grant funding.
Bartlett & Pioneer: Restroom		Toilet Room Sign Locations [703.4.2]	3	2	2019/ 2020 2020/ 2021 2023	Sign is missing; install signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Men's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/ 2020 2020/ 2021 Bldg Maint 2023	Replace hardware. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). PW Review for Completion
Library: Women's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/ 2020 2020/2021 Bldg Maint 2023	Replace hardware. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). PW Review for Completion
Load & Launch Ramp: Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/ 2021 2021/ 2022 2023	Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Review for Completion

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Review for Completion
Airport: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Review for Completion
Airport: Women's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows.
City Hall: Downstairs Restroom		Stall Lock Operability [309.4]	3	3	2019/ 2021 2024	Replace lock so it can be used with one hand and w/o tight grasping/pinching. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows.
City Hall: Downstairs Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows;
Harbor Ramp 5: Restroom		Space from Partition to Toilet's	3	3	2019/ 2021	Shorten wooden bench top to meet space requirements between bench and toilet.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
		Centerline [604.2]			PW will review 2024	Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Men's Restroom		Privacy Wall & Door Configuration [404.2.4]	3	4C	2019/ 2024 2024	Reconfigure space to meet minimum space requirements. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Men's Restroom		Space from Partition to Toilet's Centerline [604.2]	3	4C	2019/ 2024 2024	Move or replace toilet. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Women's Restroom		Clear Turn-Around Space for Wheelchair [603.2.1]	3	4C	2019/ 2024 2024	Space limited near sink; move/remove partitions, fixtures or objects. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bartlett & Pioneer: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP(incl. design & construction).
Deep Water Dock: Restrooms		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP (incl. design & construction).
Nick Dudiak Fishing Hole Lagoon		Pedestrian Ramp [405] Walking Surfaces [403]	1	4C	2019/2024 2026/2027	The Nick Dudiak fishing Hole Lagoon is extremely outdate and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring fully into compliance. Design recommendations have been completed in 2022 Staff to continue working with ADF&G and other options for funding sources for new accessible fishing pier and boardwalk
WKFL Park: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP in (incl. design & construction).
Airport		Drinking Fountain Spout Placement [602.5] Protrusion of Drinking Fountain [307.2]	4	1 or 4C	2019/ 2020 or 2019/ 2024 <u>2024</u>	<p>Replace drinking fountain with one that complies with all sizing requirements.</p> <p>Drinking fountain sticks too far out; replace or add tactile warning.</p> <p>Replacing fountain in airport improvement project with water bottle type.</p>

ADDENDUM

Throughout the evaluation process, some of the issues that were noted in staff’s self-evaluations and the Northwest ADA Center’s Port and Harbor report were either:

1. Addressed immediately;
2. Were determined by staff to no longer be an issue; or
3. An ongoing compliance issue that staff addresses regularly through routine building maintenance.

To ensure this Transition Report documents all ADA compliance issues/resolutions, those items determined as “N/A”, “Completed”, or “Recurring” have been listed in the following separate sections.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.
Airport: Main Entrance		Main Door Closer Timing [404.2.8]	1	Recurring	Adjust door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
City Hall: Back Entrance		Door Closer Timing [404.2.8]	1	Recurring	Adjust door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
City Hall: Back Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.
City Hall: Front Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Docks: Amenities & Program Services		<p>Clear Floor or Ground Space [305]</p> <p>Reach Ranges [308]</p> <p>Operable Parts [309]</p>	1	Recurring 2025	<p>Ensure all the surrounding amenities and services that serve these specific accessible slips are made accessible. Examples such as water supply facets and hoses, outlets for electricity and cable TV, etc. will require:</p> <ul style="list-style-type: none"> •Proper clear floor space of at least 30” by 48”, •Reach ranges from floor surface of minimally 15” to 48” maximum, •Operating controls shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 lbs. maximum. <p>All utility pedestals on the docks are ADA compliant; harbor staff patrolling regularly monitors that items aren’t blocking dock pathways/ pedestals.</p>
City Hall: Downstairs		Interior Door Closer Timing [404.2.8]	2	Recurring	<p>Adjust door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
Airport: Men’s Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
Baycrest Overlook		<p>Door Closer Timing [404.2.8.1]</p> <p>Force to Open Door [404.2.9]</p>	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
City Hall: Downstairs Restroom		<p>Door Closer Timing [404.2.8.1]</p> <p>Force to Open Door [404.2.9]</p>	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
Corner of Bartlett & Pioneer: Restroom		Force to Open Door [404.2.9]	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
End of the Road Park		<p>Door Closer Timing [404.2.8.1]</p> <p>Force to Open Door [404.2.9]</p>	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p> <p>Door closers adjusted regularly through routine building maintenance.</p>
Harbor Ramp 4: Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	<p>Adjust main door so it takes at least 5 seconds to close.</p>

