



# Agenda

## Board of Commissioners Regular Meeting

7:00 PM March 09, 2026

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

### 1. Public charge

The Hillsborough Board of Commissioners pledges to the community of Hillsborough its respect. The board asks community members to conduct themselves in a respectful, courteous manner with the board and with fellow community members. At any time should any member of the board or attendee fail to observe this public charge, the mayor or the mayor's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the mayor or mayor's designee will recess the meeting until such time that a genuine commitment to the public charge is observed.

### 2. Audience comments not related to the printed agenda

### 3. Agenda changes and approval

### 4. Items for decision – consent agenda

#### A. Minutes

- Regular meeting Feb. 9, 2026
- Regular meeting closed session Feb. 9, 2026
- Work session Feb. 23, 2026

#### B. Miscellaneous budget amendments and transfers

#### C. Resolution accepting public streets in Elfin's Pond

#### D. Rezoning request for property at 202 Holiday Park Road (PIN 9865-40-7877)

#### E. Joint Letter to North Carolina Utilities Commission Concerning Duke Energy's Biennial Consolidated Carbon Plan and Integrated Resource Plan

#### F. Lakeshore Drive Traffic Calming Request

#### G. Request to place a marker recognizing five Revolutionary War patriots at the Old Town Cemetery at 205 N. Churton St.

### 5. Items for decision - regular agenda

#### A. Adron Thompson Bond Order and Series Resolution authorizing the issuance of up to \$8,500,000 in water and sewer revenue bonds for the Thompson Building Renovation and Expansion Project

#### B. Update on America 250 (4th of July) Event Planning Efforts

#### C. Presentation of police department's annual report

#### D. Hot topics for work session March 23, 2026

### 6. Updates

- A. Board members
- B. Town manager
- C. Staff (written reports in agenda packet)

### 7. Closed session

101 E. Orange St., PO Box 429, Hillsborough, NC 27278  
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- A. Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney in order to preserve the attorney-client privilege

**8. Adjournment**

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of two business days in advance of the meeting.



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Town Clerk  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Town Clerk Sarah Kimrey

#### ITEM TO BE CONSIDERED

**Subject:** Minutes

**Attachments:**

1. Regular meeting Feb. 9, 2026
2. Regular meeting closed session Feb. 9, 2026
3. Work session Feb. 23, 2026

**Summary:**

None.

**Financial impacts:**

None.

**Staff recommendation and comments:**

Approve minutes as presented.

**Action requested:**

To approve minutes of the Board of Commissioners regular meeting Feb. 9, 2026, regular meeting closed session Feb. 9, 2026, and work session Feb. 23, 2026.



# Minutes

## Board of Commissioners Regular Meeting

7 p.m. Feb. 9, 2026

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

**Present:** Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Kathleen Ferguson and Matt Hughes

**Absent:** Commissioner Evelyn Lloyd

**Staff:** Budget Director Emily Bradford, Planning and Economic Development Manager Shannan Campbell, Administrative Services Director Jen Della Valle, Assistant Town Manager and Community Services Director Matt Efird, Budget and Management Analyst Josh Fernandez, Police Management and Accreditation Coordinator Marshall Grayson, Engineering Services Manager Bryant Green, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Finance Director Dave McCole, Town Manager Eric Peterson, Utilities Director Marie Strandwitz, Human Resources Manager Haley Thore, Public Space and Sustainability Manager Stephanie Trueblood, Chief of Police Jason Winn and Communications Manager Catherine Wright

### Opening of the meeting

Mayor Mark Bell called the meeting to order at 7 p.m.

#### 1. Public charge

Bell did not read the public charge.

#### 2. Audience comments not related to the printed agenda

Will Atherton, Chair of the Orange County Schools Board of Education, thanked the town for partnering with the school system's Career Technical Education program. He shared feedback from a student who interned with the Public Space and Sustainability division, reading quotes about the student's positive experience working outdoors, meeting people, and gaining professional experience.

#### 3. Agenda changes and approval

**Motion:** Commissioner Kathleen Ferguson moved to approve the agenda as presented. Commissioner Matt Hughes seconded.

**Vote:** 4-0.

#### 4. Items for decision – consent agenda

##### A. Minutes

– Regular meeting Jan. 12, 2026

– Work session Jan. 26, 2026 (canceled)

##### B. Miscellaneous budget amendments and transfers

##### C. Proclamation – Black History Month 2026

##### D. Ordinance amending town code Article VII: Recreation, Section 3-49 through 3-50

##### E. Ordinance amending town code Section 9-4, Publication of proclamation

##### F. Ordinance amending town code Section 14-1, Definitions

- G. Ordinance amending town code Section 14-60, Extensions Outside of Town
- H. Special Event Permit – 2026 Orange County Senior Games Archery Competition
- I. Conditional Award of the Construction Contract for Adron F. Thompson Addition and Renovation Project to Central Builders of Mebane, Inc
- J. Capital Project Ordinance Amendment – Adron F. Thompson Facility Renovation

Motion: Ferguson moved to approve all items on the consent agenda. Hughes seconded.  
Vote: 4-0. Nays: None.

**5. Items for decision - regular agenda**

**A. Adron F. Thompson Project Preliminary Resolution**

Finance Director Dave McCole presented the preliminary resolution for the Adron F. Thompson project, which involves renovating and expanding the Adron F. Thompson building, including a new welding shop, stockroom, office space, and additional bathrooms. The resolution references borrowing \$8.5 million for the project with full financing. Webster Bank provided the best proposal with a 20-year loan at 4.38% interest. The resolution authorizes the town manager and finance director to proceed with necessary documentation for financing.

Motion: Ferguson moved to adopt the resolution. Hughes seconded.  
Vote: 4-0.

**B. Fiscal Year 2027-29 Budget and Financial Plan – Framing and Overview**

Town Manager Eric Peterson provided context for the upcoming budget discussions, saying that unlike in previous years, preliminary bottom-line numbers were unavailable due to issues with the financial software conversion. He explained that the town is facing significant budget challenges, including projected deficits of over \$800,000 in the upcoming budget year.

Peterson emphasized that, given recent property revaluation frustrations countywide and back-to-back tax rate increases in recent years, he intends to propose a budget with no tax rate increase. This will necessitate difficult decisions and cost control strategies, including:

- Limiting new full-time equivalent positions.
- Carefully evaluating capital project funding and timing.
- Resuming the "ramp up" process for saving for critical capital items like fire trucks.
- Continuing the commitment to affordable housing, reaching the \$320,000 annual contribution goal in Fiscal Year 2026-27.

For water and sewer, Peterson noted significant rate pressure with projected increases of 12.5% for years 2 and 3, though staff is working to reduce these to more manageable levels. The town is still assessing impacts from Tropical Storm Chantal and exploring options to replace lost BRIC funds. Staff is evaluating the possibility of delaying some infrastructure projects to manage rate increases.

**C. Fiscal Year 2027-33 Capital Improvement Plan**

Budget Director Emily Bradford presented the Capital Improvement Plan, reviewing requests by functional area. She emphasized they were early in the budget process, having received departmental requests but not yet determined funding availability.

**D. Fiscal Year 2027-29 Budget and Financial Plan (noteworthy requests, issues, challenges, and opportunities)**

The budget director invited commissioner feedback on operating budget requests. During the discussion, commissioners asked questions about various projects:

- Public Space requests, including covered shelters at the Riverwalk Greenway and Cates Creek Park.

- Fire vehicle replacement planning and increasing costs.
- HVAC replacements for various facilities.
- The replacement of water and sewer maintenance equipment.
- Security cameras at the reservoir to monitor water levels and unauthorized access.

Human Resources Manager Haley Thore presented information on health insurance options for the upcoming budget. She said that the town has seen below-average premium increases as part of the North Carolina Health Insurance Pool, with a 7.5% increase projected for the coming year compared to 20-50% increases for entities outside the pool. The significant increase is primarily due to rising pharmacy costs, particularly GLP-1 weight loss drugs.

Thore presented three options for handling the GLP-1 medications, recommending a middle option that would include the RxSave card program to make these drugs more affordable while managing costs. The board generally supported this approach, with final approval to come at the Feb. 23 work session.

The board also discussed the recommendation to have the town absorb the full premium increase rather than passing costs to employees, citing retention concerns and feedback from employee surveys about health insurance costs affecting take-home pay.

E. Nonprofit Funding Process Review

Administrative Services Director Jen Della Valle presented proposed changes to the nonprofit funding process as part of a multi-phase approach:

- Changing the program name from "Community Reinvestment" to "Nonprofit Partnerships" for clarity.
- Adopting financial information requirements aligned with Orange County's process (requiring certified financial audits for organizations with receipts over \$500,000).
- Implementing annual reporting requirements with a Sept. 1 deadline.
- Developing a scoring framework to evaluate applications.

Commissioners supported the name change and financial requirements but raised concerns about the timing of the reporting requirement. They suggested implementing a preliminary or interim report option for organizations applying for renewed funding before their final reports are due. The board also discussed the importance of weighting town objectives most heavily in the scoring criteria and ensuring the process prioritizes transparency and accountability.

F. Information Technology Operations Overview, Updates

Information Technology Manager Chris Johnston presented an overview of the state of Hillsborough's Information Technology systems and priorities. Key focus areas include:

- Optimizing spending by "trimming the fat" on unused software, phones, and internet services.
- Improving server room conditions and physical security.
- Implementing cybersecurity best practices and updated policies.
- Developing an Artificial Intelligence framework for appropriate use of new technologies.
- Evaluating fiber network options for town facilities.

Johnston presented the current fiber rollout plan but said that circumstances have changed with Google Fiber and other vendors now operating in town. He's exploring all possibilities, including potential partnerships with third-party vendors instead of building a town-owned network.

Commissioners asked questions about vendor relationships, security testing practices, and infrastructure hardening. They expressed support for comprehensive physical security measures and careful development of Artificial Intelligence usage policies.

- G. Verify Board Direction on Key Decision Points and Review Parking Lot Items  
Outstanding parking lot items were identified for follow-up.
- H. Hot topics for work session Feb. 23, 2026  
A second mini-budget retreat is scheduled for the Feb. 23 work session. CASA will present a funding request in support of its Cedar Village project.

