



# Agenda

## Board of Commissioners Work Session

7:00 PM April 27, 2026

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

### 1. Opening of the work session

### 2. Agenda changes and approval

### 3. Presentations

A. Proposed zoning districts – Unified Development Ordinance rewrite project

### 4. Items for decision - consent agenda

A. Miscellaneous budget amendments and transfers

B. Proclamation – Period Poverty Awareness Week

C. Resolution Adopting the Heat Action Plan for Orange County

D. Capital Project Ordinance Amendment – Exchange Club Road Bridge Repairs

E. Capital Project Ordinance Amendment – NC86 Facility Renovation

F. Capital Project Ordinance – West Fork Eno Reservoir Dam Repairs

G. Classification and Pay Amendment

H. Special Event Permit – America 250th Anniversary Celebration

### 5. In-depth discussion and topics

A. Annexation interest letter for 2101 and 2109 NC 86 S

B. Nonprofit Partnership Funding Requests – Public Hearing and Town Board Review (Fiscal Year 2026-27 Budget)

C. Fiber Loop Project Update

### 6. Committee updates and reports

### 7. Adjournment

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of two business days in advance of the meeting.

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## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Community Services  
Agenda Section: Presentations  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Senior Planner Tom King

#### ITEM TO BE CONSIDERED

**Subject:** Proposed zoning districts – Unified Development Ordinance rewrite project

**Attachments:**

PowerPoint presentation given by consultant to Planning Board on March 19, 2026

**Summary:**

In consultation with town staff, Inspire Placemaking Collective staff have generated new zoning districts to be applied as part of the Unified Development Ordinance update resulting in fewer, more flexible districts. The presentation to be given contains general information outlining the new districts and a new use concept: the “corner store.”

**Financial impacts:**

None

**Staff recommendation and comments:**

None

**Action requested:**

Receive presentation and discuss if desired.



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## Planning Board

March 19, 2026



# Agenda

**Current Zoning Comparison**

**Residential Districts**

**Infill Example**

**Commercial Districts**

**Corner Stores**

**Discussion**



## Current Zoning Comparison

## Current Residential Districts

AR Agricultural/Residential

R-40

R-20

R-15

R-10

MF Multifamily

MHP Mobile Home Park

## New Residential Districts

Suburban Neighborhood

Residential

*SNR*

Traditional Neighborhood

Residential

*TNR*

Compact Neighborhood

Residential

*CNR*

Urban Neighborhood

Residential

*UNR*

*Distributed to the most appropriate residential district and allowed in some of the above.*

## Current Commercial Districts

OI Office/Institutional

NB Neighborhood Business

CC Central Commercial

GC General Commercial

LO Limited Office

HIC High Intensity Commercial

GI General Industrial

LI Light Industrial

EDD Economic Development

BP Business Park

Adaptive Re-use

## New Commercial Districts

 Urban Activity Center

*UAC*

Central/Core Commercial

*CC*

High Intensity Commercial

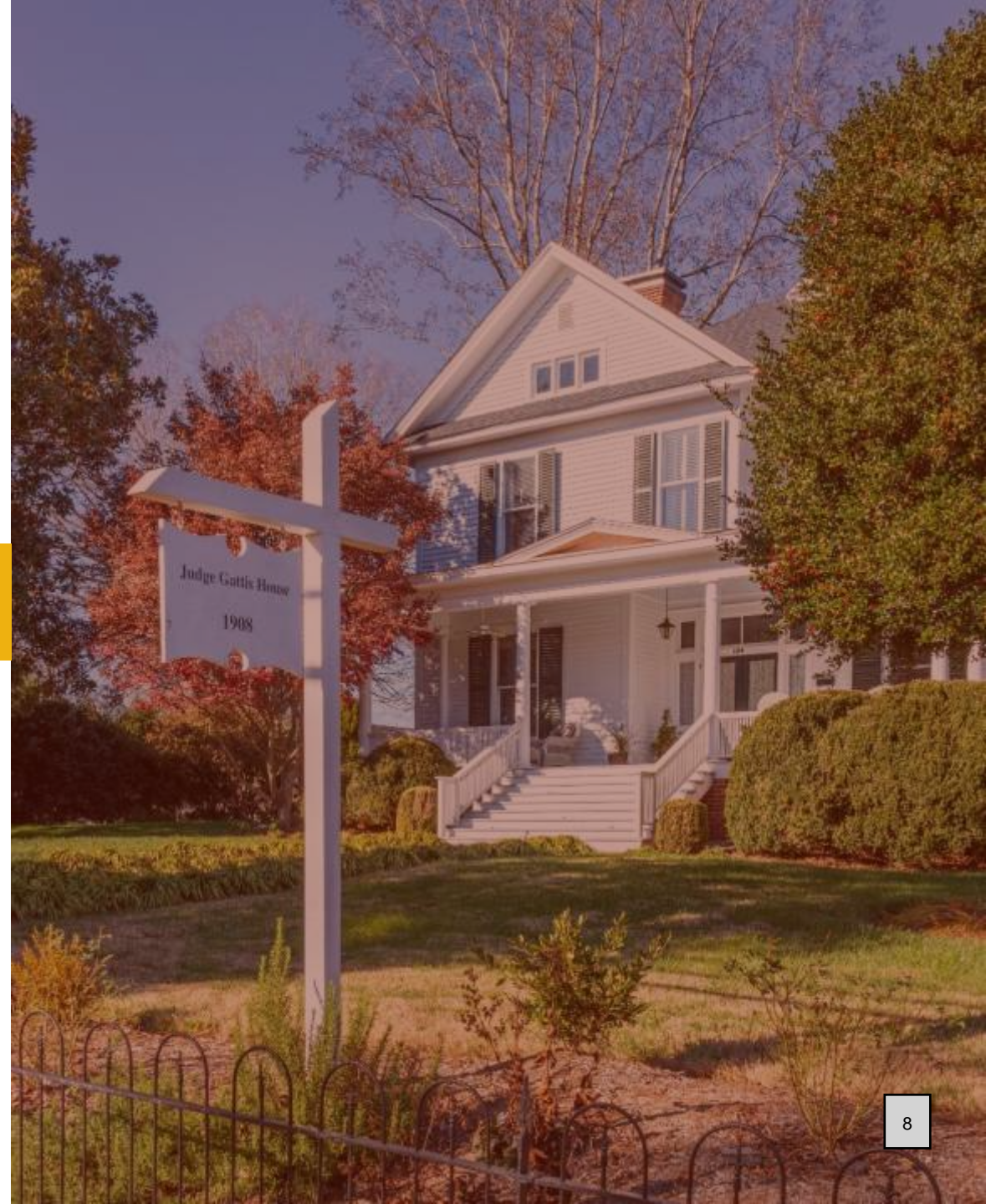
*HIC*

Industrial

*I*

 = new district 7

# New Residential Districts



# Residential Districts Overview



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*Suburban/Rural*

*More Urban*

**SNR**

**TNR**

**CNR**

**UNR**



Suburban  
Neighborhood

Up to 3 stories  
Mostly single-family  
detached

Traditional  
Neighborhood

Up to 3 stories  
Mostly single-family and  
duplex

Compact  
Neighborhood

Up to 3 stories  
Mostly triplex and  
quadplex

Urban  
Neighborhood

Up to 5 stories  
Mostly townhomes and  
apartments

*Less walkable  
neighbors*

*More walkable  
More neighbors*

# SNR: Suburban Neighborhood Residential



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## Representative Land Uses

- ✓ Single-family, detached
- ✓ Duplex
- ✓ Triplex
- ✓ Quadplex



Section 3, Item A.



# TNR: Traditional Neighborhood Residential



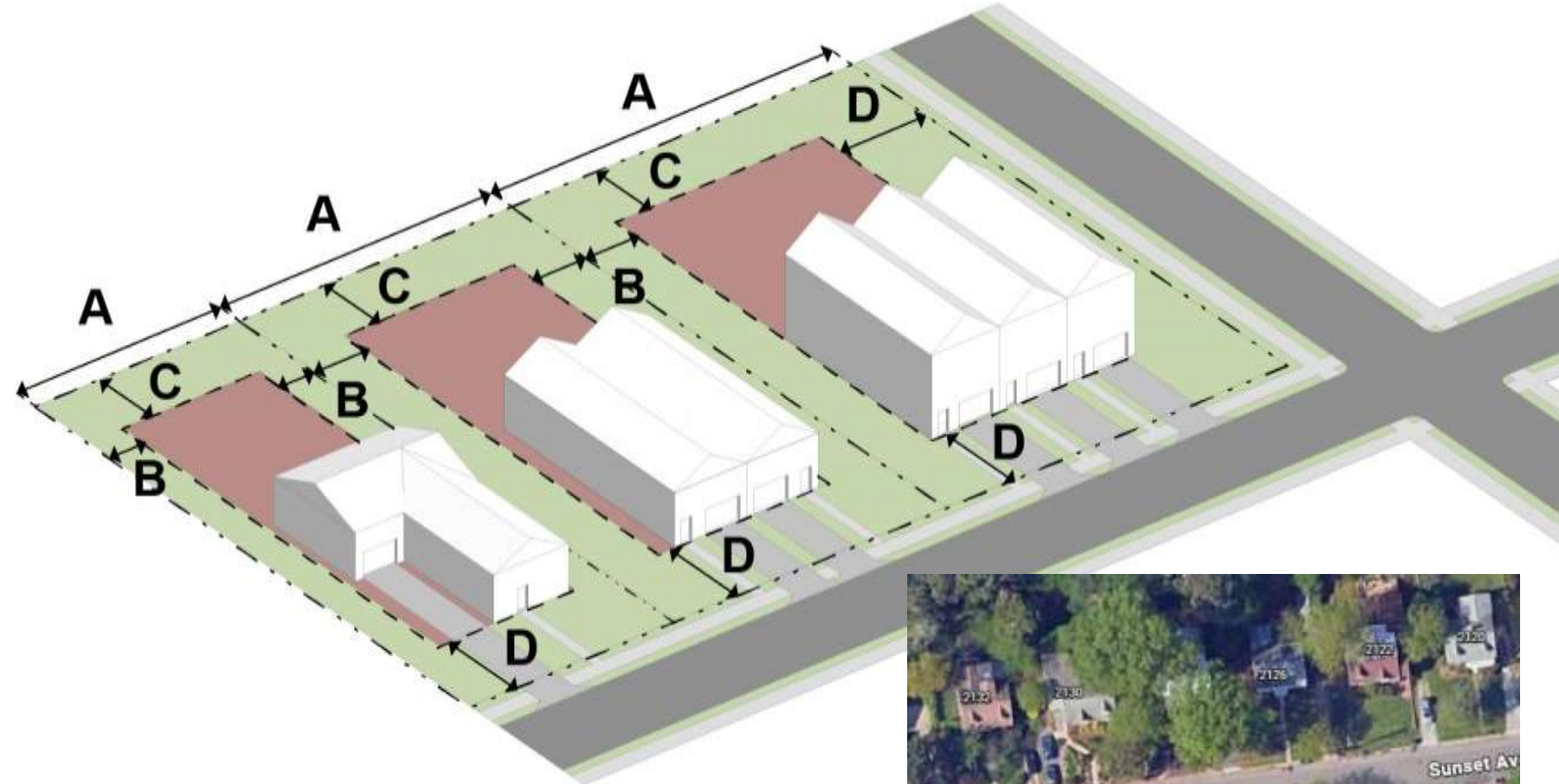
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## Representative Land Uses

- ✓ Single-family, detached
- ✓ Duplex
- ✓ Triplex
- ✓ Quadplex



Section 3, Item A.



# CNR: Compact Neighborhood Residential



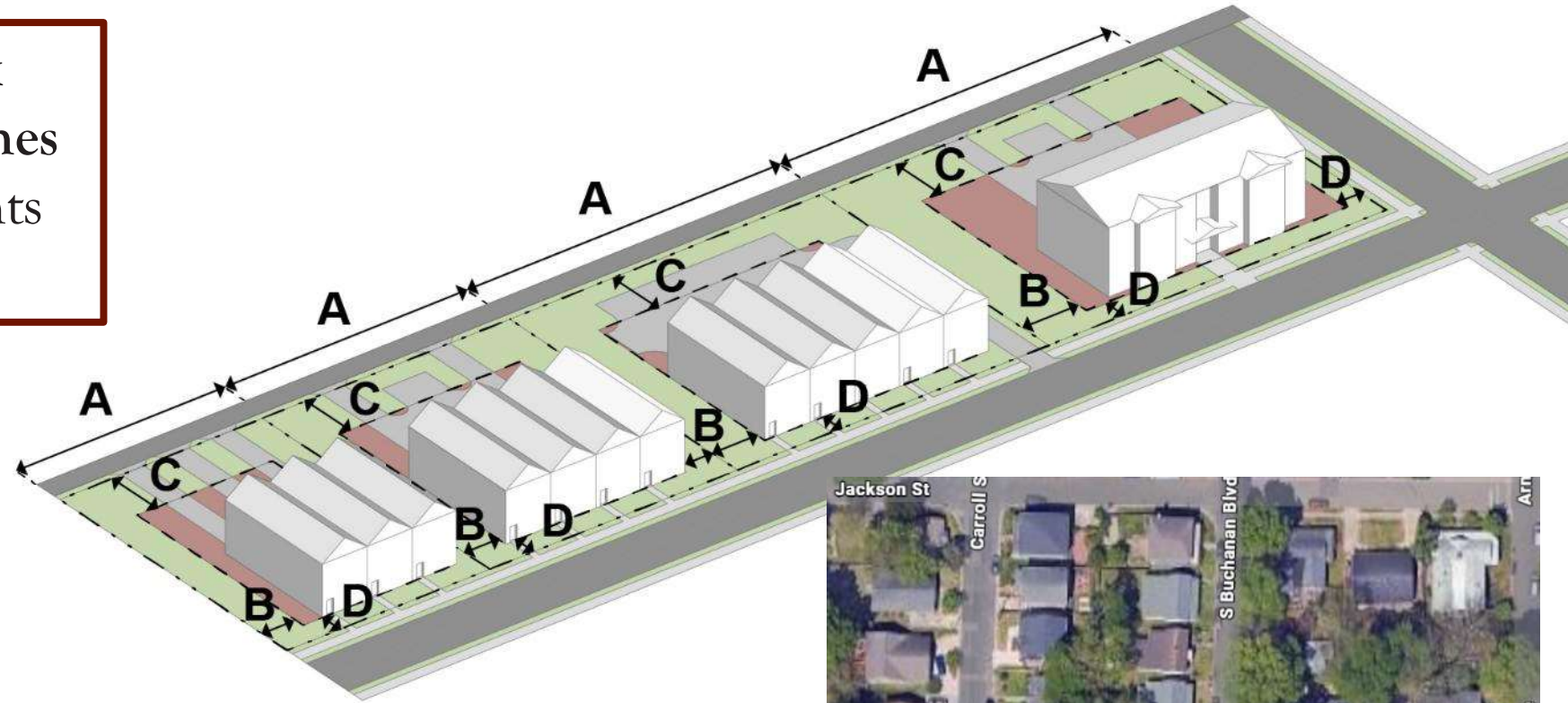
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## Representative Land Uses

- ✓ Single-family detached
- ✓ Duplex
- ✓ Triplex
- ✓ Quadplex
- ✓ Townhomes
- ✓ Apartments



Section 3, Item A.



## How the Numbers Shake Out Example: Compact Neighborhood Residential

	Single-Family Detached	Two-Unit Attached / Duplex	Three-Unit Attached / Triplex	Four-Unit Attached / Quadplex	Five- to Six-Unit Townhomes	Five- to Twelve- Unit Apartments
Max. Residential Density (Dwelling Units / Acre)	8	8	8	10	12	12
Min. Lot or Site Area (sq ft)	5,000	9,000	12,000	14,000	16,000	18,000
Dwelling Unit Yield Per Acre*	7.0	7.7	8.7	10.0	13.1	23.2
Min. Lot or Site Width (ft)	40	65	90	110	130	150
Min. Side Setback (ft)	5	10	15	15	20	25
Max. Building Height (ft)	35	35	35	35	35	35
Min. Parking Area Setback – Side and Rear	5	5	5	5	5	5

Section 3, Item A. **g** 20% of the lot/site area is required for rights-of-way.

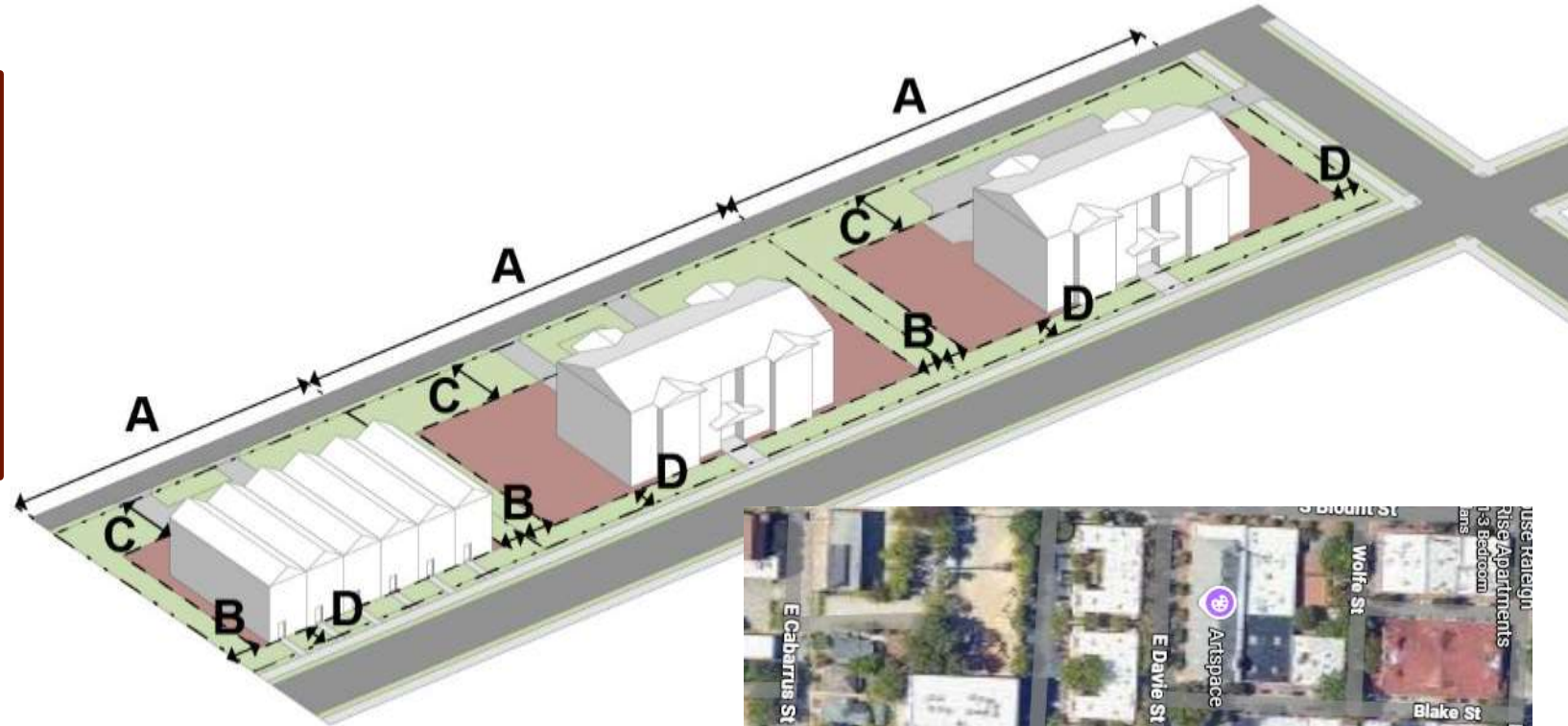
# UNR: Urban Neighborhood Residential



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## Representative Land Uses

- ✓ Duplex
- ✓ Triplex
- ✓ Quadplex
- ✓ Townhomes
- ✓ Apartments
- ✓ Limited commercial, retail, office, and services



Section 3, Item A.



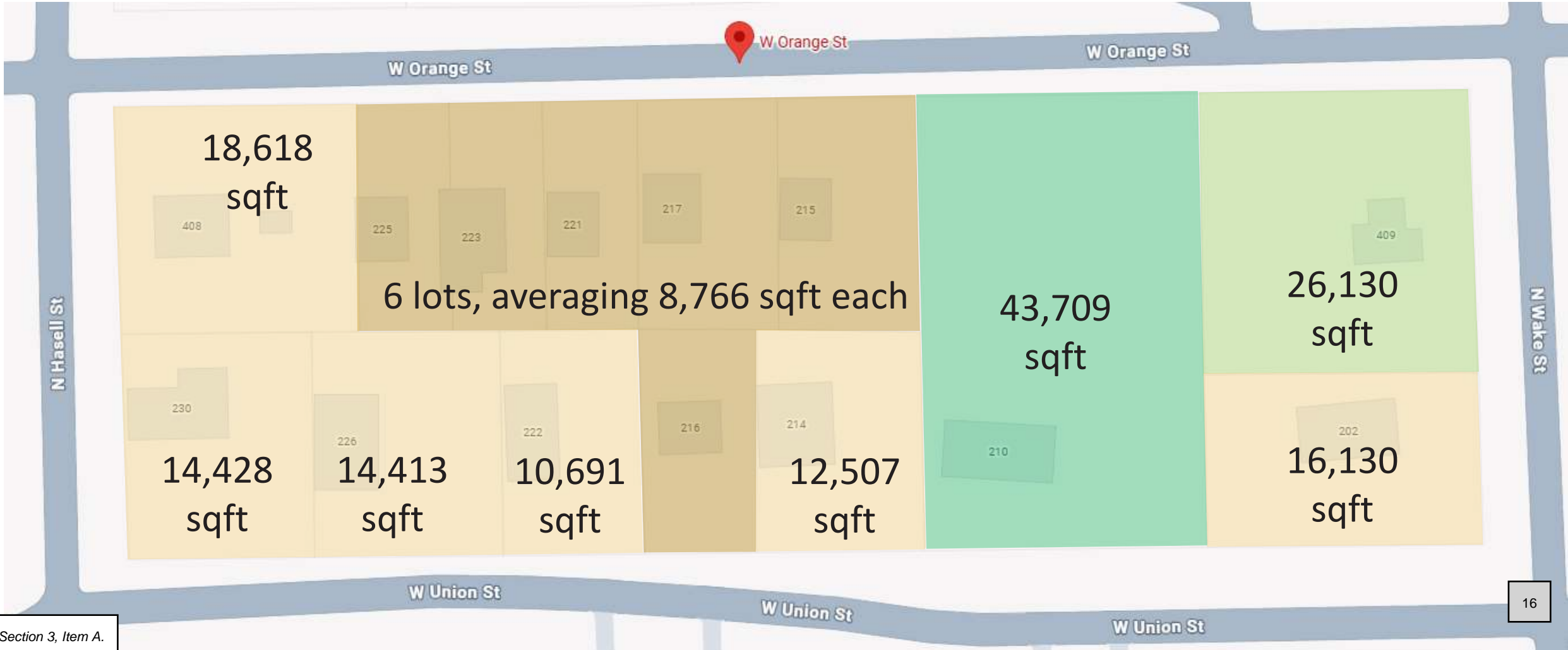
# Infill Example



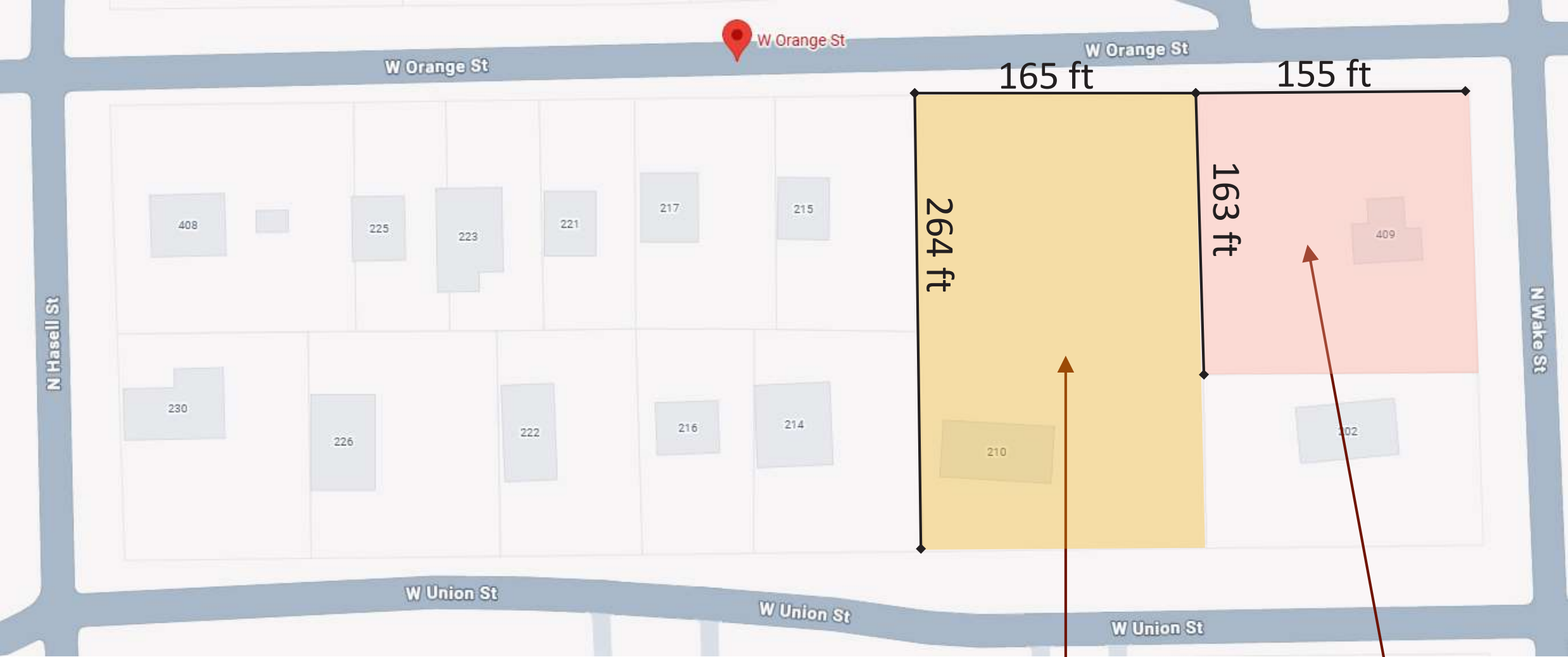
# Zoning and density mismatch

## Current zoning: R20

- Min. Lot Size: 20,000 sq ft
- Min. Lot Width: 100 ft
- Max. Density: 2 units/acre
- *Most lots are nonconforming*



# Gentle Infill Example



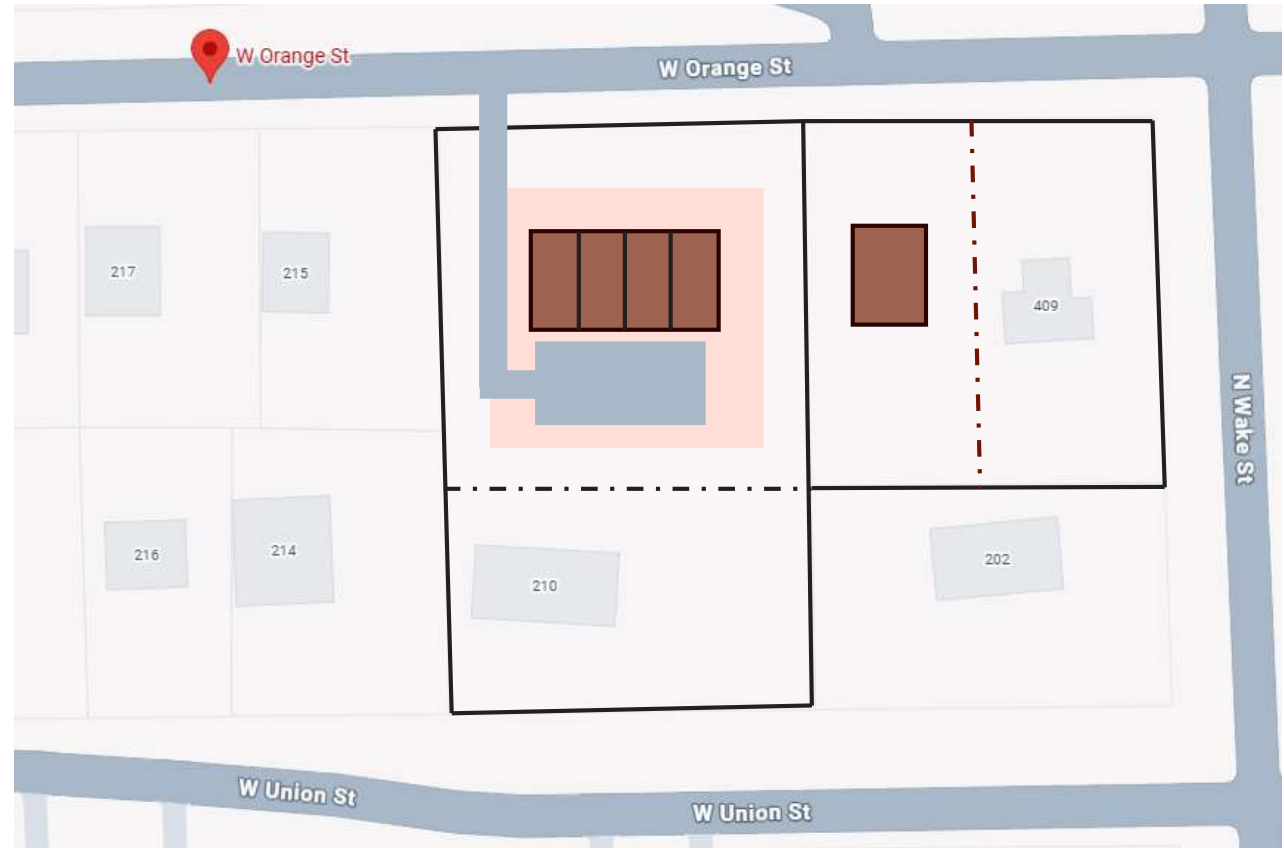
~44,000 sq ft  
(~1 acre)

~26,000 sq ft  
(>1/2 acre)

# Gentle Infill Example

## Proposed Zoning: TNR (matches most of the neighborhood)

- Min. Lot Size: 7,000 sq ft (SFD) up to 19,000 sq ft (Quadplex)
- Min. Lot Width: 60 ft (SFD) up to 120 ft (Quadplex)
- Max. Density:
  - 5 units/acre for Single-Family detached and Duplex
  - 7 units/acre for Triplex and Quadplex





## Commercial Districts

Current Commercial Districts	Parcels
OI Office/Institutional	62
NB Neighborhood Business	9
CC Central Commercial	73
GC General Commercial	103
LO Limited Office	1
HIC High Intensity Commercial	113
GI General Industrial	44
LI Light Industrial	8
EDD Economic Development	64
BP Business Park	1
Adaptive Re-use	8

New Commercial Districts	
Urban Activity Center	<i>UAC</i>
Central/Core Commercial	<i>CC</i>
High Intensity Commercial	<i>HIC</i>
Industrial	<i>I</i>



 = new district 20

# Commercial Dimensional Standards



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CC



HIC



I



UAC

District		Description	Residential		Height (stories)
			Apartments	Upper Story	
CC	Central (or Core) Commercial	Traditional downtown feel in a historic core with well-balanced mix of uses		✓	4
HIC	High Intensity Commercial	Large scale commercial and light industrial uses along major transportation corridors		✓	6
I	Industrial	High impact industrial, manufacturing, or research and development uses		✓	6
UAC	Urban Activity Center	High intensity residential and nonresidential, with tall buildings and an urban feel	✓	✓	7



## Corner Stores

# Corner Stores



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- Allowed in all residential zoning districts
- Corner lot or a lot adjacent to a corner lot with a nonresidential primary use
- “Umbrella” of low-impact commercial uses
- Maximum gross floor area: 3,000 sq ft
- Hours limited: 6 AM to 10 PM
- Requires 6’ tall privacy fence abutting residential

Allows small-scale commercial in residential neighborhoods while limiting impacts to neighbors.



Example: Durham, NC

## Allows:

- Restaurant (dine-in), deli, café, coffee shop
- Retail sales/rental of goods
- Personal services businesses
- Artisan, arts, or craft stores or studios
- Health/Fitness Club
- Arts Schools



Example from Durham (but there are many in town, too).

## Prohibits:

- Adult businesses
- Assembly hall
- Bars
- Building/Trade Contractors Office
- Drive-thru establishments
- Dry Cleaners
- Food Preparation Business
- Restaurant, Convenience (aka drive-thru restaurant)
- Gas pumps or fueling stations
- Kennels
- Place of Worship
- Vape/CBD stores
- Outdoor sales areas
- Tattoo studios
- Any use from the Industrial use category



# Discussion

Thank you!



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administration  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Emily Bradford, Budget Director

#### ITEM TO BE CONSIDERED

**Subject:** Miscellaneous budget amendments and transfers

**Attachments:**

Budget Changes Report

**Summary:**

To adjust budget revenues and expenditures, where needed, due to changes that have occurred since budget adoption.

**Financial impacts:**

As indicated by each amendment.

**Staff recommendation and comments:**

To approve the attached list of budget amendments and transfers.

**Action requested:**

Consider approving budget amendments and transfers.

