



Agenda

Parks, Art, Recreation & Culture Advisory Commission Regular MeetingRegular Meeting

Thursday, November 20, 2025DATE at 5:30 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 990 6701 0473 Password: 295088

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER 5:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

VISITORS/PRESENTATIONS (10 minute time limit)

- A. Homer Skatepark Project

RECONSIDERATION

CONSENT AGENDA All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

- A. Unapproved Meeting Minutes for October 16, 2025

STAFF & COUNCIL REPORT/COMMITTEE REPORTS (5 minute time limit)

- A. Parks Monthly Staff Report - Chad Felice, Lead parks Technician
- B. Community Recreation Staff Report
- C. City Council Action Report

PUBLIC HEARING

PENDING BUSINESS (15 minute time limit)

NEW BUSINESS (15-20 minute time limit)

- [A.](#) Review and Approve the 2026 Meeting Schedule
- [B.](#) Election of Chair and Vice Chair
- [C.](#) Comprehensive Plan Update
- D. Title 21 Update
- E. Complete Streets Policy Idea

INFORMATIONAL MATERIALS

- [A.](#) City Managers Report Oct 27, 2025
- [B.](#) City Managers Report Nov 11, 2025
- [C.](#) Turkey Trot Flyer

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE COMMISSION

COMMENTS OF THE COMMISSION

ADJOURNMENT

Next Regular Meeting is Thursday, **December 18, 2025 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

AGENDA APPROVAL

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA The Public may comment on items already on the agenda not listed under Public Hearings. (3 minute time limit)

VISITORS/PRESENTATIONS (10 minute time limit)

RECONSIDERATION

CONSENT AGENDA All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner in which case the item will be moved to the regular agenda and considered in normal sequence. No motion is required.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS (5 minute time limit)

PUBLIC HEARING(S)

PENDING BUSINESS (15 minute time limit)

NEW BUSINESS (15-20 minute time limit)

INFORMATIONAL MATERIALS

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE MAYOR/COUNCIL MEMBER (If Present)

COMMENTS OF THE COMMISSION

ADJOURNMENT

Next Regular Meeting is **DAY, DATE at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

CALL TO ORDER

Session 25-08, a Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order by Chair David Lewis at 5:30 p.m. on October 16, 2025, in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: COMMISSIONERS ARCHIBALD, HARRALD, KEISER, LEWIS, PARSLEY, ROEDL, STEFANO & STUDENT REPRESENTATIVE OSTROM

STAFF: RECREATION MANAGER ILLG, PUBLIC WORKS DIRECTOR KORT, LEAD PARKS TECHNICIAN FELICE & DEPUTY CITY CLERK PETTIT

AGENDA APPROVAL

Chair Lewis requested a motion and second to approve the agenda as amended.

KEISER/HARRALD MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA (3-minute time limit)

LEWIS/HARRALD MOVED TO SUSPEND THE RULES TO ALLOW PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Kevin LaHaye spoke on behalf of the Friends of the Homer Skatepark, alluding to a nonprofit that the Friends have created that the city could potentially benefit from for fundraising purposes for the future recreation center. He added that it could be a mutual benefit for both the city and the Friends in that the city could potentially make the skatepark a priority of the proposed recreation center site development.

Penelope Haas spoke on behalf of the Kachemak Bay Conservation Society, stating that she is hopeful the Commission will assist the City Council and the Planning Commission regarding Title 21 and the Comprehensive Plan. She requested the Commission to look at existing protected lands, parks, and trails to think about how they could be improved.

