



Homer City Hall

491 E. Pioneer Avenue

Homer, Alaska 99603

www.cityofhomer-ak.gov

City of Homer Agenda

ADA Compliance Committee

Thursday, August 15, 2019 at 4:00 PM

City Hall Conference Room

CALL TO ORDER

APPROVAL OF THE AGENDA

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

- a. [July](#) 11, 2019 Meeting Synopsis

VISITORS

- a. ADA Parking Projects in the Harbor - Port Director Hawkins

PENDING BUSINESS

- a. [Capital](#) Improvement Plan 2020-2025 Draft Projects

NEW BUSINESS

- a. [Memorandum](#) from City Clerk re: Resolution 19-0xx, Confirming the ADA Compliance Committee as a Standing Committee of the City Council

INFORMATIONAL ITEMS

- a. Project Data Sheet from ADF&G for Fishing Lagoon ADA Ramp and Retaining Wall

COMMENTS OF THE AUDIENCE

COMMENTS OF CITY STAFF

COMMENTS OF THE COMMITTEE

ADJOURNMENT

Next Regular Meeting is Thursday, September 12, 2019 at 4:00 p.m. All meetings scheduled to be held in the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-05 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on July 11, 2019 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: TESS DALLY, JOYANNA GEISLER, DONNA ADERHOLD

TELECONFERENCE: LINDA MUNNS

ABSENT: PAM VAN HOOZER

STAFF: MELISSA JACOBSEN, CITY CLERK/ADA COORDINATOR
RACHEL TUSSEY, DEPUTY CITY CLERK

APPROVAL OF AGENDA

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

A. April 11, 2019 Meeting Synopsis

The April 11, 2019 meeting synopsis was approved by consensus of the Committee.

B. June 13, 2019 Meeting Synopsis

The June 13, 2019 meeting synopsis was approved by consensus of the Committee.

VISITORS

PENDING BUSINESS

- A. Capital Improvement Plan 2020-2025
 - i. Memo from City Clerk Jacobsen Re: CIP Project Suggestions
 - ii. Memo from City Clerk Jacobsen Re: Klondike Alley - Proposed CIP Project
 - iii. CIP Information Sheet
 - iv. CIP Project Nomination Form

City Clerk Jacobsen provided a recap of what was discussed at the last committee meeting, and of Special Projects and Communications Coordinator Carroll's presentation on the Capital Improvement Plan. Ms. Jacobsen presented her memo that listed project suggestions for the committee to discuss and consider nominating for the 2020-2025 CIP list.

Discussion ensued on the pavement, parking, and entrance issues. The committee supported the idea of combining all the paving/parking accessibility issues, since it would be cost-saving when hiring a contractor to come in and complete it all in one project, and prioritizing the locations (e.g. #1 City Hall, #2 the library, etc.)

ADERHOLD/GEISLER MOVED TO NOMINATE THE PAVEMENT, PARKING AND ENTRANCE ACCESSIBILITY IMPROVEMENT PROJECT TO THE CIP LIST.

Committee member Geisler confirmed with Committee member Aderhold the priority organization of the City facilities. There was brief discussion on paving projects in general, accessibility at other buildings in the community, and the upcoming reconstruction of Pioneer Avenue.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

The committee discussed having a public restroom improvement project that could include remodeling current City restrooms that don't meet ADA requirements and rebuilding others that were built before the ADA, such as the Karen Hornaday Park bathroom. Staff and the committee clarified that this project would focus on the inside of the restrooms, not the outside accessibility/parking issues. There was discussion on which City restrooms would be included and how staff could get cost estimates for CIP nominations.

ADERHOLD/GEISLER MOVED TO NOMINATE THE CITY PUBLIC RESTROOMS IMPROVEMENT PROJECT TO THE CIP LIST.

