

CALL TO ORDER

Session 25-08 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:30 p.m. on October 9, 2025, from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS CASE, DARBONNE, LEPLEY, O'BRIEN, SAFRA, THORSRUD & STUDENT REPRESENTATIVE ENGBRETSSEN

ABSENT: BOARD MEMBER PARSONS (EXCUSED)

STAFF: ADA COORDINATOR KRAUSE & DEPUTY CITY CLERK PETTIT

AGENDA APPROVAL

Chair Thorsrud requested a motion and second to approve the agenda as presented.

LEPLEY/CASE MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF THE MINUTES

- A. Unapproved Regular Meeting Minutes for September 11, 2025

ADA Coordinator Krause noted that the Unapproved Regular Meeting Minutes for the September 11, 2025 meeting are incomplete, but that they will be ready for approval at the November Regular Meeting.

STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)

- A. Staff Report

ADA Coordinator Krause provided a verbal report to the Board, covering the following items:

- Elections went well – roughly 22% voter turnout.
- The ADA's Capital Improvement Plan (CIP) project nomination was adopted and has been included in the CIP until further notice.
- Staffing transition in the Clerk's Office with Deputy City Clerk Pettit moving out of state at the end of the month – potential cancellation of the November meeting for the ADA Advisory Board.

B. Chair or Boardmember Monthly Report

Chair Thorsrud noted that she met Mayor Lord last Friday for an informal chat. She informed the Board of the upcoming All-Hands Worksession taking place on November 3rd. Other discussion topics during her meeting with the Mayor included town center progress, how projects move through the government, and how the city will address assigning ADA requirements within city departments for new projects when they arise.

There was brief discussion about federal, state, and local ADA requirements.

PUBLIC HEARING(S)

PENDING BUSINESS

NEW BUSINESS

A. Annual Review of City of Homer Transition Plans – City Facilities and Parks, Playgrounds and Campgrounds

Chair Thorsrud introduced the item by reading of the title and deferred to ADA Coordinator Krause, who provided a summary explanation of her memorandum included in the packet. Discussion topics included:

- Which projects affect federal and state funding
 - In-depth discussion regarding City Hall accessibility
- Accessibility during elections for disabled individuals
- Parks & Playgrounds equipment accessibility
- ADA-related training materials
- Procedure for tracking and managing projects in the Transition Plans

Without any further discussion, the Board came to a consensus to revisit this business item in the future.

B. Approving the 2026 Regular Meeting Schedule

Chair Thorsrud introduced the item by reading of the title and opened the floor for discussion.

The Board decided unanimously against holding a meeting in the month of January, in addition to cancelling the July meeting. Further, the Board agreed to schedule all meetings for a 4:30 p.m. start time on the second Thursday of each month.

CASE/SAFRA MOVED TO ADOPT THE SCHEDULE FOR 2026 AS DISCUSSED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL MATERIALS

A. 2025 Annual Calendar

Chair Thorsrud noted the informational materials.

COMMENTS OF THE AUDIENCE

COMMENTS OF COUNCIL

COMMENTS OF THE STAFF

Deputy City Clerk noted that it was a good meeting and that he will miss everyone he's met during his time with the city.

ADA Coordinator Krause noted that it was a good meeting and thanked the Board for its patience.

COMMENTS OF THE BOARD

Board Member Darbonne thanked the Board for allowing her to participate via Zoom.

Board Member Lepley shared his appreciation for the fact that the Board got its project on the CIP and wished Deputy City Clerk Pettit good luck in his future endeavors.

Board Member Case provided a synopsis for a plan that he's devised for the Poopdeck trail that would include Kasilof Wood & Metal, adding that he's sure the project would come in at well under \$50,000. He added that there would need to be some tree pruning done, reasoning that the trees are impeding the trail.

Board Member O'Brien noted that it was a good meeting. He added that he liked the idea of visiting with some of the people involved in setting the status of the projects in the Transition Plans.

Board Member Safra wished Deputy City Clerk Pettit well. She alluded to some training available through the Independent Living Center locally in Homer. She shared her appreciation for everyone that she serves with.

Board Member Thorsrud thanked everyone for showing up and wished Board Member Lepley a safe trip out of state. She thanked everyone for their input and ideas.

ADJOURNMENT

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:38 p.m. The next Regular Meeting is **Thursday, November 13, 2025 at 4:30 p.m.** All meetings are scheduled to be held in City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

ZACH PETTIT, DEPUTY CITY CLERK II

Approved:_____