



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

**Library Advisory Board Special Meeting
Monday, October 7, 2019 at 5:30 PM
City Hall Cowles Council Chambers**

CALL TO ORDER, 5:30 P.M.

APPROVAL OF AGENDA

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. Regular Meeting Minutes for September 3, 2019 **Page 3**

VISITORS/PRESENTATIONS (10 minute time limit)

A. Mike Miller, Homer Foundation – About the Homer Foundation

STAFF & COUNCIL REPORT/COMMITTEE REPORTS (5 minute time limit)

A. Library Director Report dated September 27, 2019 **Page 9**

i. 2019 Statistical Report (laydown)

ii. 2018 Statistical Report **Page 13**

PUBLIC HEARING

PENDING BUSINESS

A. New Library Donation Policy & Donor Recognition Form **Page 15**

i. New Library Donation Acceptance & Management Policy **Page 17**

ii. Donor Recognition Form **Page 19**

B. Selecting a Community Foundation to Manage the Library Endowment Fund **Page 21**

i. Alaska Community Foundation Interview Responses **Page 23**

ii. The Homer Foundation Interview Responses **Page 27**

iii. Informational Materials from Alaska Community Foundation **Page 31**

iv. Informational Materials from Homer Foundation **Page 57**

C. Library Endowment Fund Proposal **Page 101**

i. Draft Proposal for a Library Endowment Fund **Page 103**

NEW BUSINESS

INFORMATIONAL MATERIALS

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE STAFF

COMMENTS OF THE COUNCILMEMBER (if present)

COMMENTS OF THE CHAIR (if present)

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is **TUESDAY, NOVEMBER 5, 2019 AT 5:30 P.M.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-06, a Regular Meeting of the Library Advisory Board was called to order by Chair Marcia Kuszmaul at 5:31 p.m. on September 3, 2019 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS PETERSON, SPRINGER, KUSZMAUL, SCHMIDT (arrived at 5:34 p.m.),
FINN, AND VERNON

ABSENT: BOARDMEMBER FAIR (excused)

STAFF: LIBRARY DIRECTOR BERRY
DEPUTY CITY CLERK TUSSEY

The Library Advisory Board met for a Worksession from 3:30 p.m. to 5:15 p.m. to discuss drafting a Gift Acceptance Policy.

APPROVAL OF THE AGENDA

Chair Kuszmaul asked for a motion to approve the agenda.

PETERSON/FINN MOVED TO APPROVE THE AGENDA AS WRITTEN.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

Marina Greear, prospective student representative, recognized the board's goal of getting more high school students to sign up for library cards and said that she is brainstorming ideas to share with the LAB at a later meeting.

RECONSIDERATION

APPROVAL OF MINUTES

A. Regular Meeting Minutes for August 6, 2019

Chair Kuszmaul asked for a motion to approve the minutes.

PETERSON/SPRINGER MOVED TO APPROVE THE MINUTES OF THE AUGUST 6TH LAB MEETING.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Boardmember Schmidt arrived at 5:34 p.m.

VISITORS/PRESENTATIONS

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- A. Library Director Report dated August 29, 2019
- i. 2019 Statistical Report (laydown)
 - ii. 2018 Statistical Report

Library Director Berry provided an overview of August in the library, and discussed/facilitated questions from the board on the following topics:

- Patron registration policy was approved by City Council and is now being implemented; library cards now expire after two years instead of one, and staff can now accept a lease agreement or utility bill as proof of residency.
- Outreach with KBBI, Homer Marine Trades Association, Chamber of Commerce, and various educators around town to see what the library can do more of for the community.
- Air conditioning had to be turned off due to the smoke.
- New art to be placed on the bookmobile from Matilda illustrator Quentin Blake.
- Art in the Library program is currently running; deadline for art submissions is September 19th.
- Vandalism to StoryWalk trail and collaborative efforts with the Homer Middle School to make the repairs as a student project.
- Review of statistics, specifically noting the funds received from grants.
- Overview of upcoming events, including a City Council Candidate Forum.
- Possibility of teachers from the Kenai Peninsula Borough School District going on strike and how the library can provide support to the students.

PUBLIC HEARING

PENDING BUSINESS

- A. LAB Bylaw Amendments
- i. Memo from Deputy City Clerk Re: LAB Bylaw Amendments
 - ii. Draft LAB Bylaws

Chair Kuszmaul called for a motion to begin discussion on the bylaw amendment.

FINN/PETERSON MOVED TO AMEND THE LIBRARY ADVISORY BOARD BYLAWS BY REMOVING ARTICLE III, SECTION 4, AND RECOMMENDING CITY COUNCIL APPROVE THE AMENDED BYLAWS.

Boardmember Finn clarified that this changes a LAB member from regularly attending the Friends of the Homer Library meetings. Chair Kuszmaul confirmed everyone understood the reason for the amendment.

VOTE: YES: SPRINGER, KUSZMAUL, PETERSON, VERNON, FINN, SCHMIDT

Motion carried.

- B. Library Strategic Plan 2020-2025
- i. Memo from Library Director Re: Draft of Library Strategic Plan
 - ii. Draft Library Strategic Plan 2020-2025 dated 8/27/19

Chair Kuszmaul introduced the most recent draft of the Library Strategic Plan and called for a motion.

PETERSON/SCHMIDT TO APPROVE THE AMENDED 2020-2025 STRATEGIC PLAN FOR THE HOMER PUBLIC LIBRARY.

Chair Kuszmaul requested to suspend the rules to allow public comment during the discussion. There was general consensus from the board to allow it.

Library Director Berry explained the changes that he made to the strategic plan. He included suggested amendments from the board and input from library staff. There were brief questions for clarification from the board on the draft.

VOTE: YES: SCHMIDT, SPRINGER, PETERSON, VERNON, FINN, KUSZMAUL

Motion carried.

- C. Library Gift Policy (see Sept. 3, 2019 Worksession Packet for Materials)

Chair Kuszmaul gave a short overview of what the board accomplished in their earlier worksession and called for a motion to take action on what was discussed. Library Director Berry clarified whether the board wanted to approve the revised policy as written, or to bring it back to the next meeting with all the changes for final approval.

VERNON/FINN MOVED TO DIRECT STAFF TO BRING A REVISED VERSION OF THE LIBRARY GIFT POLICY DRAFT TO THE NEXT MEETING.

Boardmember Peterson noted that research tasks were assigned to members and staff, and that more can be done at the next meeting once everyone brings their data/revised policy. Ms. Kuszmaul read for the record the board's next steps:

- Research community foundation options: getting as much background as possible
- Drafting a narrative to introduce the benefits of the new policy to City Council to seek a sponsor
- Formalize appreciation for donors
- Create materials for promotion

The board held discussion on their worksession, details of some of the next steps, and which boardmembers will work on parts of the plan to bring to the library director to include in the revised draft. Mr. Berry reiterated that the board felt the best approach going forward is to create an endowment fund for the library: an investment fund that can generate income for the long term. The

next step is to flesh out that idea, perfect the proposal, and then sell it to City Council then the public for buy-in.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

- A. Library Budget Request
 - i. Memo from Library Director Re: FY 2020-2021 Budget Requests
 - ii. Library's Operating Budget

Library Director Berry reviewed his budget amendments with the board. The three budget changes he is asking for includes:

1. An accounting change to Communication; not really an increase but a change in how the money is tracked from a different budget account.
2. A \$7,000 increase in Books/Subscriptions; in the past the funds came from State grants but due to the State's financial uncertainty that grant may not be there.
3. An increase to Membership and Dues to cover membership rate increases for library databases and associations.

Chair Kuszmaul inquired on where the previous communication funds were listed, with Mr. Berry explaining City Staff's reasoning for the change. Boardmember Finn asked if he gets the sense this will be approved easily. Mr. Berry responded that he has a meeting with the City Manager on September 11th to propose the amendments and feels they're realistic and will be approved. Ms. Kuszmaul noted that this will be the City's first two year budget cycle. Boardmember Peterson questioned the increase to salaries/benefits. Mr. Berry clarified that he has no say on that section, that all personnel budget items are established and handled by Human Resources. Responding to Ms. Finn's questions, Mr. Berry said that he is comfortable with this budget, has no urgent needs on the horizon, and doesn't think he needs anything from the LAB at this time for the Council report. He explained that the liability insurance line items are handled through finance, and what the zeros meant under salaries/benefits.

VERNON/FINN MOVED TO APPROVE THE BUDGET AMENDMENTS AND RECOMMEND THAT CITY COUNCIL APPROVE THEM.

No further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

INFORMATIONAL MATERIALS

- A. Memo from Library Director Re: LAB/FHL Soiree Schedule
- B. Resolution 19-053(A) Revised Patron Registration Policy
- C. Recognition Certificate & Letter for Mark [redacted] ion

- D. Appointment Certificate & Letter for Clark Fair
- E. Friends of the Homer Library August 2019 Newsletter
- F. LAB 2019 Calendar
- G. Boardmember Attendance at 2019 City Council Meetings

Chair Kuszmaul reviewed each informational item with the board and facilitated questions/discussion.

The board discussed rescheduling the October meeting due to multiple absences/scheduling conflicts. Deputy City Clerk Tussey reviewed the City Clerk's Office meeting calendar and confirmed rescheduling the next meeting to Monday, October 7th at 5:30 p.m.

COMMENTS OF THE AUDIENCE

Marina Greear commented on the school strikes, noting that the Methodist Church is also planning something for students if the library wanted to coordinate schedules with them. She shared that her mom is a teacher so she has some "insider" knowledge.

COMMENTS OF THE CITY STAFF

Library Director Berry and Deputy City Clerk Tussey had no comments.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Chair Kuszmaul complimented Boardmember Schmidt in a play he was in.

COMMENTS OF THE BOARD

Boardmember Finn thanked Marina Greear for attending and participating. She thanked Ms. Kuszmaul for a good job as chair and Library Director Berry for all the gift policy information he put together. She also shared her support of the upcoming Candidate Forum.

Boardmembers Springer, Peterson, Schmidt, and Vernon had no comments.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 6:28 p.m. A special meeting is scheduled for Monday, October 7, 2019 at 5:30 P.M. at the Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

Director's Report, Homer Public Library
September 27, 2019

General Notes

September was busy. Claudia and I spent some time planning for an influx of kids due to the public schools going on strike (which fortunately didn't happen). Kate Finn and I interviewed two community foundations about their endowment funds as part of the LAB's ongoing project to develop a planned-giving program. Separately I gave some brief speeches at the Elks Lodge and the Rotary Club, and met with Rob Wiard to look at refurbishing the library's countertops.

Director's Meetings in September 2019					
Library Advisory Board (LAB)	Friends of the Homer Library (FHL)	Staff	City Council	Department Heads	Other
4	2	1	2	0	5

Staff Notes

We discussed doing some cross-training among staff in order to provide backups for essential library operations. The rough outline of needs has been set, details will be worked out in October, and actual training will most likely begin in November.

Facility

All the fire extinguishers were updated and recertified.

Library Advisory Board (LAB)

On Sept. 3 the LAB had a special worksession on the library donations policy, followed immediately by the regular meeting. The regular meeting adopted the library strategic plan for 2020-25, approved some minor changes to the LAB bylaws and reviewed the library's budget request for the coming two years. The newest LAB member, Clark Fair, could not be present but the new student representative, Marina Greer, attended as a member of the audience.

Kate Finn and I met with representatives of the two community foundations. Marcia Kuszmaul and I discussed some aspects of the LAB's role in managing an endowment fund.

Friends of the Homer Library (FHL)

FHL is transitioning into a fall schedule, planning bookmobile visits to schools. The bookmobile has been decorated with two illustrations from *Matilda*, one on each side of the back door. A committee has started planning the Fall Book and Plant Sale. There has also been discussion about ongoing problems in the western lot, including camping, drug use and vandalism.

On Sept. 25 the FHL co-hosted a candidate forum in the library which drew roughly 100 visitors. The event was broadcast live on KBBI.

Events in September 2019		
Date	Time	Event
Every day May-Sept.	All hours	StoryWalk® will feature a different book each month
9/4	12:00-4:00	Central Area Rural Transit System
9/9	12:00-1:00	Lunch with a councilmember
9/12	6:30-7:45	Farm Bureau
9/17	10:00-2:00	Small Business Administration
9/19	All day	Deadline for Art in the Library submissions
9/19	6:00-8:00	<i>Deep Creek</i> : STEAM Book Discussion
9/25	3:00-5:00	Women's March Homer
9/25	6:00-8:00	Candidate Forum
9/26	4:00-5:30	TRAILS/ILC Fall Planning
9/30	10:00-12:00	Homer Garden Club

Upcoming Events in October 2019		
Date	Time	Event

Upcoming Events in October 2019		
10/3	1:00-3:00	Literary Ladies Book Discussion
10/3	4:30-5:30	Great Decisions Book Discussion
10/4	6:30-8:00	Soiree for the LAB and FHL
10/10	6:00-7:00	Cassandra Windwall Author Talk
10/23	3:00-5:00	Women's March Homer
10/24	11:45-1:15	Chamber of Commerce Board Meeting
10/24	6:00-9:00	Showing of <i>The Public</i> , followed by discussion (at Homer Theater)
10/25 10/26	10:00-7:45 10:00-5:45	Friends of Homer Library Book and Plant Sale

Ongoing Events		
Date	Time	Event
Mondays	1:30-4:30	Knitting
Tuesdays	3:00-4:30	Kids' Chess
Wednesdays	10:00-11:00	Family Storytime (Ages 3-5)
Thursdays	11:30-12:30	Small Fry Storytime (Ages 0-2)
Fridays	3:00-5:45	Live-Action Role-Playing (LARP) Ages 10-18
First Mondays	12:00-1:00	Lunch with a Councilmember
First Tuesdays	6:30-7:45	SPARC Radio Club
First and Third Saturdays	10:00-12:15	Walk-in Tech Help
Second Tuesdays	6:00-7:45	Genealogy Peer Support Group

Ongoing Events		
Second Thursdays	3:00-4:30	Lego Lab (Ages 8-11)
Third Tuesdays	6:00-8:00	Writer's Refuge
Fourth Tuesdays	4:30-6:30	Book Club
Early school release	2:00-3:30	Maker Club

Homer Public Library Statistical Summary for 2018

Date: 30-Jan-19

CIRCULATION	18-Jan	18-Feb	18-Mar	18-Apr	18-May	18-Jun	18-Jul	18-Aug	18-Sep	18-Oct	18-Nov	18-Dec	Y.T.D.
Total # of Items	15,688	13,176	15,383	13,445	13,991	15,067	14,438	14,946	12,985	13,746	12,826	13,145	168,836
INTERLIBRARY LOANS													
Incoming (Borrowed)	19	23	15	15	16	8	12	20	22	21	20	16	207
Outgoing (Lent)	49	50	44	35	8	50	47	49	41	43	36	15	467
STUDY ROOM USE													
# of groups	196	254	204	195	211	209	200	241	214	234	204	174	2536
# of people	353	437	411	340	394	404	392	427	367	461	256	324	4566
MEETING ROOM USE													
# of groups	29	24	30	19	17	30	37	27	31	22	21	20	307
ATTENDANCE													
TOTAL (*Included)	10,946	9,884	10,482	10,516	10,656	11,823	12,670	12,335	9,780	10,859	9,013	7839	126803
*Story Hour & Lapsit	401	246	298	296	276	293	192	272	323	396	352	264	3609
*School Classes	0	0	21	0	78	0	0	0	26	84	21	45	275
*Internet sessions	4,117	3,614	3,771	3,333	4,098	5,249	5,538	5,244	4,023	3,869	3,315	2,565	48736
*Programs	290	405	234	613	587	864	1057	207	245	362	319	189	5372
OUTREACH													
# Visits	5	6	4	5	15	8	5	5	4	5	4	4	70
# People	25	25	58	116	442	182	121	25	15	17	12	202	1240
NEW CARDS ISSUED													
City	24	26	25	21	37	36	36	32	22	28	31	29	347
Thorough	42	24	30	24	28	50	26	24	18	30	6	17	319
Temporary	0	0	1	3	9	9	2	5	0	1	0	1	31
Reciprocal						6	2	2	1	1	2	2	16
VOLUNTEER HOURS													
# of people	48	84	60	75	82	99	88	69	50	73	61	71	860
# of hours	113	239.5	150	258	226.75	263.25	336	154	154.5	270.75	155	189.5	2510.25
MATERIALS ADDED													
Books	259	145	299	246	425	479	228	313	272	205	187	276	3334
Audio	14	0	11	11	11	11	9	24	3	8	12	22	136
Video	89	26	57	89	109	101	60	46	42	52	78	44	793
Serials	2	0	2	0	0	0	2	0	0	0	0	0	6
Electronic Resources	2	0	0	1	0	0	0	0	0	0	0	0	3
MATERIALS REMOVED													
Books	335	149	154	179	167	56	31	332	242	148	86	132	2011
Audio	5	0	2	38	4	4	0	2	1	1	0	2	59
Video	9	4	16	34	214	73	59	5	10	1	2	11	438
Serials	3	2	0	0	0	0	0	0	0	0	1	0	6
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	2233.25	2288.13	2759.11	2106.47	1867.95	2504.00	3392.38	3082.43	2709.02	2735.63	1554.52	2989.55	30,222.44
Building Fund (151-)													0.00
Library Gifts (803-)							18.00						18.00
Grants			866.00			1250.00	7000.00	1442.31			500.00		11,058.31
TOTALS	2,233.25	2,288.13	3,625.11	2,106.47	1,867.95	3,754.00	10,410.38	4,524.74	2,709.02	2,735.63	2,054.52	2,989.55	\$41,298.75

CE for JM

CE for HB

PLAG

OWL Tech



City of Homer

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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 27, 2019
SUBJECT: NEW LIBRARY DONATION POLICY AND DONOR FORM

Per the LAB's request at the Sept. 3 meeting, some changes have been made to the Library Donation Policy. I believe this policy is now ready for approval except for the section dealing with the community foundation. If the LAB has no further changes to make, I recommend postponing approval of the policy until we can fill in that section and then submitting it to City Council for approval.

Additionally, the LAB asked me to create a donor form, which allows donors to supply instructions for managing their gifts. This form is included in the LAB packet for the Oct. 7 meeting.

RECOMMENDATION

Postpone approval of the Library Donation Policy until the Community Foundation section is complete. Discuss the Donor Form.

HOMER PUBLIC LIBRARY
DONATION ACCEPTANCE AND MANAGEMENT POLICY
SEPTEMBER 4, 2019

The library welcomes donations of materials, funds and other real property. Donations will be managed differently depending on the type of donation and its uses.

MATERIALS

The Library Director shall be authorized to accept gifts of materials on behalf of the library. The library adds gift materials to the collection with the understanding that such material is an integral part of the collection. The library will not set up special collections and will not permit circulation restrictions or stipulations for future use. Books and other materials not deemed appropriate for inclusion in the library collection may be offered to other libraries or institutions, offered for sale, **or returned to the donor upon request.**

ARTWORK

All donations of artwork are referred to the Parks, Art, Recreation and Culture Advisory Commission (PARCAC), which evaluates donations in accordance with their policies.

EQUIPMENT AND OTHER PHYSICAL ITEMS

When considering any gift, the Library Director may solicit the recommendation of a gift acceptance committee, a group made up of advisors knowledgeable about financial, legal, and community matters, to be chosen by the Library Director. Authority for accepting or rejecting gifts resides with the Library Director, although gifts valued at **\$5,000 or more** may require further approval of the Library Advisory Board and/or the Homer City Council. Gifts that may require an opinion from the gift acceptance committee include, but are not limited to, the following:

- Any gift with recognition requirements other than those ordinarily provided by the library or Friends of the Library.
- Gifts of valuables that will encumber the library either financially or administratively.
- Large or highly specialized equipment, which requires operator expertise beyond that normally held by library staff.

Because of limited space, as a general rule the library is unable to accept donations of furnishings or other tangible personal property given on condition that they be retained by or displayed at the library.

FUNDS

Financial donations are directed to the Library Endowment Fund, which is managed by XXXX Foundation. The Endowment Fund provides revenue to support library operations and cannot accept restrictions for specific purposes, such as particular collections or programs. Donors who wish to make a restricted gift should contact the Library Director to discuss options.

SECURITIES, REAL ESTATE AND OTHER NON-CASH DONATIONS

The Library Endowment Fund will also accept donations in all of the following categories, with the understanding that such donations will be liquidated and the resulting monies deposited in the Endowment Fund:

- Securities. Marketable securities are strongly preferred, but the Endowment Fund will also consider closely held stock, limited partnership interests, joint venture interests, and other forms of investments that may not fall into the marketable securities category.
- Real estate. Every proposed gift of real estate must be examined on its individual merits, including, but not limited to, the title to the property and its insurability, the results of environmental investigations, and marketability. The donor must provide an appraisal by a qualified appraiser, completed within the previous 12 months.
- Gift annuities.
- Charitable Remainder or Lead trusts.
- Named endowment funds.
- Life insurance policies. Any proposed gift of life insurance must be examined on its merits, including, but not limited to, the type of insurance, the status (paid-up, vanished, etc.) of the policy, outstanding loan balances, and the long-term viability of the insurance company.
- **Estate remainders. The Library Endowment Fund can be named as a beneficiary in a will.**

The library does not accept donations that are not outright gifts. The library and the Library Endowment Fund reserve the right to decline any gift that interferes with the library's ability to fulfill its mission or that unduly encumbers either the library or the City of Homer.

The library cannot legally appraise gifts for tax purposes. Donors will be provided a signed and dated gift statement as a receipt.

Donor Recognition Form

Thank you for your donation! Contributions from the public are critical to the success of Homer Public Library. Please let us know how we can show our appreciation:

ALL DONATIONS

- ☐ I would like my name to be listed in the library's Year-End Summary. Name:

MATERIALS

If the item is selected for inclusion in the library's collection:

- ☐ Please add a bookplate with this name on it:

If the item is not selected for the library's collection, what would you like us to do with it?

- ☐ Forward the item to the Friends of the Library booksale
- ☐ Return the item to me

FUNDS

- ☐ For donations of \$500 or more: Please add my name to a plaque on the Fish Wall outside the library. Name:
- ☐ Donations of \$10,000 or more can carry naming rights for a fixture or structure. Note that all naming requests require approval from the Homer City Council. Name:



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Homer Public Library

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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 27, 2019
SUBJECT: SELECTING A COMMUNITY FOUNDATION TO MANAGE THE LIBRARY
ENDOWMENT FUND

At the LAB meeting on September 3rd we decided to move forward with researching community foundations, with an eye towards finding one to manage an endowment fund for the library. Boardmember Finn and Library Director Berry have interviewed representatives from the Alaska Community Foundation and the Homer Community Foundation. The LAB packet for October 7th contains the results of those interviews and additional information gathered from various sources.

Both foundations have also been invited to present to the full LAB at the regular meeting. The Homer Community Foundation will present at the October meeting and the Alaska Community Foundation in November.

RECOMMENDATION

For discussion. If the LAB is in agreement, we can move forward with soliciting City Council support.

Alaska Community Foundation Interview Responses

Kate Finn and Dave Berry spoke with Anne Garrett on 9/13/19

1. Tell me a bit about your foundation.

ACF has \$105 million invested from roughly 400 funds. The current investment manager is Baird, but that is reconsidered every year. All funds are pooled together and managed jointly. The fiscal year is July 1-June 30, but spendable portions are calculated on the calendar year.

- a. What are the goals of your foundation?

To support philanthropy in Alaska. Their efforts are focused on growing philanthropy, not income. They invest for the long term, like Merrill Lynch.

- b. What sort of funds do you manage? Do you have experience with endowments?

Does manage endowments as well as non-endowed funds.

- c. What geographic area do you serve?

2. What is your process for accepting donations? Can you handle online or automatic debit transactions?

ACF will work with the library create its own webpage to accept donations; this page can be linked off the library's site. ACF can process tax receipts and thank-you cards. The webpage will have a slight time lag in posting donations after they are accepted.

3. What types of donations can you accept? If someone offers a non-cash donation, how do you handle it?

For things like IRAs and stocks, they are liquidated immediately. For real estate, there has to be some due diligence first; not every property is worth what the donor thinks it is. If accepted, it will be liquidated.