There was no further discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Committee member Aderhold shared her thoughts on City Hall access improvements being its own project, but with a caveat that if the ADA compliance issues are not addressed in other improvement projects that it remain as its own stand-alone CIP project. There was discussion on other City Hall compliance issues that weren't parking/entrance or restroom related, and how the project could be listed as a construction phase in the CIP and later revised if some of the accessibility issues are resolved.

ADERHOLD/GEISLER MOVED TO NOMINATE THE CITY HALL ACCESS IMPROVEMENT PROJECT TO THE CIP LIST.

There was no further discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

The committee discussed accessibility issues at the Public Library, noting that majority of the issues are parking lot/curb related. Committee member Aderhold opined that it would be best to have a parking design phase first before the improvements were included in a City-wide pavement, parking, and entrance project.

ADERHOLD/DALLY MOVED TO NOMINATE THE LIBRARY ACCESS IMPROVEMENT PROJECT TO THE CIP LIST IN TWO PHASES: PARKING LOT DESIGN PHASE AND CONSTRUCTION/PAVING PHASE.

There was no further discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Committee members addressed the accessibility issues at the Nick Dudiak Fishing Lagoon, noting that there isn't much they can do at this time since it is a state facility. The committee discussed possible options and agreed to review the subject again at a later time.

The committee brought up the concept of a Parks and Trails Accessibility project from a previous discussion and how it could be done in different phases as a stand-alone project separate from the recent Transition Plan.

ADERHOLD/MUNNS MOVED TO NOMINATE THE PARKS AND TRAIL ACCESSIBILITY PROJECT TO THE CIP LIST IN TWO PHASES: PARKS AND TRAIL TRANSITION PLAN PHASE AND DESIGN/CONSTRUCTION PHASE.

There was no further discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

The committee discussed issues at the Homer Airport and shared personal experiences with lack of accessibility in the building. There was discussion on what type and the number of improvements that are needed to bring the whole building into compliance, including the parking and restrooms.

Staff and the committee discussed clarifications on if public restroom improvements were for the stand-alone restrooms only, or also included fixing the compliance issues in the public restrooms within buildings. The committee agreed that similar issues (such as moving stalls or dispensers) in building restrooms could be included in the overall City Public Restroom Improvement project. Any issues addressed beforehand, such as in the City Hall or Library Access projects, would then just not be included in the public restroom project since they would be already completed.

ADERHOLD/MUNNS MOVED TO NOMINATE THE AIRPORT BUILDING ACCESSIBILITY IMPROVEMENT PROJECT TO THE CIP LIST.

There was no further discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Acting Chair Dally introduced the Klondike Alley Trail improvement project and recapped Wayne Aderhold's presentation at their last meeting. City Clerk Jacobsen agreed to follow up with PARCAC staff to see if that commission is planning to make a nomination for the Klondike Alley trail improvement project. The committee agreed to not take action until staff confirmed.

NEW BUSINESS

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

City Clerk Jacobsen noted that Port Director/Harbormaster Hawkins has requested to be a visitor at the next ADA Compliance Committee meeting to discuss signage in the harbor. There was brief discussion on handicap accessible signage and ramps in the harbor.

Deputy City Clerk Tussey had no comments.

COMMENTS OF THE COMMITTEE

Committee members had no further comments.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 4:58 p.m. The next regular meeting is scheduled for August 15, 2019 at 4:00 p.m. in the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

Project Description & Benefit: Under Title II of the Americans with Disabilities Act (ADA), all State and local governments must be accessible to, and usable by, people with disabilities. The basic principles of the ADA are equal opportunity, integration, and inclusion. From 2017-2019, the City of Homer ADA Compliance Committee and City Staff evaluated City Facilities to identify accessibility barriers. The results were compiled into the City's Transition Plan, in accordance with Title II of the ADA regulations. This project corrects barriers (ADA Priority Level 3 issues) at City public bathrooms facilities. A clear path of travel to a bathroom and clearance for entry, maneuverability inside, and access to water closets, toilet paper, soap and hand towel dispensers or dryer, are just some of the key requirements of the ADA. These accessible features are required for public bathrooms whether they be bathrooms with stalls in a City building or individual bathrooms that are located on the spit and in town and benefit the entire community.

