



Agenda

Board of Commissioners Work Session

7:00 PM September 22, 2025

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

1. Opening of the work session

2. Agenda changes and approval

3. Public hearing

A. Public hearing – Closure of an unimproved, unopened portion of South Hassel Street

4. Presentations

A. Triangle West Transportation Planning Organization updates and check-in with Hillsborough

5. Appointments

A. Planning Board – Appointment of Carrie Winkler for a partial term ending Sept. 30, 2026

B. Correction regarding Sept. 8, 2025, appointment of Sankalp Rangi to the Board of Adjustment

6. Items for decision – consent agenda

A. Miscellaneous budget amendments and transfers

B. Proclamation – Breast Cancer Awareness Month

7. In-depth discussion and topics

A. Order to close an unimproved, unopened portion of South Hassel Street

B. Annexation interest letter for unaddressed parcels on Oakdale Drive

C. Updates on transportation projects and plans and set future priorities

D. Communities on the Move funding request to continue providing programming and services to the Fairview community and Hillsborough residents

8. Committee updates and reports

9. Closed session

A. Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney in order to preserve the attorney-client privilege

10. Adjournment

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of two business days in advance of the meeting.

101 E. Orange St., PO Box 429, Hillsborough, NC 27278
919-732-1270 | www.hillsboroughnc.gov | @HillsboroughGov



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
Department: Planning and Economic Development
Agenda Section: Public hearing
Public hearing: Yes
Date of public hearing: Sept. 22, 2025

PRESENTER/INFORMATION CONTACT

Planning and Economic Development Manager Shannan Campbell

ITEM TO BE CONSIDERED

Subject: Public hearing – Closure of an unimproved, unopened portion of South Hassel Street

Attachments:

Map

Summary:

The board adopted a resolution of intent to close this portion of South Hassel Street at its Aug. 25 work session. The required public hearing notices have been mailed, published in the newspaper and posted on the property.

Financial impacts:

None

Staff recommendation and comments:

None

Action requested:

Conduct public hearing to collect public commentary regarding closure of an unimproved, unopen portion of South Hassel Street.

S Hassel Street ROW to be closed



Sewer line shown in the ROW as a green line



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
Department: Public Space and Sustainability
Agenda Section: Presentations
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Doug Plachcinski, Executive Director Triangle West Transportation Planning Organization

ITEM TO BE CONSIDERED

Subject: Triangle West Transportation Planning Organization updates and check-in with Hillsborough

Attachments:

PowerPoint Presentation

Summary:

Doug Plachcinski, the Triangle West Transportation Planning Organization Executive Director, will present information about their strategic plan and organization assessment, 2055 Metropolitan Transportation Plan, and some changes proposed to the Memorandum of Understanding between their members.

Financial impacts:

None

Staff recommendation and comments:

No additional comments.

Action requested:

Receive presentation.



TRIANGLE WEST
Transportation Planning Organization

Hillsborough Check-In

September 2025

1

THE UPDATE

NEW YEAR, NEW US

- A total brand overhaul based on member and community. Culminating in a repositioned web presence.
- Collaborative and innovative foundation to bring transportation freedom to our world-class region.

3

2

VALUES



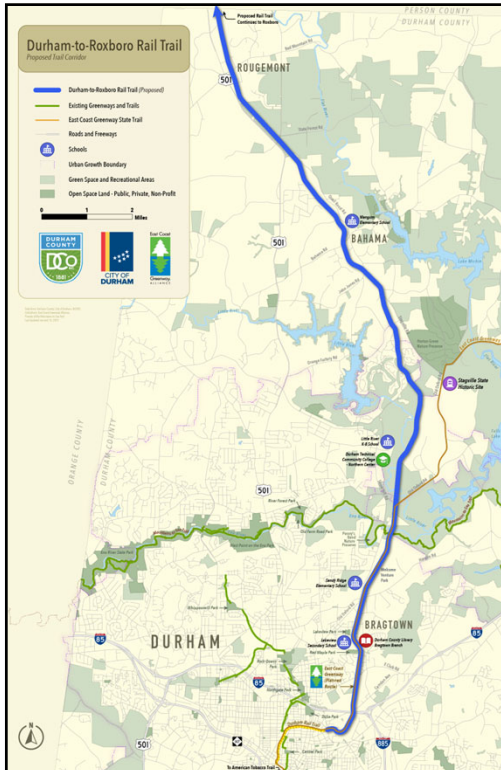
- SAFETY
- SUSTAINABILITY
- ECONOMIC PROSPERITY
- DIVERSE TRANSPORTATION MODES
- EASE OF MOVEMENT
- INCREASED ACCESSIBILITY

3

STRATEGIC FOCUS AREAS

- Evaluate State of Infrastructure Repair and Maintenance
- Fulfilling Our Required Functions
- Strengthen Collaboration with Partners
Engagement in Legislative Dialogue and Policy Updates
- Community Engagement and Education
- Transportation System Resiliency

4



01

We are unpacking new ideas about the unprecedented financial opportunities in the IIJA and IRA.

02

Bringing together more partners than ever before – paying off with community excitement around current initiatives.

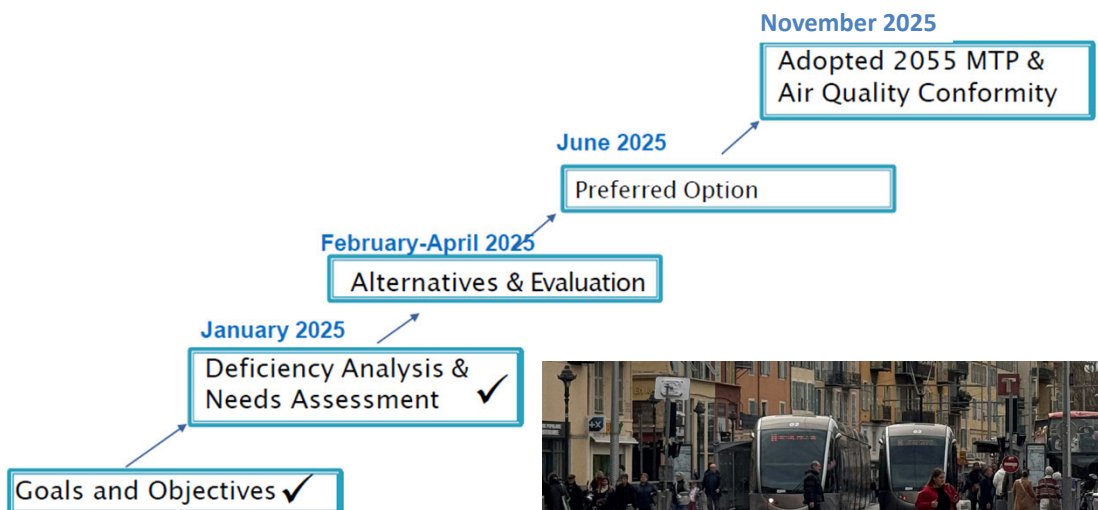
03

Strategy with results.
www.Destination2055NC.com

04

5

MILESTONES/SCHEDULE



6

Socioeconomic Data

Total Jobs				
County	2020	2055	2020-55	Change (%)
Chatham	16,696	34,240	17,544	105%
Durham	235,002	445,779	210,777	90%
Orange	74,721	123,580	48,859	65%
Total	326,419	603,598	277,179	85%

Fast growth, especially Durham and Chatham counties.

Total HH Population				
County	2020	2055	2020-55	Change (%)
Chatham	75,478	122,662	47,184	63%
Durham	310,609	461,230	150,621	48%
Orange	137,348	185,721	48,373	35%
Total	523,435	769,613	246,178	47%

Employment growth outpaces population growth.

7

MOU Update

1. Redistribute member financial obligations and responsibilities to better account for municipality/county population distribution.
2. Update all required clauses and anticipate impacts for reauthorization.
3. Establish a public transportation operators/sponsors MPO TC subcommittee to provide transit specific decision-making support.
4. If approved, in place by July 1, 2026 for the 26-27 fiscal year.

8



9



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 22, 2025
Department:	Planning and Economic Development
Agenda Section:	Appointments
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Molly Boyle, Senior Planner

ITEM TO BE CONSIDERED

Subject: Planning Board – Appointment of Carrie Winkler for a partial term ending Sept. 30, 2026

Attachments:

Appointed board application

Summary:

Carrie Winkler is a math teacher with Orange County Schools. She has taken the town's Government 101 course, and she served as the minutes preparer for the Planning Board, Board of Adjustment, Tree Board, and Parks and Recreation Board.

If appointed, Winkler will fill the in-town seat vacated by Christian Neuschmidt, who moved to Colorado in July. Neuschmidt served two years of his three-year term, leaving a partial term of one year.

Financial impacts:

Occasional board training opportunities (minimal expense).

Staff recommendation and comments:

Staff recommends appointing Carrie Winkler to the Planning Board.

Action requested:

Appoint Carrie Winkler to the Planning Board as a town representative for a partial term ending Sept. 30, 2026.



TOWN OF HILLSBOROUGH

Page 1

Personal Information

*** Full name**

Carrie Winkler

*** Home address**

161 Lawndale Ave
Hillsborough NC 27278

*** Primary phone**

Secondary phone

SKIPPED

*** Email**

Employer

Orange County Schools

Job title

High School Math Teacher

*** Birth date**

May 27, 1983

*** Gender**

Female

*** Preferred pronouns**

She/her/hers

*** Hispanic, Latino or Spanish ancestry**

No

*** Race**

White

*** Have you attended Government 101 for community members?**

Yes

Page 2

Board Selection

You must meet at least one of the eligibility criteria for each board you would be willing to serve on:

Board of Adjustment

- Live in town
- Live in the extraterritorial jurisdiction area

Historic District Commission

- Live in town
- Live in the extraterritorial jurisdiction area

Parks and Recreation Board

- Live in town

Planning Board

- Live in town
- Live in the extraterritorial jurisdiction area

Tourism Board

- Own or operate a restaurant in town
- Live, own property or be employed in town

Tourism Development Authority

and with a business collecting lodging tax

First choice board

Section 5, Item A.

Planning Board

Second choice board

Parks and Recreation Board

Third choice board

Board of Adjustment

Page 3

Short-Answer Questions

* Have you served or are you serving on a town board? Which ones and when?

No

* Why do you want to serve on a town board? What would you specifically like to accomplish?

I would like to serve on a town board to fulfill my duty as a citizen. An important aspect of the US is being an active citizen and service to the town strengthens democracy. Hillsborough is an amazing town with many great goals that are outlined in town documents such as, the UDO, Comprehensive Sustainability Plan, Future Land Use Map, etc. My goal for serving on a board is to listen to community members, appointed board members, town staff and elected officials to recommend policies that align with town values, value stewardship of the Eno River, promote sustainable town growth, provide universal access, and show Hillsborough as a good neighbor. My specific goals beyond representing the voices of my neighbors include for the Parks Board, implementing green infrastructure in the parks for demonstrating and educating visitors, and ensuring all parks are universally accessible and safe. The parks are a public space where all visitors feel welcome and have their needs met. I would also like to investigate recreational opportunities for middle and high school aged children. The Skate Spot is a great starting point for teen spaces. On the Planning Board, I would recommend town growth that provides commercial and residential opportunities for the diversity of interests. As well as look for ways to keep Hillsborough affordable. On the Board of Adjustments, I want to listen to hearings and follow town ordinances, maps and other guiding documents when hearing cases. It is important to uphold the town ordinances.