**6. Updates**

- A. Board members  
Board members gave updates on the committees and boards on which they serve.
- B. Town manager  
There were no additional updates.
- C. Staff (written reports in agenda packet  
There were no additional updates.

Motion: Ferguson moved to go into closed session. Commissioner Meaghun Darab seconded.  
Vote: 4-0.

**7. Closed session**

- A. Closed Session as authorized by North Carolina General Statute Section 143-318.11(5) concerning property acquisition
- B. Closed session as authorized by North Carolina General Statute Section 143-318.11(a)(3) to consult with the town attorney regarding pending litigation in order to preserve the attorney-client privilege (Corbinton Commons Association, Inc. v. McKee)

Motion: Ferguson moved to return to open session. Darab seconded.  
Vote: 4-0.

**8. Adjournment**

Motion: Ferguson moved to adjourn at 11:25 p.m. Darab seconded.  
Vote: 4-0.

Respectfully submitted,

Sarah Kimrey  
Town Clerk  
Staff support to the Board of Commissioners

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 01/26/2026 - 02/09/2026

Town of Hillsborough, NC

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 10 - GENERAL</b>						
<b>Revenue</b>						
<b>Department: 3100 - TAX LEVY</b>						
<a href="#">10-00-3100-3101225</a>	2025 TAX LEVY			-10,899,000.00	-55,000.00	-10,954,000.00
BA0000290	Adj per actual	GLPKT02567	02/09/2026		-55,000.00	
<b>Department 3100 Total:</b>				<b>-10,899,000.00</b>	<b>-55,000.00</b>	<b>-10,954,000.00</b>
<b>Department: 3400 - FEE REVENUES</b>						
<a href="#">10-10-3400-3401000</a>	PLANNING FEES			-25,000.00	-30,000.00	-55,000.00
BA0000290	Adj per actual	GLPKT02567	02/09/2026		-30,000.00	
<b>Department 3400 Total:</b>				<b>-25,000.00</b>	<b>-30,000.00</b>	<b>-55,000.00</b>
<b>Department: 3800 - NON-DEPARTMENTAL</b>						
<a href="#">10-00-3800-3800350</a>	MISCELLANEOUS			-20,000.00	-250.00	-20,250.00
BA0000252	Allocate donation -Tractor Supply Co Founda...	GLPKT02355	01/26/2026		-250.00	
<b>Department 3800 Total:</b>				<b>-20,000.00</b>	<b>-250.00</b>	<b>-20,250.00</b>
<b>Department: 3850 - INTEREST EARNED</b>						
<a href="#">10-00-3850-3850000</a>	INTEREST EARNED			-400,000.00	-300,000.00	-700,000.00
BA0000290	Adj per actual	GLPKT02567	02/09/2026		-300,000.00	
<b>Department 3850 Total:</b>				<b>-400,000.00</b>	<b>-300,000.00</b>	<b>-700,000.00</b>
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">10-71-3870-3870002</a>	TRANSFER FROM FUND 60 GEN CAP IMPRO			0.00	-40,303.00	-40,303.00
BA0000264	Move Connectivity Funds to Committed Fun...	GLPKT02517	02/09/2026		-40,103.00	
BA0000287	Adj per actual	GLPKT02554	02/09/2026		-200.00	
<a href="#">10-71-3870-3870150</a>	TRANSFER FROM GENERAL CRF			-20,500.00	-526,618.00	-547,118.00
BA0000246	Waterstone Station Contribution	GLPKT02339	01/26/2026		-7,118.00	
BA0000261	Move Sustainability to Committed Funds	GLPKT02514	02/09/2026		-519,500.00	
<a href="#">10-71-3870-3870900</a>	TRANSFER FROM FUND 78 GF COMMITTED			-691,174.00	417,621.00	-273,553.00
BA0000262	Adj per actual	GLPKT02515	02/09/2026		352.00	
BA0000263	Adj per actual	GLPKT02516	02/09/2026		32,269.00	
BA0000290	Adj per actual	GLPKT02567	02/09/2026		385,000.00	
<b>Department 3870 Total:</b>				<b>-711,674.00</b>	<b>-149,300.00</b>	<b>-860,974.00</b>
<b>Department: 3900 - FUND BALANCE APPROPRIATION</b>						
<a href="#">10-00-3900-3900000</a>	FUND BALANCE APPROPRIATION			-207,819.00	-21,667.00	-229,486.00
BA0000253	HPD Generator Replacement - gas piping	GLPKT02383	01/26/2026		-15,000.00	
BA0000254	Contracted SW bulk hauling due to truck los...	GLPKT02384	01/26/2026		-6,000.00	
BA0000287	Adj per actual	GLPKT02554	02/09/2026		200.00	
BA0000294	Winter Storm Fern preparations - Fleet Mgmt	GLPKT02607	02/09/2026		-867.00	
<b>Department 3900 Total:</b>				<b>-207,819.00</b>	<b>-21,667.00</b>	<b>-229,486.00</b>
<b>Revenue Total:</b>				<b>-12,263,493.00</b>	<b>-556,217.00</b>	<b>-12,819,710.00</b>
<b>Expense</b>						
<b>Department: 4000 - DISASTER</b>						
<a href="#">10-10-4000-5300570</a>	MISCELLANEOUS			0.00	30,000.00	30,000.00
BA0000272	Adj per actual	GLPKT02532	02/09/2026		30,000.00	
<a href="#">10-10-4000-5700740</a>	CAPITAL - VEHICLES			0.00	0.00	0.00
BA0000262	Adj per actual	GLPKT02515	02/09/2026		-352.00	
BA0000263	Adj per actual	GLPKT02516	02/09/2026		-32,269.00	
BA0000272	Adj per actual	GLPKT02532	02/09/2026		32,621.00	

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
<a href="#">10-10-4000-5700741</a>	CAPITAL - EQUIPMENT			0.00	-62,621.00	-62,621.00
BA0000272	Adj per actual	GLPKT02532	02/09/2026		-62,621.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>-32,621.00</b>	<b>-32,621.00</b>
<b>Department: 4400 - ACCOUNTING</b>						
<a href="#">10-10-4400-5300459</a>	CS - ACCOUNTING ASSISTANCE			41,000.00	-12,000.00	29,000.00
BA0000256	Cover Orange County tax collection service	GLPKT02389	01/26/2026		-12,000.00	
<a href="#">10-10-4400-5300487</a>	TAX COLLECTION			45,000.00	12,000.00	57,000.00
BA0000256	Cover Orange County tax collection service	GLPKT02389	01/26/2026		12,000.00	
<b>Department 4400 Total:</b>				<b>86,000.00</b>	<b>0.00</b>	<b>86,000.00</b>
<b>Department: 5100 - POLICE</b>						
<a href="#">10-20-5100-5300321</a>	SUPPLIES - COMMUNITY POLICING			2,500.00	250.00	2,750.00
BA0000252	Allocate donation -Tractor Supply Co Founda...	GLPKT02355	01/26/2026		250.00	
<a href="#">10-20-5100-5300460</a>	CS - DRIVER SAFTEY TRAINING			4,000.00	500.00	4,500.00
BA0000285	Fall driver training expenses	GLPKT02545	02/09/2026		500.00	
<a href="#">10-20-5100-5300570</a>	MISCELLANEOUS			15,500.00	-500.00	15,000.00
BA0000285	Fall driver training expenses	GLPKT02545	02/09/2026		-500.00	
<a href="#">10-20-5100-5700735</a>	CAPITAL - BUILDINGS & IMPROVEMENTS			0.00	15,000.00	15,000.00
BA0000253	HPD Generator Replacement - gas piping	GLPKT02383	01/26/2026		15,000.00	
<b>Department 5100 Total:</b>				<b>22,000.00</b>	<b>15,250.00</b>	<b>37,250.00</b>
<b>Department: 5350 - FIRE PROTECTION</b>						
<a href="#">10-20-5350-5300482</a>	CS - ORANGE RURAL FIRE			1,972,155.00	7,118.00	1,979,273.00
BA0000246	Waterstone Station Contribution	GLPKT02339	01/26/2026		7,118.00	
<b>Department 5350 Total:</b>				<b>1,972,155.00</b>	<b>7,118.00</b>	<b>1,979,273.00</b>
<b>Department: 5550 - FLEET MAINTENANCE</b>						
<a href="#">10-30-5550-5300130</a>	UTILITIES			12,150.00	-230.00	11,920.00
BA0000244	Cover alarm invoice	GLPKT02335	01/26/2026		-230.00	
<a href="#">10-30-5550-5300330</a>	SUPPLIES - DEPARTMENTAL			30,000.00	867.00	30,867.00
BA0000294	Winter Storm Fern preparations - Fleet Mgmt	GLPKT02607	02/09/2026		867.00	
<a href="#">10-30-5550-5300490</a>	CS - ALARM			3,027.00	230.00	3,257.00
BA0000244	Cover alarm invoice	GLPKT02335	01/26/2026		230.00	
<b>Department 5550 Total:</b>				<b>45,177.00</b>	<b>867.00</b>	<b>46,044.00</b>
<b>Department: 5800 - SOLID WASTE</b>						
<a href="#">10-30-5800-5300421</a>	CS - BULK CONTAINERS RENTAL & HAULI			8,500.00	6,000.00	14,500.00
BA0000254	Contracted SW bulk hauling due to truck los...	GLPKT02384	01/26/2026		6,000.00	
<b>Department 5800 Total:</b>				<b>8,500.00</b>	<b>6,000.00</b>	<b>14,500.00</b>
<b>Department: 6300 - PUBLIC SPACE</b>						
<a href="#">10-71-6300-5982950</a>	TRANSFER TO FUND 78 - COMMITTED FUNDS			340,000.00	559,603.00	899,603.00
BA0000261	Move Sustainability to Committed Funds	GLPKT02514	02/09/2026		519,500.00	
BA0000264	Move Connectivity Funds to Committed Fun...	GLPKT02517	02/09/2026		40,103.00	
<b>Department 6300 Total:</b>				<b>340,000.00</b>	<b>559,603.00</b>	<b>899,603.00</b>
<b>Expense Total:</b>				<b>2,473,832.00</b>	<b>556,217.00</b>	<b>3,030,049.00</b>
<b>Fund 10 Total:</b>				<b>-9,789,661.00</b>	<b>0.00</b>	<b>-9,789,661.00</b>
<b>Fund: 30 - WATER/SEWER</b>						
<b>Revenue</b>						
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">30-71-3870-3870010</a>	TRANSFER FROM UTILITIES CAPITAL IMP			-252,884.00	-454,453.00	-707,337.00
BA0000289	Adj per FY26 Budget	GLPKT02561	02/09/2026		-454,453.00	
<b>Department 3870 Total:</b>				<b>-252,884.00</b>	<b>-454,453.00</b>	<b>-707,337.00</b>