Barrier removal in existing bathrooms include:

- Relocation of grab bars, toilet paper dispensers, coat hooks, and mirrors
- Moving tactical signage to the appropriate location on the left side of the entrance
- Adjusting the entrance threshold height
- Replacing toilets that are too high or have flush lever to the open side of the water closet
- Covering pipes below lavatories
- Replacing hardware on stall doors and bathroom doors
- Removal of obstacles to clear floor space for wheelchair maneuverability
- Complete bathroom facility replacement

Plans & Progress: City Council approved the Transition Plan in Resolution 19-024. Public Works Staff assisted the Committee during the self-evaluation process. They and Port and Harbor Staff assisted with developing solutions and remedies that are included in the Transition Plan. Phase 1 addresses barrier removal in exiting restrooms and bringing them into compliance. Many of the discrepancies are seen throughout the restrooms and could be addressed through one project. Phase 2 is to remove and replace the bathroom at Karen Hornaday Park.

Total Project Cost: \$400,000

Schedule:

2020-2021: Phase 1 Barrier removal in existing bathrooms \$75,000

2020-2025: Phase 2 Demo and Replace existing bathroom at Karen Hornaday Park, \$325,000

Priority Level: 1

Project Description & Benefit: Under Title II of the Americans with Disabilities Act (ADA), all State and local governments must be accessible to, and usable by, people with disabilities. The basic principles of the ADA are equal opportunity, integration, and inclusion. From 2017-2019, the City of Homer ADA Compliance Committee and City Staff evaluated City Facilities to identify accessibility barriers. The results were compiled into the City's Transition Plan, in accordance with Title II of the ADA regulations. City Hall is one of the most used city buildings throughout the year and this project corrects access barriers (ADA Priority Level 1 issues) to get into the building.

City Hall access barriers include:

- Cross slopes that exceed 1:48 ratio for all designated accessible parking spaces
- Absence of van accessible parking
- Incorrect dimensions of accessible parking spaces
- Improperly located signage
- Absence of a level landing at the top of the curb ramp below the front entrance ramp
- Handrails on ramp protrude into the path of travel and reduces the width to less than 36" width requirement
- Push bar on main entrance door protrudes into the doorway and reduces the width of the opening to less than 32" width requirement
- Front door entrance threshold height

Plans & Progress: City Council approved the Transition Plan in Resolution 19-024. Public Works Staff assisted the Committee during the self-evaluation process and assisted with developing solutions and remedies that are included in the Transition Plan. The Pioneer Avenue Repaving Project is currently scheduled for 2020 and this project could potentially be addressed in conjunction with that project to remove pavement, regrade, and re-pave.

Total Project Cost: \$400,000

Schedule:

2020-2025

Priority Level: 1

Project Description & Benefit: Under Title II of the Americans with Disabilities Act (ADA), all State and local governments must be accessible to, and usable by, people with disabilities. The basic principles of the ADA are equal opportunity, integration, and inclusion. From 2017-2019, the City of Homer ADA Compliance Committee and City Staff evaluated City Facilities to identify accessibility barriers. The results were compiled into the City's Transition Plan, in accordance with Title II of the ADA regulations. This project corrects parking and pavement barriers (ADA Priority Level 1 issues) at City facilities to aid the entire community in accessing and participating in programs, services or activities provided by the City of Homer. The ADA requires marked accessible parking spaces in a lot, in the number required by the Standards, with appropriate signs and firm, stable and slip resistant surfaces, and providing the required number of van accessible spaces with a 96 inch wide access aisle and a "van accessible" sign mounted under the international symbol of accessibility such that the signs cannot be obscured by a vehicle parked in the space.