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 04/27/2026 - 04/27/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 10 - GENERAL</b>						
<b>Revenue</b>						
<b>Department: 3100 - TAX LEVY</b>						
<a href="#">10-00-3100-3101221</a>	2021 TAX LEVY			0.00	-584.00	-584.00
BA0000379	Adj per actual	GLPKT03441	04/27/2026		-584.00	
<a href="#">10-00-3100-3101222</a>	2022 TAX LEVY			0.00	-1,323.00	-1,323.00
BA0000379	Adj per actual	GLPKT03441	04/27/2026		-1,323.00	
<a href="#">10-00-3100-3101223</a>	2023 TAX LEVY			0.00	-2,206.00	-2,206.00
BA0000379	Adj per actual	GLPKT03441	04/27/2026		-2,206.00	
<a href="#">10-00-3100-3101224</a>	2024 TAX LEVY			-40,000.00	-4,387.00	-44,387.00
BA0000379	Adj per actual	GLPKT03441	04/27/2026		-4,387.00	
<b>Department 3100 Total:</b>				<b>-40,000.00</b>	<b>-8,500.00</b>	<b>-48,500.00</b>
<b>Department: 3800 - NON-DEPARTMENTAL</b>						
<a href="#">10-00-3800-3800003</a>	TOURISM BOARD			-26,000.00	-12,500.00	-38,500.00
BA0000370	Recognize revenue from TDA & TB for A250	GLPKT03366	04/27/2026		-12,500.00	
<a href="#">10-00-3800-3800004</a>	TOURISM DEVELOPMENT AUTHORITY			-13,000.00	-12,500.00	-25,500.00
BA0000370	Recognize revenue from TDA & TB for A250	GLPKT03366	04/27/2026		-12,500.00	
<b>Department 3800 Total:</b>				<b>-39,000.00</b>	<b>-25,000.00</b>	<b>-64,000.00</b>
<b>Department: 3900 - FUND BALANCE APPROPRIATION</b>						
<a href="#">10-00-3900-3900000</a>	FUND BALANCE APPROPRIATION			-207,819.00	30,189.35	-177,629.65
BA0000366	Reduce per voided PO 25000133-R1	GLPKT03352	04/27/2026		4,629.43	
BA0000367	Reduce per partial voided PO 25000600-R1	GLPKT03353	04/27/2026		24,560.92	
BA0000368	Reduce per partial voided PO 25000601-R1	GLPKT03354	04/27/2026		999.00	
<b>Department 3900 Total:</b>				<b>-207,819.00</b>	<b>30,189.35</b>	<b>-177,629.65</b>
<b>Revenue Total:</b>				<b>-286,819.00</b>	<b>-3,310.65</b>	<b>-290,129.65</b>
<b>Expense</b>						
<b>Department: 4000 - DISASTER</b>						
<a href="#">10-10-4000-5300161</a>	MAINT - VEHICLES			0.00	4,315.00	4,315.00
BA0000374	Chantal Expenses	GLPKT03422	04/27/2026		3,900.00	
BA0000376	Chantal Expenses	GLPKT03431	04/27/2026		415.00	
<a href="#">10-10-4000-5300570</a>	MISCELLANEOUS			0.00	-4,315.00	-4,315.00
BA0000374	Chantal Expenses	GLPKT03422	04/27/2026		-3,900.00	
BA0000376	Chantal Expenses	GLPKT03431	04/27/2026		-415.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 4500 - HUMAN RESOURCES</b>						
<a href="#">10-10-4500-5300454</a>	CONTRACT SERVICES			62,000.00	6,000.00	68,000.00
BA0000388	Move to correct account	GLPKT03513	04/27/2026		6,000.00	
<a href="#">10-10-4500-5300474</a>	RECRUITMENT			37,750.00	-6,000.00	31,750.00
BA0000381	CPRC HR Consortium membership fee	GLPKT03468	04/27/2026		-6,000.00	
<a href="#">10-10-4500-5300530</a>	DUES & SUBSCRIPTIONS			4,542.00	0.00	4,542.00
BA0000381	CPRC HR Consortium membership fee	GLPKT03468	04/27/2026		6,000.00	
BA0000388	Move to correct account	GLPKT03513	04/27/2026		-6,000.00	
<b>Department 4500 Total:</b>				<b>104,292.00</b>	<b>0.00</b>	<b>104,292.00</b>
<b>Department: 4600 - COMMUNICATIONS</b>						
<a href="#">10-10-4600-5300530</a>	DUES & SUBSCRIPTIONS			1,020.00	430.00	1,450.00
BA0000372	Cover increased newspaper sub and professi...	GLPKT03394	04/27/2026		430.00	

**Budget Adjustment Report**

For Date Range: 04/27/2026 - 04/27/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
<a href="#">10-10-4600-5300570</a>	MISCELLANEOUS			6,400.00	-430.00	5,970.00
BA0000372	Cover increased newspaper sub and professi...	GLPKT03394	04/27/2026		-430.00	
<b>Department 4600 Total:</b>				<b>7,420.00</b>	<b>0.00</b>	<b>7,420.00</b>
<b>Department: 5100 - POLICE</b>						
<a href="#">10-20-5100-5300080</a>	TRAINING/CONF/CONV			19,700.00	2,000.00	21,700.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		2,000.00	
<a href="#">10-20-5100-5300310</a>	GASOLINE			65,000.00	100.00	65,100.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		100.00	
<a href="#">10-20-5100-5300321</a>	SUPPLIES - COMMUNITY POLICING			2,500.00	500.00	3,000.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		500.00	
<a href="#">10-20-5100-5300350</a>	UNIFORMS			24,000.00	4,000.00	28,000.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		4,000.00	
<a href="#">10-20-5100-5300460</a>	CS - DRIVER SAFTEY TRAINING			4,000.00	100.00	4,100.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		100.00	
<a href="#">10-20-5100-5300470</a>	HIRING SELECTION PROCESS			4,200.00	3,500.00	7,700.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		3,500.00	
<a href="#">10-20-5100-5300570</a>	MISCELLANEOUS			15,500.00	-10,200.00	5,300.00
BA0000365	Cover new Sgt hires and other various expen...	GLPKT03330	04/27/2026		-10,200.00	
<b>Department 5100 Total:</b>				<b>134,900.00</b>	<b>0.00</b>	<b>134,900.00</b>
<b>Department: 5550 - FLEET MAINTENANCE</b>						
<a href="#">10-30-5550-5300180</a>	VEHICLE REPAIR - SOLID WASTE			25,000.00	8,500.00	33,500.00
BA0000379	Garbage Truck Tarp & Repairs	GLPKT03441	04/27/2026		8,500.00	
<a href="#">10-30-5550-5300330</a>	SUPPLIES - DEPARTMENTAL			30,000.00	-800.00	29,200.00
BA0000377	Uniform Rentals	GLPKT03432	04/27/2026		-800.00	
<a href="#">10-30-5550-5300350</a>	UNIFORMS			3,800.00	800.00	4,600.00
BA0000377	Uniform Rentals	GLPKT03432	04/27/2026		800.00	
<b>Department 5550 Total:</b>				<b>58,800.00</b>	<b>8,500.00</b>	<b>67,300.00</b>
<b>Department: 5600 - STREETS</b>						
<a href="#">10-30-5600-5300166</a>	HOLIDAY DECORATIONS			500.00	-259.00	241.00
BA0000373	Yr-end Adjustment	GLPKT03286	04/27/2026		-259.00	
<a href="#">10-30-5600-5300483</a>	CS - RR CROSSINGS			1,100.00	-41.00	1,059.00
BA0000373	Yr-end Adjustment	GLPKT03286	04/27/2026		-41.00	
<a href="#">10-30-5600-5300570</a>	MISCELLANEOUS			1,500.00	300.00	1,800.00
BA0000373	Yr-end Adjustment	GLPKT03286	04/27/2026		300.00	
<b>Department 5600 Total:</b>				<b>3,100.00</b>	<b>0.00</b>	<b>3,100.00</b>
<b>Department: 5800 - SOLID WASTE</b>						
<a href="#">10-30-5800-5300080</a>	TRAINING/CONF/CONV			5,000.00	-2,204.00	2,796.00
BA0000383	Cover Solid Waste Overages	GLPKT03503	04/27/2026		-2,204.00	
<a href="#">10-30-5800-5300530</a>	DUES & SUBSCRIPTIONS			750.00	354.00	1,104.00
BA0000383	Cover Solid Waste Overages	GLPKT03503	04/27/2026		354.00	
<a href="#">10-30-5800-5300583</a>	MISC - TAX, TAGS, ETC			2,006.00	1,850.00	3,856.00
BA0000383	Cover Solid Waste Overages	GLPKT03503	04/27/2026		1,850.00	
<b>Department 5800 Total:</b>				<b>7,756.00</b>	<b>0.00</b>	<b>7,756.00</b>
<b>Department: 6610 - INFORMATION TECHNOLOGY</b>						
<a href="#">10-10-6610-5300113</a>	LICENSE FEES			202,200.00	-4,629.43	197,570.57
BA0000366	Reduce per voided PO 25000133-R1	GLPKT03352	04/27/2026		-4,629.43	
<a href="#">10-10-6610-5300338</a>	SUPPLIES - DATA PROCESSING			135,000.00	-25,559.92	109,440.08
BA0000367	Reduce per partial voided PO 25000600-R1	GLPKT03353	04/27/2026		-24,560.92	
BA0000368	Reduce per partial voided PO 25000601-R1	GLPKT03354	04/27/2026		-999.00	
<b>Department 6610 Total:</b>				<b>337,200.00</b>	<b>-30,189.35</b>	<b>307,010.65</b>

Section 4, Item A.

**Budget Adjustment Report**

For Date Range: 04/27/2026 - 04/27/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
<b>Department: 6900 - SPECIAL APPROPRIATIONS</b>						
<a href="#">10-60-6900-5300570</a>	MISCELLANEOUS			637,500.00	25,000.00	662,500.00
BA0000370	Recognize revenue from TDA & TB for A250	GLPKT03366	04/27/2026		25,000.00	
<b>Department 6900 Total:</b>				<b>637,500.00</b>	<b>25,000.00</b>	<b>662,500.00</b>
<b>Expense Total:</b>				<b>1,290,968.00</b>	<b>3,310.65</b>	<b>1,294,278.65</b>
<b>Fund 10 Total:</b>				<b>1,004,149.00</b>	<b>0.00</b>	<b>1,004,149.00</b>
<b>Fund: 30 - WATER/SEWER</b>						
<b>Expense</b>						
<b>Department: 4000 - DISASTER</b>						
<a href="#">30-80-4000-5300583</a>	MISC - TAX, TAGS, ETC			0.00	1,000.00	1,000.00
BA0000389	TS Chantal: Cover dump truck replace for W...	GLPKT03520	04/27/2026		1,000.00	
<a href="#">30-80-4000-5700740</a>	CAPITAL - VEHICLES			0.00	41,659.00	41,659.00
BA0000389	TS Chantal: Cover dump truck replace for W...	GLPKT03520	04/27/2026		41,659.00	
<a href="#">30-80-4000-5700741</a>	CAPITAL - EQUIPMENT			0.00	-42,659.00	-42,659.00
BA0000389	TS Chantal: Cover dump truck replace for W...	GLPKT03520	04/27/2026		-42,659.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 7240 - BILLING AND COLLECTIONS</b>						
<a href="#">30-80-7240-5300145</a>	MAINT - BUILDINGS			500.00	100.00	600.00
BA0000382	Cover Billing and Collections bldg mainten...	GLPKT03481	04/27/2026		100.00	
<a href="#">30-80-7240-5300570</a>	MISCELLANEOUS			1,000.00	-100.00	900.00
BA0000382	Cover Billing and Collections bldg mainten...	GLPKT03481	04/27/2026		-100.00	
<b>Department 7240 Total:</b>				<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>Department: 8120 - WATER TREATMENT PLANT</b>						
<a href="#">30-80-8120-5300080</a>	TRAINING/CONF/CONV			2,800.00	78.00	2,878.00
BA0000387	Cover WTP Training	GLPKT03512	04/27/2026		78.00	
<a href="#">30-80-8120-5300158</a>	MAINT - EQUIPMENT			88,400.00	-78.00	88,322.00
BA0000387	Cover WTP Training	GLPKT03512	04/27/2026		-78.00	
<b>Department 8120 Total:</b>				<b>91,200.00</b>	<b>0.00</b>	<b>91,200.00</b>
<b>Department: 8140 - WATER DISTRIBUTION</b>						
<a href="#">30-80-8140-5300351</a>	RENTAL - EQUIPMENT			2,000.00	-900.00	1,100.00
BA0000378	Increase to NC811 invoices	GLPKT03439	04/27/2026		-900.00	
<a href="#">30-80-8140-5300457</a>	CS - NC ONE CALL CENTER			3,000.00	900.00	3,900.00
BA0000378	Increase to NC811 invoices	GLPKT03439	04/27/2026		900.00	
<b>Department 8140 Total:</b>				<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>Department: 8220 - WASTEWATER TREATMENT PLANT</b>						
<a href="#">30-80-8220-5300145</a>	MAINT - BUILDINGS			14,200.00	650.00	14,850.00
BA0000371	Cover building maintenance at WWTP	GLPKT03393	04/27/2026		650.00	
<a href="#">30-80-8220-5300323</a>	SUPPLIES - CHEMICALS			102,090.00	-650.00	101,440.00
BA0000371	Cover building maintenance at WWTP	GLPKT03393	04/27/2026		-650.00	
<b>Department 8220 Total:</b>				<b>116,290.00</b>	<b>0.00</b>	<b>116,290.00</b>
<b>Expense Total:</b>				<b>213,990.00</b>	<b>0.00</b>	<b>213,990.00</b>
<b>Fund 30 Total:</b>				<b>213,990.00</b>	<b>0.00</b>	<b>213,990.00</b>
<b>Fund: 35 - STORMWATER</b>						
<b>Expense</b>						
<b>Department: 5900 - STORMWATER</b>						
<a href="#">35-30-5900-5300165</a>	MAINT - INFRASTRUCTURE			187,000.00	-3,000.00	184,000.00
BA0000386	Cover collection expense due to Orange Cou...	GLPKT03504	04/27/2026		-3,000.00	
<a href="#">35-30-5900-5300495</a>	COLLECTION EXPENSE			30,000.00	3,000.00	33,000.00

**Budget Adjustment Report**

For Date Range: 04/27/2026 - 04/27/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000386	Cover collection expense due to Orange Cou...	GLPKT03504	04/27/2026		3,000.00	
<b>Department 5900 Total:</b>				<b>217,000.00</b>	<b>0.00</b>	<b>217,000.00</b>
<b>Expense Total:</b>				<b>217,000.00</b>	<b>0.00</b>	<b>217,000.00</b>
<b>Fund 35 Total:</b>				<b>217,000.00</b>	<b>0.00</b>	<b>217,000.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>1,435,139.00</b>	<b>0.00</b>	<b>1,435,139.00</b>

# Description

# Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>				
	10	1,004,149.00	0.00	1,004,149.00
	30	213,990.00	0.00	213,990.00
	35	217,000.00	0.00	217,000.00
<b>Budget Code 2025-2026 Total:</b>		<b>1,435,139.00</b>	<b>0.00</b>	<b>1,435,139.00</b>



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Governing Body  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Mayor Mark Bell

#### ITEM TO BE CONSIDERED

**Subject:** Proclamation – Period Poverty Awareness Week

**Attachments:**

Proclamation

**Summary:**

The Diaper Bank of North Carolina is located in Hillsborough and serves the community through various programs aimed at assisting families and individuals with necessities such as period supplies, diapers, formula and adult incontinence supplies.

Period Power is a program of the Diaper Bank of North Carolina that addresses period poverty through distribution of period products and advocacy work and is a member of the Alliance for Period Supplies, which has been actively raising awareness and addressing period poverty across the country. The Alliance for Period Supplies supports a network of over one hundred active period supply banks in nearly 40 states. Along with the Alliance for Period Supplies, individual organizations and grassroots leaders will hold events and work with their local and state governments to raise awareness of this need and how they can support people in our communities.

**Financial impacts:**

None.

**Staff recommendation and comments:**

None.

**Action requested:**

To adopt a proclamation designating May 11 through May 17, 2026 as Period Poverty Awareness Week in Hillsborough. This proclamation will be used in conjunction with other states and local governments around the United States to inform our community that there are people who cannot afford the period products they need, preventing them from going to work or school and living full, healthy lives.



# PROCLAMATION

## Period Poverty Awareness Week

May 11-17, 2026

**WHEREAS**, approximately half of the population will have a period every month for decades of their lives and period supplies are a necessary product, each month, for millions of people across the country; and

**WHEREAS**, national surveys and research studies report that one in four menstruating individuals struggle to secure enough period supplies to meet their needs each month due to a lack of income and this lack of period supplies, known as period poverty, can adversely affect the health and well-being of menstruators; and

**WHEREAS**, national surveys also report that one in five women and girls miss work or school due to lacking a sufficient period supplies, exacerbating the vicious cycle of poverty by forcing menstruators to withdraw from daily life, losing pay or missing educational opportunities; and

**WHEREAS**, menstruators struggling with period poverty risk infections by using proxy products not intended for this purpose or not changing products as often as needed; and

**WHEREAS**, the people of Hillsborough recognize that period poverty is a public health issue, and addressing period poverty can enhance economic opportunity for Hillsborough's people and surrounding communities and improved health for women and girls/menstruators, thus ensuring all people have access to the basic necessities required to thrive and reach their full potential; and

**WHEREAS**, Hillsborough is proud to be home to trusted organizations, including Period Power, a program of the Diaper Bank of North Carolina, that recognize the importance of period products in ensuring health and providing economic stability and thus distribute period products through various channels; and

**WHEREAS**, the Hillsborough Board of Commissioners extends its sincere gratitude to the aforementioned period supply banks, their staff, volunteers and donors, for their courageous service during the crisis, and encourage the residents of Hillsborough to donate generously to period supply banks, product drives, and those organizations that collect and distribute period products to those struggling with period poverty, so that the Hillsborough community can thrive and reach their full potential;

**NOW, THEREFORE**, I, Mark Bell, mayor of the Town of Hillsborough, do hereby proclaim May 11 through May 17, 2026, as "Period Poverty Awareness Week" in the Town of Hillsborough.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 27<sup>th</sup> day of April in the year 2026.

---

Mark Bell, Mayor  
Town of Hillsborough



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Safety and Risk Management  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Safety and Risk Manager Phil Cundiff

#### ITEM TO BE CONSIDERED

**Subject:** Resolution Adopting the Heat Action Plan for Orange County

**Attachments:**

Heat Acton Plan for Orange County

**Summary:**

Extreme heat poses significant health risks in Orange County, especially to vulnerable populations such as the elderly, children, and those with preexisting health conditions. Heat is the leading cause of weather-related death in the United States. Recent and projected increases in summer temperatures highlight the urgent need to identify and implement strategies for managing extreme heat. In response to these challenges, the Heat Action Plan of Orange County is a comprehensive and proactive approach to protect our community from the impacts of extreme heat.

**Financial impacts:**

No official financial impact has been determined but it should be minimal as most of the town's involvement is mostly educational and awareness. The goal is to incorporate heat awareness and reduction into current and future activities and projects.

**Staff recommendation and comments:**

Staff recommends adopting this Heat Action Plan. Working with our county community partners and using this plan as guide will provide valuable information for our community to help prevent heat related illnesses and deaths. By raising heat awareness and including these practices in daily life and projects we can hopefully reduce the impact on our communities in extreme heat events.

**Action requested:**

Adopt the Heat Action Plan for Orange County as the Town of Hillsborough Heat Action Plan.



# HEAT ACTION PLAN

## FOR ORANGE COUNTY



2026



TOWN OF HILLSBOROUGH

# Acknowledgments

The Heat Action Plan for Orange County came together thanks to the contributions of many organizations, agencies, groups and individuals:

## Heat Cohort Members

- Mel Gilles, Orange County Sustainability
- Hannah Tuckman, Orange County Emergency Management
- Amy Armbruster, Town of Carrboro Climate Action and Sustainability
- John Richardson, Town of Chapel Hill Office of Sustainability and Resilience
- Phil Cundiff, Town of Hillsborough Safety and Risk Management
- Heat Cohort Interns – Lily Knudsen, Sebastian Provencio, Sofia La Moal

## Heat Relief Task Force Members

- Anne-Marie Vanaman, Town of Carrboro, Housing and Community Development Director
- Atuya Cornwell, Chapel Hill Parks and Rec
- Jackie Jenks, IFC President and CEO
- Jonathan Smith, Orange County Cooperative Extension
- Kathleen Shapley-Quinn, Carolina Advocates for Climate, Health and Equity
- Kim Woodward, Orange County EMS Division Chief
- Mart Bumgarner, Orange County Cooperative Extension
- Melissa Tegeder, Orange County Risk Manager
- Stephanie Trueblood, Town of Hillsborough, Public Spaces & Sustainability Manager
- Scarlett Steinert, Chapel Hill Carrboro City Schools, Director of Healthful Living, Athletics & Drivers Education
- Steve Naylor, OWASA Safety Manager
- Wendi Calvert, Town of Carrboro, Human Resources Safety Officer

## Dedication

The Heat Action Plan is dedicated to all of those who have lost their lives to heat in Orange County.

While writing this plan, we heard stories of these deaths, including young athletes and dedicated emergency responders.

This plan is for them, their families, and those who continue to suffer heat impacts.

# Executive Summary



Extreme heat poses significant health risks in Orange County, especially to vulnerable populations such as the elderly, children, and those with preexisting health conditions. Heat is the leading cause of weather-related death in the United States. Recent and projected increases in summer temperatures highlight the urgent need to identify and implement strategies for managing extreme heat. In response to these challenges, the **Heat Action Plan of Orange County** is a comprehensive and proactive approach to protecting our community from the impacts of extreme heat.

The plan is designed to capture heat actions that take place when heat is in the forecast, during the heat season, and over the course of multiple years. By working with our partners to implement a range of short-term and long-term strategies, the plan aims to increase community awareness, reduce health risks, and build resilience to rising temperatures.

**Sign Up to Get Emergency Information Quickly in Orange County**

**OCALERTS**

[orangecountync.gov/OCALERTS](http://orangecountync.gov/OCALERTS)

OC Alerts will give you critical, timely information about severe weather, road closures, missing persons, evacuations, and other important news.

You may choose to receive the messages via phone, email, text, or your preferred method of communication.

If we can't reach you, we can't alert you!

ORANGE COUNTY NORTH CAROLINA

The plan includes a series of actions intended to provide outreach and education to the public, enhance emergency response mechanisms, and cool homes and neighborhoods. Regular reviews and updates ensure that the plan remains effective and responsive to the needs of the community.

## **Outreach and education to prepare and protect the public**

- Action 1: Public Heat Messaging
- Action 2: Outdoor Worker Education
- Action 3: Unhoused Education
- Action 4: Home Cooling Education
- Action 5: Youth Heat Safety Education
- Action 6: Medical and Disability Education
- Action 7: 'Cool' Events Promotion

## **Enhanced emergency response mechanisms**

- Action 8: Extreme Heat Notification and Communications
- Action 9: Cooling Centers
- Action 10: Cooling Center Transportation
- Action 11: Integration of Extreme Heat into the Hazard Mitigation Plan and Emergency Operation Plan
- Action 12: Neighbor Check-in
- Action 13: Augmentation of Response Operations
- Action 14: Outdoor Activity Limitations

## **Cool homes and neighborhoods**

- Action 13: Tree Plantings and Giveaways
- Action 14: Water and Shade Access
- Action 15: Cool Pavements Implementation
- Action 16: Public Green Roofs and Cool Roofs
- Action 17: Assistance with Cooling Expenses and Home Weatherization
- Action 18: Resilience Hubs

# Introduction

Extreme heat is becoming more intense and more frequent in Orange County. This poses a threat to human health, especially to residents and visitors who are at increased risk for heat-related illnesses and to those whose living and working conditions put them at risk for increased exposure to heat. Rising summer temperatures make it even more urgent to identify strategies to manage heat. Warmer days make outdoor activities riskier, especially for those not acclimated to extreme heat. Rapidly rising nighttime temperatures have been shown to pose an even greater threat to human health, particularly for people without the ability to be in an air-conditioned space. A comprehensive heat action plan is essential to help our community plan for and respond to extreme heat effectively.

The purpose of the **Heat Action Plan for Orange County** is to identify the steps our community can take to prepare residents for excessive heat.

Central to this plan are the following key objectives:

## 1. Increase community awareness:

- Educate the community about the local impacts of extreme heat in Orange County
- Address heat disparities caused by historic discriminatory policies through inclusive engagement, fair policies, and targeted investments

## 2. Reduce Heat-Related Health Issues:

- Lower the number of heat-related illnesses and deaths
- Develop programs and services to protect public health, quality of life, and the environment without increasing vulnerability to other hazards or harming health

## 3. Evaluate Education Programs:

- Assess the effectiveness of education and outreach programs in the plan

## 4. Enhance Long-Term Resilience:

- Improve Orange County's ability to cope with long-term warming trends
- Use green, nature-based solutions when possible and ensure actions are adaptable to future conditions

## 5. Align with Existing Plans:

- Ensure the Heat Action Plan complements existing plans
- Future plans should also consider extreme heat and the Heat Action Plan in their development



In order to achieve these objectives, three central action areas have been identified. These action areas are:

1. Outreach and education to prepare and protect the public
2. Enhanced emergency response mechanisms during acute heat events
3. Cooling of homes and communities

By focusing on these three action areas and outlining specific heat actions under each goal, this plan aims to create a flexible yet coordinated response to extreme heat across the County, protecting and preparing the community as temperatures rise.

## Related County and Municipal Plans

This Heat Action Plan does not operate in isolation, and heat actions are designed to align with and augment existing and future plans in Orange County, Hillsborough, Carrboro, and Chapel Hill. Associated plans include but are not limited to the following:

- Orange County Climate Action Plan
- Chapel Hill Climate Action and Response Plan
- Carrboro Community Climate Action Plan
- Hillsborough Comprehensive Sustainability Plan
- Emergency Operations Plans
- Eno-Haw Hazard Mitigation Plan

## What is the Risk?

The number of hot days and hot nights is projected to increase in Orange County. In the past, the County has experienced about 8 days per year with a high temperature of more than 95°F and 17 days where nighttime lows do not drop below 70°F. By the 2060s those numbers are projected to increase to 28 to 41 days above 95°F and 47 to 64 nights with lows above 70°F (see Table 1). This is due to an increased frequency of heat waves associated with climate change. Continuous exposure to heat harms all residents, but particularly those who live in dwellings without adequate air conditioning or insulation. This continuous exposure to extreme heat disproportionately impacts vulnerable populations, including pregnant people, those with preexisting health conditions, unhoused people, the elderly, and children.



Days with Max Temps Over 95° F	
Between 1983 and 2014, on average, Orange County experienced high temperatures of 95° F or greater: <b>8 days per year</b>	By the 2060s, Orange County will experience high temperatures of 95° F or greater: <b>28 to 41 days per year</b>
Days with Max Temps Over 90° F	
Between 1983 and 2014, on average, Orange County experienced high temperatures of 90° F or greater: <b>39 days per year</b>	By the 2060s, Orange County will experience high temperatures of 90° F or greater: <b>74 to 88 days per year</b>
Nights with Max Temps Over 70° F	
Between 1983 and 2014, on average, Orange County experienced low temperatures of 70° F or greater: <b>17 nights per year</b>	By the 2060s, Orange County will experience low temperatures of 70° F or greater: <b>47 to 64 nights per year</b>

Table 1: A projection of the ways temperature will change in Orange County in the future. Days with temperatures over 95° F are expected to increase in number, and day and night temperatures are predicted to increase as well.

Source: <https://www.resilienceexchange.nc.gov/understand-your-vulnerabilities/climate-observations-and-projections>

## Who Is Most at Risk?

While everyone is impacted by extreme heat, certain groups have heightened vulnerability due to underlying health conditions or social or economic factors. Understanding local risk factors and which populations are more at risk from extreme heat is important to developing a heat action plan that effectively and equitably protects all members of our community.

### Infants and children:

Infants and children are not able to regulate their body temperature as effectively as adults. Additionally, infants and young children cannot, or cannot fully, communicate that they may be experiencing heat stress. Infants and children rely on others to keep them cool and hydrated when it's hot outside.

### Outdoor Workers:

People who work outdoors, such as construction workers, agricultural workers, landscape workers, roofers and HVAC technicians, are exposed to heat, often for long periods of time, putting them at increased risk from heat-related illnesses. Additionally, outdoor workers may have limited control over work conditions (e.g., no access to shade or air-conditioning, required clothing or uniforms made from fabrics that don't breathe). Potential language barriers to receiving heat-related information may also exist among some outdoor workers.

### Pregnant people:

Pregnant people are more likely to get heat exhaustion, heatstroke or other heat-related illnesses sooner than non-pregnant people. This is because their bodies must work harder to cool down both the pregnant person's body and the developing baby. Pregnant people are also more likely to become dehydrated, limiting their ability to cool themselves by sweating. Those who are pregnant and are faced with high heat are also more likely to have preterm births, low birth weight babies, and heat related illness.

### Low income:

Individuals and families with low incomes are more likely to live in poorly ventilated apartments or mobile homes, lack access to air conditioners, and be unable to afford the costs of cooling or the cost of transportation to cool places.

**Persons taking certain medications:**

Some medications may make individuals more susceptible to heat.

**People with underlying health conditions:**

Those with underlying health conditions may be less likely to sense and respond to changes in temperature. In addition, they may be taking medications that can make the effects of extreme heat worse.

**Unhoused People:**

Unhoused people are exposed to heat more so than almost any other group, as they do not have air-conditioned spaces to escape to during heat season. This makes them more susceptible to heat-related health conditions.

**Older adults (60+):**

Older adults do not adjust as well as young people to sudden changes in temperature. In addition, they are more likely to have a chronic medical condition that changes normal body responses to heat. Older adults are also more likely to take prescription medicines that may affect the body’s ability to regulate temperature or sweat.

**Athletes:**

People who exercise or spend time outdoors in extreme heat are more likely to become dehydrated and get a heat-related illness. This includes both adult and youth athletes.



**Snapshot: 2025 Heat Season**

Orange County Emergency Management Services (EMS) experienced its highest volume of heat-related illness calls since 2019 during the 2025 heat season (April through October). The majority of these responses involved symptoms of heat stress, including heat exhaustion, fainting, dizziness, general weakness, and dehydration.

While most calls involved heat exhaustion, EMS responded to nineteen cases of the far more serious condition, heatstroke. Heatstroke is a life-threatening medical emergency requiring immediate attention to prevent permanent organ damage or death. Of all the patients treated by EMS during this period, nine required immediate transport to medical facilities using lights and sirens due to the severity of their condition. The overall number of heat emergencies saw a significant spike on 7/7/2025, the very hot and humid day that followed Tropical Storm Chantal.

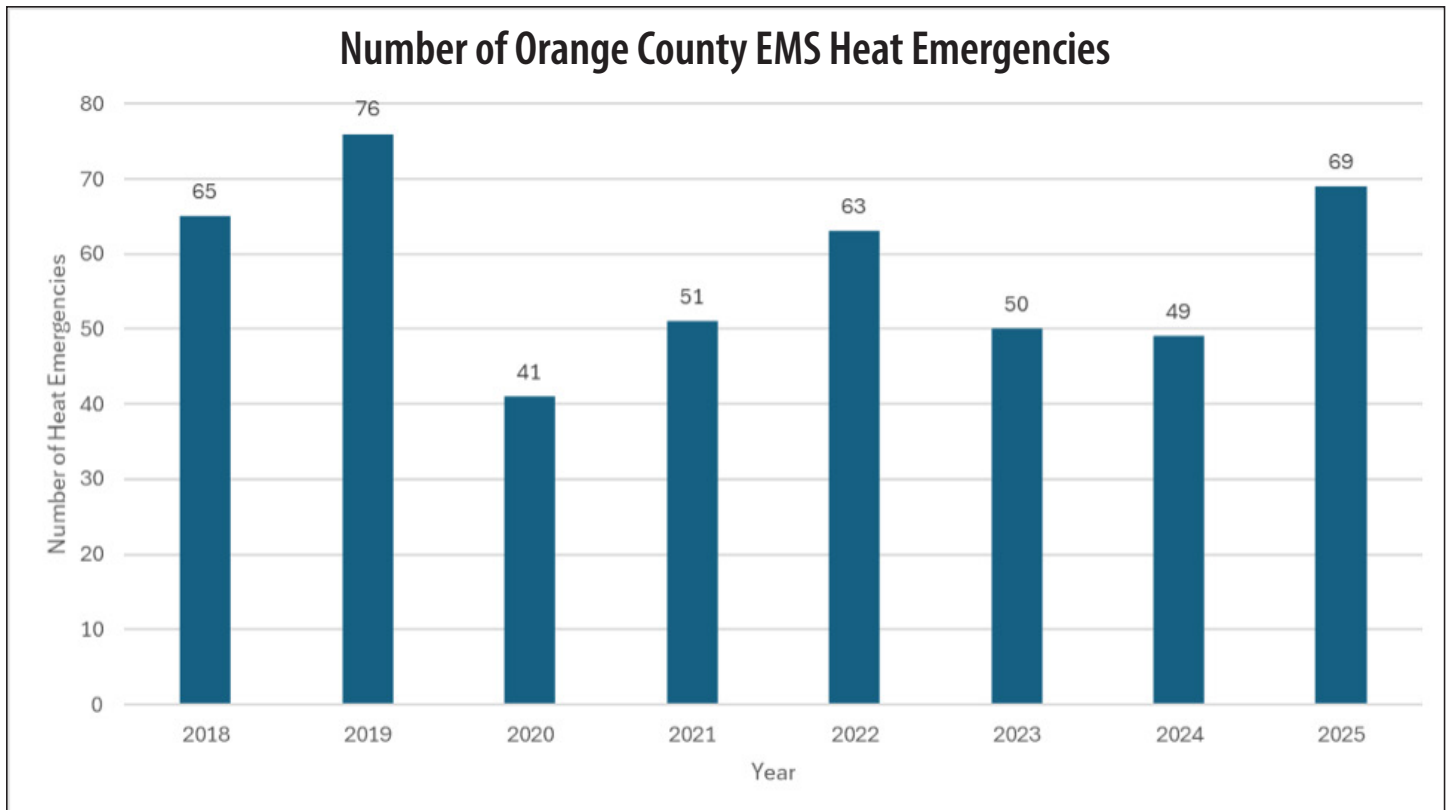
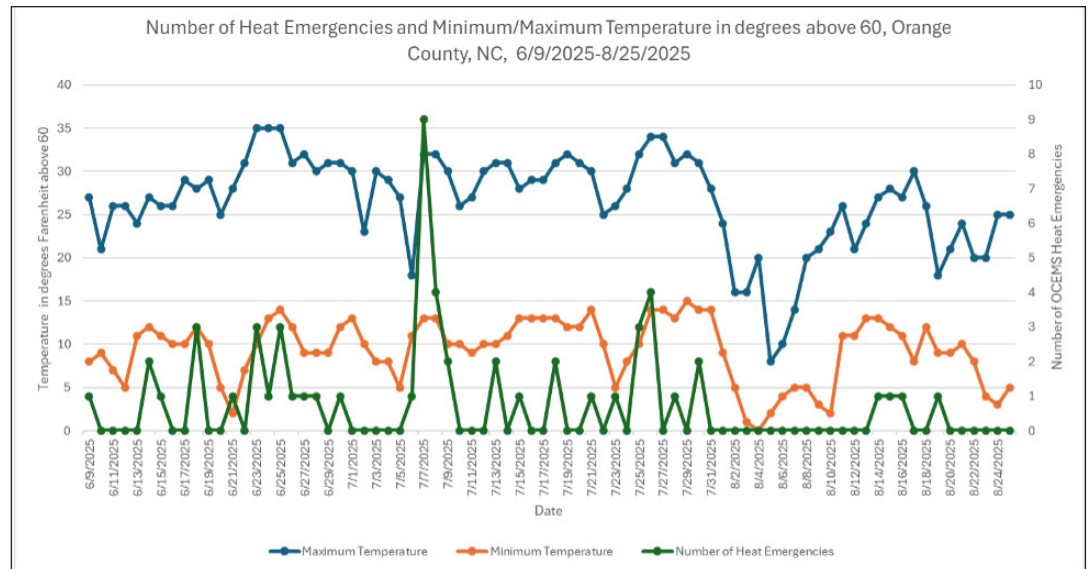


Figure 1. Orange County EMS received more calls for heat-related illness in the 2025 heat season than in the five preceding years, with 25 more heat-related illness calls recorded in 2025 than in 2024.