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
<b>Department: 3900 - FUND BALANCE APPROPRIATION</b>						
<u>30-80-3900-3900000</u>	FUND BALANCE APPROPRIATION			-675,666.00	-120,000.00	-795,666.00
BA0000241	Lift Station Abandonment Study	GLPKT02327	01/26/2026		-10,000.00	
BA0000242	Distribution System Modeling	GLPKT02328	01/26/2026		-60,000.00	
BA0000243	Bellevue Mill Interceptor	GLPKT02329	01/26/2026		-50,000.00	
<b>Department 3900 Total:</b>				<b>-675,666.00</b>	<b>-120,000.00</b>	<b>-795,666.00</b>
<b>Revenue Total:</b>				<b>-928,550.00</b>	<b>-574,453.00</b>	<b>-1,503,003.00</b>
<b>Expense</b>						
<b>Department: 4000 - DISASTER</b>						
<u>30-80-4000-5300570</u>	MISCELLANEOUS			0.00	30,000.00	30,000.00
BA0000272	Adj per actual	GLPKT02532	02/09/2026		30,000.00	
<u>30-80-4000-5700740</u>	CAPITAL - VEHICLES			0.00	-30,000.00	-30,000.00
BA0000272	Adj per actual	GLPKT02532	02/09/2026		-30,000.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 7220 - UTILITIES ADMINISTRATION</b>						
<u>30-80-7220-5300441</u>	CS - ENGINEERING			150,000.00	70,000.00	220,000.00
BA0000241	Lift Station Abandonment Study	GLPKT02327	01/26/2026		10,000.00	
BA0000242	Distribution System Modeling	GLPKT02328	01/26/2026		60,000.00	
<b>Department 7220 Total:</b>				<b>150,000.00</b>	<b>70,000.00</b>	<b>220,000.00</b>
<b>Department: 8120 - WATER TREATMENT PLANT</b>						
<u>30-71-8120-5982001</u>	TRANSFER TO FUND 69 - UTIL CAP IMPROV			0.00	454,453.00	454,453.00
BA0000289	Adj per FY26 Budget	GLPKT02561	02/09/2026		454,453.00	
<b>Department 8120 Total:</b>				<b>0.00</b>	<b>454,453.00</b>	<b>454,453.00</b>
<b>Department: 8140 - WATER DISTRIBUTION</b>						
<u>30-80-8140-5300505</u>	CS - PLUMBING			45,000.00	20,000.00	65,000.00
BA0000255	Cover on-call plumbing services	GLPKT02388	01/26/2026		20,000.00	
<b>Department 8140 Total:</b>				<b>45,000.00</b>	<b>20,000.00</b>	<b>65,000.00</b>
<b>Department: 8200 - WASTEWATER COLLECTION</b>						
<u>30-80-8200-5300158</u>	MAINT - EQUIPMENT			45,000.00	6,000.00	51,000.00
BA0000259	Service call on pump station generator	GLPKT02467	02/09/2026		6,000.00	
<u>30-80-8200-5300330</u>	SUPPLIES - DEPARTMENTAL			70,000.00	-7,500.00	62,500.00
BA0000251	Upfit new F-350 truck	GLPKT02346	01/26/2026		-1,500.00	
BA0000259	Service call on pump station generator	GLPKT02467	02/09/2026		-6,000.00	
<u>30-80-8200-5300505</u>	CS - PLUMBING			45,000.00	-20,000.00	25,000.00
BA0000255	Cover on-call plumbing services	GLPKT02388	01/26/2026		-20,000.00	
<u>30-80-8200-5700729</u>	CAPITAL - INFRASTRUCTURE			0.00	50,000.00	50,000.00
BA0000243	Bellevue Mill Interceptor	GLPKT02329	01/26/2026		50,000.00	
<u>30-80-8200-5700740</u>	CAPITAL - VEHICLES			85,000.00	1,500.00	86,500.00
BA0000251	Upfit new F-350 truck	GLPKT02346	01/26/2026		1,500.00	
<b>Department 8200 Total:</b>				<b>245,000.00</b>	<b>30,000.00</b>	<b>275,000.00</b>
<b>Department: 8220 - WASTEWATER TREATMENT PLANT</b>						
<u>30-80-8220-5300145</u>	MAINT - BUILDINGS			14,200.00	900.00	15,100.00
BA0000291	Cover overages at WWTP	GLPKT02569	02/09/2026		900.00	
<u>30-80-8220-5300158</u>	MAINT - EQUIPMENT			130,380.00	-2,400.00	127,980.00
BA0000291	Cover overages at WWTP	GLPKT02569	02/09/2026		-2,400.00	
<u>30-80-8220-5300164</u>	MAINT - INSTRUMENTATION			26,390.00	1,500.00	27,890.00
BA0000291	Cover overages at WWTP	GLPKT02569	02/09/2026		1,500.00	
<b>Department 8220 Total:</b>				<b>170,970.00</b>	<b>0.00</b>	<b>170,970.00</b>
<b>Expense Total:</b>				<b>610,970.00</b>	<b>574,453.00</b>	<b>1,185,423.00</b>
<b>Fund 30 Total:</b>				<b>-317,580.00</b>	<b>0.00</b>	<b>-317,580.00</b>

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
<b>Fund: 35 - STORMWATER</b>						
<b>Expense</b>						
<b>Department: 5900 - STORMWATER</b>						
<a href="#">35-30-5900-5300112</a>	POSTAGE			100.00	120.00	220.00
BA0000258	To cover postage	GLPKT02435	01/26/2026		120.00	
<a href="#">35-30-5900-5300165</a>	MAINT - INFRASTRUCTURE			187,000.00	-120.00	186,880.00
BA0000258	To cover postage	GLPKT02435	01/26/2026		-120.00	
<a href="#">35-30-5900-5300320</a>	SUPPLIES - OFFICE			300.00	1,000.00	1,300.00
BA0000245	Office Chairs	GLPKT02338	01/26/2026		1,000.00	
<a href="#">35-30-5900-5300570</a>	MISCELLANEOUS			12,000.00	-1,000.00	11,000.00
BA0000245	Office Chairs	GLPKT02338	01/26/2026		-1,000.00	
<b>Department 5900 Total:</b>				<b>199,400.00</b>	<b>0.00</b>	<b>199,400.00</b>
<b>Expense Total:</b>				<b>199,400.00</b>	<b>0.00</b>	<b>199,400.00</b>
<b>Fund 35 Total:</b>				<b>199,400.00</b>	<b>0.00</b>	<b>199,400.00</b>
<b>Fund: 60 - GENERAL CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">60-27-3870-3870407</a>	TRANSFER FROM GF - SKATE PARK			-350,000.00	349,800.00	-200.00
BA0000286	Adj per actual	GLPKT02550	02/09/2026		349,800.00	
<b>Department 3870 Total:</b>				<b>-350,000.00</b>	<b>349,800.00</b>	<b>-200.00</b>
<b>Revenue Total:</b>				<b>-350,000.00</b>	<b>349,800.00</b>	<b>-200.00</b>
<b>Expense</b>						
<b>Department: 5350 - FIRE PROTECTION</b>						
<a href="#">60-31-5350-5700923</a>	FIRE STATION			750,000.00	-1,050,000.00	-300,000.00
BA0000268	Project Accounting Setup	GLPKT02522	02/09/2026		-1,050,000.00	
<b>Department 5350 Total:</b>				<b>750,000.00</b>	<b>-1,050,000.00</b>	<b>-300,000.00</b>
<b>Department: 5600 - STREETS</b>						
<a href="#">60-32-5600-5700852</a>	EXCHANGE CLUB RD BRIDGE REPAIRS			170,000.00	-170,000.00	0.00
BA0000269	Project Accounting Setup	GLPKT02523	02/09/2026		-170,000.00	
<b>Department 5600 Total:</b>				<b>170,000.00</b>	<b>-170,000.00</b>	<b>0.00</b>
<b>Department: 6100 - PROJECTS (GL)- MULTI-YEAR</b>						
<a href="#">60-00-6100-5300570</a>	MISCELLANEOUS			0.00	145,500.00	145,500.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		145,500.00	
BA0000292	Project Accounting Setup	GLPKT02574	02/09/2026		200,000.00	
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026		-200,000.00	
<a href="#">60-00-6100-5700717</a>	PROFESSIONAL SERVICES			0.00	75,000.00	75,000.00
BA0000268	Project Accounting Setup	GLPKT02522	02/09/2026		75,000.00	
<a href="#">60-00-6100-5700720</a>	CONSTRUCTION			0.00	10,526,003.00	10,526,003.00
BA0000267	Project Accounting Setup	GLPKT02521	02/09/2026		450,000.00	
BA0000268	Project Accounting Setup	GLPKT02522	02/09/2026		225,000.00	
BA0000269	Project Accounting Setup	GLPKT02523	02/09/2026		150,000.00	
BA0000270	Project Accounting Setup	GLPKT02524	02/09/2026		341,003.00	
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		9,360,000.00	
BA0000292	Project Accounting Setup	GLPKT02574	02/09/2026		6,300,000.00	
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026		-6,300,000.00	
<a href="#">60-00-6100-5700745</a>	DESIGN			0.00	2,161,000.00	2,161,000.00
BA0000267	Project Accounting Setup	GLPKT02521	02/09/2026		50,000.00	
BA0000268	Project Accounting Setup	GLPKT02522	02/09/2026		750,000.00	
BA0000269	Project Accounting Setup	GLPKT02523	02/09/2026		20,000.00	
BA0000270	Project Accounting Setup	GLPKT02524	02/09/2026		450,000.00	
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		891,000.00	
BA0000292	Project Accounting Setup	GLPKT02574	02/09/2026		795,600.00	
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026		-795,600.00	
<a href="#">60-00-6100-5700746</a>	LEGAL			0.00	42,500.00	42,500.00

