



Agenda

ADA Advisory Board Regular Meeting

Thursday, January 09, 2025 at 4:00 PM

Cowles Council Chambers City Hall In-Person & via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 998 6324 0301 Password: 404451

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER, 4:00 P.M.

APPROVAL OF THE AGENDA

PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA The Public is invited to comment on items not scheduled for Public Hearing. (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATION(S)

APPROVAL OF THE MINUTES

A. Unapproved Meeting Minutes for November 14, 2024

REPORT(S)

A. Staff Report ADA 25-001 Monthly ADA Coordinator Report

PUBLIC HEARING(S)

PENDING BUSINESS

A. Staff Report ADA 25-002 Memorandum Requesting Council Approval to Seek Design Recommendations

B. Staff Report ADA 25-003 Strategic Plan and Goals Review and Update

C. Staff Report ADA 25-005 Trails Transition Plan Draft Review

NEW BUSINESS

A. Staff Report ADA 25-004, Transition Plan Review and Status Update

INFORMATIONAL MATERIALS

[A.](#) 2025 Annual Calendar

B. City Manager's Report for City Council January 13, 2025 - *Refer to Supplemental Packet*

[C.](#) Resolution 24-118, 2025 Regular Meeting Schedules for City Council and Advisory Bodies -
Adopted

COMMENTS OF THE AUDIENCE The public is invited to comment on any topic. (3 Minute Time Limit)

COMMENTS OF THE STAFF

COMMENTS OF THE BOARD

ADJOURNMENT

Next Regular Meeting is Thursday, February 13, 2025 at 4 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar

CALL TO ORDER

Session 24-07 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:00 p.m. on September 12 2024 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS PARSONS, THORSRUD, O'BRIEN, GEISLER, SAFRA, LEPLEY

ABSENT: BOARDMEMBER VENUTI (EXCUSED)

STAFF: CITY CLERK/ADA COORDINATOR KRAUSE
DEPUTY CITY CLERK I APPEL

AGENDA APPROVAL

Chair Thorsrud read the supplemental items: APPROVAL OF THE MINUTES Item A. Unapproved Meeting Minutes for the Special Meeting on September 12, 2024 into the record and requested a motion.

GEISLER/PARSONS MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

A. Unapproved Special Meeting Minutes for September 12, 2024

GEISLER/PARSONS MOVED TO APPROVE THE MINUTES FOR SEPTEMBER 12, 2024

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

A. Monthly ADA Coordinator Report – October/November 2024

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause provided a verbal report on the following:

- Requests by the Board on the Capital Improvement Plan project could be to submitted via memorandum to City Council requesting approval of the actions desired regarding design options. This memorandum will be submitted to the board for review at their January meeting and then forwarded to City Council for the second January meeting.
- The site meeting with the ADA Coordinator Robespierre with the State of Alaska Department of Transportation was cancelled.
 - o Clarification on the removal and qualification of compliant benches and removal of the non-compliant benches.
 - o No official order has been received at this time.
 - o Homer is the first to be addressed of the rural airports that has come under review.
 - o The restrooms are non-compliant even though we have the new ADA/Family restroom that does not bring us into compliance.
 - The existing restrooms have non-compliant ADA stalls but to bring these restrooms into compliance will require a capital project. This issue has been known and is included in the city facility transition plan.

PUBLIC HEARING(S)

PENDING BUSINESS

- A. Staff Report ADA-24-022 Harbor ADA Accessibility Capital Improvement Plan Project Development

Ms. Krause provided a brief report on the information provided regarding accessible kayak launch which she felt was worthy of consideration for a Capital Improvement Plan Project and has requested information on a Trolley system similar to what is used for the harbor but has not received the information.

Mr. Lepley stated that the Board has not received definitive response on their question of access project for the harbor and wanted to put a motion before the Board.

LEPLEY/GEISLER MOVED TO AUTHORIZE THE HOMER ADA ADVISORY BOARD AS A WHOLE OR ANY OF ITS MEMBERS MAY ACTIVELY SOLICIT INFORMATION IN REGARDS TO HANDICAPPED ACCESSIBLE LIFT SYSTEM FOR THE HOMER HARBOR.

There was a brief discussion on amending the motion to remove the word “handicapped” or replacing with “all ages and abilities”.

Mr. Lepley repeated the motion as amended:

MOVED TO AUTHORIZE THE HOMER ADA ADVISORY BOARD AS A WHOLE OR ANY OF ITS MEMBERS MAY ACTIVELY SOLICIT INFORMATION IN REGARDS TO ACCESSIBLE TO ALL AGES AND ABILITIES LIFT SYSTEM FOR THE HOMER HARBOR.

VOTE. (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Mr. Lepley stated that in putting this motion before the Board that he believes they will have more clout with a company or a university if it is presented by the Board or the City a request for an accessible lift system that can be user operated to see if they would be interested in providing information or pursuing, has pursued or willing to pursue. He opined that if the Board has this motion on the record and then presents to Council and since they have a newly minted Council member that happens to serve on the Board, inform Council of the intent is to get information. Mr. Lepley continued stating that they are not the only ones who experience extreme tides and someone may have a design that can be used.

Mr. Parsons questioned if the Board would be interested in stepping up a notch and submit a request for the City Council to approve the request for submitting a Request for Design/Proposal to Colleges and Universities. He then asked if he could approach others in the city to see what comes out of that discussion.

Mr. Lepley explained further his idea was to have a form letter to submit to companies providing an explanation, what the goal is and what they are looking for.

Ms. Krause stated that the motion is great, staff can draft a memorandum to forward to Council for approval and authorization to take that action.

Ms. Krause lost connection at 4:51 p.m. and was unable to reconnect.

Further discussion on previous attempts to bring forth information on lift systems for a marine environment and this approach would be a more formal approach allowing them to contact teaching schools, engineering schools, etc.

Ms. Safra provided information on possible organizations that the Board can target.

Chair Thorsrud commented on a recent program she watched regarding “flinging” and advocated for expanding our thoughts outside of the box.

Mr. Parsons recommended passing the motion and Ms. Krause can draft a memorandum.

Mr. Lepley restated the motion as amended and will email that to Ms. Krause:

MOVE TO AUTHORIZE THE HOMER ADA ADVISORY BOARD AS A WHOLE OR ANY OF ITS MEMBERS MAY ACTIVELY SOLICIT INFORMATION IN REGARDS TO AN ACCESSIBLE LIFT SYSTEM FOR ALL AGES AND ABILITIES FOR THE HOMER HARBOR.

There was no further discussion.

VOTE. (Main as amended) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Further discussion was facilitated by Chair Thorsrud on the following:

- Ms. Krause can include the information regarding the Board's intent within the memorandum
- The information on the Kayak Launch was presented to the Trails Director who does adaptive recreation who reported using these before and that they are fantastic
 - o If people cannot get down to the harbor to use it, it would be pointless
 - o Did not want to distract from the Board's main goal for an accessible harbor
 - Having this project on the CIP might be a distraction.
- Recalled previously asking for the city to have an ADA person or appointed staff with additional duties or responsibilities to oversee that ADA requirements
 - o using the airport issues as an example
- Speaking to business owners, including commercial fishing and charter businesses
 - o Approximately \$58 billion dollars' worth of disability tourism in the United States and we are not seeing it here in Homer and that relates to economic development
 - Making the harbor accessible, being able to get people on boats.
 - If we build it, then that revenue will come, then they will make the boats accessible and the city will have revenue to fund that position.
 - The business community has to buy into the fact that it makes economic sense to make sure their businesses are accessible.
 - They have to want to do the minimum of compliance.
- In the process of developing the transition plan, recommended the language is included in the contracts that are issued by the city, providing the requirements of ADA and compliance is enforced.
 - o Having forms and review by qualified city personnel as a standard.
 - o There should be formulas and when the letter is received from the FAA or AKDOT ask where they got their conclusion
 - o Software availability
- Noted the recent renovated building on Pioneer and Greatland with a new sidewalk to the front door and the ramp is not ADA compliant.
 - o Has one-inch lip at the gutter
 - Review of plans does not include the ADA compliance viewpoint
 - Support inclusion of ADA Compliance in contracts that are city issued

B. Staff Report ADA-24-024 Draft Trails Transition Plan Status Upgrade

Chair Thorsrud deferred to Mr. Parsons since Ms. Krause was not available. She referred to the parking item on page 5 of the Supplemental Packet.¹

Mr. Parsons reported that he had a meeting with the City Manager approximately one month earlier and provided pictures of the property lines on the spit and performed a walking audit with former Public Works Director Jan Keiser, whom confirmed that the west side of the Spit has an obvious ADA compliance issue when it comes to parking. Ms. Keiser suggested that the Alaska Department of Transportation be contacted and request the lease agreements that are made with the City and the businesses since permission has to be granted to use that area for parking. Mr. Parsons did not want to move too far ahead without the explicit permission of the Board and would like to request the Board's permission to proceed further on their behalf.

Chair Thorsrud facilitated discussion on the topic with the points made as follows:

- State of Alaska owns the right of way in which the parking is allowed or being conducted in front of the boardwalks
- It is out of compliance even when you count the vehicles there is only two accessible parking spots for the whole stretch
 - o Both spots are non-compliant, not near an accessible path of travel, no accessible ramp
 - o Possibly need more spaces that are designated accessible depending on the count formula/method
- Recommend joint meeting with the Port and Harbor Advisory Commission to really work through the parking issues on the east side of the road.
 - o It was believed that the east side of the spit was compliant
 - o Countered comments that some areas were great others not
 - Example was provided with the area by the Boathouse Pavilion for accessible parking and recommendation to duplicate this around the harbor
- Spit Parking Study conducted in 2022 did not address the private parking areas
 - o Would like to expand that scope of work
- Events conducted by the Chamber and using the Accessible Parking spaces
 - o Chamber should be educated on the rights and ADA regulations
 - ADA Regulations already address requirements for special events
 - o Should be addressed in the Special Event Permit
 - Enforcement by the City

¹ This topic will be forwarded to the January agenda since the Board did not discuss it at the meeting. There was miscommunication on addressing an item in the September 12, 2024 meeting minutes that was provided in the supplemental packet.

NEW BUSINESS

A. 2025 Regular Meeting Schedule

Chair Thorsrud introduced the item by reading of the title. She requested a motion and second.

PARSONS/SAFRA MOVED TO APPROVE THE DRAFT RESOLUTION MEETING SCHEDULE AS WRITTEN AND FORWARD THE RECOMMENDATION TO CITY COUNCIL.

Discussion followed on having additional meetings to have review of the transition plans, memorandum for approval, and direction to solicit designs for accessibility, adding meetings every month and adding those topics annual monthly agenda items.

PARSONS/SAFRA MOVED TO ADD THE MONTHS OF JANUARY, MARCH AND SEPTEMBER TO THE MEETING SCHEDULE AND THE ANNUAL REVIEW OF TRANSITION PLANS TO THE AGENDA TOPICS.

There was brief clarification on substantiating the need for the Board to meet.

VOTE. (Amendment) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Thorsrud reviewed the amended motion noting that they can always make further motions in January if needed.

VOTE. (Main as amended) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Staff Report ADA-24-023 Strategic Plan Review and Update

Chair Thorsrud introduced the item and opened discussion. She noted the previous goals and duties of staff and the Board.

Discussion by the Board focused on the following:

- Funding ADA compliance projects
 - o Identifying funds and appropriating them for specific projects
 - Not allowing Council to re-appropriate funds for other projects that are not ADA compliance projects
- Including ADA compliance requirements in city projects using a form or other method to ensure regulations are followed.
- Postpone action on the strategic plan until the January meeting to allow the Board time to thoroughly consider goals and action items.

- Requested copies of the adopted transition plans for the Board to review to determine the actions required to accomplish the compliance issues noted in those plans.
- Focus on the successes and completed tasks before addressing new ones

The Board postponed this item by mutual consent to the January 9, 2025 regular meeting. No formal motion was made by the Board.

INFORMATIONAL MATERIALS

- A. City Manager's Report for City Council Meeting on October 28, 2024
- B. City of Homer Fall Newsletter – October 2024
- C. ADA Annual Calendar 2024
- D. ADA Annual Calendar 2025

COMMENTS OF THE AUDIENCE

COMMENTS OF THE STAFF

Deputy City Clerk Appel commented that a text received from Ms. Krause apologizing for not being able to attend and that she will listen to the audio and will address any actions items, questions and concerns of the Board.

COMMENTS OF THE BOARD

Mr. Lepley expressed his appreciation being able to attend the meeting via Zoom, support expressed from the Board on his motion and Bradley's appointment to City Council. He expressed looking forward to having something that they all can address, while he understands that the Port Director is looking into possibilities he understands that they have a million other things to do and he has the time to apply himself to this project every day such as sending out emails. He is looking forward to it and really appreciates the time spent at this meeting.

Mr. O'Brien commented that it was a great meeting and he was glad to be part of the group.

Ms. Safra congratulated Brad on his appointment to the City Council and was very excited when Caroline informed her of their selection. She stated that this community of people who are more challenged with disabilities with have a better representation in Homer and for her that was really exciting and will take on a new meaning in Homer. Ms. Safra expressed her appreciation of being part of supporting the journey Brad will be taking and thanked him for stepping up.

Mr. Parsons stated that he was excited to be elected to the Council and looking forward to bringing some of these discussions to Council. He stated his intent to remain on the Board and be the representative for the ADA Board but admitted that it does need to be officially sorted out. He offered his appreciation to the Clerk's Office in dealing with back to back elections and apologized for adding more to Ms. Krause' work schedule by adding additional meetings but believes that just shows the level of passion around the table here and we are all looking at doing more work. Mr. Parsons

expressed his appreciation to Mr. Lepley for perseverance in attending the meeting via Zoom and he has the support of the Board for the accessible harbor project and welcomed Deputy City Clerk Appel. He expressed his excitement about the changes in the Council and local government staffing.

Ms. Thorsrud commented that each and every one of the members brings something unique and individual to the board along with Ms. Krause. She recognized their very noticeable passions and time.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:47 p.m. The next regular meeting is Thursday, January 9, 2025 at 4:00 p.m. All meetings are scheduled to be held in City Hall Conference Room located upstairs at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

RENEE KRAUSE, MMC, CITY CLERK/
ADA COORDINATOR

Approved: _____



MEMORANDUM

Staff Report for January 2025

Item Type: Informational Memorandum
Prepared For: ADA Advisory Board
Date: January 2, 2025
From: Renee Krause, MMC City Clerk/ADA Coordinator

At the November 14, 2024 meeting the ADA Advisory Board (Board) requested to amend the 2025 meeting schedule to add a meeting every month with the exception of December. Council approved the meeting schedule via Resolution 24-118 which has been included as an informational item.

The Board members also approved a memorandum to be submitted to City Council for formal approval to proceed with soliciting information in regards to accessible options/solutions for the Homer Harbor Float system. This memo is included as an attachment. It has been provided and approved in the current format so no changes are allowed at this time. The minutes and information were also included for Council review. I would like to reiterate that there is no funding included in the budget for issuing a request for proposals, design, etc. A budget request can be submitted for Council consideration during the development of the FY26/27 Budget which is currently starting and we can have that item on the February agenda.

In response to comments received on the proposed Kayak Launch as a possible CIP project I believe the Board misinterpreted my intent. This project was presented as an additional new accessible feature to be placed or incorporated into the area of the Nick Dudiak Fishing Lagoon where the pavilion is located. This system could be used and installed in the area currently used to launch kayaks and canoes for the Kachemak Bay Water Trail. While I understand that the Board may want to focus on one project at a time, it is encouraged to have several projects of various dollar amounts as funding opportunities are not always available for the high dollar projects. I strongly encourage the Board to support this project as another accessible option offered by the City. This topic can be added to a future agenda by the August meeting.

Update on the Trolley Project information: I received a call from the sales manager for the Trolley System and while initially it looked like this method would be a possible solution to our Harbor Accessibility problem, it was determined that overall that it may not be doable due to the extreme slope of the harbor. The design is only suitable for a less than 30-degree slope.

At the time of my report I still had not received a status update from Public Works on the Transition Plan so that will be provided in the supplemental packet or as a laydown.



MEMORANDUM

Request for Authorization to Allow the ADA Advisory Board to seek Recommendations on Possible Accessibility Options and Solutions for the Homer Harbor Floats.

Item Type: Informational
Prepared For: ADA Advisory Board
Meeting Date: January 2, 2025
From: Renee Krause, ADA Coordinator

Following is the Memorandum that was submitted to City Council to authorize the ADA Advisory Board to seek design input and or information on possible solutions to the accessibility issues experienced in the Homer Harbor with the Float System.

I have provided all the backup that was provided to Council to provide them a full history of the work that the ADA Board has done.

Attachments

Memorandum CC-25-xxx from ADA Coordinator dated January 3, 2025
Approved Minutes from Meetings: August 10, 2023, My 9, 2024, June 13, 2024, August 8, 2024
September 12, 2024, November 14, 2024
Proposed Solutions Offered: Platform Stair Lift , Sure Trac System
Proposed Capital Improvement Plan Project Information



AGENDA ITEM REPORT

Request for Authorization to Allow the ADA Advisory Board to seek Recommendations on Possible Accessibility Options and Solutions for the Homer Harbor Floats.

Item Type: Action
Prepared For: Mayor Lord and City Council
Meeting Date: January 2, 2025
From: Renee Krause, ADA Coordinator
Through: Melissa Jacobsen, City Manager

Background

In August 2023 Boardmember Lepley proposed and the ADA Advisory Board agreed to submit a new Capital Improvement Plan (CIP) project for an ADA Accessible Platform Lift/Elevator at Ramp 7 in the Homer Small Boat Harbor. This project was not included because it didn't address the extreme tidal and winter conditions that are experienced at the Homer Harbor. The ADA Advisory Board was recommended to work with Harbor personnel to refine the project and come up with alternatives that could provide the accessibility to the float system.

The ADA Advisory Board met with the Port Director and Deputy Harbormaster in May 2024 and discussed possible solutions and difficulties the Homer Harbor experiences that other ports and harbor don't. The Board continued to meet through September and worked to refine a CIP submission, however were unable to develop a proposal for the 2025-2030 CIP

At their November 14, 2024 regular meeting the ADA Advisory Board moved to submit a formal request to City Council for authorization to allow members to pursue information in regards to accessibility options for the Homer Harbor Float system.

Recommendation

Approve request to authorize the members of the ADA Advisory Board to research options for accessibility solutions for the Homer Harbor Float System.

Attachments

2023 Capital Improvement Plan Proposed Project
Approved Minutes from the August 10, 2023 Meeting
Approved Minutes from the May 9, 2024 Meeting
Approved Minutes from the June 13, 2024 Meeting
Approved Minutes from the August 8, 2024 Meeting
Approved Minutes from the September 12, 2024 Meeting
Unapproved Meeting Minutes for November 14, 2024



City of Homer Capital Improvement Plan Project Nomination Form

Project eligibility

- A. Does the proposed project represent a major, nonrecurring expense (\$25,000 or more for non-profit organizations; \$50,000 or more for government organizations)? ☒ YES ☐ NO
- B. Will the proposed project result in a fixed asset (e.g., land, major equipment, building or other structure, road or trail) with an anticipated life of at least two years? ☒ YES ☐ NO
- C. Will the project provide broad community benefit? ☒ YES ☐ NO

If you were able to answer YES to all three questions, please provide the following additional information:

ADA Advisory Board

Jim Lepley

Organization submitting the nomination form

Contact name

Contact phone number

1. Project title (Suggested heading in CIP):

ADA Accessible Platform Lift/Elevator Ramp 7 - Homer Small Boat Harbor

2. Project description and benefit. Describe the project in half a page or less, including specific features, stages of construction, etc. Explain how the project will benefit the Homer community.

This project would provide accessible access to the floating dock at Ramp 7 from the parking lot level during all tidal stage levels. Installation of the platform lift/elevator ramp system would provide safe, ADA access to one of Homer's premier assets - Kachemak Bay. It would benefit all who use the Harbor, workers, residents and visitors by providing ADA access no matter what the tide levels were for the day. It is believed that this addition to the Harbor would provide the highest level of amenities and a great source of pride for the community.

3. Plans and progress. Describe in one or two paragraphs what has been accomplished so far. This may include feasibility study, conceptual design, final design/engineering/permitting, fundraising activity, and total funds raised to date.

Two companies provide the equipment and provided conceptual design. It should be noted that the Canadian company has provided the Lift system at Pier 39 in San Fransisco.

Affordable Lifts 147 Mill Ridge Road, Suite 232 Lynchburg, VA 24502 (757)892-3665

Garaventa Lift 18920 36th Surrey BC Canada V3Z 0P6 (800)663-6556

4. Project cost:

A. TOTAL COST (including funds already secured) = \$ 100,000.00

B. For construction projects, break out preconstruction costs (feasibility/design/permitting):

Preconstruction costs = \$ 15,000.00 Construction costs = \$ 85,000.00

5. Timeline: Indicate when you hope to complete each phase of the project.

Summer 2024/2025

6. Attach a quality digitized photo, drawing, map, or other graphic image of your project with your nomination form submission.



Contact Us  1 800 663 6511 [Privacy - Terms](#)

1. CALL TO ORDER, 5:00 P.M.

Session 23-06 a Regular Meeting of the ADA Advisory Board was called to order by Vice Chair Joyanna Geisler at 5:06 p.m. on August 10, 2023 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS GEISLER, LEPLEY, PARSONS, SAFRA, THORSRUD

STAFF: ADA COORDINATOR KRAUSE, DEPUTY CITY CLERK PETTIT

2. AGENDA APPROVAL

PARSONS/SAFRA MOVED TO APPROVE THE AGENDA

There was brief discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

3. PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

Pat Case, city resident, commented on the lack of auditory signal at the crossing lights on Sterling Highway. Pat noted that there are two crosswalks, and there is no auditory signal at either light, thus they cannot be considered ADA compliant. He also stated that the Poopdeck Trail is in "major need of a redo." He suggested putting that forward as one of the Capital Improvement Plan projects.

Fred Agee, city resident, praised the Board on how well of a job they do.

4. RECONSIDERATION

5. APPROVAL OF THE MINUTES

5. A. Unapproved Meeting Minutes

Unapproved Regular Meeting Minutes for July 13, 2023

LEPLEY/PARSONS MOVED TO APPROVE THE MINUTES.

There was no discussion on the motion to approve the minutes.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

6. A. Unapproved Meeting Minutes

Unapproved Regular Meeting Minutes for June 8, 2023

LEPLEY/PARSONS MOVED TO APPROVE THE MINUTES AS MODIFIED.

Mr. Parsons thanked the Clerk's office for correcting the section that Pat had mentioned. There was no other discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

6. VISITORS/PRESENTATIONS

7. STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

7. A. ADA Coordinator Report ADA 23-018

ADA Coordinator Krause reviewed her report that was included in the packet. Ms. Krause informed the Board that building maintenance at the airport expects to start constructing the new ADA compliant restroom at the airport around September or October. Ms. Krause also noted that the China Poot personal use subsistence fishing was extended. She also let the Board know that trail site audits have been scheduled for next Thursday and Friday to finish, if needed. It was also stated that Board member Sorter turned in her resignation due to a family emergency.

7. B. ADA Advocacy Efforts Report

Board member Safra explained that she is still trying to meet with Brad at the Chamber in regards to an event to help create disability tourism in Homer. She's coordinated with Jan Knudson at the visitor center, but as it is, there's no working title for the event yet. The date will be set for some time in October. The chamber is still trying to decide whether it will be a luncheon or an evening mixer. Ms. Knudson has suggested the community church be the location for the event due to the fact that it's accessible. The goal of the event is to promote disability tourism in Homer, to create a section of the Homer Visitor's Guide for accessible businesses, and to also make businesses more accessible at an affordable cost. Ms. Safra also noted that Maggie Winston with the ILC will be giving a presentation about ableism.

There was brief discussion clarifying event details.

Board member Parsons issued a report on the ILC barbeque on July 26th. More than 50 people attended to enjoy lawn games and food. A highlight from the event was Pat Case leading about 20 people on a walk that went down the All Persons Trail. Pat then guided the group down Hazel Street to near the library where it crosses to the post office. There, the group had a long discussion about all the ADA absent or missing curb ramps, and how that affects people of all ages and abilities. Mr. Parsons noted that he's received word that Jan Keiser has asked engineering to take a critical look at

putting in a crosswalk and at least make a sharp right turn to reduce vehicular speed. Mr. Parsons stated that it was a fantastic advocacy event that led to direct action very quickly.

There was brief discussion.