VISITORS/PRESENTATIONS (10-minute time limit)

RECONSIDERATION

CONSENT AGENDA

A. Unapproved Meeting Minutes for September 18, 2025

HARRALD/PARSLEY MOVED TO ACCEPT THE MEETING MINUTES FOR SEPTEMBER 18, 2025.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS (5-minute time limit)

A. Parks Monthly Staff Report – Chad Felice, Lead Parks Technician

Lead Parks Technician Felice provided the Parks Monthly Staff Report, covering the following items:

- Finished up the middle portion of the Poopdeck Trail
 - Met with Councilmember Aderhold regarding a potential trail easement
 - Discussion with the owner of Bay Realty regarding limbing up the spruce trees that are encroaching the trail
 - Potential for the trail to become ADA-compliant
- Recap of Renaissance Fair
- Recap of camping at Karen Hornaday Park
 - \$28,110 in revenue and no criminal activity reported

Mr. Felice answered questions regarding the upper Poopdeck Trail, camping on the Spit (estimated total of about \$250,000 in revenue), circular bench at the western lot, and the posts on the Storybook Trail.

Other discussion topics included rumors about a new hazardous waste disposal site in the state and success of the mobile bathrooms at Jack Gist Park and Karen Hornaday Park.

B. Community Recreation Monthly Report – Mike Illg, Recreation Manager

Recreation Manager Illg provided the Community Recreation Monthly Report, covering the following items:

- Programming and special events
 - Ski Swap 2025 & Telluride Mountain Film
 - New Cornhole program – 35 participants on the first day
- Ongoing discussions with Brian Partridge and Jill Burnham at Kenai Peninsula College to enhance student access to community recreation programs

There was a brief discussion regarding the viability of a volleyball program for the college students.

C. Monthly Staff Report – Mike Illg, Recreation Manager

Recreation Manager Illg provided the Monthly Staff Report. He noted that an ordinance was introduced to create a capital budget expenditure of \$10,000 for an endowment fund at the Homer Foundation. He also spoke to a resolution in which City Council has agreed to select two city-owned properties downtown as potential locations for a new community recreation center.

PUBLIC HEARING

PENDING BUSINESS

A. Parks & Recreation Policies & Procedures Document

Chair Lewis introduced the item by reading of the title and deferred to Recreation Manager Illg, who provided a summary explanation of his memorandum included in the packet.

KEISER/ARCHIBALD MOVED TO FORWARD THE PARKS & RECREATION POLICIES & PROCEDURES DOCUMENT AS DRAFTED TO THE CITY MANAGER FOR DISPOSITION IN THE DUE COURSE OF PROCESS TO THE CITY COUNCIL.

There was brief discussion regarding whether this item should be seen by the City Manager for legal review prior to being seen by the City Council.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. Review of the City's Adopt-a-Park/Trail Program

Chair Lewis introduced the item by reading of the title and deferred to Recreation Manager Illg, who provided a summary explanation of his memorandum included in the packet. Lead Parks Technician Felice informed the Commission that he was instructed by the City Manager to table this program for the winter. Other discussion topics included budget amendments, potential revisions to the Adopt-a-Park agreement, and the legal procedure for adopting a park. There was consensus among the Commission to postpone this business item to the Commission's March meeting.

B. Park Walk-Through November

Chair Lewis introduced the item by reading of the title and deferred to Recreation Manager Illg who provided an explanation.

The Commission agreed to schedule a park walk-through from Ohlson Lane to Bishop's Beach on November 20th at 4:30 p.m., prior to the Commission's Regular Meeting.

INFORMATIONAL MATERIALS

A. 2025 Annual Calendar

B. Ski Swap 2025

Chair Lewis noted the informational materials. There was discussion about discussing the biennium budget in early spring (March) and approving the 2026 meeting schedule for the Commission at the next meeting in November. Recreation Manager Illg provided a reminder for the Commissioners who have terms expiring at the end of the month to get their applications for re-appointment in if they are seeking it.

COMMENTS OF THE AUDIENCE (3-minute time limit)

Lou Stewart, city resident, noted that he is pleasantly surprised to see the progress the Commission is making on adding Woodard Creek to the Adopt-a-Park list. He noted that Woodard Creek is Homer's largest watershed, and that he intends to have eyes on the park and be able to do maintenance, if necessary, as prescribed in the Adopt-a-Park program. He voiced his continued support for Woodard Creek Park.

