

Session 21-03, a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Aderhold at 4:17 p.m. on May 13, 2021, via Zoom Webinar from the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska. There is one vacancy on the Committee.

**PRESENT:** DONNA ADERHOLD, ROGER CLYNE, PAM VAN HOOZER

**ABSENT:** JOYANNA GEISLER (EXCUSED)

**STAFF:** RENEE KRAUSE, DEPUTY CITY CLERK/ADA COORDINATOR  
PUBLIC WORKS DIRECTOR KEISER  
PUBLIC WORKS ADMINISTRATIVE ASSISTANT MEYERS

Deputy City Clerk Krause noted that the Committee does not have a Chair or Vice Chair and Committee Member Aderhold acquiesced to conduct the meeting.

### **AGENDA APPROVAL**

CLYNE/VAN HOOZER MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

### **RECONSIDERATION**

There were no items scheduled.

### **SYNOPSIS APPROVAL**

A. Regular Meeting Minutes of January 14, 2021

Acting Chair Aderhold requested a motion to approve the minutes.

VAN HOOZER/CLYNE MOVED TO APPROVE THE MINUTES OF JANUARY 14, 2021.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **VISITORS/PRESENTATIONS**

### **PENDING BUSINESS**

A. ADA Transition Plan Update

Acting Chair Aderhold introduced the item by reading of the title. She invited Deputy City Clerk Krause to provide some input on the subject.

Deputy City Clerk Krause facilitated a discussion on the updates that were being presented to the committee for review and approval.

Acting Chair Aderhold noted that she had a few grammatical points that she will share with Ms. Krause separately but questioned if the format that is being presented for the Parks and Trails Transition Plan, later in the packet, should be used for this current transition plan.

Ms. Krause explained that in review of other municipalities transition plans she preferred the formatting as used in the proposed Parks & Trails transition plan and advising that she had already conducted the amendments to the existing document and did not have time make those formatting changes. She was recommending using the proposed format.

A brief discussion on the recommendation to remove the section regarding budget on page 12 under the bullet points a recommendation was made to remove this from the plan as it can be reported under the Background section of the plan.

Member Clyne did not have the meeting packet and questioned the information that was being discussed.

Ms. Krause explained how she distributed the meeting materials for each meeting and that Mr. Clyne could stop by City Hall to pick up the materials.

Acting Chair Aderhold requested a motion to postpone.

VAN HOOZER/CLYNE MOVED TO POSTPONE THE TRANSITION PLAN REVIEW AND UPDATE TO THE JUNE MEETING.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**NEW BUSINESS**

A. Memorandum from ADA Coordinator re: Advisory Body Membership Terms

Acting Chair Aderhold introduced the item by reading of the title and invited ADA Coordinator Krause to provide some input on the memo.

Ms. Krause explained that the memorandum outlined the terms of the members and the process to be re-appointed by the Mayor. Applications will be distributed to those members whose terms will be expiring 30 days to allow time for submittal and approval. She stated that the applicant to fill the vacancy will be appointed to a full three year term which will allow for additional staggering of the members.

Acting Chair Aderhold confirmed the expiration of current member's terms.

- B. Memorandum from Public Works Director re: ADA Compliance Work
  - a. Draft Ordinance creating a Small Works ADA Compliance Program

Acting Chair Aderhold introduced the item by reading of the title and invited Public Works Director Keiser to speak to her memorandum.

Public Works Director Keiser provided a summary of the information contained in the packet. She provided further examples of how this Small Works ADA Compliance Program would work which is based on similar programs previously approved by Council.

Members Clyne and Van Hoozer expressed their favor for the implementation of the program.

Acting Chair Aderhold called for a motion.

CLYNE/VAN HOOZER MOVED TO EXPRESS SUPPORT FOR THE ORDINANCE AMENDING THE CAPITAL BUDGET AND USING FUNDS FROM THE ADA CARMA ACCOUNT TO FUND THE SMALL WORKS ADA PROGRAM TO IMPLEMENT THE NECESSARY RECOMMENDATIONS IN THE CITY OF HOMER TRANSITION PLAN.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- C. Memorandum from Public Works Director re: Five year Capital Improvement Plan for Public Works

Acting Chair Aderhold introduced the item by reading of the title and yielded the floor to Public Works Director Keiser.

Public Works Director Keiser provided a summary of her memorandum and a brief explanation on how this will affect ADA Compliance and projects in general. She noted that this plan does not appropriate the funding. The funding for each of the projects shown in the plan will be done separately. She noted that they are including funding requests for the Parks & Trails Transition Plan since they needed to bring in outside assistance to complete the last transition plan.

This plan is an ongoing plan so when the Committee finds there are projects that are needed they can forward that project to Public Works to add to the five year plan.

Acting Chair Aderhold commented that she was glad to see that the Nick Dudiak Fishing Lagoon, accessible ramp and retaining wall construction was included on the list and questioned whether they have looked into the Dingle Johnson Funds which are excise taxes on fishing equipment and intended for fishing related activities. She was not sure if they could be used for this purpose.

Public Works Director Keiser explained that she took the opportunity to have a visiting engineer review the situation and his response indicated that it is going to be a very expensive solution due to the tidal influences. She noted that previously discussed plans to fix that issue at the lagoon would not be sustainable.

Acting Chair Aderhold commented that the replacement picnic tables was a good thing and hoped that some of those replacement tables would be ADA Compliant.