* Do you have relevant work, volunteer or educational experience for the boards you selected?

For the past two years, I have prepared minutes for the Board of Adjustments, Planning Board, Parks and Recreation Board, and Tree Board. Thus, I am familiar with board proceedings, staff, and decorum relevant to any of the boards I selected to serve on. This also means I have insight on decisions that form the trajectory of the town. Gaining insight over the past two years from multiple boards also gives me a comprehensive perspective for how one particular board's vote affects others and the decisions of the town commissioners. Ending my minutes preparer work, in the fall, I will begin teaching math at Cedar Ridge High School after earning my Master's of Arts in Teaching from NCSU. At the school, I hear from students, staff, and parents about their views of the town as many of them are residents or live in the surrounding communities. My teaching education has given me the tools to communicate ideas, research, and productively engage in conflict of ideas that will aid my role on the boards. Also, I have worked in the service industry as staff, an artist, and a small business owner so I can empathize with the industry present in town and promote policies effective for business owners and residents. A few attributes of Hillsborough is the myriad of small businesses and the art scene, which need town policies to sustain them. One area I would like to continue work on, is keeping housing prices lower so service industry workers can live in town. An aspect of these experiences that is important for a board member is speaking to people with a variety of ideas. Finally, over the years, I have volunteered for numerous museums and parks like Olympic Sculpture Park in Seattle, the Museum of Natural History in Raleigh, and the North Carolina Museum of Art. Each place has shaped my views on public spaces and their important role in the cities. I also attended Hillsborough University's, Government 101 that gave me an overview of town operations.

* How are you connected to Hillsborough?

I grew up in Raleigh, NC, moved to Asheville, NC; Seattle, WA; BC, Canada; Dresden, Germany, and finally to Hillsborough in 2017. Since moving here, my family (2 adults, 3 kids, and a dog) have owned property in the Fairview neighborhood for 7 years and prior to that rented in West Hillsborough for 1.5 years. I will be teaching at a local high school, Cedar Ridge, and have been employed by the town for two years. My children attend Hillsborough Elementary School and play at the town parks. My husband plays soccer at Gold Park every Saturday and Cates Creek every Thursday. In general, my family eats at the local restaurants, traverses the streets, and volunteers for a non-profit in town, Ears Eyes Nose Paws.

* Have you reviewed town plans and other documents available on the town website?

During my time as board meeting minutes preparer, I viewed many presentations by town staff explaining town plans and documents, such as the UDO, Comprehensive Sustainability Plan and Future Land Use Map. They have explained how to find town information on the website, although I am still getting used to it. As the minutes preparer, I often consult the town website for specific names, job titles, ordinances, and the like.

* What challenges facing the town could be addressed by the board or boards on which you wish to serve?

Of the challenges facing the town, three that can be addressed by the board are affordability, sustainability, and pedestrian access. The Planning Board can address affordability for business owners and residents through development incentives and land use. The Planning Board can also incentivize green infrastructure and pedestrian access to developers. Sustainability can also be addressed by zoning, like ensuring the flood zone is respected, the town does not grow beyond their utility capacity, and the town maintains a healthy commercial to residential ratio. Pedestrian access is also promoted by the board through developer incentives and zoning. The Parks and Recreation Board can support those of lower Socioeconomic Status with free Wi-Fi, a healthy, safe place for all people to recreate, and a cool space in the hot summer. The board can also recommend amenities and design that promote sustainability like green infrastructure and durable materials. Sustainability for the town also means pedestrian access to reduce reliance on vehicles and promote healthy habits for its residents through greenways, crosswalks and designated bike lanes. Finally, the Board of Adjustments can alleviate these challenges by maintaining the essence of the UDO. The Board of Adjustments has an important place in interpreting town code for the betterment of the town towards through sustainability and affordability.

* How did you hear about this opportunity?

Current volunteer
Town social media
Town staff member or elected official
Town website

I have been advised that I am committing to attend the appointed board's regular meetings. Attendance at the regular meetings is required for me to maintain membership on the board. The Board of Commissioners may declare a vacancy on the board because of non-attendance.

View the complete code in the Hillsborough Code of Ordinances: [Appointed Boards, Task Forces and Authorities](#).

Confirm understanding of attendance policy

Confirm



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
Department: Community Services
Agenda Section: Appointments
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Senior Planner/Secretary to the Board of Adjustment Tom King
Planning and Economic Development Manager Shannan Campbell

ITEM TO BE CONSIDERED

Subject: Correction regarding Sept. 8, 2025, appointment of Sankalp Rangi to the Board of Adjustment

Attachments:

None

Summary:

The Board of Commissioners appointed Sankalp Rangi to the Board of Adjustment as an in-town regular member at their Sept. 8, 2025, meeting. Rangi's first three-year term begins Oct. 1, 2025.

In the Sept. 8 abstract prepared for Rangi's appointment, staff incorrectly identified Rangi as a regular in-town member filling Jenn Sykes' expired term. Sykes was an *alternate* in-town member, so Rangi should have been appointed as an alternate in-town member as well.

Financial impacts:

None

Staff recommendation and comments:

Clarify Sankalp Rangi's status as an in-town alternate Board of Adjustment member, not a regular member.

Action requested:

Correct Sankalp Rangi's status as an in-town alternate member to the Board of Adjustment.



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
Department: Administration
Agenda Section: Consent
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Emily Bradford, Budget Director

ITEM TO BE CONSIDERED

Subject: Miscellaneous budget amendments and transfers

Attachments:

Budget Changes Report

Summary:

To adjust budget revenues and expenditures, where needed, due to changes that have occurred since budget adoption.

Financial impacts:

As indicated by each amendment.

Staff recommendation and comments:

To approve the attached list of budget amendments and transfers.

Action requested:

Consider approving budget amendments and transfers.

Budget Adjustment Report

Adjustment Detail

For Date Range: 09/22/2025 - 09/22/2025

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 10 - GENERAL						
Department: 3900 - 3900						
10-00-3900-3900000	FUND BALANCE APPROPRIATION			-207,819.00	-154,356.00	-362,175.00
BA0000158	Generators at HPD HQ and HPD Annex	GLPKT01115	09/22/2025		-136,856.00	
BA0000169	Remove budget for WWTP flooring (FY25 PO...	GLPKT01152	09/22/2025		30,000.00	
BA0000171	Unused FY25 funds to FY26 for nuisance aba...	GLPKT01163	09/22/2025		-20,000.00	
BA0000177	Chantal Expense	GLPKT01172	09/22/2025		-27,500.00	
Department 3900 Total:				-207,819.00	-154,356.00	-362,175.00
Department: 4000 - DISASTER						
10-10-4000-5300145	MAINT - BUILDINGS			0.00	10,000.00	10,000.00
BA0000177	Chantal Expense	GLPKT01172	09/22/2025		10,000.00	
10-10-4000-5300158	MAINT - EQUIPMENT			0.00	500.00	500.00
BA0000177	Chantal Expense	GLPKT01172	09/22/2025		500.00	
10-10-4000-5300351	RENTAL - EQUIPMENT			0.00	2,000.00	2,000.00
BA0000177	Chantal Expense	GLPKT01172	09/22/2025		2,000.00	
10-10-4000-5700740	CAPITAL - VEHICLES			0.00	-9,585.00	-9,585.00
BA0000159	To replace flooded traffic counters	GLPKT01124	09/22/2025		-9,585.00	
10-10-4000-5700741	CAPITAL - EQUIPMENT			0.00	24,585.00	24,585.00
BA0000159	To replace flooded traffic counters	GLPKT01124	09/22/2025		9,585.00	
BA0000177	Chantal Expense	GLPKT01172	09/22/2025		15,000.00	
Department 4000 Total:				0.00	27,500.00	27,500.00
Department: 4900 - PLANNING						
10-10-4900-5300501	CS - NUISANCE ABATEMENT			50,000.00	20,000.00	70,000.00
BA0000171	Unused FY25 funds to FY26 for nuisance aba...	GLPKT01163	09/22/2025		20,000.00	
Department 4900 Total:				50,000.00	20,000.00	70,000.00
Department: 5000 - FACILITY MANAGEMENT						
10-10-5000-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			67,800.00	-30,000.00	37,800.00
BA0000169	Remove budget for WWTP flooring (FY25 PO...	GLPKT01152	09/22/2025		-30,000.00	
Department 5000 Total:				67,800.00	-30,000.00	37,800.00
Department: 5100 - POLICE						
10-20-5100-5700735	CAPITAL - BUILDINGS & IMPROVEMENTS			0.00	150,000.00	150,000.00
BA0000158	Generators at HPD HQ and HPD Annex	GLPKT01115	09/22/2025		150,000.00	
Department 5100 Total:				0.00	150,000.00	150,000.00
Department: 9990 - CONTINGENCY						
10-00-9990-5300000	CONTINGENCY			450,000.00	-13,144.00	436,856.00
BA0000158	Generators at HPD HQ and HPD Annex	GLPKT01115	09/22/2025		-13,144.00	
Department 9990 Total:				450,000.00	-13,144.00	436,856.00
Fund 10 Total:				359,981.00	0.00	359,981.00
Fund: 30 - WATER/SEWER						
Department: 3900 - 3900						
30-80-3900-3900000	FUND BALANCE APPROPRIATION			-675,666.00	-877,596.43	-1,553,262.43
BA0000168	Cover remainder of Churton Grove lift station	GLPKT01151	09/22/2025		-86,890.43	
BA0000178	Chantal Expenses	GLPKT01211	09/22/2025		-698,000.00	
BA0000179	TS Chantal: Truck Replacement	GLPKT01221	09/22/2025		-92,706.00	
Department 3900 Total:				-675,666.00	-877,596.43	-1,553,262.43

Budget Adjustment Report

For Date Range: 09/22/2025 - 09/22/2025

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Department: 4000 - DISASTER						
30-80-4000-5300154	MAINT - GROUNDS			0.00	-1,125.00	-1,125.00
BA0000167	TS Chantal: Paving repair	GLPKT01150	09/22/2025		-1,125.00	
30-80-4000-5300570	MISCELLANEOUS			0.00	1,125.00	1,125.00
BA0000167	TS Chantal: Paving repair	GLPKT01150	09/22/2025		1,125.00	
30-80-4000-5300583	MISC - TAX, TAGS, ETC			0.00	2,706.00	2,706.00
BA0000179	TS Chantal: Truck Replacement	GLPKT01221	09/22/2025		2,706.00	
30-80-4000-5700740	CAPITAL - VEHICLES			0.00	90,000.00	90,000.00
BA0000179	TS Chantal: Truck Replacement	GLPKT01221	09/22/2025		90,000.00	
30-80-4000-5700741	CAPITAL - EQUIPMENT			0.00	698,000.00	698,000.00
BA0000178	Chantal Expenses	GLPKT01211	09/22/2025		698,000.00	
Department 4000 Total:				0.00	790,706.00	790,706.00
Department: 8200 - WASTEWATER COLLECTION						
30-80-8200-5700741	CAPITAL - EQUIPMENT			110,000.00	86,890.43	196,890.43
BA0000168	Cover remainder of Churton Grove lift station	GLPKT01151	09/22/2025		86,890.43	
Department 8200 Total:				110,000.00	86,890.43	196,890.43
Fund 30 Total:				-565,666.00	0.00	-565,666.00
Fund: 72 - RESTRICTED REVENUES - GENERAL FUND						
Department: 5000 - FACILITY MANAGEMENT						
72-10-5000-5300367	TOWN HALL GROUNDS			7,000.00	-7,000.00	0.00
BA0000170	Town Hall Campus Art	GLPKT01159	09/22/2025		-7,000.00	
72-10-5000-5700367	CAPITAL - TOWN HALL GROUNDS			0.00	7,000.00	7,000.00
BA0000170	Town Hall Campus Art	GLPKT01159	09/22/2025		7,000.00	
Department 5000 Total:				7,000.00	0.00	7,000.00
Fund 72 Total:				7,000.00	0.00	7,000.00
Budget Code 2025-2026 Total:				-198,685.00	0.00	-198,685.00

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026				
	10	359,981.00	0.00	359,981.00
	30	-565,666.00	0.00	-565,666.00
	72	7,000.00	0.00	7,000.00
Budget Code 2025-2026 Total:		-198,685.00	0.00	-198,685.00



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 22, 2025
Department:	Governing Body
Agenda Section:	Consent
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Mayor Mark Bell

ITEM TO BE CONSIDERED

Subject: Proclamation – Breast Cancer Awareness Month

Attachments:

Proclamation

Summary:

National Breast Cancer Awareness Month is an annual campaign to increase awareness of this disease and increase public knowledge about the importance of early detection of breast cancer diagnosis and treatment.