4. What is the minimum investment required to set up an endowment fund?

For a non-endowed fund (i.e. one where the principal can be spent), the minimum is \$10,000 and the agency should plan on keeping the fund in existence for at least 3 years. For an endowed fund (where the principal cannot be spent) the minimum is \$25,000. A fund can begin as a non-endowed fund and later be converted to an endowment, but it can't go the other way.

5. Is there a minimum size for contributions?

Checks can be accepted in any amount. Website transactions have a \$25 minimum.

6. What is your investment strategy? How do you balance risk vs. returns? What percentage of your investments are in stocks vs. bonds?

Invests for the long-term and is extremely conservative. A mix of stocks and bonds.

7. What are your fees?

Non-endowed funds are charged 1.5% of the fund balance. Endowed funds are charged 1%. There is no setup fee, but ACF will require paperwork from the administering entity, including a resolution from the governing board and a copy of the bylaws.

8. What is the structure of the endowment agreement?

a. Can we make withdrawals from the principal, or only the interest?

Non-endowed funds can withdraw from the principal. Endowed funds can't.

b. What is your formula for calculating disbursements?

The fund's goal is to earn 7% annually. The amount that may be disbursed (the "spendable") is set annually by the ACF board; it is typically 4-5%. If the fund is established before Sept. 30, the principal will be held for 5 quarters before any disbursements can be made. If the fund is established after Sept. 30, there will be an additional year of delay.

c. Who can make withdrawals or disbursements?

This is spelled out in the agreement. If I understand this correctly, the establishing entity must have a three-person disbursement committee consisting of one fund advisor (the library director) and two fund representatives (members of the LAB). This wasn't very clear, however.

d. How often can withdrawals be made?

ACF encourages withdrawals, since the money is meant to be used. Withdrawals can be made at any time by filling out a "grant request" form.

e. Is there a limit on withdrawal amounts?

Can withdraw any amount up to the spendable (for endowment funds) or the full value of the fund (for non-endowed funds). Withdrawals over \$50,000 require approval from the ACF board.

f. How often do you create financial statements?

Quarterly.

g. If we are dissatisfied with the performance of the fund, is it possible to terminate the agreement?

For a non-endowed fund, the full amount can be withdrawn at any time, minus a \$250 service fee. Endowed funds cannot be withdrawn.

9. Do you carry insurance?

Maybe.

10. May we contact some references or current customers?

Yes. See Joy Stewart, Homer Foundation, Alaska Botanical Gardens, Seward Area Hospice. All funds are searchable on the ACF website.

11. May we see your Form 990 and audited financial statements? [Form 990 is an IRS document on which a tax-exempt entity must report numerous details about its organization and financial status.]

We have this stuff.

12. What is your relationship with the Homer Foundation?

HF has a fund invested with ACF.

13. Do you manage any socially-responsible funds?

Not specifically looking for socially-responsible funds, but will check with CFO. Questions have come up frequently.

14. What happens if there is a negative return on the investment? Is there a requirement to make up the shortfall?

XXXX

15. What is the Better Business Bureau rating for this investment manager?

A+

OTHER INFORMATION:

- Charity Navigator Listing:
<https://www.charitynavigator.org/index.cfm?bay=search.profile&ein=920155067>
- Accredited by National Standards for U.S. Community Foundations?
Yes.

Homer Foundation Responses

Kate Finn and Dave Berry spoke with Mike Miller 9/13/19

1. Tell me a bit about your foundation.

Homer Foundation was created in 1991. It's the oldest community foundation in Alaska. They currently have about \$2.5 million invested in a variety of funds. Ken Castner was at one time chairman of HF's board. The fiscal year runs July 1 to June 30.

The current manager, Mike Miller, has been in the position since June. He has also worked for the Food Bank of Alaska, for Campfire, and for a variety of municipal positions in Wisconsin. NOTE: An endowment fund set up for a city agency would have to be designated as a "Field of Interest Fund" rather than an "Agency Endowment Fund," because the city is not a 501(c)3. We would have to carefully designate the field of interest as "library operations" and be specific about how the money can be spent.

- a. What are the goals of your foundation?
- b. What sort of funds do you manage? Do you have experience with endowments?

They manage several endowments, including one for the City of Homer. Funds are managed by Vanguard since about 2 years ago; they used to be managed in-house, but results were highly variable and they sometimes lost money. Last year they earned 6.53%. They have also managed different types of funds, such as a maintenance fund for Kachemak City and the grants program for the City of Homer. All funds are pooled into a single investment and then interest is doled out proportionally.

- c. What geographic area do you serve?

2. What is your process for accepting donations? Can you handle online or automatic debit transactions?

Online transactions are easy. Direct debit is harder but possible—it requires coordination with the HF office.

3. What types of donations can you accept? If someone offers a non-cash donation, how do you handle it?

The board will consider non-cash donations, but there has to be some due diligence before they decide to accept it. It is then liquidated immediately.

4. What is the minimum investment required to set up an endowment fund?

A starter fund can begin with \$2,500, but it must reach \$10,000 within two years. If the fund fails to reach that target, the money is forfeited to HF.

5. Is there a minimum size for contributions?

No.

6. What is your investment strategy? How do you balance risk vs. returns? What percentage of your investments are in stocks vs. bonds?

30% bonds, 70% stocks.

7. What are your fees?

HF doesn't charge any administration fees, though it might in future. Vanguard fees are divided proportionally among all the funds. This is taken out of the spendable portion, not the principal (ie it's taken off the top). Typically around 1%.

8. What is the structure of the endowment agreement?

HF will only consider an "agency fund" (i.e. an endowment fund). The library would have to have a "Field of Interest Fund," which is essentially the same as an "Agency Endowment Fund." They don't do non-endowment funds except for maintenance funds, which is a completely different structure. The HF board has variance powers, meaning that in theory they could do whatever they want with the money, but in practice they work closely with agencies to align with their interests.

a. Can we make withdrawals from the principal, or only the interest?

Interest only.

b. What is your formula for calculating disbursements?

Based on a rolling average of 8 consecutive quarters. Every year the HF board sets a maximum spendable amount (typically around 4%) called the ATS. If the fund earns more than that, the excess can be included in a disbursement or reinvested.

c. Who can make withdrawals or disbursements?

The HF board authorizes disbursements. The library director submits a form indicating how much of the annual interest should be disbursed; it can be any amount up to the ATS. These stated preferences remain in effect until changed, so a new form does not have to be submitted each year.

d. How often can withdrawals be made?

Once a year, usually in September.

e. Is there a limit on withdrawal amounts?

Any amount up to the ATS.

f. How often do you create financial statements?

Quarterly.

g. If we are dissatisfied with the performance of the fund, is it possible to terminate the agreement?

No.

9. Do you carry insurance?

No. A small amount of HF's funds are held in FDIC-insured accounts with FNBA.

10. May we contact some references or current customers?

Yes. See the Homer Food Pantry, Bunnell Arts, City of Homer, Kachemak City.

11. May we see your Form 990 and audited financial statements? [Form 990 is an IRS document on which a tax-exempt entity must report numerous details about its organization and financial status.]

We have all this.

12. What is your relationship with the Alaska Community Foundation?

HF is independent of ACF, with its own board and money management, in order to preserve its flexibility. They cooperate quite a bit, and HF has a fund invested in ACF after Rasmuson Foundation gave them a matching grant to set it up.

13. Do you invest in socially-responsible funds?

40% of all funds are held in “social funds.” The remaining 60% are in bonds and international funds, which do not offer socially-responsible giving as an option.

14. What happens if there is a negative return on the investment? Is there a requirement to make up the shortfall?

Entire fund is tied to market. Forward-funded for one year. There is no official policy of “holding harmless,” so if principal declines, disbursements decline. The library would not be required to make up any shortfall.

15. What is the Better Business Bureau rating for this investment manager?

C+

OTHER INFORMATION:

- Charity Navigator Listing:
<https://www.charitynavigator.org/index.cfm?bay=search.profile&ein=920139183>
- Accredited by National Standards for U.S. Community Foundations?
Yes.



Statement of Investment Policy Objectives & Guidelines

Scope of this Investment Policy

This statement of investment policy reflects the investment policy, objectives, and constraints of the funds held in the pooled funds of The Alaska Community Foundation. It does not cover funds that are held outside of the pool such as illiquid assets (donated real estate, closely held stock), funds held in money market funds for short term projects, or funds that are invested for other reasons outside of the general pools.

Purpose of this Investment Policy Statement

This statement of investment policy is set forth by the Board of Directors of The Alaska Community Foundation in order to:

- Define and assign the responsibilities of all involved parties.
- Establish a clear understanding for all involved parties of the investment goals and objectives of Fund assets.
- Offer guidance and limitations to all Investment Managers regarding the investment of Fund assets.
- Establish a basis for evaluating investment results.
- Manage Fund assets according to prudent standards as established in common trust law.
- Establish the relevant investment horizon for which Fund assets will be managed.

In general, the purpose of this statement is to outline a philosophy and attitude which will guide the investment management of the assets toward the desired results. It is intended to be sufficiently specific to be meaningful, yet flexible enough to be practical.

Delegation of Authority

The Board of Directors of The Alaska Community Foundation is a fiduciary board, and is responsible for directing and monitoring the investment management of Fund assets. As such, the Board of Directors is authorized to delegate certain responsibilities to professional experts in various fields. These include, but are not limited to:

Investment Committee - The Investment Committee will assist the Board of Directors in establishing investment policy, objectives, and guidelines, selecting investment managers, reviewing such managers over time, measuring and evaluating investment performance and other tasks as deemed appropriate.

Investment Manager(s) - Each investment manager has discretion to purchase, sell, or hold the specific securities that will be used to meet the Fund's investment objectives.

Custodian - The custodian will physically (or through agreement with a sub-custodian) maintain possession of securities owned by the Fund, collect dividend and interest payments, redeem maturing securities and effect receipt and delivery following purchases and sales. The custodian may also perform regular accounting of all assets owned, purchased or sold as well as tracking movement of assets into and out of the Fund accounts.

Co-Trustee - The Board of Directors may appoint an outside individual or entity, such as a bank trust department, to be co-trustee. The Co-trustee will assume fiduciary responsibility for the administration of Fund assets.

Investment Consultant - The Board of Directors may retain an Investment Consultant to support the efforts of the Investment Committee in drafting and maintaining an Investment Policy Statement, determining an asset allocation, manager due diligence, selection and performance monitoring. Additional specialists such as attorneys, auditors, actuaries, retirement plan consultants, and others may be employed by the Board of Directors to assist in meeting its responsibilities and obligations to administer Fund assets prudently.

CEO and CFO – The CEO and CFO will execute the portfolio related actions as delegated by the Board of Directors and approved by the Investment Committee. These actions may include contracting with portfolio related service providers (consultants, custodians, managers and other providers) deemed necessary and approved by the Board of Directors and/or Investment Committee, executing the necessary paperwork to engage such service providers and executing the transactions to rebalance the portfolio as per the rebalancing rules, as set forth in this document and as advised by the Consultant.

The Board of Directors will not reserve any control over investment decisions, with the exception of specific limitations described in these statements. Managers will be held responsible and accountable to achieve the objectives herein stated. While it is not believed that the limitations will hamper investment managers, each manager should request modifications which they deem appropriate.

If such experts employed are also deemed to be fiduciaries, they must acknowledge such in writing. All expenses for such experts must be customary and reasonable, and will be borne by the Fund as deemed appropriate and necessary.

Asset Allocation Guidelines

Asset allocation will likely be the key determinant of the Fund's returns over the long-term. Therefore, diversification of investments across multiple markets that are not similarly affected by economic, political, or social developments is highly desirable. A globally diversified portfolio, with uncorrelated expected returns from various assets, should reduce the variability of returns across time. In determining the appropriate asset allocation, the inclusion or exclusion of asset categories shall be based on the impact to the total Fund, rather than judging asset categories on a stand-alone basis.

Investments will generally fall into one of four asset categories. Each category serves a specific role within a portfolio. An allocation to all four categories should provide diversification to major market risk factors while establishing a simple framework to review the exposures within the portfolio. The categories are as follows:

Global Equity	Intended to be the primary source of long-term capital appreciation for the portfolio. While having higher expected returns than fixed income, they also have higher expected volatilities. Sub-categories include both public and private equities, as well as hedged equity mandates.
Global Fixed Income/Credit	Intended to offset the volatility of equities, particularly during market downturns, as well as provide deflation protection. These investments are comprised primarily of fixed

income (debt) securities (includes TIPS), and can be categorized as interest rate sensitive and credit sensitive. Sub-categories include both public and private debt.

Real Assets	Intended to insulate the portfolio from inflation shocks and to provide a source of non-correlating returns with other asset categories. Includes both public and private investments in real estate, natural resources (e.g., energy, agriculture, timber, commodities), and infrastructure (e.g., power generation, mid-stream energy Master Limited Partnerships “MLPs”).
Diversifying Strategies	Intended to provide diversification from systematic market risk, with the primary determinant of returns typically derived from manager skill (alpha) rather than the market (beta). Sub-categories include both liquid and semi-liquid non-directional strategies that seek low correlations to the public equity and fixed income markets.

Investment of the Alaska Community Foundation assets shall be in accordance with the following asset allocation guidelines:

Asset Class	Minimum	Target	9/30/18 Actual	Maximum
Global Equity	40%	51%	55.2%	60%
Global Fixed Income/Credit	20%	27.5%	28.7%	40%
Real Assets	5%	9%	6.6%	15%
Diversifying Strategies	5%	10%	8.4%	15%
Cash or Equivalents	0%	2.5%	1.1%	5%

Nothing in these guidelines prevents the temporary investment in cash.

Appropriate benchmarks, as recommended by the consultant and approved by the Investment Committee, shall be used in evaluating performance.

The Investment Committee may employ investment managers whose investment disciplines require investment outside the established asset allocation guidelines. However, taken as a component of the aggregate Fund, such disciplines must fit within the overall asset allocation guidelines established in this statement. Such investment managers will receive written direction from the Investment Committee regarding specific objectives and guidelines.

In the event that the aggregate asset allocation guidelines are violated, for reasons including but not limited to market price fluctuations, the Investment Consultant will work with staff to provide rebalancing recommendations that will bring the portfolio(s) into compliance with these guidelines as promptly and prudently as possible. In the event that any individual Investment Manager's portfolio is in violation with its specific guidelines, for reasons including but not limited to market price fluctuations, the Board of Directors expects that the Investment Consultant will provide recommendations to bring the portfolio into compliance with these guidelines as promptly and prudently as possible without instruction from the Board of Directors or Investment Committee.

The following table reflects Baird's 10 year capital markets assumptions for certain high level asset classes:

Broad Asset Class	Asset Class	Expected Return	Expected Volatility	Index of Comparison
Equity				
	US Broad Equity	7.60%	15.20%	Russell 3000
	International Developed	7.70%	17.20%	MSCI EAFE
	Emerging Markets	9.90%	22.10%	MSCI EM
Fixed Income				
	US Intermediate Taxable	2.30%	4.10%	Bloomberg Barclays Intermediate GVT/Credit
	Global Fixed Income	3.20%	5.40%	Bloomberg Barclays Global Aggregate
Real Assets				
	REITS	12.20%	18.30%	DJ Wilshire REIT
	Commodities	2.10%	14.60%	Bloomberg Commodity
Diversifying Strategies				
	Hedge Funds	6.70%	8.50%	HFRI FOF Composite
	Alternative Other	5.80%	7.40%	HFRI FOF Conservative

Based On a Policy Target of 51% to Global Equity, 30% to Global Fixed Income, 9% Real Assets and 10% Diversifying Strategies, the expected return of the Policy target portfolio would be **6.58%**.

For the current actual weightings of the ACF portfolio at 9/30/18, the expected return based on the assumptions above would be **6.46%**, or essentially in line with the Policy Statement Expected.

The Global Returns are based on the estimated portfolio weights as noted after the index of comparison.

Assignment of Responsibility

Responsibility of the Investment Manager(s)

Each investment manager, where appropriate, must acknowledge in writing its acceptance of responsibility as a fiduciary. Each investment manager will have full discretion to make all investment decisions for the assets placed under its jurisdiction, while observing and operating within all policies, guidelines, constraints, and philosophies as outlined in this statement. Specific responsibilities of the Investment Manager(s) include:

Discretionary investment management including decisions to buy, sell, or hold individual securities, and to alter asset allocation within the guidelines established in this statement.

Reporting, on a timely basis, quarterly investment performance results. Communicating any major changes to economic outlook, investment strategy, or any other factors which affect the implementation of the investment process or the investment objective progress of the Fund's investment management.

Informing the investment consultant, who has the responsibility to inform the investment committee, of any qualitative change to the organization. Examples include changes in portfolio management personnel, ownership structure, investment philosophy, etc.

Voting proxies on behalf of the Fund, and, if requested by the Board of Directors, communicating such voting records to the Board of Directors on a timely basis.

Responsibility of the Investment Committee

The Investment Committee's role is that of an advisory committee to the Board of Directors of The Alaska Community Foundation. Investment advice concerning the overall management of Fund assets will be offered by the Investment Committee, and will be consistent with the investment objectives, policies, guidelines and constraints as established in this statement. Specific responsibilities of the Investment Committee include:

Assisting in the development and periodic review of investment policy.

Meeting with the Investment Consultant to review performance and approve asset allocation and manager changes, so long as the changes are within the parameters as set forth by the Board of Directors in this document.

Monitoring the performance of the investment manager(s) to provide the Board of Directors with the ability to determine the progress toward the investment objectives.

Communicating matters of policy, manager research, and manager performance to the Board of Directors.

Reviewing Fund investment history, historical capital markets performance and the contents of this investment policy statement to any newly appointed members of the Board of Directors.

Responsibility of the Investment Consultant

Consult with the Investment Committee in the creation and ongoing review of the Fund's Investment Policy Statement, and overall asset allocation for the Fund.

To provide assistance in the search and selection of investment managers.

To provide due diligence on the investment managers and to provide the Investment Committee reports and material updates.

Communicating any major changes to economic outlook, investment strategy, or any other factors which affect implementation of investment process, or the investment objective progress of the Fund's investment management

To recommend the rebalancing of assets among the Investment Managers and to recommend the allocation of new funds within allowable ranges of the asset allocation targets.

Make target asset class weighting recommendations to the Committee

To provide performance reporting and evaluation on the managers that have been recommended by the Consultant and selected by the Investment Committee.

Responsibility of Staff

Execute the portfolio related actions as delegated by the Board of Directors and approved by the Investment Committee. These actions may include:

Contracting with portfolio related service providers (consultants, custodians, managers and other providers) deemed necessary and approved by the Board of Directors and/or Investment Committee

Executing the necessary paperwork to engage such service providers

Executing the transactions to rebalance the portfolio as per the rebalancing rules, as set forth in this document and as advised by the Consultant.

General Investment Principles

The Fund shall be invested with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent investor acting in like capacity and familiar with such matters would use in the investment of a fund of like character and with like aims. All investment actions or decisions must be made solely in the best interests of the Fund. Fiduciaries must provide full and fair disclosure to the Board/Committee of all material facts regarding any potential conflict of interest.

The Investment Committee may employ one or more investment managers of varying styles and philosophies to attain the Fund's objectives.

Cash is to be employed productively at all times, by investment in short term cash equivalents to provide safety, liquidity, and return.

Goal of Foundation

The Board of Directors feels that grants to be made in the future are as important as grants made today. This is consistent with the philosophy that this Foundation is to exist in perpetuity, and therefore, should provide for grant making in perpetuity. To attain this goal, the overriding objective is to maintain purchasing power. That is, net of spending, the objective is to grow the aggregate portfolio value at the rate of inflation over the Foundation's investment horizon. The Foundation's specific investment objectives will be established later in this document.

Preservation of Capital - Consistent with their respective investment styles and philosophies, investment managers should make reasonable efforts to preserve capital, understanding that losses may occur in individual securities.

Risk Aversion - Understanding that risk is present in all types of securities and investment styles, the Board of Directors recognizes that some risk is necessary to produce long-term investment results that are sufficient to meet the Fund's objectives. However, the investment managers are to make reasonable efforts to control risk, and will be evaluated regularly to ensure that the risk assumed is commensurate with the given investment style and objectives.

Adherence to Investment Discipline - Investment managers are expected to adhere to the investment management styles for which they were hired. Managers will be evaluated regularly for adherence to investment discipline.

Description of Foundation Assets

Endowed Assets – These assets are unencumbered. The assets are intended to support the organization's mission in perpetuity. As such, the investment horizon is long (>20 years) and liquidity requirements are limited.

Non-Endowed Assets – These assets may not be perpetual in nature, with no set limit on the amount and timing of the distributions. Despite the unpredictable nature of the liquidity requirements, the size of these assets relative to the endowment assets suggests investing them pari passu with the Endowment assets is prudent.

Extreme Short Term/Project Funds – These assets are short term in nature (< 2 year duration) and are generally for projects and/or grants that have already been committed to. These funds should be invested as Cash Equivalents, as detailed later in this document in the Guidelines for Fixed Income and Cash Equivalents section.

Impact of Gifts on Total Return

Future giving (contributions) to the Foundation is expected to be relatively consistent, and therefore, predictable. However, the Board of Directors has set an investment strategy with the objective of maintaining purchasing power of Foundation assets according to the following equation:

Total Return Goal = Inflation + Expenses + Grantmaking = Preservation of Purchasing Power

Spending Policy

The Board of Directors will balance the Foundation's near term grant making obligations with its goal to provide grants in perpetuity, and therefore design a spending policy which is flexible. Since expected investment returns from "riskier" portfolios are not consistent and predictable, the Board of Directors feels that shorter-term spending in dollar terms must be flexible enough to endure periods of underperformance without excessive deterioration of real principal. Therefore, this Foundation may tend toward an investment strategy seeking higher long-term investment returns than would be the case if grant making from year to year were less flexible. The preferred spending rate is between 4.0% and 5.0% and is based on the assumption of an average investment return of 7.0%, average administrative fees (calculated annually) and 6-year average CPI-U. This will be reviewed periodically by the Investment Committee. The Investment Committee will provide input as the Board of Directors determines the rate for each calendar year.

The spending amount for each endowed component fund for the subsequent year shall be calculated based on the average general ledger balances in the pooled investment accounts on September 30th times the spending rate. The averaging period shall be sixteen (16) quarters or the maximum number of quarters available up to sixteen (16) quarters.

The spending budget amount is the amount available to grant from each fund in the year subsequent to the calculation. New funds will be given the option of setting aside a portion of their initial gift for current spending.

The Foundation will notify fund advisors or designated recipients by early December of each year of the amount available for distribution during the following year. The fund advisor(s) or designated recipients may recommend:

Adding the distribution back to principal.

Making grants.

Retaining all or a portion of the amount for distribution in future years.

Amounts available for distribution will remain available until the following December 31. If the fund advisor(s) have not communicated a recommendation for the spending budget amount by November 1, staff will contact the advisor(s) to seek their recommendation. If the fund advisor(s) are unreachable or do not make a recommendation, the spending budget will be retained for distribution in future years.

Donor designated and agency funds may choose to have an automatic annual distribution made without submitting further requests.

Unless the fund is established as a "seed fund" it is desirable that grant distributions be made periodically to benefit the community. Staff will monitor fund distributions and work with fund advisors to help them identify appropriate granting opportunities.

This spending policy does not apply to non-endowed, special project or fiscal sponsorship funds.

Investment Objectives

In order to meet its needs, the investment objective of the Alaska Community Foundation is to emphasize total return; that is, the aggregate return from capital appreciation and dividend and interest income.

Specifically, the primary objective in the investment management for Fund assets shall be:

Preservation of Purchasing Power After Spending - To achieve returns in excess of the rate of inflation plus spending over the investment horizon in order to preserve purchasing power of Fund assets. Risk control is an important element in the investment of Fund assets.

The secondary objective in the investment management of Fund assets shall be:

Long-Term Growth of Capital - To emphasize long-term growth of principal while avoiding excessive risk. Short-term volatility will be tolerated in as much as it is consistent with the volatility of a comparable market index.

Specific Investment Goals

Over the investment horizon established in this statement, it is the goal of the aggregate Fund to earn a return that exceeds the rate of inflation (as measured by the Consumer Price Index) net of expenses and grant making.