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		42,500.00	
<b>Department 6100 Total:</b>				<b>0.00</b>	<b>12,950,003.00</b>	<b>12,950,003.00</b>
<b>Department: 6300 - PUBLIC SPACE</b>						
<u>60-03-6300-5700728</u>	CONNECTIVITY INFRASTRUCTURE			40,102.96	-40,102.96	0.00
BA0000257	Project Closeout	GLPKT02434	01/26/2026		-40,102.96	
<u>60-03-6300-5970910</u>	TRANSFER TO FUND 10 - GENERAL FUND			0.00	40,102.96	40,102.96
BA0000257	Project Closeout	GLPKT02434	01/26/2026		40,102.96	
<u>60-27-6300-5700780</u>	SKATE PARK			350,000.00	-350,000.00	0.00
BA0000286	Adj per actual	GLPKT02550	02/09/2026		-350,000.00	
<u>60-27-6300-5970910</u>	TRANSFER TO FUND 10 - GENERAL FUND			0.00	200.00	200.00
BA0000286	Adj per actual	GLPKT02550	02/09/2026		200.00	
<u>60-28-6300-5700782</u>	RIDGEWALK GREENWAY			458,003.00	-791,003.00	-333,000.00
BA0000270	Project Accounting Setup	GLPKT02524	02/09/2026		-791,003.00	
<b>Department 6300 Total:</b>				<b>848,105.96</b>	<b>-1,140,803.00</b>	<b>-292,697.04</b>
<b>Department: 6510 - RAIL STATION</b>						
<u>60-23-6510-5300570</u>	MISCELLANEOUS			505,500.00	-505,500.00	0.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		-505,500.00	
<u>60-23-6510-5700000</u>	CONTINGENCY			800,000.00	-800,000.00	0.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		-800,000.00	
<u>60-23-6510-5700720</u>	CONSTRUCTION			8,200,000.00	-8,200,000.00	0.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		-8,200,000.00	
<u>60-23-6510-5700745</u>	DESIGN			891,000.00	-891,000.00	0.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		-891,000.00	
<u>60-23-6510-5700746</u>	LEGAL			42,500.00	-42,500.00	0.00
BA0000271	Project Accounting Setup	GLPKT02525	02/09/2026		-42,500.00	
<b>Department 6510 Total:</b>				<b>10,439,000.00</b>	<b>-10,439,000.00</b>	<b>0.00</b>
<b>Department: 6610 - INFORMATION TECHNOLOGY</b>						
<u>60-04-6610-5700747</u>	FIBER LOOP			450,000.00	-500,000.00	-50,000.00
BA0000267	Project Accounting Setup	GLPKT02521	02/09/2026		-500,000.00	
<b>Department 6610 Total:</b>				<b>450,000.00</b>	<b>-500,000.00</b>	<b>-50,000.00</b>
<b>Expense Total:</b>				<b>12,657,105.96</b>	<b>-349,800.00</b>	<b>12,307,305.96</b>
<b>Fund 60 Total:</b>				<b>12,307,105.96</b>	<b>0.00</b>	<b>12,307,105.96</b>
<b>Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
<b>Department: 3870 - TRANSFER FROM</b>						
<u>69-13-3870-3870500</u>	TRANSFER FROM WSF - S ZONE BPS			-144,405.51	144,405.51	0.00
BA0000265	Project Closeout	GLPKT02518	02/09/2026		144,405.51	
<u>69-26-3870-3870510</u>	TRANSFER FROM WSF - WTP FILTERS #S2&3			-5,000.00	5,000.00	0.00
BA0000266	Project Closeout	GLPKT02520	02/09/2026		5,000.00	
<b>Department 3870 Total:</b>				<b>-149,405.51</b>	<b>149,405.51</b>	<b>0.00</b>
<b>Revenue Total:</b>				<b>-149,405.51</b>	<b>149,405.51</b>	<b>0.00</b>
<b>Expense</b>						
<b>Department: 8100 - PROJECTS (W&amp;S\SW) MULTI-YEAR</b>						
<u>69-00-8100-5300570</u>	MISCELLANEOUS			0.00	200,000.00	200,000.00
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026		200,000.00	
<u>69-00-8100-5700716</u>	LAND ACQUISITION PROJECTS			0.00	550,000.00	550,000.00
BA0000274	Project Accounting Setup	GLPKT02534	02/09/2026		200,000.00	
BA0000275	Project Accounting Setup	GLPKT02535	02/09/2026		50,000.00	
BA0000278	Project Accounting Setup	GLPKT02538	02/09/2026		200,000.00	
BA0000281	Project Accounting Setup	GLPKT02541	02/09/2026		100,000.00	
<u>69-00-8100-5700717</u>	PROFESSIONAL SERVICES			0.00	615,000.00	615,000.00
BA0000274	Project Accounting Setup	GLPKT02534	02/09/2026		50,000.00	

**Budget Adjustment Report**

Account Number	Account Name	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date	Amount
BA0000275	Project Accounting Setup	GLPKT02535	02/09/2026	20,000.00
BA0000276	Project Accounting Setup	GLPKT02536	02/09/2026	375,000.00
BA0000277	Project Accounting Setup	GLPKT02537	02/09/2026	75,000.00
BA0000280	Project Accounting Setup	GLPKT02540	02/09/2026	15,000.00
BA0000281	Project Accounting Setup	GLPKT02541	02/09/2026	40,000.00
BA0000283	Project Accounting Setup	GLPKT02543	02/09/2026	10,000.00
BA0000284	Project Accounting Setup	GLPKT02544	02/09/2026	30,000.00
<u>69-00-8100-5700720</u>	<b>CONSTRUCTION</b>			0.00
BA0000275	Project Accounting Setup	GLPKT02535	02/09/2026	170,000.00
BA0000278	Project Accounting Setup	GLPKT02538	02/09/2026	8,608,096.00
BA0000279	Project Accounting Setup	GLPKT02539	02/09/2026	2,100,000.00
BA0000280	Project Accounting Setup	GLPKT02540	02/09/2026	1,650,600.00
BA0000283	Project Accounting Setup	GLPKT02543	02/09/2026	462,647.40
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026	6,300,000.00
<u>69-00-8100-5700745</u>	<b>DESIGN</b>			0.00
BA0000273	Project Accounting Setup	GLPKT02533	02/09/2026	750,000.00
BA0000274	Project Accounting Setup	GLPKT02534	02/09/2026	500,000.00
BA0000275	Project Accounting Setup	GLPKT02535	02/09/2026	140,000.00
BA0000278	Project Accounting Setup	GLPKT02538	02/09/2026	450,000.00
BA0000281	Project Accounting Setup	GLPKT02541	02/09/2026	70,000.00
BA0000282	Project Accounting Setup	GLPKT02542	02/09/2026	160,000.00
BA0000283	Project Accounting Setup	GLPKT02543	02/09/2026	15,000.00
BA0000284	Project Accounting Setup	GLPKT02544	02/09/2026	275,000.00
BA0000293	Project Accounting Setup	GLPKT02575	02/09/2026	795,600.00
<b>Department 8100 Total:</b>				<b>0.00</b>
				<b>23,811,943.40</b>
				<b>23,811,943.40</b>
<b>Department: 8120 - WATER TREATMENT PLANT</b>				
<u>69-26-8120-5970920</u>	TRANSFER TO FUND 30 - WATER & SEWER			5,000.00
BA0000266	Project Closeout	GLPKT02520	02/09/2026	-5,000.00
<u>69-47-8120-5700866</u>	SODIUM HYPOCHLORIDE CONVERSION			0.00
BA0000276	Project Accounting Setup	GLPKT02536	02/09/2026	-375,000.00
<b>Department 8120 Total:</b>				<b>5,000.00</b>
				<b>-380,000.00</b>
				<b>-375,000.00</b>
<b>Department: 8140 - WATER DISTRIBUTION</b>				
<u>69-13-8140-5970920</u>	TRANSFER TO FUND 30 - WATER & SEWER			144,405.51
BA0000265	Project Closeout	GLPKT02518	02/09/2026	-144,405.51
<u>69-34-8140-5700853</u>	STARFIELD BOOSTER PUMP STATION			1,665,600.00
BA0000280	Project Accounting Setup	GLPKT02540	02/09/2026	-1,665,600.00
<u>69-35-8140-5700854</u>	US-70 WATER IMPROVEMENTS			305,000.00
BA0000284	Project Accounting Setup	GLPKT02544	02/09/2026	-305,000.00
<u>69-38-8140-5700857</u>	HASELL WATER TANK REPLACEMENT			115,000.00
BA0000281	Project Accounting Setup	GLPKT02541	02/09/2026	-210,000.00
<u>69-41-8140-5700859</u>	GALVANIZED WATER MAIN REPLACEMENT			160,000.00
BA0000282	Project Accounting Setup	GLPKT02542	02/09/2026	-160,000.00
<u>69-42-8140-5700860</u>	HYDRANT & VALVE PROJECT			487,647.40
BA0000283	Project Accounting Setup	GLPKT02543	02/09/2026	-487,647.40
<b>Department 8140 Total:</b>				<b>2,877,652.91</b>
				<b>-2,972,652.91</b>
				<b>-95,000.00</b>
<b>Department: 8200 - WASTEWATER COLLECTION</b>				
<u>69-18-8200-5700723</u>	ADRON THOMPSON FACILITY RENOVATION			7,295,600.00
BA0000292	Project Accounting Setup	GLPKT02574	02/09/2026	-7,295,600.00
<u>69-22-8200-5700738</u>	RIVER PUMP STATION			9,258,096.00
BA0000278	Project Accounting Setup	GLPKT02538	02/09/2026	-9,258,096.00
<u>69-33-8200-5700786</u>	ENO RIVER INTERCEPTORS			750,000.00
BA0000274	Project Accounting Setup	GLPKT02534	02/09/2026	-750,000.00
<u>69-36-8200-5700855</u>	ELIZABETH BRADY PS & FORCE MAIN UPG			300,000.00
BA0000273	Project Accounting Setup	GLPKT02533	02/09/2026	-750,000.00

Section 4, Item A.

