



# Agenda

## City Council Regular Meeting

Monday, August 12, 2024 at 6:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

---

### Homer City Hall

491 E. Pioneer Avenue  
Homer, Alaska 99603  
[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

### Zoom Webinar ID: 205 093 973 Password: 610853

<https://cityofhomer.zoom.us>  
Dial: 346-248-7799 or 669-900-6833;  
(Toll Free) 888-788-0099 or 877-853-5247

---

### CALL TO ORDER, PLEDGE OF ALLEGIANCE

**AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

### MAYORAL PROCLAMATIONS AND RECOGNITIONS

### PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

### RECONSIDERATION

**CONSENT AGENDA** (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of July 17, 2024 and July 22, 2024. City Clerk. Recommend approval.
- b. Memorandum CC-24-155 from Mayor re: Appointment of Christine Zubeck to the Economic Development Advisory Commission and Reappointment of Nona Safra and Brad Parsons to the Americans with Disabilities Advisory Board. Recommend approval.
- c. Memorandum CC-24-156 from City Clerk re: Liquor License Renewals for Salty Dawg Saloon, Grace Ridge Brewery, Inc., and Save U More #6. Recommend approval.
- d. Ordinance 24-35, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code Chapter 3.16 Procurements. City Manager. Introduction August 12, 2024 Public Hearing and Second Reading August 26, 2024.
- e. Ordinance 24-36, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Appropriating \$208,000 from the Sewer Capital Asset Repair and Maintenance Allowance (CARMA) Fund for Construction Work Associated with the Rehabilitation of the Beluga Slough Lift Station. City Manager/Public Works Director. Introduction August 12, 2024 Public Hearing and Second Reading August 26, 2024.

Memorandum CC-24-158 from Public Works Director as backup.

- f. Ordinance 24-37, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Accepting and Appropriating the Amended Alaska Fish and Game Cooperative Agreement #23-177 Construction Grant in the Amount of \$505,875 and Appropriating \$87,012 from the Port and Harbor Reserves Fund to Complete the 25% Match for the Fish Grinding Building Replacement Project. City Manager/Port Director. Introduction August 12, 2024 Public Hearing and Second Reading August 26, 2024.

Memorandum CC-24-159 from Port Director as backup.

- g. Ordinance 24-38, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget to Fund Maintenance to the Seawall by Establishing Authority in the Fiscal Year 2025 Budget for Routine Maintenance to the Seawall. City Manager/Public Works Director. Introduction August 12, 2024 Public Hearing and Second Reading August 26, 2024.

Memorandum CC-24-160 from Public Works Director as backup.

- h. Resolution 24-082, A Resolution of the City Council of Homer, Alaska, Commending the Kachemak Bay National Estuarine Research Reserve's 25 Years Studying the Kachemak Bay Ecosystem and Educating Area Residents and Visitors About the Importance of Our Natural Environment. Aderhold.
- i. Resolution 24-083, A Resolution of the City Council of Homer, Alaska Adopting the Revised Procurement Policy and Procedures Manual. City Manager.

Memorandum CC-24-161 from City Manager as backup.

- j. Resolution 24-084, A Resolution of the City Council of Homer, Alaska, Adopting A Joint Resolution of the Kenai Peninsula Borough Assembly and Councils of the Cities of Homer, Kenai, Seldovia, Seward and Soldotna for the Purpose of Amending the Memorandum of Agreement For Intergovernmental Administration of Borough and City Elections. City Clerk.
- k. Resolution 24-085, A Resolution of the City Council of Homer, Alaska, Awarding the Contract to Beachy Construction of Homer, Alaska for the Paintbrush Booster Pump Station Upgrade Project in the Amount of \$276,300 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Clerk/Public Works Director.

Memorandum CC-24-162 from City Engineer as backup.

- l. Resolution 24-086, A Resolution of the City Council of Homer, Alaska Confirming the City Manager's Appointment of Julie Engebretsen as the Acting City Manager Through December 31, 2024. City Manager.
- m. Resolution 24-087, A Resolution of the City Council of Homer, Alaska Authorizing Issuance of a Task Order to Seabright Survey & Design in the Not to Exceed Amount of \$12,500 to Replat of City and Private Property in the Bridge Creek Watershed Protection District and Authorizing

the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Community Development Director.