8. PUBLIC HEARING(S)

9. PENDING BUSINESS

9. A. ADA Advisory Board Strategic Plan and Goals Draft v4 – Review and Approve
Memorandum ADA 23-019

ADA Coordinator Krause noted that Chair Aderhold didn't recommend any further changes on the Strategic Plan, and opened the floor to anyone who had any changes or amendments to offer.

PARSONS/LEPLEY MOVED TO ADOPT THE STRATEGIC PLANS AND GOALS AND FORWARD TO CITY COUNCIL FOR APPROVAL

There was brief discussion from a few of the members thanking Ms. Krause for the changes that she had made. Board member Thorsrud inquired with Ms. Krause about how long it would ideally take to implement these changes. Ms. Krause informed Ms. Thorsrud that Title 21 will be re-written within the next six months or so. She added that the City is hoping to have draft building code within the next year or two.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

9. B. ADA Transition Plan for Facilities Update – Review and Adopt
Memorandum ADA 23-020

ADA Coordinator Krause stated that Board member Aderhold has requested that the memorandum be forwarded to all commissions and the Library Advisory Board once approved by the Board and City Council. Ms. Aderhold also suggested to leave the group as a "Compliance Committee" in the first sentence under Self-Evaluation Process, or alternatively use the words "Advisory Board." Ms. Aderhold noted under the load and launch ramp to add in "Harbor" to designate where it's at. The last suggestion was to delete the "and" and capitalize the "T" to make it a sentence in the section that reads "and this building." Ms. Aderhold added another comment that the HERC 2 is "unoccupied and slated for demolition" rather than "used by Public Works Maintenance Staff."

Board member Thorsrud asked for clarification whether ADA issues for employees are covered separately. Ms. Krause informed her that was correct, they're similar but dependent upon what accommodations are necessary for the employees.

Vice Chair Geisler asked if the issue of training would be under “Implementation of the Training Plan.” Ms. Krause voiced that would be a good spot for it.

Mr. Parsons asked about 2019-2020 being struck through under “Baycrest Overlook” and whether that inferred that those dates were going to go away or that portions of it had been completed. Ms. Krause confirmed that portions of it had been completed, and that the completion of it was scheduled for this year. She reassured Mr. Parsons that the dates won’t be removed for historical purposes.

There were no further recommendations or questions.

PARSONS/LEPLEY MOVED TO ADOPT THE UPDATED FACILITIES TRANSITION PLAN AND FORWARD TO CITY COUNCIL FOR APPROVAL.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

9. C. ADA Transition Plan for Parks, Play Areas & Campgrounds – Review and Adopt
Memorandum ADA 23-021

ADA Coordinator Krause proposed either postponing the matter to the October Regular Meeting or approving the memo with the ranking and the timeline dates. Mr. Parsons added that he would prefer the group wait in order to see what the rankings are and what the timeline is looking like. Ms. Krause noted that doing so will hold the Facilities Transition Plan due to the fact that she would like to present them together.

Ms. Krause then reviewed the recommendations from Ms. Aderhold. Ms. Geisler suggested to insert “remove the barrier” in line 154 and strike out “make is accessible.” Ms. Krause then reviewed the insertion of “and” before “developed” in line 160. Ms. Aderhold then suggested putting a space between lines 163 and 164, lines 167 and 168, and lines 178 and 179 to help delineate the paragraphs.

There was further discussion for some clarifications.

Mr. Parsons made a comment about universally designed picnic tables, Ms. Krause said she could address it and put in on the next agenda.

SAFRA/PARSONS MOVED TO POSTPONE THE ADA TRANSITION PLAN FOR PARKS, PLAY AREAS AND CAMPGROUNDS UNTIL THE BOARD RECEIVES THE REPORT.

There was no discussion.

VOTE: NON OBJECT: UNANIMOUS CONSENT

Motion carried.

9. D. City of Homer Draft 2024-2029 Capital Improvement Plan
Memorandum from Special Projects & Communications Coordinator

Vice Chair Geisler introduced the item by reading the title and then the group discussed which projects each individual felt should receive the highest priority.

PARSONS/LEPLEY MOVED TO ASSIGN KAREN HORNADAY PARK PUBLIC RESTROOMS AS THE BOARD'S FIRST RECOMMENDATION, A COMBINATION OF REMOVING PARKING AND PAVEMENT ACCESSIBILITY BARRIERS AT CITY FACILITIES AND THE CITY HALL PARKING IMPROVEMENT AS THE BOARD'S SECOND RECOMMENDATION, AND THE FISHING LAGOON ACCESSIBILITY RAMP AND PLATFORM AS THE BOARD'S THIRD RECOMMENDATION.

There was no discussion.

VOTE: NON OBJECT: UNANIMOUS CONSENT

Motion carried.

There was brief discussion related to adding a barrier removal project at the library parking lot to the Capital Improvement Plan.

PARSONS/LEPLEY MOVED TO RECOMMEND INCLUSION OF THE REGRADE AND REPAVE HOMER PUBLIC LIBRARY PARKING IN THE CAPITAL IMPROVEMENT PLAN.

There was no discussion.

VOTE: NON OBJECT: UNANIMOUS CONSENT

Motion carried.

10. NEW BUSINESS

11. INFORMATIONAL MATERIALS

11. A. ADA Board Annual Calendar 2023

Mr. Lepley agreed to present at the next City Council Meeting on August 14, 2023.

PARSONS/LEPLEY MOVED TO HAVE A SPECIAL MEETING FOR THE ADA ADVISORY BOARD ON SEPTEMBER 7TH AT 5:00PM.

There was brief discussion.

VOTE: NON OBJECT: UNANIMOUS CONSENT

Motion carried.

- 11. B. City Manager's Report
CM Report for July 24, 2023 City Council Meeting
- 11. C. City Newsletter 2023
August Newsletter
- 11. D. Disaster Resilience Tool Kit

12. COMMENTS OF THE AUDIENCE

Pat Case, city resident, suggested that someone follow in regards to the public funding for the Fishing Hole that was on the Capital Improvement Plan last year. He also relayed some complaints to the Board about the dirt and lipping that is occurring on the Beluga Slough Trail, and how this presents a hazard for those using the trail.

13. COMMENTS OF THE STAFF

ADA Coordinator Krause addressed the comment from Mr. Case in regards to the funding for the Fishing Hole. She stated the Public Works looked into the funding and that three different designs were presented for the Fishing Hole. The City is now in the process of trying to work with the State and Fish & Game in hopes of receiving some federal grants and funding.

14. COMMENTS OF THE MAYOR/COUNCIL MEMBER (If Present)

14. COMMENTS OF THE BOARD

Board Member Thorsrud addressed Mr. Case in regards to the front Pioneer Avenue entrance to the University of Alaska Anchorage/Kenai Peninsula College. Maintenance with the college assured the Board that the school will need to get involved if anything is going to be done. Additionally, maintenance noted that the doors aren't designed for ADA compliance. Ms. Thorsrud thanked the Board, audience, and staff for a good meeting.

Board Member Safra thanked the Board and the staff, as well as thanking Pat Case for always attending meetings and providing his input.

Board Member Parsons thanked the Board, staff, and audience for a good meeting.

Vice Chair Geisler thanked everyone for a good meeting.

15. ADJOURNMENT

There being no further business to come before the Board, Vice Chair Geisler adjourned the meeting at 6:55 p.m. There will be a special meeting on September 7, 2023 at 5:00 p.m., and the next regular meeting is Thursday, October 12, 2023 at 5:00 p.m. All meetings are scheduled to be held in City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.



Zach Pettit, Deputy City Clerk I

Approved: Sept. 7, 2023

CALL TO ORDER

Session 24-03 a Regular Meeting of the ADA Advisory Board was called to order by Acting Chair Christine Thorsrud at 4:04 p.m. on May 9, 2024 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS LEPLEY, PARSONS, THORSRUD, SAFRA, VENUTI

ABSENT: BOARD MEMBER GEISLER (EXCUSED)

STAFF: ADA COORDINATOR KRAUSE
DEPUTY HARBORMASTER GLIDDEN
PORT DIRECTOR HAWKINS

AGENDA APPROVAL

VENUTI/LEPLEY MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

Pat Case, city resident, commented on the Transition Plan regarding sidewalks and combining them within the Transition Plan. He believed it would be a bad idea and that they should stay with roads and believed that there is a lot of change regarding sidewalks in Homer and they should be kept separate.

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

A. Unapproved Special Meeting Minutes for February 8, 2024

LEPLEY/VENUTI MOVED TO APPROVE THE MINUTES FOR FEBRUARY 8, 2024 AS PRESENTED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

A. ADA Training and Community Conversation Event Report - Boardmember Venuti

Boardmember Venuti reported on the event that was conducted at the Kachemak Bay College Campus regarding hearing impaired and deaf etiquette and assistive technology availability. She noted the availability of closed captioning and assistive technology for city meetings and plans for upgrading the city's equipment in the near future. Ms. Venuti reported speaking with a gentleman regarding his experiences and related he reported having difficulties with voting as he was unsure where his ballot went.

Boardmember Safra expressed her appreciation that Boardmember Venuti attended. She then reported on the State level inability with regards to hearing impaired and assistive technology.

Boardmember Venuti responded to questions regarding new equipment that the city would be implementing. She then noted that she would be asking for a worksession on ADA by Council.

B. Community Awareness on ADA Compliance Project Status Update Report

Acting Chair Thorsrud commented on previous issues that were previously brought forward with the Kachemak Bay College Campus and local businesses.

Boardmember Venuti commented on the difficulty opening the lower lobby doors and local banking facilities.

Boardmember Safra commented that she is about ready to give up as she is finding it very difficult to get the interest of the Chamber to have a seminar on ADA compliance for the local businesses and the potential revenue that compliance and accessibility would bring to the business and community.

Discussion points made by Boardmembers included the following:

- Cruise Ships
- Possible outlets are a Letter to the Editor regarding accessibility;
- Airport improvements;
- Improvements at the College;
- Parking on the Spit
 - o Improvements and delineations
 - o Reducing the Speed Limit
 - o Crosswalks
 - o Safest place to walk in Homer
- Local businesses inaccessibility points

C. Monthly ADA Coordinator Report - April/May 2024 Memorandum ADAB-24-003 from ADA Coordinator as backup

Acting Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause reviewed Memorandum ADA-24-003 for the Board. She noted that Ordinance 24-21 was being introduced to re-appropriate funding for the Airport Terminal Sidewalk Replacement Project since other funding was used for the restroom project.

PUBLIC HEARING(S)

PENDING BUSINESS

- A. Capital Improvement Plan - ADA Harbor Ramp Lift Project
Discussion with Port and Harbor Staff

Acting Chair Thorsrud introduced the item and deferred to Port Director Hawkins. Deputy Harbormaster Glidden was unable to stay for the meeting due to a prior commitment and left prior to this item on the agenda.

A project for a chair/person lift on a ramp in the small boat harbor to provide better accessibility was discussed in depth with difficulties noted, specifically the severe tides that are not typically experienced by other ports/harbors in most locations. Deputy Harbormaster Glidden has been researching the alternatives. The Board and Port Director shared ideas and will come back to a future meeting with some proposed solution to submit for the Capital Improvement Plan before September.

NEW BUSINESS

- A. City Trail Transition Plan Appendix Draft
Memorandum ADAB-24-004 from ADA Coordinator as backup.

Acting Chair Thorsrud introduced the item and deferred to Ms. Krause.

Ms. Krause reviewed the memorandum and noted that the Board did not review Karen Hornaday Park Trail or Calhoun Trail. She further requested assistance matching photos to the trails to pinpoint the issues identified as this will better assist the Parks Maintenance Coordinator in repair.

Boardmember Parsons offered to work with Ms. Krause on matching up the photos.

The Board agreed on the week of the June 17th being good for the majority to attend the Trails Site Audits and Ms. Krause will coordinate with Parks Maintenance Coordinator.

Further discussion ensued on the viability of performing a Site Audit for the Karen Hornaday Park Trail but that it would be extremely difficult to bring that perimeter trail into compliance with the steep slope and Ms. Krause noted that the City has a minimum amount of trails that are maintained and

while there are currently no adopted, mandatory regulations requiring the city to have ADA accessible trails it is requested that there should be a percentage that are accessible.

The Board agreed by consensus to remove that trail from the audit and added the upper Poopdeck Trail since that was a heavily used public trail.

B. Amending the Meeting Time to Fill Vacancy on the Board

Acting Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause

Ms. Krause reviewed her memorandum and reported that at the end of the last meeting it was noted that this subject could be brought forward if there were no applicants over the next several weeks since it was indicated that there were some interested people. The Clerk's Office has received no applications and believes this is because of the meeting time. While it may be advantageous to have an earlier meeting time for some of the members on the Board, it does not allow members of the working demographic to participate or those with young families. She was requesting the Board to consider the time change in order to attract applicants.

The Board weighed in on the amendment of the meeting time from 4:00 p.m. to 5:00 p.m. with a split in the preference. Boardmember Venuti did not want to keep staff past 5:00 p.m. due to the workload.

Boardmember Lepley preferred the earlier time but could meet at the later time as well.

Boardmember Parsons expressed preference for the later meeting time due to his children getting out of school later today noting it was difficult getting to this meeting only five minutes late.

Boardmember Safra commented that if the meeting time was amended they might get applications from the demographic that represents families with children or younger persons which would be a benefit to the work of the Board.

The Board agreed by consensus to postpone this item to the next meeting.

INFORMATIONAL MATERIALS

A. City of Homer Newsletter for April 2024

B. City Manager's Report for City Council April 22, 2024

COMMENTS OF THE AUDIENCE

Pat Case, city resident, blessed Port Director Hawkins' grant application. He then said that he would like to recruit on behalf of the ADA Advisory Board to fill their vacancy after declining to apply for the vacancy himself stating that he has more freedom attending the meetings as a member of the public.

Mr. Case reported that the HAP Loop project has been passed and noted that a cross walk at SVT to Ben Walters Sidewalk and at Lake Street are needed.

COMMENTS OF THE STAFF

COMMENTS OF THE BOARD

Boardmember Safra welcomed Boardmember Venuti and thanked Mr. Case for always attending the meetings.

Boardmember Lepley expressed his appreciation and thanked Port Director Hawkins for attending the meeting and working with them on presenting a project that will be able to fit the Homer Harbor and that will be able to showcase in the Chambers welcome information.

Boardmember Thorsrud expressed her appreciation for everyone's work and efforts.

Boardmember Parsons expressed his thanks for everyone's work and Port Director Hawkins for taking the Board's efforts seriously on the accessibility project and bringing information to them.

ADJOURNMENT

There being no further business to come before the Board, Acting Chair Thorsrud adjourned the meeting at 5:42 p.m. The next regular meeting is Thursday, June 13, 2024 at 4:00 p.m. All meetings are scheduled to be held in City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

RENEE KRAUSE, MMC, ACTING CITY CLERK

Approved:_____

CALL TO ORDER

Session 24-04 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:00 p.m. on June 13, 2024 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS LEPLEY, PARSONS, THORSRUD, SAFRA, VENUTI, O'BRIEN

ABSENT: BOARD MEMBER GEISLER (EXCUSED)

STAFF: ADA COORDINATOR KRAUSE, PARKS MAINTENANCE COORDINATOR FELICE

AGENDA APPROVAL

SAFRA/VENUTI MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

Pat Case, city resident, welcomed Mr. O'Brien and reported that he did contact the High School counselor and she was going to put a list of potential interested candidates together so the next time there was a vacancy they may already have a list to select from.

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

A. Unapproved Special Meeting Minutes for May 9, 2024

VENUTI/LEPLEY MOVED TO ACCEPT THE MINUTES FOR MAY 09, 2024 AND INCLUDE IN THE RECORD.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

A. Monthly ADA Coordinator Report - June 2024

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause noted that there was not much to report and provided an update on the Airport Sidewalk Replacement Project, the Resolution to award the work will be on the June 17, 2024 Special Meeting agenda for approval.

B. Quarterly Public Works Director Update

Chad Felice, Parks Maintenance Coordinator reported that he was attending the meeting to provide a report on projects that are ADA related. Public Works Director Kort was currently starting his vacation. He noted that they are currently in the process to put a project scope of work together to issue the bid packet and the final designs for the Bayview Park project to put it out to bid.

Chair Thorsrud inquired if there was any problems, concerns with communications or working with the Board or ADA issues.

Mr. Felice responded that there were no concerns at this time and if any questions he usually spoke with Ms. Krause as the city's ADA Coordinator or Councilmember Aderhold but now that he has met the other members and Council member Venuti he feels comfortable reaching out to the Board if needed.

PUBLIC HEARING(S)

PENDING BUSINESS

A. Trail Site Audits

Ms. Krause explained the actions requested from the Board regarding performance of the trails site audits for Calhoun and Upper Poopdeck and was requesting feedback on availability of members for next week. After a brief discussion by Board members it was determined the Tuesday, June 18th from 9-noon starting at Upper Poopdeck worked best for the majority of the members that were interested in taking part in the activity.

Mr. Felice confirmed that he will pick up copies of the paperwork from Ms. Krause.

Boardmember Safra volunteered to take the photos and Boardmember O'Brien offered to take the notes.

Boardmember Parsons noted on the draft trails transition plan, the slopes are in percentage and degrees and it would be preferred to have it all in percentages. He reported that the Lower Lucky Shot Trail has some pretty steep slopes.

Mr. Felice reported that he would contact Aaron Yeaton, GIS Technician at Public Works who has an electronic device that can determine the slopes and cross slopes.

Boardmember Safra advocated for more than what was required when it came to amenities such as picnic tables or benches. She explained that they could do better by providing more than the requirement.

B. Capital Improvement Plan Projects Discussion

Acting Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause explained that these are the ADA related projects for the upcoming Capital Improvement Plan and the Board is being requested to review and make sure the language and description is appropriate.

There were no comments on the projects included in the packet.

Discussion by the Board covered the following:

- Chair Lift for the Small Boat Harbor; and
- Contacting the State Congressional representatives on what they could propose to facilitate the transfer of those with mobility issues to the floats; and
- Having Port & Harbor make access a priority issue; and
- Costs for the projects should not make the City hesitate to ask for the appropriation; and
- Various options that could be employed to make the harbor more accessible since they are considering to expand the Harbor.

This will be an ongoing subject for the Board's consideration and may be on future agendas.

NEW BUSINESS

A. Chair and Vice Chair Elections

Acting Chair Thorsrud introduced the item by reading of the title and deferred to Ms. Krause.

Ms. Krause explained the process that the Clerk's Office has used over the years and noted that the office of Vice Chair is filled first then the Office of Chair. She noted that a second is not required and members can nominate themselves if desired.

Acting Chair Thorsrud called for nominations for vice chair.

Board member Venuti nominated Board member Lepley.

Boardmember Lepley responded that he was willing but would be out of town for several meetings attending via Zoom.

Hearing no further nominations Acting Chair Thorsrud closed the nominations.

Boardmember Lepley was congratulated on his election to the Vice Chair and then opened the floor for nominations of Chair.

Boardmember Parsons nominated Boardmember Venuti.

Boardmember Venuti declined stating that she would like to remain as a member, will report at the Council meetings but did not want to sit as chair.

Boardmember Venuti nominated Boardmember Thorsrud noting that she conducted the last two meetings and did very well.

Boardmember Thorsrud questioned Boardmember Parsons if Boardmember Geisler would serve as chair if she were nominated.

Ms. Krause responded that Ms. Geisler would decline the nomination if she was present and Boardmember Parsons concurred.

Vice Chair Lepley hearing no further nominations closed nominations and congratulated Ms. Thorsrud turning the meeting back over to Chair Thorsrud.

INFORMATIONAL MATERIALS

- A. 2024 Annual Calendar
- B. City Manager's Report for June 10, 2024 City Council Meeting

Boardmember Parson stated that he was interested in a Spit parking update; having free parking in the area between the Seafarer's Memorial and the boardwalk, and accessible parking equity issues regarding paying to park even for accessible parking, stating there are not many free spaces and it may be worth having a discussion.

COMMENTS OF THE AUDIENCE

Pat Case, city resident, commented on culture, ask the question, "How can we do it better?" He wanted to comment on crosswalks, since sidewalks and benches are being addressed, noting Heath Street was in design, and the benefits of creating a crosswalk from the Post Office to the Library would be a safety factor for pedestrians and he wanted assurance that it is included in the project. He then commented on the East End Road and Lake Street crosswalks, which are state owned and maintained roads but noted a discussion he had with Department of Transportation and the grant that they may have funding through that grant. Mr. Case believed he may need a resolution of support from the Board and Council but will let them know.

COMMENTS OF THE STAFF

Parks Maintenance Coordinator Felice expressed his appreciation for the Board and if they needed anything in the future just let him know or let Renee know and she can forward the request to him.

ADA Coordinator Krause thanked everyone for a great meeting and welcomed Boardmember O'Brien.

COMMENTS OF THE BOARD

Boardmember Parsons commented that he was a member of the Kenai Peninsula Borough Safety Committee and noted the recent meetings, another public meeting is scheduled for September, the Homer Culture and when to schedule meetings. He mentioned that they were seeking members of the public to be actively engaged with the group and he did submit Mr. Case's name. Mr. Parson's reported that a former city planner Beth McKibben is chairing the group so she is really familiar with Homer.

Boardmember Lepley welcomed Boardmember O'Brien and expressed his appreciation for the confidence in being nominated for Vice Chair.

Boardmember O'Brien thanked everyone and asked questions regarding taking notes during the audits on Tuesday.

Ms. Krause responded that she will provide the forms and tools needed and Mr. Felice will pick them up.

Boardmember Safra expressed her appreciation to Mr. Case stating that he inspires her for all he does and he is not a member of the Board per se, but he has attended every meeting since she has been appointed, so Thank you. She then welcomed Boardmember O'Brien and congratulated Boardmembers Thorsrud and Lepley stepping up and taking on the leadership. Ms. Safra expressed looking forward to working with Mr. Felice and working with the other Boardmembers on the trail audits next week.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:42 p.m. The next regular meeting is Thursday, July 11, 2024 at 4:00 p.m. All meetings are scheduled to be held in City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

RENEE KRAUSE, MMC, ACTING CITY CLERK

Approved:_____

CALL TO ORDER

Session 24-04 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:00 p.m. on August 8, 2024 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS LEPLEY, PARSONS, THORSRUD, VENUTI, O'BRIEN, GEISLER

ABSENT: BOARDMEMBER SAFRA (EXCUSED)

STAFF: CITY CLERK/ADA COORDINATOR KRAUSE
SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR CARROLL

AGENDA APPROVAL

VENUTI/LEPLEY MOVED TO APPROVE THE AGENDA AS PRESENTED

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

A. Unapproved Special Meeting Minutes for July 11, 2024

LEPLEY/VENUTI MOVED TO ACCEPT THE MINUTES FOR JULY 11, 2024.

There was a brief recess to allow members to read the minutes that were provided in the supplemental packet.

Chair Thorsrud called the meeting back to order and asked if there was any changes or corrections to the minutes. None were offered.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

A. Monthly ADA Coordinator Report – August 2024

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause provided clarification on the omission of the Harbor Access Project was staff was unavailable to attend the meeting, the trail transition plan is on hold at this time due to the lack of time to devote to the final drafting of the document. Hopefully by the first of October they will be fully staffed again in the Clerk's Office.

Ms. Krause facilitated a brief discussion on locations that available positions with the city are advertised noting that it was handled by the Personnel Director and topics for the joint worksession with City Council that the ADA Board would like to have Council direction or input on.

PUBLIC HEARING(S)

PENDING BUSINESS

A. Nick Dudiak Lagoon Ramp and Fishing Platform Funding

Ms. Krause provided her report and the Board discussed the following:

- advocacy and how to promote the project to get more awareness
 - o Funding is limited since there is no boat access so applicable grants that were thought to be applicable are not.
 - o Candidate support for upcoming elections
 - o Bringing the issue forward to the Assembly representative
 - o Tourism
- It would be beneficial to have the City Lobbyist work on House Bill 287 for the next legislative session.
- How does the Homer Harbor Expansion Project affect the Fishing Lagoon
 - o The City will probably review the impacts and how this would affect the lagoon
 - o Corps of Engineers may review the effects
- How would that project effect Accessibility and ADA Compliance
- Data collection on sport fishing from Alaska Department of Fish & Game

NEW BUSINESS

A. Joint Worksession with City Council Topics for Discussion

The Board discussed at length and determined the following topics should be submitted for the Joint Worksession with City Council:

- Homer Harbor Accessible Ramp Project – Request for Proposals
- Authorize ADA Board to work with the Port & Harbor Staff to perform research access availability

- issue a challenge to college engineering departments or other entities that could provide ADA access solutions
- Include the Harbor Lift project in the Capital Improvement Plan
- City to embrace above and beyond ADA regulations and or compliance
 - How we discuss ADA regulations to include all ages and abilities
 - Such as picnic tables should ALL be accessible
- Public Transit with City Funds or Match
- Heath Street Renovation Project Status
- Ownership and Renovation of Pioneer Avenue into a walkable pedestrian friendly environment

B. Accessible/Disabled Parking on the Homer Spit

Memorandum CC-24-150 from Councilmembers Lord and Aderhold

Chair Thorsrud announced the topic and requested input from Ms. Krause

Ms. Krause reviewed the memorandum and the requested actions from the Board.