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
<a href="#">69-37-8200-5700856</a>	EXCHANGE CLUB INTERCEPTORS			380,000.00	-380,000.00	0.00
BA0000275	Project Accounting Setup	GLPKT02535	02/09/2026		-380,000.00	
<a href="#">69-44-8200-5700862</a>	LAWNDALE BASIN REHABILITATION			2,100,000.00	-2,100,000.00	0.00
BA0000279	Project Accounting Setup	GLPKT02539	02/09/2026		-2,100,000.00	
<a href="#">69-48-8200-5700865</a>	CATES CREEK OUTFALL UPGRADE			0.00	-75,000.00	-75,000.00
BA0000277	Project Accounting Setup	GLPKT02537	02/09/2026		-75,000.00	
<b>Department 8200 Total:</b>				<b>20,083,696.00</b>	<b>-20,608,696.00</b>	<b>-525,000.00</b>
<b>Expense Total:</b>				<b>22,966,348.91</b>	<b>-149,405.51</b>	<b>22,816,943.40</b>
<b>Fund 69 Total:</b>				<b>22,816,943.40</b>	<b>0.00</b>	<b>22,816,943.40</b>
<b>Fund: 71 - CAPITAL RESERVE FUND - GENERAL FUND</b>						
<b>Expense</b>						
<b>Department: 6300 - PUBLIC SPACE</b>						
<a href="#">71-10-6300-5700851</a>	SUSTAINABILITY			565,000.00	-540,000.00	25,000.00
BA0000250	Energy Mgmt Software	GLPKT02345	01/26/2026		-20,500.00	
BA0000260	Move Sustainability to Committed Funds	GLPKT02513	02/09/2026		-519,500.00	
<b>Department 6300 Total:</b>				<b>565,000.00</b>	<b>-540,000.00</b>	<b>25,000.00</b>
<b>Department: 6900 - SPECIAL APPROPRIATIONS</b>						
<a href="#">71-20-6900-5700750</a>	WATERSTONE POLICE			115,128.00	-7,118.00	108,010.00
BA0000247	Waterstone Station Contribution	GLPKT02340	01/26/2026		-7,118.00	
<a href="#">71-71-6900-5970910</a>	TRANSFER TO FUND 10 - GENERAL FUND			397,322.00	547,118.00	944,440.00
BA0000247	Waterstone Station Contribution	GLPKT02340	01/26/2026		7,118.00	
BA0000250	Energy Mgmt Software	GLPKT02345	01/26/2026		20,500.00	
BA0000260	Move Sustainability to Committed Funds	GLPKT02513	02/09/2026		519,500.00	
<b>Department 6900 Total:</b>				<b>512,450.00</b>	<b>540,000.00</b>	<b>1,052,450.00</b>
<b>Expense Total:</b>				<b>1,077,450.00</b>	<b>0.00</b>	<b>1,077,450.00</b>
<b>Fund 71 Total:</b>				<b>1,077,450.00</b>	<b>0.00</b>	<b>1,077,450.00</b>
<b>Fund: 78 - COMMITTED FUNDS - GENERAL FUND</b>						
<b>Revenue</b>						
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">78-71-3870-3870422</a>	TRANSFER FROM GF - VEH-POLICE			0.00	-250,000.00	-250,000.00
BA0000288	Adj per FY26 Budget	GLPKT02559	02/09/2026		-250,000.00	
<b>Department 3870 Total:</b>				<b>0.00</b>	<b>-250,000.00</b>	<b>-250,000.00</b>
<b>Revenue Total:</b>				<b>0.00</b>	<b>-250,000.00</b>	<b>-250,000.00</b>
<b>Expense</b>						
<b>Department: 5100 - POLICE</b>						
<a href="#">78-71-5100-5970914</a>	TRANSFER TO GF - VEH-POLICE			0.00	250,000.00	250,000.00
BA0000288	Adj per FY26 Budget	GLPKT02559	02/09/2026		250,000.00	
<b>Department 5100 Total:</b>				<b>0.00</b>	<b>250,000.00</b>	<b>250,000.00</b>
<b>Expense Total:</b>				<b>0.00</b>	<b>250,000.00</b>	<b>250,000.00</b>
<b>Fund 78 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>26,293,658.36</b>	<b>0.00</b>	<b>26,293,658.36</b>

Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>				
	10	-9,789,661.00	0.00	-9,789,661.00
	30	-317,580.00	0.00	-317,580.00
	35	199,400.00	0.00	199,400.00
	60	12,307,105.96	0.00	12,307,105.96
	69	22,816,943.40	0.00	22,816,943.40
	71	1,077,450.00	0.00	1,077,450.00
	78	0.00	0.00	0.00
<b>Budget Code 2025-2026 Total:</b>		<b>26,293,658.36</b>	<b>0.00</b>	<b>26,293,658.36</b>

APPROVED: 4/0

DATE: 2/9/26

VERIFIED: \_\_\_\_\_

*Ann E. Kinney*

DRAFT



## PROCLAMATION In Honor of Black History Month 2026

**WHEREAS**, the Hillsborough Board of Commissioners takes pride in recognizing February 2026 as Black History Month, celebrating the many notable contributions that people of African descent have made to our community, state, and country; and

**WHEREAS**, African Americans have played significant roles in the history of North Carolina's economic, cultural, spiritual, and political development while working tirelessly to maintain and promote their culture and history; and

**WHEREAS**, in 1976, Black History Month was formally adopted to honor and affirm the importance of Black history throughout our American experience and includes some of the greatest, most advanced and innovative societies that we can all draw inspiration from; and

**WHEREAS**, since 1976, every American president has designated February as Black History Month; and

**WHEREAS**, the theme for the 2026 Black History Month, designated by the Association for the Study of African American Life and History (ASALH), is "A Century of Black History Commemoration"; and

**WHEREAS**, this theme marks the 100<sup>th</sup> anniversary of the first "Negro History Week," established by Dr. Carter G. Woodson in 1926; and

**WHEREAS**, African Americans living and working in Hillsborough — from the time of legalized slavery to the present day — have shown a steadfast determination to live freely and equally and to press the town and the community to make manifest an equitable Hillsborough where race is not a determining factor of outcomes; and

**WHEREAS**, this observance presents a special opportunity to become more knowledgeable about black heritage and to honor the many black leaders who have played a part in the progress of our community;

**NOW, THEREFORE**, I, Mark Bell, mayor of the Town of Hillsborough, do hereby proclaim February 2026 as Black History Month in Hillsborough and encourage all residents of the town to celebrate the collective ingenuity, creativity, culture, traditions, and achievements of African Americans and to participate in community events honoring their lasting contributions.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused this seal of the Town of Hillsborough to be affixed this 9th day of February in the year 2026.



*Mark Bell*

Mark Bell, Mayor  
Town of Hillsborough



# ORDINANCE

## Amending Article VII: Recreation

### Section 3-49 through 3-50 of the Code of Ordinances

The Hillsborough Board of Commissioners ordains:

**Section 1.** The Code of Ordinances shall be amended as follows:

**Section 3-49. Rules and regulations for town parks and greenways.**

Item 4 updated as follows:

Non-motorized vehicles may use town parks and greenways so long as any user of such a vehicle complies with all traffic regulations and so long as the operator shall stop or otherwise yield the right of way to pedestrian traffic. No nonmotorized vehicle shall exceed a speed of ten (10) miles per hour while being operated in parks or greenways.

Items 4 through 9 renumbered to 5 through 10.

Item 11 updated as follows:

Dogs are prohibited from being in any playground area in a town park. A playground area is a fenced or unfenced area containing manufactured or naturally derived play equipment or elements used by children. A playground area may also contain adult equipment or elements if developed as an intergenerational play space. Play equipment has prescribed use zones requiring safety surfacing to protect against impact injury. The area may have associated features such as a sand play area, play lawn or water play feature, as well as amenities such as benches, picnic tables, waste receptacles and signage.

Items 10 through 12 renumbered to 12 through 14.

**Section 3-50. Reservation of facilities within town parks.**

Item j added as follows:

Town greenways, including greenway trails within Gold Park, may not be reserved for special events on Saturdays between the hours of 10 a.m. and 3 p.m.

**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of February in the year 2026.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



# ORDINANCE

## Amending Section 9-4: Publication of Proclamation

The Hillsborough Board of Commissioners ordains:

**Section 1.** The Code of Ordinances shall be amended as follows:

**Section 9-4. Publication of proclamation.**

Item a updated as follows:

For the purpose of making effective the prohibitions and restrictions imposed by the proclamation, publication shall include posting of a signed copy of the declaration conspicuously on the municipal website and submittal of a signed copy of the declaration to the Department of Public Safety's critical management system. Publication may also consist of reports of the substance of the proclamation's contents, including prohibitions and restrictions, in the mass communications media serving the affected area or other effective methods of disseminating the necessary information quickly.

Item b repealed.

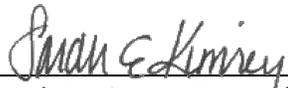
**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of February in the year 2026.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending Section I4-I: Definitions

The Hillsborough Board of Commissioners ordains:

**Section 1.** Section 14-1 Definitions is amended as follows:

(4a) *Building sewer* means sewer conveying wastewater from the premises of a user to a POTW.

(5) ***Bedroom means any room that has at least 100 square feet, and at least 50% of the room has a ceiling height of greater than 7', has a closet, is not used for food preparation, and has at least two means of ingress and egress including windows. This definition shall apply even if the room is not labeled as a bedroom on building permit applications and will apply when all fees are assessed.***

(6) *Categorical standards* means National Categorical Pretreatment Standards.

