

**CALL TO ORDER**

Session 24-02, a Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order by Chair David Lewis at 5:35 p.m. on February 15, 2024 from the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar. A worksession was scheduled at 4:30 p.m. but due to technical issues and connectivity did not start until 4:50 p.m. On the agenda was review of revised Karen Hornaday Park Master Plan conceptual programming and layout design.

**PRESENT:** COMMISSIONERS ARCHIBALD, HARRALD, GALBRAITH, KEISER, FAIR, ROEDL AND LEWIS

**ABSENT:** STUDENT COMMISSIONER WALKER (UNEXCUSED)

**STAFF:** DEPUTY CITY CLERK KRAUSE, RECREATION MANAGER ILLG, PARKS & TRAILS PLANNER STEFFY AND PARKS MAINTENANCE COORDINATOR FELICE

**AGENDA APPROVAL**

Chair Lewis read the supplemental items into the record: Under PENDING BUSINESS Item A. Karen Hornaday Park Master Plan Update Revised Master Plan Sheets and Discussion Points submitted by Commission Keiser; Item B. Bayview Park Plan Revised Bayview Park Plan Site Plan Item C. Proposed Community Recreation Center: Location Selection Recommendation Blank Matrix Form with Rating Criteria and Supplemental Matrix Information Submitted with the January packet NEW BUSINESS Item A. User Fee for Community Recreation Programs Executed Resolution 23-079, Item D. Developing & Updating the Commission Strategic Plan Executed Resolution 24-019 and requested a motion and second to approve the agenda as amended.

ARCHIBALD/FAIR MOVED TO APPROVE THE AGENDA AS AMENDED TO INCLUDE THE SUPPLEMENTAL ITEMS AS READ.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

**VISITORS/PRESENTATIONS**

**RECONSIDERATION**

**CONSENT AGENDA**

A. Unapproved meeting minutes for January 18, 2024

Chair Lewis requested a motion and second to approve the Consent Agenda.

FAIR/ARCHIBALD MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **STAFF & COUNCIL REPORT/COMMITTEE REPORTS**

A. Staff Report PARC 24-008, Parks Maintenance Report - February 2024

Chair Lewis introduced the item by reading of the title and deferred to Maintenance Coordinator Felice

Parks Maintenance Coordinator Felice reviewed his report provided in the packet. He provided information on the following:

- Staff was tracking a number of things and were in the area above the park looking a different routes this past summer. They are very interested in the idea of trails in that area north of the park proper.
- Lot of sanding and snow removal
- Purchased ADA Ramp for sandbox at Hornaday Park Playground
  - Installation will be this spring along with an ADA compliant walkway to the feature
- Clearing of alders around the campground area
- Winter Trail Maintenance
- Clearing alders from the Story trail to make it more visible to deter camping and increase safety on the Library lot
- Working with Public Works to mitigate the ground water problem along the sidewalk
  - Hoping that when the new engineer that starts in February he will have additional ideas
- Before freeze up, work was started on the warning track in the adult field at Jack Gist Park
  - Drainage ditch was dug on the east side allowing additional parking space to the east
- Sewer line is in and water line is schedule for spring, early summer
- The hump was reduced as you head east so now vehicles will not bottom out
- Picked up the new parks truck.
- Priced a compactor tractor today which would assist in trail work.
- Pros and Cons for Karen Hornaday Park Camping for the next meeting.

Mr. Felice facilitated questions and provided responses to the following:

- Winter maintenance of the Spit Trail to the Fish Hook is done by the Park Maintenance staff
- Winter maintenance around the harbor is done by Harbor personnel
- Parks Staff is comprised of 2 persons – 1 Full Time (himself) and currently 1 seasonal temporary employee (6 months)
- Red Tagged - means that the equipment is determined not to be road worthy by the city mechanics

B. Staff Report PARC 24-009, Council Actions and Staff Report February 2024

Chair Lewis introduced the item by reading of the title and deferred to Recreation Manager Illg

Recreation Manager Illg reviewed his report for the Commission noting the following:

- Commission participation in the Land Allocation Plan process regarding the area where the Barge Haul Out is conducted. There is a proposal to have that area used on a year round basis not just during the winter.
    - o There will be an item at the next meeting for more discussion.
    - o Chair Lewis noted that there was no clear ownership on the property when he was on Council when the issue first came about.
    - o Research is being conducted on ownership
    - o Zoning District is Marine Industrial
  - Funding appropriated for Ordinance 24-06(A) to Contract Engineering Services for Preliminary Design of Non-Motorized Trails and Trailhead connecting City of Homer Diamond Creek Property to Proposed Highway Underpass will not be expended until Alaska Department of Transportation has made a decision on the underpass and this funding is show that the City is serious in its intent.
    - o This was requested to be on the March agenda for further discussion.
- C. Staff Report PARC 24-010, Community Recreation Report February 2024

Chair Lewis introduced the item by reading of the title and deferred to Recreation Manager Illg

Recreation Manager Illg noted his report included in the packet:

- Recreation Software is at 99.9% ready for soft launch and is focused at activities conducted at the HERC facility right now to start with;
- Ending seasonal employment for Kat Larsen and advertising for the next 6 month seasonal temporary employee;
  - o Making a recommendation to use the budget for seasonal temporary personnel to use for making the part-time employee fulltime as that would benefit the Community Recreation Division allowing for better management and addressing duties required and time off as well.
- Spring time sports will be starting in March and rumor has it the Community Recreation program is getting kicked out of the school gym
- Discussion on possible summer programming
- Requested Commission support for bringing back Boys & Girls Club to Homer
- SPARC fully operational
  - o This is not a city entity and not available for use for Community Recreation programming

Recreation Manager Illg facilitated discussion on the following points:

- Community Recreation Fees
- Current Staffing Levels and difficulty in hiring a seasonal temporary person and their limitations

## **PUBLIC HEARING(S)**

## **PENDING BUSINESS**

- A. Karen Hornaday Park Master Plan Update

Memorandum from Park & Trails Planner as backup

Chair Lewis introduced the item and deferred to Parks & Trails Planner Steffy.

Parks & Trails Planner Steffy provided a recap of the updates to the Karen Hornaday Park (KHP) Master Plan stating additional developments such as expansion of play space by thinning the vegetation and opening up the area around the playground determines it falls under the category of inclusive playground because it provides cognitive accessibility as the actual playground has been described as “a bit too busy and loud”; tracking flow data to see if the existing drainage is working; noted a phased project is realistic and can be done for the most part in house or with small contracts issued; the idea of having an additional pavilion for use away from the sports field provides another use in the upper area; and the big dreams ideas for the park are still noted and can go into the plan; tiered seating at the t-ball field provides for the community an amphitheater and will need some engineering assistance on design; timeline is more flexible; and Staff and the Commission can solicit additional comments or recommendations from the public.

Mr. Steffy facilitated discussion on the following points:

- Relocating the road moving to the 1-3 year timeframe
  - o It needs engineering to determine the feasibility and stability of that area to swing the road to the east
  - o This does not mean that it must wait for 5 years if it is left under the 5-10 year phase, it can be addressed sooner if funding available.
  - o Prioritize the road for parking and safety
- Creating a prioritization plan like the Commission did for all the sidewalks in regards to addressing budgeting the many projects outlined in the plan.
- Creating a Special Use Group Camping Area
  - o Require Special Event Permit
    - A Special Use Campground does need to be designated in order to allow use of the area for camping during a special event.
- Stadium seating is great for the events but less priority overall
- Parking along the Playground in the upper area is total of 70 spaces along with 15 spaces along the road to the upper back fields. This provides 95 additional spaces
  - Intent is to prioritized in the plan the parking and safety
- Maintenance costs – small staff creates limited ability
- Outline of the process to draft the plan and final draft adopted
- Starting point needs to be determined to execute the tasks denoted for 1-3 years
  - o Adaptable use of staff if there is an early spring or putting something on hold if the equipment/staff is not available
- Diverting the drainage flow from the hill to Woodard Creek
  - o In house unless it is determined that they need to bring in a Hydrologist
- Does the City have space on Danview to designate parking for Woodard Creek Trail which will take away congestion from the other areas in the park
- Previous work done on the beehives, ditching, still did not satisfy the problem
  - o Ditching needs to be done on a regular basis
  - o Existing grade was too high

- Review the final plan on an annual basis instead of every five years and should be done on a budget schedule
  - o Development of a budget plan
    - Having costs fits in well with what is requested by City Council
- Overall plan to execute the items in the 1-3 years and the 5-10 years
  - o Having contingency plan
  - o Prioritization

B. Bayview Park Plan – Additional Commission Review and Recommendation

Chair Lewis introduced the item and deferred to Parks & Trails Planner Steffy.