Memorandum CC-24-163 from Community Development Director as backup.

- n. Resolution 24-088, A Resolution of the City Council of Homer, Alaska Requesting the Alaska Municipal League to take up the Issue of Municipal Requirements to Publish as defined in Alaska Statutes 29.71.800 to Include Allowance for Web Base Public Notice. Erickson.

Memorandum CC-24-164 from Councilmember Erickson as backup.

- o. Resolution 24-089, A Resolution of the City Council of Homer, Alaska, Designating Signatories of City of Homer Accounts and Superseding any Previous Resolutions So Designating. City Manager/Finance Director.

## **VISITORS**

- a. J & H Consulting, LLC - End of Session Legislative Update
- b. South Peninsula Hospital - Ryan Smith, CEO and Derotha Ferraro, Director of Public Relations

## **ANNOUNCEMENTS / PRESENTATIONS / REPORTS** (5 Minute limit per report)

- c. Special Meeting Report
- a. Committee of the Whole Report
- d. Mayor's Report
- g. Planning Commission
- k. Americans with Disabilities Act Compliance Committee
- j. Port and Harbor Advisory Commission
- f. Library Advisory Board
- e. Borough Report
- h. Economic Development Advisory Commission
  - i. Finance
  - ii. Harbor
  - iii. Recreation

## **PUBLIC HEARING(S)**

- a. Ordinance 24-31, An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to include the Transportation

Plan and Recommending Adoption by the Kenai Peninsula Borough. City Manager. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-147 from Community Development Director as backup.

Ordinance 24-31(S), An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to include the Transportation Plan and Recommending Adoption by the Kenai Peninsula Borough.

- b. Ordinance 24-32, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Budget by Authorizing Transfers Totaling \$667,146 from Various Funds to make Necessary Adjustments to the Distribution of Unallocated Interest Income. City Manager/Finance Director. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-152 from Finance Director as backup.

- c. Ordinance 24-33, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Appropriating an Additional \$73,300 from the Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund for the Paintbrush Booster Pump Station Project. City Manager/City Engineer. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-148 from City Engineer as backup.

- d. Ordinance 24-34, An Ordinance of the City Council of Homer, Alaska Amending the FY25 Capital Budget by Appropriating \$16,000 from the General Fund Capital Asset Repair and Maintenance Allowance (CARMA) Fund to Convert the Existing Fuel Boiler at the Homer Education and Recreation Complex (HERC) to Natural Gas. City Manager/Public Works Director. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-149 from Public Works Director as backup.

## **ORDINANCE(S)**

### **CITY MANAGER'S REPORT**

- a. City Manager's Report
- b. Fiscal Year 2024 Quarterly Report

### **PENDING BUSINESS**

- a. Resolution 24-076, A Resolution of the City Council of Homer, Alaska Amending City of Homer Personnel Regulations, Chapter 10, Discipline - Causes and Actions and Chapter 11, Communication, Grievance and Appeal Procedures to Delegate Authority for Personnel Appeals to the State of Alaska Office of Administrative Hearings. City Manager/HR Director.

Memorandum CC-24-140 from HR Director as backup.

Memorandum CC-24-166 from Employee Committee as backup.

- b. Resolution 24-079, A Resolution of the City Council of Homer, Alaska, Providing Comments to the Alaska State Legislature Regarding the Impact of Tax Exemptions on Municipalities. Aderhold.

Resolution 24-079(S), A Resolution of the City Council of Homer, Alaska, Providing Comments to the Alaska State Legislature Regarding the Impact of Tax Exemptions on Municipalities. Aderhold.

## **NEW BUSINESS**

## **RESOLUTIONS**

## **COMMENTS OF THE AUDIENCE**(3 Minutes)

## **COMMENTS OF THE CITY ATTORNEY**

## **COMMENTS OF THE CITY CLERK**

## **COMMENTS OF THE CITY MANAGER**

## **COMMENTS OF THE MAYOR**

## **COMMENTS OF THE CITY COUNCIL**

## **ADJOURNMENT**

Next Regular Meeting is Monday, August 26, 2024 at 6:00 p.m. Committee of the Whole at 5:00 p.m. A Worksession at 4:00 p.m. A Joint Worksession with the ADA Advisory Board is scheduled for Monday, August 19, 2024 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.