***Added text is in bold and italics. This section shall be renumbered as described.***

**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of February in the year 2026.

Ayes: 4

Noes: 0

Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending Section 14-60: Extensions Outside of Town

The Hillsborough Board of Commissioners ordains:

**Section 1.** Section 14-60 Extensions outside of Town is amended as follows:

- (a) The town has no responsibility to provide water or sewer service to property located outside the corporate limits. However, upon request, the town may allow extensions, as defined in section 14-57(b), of its water or sewer lines to serve properties outside the town when it determines that it is in the town's best interest to do so. ***All water and sewer service extension to areas outside the Recommended Urban Service Boundary as shown in the Comprehensive Sustainability Plan adopted June 12, 2023 shall be performed in accordance with part f of this section.***
- (b) Town approval of extensions to property located outside of the town's extraterritorial planning jurisdiction shall be in conformity with all applicable county policies and regulations.
- (c) Any owner of property outside the corporate limits who seeks an extension of the town's water or sewer system to serve his property may make an application for such extension to the town. The owner shall provide all information the town deems necessary to determine whether the requested extension is feasible and in the town's best interest.
- (d) Subject to section 14-61, the responsibility for and the entire cost of extending a water or sewer line to serve property outside the town shall be borne by the property owner requesting the extension. The cost of extending the town's water or sewer system shall include the cost of installing oversized lines which may be required by the town to meet system-wide needs. In addition, the entire cost of extending lines within new subdivisions or developments outside of town shall be borne by the subdivider or developer.
- (e) It shall be unlawful to begin construction of buildings or project infrastructure ***until a construction permit issued by the town engineer formal, written approval is provided by the town.*** This ***permit written approval*** will be contingent upon approval of the final development plans for the project by ***town engineer town staff***; execution of a water and sewer agreement, if applicable, and the ***ascertaining issuance*** of all necessary permits for construction by other agencies.
- (f) ***The town shall not extend water lines and/or sewer lines across the Recommended Urban Service Boundary, and shall not assume ownership or maintenance of new water and/or sewer lines outside of the Recommended Urban Service Boundary. All resale of water outside of the Recommended Urban Service Boundary not associated with existing interconnections to adjacent publicly owned and operated utilities is prohibited. Resale of water outside the Recommended Urban Service Boundary to community-owned water systems, privately-held utilities, homeowners associations and condominium associations, and other non-governmentally owned utilities or authorities is prohibited. The town will allow single family homes, duplexes, triplexes, and accessory dwelling units to establish a connection to an existing water line outside of the Recommended Urban Service Boundary provided no waterline extension is required to serve the proposed residence. The town reserves the right to reject any proposed water connection to existing infrastructure outside of the Recommended Urban***

***Service Boundary if adequate water pressure and/or water quality are not available or if the proposed connection does not meet other applicable town requirements.***

***Added text is in bold and italics***

**Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.

**Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of February in the year 2026.

Ayes: 4  
Noes: 0  
Absent or excused: 1



  
\_\_\_\_\_  
Sarah E. Kimrey, Town Clerk

DRAFT



## ORDINANCE

### Capital Project Amendment

#### Adron F. Thompson Facility Renovation

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Adron F. Thompson Facility Renovation	\$7,295,600	\$1,204,400	\$8,500,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Adron F. Thompson Facility Renovation	\$7,295,600	\$1,204,400	\$8,500,000

**Section 3.** This ordinance shall be amended in any manner to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital project, so long as it continues to fulfill the requirements of G.S. 159-13.2 and other applicable laws.

**Section 4.** This capital project will close automatically upon projection completion.

**Section 5.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of February in the year 2026.

Ayes: 4  
 Noes: 0  
 Absent or excused: 1



  
 \_\_\_\_\_  
 Sarah E. Kimrey, Town Clerk



Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026				
	69	-6,500,000.00	0.00	-6,500,000.00
<b>Budget Code 2025-2026 Total:</b>		<b>-6,500,000.00</b>	<b>0.00</b>	<b>-6,500,000.00</b>

DRAFT

**Resolution Supporting an Application to the Local Government  
Commission for its Approval of Town Revenue Bonds  
-- 2026 Thompson Building Project**

***Introduction --***

The Board of Commissioners of the Town of Hillsborough has previously determined to carry out a project to renovate and expand the Adron F. Thompson building. This project is planned to include a new welding shop, stockroom for inventory, additional office space, storage and restrooms.

The town has also made a preliminary determination to issue utility revenue bonds to pay some or all of these project costs. Revenue bonds are not secured by a pledge of the town's taxing power or by a lien on any town real estate. Instead, the bonds are payable only from the net operating revenues of the town's water and sewer system.

State law requires that the town's issuance of the bonds be approved by the North Carolina Local Government Commission, a division of the North Carolina State Treasurer's office. Under the Local Government Commission's guidelines, this governing body must make certain findings of fact to support the town's application for the commission's approval of the bonds.

**1. The Town of Hillsborough Board of Commissioners RESOLVES, as follows:**

(a) The town makes a preliminary determination to finance approximately \$8,500,000 to pay project costs.

(b) The town has solicited proposals from banks and other financial institutions provide the financing. Town staff recommends, and the board approves, a proposal from Webster Bank to provide 20-year financing for the project. The final

details of the financing, and the financing documents, are subject to this board's approval at a later meeting.

(c) The board will determine the final amount to be financed by a later resolution. The final amount financed may be higher or lower than \$8,500,000. Some of the financing proceeds may represent reimbursement to the town for prior expenditures on project costs, and some proceeds may be used to pay financing expenses or to provide any appropriate reserves.

**2. The board makes the following findings of fact in support of the town's application to the Local Government Commission:**

(a) The project is feasible. The town believes that the customer utility bills that will be necessary to provide for bond payments will be reasonable under the circumstances.

(b) The estimated sums to fall due are adequate and not excessive for the proposed purpose. The town will be able to market the bonds at reasonable rates of interest. The town will closely review proposed bond rates against market rates with guidance from the Local Government Commission and the town's financial adviser. All amounts financed will reflect either approved contracts, professional estimates or previous actual expenditures.

(c) As confirmed by the town's finance officer, (i) the town's debt management procedures and policies are sound and in compliance with law, and (ii) the town is not in default under any of its debt service obligations.

(d) The town attorney is of the opinion that the proposed project is authorized by law and is a purpose for which public funds of the town may be expended pursuant to the Constitution and laws of North Carolina.

**3. Additionally, the board resolves as follows:**

(a) The town intends that the adoption of this resolution will be a declaration of the town's official intent to reimburse project expenditures from financing proceeds. The town intends that funds that have been advanced for project costs, or which may be so advanced, from the town's general fund, or any other town fund, may be reimbursed from the financing proceeds.

(b) The board directs the town manager and the finance officer to take all appropriate steps toward the completion of the financing, including completing an application to the Local Government Commission for its approval of the proposed financing. The board ratifies all prior actions of town representatives in this regard.

(c) This resolution takes effect immediately.

\*\*\*\*\*

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of the Town of Hillsborough, North Carolina; that this meeting was properly called and held on February 9, 2026; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this 9th day of February, 2026.



*Sarah E. Kimrey*

Sarah Kimrey  
Town Clerk  
Town of Hillsborough, North Carolina



# Minutes

## Board of Commissioners

### Fiscal Year 2027-29 Budget Retreat

7 p.m. Feb. 23, 2026

Board Meeting Room, Town Hall Annex, 105 E. Corbin St.

Present: Mayor Mark Bell and commissioners Meaghun Darab, Robb English, Kathleen Ferguson and Matt Hughes

Absent: Commissioner Evelyn Lloyd

Staff: Budget Director Emily Bradford, Administrative Services Director Jen Della Valle, Assistant Town Manager and Community Services Director Matt Efird, Budget and Management Analyst Josh Fernandez, Engineering Services Manager Bryant Green, Town Attorney Bob Hornik, Town Clerk and Human Resources Technician Sarah Kimrey, Finance Director Dave McCole, Town Manager Eric Peterson, Utilities Director Marie Strandwitz, Chief of Police Jason Winn and Communications Manager Catherine Wright

#### 1. Opening of the work session

Mayor Mark Bell called the meeting to order at 7 p.m.

#### 2. Agenda changes and approval

- Correction to Tourism Board reappointments – Tourism Development Authority
- Add item 4D – Special Event Permit – The Fast and the Furriest 5K

Motion: Commissioner Kathleen Ferguson moved to approve the agenda as amended. Commissioner Meaghun Darab seconded.

Vote: 4-0.

#### 3. Appointments

- A. Tourism Board – Reappointment of Victoria Pace and Meaghun Darab for terms expiring Jan. 31, 2027

Motion: Commissioner Matt Hughes moved to approve the appointments. Ferguson seconded.

Vote: 4-0.

#### 4. Items for decision - consent agenda

- A. Miscellaneous budget amendments and transfers  
B. Capital Project Ordinance Amendment – Elizabeth Brady Road Culvert Replacement  
C. Water Treatment Plant Improvements – Disinfection System USDA-RD Obligation  
D. Special Event Permit – The Fast and the Furriest 5K

Motion: Ferguson moved to approve all items on the consent agenda. Hughes seconded.

Vote: 4-0. Nays: 0.

#### 5. In-depth discussion and topics

- A. Request for Funding to Support CASA Cedar Village Project

Cornelis Verkerk, Director of Real Estate Development for CASA, requested \$300,000 over three years for the Cedar Village project, a 72-unit affordable housing development targeted at residents earning 30%, 50%, and 60% of area median income. He highlighted previous challenges with low-income housing tax credit applications, including site control issues and competitive scoring. Verkerk noted that tax credit equity pricing has dropped significantly, resulting in substantial lost equity. The project budget is estimated at \$17.67 million.

The request comes amid challenges such as the elimination of the workforce housing loan program, placing more pressure on remaining gap financing programs, and the need for community support to strengthen applications. Local government funding would diversify revenue, improve competitiveness for tax credits, and demonstrate community support, vital for state agency evaluations.

Discussion included why the project's unit count dropped from 88 to 72—mainly due to parking space requirements. Federal legislative changes that could affect parking were deemed untimely for this cycle. Assistant Town Manager Matt Efirm presented budget scenarios indicating the three-year commitment fits within the town's housing fund capacity. After discussions, the board expressed support for the funding as an important investment in affordable housing aligning with town goals.

Motion: Ferguson moved to approve \$100,000 annually for three years. English seconded.  
Vote: 4-0.

B. Water and Sewer Rate Structure Discussion

Vanessa Bryant and Melissa Levan from consulting firm Raftelis presented alternative water and sewer rate structures to improve fairness and affordability. The consultants highlighted the rising industry costs, capital expenditures, and Tropical Storm Chantal's impact necessitating a debt coverage ratio of at least 1.1 times. Expenses were 20% higher than last year, prompting a continuation of 7.5% annual rate adjustments to ensure stability. The current structure includes a minimum charge for the first 2,000 gallons and volumetric charges for more.

