

1. CALL TO ORDER, 5:30 P.M.

Session 25-04, a Regular Meeting of the Port and Harbor Advisory Commission was called to order by Chair Casey Siekaniec at 5:30 p.m. on April 23, 2025 in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: COMMISSIONERS BRADSHAW, ROTH, SIEKANIEC, VELSKO & STUDENT REPRESENTATIVE ROGERS

ABSENT: COMMISSIONERS ATWOOD, PITZMAN (BOTH EXCUSED) & FRIEND

STAFF: PORT ADMINISTRATIVE SUPERVISOR WOODRUFF & DEPUTY CITY CLERK PETTIT

2. AGENDA APPROVAL

Chair Siekaniec read the supplemental items into the record. He then requested a motion and second to approve the agenda as amended.

VELSKO/BRADSHAW MOVED TO APPROVE THE AGENDA AS AMENDED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

4. RECONSIDERATION

5. APPROVAL OF MINUTES

5.A. Unapproved March 26, 2025 PHC Minutes

ROTH/VELSKO MOVED TO APPROVE THE MARCH 26, 2025 REGULAR MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

6. VISITORS/PRESENTATIONS

6.A. Elizabeth Fischer, Finance Director

Chair Siekaniec introduced the item by reading of the title and opened the floor for Finance Director Fischer. The following items were discussed throughout the presentation:

- First and second draft budgets to be reviewed by City Council at the April 14th and April 28th meetings
- Operating Budget to be adopted 10 days before the end of the fiscal year
- General fund is in tighter shape than anticipated
- Budget A vs. Budget B
 - Budget A includes a 2.2% cost of living adjustment for all City employees
- Prioritization of funding for ongoing/upcoming projects at the Port & Harbor

7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS

7.A. Port & Harbor FY25 YTD

Port Director Hawkins shared that he was a part of the committee that interviewed the federal lobbyists, adding that the City decided to hire the Ferguson Group for its lobbyist Request for Proposal. He noted that it will cost the Port & Harbor about \$30,000 in expenses on its lobbying line item. Mr. Hawkins also provided an update on the Port Infrastructure Development Program grant, stating that the deadline has been moved to mid-August. There was brief discussion regarding leasing on the Spit.

Commissioner Velsko departed the meeting at 6:07 p.m.

7.B. Port & Harbor Staff Report – April 2025

7.C. Homer Marine Trades Association (HMTA) Report

8. PUBLIC HEARING(S)

9. PENDING BUSINESS

10. NEW BUSINESS

- 10.A. Draft Operating and Capital Budgets
Memorandum PHC-25-008 from Port Administrative Supervisor as backup

11. INFORMATIONAL MATERIALS

- 11.A. April 2025 Port Operations Report
- 11.B. Memorandum CC-25-104 Deep Water Dock Fender Repair
- 11.C. Memorandum CC-25-103 Refloat System 4
- 11.D. Quarterly Statistics

- 11.E. April City Manager's Report to Council
CM's Report for April 14, 2025

12. COMMENTS OF THE AUDIENCE (3 minute time limit)

13. COMMENTS OF THE CITY STAFF

14. COMMENTS OF THE MAYOR

15. COMMENTS OF THE COMMISSION

16. ADJOURNMENT

Due to a loss of a quorum, the meeting was adjourned by Chair Siekaniec at 6:07 p.m. The next Regular Meeting is Wednesday, May 28, 2025 at 5:30 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

Zach Pettit, Deputy City Clerk II

Approved:_____