The investment goals above are the objectives of the aggregate Fund, and are not meant to be imposed on each investment account (if more than one account is used). The goal of each investment manager, over the investment horizon, shall be to:

Meet or exceed the market index, or blended market index, selected and agreed upon by the Investment Committee that most closely corresponds to the style of investment management.

Display an overall level of risk in the portfolio which is consistent with the risk associated with the benchmark specified above. Risk will be measured by the standard deviation of quarterly returns.

Definition of Risk

The Board of Directors realizes that there are many ways to define risk. It believes that any person or organization involved in the process of managing the Alaska Community Foundation assets understands how it defines risk so that the assets are managed in a manner consistent with the Fund's objectives and investment strategy as designed in this statement of investment policy. The Board of Directors defines risk as:

The probability of not meeting the Fund's objectives.

Liquidity

To minimize the possibility of a loss occasioned by the sale of a security forced by the need to meet a required payment, the Investment Committee will periodically provide investment counsel with an estimate of expected net cash flow. Investment Committee will notify the investment consultant in a timely manner, to allow sufficient time to build up necessary liquid reserves.

The primary objective of any cash allocation is capital preservation and investments should only be in income generating products with a maximum of a three month average maturity. Cash investments should have a minimum credit quality of AA3 or AA-.

Derivatives or leverage are prohibited in any cash allocation.

Operating funds should be transferred from any cash/short term vehicles to checking accounts as needed. Operating cash and other short term cash funds held outside the foundation should also be invested with capital preservation and liquidity as the primary objectives. So long as the primary objectives are met, staff has the authority to seek out options which provide incremental income.

Rebalancing

The primary long term investment pool (inclusive of non-endowed assets) shall use a value based rebalancing approach. Portfolio values relative to their target allocations will be monitored by the consultant and staff. If, at the end of any month, the allocation to any asset class deviates from its target by more than 20% of the allocation, with a minimum deviation of 2%, the funds shall be rebalanced. For those asset classes with a target allocation of less than 10%, a nominal deviation of 2% from the target is required to trigger rebalancing. So, for an asset class with an allocation of 20%, a 4% nominal move in the value of the asset class would be required in order to trigger rebalancing. For an asset class with an allocation of 8%

(or anything less than 10%), a 2% move would be required to trigger rebalancing.

Marketability/Liquidity of Assets

The Board of Directors requires that at least 70% of Fund assets be invested in liquid securities, defined as securities or investment vehicles that can be transacted quickly and efficiently, with minimal impact on market price or that have available liquidity no less frequently than monthly.

Investment Guidelines

Allowable Assets

Cash Equivalents

Treasury Bills

Money Market Funds STIF Funds

Commercial Paper

Banker's Acceptances

Repurchase Agreements

Certificates of Deposit

Fixed Income Securities

U.S. Government and Agency Securities Corporate Notes and Bonds

Mortgage Backed Bonds Preferred Stock

Fixed Income Securities of Foreign Governments and Corporations

Equity Securities

Common Stocks

Convertible Notes and Bonds

Convertible Preferred Stocks

American Depositary Receipts (ADRs) of Non-U.S. Companies

Stocks of Non-U.S. Companies (Ordinary Shares)

Mutual Funds

Mutual Funds which invest in securities as allowed in this statement, including open and closed end funds and ETF's (Exchange Traded Funds).

Commodity Trading Advisors (CTAs)

Hedge Funds

Pooled Private Investment Vehicles (i.e. private equity, private real estate, private energy/natural resources, distressed debt, etc.)

Alternative Investments

The Investment Committee may consider investments involving actively managed funds that include financial instruments that are elsewhere prohibited by this policy. Such managed investment pools include private equity or debt funds, Commodity Trading Advisors (CTAs) and hedge funds. These funds include investments that provide some downside protection in bad markets and investment opportunities in volatile markets.

Derivative Investments

Derivative securities are defined as synthetic securities whose price and cash flow characteristics are based on the cash flows and price movements of other underlying securities. Most derivative securities are derived from equity or fixed income securities and are packaged in the form of options, futures, CMOs (PAC bonds, IOs, POs, residual bonds, etc.), and interest rate swaps, among others. The Board of Directors feels that many derivative securities are relatively new and therefore have not been observed over multiple economic cycles. Due to this uncertainty, the Board of Directors will take a conservative posture on derivative securities in order to maintain its risk averse nature. Since it is anticipated that new derivative products will be created each year, it is not the intention of this document to list specific derivatives that are prohibited from investment, rather it will form a general policy on derivatives. The fund will not enter into any derivative transactions at the fund level.

Prohibited Transactions (at the fund level)

Prohibited transactions include, but are not limited to the following:

Short Selling

Margin Transactions

Diversification for Investment Managers

The Board of Directors does not believe it is necessary or desirable that securities held in the Fund represent a cross section of the economy. However, in order to achieve a prudent level of portfolio diversification, the securities of any one company should not exceed 5% of the total fund, and no more than 20% of the total fund should be invested in any one industry. Individual treasury or federal agency securities may represent 20% of the total fund, while the total allocation to treasury bonds and notes may represent up to 100% of the Fund's aggregate bond position.

Guidelines for Fixed Income Investments and Cash Equivalents

Guidelines for Fixed Income - At least 30% of Fund fixed income allocation must be invested in investment grade bonds rated BBB (or equivalent) or better.

Guidelines for Cash Equivalents - Cash Equivalent allocations in the Fund and elsewhere in the organization will be managed with capital preservation and liquidity as the primary objectives. Investments should only be in income generating securities. Derivatives or leverage are prohibited. Cash Equivalent allocations in the Fund should have a minimum credit quality of AA3 or AA and a maximum average maturity of 2 years. Operating cash and other short term cash funds held outside the Fund should have a minimum credit quality of AA3 or AA and a maximum average maturity of 6 months. Operating cash of at least 3 months expenses should be kept in a checking account, money market account or FDIC insured CDs. With regard to cash outside of the Fund,, so long as the primary objectives are met, staff has the authority to seek options which provide incremental income.

Frictional or strategic cash held in individual manager accounts will be managed as each individual manager sees fit.

Fixed Income Maturity restrictions are as follows:

Maximum maturity for any single security is 30 years.

Weighted average portfolio maturity may not exceed + or - 20% of the index

Money Market Funds selected shall contain securities whose credit rating at the absolute minimum would be rated investment grade by Standard and Poor's and/or Moody's.

Investment Manager Performance Review and Evaluation

Performance reports compiled by the investment consultant shall be communicated to the Investment Committee for review at least quarterly. The investment performance of total portfolios, as well as asset class components, will be measured against commonly accepted performance benchmarks. Consideration shall be given to the extent to which the investment results are consistent with the investment objectives, goals, and guidelines as set forth in this statement. The Board of Directors intends for the Investment Committee to evaluate the portfolio(s) over at least a three year period, but reserve the right to terminate a manager for any reason including the following:

Investment performance which is significantly less than anticipated given the discipline employed and the risk parameters established, or unacceptable justification of poor results.

Failure to adhere to any aspect of this statement of investment policy, including communication and reporting requirements.

Significant qualitative changes to the investment management organization.

Investment managers shall be reviewed regularly regarding performance, personnel, strategy, research capabilities, organizational and business matters, and other qualitative factors that may impact their ability to achieve the desired investment results.

The Investment Committee will also review the performance of the Investment Consultant every 3 to 5 years. The review will be based on, but not limited to: performance, personnel, strategy, research capabilities, organizational and business matters, and other qualitative factors that affected their ability to achieve the Foundation's desired investment results.

Investment Policy Review

To assure continued relevance of the guidelines, objectives, financial status and capital markets expectations as established in this statement of investment policy, the Investment Committee plans to review investment policy at least annually and to recommend any changes to the Board of Directors.

Measuring Costs

The Investment Committee will annually review all costs associated with the management of the Foundation's investments, including:

Expense ratios of each investment against an appropriate peer group

Custody fees

Investment Consultant fees

Definitions for this Document

Fund	The Alaska Community Foundation.
Board of Directors	the governing board established to administer the Fund as specified by applicable ordinance.
Fiduciary (noun)	any individual or group of individuals that exercise discretionary authority or control over the fund management or any authority or control over management, disposition or administration of the Fund assets. The Board of Directors, Investment Committee, Investment Consultant and Investment Managers are always considered fiduciaries.)

Investment Manager	any individual, or group of individuals, employed to manage the investments of all or part of the Fund assets.
Investment Consultant	an advisor appointed by the Board of Directors to provide advisory services, including advice on investment objectives and/or asset allocation, manager search, and performance monitoring.
Investment Committee	a committee appointed by the Board of Directors to oversee the consultant, investment managers, asset allocation and performance.
Investment Horizon	the time period over which the investment objectives, as set forth in this statement, are expected to be met. The investment horizon for this Fund is perpetuity.

Investment Overview

“A community foundation is a steward of charitable funds, investing and prudently managing funds and maintaining accurate financial records.” National Standards for US Community Foundations

The entire team at The Alaska Community Foundation (ACF) understands that we are stewards of donors’ funds. From our annual operating budget to our investment strategies and spending policies, we are focused on being good stewards of donor’s dollars and helping donors help our communities for many years to come.

Our investment practices ensure that we operate at the highest possible standards for nonprofits meeting both the requirements for accreditation with National Standards for U.S. Community Foundations and UPMIFA (Uniform Prudent Management of Institutional Funds Act).

Overview

All funds established at The Alaska Community Foundation are component funds of ACF meaning that the individual funds are treated as part of ACF and permitted by the Internal Revenue Service to be included among the exempt assets of ACF. The governing board of ACF has control over all assets and is responsible for the prudent management of those assets.

The ACF Board has delegated responsibility for the development of policy and oversight of the financial assets of the Foundation and its Affiliates related to investments to the Investment Committee. The Investment Committee includes ACF Board members and community members with investment expertise. The Investment Committee has hired investment consultants and investment managers and contracts with banks, trust companies and other financial professionals.

Investment consultants provide advisory services, including advice on investment objectives and/or asset allocation, manager search, and performance monitoring. The investment managers hired by the Investment Committee have full discretion to make all investment decisions for the assets placed under their jurisdiction, while observing and operating within all policies, guidelines, constraints, and philosophies outlined in ACF’s Investment Policy. Competitive investment fees are negotiated by the Investment Committee. Investment service fees are charged to the investment pools. Results are reported “net of fees”.

The Alaska Community Foundation has selected Baird as its new investment consultant to advise on its \$82 million investment portfolio after conducting a search to uphold its fiduciary responsibilities, and released a Request for Proposal (RFP) for an investment consultant in September, 2017.

Baird is an employee-owned, international wealth management, capital markets, private equity and asset management firm, with a recently established office in Anchorage, Alaska. Established in 1919, Baird has more than 3,400 associates serving the needs of individual, corporate, institutional, and municipal clients. Baird has \$171 billion in client assets under management.





Investment Goals and Objectives

“The Board of Directors feels that grants to be made in the future are as important as grants made today. This is consistent with the philosophy that this Foundation is to exist in perpetuity, and therefore, should provide for grantmaking in perpetuity. To attain this goal, the overriding objective of this Foundation is to maintain purchasing power. That is, net of spending, the objective is to grow the aggregate portfolio value at the rate of inflation over the Foundation's investment horizon.”

Preservation of Capital - Consistent with their respective investment styles and philosophies, investment managers should make reasonable efforts to preserve capital, understanding that losses may occur in individual securities.

Risk Aversion - Understanding that risk is present in all types of securities and investment styles, the Board of Directors recognizes that some risk is necessary to produce long-term investment results that are sufficient to meet the Fund's objectives. However, the investment managers are to make reasonable efforts to control risk, and will be evaluated regularly to ensure that the risk assumed is commensurate with the given investment style and objectives.

Adherence to Investment Discipline - Investment managers are expected to adhere to the investment management styles for which they were hired. Managers will be evaluated regularly for adherence to investment discipline.

Objectives

- **Long-Term Growth of Capital:** To emphasize long-term growth of principal while avoiding excessive risk. Short-term volatility will be tolerated when it is consistent with the volatility of a comparable market index.
- **Preservation of Purchasing Power After Spending:** To achieve returns in excess of the rate of inflation plus spending over the investment horizon in order to preserve purchasing power of fund assets. Risk control is an important element in the investment of fund assets.

Investment Manager Goals

- Meet or exceed the market index, or blended market index, selected and agreed upon by the Investment Committee and consultant that most closely corresponds to the style of investment management.
- Display an overall level of risk in the portfolio which is consistent with the risk associated with the specified benchmark. Risk will be measured by the standard deviation of quarterly returns.





Investment Policy

The Investment Policy details the allocation of ACF's investments between various market sectors and types of investments, outlines the allowable and prohibited asset classes and describes the benchmarks that will be used in evaluating investment performance. The Investment Policy Statement is available on our website at www.alaskacf.org.

Funds established at ACF are invested per the Investment Policy guidelines of the Investment Policy. Each fund owns a proportional share of the overall investment pool as opposed to owning specific stocks and bonds. Funds with a long-term investment horizon are invested per the guidelines outlined in the policy. Funds with shorter term investment horizons may have all or part of their assets invested in a money market account.

Gifts of stock or mutual funds are credited to the fund at their value upon receipt. Stocks or mutual funds are turned over to the investment managers and become part of the shared investment pool.

Gifts of cash are deposited to the money market account and periodically allocated to the long-term investment managers as appropriate.

08/30/18 cf

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ADMINISTRATIVE FEE CHART

Types of Funds		Fees (On fund balances,)	
Endowed Minimum Gift \$25,000	Unrestricted	First \$1,000,000 ¹	0.75%
	Nonprofit Agency Designated		1.00%
	Field of Interest		1.00%
	Donor Advised ²		1.50%
Non-Endowed ⁴ Minimum Gift \$10,000	Nonprofit Agency Designated	First \$500,000 ¹	1.25%
	Field of Interest		1.50%
	Donor Advised ^{2, 3}		2.00%
	Advisory		2.00%
Scholarship Minimum Gifts Endowed \$50,000 Non-Endowed ⁴ \$10,000	Endowed		2.00%
	Non-Endowed ⁴		2.50%
	Non-Advisory (Dormant)		
	Endowed		1.00%
	Non-Endowed ⁴		1.50%

All funds subject to future adjustments in fee structure as noted in fund agreements.

¹ Administrative fees for endowed funds are blended and decrease by 0.10% for the next \$4 MM, \$5 MM, \$10 MM (\$1.5 MM, \$5MM, \$10 MM for Donor Advised). For balances over \$1 MM (\$500,000 for Donor Advised). Staff can calculate a blended rate example of an effective annual fee upon request.

² The minimum grant amount from a Donor Advised (endowed or non-endowed) fund is \$250.

³ Non-endowed Donor Advised fund minimum gifts below \$10,000 may be accepted under certain conditions as outlined in our Donor Advised Fund Activity Policy.

⁴ All non-endowed funds will be assessed a \$250 annual minimum fee.



Fee Use, Funds and Types

The Alaska Community Foundation's mission is *Inspiring the spirit of giving and connecting people, organizations and causes to strengthen Alaska's communities now and forever*. We believe we are stronger together and aim to support all Alaskan communities through local philanthropy and grantmaking.

All community foundations receive donations from the public (individuals, nonprofit agencies, private foundations, families, corporations etc.). These donations are held in different types of funds and fees are assessed on each of these types of funds. The fees assessed by The Alaska Community Foundation are used to support the following:

- * Local grantmaking expertise.
- * Donor focused services including philanthropic advising and acceptance of complex gifts.
- * Administrative expenses, including financial infrastructure, accounting, annual audits, tax filing, donor record management and other operational expenses.

Funds and Types Explained

Fund*	Purpose
Nonprofit Agency	Agency funds are created by the nonprofit, or a donor in the name of the nonprofit, to support the organization's mission. Grants can be awarded to the agency itself or to other eligible organizations.
Designated	Donors can designate their donation to benefit one or more specific organizations, causes or communities for long-term, consistent support. ACF carries out the donor's intent on their behalf.
Field of Interest	Donations provide programmatic support in an area of interest, such as arts & culture, basic needs, education, pets, the environment, or a particular community or region. Donors can contribute to an established field of interest (FOI) fund or create their own. Contributions to a FOI fund are then carried out by ACF with the ultimate donor intent in mind.
Donor Advised	Donors are able to actively recommend grants to the nonprofits or causes of their choice. This type of fund enables families, companies or like-minded groups to be involved with charitable giving and receive maximum tax benefits.
Unrestricted	This flexible fund allows The Alaska Community Foundation to respond to Alaska's changing needs and opportunities as they arise.
Scholarship	Scholarship funds provide educational opportunities for students and offer the opportunity to express the values of the donor or someone they wish to honor.

* All funds are either endowed or non-endowed.

Type	Purpose
Endowed	All donations into an endowed fund are protected in perpetuity. Earnings from the investment of this principal are dedicated for grantmaking, inflation-proofing the fund, and covering the administrative costs of the fund.
Non-Endowed	All donations and earnings are available for grantmaking up to the full amount of the fund.

How is my fund's spendable calculated?

*The annual amount that is available for granting out to charitable organizations is called the **spendable amount**. Calculating the spendable amount is a two-step process. First, the Alaska Community Foundation Board of Directors determines the annual **Spending Policy**. Second, ACF's CFO applies the spending policy to the average fund balance over the previous 16 quarters.*

Determining the Spending Policy

The Spending Policy utilizes a number of factors, but is generally calculated as follows:

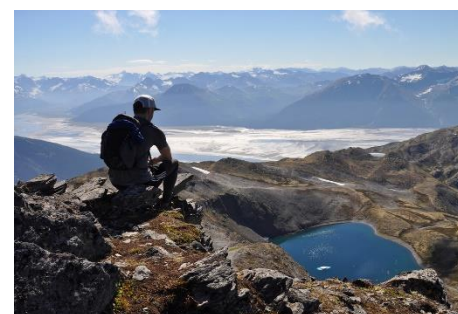
$$\begin{array}{rcl}
 & \text{Investment Returns (5 Year Average)} & \\
 - & \text{National Consumer Price Index (6 year Average)} & \\
 - & \text{ACF's Average Administration Fee} & \\
 = & \% \text{ Spending Policy} &
 \end{array}$$

This calculation is based on the goal of covering the costs of ACF's administration fee while also inflation-proofing the fund to maintain the buying power of the donations in the long-term.

As an example, ACF's 5 year average return for 2018 was 7.21%. That year, the 6 year national average increase in the Consumer Price Index was 1.5%, while the average administration fee for all ACF funds was 1.29%. The calculation for determining the spending policy would look like this:

$$\begin{array}{rcl}
 7.21 & \text{Investment Returns (5 Year Average)} & \\
 - & 1.50 & \text{National Consumer Price Index (6 year Average)} \\
 - & 1.29 & \text{ACF's Average Administration Fee} \\
 = & 4.42 & \text{Spending Policy}
 \end{array}$$

This calculation is the starting point for a conversation within the Board of Directors, with guidance from the Investment Committee, into which they also incorporate perspectives on general economic conditions, expected total returns, and other considerations. This allows them to determine a funds in the future. The goal is to establish an annual policy that is between 4% and 5%.





Calculating Your Fund’s Spendable Amount

Average Fund Balance - Example

The average fund balance is calculated as of September 30 of any given year, and is actually an average of 16 quarter fund balance averages. In order to illustrate this calculation, please see the example of a growing fund below.

Q4 2014	\$25,000	Q4 2015	\$84,000	Q4 2016	\$105,000	Q4 2017	\$136,000
Q1 2015	\$32,000	Q1 2016	\$89,000	Q1 2017	\$113,000	Q1 2018	\$142,000
Q2 2015	\$35,000	Q2 2016	\$91,000	Q2 2017	\$118,000	Q2 2018	\$148,000
Q3 2015	\$38,000	Q3 2016	\$98,000	Q3 2017	\$125,000	Q3 2018	\$157,000

The average balance of the fund over these 16 quarters is \$96,000.

The motivation for averaging the fund balance over 16 quarters is to compensate for market fluctuations and smooth out variations in the fund. If the spendable amount were calculated on the final fund balance as of Sept 30th of each year, the potential for awarding more in grants than has been earned in investment returns increases. A fund must be in place for five quarters before Sept 30th for a spendable amount to be included in this process. If a fund has been established for five or more but less than 16 quarters, the average balance will be calculated on the number of quarters during which it has been in place.

Calculating the Spendable Amount

With the two examples above, we can now calculate the spendable amount for the fund illustrated above. With a spendable policy of 4.42% and an average fund balance of \$96,000, the spendable amount for the fund would be \$4,243.20. The spendable amount will be made available in the fund in January of the following year.

If the investment returns are such that the fund balance dips below the total historic donations, a temporary suspension of the spendable amount may be put in place by the Alaska Community Foundation Board of Directors to protect the long-term health of the fund.

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Endowed *vs.* Non-Endowed Funds

Agency Funds – Planning for Tomorrow

Agency Funds, both endowed and non-endowed, are recommended for 501 (c)(3) nonprofit organizations or equivalents that are planning for the future and managing their assets in a way that provides stability for current and future needs.

Comparison of Endowed vs. Non-Endowed Funds

The primary distinction between the two funds is that the principal of an endowed fund is preserved forever, with a portion of the earnings available for spending. In contrast, any or all of a non-endowed fund can be accessed. At ACF, both endowed and non-endowed funds are invested in the long-term pool and enjoy the same rate of return.

Endowed Funds - a permanent savings account that grows through strategic investment and financial contributions from donors. Endowed funds are used to provide stability and long-term growth to organizations.

Endowed assets are intended to support an organization's mission in perpetuity. ACF's goal is to earn approximately 6.5% net of investment fees on an annual basis.* ACF sets an annual spending goal each year, generally between 4.0% and 5.0%, which is available to the nonprofit. ACF assesses an administrative fee of 1.0% which can tier lower based on the size of the fund, to cover administrative costs. The remaining earnings are reinvesting into the principal for inflation proofing. Nonprofits are not required to use the spending distribution; they have the choice of adding the distribution back to the principal, making grants to support their mission or retaining all or a portion of the amount for distribution in future years.

An endowment provides legal protection for the principal. Should your organization's structure change, ACF protects donor intention, even from future boards. If your organization ceases to exist, ACF will ensure your fund continues to support programs and initiatives that most closely follow your mission.

The spending amount for each endowed fund for the subsequent year will be calculated based on the average fund balances on September 30th. The averaging period is four years. Please be aware that it may take up to 2 ½ years before your organization can access the earnings. Nonprofits can choose to contribute a portion to the spendable (or distribution amount) when first setting up the endowment if they wish to have a higher amount in the spendable for the first few years.





Specifics:

- Minimum initial endowed gift to establish and endowment fund: \$25,000
- Fees: Typically 1.0%/year (fees are reduced for fund balances in excess of \$1 million)
- Easy setup and oversight with password protected access to fund balances, fund activity, donor information and grant information
- Only the spendable portion of the endowment is accessible (usually 4-5% annually). The spendable amount is determined by the ACF Board which generally follows the national average. For 2019, the spendable rate is 4.0%.
- Requesting funds is easy
 - ✓ Authorized representative verifies spendable amount and submits request
 - ✓ Requests below \$50,000 are issued in 2-3 weeks
 - ✓ Requests above \$50,000 require ACF Board approval, providing greater protection

Non-Endowed Funds – A long-term savings account that grows through strategic investing and financial contributions from donors. Funds are invested for growth in the same manner as an endowed fund. With a non-endowed fund, the organization has full access to any or all of the fund balance in the account to support its mission.

A non-endowed fund focuses on long-term grantmaking and has a lifespan in excess of three years. Any of the fund, up to the entire balance of the fund, is available for your use. Some nonprofits choose to create a non-endowed fund if they anticipate they will need to use the funds for operations or a special project sometime in the future, or if they want the flexibility and returns that a non-endowed fund provides.

Specifics:

- Minimum initial non-endowed gift to establish fund: \$10,000
- Fees: 1.25%/year (Annual minimum fee: \$250)
- Easy setup and oversight, with password protected access to fund balances and activities
- Any amount of the fund balance may be requested by authorized representative for grantmaking
- An organization may add internal controls if they would like the non-endowed fund to be treated like an endowment, e.g., requiring full approval of the board before accessing funds.
- Requesting funds is easy
 - ✓ Authorized representative verifies funds and submits request
 - ✓ Requests below \$50,000 issued in 2-3 weeks

It is important to note that you can establish a non-endowed fund to begin with and later convert it to an endowed fund at the request of your board. An endowed fund, however, cannot be converted to a non-endowed fund, since the assets are permanently protected.