Financial impacts:

None

Staff recommendation and comments:

None

Action requested:

Adopt proclamation declaring October 2025 as Breast Cancer Awareness month in the Town of Hillsborough.



PROCLAMATION

Breast Cancer Awareness Month

WHEREAS, National Breast Cancer Awareness Month is an annual campaign to increase awareness of the disease and increase public knowledge about the importance of early detection of breast cancer diagnosis and treatment; and

WHEREAS, one in eight women and one in 833 men will be diagnosed with breast cancer in their lifetime; and

WHEREAS, an estimated 320,000 people in the United States will be diagnosed with breast cancer in 2025; and

WHEREAS, the American Cancer Society recommends annual breast cancer screening with mammograms starting at age 40. Early detection saves lives, so schedule your mammogram today — 15 minutes could save your life; and

WHEREAS, the American Cancer Society started "Making Strides Against Breast Cancer," the nation's largest and most impactful breast cancer movement — providing a supportive community for courageous breast cancer survivors and metastatic breast cancer thrivers, caregivers, and families alike; and

WHEREAS, many organizations continue to search for a cure through vital research, and physicians, public health professionals, and advocates continue to educate our community about awareness and innovative advancements in early detection and treatment; and

WHEREAS, the Hillsborough Board of Commissioners supports breast cancer research and recognizes the trauma breast cancer brings, and understands that this horrible disease strikes women and men within the Hillsborough community; and

WHEREAS, the Town of Hillsborough is committed to raising breast cancer awareness by illuminating town facilities pink throughout the month of October; and

WHEREAS, the Hillsborough Police Department will don pink badges throughout the month of October;

NOW, THEREFORE, I, Mark Bell, mayor of the Town of Hillsborough, do hereby proclaim October 2025 as Breast Cancer Awareness Month in the Town of Hillsborough.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 22nd day of September in the year 2025.

Mark Bell, Mayor
Town of Hillsborough



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 22, 2025
Department:	Planning and Economic Development
Agenda Section:	Regular
Public hearing:	Yes
Date of public hearing:	Sept. 22, 2025

PRESENTER/INFORMATION CONTACT

Shannan Campbell, Planning and Economic Development Manager
Dustin Hill, Public Works Manager

ITEM TO BE CONSIDERED

Subject: Order to close an unimproved, unopened portion of South Hassel Street

Attachments:

1. Order to close the right-of-way pursuant to North Carolina General Statute 160A-299
2. Map of the right-of-way area of South Hassel Street

Summary:

Per the resolution of intent to close this unimproved, unopened right-of-way, staff posted public notices at the right-of-way, mailed certified letters to impacted property owners, and published legal notices as prescribed by state law. The public hearing is to be held at the meeting tonight.

There is a recorded right-of-way designated as a portion of South Hassel Street between 233 and 301 W. Margaret Lane that runs from West Margaret Lane south to the Eno River, that the town nor a developer have ever paved or dedicated for public maintenance. The right-of-way is not planned for a bridge over the river for vehicular access to the other side, or to provide future public river access. There have been various levels of town maintenance of this right-of-way over the years. At one point neighbors report that the entire right of way was maintained by being graveled by the town annually, however the right of way is almost exclusively used by the neighbors on either side as their driveways/parking areas and not by the general traveling public. The shared driveway terminates about 100 feet into the full length of the right-of-way. Currently the town only maintains the first few feet of this apron onto West Margaret Lane for a smooth transition to the roadway.

Additionally, a neighbor has placed a greenhouse structure and at one point a dock into the river and other miscellaneous items in the right-of-way since it functions more like private property than a street. Since this right-of-way acts as a shared driveway and it is not planned to be improved or maintained in full by the town in the future, staff recommends closing it and allowing the property owners to instead record a shared driveway access easement and public utility easement so that there may be better utilization of the land. There is a sewer line that runs partially down the right-of-way and both neighbors use the driveway to access their lots.

Financial impacts:

Low/none

Staff recommendation and comments:

If there is no public comment indicating reasoning contrary to closure, staff recommends the board adopt the order to close the right-of-way.

Next steps would be for the petitioner to prepare a plat map that abandons the right-of-way along with the order to close the right-of-way and record both of those at the Orange County register of deeds.

Action requested:

Adopt the order to close the right-of-way.

ORDER

Return to: Town of Hillsborough
P.O. BOX 429
Hillsborough, NC 27278

TOWN OF HILLSBOROUGH BOARD OF COMMISSIONERS ORDER CLOSING THE UNOPENED AND UNIMPROVED Right of Way OF A PORTION OF SOUTH HASSEL STREET LOCATED ON THE SOUTH SIDE OF WEST MARGARET LANE TO THE ENO RIVER PERSUANT TO NORTH CAROLINA GENERAL STATUE § 160A-299

WHEREAS, a request was made to the Town of Hillsborough Board of Commissioners to permanently close and unopened, unimproved right of way on the south side of West Margaret Lane known as 'South Hassel Street' and shown on recorded maps as dedicated right of way; and

WHEREAS, on August 25, 2025 the Town Board of Commissioners passed a resolution of intent to close this unimproved, unopened right of way, and set a public hearing date of September 22, 2025; and

WHEREAS, adjacent property owners were notified via certified mail of the intent to close the unimproved, unopened right of way, the property was posted in two places notifying surrounding property owners of the public hearing, and legal notice was posted in the local paper for four (4) consecutive weeks; and

WHEREAS, on September 22, 2025 the Hillsborough Town Board of Commissioners conducted a public hearing after due notice was given as required by NC GS 160A-299(a) and outlined above, at which time all those wishing to be heard on the issue were given an opportunity to speak; and

NOW, THEREFORE, the Hillsborough Board of Commissioners finds the following:

1. It is not contrary to the public interest to close this unimproved, unopened public right of way; and
2. No individual owning property in the vicinity of the right of way would thereby be deprived of reasonable means of ingress and egress to their property.

Based on the forgoing findings, it is hereby ORDERED that the unopened right of way known as South Hassel street, that runs south from West Margaret Lane to the Eno River, shall be closed in accordance with North Carolina General Statutes 160A-299,

effective upon the recording of an instrument in the Orange County Register of Deeds office recorded in plat book_____ page _____. The instrument shall be reflective of a retained 20' public utility easement over existing utility lines in the right of way and private access easement(s) for 233 West Margaret Lane and 301 West Margaret Lane.

THEREFORE, the foregoing ORDER was put to a vote of the members of the Town of Hillsborough Board of Commissioners on the 22nd day of September, 2025, the result of which vote were as follows:

AYES: _____

NOES: _____

Absent or Excused: _____

Dated: _____

Sarah E. Kimrey, Town Clerk

S Hassel Street ROW to be closed



Sewer line shown in the ROW as a green line



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
Department: Planning and Economic Development
Agenda Section: Regular
Public hearing: No
Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Molly Boyle, Senior Planner

ITEM TO BE CONSIDERED

Subject: Annexation interest letter for unaddressed parcels on Oakdale Drive

Attachments:

1. Vicinity, Zoning, and Future Land Use Maps
2. Annexation interest letter

Summary:

Annexation Interest – Unaddressed parcels on Oakdale Drive	
Property owner	Ileen G. Moorman trustee and Edward T. Geiger, et. al.
Interested party	TMTLA Associates
Annexation type	Voluntary, contiguous
Parcel ID Numbers	9863-68-0014 and 9863-67-2966
Total Acreage	+/- 14.13 acres
Future Land Use designation	Mixed Residential Neighborhood
Current zoning	R20 in the Town of Hillsborough (no change proposed)
Proposed land use	16-lot residential subdivision

Financial impacts:

None anticipated other than the standard impacts associated with in-fill residential development. For example, the subdivision properties would be subject to town taxes, and the town would provide municipal services.

Staff recommendation and comments:

Zoning designation

The property is zoned R20 in the town's extraterritorial jurisdiction. The minimum lot size in R20 is 20,000 square feet (0.46 acres).

Future Land Use designation

The Future Land Use Map designates this property as Mixed Residential Neighborhood, which is compatible with the R20 zoning district and defined as follows:

"The dominant land use in any proposed development is expected to be residential based on square footage of proposed structures. Developments may contain a single or variety of dwelling types and

densities or may integrate a variety of supportive commercial, public and semi-public uses and open or public space. Small developments that provide only supportive non-residential land uses in an infill arrangement serving more than 50 dwelling units in a walkable manner may also be considered.”

Water and sewer availability

Staff anticipates being able to serve the project assuming certain improvements are made at the developer’s expense.

