

1. CALL TO ORDER, 5:30 P.M.

Session 25-03, a Regular Meeting of the Port and Harbor Advisory Commission was called to order by Chair Casey Siekaniec at 5:30 p.m. on March 26, 2025 in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: COMMISSIONERS ATWOOD, FRIEND, PITZMAN, ROTH, SIEKANIEC, VELSKO & STUDENT REPRESENTATIVE ROGERS

ABSENT: COMMISSIONER BRADSHAW (EXCUSED)

STAFF: PORT ADMINISTRATIVE SUPERVISOR WOODRUFF & DEPUTY CITY CLERK PETTIT

2. AGENDA APPROVAL

Chair Siekaniec read the supplemental items into the record. He then requested a motion and second to approve the agenda as amended.

VELSKO/FRIEND MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

4. RECONSIDERATION

5. APPROVAL OF MINUTES

5.A. Unapproved February 26, 2025 PHC Minutes

ROTH/VELSKO MOVED TO APPROVE THE FEBRUARY 26, 2025 MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

6. VISITORS/PRESENTATIONS

6.A. Elizabeth Fischer, Finance Director – Tentative

7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS

7.A. Port & Harbor FY25 YTD

Port Administrative Supervisor Woodruff delivered the Port & Harbor FY25 YTD Report. She provided clarification on a question regarding the fish tax revenue that was brought up during the February meeting.

7.B. Port & Harbor Staff Report – March 2025

Port Administrative Supervisor Woodruff provided the Port & Harbor Staff Report for the month of March, covering the following items:

- Third public meeting for the Homer Harbor Expansion was held on March 15th
- FY25 Port Infrastructure Development Program update
- April 30th Worksession with Port Property Associate Bowman to discuss leasing on the Spit
- Commissioner Roth's report regarding the 3/10 and 3/24 City Council Meetings
- Special Projects Update

There was in-depth discussion regarding the Homer Harbor Expansion.

7.C. Homer Marine Trades Association (HMTA) Report
Homer Marine Trades Association Meeting Minutes of March 5, 2025

Port Administrative Supervisor Woodruff noted that the Association is gearing up in support of the Homer HarborFest taking place in June.

8. PUBLIC HEARING(S)

9. PENDING BUSINESS

10. NEW BUSINESS

10.A. Election of Officers
Memorandum PHC-25-006 from Deputy City Clerk as backup

Chair Siekaniec introduced the item by reading of the title. He noted that the Commission needed to determine how to hold its elections.

ATWOOD/FRIEND MOVED TO VOTE BY SHOW OF HANDS.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Chair Siekaniec opened the floor to nominations for the office of Vice Chair.

Commissioner Friend was nominated for office of Vice Chair. He noted that he was willing to accept the nomination.

With no other nominations called out, Chair Siekaniec declared Commissioner Friend re-elected as Vice Chair by way of unanimous consent. Mr. Siekaniec then passed the gavel to Vice Chair Friend.

Vice Chair Friend opened the floor to nominations for the office of Chair.

Commissioner Siekaniec was nominated for the office of Chair. He noted that he was willing to accept the nomination.

With no other nominations called out, Vice Chair Friend declared Commissioner Siekaniec re-elected as Chair by way of unanimous consent. He then handed the gavel back to Chair Siekaniec.

11. INFORMATIONAL MATERIALS

- 11.A. March 2025 Port Operations Report
- 11.B. Information Related to Critical Float Replacement Project
 - Memorandum PHC-25-007 from Port Administrative Supervisor as backup
 - Memorandum CC-25-093 from Spec. Proj. & Comms. Coordinator Carroll
- 11.C. Template for Commissioner Additions to PHC Agenda
- 11.D. March City Manager's Reports to Council
 - CM's Report for March 10, 2025
 - CM's Report for March 24, 2025

Chair Siekaniec noted the informational materials. There was brief discussion regarding the Winter King Salmon Tournament, the critical float replacement project, and the progress being made regarding erosion mitigation on the Homer Spit.

12. COMMENTS OF THE AUDIENCE (3 minute time limit)

Doug Van Patton, city resident, commended the Harbor Staff on the parking improvements that were implemented last summer. He compared Seward's harbor and parking situation to that of the City, encouraging the Commission and Harbor Staff to compare for themselves. He suggested that the City is competing with private industry by not charging for trailer parking on the Spit. Lastly, he reasoned that the City should implement a passenger fee for patrons leaving the Harbor.

13. COMMENTS OF THE CITY STAFF

Port Director Hawkins apologized for missing the meeting. He provided clarification regarding the deep water dock fender replacement and associated damaged pilings. He thanked the Commissioners who were in attendance for the Harbor Expansion meeting.

Deputy City Clerk Pettit congratulated Chair Siekaniec and Vice Chair Friend on their re-elections.

Port Administrative Supervisor Woodruff noted the extended daylight and thanked everyone for a short meeting.

14. COMMENTS OF THE MAYOR

15. COMMENTS OF THE COMMISSION

Student Representative Rogers thanked everyone for a good meeting. She congratulated Chair Siekaniec and Vice Chair Friend on their re-elections.

Commissioner Atwood thanked everyone for being in attendance.

Commissioner Velsko thanked Chair Siekaniec and Vice Chair Friend for their willingness.

Commissioner Pitzman thanked Chair Siekaniec and Vice Chair Friend for taking on the leadership roles. He shared his appreciation for the public input at the meeting and apologized for missing the meeting in February.

Commissioner Friend noted that it was a quick, efficient meeting. He thanked Chair Siekaniec for stepping back up in addition to thanking the Commission for his re-election to the office of Vice Chair. He thanked Ms. Woodruff for doing a super job.

Commissioner Roth thanked Chair Siekaniec and Vice Chair Friend for stepping back up. He also gave thanks to City Staff.

Commissioner Siekaniec thanked the Commission for re-electing him to the office of Chair, noting that he's happy to do it and enjoys being on the Commission.

16. ADJOURNMENT

There being no further business to come before the Commission Chair Siekaniec adjourned the meeting at 6:43 p.m. The next Regular Meeting is Wednesday, April 23, 2025 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

Zach Pettit, Deputy City Clerk II

Approved: _____