Discussion ensued on the following:

- Two schools of thinking
 - Accessible parking should be free no matter where its located
 - Accessible parking should be available but not necessarily free in a paid parking lot
- Tone of response when filing a complaint with the Harbor
 - Form letter distributed to complainant
- Failure to keep accessible parking spots available
 - Work around to being able to park in those spaces
 - No way to adequately police the parking spaces
- Parking on the Spit in the summer is horrendous
- All shops/Boardwalks are required to have accessible parking
- Enforcement
- Examples of Accessible Parking at large public venues, theme park, etc.
- Have more than the required accessible parking spots

INFORMATIONAL MATERIALS

- A. 2024 Annual Calendar
- B. City Manager's Report for July 22, 2024 City Council Meeting

COMMENTS OF THE AUDIENCE

COMMENTS OF THE STAFF

COMMENTS OF THE BOARD

Boardmember Parsons expressed that they had some really good topics to dig into and it was a long meeting but great.

Boardmember Geisler commented that it was a good meeting and noted that they have some work to do hoping that they “stick to their issues” as “guns” may get them in trouble. She noted that she comments frequently to people over the last couple of years that this is the most productive and great use of their time, wonderful individual members that she enjoys working with and regardless of her role. She appreciates working with everyone.

Boardmember Venuti commented being proud of Kristin Faulkner winning two gold medals at the Olympics and viewing a lot of young kids on bicycles. She added comments regarding interest in availability of homes in Homer, bicycle trails. Ms. Venuti congratulated Renee on moving into the City Clerk position and maintaining the ADA Board and will remind everyone to be mindful of staff time as she does a lot for us.

Boardmember O’Brien confirmed the date and time for the Joint Worksession with Council and the Special Meeting for the ADA Board.

Boardmember Lepley commented on the proposed CIP project and noted that the Port & Harbor Commission is a force to be reckon with and it may be expensive but it shouldn’t be millions of dollars but believe that it could be accomplished if we put our minds together and think about it.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:40 p.m. The next regular meeting is Thursday, October 18, 2024 at 4:00 p.m. A Special Meeting is scheduled for Thursday, September 12, 2024 at 5:00 p.m. All meetings are scheduled to be held in City Hall Conference Room located upstairs at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

RENEE KRAUSE, MMC, CITY CLERK

Approved:_____

CALL TO ORDER

Session 24-06 a Special Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:00 p.m. on September 12 2024 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS PARSONS, THORSRUD, VENUTI, O'BRIEN, GEISLER

ABSENT: BOARDMEMBERS LEPLEY, SAFRA (EXCUSED)

STAFF: CITY CLERK/ADA COORDINATOR KRAUSE

AGENDA APPROVAL

VENUTI/GEISLER MOVED TO APPROVE THE AGENDA AS PRESENTED

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

Pat Case, city resident, commented on the Transportation Plan and requested the Board to prioritize this plan, claiming that in his opinion the first submittal was not suitable and addressed the important things the community desired. He then announced that the audible signals were installed and Homer is finally entering into the 21st century.

RECONSIDERATION

VISITORS/PRESENTATIONS

Comprehensive Plan Update and Survey Review - Shelly Wade Agnew::Beck Consulting

Ms. Wade introduced herself and provided a summary background of the project and company.

Ms. Wade presented on the updated timeline, survey results and facilitated discussion on the following:

- Growth scenarios
- Early January first draft document
- March Final Draft document
- Phase 2 encompasses the Title 21 Zoning Code Update

- Timeline was shifted by three months to allow for preparation of the different scenarios

APPROVAL OF THE MINUTES

- A. Unapproved Regular Meeting Minutes for August 8, 2024

GEISLER/VENUTI MOVED TO APPROVE THE MINUTES FOR AUGUST 8, 2024

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

- A. Monthly ADA Coordinator Report – September 2024

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause reported on the Site Audit conducted by the State on the Homer Airport and will provide an update on that with the Board when received.

PUBLIC HEARING(S)

PENDING BUSINESS

- A. Capital Improvement Plan Proposed Project 2026-2031 CIP Draft -
Accessible Passenger Elevator/Gangway for the Homer Harbor

Chair Thorsrud introduced the topic by reading the title and defer to Boardmember Lepley to open the discussion.

Port Director Hawkins and Deputy Harbormaster Glidden attended the meeting and facilitated discussion on possible solutions and shared an information sheet on a piece of equipment that may offer a solution called the Super Trac noting that the device is an option that would be usable for Ramp #3, cost is \$25,000 and will still require Staff Assistance to use.

Port Director Hawkins reported on the upcoming Port Conference in October and will be connecting with other cities to see if they can provide possible solutions. He then noted that a grant has been applied for to redo the float systems, in the project is replacement of Ramps 1-2, 4-6-7-8 and Federal Requirement is 88 feet for replacement so those new ramps. He will look into accessible options if any are available.

Board members expressed appreciation for the continued efforts of the Harbor Staff.

B. Accessible Parking on the Homer Spit

Chair Thorsrud introduced the topic and deferred to ADA Coordinator Krause.

Ms. Krause reviewed the 'parking requirements and facilitated discussion on parking on the spit, accessible parking at various boardwalks and that the city did not control all the areas. Some of the areas were the land owners, and or the state.

Port Director Hawkins responded to current policy and processes were entirely within requirements and the difficulty in maintaining "free" accessible spots and how people are getting around paying so they charge everyone.

NEW BUSINESS

A. Transportation Plan – Review and Comment

Memorandum ADAB-24-021 from Community Development Director as backup.

Chair Thorsrud introduced the topic and deferred to ADA Coordinator Krause.

Ms. Krause reviewed the memorandum in the packet and requested input from the Board on recommendations to City Council. She facilitated discussion on the following:

- Additional time to fully review the document
- A few language choices that could be amended
- There are many next steps or items to be developed but no direction as to how or who is to make sure those are done such as staff, department or even a task force to oversee that those items are developed.
 - o Develop a traffic calming program.
 - o Develop a Complete Streets – All Ages Policy
- Wayfinding should be included within the action plan

INFORMATIONAL MATERIALS

A. 2024 Annual Calendar

B. City Manager's Report for September 9, 2024 City Council Meeting

There was brief discussion on the Library Grant received, Hazard Mitigation meeting with staff.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE STAFF

Julie Engebretsen reported on the information provided at the meeting held at the college and hoped that Boardmember Parsons was able to answer any questions.

Boardmember Parsons stated that the Board is passing with a recommendation to create the Task Force or Committee to address the items in the plan that are action items.

COMMENTS OF THE BOARD

Boardmember Parsons commented on the path forward and working with the Harbor on parking.

Chair Thorsrud expressed her appreciation for everyone work.

Boardmember Venuti appreciated the meeting and will provide a report to Council on their discussion at this table.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:57 p.m. The next regular meeting is Thursday, October 10, 2024 at 4:00 p.m. All meetings are scheduled to be held in City Hall Conference Room located upstairs at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

RENEE KRAUSE, MMC, CITY CLERK/
ADA COORDINATOR

Approved:_____



Super Trac

Portable Inclined Platform Wheelchair Lift

Technical Information

System

1. **Headrest**
Adjustable for passenger comfort.
2. **Control Panel**
Simple operating controls include a battery charge indicator and a key switch to prevent unauthorized use.
3. **Battery Powered**
Power is provided by 24 volt rechargeable battery pack for complete portability. Includes automatic battery charger.
4. **Wheelchair Tie-Down Straps**
Wheelchair is securely attached to platform with 4 adjustable tie-down straps.
5. **Platform**
Large platform accommodates virtually any wheelchair including electric models and sports chairs.
6. **Parking Brake**
Electrically activated parking brake ensures stability during boarding.
7. **Tracks**
Rubber tracks are steel-reinforced to ensure strength and durability. The unique tread design grips all types of stairs.
8. **Auxiliary Wheels**
Large wheels allow easy travel across landings and between flights of stairs.
9. **Seatbelt**
Electrically interlocked seatbelt provides additional passenger security. Super-Trac will not operate unless seatbelt is fastened.
10. **Loading Ramp**
An integrated loading ramp with non-skid surface makes wheelchair boarding easy.
11. **Hydraulic Tilt**
A powerful hydraulic piston tilts the wheelchair platform position for travel on the stairs.



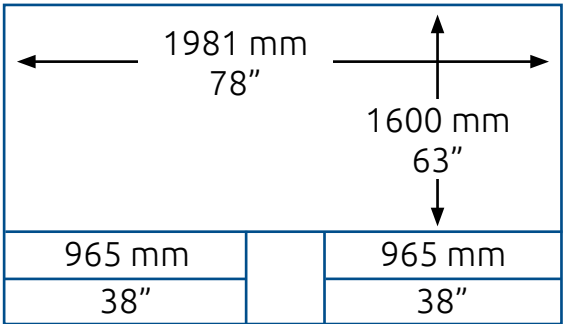
Specifications & Dimensions

Specifications

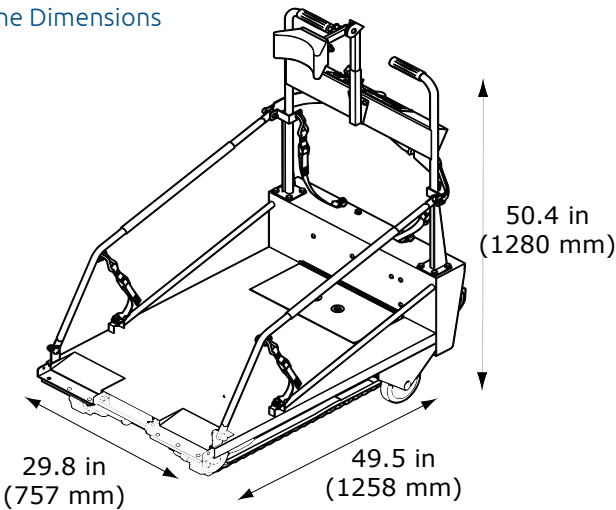
Max Capacity	440 lbs/200kgs	Brake	Fail-safe Electromagnetic
Max Stair Angle	35°	Weight	253 lbs (115 kgs)
Power	Sealed Batteries 24 V	Speed Up	21.4 ft (6.5 m) / min
Charging	Automatic 110/220 VAC	Speed Down	34.7 ft (10.6 m) / min

Dimensions

Stair Turnback Dimensions



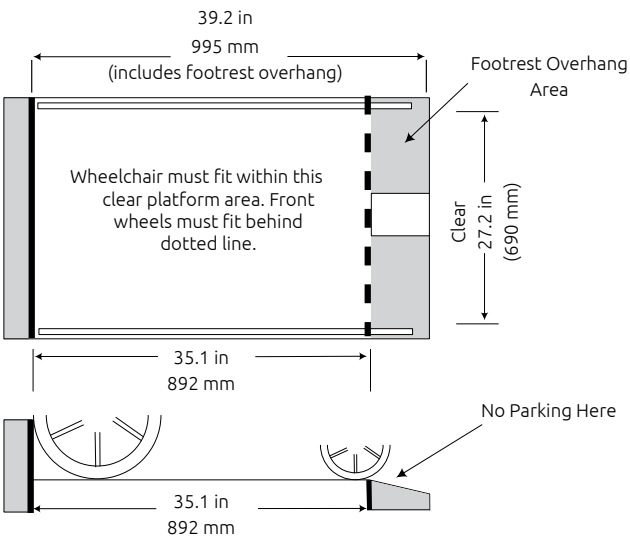
Machine Dimensions



Benefits

- Instant accessibility solution
- Economical compared to elevators and custom designed wheelchair lifts
- Requires no building renovations, no installation permits or licenses
- No permanent impact on stairway egress width
- A single unit provides access into many buildings
- Easily stored in a secure area when not in use
- Requires minimal maintenance compared to an elevator or wheelchair lift
- Great backup system for an elevator if power fails

Clearance






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AGENDA ITEM REPORT

Review and Update ADA Advisory Board Strategic Plan & Goals for 2025

Item Type: Action

Prepared For: ADA Advisory Board

Date: January 3, 2025

From: Renee Krause, MMC, ADA Coordinator

Background

The ADA Board developed and approved their Strategic Plan and Goals in 2023 and are scheduled to review and update the document annually. This item was postponed from the November regular meeting.

Action Requested

Review the document and consider goals that the Board would like to accomplish in 2025/2026.

Recommendation

Please review and make recommendations for changes by motion.

ADA ADVISORY BOARD (ADAAB)
2023-2024 STRATEGIC PLAN & GOALS

08/10/23 Approved by ADAAB

MISSION STATEMENT

The ADA Advisory Board shall act in an advisory capacity to the City Manager and City Council concerning Title II Regulations of the Americans with Disabilities Act within the borders of the City of Homer which covers programs, activities, and services of public entities and its facilities pursuant to the powers and duties in Homer City Code 2.70.040.

VALUES, ROLES & RESPONSIBILITIES

General Administrative	Advise the City Manager and the City Council on necessary steps to ensure city facilities, programs and services are compliant with Title II of the ADA.
Policy	Work with the ADA Coordinator to establish written policies to effect and maintain accessibility for and in City facilities, programs, and services to include but not limited to parks, play areas, recreational programs, trails and campgrounds for approval by the City Council.
Planning	Ensure that the ADA Transition Plan(s) have implementation and evaluation components.
Fiscal	Advocate for an annual budget line item for ADA Compliance in the City Budget and assist in the preparation and presentation of budget requests in accordance with city code.
Advocacy	Promote the mission of the Board within the community. Advocate for ADA Compliance with legislators and local businesses.
Meetings	Participate in all advisory board meetings. Report on ADAAB and ADAAB activities to City Council once each month at their meetings.

GOALS

1. Prepare and Review ADA Transition Plans for adoption by City Council.
 - a. Includes annual review and updates to previously adopted Transition Plans.
2. Advocate for ADA Compliance within City Projects
 - a. Ensure the budget is sufficient to address compliance issues outlined in the adopted transition plan(s) on an acceptable progress level that expresses the commitment Council made by adoption of Resolution 17-075(A) to become a universally accessible city to all and to maintain compliance.
 - b. Review needs for physical upkeep and efficiencies.
 - c. Promote future funding of ADA needs.
 - i. Capital Improvement Plan Projects Selected
 1. City Hall Access Barrier Removal Project
 2. Nick Dudiak Fishing Lagoon Accessible Ramp and Fishing Platform Project
 3. Homer Public Library Parking Lot Improvement Project (title subject to change)
 4. Parking and Pavement Accessibility Barriers at City Facilities Project
 5. Homer Harbor Ramp Accessibility Platform Lift
 - ii. Communicate accessibility concerns on proposed city projects when presented to the Board

3. Actively Advocate for ADA compliance of City facilities, programs, policies and services in accordance with Title I and Title II of the ADA.
 - a. Advocate updating Homer City Code to include a Section for Building Code
 - b. Advocate for the Development, Creation and Funding of a Building Inspector position that would require knowledge of ADA and ABA requirements.
4. Explore opportunities to increase and improve service to all community members, especially students and underrepresented user-groups.

DUTIES OF THE BOARD & STAFF

Boardmembers

- Attend City Council meetings as assigned.
- Attend worksessions and training opportunities.
- Come to meetings prepared to take action through motions, or ask staff before the meeting for more information.
- Communicate with City Council members to gain support on ADA-related projects that need sponsorship at the Council level.

Staff Liaison

- Aid the Chair in setting the agenda.
- Compile packet material from boardmembers, write backup memos, and submit to City Manager.
- Provide information on items the board needs to review annually.
- Inform the board of City Council actions and discussion of ADA-related issues.

Clerk's Office

- Track yearly items such as reappointments and election of officers.
- Advertise any seat vacancies and process new appointment applications.
- Help the board learn to be more efficient and effective in their meetings.
- Support the board's ability to communicate with the Mayor and City Council (through Memorandums, Resolutions, and Ordinances).



AGENDA ITEM REPORT

Trail Transition Plan Draft

Item Type: Action
Prepared For: ADA Advisory Board
Date: January 3, 2025
Staff Contact: Renee Krause, ADA Coordinator
Subject: City Maintained Trails Transition Plan




Attached is the draft transition plan sheet for the trails. This is still a work in progress and I will hopefully have this completed for your approval at the next meeting. I need some assistance with placement of the photos to the non-compliant issues listed in the worksheets. I would like to request a member of the Board to volunteer to review and make notes on the location that each photo is depicting and make sure they are correctly placed with the document.

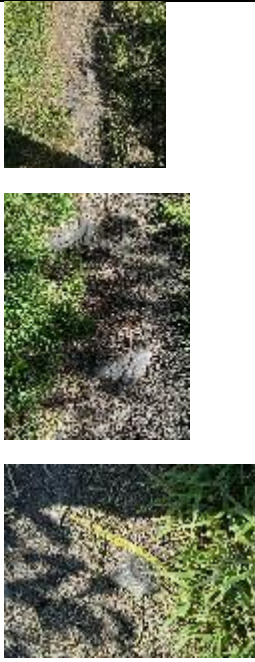
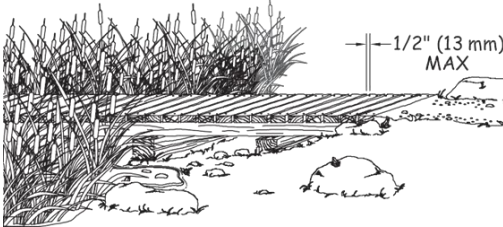


Since the trails are limited to these few I planned on providing this document as an appendix to the City's Transition Plan for parks, and play areas since they are recreational in nature.

Recommendation






Boardmember volunteer to review the document and resubmit to Staff for final draft no later than January 31, 2025.






TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
<div data-bbox="110 159 305 352" data-label="Image"> </div> <p data-bbox="110 373 305 405">Surface - 1017.2</p> <p data-bbox="110 436 609 583">The surfaces of trails, passing spaces, and resting intervals must be firm and stable. A firm trail surface resists deformation by indentations.</p> <p data-bbox="110 615 609 793">A stable trail surface is not permanently affected by expected weather conditions and can sustain normal wear and tear from the expected uses between planned maintenances.</p>		<p data-bbox="1024 163 1265 310">It was noted that there was an unstable small section:</p> <div data-bbox="1024 310 1256 590" data-label="Image"> </div>	<p data-bbox="1287 163 1516 464">Midpoint in going up the trail, there's a dip off to the right which is a depression about two feet or so which is unmarked.</p> <p data-bbox="1287 495 1490 600">The trail surface was noted to be uneven.</p> <div data-bbox="1287 621 1528 947" data-label="Image"> </div>
<div data-bbox="110 974 578 1213" data-label="Image"> </div> <div data-bbox="110 1268 305 1461" data-label="Image"> </div> <p data-bbox="110 1486 440 1518">Clear Tread Width - 1017 .3</p> <p data-bbox="110 1549 609 1850">The clear tread width of trails must be a minimum of 36 inches (figure 2). The 36-inch-minimum clear tread width must be maintained for the entire distance of the trail and may not be reduced by gates, barriers, or other obstacles unless a condition for exception does not permit full compliance with the provision.</p>	<p data-bbox="630 978 894 1010">Varying tread widths:</p> <div data-bbox="630 1031 867 1339" data-label="Image"> </div> <div data-bbox="630 1360 824 1619" data-label="Image"> </div> <div data-bbox="630 1640 959 1885" data-label="Image"> </div>	<p data-bbox="1024 978 1256 1083">The lower part of Calhoun trail has a narrowing width.</p> <p data-bbox="1024 1115 1256 1293">The pathway width average along the coast guard section is about 8 inches over the gravel.</p> <div data-bbox="1024 1318 1182 1535" data-label="Image"> </div>	


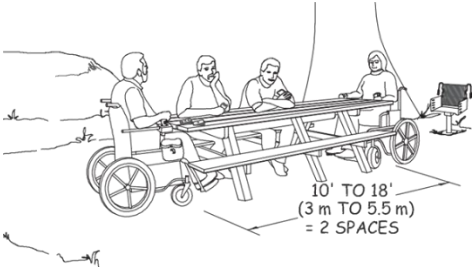



TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
 <p>Passing Spaces [1017.4] A trail tread width less than 60 inches does not permit two people using mobility devices to pass each other. Consequently, where the tread width is less than 60 inches, passing spaces must be provided at intervals of at least 1000 feet. Where the trail is heavily used or the trail is not at the same level as the adjoining ground surface, such as a bridge crossing a water course, dip or similar obstruction, increasing the frequency of passing spaces or widening the tread width to a minimum of 60 inches provides greater access. People using mobility devices also use passing spaces to turn around.</p> <ul style="list-style-type: none"> • Passing spaces must be a minimum of 60" x 60" • 2% (1:48) to 5% (1:20) max slope 		(There are no passing spaces)	(There are no passing spaces)
 <p>Tread Obstacles - 1017.5 A tread obstacle is anything that interrupts the evenness of the tread surface. The vertical alignment of joints in concrete, asphalt, or board surfaces, as well as natural features, such as tree roots and rocks, within the trail tread can be tread obstacles.</p> <p>The limit on the height of tread obstacles on trails, passing spaces, and resting intervals is based on the surface material used. When the trail surface is constructed of concrete, asphalt, or</p>		<p>There's the protrusion of a root in the trail just past the Coast Guard housing.</p>  <p>There are several rock obstacles</p>	


TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
<p>boards, tread obstacles cannot exceed one-half inch in height at their highest point. When the trail surface is constructed of materials other than concrete, asphalt, or boards, tread obstacles are permitted to be a maximum of 2 inches high.</p> <p>Frequent tread obstacles and tread obstacles that cross the full width of a trail tread can make travel very difficult for people using mobility devices. Where possible, separate tread obstacles by at least 48 inches, particularly when the obstacles cross the entire tread width. This separation allows people using mobility devices to fully cross one obstacle before confronting another.</p>			
  <p>Openings - 1017 .6</p> <p>Openings are gaps in the surface of a trail. Gaps, including slots in a drainage grate and spaces between the planks on a bridge or boardwalk (figure 7), that are big enough for wheels, canes, or crutch tips to drop through or become trapped in are potential hazards.</p> <p>Openings in the surfaces of trails, passing spaces, and resting intervals must be small enough so that a sphere more than one-half inch in diameter cannot pass through. Where possible, elongated openings should be placed perpendicular, or as close to perpendicular as possible, to the dominant direction of travel.</p>		<p>At the top of the lower Calhoun, there's gaps on footbridge that are greater than half an inch (maybe inch and a half) and there is a drop on each side of the footbridge of several inches where it joins the trail.</p> 	

TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
<div data-bbox="118 170 313 363" data-label="Image"> </div> <div data-bbox="118 363 618 1003" data-label="Image"> </div> <p data-bbox="118 1020 407 1052">Running Slope - 1017 .7 .1</p> <p data-bbox="118 1073 609 1171">Running slope, also referred to as grade, is the length- wise slope of a trail, parallel to the direction of travel.</p> <p data-bbox="118 1192 609 1436">Trails or trail segments of any length may be constructed with running slopes up to 1:20 (5 percent). To accommodate steep terrain, trails may be designed with shorter segments that have a running slope and length, as shown in table 2, with resting intervals at the top and bottom of each segment.</p>	<p data-bbox="631 163 958 422">The first 20 feet there is 13% slope from the rock to the first tree. The remainder of the 43 feet is approximately 11% grade on the trail measured from the rock.</p>	<p data-bbox="1026 163 1258 386">At the beginning of the lower Calhoun trail, (heading to a higher elevation) the first 66 feet have a 10% grade.</p> <p data-bbox="1026 415 1258 596">Just after the Coast Guard or it's 16 1/2% grade for the next 60 feet which curves to the right.</p> <p data-bbox="1026 625 1258 890">For the many feet on the upper lower section, we don't have a % grade reading on it, but it's quite a bit steeper.</p> <div data-bbox="1026 911 1258 1136" data-label="Image"> </div> <div data-bbox="1026 1157 1258 1461" data-label="Image"> </div> <div data-bbox="1026 1482 1206 1719" data-label="Image"> </div> <p data-bbox="1026 1749 1258 1856">There is a break in the Typar in several places:</p>	<p data-bbox="1289 163 1503 422">In the upper Calhoun trail at the very top of the trail it's 11% over the last the highest 40 feet of the trail.</p>

TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
			
 <p>Cross Slope - 1017 .7 .2</p> <p>Cross slope is the side-to-side slope of a trail tread. Some cross slope is necessary to provide drainage and to keep water from ponding and damaging the trail surface, especially on unpaved or natural surfaces.</p> <p>When the trail surface is constructed of concrete, asphalt, or boards, the cross slope must be no steeper than 1:48 (2 percent). When the trail surface is constructed of materials other than asphalt, concrete, or boards, cross slopes no steeper than 1:20 (5 percent) are allowed when necessary for drainage.</p>			
 <p>Protruding Objects - 1017 .9</p> <p>Objects that protrude into the trail clear tread width, passing spaces, and resting intervals can pose hazards to people who are blind or have low vision. Constructed</p>	<p>In this first section the spruce tree and Raspberry bushes are protruding into the trail, and at the turn to the right there's alders that are entering into the trail space.</p> 	<p>Tree is protruding into trail space</p> 	<p>100 feet from the top, there are some tree limbs protruding into the space above the trail.</p>

TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
<p>elements on trails, resting intervals, and passing spaces must comply with the technical requirements for protruding objects in section 307 of the ABA Standards. Signs and other post-mounted objects are examples of constructed elements that, if located incorrectly, can be protruding objects.</p> <p>The technical requirements for protruding objects do not apply to natural features, such as tree branches, rock formations, and trails that pass beneath rock ledges or through caves because these are not constructed elements (figure 10). Clearing limits for trail construction and maintenance usually require that brush, limbs, trees, and logs be cut back a foot or more from the edge of the trail. However, trail maintenance cycles may be several years for some trails, and vegetation may encroach on the trail in the interim between cycles. While it may not always be possible to control vegetation, it is always possible to place constructed features where they won't pose a hazard to hikers who are blind or have low vision.</p>			
 <p>Trailhead Information Signs - F216 .13 and 1017 .10</p> <p>All hikers need trail information to make informed decisions. For example, hikers want to know which trail is most appropriate for the amount of time they have available, the people in their group, and the type of hike that best suits their needs or desires. Information about the accessibility of a trail enables people with disabilities to decide whether the characteristics of the trail are suited to their abilities. When this information is available on Web sites and in printed materials, it allows all hikers, including people with disabilities, the opportunity to understand the possible challenges of the trail before arriving at the trailhead.</p>	<p>There's a question whether the crosswalk should be painted across Klondike avenue to indicate the continuation of the lower Poopdeck trail (we have signage but there's no crosswalk indication).</p>  <p>There is no sign at the "Y" to indicate trail continuation.</p>	<p>The trail sign appears to be too high.</p>  <p>The consensus is that lower Calhoun trail is recreational use but some things could be done to improve the trail surface.</p>	<p>The trail sign appears to be too high.</p>  <p>A question was raised if there should be a "parking allowed" sign for trail access.</p>

TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
			
 <p>Outdoor Constructed Features at Trailheads - F247 .3 .1 and 1011</p> <p>When outdoor constructed features, such as benches, picnic tables, or trash and recycling receptacles, are provided at trailheads, at least 20 percent, but no less than one, of each type of element provided must comply with the applicable technical requirements for the element. The technical requirements for outdoor constructed features are discussed in the section of this guide on outdoor constructed features.</p> <p>Toilet and bathing facilities, parking facilities, and drinking fountains must comply with the applicable sections of the ABA Standards.</p> <p>Outdoor Recreation Access Routes at Trailheads - F247 .3 .2</p> <p>Trailheads are usually accessed by vehicle rather than by hiking. At least one outdoor recreation access route (ORAR) must connect the following at trailheads:</p> <ul style="list-style-type: none"> ■ Accessible parking spaces or other arrival points ■ The starting point of the trail ■ Accessible elements, spaces, and facilities within the trailhead <p>The technical requirements for ORARs are discussed in the section of this guide on ORARs. ORARs provide greater accessibility than a trail because areas served by ORARs are typically more developed than trails.</p>	<p>Access to the beginning of the Poopdeck trail: the dimension from the electric box to the bench is 29 inches (less than the 36"). On the other side of the top rock, it's 48 inches.</p>  <p>There are access problems because of the curb.</p>  		

TRAIL NAME	Poopdeck	Lower Calhoun	Upper Calhoun
<p>Existing Trailheads - F202 .3</p> <p>At existing trailheads, if elements or spaces are altered but the circulation path to the altered space or element is not changed, the circulation path does not have to be altered to comply with the technical requirements of ORARs. If the circulation path at a trailhead is altered and a condition for exception does not permit full compliance with a specific provision in the technical requirements for ORARs, the circulation path must comply with the specific provision to the extent practicable. Additional information on the conditions for exceptions is provided in the section of this guide on the conditions for exceptions.</p>			
 <p>Outdoor Constructed Features Along Trails - F247 .5</p> <p>When outdoor constructed features, such as benches (figure 11), picnic tables, or trash and recycling receptacles, are provided along a trail, at least 20 percent, but no less than one, of each type of element provided at each location on the trail (other than within camping and picnic facilities and viewing areas, which have their own scoping requirements for outdoor constructed features) must comply with the applicable technical requirements for the element, regardless of whether the trail complies with the technical requirements for trails. The technical requirements for outdoor constructed features are discussed in the section of this guide on outdoor constructed features.</p>	<p>There is a curving access from the crosswalk around a bench and a rock at the beginning of the Poopdeck trail. There's a question of whether the bench needs to be moved or whether rock or concrete needs to be removed so that there is a 36 inches wide path. The crosswalk curb to the trail makes it not ADA accessible.</p>		

- 1 Compliance Not Practicable due to terrain.
- 2 Compliance cannot be Accomplished with Prevailing Construction practices.
- 3 Does not require the use of construction equipment or methods other than typically used by most contractors or designers faced with similar projects in the area.
- 4 Compliance would fundamentally alter the function or purpose of the setting or facility.
- 5 This condition recognizes that public lands provide a wide variety of recreational experiences, from highly developed areas to wilderness areas that appear unchanged from primeval times and provide opportunities for people to experience primitive and/or challenging conditions.
- 6 Compliance is limited or precluded by any of the following laws, or by decisions or opinions issued or agreements executed pursuant to any of the following laws:
- 7 ■ Endangered Species Act
 - 8 ■ National Environmental Policy Act
 - 9 ■ National Historic Preservation Act
 - 10 ■ Wilderness Act
 - 11 ■ Other Federal, State, or local law, the purpose of which is to preserve threatened or endangered species; the environment; or archaeological, cultural, historical, or other significant natural features.

12 DEFINITIONS







13 Trailhead A trailhead is defined as an outdoor space that is designated by an entity responsible for administering or maintaining a trail to serve as an access point to the trail. The junction of two or more trails or the undeveloped junction of a trail and a road is not a trailhead. For example, if a trail crosses the road, the crossing does not automatically become a trailhead.


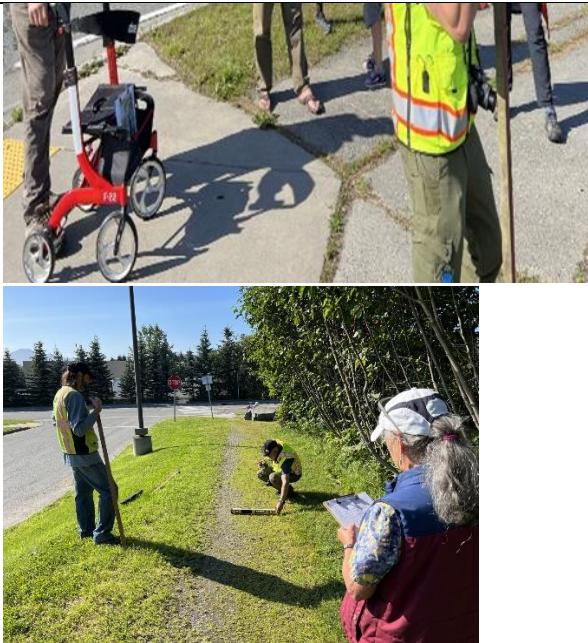
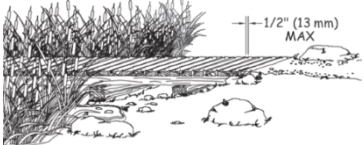


14 Trail is defined as the following: Designed for the “recreation experience”






15 Does not connect elements and spaces on a site




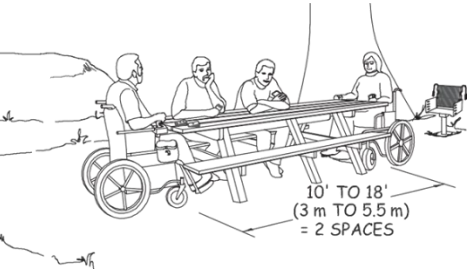
16 Generally includes a trailhead

17 Has limited to no transportation function


		Lucky Shot Trail Part of HAPP Loop	Karen Hornaday Park Trail	Beluga Slough Trail	Poopdeck Trail
<div></div> <div>Surface - 1017.2 The surfaces of trails, passing spaces, and resting intervals must be firm and stable. A firm trail surface resists deformation by indentations. A stable trail surface is not permanently affected by expected weather conditions and can sustain normal wear and tear from the expected uses between planned maintenances.</div>				Entrance from Beach Access has hidden, by vegetation, drop off before boardwalk Monitor fasteners to make sure they do not protrude Charles Way access requires mitigation. Stability is questionable.	Recently resurfaced on lower section and in good shape Grubstake to Klondike - Subject to flooding & icing presenting slippery surfaces during rain, snow and freeze/thaw cycles
<div></div> <div>Clear Tread Width - 1017 .3 The clear tread width of trails must be a minimum of 36 inches (figure 2). The 36-inch-minimum clear tread width must be maintained for the entire distance of the trail and may not be reduced by gates, barriers, or other obstacles unless a condition for exception does not permit full compliance with the provision.</div>		Lower Portion 36” tread width can easily increase to 81” currently obstructed by grass and weeds that are mown.		Boardwalk width is adequate, but vegetation encroaches on sides, recommend more frequent maintenance	8 feet wide between base of trail and library trail up to Grubstake Tread width Grubstake up to Klondike average 24 inches, variable recommend widening to minimum width if not more
<div></div> <div>Passing Spaces [1017.4] A trail tread width less than 60 inches does not permit two people using mobility devices to pass each other. Consequently, where the tread width is less than 60 inches, passing spaces must be provided at intervals of at least 1000 feet. Where the trail is heavily used or the trail is not at the same level as the adjoining ground surface, such as a bridge crossing a water course, dip or similar obstruction, increasing the frequency of passing spaces or widening the tread width to a minimum of 60 inches provides greater access. People using mobility devices also use passing spaces to turn around.<ul style="list-style-type: none">• Passing spaces must be a minimum of 60” x 60”• 2% (1:48) to 5% (1:20) max slope</div>				Passing Spaces are compliant, refer to Bishop Beach Park Plan	

		Lucky Shot Trail Part of HAPP Loop	Karen Hornaday Park Trail	Beluga Slough Trail	Poopdeck Trail
<div></div> <div>Tread Obstacles - 1017.5 A tread obstacle is anything that interrupts the evenness of the tread surface. The vertical alignment of joints in concrete, asphalt, or board surfaces, as well as natural features, such as tree roots and rocks, within the trail tread can be tread obstacles. The limit on the height of tread obstacles on trails, passing spaces, and resting intervals is based on the surface material used. When the trail surface is constructed of concrete, asphalt, or boards, tread obstacles cannot exceed one-half inch in height at their highest point. When the trail surface is constructed of materials other than concrete, asphalt, or boards, tread obstacles are permitted to be a maximum of 2 inches high. Frequent tread obstacles and tread obstacles that cross the full width of a trail tread can make travel very difficult for people using mobility devices. Where possible, separate tread obstacles by at least 48 inches, particularly when the obstacles cross the entire tread width. This separation allows people using mobility devices to fully cross one obstacle before confronting another.</div>		Upper Section Has large rocks sticking up		Fasteners on boardwalk need to be maintained and monitored on a consistent basis as they prevent trip hazards. Requires coordination with Public Works projects. Gravel portion of trail at end of Bunnell requires new gravel and compaction, slope has changed with water flow; trail sections have no side rails/boards to define width and address drop off; gravel is uneven	Between Grubstake and Klondike surface has larger rocks exposed, presents trip hazard
<div></div> <div>Openings - 1017 .6 Openings are gaps in the surface of a trail. Gaps, including slots in a drainage grate and spaces between the planks on a bridge or boardwalk (figure 7), that are big enough for wheels, canes, or crutch tips to drop through or become trapped in are potential hazards.  Openings in the surfaces of trails, passing spaces, and resting intervals must be small enough so that a sphere more than one-half inch in diameter cannot pass through. Where possible, elongated openings should be placed perpendicular, or as close to perpendicular as possible, to the dominant direction of travel.</div>				Boardwalk at Charles Way intersection has dropped and gap between plates has expanded beyond ½ inch Raise lower section to eliminate gap using one of several methods	

		Lucky Shot Trail Part of HAPP Loop	Karen Hornaday Park Trail	Beluga Slough Trail	Poopdeck Trail
<div><p>Running Slope - 1017 .7 .1</p><p>Running slope, also referred to as grade, is the length- wise slope of a trail, parallel to the direction of travel.</p><p>Trails or trail segments of any length may be constructed with running slopes up to 1:20 (5 percent). To accommodate steep terrain, trails may be designed with shorter segments that have a running slope and length, as shown in table 2, with resting intervals at the top and bottom of each segment.</p></div>		<p>Lower Section</p> <p>47 yards 1° grade Hazel Trail to boulder 26.5 yards at 2° grade Hazel Trail to “top” of steeper grade 11.5 yards 3° grade from boulder A to B 23.7 yards 4° grade A to C, 40 yards 5° grade Edge at rip rap fill, 26 yards 6° grade B to C</p> <p>11.4% over 4 foot length with level</p> <p>Top of trail 17.7% over 5 feet</p> <p>Recommend moving top of trail to make less steep</p> <p>Legend</p> <p>Boulder = A Rip Rap = B Line of Sight = C</p>			<p>Boulders at base of trail to Library Trail intersection 4° grade over 21.7 yards.</p> <p>50 yards 2° grade between Library Trail & Grubstake</p> <p>17.7 yards 4° grade, 30 yards 4° grade between Grubstake & Bonanza * exceeds ADA maximum 13.6% grade</p> <p>Bonanza to Klondike also exceeds grade maximums</p>
<div><p>Cross Slope - 1017 .7 .2</p><p>Cross slope is the side-to-side slope of a trail tread. Some cross slope is necessary to provide drainage and to keep water from ponding and damaging the trail surface, especially on unpaved or natural surfaces.</p><p>When the trail surface is constructed of concrete, asphalt, or boards, the cross slope must be no steeper than 1:48 (2 percent). When the trail surface is constructed of materials other than asphalt, concrete, or boards, cross slopes no steeper than 1:20 (5 percent) are allowed when necessary for drainage.</p></div>		<p>Lower Section 0.6 ° to 2.9° (measured in degrees)</p> <p>Upper Section 0.4% (measured as percentage)</p> <p>Cross Slope is outside allowable limits</p>		<p>At the beginning of the trail head, there is significant slope on the edges (in the dirt) that could use bumpers to prevent falls</p>	<p>2.3% cross slope in section between base of trail and & Library Trail</p>

		Lucky Shot Trail Part of HAPP Loop	Karen Hornaday Park Trail	Beluga Slough Trail	Poopdeck Trail
<div></div> <p>Protruding Objects - 1017 .9</p> <p>Objects that protrude into the trail clear tread width, passing spaces, and resting intervals can pose hazards to people who are blind or have low vision. Constructed elements on trails, resting intervals, and passing spaces must comply with the technical requirements for protruding objects in section 307 of the ABA Standards. Signs and other post-mounted objects are examples of constructed elements that, if located incorrectly, can be protruding objects.</p> <p>The technical requirements for protruding objects do not apply to natural features, such as tree branches, rock formations, and trails that pass beneath rock ledges or through caves because these are not constructed elements (figure 10). Clearing limits for trail construction and maintenance usually require that brush, limbs, trees, and logs be cut back a foot or more from the edge of the trail. However, trail maintenance cycles may be several years for some trails, and vegetation may encroach on the trail in the interim between cycles. While it may not always be possible to control vegetation, it is always possible to place constructed features where they won't pose a hazard to hikers who are blind or have low vision.</p>		<p>None on lower Section as long as alders are maintained</p> <p>Upper Section Alders need to be regularly maintained</p>		<p>Trees protrude over trail</p> <p>City to trim branches to appropriate height considering winter snows</p>	<p>Alders beginning to encroach between Library Trail & Grubstake</p> <p>Grubstake to Klondike forested, requires regular maintenance of the trees</p>
<div></div> <p>Trailhead Information Signs - F216 .13 and 1017 .10</p> <p>All hikers need trail information to make informed decisions. For example, hikers want to know which trail is most appropriate for the amount of time they have available, the people in their group, and the type of hike that best suits their needs or desires. Information about the accessibility of a trail enables people with disabilities to decide whether the characteristics of the trail are suited to their abilities. When this information is available on Web sites and in printed materials, it allows all hikers, including people with disabilities, the opportunity to understand the possible challenges of the trail before arriving at the trailhead.</p>		<p>There is no signage</p>		<p>No signage about trail information at any trailhead.</p> <p>No path of travel to interpretive sign at the trailhead – Listening for the Rain</p>	<p>Needs Signage at the trailhead on Hazel Avenue.</p> <p>Wayfinding Signage in works should comply with ADA requirements.</p> <p>Signage on portion of trail by Grubstake on land owned by the KHLT</p>
<div></div> <p>Outdoor Constructed Features at Trailheads - F247 .3 .1 and 1011</p> <p>When outdoor constructed features, such as benches, picnic tables, or trash and recycling receptacles, are provided at trailheads, at least 20 percent, but no less than one, of each type of element provided must comply with the applicable technical requirements for the element. The technical requirements for outdoor constructed features are discussed in the section of this guide on outdoor constructed features.</p> <p>Toilet and bathing facilities, parking facilities, and drinking fountains must comply with the applicable sections of the ABA Standards.</p>		<p>Picnic Table at intersection with Library Trail not accessible with boulders, coaxial cable; power line guy wire as barriers to access</p> <p>Hazel Avenue needs curb cut on west side at Library entrance</p>		<p>1. Bishop's Beach no handicap parking at Beluga Slough Trailhead</p> <p>Recommend including ADA required # of spaces during park planning.</p> <p>2. Level 4 grade at trailhead approach becoming overgrown – USFWS to maintain</p> <p>3. Transition to metal boardwalk in not level – refer to measurements from previous review</p>	<p>Bonanza at trail is a steep grade and recommend regrade to regulations for neighborhood use</p>

1
2

		Lucky Shot Trail Part of HAPP Loop	Karen Hornaday Park Trail	Beluga Slough Trail	Poopdeck Trail
<p>Outdoor Recreation Access Routes at Trailheads - F247 .3 .2</p> <p>Trailheads are usually accessed by vehicle rather than by hiking. At least one outdoor recreation access route (ORAR) must connect the following at trailheads:</p> <ul style="list-style-type: none">■ Accessible parking spaces or other arrival points■ The starting point of the trail■ Accessible elements, spaces, and facilities within the trailhead <p>The technical requirements for ORARs are discussed in the section of this guide on ORARs. ORARs provide greater accessibility than a trail because areas served by ORARs are typically more developed than trails.</p> <p>Existing Trailheads - F202 .3</p> <p>At existing trailheads, if elements or spaces are altered but the circulation path to the altered space or element is not changed, the circulation path does not have to be altered to comply with the technical requirements of ORARs. If the circulation path at a trailhead is altered and a condition for exception does not permit full compliance with a specific provision in the technical require- ments for ORARs, the circulation path must comply with the specific provision to the extent practicable. Additional information on the conditions for excep- tions is provided in the section of this guide on the conditions for exceptions.</p>				<p>Add ramp</p> <p>4. Trailhead by pavilion has large drop off and is not accessible from pavilion or parking lot (See Bishop’s Beach Park Plan)</p> <p>5. Access at Charles Way requires maintenance and signage, transition is not accessible</p>	
 <p>Outdoor Constructed Features Along Trails - F247 .5</p> <p>When outdoor constructed features, such as benches (figure 11), picnic tables, or trash and recycling receptacles, are provided along a trail, at least 20 percent, but no less than one, of each type of element provided at each location on the trail (other than within camping and picnic facilities</p> <p>and viewing areas, which have their own scoping requirements for outdoor constructed features) must comply with the applicable technical require- ments for the element, regardless of whether the trail complies with the technical requirements for trails. The technical requirements for outdoor constructed features are discussed in the section of this guide on outdoor constructed features.</p>					

3	Condition Exceptions	
4	1	Compliance Not Practicable due to terrain.
5	2	Compliance cannot be accomplished with prevailing construction practices.
6		Does not require the use of construction equipment or methods other than typically used by most contractors or designers faced with similar projects in the area.
7	3	Compliance would fundamentally alter the function or purpose of the setting or facility.
8		This condition recognizes that public lands provide a wide variety of recreational experiences, from highly developed areas to wilderness areas that appear unchanged from primeval times and provide opportunities for people to experience primitive
9		and/or challenging conditions.
10	4	Compliance is limited or precluded by any of the following laws, or by decisions or opinions issued or agreements executed pursuant to any of the following laws:
11		■ Endangered Species Act
12		■ National Environmental Policy Act
13		■ National Historic Preservation Act
14		■ Wilderness Act
15		■ Other Federal, State, or local law, the purpose of which is to preserve threatened or endangered species; the environment; or archaeological, cultural, historical, or other significant natural features.
16	DEFINITIONS	
17	Trailhead A trailhead is defined as an outdoor space that is designated by an entity responsible for administering or maintaining a trail to serve as an access point to the trail. The junction of two or more trails or the undeveloped junction of a trail and a road	
18	is not a trailhead. For example, if a trail crosses the road, the crossing does not automatically become a trailhead.	
19	Trail is defined as the following: Designed for the “recreation experience”	
20		Does not connect elements and spaces on a site
21		Generally includes a trailhead
22		Has limited to no transportation function



MEMORANDUM

Transition Plan Review and Update

Item Type: Action Memorandum
Prepared For: ADA Advisory Board
Date: January 2, 2025
From: Renee Krause, MMC City Clerk/ADA Coordinator

Following are the Transition Plan documents that have been adopted by City Council. The ADA Advisory Board is task with review and update of these documents to ensure that compliance of city facilities and programs are compliant with the ADA regulations.

I submitted the documents to the departments for review and updating and received responses back from the Port & Harbor and Parks Divisions. There updates are notated in red and items completed are noted as such. These are shown in bold text and will be moved to the completed section of the transition plans.

In review of the updates and notes received from staff please note that those issues dated for 2026/2027 such as the improvements to Mariner Park will be pending a massive earth build-up to facilitate drainage. The Port will work with Public Works to put a project together, possible completion in '26 or '27.

Currently, Public Works is trying to complete multiple projects prior to deadlines established by their funding mechanisms and as such may not be feasible to complete even in the FY26/FY27 budget period and require postponing until the FY27/FY budgets.

Benches along the harbor trail will most likely be purchased with cruise ship head tax money that may be available next year.

Recommendation

Review Transition Plans and submit recommendations on general updates to be made.

Attachments:

Facilities Transition Plan
Parks Transition Plan



City of Homer ADA Transition Plan Parks, Play Areas & Campgrounds

Self-Evaluation on ADA Compliance Issues

September 7, 2023

Adopted October 23, 2023 via Resolution 23-112

Acknowledgements

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American's with Disabilities Act (ADA) Transition Plan: Parks, Play Areas & Campgrounds

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1.0 Introduction

The ADA National Network estimates the overall rate of people with disabilities in the US population is around 54 million. In Alaska, the numbers reported having a disability overall were 13.2 percent. The data show that disability increases with age, for people 65 and over it was reported that 32.9 percent of Alaska residents had some form of disability. In Homer, according to the 2021 US Census ACS 5 year Survey out of 5416 residents (including children) there are 2129 adults over the age of 50 and of those residents 1123 are over the age of 65. In short, hundreds of people in our community face disabilities and many of those use Homer's parks, play areas and campgrounds on a regular basis.

Homer's mission is to be a dynamic community where all can live, play, work and invest. To make that mission a reality, it needs to be accessible. The City of Homer owns and manages 17 parks, comprised of over 520 acres of land, along with 5.41 miles of maintained trails. These range from small pocket parks and multi-use trails to forested natural areas, larger established parks with play areas, campgrounds, and sports fields. To ensure our parks, play areas and campgrounds are accessible to all, the City commenced the development of an Americans with Disabilities Act (ADA) Parks, Play areas & Campgrounds Transition Plan in 2021. This document will be incorporated with the ADA Facilities Transition Plan adopted by City Council in 2019.