Public Works Director Keiser explained that she did not need a motion of support at this time but when the issue came before Council during budget hearings she would appreciate the support.

Acting Chair Aderhold encouraged Mr. Clyne and Ms. Van Hoozer to attend the meetings and express their thoughts on the funding requests that would be included in the budget.

D. Memorandum from ADA Coordinator re: Parks and Trails Transition Plan Draft Outline, Standards, Guidance and Checklists

Acting Chair Aderhold introduced the item and requested ADA Coordinator Krause to comment on her memorandum.

Ms. Krause explained that she attempted to provide a draft document that would provide the outline for the contents of the document. She noted that she included the Chapter 10 on Recreation Facilities which provides the technical specifications as well as guidelines for accessible play areas, plus checklists for conducting a self-evaluation on existing equipment.

Acting Chair Aderhold opened the floor to discussion.

Mr. Clyne commented on stopping by City Clerk's office to pick up the information so he could get up to speed.

Acting Chair Aderhold commented on this information and outline were great start and she could see that they will be needed some assistance in performing the work to create this transition plan for parks and trails especially with the playgrounds. She further commented on it being really helpful if they could get the assistance of a Parks Commissioner or two since they were more familiar with all the parks and trails.

Ms. Krause responded that she did have that as an item on the Commission's upcoming agenda.

Public Works Director Keiser complimented Ms. Krause for putting together the materials and providing such a wonderful jumping off point. She did note that on line 72 it referenced the Parks and Recreation

and that was two separate functions, while it is natural to combine the two, Public Works does not handle the Community Recreation side of things.

Ms. Krause responded that was an error and it should reflect Trails not recreation so she would make that correction in the document. She also noted that Community recreation should be under the regular transition plan since it is a program.

Acting Chair Aderhold stated that she missed that as well and noted that they did not include the HERC building in the prior transition plan since they knew it was non-compliant and other facilities that the Community Recreation program used the city did not have control over.

Ms. Krause responded that the Committee can establish dates for the summer to conduct their inspections, she noted that Matt Steffy and other Public Works personnel would be involved. She noted also, that Ms. Keiser has gotten estimates for having a consultant perform the evaluation.

Ms. Van Hoozer commented that it needs to be done and they could use a consultant to help and if they don't make a decision to get it started soon since the summer will go by fast.

Ms. Krause stated that she believed the parks and trails should be prioritized as she knows that there are some trails that will never be ADA compliant providing Reber Trail as an example.

Acting Chair Aderhold listed a few parks and trails as follows:

- Karen Hornaday Park, there will be a new restroom constructed, the playground there can be evaluated since an ADA Accessible Trail will be constructed as well.
- Ben Walters Park
- Jeffrey Park
- Bishops Beach Park – previous discussion on the access to Beluga Slough Trail and those transitions, who is responsible for the compliance
- Jack Gist Park, what is the accessibility issues or compliance for the ballfields and Discus Golf Course
- Bayview Park, accessibility to the equipment, accessible feature since it is geared towards younger children
- Campgrounds – Karen Hornaday Park, Mariner Park and the Fishing Lagoon and Beach Area Camping on the Spit
- Trails – Poopdeck Trail, the city portion
  - o Story Book Trail, egress issues
  - o Fairview Avenue Trail - Main Street that connects to the High School
  - o Calhoun Trail

For the next meeting a list of the Parks Trails and campgrounds will be provided then the Committee can prioritize that list and discuss dates to conduct the evaluations. A map can also be provided in the packet.

Acting Chair Aderhold provided a brief explanation on how they will measure the trails, equipment, etc. Mr. Clyne commented that he will pay more attention to the parks and playgrounds in Anchorage when he is there stating they had some pretty unique stuff at some of the parks for the children to play on.

Ms. Krause noted the information that the checklists will provide.

Acting Chair Aderhold volunteered to attend the upcoming Commission meeting to provide some input and support to garner a volunteer if needed.

**INFORMATIONAL MATERIALS**

- A. Ordinance 21-20, Amending the 2021 Capital Budget and Authorizing the Expenditure of an Additional \$13,500 from the ADA CARMA Fund for a Total of \$48,060 for the Spit Handicap Parking Paving Project.
- B. Resolution 21-027, Authorizing the City to Apply for a State of Alaska Recreational Trails Program Grant in the Amount of \$150,000 to Construct an ADA Accessible Entrance Trail in Karen Hornaday Park and Expressing its Commitment to provide a 10% local Match.

**COMMENTS OF THE AUDIENCE**

**COMMENTS OF THE CITY STAFF**

**COMMENTS OF THE COMMITTEE**

Ms. Van Hoozer appreciated everything that they were doing so far and offered her assistance with anything that needed to be done.

Mr. Clyne commented on getting up to speed, he will be contacting the other members and did not realize that he could pick up a packet of materials and know the name of city parks.

Acting Chair Aderhold commented that if anyone knows of someone that may be interested in serving on the Committee to encourage them to submit an application. Hopefully, they will have a new member appointed in time for the June meeting.

**ADJOURNMENT**

There being no further business to come before the Committee the meeting adjourned at 5:40 p.m. The next regular meeting is scheduled for Thursday, June 10, 2021 at 4:00 p.m. at the City Hall Conference Room via Zoom Webinar located at 491 E. Pioneer Avenue, Homer, Alaska.



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RENEE KRAUSE, MMC, DEPUTY CITY CLERK/ADA COORDINATOR

Approved: \_\_\_\_\_ June 10, 2021