Parks & Trails Planner Steffy stated that he amended the plan in accordance with comments received from the Commission and the ADA Advisory Board and presented the amendments as follows:

- Composite play structure swing set
- ADA accessible pathway completes full loop around lower portion
  - o Noted the future paved pathway on the upper portion
    - Bids will be requested in phases and dependent on costs will determine the length completed
- Natural play elements
- Drainage
- Mini-amphitheater seating
- Snow removal in winter
  - o No disposal of snow removed from streets or private residences
  - o Additional stressor on drainage during spring melt
- Parking is limited to 4 or 5 spaces plus the ADA space
  - o No land to increase parking
  - o Geared as a neighborhood park in walking distance
  - o Van Accessible ADA Space will be level, striped and asphalt
  - o Remaining spaces will be gravel
- Concrete or asphalt pad for portable toilet with permanent screening for aesthetics
- Fencing will be improved, not enough funding to totally replace
  - o Gates will be operational

Parks Maintenance Coordinator Felice responded that drainage will be addressed, the fence will be repaired and replaced between staff and rotary funding and they do not want to delay until June to order equipment as that will postpone everything else to mid-summer.

Chair Lewis called for a motion to adopt.

HARRALD/ARCHIBALD MOVED THE COMMISSION SUPPORTS THE ADOPTION OF THE PROPOSED BAYVIEW PARK SITE DESIGN PLAN 24-013.

There was a brief comment to keep in mind the Commission comments with the adoption of the plan.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Proposed Community Recreation Center: Location Selection Recommendation  
Memorandum PARC-24-006 from Recreation Manager as backup

Chair Lewis introduced the item by reading the title and deferred to Recreation Manager Illg

Recreation Manager Illg reviewed the information provided and identified the processed used to select the proposed location among the suitable, available properties within city limits. He reported that the Council champions are interested in comments from the Commission on the possible locations. He reiterated that there has been no transactions and it has been purely informal but there is a lot of interest in the status of this project. The working group is also looking at possible funding strategies.

The Commissioners provided comments, questions or concerns as follows:

- Previous intent of Homer Electric Association to donate property to the Homer Hockey Association and possible hazardous materials that would require abatement, a possible deterrent to that parcel.
- Concerns expressed that the focus of the recreation center should cover all types of groups such as the arts, believing that if it came to a vote of the residents, those persons would not vote in favor.
- Questioned if the sites selected were determined to be able to accommodate the size of the facility needed along with parking and other amenities including possible future growth.

Recreation Manager Illg referred to Resolution 23-118, noting the requirements outlined, also stating there was input from the Economic Development Manager and members of the public with engineering and construction experience providing professional advice on the size and future growth.

- Interested in the cost per site, if the property owners were amenable to selling, ample parking, accessible egress, any traffic conflicts with a proposed project such as discussed with West Homer Elementary. He then questioned if the building would be used as a convention of conference center.

Recreation Manager Illg responded that as a secondary usage it would accommodate conferences, not so much theatrical, as they do have the Mariner Theater, but it is assumed with secondary event scheduling the center would be able to pay for itself as well. He will submit all comments, concerns and questions to the working group.

Discussion continued with the Commission providing more comments on the site locations as follows:

- Reviewing the rubric provided understanding why the locations were ranked as they were but expressed preference for locations closest to schools
- Preference stated for the location next to West Homer Elementary over the HEA parcel
- Location next to West Homer Elementary would increase the difficulties with traffic egress onto the Sterling Highway unless a traffic signal was installed.
- Concerns that there would be limited room for expansion on the lot next to West Homer Elementary if that site was selected.

- West Homer property would not accommodate the parking that would be needed if conference or event held and would create traffic issues unless a traffic signal was installed.
- Poopdeck property does not offer any room for expansion.

Commissioner Harrald asked if the request is for the Commission to make a formal motion of support at this time and requested guidance from Recreation Manager Illg and the Clerk.

Commissioner Keiser interjected suggesting that that the Commission make a motion supporting staff strategy and conclusions since the Administration was directed to develop criteria, identify potential sites and evaluate those sites per the developed criteria. The Commission has reviewed that work and supports what the working group has done and the conclusions reached.