Benefits of investing your fund at ACF

For the purpose of investments, nonprofit funds are pooled with the donations of individuals, foundations, corporations and other organizations for maximum efficiency, investment returns and results. The Alaska Community Foundation manages more than \$86 million in over 400 funds, requiring sophisticated institutional investing and professional expertise not typically available to most nonprofits. Agency funds at ACF are charged the lowest fees available at ACF to assist non-profits.

Other benefits of holding an Agency Fund at ACF

We provide the back-end work of investing and reporting to the IRS so you can focus on your mission. Other benefits include an easy and secure online donation system for your donors and fund management. ACF handles the gift acceptance and IRS acknowledgment letters for gifts to your fund.

ACF also provides complex gift acceptance protocols and assistance to help your donors give non-cash gifts, such as appreciated stock, mutual funds or real estate. We offer confidential philanthropic advising for donors interested in making legacy gifts to your organization.

Additional gifts can be made to endowed or non-endowed funds at any time. ACF accepts many types of assets, and ACF can help your organization grow your fund by providing useful tools for donor cultivation and fundraising.

Prudent investment policies and expertise

ACF works with professional investment managers who are focused on prudently growing your fund for the long-term. ACF's investment funds are overseen by a qualified investment committee, comprised of investment managers, CPAs and nonprofit managers with investment expertise. We contract with an investment firm that works with approximately 50 community foundations around the country and is knowledgeable about prudently growing community foundation funds for the long-term.

ACF's average annual investment goal is 6.5% for both endowed and non-endowed funds, and both types of funds are invested in the same manner.

**Please note there is no guaranteed rate of returns because the funds are invested in the markets, which experience fluctuations.*

02.2018

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Why open an Agency Fund

Benefits of an Agency Fund

- Marketing - Listing on the ACF Website
- Easy method for giving online
- ACF handles the IRS gift acknowledgment letters
- ACF works with professional investment managers that are focused on prudently growing funds for the long term
- Philanthropic advising for your donors
- Acceptance of a wide variety of gifts
- Expertise with legacy/bequest gifts
- Creation of a true, protected endowment

Fund Management

- You name fund representatives and fund advisors
- Purpose of fund; your mission
- Regular online or paper reports through DonorCentral

How to request funds - it's easy!

- Verify spendable amount
- Authorized representative submits request
- Requests below \$50,000 issued in 1-2 weeks



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Inspiring Generosity Strengthening Communities



The HOMER FOUNDATION

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Our mission is to enhance the quality of life for the citizens of the greater Homer area by promoting philanthropic and charitable activities

A Farewell to Ken Castner

Many organizations are shaped by the qualities of their founders, and that is certainly the case for Ken Castner's influence on the Homer Foundation.

Our long-time board chair has stepped aside, but his legacy will continue to inspire our work here at the Homer Foundation far into the future.

*Thank You
Ken*



From Our New Chair

During Ken Castner's tenure as board chair, he inspired generosity throughout our organization and our community. He did so with tenacity and kindness. He did so by setting high expectations, by leading and challenging others to lead alongside, by trusting each of us to make wise and thoughtful decisions, by celebrating our successes, and by learning from our failures. He did so by opening his heart as well as his wallet.

Ken is a true philanthropist, yet he is so much more. He is an activist, a community leader, a patron of the arts, a Pickleball aficionado, and a tireless volunteer. Perhaps most of all, Ken is a great teacher.

Always on the lookout for a "teachable moment," Ken used our board meetings as an opportunity to spread his gospel. Tucked elbow to elbow with his board mates, he'd suggest, question, and nudge. He'd indulge in a bit of storytelling to illustrate a point,

and share an enthusiastic laugh to lighten the mood. Ken understood that thoughtful questions lead to thoughtful answers, and he was willing to wait until a thoughtful answer was provided. He knew just when to wield his penetrating stare, and when to offer a smile of encouragement.

Ken recognized the power of tradition, and he began traditions that will carry our board far into the future. He insisted that when we sit together around our board

table, we take our time. We make decisions slowly and carefully. We strive for consensus. He also insisted that we enjoy being together. We offer standing ovations to congratulate one another on a job well done, and we begin each board meeting with a poem.

Ken taught us that philanthropy is a creative endeavor as well as a financial endeavor. It's a labor of love, and it isn't merely what we do, it's who we are, it's how we live, and it's how we inspire others.

Bonnie Jason, Chair Homer Foundation

Succession: Planning for Success

Over the last two years the Homer Foundation Board of Trustees have been preparing for several inevitable transitions. After 27 years key individuals began planning their departures. Homer Foundation co-founder and longtime board Chairman, Ken Castner, was the first to announce his exit. As the Foundation's investment manager, Ken's departure brought an end to the Foundation's in-house investment management. A comprehensive vetting process preceded the transfer of our investment portfolio to the Vanguard Group last June. The Board is cautiously weighing the effects of these changes in the short term. Minor changes to our grant guidelines will be rolled out in January reflecting a more conservative funding projection as we work with the new investment strategy and spending policy. The Distributions Committee will continue to provide thoughtful deliberations for our grant making to ensure the community's philanthropic assets are wisely allocated.

The Foundation made planning a priority to ensure success through these major transitions. The Foraker Group facilitated a series of strategic planning sessions for us. We reviewed our mission, explored alternatives to meeting that mission, and did long range financial planning. We asked ourselves where do we want to be in the next 10 years, in the next 20 years, and what do we need to get there? To chart the course the Board created a strategic roadmap. They set a goal to grow the endowment to \$20 million to meet future community needs. A focus on planned giving and the launching of the new Legacy Society, highlighted on page nine, supports that goal, which has already resulted in commitments of \$5 million in legacy gifts. Recognizing the

need to grow our internal capacity, we added an administrative position. The board also committed to raise unrestricted operating funds to ensure the sustainability of the organization during this transition, securing \$50,000 for fiscal year 2019 thanks to a generous \$25,000 challenge grant. The Board is preparing to do the same for fiscal year 2020.

For every organization there is a time when the founders step aside and make room for new leadership. My retirement, slated for the end of June 2019, will be another major transition for the Foundation. As I write this the search for a new executive is underway. Looking back, I remember being intrigued by the concept of a community foundation when Ken Castner and Steve Yoshida presented it

to a group of community leaders in 1991. I was eager to become a part of that new, all-volunteer community foundation, serving on committees and then on the board of trustees, and eventually becoming the first executive director. It has been an honor and my great privilege to serve this organization in that capacity for the last 18 years. I am proud of our investment in the southern Kenai Peninsula, over \$3 million to date, to help build healthy, sustainable, vibrant communities. We could not have done it without the public's trust, our donors support, and the partnership of Homer's vital non-profit sector. It is bittersweet to be leaving, but it is time, time to make room for the next generation of leaders that will help the Homer Foundation soar.

For Good. Forever. For Homer.

Joy Stewart

60

Executive Director

Board of Trustees



Steve Albert
Treasurer



Ken Castner
*Outgoing Chairman
of the Board*



Matt Clarke
Development Committee Chair



Bonnie Jason
*Incoming Chairman of the
Board, Y.A.C. Advisor*



Tom Kizzia
*Communications
Committee Chair*



Flo Larson
*Leadership Development
Committee Chair*



Phil Morris
Investment Committee Chair



John Mouw
Distributions Committee Chair



Chris Robinson
Trustee



Terri Spigelmyer
*Policy Committee Chair &
Incoming Vice Chair*



Carol Swartz
Outgoing Vice Chair



Lindsay Wolter
Secretary

Staff



Joy Steward
Executive Director



Lauren Seaton
*Administrative
Assistant*



Jane Miles
Volunteer Staff



Julia Clymer
Accountant

Homer Foundation Welcomes our Newest Board Members

Liz Downing

Liz Downing has a strong background in education. She moved to Homer in 1987, working



Liz Downing
Trustee

at the Kachemak Bay Campus as the Student and Enrollment Services Manager. She was also a member and Vice President of the KPBSD Board of Education, where she received the recognition of the Outstanding Board Member Award from the National School Board Association. We are already benefiting from her extensive board experience.

Van Hawkins

Van Hawkins is a born and raised Homerite. Educated outside, he has returned to Homer



Van Hawkins
Trustee

working for Raymond James as a financial advisor. Van is also a member of the Homer Kachemak Bay Rotary Club, serves on the finance council for St. John's Catholic Church, and is involved in Pier One Theatre. We are pleased to have Van's financial expertise, community knowledge and youthful perspective on the Homer Foundation board.



From the Development Committee Chair

2018 Development Committee Report

In 2018, the Homer Foundation's development committee participated in a historical, transformative project on the Homer Spit. In May, our community celebrated the grand opening of the boathouse pavilion, a striking building, featuring nautical themes and spectacular views of the Homer Harbor and Kachemak Bay. Our event was highlighted by the much anticipated unveiling of Wildheart, the giving salmon, an inspiring piece of interactive public art, featuring a larger-than-life size bronze sculpture of a king salmon with a built-in piggy bank, the proceeds of which directly benefit our community.

The circle of life and giving now flourishes on the Homer Spit with the arrival of Wildheart. Conceived from the minds of Homer Foundation board members and staff, inspired and named with input from local school children, sculpted and forged by the talented artist, Christina Demetro, Wildheart was presented to the community as a gift from the Homer Foundation in celebration of our 25th anniversary. The king salmon, a symbol for all we have in common and hold dear in this community, conveys our philanthropic mission, inspiring locals and visitors alike to "feed the fish, and make a wish".

Just as we may inspire a first-time donor through the interaction with the giving salmon, the development

committee is also working to connect the circle of giving by encouraging donors to leave a lasting legacy by making a special bequest. We have hosted a series of meetings with estate planning attorneys to discuss way donors can leave impacts that last well beyond their lives. Those meetings will continue into the future. For those interested in learning more about the Homer Foundation's Legacy Society, please refer to page 9.

It's through projects like these where we look to enhance the quality of our lives, further a healthy and vibrant community, connect with and inspire our neighbors; creating future friends, donors, and volunteers, while promoting longevity in residency, and investment in our future.

Matt Clarke Development Committee Chair



Inspired Giving:

Lisa Climo and Michael Mungoven

We have spent most of the past 27 years building a life and a home in the Homer community, so when we began our estate planning we looked to the Homer Foundation as a logical recipient of our real estate assets. We have no children, nor any family members who are interested in living here, so it seemed logical to bequeath our home to the Homer Foundation to support the community after our deaths.

We opened a field of interest fund, the Bluegrass Fund, in order to start giving to the community during our lifetimes, and to eventually receive the proceeds from the sale of our home when we're gone. This arrangement seems particularly appropriate because our home is located on Jack and Mary Epperson's homestead property, and Mary in particular was such an important part of the Homer community during her lifetime it seems fitting that a piece of her history will be used to further support her town.

The Bluegrass Fund is a field of interest fund which supports health and social service non-profits—the Homer Community Food Pantry, Hospice of Homer,

South Peninsula Haven House, Kachemak Bay Family Planning Clinic, and any other similarly focused organization that may become established in the future. It is our hope that it will help to support some of the groups that make Homer a healthy, safe, and caring community. There are so many great non-profit organizations that work to make Homer an informed and interesting town to live in, and to keep its surrounding environment clean and protected; the Bluegrass Fund is meant to fill the niche of a fund dedicated to supporting basic human needs in the community. It is our way of giving something back to the place we've enjoyed calling home for the majority of our lives.

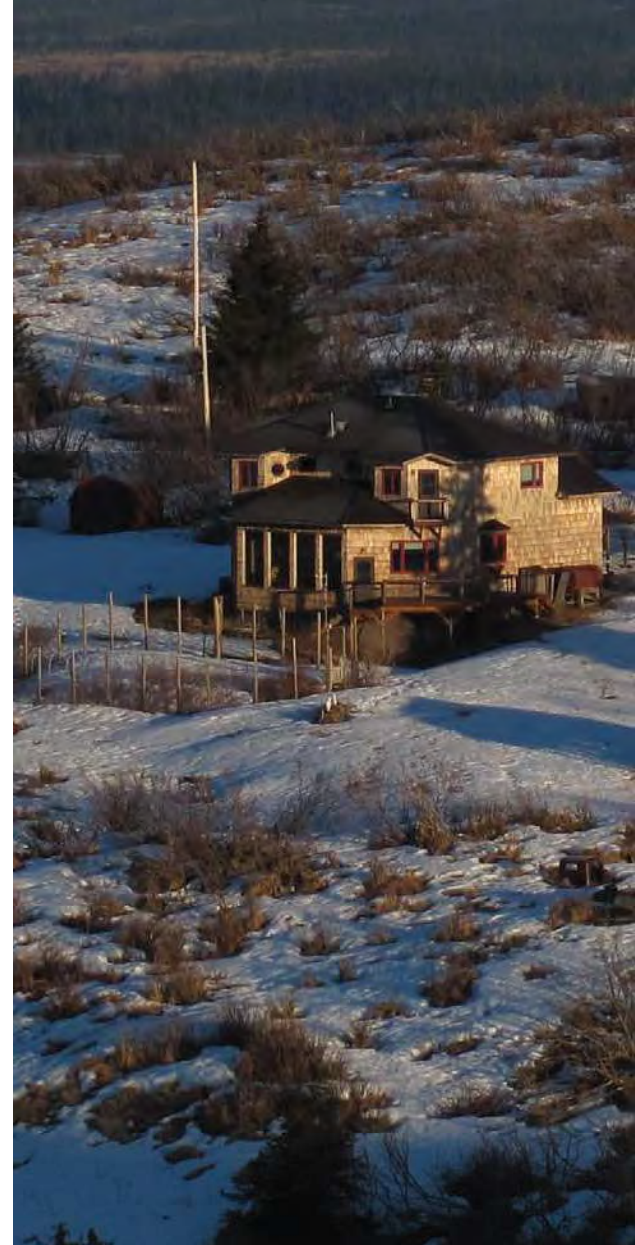
Lisa Climo and Michael Mungoven



Mary Epperson was a signer on the HF's Articles of Incorporation in 1991. She remained on the Board of Trustees until 2009, and held the position of Trustee Emeritus until her death in 2016. Mary was known for her passion for the culture of Homer. She was a dedicated promoter of the arts, a beloved piano teacher, and a ray of positivity and enthusiasm. Mary and husband Jack established the Epperson homestead in 1956.



Lisa Climo and Michael Mungoven



Homer Foundation Legacy Society

INAUGURAL MEMBERS

Celebrating Generosity, Securing the Community's Future

This year the Homer Foundation hosted a series of informal planned giving outreach events to establish the Homer Foundation Legacy Society. Any individual who has made a commitment to the community's future through a planned gift or bequest is invited to join the Homer Foundation's Legacy Society.

We welcome the following individuals to our inaugural listing of the Legacy Society, and thank them for their vision and generosity. If you have arranged for a future gift to the community through the Homer Foundation we would like to shine a light on your generosity and include you as a Legacy Society member. Your gift can be a catalyst for change and an inspiration to others. Contact the Homer Foundation to become a Legacy Society member today.

Martha Briscoe

Ken Castner
Nancy Lord

Lisa Climo
Michael Mungoven

The Clyfus Family

Christa Collier

Will Files
Martha Ellen
Anderson

Kim Fine
Max Mitchell

Janet Fink

Bill Fry
Dorothy Fry

Kathy Hill

Tom Kizzia

Janet M. Knutson
Edward W.
Hutchinson

Flo Larson

Philemon Morris

John Mouw
Rika Mouw

Daniel Perry

Peggy Price
Kathy Franz

Robert Purcell
Melon Purcell

Joyce Robinette

Terri Spigelmyer

Joy Steward
Stuart Schmutzler

Jenny Stroyneck
Michael Armstrong

Kathy Thompson

Randy Wiest

Thank You
Legacy Donors

The Easiest Way to Make an Impact, A Gift in Your Will or Living Trust

Are you interested in helping the Homer Foundation build strong, resilient communities on the southern Kenai Peninsula? A simple, flexible way is through a gift in your will or living trust, known as a charitable bequest. Creating a philanthropic legacy does not require large income or a vast estate. All that's required is the thoughtful intention to make a difference for generations to come.

How it works

You include the Homer Foundation in your will as a charitable bequest; we can help you or your lawyer with recommended language. Through a bequest you may give a specific asset, or direct a percentage or a fixed dollar amount. The Homer Foundation makes it easy for you to designate your support to one, or many different causes that you care about in our community, or allow you to establish a new fund using your charitable bequest. Your gift may provide a tax benefit for estate tax purposes.

When you join the Homer Foundation Legacy Society you become part of a community of like-minded individuals continuing the tradition of investing in their community's future.

2018

Financial Summary

unaudited

The Homer Foundation's Investments are managed by board member Ken Castner in a volunteer capacity. The investment manager works closely with the Investment Committee, chaired by Phil Morris. Both Morris and Castner have held state and federal Investment Advisor Registrations. Beginning July 1st, 2018, the Homer Foundation has transferred management of our funds to Vanguard Investments. The Homer Foundation has a full Financial Review conducted by an outside CPA firm. The Financial Review is available upon request, as are the IRS Form 990 (or 990T).

REVENUE AND SUPPORT

Contributions.....	\$360,280
Net Earned Income.....	\$43,963
Investment Gains (Losses)	-\$14,753
Distributable Investments Earnings	\$32,193

Total Revenue and Support **\$421,682**

EXPENSES

Grants from Participating Funds	\$48,432
Grants from Restricted Funds	\$201,664
Other Distributions	\$30,283
Personnel	\$135,497
Operating & Program Expenses.....	\$34,849

Total Expenses **\$450,726**

Total Donated Good And Services	\$47,437
Net Assets as of June 30, 2017	\$2,216,488
Increase/Decrease in Net Assets	-\$29,044
Net Assets as of June 30, 2018	\$2,187,444

Year in Review

\$280,380
distributed in awards

57 grants awarded

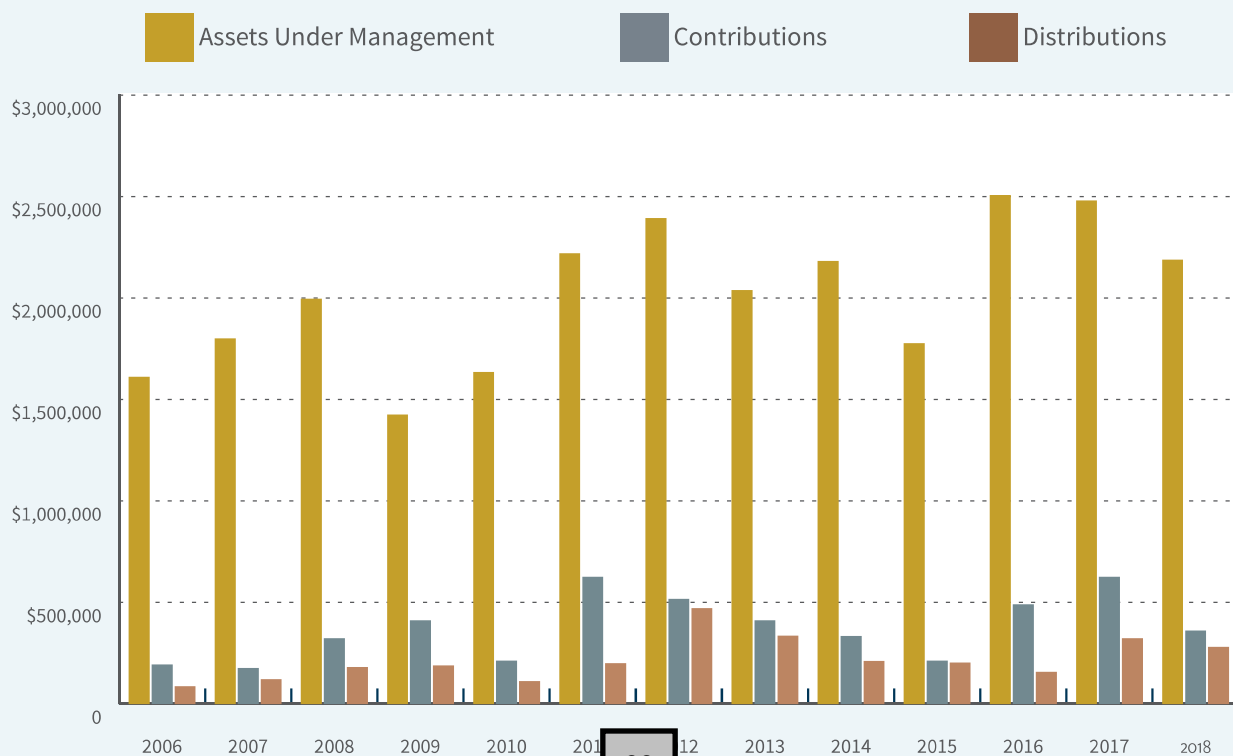
17 scholarships awarded

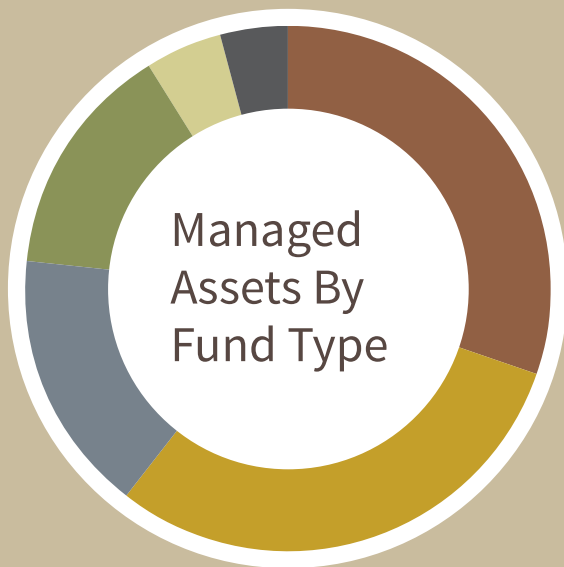
94% of grants applications funded

209 total donors

\$360,280
raised in 2018

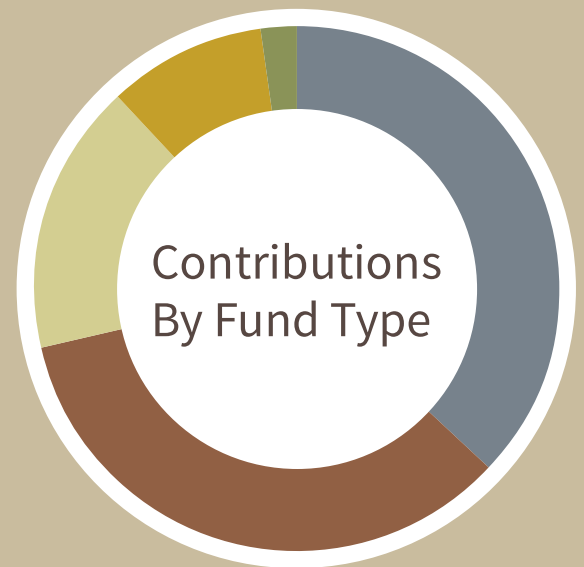
Assets Under Management, Contributions and Distributions





Total \$2,450,431

Field of Interest \$746,719	Agency Endowments \$350,707
Donor Advised \$742,378	Other \$119,464
Unrestricted \$394,637	Restricted \$96,526



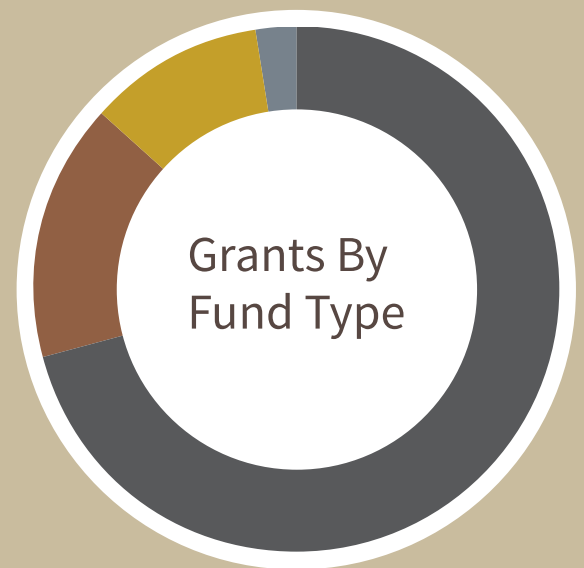
Total \$360,280

Unrestricted/Admin \$134,072	Donor Advised \$35,000
Field of Interest \$123,912	Agency Endowments \$7,050
Special Projects and Other \$60,246	



Total \$280,380

Other \$139,888 (50%)	Sports & Recreation \$11,450 (4%)
General Operating Support \$57,525 (21%)	Conservation/Environment \$5,400 (2%)
Youth/Education \$37,865 (14%)	Arts & Culture \$4,000 (1%)
Health & Social Services \$24,252 (9%)	



Total \$280,380

Restricted \$199,055	Donor Advised \$30,550
Field of Interest \$44,418	Unrestricted \$6,357



From the Investment Chair

2018 Investment Committee Report

Fiscal year 2018 marked a major transition for the Homer Foundation. After 27 years of remarkable service, Ken Castner retired from the board of directors. Ken was responsible for many years of outstanding performance in management of our assets. His efforts helped us to distribute over \$3,000,000 to local charitable causes.