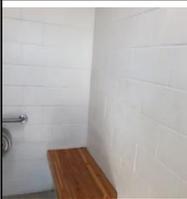
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
					Door closers adjusted regularly through routine building maintenance.
Harbor Ramp 6: Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
Library: Men's Restroom		Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
WKFL Park		Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.

COMPLETED PROJECTS AND NOT APPLICABLE (NA)

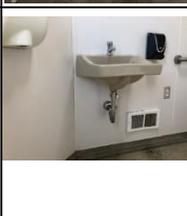
The deficiencies that were identified in the compilation of this Transition Plan have been completed and brought to up to ADA Standards or were found upon further inspection to be compliant. This listing will be updated on an annual basis as the City schedules the projects and funds the necessary changes and improvements.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 8: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	1	2019	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. ADA Parking was moved onto paved area; existing signage was moved and new lines were painted Spring 2019. Completed.
Library		Wheelchair Space Under Work Surface [305.3]	2	1	2019	Table with correct wheelchair dimensions is available; library staff installed computer at table. Completed

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Fish Cleaning Station/ Tables at Fishing Lagoon		Changes in Level [303]	2	3	2018	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station. Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points. Completed.
City Hall: Front Entrance		Minimum 48" Vestibule Door Spacing [404.2.6]	1	1	2019/2020	Remove inner door or change door swing for one or both doors. Public Works to schedule/correct as time & budget allows. Completed 2020
Deep Water Dock: Shelter		Reach Range [308]	2	1	2019/2020	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area. Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace. Port & Harbor to schedule/correct as time & budget allows. Completed 2020
Airport: Men's Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
Bartlett & Pioneer: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
Bartlett & Pioneer: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020
City Hall: Downstairs Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
End of the Road Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
End of the Road Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020
Library: Kid's Room Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Coat Hook was removed; install coat hook that meets location requirements. Completed 2020
Airport		Objects on Public Area Circulation Paths [307.2]	2	1	2019/2020	Hand sanitizer protrudes; needs to either be replaced or have a tactile warning. Completed 2020.
Harbor Ramp 5: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Re-install coat hook that meet location requirements. Completed 2020
Load & Launch Ramp: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Re-install coat hook that meet location requirements. Completed 2020.
WKFL Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Install coat hook to meet location requirements. Completed 2020.
WKFL Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Threshold Entrance Height [404.2.5, 303.2] Force to Open Door [404.2.9]	3	2	2019/ 2021	Adjust or replace closer; Install lighter door. Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed 2020
Airport: Men's Restroom		Toilet Seat Height [604.4] Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/ 2021	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements. Completed 2021
Airport: Women's Restroom		Toilet Seat Height [604.4] Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/ 2021	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; Completed 2020
Deep Water Dock: Restrooms		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
End of the Road Park: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 4: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bartlett & Pioneer: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 5: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 6: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020 Completed 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
WKFL Park: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Library: Men's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Airport: Men's Restroom		Toe Clearance Under Sink [306.3.3]	3	4C	2019/2024	Move or replace sink to meet under-sink clearance. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed 2020
Harbor Docks: Transient/ Reserved Moorage		Clear Floor or Ground Space [305]	1	2	2019/2020	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30” by 48” for either forward or parallel. Modify any pier barriers or edge protection that may hinder access. Completed 2020.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Port & Harbor Office: Entrance		Notification Board Location too High [703.4.1]	1	1	2019/2020	Lower access to bottom edge of board to 48" to 60" max. Bottom edge of board at 50.5". Completed 2020
Port & Harbor Office		Accessible Service Counter [904.4]	1	1	Completed	Clear ADA Counter space so it is usable; provide a chair for patrons. Staff completed at time of inspection.
Airport: Parking		Van Accessible Space [502.2]	1	1	2019/2020 PW Ops 2021	Repaint lines to meet measurement requirements. Public Works to schedule/correct as time & budget allows. Completed in 2021.
Airport: Parking		ADA Parking Sign Placement [502.6]	1	1	2019/2020 PW Ops 2021	Adjust height on existing handicap signage to comply with 60" minimum from ground. Public Works to schedule/correct as time & budget allows. Completed in 2021.
City Hall: Back Entrance		Van Accessible Space[502.2]	1	1	2019/2020 PW Ops 2021	Repaint lines. PW will schedule/correct as time and budget allows. Completed 2022.
City Hall: Front Entrance		Van Accessible Space [502.2]	1	1	2019/2020 2021 PW Ops	Repaint Lines. Public Works will schedule/correct as time and budget allows. Completed 2021.
Fire Hall: Parking		Van Accessible Space [502.2]	1	1	2019/2020 2021 PW Ops	Repaint Lines. Public Works to Evaluate: Option 1 – Schedule/correct as time & budget allows or Option 2 – Prepare cost estimate to resolve all parking/pavement entrance issues include as 2020 budget item and issue RFP in 2020/21 Completed in 2022.
Library: Parking		ADA Parking Sign Placement	1	1	2019/2020 2021 PW Ops	Adjust height on existing signage to comply with 60" minimum distance from ground. Public Works to schedule/correct as time and budget allows. Completed 2021.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Public Works Parking		Van Accessible Space [502.2]	1	1	2019/2020 PW Ops 2021	Repaint Lines. Public Works to schedule/correct as time and budget allows. Completed 2021.
Airport: Parking		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2021
City Hall: Front Entrance		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows Completed 2021
Fire Hall: Parking		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2021
Harbor Docks Transient/Reserved Moorage		Boat Slip Clearance[100 3.3.1] Informational Sign & Marking Accessible Zones/Areas	1	2	2019/2020 2020/2021	For every 120 inches (10 feet) of lineal pier edge serving these accessible slips there is a clear opening at least 60" wide. Provide clear markings on all designated loading zone area(s). Ex: painting blue lines inside of existing yellow lines, red lines for easier detection and recognition of these accessible areas/features. Stall modifications completed in 2020. Marking and painting completed 2021
Library Parking		Van Accessible Signage [502.6]	1	2	2019/2020 2021 PW Ops	Replace and Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2022
Public Works Parking		Van Accessible Signage [502.6]	1	2	2019/2020 2021 PW ops	Replace & install Van Accessible signage at van space. Completed 2021