Deputy City Clerk Krause stated she supported Commissioner Keiser recommendation and reviewed the resolution for the record and further noted that Resolution 23-118 directs the Commission to evaluate the top three sites and possible purchasing strategies for any non-city properties and provide comment on the three selected sites and purchasing strategies.

Recreation Manager Illg clarified that the administrative working group had discussed some funding strategies but he did not indicate those earlier since the City Manager did not want to divulge the funding strategies publicly at this time, but within the possible funding sources are the land allocation plan, a land trade, state revenue sharing, left over funds from completed projects, or the general fund. Mr. Illg emphasized that the working group has not narrowed down any recommendations at this time.

Commissioner Keiser commented that it is premature for the Commission to comment on funding strategies since there is no defined method presented to the Commission for consideration and reiterated that the Commission can express support for what the working group has done so far.

Chair Lewis called for a motion and second to support the work completed so far by the administrative working group.

HARRALD/FAIR MOVED THE COMMISSION ENDORSES THE REC CHAMPIONS WORK CREATING CRITERIA AND EVALUATING POTENTIAL SITES AND FURTHER MOVED THE COMMISSION HAS REVIEWED AND SUPPORTS THE CONCLUSIONS THEY HAVE REACHED AND LOOKS FORWARD TO SEEING THE PURCHASING STRATEGIES AND GATHERING PUBLIC INPUT.

Commissioner Archibald wanted to add an amendment to include consideration of opportunities for expansion. It was noted that the matrix included possible future expansion as a criteria for site selection.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **NEW BUSINESS**

- A. User Fees for Community Recreation Programs  
Memorandum PARC 24-015 from Deputy City Clerk as backup

Chair Lewis introduced the item and deferred to Recreation Manager Illg.

Commissioner Roedl was unable to maintain connection to the meeting and was not available to provide explanation on why he requested this item to be on the agenda.

Recreation Manager Illg provided a statement that Commissioner Roedl has been a longtime volunteer and community recreation user and expressed concerns about the increased fees. He went on to explain that the Commission approved an increase last year which was the first time in 20 plus years that the fees were increased. Mr. Illg explained that he intended to get the software launched with the fees shown and then they can review fees and make changes as needed. Mr. Illg added that students are not charged fees for programs conducted at the High School.

There was a brief discussion on the benefit to the community to provide the Community Recreation program but at a fair rate structure that would provide funding support for the program itself.

Commissioner Keiser requested Recreation Manager Illg to provide a projection of the increased revenue based on previous years which would be helpful to the Commission.

KEISER/ARCHIBALD MOVED TO POSTPONE TO THE APRIL MEETING.

There was a brief discussion that this would allow time for Recreation Manager Illg to get the information needed and Commissioner Roedl will be present to express his concerns.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. Non-Motorized Walkways  
Memorandum PARC 24-016 from Deputy City Clerk as backup

Chair Lewis introduced the item by reading of the title and deferred to Parks & Trails Planner Steffy

Parks & Trails Planner Steffy reported that he spoke with Commission Roedl who expressed concerns regarding the usage of e-bikes on trails, walkways and sidewalks and how the city will be determining and establishing regulations regarding this use and how regulations if established would be enforced and if there would be different regulations for trails versus sidewalks.

Mr. Steffy recommended that the Commission allow staff to contact Dale Banks with Loopy Lupine who is very involved at the state level on establishing regulations to speak to the Commission on this topic at the next meeting or in April if his schedule allows.

Chair Lewis provided comment on Fish & Game regulations regarding e-bikes as motorized vehicles during hunting.

The Commission agreed by consensus to postpone this subject to the March meeting dependent on the availability of Dale Banks with Loopy Lupine.

- C. Letters to the Editor  
Memorandum PARC 24-014 from Deputy City Clerk as backup.

Chair Lewis introduced the item and noted that the Commission will have to find someone with writing skills. He then deferred to Deputy City Clerk Krause.

Deputy City Clerk Krause reviewed her memorandum for the Commission and addressed questions regarding timeline and the departure of Commissioner Fair, topics that articles can be written about.

Commissioner Harrald recommended spreading the workload to a topic and that Commissioner who supports the issue strongly should write the Letter to the Editor.

It was determined that Commissioner Fair will write the Letter to Editor on the Bayview Park Plan and Improvements and then Commissioner Keiser will write the next one on a topic to be determined by the Commission as a whole.

