

**CALL TO ORDER**

Session 24-02 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:01 p.m. on May 08, 2025 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS PARSONS, THORSRUD, O'BRIEN, LEPLEY, SAFRA, CASE

STAFF: CITY CLERK/ADA COORDINATOR KRAUSE  
DEPUTY CITY CLERK I APPEL

**AGENDA APPROVAL**

LEPLEY/SAFRA MOVED TO APPROVE THE AGENDA

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)**

**RECONSIDERATION**

**VISITORS/PRESENTATIONS**

**APPROVAL OF THE MINUTES**

A. Unapproved Special Meeting Minutes for April 10, 2025

CASE/LEPLEY MOVED TO APPROVE THE MINUTES FOR APRIL 10, 2025

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)**

A. ADA Coordinator's Report- Staff Report

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause provided a verbal report on the following:

- Adding a Student Representative position to the Board.
- Training for 2010 standards for ADA Coordinator
- RFI proposal up for approval at May 12<sup>th</sup> Council meeting

**PUBLIC HEARING(S)**

**PENDING BUSINESS**

- A. Review of Bylaws

Chair Thorsrud introduced the topic and deferred to ADA Coordinator Krause to open discussion. The Board had discussion on amending the meeting schedule and time and adding in new member position for a Student Representative.

CASE/LEPLEY MOVED TO ADD A STUDENT REPRESENTATIVE TO BYLAWS, LINE 38.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

CASE/SAFRA MOVED TO ADOPT THE BYLAWS GOING FORWARD.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**NEW BUSINESS**

**INFORMATIONAL MATERIALS**

- A. 2025 ADA Calendar
- B. City Manager’s Report- April 14, 2025 City Council Meeting

Chair Thorsrud introduced each informational item. Chair Thorsrud facilitated discussion on the materials.

**COMMENTS OF THE AUDIENCE**

**COMMENTS OF COUNCIL**

Council Member Parsons stated that the City Manager was able to reconfigure the budget and employee layoffs are no longer necessary. He also mentioned that now is the perfect time to submit plans to the state for the Diamond Creek Underpass, since DOT is redoing the whole corridor including replacing culverts and adding passing lanes. Homer Trails Alliance is taking the lead on the project with support from City Council.

**COMMENTS OF THE STAFF**

Deputy City Clerk Appel stated her last meeting as the ADA Board’s Clerk was in June.

ADA Coordinator Krause commented that she had received a call from the City of Saxman about how to create an ADA Board stating they were directed to call the City of Homer for direction.

**COMMENTS OF THE BOARD**

Board Member Lepley thanked the Clerk’s Office for all the help with Zoom. He also stressed the importance of using the microphones for ease of hearing.

Board Member Case commented how great it was to have Board Member Lepley back in person. He also said he is still working on getting another Board Member from the school system.

Board Member Parsons stated he’s still getting used to having to use the microphones. He also thanked the Clerk’s Office for everything they do.

Board Member O’Brien asked the process of how things get added to the meeting packets.

Board Member Safra thanked the staff and commented it was nice to have everyone physically present. She also said she is encouraging all the boards and commissions she serves to come to Homer for a meeting.

Chair Thorsrud stated it was nice to have everyone physically present at this meeting.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 4:49 p.m. The next regular meeting is Thursday, June 12th, 2025 at 4:00 p.m. All meetings are scheduled to be held in City Hall Conference Room located upstairs at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

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ASHLEY APPEL, DEPUTY CITY CLERK I

Approved: \_\_\_\_\_