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 5: Gravel Parking		Van Accessible Space 502.2	1	4C	2019/2020 2021/2022	Create van accessible parking spaces with proper signage, lines and paved slope. Public Works and or Port & Harbor to prepare cost estimate to resolve all parking pavement entrance issues, include as budget item and issue ITB Completed 2022.
City Hall: Upstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed 2021 installed automatic flush system.
City Hall: Downstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet in Men's Restroom. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed 2022 Installed auto flush system.
Baycrest Overlook		Van Accessible Space [502.2]	1	2	2019/2020 2021 PW Ops	Install "Van Accessible" sign at van space. Completed 2022
Harbor Docks: Transient/Reserved Moorage		Boat Slip Clearance [1003.3.1] Informational sign & marking accessible zones/areas [703.4.1]	1	2	2019/2020 2020 Stall Mods Completed Marking & painting 2021	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Provide clear markings on all designated loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier detection and recognition of these accessible areas/features. Completed 2022

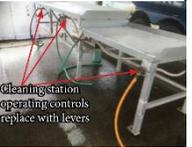
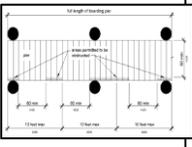
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Front Entrance		Grates in Wheelchair Route [302.3] Level Landing at Top of Curb Ramp [406.4] Level Landing Where Ramp Changes Direction [405.7.4] Ramp Handrail Extension & Return [505.10.1] Minimum 32" Door Opening [404.2.3]	1	4C	2019/ 2021	Replace grate to meet opening requirement of 1/2" or less. Reconfigure curb ramp so there's a level landing at least 36" long. Alter landing ramp to meet minimum measurements. Alter/replace handrails. Alter main door, possibly with offset hinges. Public Works to prepare cost estimate to resolve all City Hall Front Entrance ADA compliance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Could be included in RFP for other construction items. Possibly evaluate for ADA grant funding. Add to Capital Improvement Plan. Completed 2021
End of the Road Park: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2021/ 2022	Create van accessible parking spaces with proper signage, lines, and paved slope. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding. Completed 2022
Harbor Ramp 3: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 2021	For greater access to Ramp 3, provide additional accessible paved parking spaces located nearest to this specific dock access point. Consider providing at least 5% or greater accessible parking stalls. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 4: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 2021	Designate more accessible parking spaces that serve the Ramp 4/Ramp 3 Areas (which are primary-function locations) that is connected with an even, stable, firm, and slip resistant surface. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 4: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	4C	2019/ 2021 Scheduled for 2021	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 5: Gravel Parking		Van Accessible Space [502.2]	1	4C	2019/ 2021 Scheduled for 2021	Create van accessible parking spaces with proper signage, lines, and paved slope. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Load & Launch Ramp: Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 Scheduled for 2021	Replace surface material with compact gravel or asphalt in all ADA parking areas. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Airport		Wheelchair Space in Waiting Rooms [802.1.2, 802.1.3]	2	1	2019/ 2020 2020/ 2021 Bldg Maint.	Space is there but it needs signage designation so it remains clear. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						resolving all airport issues in one project & seek out potential grant funding. Completed