Figure 2: This data suggests that when temperatures increased quickly or when there were sustained periods of very hot weather, there were more heat related illnesses.



Analysis of recent heat emergency data reveals that heat-related illnesses did not affect all segments of the population equally. EMS calls showed that male patients were disproportionately affected, accounting for 64% of the total patient population. The age demographics were also sharply divided, with elderly individuals (over 55 years of age) making up a large percentage of EMS calls, while youth between 15 and 20 constituted the second most common group experiencing heat-related illness.

Furthermore, significant racial disparities were observed: approximately 27% of heat emergencies involved Black patients, a figure that is starkly disproportionate given that this demographic represents only 10.2% of the overall Orange County population.

### Identifying Areas at Risk

Viewing heat risk geographically can show patterns that aid in properly diagnosing and addressing heat-related issues. For example, it can identify urban heat islands, or heavily developed areas where the building materials and a lack of vegetation contribute to higher ambient temperatures. It can also reveal how past biases can lead to modern day racial and class disparities. Figures 3 and 4 show the locations in Orange County that have higher risk from extreme heat.

By considering and including these groups in the planning process for the heat action plan, interventions like cooling center locations and hours, public awareness campaigns, and installation of cooling amenities can be geographically targeted to ensure the needs of people who are at higher risk for heat illnesses are met.

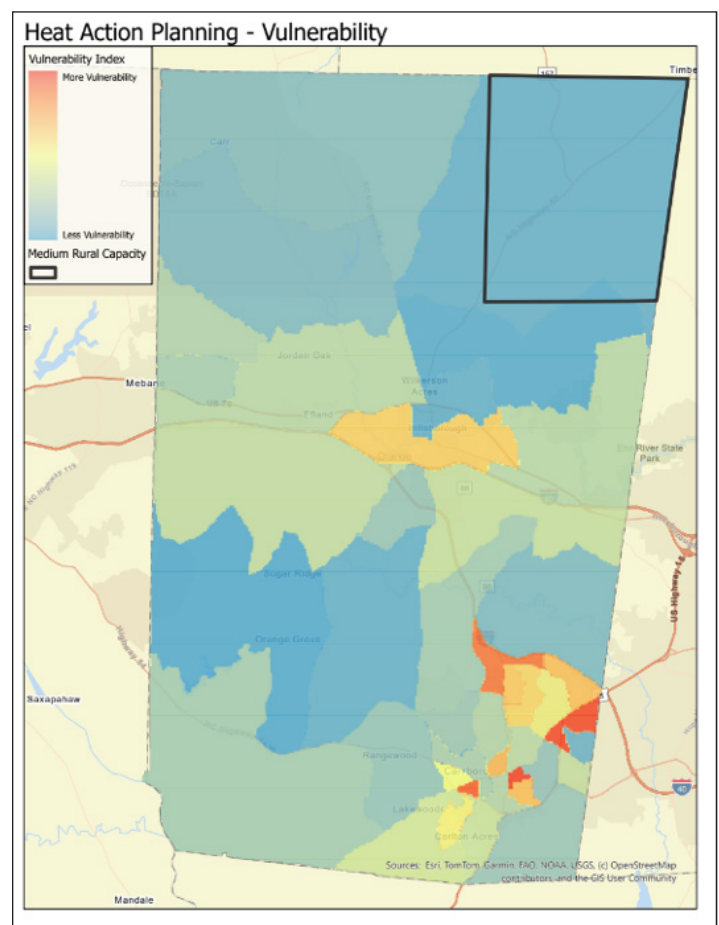


Figure 3. This map shows census tracts in Orange County where our community is most vulnerable to excessive heat. Vulnerability is shown in the warmer colors and is made up of multiple factors, including income, age, race/ethnicity, English proficiency, renter vs. homeowner, and car ownership. The map also includes data from the Rural Capacity Index, which describes a community's ability to meet their immediate needs and plan for their future. Most of the County scores very high in the Rural Capacity Index, which is good. The only exception is the area in the upper right outlined in black. This area has a medium index score. Graphic credit: Dave Almond, Senior GIS Analyst with the Town of Chapel Hill.

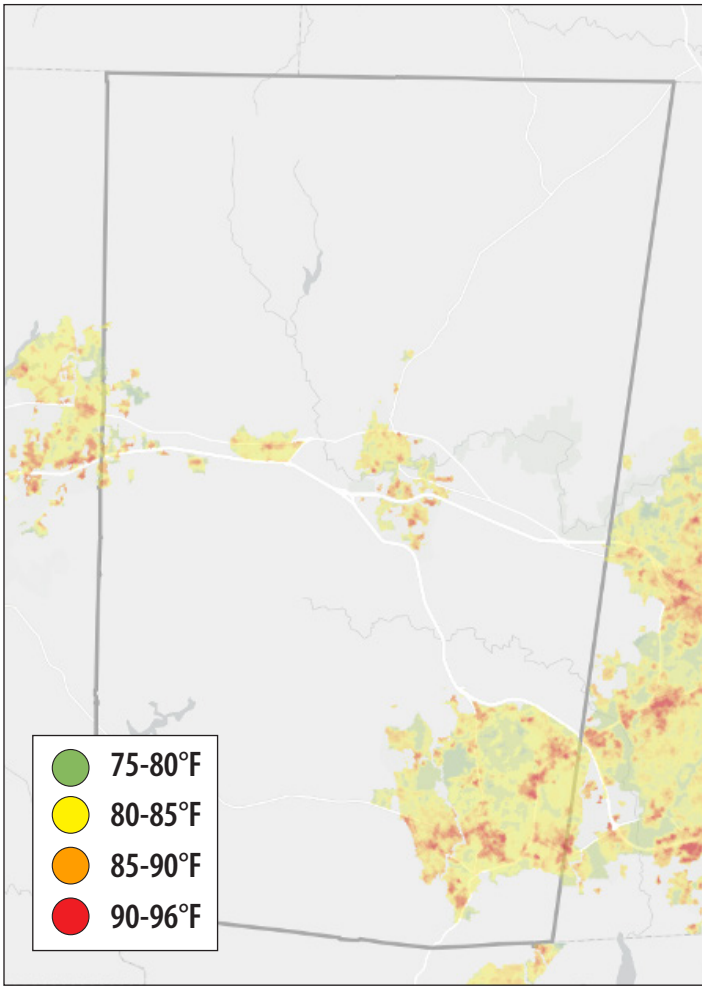


Figure 4: This map, created by Orange County Sustainability to plan future tree planting in Orange County, combines Urban Heat Island data from Landsat 8 (2022), road network buffers to locate heat-retaining streets, EPA Disadvantaged Communities data, Social Vulnerability Index, and Tree Equity Score for canopy gaps.

Areas in red and yellow on this map, which display the highest temperatures, generally also have elevated social vulnerability, low tree canopy, and high vulnerability to the effects of urban heat islands. These areas would benefit most from tree planting, cool pavements, cool roofs and green roofs, which are central to the Heat Action Plan.



## Extreme Heat Season

In Orange County, temperatures are typically highest from May to September each year, a time referred to as the heat season. The months of the heat season where average temperatures are above 85 are highlighted in yellow. While the exact days when extreme heat hits will vary from year to year, the typical first and last dates when temperatures reach 85° F or higher are April 1 and October 1, respectively.

**Average Monthly Maximum and Minimum Air Temperatures for Chapel Hill (1991-2020)**

	Min	Max
January	31.7°F	51.2°F
February	33.8°F	54.8°F
March	40.1°F	62.7°F
April	48.1°F	72.2°F
May	57.0°F	79.1°F
June	65.3°F	86.3°F
July	69.3°F	89.6°F
August	67.9°F	87.8°F
September	62.2°F	81.9°F
October	49.6°F	72.3°F
November	39.5°F	62.4°F
December	34.5°F	54.2°F

Table 2: A table of average maximum and minimum heats in Chapel Hill. This chart illustrates the “heat season,” or the time when temperatures are highest and most likely to cause health effects.



**Average First and Last Date When Chapel Hill Exceeds Threshold**

FIRST DATE		
Max Heat Index	Max Air Temperature	Threshold
4/23	4/7	85°F
5/29	5/23	90°F
6/20	7/16	95°F
6/5	7/5	100°F
7/19	NA	105°F
LAST DATE		
Max Heat Index	Max Air Temperature	Threshold
10/6	10/1	85°F
9/21	9/11	90°F
9/11	8/20	95°F
8/21	7/5	100°F
7/28	NA	105°F

Another way to define the heat season is by examining when temperatures and heat indices typically reach thresholds that may lead to heat-related health impacts. The table on the right shows the typical first and last dates where air temperatures and heat indices exceed given thresholds.

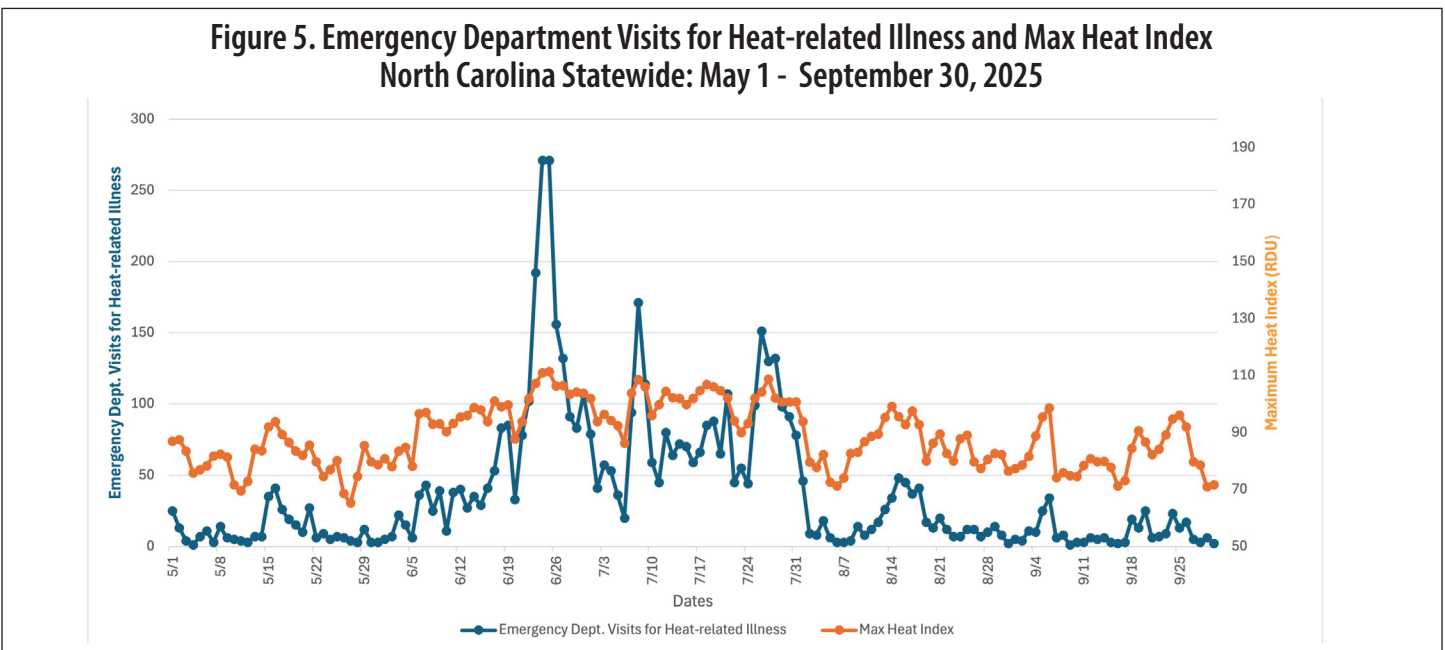
While heat has impacts on health and community well-being during and outside of the heat season, the heat season is typically when rates of heat-related illness are at their highest – especially during the beginning of the heat season, when people are less prepared for extreme heat’s effects.

It is important to note that extreme temperature events have increased in frequency and severity since this data was published in 2020 and are expected to continue to increase in the future. Extremely hot days are now routine in April, May, September and even October. As shown in Figure 5, heat-related emergencies and emergency department visits frequently occur early in the heat season when people are neither acclimatized to nor prepared for extreme heat events.

*Table 3: A table showing the dates of when threshold temperatures are reached in Chapel Hill. This table also illustrates the “heat season” in Chapel Hill.*

*Data from State Climate Office of North Carolina <https://products.climate.ncsu.edu/cardinal/scout/>*

*Note: The earlier average first date for 100°F days compared to 95°F days likely reflects the smaller sample size of years in which the 100°F threshold was met or exceeded, rather than a true climatological trend.*



*Figure 5: A line graph displaying the correlation between emergency department visits over the heat season in the state of North Carolina. Increases in heat index correlate strongly with increases in emergency department visits with the highest number of emergency department visits happening earlier in the heat season.*

Source: NC DHHS Heat Report

## What Problems Are Caused by Extreme Heat?

Extreme heat can have significant impacts that affect various sectors and aspects of our community. Some key impacts include:

### Health and Safety

- **Increased Risk to Health and Safety:**  
Extreme heat poses significant health risks, particularly for vulnerable populations such as older adults, children, individuals with preexisting medical conditions, and those without access to cooling. Prolonged exposure to high temperatures can cause dehydration, heat-related illnesses, and exacerbate chronic conditions. This can lead to increased hospitalizations and, in severe cases, fatalities.
- **Interactions with Other Extreme Weather Events:**  
As seen following Tropical Storm Chantal, the extreme heat season's heavy overlap with the Atlantic hurricane season can worsen and complicate response to concurrent extreme weather events and hazards, including flooding. Extreme heat creates an additional danger for impacted persons and first responders and inhibits response activities, slowing broader recovery.
- **Increased Stress on Emergency Response Systems:**  
Extreme heat events can lead to a surge in medical emergencies, such as heat exhaustion and heatstroke, increasing demand on emergency medical services (EMS), fire departments, and hospitals
- **Impact on Pets:**  
Extreme heat can pose serious risks to pets, including heatstroke, dehydration and burnt paw pads from walking on hot surfaces. It is essential to provide pets ample shade, water and protection (e.g., let pets indoors during extreme heat) from high temperatures.

### Disruption of Normal Activities

- **Decreased Labor Productivity:**  
High temperatures can lead to reduced productivity among outdoor workers, affecting industries such as agriculture, construction and manufacturing. Heat-related illnesses can result in increased absenteeism and healthcare costs.
- **Disruption of Transportation:**  
High temperatures can impact transportation infrastructure, particularly air travel. Heat can affect the performance of aircraft and may lead to flight cancellations or delays.
- **Impact on Agriculture:**  
Plants and animals are also impacted by extreme heat. Crops may experience stunted growth, poor harvests or death due to high temperatures, especially if combined with lack of rainfall. Livestock need adequate shade, water and ventilation to stay cool during periods of high daytime and nighttime temperatures.

### Damage to Infrastructure and Resources

- **Energy Demand and Costs:**  
High temperatures often lead to higher energy demands for cooling, which can strain electrical grids and may lead to power outages, leaving large areas without air conditioning. Increased use of air conditioning can result in higher energy costs for both households and businesses.
- **Infrastructure Stress:**  
Prolonged exposure to extreme heat can cause damage to critical infrastructure such as roads, bridges and railways. Heat-induced expansion and contraction of materials can lead to cracks, buckling and other structural issues, requiring costly repairs.

## Creating This Plan

To create this plan, representatives from Orange County, Carrboro, Chapel Hill, and Hillsborough developed a multi-jurisdictional planning team henceforth referred to as the **"Heat Cohort."** This team participated in a heat action learning cohort coordinated by the North Carolina Department of Environmental Quality (NCDEQ) State Resiliency Office.

The planning team worked alongside other municipalities to learn about extreme heat, apply it to their municipality, and develop a heat action plan that was reflective of Orange County's needs. From this process, the Heat Cohort created a draft heat action plan. A **Heat Relief Task Force** made up of a broad range of stakeholders throughout the County was convened to evaluate and finalize the plan. Finally, a **public comment period** allowed all residents and stakeholders to comment on the plan.

## Next Steps

This document includes a comprehensive set of strategies to help residents, especially those in our community who are at increased risk for health impacts from extreme heat, withstand the stress of high temperatures.

The actions will help communicate heat warnings and ways to stay safe during extreme heat, teach people to recognize and respond to the signs of heat stress, help lower outdoor temperatures with trees, green infrastructure and shade, identify which neighborhoods are most in need of cooling centers and outreach, help promote home cooling strategies and more.

Orange County governments plan to implement as many of these actions as possible over the next five years and beyond. However, we cannot do this work alone. We need help from residents, businesses and community partners. Please contact [sustainability@orangecountync.gov](mailto:sustainability@orangecountync.gov) if you would like to join the effort to protect residents from heat-related health impacts.

# GOAL 1: Outreach and Education to Prepare and Protect the Public

Heat-related illnesses and deaths are highly preventable. Successful education on heat risk is, therefore, one of the most effective ways to save lives during the heat season. By focusing on public outreach and education, we aim to inform residents and visitors of the risks of extreme heat exposure and the simple safety measures that may be used to make them safer. We also aim to connect residents and visitors with available resources for limiting heat exposure.

Certain populations are particularly vulnerable to the harmful effects of extreme heat. Special attention is paid in this plan to some of these populations – among them outdoor workers and youth. Among the actions incorporated into the plan are public messaging via social media and printed materials, education on home cooling strategies, and promotion of ‘cool’ events, all of which are designed to give members of the public the resources necessary to prepare for extreme heat and protect against it. Education and outreach are the first step to meaningful heat action in Orange County and are central to the Heat Action Plan.

## Action 1: Public Heat Messaging

### Educate and inform the public about extreme heat risks and resources.

Extreme heat awareness is vital to protecting public health and safety. Orange County Emergency Management currently maintains, promotes, and regularly updates the webpage [www.orangecountync.gov/Heat](http://www.orangecountync.gov/Heat) with local extreme heat preparedness information, including descriptions of extreme heat and heat-related illness, safety information, local heat relief resources, and weather forecasts from the National Weather Service.

In addition to this webpage, a “Beat the Heat” suite of educational messages was developed in 2025 to inform the public about the signs, symptoms and prevention strategies for heat-related illnesses. These awareness messages have been distributed via the OCNCGov Facebook page and shared by the municipalities to increase residents’ awareness of heat, heat health impacts, and individual safety measures.



Orange County Community Relations will expand heat-related outreach efforts each heat season, including:

- A Heat Week proclamation at the end of May
- Flyers and signage
- Other non-digital communication methods to reach residents without reliable online access

In the future, Orange County aims to expand this messaging strategy using multiple social media platforms, public service announcements, and informational flyers, post cards and brochures. The County will also develop materials targeting specific higher risk populations, such as youth athletes and the unhoused, and distribute these materials at targeted locations.

In addition to Heat Safety messaging, Orange County will create messaging which addresses the link between increased heat and fossil fuel usage.

### Community Partners:

Community Based Organizations, Heat Task Force and database, UNC School of Journalism, Eco Studio, OC Community Relations

## Action 2: Outdoor Worker Education

### Educate outdoor workers and employers of outdoor workers on heat safety.

Outdoor workers face heightened risk from extreme heat due to:

- Prolonged exposure to high temperatures
- Limited access to cooling during work hours
- Higher likelihood of being low-income or members of marginalized communities

Annually, Orange County and local government partners will endeavor to increase awareness of heat-related health concerns and adoption of safe work practices in this population by developing and distributing educational materials that specifically target individuals who work outside, such as Public Works employees. The County will also offer

educational training focusing on the risks of extreme heat for outdoor workers and how they can protect themselves from extreme heat.

The County will support employers with outdoor workers by:

- Encouraging work schedules that begin earlier in the day
- Promoting existing outdoor worker protection policies and procedures
- Partnering with community organizations to host group meetings with industry leaders

These meetings will facilitate discussion on:

- How employers are protecting outdoor workers
- Barriers employers face
- Additional tools or information that would be helpful

**Community Partners:**

Community Based Organizations and partners including Carolina Farm Stewardship Association, local Farmer’s Markets, Cooperative Extension, Master Gardeners, OC Ag Summit, Community Gardens, local farms, OC Communicators Group, Refugee Support Center, Transplanting Traditions

### Action 3: Unhoused Education

**Promote heat awareness for Orange County’s unhoused population.**

Unhoused people are at an extreme risk for all weather-related health conditions, as they do not have consistent access to climate-controlled spaces. Heat is no different in this respect, making the unhoused population a key population to prepare and protect from extreme heat.

Educational materials will be distributed to Orange County’s unhoused population through the Orange County Partnership to End Homelessness. These materials will focus on educating the unhoused on the resources they have available to them, such as cooling centers and day shelters. Additionally, educational materials on safe outdoor living and harm reduction will be distributed.

**Community Partners:**

Orange County Partnership to End Homelessness, OC Housing, Police Departments, and Community Based Organizations like Pee Wee Homes, IFC, and Club Nova

### Action 4: Home Cooling Education

**Promote home weatherization and energy efficiency strategies.**

The Heat Cohort and Task Force partners will develop educational materials, including brochures and signage, about home cooling strategies beyond air conditioning, such as closing blinds or curtains and avoiding turning on ovens during the hottest times of the day. Materials promoting home cooling strategies will be created prior to the beginning of the heat season and distributed to local organizations and businesses in April and May.



These materials will be distributed at public centers (e.g., libraries), places frequented by members of the public (e.g., coffee shops, laundromats, barber shops, gas stations and places of worship) and home improvement stores. Home weatherization efforts, such as sealing air gaps around doors and windows, and energy efficiency strategies, such as setting smart thermostats, can help residents keep their homes cooler and reduce energy usage and cooling costs.

The Heat Cohort will coordinate with the State Energy Office’s (SEO) Weatherization Assistance Program (WAP) provider in Orange County, Central Pines Regional Council, to promote home cooling strategies and tie into other local and regional campaigns, such as Electrify the Triangle, DSS box fan distribution, and Energy Savers NC.

In addition, information will be provided to residents throughout the heat season about programs for home weatherization or energy assistance, including:

- [Low Income Energy Assistance Program \(LIEAP\)](#), a Federal program that provides a one-time vendor payment that typically helps eligible households pay their heating bills, but can also be used for cooling
- [Weatherization Assistance Program](#), a program, funded by the US Department of Energy and administered by the NC Department of Environmental Quality, that helps low-income North Carolinians save energy and reduce their utility bills
- [Energy Saver North Carolina](#) programs from the North Carolina State Energy Office, where qualified energy-efficient home improvement may be eligible for a point-of-sale rebate

This information will increase residents’ preparedness for extreme heat and access to existing home-cooling resources.

**Community Partners:**

NC Dept. Of Environmental Quality State Energy Office, Central Pines Regional Council, Duke Energy, Piedmont Electric, EBERP, DSS, Energy Savers NC

## Action 5: Youth Heat Safety Education

### Distribute youth heat safety workbooks and educational materials.

Orange County will create digital and hard copy materials with key heat safety information, including heat safety workbooks. These materials will also be available in Spanish. These educational materials will be distributed prior to the heat season, and distribution sites will include schools, Little Free Libraries, community centers, children's museums and pediatric offices. Specific information will be specifically targeted at youth athletes, coaches, parents, and athletic directors.

Cooperative Extension, school districts, and city parks and recreation will be recruited to assist with distribution. Electronic versions will be distributed through the Orange County Heat website, community partners' websites, and community social media groups. Distribution sites will be revisited monthly during the heat season to track workbooks received and distribute additional materials as necessary. By creating and distributing materials targeting youth, the Heat Cohort will help to inform, educate, prepare and protect this heat-vulnerable population.

#### Community Partners:

School districts, libraries, children's museums, pediatric offices, Cooperative Extension, City Parks and Recreation, DEAPR, Peach Jar, YMCA, Chapel Hill Coach's Academy, athletic departments, PTAs, summer camps

## Action 6: Medical and Disability Education

### Distribute educational materials on how heat can interact with mental and physical conditions.

The County aims to create digital and hard copy materials with information on the ways heat can exacerbate preexisting medical conditions. These materials should address physical, mental, acute, and chronic conditions, as all can be affected by extreme heat. Additionally, these documents will educate about other environmental health factors that can exist synergistically with heat such as particulate matter pollution. These materials will be created in collaboration with a medical or public health expert. Hard copies of these materials should be distributed through community centers and local government events, as well as consenting medical facilities. Electronic versions will be distributed through the Orange County Heat website, community partners' websites, and community social media groups. Creating these materials will educate residents on ways that health conditions may be negatively impacted by heat stress.

#### Community Partners:

Health Department, Medical facilities, Community Based Organizations like Carolina Advocates



## Action 7: "Cool" Events Promotion

Plan for and promote community events taking place in air-conditioned spaces.

Community access to cool spaces is key to the prevention of heat related illness and preservation of community life and well-being during periods of extreme heat. Orange County Community Relations will document community events taking place over the summer that occur in air-conditioned spaces or that deliberately offer a place for attendees to cool off (e.g., a primarily outdoor festival with an indoor, always-accessible, air-conditioned section).

These events will be publicized via linked events on the OCNCGov Facebook page and Nextdoor messages when extreme heat is in the forecast, as well as with signage around town. By reaching out to the public about events in their area, Orange County will provide residents with tools to minimize harmful effects of extreme heat.

#### Community Partners:

City and County Parks and Recreation, Visitors Bureau, Athletic Directors, OC Community Relations, and Community Based Organizations

## Outreach and Education to Prepare and Protect the Public- Metrics

### Ongoing Actions

1. Social media analytics
2. Number of educational materials developed and distributed

### Future Actions

1. Number of "cool" events promoted
2. Number of outdoor workers group meetings hosted
3. Number of attendees at workers group meetings

# GOAL 2: Enhanced Emergency Response Mechanisms

While many heat actions can occur throughout the heat season, extreme heat events require rapid response to protect the public and continue vital operations. In Orange County, an extreme heat event is defined by the National Weather Service as:

- A heat index of 110°F or higher
- Lasting two or more hours
- Forecasted within the next 36–48 hours

During these events, the County will:

- Issue automated OC Alerts Excessive Heat Warnings
- Activate cooling centers with extended hours
- Release coordinated social media messaging
- Implement neighbor check-ins and outdoor activity limitations

The goal of this section of the plan is to coordinate all heat emergency response actions in Orange County and create a response to extreme heat events that protects all Orange County residents, especially those experiencing the greatest vulnerability to extreme heat.

## Action 8: Extreme Heat Notification and Communications

### Run a Heat Alert System in Orange County.

A Heat Season Temperature Tracking and Extreme Heat Alert System (“Heat Alert System”) will be developed by Orange County Emergency Management to track temperatures daily and inform the local community, including residents and visitors, government offices, schools, businesses and organizations that provide health services (e.g., hospitals), of imminent extreme heat events. This Heat Alert System will include implementation of a temperature tracking and alert system and a directory of local organizations and partners, updated prior to each heat season, who will receive heat alert notifications via an app.

When extreme heat is imminent, Orange County Emergency Management will utilize this directory to alert partners so they may prepare and implement their own heat relief and support efforts.



Orange County Emergency Management will also disseminate a warning with information about heat index and available resources to emergency services partners, particularly EMS providers at start of shift, and alert the public via OC Alerts. Through OC Alerts, all self-registrants will be issued a warning and provided collective actions to take to stay safe. Orange County will work to further expand the reach of OC Alerts by continuing to encourage OC residents to sign up and by increasing the app’s usability.

Orange County Community Relations, in collaboration with Orange County Emergency Management, will also alert the public through social media messaging. These messages, updated prior to each heat season, will contain information about forecasted temperatures or heat indices and the length of the forecasted heat event.

Additional information, including changing signage, prevention and treatments for heat-related illnesses, local responses to the heat event (e.g., locations and operating hours of heat relief sites), will also be included. These alerts are important to increase community awareness of and preparation for anticipated extreme heat events and their impacts.

### Community Partners:

OC Community Relations, OC Emergency Management, Community Based Organizations

## Action 9: Cooling Centers

### Expand cooling center program.

Cooling centers are air-conditioned indoor locations intended to provide refuge to people (and pets, when possible) from the heat during the day. The Orange County Partnership to End Homelessness will identify public and private locations for cooling centers. These locations will provide a safe, air-conditioned space for people at risk of heat-related illness. Where possible, these locations will also extend their normal hours to cover the hottest parts of the day. The hot weather resources already identified for the heat season are below.

To publicize cooling centers from June through August, Orange County Community Relations and other municipal communications staff will promote these resources on their social media channels according to the communications plan. Additionally, a flyer with these locations will be placed in libraries and other prominent areas throughout the County.



## Hot Weather Resources in Orange County



LOCATION	ADDRESS	HOURS	SERVICES AVAILABLE					
			Cooling	Phone Charging	Wi-Fi	Pets	Showers	Bathrooms
Cedar Falls Park	501 Weaver Dairy Rd, Chapel Hill, NC	Open daily: dawn to dusk				✓		✓
Chapel Hill Public Library	100 Library Dr, Chapel Hill, NC	Monday-Thursday: 10am-8pm Friday-Sunday: 10am-6pm	✓	✓	✓			✓
Garrett Road Park	6815 Garrett Road, Durham, NC	Open daily: dawn to dusk (Bathrooms are currently undergoing repairs. A temporary bathroom is available)				✓		✓
Hargraves Community Center	216 N. Roberson St, Chapel Hill, NC	Park hours: Open daily, dawn to dusk. Shower Hours: Monday & Wednesday, 10am-12pm, available beginning the second week of June			✓		✓	
Hillsborough Courthouse	106 E Margaret Ln, Hillsborough, NC	Monday-Friday: 8:30-5pm	✓					✓
Homestead Aquatic Center	300 Northern Park Dr, Chapel Hill, NC	Monday-Friday: 6am-3pm Saturday-Sunday: 12pm-4pm	✓		✓		✓	✓
Homestead Park	100 Aquatic Dr, Chapel Hill, NC	Open daily: dawn to dusk				✓		✓
IFC Commons	110 W. Main Street, Carrboro, NC (J Bus Line)	Monday-Friday: 10am-6pm, with showers available Monday-Friday 1pm-4pm. Call (919)-929-6380 for access to hot showers and lockers for secure storage of belongings	✓	✓	✓	✓	✓	✓
Orange County Public Library	137 W Margaret Ln, Hillsborough, NC	Monday-Thursday: 10am-7pm, Friday and Saturday: 9am-6pm, Sunday: 12pm-6pm	✓	✓	✓			✓
Orange County Southern Branch Library	203 S Greensboro Street, Carrboro	Monday-Thursday: 10am-7pm, Friday and Saturday: 9am-6pm, Sunday: 12pm-6pm	✓	✓	✓			✓
Passmore Center	103 Meadowlands Dr, Hillsborough, NC	Tuesday, Wednesday, & Friday: 8 am - 5 pm Monday & Thursday: 8 am - 8 pm	✓	✓	✓			✓
Seymour Center	2551 Homestead Rd, Chapel Hill, NC	Monday - Thursday: 8 am - 9 pm Friday - Saturday: 8 am - 5 pm	✓	✓	✓		✓	✓
Southern Human Services Center	2501 Homestead Road, Chapel Hill, NC	Monday-Friday: 8am-5pm	✓	✓	✓	✓		✓
Umstead Park	339 Umstead Drive, Chapel Hill, NC	Daily Dawn to Dusk		✓	✓	✓		✓
East Rosemary Street Parking Deck	125 E Rosemary Street, Chapel Hill	24/7		✓	✓	✓		
University Place	201 S Estes Dr, Chapel Hill, NC	Monday-Saturday: 10am-7pm, Sunday 1pm-5pm (Indoor portion of facility may close in August)	✓	✓				✓
Weaver Street Market, Carrboro	101 East Weaver St, Carrboro, NC	Daily 8am-9pm (pets allowed only on patio)	✓	✓	✓	✓		✓
Weaver Street Market, Hillsborough	228 S. Churton St, Hillsborough, NC	Daily 8am-9pm (pets allowed only on patio)	✓	✓	✓	✓		✓
Weaver Street Market, Southern Village	716 Market Street, Chapel Hill, NC	Daily 8am-9pm (pets allowed only on patio)	✓	✓	✓	✓		✓

For more help for people living unsheltered, contact **SOHRAD** at **919-886-3351**, Monday-Friday 8am-9pm; Saturday 11am - 8pm

For further information on heat safety and resources in Orange County, refer to [orangecountync.gov/Heat](https://orangecountync.gov/Heat)

In addition, to assist local organizations willing to serve as cooling centers during periods of extreme heat, the County will develop a brief “How to Host a Cooling Center Guide”. Once this guide is developed, it will be shared with local organizations, such as local businesses, religious institutions and museums.

During each instance of excessive heat warning, Orange County Emergency Management will coordinate with Asset Management and the Library to open cooling centers for extended hours and publicize the resources according to the communications strategy outlined in Appendix A.