1.1 ADA Background

The ADA is a civil rights law that requires all state and local governments to provide equal access to programs and services for all community members. It was signed into law by President George H.W. Bush on July 26, 1990 and went into effect in 1992. The ADA is a landmark civil rights law that prohibits discrimination against individuals with disabilities in access to jobs, public accommodations, government services and programs, public transportation, and telecommunications. The ADA treats access as a civil right.

Title I of the ADA prohibits private employers, state and local governments, employment agencies and labor unions from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment. The City of Homer is an Equal Employment Opportunity Employer and adheres to the requirements of Title I.

Title II of the ADA adopts the general prohibitions against discrimination contained in Section 504 of the Rehabilitation Act of 1973, but applies to all state and local governments, regardless of whether or not they receive federal funding. It prohibits the City from denying persons with disabilities the equal opportunity to participate in its services, programs or activities, either directly or indirectly through contractual arrangements. It is the policy of the City of Homer to make every reasonable effort to provide equal access to all City facilities, services, programs, and activities for citizens with disabilities in accordance with the ADA and Section 504 of the Rehabilitation Act of 1973.

Title III applies to public accommodations, which include businesses open to the public and requires them to make reasonable modifications to accommodate individuals with disabilities.

1.2 Community Involvement

Community involvement is a priority of Homer and an essential part of the ADA requirements. The City is required to involve the public in the evaluation and prioritization process. To ensure the community had various ways to engage the public, meetings were held via electronic means as well as in person. The public was invited to attend and participate in the facilities review and site accessibility audits.

2.0 Regulatory Standards and Guidance

2.1 Audit Standards

Multiple federal guidelines were applied to the parks, play areas and campgrounds accessibility audits. The first is the Americans with Disabilities Act Accessibility Guidelines (ADAAG), also known as the 1991 standards, which addresses entries, doors, service counters, showers, curb cuts on sidewalks, pathways and trails within parks, and other typical building elements when applicable. The second is 2010 Standards for Accessible Design, effective March 15, 2012 that includes requirements for play areas, fishing areas, boating areas, and more.

The Access Board issued accessibility guidelines for newly constructed and altered recreation facilities in 2002, these supplement the ADAAG. All newly designed, constructed, and altered recreation facilities covered by ADA were required to comply.

Certain parks elements do not yet have a final standard, these include trails, picnic areas and campgrounds. On these elements, the Federal Outdoor Developed Areas Guidelines (ODAG) were used. The site accessibility reports cite both the ADAAG 2010 Standards and the Outdoor Developed Areas Guidelines.

This report identifies the barriers and performance-based solutions in the form of project recommendations. Some of these projects will require further design prior to implementation. All improvements will require maintenance to ensure continued compliance with these guidelines.

2.2 Transition Plan Requirements

The Parks, Play Areas & Campgrounds ADA Transition Plan (Parks Transition Plan) development includes the following features:

- A list of physical barriers that limit accessibility of programs or activities to individuals with disabilities, also known as a self-evaluation.
- A description of the methods that will be used to remove the barrier.
- The official responsible for implementation of the plan.
- A timeline for corrections.

The Parks Transition Plan timeline is designed to provide flexibility to the City around specific parks, play areas, and campgrounds, ensuring that continuous access and improvements are being made.

In 2019, the City Council adopted the City of Homer Facilities ADA Transition Plan (Transition Plan), which identified the ADA coordinator, evaluated communications and other city facilities, and developed a dispute process and modifications request.

This information is available on the City of Homer website or at the City Clerk's Office. The Facilities Transition Plan began the audit process with the evaluation of entrances, restrooms, sidewalks, parking areas and curb ramps at all city facilities.

The Parks Transition Plan describes those barriers to and within Homer's parks, play areas, and campgrounds, and provides recommendations to remove barriers found. This document will supplement the earlier Facilities Transition Plan to fulfill the requirements in Title II of the ADA.

The Parks Transition Plan and the previously approved Facilities Transition Plan will be integrated into a single overall Transition Plan after completion.

2.3 Program Access Recommendations

The US Department of Justice test for existing facilities is known as the program access test. A program is an opportunity made available by the individual department, in this case Parks. A program is not just an activity for which a person registers and pays a fee. It can be the program of picnicking, parking or fishing. It is a program if it is an activity made available by the Parks, Harbor or Recreation department.

The program access test does not apply to new construction or alterations and additions. New construction, alterations or additions must be designed and constructed to comply with the 2010 Standards for Accessible Design.

There are multiple ways in which a program can be made accessible. In Title II regulations, Section 35.150(b) describes the methods an entity can use to make programs accessible. They include:

- Redesign or acquisition of equipment;
- Move program to accessible buildings;
- Assignment of aides to program beneficiaries;
- Delivery of services at alternate accessible sites;
- Alteration of existing facilities and construction of new facilities;
- Use of accessible rolling stock or other conveyances; and
- Any other methods that result in making its services, programs and activities readily accessible to and usable by individuals with disabilities.

The program access recommendations are based on a minimum of **one out of three assets should be accessible**. All unique assets should be accessible.

Some barriers, identified in the site accessibility reports will not need to be changed until a renovation or rebuild based on the technical infeasibility, historical preservation, construction tolerance or that no current guidance is available.

3.0 Methodology

The methodology of this portion of the transition plan included the following elements:

3.1 Access Audits

Members of the ADA Advisory Board, Public Works Staff, and members of the Parks, Arts, Recreation & Culture Advisory Commission (PARC), and interested community members conducted accessibility audits for six parks, including campgrounds, one separate campground and one memorial park. These audits were conducted July through September 2021 and 2022.

The site visit accessibility audits consisted of an overall site report and individual checklists that covered parking, accessible routes and means of access, play areas, shelters/picnic areas, outdoor recreation amenities such as fire rings or bar-b-que grills and park site.

- The overall site report for each park facility includes the following:
 - a description of the specific barriers at each location
 - reference to the regulation or guideline citation
 - digital images of the barrier
 - location within the site
 - methods to meet accessibility requirements or recommendations to address the barrier
 - priority ranking in accordance with federal guidelines

3.2 Findings

The accessibility audits identified multiple access deficits. This represented a better than average number of access deficits, meaning City of Homer parks, play areas and campgrounds are less accessible than many larger communities, but comparable to similar communities across Alaska. Projects were prioritized using Department of Justice (DOJ) guidance which considers the following priorities.

1. Accessible approach and entry (parking, accessible routes)
2. Access to programs and services
3. Access to Restrooms
4. Access to other items (drinking fountains, trash receptacles, grills, benches, etc.)

3.3 Community Priorities

Each location was prioritized based on community usage, survey responses, public comment or participation, access to park amenities such as playground, trails, and campgrounds and was given a higher priority.

4.0 Transition Plan

The accessibility audits identified multiple access deficits across the system. To effectively and efficiently improve accessibility they were prioritized over a ten (10) year timeline to ensure program access. The prioritized list includes barriers to access all features at each location.

This prioritization of the projects within the Parks Transition Plan was accomplished through meetings and site visits open to members of the community, in collaboration with the ADA Advisory

Board members and Public Works Staff. This work sought to identify the most efficient and effective way to make the City's parks, play areas and campgrounds more accessible. The prioritization focused on all of the deficiencies that could be addressed in the recommended timeframe while working on program access.

These priorities concentrated on which parks, play areas, and campgrounds were most used by the community and visitors to improve accessibility, evaluating which deficiencies to correct first for the most benefit. Lastly, that all program types are accessible somewhere within the system.

The transition plan works toward this goal with the expectation that any new construction will be fully compliant and help the departments move over time to a completely accessible parks system within the City of Homer.

See Exhibit A for Accessibility Audits on the following:

1. Karen Hornaday Park including playground, campground and ballfields
2. Mariner Park including Day Use Area and campground
3. Beluga Slough Trail
4. Bishop's Beach Park
5. Bayview Park
6. Jack Gist Park including ballfields and access to the Disc Golf Course
7. Seafarer's Memorial

5.0 Cost Estimating and Financing

5.1 Cost Estimating

The timeline for this work outlined in the Parks Transition Plan is ten years which takes advantage of the biennial budgeting process the City follows. Initial work has been focused on cost estimates for the projects undertaken in the biennium budget period and a five-year proposed project list. Maintenance and smaller capital projects would occur in the annual budget established and as needed. Detailed development of budget offers would be written and submitted over the next three biennia. More detailed cost estimates for future projects would be developed for those budget offers. Any new construction undertaken is required to be fully accessible.

Upon completion of the prioritization, the City of Homer Public Works performed cost estimating with park maintenance operations, administration and planning to further understand the project groupings and how we might contract for certain work such as paving parking lots vs. a discrete set of access projects at a single park. Original cost estimates were based on past experience with similar projects and assumptions regarding future economic conditions and related to construction only (no design or project costs).

These numbers were reviewed and revised with a multiplier to bring to 2024 cost estimates. Additional work on costs will occur leading up to development. Potential cost savings may be realized from strategic scaling of contracts. Analysis of the project list identified 6 major types of work that include the following six trades or project types:

- Parking/Paving/Concrete
- Labor
- Plumbing
- Electrical
- Signage
- Potential Capital Improvement Plan Project

Further costing will evaluate opportunities to do multiple projects across the park, play area or campground system, such as all sign upgrades.

5.1.1. Cost/Impact Ranking

Public Works and Port and Harbor Staff were consulted to rank each compliance issue based on the level of impact to the department's budget and staff time required to complete the project. Definitions for Cost/Impact Rankings are:

- 1 – Project can be completed by City of Homer staff at low cost and with a low amount of effort.
- 2 – Project can be completed by City of Homer staff, the cost would be moderate and/or would require a moderate level of scheduling in association with other staff duties to complete.
- 3 – Project can be completed by City of Homer staff; however, the cost for materials would be high and/or the time required to complete would be high. Use of a contractor would allow project completion sooner.
- 4C – Project requires specialized tools, skills, and/or level of warranting the use of a contractor.

5.2 Funding

There is no dedicated source of federal funds for accessibility renovations to existing sites. The work will be done through three main funding channels as follows:

- Maintenance and repair
- Small capital projects
- Capital Improvement Plan (CIP) projects.
 - Current CIP projects will be reviewed to see if they may be amended to capture additional access improvements. An example of this might be the Bayview Park. This will increase the available number of accessible play areas.
- Available Grant funding and other sources that could help implement some of this work
 - ADA modifications are common, and grants will be competitive. Some opportunities may be available through the following:
 - Community Development Block Grant Funds: Many agencies receive federal Community Development Block Grant (CDBG) funds for accessibility renovations at existing sites. CDBG funds often have a scale of priority. It is important to establish accessibility as a priority for CDBG applications.
 - State/Federal Grant Programs such as the Land & Water Conservation Fund, The Great American Outdoors Act; Community Facilities Direct Loan & Grant Program in Alaska, or Recreational Trails Program

- State Appropriations: The City has successfully competed for appropriations for larger projects and if offered by the State, would be an avenue for funding.
- Local organizations such as Rotary, Homer Foundation, Rasmussen, etc.

5.3 Timeline Ranking

Public Works and Port and Harbor department staff also evaluated the items based on current department workloads and schedules for when in-house and contractor-hired projects could be completed. The timelines for projects completed in-house would be as follows:

- A. Project can be completed in between regularly schedule work as time allows, with completion within one year.
- B. Project requires additional scheduling and budgeting and may be completed within one or two years.
- C. Project requires significant scheduling and budgeting and may be completed within three to five years; could be completed sooner if done by a contractor.

If a contractor is hired to complete a project they may have a more definitive timeline because they must be budgeted in advance. For these items, the Transition Plan lists the estimated year that staff will prepare an Invitation to Bid, include it in their budget requests to City Council, and have the project completed by.

6.0 Recommendations

In addition to the audit findings, opportunities to improve accessibility via policies and procedures were identified through the self-evaluation. The following recommendations are not an exhaustive policy review, but highlighting best practices based on discussions with staff, ADA Advisory Board members, PARC Commissioners and interested members of the community.





1. Implement modifications according to the approach proposed in Section 4.0 and the Parks, Play Areas and Campground Transition Plan to accommodate all users.
2. Develop maintenance staff training and checklists to improve accessibility during routine maintenance.
 - Items such as accessible routes, gaps, changes in level, door closing force and common obstructions can be scheduled as part of ongoing routine maintenance work.
3. Update website with more details regarding ADA access at each park, play area or campground. This would include parking and restroom accessibility, along with what is accessible so patrons can make informed decisions before traveling to a specific park, play area, or campground.
4. Ensure all contracts have language regarding ADA compliance and or modifications that a contractor will make to provide equal access to services, programs and activities.



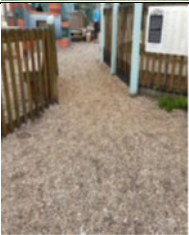


5. Involvement of the ADA Coordinator in review of project design to ensure the contractor is fully aware that ADA regulations and guidelines are to be included within the project at the beginning.
6. Improve wayfinding signage so people with disabilities can more easily and conveniently navigate the park system and the city as a whole.
7. If portable toilets are provided make sure at least one is accessible.







7.0 Parks Listing





The following details the physical barriers of the City parks, play areas and campgrounds that limit the accessibility of its programs, activities or services to individuals with disabilities and the methods suggested to remove those barriers, make the area accessible and the schedule for achieving compliance.

7.1 ADA Compliance Issues





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
FACILITY NAME: Karen Hornaday Hillside Park			TIME OF ASSESSMENT: JULY – SEPTEMBER 2021			
STRUCTURES/FACILITY/AREA(S): Karen Hornaday Hillside Park has only portable toilets at the time of accessibility surveys. Project is in the planning stages for redesign of entrance road, parking lot, pedestrian trail and new restroom facilities. A new updated master plan is in funding process for FY24/FY25 Capital Budget. The campground has been closed temporarily and was not audited.						
Karen Hornaday Park		206.2.1; 206.2.2	1	2	A	No Accessible route from Parking lot to Pavilion or ballfields. Accessible route is required to all sports fields and to the pavilions from parking area
Karen Hornaday Park		208.2; 502.2; 502.3; 502.6	1	1	A	Designated accessible parking stall not identified; no signage Recommend paving parking stalls and striping, installation of signage
Karen Hornaday Park		1011.2.1	4	2	A	Pavilion has one ADA Compliant Picnic Table recommend to place at minimum one additional due to high use of pavilion
Karen Hornaday Park		302.1; 402.2; 403.2	1	4	C	Activity is surrounded by rocks with no accessible entry. Remove rocks to allow for accessible access. Suggest installation of materials to have firm stable ground.




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		208.1 208.2; 208.2.4; 502.6	1	2	B	Parking for play area has no designated accessible parking. Construct and Install Accessible parking stall for appropriate signage.
Karen Hornaday Park Play Area		240.1; 240.2.1; 1008.1; 1008.2.1	4	4	C	Ground area should be better maintained to afford accessibility.
Karen Hornaday Park Play Area		302.1; 302.3; 303.1; 304.1; 403.1; 402; 403.5.1; 1008.1- 108.2.1; 1008.2.4; 1008.2.6	1	3	C	Entrance to play area is not compliant. Entry needs to be widen. Play are has wood chip base which is not accessible material. Furnish & Install accessible ground material throughout the play area to ensure accessibility by providing stable, non-slip material.
Karen Hornaday Park Play Area		1008.2.4; 1008.2.6; 1008.4.3	4	1	A	No accessible entrance to this feature. Recommend relocating or provide ADA Compliant Access
Karen Hornaday Park Play Area		1008.4.2; 308; 1008.2.6; 1008.2.4	4	2	B	Recommend modification to ensure reach is compliant to green wheel




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		308; 1008.4.2; 1008.2.6; 1008.2.4	4	3	C	Climbing Wall – ensure approach is compliant for access from a wheelchair
Karen Hornaday Park Play Area		302.1; 303.1 305.2; 1008.2.4	1	3	B	Play area is surrounded by a wall or fence and is not accessible by those with mobility or vision impairments without assistance. Modify to provide accessible route to this area and install ground materials to make firm stable and non-slip
Karen Hornaday Park Play Area		303.1; 1008.3.1; 1008.3.2	2	4	C	Play component is not accessible from a wheelchair or without assistance. Install chair level transfer
Karen Hornaday Park Play Area		1008.2.1	2	2	B	Provide accessible entry to sand box.
Karen Hornaday Park Play Area		240.2.1.2	4	3	C	No accessible transfer point. Open portion of side for accessible entry/transfer.
Karen Hornaday Park Play Area		240; 403	4	2	A	Recommend adding additional accessible swing option. Currently there is only one





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		240; 302; 304; 305; 404.2.3	1	3	C	Entrance is non-compliant. Widen entry in order to bring the gateway into ADA compliance.
Karen Hornaday Park Play Area		1008.2.1	1	1	A	Remove. Safety hazard as logs are rotten.
Karen Hornaday Park Play Area		206 404; 1008	1	3	C	Remove and replace ground materials with level, firm non-slip materials
Karen Hornaday Park Play Area		1008.2.6; 206; 404	1	3	C	Replace materials so ground stays level and firm. Remove and replace materials with suitable ground materials that are level, firm and non-slip.

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		1008.2.1; 1008.2; 1008.2.4.1; 1008.2.6; 1008.2.6.1	4	4	C	Various play components in the Play area that have limited or no access without assistance. Recommend installation of transfer system from wheelchair; modification to approaches or sidewall barriers on the play component.
Karen Hornaday Park Play Area		1008.4	4	4	C	Only component of its kind. Not required but recommend remove and replace with similar component that has adaptable reach
Karen Hornaday Ballfields		221.2; 221.2.1.4; 221.2.3; 221.3 1016	1 & 4	2	B	Bleachers at upper field – no accessibility, too close to the fence, no handrails or safety railing to prevent falls; no designated wheelchair spaces Furnish & Install or modify existing to provide better safety provide accessible seating as well as wheelchair seating

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park – New Pavilion		1011.2; 1011.3 1011.5	4	1	A	Grills swivel and requirement is 40" x 48" clear ground space on all sides; 2-5% slope & 15"-34" height required Remove and reinstall in regulation height and clearance and slope.
Karen Hornaday Park – Old Pavilion		206	1	3	B	Pavilion approach is not ADA Compliant; attached tables are non-compliant; Regrade slope and install accessible routes
Karen Hornaday Park – Old Pavilion		1011.2.1	4	2	A	Available Picnic Tables are not ADA compliant. Provide a minimum of one ADA Compliant Table of universal design would be preferable.
Karen Hornaday Park Ballfields		1008.2.6; 206.7.9; 404.2.3; 404.2.4.4	4	4	C	Entrances to dugouts are not compliant; grade has high step up; opening is too narrow to dugout. Ground surface must be maintained and inspected on a regular basis; remove and replace gate and fencing to provide required clearances





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Ballfields		206.2.1; 221.4; 221.2.1.4; 221.2.3; 221.3	1	4	C	No accessible Route from or to the parking spaces, Bleachers do not provide accessible seating or companion seating. Furnish & Install accessible route from parking lot (when complete) provide designated wheelchair seating with companion seating Provide regular maintenance to grounds.
FACILITY NAME: Bayview Park				TIME OF ASSESSMENT: July –September 2021		
STRUCTURE/FACILITY/AREA(S): Is a lovely neighborhood park located at the top of Main Street. This Park is traditionally known for being used as a toddler and young children’s park since it was fenced, small and located within the neighborhood. Currently there are plans in motion to improve the park. Installation of new play equipment with ADA compliant access routes to each piece of equipment and placement of picnic tables as well as installation of paved accessible parking making it Homer’s first fully accessible park. It will be done at a future date when completed. At the time that Site Audits were conducted this location was non-compliant for access, play areas and parking.						
FACILITY NAME: Bishop’s Beach Park & Beluga Slough Trail				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Bishop’s Beach Park provides access to miles of public beaches, a picnic pavilion with fire ring and bar-b-que grill and picnic tables. There is a large grassy lawn area that is maintained. Currently restroom facilities are portable toilets and new plumbed restrooms are in the planning/design phase with expectation for construction 2024/2025. The Park provides vehicle access to the west for the public and to Beluga Slough Trail which runs along city and state owned land. No camping is allowed on the beaches or in the park.						
Bishop’s Beach Park – Parking Lot		208; 208.2; 208.2.4; 302; 502.4	1	4	C	Accessible parking has more than 2% slope. Recommend regrade and repave parking lot to include pavement marking for minimum number of accessible parking spaces and the required number to be van accessible.
Bishop’s Beach Accessible Routes		206; 206.2.1; 502.1- 502.3.4	1	2	B	Restroom closed permanently and temporarily replaced with portable toilets. Plans are being developed for permanent restroom facilities. No accessible approach to portable toilets or pavilion Furnish & Install accessible walkway to pavilion and restroom from parking spaces.




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bishop's Beach Park Access to Beluga Slough Trail		402; 404	1	1	A	Transitions from ground to elevated walkway is too high in some areas; too steep in other areas within slope; vegetation impairs visibility of edge and clear safe path Recommend regular maintenance to remove vegetation, correct slope and transition from ground to elevated walkway by maintaining gravel
Bishop's Beach Park Beluga Slough Trail Access		402; 404	1	2	A	Nominal Transition issues on this segment. Good example of what access should appear and resemble. Recommendation: Regular maintenance to keep gravel supply appropriate.
FACILITY NAME: Mariner Park and Campground				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Located on the base of the Homer Spit, Mariner Park and Campground is a 111 acre multi-use area that is one of the most popular beach access points for dog walking, coal collecting, and horseback riding in Homer. There are 34 camp sites available April 1 st through October 30 th , a Day Use Area along the northern border of the park with fire rings, picnic tables and a small gazebo, which is available for reservation for private events. Seasonal restroom facilities are provided May through September/October (weather dependent).						
Mariner Park Day Use Area		206.2.1; 502	1	4C	B '26/'27	No Accessible parking designated. No accessible route to gazebo. Construct and furnish accessible route and parking space install signage per regulations





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Mariner Park – Day Use Area		210; 504; 505.10.2	3	4C	B '26/'27	Gazebo, has no hand rails, no ramp, stairs are steep, narrow steps and tall rise. All steps on flight of stairs shall have uniform riser heights and uniform tread depths. Recommend rebuilding stairs to include handrails and placement of a ramp.
Mariner Park Day Use Area		903	3	2	B '26/'27	Bench needs to have the required transfer back support and seat width. Wheelchair space is limited within structure dependent on number of people. Bench shall provide back support or be affixed to a wall. Grab Bars should be installed to provide assistance for transfer, seat width should be 42 in long by 20 in. deep
Mariner Park Day Use Area		ORAR 244.2.3.1; 244.3 245.2.5.1 244.5.3	3	4C	B '26/'27	Fire Ring is not compliant. No accessible route. Review Height and reach in accordance with regulations.
Mariner Park Camp Host Cabin		ORAR 1016.2; 1016.3; 1016.4 1016.7.1;	3	4C	B '26/'27	No ADA parking designated. No accessible route from parking space to Host cabin. No Ramp Access or alternate method of notification to get camp host attention if not outside. Install and designate accessible parking space, place signage with alternate method of contacting Camp Host.




