

## **CALL TO ORDER**

Session 24-02 a Regular Meeting of the ADA Advisory Board was called to order by Chair Christine Thorsrud at 4:08 p.m. on April 10, 2025 from the Cowles Council Chambers, City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

PRESENT: BOARD MEMBERS PARSONS, THORSRUD, O'BRIEN, LEPLEY, SAFRA, CASE

STAFF: CITY CLERK/ADA COORDINATOR KRAUSE  
DEPUTY CITY CLERK I APPEL

## **AGENDA APPROVAL**

SAFRA/PARSONS MOVED TO APPROVE THE AGENDA

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **PUBLIC COMMENTS ON ITEMS ALREADY ON THE AGENDA (3 Minute Time limit)**

## **RECONSIDERATION**

## **VISITORS/PRESENTATIONS**

## **APPROVAL OF THE MINUTES**

A. Unapproved Special Meeting Minutes for FEBRUARY 13, 2025

CASE/PARSONS MOVED TO APPROVE THE MINUTES FOR FEBRUARY 13, 2025

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **STAFF & COUNCIL REPORT(S)/COMMITTEE REPORT(S)**

A. ADA Coordinator's Report- Staff Report

Chair Thorsrud introduced the item and deferred to ADA Coordinator Krause.

Ms. Krause provided a verbal report on the following:

- Updates have been completed to the transition plan, still waiting for Public Works updates
- Addressing non-compliant issues will be dependent on FY26/FY27 budget
- Found a few minor corrections on the bylaws

## **PUBLIC HEARING(S)**

### **PENDING BUSINESS**

#### A. RFI Review

Chair Thorsrud introduced the topic and deferred to ADA Coordinator Krause to open discussion. The Board had brief discussion including the following:

- Clarification of dates for public publishing and submission to City Council
- Length of time between publishing RFI and closed date for proposals
- If companies could be directly contacted or are solely responsible for finding the RFI themselves
- Advertisement in plans rooms across the state

LEPLEY/SAFRA MOVED TO APPROVE THE LETTER AND HAVE IT MOVE ON IN THE PROCESS

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

### **NEW BUSINESS**

#### A. Review of Bylaws and 2025 Calendar

Chair Thorsrud introduced the item by reading the title, then deferred to ADA Coordinator Krause. Ms. Krause explained a few typos found in the bylaws that needed correction. She also addressed the meeting schedule, requesting the Board strikes the July and December meetings from the calendar and change the meeting time to appeal to filling the current vacancy. The Board continued discussion.

Chair Thorsrud called for a vote to amend the meeting calendar, striking July and December meetings.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Chair Thorsrud called for a vote to change the Regular Meeting Time from 4:00 pm to 4:30 pm.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Chair Thorsrud called for a vote to adopt the changes in typos found in the bylaws.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

## **INFORMATIONAL MATERIALS**

- A. New ADA Board Member
- B. City Manager's Report- March 24, 2025 City Council Meeting

Chair Thorsrud introduced each informational item. Chair Thorsrud facilitated discussion on the materials. The Board welcomed the new Board Member.

## **COMMENTS OF THE AUDIENCE**

### **COMMENTS OF COUNCIL**

Council Member Parsons stated he was in a meeting earlier that day discussing a pedestrian underpass at Diamond Creek recreation area. He stated he appreciated all the effort that people are engaging in outside of the meetings and thanked the Board for all they do.

### **COMMENTS OF THE STAFF**

Deputy City Clerk Appel stated it was a good meeting and she always appreciates the commentary in the meetings.

### **COMMENTS OF THE BOARD**

Board Member Lepley wished to reiterate his excitement at finally getting the proposed ramp system to where it is and also thanked the Board for all the help with the process. He welcomed new Board Member, Pat Case, saying he thought it was wonderful to have him on the Board.

Board Member Safra said she appreciates the work that everybody does and is looking forward to moving things along as they're able to do so.

Board Member Case wanted to acknowledge Board Member Safra and the work she does for the seniors of Alaska and he appreciates everything she does. He also stated he's happy to be on the Board and feels comfortable.

Board Member Parsons thanked everyone for the meeting, also thanking the Clerk's Office for everything they do.

Board Member O'Brien stated he has enjoyed being part of the Board. He said it's a great group to work with and he's appreciative to be involved.

Chair Thorsrud stated she agreed with all the previous comments and glad to finally have Pat Case on the Board.

## **ADJOURNMENT**

There being no further business to come before the Board, Chair Thorsrud adjourned the meeting at 5:03 p.m. The next regular meeting is Thursday, May 8th, 2025 at 4:00 p.m. All meetings are scheduled to be held in City Hall Conference Room located upstairs at 491 E. Pioneer Avenue, Homer, Alaska, 99603 and via Zoom webinar.

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ASHLEY APPEL, DEPUTY CITY CLERK I

Approved: \_\_\_\_\_