COMMENTS OF THE CITY STAFF

Deputy City Clerk Pettit noted that it was a good meeting and that he will be moving out of the state at the end of the month.

Recreation Manager Illg thanked the Commission for a great meeting and noted that many other Alaskan communities and cities are facing the same challenges regarding the pool and theatre funding issues. He recalled a group of people in 2007 called *Recreate Rec*, who raised \$8,000, which were matched by the city, to complete a recreational needs assessment.

COMMENTS OF THE MAYOR/CITY COUNCIL

Mayor Lord voiced her opposition to supporting a Homer High Pool and Task Force, adding that the city doesn't have the funding to take on running the pool and theatre at the high school. She further reasoned that if it isn't a direct municipal service then the city shouldn't be leading the charge, though it would be appropriate for the city to have a seat at the table during discussions.

COMMENTS OF THE COMMISSION

Student Representative Ostrom questioned if it would be within reason to have a third party or private company monetize the pool. He encouraged everyone to attend the ski swap.

Commissioner Archibald noted that the recreational service area was tried once already but didn't succeed due to a lack of information. He shared his disappointment that the Commission wasn't more involved in the Comprehensive Plan process. He spoke to the Land Allocation Plan and the need for the plan to identify areas that create pocket parks.

Commissioner Harrauld asked if there is a way to publicly recognize employees that go above and beyond.

Commissioner Parsley noted that he wants to learn more about recreational service areas. He referenced a situation involving the running club, which encountered difficulty obtaining local matching funds because the funding match was considered a governmental responsibility.

Commissioner Lewis noted that the Kenai Peninsula used to be one of the top educational areas in the state, adding that it's gone downhill due to a lack of funding. He reasoned that if the city wants funds and can't obtain a recreational service area, then it might be worth urging the Borough to allow the city to impose a bed tax.

ADJOURNMENT

There being no further business to come before the Commission, Chair Lewis adjourned the meeting at 6:54 p.m. The next regular meeting is **Thursday, November 25, 2025 at 5:30 p.m.** All meetings scheduled to be held

in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

Zach Pettit, Deputy City Clerk II

Approved: _____



City of Homer

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Public Works

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: CHAD FELICE, PARKS MAINTENANCE COORDINATOR
DATE: November 20th, 2025
SUBJECT: PARKS REVIEW FOR SEPTEMBER

KAREN HORNADAY PARK PLAYGROUND

- Painted over some graffiti
- Water is shut off
- Mobile restroom is stored and winterized

TRAIL MAINTENANCE

- Clearing trails for winter maintenance
- Assessing trails for refurbishing next season

JACK GIST PARK

- Water is shut off
- Mobile restroom is stored and winterized

GENERAL INFORMATION

- Finished up policies and procedures
- Ordered a new piece of equipment for ball field maintenance
- Finished a MOU with Skate Park
- Removed two dead trees from Ben Walters Park
- Winter preparation
- Received a new BBQ for Bishops Beach, will install in the springtime



MEMORANDUM

Item Type: Informational Memorandum Community Recreation
Prepared For: Parks, Arts, Recreation & Culture Advisory Commission
Date: November 11, 2025
From: Mike Illg, Recreation Manager/Staff Liaison

Winter programs and activities are busy and ongoing! Activities include drop in morning & evening basketball, volleyball, morning fitness classes, many different pickleball opportunities, corn hole and youth fitness classes, adult basketball league.

Community Recreation will be teaming up with the Kachemak Bay Running Club to host the annual Thanksgiving morning Turkey Trot fun run/walk food drive on Thursday, November 27 at 9am.

We are excited to work with KPBSD to allow them to use the HERC gym for a Connections youth Yoga class for the month of November. This class may extend depending upon interest.

Staff have been working with Scott Weber from Team Alaskan Industries who has been consulting us with the various options for possibly improving the HERC gym floor. He recently visited Homer to personally inspect the floor and has been very helpful with determining what options are available. While we are planning for a possible new recreation facility, the HERC gym is utilized every day and could make some minor improvements to allow activities for the next few years. The Homer Pickleball Club is interested in donating funds to support these endeavors as well. More information as this becomes available.