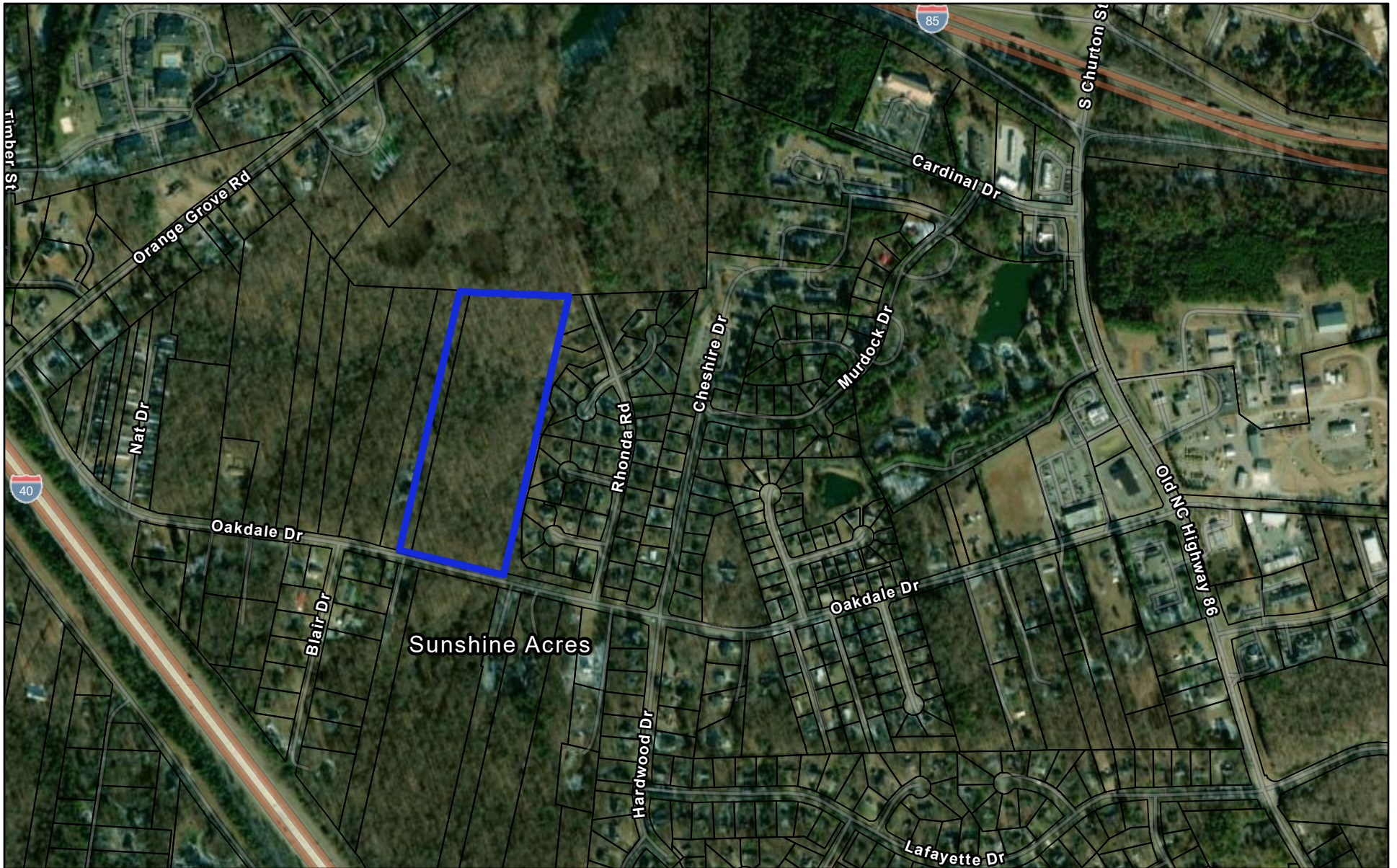
Staff recommendation

Staff recommends allowing the applicant to proceed with an annexation application.

Action requested:

Indicate whether the applicant may proceed with an annexation application.

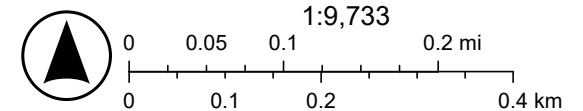
Vicinity Map



9/12/2025

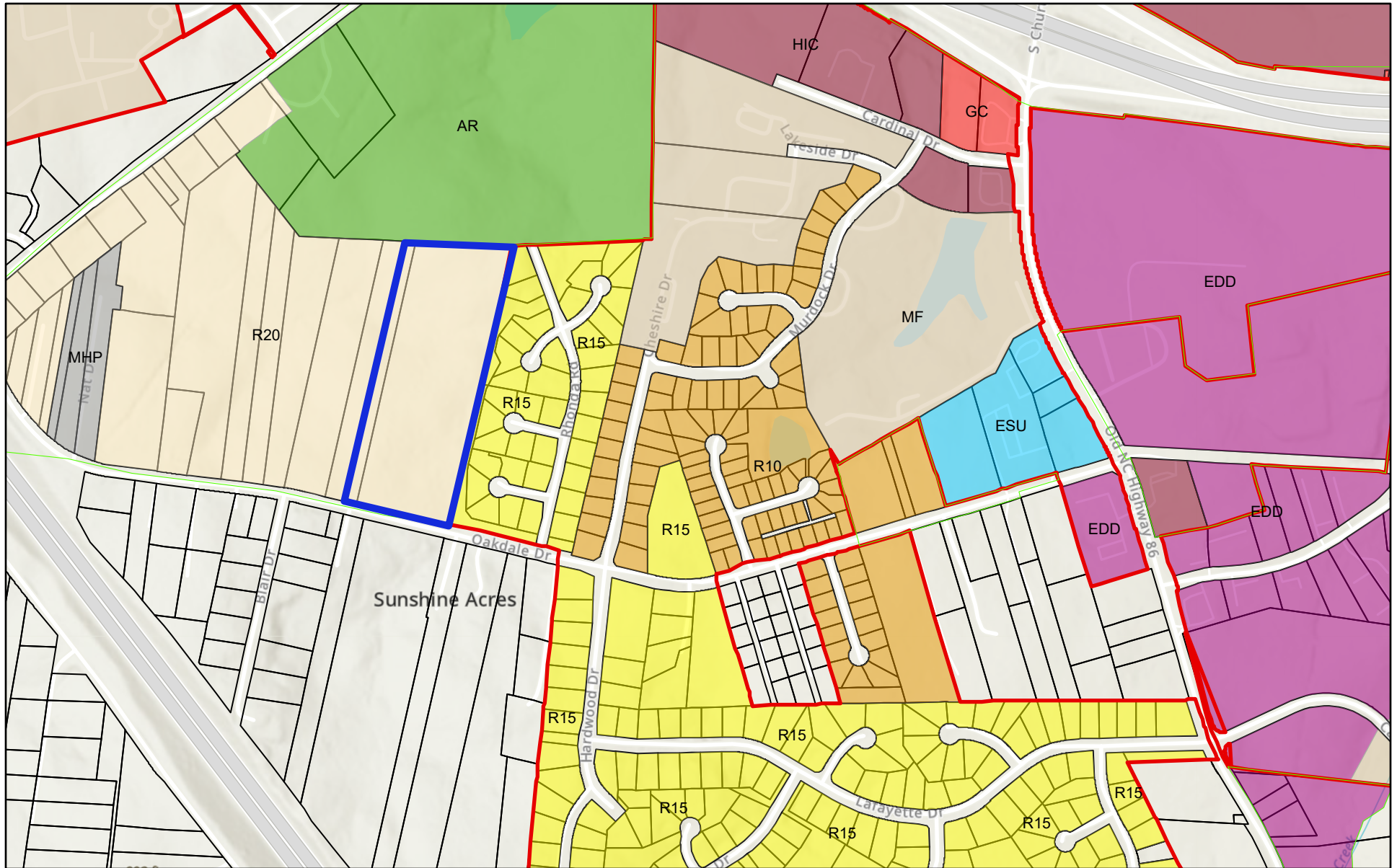
 Parcels

 Geiger & Moorman parcels



NC CGIA, Maxar, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community

Zoning Map



9/12/2025

Hillsborough ETJ

Hillsborough Town Limits

Zoning

AR Agricultural Residential

EDD Economic Development District

ESU Entranceway Special Use

GC General Commercial

HIC High Intensity Commercial

MF Multi-Family

MHP Mobile Home Park

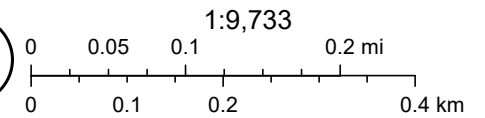
R10 Residential 10,000 sf min

R15 Residential 15,000 sf min

R20 Residential 20,000 sf min

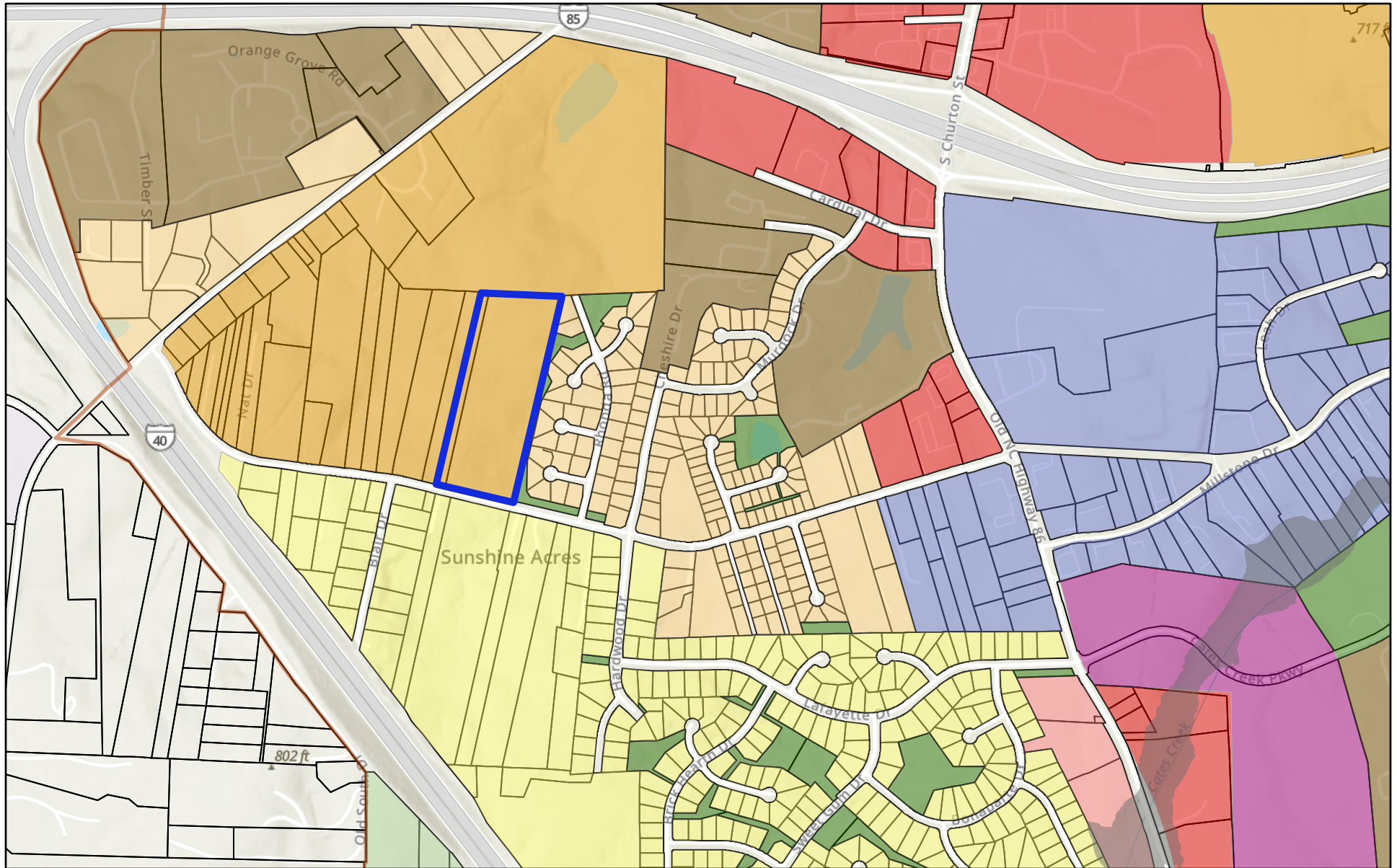
Parcels

Geiger & Moorman parcels



Esri, NASA, NGA, USGS, FEMA, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

Future Land Use Map



9/12/2025

Natural Resource

Special Flood Hazard Areas
Special Flood Hazard Areas

Urban Service Area

Hillsborough Land Use

Attached Residential

Employment

Medium-Density Residential

Mixed Residential Neighborhood

Mixed Use

Neighborhood Mixed Use

Permanent Open Space

Retail Services

Rural Living

Small Lot Residential

Geiger & Moorman parcels



1:13,149
0 0.07 0.15 0.3 mi
0 0.13 0.25 0.5 km

Esri, NASA, NGA, USGS, FEMA, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community



Town of Hillsborough Board of Commissioners
101 East Orange Street
Hillsborough, NC 27278

Date: August 19, 2025

RE: Annexation Interest Letter

Members of the Town of Hillsborough Board of Commissioners,

I am writing to you today on behalf of Blue Heel Development to hereby express our interest in annexing two parcels on Oakdale Drive (PIN 9863-68-0014 & 9863-67-2966). These two parcels are a total of 14.13 acres and is located by the intersection of Oakdale Drive and Blair Drive. The Gatemoore neighborhood is directly to the east of these two parcels. Please see attached map.