Hillsborough, with 37% of residential bills under 2,000 gallons and 92% mainly residential bills, finds fewer customers spreading costs over a smaller base. Of the three proposed structures:

- Approach 1 introduces a \$10.14 monthly account charge for all, retaining the minimum allowance but lowering volumetric rates to maintain total revenue.
- Approach 2a eliminates the minimum allowance, charging exactly for usage plus the account charge.
- Approach 2b includes the account charge, minimum allowance removal, and tiered rates for residential customers, charging less for the first 2,000 gallons.

Analysis showed Approach 1 benefits higher-volume users (5,000+ gallons), while Approaches 2a and 2b favor low-volume users. Board members inquired about equity with commercial rates being lower than residential tier-two users in Approach 2b, explained by standard practices to encourage residential conservation.

The board requested further options for transparency on actual infrastructure costs.

C. Strategic Plan Mid-Year Update

Administrative Services Director Jen Della Valle presented the mid-year strategic plan update covering quarters one and two across all focus areas. Department heads were present to address specific questions.

The board reviewed progress on sustainability, connected community, economic vitality, community safety, and service excellence initiatives. Most items were progressing as expected, with some delays attributed to staff capacity constraints following Tropical Storm Chantal.

- D. Working Together (Board & Staff): Guides for requests, direction, lines of succession, and communications process – Annual Review and Discussion  
Town Manager Eric Peterson reviewed board-staff working relationships, covering the one-hour rule for staff time allocation, direction protocols requiring communication through management, and individual board member request procedures. He noted the current system generally works well with good board adherence to protocols.

Peterson addressed emergency operations communication, confirming the current approach where he serves as incident commander with communication flowing through the mayor. He explored potential alternatives as the organization grows, noting other jurisdictions use different models. The board discussed emergency succession beyond mayor and mayor pro tem, with suggestions to use the most recent former mayor pro tem for continuity of experience.

Communications Manager Catherine Wright presented updates on several operational items:

Email signatures were updated with new templates for accessibility, removing social media icons in favor of a single link to the town's social media page. Individual signatures can now be created for board members, including optional meeting scheduling tools.

Social media protocols request board members wait for official town announcements before sharing information, allowing staff time to prepare responses. During emergencies, board members should serve as "eyes and ears" reporting questions and concerns through the mayor.

Media contacts should be coordinated, preferably through the mayor, to ensure consistent messaging and allow staff preparation. The goal is avoiding mixed messages and ensuring the most knowledgeable spokesperson addresses each topic.

VIP visits should be coordinated through the mayor with the communications team handling logistics, security assessment, and staff capacity evaluation.

The board expressed satisfaction with current protocols while discussing minor refinements for clarity and efficiency.

- E. Nonprofit Funding Process Review Continued  
The administrative services director continued the nonprofit funding process discussion from the previous budget retreat, presenting policy updates based on board feedback.
- The policy was revised to allow 501(c)(4) organizations and include website language clarifying expectations about local purposes and alignment with town strategic objectives. Della Valle said the information would be incorporated into future application cycles through nonprofit kickoff meetings and application materials.
- Commissioner Ferguson emphasized the importance of prioritizing services for the most vulnerable populations, stating this should be reflected both in policy language and scoring criteria. She said that when competing requests serve both privileged and vulnerable populations, the town should prioritize those serving vulnerable residents who have no other options.

Commissioner Hughes questioned the value of detailed scoring rubrics for relatively small funding amounts, preferring a discussion guide approach that maintains board discretion. He cited examples from other boards where scoring rubrics didn't align with practical decision-making and worried about creating unnecessarily complex processes.

Ferguson supported scoring mechanisms as expectation-setting tools for applicants while acknowledging they shouldn't be rigid decision-making formulas.

Motion: Ferguson moved to adopt the Nonprofit Partnership Funding policy with additional staff changes incorporating priority language for vulnerable populations. Hughes seconded.  
Vote: 4-0.

**6. Committee updates and reports**

Board members gave updates on the committees and boards on which they serve.

**7. Adjournment**

Motion: Hughes moved to adjourn at 9:54 p.m. Ferguson seconded.  
Vote: 4-0.

Respectfully submitted,

Sarah Kimrey  
Town Clerk  
Staff support to the Board of Commissioners

DRAFT

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 02/23/2026 - 02/23/2026

Town of Hillsborough, NC

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 10 - GENERAL</b>						
<b>Department: 3100 - TAX LEVY</b>						
<a href="#">10-00-3100-3101225</a>	2025 TAX LEVY			-10,899,000.00	-26,410.00	-10,925,410.00
BA0000295	Snow Storm Response	GLPKT02621	02/23/2026		-13,000.00	
BA0000296	Snow Plow Blade Replacements	GLPKT02622	02/23/2026		-13,410.00	
<b>Department 3100 Total:</b>				<b>-10,899,000.00</b>	<b>-26,410.00</b>	<b>-10,925,410.00</b>
<b>Department: 3400 - FEE REVENUES</b>						
<a href="#">10-10-3400-3401000</a>	PLANNING FEES			-25,000.00	-7,840.00	-32,840.00
BA0000308	Adj per Actual	GLPKT02684	02/23/2026		-7,840.00	
<b>Department 3400 Total:</b>				<b>-25,000.00</b>	<b>-7,840.00</b>	<b>-32,840.00</b>
<b>Department: 3900 - FUND BALANCE APPROPRIATION</b>						
<a href="#">10-00-3900-3900000</a>	FUND BALANCE APPROPRIATION			-207,819.00	-148,294.00	-356,113.00
BA0000299	IFC FEMA Consultant	GLPKT02629	02/23/2026		-120,000.00	
BA0000309	Orange County Emergency Operations Plan	GLPKT02695	02/23/2026		-28,294.00	
<b>Department 3900 Total:</b>				<b>-207,819.00</b>	<b>-148,294.00</b>	<b>-356,113.00</b>
<b>Department: 4000 - DISASTER</b>						
<a href="#">10-10-4000-5300361</a>	RENTAL - VEHICLES			0.00	2,635.00	2,635.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,635.00	
<a href="#">10-10-4000-5300570</a>	MISCELLANEOUS			0.00	116,800.00	116,800.00
BA0000299	IFC FEMA Consultant	GLPKT02629	02/23/2026		120,000.00	
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-3,200.00	
<a href="#">10-10-4000-5300583</a>	MISC - TAX, TAGS, ETC			0.00	565.00	565.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		565.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>120,000.00</b>	<b>120,000.00</b>
<b>Department: 4100 - GOVERNING BODY</b>						
<a href="#">10-10-4100-5300120</a>	ADVERTISING			150.00	531.00	681.00
BA0000317	State of emergency declaration	GLPKT02721	02/23/2026		531.00	
<a href="#">10-10-4100-5300570</a>	MISCELLANEOUS			4,500.00	-531.00	3,969.00
BA0000317	State of emergency declaration	GLPKT02721	02/23/2026		-531.00	
<b>Department 4100 Total:</b>				<b>4,650.00</b>	<b>0.00</b>	<b>4,650.00</b>
<b>Department: 5100 - POLICE</b>						
<a href="#">10-20-5100-5300732</a>	EMERGENCY OPERATIONS CENTER			10,000.00	28,294.00	38,294.00
BA0000309	Orange County Emergency Operations Plan	GLPKT02695	02/23/2026		28,294.00	
<b>Department 5100 Total:</b>				<b>10,000.00</b>	<b>28,294.00</b>	<b>38,294.00</b>
<b>Department: 5550 - FLEET MAINTENANCE</b>						
<a href="#">10-30-5550-5100010</a>	OVERTIME COMPENSATION			500.00	1,300.00	1,800.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		1,300.00	
<a href="#">10-30-5550-5300130</a>	UTILITIES			12,150.00	-1,300.00	10,850.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-1,300.00	
<a href="#">10-30-5550-5300170</a>	VEHICLE REPAIR - STREETS			15,000.00	21,410.00	36,410.00
BA0000295	Snow Storm Response	GLPKT02621	02/23/2026		8,000.00	
BA0000296	Snow Plow Blade Replacements	GLPKT02622	02/23/2026		13,410.00	
<a href="#">10-30-5550-5300180</a>	VEHICLE REPAIR - SOLID WASTE			25,000.00	5,000.00	30,000.00
BA0000295	Snow Storm Response	GLPKT02621	02/23/2026		5,000.00	
<b>Department 5550 Total:</b>				<b>52,650.00</b>	<b>26,410.00</b>	<b>79,060.00</b>