Several identified locations will serve as designated cooling centers with expanded operational hours during excessive heat warning days. These locations may include:

- **Orange County Public Library**  
137 W. Margaret Ln., Hillsborough
- **Orange County Southern Branch Library**  
203 S Greensboro St., Carrboro
- **Efland-Cheeks Community Center**  
117 Richmond Rd., Efland
- **Rogers Road Community Center**  
101 Edgar St, Chapel Hill
- **Cedar Grove Community Center**  
5800 NC 86N, Hillsborough

Extended cooling center hours will reduce strain on emergency response systems and protect individuals at risk from extreme heat earlier and later in the day.

**Community Partners:**

OC Community Relations, Libraries, Community Centers, and Community Based Organizations

### Action 10: Cooling Center Transportation

**Offer free transportation to cooling centers during acute heat events.**

To aid residents who lack access to transportation, Orange County and the Town of Chapel Hill, in collaboration with Orange Public Transit and Chapel Hill Transit, will develop a plan to provide free transportation, including wheelchair accessible transportation, to and from cooling centers during periods of extreme heat and to ensure that planned cooling centers are accessible through existing fixed bus routes.

Furthermore, partner organizations will look into finding alternative methods of transportation, such as a ridesharing program. Details about the transportation services will be publicized via social media posts by OC Community Relations in coordination with Orange County Emergency Management.



The Town of Chapel Hill will also publicize transportation services. Free transportation will allow a greater number of residents to access vital cooling resources during extreme heat events.

**Community Partners:**

Chapel Hill Transit, Orange Public Transit, Point to Point, GoTriangle

### Action 11: Integration of Extreme Heat into the Hazard Mitigation Plan and Emergency Operation Plan

**Integrate extreme heat preparedness into the Eno Haw Regional Hazard Mitigation Plan and Orange County’s and Local Governments’ Emergency Operations Plans.**

Orange County and Towns will partner with consultants and the NC Department of Public Safety to integrate extreme heat preparedness into the next Eno Haw Hazard Mitigation Plan update and Orange County Emergency Operations Plan. Heat is the leading cause of weather-related death in the United States. Aligning the Eno-Haw Hazard Mitigation Plan with the activities listed in this Heat Action Plan will help raise awareness and support for extreme heat preparedness.

The Eno Haw Hazard Mitigation plan is designed to identify local actions for reducing risk from natural hazards in the Eno-Haw area, including the counties of Alamance, Durham and Orange. Through this effort, we will define heat as a hazard by combining climate and health data, describe how our community and residents are vulnerable to extreme heat, incorporate climate change projections into extreme heat assessments, and develop appropriate and feasible heat preparedness strategies.

The Orange County Emergency Operations Plan sets out important guidelines for how Orange County responds to emergency situations, making consideration of extreme heat necessary to ensure the plan is safe for residents and first responders.

**Community Partners:**

Alamance and Durham Counties, South Orange Rescue Squad, Volunteer Fire Departments

## Action 12: Neighbor Check-In

### Develop a neighbor check-in program.

A Neighbor Check-In Program will be piloted to connect the friends and family members of isolated and vulnerable individuals with timely heat alerts, information, and support on hot days. Some individuals are more vulnerable to hot temperatures due to preexisting conditions, age, or resource access.

Checking on individuals with higher risk can help prevent heat-related illness and death. Orange County will seek to partner with local organizations to develop and run a system which alerts volunteers to extreme heat emergencies and encourages them to reach out to identified vulnerable individuals - over the phone or in-person - during acute extreme heat events.

#### Community Partners:

Meals on Wheels, Marian Cheek Jackson Center, PORCH, TABLE, Orange County Department on Aging (DOA), Orange County Department of Social Services (DSS), Affordable Housing and Community Connections at Town of Chapel Hill, Neighbors on Call, Informal Disability Networks in Neighborhoods (identify point people)

## Action 13: Augmentation of Response Operations

### Augment first response resources to reduce heat stress on first responders.

During extreme heat days, first responders are placed under additional stress. They respond to incidents outdoors with little access to shade or cooling, often wearing uniforms that do not provide cooling relief. Orange County Emergency Services and fire departments are working to appropriately augment emergency response operations to support responders working in extreme heat.

An agreement signed by all fire departments in the County designates that an additional fire department will be dispatched on structure fire alarms when there is a heat index of 90°F or higher or when there are increased fire danger alerts. Orange County Emergency Services also more rapidly and frequently deploys rehabilitation resources to structure fires and other extended-duration outdoor or uncooled emergencies during extreme heat events.

#### Community Partners:

Volunteer Fire Departments, OC Emergency Services



## Action 14: Outdoor Activity Limitations

### Implement regulations and recommendations to limit outdoor activities.

To limit the exposure of residents to dangerous heat, Orange County and municipalities will implement a consistent set of regulations and recommendations to cancel, suspend, delay or change the timing of previously scheduled activities and events.

Furthermore, they will develop a standard procedure for helping those experiencing heat-related health incidents. Outdoor activity limitations will also account for concurrent extreme weather events. Specific activities may include:

- Closing schools early or reducing or eliminating outdoor activities (e.g., sports, outdoor playgrounds) to limit children's exposure to high temperatures
- Encouraging children's summer camps to be aware of heat alerts and move activities inside during dangerous heat
- Mandating that youth sports practices and games will not take place outside during the hottest hours of the day throughout the heat season and that no practices or games will occur during an extreme heat event. Chapel Hill and Carrboro schools currently measure Wet Globe Bulb Temperature to determine whether it is safe to practice and play outdoors and what equipment is allowed based on NCHSAA standards. Other temperature standards will also be evaluated for implementation
- Canceling outdoor concerts or delaying their start to avoid the hottest times of the day
- Closing or delaying outdoor markets or requiring them to have a free and accessible cooling space when temperatures exceed certain thresholds
- Heightening prevention activities during outdoor public events (e.g., increasing staffing, distributing additional water bottles, setting up more tents for shade)

- Encouraging businesses and organizations whose work takes place primarily outdoors to reduce activities during the hottest times of the day
- Creating an easy-to-follow, well-researched guide detailing the precautions necessary to protect local government employees who work outside

**Community Partners:**

Chapel Hill Carrboro City Schools, Orange County Schools, City and County Parks and Rec., Sports Leagues

## Enhanced Emergency Response Mechanisms - Metrics

### Ongoing Actions

1. Number of OC Alerts signups
2. Social media analytics on acute heat events communications

### Future Actions

1. Number of local partners registered in directory and receiving notifications
2. Number of neighbor check-in volunteers engaged
3. Additional hot weather resources and cooling centers identified
4. Cooling center flyers and guides developed and distributed



# GOAL 3: Cool Homes and Neighborhoods

The goal of Orange County heat action is to prevent extreme heat events from becoming private or public emergencies. Safety amidst rising temperatures is dependent on access to cool spaces and resources and home and neighborhood cooling over the long-term is essential to this effort. The final action area in this plan focuses on creating and preserving cool spaces across Orange County.

Efforts to cool homes, including tree giveaways in heat-vulnerable communities and assistance with home weatherization, help to create safe, cooled indoor spaces throughout the heat season. They also reduce energy demand and energy cost burden by eliminating excess energy use and creating cooling through other methods such as shade.

Efforts to increase public water and shade access ensure that Orange County residents and visitors have access to cooling wherever they are. Orange County is considering a variety of actions to enhance the tree canopy and install other green infrastructure strategies, including the installation of cool roofs and green roofs on public buildings and use of cool pavements.

These projects will reduce urban heat island effects and create a cooler, more energy efficient community. These long-term strategies are essential to creating extreme heat resilience throughout Orange County.

## Action 15: Tree Giveaways and Plantings

### Increase the tree canopy in Orange County.

Orange County, the Town of Chapel Hill, the Town of Carrboro, and the Town of Hillsborough's tree council are engaged in multiple forms of tree giveaways. The Town of Chapel Hill offered tree giveaways in the Northside Neighborhood in 2023.

The Town of Carrboro awarded a grant to a neighborhood experiencing higher than average temperatures to plant trees on private property in 2025. In 2024, Orange County was awarded a grant to plant approximately 100 trees in areas of the County vulnerable to heat stress. The Town of Hillsborough's Tree Council also organizes community tree plantings and gives trees to volunteers.

Trees provide numerous community benefits, including:

- Shade during hot, sunny days
- Keeping ambient temperatures cooler
- Decreased stormwater runoff
- Improved air quality



- Enhanced ecosystems for wildlife
- Reduced urban heat island effects in developed areas

Increasing tree cover in Orange County provides community-wide benefits and nature-based cooling. Educational materials to aid with tree care will be distributed to aid in tree longevity and survival rate. In some cases, such as Orange County's grant program to plant 100 trees, professional maintenance plans will be provided to ensure trees not only survive but thrive. Native trees and species will be prioritized, and this initiative will be evaluated and modified to optimize tree survival rates.

### Community Partners:

Orange County Cooperative Extension, North Carolina Urban Forest Council, North Carolina Forest Service, North Carolina State University College of Natural Resources, Trees for the Triangle, Duke Energy, Keep Durham Beautiful, libraries, Orange County Schools, City and County Parks and Recreation, Community Centers, HOAs, UNC-Chapel Hill

## Action 16: Water and Shade Access

### Enhance cooling features, including publicly accessible shade structures, shaded bus stops, hydration stations, and pools, as well as greenery in public spaces.

Orange County and its municipal government partners have various amenities to help keep people who are spending time outdoors cool during periods of extreme heat. The County and municipal partners will work to identify opportunities for more cooling features (e.g. publicly accessible shade structures such as bus stops, water fountains, water bottle refill stations, water distribution/giveaways, pools, and splash pads in public parks), and prioritize the expansion of access to these amenities, especially for heat-stressed populations.

Particular emphasis will be placed on adding shading structures and other cooling resources at bus stops throughout the County, as these

are often sites of dangerous heat exposure for vulnerable populations. Chapel Hill Transit has plan to update identified bus stops to improve ADA compliance. Shelters and shade structures will be included in renovations to these sites where possible. The Town of Chapel Hill asks conditional zoning applicants to develop a Climate Action Plan for their projects, including heat mitigation strategies like tree canopy, light-colored materials and surfaces, and shade structures.

The 2023 Orange County Climate Action Plan also includes a goal to plant 10,000 trees in 10 years, which would significantly expand access to shade throughout the County. Trees and native plants provide shade, keep temperatures cooler in spaces where there are hard surfaces, and provide a habitat for pollinators, birds and mammals.

**Community Partners:**

Orange County SportsPlex, Chapel Hill Transit, Orange County Cooperative Extension, Master Gardeners, Trees for the Triangle, New Hope Bird Alliance, Department on Aging, Efland Cheeks and other Community Centers

### Action 17: Cool Pavements Implementation

**Pilot cool pavement implementation in Orange County.**

In August of 2024, the Town of Carrboro piloted a road resurfacing and rejuvenation program. Specialized coatings were applied to roadways to help them reflect heat, rather than absorb it, keeping the roadway and surrounding area relatively cooler. These coatings reduce urban heat island effects and they extend the service life of roads.

Carrboro and other governments in Orange County will be conducting further assessments to evaluate the success of the pilot program, as well as identify roads and road segments which may be appropriate for cool pavements implementation. Carrboro will utilize North Carolina Department of Transportation (NC DOT) Powell Bill Funding to install additional cool pavement in 2027.

### Action 18: Public Green Roofs and Cool Roofs

**Install green roofs and cool roofs on public buildings.**

Cool roofs consist of lighter color rooftop materials, which are comparable in cost to existing building materials and can keep buildings cool by reflecting heat instead of absorbing it. Buildings' cool roofs can reduce energy consumption, increase the longevity of the roof by decreasing roof temperature, and keep buildings cooler.

Green roofs are rooftop gardens, and their temperatures can be 30-40° F lower than those of conventional roofs and can reduce area ambient temperatures by up to 5° F. In addition to immediate shade and interior cooling effects, green roofs contribute to stormwater management, reduced energy consumption, reduction of heat in urban heat islands, and increased roof longevity.

The Drakeford Library Complex, recently constructed in Carrboro, has two green roofs and a cool roof.



Orange County will assess County and local governments' portfolio of buildings to identify existing cool and green roofs. Counties and local governments will develop and adopt a Green Building Policy for Government Buildings that includes a requirement to consider green and cool roofs.

### Action 19: Assistance with Cooling Expenses and Home Weatherization

**Work with state and local partners to help low-income residents with cooling expenses and home weatherization.**

Access to air-conditioned spaces, particularly homes, is important for staying cool when it is hot outside. By implementing this action, we aim to increase residents' access to cool spaces, which increases the overall resilience of the community to periods of hot temperatures.

The County will seek to expand opportunities for efficiency and cooling upgrades. Orange County and municipal government partners will work to identify resources to expand outreach and funding for housing retrofits to serve low-income and health-vulnerable homeowners and renters. These programs include LIHEAP, Weatherization Assistance Program, and Energy Saver North Carolina rebates. Furthermore, the individual jurisdictions of Orange County will work to development regulations and incentives to encourage cool and sustainable development.

To reduce cooling expenses for all residents, the County will collaborate with Central Pines Regional Council and regional partner municipalities to implement the Electrify the Triangle Program, which will provide certified energy navigators to help residents take advantage of the many energy efficiency, electrification, solar, and EV charging incentive programs available and locate qualified contractors, cooling homes and reducing energy costs for Orange County residents.

**Community Partners:**

Central Pines Regional Council, Electrify the Triangle, NC Dept. Of Environmental Quality State Energy Office, Duke Energy, Piedmont Electric, EBERP, DSS, Energy Savers NC

## Action 20: Resilience Hubs

**Develop plan to add solar and battery electric storage to critical community buildings to ensure the electricity stays on in an emergency.**

Resilience Hubs are a growing practice in American cities in which local governments invest in neighborhood-facing spaces that work with low-income, low-investment communities to help them better prepare for, withstand, and recover from climate-related events.

These build on the momentum of existing trusted community spaces by enhancing them with sustainable infrastructure, such as solar arrays and battery electric storage systems, green infrastructure, floodproofing, and WiFi, as well as by introducing resilience-building programming and communications. It is important to note that resilience hubs are not shelters or disaster centers. They are community centers that are also active in disasters, similar to a more robust cooling center.

Access to air-conditioned spaces, especially during a prolonged power outage, is important for staying cool and safe when it is hot outside. By implementing this action, we aim to increase residents' access to cool spaces as well as a central place for trusted information and programming, which increases the overall resilience of the community to periods of hot temperatures.

Orange County and municipal government partners will work to identify resources, including grants, to create resilience hubs to serve our community, especially low-income and health-vulnerable neighborhoods.

### **Community Partners:**

Central Pines Regional Council



## Cool Homes and Neighborhoods- Metrics

### **Ongoing Actions**

1. Trees planted

### **Future Actions**

1. Hydration stations installed
2. Pools and splash pads installed
2. Shade structures added to bus stops
3. Miles of cool pavement added
4. Cool roofs and green roofs installed
5. Energy navigators utilized
6. Incentive programs utilized
7. Weatherization Assistance Program utilized
8. Number of resilience hubs

## Evaluation

Key to the success of this heat action plan is a regular assessment of relevant data and metrics to understand how programs and activities are performing and to identify opportunities for improvement. The Heat Cohort will collect and analyze data to assess the effectiveness of the Heat Action Plan for Orange County. This evaluation will include the following activities:

### 1. Using Health Data Before, During and After the Heat Season

The Heat Cohort will work with local and state partners to access, analyze and interpret heat-related illness data. The Heat Cohort will meet prior to the heat season to review the Heat Action Plan and make any updates or changes as needed. They will also meet after each extreme heat event to analyze the Plan for opportunities for improvement if needed. The data from these meetings can help local leaders understand the health effects of extreme heat in Orange County and inform revision of the Heat Action Plan for Orange County, as needed.

### 2. Evaluate Interventions

At the end of the heat season, during September and October, The Heat Cohort will collect and aggregate the metrics data outlined in the Heat Action Plan. They will analyze this data by making comparisons with previous years' data and use these comparisons to make adjustments to action item goals and targets.

They will publish the results of these evaluations as a written report, available online, so that they are accessible to the wider community.



## Appendix A: Communications Strategy

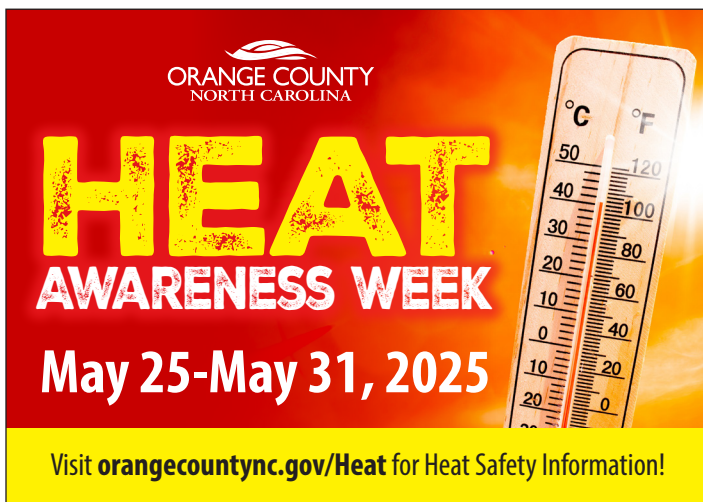
One crucial aspect of the Heat Action Plan is public messaging and communications to address both acute heat events and chronic heat conditions. The following is a pilot communications strategy which was implemented for the first time in the 2025 heat season and will be updated annually prior to each subsequent heat season.

While much of public messaging went through Facebook and social media in 2025, efforts will be made to expand outreach efforts into other outlets, including non-digital media, such as print materials, in future seasons. The following strategy is divided into communication during chronic heat conditions and acute heat events.

### Chronic Heat Conditions:

#### Proclamation:

- In May, Orange County and all municipalities pass a heat awareness week proclamation that coincides with the Governor's proclamation and announces heat awareness week.
- During North Carolina Heat Awareness week, Orange County Community Relations posts a campaign kickoff announcement along with the proclamation on the OCNCGov Facebook page.
- Orange County Communicators Workgroup is notified of the post and encouraged to share it on any platform or outlet in use.
- Municipalities and Orange County Departments also share the kickoff announcement and heat awareness proclamation through their own channels.

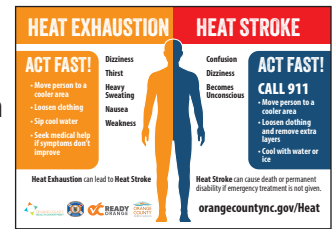
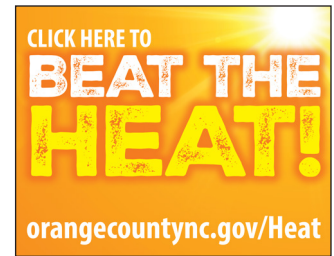


#### Ready Orange and orangecountync.gov/Heat

- Orange County Emergency Services adds a banner on extreme heat to the Ready Orange landing page to direct the public to orangecountync.gov/Heat. This banner remains posted through August. Orangecountync.gov/Heat is the hot weather resources subpage which includes heat safety information and information on hot weather resources for vulnerable populations in Orange County.

### Beat the Heat Campaign

- Community Relations posts throughout the heat season to the OCNCGov Facebook page. These posts include multilingual severe weather graphics developed based on graphics originally developed for Pima County, as well as a hot weather resources graphic and a heat exhaustion post.
- After Community Relations posts, the Communicators Workgroup is notified to share posts on other platforms and outlets.
- Orange County Departments and municipalities share each post from the OCNCGov Facebook page.



### Acute Heat Events

#### NWS Extreme Heat Notification

- During an extreme heat event, the National Weather Service issues an extreme heat notification. This could be a heat advisory, heat watch, or heat warning.
- Orange County Emergency Management forwards an email with Orange County Hot Weather Resources from the National Weather Service to the community partners list described in Action 6, which includes Community Relations.
- Community Relations reposts the National Weather Service heat graphic on the OCNCGov Facebook page with a link to orangecountync.gov/Heat.
- After Community Relations post, the Communicators Workgroup is notified of the post to be shared on any platform or outlet.
- Orange County Departments and municipalities repost from the OCNCGov Facebook page.



#### Persistent High Heat Watch, Advisory, or Warning

- If heat advisory, watch or warning persists, Community Relations posts a multilingual severe weather graphic for extreme heat.
- After Community Relations post, the Communicators Workgroup is notified of the post to be shared on any platform or outlet.



- Orange County Departments and municipalities repost from the OCNCGov Facebook page.

**Extreme Heat Warning/Cooling Center Activation**

- When the National Weather Service issues an extreme heat warning, an OC alert will go out to all self-registrants notifying them of the Extreme Heat Warning.
- The Cooling Centers are activated and announced. Orange County Emergency Management establishes and identifies cooling centers. Orange County Emergency Management emails Orange County Community Relations and indicates cooling center locations, hours and additional resources. Orange County Community Relations then creates two media posts for cooling center activation from the existing templates, below. Community Relations also issues a press release and notifies local media channels.
- Community Relations posts the cooling center graphics to the OCNCGov Facebook page.
- After Community Relations posts, the Communicators Workgroup is notified of the posts to be shared on any platform or outlet.
- Orange County Departments and municipalities repost from the OCNCGov Facebook page.

COOLING CENTERS	TIMES
Main Library, 137 W. Margaret Lane, Hillsborough	9 a.m. - 8 p.m.
Southern Branch Library, 203 S. Greensboro St., Carrboro	9 a.m. - 8 p.m.
RENA Community Center, 101 Edgar St., Chapel Hill	8 a.m. - 8 p.m.

For a list of showers, cooling off areas, phone charging spots and public restrooms, go to: [orangecountync.gov/Heat](http://orangecountync.gov/Heat)

Call (919) 732-5063 for assistance. For more information, visit [readyorange.org](http://readyorange.org).

Additional Acute Heat Events	Graphics To Be Posted on Facebook and Comms Workgroup Notified
National Weather Service Extreme Heat Notification	National Weather Service Graphic
Persistent High Heat Event	Heat Advisory/Watch/Warning Graphic
Extreme Heat Warning	Cooling Center Graphics and Press Release

## Appendix B: Community Resources to Beat the Heat

### Aquatic Facilities

#### Homestead Aquatic Center

300 Aquatic Drive  
Chapel Hill, NC 27516  
Phone (919) 968-2799

#### Chapel Hill Community Center Indoor Pool

120 South Estes Drive  
Chapel Hill, NC 27514  
Phone (919) 968-2790

#### A.D. Clark Outdoor Pool

Hargraves Center  
216 North Roberson Street  
Chapel Hill, NC 27516  
Phone (919) 968-2816

#### Orange County Sportsplex

101 Meadowlands Dr.  
Hillsborough, NC 27278

### Public Water Bottle Refill Stations

#### Carrboro Town Hall

301 W. Main St.  
Carrboro, NC 27510

#### Weaver St. Market

101 East Weaver St, Carrboro, NC  
228 S. Churton St, Hillsborough, NC  
Southern Village: 716 Market Street, Chapel Hill, NC

#### Chapel Hill Town Hall

405 MLK Jr Blvd  
Chapel Hill, NC 27514



### Urban Heat Island Map

The Orange County Sustainability Office has created an interactive map to identify urban heat islands in need of cooling trees, shrubs, and perennials.

<https://unc.maps.arcgis.com/apps/mapviewer/index.html?webmap=dbb1bcfb76bf44b681a37e52aa7ba5f3>

### Native Plant Recommendations

Native plants are adapted to the soil and climate conditions of the area.

The New Hope Bird Alliance has created a downloadable spreadsheet of native plants in Orange County: <https://newhopebirdalliance.org/bird-friendly-certification/plant-list/>



### Trees

#### Town of Chapel Hill

The non-profit arm of Chapel Hill's Parks and Recreation Department is involved in tree planting in parks.

#### Town of Carrboro

Carrboro's Public Works Department manages Carrboro's urban forestry program, which includes tree planting on Town-owned land and right-of-ways. The Town's Comprehensive Plan calls for an Urban Forestry Master Plan.

#### Town of Hillsborough

The Hillsborough Tree Board is responsible for tree planting, maintenance and preservation on town property and engages in ongoing projects to increase the tree canopy.

#### Orange County

Orange County Sustainability is involved in the process of planting trees in heat-stressed areas of the County utilizing a grant from Duke Energy.

## Weatherization and Utility Bill Assistance

### State Resources

- NC Department of Environmental Quality State Energy Office provides funding to several organizations across the state through the [Weatherization Assistance Program](#). These organizations help low-income residents by performing weatherization services and repairing or replacing heating, ventilation and air conditioning units in homes.
- The NC Department of Environmental Quality launched the [EnergySaver NC](#) program in 2025, which provides HOMES and HEAR rebates to income qualified homeowners and property owners.

### Orange County Resources

- Orange County Division of Social Services provides assistance to individuals and families to help pay heating and cooling expenses through the [Low-Income Energy Assistance Program \(LIEAP\)](#) program
- Both locations of the Orange County Department of Social Services have box fans for residents needing heat relief in the summer. There is no application required. Residents can come to either 113 Mayo Street or 2501 Homestead Road and request a fan from the front desk. Questions can be directed to (919) 245-2800.
- The Department on Aging provides free fans to eligible seniors. Call the Aging Helpline at 919-968-2087 or [click here](#) for more information.
- The [Orange County Home Preservation Coalition](#) coordinates weatherization and HVAC replacement programs for income qualified households.

### Town of Hillsborough Resources

- The Hillsborough Police Department has collected fans for the community. If you would like a fan, please call their office during normal business hours at 919-296-9500.

### Town of Carrboro Resources

- The [Affordable Housing Special Revenue Fund](#) provides critical repairs for income qualified households in Carrboro, including HVAC system repairs and upgrades.

### Other Resources

- [Duke Energy has several income qualified assistance programs](#), including a weatherization program that helps customers through the installation of energy efficient measures in their homes, the Helping Home Fund, which provides free home energy assessments, system repairs and appliance replacements, and the Neighborhood Energy Saver, which provides free energy-saving products in select neighborhoods



- Duke Energy also has a [High Energy Usage Assistance Program](#) to help lower monthly energy bills for customers with very high energy usage. Upgrades can include heating and cooling systems, insulation, air sealing, appliances and more.
- Duke Energy's [Improve and Save Program](#) can help homeowners and renters lower their energy bills by adding the cost of energy efficiency upgrades to their energy bill. Duke Energy pays for the upgrades upfront and handles ongoing maintenance. The remaining balance is repaid over 10 years of the property's electric bill.
- [Piedmont Natural Gas Share the Warmth Program](#)
- [Crisis Intervention Program](#)
- [IFC offers Emergency Financial Assistance](#) at their 110 W. Main St Carrboro location by appointment or by calling the Emergency Financial Assistance Line on Tuesday mornings at 9:00am at 919-929-6380 x2024
- [EmPOWERment, Inc's MOM Utility Fund](#) assists low-income residents in Orange County with their utility bills. Residents of Orange County seeking financial assistance from the MOM Fund should call 919-967-8779.
- North Carolina Department of Health and Human Services has a [page on extreme heat](#), as well as a page with [GIS data on extreme data](#).

If you'd like to get involved or share your thoughts about heat, we'd love to hear from you at [sustainability@orangecountync.gov](mailto:sustainability@orangecountync.gov).



**[sustainability@orangecountync.gov](mailto:sustainability@orangecountync.gov)**  
**[www.orangecountync.gov/HEAT](http://www.orangecountync.gov/HEAT)**



## RESOLUTION

### Adopting the 2026 Heat Action Plan for Orange County

**WHEREAS**, extreme heat is the leading cause of weather-related death in the United States and one of the most significant climate stressors in our community; and

**WHEREAS**, historical weather data show that Orange County averaged eight days per year above 95 degrees Fahrenheit and that current projections show an increase to between 28-41 days per year by the 2060s; and

**WHEREAS**, Orange County and the towns of Carrboro, Chapel Hill and Hillsborough collaborated and received expert guidance and national best practice from the North Carolina Office of Recovery and Resilience to develop the first Heat Action Plan for Orange County; and

**WHEREAS**, the plan was directly informed by community meetings, survey feedback, and the Heat Relief Task Force; and

**WHEREAS**, the plan provides a framework to increase community awareness, reduce-heat related health risks, and build long-term resilience through eighteen specific actions across three goals: Outreach and Education, Enhanced Emergency Response, and Cooling Homes and Neighborhoods; and

**WHEREAS**, communications elements of the plan are already underway, starting with last summer's Beat the Heat Campaign and Heat Awareness Week proclamations across the county;

**WHEREAS**, Orange County's Board of County Commissioners formally adopted the Heat Action Plan for Orange County on March 17, 2026;

**NOW, THEREFORE**, be it resolved that the Hillsborough Board of Commissioners hereby adopts the 2026 Heat Action Plan for Orange County as described in the April 27, 2026, meeting materials.

Approved this 27th day of April in the year 2026.

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Mark Bell, Mayor  
Town of Hillsborough



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administration  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Budget Director Emily Bradford

#### ITEM TO BE CONSIDERED

**Subject:** Capital Project Ordinance Amendment – Exchange Club Road Bridge Repairs

**Attachments:**

1. Capital Project Ordinance – Exchange Club Road Bridge Repairs
2. Budget Adjustment Report

**Summary:**

The amended budget reflects approved construction contract amount. It is anticipated that the construction costs will be reimbursed by FEMA.

**Financial impacts:**

These updates will increase the originally estimated project budget by \$255,219.

**Staff recommendation and comments:**

Adopt the project ordinance amendment and associated budget amendments.

**Action requested:**

Adopt the project ordinance amendment and associated budget amendments.



**ORDINANCE**  
**Capital Project Amendment**  
 Exchange Club Road Bridge Repairs

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	+/-	<i>Amended Budget</i>
Exchange Club Rd Bridge	\$170,000	\$255,219	\$425,219

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	+/-	<i>Amended Budget</i>
Exchange Club Rd Bridge	\$170,000	\$255,219	\$425,219

**Section 3.** This capital project will close automatically upon projection completion.

**Section 4.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27<sup>th</sup> day of April in 2026.

Ayes:

Noes:

Absent or excused:

---

Sarah E. Kimrey, Town Clerk

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 04/28/2026 - 04/28/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 60 - GENERAL CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
<a href="#">60-32-3800-3201002</a>	FEDERAL - ST-BG			-126,447.00	-255,219.00	-381,666.00
BA0000375	Exchange Club Rd Bridge Repair	GLPKT03425	04/28/2026		-255,219.00	
<b>Revenue Total:</b>				<b>-126,447.00</b>	<b>-255,219.00</b>	<b>-381,666.00</b>
<b>Expense</b>						
<a href="#">60-00-6100-5700720</a>	CONSTRUCTION			0.00	255,219.00	255,219.00
BA0000375	Exchange Club Rd Bridge Repair	GLPKT03425	04/28/2026		255,219.00	
<b>Expense Total:</b>				<b>0.00</b>	<b>255,219.00</b>	<b>255,219.00</b>
<b>Fund 60 Total:</b>				<b>-126,447.00</b>	<b>0.00</b>	<b>-126,447.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>-126,447.00</b>	<b>0.00</b>	<b>-126,447.00</b>



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administration  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Budget Director Emily Bradford

#### ITEM TO BE CONSIDERED

**Subject:** Capital Project Ordinance Amendment – NC86 Facility Renovation

**Attachments:**

1. Capital Project Ordinance – NC86 Facility Renovation
2. Budget Adjustment Report

**Summary:**

The construction contract includes funds to re-install the existing wash bay pressure washer in the new wash bay. The existing pressure washer is original to the facility and shows signs of wear. The amendment is to add funds to replace the existing pressure washer now, rather than waiting until it breaks and incurring a second installation fee.

**Financial impacts:**

These updates will increase the project budget by \$14,000. This cost will be offset by accrued interest within the project fund.

**Staff recommendation and comments:**

Adopt the project ordinance amendment and associated budget amendments.

**Action requested:**

Adopt the project ordinance amendment and associated budget amendments.



# ORDINANCE

## Capital Project Amendment

### NC86 Facility Renovation

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	+/-	<i>Amended Budget</i>
NC86 Facility Renovation	\$6,026,650	\$14,000	\$6,040,650

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	+/-	<i>Amended Budget</i>
NC86 Facility Renovation	\$6,026,650	\$14,000	\$6,040,650

**Section 3.** This capital project will close automatically upon projection completion.

**Section 4.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 27<sup>th</sup> day of April in 2026.

Ayes:

Noes:

Absent or excused:

---

Sarah E. Kimrey, Town Clerk

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 04/29/2026 - 04/29/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 60 - GENERAL CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
<a href="#">60-05-3850-3850000</a>	INTEREST EARNED			0.00	-14,000.00	-14,000.00
BA0000380	Wash Bay Equipment	GLPKT03446	04/29/2026		-14,000.00	
<b>Revenue Total:</b>				<b>0.00</b>	<b>-14,000.00</b>	<b>-14,000.00</b>
<b>Expense</b>						
<a href="#">60-05-5600-5700775</a>	NC86 - CONSTRUCTION			4,500,000.00	14,000.00	4,514,000.00
BA0000380	Wash Bay Equipment	GLPKT03446	04/29/2026		14,000.00	
<b>Expense Total:</b>				<b>4,500,000.00</b>	<b>14,000.00</b>	<b>4,514,000.00</b>
<b>Fund 60 Total:</b>				<b>4,500,000.00</b>	<b>0.00</b>	<b>4,500,000.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>4,500,000.00</b>	<b>0.00</b>	<b>4,500,000.00</b>



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administration  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Budget Director Emily Bradford

#### ITEM TO BE CONSIDERED

**Subject:** Capital Project Ordinance – West Fork Eno Reservoir Dam Repairs

**Attachments:**

1. Capital Project Ordinance – West Fork Eno Reservoir Dam Repairs
2. Budget Adjustment Report

**Summary:**

Adopt a capital project ordinance for the design and construction of repairs to the West Fork Eno Reservoir. Initial funding is for the investigation and design of repairs.

**Financial impacts:**

Funding for initial phase of design is anticipated to be primarily funded via FEMA reimbursement (\$92,550) and Water and Sewer operating revenue (\$23,290).

**Staff recommendation and comments:**

Adopt the capital project ordinance and associated budget amendments.

**Action requested:**

Adopt the capital project ordinance and associated budget amendments.



**ORDINANCE**  
**Capital Project**  
West Fork Eno Reservoir Dam Repairs

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1.** This ordinance is a capital project ordinance hereby authorizing the design and construction of repairs to the West Fork Eno Reservoir dam.