This annexation would help to facilitate a single-family neighborhood by providing access to municipal water and sewer. The single-family development would follow the rules and regulations of the existing zoning, which is R-20. There is no planned rezoning request associated with this development.

Thank you for your consideration. Please do not hesitate to reach out if you have any questions about our interest in annexing these two parcels into the Town of Hillsborough town limits.

Best,

Pamela Porter, PLA, LEED AP
President of TMTLA Associates

**Annexation Interest Vicinity Map
(not to scale)**

PIN 9863-68-0014

PIN 9863-67-2966

**Parcels
Requesting
Annexation
Outlined in Red**

**Gatemoore
Neighborhood**



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date:	Sept. 22, 2025
Department:	Public Space and Sustainability
Agenda Section:	Regular
Public hearing:	No
Date of public hearing:	N/A

PRESENTER/INFORMATION CONTACT

Stephanie Trueblood, Public Space and Sustainability Manager

ITEM TO BE CONSIDERED

Subject: Updates on transportation projects and plans and set future priorities

Attachments:

PowerPoint Presentation

Summary:

In September 2021, the Board of Commissioners set transportation priorities to be incorporated as recommendations in the Comprehensive Sustainability Plan, which was adopted in June 2023. Staff will provide an update on the prioritized transportation plans and projects as well as other transportation-related initiatives in the Hillsborough area. Roadway, bike and pedestrian, rail and transit topics will be addressed. Staff will share project development and funding updates and review projects that are being submitted for future funding through the Strategic Prioritization of Transportation process (SPOT 8).

Staff will also propose opportunities for future transportation planning and projects, not yet prioritized, that are consistent with recommendations in the Comprehensive Sustainability Plan.

Financial impacts:

None

Staff recommendation and comments:

No additional comments.

Action requested:

Review existing transportation priorities and determine any amendments and updates needed. Provide direction to staff on future transportation plans and projects.

Transportation Project Updates

Sept. 22, 2025



TOWN OF
HILLSBOROUGH

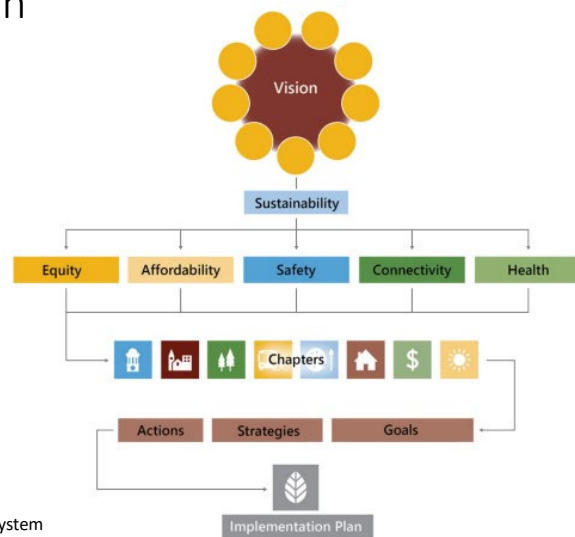
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Comprehensive Sustainability Plan

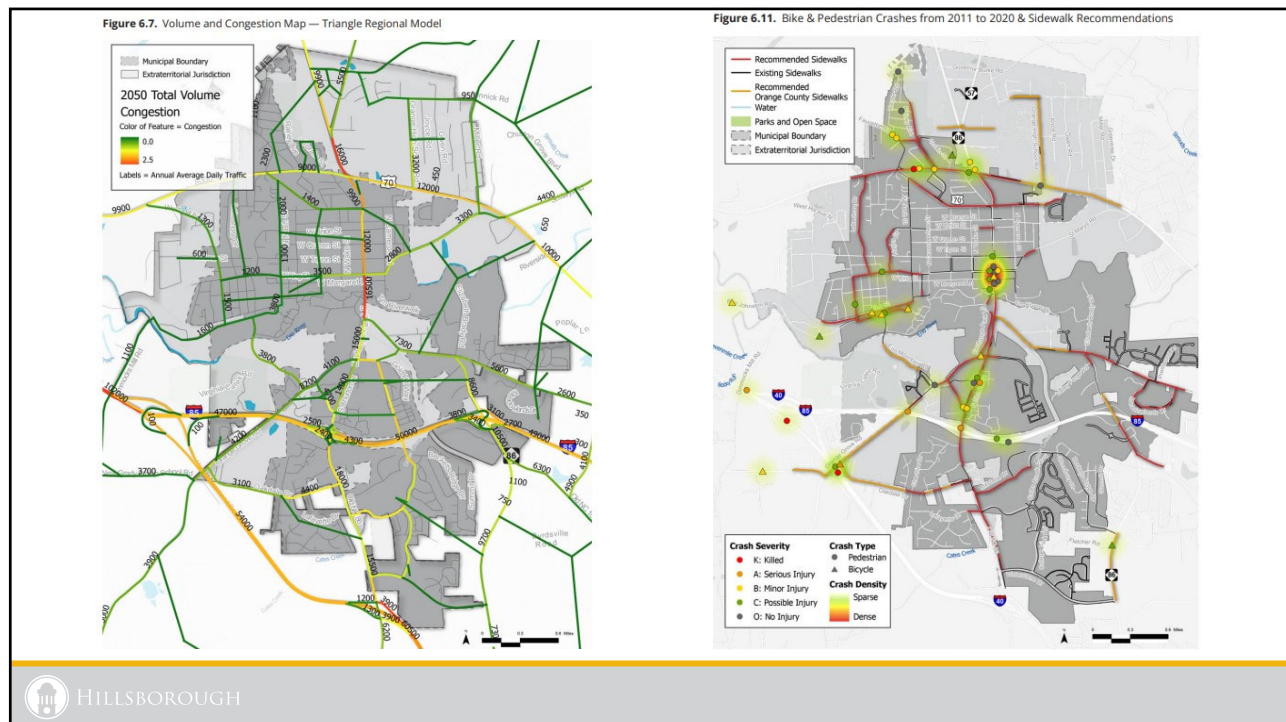


Transportation & Connectivity Goal:

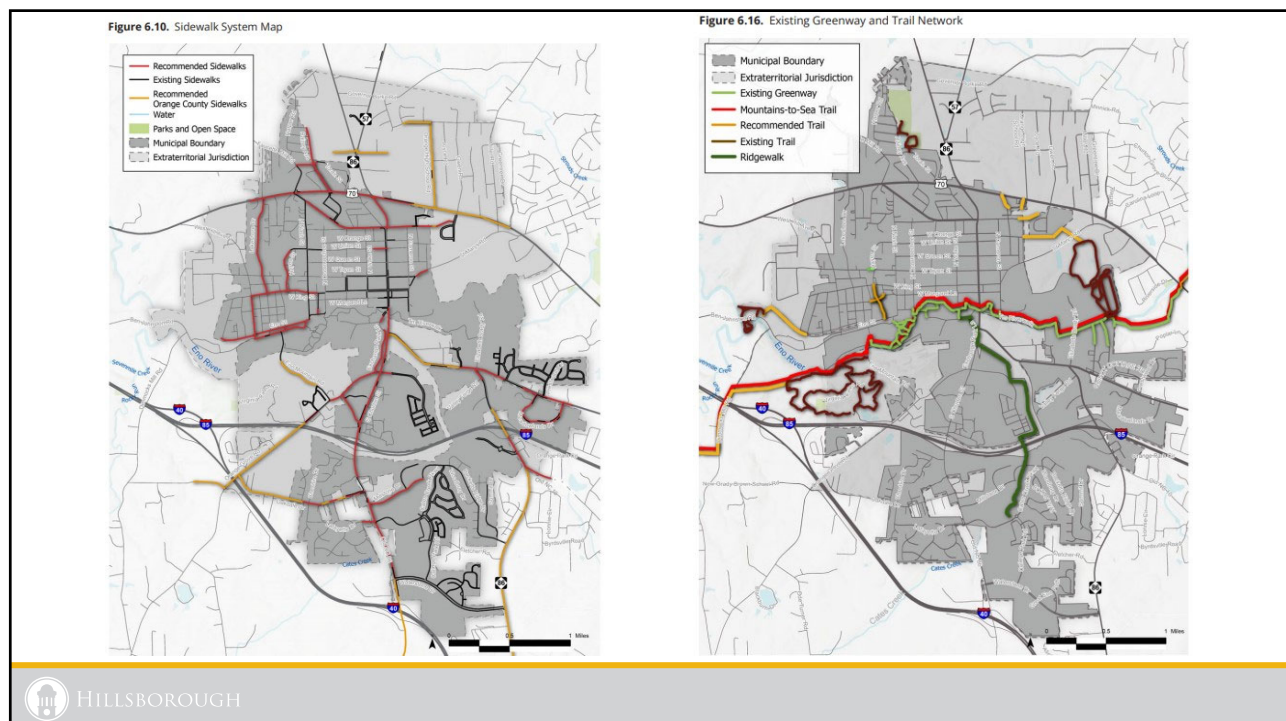
Develop and maintain a safe, efficient, and sustainable multimodal transportation system (including bicycle, pedestrian, and transit options) that offers alternatives to single-occupancy vehicle trips and promotes health and access to area jobs, destinations, and services.