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Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Fishing Hole Campground Pay Kiosk for Camp Fees		307.3; 308.1; 308.2; 308.3	3	4C	B '26	Kiosk is 48" height Reach should be no more than 24" from side approach. Recommend filling in the area with additional concrete pad to make fully accessible from all approaches
Fishing Hole Restroom Potable Water Access		402; 403; 502	2	4C	B '26	Accessible Route is required to access potable water; recommend installing a suitable material preferably asphalt and ADA Parking Space; Accessible route connecting to Restrooms from parking
Fishing Hole Restroom Potable Water Access		309.4	4	1	A '26	Spigot handle is non-compliant install lever handle
Fishing Hole Notice Board		206; 308; 302	4	4C	B '26	Accessible route; reach. Remove rocks and install asphalt or concrete pad around information kiosk

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
FACILITY NAME: Seafarer’s Memorial Park				TIME OF ASSESSMENT: July-September 2021		
STRUCTURE/FACILITY/AREA(S): Seafarer’s Memorial is a 2.52 acre lot located off of the Sterling Highway near the end of the Homer Spit. A memorial gazebo honoring those who were lost at sea, 45 parking spaces and open green space providing unobstructed views of the surrounding mountains and Kachemak Bay and access to the Spit Beach.						
Seafarer’s Memorial Park - Parking lot		206.3; 206.4; 216.5; 302.1; 403.1, 403.2; 405.3; 502.1, 502.2, 502.3, 502.3.1, 502.3.2, 502.3.3, 502.3.4	1	4C	B '25	Parking is adjacent to entrance to the Memorial and not accessible Pave and mark accessible parking spaces with paved accessible route to memorial pavers
Seafarer’s Memorial Park		305; 903	4	3	B '25	Bench is not ADA Compliant. Location on accessible route compliant with 404. Preference for Bench to not have arms for ease in transfer however having arms allows aid in person rising from seated position. Replace with compliant bench 17" - 19" seat height; able to withstand horizontal force minimum of 250 pounds at any point of the seat, Back support shall be 42"L minimum & 20"-24" deep
FACILITY NAME: Jack Gist Park				TIME OF ASSESSMENT: July - September 2021		
STRUCTURE/FACILITY/AREA(s): Donated by Jack Gist's estate for new softball fields, this 10 acre park offers stunning views of Beluga Lake and Kachemak Bay. Three fields are utilized by the Homer Adult Softball Association and the Homer High Mariner Softball team. There is also a disc golf course located in the park. Portable Toilet Facilities are available during the summer season. Plans are in process to draft a Master Plan for the park to include proposed field updates, plumbed restrooms, road access from a new subdivision to the west, parking configuration, and a new play area.						
Jack Gist Park Path to Disc Golf Course		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	C	Walkway to Disc Golf Course is not ADA compliant. Remove and replace with accessible route using materials that would provide a stable and firm ground, width to be 36" wide with passing lane or widen areas to allow passing

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park – Lower Fields		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	C	Lower Left and Right Ball Fields do not have ADA Accessible Routes. Furnish & Install accessible route from parking to playing fields spectator areas, dugouts, etc.
Jack Gist Park		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	C	Ground access is not firm and stable - ADA Accessible Route. Furnish & Install accessible travel route from parking to amenities
Jack Gist Park – Ball Field Spectator Seating and Access		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	Access Route Priority 1 Seating Priority 4	4C	C	Spectator bleachers are not ADA compliant, no accessible seating, no accessible route from parking area. Where provided, fixed team or player seating areas must contain the number of wheelchair spaces and companion seats required by ADAAG, but not less than one space.
Jack Gist Park – Field Access		404.2	1	2	B	Gate Access is not compliant. Provide clear pathway and level ground, remove overgrown vegetation to ensure proper width requirement is met

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park – Dugouts		903	2	2	B	Player dugout does not have accessible seating, too high or too low and seating is too narrow, no hand rails or access to allow for transfer from a wheelchair to the bench. Benches must have seats that are a min. of 20" to a max. of 24" in depth and 42" min. in length. The seat height should be a min. of 17" to a max. of 19" above floor. If the bench is not located next to a wall, the bench must have back support that is 42" min. in length and extends from a point 2" max. above the seat to a point 18" min. above the bench.
Jack Gist Park – Fence		307; 403.5	4	1	A	Fence has protrusion. Remove and relocate or furnish and install barriers to direct pathway around the protrusion.
Jack Gist Park – Dugouts		221.2.1.4; 206.7.9; 802.1	4	2	B	Entrances to dugouts are not compliant; grade has step up; Dugout entrance is not ADA compliant - opening is too narrow. Maintain areas of access by keeping gravel/fill materials level and compacted to maintain even surface levels with concrete pad; remove and replace existing gate with ADA compliant gate; maintain vegetation to keep sight lines and changes in elevation minimal

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park – Upper Field Approach		1016.2; 1016.3; 1016.4; 1016.7	1	3	C	Access Route is steep; Furnish and install accessible route to upper field from parking area; correct slope percentage
Jack Gist Park – Spectator Seating		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	4	2	B	No ADA Compliant seating available; no accessible route to seating from parking area. Install ADA seating along with accessible route from parking to seating area.



City of Homer ADA Transition Plan for City Facilities

Self-Evaluation on ADA Compliance Issues

Adopted via Resolution 19-024

April 22, 2019

Updated August 10, 2023

Adopted via Resolution 23-111

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INTRODUCTION

The City of Homer Transition Plan and Responsibilities

In accordance with the Americans with Disabilities Act (ADA, this document shall serve as the City of Homer’s Transition Plan.

This is an overview of the plan that includes the self-evaluation that identifies barriers to program accessibility and municipal owned properties throughout the City and includes project checklists to track improvements. The plan consists of an Inventory Assessment, implemented requirements and annual reassessment of goals and improvements.

The City of Homer ADA Coordinator will manage all aspects of ADA Compliance. This plan is available on the City of Homer website for review by the general public. Individuals are encouraged to submit comments or issues on accessibility of City programs and facilities by contacting the City ADA Coordinator.

BACKGROUND

Resolution 16-019 established the Americans with Disabilities Act (ADA) Compliance Committee and appointed then Deputy City Clerk Melissa Jacobsen as ADA Coordinator.

Resolution 16-057 established the ADA grievance procedure which sets out a system for resolving complaints of disability discrimination in a prompt and fair manner.

Resolution 17-75(A) Committed the City to continual work towards becoming a universally accessible city.

Resolution 19-024 established the Transition Plan for City facilities.

Resolution 19-055 confirmed the ADA Compliance Committee as a Standing Committee of the City Council. This resolution further outlined the need for the Committee and stated the ongoing responsibility to review any new programs, activities and services within the City of Homer; perform and develop transition plans for other areas of the City including but not limited to the city parks, trails, campgrounds and programs to comply with ADA requirements.

Resolution 20-114 Appointed Renee Krause, Deputy City Clerk to assume the duties of ADA Coordinator for the City.

Ordinance 22-53(A) Created the Americans with Disability Act Advisory Board to codify the body to reflect the City of Homer’s commitment to Title II of the ADA Regulations and efforts to accessibility to all.

PURPOSE

The federal legislation known as the American with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications.

Title II of the ADA specifically applies to state and local governments, referred to as “public entities,” and their programs and services. Title II, Article 8, requires public entities to take several steps designed to achieve compliance.

For the Transition Plan, the outlined scope of work included:

- 39 ○ Preparing a self-evaluation of the City’s policies and practices and analyze whether these policies and
- 40 practices adversely affect the full participation of individuals with disabilities in its programs,
- 41 activities, and services
- 42 ○ Performing a self-evaluation of City facilities for compliance with ADA requirements for accessibility
- 43 by individuals with disabilities
- 44 ○ Developing a Transition Plan based on the self-evaluations that lists the physical barriers of the City’s
- 45 facilities that limit the accessibility of its programs, activities, or services to individuals with
- 46 disabilities; the methods to be used to remove the barriers and make the facilities accessible; and the
- 47 schedule for taking necessary steps to achieve compliance.

48

49 **SELF-EVALUATION PROCESS**

50 City of Homer Staff and ADA Advisory Board (formerly known as ADA Compliance Committee) members
 51 received training on performing self-evaluations and Transition Plans from the Northwest ADA Center. The
 52 Northwest ADA Center is funded by the National Institute on Disability, Independent Living, and
 53 Rehabilitation Research (NIDILRR), and is part of the ADA National Network Centers which are a national
 54 platform comprised of ADA professionals and experts charged with assisting businesses, state and local
 55 governments, and people.

56 Following the training, the ADA Advisory Board self-performed the work with the support of City of Homer
 57 staff, with the option of contracting for aspects of the self-evaluation and initial Transition Plan that
 58 exceeded the expertise of the Board and City staff.

59 City facilities included in the primary self-evaluation:

60 City Hall	67 Baycrest Overlook and Restroom
61 Homer Public Library	68 Port and Harbor Office
62 Public Works Building (public entry only)	69 Harbor Load and Launch Ramp
63 Public Restrooms located on Pioneer Avenue and	70 Small Boat Harbor Ramps and Float System
64 Homer Spit	71 Harbor Facility Parking including Fee Pay Lots
65 HVFD Fire Hall (public entry only)	72 Fish Cleaning Stations
66 Airport (public spaces)	73 Nick Dudiak Fishing Lagoon

Several of the facilities were excluded from this initial self-evaluation due to the following reasons:

- Old Homer Police Station – At the time of the self-evaluation Homer City Council was evaluating plans for a new police station building; the old Police Station has known ADA compliance issues. This building is currently being used for storage for the Fire Department and is not open to the public.
- Homer Education and Recreation Complex (HERC) – The HERC consists of the old Homer Middle School (HERC-1) and the old Homer High School (HERC-2); at the time of the self-evaluation the status of HERC-1 was in flux and the ADA Advisory Board decided to not evaluate the building knowing that any improvements to the building would address known ADA compliance issues; HERC-2 is used by Public Works Maintenance Staff and is not open to the public.
- City Park Restrooms (e.g. Karen Hornaday Park KHP) The restroom facility at KHP has been demolished and Plans are in the design phase to construct a new restroom facility. In the interim portable toilets are in use.

- Bishop's Beach Restrooms are currently portable toilets. A Water and Sewer Special Assessment District Project is in process to construct and install water and sewer to the park and restroom facilities are planned for construction in the near term.
- ADA compliance issues pertaining to Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only and therefore not subject to this Transition Plan.

Staff from the City Clerk's Office and Public Works, members of the ADA Advisory Board, and interested members of the public visited City facilities and (using standardized evaluation sheets from the Northwest ADA Center) measured/evaluated parking areas, curbs and sidewalks, building entrances, counter spaces, seating, restrooms, and other public spaces for accessibility.

While conducting the facility evaluations, City staff and the ADA Advisory Board developed a list of questions related to ADA compliance requirements. Additionally, many of the harbor facilities, such as the ramps, float system, and fish cleaning stations, required specialized expertise to evaluate. To address these issues, the City established a contract with the Northwest ADA Center and David Barton to assist with answering questions and evaluating the more-specialized areas/facilities; those facilities were included in an assessment report by the Northwest ADA Center which has been incorporated into this Transition Plan.

Following all measurements/evaluations, the Board reviewed the data to determine where facilities were in compliance and where they were not. Items not in compliance were compiled into a spreadsheet as part of this Facilities Transition Plan.

TRANSITION PLAN DEVELOPMENT

The ADA Advisory Board reviewed the spreadsheet with Public Works and Port and Harbor staff to refine the list into a more efficient, applicable plan. During the process, some issues were removed for several reasons:

- Items were corrected at the time of measurement (e.g., the effort required to open a door) and will continue to be ongoing maintenance items per Public Work's policy and/or Building Maintenance job descriptions.
- Items were easily correctable, and were resolved during or shortly after the self-evaluation was conducted (e.g., materials blocking an accessible counter).
- Some items identified at the harbor by the Northwest ADA Center were incorrect and the Port and Harbor Director provided more detailed information regarding facility use that was not readily available at the time of evaluation.

These items are included in an Addendum at the end of the Facilities Transition Plan to acknowledge and document the initial findings.

PRIORITY RANKING: Once an accurate list of non-compliant items was compiled, the ADA Advisory Board ranked each item based on the following priorities for resolution as per ADA standards for accessible design:

Priority 1: Building accessibility including parking, access routes, and main building entrances

Priority 2: Equitable access to goods and services

Priority 3: Restrooms

Priority 4: All other measures to improve accessibility

COST/IMPACT RANKING: Public Works and Port and Harbor Staff were consulted to rank each compliance issue based on the level of impact to the department's budget and staff time required to complete the project. Definitions for Cost/Impact Rankings are:

- 1 – Project can be completed by City of Homer staff at low cost and with a low amount of effort.
- 2 – Project can be completed by City of Homer staff, the cost would be moderate and/or would require a moderate level of scheduling in association with other staff duties to complete.
- 3 – Project can be completed by City of Homer staff; however, the cost for materials would be high and/or the time required to complete would be high. Use of a contractor would allow project completion sooner.
- 4C – Project requires specialized tools, skills, and/or level of warranting the use of a contractor.

TIMELINE RANKING: Public Works and Port and Harbor department staff also evaluated the items based on current department workloads and schedules for when in-house and contractor-hired projects could be completed. The timelines for projects completed in-house would be as follows:

- A – Project can be completed in between regularly schedule work as time allows, with completion within one year.
- B – Project requires additional scheduling and budgeting and may be completed within one or two years.
- C – Project requires significant scheduling and budgeting and may be completed within three to five years; could be completed sooner if done by a contractor.

If a contractor is hired to complete a project they may have a more definitive timeline because they must be budgeted in advance. For these items, the Transition Plan lists the estimated year that staff will prepare an Invitation to Bid, include it in their budget requests to City Council, and have the project completed by.

Implementation of the Transition Plan

The ADA Advisory Board will review and update the Transition Plan annually or as needed to identify work that has been completed, add barriers that may arise in the future, and identify interim steps. If the time period for achieving compliance is longer than one year, the plan will identify the interim steps that should be taken during each year of the transition period to achieve compliance with Title II of the ADA.

ACKNOWLEDGEMENTS

A team consisting of City Staff, ADA Compliance Committee members, City residents, and a contractor participated in the initial self-evaluation, development, and review of the Facilities Transition Plan. The table below outlines the individuals involved and their roles in developing the Facilities Transition Plan.

INDIVIDUAL	AFFILIATION AND ROLE IN DEVELOPING THE TRANSITION PLAN
Rick Malley	ADA Compliance Committee Chair
Linda Munns	ADA Compliance Committee Chair; support in development of self-evaluation and Transition Plan
Tess Dally	ADA Compliance Committee Vice Chair; participated in measurements for self-evaluation, support in development of Transition Plan
Joyanna Geisler	ADA Compliance Committee member; participated in measurements for self-evaluation, support in development of Transition Plan
Pam Van Hoozer	ADA Compliance Committee member; support in development of self-evaluation and Transition Plan
Donna Aderhold	ADA Compliance Committee, City Council Representative; participated in measurements for self-evaluation, support in development of Transition Plan
Melissa Jacobsen	City Clerk's Office, City Clerk and ADA Coordinator; staff assigned to the ADA Compliance Committee, lead in developing the self-evaluation
Rachel Tussey	City Clerk's Office, Deputy City Clerk I; Transition Plan preparer
Dan Gardner	Public Works Superintendent; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the Transition Plan
Mike Riley	Public Works Building Maintenance; participated in measurements for self-evaluation, estimates for time, cost, and level of effort for the transition plan
Bryan Hawkins	Port Director/Harbormaster; consultation on port and harbor-specific ADA compliance issues identified in the self-evaluation and Transition Plan
Aaron Glidden	Port Maintenance Supervisor; provided estimates for time, cost, and level of effort for Transition Plan items at harbor facilities
David Lewis	City Council member and Independent Living Representative; participated in measurements for self-evaluation
David Barton	Northwest ADA Center; aided with measurements and provided support/consultation for self-evaluation

EVALUATION NOTES

- City Hall, Library, Airport, Public Works, Homer Volunteer Fire Department (HVFD), and City Restrooms were evaluated by ADA Compliance Committee Members, City staff, and supporting members.
- Port and Harbor facilities were inspected by David Barton, Northwest ADA Center, with support from ADA Compliance Committee Members and City staff; his final report was merged into this transition plan.
- Cost/impact rankings, in-house/contractor determinations, and timeline estimates were made by Public Works and Port and Harbor Staff.
- City Park Restrooms (e.g. Karen Hornaday Park) were not included in the plan because they were constructed prior to standard ADA regulations and were completely out of compliance.
- The Old Police Station was not included due to the approval of building a new Police Station.
- The Homer Education and Recreation Complex (HERC) buildings were not included since City Council is still determining the future use or demolition of the buildings per a recent Task Force report.
- Bishop's Beach Restrooms were determined to not have ADA issues, therefore are not included.
- Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only.
- Public Works Staff Comments: "If the City does the in-house items, it will take a long time to accomplish, but it could be done. Another approach is to put out a contract to tackle everything."

RANKING NOTES






Priority Rankings based on ADA Standards for Accessible Design	Cost/Impact Rankings based on how cost will affect department's budget, and staff time required to complete project
Priority 1: Parking, Access Route, & Main Entrances	1 = In-House Low Cost/Impact
Priority 2: Equitable Access To Goods & Services	2 = In House Medium Cost/Impact
Priority 3: Restrooms	3 = In House High Cost/Impact
Priority 4: All Other Measures To Improve Accessibility	4C = Requires Hiring/Bid Process for a Contractor





TIMELINE

Timelines for Staff-Completed Projects: If City Staff completes the in-house items, timeline for completion will vary significantly.	Timelines for Contractor Projects: Projects completed by a contractor may have a more defined timeline since they have to be budgeted in advance. Timeline lists estimated year of completion.
2019/2020 = Can be completed in between regularly scheduled work as time allows; within 1 year.	
2019/2021 = Requires additional scheduling/budgeting; may be completed within 1-2 years.	
2019/2024 = Requires significant scheduling/budgeting; may be completed within 3-5 years, could be completed sooner if done by a contractor.	





ADA COMPLIANCE ISSUES




The following list details the physical barriers of the City's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities, and the methods to be used to remove the barriers, make the facilities accessible, and the schedule for taking necessary steps to achieve compliance.






Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Baycrest Overlook		Van Accessible Space [502.2]	1	1	2019/2020 2021 PW Ops 2023	Repaint lines. Public Works to schedule/correct as time & budget allows. <u>Completion of three areas remain</u>
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	2	2019/ 2020 2021 '25 2023	Install "Van Accessible" sign at van space.
Library: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 2023	Install "Van Accessible" sign at van space. Port & Harbor to schedule/correct as time & bud
Public Works: Parking		"Van Accessible" Signs [502.6]	1	2	2019/ 2020 2023	Install "Van Accessible" sign at van space. Port & Harbor to schedule/correct as time & budget allows.
Animal Shelter: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2024	Repaint lines. Install "Van Accessible" sign at van space. Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2024 budget item & issue RFP in-2024/2025 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.



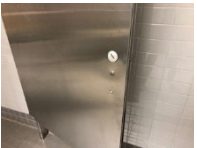

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Back Entrance		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 <u>2025/2026</u>	Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2025 budget item & issue RFP in 2025/2026 (incl. design & construction).
Fire Hall: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 <u>2025/2026</u>	Regrade cross slope to 1:48 max Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2025 budget item & issue RFP FOR 2025/2026 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Library: Parking		Slope of Accessible Parking Spaces [502.4] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 <u>2024</u>	Regrade surface to maintain max 1:48 slope. Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2024 budget item & issue RFP in 2024/2025 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Load & Launch Ramp: Gravel Parking		ADA Parking Sign Placement [502.6]	1	4C	2019/ 2021 <u>Scheduled for 2023</u> '25	Adjust height on existing handicap signage to comply with 60" minimum from ground. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).

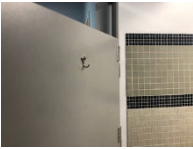




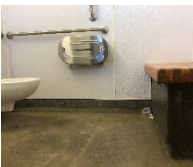
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Nick Dudiak Fishing Hole Lagoon		Ramp [405] Walking Surfaces [403]	1	4C	2019 2024/2025	The Nick Dudiak Fishing Hole Lagoon is extremely outdated and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring it fully into compliance. City Staff/Port & Harbor to continue working with Alaska Department of Fish & Game for funding to repair ramps.
Public Works: Parking		Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2027	Regrade cross slope to 1:48 max. Public Works to prepare cost estimate to resolve all parking/pavement entrance issues; include as 2027 budget item & issue RFP in 2027 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding.
Harbor Docks: Transient/Reserved Moorage		Door Hardware [404.2.7] Operable Parts [309]	2	1	2019/ 2020 Scheduled for 2023 '25	Round water spigot control(s).
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Reach Ranges [308]	2	1	2019/ 2020 Scheduled for 2023 '25	Reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches. Port & Harbor to add a fish disposal bucket under each accessible table section at all three locations; to be replaced as time & budget allows.
Library		Clear Area to Side of Front-pulling Door [404.2.4]	2	1	2019/2020 2023	Copy Room is tight; Install sign to ask for assistance with opening door. Remove Door Public Works to schedule/correct as time & budget allows.


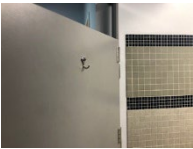


Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Benches & Viewing Areas		Benches [903]	2	3	2019/ 2021 Scheduled for 2024 '26	Retrofit existing benches to have back support, or provide accessible seating area -benches that meet ADA standard (i.e. seating with back support). Port & Harbor to incorporate into upcoming harbor improvement project.
Airport		Depth of Counter at Accessible Portion [904.4]	2	4C	2019/ 2024 2024	Alter accessible portion so it's the same depth as the standard countertop. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Research Kenai Airport. Is separate table allowed May require capital project with Counter Replacements
City Hall: Upstairs		Dimensions of Elevator's Interior [407.4.1]	2	4C	2019/ 2021 Future Unk.	Depth of elevator too short; replace elevator. Requires new elevator shaft/tower - Cost prohibitive in existing City Hall. ADA Access to individual floors, policy in place for staff to meet with public on floor they come in on to provide service.
Harbor Uplands: Ramp 2 Disposal Sheds		Changes in Surface Level [303] Ramps [405] Openings [302.3]	2	4C	2019/ 2024 2023 '25 Signage	RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than 1/2" (13 mm) diameter through a grate opening. Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or


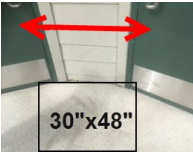
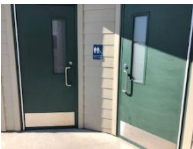
Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						provides some sort of “equivalent facilitation.” Port & Harbor to evaluate; could be incorporated into upcoming harbor improvement project.
Harbor Uplands: Ramp 8 Disposal Sheds		Changes in Surface Level [303]	2	4C	2019/ 2024 2023 '25 Signage	RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4” with no clear floor space to maneuver or reach any of the different disposal opportunities. Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed 1/4” in height. Port & Harbor to post signage at Ramp 8 that directs persons requiring assistance to contact staff, or to go to ADA compliant Ramp 2 facility.
Load & Launch Ramp: Staging Area		Ground Surfaces/ Changes in Surface Level [302, 303]	2	4C	2019/ 2024 2024 '25 Grade and compaction	Provide ground surface that is firm, stable, and slip resistant. Maintain to ensure changes in level issues do not occur throughout a season. Paving Staging Area will require a contractor; at a 2 rating staff could designate a paved area for ADA loading, but during summer will require significant staff time to monitor. Port & Harbor to evaluate; could be incorporated into upcoming harbor improvement project.
Baycrest Overlook		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2023	Move signs to comply w/ location requirements. PW to Review Contract with State for responsibility


Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 4: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2020/2021 <u>2023</u>	Move signs to comply w/ location requirements.
Harbor Ramp 5: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 <u>2023</u> <u>Bldg Maint.</u>	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Harbor Ramp 6: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 <u>2023</u> <u>Bldg. Maint.</u>	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Load & Launch Ramp: Restroom		Toilet Room Sign Locations [703.4.2]	3	1	2019/ 2020 2020/ 2021 Bldg Maint <u>2023</u>	Move signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Women's Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/2021 <u>2024</u>	Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						in one project & seek out grant funding.
Bartlett & Pioneer: Restroom		Toilet Room Sign Locations [703.4.2]	3	2	2019/ 2020 2020/ 2021 2023	Sign is missing; install signs to comply w/ location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Men's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/ 2020 2020/ 2021 Bldg Maint 2023	Replace hardware. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). PW Review for Completion
Library: Women's Restroom		Stall Door Pulls on Both Sides [604.8.1.2]	3	2	2019/ 2020 2020/2021 Bldg Maint 2023	Replace hardware. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). PW Review for Completion
Load & Launch Ramp: Restroom		Threshold Entrance Height [404.2.5, 303.2]	3	2	2019/ 2021 2021/ 2022 2023	Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Review for Completion

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Review for Completion
Airport: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Review for Completion
Airport: Women's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows.
City Hall: Downstairs Restroom		Stall Lock Operability [309.4]	3	3	2019/ 2021 2024	Replace lock so it can be used with one hand and w/o tight grasping/pinching. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows.
City Hall: Downstairs Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows;
Harbor Ramp 5: Restroom		Space from Partition to Toilet's	3	3	2019/ 2021	Shorten wooden bench top to meet space requirements between bench and toilet.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
		Centerline [604.2]			PW will review 2024	Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Library: Women's Restroom		Stall Door Self-closing [604.8.1.2]	3	3	2019/ 2024 2024	For stall doors inside restroom, add closer or replace door. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction).
Airport: Men's Restroom		Privacy Wall & Door Configuration [404.2.4]	3	4C	2019/ 2024 2024	Reconfigure space to meet minimum space requirements. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Men's Restroom		Space from Partition to Toilet's Centerline [604.2]	3	4C	2019/ 2024 2024	Move or replace toilet. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.
Airport: Women's Restroom		Clear Turn-Around Space for Wheelchair [603.2.1]	3	4C	2019/ 2024 2024	Space limited near sink; move/remove partitions, fixtures or objects. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding.

Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bartlett & Pioneer: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024 <u>2024</u>	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP (incl. design & construction).
Deep Water Dock: Restrooms		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024 <u>2024</u>	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door. Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP (incl. design & construction).
Nick Dudiak Fishing Hole Lagoon		Pedestrian Ramp [405] Walking Surfaces [403]	1	4C	2019/2024 <u>2026/2027</u>	The Nick Dudiak fishing Hole Lagoon is extremely outdated and in need of significant repairs. An Invitation to Bid (ITB) will be required to bring fully into compliance. Design recommendations have been completed in 2022 Staff to continue working with ADF&G and other options for funding sources for new accessible fishing pier and boardwalk
WKFL Park: Restroom		Maneuvering Clearance [404.2.4]	3	4C	2019/ 2024	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.

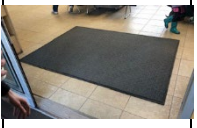

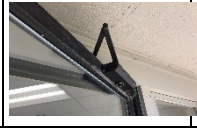

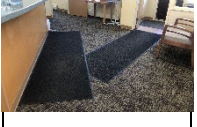
Location	Image	ADA Code Reference	Priority Level	Cost/ Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						Public Works to prepare cost estimate to resolve all public restroom issues; include as budget item & issue RFP in (incl. design & construction).
Airport		Drinking Fountain Spout Placement [602.5] Protrusion of Drinking Fountain [307.2]	4	1 or 4C	2019/ 2020 or 2019/ 2024 <u>2024</u>	Replace drinking fountain with one that complies with all sizing requirements. Drinking fountain sticks too far out; replace or add tactile warning. Replacing fountain in airport improvement project with water bottle type.




ADDENDUM

Throughout the evaluation process, some of the issues that were noted in staff's self-evaluations and the Northwest ADA Center's Port and Harbor report were either:

1. Addressed immediately;
2. Were determined by staff to no longer be an issue; or
3. An ongoing compliance issue that staff addresses regularly through routine building maintenance.


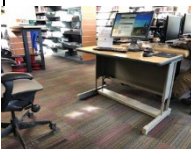
To ensure this Transition Report documents all ADA compliance issues/resolutions, those items determined as "N/A", "Completed", or "Recurring" have been listed in the following separate sections.




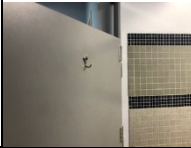
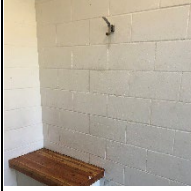

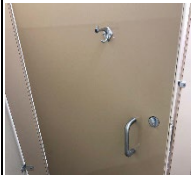
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.
Airport: Main Entrance		Main Door Closer Timing [404.2.8]	1	Recurring	Adjust door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
City Hall: Back Entrance		Door Closer Timing [404.2.8]	1	Recurring	Adjust door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
City Hall: Back Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.
City Hall: Front Entrance		Secured Edges of Carpets/Mats [302.2]	1	Recurring	Secure carpeting or mats at edges. Mats get replaced regularly through routine building maintenance.

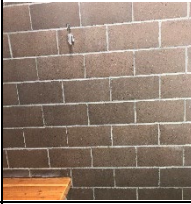

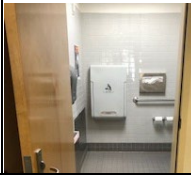


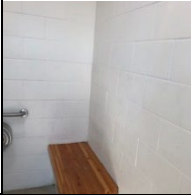
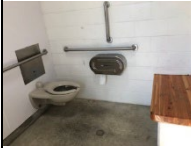
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Accessibility Issue, Solution/Remedy & City Staff Direction
					Door closers adjusted regularly through routine building maintenance.
Harbor Ramp 6: Restroom		Door Closer Timing [404.2.8.1]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
Library: Men's Restroom		Door Closer Timing [404.2.8.1] Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.
WKFL Park		Force to Open Door [404.2.9]	3	Recurring	Adjust main door so it takes at least 5 seconds to close. Door closers adjusted regularly through routine building maintenance.






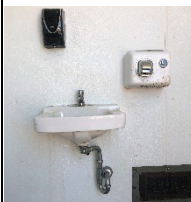
COMPLETED PROJECTS AND NOT APPLICABLE (NA)




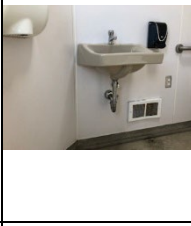

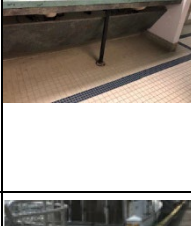

The deficiencies that were identified in the compilation of this Transition Plan have been completed and brought to up to ADA Standards or were found upon further inspection to be compliant. This listing will be updated on an annual basis as the City schedules the projects and funds the necessary changes and improvements.



Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 8: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	1	2019	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. ADA Parking was moved onto paved area; existing signage was moved and new lines were painted Spring 2019. Completed.
Library		Wheelchair Space Under Work Surface [305.3]	2	1	2019	Table with correct wheelchair dimensions is available; library staff installed computer at table. Completed






Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Uplands: Fish Cleaning Station/ Tables at Fishing Lagoon		Changes in Level [303]	2	3	2018	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station. Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points. Completed.
City Hall: Front Entrance		Minimum 48" Vestibule Door Spacing [404.2.6]	1	1	2019/2020	Remove inner door or change door swing for one or both doors. Public Works to schedule/correct as time & budget allows. Completed 2020
Deep Water Dock: Shelter		Reach Range [308]	2	1	2019/2020	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area. Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace. Port & Harbor to schedule/correct as time & budget allows. Completed 2020
Airport: Men's Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
Bartlett & Pioneer: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
Bartlett & Pioneer: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020
City Hall: Downstairs Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020

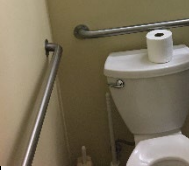


Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
End of the Road Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Relocate coat hook to meet location requirements. Completed 2020
End of the Road Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020
Library: Kid's Room Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Coat Hook was removed; install coat hook that meets location requirements. Completed 2020
Airport		Objects on Public Area Circulation Paths [307.2]	2	1	2019/2020	Hand sanitizer protrudes; needs to either be replaced or have a tactile warning. Completed 2020.
Harbor Ramp 5: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Re-install coat hook that meet location requirements. Completed 2020
Load & Launch Ramp: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Re-install coat hook that meet location requirements. Completed 2020.
WKFL Park: Restroom		Coat Hook Location [603.4]	3	1	2019/2020	Install coat hook to meet location requirements. Completed 2020.
WKFL Park: Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/2020	Relocate grab bar to meet all location requirements, specifically re: objects above bar. Completed 2020.

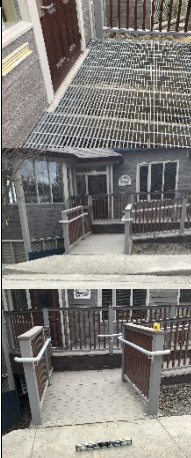


Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Airport: Men's Restroom		Threshold Entrance Height [404.2.5, 303.2] Force to Open Door [404.2.9]	3	2	2019/ 2021	Adjust or replace closer; Install lighter door. Replace threshold that meets bevel and height restrictions. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed 2020
Airport: Men's Restroom		Toilet Seat Height [604.4] Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/ 2021	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements. Completed 2021
Airport: Women's Restroom		Toilet Seat Height [604.4] Location of Grab Bar on Rear & Side Wall [604.5.1, 604.5.2, 609.4]	3	2	2019/ 2021	Toilet seat too high; replace toilet. Relocate grab bar to meet all location and length requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; Completed 2020
Deep Water Dock: Restrooms		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
End of the Road Park: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 4: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/ 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020





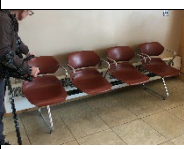
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bartlett & Pioneer: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 5: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Harbor Ramp 6: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020 Completed 2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
WKFL Park: Restroom		Pipes Below Lavatory Protected/ Insulated [606.5]	3	2	2019/2020	Install insulation or cover panel to protect pipes under sink. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Library: Men's Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed 2020
Airport: Men's Restroom		Toe Clearance Under Sink [306.3.3]	3	4C	2019/2024	Move or replace sink to meet under-sink clearance. City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed 2020
Harbor Docks: Transient/ Reserved Moorage		Clear Floor or Ground Space [305]	1	2	2019/2020	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30" by 48" for either forward or parallel. Modify any pier barriers or edge protection that may hinder access. Completed 2020.






Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Port & Harbor Office: Entrance		Notification Board Location too High [703.4.1]	1	1	2019/ 2020	Lower access to bottom edge of board to 48" to 60" max. Bottom edge of board at 50.5". Completed 2020
Port & Harbor Office		Accessible Service Counter [904.4]	1	1	Completed	Clear ADA Counter space so it is usable; provide a chair for patrons. Staff completed at time of inspection.
Airport: Parking		Van Accessible Space [502.2]	1	1	2019/ 2020 PW Ops 2021	Repaint lines to meet measurement requirements. Public Works to schedule/correct as time & budget allows. Completed in 2021.
Airport: Parking		ADA Parking Sign Placement [502.6]	1	1	2019/ 2020 PW Ops 2021	Adjust height on existing handicap signage to comply with 60" minimum from ground. Public Works to schedule/correct as time & budget allows. Completed in 2021.
City Hall: Back Entrance		Van Accessible Space[502.2]	1	1	2019/ 2020 PW Ops 2021	Repaint lines. PW will schedule/correct as time and budget allows. Completed 2022.
City Hall: Front Entrance		Van Accessible Space [502.2]	1	1	2019/ 2020 2021 PW Ops	Repaint Lines. Public Works will schedule/correct as time and budget allows. Completed 2021.
Fire Hall: Parking		Van Accessible Space [502.2]	1	1	2019/ 2020 2021 PW Ops	Repaint Lines. Public Works to Evaluate: Option 1 – Schedule/correct as time & budget allows or Option 2 – Prepare cost estimate to resolve all parking/pavement entrance issues include as 2020 budget item and issue RFP in 2020/21 Completed in 2022.
Library: Parking		ADA Parking Sign Placement	1	1	2019/ 2020 2021 PW Ops	Adjust height on existing signage to comply with 60" minimum distance from ground. Public Works to schedule/correct as time and budget allows. Completed 2021.


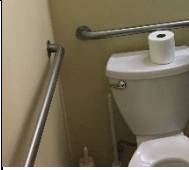




Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Public Works Parking		Van Accessible Space [502.2]	1	1	2019/2020 PW Ops 2021	Repaint Lines. Public Works to schedule/correct as time and budget allows. Completed 2021.
Airport: Parking		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2021
City Hall: Front Entrance		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows Completed 2021
Fire Hall: Parking		Van Accessible Space [502.6]	1	1	2019/2020 2021 PW Ops	Replace & install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2021
Harbor Docks Transient/Reserved Moorage		Boat Slip Clearance[100 3.3.1] Informational Sign & Marking Accessible Zones/Areas	1	2	2019/2020 2020/2021	For every 120 inches (10 feet) of lineal pier edge serving these accessible slips there is a clear opening at least 60" wide. Provide clear markings on all designated loading zone area(s). Ex: painting blue lines inside of existing yellow lines, red lines for easier detection and recognition of these accessible areas/features. Stall modifications completed in 2020. Marking and painting completed 2021
Library Parking		Van Accessible Signage [502.6]	1	2	2019/2020 2021 PW Ops	Replace and Install Van Accessible Signage at van space. Public Works to schedule and correct as time/budget allows. Completed 2022
Public Works Parking		Van Accessible Signage [502.6]	1	2	2019/2020 2021 PW ops	Replace & install Van Accessible signage at van space. Completed 2021

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 5: Gravel Parking		Van Accessible Space 502.2	1	4C	2019/2020 2021/2022	Create van accessible parking spaces with proper signage, lines and paved slope. Public Works and or Port & Harbor to prepare cost estimate to resolve all parking pavement entrance issues, include as budget item and issue ITB Completed 2022.
City Hall: Upstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed 2021 installed automatic flush system.
City Hall: Downstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/2024	Move control or replace toilet in Men's Restroom. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed 2022 Installed auto flush system.
Baycrest Overlook		Van Accessible Space [502.2]	1	2	2019/2020 2021 PW Ops	Install "Van Accessible" sign at van space. Completed 2022
Harbor Docks: Transient/Reserved Moorage		Boat Slip Clearance [1003.3.1] Informational sign & marking accessible zones/areas [703.4.1]	1	2	2019/2020 2020 Stall Mods Completed Marking & painting 2021	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Provide clear markings on all designated loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier detection and recognition of these accessible areas/features. Completed 2022





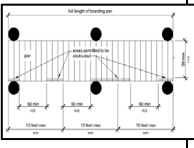
Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
City Hall: Front Entrance		Grates in Wheelchair Route [302.3] Level Landing at Top of Curb Ramp [406.4] Level Landing Where Ramp Changes Direction [405.7.4] Ramp Handrail Extension & Return [505.10.1] Minimum 32" Door Opening [404.2.3]	1	4C	2019/ 2021	Replace grate to meet opening requirement of 1/2" or less. Reconfigure curb ramp so there's a level landing at least 36" long. Alter landing ramp to meet minimum measurements. Alter/replace handrails. Alter main door, possibly with offset hinges. Public Works to prepare cost estimate to resolve all City Hall Front Entrance ADA compliance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Could be included in RFP for other construction items. Possibly evaluate for ADA grant funding. Add to Capital Improvement Plan. Completed 2021
End of the Road Park: Parking		Van Accessible Space [502.2] "Van Accessible" Signs [502.6] Exterior Ramp Cross Slope [403.3]	1	4C	2019/ 2021 2021/ 2022	Create van accessible parking spaces with proper signage, lines, and paved slope. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Could be included in RFP for other paving projects. Possibly evaluate ADA grant funding. Completed 2022
Harbor Ramp 3: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 2021	For greater access to Ramp 3, provide additional accessible paved parking spaces located nearest to this specific dock access point. Consider providing at least 5% or greater accessible parking stalls. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed




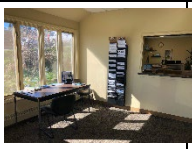



Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Harbor Ramp 4: Gravel Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 2021	Designate more accessible parking spaces that serve the Ramp 4/Ramp 3 Areas (which are primary-function locations) that is connected with an even, stable, firm, and slip resistant surface. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 4: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	4C	2019/ 2021 Scheduled for 2021	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 5: Gravel Parking		Van Accessible Space [502.2]	1	4C	2019/ 2021 Scheduled for 2021	Create van accessible parking spaces with proper signage, lines, and paved slope. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Load & Launch Ramp: Parking		Accessible Parking Dimensions [502.2, 502.3, 502.6]	1	4C	2019/ 2021 Scheduled for 2021	Replace surface material with compact gravel or asphalt in all ADA parking areas. Public Works and/or Port & Harbor to prepare cost estimate to resolve all parking/ pavement entrance issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Airport		Wheelchair Space in Waiting Rooms [802.1.2, 802.1.3]	2	1	2019/ 2020 2020/ 2021 Bldg Maint.	Space is there but it needs signage designation so it remains clear. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss

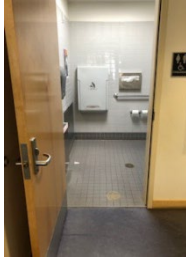


Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						resolving all airport issues in one project & seek out potential grant funding. Completed
Library		Tactile Interior Signs [703.5, 703.2, 703.3]	2	1	2019/ 2020 2020/ 2021 Bldg Maint.	Install tactile signs Public Works to schedule/correct as time & budget allows. Completed
City Hall: Upstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/ 2020 2020/ 2021 Bldg. Maint.	In permanent rooms, replace all room/space placards with tactile signs in proper locations. Public Works to schedule/correct as time & budget allows. Completed
City Hall: Downstairs		Tactile Interior Signs [703.5, 703.2, 703.3]	2	2	2019/ 2020	Replace all room/space placards with tactile signs in proper locations. Public Works to schedule/correct as time & budget allows. Completed
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon		Floor or Ground Surfaces [302]	2	4C	2019/ 2021	There is at least one accessible vehicular parking space designated near each of the three independent stations; however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. Ground and surface level in any directions of parking spaces must be firm, level, and slip resistance. Scheduled for 2021. Completed.
Airport: Men's Restroom		Toilet Paper Dispenser Location [604.7]	3	1	2019/ 2020 2020/ 2021 Bldg. Maint.	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed
Baycrest Overlook		Toilet Paper Dispenser Location [604.7]	3	1	2019/ 2020	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues;

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed
City Hall: Downstairs Restroom		Toilet Room Sign Locations [703.4.2, 703.4.1]	3	1	2019/ 2020 2020/ 2021 PW Ops	Move signs to comply w/ height requirements so they're not blocked by other doors. Public Works to schedule/correct as time & budget allows. Completed.
City Hall: Upstairs Restroom		Location of Grab Bar on Side Wall [604.5.1]	3	1	2019/ 2020 2020/ 2021	Relocate grab bar to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Library: Men's Restroom		Soap Dispenser Location [308.2.2]	3	1	2019/ 2020 2020/ 2021 Bldg Maint	Relocate soap dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Library: Men's Restroom		Location of Grab Bar on Side Wall [609.4]	3	1	2019/ 2020 2020/ 2021 Bldg Maint	Relocate grab bar to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Airport: Women's Restroom		Toilet Paper Dispenser Location [604.7]	3	2	2019/ 2020	Relocate toilet paper dispenser to meet all location requirements. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – City Staff & Public Works to work with DOT&PF ADA Coordinator to discuss resolving all airport issues in one project & seek out potential grant funding. Completed.
Baycrest Overlook		Location of Grab Bar on Side & Rear Wall [609.4]	3	2	2019/ 2021	Relocate grab bar to meet all location requirements, specifically re: objects below bar. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						budget item & issue RFP in 2020/21 (incl. design & construction). Completed
Harbor Ramp 4: Restroom		Force to Activate Flush Control [605.4]	3	2	2019/ 2021	Change/adjust toilet flush control so it takes less than 5lbs of force to activate. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Harbor: Policies & Procedures For All Facilities		Policy and procedures. Schedules for accessible feature(s) maintenance	3	2	2019/ 2020	Review and modernize current/associated policies and operational procedures to reflect how these accessible slips are requested, utilized, and maintained for short-term or long-term moorage harboring opportunities. Port & Harbor to review/revise policies & procedures for ADA compliance; include Port & Harbor Advisory Commission where appropriate. Completed.
Library: Kid's Room Restroom		Location of Grab Bar on Side Wall [609.4]	3	2	2019/ 2020 2020/2021	Relocate grab bar to meet all location requirements re: surrounding objects. Public Bldg Maint Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
City Hall: Upstairs Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows Completed.
Harbor Ramp 3: Gravel Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3] Ground Floor Surfaces [302.1, 302.3]	1	1	2019/2021	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance. Clear asphalt-to-gravel issues & regrade to have cross slope less than 2%.

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						Staff inspected Ramp 3 Parking Lot; the paved portion has been cleared of any gravel/debris, lines repainted, and a drainage issue fixed at the head of the parking lot. The unpaved parking area near the top of Ramp 3 is the parking lot for Harbor Grill, not for Ramp 3 access; the two parking areas are delineated by a physical barrier. Completed.
Harbor Ramp 3: Paved Parking		Clear Widths and Slopes for Walking Surfaces [403.5.3]	1	2	2021	The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition. This change-in-level barrier could be easily remedied and likely permanently maintained with a little additional asphalt around the base of the meter. Area around meter was paved when meter was replaced with a different model. Completed.
Harbor Ramp 4: Paved Parking		Van Accessible Space [502.2]	1	2	2019	Repaint lines to meet measurement requirements. Lines were repainted Spring 2019. Completed.
Harbor Uplands: Fish Cleaning Station/ Tables at Ramp 6		Operation [309.4] Faucets [606.4]	2	1	2021	At the Ramp 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round. Staff is replacing controls with lever mechanisms as they wear out and need replacing. Completed
Harbor Ramp 6: Restroom		Toilet's Flush Control on Open Side of Closet [604.6]	3	3	2019/ 2024	Move control or replace toilet. Public Works to evaluate: Option 1 – Schedule/ correct as time & budget allows; or Option 2 – Prepare cost estimate to resolve all public restroom issues; include as 2020 budget item & issue RFP in 2020/21 (incl. design & construction). Completed.
Harbor Docks: Transient/ Reserved Moorage		Boat Slip Clearance [1003.3.1]	1	N/A		Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the

Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point. Staff designated stalls; separately listed issue addresses staff's efforts to show designations on port and harbor maps. Completed.
Library: Main Entrance		Grates in Exterior Wheelchair Route [302.3]	1	N/A		Replace grate to meet opening requirement of 1/2" or less. Staff confirmed that no grate exists at the Library Entrance.
Load & Launch Ramp: Parking		Ground/Walking Surfaces [302, 403]	1	N/A		Relocate ADA parking spaces to open asphalt surfacing already adjacent to and around the restroom building. Existing pavement area is for Load & Launch Ramp staging; cannot be relocated.
Port & Harbor Office		Protruding Object Over 4" at Entrance [307.2, 305]	1	N/A		Move entrance shelf to provide clear floor space of 30"x48" min for door approach. Not applicable since the shelf does not protrude 4" into the door space.
City Hall: Downstairs		Accessible Service Counter [904.4.1]	2	N/A		Rebuild a portion of City Clerk's counter for accessibility. Not necessary since a present workaround exists; table that meets ADA compliance is available.
City Hall: Upstairs		Depth of Counter at Accessible Portion [904.4]	2	N/A		Rebuild Finance's counter for accessibility. Staff re-measured, meets requirements.
Harbor Docks: Transient/Reserved Moorage		Clear Floor Space [606.2]	2	N/A		Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity. Dock in photo is not the ADA designated stalls; the designated stalls are compliant with accessible route requirements.
Harbor Uplands: Ice Bait & Automated Machines		Reach Range [308]	2	N/A		The Bait Box machine operating controls are too high (52 1/2 inches) for proper high reach range clearance of 48 inches above the floor. Recommend replacing this automated machine with one that does comply with the





Location	Image	ADA Code Reference	Priority Level	Cost/Impact	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
						2010 ADA Standards in the design and operation of the control mechanisms. This machine is privately owned, not maintained by the City.
Library: Kid's Room Restroom		Minimum 48" Vestibule Door Spacing [404.2.6] Privacy Wall & Door Configuration [404.2.4]	3	N/A		Remove inner door or change door swing for one or both doors. Reconfigure space to meet minimum space requirements. Restroom is a Single Unit, does not have an inner door.
Library: Kid's Room Restroom		Toilet Paper Dispenser Location [604.7]	3	N/A		Relocate toilet paper dispenser to meet all location requirements. Staff re-measured, meets requirements.
Load & Launch Ramp		Boarding Piers at Boat Launch Ramps [1003.2.2]	4	N/A		Not required or prioritized; but recommend due to the steeper slope consider enhancing and improving the ramp safety features and texture of the surface to improve safety, ambulation, and traction during inclement weather. Staff ensures the launch ramp is slip resistant/safe.






5. Involvement of the ADA Coordinator in review of project design to ensure the contractor is fully aware that ADA regulations and guidelines are to be included within the project at the beginning.
6. Improve wayfinding signage so people with disabilities can more easily and conveniently navigate the park system and the city as a whole.
7. If portable toilets are provided make sure at least one is accessible.







7.0 Parks Listing

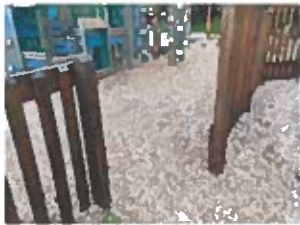



The following details the physical barriers of the City parks, play areas and campgrounds that limit the accessibility of its programs, activities or services to individuals with disabilities and the methods suggested to remove those barriers, make the area accessible and the schedule for achieving compliance.