**Section 2.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

Dam Repairs	<u>\$115,840</u>
TOTAL	\$115,840

**Section 3.** Amounts appropriated for the capital project are hereby amended as follows.

Dam Repairs	<u>\$115,840</u>
TOTAL	\$115,840

**Section 4.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 5.** This capital project will close automatically upon projection completion.

**Section 6.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this \_\_\_\_\_ day of \_\_\_\_\_ in 20 \_\_\_\_\_.

Ayes:  
Noes:  
Absent or excused:

\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 04/30/2026 - 04/30/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 30 - WATER/SEWER</b>						
<b>Expense</b>						
<a href="#">30-71-8130-5982001</a>	TRANSFER TO FUND 69 - UTIL CAP IMPROV			0.00	23,290.00	23,290.00
BA0000390	WFER Dam Repairs	GLPKT03521	04/30/2026		23,290.00	
<a href="#">30-80-4000-5300570</a>	MISCELLANEOUS			0.00	-23,290.00	-23,290.00
BA0000390	WFER Dam Repairs	GLPKT03521	04/30/2026		-23,290.00	
<b>Expense Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 30 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
<a href="#">69-00-3300-3310100</a>	FEMA REIMBURSEMENT			0.00	-92,550.00	-92,550.00
BA0000390	WFER Dam Repairs	GLPKT03521	04/30/2026		-92,550.00	
<a href="#">69-71-3870-3870300</a>	TRANSFER FRM W&S FUND			0.00	-23,290.00	-23,290.00
BA0000390	WFER Dam Repairs	GLPKT03521	04/30/2026		-23,290.00	
<b>Revenue Total:</b>				<b>0.00</b>	<b>-115,840.00</b>	<b>-115,840.00</b>
<b>Expense</b>						
<a href="#">69-00-8100-5700745</a>	DESIGN			0.00	115,840.00	115,840.00
BA0000390	WFER Dam Repairs	GLPKT03521	04/30/2026		115,840.00	
<b>Expense Total:</b>				<b>0.00</b>	<b>115,840.00</b>	<b>115,840.00</b>
<b>Fund 69 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administrative Services  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Human Resources Manager Haley Thore

#### ITEM TO BE CONSIDERED

**Subject:** Classification and Pay Amendment

**Attachments:**

Pay Schedule

**Summary:**

Currently there are no employees classified as the chief wastewater plant operator. Deputy Utilities Director – Water Treatment Jeff Mahagan has been serving in this role. It is unsustainable for Jeff to continue to serve as the chief operator in addition to his other regular duties. Due to the current needs of the Wastewater Treatment Plant, it's recommended that the chief wastewater plant operator be combined with the laboratory supervisor classification. This provides more succession to be built within the plant and allows growth opportunities for current employees. The current laboratory supervisor would be promoted to the laboratory supervisor/chief operator position adding additional supervisory responsibilities. Since the current laboratory supervisor will be taking on additional duties, this gives wastewater plant operators an opportunity to serve as the laboratory technician working under the laboratory supervisor/chief operator. Any level operator (I, II, or III) will be given the opportunity to serve as the laboratory technician. An operator assigned as the laboratory technician will receive additional pay with their salary remaining within the salary range of the applicable classification of operator I, II or III.

Due to the higher level of knowledge, skills and responsibilities required, it's proposed to place the wastewater laboratory supervisor/chief plant operator in grade 14. The laboratory supervisory classification and the chief wastewater plant operator are both currently in grade 13 with a salary range of \$66,554 - \$106,487. Combining the laboratory supervisor and chief operator classifications and placing it in grade 14 will increase the salary range to \$69,715 - \$111,545.

**Financial impacts:**

5% salary increase for the current employee in the laboratory supervisor position.

2.5% increase for a current wastewater plant operator who will be assigned as the laboratory technician.

**Staff recommendation and comments:**

Approve attached pay schedule.

**Action requested:**

Approve attached pay schedule.

**Regular (Non-Law Enforcement) Positions**

Salary Grade	Minimum	Midpoint	Maximum	FLSA Status	Class Code	Classification
1	\$38,135.22	\$49,575.79	\$61,016.36			
2	\$39,946.65	\$51,930.64	\$63,914.63			
3	\$41,844.11	\$54,397.34	\$66,950.58			
4	\$43,831.71	\$56,981.22	\$70,130.73	N	401	ADMINISTRATIVE SUPPORT SPECIALIST
4	\$43,831.71	\$56,981.22	\$70,130.73	N	402	CUSTOMER SERVICE REPRESENTATIVE
4	\$43,831.71	\$56,981.22	\$70,130.73	N	404	UTILITY MAINTENANCE TECHNICIAN I
4	\$43,831.71	\$56,981.22	\$70,130.73	N	405	EQUIPMENT OPERATOR I
5	\$45,913.71	\$59,687.83	\$73,461.94	N	501	METER SERVICES TECHNICIAN
5	\$45,913.71	\$59,687.83	\$73,461.94	N	502	SENIOR CUSTOMER SERVICE REPRESENTATIVE
5	\$45,913.71	\$59,687.83	\$73,461.94	N	504	UTILITY MAINTENANCE TECHNICIAN II
6	\$48,094.61	\$62,523.00	\$76,951.38	N	602	EQUIPMENT OPERATOR II
6	\$48,094.61	\$62,523.00	\$76,951.38	N	603	SENIOR ADMINISTRATIVE SUPPORT SPECIALIST
6	\$48,094.61	\$62,523.00	\$76,951.38	N	604	UTILITY MAINTENANCE TECHNICIAN III
6	\$48,094.61	\$62,523.00	\$76,951.38	N	605	WATER PLANT OPERATOR I
6	\$48,094.61	\$62,523.00	\$76,951.38	N	606	PLANT MAINTENANCE MECHANIC I
6	\$48,094.61	\$62,523.00	\$76,951.38	N	607	ACCOUNTS PAYABLE TECHNICIAN
7	\$50,379.11	\$65,492.84	\$80,606.57	N	701	EQUIPMENT OPERATOR III
7	\$50,379.11	\$65,492.84	\$80,606.57	N	704	UTILITY SYSTEMS MECHANIC I
7	\$50,379.11	\$65,492.84	\$80,606.57	N	705	WASTEWATER PLANT OPERATOR I
7	\$50,379.11	\$65,492.84	\$80,606.57	N	706	BILLING & CUSTOMER SERVICE SPECIALIST
7	\$50,379.11	\$65,492.84	\$80,606.57	N	707	STORMWATER TECHNICIAN
7	\$50,379.11	\$65,492.84	\$80,606.57	N	708	PLANNING TECHNICIAN
7	\$50,379.11	\$65,492.84	\$80,606.57	N	709	PLANT MAINTENANCE MECHANIC II
8	\$52,772.12	\$68,603.75	\$84,435.39	N	802	ACCOUNTING SPECIALIST
8	\$52,772.12	\$68,603.75	\$84,435.39	N	803	FLEET MECHANIC
8	\$52,772.12	\$68,603.75	\$84,435.39	N	804	PLANT MAINTENANCE MECHANIC III
8	\$52,772.12	\$68,603.75	\$84,435.39	N	805	UTILITY SYSTEMS MECHANIC II
8	\$52,772.12	\$68,603.75	\$84,435.39	N	806	WASTEWATER PLANT OPERATOR II
8	\$52,772.12	\$68,603.75	\$84,435.39	N	807	WATER PLANT OPERATOR II
9	\$55,278.79	\$71,862.43	\$88,446.07	N	901	DIVERSION SOCIAL WORKER
9	\$55,278.79	\$71,862.43	\$88,446.07	N	902	UTILITY SYSTEMS MECHANIC III
9	\$55,278.79	\$71,862.43	\$88,446.07	N	903	CREW LEADER
10	\$57,904.53	\$75,275.89	\$92,647.25	E	1001	BILLING & CUSTOMER SERVICE SUPERVISOR
10	\$57,904.53	\$75,275.89	\$92,647.25	N	1002	COMMUNICATIONS SPECIALIST
10	\$57,904.53	\$75,275.89	\$92,647.25	N	1003	FACILITIES COORDINATOR
10	\$57,904.53	\$75,275.89	\$92,647.25	E	1004	METER SERVICES SUPERVISOR
10	\$57,904.53	\$75,275.89	\$92,647.25	E	1005	PUBLIC WORKS SUPERVISOR
10	\$57,904.53	\$75,275.89	\$92,647.25	N	1007	WATER PLANT OPERATOR III
10	\$57,904.53	\$75,275.89	\$92,647.25	N	1008	WASTEWATER PLANT OPERATOR III
10	\$57,904.53	\$75,275.89	\$92,647.25	N	1009	UTILITIES INFRASTRUCTURE PROTECTION COORDINATOR (BACKFLOW/FOG SPECIALIST)
11	\$60,655.00	\$78,851.50	\$97,048.00	N	1101	PLANNER
12	\$63,536.11	\$82,596.95	\$101,657.78	E	1201	HUMAN RESOURCES ANALYST
12	\$63,536.11	\$82,596.95	\$101,657.78	N	1202	PLANNER II
12	\$63,536.11	\$82,596.95	\$101,657.78	N	1203	SENIOR COMMUNICATIONS SPECIALIST
12	\$63,536.11	\$82,596.95	\$101,657.78	N	1204	STORMWATER PROGRAM COORDINATOR
12	\$63,536.11	\$82,596.95	\$101,657.78	N	1206	UTILITIES INSPECTOR

<del>13</del>	<del>\$66,554.08</del>	<del>\$86,520.30</del>	<del>\$106,486.52</del>	<del>N</del>	<del>1301</del>	<del>CHIEF WASTEWATER PLANT OPERATOR</del>
13	\$66,554.08	\$86,520.30	\$106,486.52	N	1302	OPERATOR IN RESPONSIBLE CHARGE
13	\$66,554.08	\$86,520.30	\$106,486.52	E	1303	UTILITY MAINTENANCE SUPERVISOR
<del>13</del>	<del>\$66,554.08</del>	<del>\$86,520.30</del>	<del>\$106,486.52</del>	<del>N</del>	<del>1304</del>	<del>WASTEWATER LABORATORY SUPERVISOR</del>
14	\$69,715.40	\$90,630.01	\$111,544.63	E	1401	FINANCIAL ANALYST
14	\$69,715.40	\$90,630.01	\$111,544.63	E	1402	SENIOR PLANNER
14	\$69,715.40	\$90,630.01	\$111,544.63	E	1403	TOWN CLERK/HUMAN RESOURCES TECHNICIAN
14	\$69,715.40	\$90,630.01	\$111,544.63	E	1404	UTILITY MECHANIC SUPERVISOR
<del>14</del>	<del>\$69,715.40</del>	<del>\$90,630.01</del>	<del>\$111,544.63</del>	<del>E</del>	<del>1405</del>	<del>WASTEWATER LABORATORY SUPERVISOR/CHIEF PLANT OPERATOR</del>
15	\$73,026.88	\$94,934.94	\$116,843.00	E	1501	BUDGET & MANAGEMENT ANALYST
15	\$73,026.88	\$94,934.94	\$116,843.00	E	1502	CONSTRUCTION PROJECT COORDINATOR
15	\$73,026.88	\$94,934.94	\$116,843.00	E	1503	FLEET MAINTENANCE SUPERVISOR
15	\$73,026.88	\$94,934.94	\$116,843.00	E	1504	POLICE MANAGEMENT AND ACCREDITATION COORDINATOR
16	\$76,495.65	\$99,444.35	\$122,393.05	E	1601	SAFETY & RISK MANAGER
16	\$76,495.65	\$99,444.35	\$122,393.05	E	1602	WATER PLANT SUPERINTENDENT
17	\$80,129.20	\$104,167.96	\$128,206.72			
18	\$83,935.33	\$106,454.57	\$134,296.53	E	1801	PUBLIC WORKS MANAGER
18	\$83,935.33	\$106,454.57	\$134,296.53	E	1802	STORMWATER & ENVIRONMENTAL SERVICES MANAGER
19	\$87,922.26	\$114,298.94	\$140,675.62	E	1901	UTILITY SYSTEM SUPERINTENDENT
20	\$92,098.57	\$119,728.14	\$147,357.71			
21	\$96,473.25	\$125,415.23	\$154,357.20			
22	\$101,055.73	\$131,372.45	\$161,689.17	E	2201	BUDGET DIRECTOR
22	\$101,055.73	\$131,372.45	\$161,689.17	E	2202	COMMUNICATIONS MANAGER
22	\$101,055.73	\$131,372.45	\$161,689.17	E	2203	DEPUTY UTILITIES DIRECTOR - WATER TREATMENT
22	\$101,055.73	\$131,372.45	\$161,689.17	E	2204	ENGINEERING SERVICES MANAGER
22	\$101,055.73	\$131,372.45	\$161,689.17	E	2205	INFORMATION TECHNOLOGY MANAGER
23	\$105,855.88	\$137,612.64	\$169,369.41	E	2301	HUMAN RESOURCES MANAGER
23	\$105,855.88	\$137,612.64	\$169,369.41	E	2302	PLANNING & ECONOMIC DEVELOPMENT MANAGER
23	\$105,855.88	\$137,612.64	\$169,369.41	E	2303	PUBLIC SPACE & SUSTAINABILITY MANAGER
24	\$110,884.03	\$144,149.24	\$177,414.45			
25	\$116,151.02	\$150,996.33	\$185,841.64	E	2501	FINANCE DIRECTOR
26	\$121,668.20	\$158,168.66	\$194,669.12	E	2601	ADMINISTRATIVE SERVICES DIRECTOR
26	\$121,668.20	\$158,168.66	\$194,669.12	E	2602	UTILITIES DIRECTOR
27	\$127,447.44	\$165,681.67	\$203,915.90	E	2701	ASSISTANT TOWN MANAGER/COMMUNITY SERVICES DIRECTOR
28	\$130,245.06	\$169,318.58	\$208,392.10			
29	\$133,501.19	\$173,551.55	\$213,601.91			
30	\$146,485.02	\$190,430.52	\$234,376.03			

**Sworn Law Enforcement Officer Positions**

Salary Grade	Minimum	Midpoint	Maximum	FLSA Status	Class Code	Classification
101	\$51,691.26	\$67,198.64	\$82,706.01	N		POLICE OFFICER TRAINEE
103	\$58,965.56	\$76,655.22	\$94,344.89	N		POLICE OFFICER
202	\$61,738.70	\$80,260.31	\$98,781.92	N		POLICE OFFICE FIRST CLASS

203	\$64,679.33	\$84,083.12	\$103,486.92	N	POLICE CORPORAL
403	\$73,803.51	\$95,944.56	\$118,085.61	N	POLICE SERGEANT
503	\$81,038.17	\$105,349.62	\$129,661.07	E	POLICE LIEUTENANT
601	\$88,867.01	\$115,527.11	\$142,187.21	E	POLICE CAPTAIN
702	\$105,762.27	\$137,490.95	\$169,219.63	E	ASSISTANT CHIEF OF POLICE
703	\$121,565.83	\$158,035.58	\$194,505.33	E	CHIEF OF POLICE



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date:	April 27, 2026
Department:	Planning and Economic Development
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

#### PRESENTER/INFORMATION CONTACT

Planning Technician Dakotah Kimbrough

#### ITEM TO BE CONSIDERED

**Subject:** Special Event Permit – America 250<sup>th</sup> Anniversary Celebration

**Attachments:**

Special Event Permit Application (includes event layout)

**Summary:**

Orange County Arts Alliance to hold the America 250<sup>th</sup> Anniversary Celebration on Saturday, July 4, 2026. Set-up for this event will take place from 6 to 10 a.m., it will run from 10 a.m.- to 10 p.m., and breakdown will be completed by 12 a.m. Organizers estimate around 2,500 folks will attend this free event, with peak attendance around 8 p.m. for the entertainment.

Per their application, "The event begins at 10 a.m. with a juried arts market in River Park. Following the closing of the Eno River Farmers Market, the footprint will expand to include the Farmers Market Pavilion area. Beginning at 1 p.m., the program will feature amplified musical performances with stage and lighting, along with food vendors/sampling opportunities, and a beer garden. A pedestrian parade will take place at approximately 5 p.m. Historical and cultural demonstrations, activities, and displays from community partners will occur throughout the day. The event will conclude before 10 p.m."

Organizers anticipate 50-60 craft arts and crafts vendors, and a small number of prepared food and beverage vendors. Vendors, activities, field games, and demonstrations will take place in the northern half of River Park, while the concert and beer garden area will occupy the central southern part of the park. The Single-Day Food and Beverage Tax Form will be provided to the organizer to be distributed to all prepared food and beverage vendors. Alcohol will be served in a cordoned area; the ABC permit will be applied for and provided.

Equipment including staging, portable toilets and handwashing facilities, generators, light towers, and rental tents will arrive on Friday, July 3rd, and be removed on Monday, July 5th. The entertainment will utilize a portable stage and concert production sound and lighting package.

Organizers are requesting multiple town-sponsored services, including:

- Road Closures: Court Street from 6 to 10:15 a.m. for parking of craft vendors; and East Margaret Street, Court Street, East King Street, and South Cameron Street for the pedestrian parade from 4:45 to 5:15 p.m. (NCDOT approval needed for closure of East King Street).
- Traffic Control: Four traffic barricades – one at the south end of Court Street and three within the Justice Facilities lot.

- Police Coverage: officers present at intersections identified above during pedestrian parade and other stations as needed.
- Trash Rollout Carts: 10 roll-out trash carts, 1 roll-off container dumpster.

**Financial impacts:**

Low to medium; this is a day-long event that will require staffing and services from multiple departments.

**Staff recommendation and comments:**

Staff recommends approval. A Certificate of Insurance and ABC permit need to be provided before the permit is released.

**Action requested:**

Approve, approve with conditions, or deny the special event permit.



TOWN OF  
HILLSBOROUGH

## APPLICATION Special Event Permit

Planning and Economic Development Division  
101 E. Orange St., PO Box 429, Hillsborough, NC 27278  
919-296-9470 | Fax: 919-644-2390  
planning@hillsboroughnc.gov  
www.hillsboroughnc.gov

Please review Chapter 7, Article 3 of the Hillsborough Code of Ordinances to determine if your event requires a special event permit. **The application must be received 60 days in advance of the event.**

Name of event: **July 4th Celebration**

Event location address: **Eno Farmers Market/River Park**

Date(s) of event: **July 4th, 2026**

Event setup time: **6am-10am** Event hours: **10am-10pm** Event breakdown: **10pm-12am**

Date(s) of event: \_\_\_\_\_

Event setup time: \_\_\_\_\_ Event hours: \_\_\_\_\_ Event breakdown: \_\_\_\_\_

### EVENT ORGANIZER AND CONTACT INFORMATION

Name of organization/company: **Orange County Arts Alliance**

Organization/company mailing address: **437 Dimmocks Mill Rd #17, Hillsborough, NC 27278**

Organization status:  Formal  Informal  For-profit  Not-for-profit

Event organizer name: **Greg Bell**

Event organizer phone: **919-357-5028** Event organizer email: **greg@artsorange.org**

On-site contact(s) during the event:

Name: **Greg Bell** Cell phone: **919-357-5028**

Name: **Katie Murray** Cell phone: **910-409-5799**

### GENERAL EVENT INFORMATION

Type of event:

- Private event on private property  Public event on public property  
 Private event on public property  Public event on private property  
 Street or greenway event (includes parades, marches, rallies, and foot and bike races)

General event description:

*Please outline the event purpose and elements, including items such as food trucks, car shows, races and vendors.*

**This July 4 community celebration is presented by the Town of Hillsborough in partnership with the Orange County Arts Commission and Arts Alliance. The event begins at 10:00 AM with a juried arts market in River Park. Following the close of the Eno River Farmers Market, the footprint will expand to include the Farmers Market Pavilion area. Beginning at 1:00 PM, the program will feature amplified musical performances with stage and lighting, along with food vendors/sampling opportunities, and a beer garden. A pedestrian parade will take place at approximately 5:00 PM. Historical and cultural demonstrations, activities, and displays from community partners will occur throughout the day. The event will conclude before 10 PM.**

Estimated number of people who will attend the event: 2500

Estimated peak time(s) of attendance: 8:00 pm

Maximum capacity of event location (number of persons, if applicable): \_\_\_\_\_

For annual events, the estimated attendance of the last event of this kind: \_\_\_\_\_

**GENERAL EVENT QUESTIONNAIRE**

Will tickets be sold or admission or fees charged as part of the event?  Yes  No

Will alcohol be sold or provided as a part of this event?  Yes  No

If yes regarding alcohol:

Indicate the vendor(s) and/or ABC permit holder(s) responsible for the alcohol sales or distribution and attach a copy of the ABC permit(s) for each vendor:

**Orange County Arts Alliance / Katie Murray - permit not yet applied for**

*Note: Alcohol may only be sold by vendors with an off-premise permit or by event organizers with a special one-time ABC sales permit. Alcohol sales may be subject to the prepared food and beverage tax.*

Will vendors be on site selling goods, crafts or wares during the event?  Yes  No

Will vendors be on site selling food or beverages during the event?  Yes  No

*Note: Vendors without a physical location in town and food trucks without Town of Hillsborough Food Truck Permits must pay the food and beverage tax in advance of selling prepared food or beverage. For the tax application, see the Financial Services Department page on the town website, hillsboroughnc.gov.*

List name(s) of the vendors:

**We expect about 45-60 crafts artists, and a small number of food trucks/stands. Food vendors will primarily be serving items such as: funnel-cakes, ice cream/deserts, coffee drinks, and similar.**

**Specific vendors TBD.**

Will you solicit donations as part of the event?  Yes  No

If yes, for what cause or organization? The Orange County Arts Alliance

Will you bring additional equipment, such as stages, microphones and amplification?  Yes  No

Please explain: **There will be a Stageline 100 series or similar portable stage, and full concert production sound and lighting package.**

Will any items be left at the event site overnight?  Yes  No

Please explain: **Staging, toilets, generators, light towers, rental tents, etc will arrive on Friday July 3, and be removed on Monday July 5.**

Will signs or banners be displayed on site or around town?  Yes  No

**Note:** Special event signage must be applied for and permitted separately BEFORE signage is placed around town. See the Reservations page on the town website, hillsboroughnc.gov.

Will tents be erected for the event?  Yes  No

If yes, how many and what size? TBD - mainly 10'x10' canopies, possibly one larger canopy

**Note:** Tents may require a permit and inspection by the Orange County Fire and Life Safety Division depending on size and number. Tents should be shown with location and dimensions on the event map or layout.

Will you provide (portable) restroom facilities?  Yes  No

**Note:** Depending on attendance numbers and duration, restroom facilities must be provided by special event organizers. Restrooms of local businesses and town and county facilities may complement but not be a substitute for providing adequate restrooms for the event.

Will you provide (portable) handwashing facilities?  Yes  No

**Note:** Handwashing facilities are required for events that include on-site food preparation and/or sales without direct or immediate sink access.

Will the event require any street closures or change in traffic flow?  Yes  No

Will the event require additional trash and recycling facilities?  Yes  No

Will you request that the town board sponsor specific services in conjunction with this event?  Yes  No

- Road closures
- Traffic control

- Police coverage
- Trash and recycling rollouts
- Number of rollouts TBD

**EVENT MAP AND LAYOUT REQUIREMENTS**

With this application, you must attach a map of the area that the event is to take place and indicate the following:

- Traffic flow — Include any streets requested to be closed or obstructed (law enforcement will determine locations of barriers and officers).
- Event route — Clearly show route if the event includes an event such as a parade or greenway closure.
- Parking areas — Note areas where event attendees will be directed that are adequate for the event attendance. The Eno River Parking Deck has 400 parking spaces.
- Pedestrian access and flow.
- Location of —
  - Any concession stand, food truck(s), booth, or other temporary structures, tents, stages or facilities.
  - Proposed fences, stands, platforms, benches, or bleachers.
  - Restroom and handwashing facilities.

**Note:** A street map and Gold Park map are available on the town’s website. Google Maps is another resource and can be easily marked up. Contact staff if you need assistance with providing an event layout or route map.

**EVENT LIABILITY INSURANCE**

Event organizers and/or property owners need to insure themselves from liability in case event attendees injure themselves during the course of the event. Events occurring on public property (town or county) are required to carry event liability insurance with the public property owner listed as “additionally insured.”

Copy of event liability Certificate of Insurance is attached:  Yes  No

Name of insurance company providing liability coverage for the event:

\_\_\_\_\_

Contact information for broker/agent providing coverage:

\_\_\_\_\_

**EVENT PROPERTY USE PERMISSION**

If the event will be on property not owned or managed by the event organizer, then the property owner must indicate consent below for the use of the property:

\_\_\_\_\_  
Name of property owner


\_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Date

**TOWN LIABILITY AGREEMENT**

*I, the applicant, agree to indemnify and hold harmless the Town of Hillsborough, its employees, and its agents from and against any and all liability for any injury that may be suffered in connection with this special event approval or park reservation. I also hold harmless the Town of Hillsborough, its employees, and its agents from and against any liability for any equipment or supplies lost, damaged, or stolen that are stored or otherwise as a result of this special event.*



\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
4/15/26

\_\_\_\_\_  
Date

**SUBMITTAL DIRECTIONS:**

The following methods may be used:

- Submit electronically to Planning Technician Dakotah Kimbrough at [dakotah.kimbrough@hillsboroughnc.gov](mailto:dakotah.kimbrough@hillsboroughnc.gov)
- Submit paper copy to:  
Hillsborough Planning Department  
ATTN: Planning Technician Dakotah Kimbrough  
PO Box 429  
101 E. Orange St.  
Hillsborough, NC 27278

**FOR OFFICE USE ONLY**

Application received by: Dakotah Kimbrough

Date: 4/17/2026 Fee paid: No

Date information emailed out: 4/17/2026

**Permit Status**

Approved:  Yes  No

Explanation: \_\_\_\_\_

Date permit issued: \_\_\_\_\_

Approved with any conditions: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_ Date \_\_\_\_\_  
Name of town staff member

**Forwarded to:**

- Hillsborough Communications Division
- Hillsborough Financial Services Department (Food and Beverage Tax)
- Hillsborough Police Department
- Hillsborough Public Space Manager
- Hillsborough Public Works Division
- North Carolina Department of Transportation (DOT road closures)
- Orange County Asset Management Services (Visitors Center, library, courthouses)
- Orange County Department of Environment, Agriculture and Parks and Recreation (River Park)
- Orange County Fire and Life Safety Division
- Orange County Sheriff's Office
- Orange Rural Fire Department

# Site Plan July 4 Celebration

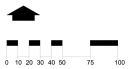
Churton St

E King St

Cameron St

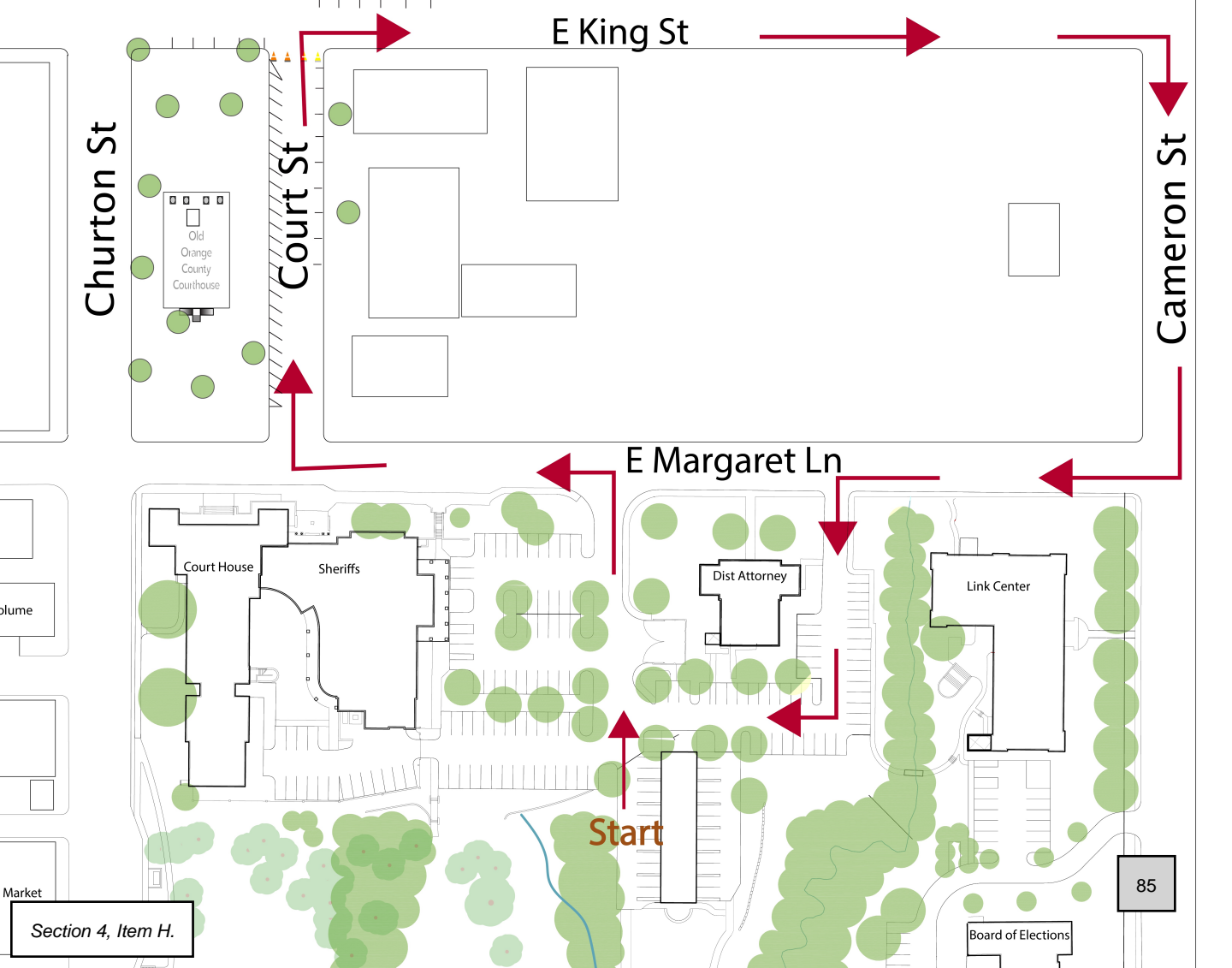
Court St

E Margaret Ln



**River Park**  
**Orange County, NC**  
 140 E. Margaret Lane  
 Hillsborough, NC 27278

July 4th proposed parade route  
4:45 pm - 5:15 pm



Section 4, Item H.



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
 Department: Planning and Economic Development Division  
 Agenda Section: Regular  
 Public hearing: No  
 Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Molly Boyle, Senior Planner

#### ITEM TO BE CONSIDERED

**Subject:** Annexation interest letter for 2101 and 2109 NC 86 S

#### Attachments:

1. Vicinity, Zoning, and Future Land Use Maps
2. Annexation interest letter

#### Summary:

Annexation Interest – 2101 & 2109 NC 86 S	
<b>Interested party</b>	TriCorp Investments, LLC (Ben Harris)
<b>Property owners</b>	Charles and Cora Scurlock
<b>Parcel Identification Numbers</b>	9873-68-3437 and 9873-68-4399
<b>Adjacent to existing town limits?</b>	Yes
<b>Acreage</b>	1.62 and 0.92 respectively (approximately 2.54 total)
<b>Current zoning</b>	Rural Residential (R1) in Orange County
<b>Proposed zoning</b>	High Intensity Commercial (HIC) in Town of Hillsborough
<b>Future Land Use designation</b>	Retail Services (no change proposed)
<b>Proposed land use</b>	Retail

#### Financial impacts:

If annexed, the properties would be taxed in the Town of Hillsborough, and the town would provide water and sewer service. The developer would be responsible for water/sewer extension and connection costs.

#### Staff recommendation and comments:

##### About the Annexation Interest Letter process

The Hillsborough Code of Ordinances requires that voluntary annexation requests begin with interest letters instead of formal petitions “because the petition will require both the petitioners and the town to incur unnecessary expenses if the town has no serious interest in considering the requested annexation” (Code of Ordinances Chapter 2, Article V, Section 2-29(a)).

The goal is for the town board to a) discuss the possibility and annexation and development with the applicant and then b) indicate if it is amenable to annexation (and rezoning, if applicable). The applicant can then submit a formal

annexation petition to the town pursuant to NC GS § 160A-31, Annexation by Petition.

Consistency with adopted plans and ordinances

The properties in question are currently zoned for residential development in Orange County's jurisdiction. The applicant is interested in annexing the properties to the town and rezoning them to High Intensity Commercial (HIC) for retail development.

The proposed zoning and land use would be consistent with Unified Development Ordinance Section 4.2.6, Business Base Zoning Districts - High Intensity Commercial (HIC), and the town's Future Land Use Plan, which is available online here: <https://www.hillsboroughnc.gov/about-us/departments/community-services/planning/future-land-use-plan>.