- D. Developing & Updating the Commission Strategic Plan  
Memorandum CC-24-027 from Councilmembers Erickson & Davis  
PARCAC Strategic Plan 2017  
2022-2023 EDC Strategic Plan & Goals  
2023 LAB Strategic Plan & Goals  
2022-2023 PHC Strategic Plan & Goals  
2024-2025 Draft PARCAC Strategic Plan & Goals

Chair Lewis introduced the item by reading the title and deferred to Recreation Manager Illg.

Recreation Manager Illg referred to Memorandum CC-24-027 from Councilmembers Erickson and Davis that included discussions held with the Commission and the recent Joint Worksession conducted in January. He voiced that once the Commission develops a strategic plan they will become a solid team as there are a lot of things the Council would like the Commission to address.

Mr. Illg reported that there is a push from various people to form a Friends of Homer Parks and Recreation. He stated firmly that he is not affiliated with the group or spearheading the formation, but he is included in the conversations and believed it is supported by Council and this Commission and is something that the community can use.

Mr. Illg noted that the City Council has requested the Commission to work on their Strategic Plan and include the following:

- Update or develop park master plans with long term needs list to assist Council during budget development;
- the stated role of the Commission in promoting the arts in the community, and should one or more members represent that focus;
  - o Mr. Illg reported that he has been doing some research and noted that Juneau has some great language and ideas that this Commission could use to amend their Bylaws
- The last time the Commission had or addressed a strategic plan was in 2017 which was provided
  - o Some of the same things were listed on that plan
  - o This will be a document that will be reviewed and updated on an annual basis

- As examples other advisory body strategic plans have been provided for review and guidance to the Commission.
- Implementing changes in city code to ensure sidewalks, parks and trails are explicitly identified as the Commission's responsibility in development.
  - Updates to city code that make the Commission part of the review process for new developments and subdivisions regarding sidewalks, trails, and or associated easements prior to the preliminary plat being sent to the Borough.
- Development of policies for community recreation and parks.
  - This would be a good idea setting process, procedures and guidelines
  - This will take some time to develop
  - Can be listed as task or goal under the mid-term in the strategic plan

Mr. Illg commented that this will be a heavy lift for staff as he had other duties and responsibilities and it will also require input from the Commission, other members of Staff and possibly the public.

Chair Lewis suggested that the Commission read the next two pages and keep what they like and remove what they do not want and add additional items as agreed upon by the Commission but wanted to keep it to two pages.

Deputy City Clerk Krause reported that the proposed draft strategic plan is based on the template that was created by the City Clerk's Office and it includes the items listed in the Council memorandum as goals for a starting point for the Commission.

Commissioner Harrald questioned how the Commission and Staff were envisioning the process to accomplish the goals outlined in the draft, such as little bit by little bit at each meeting or holding a worksession to get a good bite at it.

Recreation Manager Illg responded that the timeline provided by Council was the end of the year for all the items.

Chair Lewis suggested that they could have this done in three meetings by addressing short term goals at one meeting, at the following meeting address mid-term goals and the third meeting review and add any additional items. He noted that they could spend 15-20 minutes at each meeting and have it completed.

Commissioner Keiser commented that she believed it was a big lift to address all the topics that the City Council has requested and the Commission should look at the bigger picture of how they approach it and recommended that they perform a SWOT (Strengths, Weaknesses, Opportunities and Threat) Analysis similar to what the EDC performed as this action assisted the EDC in defining their goals, objectives, etc. She believed that the Commission would benefit by conducting the same exercise. Ms. Keiser supported the SWOT believing that until one was conducted and the Commission would not be able to make mindful decisions to address fixing the items in a strategic plan. She suggested that as the first exercise the Commission does is a SWOT for parks, then recreation. This would also be good information for the development of the Comprehensive Plan. She reported that it was a couple of meetings that the EDC worked on developing the SWOT.

Deputy City Clerk Krause responded that the EDC took more than a year as it was started in June of 2021 the Commission did research on their own, approached businesses, developed a questionnaire and had

several public meetings, hired a consultant and it took a lot of work from Staff and was finalized in September of 2023.

Discussion ensued on the development of the Commission strategic plan and conducting a SWOT can be shown as a goal on the strategic plan. The idea of a strategic plan was to provide the Commission and Council with goals/projects to work towards and complete.

Chair Lewis requested the Clerk or Recreation Manager to request Ms. Engebretsen to attend the next meeting to provide direction on the SWOT analysis.