Recognizing that his service would no longer be available, the board tasked the investment committee with planning our future investment strategy. We interviewed six nationally recognized money managers and after exhaustive discussion with potential candidates, we selected Vanguard Institutional Management to manage our investment portfolio. As of June 30, 2018 we turned over our \$2,100,000 portfolio to be invested in a diversified portfolio of Vanguard funds representing 70% stocks and 30% bonds whose performance we will be monitoring regularly. There is an additional cash position of 5% or \$100,000, which will be held in a government money market fund as a contingency against market volatility.

As part of this transition we

have also altered our spending policy. Formerly, all income, dividends and any gains from Ken's option strategy were made available for annual distribution. Due to the current climate of relatively low dividend and interest rates the board has changed our spending policy to a total return method, distributing a percentage of the total corpus of the portfolio annually. All dividends and interest will be reinvested into the portfolio as received. Currently, the board has agreed that the spending rate should be 4% and will be calculated on the total value averaged over the preceding 8 financial quarters. This sum for fiscal year 2019 will be about \$87,000. The effect of this policy should be to level out market volatility, giving us a more stable distribution picture while

allowing the principal to be protected and grow going forward. This new approach should more directly mirror how mainstream markets perform.

During this transition, the board committed to raise \$50,000 to support general operations and community grantmaking. Our efforts in fiscal 2018 were successful thanks to our generous donors and a private challenge grant that matched contributions 1:1. Due to this support we are in a position to forward fund our budget for fiscal year 2019. We hope and expect that with adequate performance from a more conventional investment program, we can continue this policy. As always, the support of the members of the communities we serve have been and will continue to be the lifeblood of our service.

Respectfully, *D. Morris*, Chair

2018

Fund Balances

Unrestricted Funds

Homer Foundation
Unrestricted Funds \$258,464
Julia Park Howard Unrestricted
Fund
Steve and Noko Yoshida Fund

Homer Foundation
Admin Fund \$52,698
Aquila Fund \$83,475

TOTAL \$394,637

Agency Endowment Funds

Alaska Marine Conservation
Council Fund \$7,872
Bunnell Street
Arts Center \$9,460
Center for Alaskan
Coastal Studies Fund \$45,912
Friends of the Homer
Public Library Fund \$81,667
Homer Animal
Friends Fund \$13,226
Homer Community
Food Pantry Fund \$18,708
Homer Community
Free Clinic Fund \$10,137
Homer Council on
the Arts Fund \$8,704
Homer Mariner
Fastpitch Softball Fund \$15,118
Kachemak Bay Family
Planning Clinic Fund \$11,735
Kachemak Heritage
Land Trust Fund \$27,264
KBBI Public Radio
Endowment Fund \$34,037
Peter Larson Compassion
in Action Fund \$38,778
Pratt Museum Fund \$28,089

TOTAL \$350,707

Field of Interest

A Music Education Fund In Memory
of Renda Horn \$30,586
Alice Witte Memorial
Scholarship Fund \$8,236
Ashley J. Logan Fund \$44,188
Bill & Liz Johnson
Teacher Education
Scholarship Fund \$15,612



Homer Cycle Club promotes "Share the Road" campaign at Farmers Market.

Bluegrass Fund \$49,423
Brother Asaiah
Bates Fund \$8,403
Choices for Teens Fund \$11,287
City of Homer Fund \$202,262
Constance M.
Benston Fund \$10,140
Diane Wambach "Shoot for the Stars"
Scholarship Fund \$5,178
Drew Scalzi Memorial Maritime
Scholarship Fund \$35,881
Educator's Professional
Development Fund \$11,573
Health Care Providers
Scholarship Fund \$24,471
Heather Pancratz
Memorial Fund \$10,667
Homer Community Science
Scholarship Fund \$16,600
Homer-Kachemak Bay
Rotary Club Fund \$18,683
Jessica Stevens
Memorial Fund \$11,589
Kachemak Bay Medical Clinic
Scholarship Fund \$4,179
Kachemak City Fund \$9,095
Kevin Bell & Family
Hockey Fund \$6,979
Martha H.
Briscoe Fund \$108,978
Nikki Geragotelis
(Fry) Memorial
Scholarship Fund \$50,074
Ptarmigan Arts
Scholarship Fund \$21,825
Rotary Club of Homer
Downtown Fund \$7,027
Sheldon Youth to
Youth Fund \$7,117
Spay & Neuter Fund \$9,763
Thor's Scholarship \$6,902

TOTAL \$746,719

Donor Advised

Compass Rose Fund \$15,240
Cottonwood Fund \$44,557
Daisy Lee Bitter
Marine & Coastal
Education Fund \$14,991
David and Mary
Schroer Fund \$143,571
Gooseberry Fund \$32,407
Homer Incentive Fund \$17,315
Jack and Mary
Lentfer Fund \$12,809
Jane Little Family
Endowment Fund \$31,146
JEMCO Fund \$22,378
Jenson Fund \$45,894
Kathy and Roger
Herrnsteen Fund \$12,047
KLEPS Fund \$110,428
May Benson
Charitable Fund \$40,785
Tin Roof Fund \$138,915
Willow Fund \$59,896

TOTAL \$742,378

Other

Repair & Replacement
Fund/Kachemak City \$87,323
Restricted Funds \$96,526
Non Cash Liabilities \$(52,808)
Earnings Pending
Distribution \$84,949

TOTAL \$215,990

TOTAL Assets Under Management	\$2,450,431
Less Funds Held for Others	-\$262,986
TOTAL Net Assets	\$2,187,444

Strengthening Community

Bluegrass Fund

Lisa Clime and Michael Mungoven value the health and social services provided for our community. By establishing the Bluegrass Fund, their intent is to provide operational and programmatic support to organizations such as the Homer Community Food Pantry, South Peninsula Haven House, Hospice of Homer, and Kachemak Bay Family Planning Clinic, as well as others doing similar work within the Foundations' service area. The Bluegrass Fund establishes a lasting legacy of support for the well-being of our citizens in the greater Homer area.

Homer Mariner Fastpitch Softball Fund

The Homer Mariner Fastpitch Softball Fund was established by Coach Bill Bell in 2014 as a Field of Interest Fund to support Homer High School women's softball. This year the club achieved their 501c3 tax exempt nonprofit status and the fund was transitioned to an Agency Endowment Fund. The fund will continue to support women's fastpitch softball at the high school level through equipment, clinics, camp scholarships, and through the encouragement and support of fastpitch softball development at younger levels.

Kathy and Roger Herrnsteen Fund

This fund was created as a donor advised fund by Kathy and Roger Herrnsteen. The Herrnsteens are known in the community for supporting environmental conservation efforts and education, with organizations such as the Center for Alaskan Coastal Studies. We look forward to working with Kathy and Roger, and to see the impact their charitable giving will have on this community.



Heather Pancratz

Heather Pancratz Memorial Scholarship Fund

The communities of the Southern Peninsula lost a wonderful educator in 2017, Heather Pancratz. Friends and family have created the Heather Pancratz Memorial Scholarship Fund as a way to channel their grief and to keep Heather's memory alive. Heather is remembered for nourishing her family, friends and students with compassion, faith and love. She was a remarkable educator with 17 years of experience in the Kenai Peninsula School District where she challenged her students to reach their fullest potential. The fund will continue her legacy through support to students of the Nikolaevsk school community.

Educator's Professional Development Fund

The Educators Professional Development Fund was started as an Acorn Fund, a fund that is built over time, by a group of dedicated current and retired educators. They wanted a fund that would support the professional development of current public school educators in our community, while at the same time provide an avenue for donors to memorialize or honor past educators. The group officially met their goal to raise the \$10,000 necessary to establish a new fund. The Fund will support competitive small grants program providing financial assistance to area K-12 public school teachers, with preference going towards opportunities that will benefit groups of teachers. The first awards will be modest, but the organizing committee, under the leadership of co-chairs Elaine Grantier and Shirlie Gribble, is energized to grow the fund and the annual award significantly.

Contributions to any of the existing funds managed by the Foundation are an excellent way to support your community, either with a lifetime gift or through a bequest. Or consider establishing your own fund to support your most cared about causes.

Contact the [Homer Foundation](#) to learn more.

Building Community Assets For Today, Tomorrow, Forever

The strength behind community foundations is the ability for individuals to collectively build permanent philanthropic assets for their community, and to use those assets to address needs and support causes they care about. The Homer Foundation provides a simple, powerful, and highly personal approach to giving. We offer:

Flexibility and Focus

You decide how, when and where to spend your money. The HF helps you transform your wishes into action.

Efficiency

Giving through HF reduces or eliminates the time and expense of running a private foundation.

Financial Stewardship

We help you achieve maximum tax advantages and work with your financial advisors and attorneys to incorporate giving into your plans.

Support and Leadership

HF staff and board help identify local needs.


Together, we are building permanent philanthropic assets for our community. We can't do it without you!

Find a complete list of funds managed by the Homer Foundation at www.homerfoundation.org/family-of-funds/.

CONNECT WITH US

Contact us to find out how we can help you achieve your philanthropic goals.

 907.235.0541


 3733 Ben Walters Lane
Homer, AK
*lower level of the Kachemak Bay
Title Building*

 info@homerfoundation.org

 www.homerfoundation.org

 Find us on Facebook

 Find us on Instagram

 **Subscribe** to our e-newsletter

Ways of Giving

Our donors have found many creative ways to make a tax-deductible donation to support their community. Here are just a few!



Choosing the Homer Foundation when shopping online at Amazon Smile

www.smile.amazon.com/ch/92-0139183



Choosing the Homer Foundation when shopping online at eBay

www.paypal.com/givingfund/donors



Through PICK.CLICK.GIVE. the PFD Charitable Check-off



Through Network for Good

www.networkforgood.com



Donating a small fleet of kayaks;



Donating food for Halibut Cove Live;



Donating art work



Donating a car



Donating a property;



Donating a home



Donating your time through joining one of our committees



Making HF a beneficiary of a retirement account;



Making HF a beneficiary of a life insurance policy;



Donating stocks and securities;



Corporate employee matching funds



Y.A.C. Report

Homer Middle School's National Junior Honor Society Teams up with YAC

During the National Junior Honor Society season of 2017-2018 we helped the Homer Foundation give out grants for summer youth activities. We were the Homer Foundation's Youth Advisory Committee and used our perspective as youth of small-town Homer to choose which non-profits received the funds. I think the Youth Advisory Committee (YAC) was a very valuable asset to the Homer Foundation because we were able to see things from a different point of view and base our decision on lots of experience.

We started out the challenging process of deciding on a grant recipient by reading through and closely examining all of the applications. It was very important to us that we made an informed decision and were able to ask pertinent questions if needed. We then went through each application as a group and discussed the different aspects of each activity. For example, we discussed the efficiency of the budget, individual opinions on the activities, and any questions we had. As a group, we decided what follow-up questions we would ask the applicants.

The next step of our process was talking to the applicants and asking them our pre-determined questions. Once we had gathered enough information, we re-evaluated each application. We then tried to decide individually which ones we thought were the best candidates for the grant. We voted and shared our praises and concerns. After that, we discussed and disagreed, but eventually came to a consensus. The last step was deciding how much money each organization would get. This part was especially challenging. Once we finally decided, we informed the organizations.

Our National Junior Honor Society YAC members decided to split the \$3,000.00 grant and give it to two organizations; The Friends of the Homer Public Library for the Summer Reading and Learning Program, and South Peninsula Behavioral Health Services for Summer Therapeutic Activities. The Youth Advisory Committee provided a very valuable experience for all of us and we all learned a lot. We would like to thank Shirley Fedora and Bill Palmer, the donors to the Ashley J. Logan fund, and Robert and Melon Purcell, who established the Sheldon Youth to Youth Fund to help support YAC.

Respectfully, *Olivia Glasman*, NJHS president, on behalf of the Homer Foundation Youth Advisory Committee

Bear Creek Winery Music Festival

The Nikki Geragotelis (Fry) Memorial Scholarship was established by parents, Bill and Dorothy Fry, and their family and friends, as a positive outlet for their grief. The scholarship rewards students that reflect Nikki's spirit, sportsmanship, integrity, and friendliness. Building on the success from last year's event, Bill and Dorothy held the second annual Bear Creek Music festival on the grounds of their Bear Creek Winery facility with the many proceeds benefiting the fund. In addition, Bill has used his creativity to create whimsical metal sculptures in the gardens of the winery available for purchase with the proceeds also benefiting the scholarship fund. As the managers of this fund, our hats are off to the Fry's for finding fun, creative ways to support the students in our community, today, and long into the future.

Health Care Providers Scholarship

I graduated in 1992 with a B.S. in Nursing from the University of Arizona. I have been working as a nurse since that time. The last 23 years I have been at Anchorage Pediatric Group as the lead triage nurse helping grow healthy Alaskans. Your scholarships helped me pursue my dreams and when you help others you find deep gratitude and happiness.

Bless you all, *Christi Lindeman*



Elan Carroll will be attending Lawrence University in Appleton, Wisconsin. Music and science are his areas of interest. His long term goal is to attend graduate school, and hopes to teach at the postsecondary level.



Kobe Etzwiler will be attending college at Southwestern Oregon Community College, where he wishes to study Natural Resources or Environmental Science with a minor in art studies. You can also see his art at www.etzart.com.



Maggie Alston will be attending Washington State University in the fall where she will be studying Digital Technology and Culture, which includes animation and graphic design.



Charles Rohr is leaving Homer to study at the California Maritime Academy for Marine Transportation and represent the Homer fishing community well.

2018 Scholarship Recipients

Alain and Daniel Rieser Scholarship

Cole Roberts \$3,000

Homer Community Science Scholarship

Andie Sonnen \$1,000

Simon Dye \$750

The Nikki Geragotelis (Fry) Memorial Scholarship

Andie Sonnen \$2,000

Alice Witte Memorial Scholarship

Laura Inama \$935

Ptarmigan Arts Visual Arts Scholarship

Koby Etzwiler \$750

Maggie Alston \$750

Antastacia Dorvall \$500

Bill & Liz Johnson Teacher Education Scholarship

Elan Carroll \$1,000

Health Care Providers Scholarship

Chelsea Oberle-Lozano \$2,500

Amber Bridgeman .. \$2,500

Drew Scalzi Memorial Maritime Scholarship

Charlie Rohr \$1,500

Ralph Mitchell \$500

Mystique Ross \$500

Beluga Tale Nonfiction Writing Scholarship

Andie Sonnen \$3,000

Diane Wambach "Shoot for the Stars" Scholarship

Gabrielle (Briea) Gregory \$1,000

Antastacia Dorvall \$500

Kachemak Bay Medical Clinic Scholarship

Elizaveta Reutov \$500



Center for Alaska Coastal Studies *Sealion in a Box*

2018 Distributions

IMMEDIATE RESPONSE GRANTS

Youth Advisory Committee

Friends of the
Homer Public Library \$1,400
Summer at HPL 2018

South Peninsula Behavioral
Health Services Inc. \$1,600
Therapeutic Outdoor Activities

Unrestricted Fund

Pratt Museum \$2,500
Te'arama Tabitian /Alaska exchange

Kenai Peninsula Orchestra..... \$250
Paul Banks Preludes

HANDS.....\$1,657.41
*Advocacy Economic & Innovation
Seminar*

Kachemak Heritage
Land Trust..... \$2,150
Stewarding the Land

Homer Hockey Assoc..... \$1,450
General Operating Support

Kenai Peninsula Independent
Living Center..... \$2,500
Trails Support & Scholarships

South Peninsula
Haven House \$250
HF People's Choice Award

The Center..... \$250
HF People's Choice Award

KPO Preludes Program..... \$250
HF People's Choice Award

The Willow Fund

Kenai Peninsula Orchestra
(HYSOC) \$500
Blue Ice Video Project

Bunnell Street Arts Center \$500
Bishop Beach Stewardship

HoWL.....\$3,430
2018 Peer Leader Program

Kachemak Nordic Ski Club . \$1,500
Equipment Purchase

The KLEPS Fund

Kenai Peninsula
Orchestra (HYSOC) \$1,500
Blue Ice Video Project

Pratt Museum \$1,500
High School Intern Program

The Compass Rose Fund

Homer Hockey Assoc..... \$2,000
Maintenance

Steve & Noko Yoshida Fund

Center For Alaskan
Coastal Studies \$4,900
Students for Ocean Science Program

Martha H. Briscoe Fund

Kachemak Bay
Research Reserve \$1,937.50
Library Shelving

Jenson Fund

Hospice of Homer..... \$2,400
Database Update

JEMCO Fund

Kenai Peninsula Orchestra... \$1,500
Percussion Equipment

Jane Little Family Endowment Fund

Share the Spirit \$500
Christmas Basket Program

Hospice of Homer..... \$500
General Operating Support

Homer Community
Food Pantry \$519.92
Christmas Dinner Project

Rotary Club of
Homer Downtown \$1,200
Send Student to RYLA

Homer Mariner Fast Pitch Softball Fund

Homer Mariner
Fastpitch Softball \$400
Travel to Tournament

David & Mary Schroer Fund

KBBI Kachemak Bay
Broadcasting Inc. \$600
General Operating Support

Homer Middle School..... \$3,000
Extra Curricular Activities

Homer Mariner
Fastpitch Softball \$500
Injury Prevention Equipment

Homer High School
Mariner Booster Club \$1,000
2017-2018 Team Support



HoWL 2018 Peer Leader Program



Center for Alaska Coastal Studies Sealion in a Box

Pratt Museum \$1,000
High School Intern Program

Big Brothers Big Sisters \$500
Match Activities for Bigs & Littles

Choices for Teens Fund

Homer Lead On!
Youth Group..... \$2,300
Attend Lead ON! Conference

City of Homer Grants

Bunnell Street Arts Center .. \$3,067
Center For Alaskan
Coastal Studies \$3,073
Cook Inletkeeper \$3,027
Homer Community
Food Pantry \$3,276
Homer Council
On The Arts \$2,931
Homer Farmers Market \$2,795
Hospice of Homer..... \$3,152
Kachemak Bay Family
Planning Clinic..... \$3,185
Kachemak Heritage
Land Trust..... \$3,004
Kachemak Nordic
Ski Club \$2,812
Sprout \$3,111

Pass Through Grants & Special Projects

Center For Alaskan
Coastal Studies \$500
Donor Designated

HoWL..... \$500
Donor Designated

Homer Community
Food Pantry \$16,460.69
Homer Community Chest

SCHOLARSHIPS

See Scholarship Recipients page 17

AGENCY ENDOWMENT FUND EARNINGS

Alaska Marine Conservation
Council Fund..... \$104
Bunnell Street
Arts Center Fund..... \$121
Center for Alaskan
Coastal Studies Fund..... \$540
Friends of the Homer
Public Library Fund \$1,077
Homer Animal
Friends Fund \$175
Homer Community
Food Pantry Fund \$243
Homer Community
Free Clinic Fund..... \$134
Homer Council
on the Arts Fund \$115
Homer Mariner Fast
Pitch Softball Fund..... \$198
Kachemak Bay Family
Planning Clinic Fund..... \$155

Kachemak Heritage
Land Trust Fund..... \$361
KBBI Public Radio
Endowment Fund \$451
Peter Larson Compassion
in Action Fund (Hospice) \$513
Pratt Museum Fund \$372

FOR GRANT APPLICATION GUIDELINES

☎ 907.235.0541

📍 3733 Ben Walters Lane
Homer, AK
*lower level of the
Kachemak Bay Title Building*

@ info@homerfoundation.org

🌐 www.homerfoundation.org





Homer Middle School *Ski Uniforms and Equipment*

2018 Donations by Fund Type

UNRESTRICTED FUND

Alan Martin	Clayton & Michelle Smith	Jackie Norvell	Malone Insurance Company
Alaska Community Foundation	Dale & Dianne Spence-Chorman	James & Brenda Dolma	Marlene Arndt
Andrea Steward	Daniel Perry	Janie & Jim Buncak	Mary Frische & Tom Collopy
Andy Haas & Terri Spigelmeyer	Dave & Marian Beck	Jeanne Parker	Matt & Rebecca Clarke
Anonymous	David & Christianne Caffee	Jennifer Medley	Maynard Gross
Anonymous	Debbie & Jack Oudiz	Jillian Lush	Mel Strydom & Nadya Klingel
Arlene Ronda	Deborah Poore & Charlie Gibson	Jim & Ruth Lavrakas <i>In memory of John and Catie Lavrakas</i>	Michael & Catherine McCarthy
Best Western Bidarka Inn	Denise & Gordon Pitzman	Jim Rowe & Luana Stovel	Michael Gracz
Betsy & David Lawer	Diane & Mike McBride	Jo & Peter Michalski	Michael Hiller
Betty Jo Goddard	Diane Kaplan <i>In honor of Joy Steward</i>	Joe Miles <i>In recognition of David Schneider</i>	Mike Navarre
Beverley & Leo Nikora	Don Marlatt	John & Rika Mouw	Miranda Weiss & Bob Shavelson
Bill & Dorothy Fry	Don Reed & Janie Leask	Joyanna Geisler	Morgan Harness
Blake LaRue	Donald & Mary Sanders	Julie & Dave Derry	Nancy Chastain
Bob Cole & Carol Swartz	Duffy Clarke	Karen Berger & Steve McCasland <i>Homer Brewing Company</i>	Nancy Lord & Ken Castner
Bobby Copeland & Michael McKinney	Erik & Lacey Velsko	Kathy & Roger Herrnsteen	Paul & Tina Seaton
Bonnie Jason & David Schneider	Flo Larson	Kathy Hill	Pauli & Harmon Hall
Brad & Sara Janorschke	Ginny Espenshade	Katie Gavenus	Peggy & Greg Favretto <i>Coordinators Interior Design Group</i>
Catkin Burton	Greg & Mary Fries	Laura Brooks	Philemon Morris
Charles & Nancy Evans	Gwen Hendrickson	Lee & Sandy McDaniel	Roberta Highland & Robert Archibald
Charlotte Fox	Helen "Nell" & Rich Gustafson	Lindsay Wolter & Jedd Fonkert	Ron & Turid Senungetuk
Christie & Ty Gates	Homer Citizens Against the Recall	Lolita Brache & Jane Miles	Ruth Woodring
Christine Caffee <i>In honor of Claudia DeLapp Caffee</i>	IBM	Malcolm & Allison Gaylord	Scott & Cathie Ulmer
Chuck & Patti Jay	Inlet Charters Across Alaska Adventures		Sean & Gerri Martin
Claudia Haines & Steven Glasman			



Kachemak Heritage Land Trust
Volunteers use funds to repair area trails

Shannon McBride-
Morin & Chris Morin
Shirley Fedora
& Bill Palmer
Steve & Chris Theno
Steve & Vicki Albert
Steve Schroeder
Stu Schmutzler
& Joy Steward
Sue Mauger
Sue Post
Susan Oesting
Taneeka Hansen
The Clarius Group
*In honor of Mike
& Mary Fell*
The Grog Shop
Tim & Heidi Stage
Tom & Lori Zitzmann
Tom Kizzia
Tonda & Joe Allred
In memory of Cindy Jandt
Tracie & Eric Brown
Victoria Lord
Virginia Howard Mullan
& Michael Mullan
*In memory of
Julia Park Howard*
Wendy Jason
*In honor of Bonnie Jason
& David Schneider
& family*

FIELD OF INTEREST FUNDS

**Bill & Liz Johnson
Teacher Education
Scholarship Fund**
Rose Carter

Bluegrass Fund
Lisa Climo & Michael
Mungoven

**Brother Asaiah
Bates Fund**
Michelle Wilson
& Sean Hogan
Cosmic Kitchen

City of Homer Fund
City of Homer

**Diane Wambach
"Shoot for the Stars"
Scholarship Fund**
Aftershock Automotive
Anonymous
Jennifer Bando

Lin Hampson &
Richard Chiappone
Michelle &
Randy Borland

**Drew Scalzi
Memorial Maritime
Scholarship Fund**
Andrew McFarland
Barb Scalzi & Family



Bunnell Street Arts Center *Host the Wearable Arts Show*

Educator's Professional Development Fund

Anonymous
Dan & Kathy Westerburg
Dave & Beth Schroer
Deborah Poore
Elaine Grantier
In memory of Mike Cline
Eric Pederson
Esther & Tabor Ashment
*In honor of
Lorraine Murphy*
Flo Larson
Janet Fink
In memory of Mike Cline
Jim Rowe &
Luana Stovel
Lyn Maslow &
David Lewis

Matt & Rebecca Clarke
Mildred M. Martin
Walter &
Shirley Henwood

Homer Community Science Scholarship Fund

Lisa Climo &
Michael Mungoven
Nancy Levinson

**Kevin Bell & Family
Hockey Fund**
Mary Ferguson Bell

**Rotary Club of Homer
Downtown Fund**
Rotary Club of
Homer Downtown

**Ptarmigan Arts
Scholarship Fund**

Ptarmigan Arts Gallery
Kachemak Bay
Watercolor Society

The Horn Section

Dee & Roger Clyne

**Homer Foundation
Youth Advisory
Committee**

Kenai Peninsula Borough
School District
In honor of Liz Downing
Shirley Fedora
& Bill Palmer

**Health Care Providers
Scholarship Fund**

Angela Beplat
*Nature's Way Rehab.
Services*
Bernadette Arsenault
Bobbie Behrens, MD
Christine & Deland
Anderson
David Downey
& Devry Garity
Dots Sherwood
Homer Veterinary Clinic
Doug Reid
& Karen Northrop
Dr. M. Justin Moore
Ed & Janice Todd
Emilie Otis
Erica & Jay Marley
Hal Smith &
Susan McLean Smith
James & Julie McCarron
Kathryn &
Robert Ostrom
Kristi & Robert Warren
Lynn Burt & Jim Meesis
Mary Lou Kelsey
& Bill Bell
South Peninsula Hospital
Medical Staff
Paula & David Godfrey
South Peninsula Hospital
Surgery Department
SPH Dartmouth
Intern Program
Susan Darr
Theodore Barton M.D.