2



3



4

Transportation Priorities from CSP

Plans & Studies

- N.C. 86/Orange Grove Road Connector Studies- Complete, alignment selected
- South Churton Street Multimodal Study- Complete, continuing coordination with NCDOT
- Ridgewalk Phase 1 & 2- Complete, alignments selected
- Future Train Station- Engineering underway
- Electric Vehicle Infrastructure Suitability Model- Complete
- Complete Streets Resolution- Complete
- Vision Zero Resolution- Complete
- Downtown Parking Study- Complete

Regulations:

- Unified Development Ordinance- In process
- Street Standards Update- In process



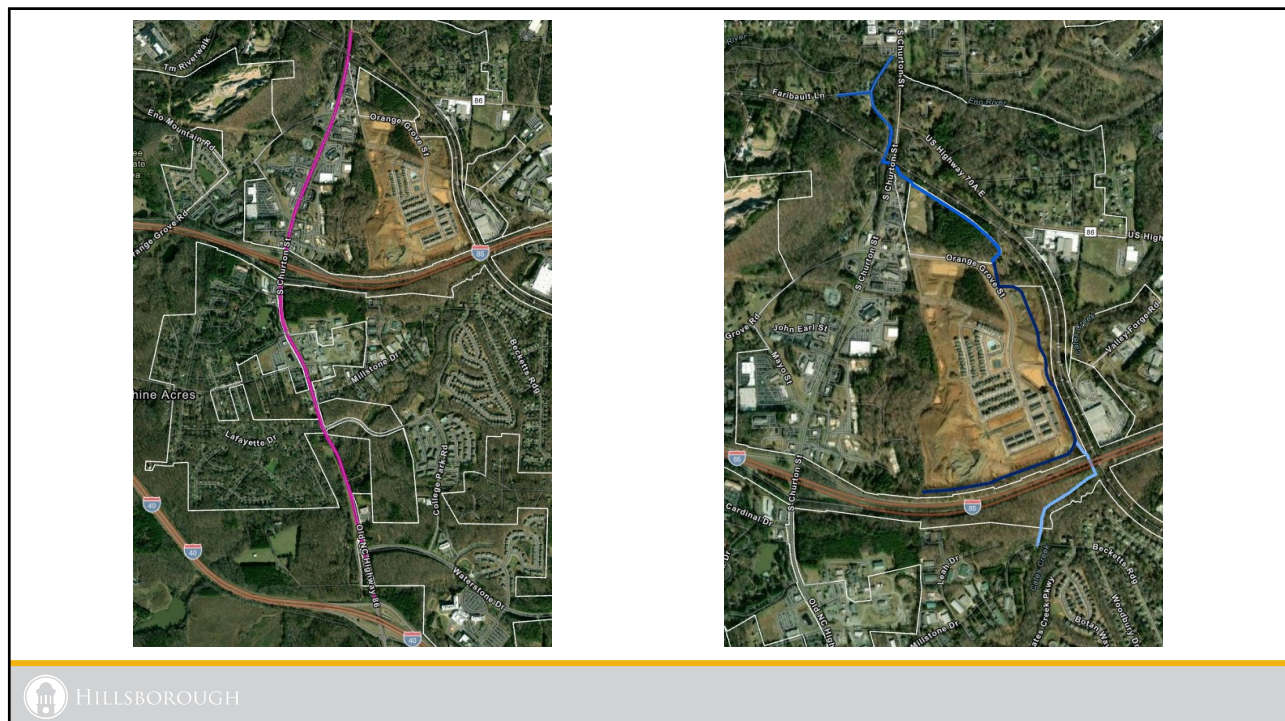
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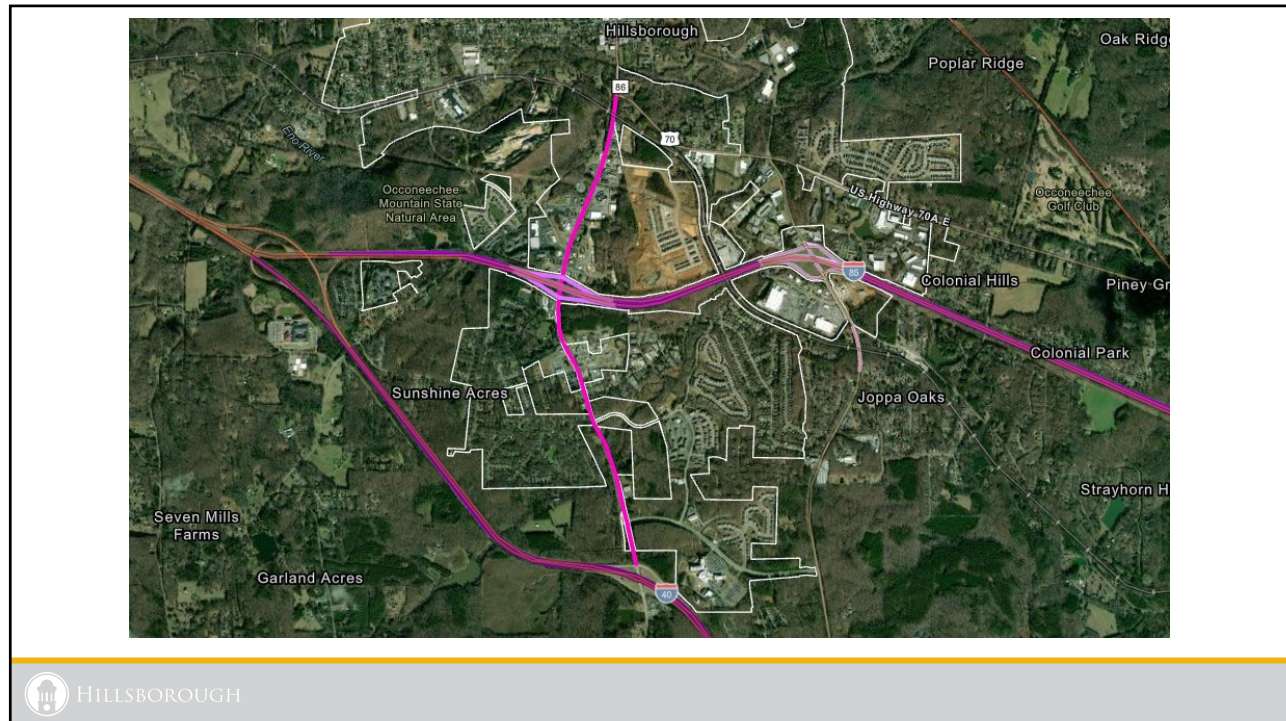


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NCDOT Projects

- I-40 Widening- Under construction, expected completion 2027
- I-85 Widening- Engineering, not funded for construction
- I-85 Interchange at Old 86/S. Churton- Engineering, construction scheduled/funded 2034
- S. Churton Widening- Engineering, construction scheduled/funded 2034
- I-85 Interchange at New 86- SPOT 8 submittal, not funded for construction
- NC 86 Bridge over NCRR Corridor- Construction expected 2026-2027

10



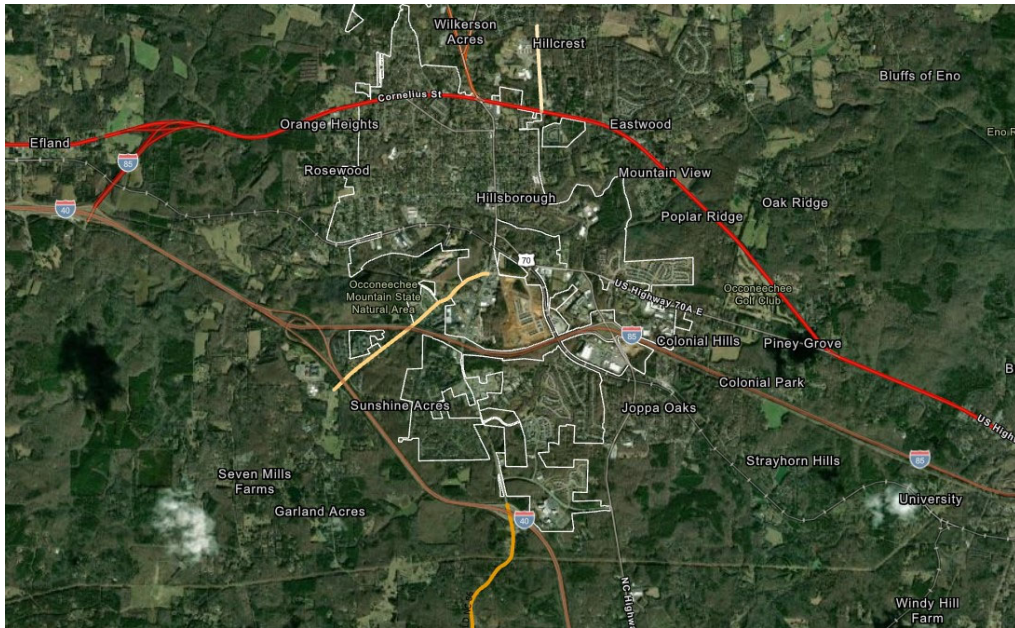
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Priorities from Orange County

- Regional Transfer Station/Mobility Hub at future train station- SPOT 8 submittal
- I-85 Interchange at U.S. 70 (Efland Connector)- Not funded
- U.S. 70 Modernization- Study complete, not funded
- Townwide signal system upgrade-SPOT 8 submittal
- Orange High School Road Sidewalk- not funded
- Orange Grove Road Modernization- not funded
- Old 86 Modernization- Not funded
- NC 86/57 Split- Not funded



12



HILLSBOROUGH

13

Other Projects: Making Progress

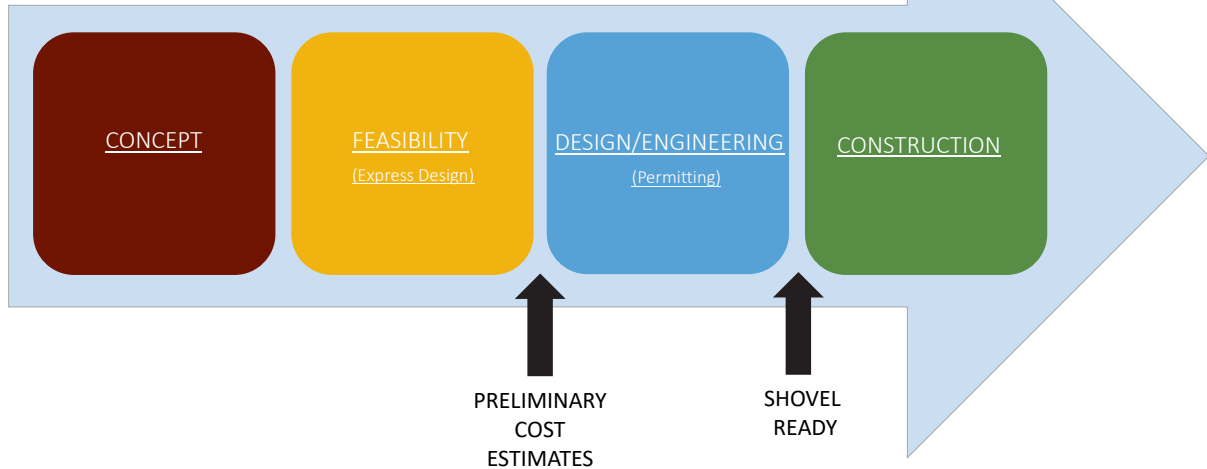
- Exchange Park Lane Bridge Repairs- Now fully funded, construction FY26
- Rainey Traffic Calming/Speed Tables- Complete
- Reduce speed limits on U.S. 70 from 45 mph to 35 mph- Complete
- Additional Bus Shelters-Complete
- New Circulator Route (Orange and Blue)
- NCDOT Accessible Curb Ramps- In process



HILLSBOROUGH

14

Project Phases:



15

Project Name	Concept	Feasibility/ Express Design	Engineering	Construction	Project ID	Lead/Submitting Agency
I-40 Widening					I-3306A	NCDOT
Churton Street Widening					U-5845	NCDOT
I-85 Widening				Not Funded	I-0305A	NCDOT
I-85 Interchange Old 86/Churton		SPOT 8			I-0305B	NCDOT
I-85 interchange NC 86				Not Funded	I-0305C, SPOT H230683, SPOT 150228, old# I-5984	NCDOT
Orange Grove Road Transit Access					BL-0139, SPOT H230721	Orange County
Exchange Park Lane bridge repairs					HL-0045	Hillsborough
NC 86 bridge and sidewalk over NCRR					B-6037	NCDOT
Train Station					P-5701A	NCDOT
Train Platform					P-5701B	NCDOT
Park and Ride Lot		?	?		TD-5295	Go Triangle



16

Project Name	Concept	Feasibility/ Express Design	Engineering	Construction	Project ID
Regional Transfer Station (Mobility Hub)		SPOT 8			SPOT R231704
Townwide signal system upgrade		SPOT 8			SPOT H231863
NC 86 Connector					SPOT H230685
Eno Mtn./Mayo Roundabouts					
US 70 Multimodal/Modernization					SPOT H230794
Ridgewalk Phase 1 Downtown to Collins Ridge					
Ridgewalk Phase 2 Collins Ridge to Becketts Ridge					
I-85 at US 70 intersection (Connector near Efland)					SPOT H230498
Traffic Separation Nash, Bellevue, West Hill (Rail Study)					SPOT R150318

CONCEPT

FEASIBILITY

DESIGN/ENGINEERING

CONSTRUCTION


HILLSBOROUGH

17

Project Name	Concept	Feasibility/ Express Design	Engineering	Construction	Project ID	Lead/Submitting Agency
Orange Grove Road Widening Patriots Point to New Grady Brown School Road					SPOT H230721	Orange County
Orange Grove Road Pedestrian Bridge by Oakdale Dr.						Orange County
Orange Grove Road Transit Access Sidewalk						Orange County
Orange Grove Road Modernization						Orange County
Orange High School Road Sidewalk					SPOT B231220	Orange County
Old NC 86 Modernization					SPOT H185159	Orange County
NC 86/57 Split						Orange County
NCRR Curve Realignment						NCRR
NC 86 Modernization						Orange County

CONCEPT

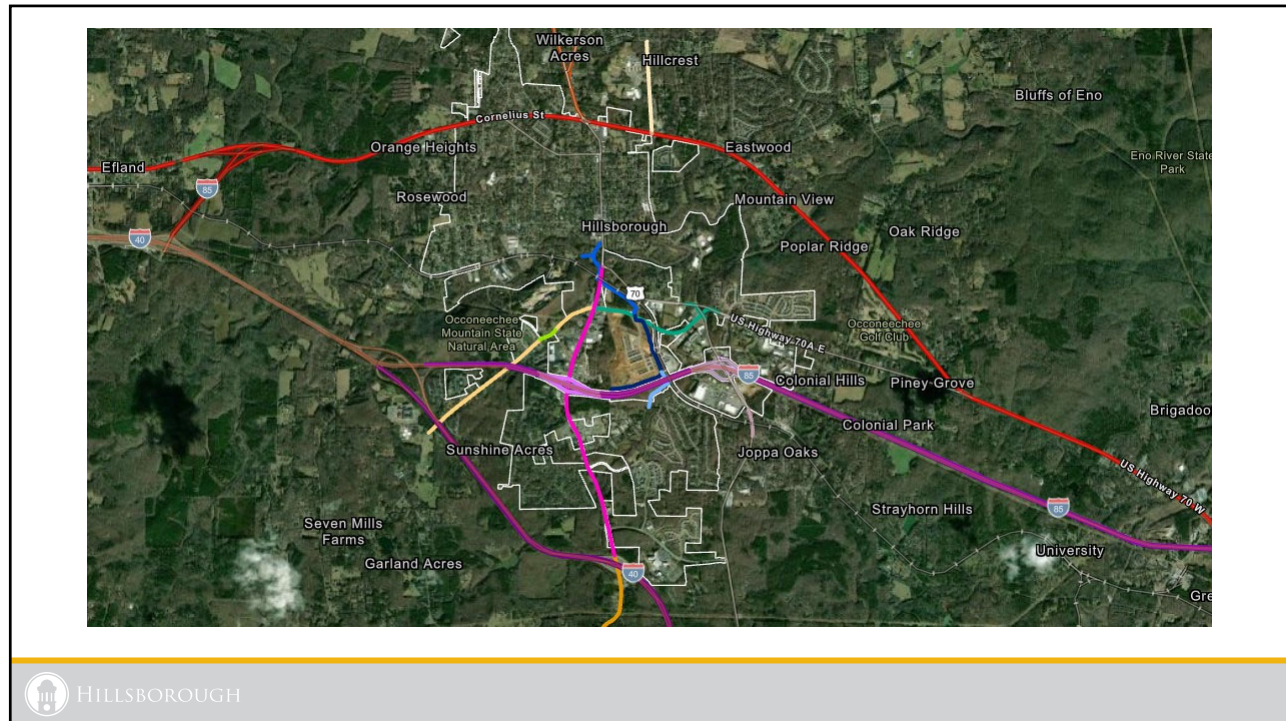
FEASIBILITY

DESIGN/ENGINEERING

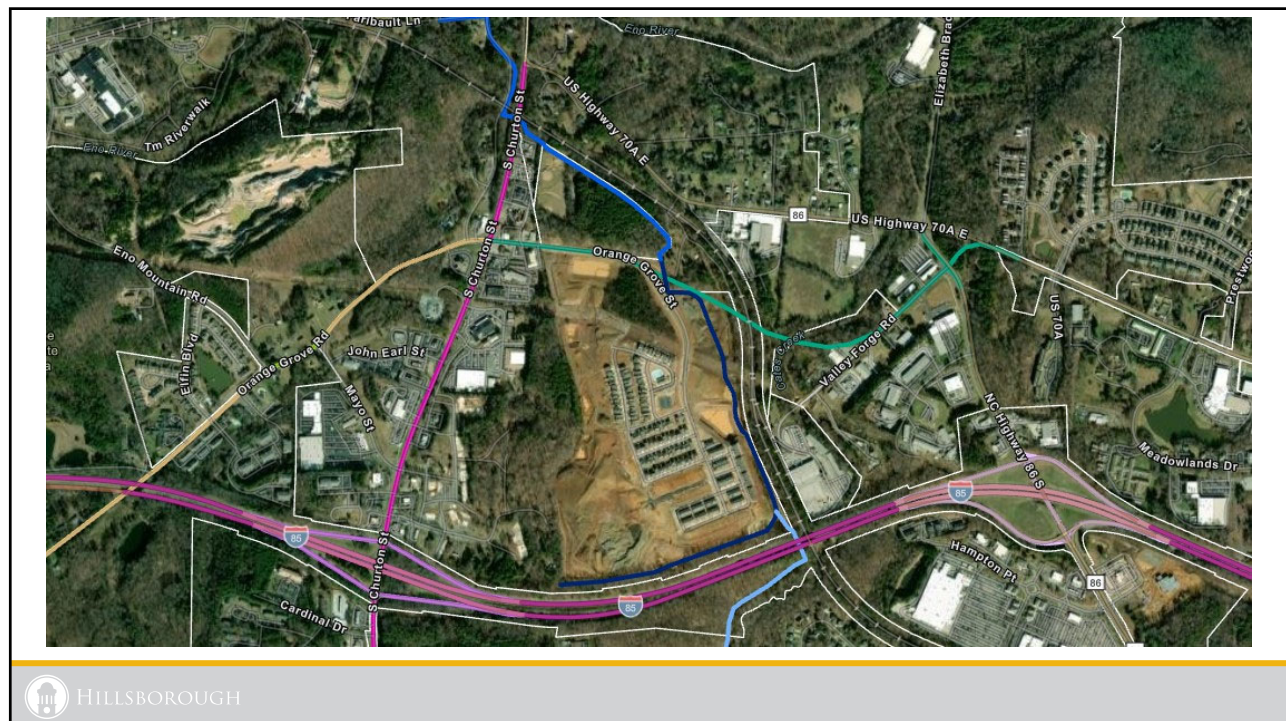
CONSTRUCTION


HILLSBOROUGH

18



19



20



HILLSBOROUGH

21

Existing Priorities

- Future Train Station
- Ridgewalk Greenway
- South Churton Street
- 86 Connector



Opportunities

- 70A Modernization
- Hwy 86 Corridor and Hampton Point Intersection Improvements
- Orange Grove Road Roundabouts and Modernization
- Orange County Trails & Bike and Pedestrian Plans
- Rainey Avenue Sidewalk



HILLSBOROUGH

22



Agenda Abstract

BOARD OF COMMISSIONERS

Meeting Date: Sept. 22, 2025
 Department: Governing Body and Administration
 Agenda Section: Regular
 Public hearing: No
 Date of public hearing: N/A

PRESENTER/INFORMATION CONTACT

Mayor Mark Bell and Town Manager Eric Peterson

ITEM TO BE CONSIDERED

Subject: Communities on the Move funding request to continue providing programming and services to the Fairview community and Hillsborough residents

Attachments:

September 12 memo to Mayor Bell and Town Manager Eric Peterson

Summary:

Funding for the Communities on the Move program was cut by Congress earlier this year. The program is provided through UNC Chapel Hill's Food, Fitness & Opportunity Research Collaborative (UNC FFORC) that has provided the following five programs in Hillsborough and to the Fairview Community: The Fairview Youth in Action Internship, Active Living Support & Technical Assistance, the Fairview Community Garden, and Women on the Move. Funding ends for these programs on Oct. 1. The organization is requesting \$68,836 so these programs can continue through the end of the fiscal year. This would essentially be "bridge" funding to provide time to explore ways to fund these programs starting in Fiscal Year 2026 (July 1, 2025) and beyond. UNC FFORC has submitted several grant applications to find alternative funding but has not yet had a response. They have also reached out to Orange County government. Hillsborough's town manager and assistant manager are meeting with Orange County's manager and assistant manager on Thursday, Sept. 18 to discuss this matter. As of today, there is no funding source to continue these programs.

Financial impacts:

The total Community Reinvestment budget for Fiscal Year 2026 is \$45,800. The following table shows the funded items:

Community Reinvestment	45,800.00
<i>Exchange Club Park</i>	<i>10,000.00</i>
<i>Fairview Community Watch</i>	<i>10,000.00</i>
<i>Hillsborough Arts Council</i>	<i>15,800.00</i>
<i>Orange Congregations in Ministry (FY25: no restrictions on how reinvestment or W&S donation funds can be used)</i>	<i>10,000.00</i>

Paying for the request would likely have to come from town savings (fund balance) since the contingency has likely been spent after the damages from Tropical Storm Chantal. The other option is cutting existing expenses from departments.

If the town were to fully fund this program annually starting in Fiscal Year 2027 (July), assuming FFORC is not able to get financial support from other sources, that would add about \$91,781 to the town's annual budget or the equivalent of 0.417 cents on the tax rate, just under half a cent. An increase of this size in spending will likely

create financial pressure for a tax increase at some point in the future to cover the cost. Or corresponding cuts to future departmental requests would need to be made.