There will also be some updates relating to the HERC multi-use activity room. More information will be available and shared verbally at the meeting.



MEMORANDUM

Item Type: Informational Memorandum-City Council Action
Prepared For: Parks, Arts, Recreation & Culture Advisory Commission
Date: November 11, 2025
From: Mike Illg, Recreation Manager/Staff Liaison

The following City Council resolutions and ordinances activity relevant to the Parks, Arts, Recreation and Culture Advisory Commission since the last PARCAC regular meeting on October 16, 2025.

October 27, 2025 City Council Regular Meeting

Memorandum CC-25-245 from Acting City Clerk re: Approving the Reappointment of Peter Roedl to the Parks Art Recreation & Culture Advisory Commission. **Approved.**

Ordinance 25-63, An Ordinance of the City Council of Homer, Alaska, Amending the FY26 Capital Budget by Authorizing the Expenditure of \$10,000 from the Multi-Purpose Community Recreation Fund to Create the Multi-Purpose Community Fund Non-Endowed Field of Interest Fund with the Homer Foundation. **Approved.**

November 10, 2025 City Council Regular Meeting

Ordinance 25-64, An Ordinance of the City Council of Homer, Alaska, Adopting the City of Homer 2045 Comprehensive Plan and Recommending Adoption by the Kenai Peninsula Borough. **Postponed.**

RECOMMENDATION: Informational Only.



MEMORANDUM

Resolution 25-xxx, A Resolution of City Council of Homer, Alaska Establishing the 2025 Regular Meeting Schedule for City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation & Culture Advisory Commission, Planning Commission, Port & Harbor Advisory Commission and ADA Advisory Board. City Clerk.

Item Type: Action Item
Prepared For: Advisory Bodies
Date: October 2, 2025
From: Zach Pettit, Deputy City Clerk II

Please review the draft resolution that establishes your meetings for 2026 and make any changes by way of motion.

Requests for meeting schedule changes will then go to City Council, who will be setting the 2026 meeting schedule for Council and Advisory Bodies via resolution no later than their November 24, 2025 meeting.

Recommendation

Review the attached draft resolution; make a motion to approve the resolution either as-is or with amendments and recommend adoption by City Council.

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 25-xxx

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
ESTABLISHING THE 2026 REGULAR MEETING SCHEDULE FOR CITY
COUNCIL, ECONOMIC DEVELOPMENT ADVISORY COMMISSION,
LIBRARY ADVISORY BOARD, PARKS ART RECREATION AND
CULTURE ADVISORY COMMISSION, PLANNING COMMISSION,
PORT AND HARBOR ADVISORY COMMISSION, AND AMERICANS
WITH DISABILITIES ACT (ADA) ADVISORY BOARD.

WHEREAS, Pursuant to Homer City Code (HCC) Section 1.14.020, the City Council annually sets the schedule for regular and some special meetings, noting the dates, times and places of the City Council, Planning Commission, Advisory Commissions and Boards; and

WHEREAS, The public is informed of such meetings through notices located at the City Clerk's Office, Clerk's Calendar on KBBI, the City Clerk's Website, and postings at the Public Library; and

WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper of general circulation at least three days before the date of the meeting and that special meetings should be advertised in the same manner or may be broadcast by local radio at least twice a day for three consecutive days or two consecutive days before the day of the meeting plus the day of the meeting; and

WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the foregoing public bodies of the City, whether meeting in a formal or informal meeting; that the failure to give the notice provided for under this chapter does not invalidate or otherwise affect any action or decision of a public body of the City; however, this sentence does not change the consequences of failing to give the minimum notice required under State Statute; that notice will ordinarily be given by the City Clerk; and that the presiding officer or the person or persons calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for the Clerk to publish notice in a newspaper of general circulation in the City; and

WHEREAS, This Resolution does not preclude additional meetings such as emergency meetings, special meetings, worksessions, and the like; and

WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.

NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2025 meeting schedule is established for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Planning Commission, Port and Harbor Advisory Commission, and the American with Disabilities Act (ADA) Advisory Board of the City of Homer, Alaska, as follows:

HOLIDAYS – City Offices closed:

January 1, New Year's Day, Wednesday	February 16, Presidents' Day, third Monday	March 30, Seward's Day, last Monday	May 25, Memorial Day, last Monday	July 3*, Independence Day, Friday	September 7, Labor Day, first Monday
October 19*, Alaska Day Monday	November 11, Veterans Day, Wednesday	November 26 Thanksgiving Day, Fourth Thursday	November 27, Friday, the day after Thanksgiving	December 25, Christmas, Friday	

*If a holiday is on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel Rules and Regulations.

CITY COUNCIL (CC)

January 12, 26	February 9, 23	March 9, 23	April 13, 27	May 11, 26*	June 8, 22
July 27**	August 10, 24	September 14, 28	October 6 Election	October 12, 26 Oath of Office October 12	Canvass Board October 09
November 3 Runoff Election	November 9, 23	December ***If needed			

*Second meeting in May will be held on a Tuesday due to Memorial Day

**There will be no First Regular Meeting in July.

*** The City Council will not schedule a regular meeting in December to allow for attendance at AML Annual Conference and may hold Special Meetings as needed.

City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50 p.m. prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 p.m. Council will not conduct a First Regular Meeting in July or a meeting in December.

ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 13	February 10	March 10	April 14	May 12	June 9
July 14	August 11	September 8	October 13	November 10	December 8

Economic Development Advisory Commission Regular Meetings are held on the second Tuesday of each month at 6:00 p.m.

LIBRARY ADVISORY BOARD (LAB)

January 20	February 17	March 17	April 21	May 19	
	August 18	September 15	October 20	November 17	December 15

Library Advisory Board Regular Meetings are held on the third Tuesday of January through May and August through December at 5:30 p.m.

PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION (PARC)

	February 19	March 19	April 16	May 21	June 18
	August 20	September 17	October 15	November 19	

Parks, Art, Recreation and Culture Advisory Commission Regular Meetings are held on the third Thursday February through June and August through November at 5:30 p.m.

PLANNING COMMISSION (PC)

January 7, 21	February 4, 18	March 4, 18	April 1, 15	May 6, 20	June 3, 17
July 15*	August 5, 19	September 2, 16	October 7, 21	November 4*	December 2*

*There will be no First Regular Meeting in July or Second Regular Meetings in November and December.

Planning Commission Regular Meetings are held on the first and third Wednesday of each month at 6:30 p.m.

PORT AND HARBOR ADVISORY COMMISSION (PHC)

January 28	February 25	March 25	April 22	May 27	June 24
July 22	August 26	September 23	October 28	November 12*	December 9

*November meeting will be held on Thursday due to Veterans Day.

Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of month January through October and the second Wednesday of November and December at 5:30 p.m.

AMERICANS WITH DISABILITIES ACT (ADA) ADVISORY BOARD (ADAAB)

	February 12		April 9	May 14	June 11
July 9	August 13		October 8	November 12	

The Americans with Disabilities Act (ADA) Advisory Board Regular Meetings are held on the second Thursday at 4:00 p.m. in the months of February, April through August, October and November, with additional meetings called as needed.

PASSED AND ADOPTED by the Homer City Council this _____ day of November, 2025.

CITY OF HOMER

RACHEL LORD, MAYOR

ATTEST:

RENEE KRAUSE, MMC, CITY CLERK

Fiscal Impact: Advertising of meetings in regular weekly meeting ad and advertising of any additional meetings.



City of Homer

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Office of the City Clerk

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: Scott Lynn, Deputy City Clerk I
DATE: November 20, 2025
SUBJECT: ELECTION OF OFFICERS

This action was postponed from the October meeting.

