

CALL TO ORDER

Session 24-06, a Regular Meeting of the Library Advisory Board was called to order by Chair Douglas Baily at 5:30 p.m. on August 20, 2024 at the City Hall Upstairs Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: BOARDMEMBERS BAILY, CARSSOW, KUSZMAUL, FINN, HAAS, MCKINNEY, AND STUDENT REPRESENTATIVE MCDONOUGH

ABSENT: BOARD MEMBER ASSELIN-MARTIN

STAFF: LIBRARY DIRECTOR BERRY, DEPUTY CITY CLERK PETTIT

AGENDA APPROVAL

Chair Baily read the supplemental items into the agenda STAFF & COUNCIL REPORT/COMMITTEE REPORTS Item C. Legislative Report – Brief Legislative Report from Boardmember Finn. A motion and second to approve the agenda as amended was requested.

KUSZMAUL/CARSSOW MOVED TO AMEND THE AGENDA BY MOVING ITEM E. DESIGNATE LAB MEMBERS TO REPORT TO COUNCIL TO THE TOP OF THE STAFF & COUNCIL REPORT/COMMITTEE REPORTS AND ACCEPT THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

RECONSIDERATION

APPROVAL OF MINUTES

A. Unapproved Minutes for May 21, 2024

CARSSOW/MCKINNEY MOVED TO APPROVE THE REGULAR MEETING MINUTES OF MAY 21, 2024.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

A. Jenny Carroll re: Draft Capital Improvement Plan for FY26

Chair Baily introduced the item by reading of the title, and opened the floor for Special Projects & Communications Coordinator Carroll. Ms. Carroll provided a summary explanation of what exactly the Capital Improvement Plan (CIP) is. She also provided a general overview of the projects listed on the CIP, and explained the process for a project to make its way through the CIP.

STAFF & COUNCIL REPORT/COMMITTEE REPORTS

A. Designate LAB Member to Report to Council

Boardmember Haas offered to deliver the August report to City Council. Student Representative McDonough offered to deliver the reports for November and December if someone from the Board would attend with her.

B. Library Director's Report

May
June
July
Stats for 2023
Stats for 2024

Library Director Berry covered the following:

- **May:** Safe and Healthy Kids Fair, Spring Book and Plant Sale, grounds keeping work from the volunteers, and kickoff of the summer reading program
- **June:** Summer Solstice Event on June 22nd and the Volunteer Appreciation Lunch on June 25th
- **July:** 4th of July Parade, wrapped up the summer reading program at the end of July with a party, expansion of online offerings through Niche Academy, and the hault of the Human Library project
- Western lot trail work is continuing at a slow pace
- Upcoming Candidate Forums at the Library
- Rearrangements and renovations taking place at the Library
- Update on the security grill project
- Potential lecture regarding AI in early October

HAAS/CARSSOW MOVED TO EXPRESS THE LIBRARY ADVISORY BOARD'S GRATITUDE FOR THE MAYOR AND THE CITY COUNCIL FOR INCLUDING FUNDING FOR THE SECURITY GRILL.

Library Director Berry agreed to draft the letter.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

C. Fundraising Report

Boardmember Kuszmaul covered the quarterly report of the fund balance, noting that there's a balance of almost \$61,000 based on valuation of investments and any dividends or interest paid. She stated that the only thing that has been distributed is fees, adding that there is still a spendable balance of about \$4,100.

D. Legislative Report

Boardmember Finn delivered the legislative report, noting the following:

- Governor Dunleavy line-item vetoed a huge amount of the library budget money
 - This will affect the Statewide Library Electronic Doorway (SLED) databases as they will be cut as a result
- State Libraries have been moved to the Department of Education
- Annual Public Library Assistance Grants (PLAG) have been cut – each library typically receives \$6,000-7,000 annually, this year the number will be \$1,829

CARSSOW/FINN MOVED TO CHARGE LIBRARY DIRECTOR BERRY WITH THE RESPONSIBILITY OF DRAFTING A RESOLUTION FOR CITY COUNCIL CONSIDERATION OF FULL FUNDING FOR STATEWIDE LIBRARY ELECTRONIC DOORWAY (SLED) DATABASES AND PUBLIC LIBRARY ASSISTANCE GRANTS (PLAG).

There was brief discussion regarding the timing of the draft resolution.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

E. Comp Plan Steering Committee Report

Boardmember Carssow provided an update regarding the Steering Committee, summarizing the following:

- The Committee has been presented with the preliminary results of the community survey and the interactive comment map
- An additional 6 months has been added to the project's timeline
- Next meeting is scheduled for Thursday, August 22nd at 8:00 a.m.

PUBLIC HEARING(S)

PENDING BUSINESS

NEW BUSINESS

- A. Draft Capital Improvement Plan for FY2026
Memorandum LAB-24-015 from Library Director as backup
Memorandum LAB-24-016 from Special Projects & Communications Coordinator as backup

MCKINNEY/HAAS MOVED TO REINSERT PARKING LOT DRAINAGE SOLUTIONS FOR THE HOMER PUBLIC LIBRARY BACK INTO THE CAPITAL IMPROVEMENT PLAN.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

KUSZMAUL/FINN MOVED THAT THE LIBRARY ADVISORY BOARD RECOMMEND THE FOLLOWING THREE PROJECTS TO CITY COUNCIL FOR INCLUSION IN THE LEGISLATIVE PRIORITY SECTION OF THE CAPITAL IMPROVEMENT PLAN:

1. LIBRARY SIDING
2. HOMER WASTE WATER TREATMENT PLANT IMPROVEMENTS
3. FIRE DEPARTMENT FLEET MANAGEMENT

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

B. Library Needs Survey: Summary Report

The Board reviewed the results of the Library Needs Survey, and brainstormed ideas on how the Library could be more accessible and more inclusive.

C. Library Strategic Plan
Memorandum LAB-24-017 from Library Director as backup

The Board and Library Director Berry reviewed the Library Strategic Plan, discussing potential edits to make throughout the document. Discussion points focused primarily on:

- Library as a safe space/shelter
- Adding the concept of self-actualization to the strategic plan
- Archiving vs. accessing

D. Draft Outreach Letter for Legacy Society/Estate Planning Workshop

INFORMATIONAL MATERIALS

- A. Letter from Keokuk County Historical Society
- B. City Manager's Report
- C. City Newsletter
- D. LAB Calendar

Chair Baily noted the informational materials. There was brief discussion regarding the Letter from Keokuk County Historical Society, as well as conversation regarding the group's calendar.

COMMENTS OF THE AUDIENCE (3 minute time limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE MAYOR/COUNCIL MEMBERS (if Present)

COMMENTS OF THE BOARD

Boardmember Finn said it was a good meeting, and informed everyone about the Teen Advisory Board's meeting schedule.

Boardmember McKinney noted that it was a long meeting, but that it's good to be back.

Chair Baily spoke to a bond issue that is scheduled for the ballot in October.

ADJOURNMENT

There being no further business to come before the Board, Chair Baily adjourned the meeting at 8:30 p.m. The next Regular Meeting is Tuesday, September 17, 2024 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

ZACH PETTIT, DEPUTY CITY CLERK I

Approved: _____