

Agenda

Tree Board Regular Meeting

9:00 AM January 17, 2024

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.



1. **Call to order, roll call, and confirmation of quorum**
2. **Agenda changes and approval**
3. **Minutes review and approval**
 - A. [Minutes](#) from regular meeting on October 18, 2023
4. **Discussion items**
 - A. [Adopt 2024 Tree Board meeting schedule](#)
5. **Tree Board related reports**
 - A. Garden Club: Sharon
 - B. Invasive Species Removal Team: Mixon, Thomas
 - C. Prohibited/Recommended Plant Lists Subcommittee: Linda, Mixon, Sharon
 - D. Education/Outreach Materials Subcommittee: Bridget, Mixon
6. **Staff Updates**
 - A. Updates on budget update, Fig Buttercup outreach
7. **Adjournment**

Interpreter services or special sound equipment for compliance with the Americans with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

Minutes

TREE BOARD

Regular meeting

9 a.m. Oct. 18, 2023

Board Meeting Room of Town Hall Annex, 105 E. Corbin St.



Present: Acting Chair Linda Paynter, Sharon Billings, Mixon Nelson, Linda Paynter, Gregory Yavelak, Thomas Darling and Jon Simpson

Absent: Bridget Booher was absent.

Staff: Public Space and Sustainability Manager Stephanie Trueblood

1. Call to order, roll call and confirmation of quorum

Acting Chair Linda Paynter called the meeting to order at 9 a.m. Public Space and Sustainability Manager Stephanie Trueblood called the roll and confirmed the presence of a quorum.

2. Agenda changes and approval

There were no changes to the agenda.

Motion: Member Mixon Nelson moved to approve. Member Jon Simpson seconded.

Vote: 7-0

3. Minutes review and approval

Minutes from regular meeting on Sept. 20, 2023

Motion: Simpson moved approval of the Sept 20, 2023, minutes as submitted. Member Gregory Yavelak seconded.

Vote: 7-0

4. Presentations

A. Yates-Greene planting on West King Street.

Yates-Greene Planting Company proposed to plant three forest pansy redbud trees on West King Street.

Motion: Yavelak moved to approve. Simpson seconded.

Vote: 7-0

B. Dorothy N. Johnson Community Center plantings

The community center requests the board prioritize plantings at the community center property. Nelson will serve as advisor for the project and liaison for the board.

Motion: Nelson moved to approve. Billings seconded.

Vote: 7-0

101 E. Orange St., PO Box 429, Hillsborough, NC 27278
919-732-1270 | www.hillsboroughnc.gov | [@HillsboroughGov](https://twitter.com/HillsboroughGov)

C. Annual elections chair and vice chair

Motion: Billings moved to appoint Member Linda Paynter as the Chair. Nelson seconded.

Vote: 7-0

Motion: Paynter moved to appoint Member Bridget Booher as the Vice Chair. Simpson seconded.

Vote: 7-0

5. Updates

A. Garden Club

The Master Gardener volunteers of Orange County group will begin replanting at the Hillsborough Visitor's Center.

B. Invasive species removal team

The team continues to remove Japanese stilt grass and Chinese privet from Riverwalk. Outreach is needed to increase participation.

C. Staff

The Tree Board meeting in November will be held at Fairview Community Center. The town's planting priorities will be the Riverwalk banks, Dorothy N. Johnson Community Center, Nash St. containers, Turnip Patch Park and Murray Street Park.

Motion: Nelson moved to celebrate Arbor Day on Nov. 15, 2023, by planting a Paw Paw tree at Fairview Community Center. Yavelak seconded.

Vote: 7-0

6. Adjournment

Paynter adjourned the meeting at 9:50 a.m.

Respectfully submitted,



Stephanie Trueblood
Public Space and Sustainability Manager
Staff support to the Tree Board

Approved: January 17, 2024

Meeting Schedule: 2024

TREE BOARD

Meetings start at 9 a.m. in the Board Meeting Room of the Town Hall Annex, 105 E. Corbin St., unless otherwise noted. Times, dates and locations are subject to change.



Regular meetings

Regular meetings typically occur the third Wednesday of the month.

Jan. 17	Town Hall Annex Board Meeting Room
Feb. 21	Town Hall Annex Board Meeting Room
Mar. 20	Town Hall Annex Board Meeting Room
April 17	Town Hall Annex Board Meeting Room
May 15	Town Hall Annex Board Meeting Room
June	No Meeting
July	No Meeting
Aug. 21	Town Hall Annex Board Meeting Room
Sept. 18	Town Hall Annex Board Meeting Room
Oct. 16	Town Hall Annex Board Meeting Room
Nov. 20	Town Hall Annex Board Meeting Room (Arbor Day on site?)
Dec.	No Meeting