7.1 ADA Compliance Issues





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
FACILITY NAME: Karen Hornaday Hillside Park			TIME OF ASSESSMENT: JULY – SEPTEMBER 2021			
STRUCTURES/FACILITY/AREA(S): Karen Hornaday Hillside Park has only portable toilets at the time of accessibility surveys. Project is in the planning stages for redesign of entrance road, parking lot, pedestrian trail and new restroom facilities. A new updated master plan is in funding process for FY24/FY25 Capital Budget. The campground has been closed temporarily and was not audited.						
Karen Hornaday Park		206.2.1; 206.2.2	1	2	Complete to Pavilion A	No Accessible route from Parking lot to Pavilion or ballfields. Accessible route is required to all sports fields and to the pavilions from parking area
Karen Hornaday Park		208.2; 502.2; 502.3; 502.6	1	1	Spring 2025 A	Designated accessible parking stall not identified; no signage Recommend paving parking stalls and striping, installation of signage
Karen Hornaday Park		1011.2.1	4	2	A Pending NA	Pavilion has one ADA Compliant Picnic Table recommend to place at minimum one additional due to high use of pavilion
Karen Hornaday Park		302.1; 402.2; 403.2	1	4	NA C No	Activity is surrounded by rocks with no accessible entry. Remove rocks to allow for accessible access. Suggest installation of materials to have firm stable ground.




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		208.1 208.2; 208.2.4; 502.6	1	2	A, W B Pending	Parking for play area has no designated accessible parking. Construct and Install Accessible parking stall for appropriate signage.
Karen Hornaday Park Play Area		240.1; 240.2.1; 1008.1; 1008.2.1	4	4	C N/A	Ground area should be better maintained to afford accessibility.
Karen Hornaday Park Play Area		302.1; 302.3; 303.1; 304.1; 403.1; 402; 403.5.1; 1008.1- 108.2.1; 1008.2.4; 1008.2.6	1	3	wood chips are accessible C	Entrance to play area is not compliant. Entry needs to be widened. Play area has wood chip base which is not accessible material. Furnish & Install accessible ground material throughout the play area to ensure accessibility by providing stable, non-slip material.
Karen Hornaday Park Play Area		1008.2.4; 1008.2.6; 1008.4.3	4	1	Pending A	No accessible entrance to this feature. Recommend relocating or provide ADA Compliant Access
Karen Hornaday Park Play Area		1008.4.2; 308; 1008.2.6; 1008.2.4	4	2	Pending B	Recommend modification to ensure reach is compliant to green wheel




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		308; 1008.4.2; 1008.2.6; 1008.2.4	4	3	C N/A	Climbing Wall – ensure approach is compliant for access from a wheelchair
Karen Hornaday Park Play Area		302.1; 303.1 305.2; 1008.2.4	1	3	B Pending	Play area is surrounded by a wall or fence and is not accessible by those with mobility or vision impairments without assistance. Modify to provide accessible route to this area and install ground materials to make firm stable and non-slip
Karen Hornaday Park Play Area		303.1; 1008.3.1; 1008.3.2	2	4	C N/A	Play component is not accessible from a wheelchair or without assistance. Install chair level transfer
Karen Hornaday Park Play Area		1008.2.1	2	2	N/A B	Provide accessible entry to sand box.
Karen Hornaday Park Play Area		240.2.1.2	4	3	C N/A	No accessible transfer point. Open portion of side for accessible entry/transfer.
Karen Hornaday Park Play Area		240; 403	4	2	Pending A	Recommend adding additional accessible swing option. Currently there is only one





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		240; 302; 304; 305; 404.2.3	1	3	C <i>Pending</i>	Entrance is non-compliant. Widen entry in order to bring the gateway into ADA compliance.
Karen Hornaday Park Play Area		1008.2.1	1	1	A <i>Pending</i>	Remove. Safety hazard as logs are rotten.
Karen Hornaday Park Play Area		206 404; 1008	1	3	C <i>Pending</i>	Remove and replace ground materials with level, firm non-slip materials
Karen Hornaday Park Play Area		1008.2.6; 206; 404	1	3	C <i>Pending</i>	Replace materials so ground stays level and firm. Remove and replace materials with suitable ground materials that are level, firm and non-slip.





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Play Area		1008.2.1; 1008.2; 1008.2.4.1; 1008.2.6; 1008.2.6.1	4	4	C	<p>Various play components in the Play area that have limited or no access without assistance. Recommend installation of transfer system from wheelchair; modification to approaches or sidewalk barriers on the play component.</p> <p>Pending</p>
Karen Hornaday Park Play Area		1008.4	4	4	C N/A	Only component of its kind. Not required but recommend remove and replace with similar component that has adaptable reach
Karen Hornaday Ballfields		221.2; 221.2.1.4; 221.2.3; 221.3 1016	1 & 4	2	B Pending	Bleachers at upper field – no accessibility, too close to the fence, no handrails or safety railing to prevent falls; no designated wheelchair spaces Furnish & Install or modify existing to provide better safety provide accessible seating as well as wheelchair seating





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park – New Pavilion		1011.2; 1011.3 1011.5	4	1	A <i>Pending</i>	Grills swivel and requirement is 40" x 48" clear ground space on all sides; 2-5% slope & 15"-34" height required Remove and reinstall in regulation height and clearance and slope.
Karen Hornaday Park – Old Pavilion		206	1	3	B <i>Pending</i>	Pavilion approach is not ADA Compliant; attached tables are non-compliant; Regrade slope and install accessible routes
Karen Hornaday Park – Old Pavilion		1011.2.1	4	2	A <i>Pending</i>	Available Picnic Tables are not ADA compliant. Provide a minimum of one ADA Compliant Table of universal design would be preferable.
Karen Hornaday Park Ballfields		1008.2.6; 206.7.9; 404.2.3; 404.2.4.4	4	4	C <i>Pending</i>	Entrances to dugouts are not compliant; grade has high step up; opening is too narrow to dugout. Ground surface must be maintained and inspected on a regular basis; remove and replace gate and fencing to provide required clearances




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Karen Hornaday Park Ballfields		206.2.1; 221.4; 221.2.1.4; 221.2.3; 221.3	1	4	C <i>Pending</i>	No accessible Route from or to the parking spaces, Bleachers do not provide accessible seating or companion seating. Furnish & Install accessible route from parking lot (when complete) provide designated wheelchair seating with companion seating Provide regular maintenance to grounds.
FACILITY NAME: Bayview Park				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Is a lovely neighborhood park located at the top of Main Street. This Park is traditionally known for being used as a toddler and young children's park since it was fenced, small and located within the neighborhood. Currently there are plans in motion to improve the park. Installation of new play equipment with ADA compliant access routes to each piece of equipment and placement of picnic tables as well as installation of paved accessible parking making it Homer's first fully accessible park. It will be done at a future date when completed. At the time that Site Audits were conducted this location was non-compliant for access, play areas and parking. <i>Complete</i>						
FACILITY NAME: Bishop's Beach Park & Beluga Slough Trail				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Bishop's Beach Park provides access to miles of public beaches, a picnic pavilion with fire ring and bar-b-que grill and picnic tables. There is a large grassy lawn area that is maintained. Currently restroom facilities are portable toilets and new plumbed restrooms are in the planning/design phase with expectation for construction 2024/2025. The Park provides vehicle access to the west for the public and to Beluga Slough Trail which runs along city and state owned land. No camping is allowed on the beaches or in the park.						
Bishop's Beach Park – Parking Lot		208; 208.2; 208.2.4; 302; 502.4	1	4	C <i>Pending</i>	Accessible parking has more than 2% slope. Recommend regrade and repave parking lot to include pavement marking for minimum number of accessible parking spaces and the required number to be van accessible.
Bishop's Beach Accessible Routes		206; 206.2.1; 502.1- 502.3.4	1	2	<i>Pending</i> B	Restroom closed permanently and temporarily replaced with portable toilets. Plans are being developed for permanent restroom facilities. No accessible approach to portable toilets or pavilion Furnish & Install accessible walkway to pavilion and restroom from parking spaces.





Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Bishop's Beach Park Access to Beluga Slough Trail		402; 404	1	1	Completed A	Transitions from ground to elevated walkway is too high in some areas; too steep in other areas within slope; vegetation impairs visibility of edge and clear safe path Recommend regular maintenance to remove vegetation, correct slope and transition from ground to elevated walkway by maintaining gravel
Bishop's Beach Park Beluga Slough Trail Access		402; 404	1	2	A	Nominal Transition issues on this segment. Good example of what access should appear and resemble. Recommendation: Regular maintenance to keep gravel supply appropriate.
FACILITY NAME: Mariner Park and Campground				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Located on the base of the Homer Spit, Mariner Park and Campground is a 111 acre multi-use area that is one of the most popular beach access points for dog walking, coal collecting, and horseback riding in Homer. There are 34 camp sites available April 1 st through October 30 th , a Day Use Area along the northern border of the park with fire rings, picnic tables and a small gazebo, which is available for reservation for private events. Seasonal restroom facilities are provided May through September/October (weather dependent).						
Mariner Park Day Use Area		206.2.1; 502	1	4C	Pending B	No Accessible parking designated. No accessible route to gazebo. Construct and furnish accessible route and parking space install signage per regulations




Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Mariner Park – Day Use Area		210; 504; 505.10.2	3	4C	Completed 9/23 B	Gazebo, has no hand rails, no ramp, stairs are steep, narrow steps and tall rise. All steps on flight of stairs shall have uniform riser heights and uniform tread depths. Recommend rebuilding stairs to include handrails and placement of a ramp.
Mariner Park Day Use Area		903	3	2	B Pending	Bench needs to have the required transfer back support and seat width. Wheelchair space is limited within structure dependent on number of people. Bench shall provide back support or be affixed to a wall. Grab Bars should be installed to provide assistance for transfer, seat width should be 42 in long by 20 in. deep
Mariner Park Day Use Area		ORAR 244.2.3.1; 244.3 245.2.5.1 244.5.3	3	4C	B Pending	Fire Ring is not compliant. No accessible route. Review Height and reach in accordance with regulations.
Mariner Park Camp Host Cabin		ORAR 1016.2; 1016.3; 1016.4 1016.7.1;	3	4C	B Pending	No ADA parking designated. No accessible route from parking space to Host cabin. No Ramp Access or alternate method of notification to get camp host attention if not outside. Install and designate accessible parking space, place signage with alternate method of contacting Camp Host.



Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
FACILITY NAME: Fishing Hole Campground				TIME OF ASSESSMENT: July – September 2021		
STRUCTURE/FACILITY/AREA(S): Located next to the Nick Dudiak Fishing Lagoon, this campground on the Homer Spit features 80 campsites, 9 sites are located on the edge of the fishing lagoon and is a popular destination for campers. Amenities at this location include Fishing Hole camp sites, beach campsites, fish cleaning tables, picnic pavilion, grill, accessible restroom facilities, potable water and easy access to one of the city’s RV dump stations. The Fishing Hole Campground has 16 camp sites that are available during the winter months, October 31 st through March 31 st annually.						
Fishing Hole Campground		703.4.1; 703.5.5; 703.5.6; 703.7	1	1	A <i>Pending</i>	Accessible Camping Spaces Signage Placement. Paved connection to pavilion and walkway to restroom signage placement requires correction
Fishing Hole Pavilion		1011.2; 1011.3; 902.3 ABA	3	1	A <i>Pending</i>	ADA Compliant Picnic Table provided, recommend adding additional table. Requirement is based on 24LF of usable space around table top, there should be a minimum of one wheelchair space.
Fishing Hole Pavilion		1011.2; 1011.3; 1011.5	3	4C	B <i>Pending</i>	Grill does not have required access all the way around it. Relocation to maintain the required distance on all sides. Grill does swivel, but must be accessible with clear ground 48” x 48” clear ground space on all sides 2-5% slope 15”-34” max height
Fishing Hole Pavilion		402; 403	1	NA	NA	Paved area next to Pavilion provides accessible feature. ADA COMPLIANT

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Fishing Hole Campground Pay Kiosk for Camp Fees		307.3; 308.1; 308.2; 308.3	3	4C	B	Kiosk is 48" height Reach should be no more than 24" from side approach. Recommend filling in the area with additional concrete pad to make fully accessible from all approaches
Fishing Hole Restroom Potable Water Access		402; 403; 502	2	4C	B <i>Pending</i>	Accessible Route is required to access potable water; recommend installing a suitable material preferably asphalt and ADA Parking Space; Accessible route connecting to Restrooms from parking
Fishing Hole Restroom Potable Water Access		309.4	4	1	A <i>Pending</i>	Spigot handle is non-compliant install lever handle
Fishing Hole Notice Board		206; 308; 302	4	4C	B <i>Pending</i>	Accessible route; reach. Remove rocks and install asphalt or concrete pad around information kiosk

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
FACILITY NAME: Seafarer's Memorial Park				TIME OF ASSESSMENT: July-September 2021		
STRUCTURE/FACILITY/AREA(S): Seafarer's Memorial is a 2.52 acre lot located off of the Sterling Highway near the end of the Homer Spit. A memorial gazebo honoring those who were lost at sea, 45 parking spaces and open green space providing unobstructed views of the surrounding mountains and Kachemak Bay and access to the Spit Beach.						
Seafarer's Memorial Park - Parking lot		206.3; 206.4; 216.5; 302.1; 403.1, 403.2; 405.3; 502.1, 502.2, 502.3, 502.3.1, 502.3.2, 502.3.3, 502.3.4	1	4C	B Pending	Parking is adjacent to entrance to the Memorial and not accessible. Pave and mark accessible parking spaces with paved accessible route to memorial pavers
Seafarer's Memorial Park		305; 903	4	3	B Pending	Bench is not ADA Compliant. Location on accessible route compliant with 404. Preference for Bench to not have arms for ease in transfer however having arms allows aid in person rising from seated position. Replace with compliant bench 17" - 19" seat height; able to withstand horizontal force minimum of 250 pounds at any point of the seat, Back support shall be 42" L minimum & 20"-24" deep
FACILITY NAME: Jack Gist Park				TIME OF ASSESSMENT: July - September 2021		
STRUCTURE/FACILITY/AREA(s): Donated by Jack Gist's estate for new softball fields, this 10 acre park offers stunning views of Beluga Lake and Kachemak Bay. Three fields are utilized by the Homer Adult Softball Association and the Homer High Mariner Softball team. There is also a disc golf course located in the park. Portable Toilet Facilities are available during the summer season. Plans are in process to draft a Master Plan for the park to include proposed field updates, plumbed restrooms, road access from a new subdivision to the west, parking configuration, and a new play area.						
Jack Gist Park Path to Disc Golf Course		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	W/A C PENDING	Walkway to Disc Golf Course is not ADA compliant. Remove and replace with accessible route using materials that would provide a stable and firm ground, width to be 36" wide with passing lane or widen areas to allow passing

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park - Lower Fields		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	C <i>Pending</i>	Lower Left and Right Ball Fields do not have ADA Accessible Routes. Furnish & Install accessible route from parking to playing fields spectator areas, dugouts, etc.
Jack Gist Park		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	1	4C	C <i>2025</i>	Ground access is not firm and stable - ADA Accessible Route. Furnish & Install accessible travel route from parking to amenities
Jack Gist Park - Ball Field Spectator Seating and Access		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	Access Route Priority 1 Seating Priority 4	4C	C <i>Pending</i>	Spectator bleachers are not ADA compliant, no accessible seating, no accessible route from parking area. Where provided, fixed team or player seating areas must contain the number of wheelchair spaces and companion seats required by ADAAG, but not less than one space.
Jack Gist Park - Field Access		404.2	1	2	B <i>Pending</i>	Gate Access is not compliant. Provide clear pathway and level ground, remove overgrown vegetation to ensure proper width requirement is met

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park - Dugouts		903	2	2	B <i>Complete</i>	Player dugout does not have accessible seating, too high or too low and seating is too narrow, no hand rails or access to allow for transfer from a wheelchair to the bench. Benches must have seats that are a min. of 20" to a max. of 24" in depth and 42" min. in length. The seat height should be a min. of 17" to a max. of 19" above floor. If the bench is not located next to a wall, the bench must have back support that is 42" min. in length and extends from a point 2" max. above the seat to a point 18" min. above the bench.
Jack Gist Park - Fence		307; 403.5	4	1	A	Fence has protrusion. Remove and relocate or furnish and install barriers to direct pathway around the protrusion.
Jack Gist Park - Dugouts		221.2.1.4; 206.7.9; 802.1	4	2	B <i>Pending</i>	Entrances to dugouts are not compliant; grade has step up; Dugout entrance is not ADA compliant - opening is too narrow. Maintain areas of access by keeping gravel/fill materials level and compacted to maintain even surface levels with concrete pad; remove and replace existing gate with ADA compliant gate; maintain vegetation to keep sight lines and changes in elevation minimal

Location	Image	ADA Code Reference	Priority Level	Cost Impact Level	Timeline	Accessibility Issue, Solution/Remedy & City Staff Direction
Jack Gist Park - Upper Field Approach		1016.2; 1016.3; 1016.4; 1016.7	1	3	C <i>Pending</i>	Access Route is steep; Furnish and install accessible route to upper field from parking area; correct slope percentage
Jack Gist Park - Spectator Seating		206.2.1; 403; 403.5.3; 1016.2; 1016.3; 1016.4	4	2	B <i>Pending</i>	No ADA Compliant seating available; no accessible route to seating from parking area. Install ADA seating along with accessible route from parking to seating area.

ADA ADVISORY BOARD

2025 Annual Calendar of Meetings and Topics

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	No Meeting Scheduled			
FEBRUARY	Wednesday 2/5 5:00 p.m.	Thursday 2/13 4:00 p.m.	Monday 2/24 6:00 p.m.	ADA Budget Review *may not be applicable during non-budget years Review Annual Strategic Plans & Goals Draft Review of Trails Transition Plan Discussion of Community Recreation Transition Plan CIP Project Development
MARCH	No Meeting Scheduled			
APRIL	Wednesday 4/2 5:00 p.m.	Thursday 4/10 4:00 p.m.	Monday 4/13 6:00 p.m.	<ul style="list-style-type: none"> • ADA Budget Review FY26/FY27 • CIP Project Draft
MAY	Wednesday 4/30 5:00 p.m.	Thursday 5/8 4:00 p.m.	Monday 5/22 6:00 p.m.	<ul style="list-style-type: none"> • Draft Strategic Plan for 2025 • Community Rec Transition Plan • CIP Project Final Draft
JUNE	Wednesday 6/4 5:00 p.m.	Thursday 6/12 4:00 p.m.	Monday 6/22 6:00 p.m.	<ul style="list-style-type: none"> • Community Rec Transition Plan Draft • Status Update of Adopted Transition Plans
JULY	Wednesday 7/2 5:00 p.m.	Thursday 7/10 4:00 p.m.	Monday 7/20 6:00 p.m.	<ul style="list-style-type: none"> • Term Expiration Notices/Reapplications Distributed • CIP Review and Recommendations
AUGUST	Wednesday 8/6 5:00 p.m.	Thursday 8/14 5:00 p.m.	Monday 8/24 6:00 p.m.	<ul style="list-style-type: none"> • Reapplications Due to Clerks Office • Joint Worksession with City Council Monday, August 17th
SEPTEMBER	No Meeting Scheduled			
OCTOBER	Wednesday 10/01 5:00 p.m.	Thursday 10/09 4:00 p.m.	Monday 10/12 6:00 p.m.	<ul style="list-style-type: none"> • Approve Meeting Schedule for Upcoming Year • Board Training by City Clerk • Proposed CIP Project • Accessible Parking
NOVEMBER	Wednesday 11/05 5:00 p.m.	Thursday 11/13 4:00 p.m.	Monday 11/23 6:00 p.m.	<ul style="list-style-type: none"> • Review Strategic Plan & Goals for 2025 • Trails Transition Plan Draft
DECEMBER	No Meeting Scheduled			

*The Board's opportunity to give their report to City Council is scheduled for the Council's regular meeting following the Board's regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 24-118

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
ESTABLISHING THE 2025 REGULAR MEETING SCHEDULE FOR CITY
COUNCIL, ECONOMIC DEVELOPMENT ADVISORY COMMISSION,
LIBRARY ADVISORY BOARD, PARKS ART RECREATION AND
CULTURE ADVISORY COMMISSION, PLANNING COMMISSION,
PORT AND HARBOR ADVISORY COMMISSION, AND AMERICANS
WITH DISABILITIES ACT (ADA) ADVISORY BOARD.

WHEREAS, Pursuant to Homer City Code (HCC) Section 1.14.020, the City Council annually sets the schedule for regular and some special meetings, noting the dates, times and places of the City Council, Planning Commission, Advisory Commissions and Boards; and

WHEREAS, The public is informed of such meetings through notices located at the City Clerk's Office, Clerk's Calendar on KBBI, the City Clerk's Website, and postings at the Public Library; and

WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper of general circulation at least three days before the date of the meeting and that special meetings should be advertised in the same manner or may be broadcast by local radio at least twice a day for three consecutive days or two consecutive days before the day of the meeting plus the day of the meeting; and

WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the foregoing public bodies of the City, whether meeting in a formal or informal meeting; that the failure to give the notice provided for under this chapter does not invalidate or otherwise affect any action or decision of a public body of the City; however, this sentence does not change the consequences of failing to give the minimum notice required under State Statute; that notice will ordinarily be given by the City Clerk; and that the presiding officer or the person or persons calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for the Clerk to publish notice in a newspaper of general circulation in the City; and

WHEREAS, This Resolution does not preclude additional meetings such as emergency meetings, special meetings, worksessions, and the like; and

WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.

NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2025 meeting schedule is established for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Planning Commission, Port and Harbor Advisory Commission, and the American with Disabilities Act (ADA) Advisory Board of the City of Homer, Alaska, as follows:

HOLIDAYS – City Offices closed:

January 1, New Year's Day, Wednesday	February 17, Presidents' Day, third Monday	March 31, Seward's Day, last Monday	May 26, Memorial Day, last Monday	July 4, Independence Day, Friday	September 1, Labor Day, first Monday
October 17*, Alaska Day Friday	November 11, Veterans Day, Tuesday	November 27 Thanksgiving Day, Fourth Thursday	November 28, Friday, the day after Thanksgiving	December 25, Christmas, Thursday	

*If a holiday is on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel Rules and Regulations.

CITY COUNCIL (CC)

January 13, 27	February 10, 24	March 10, 24	April 14, 28	May 12, 27*	June 9, 23
July 28**	August 11, 25	September 8, 22	October 7 Election	October 13, 27 Oath of Office October 13	Canvass Board October 10
November 4 Runoff Election	November 10, 24	December ***If needed			

*Second meeting in May will be held on a Tuesday due to Memorial Day

**There will be no First Regular Meeting in July.

*** The City Council will not schedule a regular meeting in December to allow for attendance at AML Annual Conference and may hold Special Meetings as needed.

City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50 p.m. prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 p.m. Council will not conduct a First Regular Meeting in July or a meeting in December.

ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 14	February 11	March 11	April 8	May 13	June 10
July 8	August 12	September 9	October 14	November 12*	December 10

*Wednesday meeting day due to Veteran's Day Holiday

Economic Development Advisory Commission Regular Meetings are held on the second Tuesday of each month at 6:00 p.m.

LIBRARY ADVISORY BOARD (LAB)

January 21	February 18	March 18	April 15	May 20	
	August 19	September 16	October 21	November 18	December 17 16

Library Advisory Board Regular Meetings are held on the third Tuesday of January through May and August through December at 5:30 p.m.

PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION (PARC)

	February 20	March 20	April 17	May 15	June 19
	August 21	September 18	October 16	November 20	

Parks, Art, Recreation and Culture Advisory Commission Regular Meetings are held on the third Thursday February through June and August through November at 5:30 p.m.

PLANNING COMMISSION (PC)

January 2**, 15	February 5, 19	March 5, 19	April 2, 16	May 7, 21	June 4, 18
July 16*	August 6, 20	September 3, 17	October 1, 15	November 5*	December 3*

*There will be no First Regular Meeting in July or Second Regular Meetings in November and December.

**Meeting is on Thursday, due to the holiday.

Planning Commission Regular Meetings are held on the first and third Wednesday of each month at 6:30 p.m.

PORT AND HARBOR ADVISORY COMMISSION (PHC)

January 22	February 26	March 26	April 23	May 28	June 25
July 23	August 27	September 24	October 22	November 12*	December 10*

Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of month January through October and the second Wednesday of November and December at 5:30 p.m.

AMERICANS WITH DISABILITIES ACT (ADA) ADVISORY BOARD (ADAAB)

<u>January 9</u>	February 13	<u>March 13</u>	April 10	May 8	June 12
July 10	August 14	<u>September 11</u>	October 9	November 13	

The Americans with Disabilities Act (ADA) Advisory Board Regular Meetings are held on the second Thursday at 4:00 p.m. in the months of February, April through August, October and November, with additional meetings called as needed.

PASSED AND ADOPTED by the Homer City Council this 25th day of November, 2024.

CITY OF HOMER

RACHEL LORD, MAYOR

ATTEST:

Renee Krause
RENEE KRAUSE, MMC, CITY CLERK

Fiscal Impact: Advertising of meetings in regular weekly meeting ad and advertising of any additional meetings.