Parking and pavement accessibility issues in the scope of this project include:

- Absence of accessible parking
- Absence of van accessible parking
- Incorrect dimensions of accessible parking spaces
- Improperly located signage
- Accessible parking spaces where water pools and snow melt creates icy conditions that become hazardous in the winter
- Parking space identified in gravel lots that fail to provide a path of travel to a sidewalk or facilities
- Cross slopes that exceed 1:48 ratio on paved lots

Plans & Progress: City Council approved the Transition Plan in Resolution 19-024. Public Works Staff assisted the Committee during the self-evaluation process. They and Port and Harbor Staff assisted with developing solutions and remedies that are included in the Transition Plan. Phase 1 includes paved accessible spaces in the vicinity of Harbor ramps 3, 4 and 5, and bathrooms for a total of at least 8 spaces and at least two van accessible, and one van accessible space at the Load and Launch ramp, and resolving non-compliant signage and pavement marking. Phase 2 includes resolving non-complaint cross slopes of the parking lots at City Hall, Public Works, Homer Public Library, and the Animal Shelter, Baycrest pullout bathroom, and the Fire Hall, and non-compliant signage and pavement marking. The Pioneer Avenue Repaving Project is currently scheduled for 2020 and Phase 2 could potentially be addressed in conjunction with that project to remove pavement, regrade, and re-pave.

Total Project Cost: \$400,000

Schedule:

2020-2021: Phase 1 Harbor Accessible Parking, \$50,000

2020-2025: Phase 2 City Parking Lot Cross Slopes, \$350,000

Priority Level: 1

Project Description & Benefit: Under Title II of the Americans with Disabilities Act (ADA), all State and local governments must be accessible to, and usable by, people with disabilities. The basic principles of the ADA are equal opportunity, integration, and inclusion. The Self-Evaluation is a comprehensive report that outlines the barriers for people with disabilities as they seek to use local government services and programs. It is drafted by the state or local government in collaboration and review of a sample user group of people with disabilities. It includes a transition plan of architectural and administrative barriers to programs that need to be removed in order to make the program accessible. In 2017, the City of Homer ADA Compliance Committee and City Staff began evaluating City Facilities to identify accessibility barriers and prepared a Transition Plan that was approved in 2019. Evaluating and preparing a plan for City Parks, Campgrounds and Trails exceeds the ability and time allowance of City staff and Committee members. This project entails hiring a consulting firm that specializes in preparing ADA Transition Plans to evaluate City Parks, Campgrounds, and Trails services provided by the City and creating an updated Transition Plan that encompasses all of the barriers included in the current plan and the barriers for parks, campgrounds and trails into one complete document. Completion of this project will be a significant step meeting the requirements of Title II of the ADA, by having a full Self-Evaluation and Transition Plan for the City of Homer.

A completed Self Evaluation and Transition Plan will:

- Identify barriers
- Moving tactical signage to the appropriate location on the left side of the entrance
- Adjusting the entrance threshold height
- Replacing toilets that are too high or have flush lever to the open side of the water closet
- Covering pipes below lavatories
- Replacing hardware on stall doors and bathroom doors
- Removal of obstacles to clear floor space for wheelchair maneuverability
- Complete bathroom facility replacement

Plans & Progress: City Council approved the Transition Plan in Resolution 19-024. Public Works Staff assisted the Committee during the self-evaluation process. They and Port and Harbor Staff assisted with developing solutions and remedies that are included in the Transition Plan. Phase 1 addresses barrier removal in exiting restrooms and bringing them into compliance. Many of the discrepancies are seen throughout the restrooms and could be addressed through one project. Phase 2 is to remove and replace the bathroom at Karen Hornaday Park.