Library		Tactile Interior Signs [703.5, 703.2, 703.3]	2	1	2019/ 2020 2020/ 2021 Bldg Maint.	Install tactile signs Public Works to schedule/correct as time & budget allows. Completed
City Hall: Upstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/ 2020 2020/ 2021 Bldg. Maint.	In permanent rooms, replace all room/space placards with tactile signs in proper locations. Public Works to schedule/correct as time & budget allows. Completed
City Hall: Downstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/ 2020	Replace all room/space placards with tactile signs in proper locations. Public Works to schedule/correct as time & budget allows. Completed
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Floor or Ground Surfaces [302]	2	4C	2019/ 2021	There is at least one accessible vehicular parking space designated near each of the three independent stations; however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. Ground and surface level in any directions of parking spaces must be firm, level, and slip resistance. Scheduled for 2021. Completed.
Airport: Men's Restroom		Toilet Paper Dispenser Location [604.7]	3	1	2019/ 2020 2020/ 2021 Bldg. Maint.	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed
Baycrest Overlook		Toilet Paper Dispenser Location [604.7]	3	1	2019/ 2020	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues;

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
City Hall: Downstairs Restroom		Toilet Room Sign Locations [703.4.2, 703.4.1]	3	1	2019/ 2020 2020/ 2021 PW Ops	Move signs to comply w/ height requirements so they're not blocked by other doors. Public Works to schedule/correct as time & budget allows. Completed.
City Hall: Upstairs Restroom		Location of Grab Bar on Side Wall [604.5.1]	3	1	2019/ 2020 2020/ 2021	Relocate grab bar to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Library: Men's Restroom		Soap Dispenser Location [308.2.2]	3	1	2019/ 2020 2020/ 2021 Bldg Maint	Relocate soap dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Library: Men's Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/ 2020 2020/ 2021 Bldg Maint	Relocate grab bar to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Airport: Women's Restroom		Toilet Paper Dispenser Location [604.7]	3	2	2019/ 2020	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed.
Baycrest Overlook		Location of Grab Bar on Side & Rear Wall [609.4]	3	2	2019/ 2021	Relocate grab bar to meet all location requirements, specifically re: objects below bar. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 4: Restroom		Force to Activate Flush Control [605.4]	3	2	2019/ 2021	Change/adjust toilet flush control so it takes less than 5lbs of force to activate. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Harbor: Policies & Procedures For All Facilities		Policy and procedures. Schedules for accessible feature(s) maintenance	3	2	2019/ 2020	Review and modernize current/associated policies and operational procedures to reflect how these accessible slips are requested, utilized, and maintained for short-term or long-term moorage harboring opportunities. Port & Harbor to review/revise policies & procedures for ADA compliance; include Port & Harbor Advisory Commission where appropriate. Completed.
Library: Kid's Room Restroom		Location of Grab Bar on Side Wall [609.4]	3	2	2019/ 2020 2020/2021	Relocate grab bar to meet all location requirements re: surrounding objects. Public Bldg Maint Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
City Hall: Upstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed.
Harbor Ramp 3: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3] Ground Floor Surfaces [302.1, 302.3]	1	1	2019/2021	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. Clear asphalt-to-gravel issues & regrade to have cross slope less than 2%.