Staff recommendation and comments:

This is a policy decision to be made by the town board. A few quick comments to consider as the town board weighs this decision:

- The Communities on the Move programs appear to be widely used and supported in the neighborhood.
- The program has partnered with the Fairview Community Watch to engage the town on a variety of community safety improvements. This has improved communication, interaction, and problem-solving capabilities between all parties and several town departments (e.g., police, public works, community services, public space and sustainability, and administration).
- Short-term option: provide “bridge” funding for the next 2 quarters (6 months or through the end of March 2026). This allows time for FFORC to find other funding sources.
 - Having temporary funding in place from the town may also help them in acquiring other resources.
 - If at the end of the next quarter or two additional funding is needed, FFORC can make a follow-up request with a progress update in March to fill in whatever gap may remain in the final quarter of this fiscal year).
 - Additionally, this gives FFORC time to search for longer term funding options for Fiscal Year 2027 and beyond. This allows them to submit a community reinvestment request as part of the town’s Fiscal Year 2027-29 budget process. Being a new request this would likely go on the unfunded list as is the case with items not already in the multi-year budget, and thus compete with departmental needs, other community reinvestment requests, and all other General Fund items.
 - It’s important to note that the town has raised property taxes for two consecutive years, going through a costly year after the impacts of Tropical Storm Chantal, and the current budget has no new positions added despite growing workloads, thus, the Fiscal Year 2027-29 budget process is anticipated to be very challenging.
- Source of “bridge” funding: If the town board would like to provide funding, for some or all the request being made, the recommendation is to direct the town manager to 1) have staff prepare a budget amendment for the Oct. 13 board meeting, and 2) have an agreement prepared similar to those that are signed with non-profits receiving funding support with the town.

Action requested:

Provide direction on the request for the Communities on the Move programs.



To: Mayor Mark Bell and Town Manager Eric Peterson, Town of Hillsborough
From: Molly De Marco, UNC Food, Fitness, and Opportunity Research Collaborative
Re: Communities on the Move Funding Request (October 1, 2025 - June 30, 2026)
Date: September 12, 2025

INTRODUCTION

The University of North Carolina at Chapel Hill's Food, Fitness & Opportunity Research Collaborative (UNC FFORC, pronounced 'fork') is writing to request funding to sustain the Communities on the Move (COTM) initiative. This initiative encompasses several separate but complementary programs, including The Fairview Youth in Action Internship, Active Living Support & Technical Assistance, the Fairview Community Garden, and Women on the Move. These programs mobilize residents to address barriers to active living by building residents' capacity to become leaders and change agents and creating opportunities for healthy eating and physical activity.

Earlier this year, Congress passed the federal budget that eliminated the national SNAP-Ed program almost immediately (October 1, 2025, end date). This is the main source of support UNC FFORC has used to run these programs and, as a result, these programs will not continue past October 1, 2025, without support. We are therefore requesting direct funding to ensure their continuation for the remainder of FY26 (we are proposing an October 1, 2025 to June 30, 2026 contract period to follow the municipal fiscal calendar year and anticipating a subsequent request for FY 2027).

ABOUT UNC FFORC

The Food, Fitness & Opportunity Research Collaborative (FFORC) is a research group based at the University of North Carolina, Chapel Hill, led by Dr. Molly De Marco, a Nutrition professor in the Gillings School of Global Public Health. Our mission is to improve health equity and outcomes for North Carolina communities and beyond ([read about our values here](#)). In 2010, FFORC received a grant to start a community-academic partnership to pilot a study of the impact of community gardens at Black churches on youth and adults. This work has expanded to supporting 33 gardens across North Carolina. Recognizing that healthy living requires more than just nutritious food, in 2018, we launched an active living study in partnership with organizations like Habitat for Humanity. Our active living work includes running a youth internship program, where we work with youth of color in rural communities to identify barriers to active living and healthy eating and then support them in developing strategies to ameliorate those barriers. Through our activities, we have altered the community landscape by expanding access to healthy foods and reducing barriers to active living through the building of infrastructure like covered bus stops, stop signs and bike racks. You can learn more about our work here: www.foodfitnessopportunity.org.

PROGRAM IMPACTS

UNC FFORC's Communities on the Move (COTM) initiative encompasses several separate but complementary programs, including: The Fairview Youth in Action Internship, Active Living Support & Technical Assistance, the Fairview Community Garden, and Women on the Move

Fairview Youth in Action

Fairview Youth in Action (FYIA) is a paid summer internship that equips high school students in Hillsborough's Fairview neighborhood to shape the future of their community. Each year, the interns are provided with both hands-on and didactic training in social determinants of health, city planning principles and advocacy. The interns then design research projects that respond to real neighborhood priorities, such as improving parks and green spaces, creating engaging public places, making streets safer for walking and rolling, and increasing access to healthy foods. Projects are shared with neighbors, partners, and policymakers during Walk Fairview Day. FFORC team members, community members and the interns continue during the school year to turn ideas into action.



Fairview Youth in Action interns, Dorothy N. Johnson Community Center, summer 2024

In the 2024-2025 school year, eight interns and two youth coordinators—both alumni of the program – created and advocated for three research projects, including improving street safety, creating more vibrant public spaces, and more inclusive parks. As a result of their efforts, the Town of Hillsborough installed speed bumps and stop signs on Rainey Avenue, a key collector street in the neighborhood, to calm traffic. Several improvements were made to the Dorothy N. Johnson Community Center, including a new bus shelter, community kitchen, native landscaping, and a little free library. Additionally, we developed partnerships with Orange County government to advocate for trail improvements and a proposed soccer field at Fairview Park.

Active Living Support & Technical Assistance

Through FFORC's Active Living Support and Technical Assistance, we provide the staffing and expertise needed to turn resident ideas into action. Through this role, residents receive hands-on support to plan and carry out projects identified in the Activate! Plan and by *Youth in Action* interns. Activities include guiding walk audits, supporting traffic calming workshops, coordinating active living events, and providing technical expertise on design and implementation of neighborhood improvements.

Fairview Community Garden

The Fairview Community Garden has significantly expanded access to healthy, affordable produce in Fairview. Each season, dozens of residents rely on the garden as both a food source and a gathering place. It not only provides fresh fruits and vegetables but also fosters community connection, skill sharing, and opportunities for neighbors to work together toward healthier lifestyles.

UNC FFORC supports the garden by providing technical assistance, monitoring and evaluation, sharing best practices, and connecting Fairview to a statewide network of community gardens.



Fairview Community Garden workday

Women on the Move

Women on the Move (WOTM) is a community-rooted initiative designed to promote physical activity and social connection among women living in or closely connected to the Fairview neighborhood. Over the past 3 years, through weekly two-hour exercise classes, about 50 participants not only have engaged in consistent physical activity, but also built relationships, strengthened community ties, and gained tools to support healthier lifestyles.

The program is made possible through dedicated funding that supports three community coordinators and two experienced fitness instructors. This staffing structure ensures culturally responsive outreach, consistent engagement, and high-quality instruction tailored to the needs and interests of participants. By combining health education with culturally relevant movement and peer connection, WOTM continues to be an opportunity to lead more active, connected lives.



Women on the Move classes

BENEFITS OF THIS PROGRAMMING TO OUR COUNTY AND TOWN

The map below illustrates in which jurisdictions our work is located. Communities on the Move directly advances county and town goals by:

Civic Engagement & Trust

- Increasing resident engagement in town and county planning and decision-making.
- Fostering trust and collaboration across generations.
- Encouraging residents to explore ways to keep Hillsborough safe by inclusive engagement.

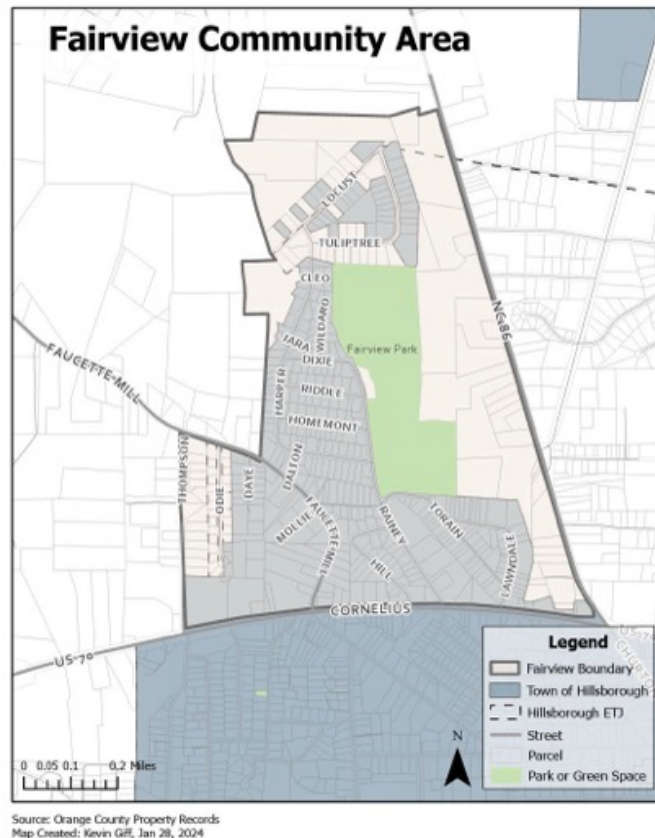
Social Cohesion & Relationship Building

- Expanding opportunities for residents to connect through active programming and community events.
- Activating public spaces with ideas for arts and culture and intergenerational programming.

Health, Safety, & Active Living Promotion

- Promoting active living, especially with those underserved by traditional fitness spaces.
- Building social cohesion and mental well-being.
- Supporting Town and county efforts to improve mobility, accessibility, and safety.

PROGRAM SERVICE AREA



FUNDING CHALLENGE AND REQUEST

Over the 12-month 2025 fiscal year, UNC FFORC contributed \$184,506 to fund these programs. With the elimination of SNAP-Ed, these resources are no longer available, creating a substantial funding gap. The programs will also lose administrative and program support and nutrition and active living expertise from UNC FFORC staff.

These programs are proven, community-driven, and highly valued. Continued support will allow participants to maintain access to physical activity, healthy food, and strong community connections, while we work to identify sustainable, long-term funding solutions. We are actively pursuing additional funding opportunities through state and foundation sources. We strive to be good financial stewards and are committed to providing regular updates on any changing needs or additional capacities that emerge from these efforts. **We are respectfully requesting the provision of direct funding of \$68,836 over 9 months in FY26, as detailed in the table below.**

Funding Request

Provider	Services	Funding Breakdown Over 3 Quarters (Oct 1, 2025 – June 30, 2026)	Funding Breakdown Over 2 Quarters (Oct 1, 2025 – Mar 31, 2026)
UNC FFORC Faculty and Staff	Fairview Youth in Action Internship - Lead intern outreach and recruitment. - Lead development of internship workshop content + deliver workshops - Provide technical assistance for the planning of Walk Fairview Day - Administer intern stipends	\$27,534	\$18,356
	Communities on the Move (Traffic Calming + Active living promotion) - Support the community in planning workshops and other events to act on the recommendations from the Activate Report + Fairview Youth in Action interns' research	\$20,650	\$13,774
	Fairview Community Garden - Support continued expansion of the garden, increasing capacity and membership. - Provide technical assistance for securing supplies and recruiting and retaining volunteers	\$13,767	\$9,183
	Women on the Move - Provide technical support for planning and conducting fitness classes, events to promote active living. - Support Fairview Community Watch in administering the program.	\$6,883	\$4,591
TOTAL		\$68,836	\$45,912