**Heather Pancratz
Memorial Scholarship
Fund**

*All gifts in memory of
Heather Pancratz*
Beverly Stelse
Carol & Ernest Silva
Carol A. Clark
Caroline &
Franco Venuti
Curt & Lorna Olson
Dolores & Bill Butler
Gary & Connie Koerner
Jenny Martin
John & Bonnie Graf
Kenneth &
Francis Moore
Kyle & Emily Kornelis
Lena Bernhardt
Lucianne &
Rich Boardman
Mathew Pancratz
Merlin & Carol Cordes
Mildred M. Martin
*Also in memory of
Betty Jo Goddard*
Paul & Tina Seaton
Philemon Morris
Saundra Hudson
& Chris Perk
Shilrey M. Pancratz
Thomas & Mary Rhyner
United Cook Inlet Drift
Association

**The Nikki Geragotelis
(Fry)Memorial Fund**

Bill & Dorothy Fry
Bear Creek Winery
Daniel Weatherly
Diane & Ray Brown
Emmitt & Mary Trimble
Coastal Realty
J & J Little Enterprises
Jackie Norvell
James & Teresa Calhoun
John Fry
Kenneth J. Goldman
Mary Ann Harding

**DONOR ADVISED
FUND**

**David & Mary
Schroer Fund**

Dave & Beth Schroer
Kathy & Roger

Herrnsteen Fund

Kathy & Roger
Herrnsteen

The Gooseberry Fund

Anonymous

The KLEPS Fund

Paul & Tina Seaton

**AGENCY
ENDOWMENT
FUNDS**

**Bunnell Street Art
Center Fund**

Diane & Mike McBride

**Center For Alaskan
Coastal Studies Fund**

Kathy & Roger
Herrnsteen

**Homer Mariner Fast
Pitch Softball Fund**

Bonnie Powell
Larsen Fellows
Lisa & Robert Fellows

**Homer Community
Food Pantry Fund**

Don Marlatt

**IN-KIND
DONATIONS**

Aaron Apling Gilman
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F/V Creel
Foster & Company
Greg & Weatherly Bates
Alaska Shellfish
Ken Castner
Tonsina LLC

Linda Reinhart

Lisa & Tiny Nolan
Fat Olives

Marian Beck
The Saltry

Mel Strydom
The Grog Shop

Paul Spadora
Impressions Catering

Pauli & Harmon Hall
Quiet Place Lodge

Scott & Esa Woodland

Tim Cashman
Alaska Coastal Marine

SPECIAL PROJECTS

Giving Salmon

Ash & Kristen Churchill
Helms Foundation
Buck & Shelly Laukitis
Christina Demetro
Dan & Kathy Westerburg
Denise & Gordon
Pitzman
Flo Larson
John & Rika Mouw
Lindsay Wolter
& Jedd Fonkart
Matt & Rebecca Clarke
Miranda Weiss
& Bob Shavelson
Pauli & Harmon Hall
Phil Morris
Polly & Bruce Hess
Ron & Turid Senungetuk
Stu Schmutzler
& Joy Steward

**Homer Community
Chest**

John & Rika Mouw
Shirley Fedora
& Bill Palmer

Needle Exchange
State of Alaska

Donor Designated

Charles Evans
& Nancy Lee Evans
*For Center for Alaskan
Coastal Studies and
HoWL*



Kenai Peninsula Orchestra (HYSOC) *Blue Ice Video Project*

Boat House

Adele & Gunnar Person
 Agnes & Maurice Coyle
 AJ's Oldtown Steakhouse
 Alaska's Ridgewood
 Wilderness Lodge
 Alaska Beauty
 Peony Coop
 Alaska Boats & Permits
 Alaska Coastal Marine &
 Cashman Family
 Alaska Custom Seafoods
 Alaska Luxury
 Adventures
 Alaska Ocean Pros
 Alaska Private Touring
 Alaska USA Federal
 Credit Union
 Alaska Wildland
 Adventures
 Alice Rogoff - Alaska
 Dispatch News
*In Memory of Diana
 Tillion*
 Alyeska Pipeline
 Service Company
 Amso's Carpet
 & Interiors
 Ann & Ron Keffer
 Anonymous x 5
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 Art Shop Gallery
 Ashore Water Taxi
 ATEC
 Barb & Gary Ault
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Barbara Brodowski
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 Services Inc.
 Beluga Sisters
 Benn Jowa
 Best Western
 Bidarka Inn
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 Bill Smith
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 BP Foundation
 Brenda & Bill Adams
 Brian Meissner
 Capt Greg's Charters
 Captain Mike's Charters
 Captain Pattie's
 Fish House
 Carey Curtis
 Carl Kalugin
 Carmen Gutierrez
 Carol Sayer Miller &
 Kendall Miller
 Catherine &
 Scott Ulmer
 Catriona &
 Derek Reynolds
 Center for Alaskan
 Coastal Studies
 Central Charters

2018 Donations by Fund Type *continued*

Charles &
 Beth Trowbrige
 Cheryl & Mike Illg
 Chris Barratt
 Chrisie Trujillo
 Christine Kulcheski
 City of Homer
 Clark Management
 Classic Cook
 Coal Town Coffee
 Cook Inletkeeper
 Corvus Design &
 Peter Briggs
 Curt & Lorna Olson
 Daisy Lee Bitter
 Daniel & Patricia Boone
 Daniel Perry
 Dave & Marian Beck
 Dave & Mary Schroer
 Deb Lowney &
 Ralph Broshes
 Debbie & Jack Oudiz
 Dee & Roger Clyne
 Denise &
 Doug Newbould
 Denise Pitzman
 Real Estate
 Derotha Ferraro &
 Gary Harris
 Diamond Ridge
 Art Studio
 Diane & Mike Frank
 Discovery
 Communications
 Dolores & Bill Butler
 Don & Robin Lane
F/V Predator
 Don Darnell's
 Fish Campers
 Don Reed & Janie Leask
 Donald & Lin May
 Douglas Smith
 Driftwood Inn &
 AJ's - Adrienne Sweeney
 Duncan Wanamaker
 Early Tide Seafarm
 Eayrs Plumbing &
 Heating
 ECI & Jason Swift
 Ed & Janice Todd
 Emilie Riedel

English Bay Corporation
 ENSTAR Natural Gas
 Company
 Evan & Kathy Vogl
 Fat Olives of Homer
 Finn's Pizza
 First National
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 Flo Larson
 Fortune Sea - The
 Pitzman Family
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 Grace Ridge Brewing
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 Haas & Spigelmeyer, Inc.
 Heath Smith
 Holland America Line
 Homer Business Services
 Homer Chamber
 of Commerce
 Homer Charter
 Association
 Homer Electric
 Association
 Homer Foundation
 Homer Golf Course
 Homer Kachemak Bay
 Rotary Club
 Homer Land Holdings
 Homer Real Estate
 Associates
 Homer Steel Fabricators
 & Larry Walkton
 Homer Tours
 Hubert & Jane Gellert
 & Family

Icicle Seafoods Inc	Kirby Offshore Marine Operating LLC
Inlet Charters Across Alaska Adventures	Knob Hill Guest House
Jackie Norvell	Kristen & Jared Cook
Jan Knutson & Ed Hutchinson	La Baleine
Jane Little	Lakeshore Glass & Larry & Linda Martin
Jason Davis	Lance Haggerty
Jim & Ruth Lavrakas	Land's End Resort
Jo & Peter Michalski	Last Frontier Roofing
John & Rika Mouw	Laurie Gregory & Griff Steiner
John & Sharon Bushell	Leah Evans
John Fowler	<i>In memory of Howard H. Cloud III</i>
John Kelly	Les Kincaid
John Rummery	Lily Lou & Kraig Haver
John Whittier	Lindsay Wolter & Jedd Fonkert
Jon & Vicky Sarber	Local Showcase
Judith Kramer	Lolita Brache & Jane Miles
Judith Lehman & Ken Moon	LuAnne Nelson
Kachemak Bay Lions Club	Lucas & Beka Thoning
Kachemak Bay Title Agency	<i>Dedicated to Jan Thurston</i>
Kachemak Bay Wilderness Lodge	Lyn Maslow & David Lewis
Kachemak Board of Realtors	Magic Canyon Ranch
Kachemak Gear Shed	Mako's Water Taxi
Kachemak Group Real Estate	Margaret Simonian
Kachemak Seafoods	Margo Reveil
Kachemak Shellfish Growers Co-op	Marianne & David Aplin
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Wildheart sculptor Christina Demetro, third from left, poses with friends at the unveiling of the sculpture.

Thanks to these generous donors,
good things happen in our community

Michael Walsh & Asia Freeman	Paul & Tina Seaton
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Wells Fargo Foundation
Whetstone Studio
Will Files & Martha Ellen Anderson
William Harris
Within the Wild
Tutka Bay Lodge
Woodworth Electric
Yoshida Family

What is an IRA Charitable Rollover Gift

If you are 70½ years old or older, you can take advantage of a simple way to help charities like the Homer Foundation and receive tax benefits in return. You can give up to \$100,000 from your IRA directly to a charity, without having to pay income taxes on the contribution. This can be accomplished with an IRA Charitable Rollover gift.



At some point, you have to withdraw money from your IRA. Once you turn 70½, you must take a required minimum distribution (RMD) each year from your IRA, and the RMD amount increases with your age. You are taxed on the RMD at ordinary income tax rates, as opposed to lower capital gains tax rates. And if you do not take your full RMD, you may be subject to a tax penalty.



What is an IRA Charitable Rollover gift? An IRA Charitable Rollover gift is a distribution from your IRA that is paid directly to a charity of your choice. You cannot claim an itemized charitable deduction for this gift, but it is not included in your income and you pay no income taxes on it.



The Benefits of an IRA Charitable Rollover gift. An IRA Charitable Rollover gift offers several benefits. Because the transfer generates neither taxable income nor a tax deduction, you benefit even if you do not itemize your deductions. This is especially relevant beginning this year, since the standard deductions have been increased, making itemized deductions less appealing.



How do you make an IRA Charitable Rollover gift? The process is simple. All you need to do is instruct your IRA custodian to make a distribution from your IRA directly to the charity or charities of your choosing. Your IRA custodian should include your name and address, as well as any specific instructions you have for the use of the gift, along with the payment. We are happy to prepare a letter of instruction for you to send to your IRA custodian.



2018 Halibut Cove Live

We are lucky to have held our 9th annual Halibut Cove Live events, hosted by Pauli and Harmon Hall and sons Garrett and Ian, at their marvelous Quiet Place Lodge in Halibut Cove. These unique events are important fund and friend raisers for the Homer Foundation, and by extension the communities we serve.

Our July events featured the Dan Mac Band, Alaska's premiere jazz ensemble, and Guest Chef Paul Spadora, the Executive Chef of Impressions Catering, who prepared a beautifully crafted meal. The August event highlighted Front Country, a featured folk band from



Salmonfest who had traveled from San Francisco to share their fresh take on folk, country and bluegrass music. We were pleased to welcome back chef Aaron Apling-Gilman, executive chef of Seven Glaciers Restaurant for an upscale local farm to table style meal featuring many locally sourced Alaskan ingredients. Recognition also goes to our sound technician for all events, Dylan Wiser.

The weather did not cooperate for our last event in August and we were terribly disappointed to have to cancel due to high winds from a trailing typhoon. We are incredibly grateful that many of our guests generously donated a portion of their unused tickets to support the work of the Foundation.

Our wonderful volunteers go to great lengths to make these events unforgettable experiences for our guests. Many thanks to Jill Berryman, Tia Pietsch, Kirby Maury, Margot Macinnes, Emma Thompson, Michelle Fournier, Suzanne Singer, Mary

Edminster, Bridget Kuhns, Marian Beck, Darrel Oliver, Angela Brock, Kim Greer, Elsa Bishop, Barbara Jo Auburn, Kevin House, Dave House, Mark Edminster, Dave Beck, Chef Paul Spadora, Sous Chef Amy Jo Smith-Kojic, Chef Aaron-Apling-Gilman,

Sous chef Chris Whissel and Kayla Wheeler.

We could not have held these events without the generosity of these much appreciated sponsors: Anchorage Distillery, Dave Beck & Steve Chopp of the *M/V Creel*, Karen Berger & Steve McCasland of Homer Brewing Company, Alaska Coastal Marine and the *M/V Discovery*, Mel Strydom at the Grog Shop, Lisa & Tiny Nolan of Fat Olives, Marian Beck and the Saltry Restaurant, Greg & Weatherly Bates of Glacier Point Oyster Farm, and support from Rachel Lord of Alaska Stems, Scott & Esa Woodland, Linda Reinhart, and Cook Inlet Keeper. And of course none of this would happen without our guests—we are so appreciative of their support.

Halibut Cove Live continues to be our most important fundraiser and outreach activity. We look forward to presenting the 10th year of this uniquely distinctive event next summer. Be sure to check halibutcovelive.com for dates and details.



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Homer, AK 99603


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CONNECT WITH US


 907.235.0541

 3733 Ben Walters Lane Homer, AK
*lower level of the
Kachemak Bay Title Building*

 info@homerfoundation.org

 www.homerfoundation.org

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Areas of Interest

Animal Care

Constance M. Benston Fund
Field of Interest
Spay and Neuter Fund
Field of Interest

Arts, Culture and Music

A Music Education Fund in Memory of
Renda Horn, aka "The Horn Section"
Donor Advised
Constance M. Benston Fund
Field of Interest
The Cottonwood Fund
Donor Advised
JEMCO Fund
Donor Advised
Jessica M. Stevens Memorial Fund
Field of Interest
Willow Fund
Donor Advised

Community

City of Homer Fund
Field of Interest
Kachemak City Fund
Field of Interest
Jack & Mary Lentfer Fund
Donor Advised
The Gooseberry Fund
Donor Advised
Unrestricted Fund
Unrestricted

Community Service

Homer Kachemak Bay Rotary Club Fund
Field of Interest
Rotary Club of Homer Downtown Fund
Field of Interest
Jane Little Family Endowment Fund
Donor Advised
May Benson Charitable Fund
Donor Advised

Education

Educators's Professional Development Fund
Field of Interest
Homer Incentive Fund
Donor Advised
Tin Roof Fund
Donor Advised
David & Mary Schroer Fund
Donor Advised

Health and Social Services

Bluegrass Fund
Field of Interest
Homer Community Chest
Restricted Fund
Willow Fund
Donor Advised

Environment and Conservation

Daisy Lee Bitter Marine & Coastal Education Fund
Donor Advised
The Cottonwood Fund
Donor Advised
The KLEPS Fund
Donor Advised
May Benson Charitable Fund
Donor Advised
Willow Fund
Donor Advised
Kathy & Roger Herrnsteen Fund
Donor Advised
Martha H. Briscoe Environmental Science
and Conservation Fund
Donor Advised

Sports and Recreation

Alice Witte Memorial Scholarship
Scholarship Fund
The Compass Rose Fund
Donor Advised
David & Mary Schroer Fund
Donor Advised
Kevin Bell & Family Hockey Fund
Field of Interest

Youth Programs

The KLEPS Fund
Donor Advised
The Gooseberry Fund
Donor Advised
JEMCO Fund
Donor Advised
David & Mary Schroer Fund
Donor Advised
Brother Asaiah Bates Fund
Field of Interest
Ashley J. Logan Fund
Field of Interest
Choices for Teens Fund
Field of Interest
Sheldon Youth to Youth Fund
Field of Interest



Scholarships

Alain and Daniel Rieser Scholarship
Donor Advised

Beluga Tale Fiction Writing Scholarship
Donor Advised

Beluga Tail Non-Fiction Writing Scholarship
Donor Advised

Bill & Liz Johnson Teacher Education Scholarship
Field of Interest

Diane Wambach "Shoot for the Stars" Scholarship
Field of Interest

Drew Scalzi Memorial Maritime Scholarship
Field of Interest

Fish and Wildlife Scholarship
Field of Interest

Healthcare Providers Scholarship
Field of Interest

Heather Pancratz Memorial Scholarship
Field of Interest

Homer Community Science Scholarship
Field of Interest

Kachemak Bay Medical Clinic Scholarship
Field of Interest

Nikki Geragotelis "Fry" Memorial Scholarship
Field of Interest

Ptarmigan Arts Visual Arts Scholarship
Field of Interest

Thor's Scholarship
Acorn Fund

Definition of Funds

Unrestricted Funds

Provide maximum flexibility for the Foundation to meet changing community needs. Distributions are at the discretion of the Board of Trustees and may be used for community grant making, special projects and the Foundation's operating expenses.

Field of Interest Funds

Permanent funds established to support a broad purpose or issue such as youth, arts, education, or human services. Awards are distributed annually in accordance with the purpose of each Fund.

Acorn Funds

These funds are established to allow a donor or organization to build their fund to the \$10,000 minimum over a twenty-four month period.

Donor Advised Funds

Permanent funds established by an individual, family, or business who wish to participate as an adviser in the annual distribution of awards.

Agency Endowment Funds

Permanent funds established for the benefit of 501 (c)(3) charitable organizations, either by the organization or a donor.

Agencies with Endowment Funds:

Alaska Marine Conservation Council
Bunnell Street Arts Center
Center for Alaskan Coastal Studies
Friends of the Homer Public Library
Homer Animal Friends
Homer Community Food Pantry
Homer Council on the Arts

Homer Mariner Fastpitch Softball
Hospice of Homer
Kachemak Bay Family Planning Clinic
Kachemak Heritage Land Trust
KBBI
Pratt Museum

Restricted Funds

Temporary funds established to provide tracking of pass-through donations for approved projects or to expand grant making. In regards to community chest, this fund was created with our community partner, the Homer Community Food Pantry, to provide emergency funding to support families and individuals in times of need.

For more detailed information, contact the Homer Foundation. All Distributions are published in our Annual Report, found at www.homerfoundation.org/publications-2/ or by mail.

Investment & Spending Policy v. 3.27.19
Policy #19-01
Appendix: 1- Procedures
Review Date: Annually/September
Total pages: 6

HOMER FOUNDATION INVESTMENT AND SPENDING POLICY #19-01 v. 3.27.19

I. Introduction

The investment policy of the Homer Foundation (HF), outlined below, is designed to ensure effective management of the Foundation's assets in order to serve current needs and long term best interests of the southern Kenai Peninsula. The Homer Foundation assets are a collection of individual donations from private citizens and other organizations. The investment policy is primarily designed to provide sufficient annual income for the support of local charitable needs. A secondary emphasis of our policy is to grow the purchasing power of the principal in perpetuity. Policies contained in this statement are intended to provide guidelines, where necessary, for ensuring that the Portfolio's investments are managed consistent with the short-term and long-term financial goals of the Foundation and the investment funds. At the same time, they are intended to provide for sufficient investment flexibility in the face of changes in capital market conditions and in the financial circumstances of the Institution. This investment policy was developed with the long term interests of the community in mind, adheres to accepted investment principles, and reflects the mission of the Homer Foundation.

II. Role of the Investment Committee

The Investment Committee (the "Committee") is acting in a fiduciary capacity with respect to the Portfolio, and is accountable to the Board of Trustees for overseeing the investment of all assets owned by, or held in trust for, the Foundation.

- A. The Investment Committee is to use this investment policy statement, including the investment objectives, distributions policies, and investment guidelines, to govern the investment management responsibility for Portfolio assets.
- B. The investment committee shall maintain a majority opinion in assessing the Foundation's anticipated financial needs and in consideration of the Foundation's tolerance for assuming investment and financial risk. The committee also ensures the investment policies have been formulated with these needs and risks.
- C. The Committee will review this Investment Policy Statement at least once per year. Changes to this Investment Policy Statement can be made only by affirmation of a majority of the Committee, and written confirmation of the changes will be provided to all Committee members and to any other parties hired on behalf of the Portfolio as soon thereafter as is practical.

III. Investment Objective and Spending Policy

- A. The Fund is to be invested with the objective of preserving the long-term, real purchasing power of assets while providing a relatively predictable and growing stream of annual distributions in support of the Institution.
- B. For the purpose of making distributions, the Fund shall make use of a total-return-based spending policy, meaning that it will fund distributions from net investment income, net realized capital gains, and proceeds from the sale of investments.

- C. The distribution of Fund assets will be permitted to the extent that such distributions do not exceed a level that would erode the Fund's real assets over time. The Committee will seek to reduce the variability of annual Fund distributions by factoring past spending and Portfolio asset values into its current spending decisions. The Committee will review its spending assumptions annually for the purpose of deciding whether any changes therein necessitate amending the Fund's spending policy, its target asset allocation, or both.
- D. Periodic cash flow, either into or out of the Portfolio, will be used to better align the investment portfolio to the target asset allocation outlined in the asset allocation policy at Section IV. A. herein.

