

## **CALL TO ORDER**

Session 24-09, a Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order by Chair David Lewis at 5:30 p.m. on November 21, 2024 from the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

**PRESENT:** COMMISSIONERS HARRALD, ROEDL, STEFANO, ARCHIBALD, PARSLEY, LEWIS AND KEISER

**STAFF:** RECREATION MANAGER ILLG  
PARKS MAINTENANCE COORDINATOR FELICE  
DEPUTY CITY CLERK APPEL

## **AGENDA APPROVAL**

ARCHIBALD/HARRALD MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **PUBLIC COMMENTS ON MATTERS ALREADY ON THE AGENDA** (3 minute time limit)

## **VISITORS/PRESENTATIONS** (10 minute time limit)

### A. Homer Trails Alliance- Billy Day, Diamond Creek Recreational Trail

Billy Day presented a slideshow and spoke on different phases for building/developing the Diamond Creek Recreational Trail. He stated Homer Trails Alliance is prepared to apply for a Rasmussen Community Support Grant to begin this project. He asked the Commission for their support on the project as well as forwarding recommendation to City Council for support. He opened the floor for questions.

## **RECONSIDERATION**

## **CONSENT AGENDA**

### A. Unapproved Meeting Minutes for Regular Meeting on October 17, 2024

STEFANO/HARRALD MOVED TO APPROVE THE MINUTES OF OCTOBER 17, 2024 REGULAR MEETING.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **STAFF & COUNCIL REPORT/COMMITTEE REPORTS** (5 minute time limit)

### A. Parks & Trails Report- November 2024

Parks Coordinator Felice reported on the following:

- City of Homer is not responsible for maintenance to disc golf courses once they're built
- Spit damage, the Emergency Ordinance, Spit Erosion
- Bayview Park ribbon cutting

B. Port & Harbor Campground Operations- Year End Report 2024

Parks Coordinator Felice and Community Recreation Manager Illg reviewed this report for the Commission. There was discussion surrounding the responsibility of the campground and income. Public Works does maintenance year round but the income generated goes to Port and Harbor. The Commission agreed to add this item to a future meeting's agenda and invite Matt Clark to attend.

B. Staff Report for November 2024

Recreation Manager Illg reported on the following:

- Turkey Trot 5k food drive at Homer High School
- Ski & Winter Gear Swap
- Expansion and implementation of recreation software
- Installation of an iPad at HERC for registration
- Concept of free annual membership to the drop in programs for staff
- National Recreation and Parks Association Annual Conference in Atlanta, GA
- City Council Action: Passing of ORD 24-49 and Introduction of ORD 24-60

**PUBLIC HEARING**

**PENDING BUSINESS** (15 minute time limit)

A. Strategic Goals and Staff Recommendations

Chair Lewis introduced the topic and opened the floor for discussion. The Commission agreed the document was more manageable than the original. All agreed the document still requires revising, but the current draft is a good start.

HARRALD/KEISER MOVED TO ADOPT THE REVISED STRATEGIC PLAN.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**NEW BUSINESS** (15-20 minute time limit)

A. FY26-FY27 Budget Discussion & Requests

Chair Lewis introduced the topic and opened the floor for discussion. Community Recreation Manager Illg facilitated discussion from the Commission, touching on the following topics:

- Operational expenses

- Proposed fees for community rec
- Capital Fund requests for improvements around the City
- Special events permit fees

HARRALD/ARCHIBALD MOVED THAT THE COMMISSION SUPPORTS STAFF BUDGET REQUESTS AND ENCOURAGES COUNCIL APPROVAL.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Budget Request- Homer Trails Alliance

ARCHIBALD/KEISER MOVED TO HAVE A RECOMMENDATION OF SUPPORT FOR GREEN TIMBER TRAIL HEAD FORWARDED TO THE CITY MANAGER TO ESTABLISH AN AGREEMENT

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

KEISER/PARSLEY MOVED THAT PARCAC ADOPT THE CONCEPTUAL PLAN PRESENTED BY BILLY DAY, REPRESENTATIVE OF HOMER TRAILS ALLIANCE, AND ENTER INTO DISCUSSIONS WITH THE KENAI PENINSULA BOROUGH AS NEEDED TO ACCOMPLISH THE DIRECTIVES OF THE CONCEPTUAL PLAN.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Comprehensive Plan

Chair Lewis introduced the topic and opened the floor for discussion. The Commission all agreed to hold a Special Meeting on December 19<sup>th</sup> to discuss the Comprehensive Plan in more detail, giving the Commissioners time to read and develop personal comments to bring to the meeting.

D. Encouraging Art in the City

Chair Lewis introduced the topic and deferred to Commissioner Stephano. She explained that the City needs to be more involved in the Art culture of the community. She stated the Commission should bring in presenters, go on gallery tours, and look into displaying more local art in City buildings.

**INFORMATIONAL MATERIALS**

A. November City Council Action

B. City Manager's Report- November 12, 2024

Chair Lewis noted the information materials.

**COMMENTS OF THE AUDIENCE** (3 minute time limit)

**COMMENTS OF THE CITY STAFF**

Parks Maintenance Technician Felice thanked everyone for the meeting and spoke about upcoming silhouettes for the NOMAR wall

Recreation Manager Illg suggested connecting with one representative from each major art group to ask for recommendations for the NOMAR wall. He also thanked the clerk's office for everything they do.

**COMMENTS OF THE MAYOR/CITY COUNCIL**

**COMMENTS OF THE COMMISSION**

Commissioner Keiser thanked staff for helping with everything.

Commissioner Stefano thanked everyone for the meeting and is excited to talk more about art.

Commissioner Archibald thanked Commissioner Keiser for looking into and arranging plans plus putting her time into her thoughtful comments to present to the Commission.

Commissioner Harrauld said she was excited to get a Student Rep on board and also the potential to put HART funds towards trails.

Commissioner Roedl said it was a good meeting.

Commissioner Parsley commented that the new Student Rep would be a great addition to the Commission.

Chair Lewis stated his comment was "Meeting's over!"

**ADJOURNMENT**

There being no further business to come before the Commission Chair Lewis adjourned the meeting at 8:03 p.m. The next regular meeting is **Thursday, February 20, 2025 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

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Ashley Appel, Deputy City Clerk I

Approved: \_\_\_\_\_