Water and sewer

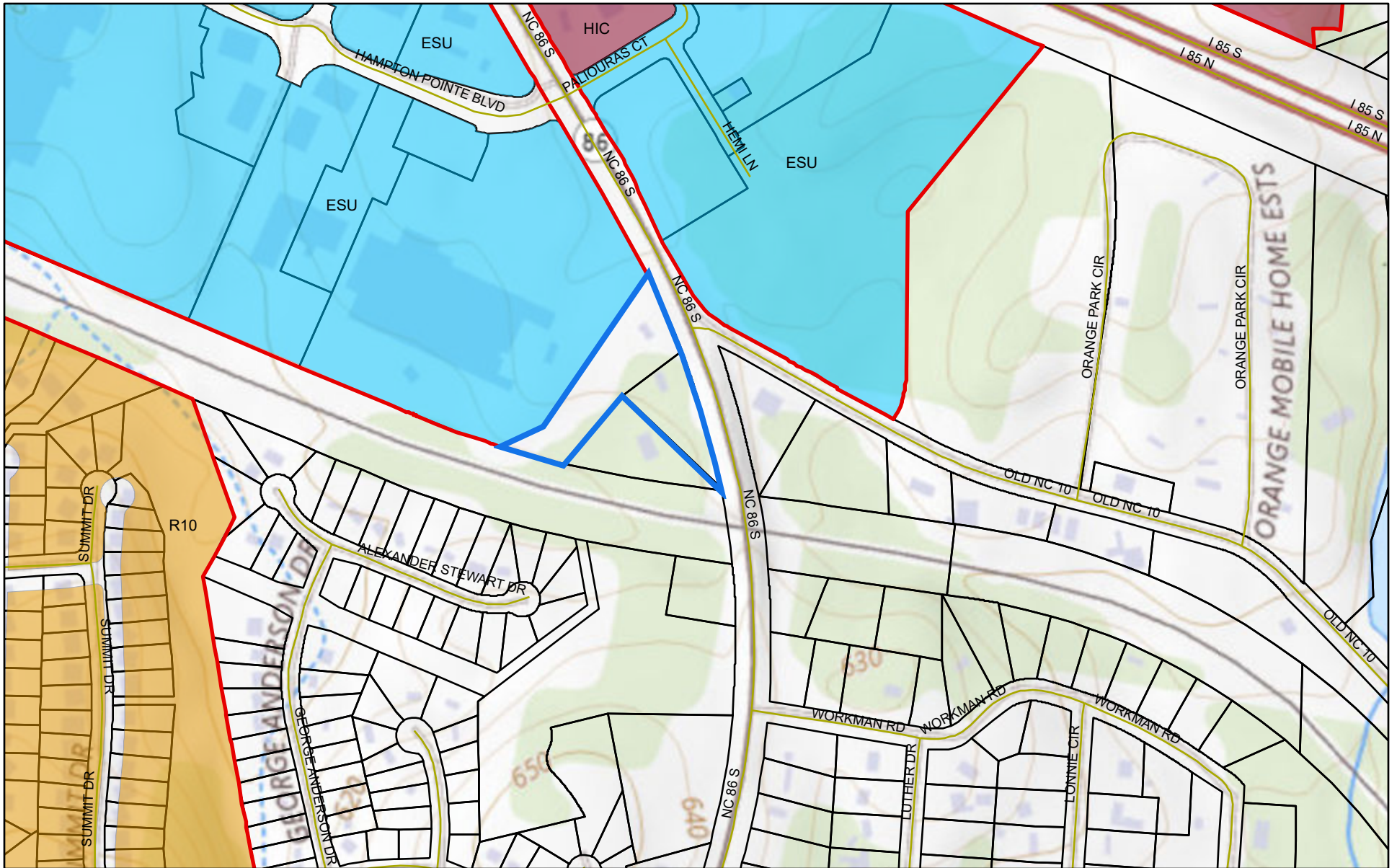
TriCorp Investments is still determining how to connect the properties to water and sewer. The applicant will be responsible for the cost of any water/sewer extensions and connections.

**Action requested:**

Discuss the request with the applicant and indicate if the town board is interested in annexing the property.

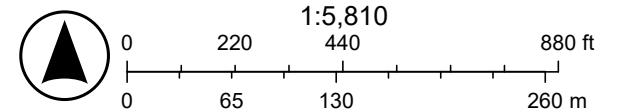


# Zoning Map



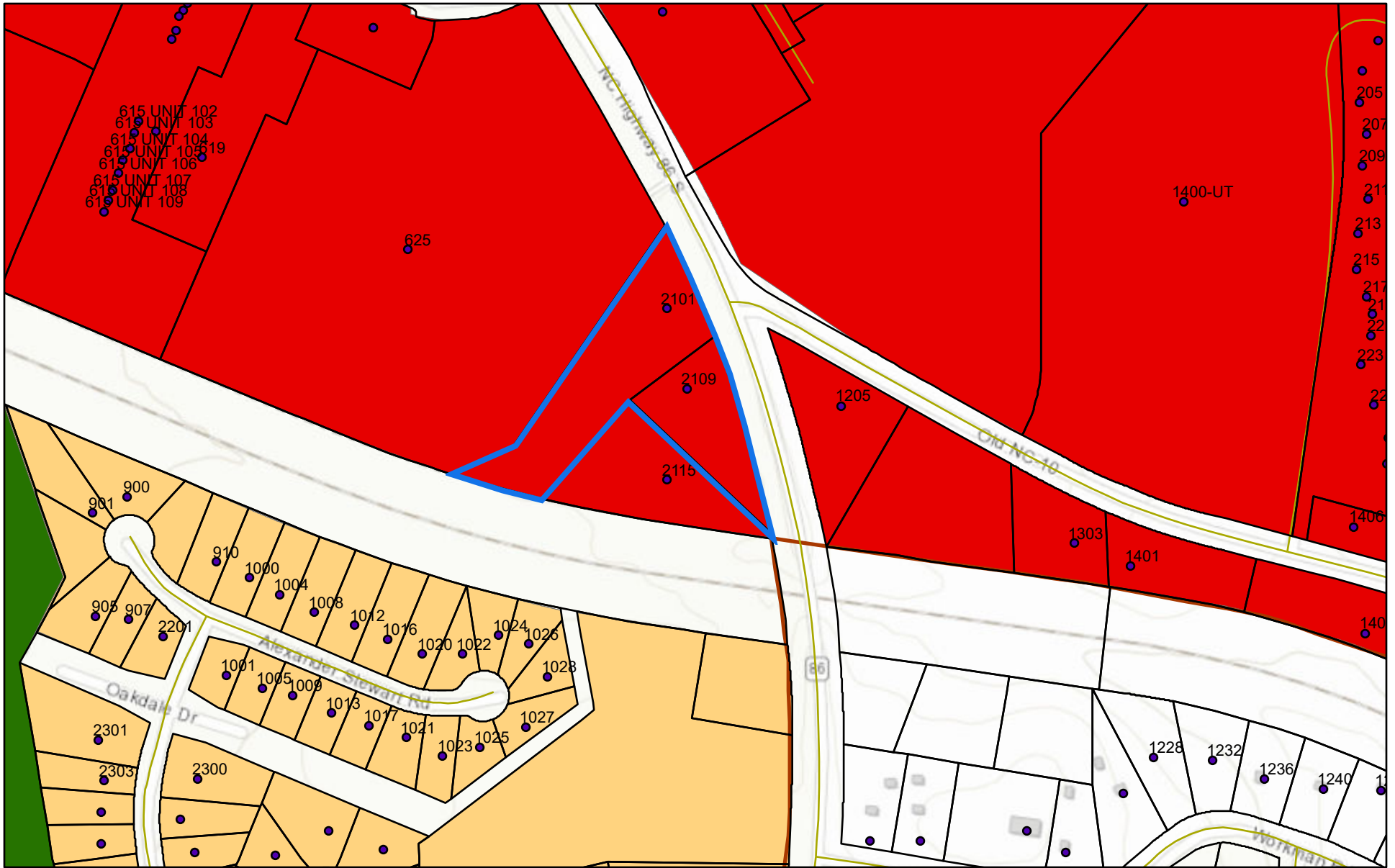
4/17/2026

- Streets
- Hillsborough Town Limits
- Zoning**
- ESU Entranceway Special Use
- HIC High Intensity Commercial
- R10 Residential 10,000 sf min
- Parcels
- Subject parcels (currently zoned in Orange County)



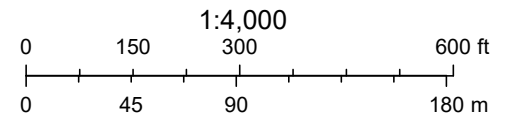
USGS The National Map: National Boundaries Dataset, 3DEP Elevation Program, Geographic Names Information System, National Hydrogra

# Future Land Use Map



4/17/2026, 1:37:12 PM

- Addresses
- ▭ Parcels
- Streets
- Subject parcels
- ▭ Medium-Density Residential
- ▭ Permanent Open Space
- ▭ Retail Services
- ▭ Small Lot Residential



Orange County, NC, State of North Carolina DOT, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

Web AppBuilder for ArcGIS

TRICORP INVESTMENTS, LLC  
148 River Street, Suite 205  
Greenville, SC 29601

**Hillsborough Board of Commissioners**

Town of Hillsborough Planning Department  
101 E. Orange St.  
Hillsborough, NC 27278

**RE: Annexation Interest Letter**

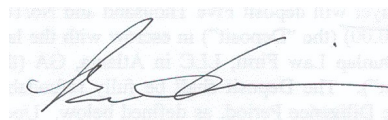
Dear Board of Commissioners Members,

Recently we put the Orange County property PIN 9883683437 & 9873684399 located at 2101 Highway 86 S, Hillsborough, NC under contract to develop into a commercial retail project.

On behalf of TriCorp Investments LLC, I am formally requesting the Town of Hillsborough consider the annexation, water and sewer extension and rezoning to HIC (“High Intensity Commercial”) the property identified by Orange County PIN 9883683437 & 9873684399 located at 2101 Highway 86 S, Hillsborough, NC.

We have an interest in developing the property into a multi-tenant retail development. I ask that this topic be placed on the upcoming agenda for consideration. Should you have any questions or concerns, please do not hesitate to let me know.

Kind Regards,



Ben Harris  
TriCorp Investments, LLC  
678-637-7193



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Administration  
Agenda Section: Regular  
Public hearing: Yes  
Date of public hearing: April 27, 2026

#### PRESENTER/INFORMATION CONTACT

Budget and Management Analyst, Josh Fernandez

#### ITEM TO BE CONSIDERED

**Subject:** Nonprofit Partnership Funding Requests – Public Hearing and Town Board Review (Fiscal Year 2026-27 Budget)

#### Attachments:

1. Nonprofit Partnership Application Packet
2. Nonprofit Partnership Policy
3. Nonprofit Partnership Scoring Guide

#### Summary:

The Fiscal Year 2026-27 Nonprofit Partnership application period opened January 12, 2026, and closed on March 31, 2026. Eight organizations applied for funding. Their requests for funding are included in the agenda packet. Each organization has been invited to attend the April 27, 2026 workshop and notified that they will have five minutes to present to the board.

#### Financial impacts:

The FY27 budget currently includes \$45,800 as a placeholder for Nonprofit Partnership funding. The board can decide whether to decrease, increase, or hold this total allocation and award funding to any combination of organizations it chooses. The town received funding requests totaling \$139,795.

#### Staff recommendation and comments:

The Nonprofit Partnership Policy and Scoring Guide are included to help guide board review and discussion of the funding requests.

#### Action requested:

Review funding requests and consider which organizations to fund and at what level.



# Nonprofit Partnerships Summary

## FY2027 Operating & Capital Budget

### Background

Phase I of the Community Reinvestment Funding Policy was adopted at the January 27, 2025 Board Workshop. The formation of a policy and procedure for the program was intended to standardize the process by which agencies or organizations outside of the town itself could request funding from the town to support programs and initiatives that contribute to the town's strategic goals. The application moved from a PDF format to an online format and was posted on the town website on January 12, 2026. Town staff hosted a kickoff meeting on February 6, 2026, to introduce the new policy elements and process. On February 9 and February 23, 2026, the Board of Commissioners adopted Phase II policy and procedure changes to the program, which include new reporting and auditing requirements. Applications for the FY27 funding cycle were due by close-of-business on March 31, 2026.

The town received eight applications for Fiscal Year 2027 funding, which are listed below with Fiscal Year 2026 allocations for comparison. The Fiscal Year 2027 budget includes an allocation pool of **\$45,800**. The Board of Commissioners will decide whether to decrease, increase, or hold this total allocation to any combination of organizations it chooses. Applicants are invited to attend the April 27, 2026 Board Workshop.

Individual applications are included in the following pages, listed in alphabetical order of the organization.

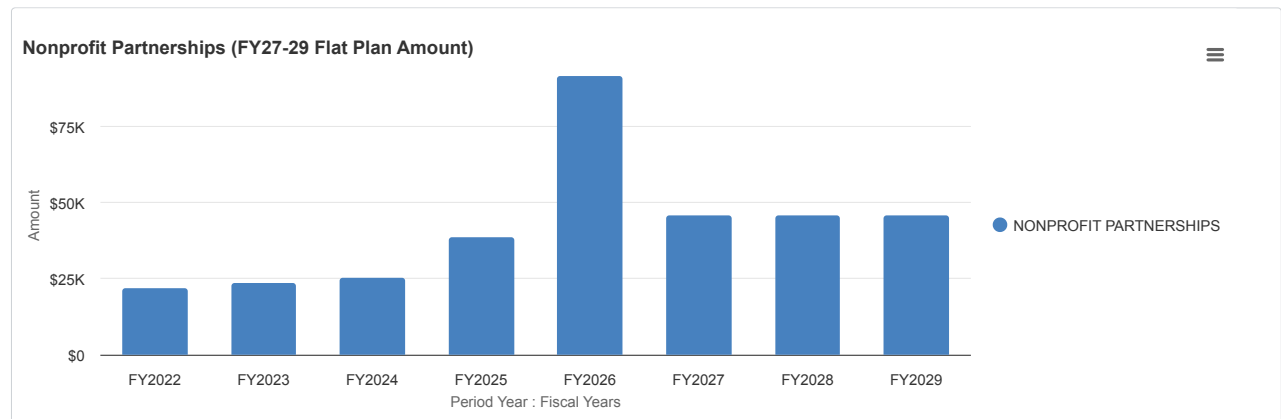
### Request Summary

Organization (Alphabetical)	FY26 Allocation	FY27 Request	Difference (\$)	Difference (%)
Disability Awareness Council	\$ -	\$18,000	\$18,000	--
Exchange Club Park	\$10,000	\$7,312	(\$2,688)	(27%)
Fairview Community Watch	\$10,000	\$10,000	\$ -	0%
Food, Fitness & Opportunity Research Collaborative (FFORC)	\$45,912*	\$51,683	\$5,771	13%
Hillsborough Arts Council	\$15,800	\$17,800	\$2,000	13%
Orange Congregations in Mission	\$10,000	\$10,000	\$ -	0%
Orange County Arts Alliance	\$ -	\$10,000	\$10,000	--
TABLE	\$ -	\$15,000	\$15,000	--
<b>TOTAL</b>	<b>\$91,712**</b>	<b>\$139,795</b>	<b>\$48,083</b>	<b>52%</b>

\* Mid-year allocation intended as one-time bridge funding to address loss of federal funding.

\*\* Total amount originally awarded for FY26 Nonprofit Partnerships was \$45,800.

### Allocation Trend FY22-26 and FY27-29 Budget



Data Updated: Apr 17, 2026, 12:02 PM

[View Report](#)



# Disability Awareness Council

Budget Justification Form (FY27-FY29)

## FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Disability Awareness Council	-	18,000	18,000	--

## Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	N/A
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4680812  
IP Address 2600:4040:b44f:9900:a59f:f11f:9af:debf  
Submission Recorded On March 11, 2026 7:25 a.m.  
Time to Take Survey 6 minutes, 56 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

Orange County Disability Awareness Council (OCDAC)

**\* Organization address**

2501 Homestead Road Suite 103 Chapel Hill, NC 27514  
Chapel Hill NC 27514

**Organization website**

<https://www.triangledac.org>

**\* Point of contact name**

Timothy Miles

**\* Point of contact phone number**

919-245-4337

**\* Point of contact email**

info@triangledac.org

**\* List all members of current board of directors:**

Dr. Timothy Miles, executive director Rev. Dr. Robert Parrish, chair Angela Nelson, vice-chair Mack Kelher, secretary William Sutton, treasury Ye Quian, Emmanuel S. Kai-Lewis, Carolyn Covington Marshal, Rico Evans, Donnie Best

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

IRS Tax exempt 2026.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

212,500

**\* Anticipated budget of total organization for next fiscal year**

212,500

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

18,000

**\* What is the minimum funding needed from the town for this request to be viable?**

15,000

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Yes. Town of Hillsborough funding strengthens applications to private foundations and other municipal funders by demonstrating local government investment and community commitment.

**\* List other sources of revenue that have been requested to support the program or service.**

Town of Carrboro (Human Services) Town of Chapel Hill (Human Services) Orange County Human Services Private foundations Individual donations

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

OCDAC is requesting funding to support its Disability Aids and Adaptive Equipment Access & Training Program. This program provides hands-on access to assistive and adaptive equipment and instruction in its use, allowing individuals with disabilities to explore tools that support mobility, communication, daily living, and independence. Equipment is used for demonstration and training rather than individual distribution, helping participants make informed decisions and build confidence using assistive technology.

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

OCDAC anticipates directly serving approximately 40–75 Hillsborough residents

Section 5, Item B.

**\* How much town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

Town funding was not received last fiscal year.

**\* How do the proposed programs or services align with the town’s strategic plan or comprehensive sustainability plan?**

The program aligns with Hillsborough’s goals of equity, inclusion, and community well-being by expanding access to disability supports, reducing barriers to participation, and promoting independence for residents with disabilities. The program supports inclusive community engagement and improved quality of life.

**\* What community gap would the proposed program or service fill?**

There is currently limited local access to hands-on assistive technology education and adaptive equipment demonstrations. Many residents lack opportunities to try devices, receive instruction, or learn about accessibility options before making costly decisions. This program fills that gap by providing a building center/store for education, exposure, and practical training in a supportive setting.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

6000

**\* Current Operations**

3000

**\* Current Programming**

8000

**\* Personnel Expansion**

1000

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

18,000

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Adaptive equipment demonstrations & training sessions \$5,000

**2. List item and dollar amount**

Assistive technology maintenance & upgrades \$4,000

**3. List item and dollar amount**

Instructor time for Hillsborough residents \$4,000

**4. List item and dollar amount**

Outreach and accessibility materials \$2,500

**5. List item and dollar amount**

Participant intake, evaluation & tracking \$2,500

**6. List item and dollar amount**

**\*\*SKIPPED\*\***

**7. List item and dollar amount**

**\*\*SKIPPED\*\***

**\* Grand Total**

18,000

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Performance metrics that will measure outcomes: Number of Hillsborough residents participating Number of training sessions conducted Participant self-reported increase in confidence using adaptive equipment Participant satisfaction surveys Referrals made to additional accessibility resources

may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Timothy Miles

**\* Date and Time**

March 11, 2026 7:30 a.m.



### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Exchange Club Park	\$10,000	\$7,312	(\$2,688)	(27%)

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	Y
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4672046  
IP Address 2605:a601:8087:7b00:1402:35d9:64a9:3575  
Submission Recorded On March 06, 2026 11:19 a.m.  
Time to Take Survey 27 minutes, 17 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

The Exchange Club of Hillsborough, Inc.

**\* Organization address**

331 Exchange Park Lane or P O Box 565  
Hillsborouh NC 27278

**Organization website**

Hillsborough1857.exchangenc.org

**\* Point of contact name**

Owen Maddux

**\* Point of contact phone number**

423-605-0432

**\* Point of contact email**

owenmaddux@gmail.com

**\* List all members of current board of directors:**

Owen Maddux, President & Director; Steve Hudson, VP & Director; Judy Butler, Sec. & Director; Susan Anderson, Treasurer & Director, David Lewis, Director; Jim Liner, Director; Mitch Ehrlich, Director; and Sean McGuire, Past President and Director

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

Hillsborough NC Letter of Determination.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

57,000

**\* Anticipated budget of total organization for next fiscal year**

60,000

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

7,312

**\* What is the minimum funding needed from the town for this request to be viable?**

7,312

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

No

**\* List other sources of revenue that have been requested to support the program or service.**

N/A

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

Exchange Park has playground equipment, a picnic area with 14 tables, a walking path, and a pavilion with bath rooms

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

The park has 5 to 30 plus people using it each day Now that we have a walking path we expect increase

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

At least 75% of people using park are residents

Section 5, Item B. Do the proposed programs or services align with the town's strategic plan or comprehensive sustainability plan?

The Park with its equipment and path provide recreation

**\* What community gap would the proposed program or service fill?**

A playground, picnic area and walking path in the South Churton-Orange Grove Road area.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

-0-

**\* Current Operations**

\$6612.00 to replace mulch washed away by Chantal and cover some park expenses

**\* Current Programming**

-0-

**\* Personnel Expansion**

-0-

**\* Operations Expansion**

\$700.00 to replace bathroom doors destroyed by Chantal

**\* Programming Expansion**

-0-

**\* Other**

-0-

**\* Grand Total**

7,312

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Park Night Lighting \$192

**2. List item and dollar amount**

Park Liability Insurance \$1450

**3. List item and dollar amount**

Playground repair and new mulch \$3,700 due to flood

**4. List item and dollar amount**

Efland Trash Service for Park \$420

**5. List item and dollar amount**

Tree Work \$850.00

**6. List item and dollar amount**

Replace doors to Bathrooms with hinges and locks due to Chantal damage

**7. List item and dollar amount**

\*\*SKIPPED\*\*

**\* Grand Total**

7,312

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

We will have to see how many people use the park and how often.

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Date and Time**

March 06, 2026 12:00 a.m.



### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Fairview Community Watch	\$10,000	\$10,000	\$ -	0%

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	Y
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4733406  
IP Address 2600:1700:4a51:50c0:9df0:a98e:f96a:e762  
Submission Recorded On March 31, 2026 3:01 p.m.  
Time to Take Survey 17 minutes, 57 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

Fairview Community Watch

**\* Organization address**

501 Rainey Avenue  
Hillsborough NC 27278

**Organization website**

\*\*SKIPPED\*\*

**\* Point of contact name**

Carol Morton

**\* Point of contact phone number**

919-923-7621

**\* Point of contact email**

cmorton124@yahoo.com

**\* List all members of current board of directors:**

Faylor Riley, President Gabriela Reyes, Vice President Carol Morton, Treasurer/Secretary Fannie Mills John Kenneally Additional Advisory Board members actively support Board capacity

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

IRS Tax Exempt\_FinalLetter\_FCW\_2014 (1).pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

59,225

**\* Anticipated budget of total organization for next fiscal year**

62,000

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

10,000

**\* What is the minimum funding needed from the town for this request to be viable?**

10,000

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Yes, Town funds may be used to secure funding from other sources, such as the Presbyterian Committee on the Self-Development of People (SDOP).

**\* List other sources of revenue that have been requested to support the program or service.**

The FCW has also applied for funds from grants (such as Self-Development of People) and solicited community donations from Hillsborough Presbyterian, garden members, and annual events.

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

Since the 1990's, the Fairview Community Watch (FCW) has brought neighbors together to build connections and promote a safe, healthy, and enjoyable community. FCW is made up of resident leaders who lead community-building efforts and advocate for improvements like Fairview Park, the Dorothy N. Johnson Community Center, and safer streets. Funding will support FCW's community engagement activities at the DNJ Community Center. These activities include monthly community meetings, neighborhood events, and opportunities for residents to connect, share ideas, and work together on improvements in the neighborhood. Through these efforts, FCW helps strengthen relationships among neighbors, increase community participation, and support ongoing work to make Fairview a safer and more vibrant community

**Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

Section 5, Item B.

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

300 residents

**\* How do the proposed programs or services align with the town’s strategic plan or comprehensive sustainability plan?**

The Fairview Community Watch (FCW) brings neighbors together to build connections, create opportunities, and promote a safe, healthy, fair, and enjoyable community. FCW’s programs and activities align with priorities in the Town of Hillsborough’s Sustainability Plan, particularly within the Social Systems & Public Space focus area. Through monthly community meetings, neighborhood events, and resident-led programs at the Dorothy N. Johnson Community Center, FCW helps “improve the accessibility, sustainability, and equity of public spaces.” These activities activate shared spaces, strengthen community relationships, and encourage residents to participate in local decision-making. FCW also supports the Town’s goal of developing stronger partnerships and communication with non-English-speaking community members. Many FCW programs are designed to be inclusive and welcoming to the diversity of the Fairview, helping ensure more residents can engage in community life and local decision-making.

**\* What community gap would the proposed program or service fill?**

Fairview residents have long expressed a need for more opportunities to gather, build relationships, and participate in activities that improve quality of life. The FCW, through the Dorothy N. Johnson Community Center, helps address this long-standing gap by providing an accessible community space and programming for residents in the Fairview neighborhood (See the Vitalize: Dorothy N. Johnson Community Center Strategic Plan 2022–2027.) Funding will enable the Fairview Community Watch to build capacity and strengthen community engagement efforts at the community center through regular meetings, events, and resident-led programming. These efforts will create consistent opportunities for neighbors to connect, access programs, and work together to improve their neighborhood. By strengthening the use of the community center as a shared gathering place, FCW can deepen social connection, increase civic participation, and promote overall quality of life in Fairview.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

0

**\* Current Operations**

0

**\* Current Programming**

10000

**\* Personnel Expansion**

0

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

10,000

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Monthly Community Meeting Engagement & Outreach: \$1,500

**2. List item and dollar amount**

Community Events (i.e. Spring Fling, Fall Fest, Holiday Party): \$4,000

**3. List item and dollar amount**

Resident-Led Programming (initiatives like senior dinners, youth engagement, cooking classes, planned and led by community residents): \$4,500

**4. List item and dollar amount**

**\*\*SKIPPED\*\***

**5. List item and dollar amount**

**\*\*SKIPPED\*\***

**6. List item and dollar amount**

**\*\*SKIPPED\*\***

**7. List item and dollar amount**

**\*\*SKIPPED\*\***

**\* Grand Total**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Community Meetings By June 30, 2027, the Fairview Community Watch will host at least 12 monthly community meetings at the Dorothy N. Johnson Community Center to provide at least 100 residents with opportunities to share ideas, discuss neighborhood priorities, and participate in community decision-making. Community Events By June 30, 2027, the Fairview Community Watch will organize at least 4 community events (such as Spring Fling, Fall Fest, and the annual holiday celebration) to bring at least 200 residents together and strengthen community connections. Resident-Led Programming By June 30, 2027, the Fairview Community Watch will support at least 3 resident-led programs or initiatives at the Dorothy N. Johnson Community Center, engaging at least 50 residents in activities that promote community leadership, neighborhood improvement, and local programming.

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Carol Morton

**\* Date and Time**

March 31, 2026 3:18 p.m.



# Food, Fitness & Opportunity Research Collaborative (FFORC)

Budget Justification Form (FY27-FY29)

## FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Food, Fitness and Opportunity Research Collaborative (FFORC)	\$45,912*	\$51,683	\$5,771	13%

\*Mid-year allocation intended as one-time bridge funding to address loss of federal funding.

## Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	N/A
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	Y
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4684085  
IP Address 152.23.26.25  
Submission Recorded On March 10, 2026 2:02 p.m.  
Time to Take Survey 1 day, 15 minutes, 31 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

University of North Carolina at Chapel Hill; Food, Fitness & Opportunity Research Collaborative (UNC FFORC)

**\* Organization address**

Office of Sponsored Programs, 104 Airport Drive, Suite 2200  
Campus Box 1350  
Chapel Hill NC 27599-1350

**Organization website**

[www.foodfitnessopportunity.org](http://www.foodfitnessopportunity.org)

**\* Point of contact name**

Molly De Marco

**\* Point of contact phone number**

541-231-3292

**\* Point of contact email**

[molly\\_demarco@unc.edu](mailto:molly_demarco@unc.edu)

**\* List all members of current board of directors:**

Our FFORC team no longer has a dedicated community advisory board, but we do have coaches we compensate to provide us guidance as needed. Both are African American, one female and one male: Mysha Wynn and Melvin Jackson.

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

FFORC\_\_UNC\_Tax Exemption Letter.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

1,092,886

**\* Anticipated budget of total organization for next fiscal year**

168,447

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

51,683

**\* What is the minimum funding needed from the town for this request to be viable?**

51,683

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Yes, we may be able to use town funds as a match to obtain funding from other funders like Central Pines Regional Council, which requires a match for their Triangle Transportation Choices grant.

**\* List other sources of revenue that have been requested to support the program or service.**

In addition to the present request, we have also applied for funds through the Orange County Human Services funding and from Central Pines Regional Council to support this and other programming. Additional local, state, federal and foundation funding opportunities are being sought.

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

Our Communities on the Move initiative includes: - Fairview Youth in Action, a paid summer internship that equips high school students in Fairview to shape the future of their community. Interns are provided with both hands-on and didactic training and design research projects (ex. improving parks and green spaces; creating safer streets). - Active Living Support/Technical Assistance: Through this program, residents receive hands-on support to carry out projects identified in the Activate! Active-Living Plan by the town. Interns' activities include walk audits and traffic calming workshops. - Fairview Community Garden has significantly expanded access to healthy, affordable produce in the community. - Women on the Move provides women with physical activity and social connection, weekly.

Section 5, Item B.

How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?

1385 residents of Fairview will be impacted by environmental changes, 300 via programming.

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

1385 served by environmental change work; 140 by programs (all unique, October-March, 2026).

**\* How do the proposed programs or services align with the town’s strategic plan or comprehensive sustainability plan?**

This work advances town priorities: Town Government & Public Services; Transportation & Connectivity; Social Systems & Public Space; Environment & Natural Systems, specifically: COTM is guided by the resident-driven Activate! Plan, which align with the Town’s Comprehensive Sustainability Plan by promoting civic engagement, activating public space, improving transportation/connectivity, and promoting well-being. - FYIA, Active Living Support/Technical Assistance, Women on the Move, and the Community Garden work to increase resident participation in town planning and decision-making. Youth and adult residents take part in workshops, community assessments, and events like Walk Fairview Day. The internship trains high school students in public health and city planning and supports projects that respond to Town priorities (safer streets, improved public spaces). - Communities on the Move builds social connection through regular programming that increases fitness, healthy food access.

**\* What community gap would the proposed program or service fill?**

Fairview was not designed to support healthy, active living. The built environment was largely shaped around the movement of cars versus people resulting in a lack of sidewalks, excessive car speeds, gaps in safe bike-walk routes and limited access to parks and healthy food. Hence, residents face elevated risks for obesity, physical inactivity, food insecurity and related chronic diseases (type 2 diabetes). These challenges are compounded by longstanding patterns of underinvestment and inequitable infrastructure, which have disproportionately impacted low-income households and communities of color. Our four COTM programs fill this gap by pairing resident-led engagement with practical, place-based improvements that make healthy choices easier and more accessible. The program builds local leadership, supports youth and adult participation in planning processes, activates public spaces and advances built environment improvements that promote active living and healthy eating.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

\$51,683: staff time/fringe to plan, lead and support all four programs, allowing us to continue to work with community members to maintain them. We have other funds for supplies, but none for salaries

**\* Current Operations**

0

**\* Current Programming**

0

**\* Personnel Expansion**

0

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

51,683

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

To improve quality of life, promote land use policies to connect to safe streets, we will recruit youth for the internship, hold 8 weeks of classes, plan/hold Walk Fairview Day: \$12,920.50

**2. List item and dollar amount**

To promote land use policies to connect to safe streets, trails/open spaces, we will document the community policy and infrastructure changes that have been made due to active living work: \$12,921.50

**3. List item and dollar amount**

We will support and evaluate the Garden by documenting the education provided to community gardeners, measuring garden yield in lbs and tracking participant attendance and demographics: \$12,920.50

**4. List item and dollar amount**

To invest in programs that improve health through our Women on the Move program we will measure the number and demographics of participants, number of activities and increased knowledge: \$12,920.50.

**5. List item and dollar amount**

NA

and dollar amount

Section 5, Item B.

**7. List item and dollar amount**

NA

**\* Grand Total**

51,683

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Fairview Youth in Action - By June 30, 2027, ten youth will gain knowledge and skills in improving the physical environment to facilitate active living. Active Living and traffic calming technical assistance - By June 30, 2027, the 1385 residents of the Fairview Community will be impacted by safer streets to increase physical activity. - By June 30, 2027, at least two new environmental changes will have been made in the Fairview community to facilitate active living. Fairview Community Garden - By June 30, 2027, 50 residents in the Fairview neighborhood will have access to healthy foods through participation in a community garden. - By June 30, 2027, at least 300 pounds of produce will be harvested from the Fairview community gardens. Women on the Move - By June 30, 2027, 50 women in Fairview will have increased their days per week obtaining physical activity by one day.

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Molly De Marco

**\* Date and Time**

March 12, 2026 12:56 p.m.



### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Hillsborough Arts Council	\$15,800	\$17,800	\$2,000	13%

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	Y
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4698853  
IP Address 2605:a601:a660:e000:14e4:7c6d:8b55:3f2d  
Submission Recorded On March 19, 2026 1:29 p.m.  
Time to Take Survey 13 minutes, 30 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

Hillsborough Arts Council

**\* Organization address**

102 N Churton St  
HILLSBOROUGH NC 27278-2534

**Organization website**

[www.hillsboroughartscouncil.org](http://www.hillsboroughartscouncil.org)

**\* Point of contact name**

Heather Tatreau

**\* Point of contact phone number**

919-643-2500

**\* Point of contact email**

[director@hillsboroughartscouncil.org](mailto:director@hillsboroughartscouncil.org)

**\* List all members of current board of directors:**

Julia Workman (1st term) - Chair Jeff Berst (2nd term) - Vice-Chair John Claude Bemis (2nd term) - Secretary Florence Smith (1st term) - Treasurer Joshua Collins (3rd term) Arisa Kusumi Sullivan (1st term) Kathy Hupp (1st term) Mitzi Choate (1st term) Kip Kelly (1st term) Jen Stone (1st term) Laura Juel (1st term) Brandon Durham (1st term) Karyn Miller (1st term) Monica Meyer (1st term) Grace Doane - Duke Sanford School of Public Policy Student Board Member

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

501-c3\_Determination\_-\_HAC.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

367,800

**\* Anticipated budget of total organization for next fiscal year**

370,300

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

17,800

**\* What is the minimum funding needed from the town for this request to be viable?**

17,800

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Other granting organizations/foundations look to see that we have the support of the Town of Hillsborough. When applying for funds from the Mary Duke Biddle Foundation, they wanted to know how much support came from the Town. It makes a much stronger case for funding when we are able to say that the Town of Hillsborough contributes to community art events for its residents. Poet Laureate programs are traditionally fully funded by the town, state, or national agencies in which they take place. Since the Town of Hillsborough does not have an arts commission of its own, the Hillsborough Arts Council has agreed to administer this program for the Town and has therefore requested full funding from the Town. Our staff dedicates work hours to administering this program to provide free public services through workshops, public readings, and community service in the town of Hillsborough, specifically to engage residents without charging participation fees.