Elections are conducted for Chair and Vice Chair normally in September or October of each year.

Typically the office of Vice Chair is called for first in this Commission.

The Commission will need to determine if they want to conduct the elections by Voice Vote, Show of Hands or Secret Ballot.

Once decided the Clerk will call for nominations of Vice Chair.

Upon hearing no further nominations from the Commission the Clerk will close the nominations.

Clerk will then call for the vote in the manner agreed upon by the commission.

The Clerk will tally/note the votes for each candidate nominated. If only one candidate is nominated the candidate must accept the nomination for the office of Vice Chair.

The Clerk will then conduct the vote for the office of Chair (or if desired may turn the gavel over to the newly Elected Vice Chair) and will conduct the vote in the same manner as conducted for the office of Vice Chair.

The gavel/meeting will be turned over (or proceed) to the newly elected (or re-elected) Chair to conduct the remainder of the meeting.

Hi Mike,

As requested, here is the latest on the Comprehensive Plan and Title 21 Zoning Code Re-write:

Comprehensive Plan Update

On August 3, 2025, the Homer Planning Commission recommended adoption of the Public Hearing Draft of the 2045 Comprehensive Plan to the Homer City Council. Ordinance 25-64 to adopt the Comprehensive Plan was introduced by Council on October 13, 2025, with public hearings on October 27, 2025, and November 10, 2025, with a public hearing scheduled for November 24, 2025. An updated draft of the Comp Plan will be presented to the Council on November 24, 2025 based on their amendments from the November 10 meeting. Once adopted, the Comprehensive Plan will be sent to the Kenai Peninsula Borough Assembly for adoption.

Title 21 Zoning Code Re-Write

A public open house on the Title 21 Zoning Code Re-Write was held at the KPC Kachemak Bay Campus on November 6, 2025. A strong turnout resulted in many engaged conversations. The comments collected from this event will aid in drafting the new code. The Planning Commission is engaging in work sessions with the project consultants and City staff in December and January to work towards the development of a public review draft of the new code. It is anticipated the public review draft of the new zoning code will be released in late January with a 45-day public review period.

Sincerely,

Ryan Foster

City of Homer, City Planner



City of Homer

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Memorandum

TO: Mayor Lord and Homer City Council
FROM: Melissa Jacobsen, City Manager
DATE: October 23, 2025
SUBJECT: City Manager's Report for October 27, 2025 Council Meeting

Homer All-Ages and Abilities Pathway (HAAP) Project Update

I am pleased to report positive momentum on the HAAP project. On October 16, Council Member Parsons and city staff met with Romo Marasigan, Alaska Department of Transportation (ADOT) Planner for Homer, and two engineers from the Department of Natural Resources for a site visit of the HAAP project. Mr. Rys Miranda and Mr. Rangell Soriano of the Department of Natural Resources, State Parks Division, will develop the design, and Mr. Soriano, as Project Manager, will also possibly provide construction management on the project for ADOT.

The purpose of the visit was to conduct a comprehensive walkthrough of the original project scope, with particular attention to the City's prioritized HAAP sections for development under the Transportation Alternatives Program grant. This on-site visit allowed the state team to gain knowledge of the terrain and discuss existing conditions and specific challenges with Public Works staff in order to develop a more accurate project cost estimate. This information will be essential as we move forward with negotiating the Memorandum of Agreement (MOA) for the project. Once the MOA has been reviewed by the State's law division, it will come to the City for review in consultation with the City Attorney.

We appreciate the collaborative partnership between ADOT and DNR, and will be very excited to see meaningful progress on this project that will fill critical gaps in our sidewalk network to enhance safety and accessibility for all users.



ENSTAR Homer Line Extension Surcharge

There have been comments from Council and the public regarding the ENSTAR Homer Line Extension Surcharge. A copy of the Calculation Example Schedule is attached to this report. Let me know what specific questions you have about this report, and I'll follow up with ENSTAR and report back at a future meeting.

Welcome Aboard Homer Volunteer Fire Department Chief Jager!