IV. Portfolio Investment Policies

- A. Asset allocation policy
 - 1. The Committee recognizes that the strategic allocation of Portfolio assets across broadly defined financial asset and sub asset categories with varying degrees of risk, return, and return correlation will be the most significant determinant of long-term investment returns and Portfolio asset value stability.
 - 2. The Committee expects that actual returns and return volatility may vary from expectations and return objectives across short periods of time. While the Committee wishes to retain flexibility with respect to making periodic changes to the Portfolio's asset allocation, it expects to do so only in the event of material changes to the Fund, to the assumptions underlying Fund spending policies, and/or to the capital markets and asset classes in which the Portfolio invests.
 - 3. Fund assets will be managed as a balanced portfolio composed of two major components: an equity portion and a fixed income portion. The expected role of Fund equity investments will be to maximize the long-term real growth of Portfolio assets, while the role of fixed income investments will be to generate current income, provide for more stable periodic returns, and provide some protection against a prolonged decline in the market value of Portfolio equity investments.
 - 4. Where applicable without excessive risk or cost, the Fund will use investments screened for certain environmental, social, and governance factors determined by the Committee.
 - 5. Cash investments will, under normal circumstances, only be considered as temporary Portfolio holdings, and will be used for Fund liquidity needs or to facilitate a planned program of dollar cost averaging into investments in either or both of the equity and fixed income asset classes.
 - 6. Outlined below are the long-term strategic asset allocation guidelines, determined by the Committee to be the most appropriate, given the Fund's long-term objectives and short-term constraints. Portfolio assets will, under normal circumstances, be allocated across broad asset classes in accordance with the following guidelines:

Asset Class	Lower Limit	Strategic Allocation	Upper Limit
Total Stocks	65	70	75
U.S. Stocks	-	35	-
International Stocks	-	35	-
Total Bonds	-	30	-
Total Reserves	-	0%	-
Reserves	-	0%	-

B. Diversification policy

1. Diversification across and within asset classes is the primary means by which the Committee expects the Portfolio to avoid undue risk of large losses over long time periods. To protect the Portfolio against unfavorable outcomes within an asset class due to the assumption of large risks, the Committee will take reasonable precautions to avoid excessive investment concentrations. Specifically, the following guidelines will be in place:
 - a) With the exception of fixed income investments explicitly guaranteed by the U.S. government, no single investment security shall represent more than 5% of total Portfolio assets.
 - b) With the exception of passively managed investment vehicles seeking to match the returns on a broadly diversified market index, no single investment pool or investment company (mutual fund) shall comprise more than 20% of total Portfolio assets.
 - c) With respect to fixed income investments, for individual bonds, the minimum average credit quality of these investments shall be investment grade (Standard & Poor's BBB or Moody's Baa or higher).

C. Rebalancing

It is expected that the Portfolio's actual asset allocation will vary from its target asset allocation as a result of the varying periodic returns earned on its investments in different asset and sub asset classes. The Portfolio will be rebalanced to its target normal asset allocation under the following procedures:

1. The investment manager will use incoming cash flow (contributions) or outgoing money movements (disbursements) of the Portfolio to realign the current weightings closer to the target weightings for the Portfolio.
2. The investment manager will review the Portfolio semiannually to determine the deviation from target weightings. During each semiannual review, the following parameters will be applied:
 - a. If any asset class (equity or fixed income) within the Portfolio is +/-5 percentage points from its target weighting, the Portfolio will be rebalanced.
 - b. If any fund within the Portfolio has increased or decreased by greater than 20% of its target weighting, the fund will be rebalanced.

3. The investment manager may provide a rebalancing recommendation at any time.
4. The investment manager shall act within a reasonable period of time to evaluate deviation from these ranges.

D. Other Investment Policies

Unless expressly authorized by the Committee, the Portfolio and its investment managers are prohibited from:

1. Purchasing securities on margin or executing short sales.
2. Pledging or hypothecating securities, except for loans of securities that are fully collateralized.
3. Purchasing or selling derivative securities for speculation or leverage.
4. Engaging in investment strategies that have the potential to amplify or distort the risk of loss beyond a level that is reasonably expected, given the objectives of their Portfolio.

V. Monitoring Portfolio Investments and Performance

The Committee will monitor the Portfolio's investment performance against the Portfolio's stated investment objectives. At a frequency to be decided by the Committee, it will formally assess the Portfolio and the performance of its underlying investments as follows:

- A. The Portfolio's composite investment performance (net of fees) will be judged against the following standards:
 1. The Portfolio's absolute long-term real return objective.
 2. A composite benchmark consisting of the following unmanaged market indexes weighted according to the expected target asset allocations stipulated by the Portfolio's investment guidelines.
 - (a) U.S. Equity: CRSP US Total Market Index or a similar broad domestic equity index
 - (b) Non-U.S. Equity: FTSE Global All Cap ex US Index or a similar broad international equity index
 - (c) Investment Grade Fixed Income: Barclays Capital US Aggregate Float Adjusted Index
 - (d) International Fixed Income: Barclays Global Aggregate ex-USD Float Adjusted RIC Capped Index Hedged
 - (e) Real Estate Investment Trusts: MSCI US REIT Index
 - (f) Cash: Citigroup 3-Month T-Bill Index
- B. The performance of professional investment managers hired on behalf of the Portfolio will be judged against the following standards:
 1. A market-based index appropriately selected or tailored to the manager's agreed upon investment objective and the normal investment characteristics of the manager's portfolio.
 2. The performance of other investment managers having similar investment objectives.
- C. In keeping with the Portfolio's overall long-term financial objective, the Committee will evaluate Portfolio and manager performance over a suitably long-term investment horizon, generally across full market cycles or, at a minimum, on a rolling five-year basis.
- D. Investment reports shall be provided by the investment manager(s) on a (calendar) quarterly basis or as more frequently requested by the Committee. Each investment manager is expected to be available to review portfolio structure, strategy, and investment performance annually with Investment Committee.

Appendix 1:





VI. Spending Policy Procedure: v. 3.27.19

A. The spending rate shall be recommended by the Investment Committee and approved by the Foundation Board of Trustees, and shall be reviewed annually and adjusted as appropriate according to the needs of the Foundation and the current market climate. Current spending rate is set at 4%.

B. Using the approved spending rate, the Investment Committee will calculate the amount available to spend (ATS) annually, based on an 8 quarter rolling average of the total market value of the Vanguard Investment Portfolio. The 8 quarters are inclusive of the first day of the first quarter to the last day of the last quarter.

1. The annual ATS shall be calculated using the current December 31st quarter as the last value in the calculation so that the Homer Foundation's share may be available to include in preparation of its annual operating budget.
2. Once calculated, the annual ATS will be allocated to the funds based on the percentage of their fund value as of the prior December 31st. (The Homer Foundation's share includes Unrestricted, Aquila, and Float.) The ATS will be posted in the fund report for the quarter ending September 30, and will be available for each fund type as outlined below. The ATS for new funds shall be allocated based on the number of full quarters that they have participated, pro-rated at 1% per quarter:

New Fund Percentage Determination for ATS

	October 1st - December 31st	January 1st - March 31st	April 1st - June 30th	July 1st - September 30th
Scenario 1	Fund Established in this Quarter 	3%		
Scenario 2		Fund Established in this Quarter 	2%	
Scenario 3			Fund Established in this Quarter 	1%
Scenario 4	4%			Fund Established in this Quarter 

New gifts to existing funds shall not participate in the ATS for that year up to a \$10,000 threshold. Gifts at \$10,000 or higher will participate utilizing the new fund determination for ATS.

3. The annual ATS will be available to the different fund types as follows: (See Distributions Policy for more detail)
 - a. Agency Endowment Funds: The full ATS for agency endowment funds shall be distributed at least annually. Through written directive, the agency may request a cash distribution, or have their full ATS rolled into the corpus of their fund. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year.

b. Field of Interest Funds: The ATS, or a portion thereof, from field-of-interest funds shall be distributed at least annually through the Homer Foundation's Distributions Committee or the established Waiver process. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

c. Donor Advised Funds: The ATS, or a portion thereof, from donor advised funds shall be distributed at least annually. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year. Any unallocated balance at the end of the fiscal year will roll forward into the new fiscal year.

Donor advisors may make grant recommendations on the Donor Advised Grant Recommendation Form in an amount not to exceed their-ATS. These recommendations will be reviewed and approved by the Executive Director and the Distributions Committee Chair using the approved Waiver process. The Distributions Committee may also be proactive in soliciting donor advised funds to support grants approved by the Homer Foundation's Distributions Committee. ATS will not accrue to the corpus of the fund, any other existing fund, or used to establish a new fund.

d. Institutional Reserve Fund: The full ATS for the individual Repair & Replacement Funds within the Institutional Reserve Fund shall be recorded and the full ATS rolled into the corpus of the fund. The ATS will be reported in the quarterly fundholder report following the close of the fiscal year.

Planned Giving *Sample Language*

Through a bequest, you can establish an enduring commitment to the Homer community and continue the pattern of philanthropy established during your lifetime. A bequest can help to ensure the things you supported and cared about can continue. Those who notify us of bequests are invited to join our Legacy Society and will receive recognition, now and in the future, that will in turn encourage others to consider bequests as both a planned giving option and a way of giving back to their communities. A bequest can easily be made by naming the Homer Foundation as beneficiary in your estate planning documents.

An outright bequest may be unrestricted, may add to an existing fund of the Foundation or may establish a new fund. If a donor already has a will in place, a simple codicil can be written. The following is sample language only. We encourage you to contact an estate-planning professional or staff at the Homer Foundation to determine exactly which language is most appropriate to fulfill your goals for your charitable legacy.

Life Insurance: is another way to make a generous and lasting impact in the community. You can make a gift of your paid up life insurance policy by naming the Homer Foundation as the owner and beneficiary of your policy. To gift your life insurance simply contact your insurer and ask for a change of beneficiary/ownership form. Then designate the Homer Foundation as the new owner/beneficiary.

Types of Bequests

Unrestricted Bequest (no minimum)

I bequeath _____ (describe dollar amount, property to be given, or proportion of your residuary estate) to the Homer Foundation (EIN# 92-0139183), a tax exempt organization under IRC Section 501(c)(3), for its general charitable purposes.

Bequest to an Existing Fund (no minimum)

I bequeath _____ (describe dollar amount, property to be given, or proportion of your residuary estate) to the Homer Foundation (EIN# 92-0139183), a tax exempt organization under IRC Section 501(c)(3), to be added to the _____ Fund, a component fund of the Homer Foundation, and I direct that this bequest become part of this Fund.

Bequest to Create a Field of Interest Fund (minimum \$10,000)

I bequeath _____ (describe dollar amount, property to be given, or proportion of your residuary estate) to the Homer Foundation (EIN# 92-0139183), a tax exempt organization under IRC Section 501(c)(3), to establish the _____ Fund, a component fund from which grants are to be made preferably for the following purpose _____ (Examples: care of the hungry and/or homeless, programs aiding children, protection of the environment, arts programs, etc.

Bequest to Create a Donor Advised Fund (minimum \$10,000)

I bequeath _____ (describe dollar amount, property to be given, or proportion of your residuary estate) to the Homer Foundation (EIN# 92-0139183), a tax exempt organization under IRC Section 501(c)(3), to establish the _____ Fund, a component fund from which grants are to be made from time to time. I direct that a Donor Advisor, _____ be appointed to make recommendations concerning grants from the Fund, provided the proposed grants are in keeping with the Policy established by the Foundation. I recognize that these recommendations may be accepted or rejected, in whole or in part, by the governing board in its sole discretion.

Bequest to Create a Scholarship Fund (minimum \$10,000)

I bequeath _____ (describe dollar amount, property to be given, or proportion of your residuary estate) to the Homer Foundation (EIN# 92-0139183) a tax exempt organization under IRC Section 501(c)(3), to establish the _____ Scholarship Fund, a component fund from which scholarships are to be made annually. I request that the following criteria be considered when awarding scholarships: (Qualifications of applicants, which may include: technical training, field of study, to attend a specific university GPA/extra-curricular activities, High School graduation from _____, etc.)

More Question?

If you have any questions about bequests to the Homer Foundation, please contact us at 907-235-0541, email info@homerfoundation.org or stop by the office. We can be found at 3733 Ben Walters Lane, Suite 4, Homer, Alaska.

Please Indicate the Name of your Fund

e.g. Smith Family Fund, Kachemak Bay Fund, etc.

What purpose or aspect of community life will your field of interest fund support?

e.g. health and human services, education, sports and recreation, environmental protection, etc.

Founding Donor 1

Name

Title or Salutation

Organization (if applicable)

Mailing Address

City

State

ZIP

Phone

E-mail address

Founding Donor 2 (optional)

Name

Title or Salutation

Organization (if applicable)

Mailing Address

City

State

ZIP

Phone

E-mail address

Fund Recognition

The Foundation will use the Fund name for grants and in Foundation materials and publications

Gifts to Establish Fund**Total amount**

- ☐ Check payable to the Homer Foundation
- ☐ Marketable securities
- ☐ Mutual funds
- ☐ Real Estate
- ☐ IRA/retirement plan/insurance policy
- ☐ Will/bequest/trust
- ☐ Other (Please describe)

Any description of gifts (optional)

This Fund is an Endowed Fund, meaning the fund will be permanent; it will be invested to provide an annual amount that will be spent to carry out the fund's charitable purpose in perpetuity.

Please see our Investment and Spending policy for more information.

I have included a gift to the Fund at the Homer Foundation in my estate plan.

Consider a Gift to Support the Homer Foundation

The Foundation's operating expenses are covered through our own operating fund . We invite you to consider a contribution to the ***Aquila Fund***, the Homer Foundation Operating Endowment Fund, to support the Foundation's operations. Your gift will ensure that the Foundation will continue to be responsive to community needs and work toward expanding philanthropy in our region. If you would like to support the ***Aquila Fund***, please select one of these two options

- ☐ _____ % or \$ _____ annually
- ☐ One time gift of \$ _____

Please tell us how you learned about the Homer Foundation

- ☐ My professional advisor _____
- ☐ Current fundholder _____
- ☐ Foundation Board/Former Board _____
- ☐ Foundation Staff/Visibility _____
- ☐ Website _____
- ☐ Mailing _____
- ☐ Other _____

Special Instructions

Please provide any additional or instructions pertaining to your Fund.

TERMS AND CONDITIONS

Tax Status of Contribution

Funds established at the Homer Foundation ("Foundation") are component funds of the Foundation, a Section 501(c)(3) public benefit corporation. All contributions to the Foundation's funds are treated as gifts to a Section 501(c)(3) public charity and are tax-deductible, to the extent allowed by law, subject to individual and corporate limitations. Acceptance of all gifts is subject to the provisions of the Foundation's Gift Acceptance Policy. Any assets contributed to funds at the Foundation, once accepted by the Board of Trustees of the Foundation, represent unconditional and irrevocable gifts and are not refundable. Legal control and responsibility for the funds rest with the Foundation.

Variance Power

All funds established at the Foundation are subject to the Foundations "variance power," as set forth in its Bylaws. Variance power grants the Foundation's Board of Trustees the power to modify any condition or restriction on the distribution of funds for any specified charitable purpose or purposes, or to a specified organization or organizations if, in its sole judgement (without the necessity of the approval of any other party), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community or area served by the Foundation.

Investment of Assets

All assets contributed to funds established at the Foundation are invested in the Foundation's investment pools and are managed in accordance with the Foundation's Investment and Spending Policy (ISP). A copy of the Foundation's current Investment and Spending Policy Statement is available upon request.

For the purposes of investments, the Foundation does not segregate the assets of any single fund from the assets of the Foundation's other component funds, but will keep a separate account of the fund's assets, and the fund's proportionate share of all investment gains or losses applied to the fund. In establishing a fund, the donor acknowledges that the investments in the fund are subject to market and interest rate fluctuations. All investment returns are reported net of all investment fees. Fund holders shall receive quarterly Fund Activity Reports.

Fund Minima

The minimum funding amount is \$10,000. "Acorn" Funds may be established with less than the required minimum provided that the minimum is met within two years' of the fund's establishment; grants may not be made from funds until the required minimum is achieved. An Acorn Fund that fails to meet the minimum balance within the twenty-four month timeframe will be folded into the Homer Foundation's designated endowment fund, the Aquila Fund, at the discretion of the Board of Trustees.

Spending Rules

The spending policy for endowed funds, contained in the Investment and Spending Policy (ISP), utilizes a formula to determine the amount available to grant from a fund each year. It is designed to maintain a level of current spending while preserving the endowment in order to support future spending. The Foundation shall appropriate for expenditure, for the purposes for which the Fund is established, so much of the Fund as the Foundation deems prudent, in accordance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA) (as amended from time to time) and the Spending Policy adopted by the Foundation (as amended from time to time).

Grant Disbursements

Grants may be made to any 501(c)(3) organization or verified charitable entity (e.g., schools, colleges and universities, religious institutions, town and municipal governments, police departments, etc.) located in the United States. The Foundation may also provide expenditure responsibility for grants to non 501(c)(3) entities providing the project is consistent with the Foundation's charitable purposes. Grant recipients receive their check and award letter from the the Foundation recognizing the Fund from which the award is made.

Restrictions on Grants

In compliance with the Internal Revenue Code, grants are not permitted for non-charitable purposes; for political contributions or to support political campaign activities; or for any purpose that would provide benefits, goods or services to a Donor to the Fund or other related parties.

Fund-raising

Additional gifts may be made directly to a fund at any time. Fund-raising for a Fund held by the Foundation must be approved and adhere to the Foundation's guidelines for donor initiated fund-raising.

Advisors and Representatives

The Founding Donor (s) of a Field of Interest Fund may serve as a Fund Representative to access information on the Fund and receive financial statements. A Founding Donor may serve on the grant review selection committee and/or recommend other individuals to serve, but the Donor may not control the committee; the total representation by the Donor and individuals serving at the recommendation of the Donor must be less than 50% of the total committee. The committee structure for grants to individuals and other annual grants programs will be reviewed and approved by the Foundation in advance of each grant cycle.

Policies

The undersigned have received and agree to the foregoing terms and conditions and to Foundation policies referred to herein.

Indemnity

In consideration of the Foundation's creating a Fund at the request of the undersigned individual(s) or entity and for other good and valuable consideration, the undersigned hereby agree to indemnify and hold harmless the Foundation against any liability, cost, or expense which the Foundation may incur by reason of its acting upon instructions or recommendations given to the Foundation by any of the undersigned or by persons authorized to make recommendations with regard to the Fund.

Donor Acknowledgement and Signatures

I acknowledge that I have read the Homer Foundation Terms and Conditions and agree to the fees, terms, and conditions described therein. I understand that any contribution, once accepted by the Foundation's Board of Trustees, represents an irrevocable gift to the Homer Foundation. The Foundation's Board of Trustees have variance power under IRS regulations, and this gift is not refundable to me.

I hereby certify, to the best of my knowledge, all information presented in connection with this form is accurate, and I will notify the Homer Foundation promptly of any changes.

Founding Donor 1

Signature

Date**Founding Donor 2**

Signature

Date**Homer Foundation Acceptance**

Accepted this _____ day of _____ 2019

Authorized Signature

Title

Print Name

Date

Connecting generosity to community need

Physical Address
3733 Ben Walters, suite 4
Homer, AK 99603
907.299.3842
www.homerfoundation.org
info@homerfoundation.org



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 27, 2019
SUBJECT: PROPOSAL FOR A LIBRARY ENDOWMENT FUND

At the September 3rd meeting the LAB requested a draft narrative to explain the logic behind establishing an endowment fund for the library. This proposal would summarize the benefits of such a fund and provide talking points for discussions with the Homer City Council.

Chair Kuszmaul and I have drafted a proposal, which is included in the LAB packet for the October 7th meeting.

RECOMMENDATION

Approve the Library Endowment Fund proposal as written.

Proposal for a Library Endowment Fund

Background

The people of Homer and the surrounding areas have been extraordinarily generous in their support for the Homer Public Library. The library continues to receive donations of materials, time and money in support of library operations.

Article II Section 4 of the City of Homer Library Advisory Board (LAB) Bylaws states that the LAB shall "Solicit donations of money and/or property for the benefit of the library." The LAB is eager to increase support of the library through major gifts but finds that the current gift acceptance policy is inadequate to efficiently accept and manage large gifts.

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At present the library has no mechanism for accepting or managing large gifts. A review of best practices of other public libraries, within Alaska and beyond, shows Past experience from other libraries has shown that it is essential to plan in advance of such gifts, since a large unexpected donation can create management headaches and lead to a rushed, inefficient structure for administering the donation.

To prepare for solicitation of major gifts, the Library Advisory Board recommends that the City of Homer adopt a common best practice and create a designated Library Endowment Fund to invest and grow donations to the library. Such a fund would benefit the City in several ways:

- It earns interest, which donations currently do not.
- It provides a stream of income which is not reliant on taxation.
- It inspires donor confidence that their donations will be handled transparently and effectively.

Current status of library endowment funds across Alaska

Public library systems in Fairbanks, Juneau, Petersburg and Sitka all have endowment funds, as do a number of public library systems in the Lower 48. These funds typically fall into two categories. In the first, the fund is managed by the city government. In the second, it is managed by a designated nonprofit organization, typically a community foundation.

All the city-managed funds we have encountered so far were created after-the-fact, when the city suddenly received a gift they didn't know how to process. Managing an investment fund is an

awkward fit for a city finance office and returns are often relatively low. Non-cash donations are also extremely complicated to liquidate or administer, which creates a significant added burden on city staff.

Having consulted with librarians and fund managers in a variety of places, we believe the best course of action is to partner with a community foundation. This approach offers several advantages:

- As a 501(c)3 organization, a community foundation is able to accept grants and donations that a municipality may not.
- Donations to a 501(c)3 organization are tax-~~deductable~~deductible.
- City staff are spared the burden of managing the fund.
- Community foundations have greater freedom to manage their investments and typically achieve higher returns than funds managed directly by a city.
- The foundation is equipped to handle non-cash donations, such as stocks, real estate, trusts and other unusual goods, which would create significant administrative costs for the city.

Recommendation for the Homer City Council

We recommend that the Homer City Council endorse the creation of a Library Endowment Fund. The fund will concentrate on the long term by growing its principal and providing a steady stream of revenue to support library operations in the future.

Library Advisory Board

October XX, 2019



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: DAVID BERRY, LIBRARY DIRECTOR
DATE: SEPTEMBER 27, 2019
SUBJECT: UPDATE ON FY 2020-2021 BUDGET REQUESTS

At the September 3rd LAB meeting I presented the library's budget request for the 2020 and 2021 fiscal years. On September 11th I met with the City Manager and the City Finance Director to review that request. The City Manager approved the request with two modifications:

- The proposed \$7,000 increase in the book budget was cancelled.
- The periodicals budget was increased by \$1,500 to compensate for rising subscription prices.

RECOMMENDATION

For informational purposes, no action needed.

CITY OF HOMER LIBRARY ADVISORY BOARD BYLAWS

ARTICLE I - NAME AND AUTHORIZATION

This organization shall be called the Library Advisory Board, established via Ordinance 80-2, existing by virtue of the provisions of Chapter 2.48 of the Homer Municipal Code, and exercising the powers and authority and assuming the responsibilities delegated under said Code. The following bylaws were adopted on September 23, 2019 and shall be in effect and govern the procedures of the Library Advisory Board.

ARTICLE II – PURPOSE

Section 1. Establish operational policies for the library program, and submit same to the City Council for approval.

Section 2. Assist the Library Director in preparation and presentation of the annual budget request to the City Council.

Section 3. Make recommendation through the City Manager to the Mayor and City Council concerning the Library and its programs.

Section 4. Solicit donations of money and/or property for the benefit of the Library.

Section 5. Represent the Library to the community.

ARTICLE III – MEMBERS

Section 1. The Board shall consist of seven members comprised of at least five (5) members that reside inside city limits. Members shall be nominated by the Mayor and confirmed by City Council to serve for three-year terms to expire on April 1st of designated years.

Section 2. One Homer area high school Student Representative may be appointed by the Mayor, subject to confirmation by the City Council, as a consulting, non-voting member for a school year term running September through May.

Section 3. The Mayor, City Manager, and Library Director may serve as non-voting, consulting members of the Board.

Section 4. A board appointment is vacated under the following conditions and upon the declaration of vacancy by the Board. The Board shall declare a vacancy when the person appointed:

- Fails to qualify to take office within 30 days after their appointment;
- Resigns and the resignation is accepted;
- Is physically or mentally unable to perform the duties of their office;
- Misses three (3) consecutive regular meetings unless excused;
- Is convicted of a felony.

Section 5. Honorary members of the Board may be appointed by the Mayor, subject to confirmation by the City Council. Honorary members may participate in the deliberations of the Board, but may not vote nor shall they be counted in determining the quorum of Board members.