**\* List other sources of revenue that have been requested to support the program or service.**

TOTAL COST OF Last Fridays & the Art Walk (LFAW) = \$115,526 TOTAL COST OF Solstice Lantern Walk (SLW) = \$59,984 TOTAL COST OF Handmade Parade (HMP) = \$26,600 Tourism Board Contract Partnership: \$55,000 requested for LFAW; \$10,000 requested for SLW; \$5,000 HMP Tourism Development Authority grant: \$10,000 requested for SLW; \$10,000 HMP North Carolina Arts Council grant: \$4,000 secured for LFAW; \$1,200 for SLW OCAC: \$5,000 requested for HMP HAC earned revenue goals: \$9,026 for LFAW; \$8,984 for SLW; \$1,200 for HMP HAC Fundraising program allocation goals (sustainer program, business sponsorships, fundraiser events); \$40,500 for LFAW; \$28,000 for SLW; \$3,400 for HMP

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. Whether a property is within the town, see the [Services for Your Property](#) page.

Section 5, Item B.

Briefly describe the program or service for which funding is being requested.

Last Fridays & the Art Walk - year round art walk organized and promoted by HAC with additional programming on the Old Courthouse lawn April-October that includes live performances, a Makers Market, and interactive family activities Solstice Lantern Walk & Market - Free event organized by HAC on the Saturday closest to December's solstice that includes: a Solstice Market with 25 art vendors, food trucks, and a band; a lantern walk on River Walk with musical entertainment; lantern making workshops Hillsborough Poet Laureate program - Town public service appointment offering free poetry workshops, open mics, and public performances Handmade Parade - uniquely Hillsborough event of giant puppets parading down Churton St organized by HAC and engaging town citizens

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

10,000 Hillsborough residents and 20 downtown business owners

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

9,500 repeat residents (Approximately one third of our event participants)

**\* How do the proposed programs or services align with the town's strategic plan or comprehensive sustainability plan?**

The Town recognizes the importance of the arts in its sustainability plan: "Arts and culture are key drivers of economic and social health in town..Hillsborough should continue to support arts and promote itself as an arts destination..The town partners with the Hillsborough Arts Council to provide arts events, programs, and educational opportunities for the community." Strategic Focus Area 2, Connected Community: The Town will, "Contribute annual budget allocations to expand public art and amenities and public spaces." HAC events are free and accessible, taking place in public spaces in downtown Hillsborough. The Town has a goal to, "Build and strengthen social cohesion and sense of community through the support and development of arts and culture, events and entertainment." Focus Area 3, Economic Vitality of Hillsborough: HAC actively promotes the Town as a great place to live, work, and do business. HAC's public events significantly contribute to a vibrant Town economy.

**\* What community gap would the proposed program or service fill?**

The mission of the Hillsborough Arts Council is to advocate for local artists and provide access to inclusive community arts programming in Hillsborough, NC. Our vision is to integrate art into the lives of community members and cultivate Hillsborough as a cultural hub. Through Last Fridays & the Art Walk, the Solstice Lantern Walk & Market, the Handmade Parade, and the Poet Laureate Program, HAC creates a creative community that draws residents together and celebrates the rich arts and literary history of the Town. The Arts Council is uniquely positioned to fill this gap by organizing large-scale, free, public events that support local businesses and artists while offering community connections that make Hillsborough a great place to live and work. We have heard many people state that they moved to Hillsborough after attending one of our events! There is no other non-profit, business, or government agency positioned to fill this need.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

\$3500 toward staff salaries to administer the Poet Laureate Program

**\* Current Operations**

\$8300 - event sanitation, lighting, supplies

**\* Current Programming**

\$3000 - Poet Laureate stipend \$2000 - Last Fridays performers \$1000 - Handmade Parade performers

**\* Personnel Expansion**

0

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

17,800

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Last Fridays - sanitation: \$2,500 (May-October) event lighting for the dark months: \$2,000 (September-October) Live on the Lawn fees for performers: \$2,000 Upgraded Amp for Live on the Lawn: \$500

**2. List item and dollar amount**

Solstice Lantern Walk & Market - sanitation: \$800 event lighting: \$1,000

**3. List item and dollar amount**

Hillsborough Poet Laureate - Poet yearly stipend (comparable to Chapel Hill and Carrboro): \$3,000 materials for free community programming: \$500 HAC staff administration costs: \$3,500

**4. List item and dollar amount**

Handmade Parade - permits, sanitation, supplies: \$1,000 parade performers: \$1,000

**6. List item and dollar amount**

**\*\*SKIPPED\*\***

**7. List item and dollar amount**

**\*\*SKIPPED\*\***

**\* Grand Total**

17,800

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

The Hillsborough Arts Council determines the success of our large event programs based on attendance and donations. We use clicker counters, venue surveys, and digital registration to determine attendance. Digital registration also allows us to ask for optional donations. We raised \$18,000 for the Solstice Lantern walk in 2025 using this method and over 3,500 people registered to attend. Growth in donations and attendance from the previous year suggests that our event was successful and is growing in popularity. We also collect geographical data from registrants to determine how popular our events are for Town, County, and State residents. On average, at least 33% of attendees at our large events consist of Hillsborough residents. Anecdotal evidence also suggests that Last Fridays, the Solstice Lantern Walk, and the Handmade Parade enhance the quality of life for residents and business owners in Hillsborough.

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Heather Tatreau

**\* Date and Time**

March 19, 2026 2:30 p.m.



### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Orange Congregations in Mission	\$10,000	\$10,000	\$ -	0%

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	Y
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4655428  
IP Address 2603:6080:a200:79bb:15d8:f53d:6311:dd92  
Submission Recorded On February 26, 2026 10:57 a.m.  
Time to Take Survey 53 minutes, 20 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

Orange Congregations in Mission

**\* Organization address**

300 MILLSTONE DR  
HILLSBOROUGH NC 27278

**Organization website**

www.ocimnc.org

**\* Point of contact name**

Kay Stagner

**\* Point of contact phone number**

919-732-6194 ext. 12

**\* Point of contact email**

ocimsrm@gmail.com

**\* List all members of current board of directors:**

Lacy Tinnen, President David Snyder, Vice President Marie McAdoo Margaret Hauth Marilyn Davis Robert Riley Cindy Franklin Rev. Norman Umstead

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

501c30001.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

1,085,915

**\* Anticipated budget of total organization for next fiscal year**

1,085,915

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

10,000

**\* What is the minimum funding needed from the town for this request to be viable?**

10,000

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Town of Hillsborough reinvestment funds would not be used to leverage additional funding.

**\* List other sources of revenue that have been requested to support the program or service.**

Other Sources of revenue for assisting Town of Hillsborough water & sewer customers come from Town of Hillsborough Water Assistance Program, Orange County Department of Social Services, and private contributors.

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

OCIM assists households receiving water and sewer services from Town of Hillsborough. Our program is able to assist low-income households whose bills have become past due and are facing disconnection of services.

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

50 households are expected to receive assistance with their Town of Hillsborough water bills.

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

households were assisted with town funding.

Section 5, Item B.

How do the proposed programs or services align with the town's strategic plan or comprehensive sustainability plan?

As taken from the Town of Hillsborough comprehensive sustainability plan, "Water Assistance Program is a partnership between the town and the nonprofit organization Orange Congregations in Mission to provide emergency assistance in paying Hillsborough water & sewer bills."

**\* What community gap would the proposed program or service fill?**

Orange Congregations in Mission is the only non-profit organization able to assist low-income residents with Town of Hillsborough water bills. Water leaks, rising rent and other living expenses, loss of income or low income are all factors that contribute to the inability to pay water bills that result in water service disconnection. Although OCIM does receive Water Assistance Program funds several times a year, the amount the organization is asked to assist with far exceeds the amount WAP provides. Due to lack of technical ability and transportation, not all people seeking help are able to provide "proof of income/lack of income" that is required for the Community Reinvestment grant, therefore only a portion of the households receiving water assistance funds are eligible to be reported through the grant funding. Both programs are vital to the organization's ability to help our low-income neighbors maintain their water and sewer services, which is vital to a safe and dignified home.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

0

**\* Current Operations**

0

**\* Current Programming**

10000 will be used to assist Town of Hillsborough customers avoid disconnection of water service.

**\* Personnel Expansion**

0

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

10,000

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Town of Hillsborough water and sewer bill payments for 50 households \$10,000.

**2. List item and dollar amount**

**\*\*SKIPPED\*\***

**3. List item and dollar amount**

**\*\*SKIPPED\*\***

**4. List item and dollar amount**

**\*\*SKIPPED\*\***

**5. List item and dollar amount**

**\*\*SKIPPED\*\***

**6. List item and dollar amount**

**\*\*SKIPPED\*\***

**7. List item and dollar amount**

**\*\*SKIPPED\*\***

**\* Grand Total**

10,000

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Number of households being financially assisted to avoid cut-off of Town of Hillsborough water and sewer service.

**Signature**

Section 5, Item B. My name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

\* **Signature**

Kay Stagner

\* **Date and Time**

February 26, 2026 1:50 p.m.



### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
Orange County Arts Alliance	\$ -	\$10,000	\$10,000	--

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	N/A
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4732830  
IP Address 104.225.180.134  
Submission Recorded On March 31, 2026 12:30 p.m.  
Time to Take Survey 15 minutes

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

Orange County Arts Alliance

**\* Organization address**

437 Dimmocks Mill Rd.  
Suite 17  
Hillsborough North Carolina 27278

**Organization website**

artsorange.org

**\* Point of contact name**

Katie Murray

**\* Point of contact phone number**

910-409-5799

**\* Point of contact email**

katie@artsorange.org

**\* List all members of current board of directors:**

Tom Stevens, President Erik Valera, Vice-President Gail Cooley, Secretary Meighan Carmichael, incoming Treasurer Tonya Brami Cassi Chandler Grace Hackney Fred Joiner Sunny Spillane Linda Williamson

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

OCAA\_IRSletter.pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

215,730

**\* Anticipated budget of total organization for next fiscal year**

300,000

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

10,000

**\* What is the minimum funding needed from the town for this request to be viable?**

8,000

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

In 2025, Uproar Festival of Public Art delivered on its mission to provide a free, accessible arts experience while generating measurable economic impact through visitor spending. Our metrics continue to grow, reinforcing the festival's value to the community, but fundraising remains a challenge. As with many public art initiatives, Uproar is often seen as government-supported, making private sponsorships and donations difficult to secure. While we will continue pursuing private funding, increased public investment is essential. Hillsborough has led funding, helping leverage support from Chapel Hill and Carrboro. In 2023, contributions were \$8k, \$5k, \$2,500 respectively. By 2025, all three towns contributed \$13k following additional support after flooding at Eno Arts Mill, again led by Hillsborough's initial increase. For 2027, we request \$20k from each town. Orange County will anchor the festival with \$65k. Artwork distribution will align proportionally with each town's funding.

**\* List other sources of revenue that have been requested to support the program or service.**

\$20k from each town \$65k from Orange County \$53k in outside support (sponsorships, donations, grants)

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

This request is for the 3rd Uproar Festival of Public Art in August 2027. This county-wide event is a partnership between Orange County and the towns of Hillsborough, Chapel Hill, and Carrboro, aiming to boost tourism and support local businesses through the arts. The festival will feature 60 outdoor public art works across the three downtowns. The public is invited to vote for a \$10,000 People's Choice Prize, with additional winners selected by a jury. Accessibility is a priority, with all works in accessible locations and

audio descriptions available for visitors with low vision. Uproar is free to attend, offering an engaging, family-friendly experience. It was the first festival of its kind in North Carolina and saw significant growth in 2025.

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

We anticipate Uproar will reach upwards of 3,000 Hillsborough residents.

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

We estimate between 1,500-2,000 residents participated in Uproar 2025.

**\* How do the proposed programs or services align with the town's strategic plan or comprehensive sustainability plan?**

Comprehensive Sustainability Plan: Social Systems & Public Space // Economic Development & Tourism Strategic Plan: Focus Area 3 - Economic Vitality, Objective 1.4

**\* What community gap would the proposed program or service fill?**

Uproar was created to fill a need for the entire county: a FREE and accessible arts experience that uses a variety of methods to engage all types of people, especially those who are often unable to participate in traditional community activities. These populations include those with mobility challenges, low vision, and the Spanish-speaking population. All works are placed in outdoor, accessible locations; audio descriptions provide access to those with low-vision; and, all signage and materials are offered in Spanish and English.

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

This funding will directly support the Uproar project, rather than our permanent personnel.

**\* Current Operations**

This funding will directly support the Uproar project, rather than our internal operations.

**\* Current Programming**

This funding will directly support the Uproar project, rather than our organizational programs.

**\* Personnel Expansion**

n/a

**\* Operations Expansion**

n/a

**\* Programming Expansion**

n/a

**\* Other**

This funding will support contracted employees of Uproar including a contracted art installers (\$5k) and marketing coordinator (\$5k).

**\* Grand Total**

10,000

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

Marketing coordinator: \$5k (Andrea Cash Creative)

**2. List item and dollar amount**

Art Installer: \$5k (person TBD)

**3. List item and dollar amount**

\*\*SKIPPED\*\*

**4. List item and dollar amount**

\*\*SKIPPED\*\*

**5. List item and dollar amount**

\*\*SKIPPED\*\*

**6. List item and dollar amount**

\*\*SKIPPED\*\*

**7. List item and dollar amount**

\*\*SKIPPED\*\*

**\* Grand Total**

10,000

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Due to the free-flowing format of Uproar, tracking precise participation is difficult. Instead, we use a variety of metrics to determine the impact of Uproar: 1. Uproar Welcome Center Visitors – Hillsborough and Chapel Hill (1,252 in 2025) 2. Number of votes cast through app – 7,604 in 2025 (373% increase over 2023) 3. Business owner feedback through post-event survey measuring new customers and increased foot traffic. (70% saw new customers, 53% increased foot traffic in 2025) 4. Number of website views during festival (65k in 2025) 5. Number of audio description listeners (4,098 in 2025) 6. Number of editorial stories published by local/state media (30 total)

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Katie L. Murray

**\* Date and Time**

March 31, 2026 12:45 p.m.

### FY26 Allocations vs. FY27 Requests

Organization	FY26	FY27	Difference (\$)	Difference (%)
TABLE	\$ -	\$15,000	\$15,000	--

### Application Items

Item	Included
IRS tax-exempt letter	Y
List of board members	Y
Program or service description and proposed program budget	Y
Number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year	Y
Actual number of Hillsborough residents who reside in the corporate limits and are serviced during the funded period (renewal only)	N/A
Addresses unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services (duplicate services only)	Y
Lists other revenue sources requested to support program	Y
Proposed performance metrics	Y

Submission # 4632402  
IP Address 2603:6080:6204:36f7:f51d:c7d6:ef52:e1c6  
Submission Recorded On February 13, 2026 5:51 p.m.  
Time to Take Survey 39 minutes, 17 seconds

Page 1

This is the Fiscal Year 2027 application. The application period is Jan. 9-March 31, 2026.

Before applying, please review the [Community Reinvestment Program Funding Policy](#).

### Organization Information

**\* Organization name**

TABLE

**\* Organization address**

311 E. Main St.  
Carrboro North Carolina 27510

**Organization website**

[www.tablenc.org](http://www.tablenc.org)

**\* Point of contact name**

Laura Dille

**\* Point of contact phone number**

919-636-4860

**\* Point of contact email**

[ldille@tablenc.org](mailto:ldille@tablenc.org)

**\* List all members of current board of directors:**

Jessica Villagrana William Spransy Raneec Montgomery Mark Moshier Lauren Coyle Walker Fuller Thurmond Buckelew Weston Rose (Hillsborough resident) Kristen Judd

**\* Attach the 501(c)3 letter for your organization or fiscal sponsor**

501c3 letter (6).pdf

### Financial Information

**\* Budget of total organization for current fiscal year**

3,037,293

**\* Anticipated budget of total organization for next fiscal year**

3,341,023

**\* Requested allocation from the Town of Hillsborough for next fiscal year**

15,000

**\* What is the minimum funding needed from the town for this request to be viable?**

15,000

**\* Would town funding provide access to funds from other sources? If yes, please provide more information.**

Funding from the Town of Hillsborough would provide much-needed food for Hillsborough town children, enabling TABLE to grow our capacity and feed more children on our waitlist.

**\* List other sources of revenue that have been requested to support the program or service.**

Funding is diversified among donors, grants, foundations, events, and local organizations. Our annual revenue is stable and continues to increase, ensuring sustainability. We have a record of success at meeting our budget each year since our founding in 2008. Our strategy includes: \* We successfully completed our \$3.25M capital campaign in 2023. The campaign helped us develop greater relationships with donors, and our Executive and Development Directors prioritize cultivating those relationships. \* We maintain a grant writing plan to consistently and effectively receive grants. We have specifically requested grants from Orange Co. and the Towns of Chapel Hill and Carrboro. \* We host two annual fundraisers to raise awareness for our mission, work, and needs. \* We maintain a social media presence to educate current and prospective donors about our work. \* We mail & email appeals to our donors twice/year. \* We collaborate with local businesses through event sponsorship and publicity.

Page 2

### Program or Service Funding Request

#### SECTION 1

Before answering the questions below, please note that mailing addresses do not accurately reflect the town's corporate limits. Hillsborough residents live in the town's limits. To check whether a property is within the town, see the [Services for Your Property](#) page.

**\* Briefly describe the program or service for which funding is being requested.**

TABLE delivers healthy nonperishables & fresh food to kids' homes across Orange County, ensuring our littlest neighbors don't go hungry. We've grown from 12 children in 2008 to 1,175 (with a waitlist of 350) and anticipate feeding 1,350 in 2027. We are serving over 50 children within Hillsborough city limits, plus 30+ in the 27278 zip code municipal limits. Kids receive weekly bags at their home with a nutritionist-approved menu of 20 items (accommodating allergies/special diets) including apples, rice, broccoli, oats, beans, rice, pasta, PB, etc. 97% of our kids consume more fruits/vegetables than they would without TABLE. One mom said, "I didn't realize

how much we were compromising our nutrition until we started eating so much better [with TABLE].”

**\* How many Hillsborough residents are expected to receive direct services during the upcoming fiscal year due to town funding?**

We serve >50 kids in Hillsborough city limits + >30 kids in the 27278 zip code outside city limits.

**\* If town funding was received last fiscal year, about how many Hillsborough residents were served and were they unique or repeat residents?**

N/A

**\* How do the proposed programs or services align with the town’s strategic plan or comprehensive sustainability plan?**

TABLE’s work aligns closely with the Town of Hillsborough’s Comprehensive Sustainability Plan, specifically the Social Systems/Access to Healthy Food priority. It states, “a healthy diet can only be maintained if nutritious foods are available ... to all residents.” No child should ever wonder about their next meal, yet OCS reports 44% of students eligible for free/reduced school meals: that’s >3,000 food-insecure Hillsborough and OC children. While 30% of county residents are people of color, disproportionately 91% of TABLE participants are children of color & 49% speak a language other than English at home. Nearly all our families live at or below 80% AMI (standard measure for low-income) and experienced low food security prior to TABLE. Hunger and poor health outcomes disproportionately affect children of color. We seek to improve the equitable distribution of healthy food in our community among children of all backgrounds, in line with the Town’s commitment to equity and inclusion.

**\* What community gap would the proposed program or service fill?**

TABLE was founded to fill a gap by delivering food to kids who were going without school meals on weekends. We continue to fill the gap across school meals, transportation, language, & other barriers: \*We’re the only local org delivering to kids’ homes every week. One mom said, "I never see who delivers it. It's like a little angel drops food off at my door. This week I didn't know what we were going to make for dinner & there it was right on my doorstep when I got home!" \*We prioritize local farms, specifically farmers of color & OC farmers: 1) their income is stabilized; 2) profit is reinvested locally; 3) kids have access to the best quality produce; & 4) TABLE better utilizes donor dollars. \*We accommodate allergies, vegetarian/vegan, religious diets, & all is nutritionist-approved. \*We provide families with the means & encouragement to learn more about their own health through nutrition education. \*We collaborate with OC Food Security Leaders, PORCH, MOWOCNC, IFC, & the Food Bank

**SECTION 2**

How will the town's funding be used to assist the organization? Please provide the dollar amount and any notes.

**\* Current Personnel**

\$5,000 for program staff

**\* Current Operations**

0

**\* Current Programming**

\$10,000 for healthy food for Hillsborough children

**\* Personnel Expansion**

0

**\* Operations Expansion**

0

**\* Programming Expansion**

0

**\* Other**

0

**\* Grand Total**

15,000

**SECTION 3**

Please list the programs and services for which the requested funds will be used. The items should be specific, measurable and verifiable by the Town of Hillsborough. They are subject to a signed memorandum of understanding before funds are distributed.

Complete as many fields in this section as needed.

**\* 1. List item and dollar amount**

\$10,000 for healthy food for Hillsborough children. Funding will primarily go toward local farms but also be used to purchase healthy nonperishables.

**2. List item and dollar amount**

\$5,000 for program staff who manage our roster of children, communicate with parents, and lead volunteers who package and deliver food to kids.

**3. List item and dollar amount**

\*\*SKIPPED\*\*

**4. List item and dollar amount**

\*\*SKIPPED\*\*

**5. List item and dollar amount**

\*\*SKIPPED\*\*

**6. List item and dollar amount**

\*\*SKIPPED\*\*

and dollar amount

\*\*

Section 5, Item B.

**\* Grand Total**

15,000

**SECTION 4**

**\* List performance metrics that will measure whether the programs or services achieved intended outcomes.**

Our goals include: 1. Feed over 1,350 children during the 26-27 FY 2. 65% of kids consume more servings of fruits/veg each week 3. 65% of kids experience improved physical health due to food from TABLE

**Signature**

By typing my name below, I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

**Note:** Funding distributions will depend on the ability of town staff to execute purchase orders, make check requests, gather memoranda of understanding signatures and perform other related tasks. Funding distributions should be expected no earlier than late August.

**\* Signature**

Laura Dille

**\* Date and Time**

February 13, 2026 6:30 p.m.

## Nonprofit Partnership Funding Policy

### Purpose

The purpose of this policy is to promote partnerships between the Town of Hillsborough and non-profit organizations for the benefit of Hillsborough residents, to equitably and efficiently allocate resources to strengthen organizations, and to provide sound and clear methods for decisions.

### Policy

- Policy Statement

The Town of Hillsborough has no statutory requirement to fund non-profit organizations or other similar community organizations. Hillsborough, however, may elect to provide funding to non-profit organizations to carry out specific programs or services that serve a public purpose and are vital to the well-being of the town and its residents. When reviewing each application, the Board of Commissioners will carefully consider the circumstances surrounding the request and determine the urgency of needs and its value to Hillsborough. Funded requests will need to highly align with the town's strategic objectives and support the Hillsborough community. Requests for funding for direct staffing costs and/or requests for services that duplicate services that are already available to the public through other means will be given lower funding priority. Requests for funding from programs or services receiving monies from other town funding sources (e.g., Tourism Board, Tourism Development Authority, etc.) will also be given a lower funding priority, unless strong justification and unique circumstances apply.
- General Funding Assistance

The Nonprofit Partnership Program is intended to provide time-limited funding for qualified agencies that provide services the town is legally permitted to fund. A funding award in one year is not a guarantee of future funding. Agencies should refrain from requesting funding that primarily supports permanent personnel or other on-going expenses, and any overhead expenses should be in alignment with the town's strategic interests. Eligibility does not guarantee funding. The funding amount may differ from the amount requested. Priority will be given to applications that most closely align with the Board of Commissioner's priorities in a given funding cycle.
- Funding Amount

As part of budget planning, staff will reserve a portion of the General Fund's operating budget for Nonprofit Partnerships. The Board of Commissioners will finalize funding amounts through the adoption of the budget prior to the start of the fiscal year.
- Eligibility

Organizations eligible to apply for funding are those that have a majority of Hillsborough residents in their service population and/or conduct a significant amount of their activities and programs within the town limits of Hillsborough. Services or programs for which town funding is being requested must further the town's strategic priorities and interests through alignment with the town's strategic plan and/or comprehensive sustainability plan.

- Application Process

Requests for funding will only be accepted during the town's annual budget preparation process. Applications will be available in January of each fiscal year and available on the Town of Hillsborough website.

The applications will collect information related to the following:

- An IRS tax-exempt letter or other documentation confirming 501(c)(3) or 501(c)(4) non-profit status or documentation for that of a fiscal sponsor.
- A list of all board members (name, term, and office).
- A program or service description and copy of the proposed program budget.
- A list of other sources of revenue that have been requested to support the project.
- The number of Hillsborough residents that are expected to receive direct services from the program during the fiscal year as a result of town funding.
- Renewal requests shall indicate the estimated number of Hillsborough residents who reside within the corporate limits and are serviced during the funded period.
- Proposals that request funding for programs that replicate services already available in the town must clearly demonstrate that they will address an unmet service demand, or that they will deliver comparable services at a significantly lower unit cost than the currently available services.

- Review and Funding Process

Applications that are received after the deadline or do not provide the required information as set forth herein may be deemed ineligible for funding. Requests will be presented to the Board of Commissioners for funding consideration during their annual budget process.

Organizations will be notified of the date the Board of Commissioners will discuss requests to provide an opportunity to be present during those discussions.

After board approval of the annual budget, organizations will be notified of the outcome of their request. Board-approved funding awards will be effective for one year, aligning with the town's fiscal year of July 1 through June 30, unless an exception is made by the Board of Commissioners.

- Distribution of Funds

An agency must enter into a contract with the town prior to receiving funding approved by the board. The contract will describe among other items, the program(s) or service(s) to be provided, the funding distribution schedule, and other terms and conditions. If or where performance measures, milestones, service levels, and/or other relevant metrics help monitor the efficiency and effectiveness of funded programs, then they may also be included in the contract.

Funds distributed by the town may only be spent as indicated in the Nonprofit Partnership application for which the funds were awarded, or as otherwise approved by the board. The town reserves the right to recapture funds not used according to this policy and nonperformance may impact future funding.



## Nonprofit Partnership Scoring Guide

Evaluation Criteria	Overall Score Numbers and Definitions					
	Weight	5 – Excellent	4 – Good	3 – Average	2 – Needs Improvement	1 – Insufficient
General Information and Description	5%	Description of the project is clear, concise and easy to understand.	Description of the project is clear, and most aspects can be understood.	Description does not fully explain or articulate the program or service.	Description is difficult to understand and hard to follow.	The applicant did not provide sufficient information.
Town Objectives	30%	The project clearly achieves one or more documented town objectives.	/	The project partially achieves a documented town objective.	/	The project does not clearly explain how it's going to achieve a documented town objective.
Community Impact	30%	The program or service benefits Hillsborough residents. An unmet community need is identified, and the program or service clearly addresses it.	The program or service benefits Hillsborough residents. An unmet community need is identified, and the program or service generally addresses it or if duplicative service, clearly demonstrates an unmet service demand or lower cost of service.	The program or service benefits Hillsborough residents. An unmet community need is identified, and the project or service loosely addresses it or if duplicative service, generally demonstrates unmet service demand or lower cost of service.	The program or service benefits Hillsborough residents. A community need is not identified, and/or it is not clearly being met or if duplicative service, does not demonstrate an unmet service demand or lower cost of service.	The applicant did not provide sufficient information.
Budget and Financing	25%	The project budget has no mathematical mistakes and line items and dollar	The project budget has little to no mathematical mistakes and line	The project budget has a few mathematical mistakes and line	The project has numerous mathematical mistakes and line	The applicant did not provide sufficient information.

		amounts are reasonable.  The request leverages other funding sources.	items are reasonable.  The request may or may not leverage other funding sources.	items are not all reasonable.  The request may or may not leverage other funding sources.	items are not reasonable.  The request may or may not necessarily leverage other funding sources.	
Fiscal Sustainability	10%	The organization is sustainable beyond town funding, with diversified revenue streams.	/	The organization is primarily reliant on the town for its revenue source.	The organization's only source of revenue is from the town.	The applicant did not provide sufficient information.

Organization Name:

Reviewer Name:

Total Points:

Additional Comments:

–

Follow-Up Questions:

–



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: April 27, 2026  
Department: Information Technology  
Agenda Section: Regular  
Public hearing: No  
Date of Public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

IT Manager Chris Johnston

#### ITEM TO BE CONSIDERED

**Subject:** Fiber Loop Project Update

**Attachments:**

1. Fiber Project Memo 2026
2. Fiber Project Memo 2026 – Supplementary Documents

**Summary:**

The Town of Hillsborough has set aside funds for construction of an independently owned fiber loop that would connect all town sites with a fast, reliable, and redundant internet connection. However, the costs of deploying and maintaining such a project outweigh the benefits due to a change in the fiber provider landscape and decreasing costs.

**Financial impacts:**

The town would pay more monthly for faster and more reliable internet. Funds that are currently set aside or are being diverted to this project would be freed up for other purposes.

**Staff recommendation and comments:**

Staff recommends purchasing fiber from an established vendor for all town sites and cease setting aside money for a dedicated town fiber loop.

**Action requested:**

Cancel the Fiber Loop project and instead purchase fiber from a telecom vendor with services at all town sites.

# Memorandum

To: Eric Peterson, Town Manager  
From: Chris Johnston, IT Manager  
Date: April 1, 2026  
Subject: Fiber Loop Project – Update and Next Steps



## Context

Fiber connectivity has been a consideration for the town since at least 2017. Previous memos on the town fiber loop project (see attached) emphasized that the purpose of the fiber loop, and more generally fiber connectivity, was to support the need for a reliable and fast internet connection for applications, web access, records, and services. In 2026, this need is even more evident, as the capabilities and requirements of online services and our reliance on them have continued to expand.

At staff's recommendation, the Town of Hillsborough has planned, budgeted, and put aside funds for the design, construction, implementation, and maintenance of a private town-owned fiber loop. The intention was for the infrastructure to be wholly owned and operated by the town for security, reliability, and independence.

The original plan envisioned sharing costs with our partners at Orange County, who were also planning the creation of their own fiber loop. Due to changes at the county level, that partnership did not continue. Orange County has proceeded on its own with designing a plan involving running wires along existing power and telephone poles rather than trenching and laying underground fiber due to issues with cost and complexity of drilling through the rock found throughout our area. They are currently wrapping up trimming trees near the proposed first run and will start construction soon.

## Where We Are Now

In the intervening decade, the town has continued to rely on DSL internet connectivity at our seven main locations: Town Hall, Town Hall Annex, Police Department and Annex, Water Treatment Plant, Wastewater Treatment Plant, Adron Thompson, and the Highway 86 Facility.

This connection is asynchronous, which means download and upload speeds are different. Users at each of the sites have access to internet with download speeds that go "up to" 300Mbps but upload speeds as low as 10Mbps. For large file uploads such as videos or investigations data, this means that file uploads can take hours and must be run overnight. In practice, download speeds are also rarely as fast as advertised, often closer to 50-100Mbps.

These two factors directly affect the productivity of employees at all our sites and across departments. This is especially egregious as users at home can enjoy speeds twice or three times as fast as those they get at town facilities.

In addition to download and upload speeds, reliability has also been an issue. In the five months that I have been with the town, we have had three major outages that have affected services, including one that affected the Water Treatment Plant.

## Our Options

While some aspects of the situation have changed significantly since this discussion began ten years ago, we still have a few options to address this issue.

### 1. Building a Town-Owned Fiber Loop

This option involves the design, construction, and implementation of a town-owned private fiber loop. Previous staff in this role have worked hard to explore this option both with private partners (MCNC) and state partners (NCDIT). Loop designs have been created and planned out, with a phased approach being the preferred option to connect key facilities in a staggered manner to control costs (see most recent attached fiber loop plan from NCDIT).

Building a town-owned fiber loop would provide many benefits to the Town of Hillsborough. It would provide speed, connectivity, and reliability. It could also provide increased security and dependability, depending on how it was designed and operated. This would be a long-term investment and could potentially provide longstanding benefits to the town.

However, this option has several challenges, both generally and more specifically to our town. These include:

- a. **Costs** – The 2019 memo (see attached) estimated connecting all buildings in town at a cost of \$2.7M. Since then the costs to design, bid out, construct, and maintain the fiber loop over the life of the project have only increased. The financial investment for a project of this scale is significant and would require more funds than the \$500,000 currently set aside. For reference, Orange County is currently running aerial fiber over 3 miles to its buildings in downtown, a project that is budgeted to be \$500,000 on its own. Due to high costs, the project was envisioned to be broken into phases (see most recent fiber loop plan from NCDIT) to lessen the upfront financial burden. Phase one would connect downtown locations (Red loop - Town Hall, Town Annex, PD, Gold Park) and then other phases could be completed as funds became available. Additionally, some of the costs had been planned to be shared with Orange County, but with our projects diverging, those savings may not be realized.
- b. **Geographic Considerations** – Hillsborough’s unique geography and geology, along with our facilities being spread out across town, present problems for construction. Crossing rivers and railroad tracks both present challenges that would slow implementation and increase costs. Mitigating these challenges by limiting our interactions with these features would either increase costs through inefficient routing or reduce redundancy by creating single points of failure.
- c. **Construction Time** – Projects of this scale require extensive permitting, coordination, and staged construction. For context, Orange County’s project has been ongoing for years, and they are only now in the implementation phase. The timeline for a project like this would easily be in the 3–5-year range before any increased connection performance could be realized. Additionally, due to the phased deployment approach used to mitigate costs, our satellite offices (Water Treatment Plant, Wastewater Treatment Plant, Hwy 86 Facility) would be even further out from bringing a fiber connection online.
- d. **Employee Capacity** – We have a limited number of staff who would need to take on an increased workload that would involve design, permitting, planning, and implementation as well as post implementation locates, maintenance, upgrades, and field work.

## 2. Leasing Fiber Service

Alternatively, the town could lease existing fiber service from telecom providers in our area. There has been a rapid increase in the number of fiber providers available in the last few years, increasing competition and lowering costs.

I have reached out to multiple vendors regarding providing fiber for our seven main locations. Two enterprise-grade providers, Spectrum and Brightspeed, have provided the best connection quotes. Other newer providers such as Google and Lumos do not currently have fiber at all seven of our main locations, which would make them less desirable providers.