A discussion ensued on the following points:

- Development of the strategic plan
  - o The request from Council was to develop the Commission strategic plan by the end of the year, not complete the items listed in their Memorandum CC-24-027 by the end the year
- Conducting a SWOT would allow the Commission to do things right the first time
- bringing in staff to explain the SWOT and strategic plan processes
  - o Economic Development Manager Engebretsen may provide information on the process of performing a SWOT
- Commission has funding and can request a professional facilitator to come in
  - o The Commission has \$1500 budgeted every year and wonders what they can spend it on well this was a perfect opportunity to hire a professional to walk the Commission through the process.
- Time period needed to conduct a SWOT and reason the EDC developed and conducted that analysis

Commissioner Keiser strongly advocated for the Commission to conduct a SWOT stating the Commission is the representative for Parks and Recreation for the Community and they are at a turning point, at the cusp of greatness, as the city looks forward on how to make a recreation center, a new Community Development Department was recently created and which will eventually include new resources and the city is wondering what to do with the Community Recreation and Parks Divisions. She stated that the public was crying out for change and at a point, she opined that they would be willing to tax themselves to provide the resources and the Commission needs to understand the current reality and what the future could look like and the Commission cannot do that unless they take inventory of where they are and a SWOT process will help the Commission do just that. Ms. Keiser further stated the City Council has given the Commission a long list of topics they want the Commission to address and she was not comfortable going forward with a two page format strategic plan that does not comprehensively address where they are as a commission and where they want to go for parks, community recreation, arts and culture.

Chair Lewis stated that Staff will check to see if Ms. Engebretsen schedule allows her to attend the next meeting and then the Commission can discuss further how they are going to do this.

## **INFORMATIONAL MATERIALS**

- A. City of Homer Monthly Newsletter  
February 2024

- B. City Manager's Reports
  - CM Report to City Council for January 22, 2024
  - CM Report to City Council for February 12, 2024

- C. PARCAC Annual Calendar 2024

Chair Lewis noted the informational materials and asked for a volunteer for the next Council meeting.

Commissioner Harrald volunteered and Commissioner Keiser stated that she could make the report but deferred to Commissioner Harrald as she would be in person.

Recreation Manager Illg stated that he would like to meet with the Commissioners prior to the Council meeting to go over the items that they will be reporting just to provide a double check that what is reported to Council actually correlates and is accurate.

#### **COMMENTS OF THE AUDIENCE**

#### **COMMENTS OF THE CITY STAFF**

Deputy City Clerk Krause had no comments.

Parks & Trails Planner Steffy commented that it was a good meeting expressing his appreciation to the Commission for their questions and comments on the Karen Hornaday Park Plan.

Recreation Manager Illg thanked Commissioner Galbraith for his service and looks forward to working with him as the City Engineer.

#### **COMMENTS OF THE COMMISSION**

Commissioner Galbraith announced his resignation effective with this meeting as he will be stepping into the position of City Engineer/Special Projects Coordinator. He has been with the Commission for two years and he looks forward to working with the Commission in his new position.

Commissioner Harrald expressed her appreciation working with Commissioner Galbraith and looks forward to working with him in his capacity as the City Engineer.

Commissioner Archibald commented that strategic planning is not easy, and did not understand the annual review process so he hopes they can receive additional clarification at the next meeting. This was a good meeting.

Commissioner Fair expressed his appreciation to Commissioner Galbraith, stating that he has ;know Leon since way back, not as far as Matt Steffy, welcomed Commissioner Keiser to the Commission and was looking forward to working with her.

Commissioner Keiser expressed her appreciation to Commissioner Galbraith for his service to the community sitting as a Commissioner and looks forward to having him as the Homer City Engineer knowing that he will do great things in his new position. She then announced that June 1<sup>st</sup> is National Trails Day and it seems that the city should do something about that. She thanked everyone and looks forward to working with everyone on the Commission and that this will be one of her favorite things to do.

Chair Lewis expressed his appreciation for Commissioner Galbraith's service to the City and noted it was time to go home.

**ADJOURNMENT**

There being no further business to come before the Commission the meeting adjourned at 8:00 p.m. The next regular meeting is Thursday, March 21, 2024, 2024 at 5:30 p.m. A worksession will be conducted at 4:30 p.m. Meetings will be conducted at City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom webinar.

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RENEE KRAUSE, MMC, DEPUTY CITY CLERK II

Approved: \_\_\_\_\_