Total Project Cost: \$50,000

Schedule:

2020

Priority Level: 1

Project Description & Benefit: The Nick Dudiak Fishing Lagoon located on the Homer Spit (also known as the “Fishing Hole”) is a man-made marine embayment approximately 5 acres in size that is annually stocked with king and silver salmon smolts to provide sport fishing opportunity. Salmon fishing at the Nick Dudiak Fishing Lagoon brings visitors to Homer throughout the summer and is also popular with city residents. This outdoor recreation activity provides a local, road accessible, shore-based salmon fishery that attracts a wide array of sport anglers, including handicapped accessible and youth-only fishing opportunities. Salmon fishing at the Nick Dudiak Fishing Lagoon brings visitors to Homer throughout the summer and is also popular with city residents. This outdoor recreational activity helps stimulate and diversify local businesses and the economy. During the summer when salmon are returning, up to 250 bank anglers have been present at any one time between 7 a.m. and 10 p.m. The parking area, shoreline and tide line 17 feet above mean high water are owned by the City of Homer. Below mean high water, the tidelands and water are owned by the State of Alaska.

Over the years the handicap accessible ramp has fallen into major disrepair and is no longer complaint or usable by anglers with wheelchairs or walkers. In 2018 the Alaska Department of Fish and Game attempted to provide funding for improvements to the accessible ramp, however funding was pulled.

Plans & Progress: The City of Homer ADA Compliance Committee has identified this improvement as a significant benefit to ADF&G has submitted a request Fiscal Year-2021 to replace the South ADA ramp.

Total Project Cost: The total cost of this project is estimated at \$60k with ADF&G Sport Fish Restoration Funds providing \$45k and the City of Homer providing the required 25% match of \$15k. We should know if this request has been approved by July 2020.

Schedule:

2021

Priority Level: 1



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: ADA Compliance Committee

FROM: Melissa Jacobsen, City Clerk/ADA Coordinator

DATE: August 8, 2019

SUBJECT: Resolution Confirming the ADA Compliance Committee as a Standing Committee

Resolution 16-019 established the ADA Compliance Committee and outlined the original scope of work. The committee has completed some of the tasks but it's evident there is more to be done. The original resolution states the committee will remain in effect to review any new programs, activities, and services within the City of Homer.

Councilmember Aderhold suggested it would be beneficial to confirm the committee's status, better identify the scope of work, establish terms for members to be consistent with past practices for standing committees, and consider a revised meeting schedule.

Committee members can propose amendments to any part of the resolution, and key items to discuss will be:

- Whether the scope of work is sufficient or what should be added.
- If the proposed 6 month meeting schedule agreeable. Another option is meeting quarterly with the ability to call additional meetings as needed.

Recommendation: Review and discuss Resolution 19-0xx. When review is complete, make a motion to submit the draft resolution confirming the ADA Compliance Committee to City Council for consideration.

**CITY OF HOMER
HOMER, ALASKA**

Aderhold

RESOLUTION 19-0xx

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
CONFIRMING THE ADA COMPLIANCE COMMITTEE AS A STANDING
COMMITTEE OF THE CITY COUNCIL.

WHEREAS, Resolution 16-019 established the ADA Compliance Committee and defined its scope of work; and

WHEREAS, The ADA Compliance Committee has completed a bulk of their initial scope of work by developing a Grievance Procedure, performing self-evaluations and developing a Transition Plan for those facilities; and

WHEREAS, Resolution 16-019 resolved that the Committee will establish its own work schedule and remain in effect to review any new programs, activities, and services within the City of Homer; and

WHEREAS, Self-evaluation and Transition Planning needs to be considered and established in other areas such as City parks and trails, camp grounds, programs; and

WHEREAS, Throughout the course of the Committees work to date it has been realized that establishing ADA compliance throughout the City is, and will continue to be an ongoing process; and

WHEREAS, Resolution 17-075(A) reinforced the City's commitment toward becoming a City that is universally accessible to all.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, confirms the ADA Compliance Committee is a standing committee of the City Council.

BE IT FURTHER RESOLVED that the Committee membership shall be one member of the City Council, and four members of the community, two of those members shall reside with the City of Homer and the City's ADA Coordinator will serve as the staff liaison and prepare the meeting synopsis.