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						Staff inspected Ramp 3 Parking Lot; the paved portion has been cleared of any gravel/debris, lines repainted, and a drainage issue fixed at the head of the parking lot. The unpaved parking area near the top of Ramp 3 is the parking lot for Harbor Grill, not for Ramp 3 access; the two parking areas are delineated by a physical barrier. Completed.
Harbor Ramp 3: Paved Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	2	2021	The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition. This change-in-level barrier could be easily remedied and likely permanently maintained with a little additional asphalt around the base of the meter. Area around meter was paved when meter was replaced with a different model. Completed.
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	2	2019	Repaint lines to meet measurement requirements. Lines were repainted Spring 2019. Completed.
Harbor Uplands: Fish Cleaning Station/ Tables at Ramp 6		Operation [309.4] Faucets [606.4]	2	1	2021	At the Ramp 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round. Staff is replacing controls with lever mechanisms as they wear out and need replacing. Completed
Harbor Ramp 6: Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Harbor Docks: Transient/ Reserved Moorage		Boat Slip Clearance [1003.3.1]	1	N/A		Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point. Staff designated stalls; separately listed issue addresses staff's efforts to show designations on port and harbor maps. Completed.
Library: Main Entrance		Grates in Exterior Wheelchair Route [302.3]	1	N/A		Replace grate to meet opening requirement of 1/2" or less. Staff confirmed that no grate exists at the Library Entrance.
Load & Launch Ramp: Parking		Ground/Walking Surfaces [302, 403]	1	N/A		Relocate ADA parking spaces to open asphalt surfacing already adjacent to and around the restroom building. Existing pavement area is for Load & Launch Ramp staging; cannot be relocated.
Port & Harbor Office		Protruding Object Over 4" at Entrance [307.2, 305]	1	N/A		Move entrance shelf to provide clear floor space of 30"x48" min for door approach. Not applicable since the shelf does not protrude 4" into the door space.
City Hall: Downstairs		Accessible Service Counter [904.4.1]	2	N/A		Rebuild a portion of City Clerk's counter for accessibility. Not necessary since a present workaround exists; table that meets ADA compliance is available.
City Hall: Upstairs		Depth of Counter at Accessible Portion [904.4]	2	N/A		Rebuild Finance's counter for accessibility. Staff re-measured, meets requirements.
Harbor Docks: Transient/Reserved Moorage		Clear Floor Space [606.2]	2	N/A		Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity. Dock in photo is not the ADA designated stalls; the designated stalls are compliant with accessible route requirements.
Harbor Uplands: Ice Bait & Automated Machines		Reach Range [308]	2	N/A		The Bait Box machine operating controls are too high (52 1/2 inches) for proper high reach range clearance of 48 inches above the floor. Recommend replacing this automated machine with one that does comply with the

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						2010 ADA Standards in the design and operation of the control mechanisms. This machine is privately owned, not maintained by the City.
Library: Kid's Room Restroom		Minimum 48" Vestibule Door Spacing [404.2.6] Privacy Wall & Door Configuration [404.2.4]	3	N/A		Remove inner door or change door swing for one or both doors. Reconfigure space to meet minimum space requirements. Restroom is a Single Unit, does not have an inner door.
Library: Kid's Room Restroom		Toilet Paper Dispenser Location [604.7]	3	N/A		Relocate toilet paper dispenser to meet all location requirements. Staff re-measured, meets requirements.
Load & Launch Ramp		Boarding Piers at Boat Launch Ramps [1003.2.2]	4	N/A		Not required or prioritized; but recommend due to the steeper slope consider enhancing and improving the ramp safety features and texture of the surface to improve safety, ambulation, and traction during inclement weather. Staff ensures the launch ramp is slip resistant/safe.



City of Homer

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Memorandum

TO: Mayor Lord and Homer City Council
FROM: Melissa Jacobsen, City Manager
DATE: March 4, 2026
SUBJECT: City Manager's Report for March 9, 2026 Council Meeting

Heath Street Crosswalk

At the last meeting we heard from a citizen emphasizing the on-going desire for a crosswalk on Heath Street between the library and post office and asking why the City hasn't done anything yet. An area of concern is the grade of the road in that section has approximately a 9% grade and the maximum allowable grade for a crosswalk is 5%, according to the [US Access Board Public Right-of-Way Accessibility Guidelines](#). Public Works has an alternate location for a temporary crosswalk that would cross from the sidewalk closer to the police station and over to the back entrance of the library off Heath Street, where the grade is more in line with accessibility standards. In the picture below the red lines indicate the location and the red circles indicate location of signage. All that's needed now is warmer weather for laying the paint.