Our new Fire Chief, Dan Jager, started last Monday the 20th. Chief Jager comes to us from Capital Fire and Rescue in Juneau, AK. He is a lifelong Alaskan who started his career as a volunteer fire fighter and worked his way up the ranks as Senior Captain, Lieutenant, and Assistant Fire Chief. He also has extensive experience serving in the roles of Fire Marshal and Fire Investigator/Prevention Officer. He's currently working in Juneau, and has also served in Cordova, Fairbanks/North Pole, Valdez, Anchorage, and in Washington State.

City Manager Meetings and Events:

October 21st – Landslide Hazard Presentation

And, ongoing weekly meetings with Departments, Mayor and Councilmembers, and City Attorney

Attachments:

- October Employee Anniversaries
- Homer Harbor Expansion Monthly Report
- ENSTAR correspondence



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Memorandum

TO: MAYOR LORD AND CITY COUNCIL
FROM: Andrea Browning
DATE: October 27, 2025
SUBJECT: October Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Charles Lee	Police	5	Years
Will Anderson	Planning	1	Year
Jennifer Bartolowits	Finance	1	Year



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Memorandum

TO: Mayor Lord and Homer City Council
FROM: Melissa Jacobsen, City Manager
DATE: November 5, 2025
SUBJECT: City Manager's Report for November 10, 2025 Council Meeting

International City/County Management Association (ICMA) Annual Conference

I was fortunate to be able to attend the ICMA Annual Conference October 25-29 in Tampa, Florida. I participated in sessions on Council/Manager relations, Budgeting and Fraud Risk Vulnerabilities, and personal strategic planning. There were over 5000 attendees at this year's conference and nine of us made it from Alaska. The training sessions were



great, the networking was invaluable, and connecting with other Alaska Managers was the icing on the cake.

I so appreciate Community Development Director Julie Engebretsen's willingness to take the reins when I'm away, also a huge shoutout to the Department/Division Heads and entire City team for the work they do to keep the City running!

Happy Halloween!

City Hall joined the Trick or Treat on Pioneer event on Halloween. Staff gave fruit snacks and reflective zipper pulls to over 400 kids. It was great to see families enjoying Pioneer Ave's festive atmosphere!

City Manager Meetings and Events:

October 23rd and November 6th – Microsoft 365 Pilot Team Meeting

October 21st – Landslide Open House

November 3rd – Council/Commission/Board All Hands Training

November 6th – Title 21 Open House

And, ongoing weekly meetings with Departments, Mayor and Councilmembers, and City Attorney





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(f) 907-235-3148

Memorandum

TO: MAYOR LORD AND CITY COUNCIL
FROM: Andrea Browning
DATE: November 10, 2025
SUBJECT: November Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Dave Shealy	Police	28	Years
Jenna deLumeau	Finance	16	Years
Ian Overson	Police	14	Years
Shawn Krause	Public Works	6	Years
Cinda Nofziger	Library	4	Years
Wesley Breshears	Public Works	2	Years
Samantha Jacobsen	Port	2	Years
River Mann	Port	2	Years
Lori Pond	Admin	2	Years
Lisa Twitchell	Public Works	2	Years
Uliana Reutov	Dispatch	1	Year

Kachemak Bay Running Club & City of Homer Community Rec Presents:

TURKEY TROT ***FUN RUN/WALK*** ***& FOOD DRIVE***

THANKSGIVING MORNING!

THURSDAY, NOVEMBER 27
REGISTER 9:30AM, RUN/WALK 10AM
HOMER HIGH COMMONS

WHAT YOU NEED TO KNOW

- Sign up at the event.
- Participants should bring TWO non-perishable food items for Food Pantry.
- All ages and fitness levels are welcome!
- Distance : 5K out & back course
- Non competitive, non-timed run.
- No bicycles! -Door prizes!



REGISTER & DROP OFF FOOD IN
THE COMMONS THE MORNING OF
THE EVENT. CONTACT 235-6090

