

## **CALL TO ORDER**

Session 24-09, a Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order by Chair David Lewis at 5:30 p.m. on September 19, 2024 from the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar. The Commission held a worksession prior to the meeting to review and discuss the draft SWOT Analysis.

**PRESENT:** COMMISSIONERS HARRALD, ROEDL, STEFANO, LEWIS AND KEISER

**ABSENT:** COMMISSIONERS ARCHIBALD, PARSLEY (EXCUSED)

**STAFF:** CITY CLERK KRAUSE  
RECREATION MANAGER ILLG  
PARKS MAINTENANCE COORDINATOR FELICE  
PUBLIC WORKS DIRECTOR KORT

## **AGENDA APPROVAL**

HARRALD KEISER MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)**

## **VISITORS/PRESENTATIONS (10 minute time limit)**

## **RECONSIDERATION**

## **CONSENT AGENDA**

- A. Unapproved Meeting Minutes for Regular Meeting on August 15, 2024 and  
Special Meeting on August 22, 2024 *Refer to Supplemental Packet*

STEFANO/HARRALD MOVED TO APPROVE THE MINUTES OF AUGUST 15, 2024 REGULAR MEETING AND AUGUST 22, 2024 SPECIAL MEETING.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **STAFF & COUNCIL REPORT/COMMITTEE REPORTS (5 minute time limit)**

- A. Community Recreation Report for September 2024

Memorandum from Recreation Manager as backup.

Recreation Manager Illg reported on the following:

- Revenue generated
- New Programs
- Challenges utilizing facilities will be addressed when agreement is renewed next year
- Working with Public Works
- Scheduling Kathy Vogl for Demonstration of the Rec Software

Mr. Illg responded to questions on the funding that was appropriated by Council for a Recreation Center. He will have more information for the October meeting.

B. Parks Report for September 2024

Memorandum from Parks Maintenance Coordinator as backup.

Parks Coordinator Felice reviewed his report for the Commission noting the following:

- Brushing for trailwork at Lucky Shot and the Library Trail
- Electrical supply for Karen Hornaday Park
- Bayview Park Renovations
- Jack Gist Renovations for Water and Sewer and Power
- New Signs for Jack Gist and Ben Walters have been received and will be installed shortly
- Met with the City Manager to review construction of a vehicle Loop at Bishop's Beach and this was approved, bathrooms are on a long term goal list.

Commissioner Keiser suggested that a Opening Ceremony be planned and invite submitted to Rotary.

Chair Lewis noted that was discussed at the worksession and the various groups to invite.

C. Staff Report for September 2024

Memorandum from Recreation Manager as backup

Recreation Manager Illg reviewed his report for the Commission noting the projects that were included in the top projects, he noted that reappointment applications will be sent out and soliciting for a new student representative. He also noted future review of city code for clarification on campground management, revenue, and oversight. He announced the future vessel haul out area discussion before Council.

In response to questions Mr Illg provided some information on the budgets included in the packet as a prelude to the Finance Director presentation on the budget for the October meeting.

Commissioner Keiser stated that budget reports can be pulled from Caselle that shows budgeted versus expended for Community Recreation and Public Works and Public Works has the ability to provide that for the next meeting.

## **PUBLIC HEARING**

### **PENDING BUSINESS** (15 minute time limit)

#### A. Strategic Plan Draft Review and Recommendation

Memorandum from City Clerk as backup

Chair introduce the topic and defer to Recreation Manager Illg. Note that staff has requested postponement of the document until after final draft of the SWOT has been completed and to allow staff to fully review the document and amendments.

Recreation Manager Illg speaks to the Draft revision #5 and stated that due to the importance of the information received and staff is requesting to postpone to the November meeting to allow staff to be able to review the strategic plan and SWOT. He noted that Council has provided a deadline of end of 2024.

Chair Lewis advocated in support of allowing Staff to meet and provide their input and then provide it to the Commission.

Commissioner Harrald reiterated the actions of Staff and the Commission should have homework of reviewing the SWOT analysis.

Recreation Manager Illg reminded the Commission that they should view the Strategic Plan and SWOT Analysis in regards to the Commission Bylaws.

Commissioner Keiser supported postponement to also allow possible changes from information received through Comp Plan meetings. She further commented that she would hope that Staff will take the draft Strategic Plan in the spirit that it was intended as a big picture approach to strategy and not dilute its power out of fear. She explained that the City Manager's comments regarding directing City Staff and she re-wrote it to clarify that the commission requires information in order to do their work.

Chair Lewis responded that after staff is finished the Commission will make their amendments.

Recreation Manager stated that this was a collaborative effort and the importance of the desires from the public will also be included.

HARRALD ROEDL MOVED TO POSTPONE TO THE NOVEMBER MEETING.

There was a brief discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**NEW BUSINESS** (15-20 minute time limit)

A. Transportation Plan Review and Recommendation

Memorandum from Community Development Director as backup

Recommendations from the Commission were as follows:

- Amend the name of Lampert Lake to Beluga Lake
- Lampert Loop references the road Lambert Lane to Lampert Lane. There is no such road.
- Review of additional work such as a traffic calming manual be addressed and concern that this be identified by Council.
  - The Transportation Plan is addressed by the Comp Plan
  - Request updates on the implementation of the items
  - The Transportation Plan was started prior to the Comp Plan and concern that conflicts come up within the Comp Plan and those action items in the Transportation Plan are not addressed
- Recommend City Council postpone approval of the transportation plan until the Comp Plan is finalized.
- A new Community Center will affect traffic and this plan may not fit as expected.
  - Samples of high growth scenarios and low growth scenarios believed to have an affect the Transportation Plan
- Recommend connecting Maddox Street with Pennock Street to offer alternative egress from the neighborhood.
- New Transportation Plan is silent to growth, does not identify gaps
  - The Comp Plan will address growth, zoning changes, etc.
- This plan is not specific and will not impact or be impacted by the Comp Plan.

**INFORMATIONAL MATERIALS**

A. PARC Annual Calendar for 2024

B. City Manager's Report for City Council Meeting September 9, 2024

Chair Lewis requested a volunteer for the Council meeting on Monday, September 23, 2024

Commissioner Harrauld volunteered.

Reappointment applications will be addressed at the October 28, 2024 meeting.

**COMMENTS OF THE AUDIENCE** (3 minute time limit)

**COMMENTS OF THE CITY STAFF**

Recreation Manager Illg reported that he will be attending the National Parks and Recreation Conference in Atlanta, Georgia and then will be taking some personal time to visit family. He will be attending via Zoom for that meeting.

#### **COMMENTS OF THE MAYOR/CITY COUNCIL**

#### **COMMENTS OF THE COMMISSION**

Commissioner Keiser had no comments.

Commissioner Stefano inquired how to get items on the agenda and was informed by the Chair on the process.

Commissioner Harrauld expressed her appreciation for staff and noted the parks looked great this year. She reasoned that this was probably why there was high response from the public.

Commissioner Roedl noted that he was contacted by the Library for the annual Art in the Library and was willing to do it again unless someone else was interested. The date is October 12, 2024 at 10:00 a.m. at the library. Cheryl Illg will contact Commissioner Stefano who was very interested.

#### **ADJOURNMENT**

There being no further business to come before the Commission Chair Lewis adjourned the meeting at 6:30 p.m. The next regular meeting is **Thursday, October 17, 2024 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

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Renee Krause, MMC, City Clerk

Approved: \_\_\_\_\_