The benefits of leasing services rather than constructing our own network include:

- a. **Costs** – Currently the town is paying about \$26,500 annually to Spectrum for DSL internet. Brightspeed has quoted \$66,000 annually for fiber internet, with no upfront or one-time conversion costs. This is an increase of \$39,500 annually, which is less than the \$50,000 we are currently setting aside for the fiber construction project. Though this would increase our costs for internet service by 150%, this change is considerably less expensive than the option of building and maintaining our own fiber network, while still providing the same benefits to town employees. If we no longer built our own fiber network, we would have roughly \$500,000 of accrued funds to use on other needs or to return to savings.
- b. **Service-Level Agreements** – With private fiber we would be responsible for overseeing uptime and fixing any problems with our fiber loop. If a backhoe took out a fiber line, we would be the ones to have to quickly deploy resources to repair it, requiring extra employee time and training. Service-level agreements for both Spectrum and Brightspeed are above 99.999% uptime, with Spectrum claiming to provide 100% uptime.
- c. **Capital Expenses vs. Operating Expenses** – Both Spectrum and Brightspeed will need to build out fiber to reach some of our outlying town buildings, such as those at Dimmocks Mill Road. To offset the cost of construction, we would enter into a five-year lease agreement. This would provide budgeting consistency during the duration of the lease. With Brightspeed, the buildout costs for the sites that are currently not serviced would be paid off in year 4 of 5 and could be lowered in subsequent years.
- d. **Reduced Liability and Risk** – One of the largest issues with building our own fiber network is dealing with Hillsborough’s unique geographic and geologic considerations. With leased fiber, we would not need to work through getting over the river, encroaching on the railroad right of way, or crossing over highways and thoroughfares. The internet service provider would be responsible for maintaining insurance for the fiber lines, in addition to managing and maintaining their service-level agreements.
- e. **Quicker Time to Connect** – If we lease service from a provider, our employees will begin experiencing the productivity and other benefits of fast and functioning fiber sooner than the years it would take to construct our fiber loop. The estimate from Brightspeed was activation at 90 days.
- f. **Upgrades** – A service provider would oversee upgrading their infrastructure as new technologies became available, providing faster speeds and additional benefits.
- g. **Flexibility** – The town currently leases multiple buildings and units, including at Cornerstone. If we needed to add additional fiber through a lease, we would reach out

and have that fiber brought online. If we wanted to bring our own fiber to those buildings, we would need to start the construction process over again.

### **3. Do Nothing**

We also have the option to do nothing. We currently have functioning internet at all our sites. Users can complete their work, albeit with limitations, and this option would not incur additional costs outside of regular annual increases.

### **Recommendation**

Based on the above considerations, my recommendation is that we move forward with leasing fiber services. The work completed by previous staff members to develop the option of building a town-owned fiber loop was important and contributed to our current understanding of the situation. Since then, additional fiber vendors have joined the local market and costs have decreased. By not owning the fiber ourselves, we would give up control over security and other aspects, however users would get faster internet in a few months rather than years from now. We would also not be responsible for repairs, locate requests, and other maintenance and upgrade items that an internet service provider has the bandwidth and experience to handle.

Cc: Jen Della Valle, Administrative Services Director  
Matt Efird, Assistant Town Manager



To: Eric Peterson, Town Manager  
From: Emily Bradford, Budget Director  
Date: July 18, 2017  
Re: Aerial vs Underground Fiber Network

I have been meeting with Orange County's IT Director, Jim Northrup periodically over the last year to discuss the possibility of partnering on a fiber build out. Funding for fiber was approved for both organizations for FY18, so we are now starting to take a detailed look at what this partnership might look like, including, but not limited to deciding whether to go aerial versus underground.

Orange County would like to construct an aerial network. Their feasibility analysis came back with aerial construction costing approximately \$55k/mile and underground costing \$80k/mile. Going aerial on their 36 miles could potentially save them \$900,000.

The Town's consultant, CTC, recommended the Town bury its fiber plant due to our interest in leasing fiber to third party vendors to provide last mile service to citizens. Underground fiber is more secure than aerial and is often looked upon favorably by last mile providers. To construct the Town's network, it will cost an estimated \$154k/mile.

Mr. Northrup had their consultant, ECC, take a look at Hillsborough's routes and prepare a cost analysis as well. Their underground estimate was almost identical at \$155k/mile and was within \$2k of CTC's estimate for the total project. Hopefully this consistency lends a reasonable level of confidence in terms of the total cost of Hillsborough's project. ECC's aerial estimate was \$66k/mile, with a potential cost savings of \$1,543,728 for Hillsborough's 17.5 miles. CTC has however indicated that this aerial estimate seems low to them.

Mr. Northrup and I have also discussed the fact that while on paper there appears to be a sizable cost savings by going aerial, many of our neighboring jurisdictions, and providers such as Google and Ting, are choosing to go underground with their networks. I reached out to a several different people to get their take on aerial versus underground fiber and here are a few of their thoughts:

Jeff Wilson, IT Director for Holly Springs

Holly Springs prefers underground over aerial because it is more secure and more expandable, there tend to be fewer incidents, and it is often easier and quicker to repair. With aerial, you are the last to gain access to the pole for repairs. Squirrels, as the Town of Apex has learned, can also cause a lot of damage to aerial fiber. For these reasons, Holly Springs only uses aerial runs for backup purposes.

In terms of constructing the network, there are often delays in moving existing providers on a pole and installing new poles before the Town can even gain access to the pole. They have experienced year long delays on half-mile aerial runs just waiting on the utility company. You also do not know what attachment rights have already been given up and just not attached yet, which can negatively impact your time and

cost estimates. For these reasons, and past experience, Mr. Wilson was very skeptical that aerial would be cheaper. He indicated that in fact it can often be more expensive to construct.

Holly Springs is seeing Spectrum and telco bury any new lines they run. Companies are only doing aerial where they already have attachment rights. NCDOT, MCNC and new companies that have come to Holly Springs have all run their fiber underground. Duke Energy also has a big initiative to put their electric lines underground. What happens to municipal fiber on the poles if they do that?

Last mile providers Clarity and Ting both like for the network to be underground. They consider it an asset. CTC designed Holly Springs' network around access points. They looked at it strategically and considered where third party providers might want/need access. As a result, accessing underground fiber has not been an issue with their third party providers.

Gene Scott, General Manager Outside Plant for City of Wilson (Greenlight)

The City of Wilson is an ElectriCity that owns their own utility poles, yet they prefer an underground fiber plant. Roughly half of their 500 mile network is in conduits underground. In their experience, aerial is only cheaper if you own your own poles. While buried fiber does have some cost penalties for labor and pipe, one of the major selling points of buried fiber is that it's secure and in conduit. Aerial takes a long time to obtain permits and make ready costs can be more costly than going underground. Mr. Scott recommended going underground if we could.

Aerial fiber comes with more maintenance and restoration issues and is more time consuming to maintain. They have experienced numerous issues with squirrels chewing up their fiber. Squirrels have caused more issues than storms, cuts and car accidents combined. The City of Wilson does have their own crews, so it is easier for them to maintain their fiber than for a municipality that does not have their own crew.

Mr. Scott did not anticipate underground fiber being an issue for last mile providers. They could access it via a vault, splice into it and bury a small conduit to the home. Aerial service drops to homes tend to be susceptible to issues from thunderstorms. Buried runs would not have this issue. He also mentioned that Google and Ting are both building out underground networks.

Andrew Rakestraw, NetPlanner Systems, Inc.

Mr. Rakestraw, who manages the installation of fiber at Town facilities, consulted their outside plant team on the pros and cons of an aerial versus underground fiber network. He indicated that over the last few years they've seen a shift to underground construction because "aerial comes back to bite you." He said they still see a few consultants recommending aerial, but most are recommending buried fiber.

Aerial is expensive on the front-end due to the paperwork and application fees for each pole. It can take weeks to months for new poles to be installed, and it is expensive to move or have moved. Maintenance and longevity are also better with underground. Whenever there is an outage and repairs are needed, you are always the last on the pole.

In their experience, underground is also easier to sell to a third party because attaching to poles it not easy due to the time, resources and headaches involved.

## TOWN OF HILLSBOROUGH

To: Eric Peterson, Town Manager  
From: Emily Bradford, Budget Director  
Date: March 25, 2019  
Re: Hillsborough & Orange County Fiber Project

The town has been struggling with an inadequate internet solution for years. Our business class internet lacks reliability, redundancy and adequate speeds. It also prevents the town from being able to create a true town-wide network, needed for sharing information, redundancy and consolidation of infrastructure (i.e. phone systems, servers, and disaster recovery sites). As the town continues to migrate to cloud based software solutions, the need for fast and reliable internet has become even more important. This is especially true as many of these software applications seek to expand the user base from just a few within a department to entire departments, or in some cases, all town employees. In the last few years we have moved personnel records and performance management to the cloud with NeoGov. Utility billing was originally an on premise system, but was brought back in house as a cloud based system. The Exchange (email) server was migrated to the cloud several years ago, with the migration to Office 365.

Office 365's SharePoint platform is used for Board of Commissioner agenda preparation and budget development, as well as a collaboration space for departments and work groups. When we move to a new ERP system, even more functions and services will be pushed to the cloud (i.e. accounting, payroll, time keeping, PO requests, leave requests, employee self-service, etc.). This will mean that all town employees will be accessing this system on a daily basis. And even though we are not currently moving forward with a new ERP system, many of the interim solutions we are exploring will be cloud based. There are also a host of other platforms currently in use by town staff including PowerDMS which is used the Police Department to track training, and Utility Cloud, which is used by Water & Sewer and Stormwater for work order tracking, and location, maintenance and condition tracking of infrastructure, and Works for purchasing card reconciliation and account coding.

The town does use VPNs to connect to Orange County for use of their inspection software. The Planning Department reports that while they can download information from the system, the ability to upload data is a very slow process. The town also has VPNs that connect our various facilities, these connections are slow and periodically go down. This makes working on data at the other end of the connection inefficient. It also means that an internet or VPN outage at a facility can impact users at other facilities who need that data, and prevent them from being able to complete their work.

The town is also trying to move toward a more modern, centralized phone system. This will provide users with more features, create a single phone system to ease internal calling, and allow the town to move toward a centralized phone number. Several facilities have been added to the VoIP system at Town Hall via a VPN, however this is not ideal in that phone service to those facilities is reliant on internet service at both ends being up, and call quality can be impacted by internet speeds.

Having a fiber loop would create redundancy in that if the fiber gets cut, then the data can simply travel a different direction around the loop. Being able to connect to Orange County, who has facilities all over the county, would allow the town to gain access to different internet providers not available in Hillsborough. Not only could this potentially result in a cost savings, but being able to have a primary and a back-up internet provider that are somewhat geographically diverse, could also result in increased up-time, especially during an event.

The town can lease fiber or build its own network. Leased fiber comes with an ongoing monthly expense at each location it connects. From talking to other local governments, this is often a barrier to lighting up non-office facilities such as parks and making wi-fi available to the public, or connecting pump stations, etc. In addition, local governments that have moved from a leased to a private network have found that their actual internet speed needs were significantly higher than what they had been purchasing from their provider. Fiber has a 50+ year useful life, so once the initial investment is paid off, there is limited ongoing expense, and many local governments see payback periods of less than 10 years.

The town currently has a unique opportunity to partner with Orange County to share a significant portion of the cost of building out and maintaining the fiber. A fiber feasibility study estimated it would cost approximately \$2.7M to build a fiber network, connecting all town facilities, including the future public safety facility in Waterstone, Gold Park and Cates Creek Park. Orange County is planning to build their own fiber network, and it was determined that we have several routes in common, making partnering a logical option. Rough estimates, put total savings from partnering at around \$900,000 for construction. Then going forward, any maintenance expense on these routes would also be shared.

The initial fiber loop design was done to include all town facilities, create a redundant loop, and run in such a manner as to be attractive to a third-party internet provider to lease fiber from the town and provide last mile service to citizens. To reduce costs, we could reexamine whether it is still necessary to run down Churton Street now that Financial Services has moved to the North Campus, and the Police Department also plans to move out of downtown. There may be alternative routes that are less expensive. In addition, the scope of the project could be reduced. We could examine what would be needed to simply connect town facilities, and/or reduce or eliminate the amount of redundancy that is built into the route. We could also look to only build out the routes the town has in common with Orange County and connect any remaining sites via leased fiber.

Should the town decide not to move forward with building a fiber network at this time, we need to strongly consider leasing fiber. The town is currently utilizing the maximum speed available for business class internet, but it does not provide sufficient bandwidth or a centralized computing environment needed to meet the needs of our users.

### Cost Comparison

**Current Internet** - \$36,000/year

**Leased Fiber** - \$97,000/year (plus \$4,000 in yr-1 for installation; speeds based on provider's assumption of the town's needs, so price could change based on actual need). A redundant connection would bring the total to approximately \$200,000/year.

**Private Fiber** - \$235,000/year (debt service + fiber internet service; drops to \$11,000/year after debt retired). Adding a redundant internet connection would bring the total to \$22,000/year.

### Summary

Why Needed:

- Reliability and redundancy
- Increased speeds to handle increasingly hosted/web-based environment
- Centralized servers/network
- Centralized phone system

Why Now:

- Cost savings by partnering with Orange County



**To:** Eric Peterson, Town Manager and Emily Bradford, Budget Director  
**From:** Beth Yurchisin, IT Manager  
**Date:** February 10, 2020  
**Re:** Hillsborough Fiber Project

As the town enters the final phase of review for the proposed fiber project, I have been asked to provide insight from my past experience with fiber networking of facilities and to provide some justifications, points, formatting, and/or other ways that best inform everyone of the need for this project.

After reviewing all of the documentation provided with the feasibility study and various documentation on justification of how fiber can benefit the town, it all comes down to the simple fact that the town needs to be able to provide access to necessary data and information in the most efficient and effective method possible in order to provide the best services to the town constituents.

Fiber cabling to all of the town facilities will allow the town to create a true town-wide network infrastructure allowing for the sharing of needed data and information amongst all departments within the town at a reliable, fast speed, with built-in redundancy and provide the ability for the town to continue moving forward into the future with an infrastructure that will continue to deliver adequate access to all data and information as technology advances.

In the simplest of terms, the advantages of fiber include:

- **Speed:** Fiber truly is super fast. Fiber uses light to transmit data, which means potentially we will be able to process transmission of data at the speed of light someday. Currently that speed is limited by the devices transmitting and translating the data on each end of the cabling and therefore we are not up to those speeds just yet.
- **Faster Cloud Application Access:** Over the past few years, industry standards have been shifting away from on-premise applications to hosted, cloud-based application solutions. Cloud-based options allow the applications to be provided to users anywhere, anytime, on any device. This also allows the software vendors to provide better, stronger security measures for these applications and to release upgrades to the features and functions of these applications in real time. To date, the town is utilizing many hosted, cloud-based applications within all departments with the largest of the applications being Office 365. Every employee within the town utilizes at least one application from the Office 365 suite every day whether it is Outlook for email, Word for document processing, Excel for financial spreadsheets and calculations, or PowerPoint for some type of presentation. Providing a network infrastructure utilizing fiber provides the speed, bandwidth, reliability, redundancy, and symmetric upload and download speed to allow all users to access any hosted, cloud-based application effectively and efficiently.
- **Redundant, Reliable Connectivity –** Fiber connectivity offers significant reliability advantages over coaxial (copper) connectivity, due to the fact that fiber is stronger, not susceptible to inclement weather conditions, and resistant to electrical interference. Providing fiber interconnectivity to all town facilities will create a fiber loop. By creating a fiber loop the town insures reliable, redundant connectivity for all town facilities. In the unlikely event of a fiber cut or break, the data will

ED BY THE ROUTER

automatically redirect itself along the fiber loop in order to reach the intended device resulting in increased uptime for all town facilities.

(ESPECIALLY HD VIDEO)

- Symmetric Upload and Download Speed – Fiber is currently the only option providing equal upload and download speeds for data transfer. Equal upload and download speeds are crucial when using VoIP telephony solutions (including video conferencing and teleconferencing) as well as with the transfer of video. Symmetric upload and download speeds prevent delays in telephone conversations and eliminates poor audio and video quality.

OR CROSS TALK

- Bandwidth, Signal Strength, Latency, and Resistance to Interference – Fiber provides the most bandwidth currently available, the best signal strength available, the lowest latency issues, and is the most resistant to any interference from any other cabling near it. Again, fiber will allow data to be transferred at the highest speeds with the least amount of degradation making it the best way to provide data and information to all town employees which, in turn, allows them to provide the best quality service to the town constituents.

— WITHOUT FIBER — 25 ← 30 — 14 STEAD OF 50

— VIDEO / VIDEO CONFERENCE / TELECONFERENCE

— DOWN LOAD / UPLOAD 14 EQUALITY

— DE CENTRALIZED TOWN NETWORK

**Beth Yurchisin**

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**From:** Emily Bradford  
**Sent:** Sunday, January 12, 2020 11:26 PM  
**To:** Beth Yurchisin  
**Subject:** FW: Thoughts on Fiber in the Budget

Hey Beth,

Coming out of last year's budget retreat, the Board's #1 priority was building a fiber network. Unfortunately we weren't able to find sufficient funding to cover the cost. As a result, it continues to be an unfunded priority. Below is an email from Eric from last week about the fiber project. I'm including the link below to the Fiber Loop CIP form. I would love your thoughts on all of this.

[https://hillsboroughnc.sharepoint.com/:x:/g/Budget/EaY24H9pKedGsRwzW9S21\\_sBFBgnUJ-uCmCqZPVATuT9g?e=wI5dAk](https://hillsboroughnc.sharepoint.com/:x:/g/Budget/EaY24H9pKedGsRwzW9S21_sBFBgnUJ-uCmCqZPVATuT9g?e=wI5dAk)

Thanks,  
Emily

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**From:** Eric Peterson <Eric.Peterson@hillsboroughnc.gov>  
**Sent:** Wednesday, January 08, 2020 9:17 AM  
**To:** Emily Bradford <Emily.Bradford@hillsboroughnc.gov>  
**Subject:** Thoughts on Fiber in the Budget

Hi Emily,

I thought it would be easier to share some random thoughts on fiber then blurt them out during our meeting this afternoon. They really are thoughts and questions as opposed to providing direction.

I've been struggling on where fiber lands as a priority. Part of me feels it might be number one, but the other part just isn't moved by the urgency. As you said it's hard because we can't see it. If that's the case, then we need to figure out how to communicate those key points to paint a clearer picture of the benefits and problems it will solve. It seems there is a lot of good information already in the prior justifications but something is missing that delivers a "punch" of clarity for readers (i.e., me and the board).

It seems that fiber and new ERP are connected, so that's a factor in what other big items get funded or delayed. And, I'm worried if we don't decide fast to move we'll lose county participation if we do want to move forward soon. Either way, getting direction from the board at the retreat is important.

Having just read again this morning other case studies about how people with outside views often see things clearer (i.e., problems, opportunities, details, warning signs, and such). The same concept was in the chapter from the book, "Range" that we all read late last year. That's also part of the reason for trying to leverage the diverse perspectives of the management team more often on issues. Anyway, I don't know if Beth has much experience in fiber networking of facilities, but do you think it would be helpful to have her review the justifications that we are using to make the case to see if she has suggestions for improvement? It could be changes in points, formatting, or other ways that could help inform everyone of the need, consequences/costs of not funding, and any options that may be available.

Random thoughts:

- Develop a one page summary, in an easy to read format, that hits all the key points.

- IIRC, we're the only or one of the only local governments using business class internet. I think you mentioned we're 20 years behind in the way our system is set up. If that's the case, what does that mean? Can we produce a list showing of other area governments that have already done this.
- When I asked last month whether if a Gigabit speed provider came into town if that would solve our problem. The answer was, no, we'd still have to do this. That would be very important point to convey.
- IIRC, one of the really big costs is paying for redundant service...like maybe half of the overall cost? IF this is correct, as a temporary bridge to make it more affordable, could we move forward with the fiber project without having a back-up provider? I'm assuming this doesn't have anything to do with the type or number of strands we put in the ground. My thought is this...we currently have no back-up, if we build a fiber system then it should be more reliable than what we have, some of our facilities (Town Hall and the Annex) have Verizon as back-up. So, while it's not ideal, it would still be noticeably better than what we have now. We can pay for back-up access at a later date when it's more affordable. If that freed up \$75,000/year to pay for the project that could be a big deal. I may be wrong on all this.

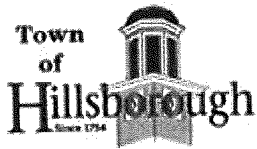
Please don't type a response back, we can just talk. That's probably faster, easier, and will help ration your keystrokes.

Thanks!

*Sincerely,*

*Eric*

*Eric Peterson*



Eric Peterson  
Town Manager  
Town of Hillsborough  
P O Box 429  
101 E. Orange Street  
Hillsborough, NC 27278

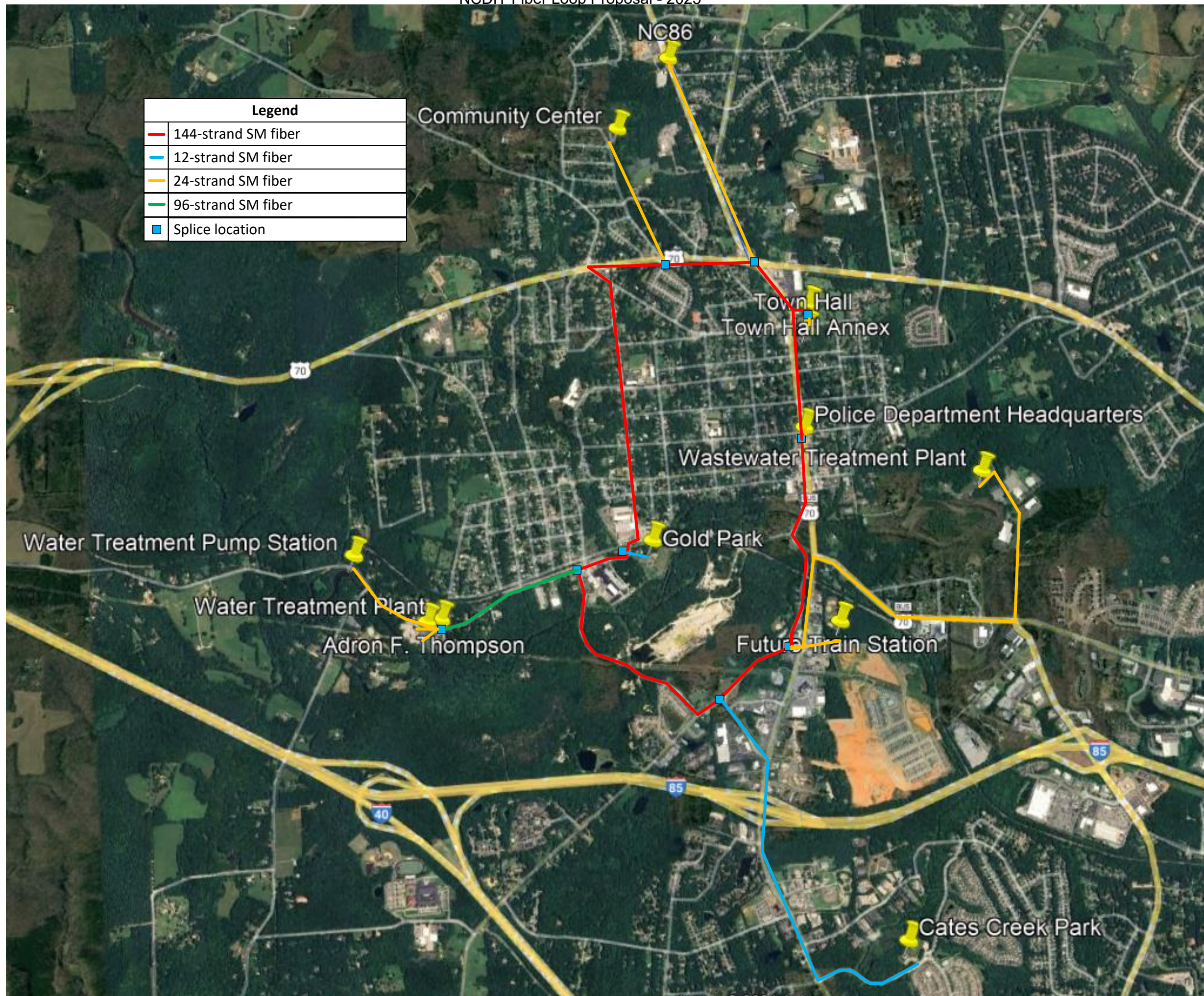
☎ 919-296-9421

☎ 919-732-3921

E-Mail: [eric.peterson@hillsboroughnc.gov](mailto:eric.peterson@hillsboroughnc.gov)

Web: [www.hillsboroughnc.gov](http://www.hillsboroughnc.gov)

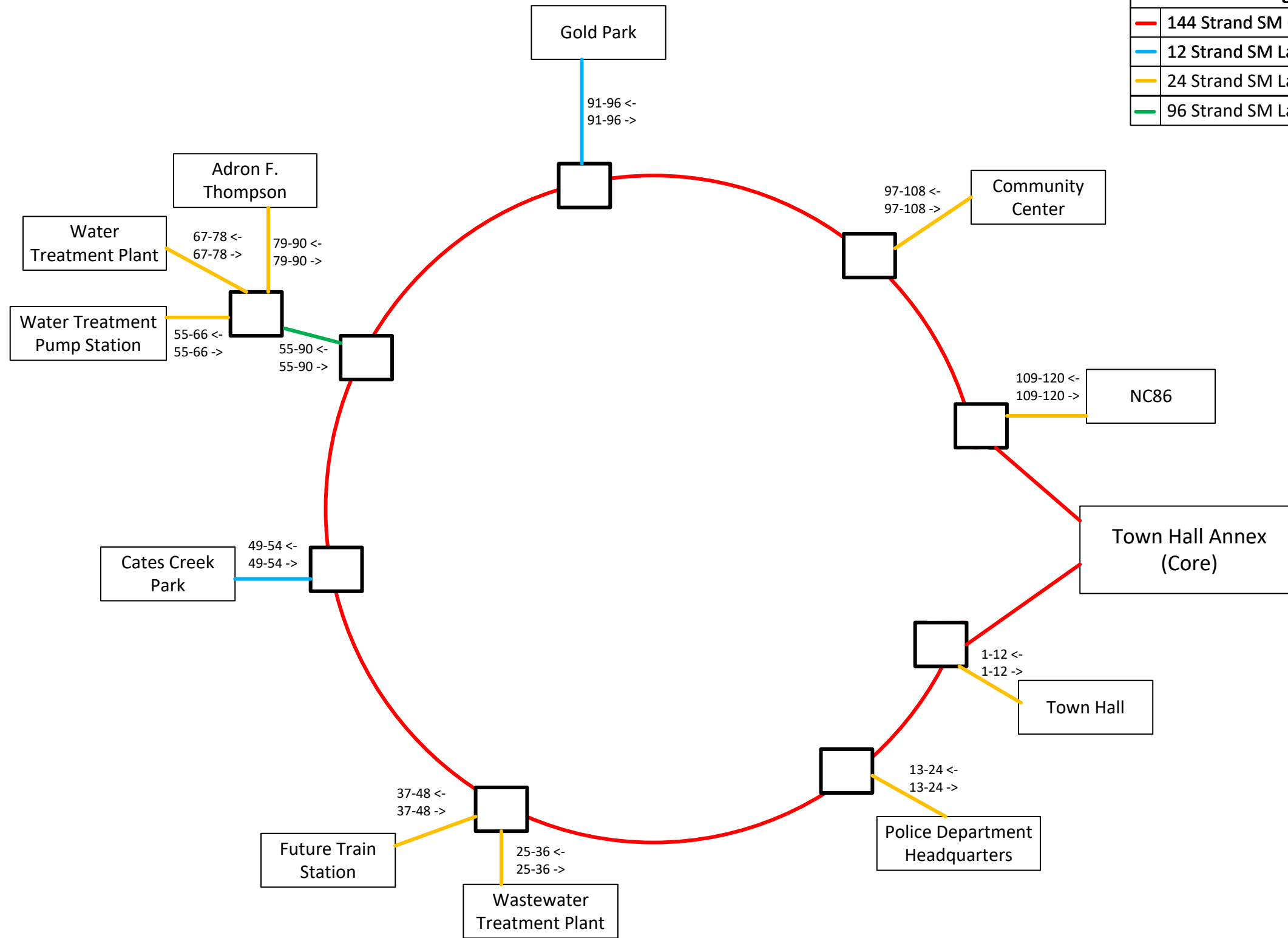
*\*\*In accordance with the North Carolina general statutes, chapter 132, this email address is subject to North Carolina public records law. As such, please note that all inbound and outbound messages are subject to requests for review and may be disclosed to third parties.*



Legend	
	144-strand SM fiber
	12-strand SM fiber
	24-strand SM fiber
	96-strand SM fiber
	Splice location

NCDIT Fiber Loop Proposal - 2025

Legend	
	144 Strand SM Core Ring Fiber
	12 Strand SM Lateral Fiber to Bldg.
	24 Strand SM Lateral Fiber to Bldg.
	96 Strand SM Lateral Fiber



# Orange County Fiber Rollout - March, 2026 - Phase One

**UTILITY OWNER: PERFORMANCE CABLING TECHNOLOGIES**  
**PROJECT NUMBER: U98011 / ----**  
**PROJECT NAME: ORANGE COUNTY AERIAL FIBER**  
**ADDRESS: 1020 US-70 suite 130, Hillsborough, NC 27278**



3201 ROTARY DRIVE  
CHARLOTTE, NC 28269

**SCOPE OF WORK:**  
STARTING FROM AN EXISTING DUKE POLE NEAR THE NC COOPERATIVE EXTENSION ON THE SOUTH SIDE OF CORNELIUS STREET FIBER WILL RUN ALONG EXISTING DUKE ENERGY POLES BY MEANS OF AERIAL ATTACHMENT ALONG CORNELIUS ST., REVERE RD., N MAIN ST., W UNION ST., N OCCONEECHEE ST., W KINGS ST., N HASSEL ST., N WAKE ST., AND W MARGARET LN. ENDING AT EXISTING DUKE POLE AT THE ORANGE COUNTY PUBLIC LIBRARY.

**PERMITS REQUIRED:**  
NCDOT - 7,829' / TOWN OF HILLSBOROUGH - 4,625'

**CONTACTS:**  
SENIOR OSP PROJECT MANAGER:  
PHILLIP WAUGH  
336-964-0307  
PHILLIP@PCT-NC.COM

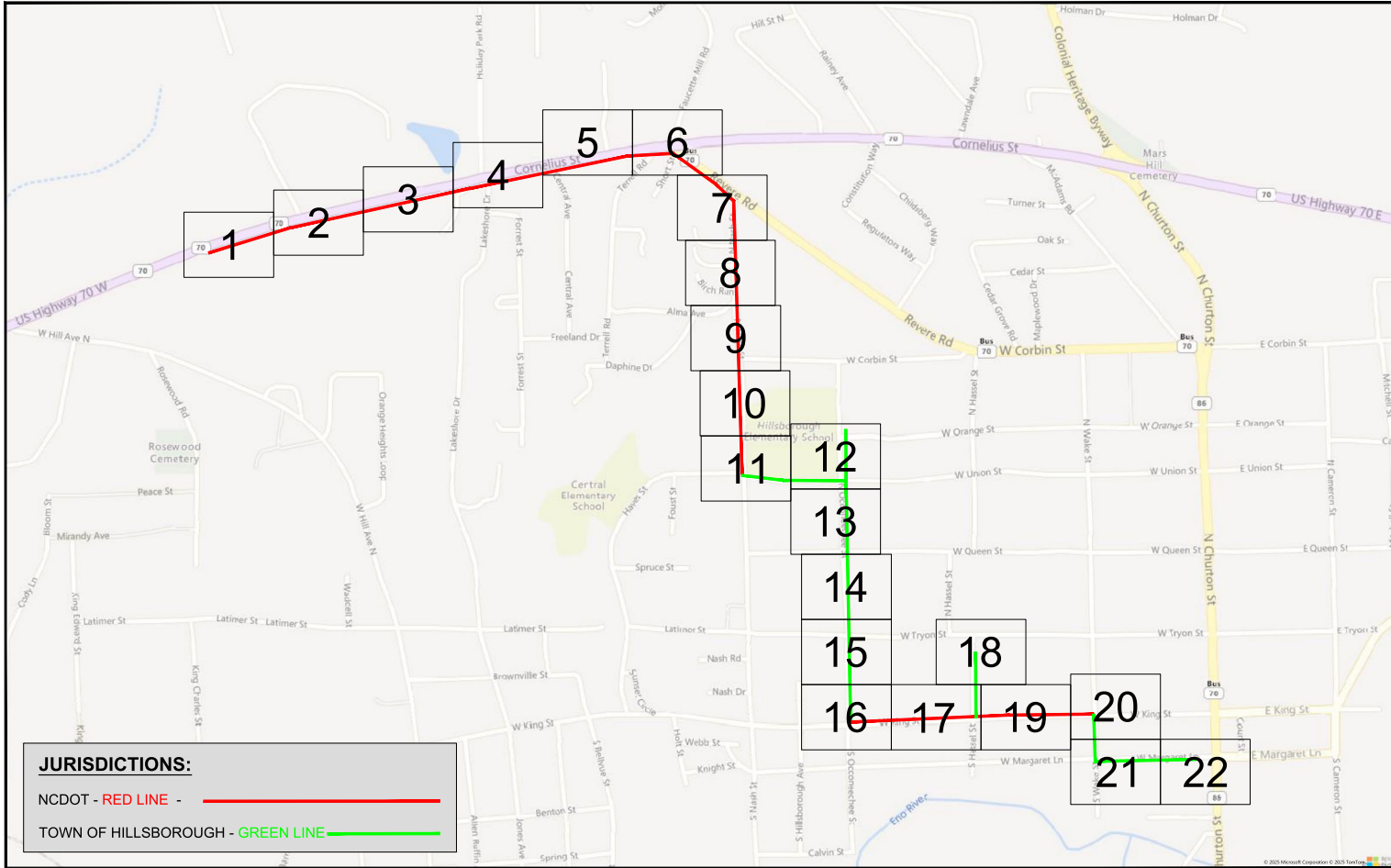
REV	DESCRIPTION	DATE
0	ORIGINAL	10/17/2025
1	----	----
2		
3		
4		
5		
6		

PE SEAL:

SHEET TITLE: **COVER SHEET**

PROJECT MANAGER:	JEFFREY SMITH
PROJECT ENGINEER:	TYLER FIGARO
PROJECT NUMBER:	U98011 / ----
DESCRIPTION:	AERIAL FIBER OPTIC
DRAWING NAME:	PERFORMANCE CABLING TECHNOLOGIES-U98011 - Orange County Aerial Fiber 10-13-2025.dwg
SHEET:	<b>A1</b>

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