BE IT FURTHER RESOLVED that Committee members terms shall be for three years and the first Committee will have two members appointed for three years, two members for two years, and the Councilmembers appointment will expire with their council term, and may request re-appointment when elected to another term.

BE IT FURTHER RESOLVED the scope of work shall include:

- Review and evaluate new programs, activities, services, and facilities within the City of Homer.
- Review and recommend updates to the City's Transition Plan at least annually.

BE IT FURTHER RESOLVED that the Committee shall meet on the 2nd Thursday in the months of March, April, May, June, October, November.

PASSED AND ADOPTED by the Homer City Council this 26th day of August, 2019.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: Staff time and advertising.

PROJECT DATA SHEET

Date: 7/1/2019

PROJECT TITLE: *Homer Nick Dudiak Fishing Lagoon ADA Ramp and Retaining Wall*LOCATION: *Nick Dudiak Fishing Lagoon on the Homer Spit*LAND OWNER: *City of Homer*

DESCRIPTION: Cooperative project with the City of Homer (City) and ADF&G for the renovation of the recreational Homer Nick Dudiak Fishing Lagoon ADA South Ramp, located on the Homer spit. The Nick Dudiak Fishing Lagoon (NDFL) on the Homer Spit was first stocked with salmon in 1984 and has annually supported sport fishing opportunities since 1987 with both King and Coho salmon. NDFL has been maintained and modified since the establishment of the terminal fishery. In 1999, a project to construct 3 groins, reinforced by rip-rap and cobble, on the east side, and to construct access ramps, paved parking, and walkways on the west side was funded by a cooperative venture between the City of Homer, Alaska Department of Transportation, and ADF&G for \$400,000. The final ramp was poured in August 1999. The current status of the ADA ramps is in a state of disrepair and are not usable. This project would remove the NDFL northern ramp and repair the southern ramp to provide better access and safety for the public. The objective of this project would construct a retaining wall and repair and upgrade the existing ramp. The estimated total cost of the project is \$60K, The City of Homer has \$15K reserved to serve as match.

AVAILABLE STOCKS: *KS & CS*ESTIMATED COST: *\$60K*PROJECT PARTNERS: *City of Homer*MATCH AVAILABLE: *Yes*

LOCAL FUNDS: *\$15k. The city of Homer has provided an engineering plan, equipment and personnel to complete this project.*

IN-KIND: SIZE: *Acreage* VALUE: *\$ Estimated or* OWNER: *City, DNR, etc.*
Appraised

USE:	PRESENT	PROJECTED
BOATS:	<i>Yes</i>	<i>Same</i>
ANGLER DAYS:	<i>19,000 angler days</i>	<i>21,000 angler days</i>
CATCH:	<i>1,500 Chinook & 4,500 coho</i>	<i>Same</i>

NEAREST SIMILAR SITE: *The nearest ADA fishing location identified by Alaska State Parks is 20 miles north on the Anchor River.*

TRESPASS PROBLEM:

PRESENT: *No trespass issues exist with this location.*

PROJECTED: *N/A*

STOCK STATUS: *Chinook and coho salmon are stocked annually at this location to support the terminal sport fisheries. Therefore, no conservation concerns will be created with this additional opportunity.*

ENHANCEMENT: *This is exclusively an enhanced fishery.*

SUBJECTIVE APPRAISALS OF:

SITE POPULARITY w/ANGLERS: *This is a popular location for both Homer residents and visitors.*

SITE POPULARITY w/NON-ANGLERS: *NDFL is also a popular location for tourists to observe salmon sport fishing.*

IMPACT ON ABILITY TO MANAGE FISHERY: *There will be no impact on managing the sport fishery with this project.*

IMPACT ON HABITAT: *This project will improve the area and should provide enough reinforcement to adequately protect the ADA ramps from becoming not useable.*

COMMENTS: *Any additional information that should be considered.*