ARTICLE IV – OFFICERS

Section 1. A Chairperson and Vice-Chairperson shall be elected from among the appointed board members at the regular April meeting of the Board.

Section 2. Officers shall serve a term of one year from the April meeting at which they are elected, and until their successors are duly elected. Officers may be re-elected in subsequent years.

Section 3. The Chairperson shall preside at all meetings of the Board, authorize calls for any special meetings, execute all documents authorized by the Board, serve as ex officio/voting member of all committees, and generally perform all duties associated with that office.

Section 4. In the event of the absence, or disability of the Chairperson, the Vice-Chairperson shall assume and perform the duties of the Chair. If both the Chairperson and Vice-Chairperson are absent, and a quorum of four members are present, the senior member shall assume and perform the duties and functions of the Chair.

ARTICLE V – MEETINGS

Section 1. Regular meetings shall be open to the public and held on the first Tuesday of the following months: February, March, April, May, August, September, October, November, and December at 5:30 p.m. in the designated location and shall be posted for public information as required by Homer City Code and Alaska State Statutes.

Section 2. The annual meeting for review of policies, rules and regulation shall be held at a regular meeting each year.

Section 3. The regular meetings in August and September of each year shall be known as budget meetings to assist the Library Director in preparation and presentation of budget requests to City Council.

Section 4. Meeting agenda deadline is at 5:00 p.m. the Wednesday preceding the meeting. Allowances will be made for holidays.

Section 5. The order of business for the regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown, as far as circumstances permit. Agenda shall be posted for public information as required by Homer City Code and Alaska State Statutes.

NAME OF BODY
PHYSICAL LOCATION OF MEETING
HOMER, ALASKA

DATE OF MEETING
DAY OF WEEK AND TIME OF MEETING
MEETING ROOM

NOTICE OF MEETING
REGULAR MEETING AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA. (3 MINUTE TIME LIMIT)
4. RECONSIDERATION
5. APPROVAL OF MINUTES or CONSENT AGENDA
6. VISITORS (Chair set time limit not to exceed 20 minutes) (Public may not comment on the visitor or the visitor's topic until audience comments.) No action may be taken at this time.
7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS (Chair set time limit not to exceed 5 minutes.)
8. PUBLIC HEARING (3 MINUTE TIME LIMIT)
9. PLAT CONSIDERATION (Planning Commission only)
10. PENDING BUSINESS or COMMISSION BUSINESS
11. NEW BUSINESS or COMMISSION BUSINESS
12. INFORMATIONAL MATERIALS (NO ACTION MAY BE TAKEN ON THESE MATTERS, THEY MAY BE DISCUSSED ONLY).
13. COMMENTS OF THE AUDIENCE (3 MINUTE TIME LIMIT)
14. COMMENTS OF THE CITY STAFF (not required) (Staff report may be at this time in the agenda.)
15. COMMENTS OF THE COUNCILMEMBER (If one is assigned)
16. COMMENTS OF THE CHAIR (May be combined with COMMENTS OF THE COMMISSION/BOARD since the Chair is a member of the Commission/Board.)
17. COMMENTS OF THE COMMISSION
18. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR _____ note any worksessions, special meetings, committee meetings etc. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska. (Sometimes the meeting is scheduled for the Conference Room)

Contact info for the department constructing the agenda. Example: City Clerk's Office, clerk@ci.homer.ak.us, 235-3130.

Section 6. Per Resolution of the City Council (Resolution 06-115(A)), Public Testimony shall normally be limited to three minutes per person. Exceptions may be provided for at the Chair's discretion or by a majority vote of the board members in attendance.

Section 7. Special meetings and Worksessions may be called by the Library Director, Chair, or a majority of the Board. Worksessions do not require a quorum, however, no action may be taken at a worksession; items on the agenda are for discussion only. Notice of such meetings shall be posted in the same manner as that for regular meetings.

Section 8. A quorum for the transaction of business at any meeting shall consist of four members. For purposes of determining the existence of a quorum, honorary members shall not be counted.

Section 9. Four affirmative votes are required to approve any action before the Board and shall constitute the meaning of “majority vote”. The Chairperson may vote upon, and may move or second a proposal before the Board.

Section 10. A record of all voting must be included in the minutes of each meeting.

Section 11. Recorded minutes shall be made available by the City Clerk’s Office to the Board prior to the next meeting. Minutes shall be available to the public as required by Homer City Code and Alaska State Statutes.

Section 12. The Board shall abide by existing Alaska State Law, Borough Code of Ordinance, where applicable, and Homer City Code, as well as Robert's Rules of Order, current edition, in so far as this treatise is consistent with Homer City Code.

ARTICLE VI – COMMITTEES

Section 1. Committees of one or more members for such specific purposes as the business of the Board will only become active upon approval of Council. A memorandum and resolution will go before Council outlining the reason, tasks assigned and termination date. Committees shall be considered to be discharged upon completion of the purpose for which it was appointed, and after its final report is made to and approved by the Board.

Section 2. All committees shall make a progress report to the Board at each of its meetings.

ARTICLE VII – BYLAW AMENDMENTS

Section 1. The Bylaws may be amended at any meeting of the Board by a majority plus one of the members, provided that notice of said proposed amendment is given to each member in writing. The proposed amendment shall be introduced at one meeting and action shall be taken at the next Board meeting.

Section 2. Any rule or resolution of the Board, whether contained in these Bylaws or otherwise, may be suspended temporarily in connection with business at hand; and such suspension to be valid; may be taken only at a meeting at which at least four of the members of the Board shall be present, and two thirds of those present shall so approve.

ARTICLE VIII – TELECONFERENCING

Section 1. Teleconference meetings:

- a. The preferred procedure for a Board meeting is that all members be physically present at the designated time and location for the meeting. However, physical presence may be waived and a member may participate in a meeting by Teleconference. This allowance is limited to two (2) meetings per year.
- b. There must be a quorum of members physically present in addition to the telephonic member.
- c. A Boardmember participating by teleconference shall be deemed to be present at the meeting for all purposes.
- d. In the event the Chair participates telephonically, the Vice-Chair shall run the meeting.

Section 2. Teleconference procedures:

- a. A Boardmember who cannot be physically present for a regularly scheduled meeting shall notify the Clerk at least five days prior to the scheduled meeting time of their intent to appear telephonically.
- b. The Clerk shall notify the other Boardmembers of the Boardmember's intent to appear by teleconference three days prior to the scheduled meeting time.
- c. The means used to facilitate a teleconference meeting must enable each Boardmember appearing telephonically to clearly hear, and be heard by, all other Boardmembers and members of the public.
- d. The Clerk shall note in the attendance record all Boardmembers appearing telephonically.

Wavelengths

SEPTEMBER 2019



**This month,
we're looking for
volunteers to...**

- Help organize the Fall Book & Plant Sale!

**Call 435-3195
to volunteer!**

Join your Friends!

Visit the Friends' website to find out more about member benefits:
friendshomerlibrary.org

Highlights

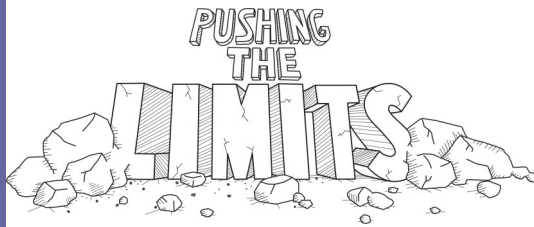
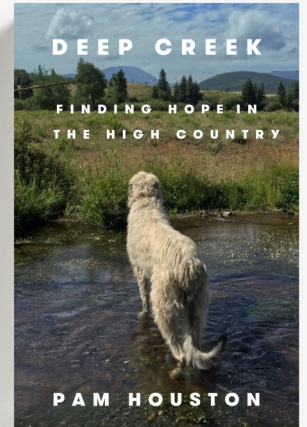
Ongoing & Special
Events.....3

BOB up-
dates.....3

Summer@HPL4

STEAM Book Discussions

Offered through Rural Gateways, in partnership with the National Science Foundation, these conversations encourage lay people to informally learn and develop curiosity about science topics. We're kicking off the program with Pam Houston's memoir *Deep Creek: Finding Hope in High Country*, on **Thursday, September 19, 6:00 pm at Homer Public Library**. In this new book, Houston describes how she came to dedicate her life to a homestead in Colorado—a story that is parallel to many community member's experience of moving to the Homer area. Houston's memoir highlights the skills and knowledge she develops by living close to the land, and near the end what it feels like to almost lose her ranch to a wildfire.



The book is sure to spark engaging conversation, which will be co-facilitated by the Friends of the Homer Library, and Marie McCarty, Executive Director of Kachemak Heritage Land Trust. **The first 10 people who sign up to**

participate in the book discussion will receive a free copy of the book to keep. Call 235-3180 or stop by the Circulation Desk to sign-up. See page 4 for more STEAM Book Discussions. *Pushing the Limits is a reading, viewing and discussion program for adults in communities served by rural libraries, made possible by a grant from the National Science Foundation.*



City Council Candidate Forum

The Friends of the Homer Library and the Homer Chamber of Commerce are pleased to co-host a forum to present the city council candidates to the community of Homer. Candidates will be given the opportunity to answer a broad range of questions regarding economic, social, and public safety issues as well as address other topics of local concern. Audience members will have the opportunity to share their questions as well. This event is free and open to the public. **Wednesday, September 25, 6:00 pm at Homer Public Library.**

2019 City Council Candidates are: Joey Evensen, Tom Stroozas, Shelly Erickson and Storm P. Hansen-Cavasos. Two seats are currently available. To learn more about the candidates visit:

<https://www.cityofhomer-ak.gov/cityclerk/homer-city-council-candidates-2019>

Elections are on October 1, 2019

Friends of the Homer Library Members, *Thank You for your support!*

Individual

Tracy Asselin
Dotty Cline
Gina Creedon
Jeremey Day
Ginger Drais
Cara Falco
Sue Fallon
Linda Feiler
Janet Fink
Melanie Firth
Angela Gasper
Thelma Gower
Cheryl Green
Beverly Greischel
Barbara Haynes
Sean Hogan
James Hutchinson
Dave Schneider & Bonnie Jason
Alison Kelley
Barb Kennedy
Nora Rojek & Dean Kildaw
Janet Klein
Darins Kleine
Aulikki Knight
Daisy Lee
Ben Gibson & Rachel Lord
Brian Mangol
Heidi Maupin
John Miles
Martina Miller
Sierra Morris
Charles Nagel
De Patch
Satchel Pondolfino
Celia Quinn
Norm Randle
Keri Rheinfrank
Francie Roberts
Jeanne Roche
Amy Russell
Melonie Shipman
Marilyn Sigman
Kait Skundrich
Drue Smith
Kayla Spaan
Summer Steele
Kirsty Sullivan
Simyra Taback
Kerry Thompson
Patricia Westbrook
Clare Wheeler
Anne Wieland
Carly Wier
Troy L Wise

Family

Tonda Allred
Delane Blackstroke
Lynn Burt
Kathryn Carssow
Linda Chamberlain
Jamie Cloud
Charles Ingham & Christa Collier
Margaret Craig
Susan and Jack Cushing
Jason Davis
Jennifer Delignieres
Sandy Early
Clyde Boyer & Vivian Finlay
Allison Galbraith
Pat & Mary Gerrety
Sheila Gronseth
Mike Haines
Kathy & Dave Harnum
Katherine and Richard Hoeschen
Bruce and Ruth Hunting
Lynn Kee
Nancy Levinson
Therese Lewandowski
Milli Martin
Jeffrey & Danielle Meyers
Scott & Susan Miller
Helga Moningka-McDonough
Aaron Christ & Ginnie Oliver
Megan O'Neill
Laura Patty
Bernie Person
Jacqueline Peterson
Jane and Jack Regan
Johnelle Reid
Catriona & Derek Reynolds
Arthur Kruski & Priscilla Russell
Mary Schneider
Jeanne & Kevin Walker
Cathy Wilmeth
Rick and Dorla Harness
Nichole Smith
Donald & Sherry Stead
Jane & Bill Wiebe

Book Lover

Sharon Baur
Diana Carbonell
James Lunny & Kathryn Carssow
Diana Conway
Michael McKinney & Roberta
Copeland McKinney
Beverly Cronen
Beth Cumming
Carla Fabian
Mako Haggerty
Sara Jackinsky
Bradley & Sally Keene
Ken Castner & Nancy Lord

Jeanne McArthur
Neil McArthur
Mike & Cathy McCarthy
Thomas & Jacqueline McDonough
Scott & Kate Meyer
Eileen Mullen
David & Marga Raskin
Gerald Scholand
Debbie Smith
Kathy and Maynard Smith
Christy & Jeff Tyler
Vicki Wisenbaugh
Ian Xavier
Bob Neubauer & Nan York

Bibliophile

Sue Wohlgemuth & Ken Landfield
Caitlin Walls

Best Friend

Wayne & Donna Aderhold
Helen Armstrong
Bruce Barnes
Marvin & Annette Bellamy
Sean Carey
Steve Hughes & Robbie Coffey
Linda Ellsworth
Shirley Fedora
Pete Fineo
Stephen Bottum & Charles Francis
Tom Collopy and Mary Frische
Bernard & Donna Gareau
Steve Gibson
Mary Griswold
George Harbeson
Dotti Harness
Beth Graber & Mike Hawfield
Robert Archibald and Roberta Highland
Kathy Hill
Peggy Pittman & Roger Imhoff
Mr. & Mrs. R. A. Jacobson
Tom Kizzia
Judy Gonsalves & Dan Layland
John & Rika Mouw
Robert Oates
Leslie Garrison & Royce Page
Joyce Robinette
Paula & Marvin Tretkoff
Susan Green & George Trudeau
Gordy Vernon
Randy Wiest
Bob Shavelson & Miranda Weiss

Pick-Click-Give Basic

Ames
Stroyeck & Michael
Armstrong
Philip Barber

Dave & Molly Brann
Susan Braund
Kristine Bredehoft
Nancy Chastain
Iris Fletcher
Nell & Richard Gustafson
Helen Gustafson
Victoria Gutschow
Alexander Johnson
Aaron Knoll
Ann Maguire
Lian McMillian
Vicky Merrell
Carolyn Norton
Thea Person
Carey Restino
Margo Reveil
Christine Scott
Amanda Smith
Christopher Turner
Lindsay Wolter

Pick-Click-Give Book

Lover

Lynn Bittner
Tracie & Eric Brown
Mike Byerly
Blythe Campbell
Rianne Campbell
Alder Fletcher
Pauli Lida
Maynard Linder
Paula Martin
Sue Mauger
Emily Munns
Giula Tortora
Peter Velsko

Pick-Click-Give

Bibliophile

Paul & Tina Seaton

Pick-Click-Give Best

Friend

Darius Baltz
Rich Chiappone
Rebecca Hauser
Lisa Krebs
Sherry Pederson

Business Membership

Juneberry Lodge
Mel Strydom

Ongoing Library Programs

SPARC Radio Club

Tuesday, September 3, 6:30-7:45 pm

- Amateur radio club. (Repeats the first Tuesday of the month)

Walk-In Tech Help

Saturdays, September 7 & 21, 10:00 am–12:00 pm

- Bring your computer, tablet, or smartphone and get help with your tech questions. (Repeats every 1st and 3rd Saturday.)

Genealogy Peer Support

Tuesday, September 10, 6:00-7:30 pm

(Repeats every 2nd Tuesday.)

- Share your knowledge about genealogy and learn from others.

Writer's Refuge

Tuesday, September 17, 5:45-7:45 pm

- A Writer's Critique group. (Repeats every 3rd Tuesday.)

HPL Book Club

Tuesday, September 24, 4:30-6:30 pm

- *Never Let Me Go* by Kazuo Ishiguro. Repeats every 4th Tuesday. Titles vary.)

Kids' Afterschool Chess Club

Tuesdays, 3:30-4:30 pm

- Hone your skills with friends. Ages 6-12.

Knitting Circle

Every Monday, 1:30 -4:30 pm

- All are welcome. Refreshments.

Preschool Storytime

Wednesdays, 10:00 am

Small Fry Storytime

Thursdays, 11:30 am.

Lego Club

Thursday, September 12, 3:00-4:30 pm

- Ages 8-11. (Every 2nd Thursday of the month.)

LARP: Live Action Roleplay

Every Friday 3:00-5:45 pm.

- Live Action Roleplay, crafts, and quests.

Upcoming Special Events@HPL

Lunch with a Councilmember: Bring your brown bag lunch and questions and speak with Donna Aderhold. **Tuesday, September 9, 12:00-1:00 pm**

Maker Club: Use a variety of high and low tech tools to design, create, and test solutions for fun challenges. Ages 9-12.

Wednesday, September 18, 2:00-3:30 pm. *Maker Club is held on early release days in the 2019-2020 school year.

Deep Creek: Finding Hope in High Country by Pam Houston: First in a series of STEAM themed book conversations. Co-facilitated with Marie McCarty from Kachemak Heritage Land Trust.

Tuesday, September 19, 6:00 pm.

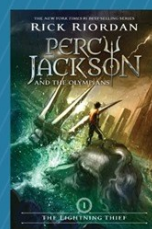
Greek Myths of the Percy Jackson Books: Explore the myths behind this popular series! Ages 10-12. Thursdays, September 19-October 31, 3:00-4:00 pm.

Art in the Library: Due by **Tuesday, September 19, 8:00 pm.** Visit friendshomerlibrary.org for guidelines.

Candidate Forum: Get to know the city council candidates. Co-hosted with Homer Chamber of Commerce.

Wednesday, September 25, 6:00 pm.

GREEK MYTHS OF THE PERCY JACKSON BOOKS



- AGES 10 - 12
- FREE
- SNACKS PROVIDED!

THURSDAYS,
9/19 - 10/31
3-4PM



Homer Public Library
500 Hazel Ave, Homer || 907-235-3180
www.cityofhomer-ak.gov/library

Updates from BOB the Bookmobile...

Summer programming wrapped up with a visit to Sprout Family Services at Ben Walters Park and two outings to Pier One Theatre during *The Jungle Book*. Kids are back in school, so we're following their lead and will be visiting area schools during the month of September. Then it's time for BOB's long winter nap. We are so grateful for our BOB volunteers!



Be on the lookout for the surprise design on the back of BOB!



SUMMER@HPL

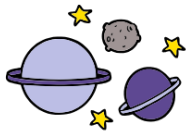
Reading & Learning Program for Kids, Teens & Adults!

374 kids, teens & adults took the 2019 Summer@HPL reading & learning challenge!



387, 781: Points families logged
(time spent reading & learning at the library, at home and in the community).

15,548: Youth books, eBooks & audiobooks checked out.



72: Programs hosted by the library.

1,417 kids, teens & their grown-ups shared storytime, learned to code, made objects fly, met an astronaut, built with LEGOs, previewed Alaska's Molly of Denali, explored the library's StoryWalk, attended a kids' book club, played chess, discussed Manga & Anime, crafted bath fizzies, concocted slime & much more.



176: Volunteer hours donated to Summer@HPL.

Thank You

Friends of the Homer Public Library, Homer Foundation, Elks Lodge #2127, National Elks Foundation, Emblem Club #350, Alaska State Library, NASA, National Center for Women & Information Technology, Alaska USA, Salmonfest, Homer Bookstore, Ulmer's, Homer Theatre, McNeil Canyon Meats, Fat Olive's Restaurant, Safeway, Two Sisters Bakery, Grog Shop, Homer Veterinary Clinic, Captain's Toy Chest, Homer Food Pantry, Salmon Sisters, Center for Alaskan Coastal Studies, everyone who bought a FHL rocket, Google, Microsoft, Girlstart, Technovation, National Girls Collaborative Project, Hopscotch, Code.org, Crunchyroll and the many volunteers who dedicated their time and energy

for making the summer dynamic and meaningful for Homer's youth!

Resolve to Read More.

Lit Line Up 2019

Book lists available online or at the Homer Public Library.

Other upcoming STEAM discussions at the library:

- *Light from Other Stars*, by Erika Swyler on Tuesday, October 22, 4:30 pm
- *pH* by Nancy Lord on Tuesday, December 10, 6:00 pm
- *Gathering Moss* by Robin Kimmerer on Tuesday, January 28, 4:30 pm

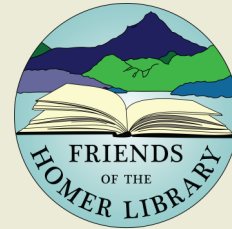
Art in the Library

Friends of the the Homer Library
seeks two-dimensional artwork for display in 2019-2020.



Entries due by Thursday, September 19, 8:00 pm.

For guidelines visit friendshomerlibrary.org or stop by the library circulation desk.



The Friends of the Homer Public Library is a nonprofit 501 (c)(3) community organization established in 1982 that encourages public use and enjoyment of the Homer Public Library services and facilities. With the financial and volunteer support of its members, FHL provides resources for programs such as the Summer Reading Program, the Top Drawer Collection, preschool story hour, and author readings, among others. FHL volunteers work closely with the library staff to publicize the valuable tools and services available at the library to all community members at no cost, without discrimination. FHL also provides resources for capital improvements to the facility.

FHL Board of Directors

Suzanne Haines, President
Fran Jacobsen, Vice President
Michael Mosley, Treasurer
Sean Campbell, Secretary
Isabel Kulhanek,
Student Rep.
Andy Haas
Lyn Maslow
Judy Gonsalves
Sara Reinert
Dave Berry

Library Advisory Board

2019 Calendar

	MEETING	AGENDA DEADLINE	
JANUARY	No meeting		
FEBRUARY	5:30 pm Tuesday, February 5	5 pm Wednesday, January 30	Annual review of library policy, rules and regulation (Bylaws IV, 2) Big Read
MARCH	5:30 pm Tuesday, March 5	5 pm Wednesday, February 27	
APRIL	5:30 pm Tuesday, April 2	5 pm Wednesday, March 27	Election of LAB Officers (Bylaws VI, 1) National Library Week - April 7-13 National Library Workers Day - April 9 Celebration of Lifelong Learning April 13
MAY	5:30 pm Tuesday, May 7	5 pm Wednesday, May 1	End of Student Representative Term (Bylaws III, 2) Midyear review of annual LAB priorities National Library Legislative Day - May 7-8
JUNE	No meeting		
JULY	No meeting		
AUGUST	5:30 pm Tuesday, August 6	5 pm Wednesday, July 31	Budget meeting (Bylaws IV, 3)
SEPTEMBER	5:30 pm Tuesday, September 3	5 pm Wednesday, August 28	Budget meeting (Bylaws IV, 3) Beginning of Student Representative Term (Bylaws III, 2) Library Card Sign-up Month
OCTOBER	5:30 pm Tuesday, October 1	5 pm Wednesday, September 25	National Friends of Libraries Week - October 20-26
NOVEMBER	5:30 pm Tuesday, November 5	5 pm Wednesday, October 30	
DECEMBER	5:30 pm Tuesday, December 3	5 pm Wednesday, November 27	Approve annual LAB priorities

2019 HOMER CITY COUNCIL MEETINGS ADVISORY COMMISSION/ BOARD ATTENDANCE

Commissions are invited to report to the City Council at the Council's regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission's opportunity to give Council a brief update on their work. Generally the Commissioner who will be reporting will attend one of the two meetings for the month they are scheduled to attend.

The 2019 meeting dates for City Council is as follows:

January 14, 28	<u>Finn (for the 14th & if needed the 28th)</u>
February 11, 25	<u>Kuszmaul 11th & Massion 25th</u>
March 11, 26*	<u>Massion (unless another volunteers)</u>
April 8, 22	<u>Massion (unless another volunteers)</u>
May 13, 28*	<u>Massion (unless another volunteers)</u>
June 10, 24	<u>Massion (unless another volunteers)</u>
July 22**	<u>Massion (unless another volunteers)</u>
August 12, 26	<u>Finn 12th</u>
September 9, 23	<u>Peterson 9th</u>
October 14, 28	<u>Schmidt 14th</u>
November 25**	<u></u>
December 9, 16****	<u>Kuszmaul 9th</u>

City Council's Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*Tuesday meeting due to Memorial Day/Seward's Day.

** There will be no first regular meeting in July or November.

***Council traditionally reschedules regular meetings that fall on holidays or high school graduation days, for the following Tuesday.

****Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two special meetings as needed. Generally the second special meeting during the third week of December will not be held.