Homer Education and Recreation Campus (HERC) Cleanup Community Meeting

On 2/12/26 the City held a meeting about the HERC buildings at the college. A combination of Council, staff, Commissioners and interested public attended in person and via zoom; about 33 people in total. The meeting focused on the HERC buildings in Homer, discussing their current state and potential future options. Flannery Ballard from the State of Alaska DEC Brownfields Program presented information on brownfields and the options available for addressing hazardous materials in the HERC buildings. She explained that while the soil around the buildings was not contaminated, the buildings contain hazardous building materials like lead-based paint and asbestos, with PCBs present in some materials. The cost of removing the buildings could be as high as \$10 million due to the PCB disposal requirements. The city has already taken some interim measures to address lead paint in the buildings. The discussion explored options for pursuing funding through EPA grants and federal appropriations, as well as the possibility of partnering with the borough for remediation. The community expressed concerns about the buildings' condition and the need for forward momentum on addressing them.

HERC Closure March 2-29 for Gymnasium Floor Repairs

The HERC (Homer Education and Recreation Complex) will be temporarily closed March 9-29 due to the gymnasium floor repair, repainting and refinishing project. All City of Homer Community Recreation classes, drop in classes and reservations will be cancelled during this time. We look forward to re-opening hopefully by March 30 with an improved floor surface with newly painted court lines. A special thanks to the [Homer Pickleball Club](#) for their generous support in making this project happen.

Natural Gas Line Homer Extension Surcharge

In 2013 the City of Homer engaged in a city-wide special assessment district project to bring natural gas through Homer for city residents to have access to. \$12,700,000 was financed through the Kenai Peninsula Borough and was repaid by Homer residents through the special assessment district. There was approximately \$2.55 million in costs that were accrued by Enstar and the Homer Extension Surcharge of \$1 per McF on customer bills to recover those costs. The surcharge is applied to all gas sales and transportation service bills for gas delivered in the Homer Extension Surcharge area until the net total actual costs associated with the Anchor Point to Homer pipeline are recovered or until June 30, 2032, whichever is earlier. I chatted with former Mayor Castner who was part of the successful effort in 2019 to recalculate cost of the surcharge to ratepayers, he explained the surcharge is paid for proportionately by users. The KPB proportional amount is roughly 45% when considering the hospital, schools, and other facilities costs. City residents and Kachemak City residents who are connected pay a proportionate share through their monthly bills.

Comprehensive Plan Status Update

The 2045 Homer Comprehensive Plan is currently in the approval process with the Kenai Peninsula Borough (KPB). On February 17, 2026, the KPB Assembly introduced the Comprehensive Plan, scheduling it for a public hearing. On February 23, 2026, the KPB Planning Commission unanimously recommended adoption of the Comprehensive Plan to the KPB Assembly. The public hearing with the KPB Assembly is scheduled for March 17, 2026.

Homer Public Library 20th Anniversary Events

The Library Advisory Board has been working on a series of events that began in January and will run through September 19th, the 20th anniversary of the opening of the new Homer Public Library. Yes, it's already been 20 years! Throughout the year the Porcupine Theater will be showing movies based on books, including previously run The Chronology of Water and Hamnet, and upcoming showings of Gone with the Wind, Sense and Sensibility, Murder on the Orient Express, Curious George, Matilda, The Lion, the Witch, and the

Wardrobe, and To Kill a Mockingbird (did you know the library has a limited number of free movie passes available for library card holders?). The Board is also working on putting together a Library Trivia Night, a Round-Table and Public Input Session, Bookmobile Visits, July 4th Parade display, and other fun events leading up to the September 19th Anniversary Party.

City Manager Meetings and Events:

February 16-20 Juneau Meetings with Legislators

February 26th – Meeting with APRA Insurance Liaison

February 27th- Meeting with Jennifer Norton re: Pier One

March 5th- Kenai Peninsula Borough Municipal Managers Meeting

And, ongoing weekly meetings with Departments, Mayor and Councilmembers, and City Attorney

Attachments:

Homer Extension Surcharge Information Page from 2023 Adjustment to Rate Schedules Binder

AKDOT Sterling Highway MP 157-169 (Anchor Point to Baycrest Hill) Project Update