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
<b>Department: 5600 - STREETS</b>						
<a href="#">10-30-5600-5100010</a>	OVERTIME COMPENSATION			3,000.00	2,990.00	5,990.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,990.00	
<a href="#">10-30-5600-5300130</a>	UTILITIES			155,278.00	-4,500.00	150,778.00
BA0000302	Cover PO26000079 Wright Express	GLPKT02636	02/23/2026		-4,500.00	
<a href="#">10-30-5600-5300310</a>	GASOLINE			12,500.00	4,500.00	17,000.00
BA0000302	Cover PO26000079 Wright Express	GLPKT02636	02/23/2026		4,500.00	
<a href="#">10-30-5600-5300330</a>	SUPPLIES - DEPARTMENTAL			32,000.00	-2,990.00	29,010.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-2,990.00	
<b>Department 5600 Total:</b>				<b>202,778.00</b>	<b>0.00</b>	<b>202,778.00</b>
<b>Department: 5800 - SOLID WASTE</b>						
<a href="#">10-30-5800-5100010</a>	OVERTIME COMPENSATION			4,000.00	2,000.00	6,000.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,000.00	
<a href="#">10-30-5800-5300350</a>	UNIFORMS			8,400.00	-2,000.00	6,400.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-2,000.00	
<b>Department 5800 Total:</b>				<b>12,400.00</b>	<b>0.00</b>	<b>12,400.00</b>
<b>Department: 6300 - PUBLIC SPACE</b>						
<a href="#">10-10-6300-5300154</a>	MAINT - GROUNDS			253,556.00	5,000.00	258,556.00
BA0000301	Snow removal	GLPKT02634	02/23/2026		5,000.00	
<a href="#">10-10-6300-5300155</a>	MAINT - PARKS			25,000.00	-5,000.00	20,000.00
BA0000301	Snow removal	GLPKT02634	02/23/2026		-5,000.00	
<b>Department 6300 Total:</b>				<b>278,556.00</b>	<b>0.00</b>	<b>278,556.00</b>
<b>Department: 6400 - CEMETERY</b>						
<a href="#">10-40-6400-5300165</a>	MAINT - INFRASTRUCTURE			12,000.00	7,840.00	19,840.00
BA0000308	Cemetery Wall Repair	GLPKT02684	02/23/2026		7,840.00	
<b>Department 6400 Total:</b>				<b>12,000.00</b>	<b>7,840.00</b>	<b>19,840.00</b>
<b>Fund 10 Total:</b>				<b>-10,558,785.00</b>	<b>0.00</b>	<b>-10,558,785.00</b>
<b>Fund: 30 - WATER/SEWER</b>						
<b>Department: 3880 - NON-DEPARTMENTAL</b>						
<a href="#">30-80-3880-3887000</a>	INSURANCE PROCEEDS			0.00	-82,538.00	-82,538.00
BA0000311	TS Chantal: Replace Truck #213	GLPKT02704	02/23/2026		-7,187.00	
BA0000312	Correct BA0000311: Not TS Related	GLPKT02709	02/23/2026		-74,951.00	
BA0000313	Tax and Tags for Truck #213 (8140)	GLPKT02710	02/23/2026		-400.00	
<b>Department 3880 Total:</b>				<b>0.00</b>	<b>-82,538.00</b>	<b>-82,538.00</b>
<b>Department: 3900 - FUND BALANCE APPROPRIATION</b>						
<a href="#">30-80-3900-3900000</a>	FUND BALANCE APPROPRIATION			-675,666.00	-120,000.00	-795,666.00
BA0000299	IFC FEMA Consultant	GLPKT02629	02/23/2026		-120,000.00	
<b>Department 3900 Total:</b>				<b>-675,666.00</b>	<b>-120,000.00</b>	<b>-795,666.00</b>
<b>Department: 4000 - DISASTER</b>						
<a href="#">30-80-4000-5300570</a>	MISCELLANEOUS			0.00	120,000.00	120,000.00
BA0000299	IFC FEMA Consultant	GLPKT02629	02/23/2026		120,000.00	
<a href="#">30-80-4000-5700740</a>	CAPITAL - VEHICLES			0.00	0.00	0.00
BA0000311	TS Chantal: Replace Truck #213	GLPKT02704	02/23/2026		7,187.00	
BA0000312	Correct BA0000311: Not TS Related	GLPKT02709	02/23/2026		-7,187.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>120,000.00</b>	<b>120,000.00</b>
<b>Department: 8120 - WATER TREATMENT PLANT</b>						
<a href="#">30-80-8120-5100010</a>	OVERTIME COMPENSATION			25,000.00	2,500.00	27,500.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,500.00	
<a href="#">30-80-8120-5300145</a>	MAINT - BUILDINGS			5,000.00	2,000.00	7,000.00
BA0000319	Cover building maintenance costs	GLPKT02759	02/23/2026		2,000.00	
<a href="#">30-80-8120-5300158</a>	MAINT - EQUIPMENT			88,400.00	-4,500.00	83,900.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-2,500.00	

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000319	Cover building maintenance costs	GLPKT02759	02/23/2026		-2,000.00	
<b>Department 8120 Total:</b>				<b>118,400.00</b>	<b>0.00</b>	<b>118,400.00</b>
<b>Department: 8140 - WATER DISTRIBUTION</b>						
<a href="#">30-80-8140-5300330</a>	SUPPLIES - DEPARTMENTAL			120,000.00	-5,000.00	115,000.00
BA0000315	Upfit of recently purchased F-450	GLPKT02713	02/23/2026		-5,000.00	
<a href="#">30-80-8140-5300583</a>	MISC - TAX, TAGS, ETC			2,600.00	-2,600.00	0.00
BA0000313	Tax and Tags for Truck #213 (8140)	GLPKT02710	02/23/2026		400.00	
BA0000316	Move to correct accounts 8140>8200	GLPKT02720	02/23/2026		-3,000.00	
<a href="#">30-80-8140-5700740</a>	CAPITAL - VEHICLES			85,000.00	5,000.00	90,000.00
BA0000312	Correct BA0000311: Not TS Related	GLPKT02709	02/23/2026		82,138.00	
BA0000315	Upfit of recently purchased F-450	GLPKT02713	02/23/2026		5,000.00	
BA0000316	Move to correct accounts 8140>8200	GLPKT02720	02/23/2026		-82,138.00	
<b>Department 8140 Total:</b>				<b>207,600.00</b>	<b>-2,600.00</b>	<b>205,000.00</b>
<b>Department: 8200 - WASTEWATER COLLECTION</b>						
<a href="#">30-80-8200-5300130</a>	UTILITIES			60,000.00	-500.00	59,500.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-500.00	
<a href="#">30-80-8200-5300145</a>	MAINT - BUILDINGS			2,000.00	500.00	2,500.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		500.00	
<a href="#">30-80-8200-5300165</a>	MAINT - INFRASTRUCTURE			160,000.00	-8,000.00	152,000.00
BA0000307	Pump repairs and pump station supplies	GLPKT02673	02/23/2026		-8,000.00	
<a href="#">30-80-8200-5300322</a>	SUPPLIES - LIFT STATION PUMPS			10,000.00	8,000.00	18,000.00
BA0000307	Pump repairs and pump station supplies	GLPKT02673	02/23/2026		8,000.00	
<a href="#">30-80-8200-5300583</a>	MISC - TAX, TAGS, ETC			2,600.00	3,000.00	5,600.00
BA0000316	Move to correct accounts 8140>8200	GLPKT02720	02/23/2026		3,000.00	
<a href="#">30-80-8200-5700740</a>	CAPITAL - VEHICLES			85,000.00	82,138.00	167,138.00
BA0000316	Move to correct accounts 8140>8200	GLPKT02720	02/23/2026		82,138.00	
<b>Department 8200 Total:</b>				<b>319,600.00</b>	<b>85,138.00</b>	<b>404,738.00</b>
<b>Department: 8220 - WASTEWATER TREATMENT PLANT</b>						
<a href="#">30-80-8220-5100010</a>	OVERTIME COMPENSATION			5,000.00	2,000.00	7,000.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,000.00	
<a href="#">30-80-8220-5300330</a>	SUPPLIES - DEPARTMENTAL			4,000.00	-2,000.00	2,000.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-2,000.00	
<b>Department 8220 Total:</b>				<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>
<b>Fund 30 Total:</b>				<b>-21,066.00</b>	<b>0.00</b>	<b>-21,066.00</b>
<b>Fund: 35 - STORMWATER</b>						
<b>Department: 5900 - STORMWATER</b>						
<a href="#">35-30-5900-5100010</a>	OVERTIME COMPENSATION			1,000.00	2,000.00	3,000.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		2,000.00	
<a href="#">35-30-5900-5300000</a>	CONTINGENCY			25,000.00	-2,000.00	23,000.00
BA0000318	Account cleanup 02-13-2026	GLPKT02743	02/23/2026		-2,000.00	
<a href="#">35-30-5900-5300441</a>	CS - ENGINEERING			25,000.00	-20,000.00	5,000.00
BA0000314	Elizabeth Brady Culvert Study	GLPKT02712	02/23/2026		-20,000.00	
<a href="#">35-71-5900-3592010</a>	TRANSFER TO STORMWATER CPF			125,000.00	20,000.00	145,000.00
BA0000314	Elizabeth Brady Culvert Study	GLPKT02712	02/23/2026		20,000.00	
<b>Department 5900 Total:</b>				<b>176,000.00</b>	<b>0.00</b>	<b>176,000.00</b>
<b>Fund 35 Total:</b>				<b>176,000.00</b>	<b>0.00</b>	<b>176,000.00</b>
<b>Fund: 60 - GENERAL CAPITAL IMPROVEMENTS</b>						
<b>Department: 6100 - PROJECTS (GL)- MULTI-YEAR</b>						
<a href="#">60-00-6100-5700720</a>	CONSTRUCTION			0.00	-5,218.83	-5,218.83
BA0000304	Project Accounting Setup	GLPKT02644	02/23/2026		-5,218.83	
<a href="#">60-00-6100-5700745</a>	DESIGN			0.00	5,218.83	5,218.83

**Budget Adjustment Report**

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
BA0000304	Project Accounting Setup	GLPKT02644	02/23/2026		5,218.83	
<b>Department 6100 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 60 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 61 - STORMWATER CAPITAL IMPROVEMENTS</b>						
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">61-46-3870-3870602</a>	TRANSFER FROM SWF-ELIZ BRADY CULVER			-75,000.00	-20,000.00	-95,000.00
BA0000314	Elizabeth Brady Culvert Study	GLPKT02712	02/23/2026		-20,000.00	
<b>Department 3870 Total:</b>				<b>-75,000.00</b>	<b>-20,000.00</b>	<b>-95,000.00</b>
<b>Department: 5900 - STORMWATER</b>						
<a href="#">61-00-5900-5700717</a>	PROFESSIONAL SERVICES			0.00	20,000.00	20,000.00
BA0000314	Project Accounting Setup	GLPKT02712	02/23/2026		20,000.00	
<a href="#">61-00-5900-5700720</a>	CONSTRUCTION			0.00	175,000.00	175,000.00
BA0000314	Elizabeth Brady Culvert Study	GLPKT02712	02/23/2026		175,000.00	
<a href="#">61-46-5900-5700864</a>	ELIZABETH BRADY RD CULVERT REPLC			75,000.00	-175,000.00	-100,000.00
BA0000314	Elizabeth Brady Culvert Study	GLPKT02712	02/23/2026		-175,000.00	
<b>Department 5900 Total:</b>				<b>75,000.00</b>	<b>20,000.00</b>	<b>95,000.00</b>
<b>Fund 61 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS</b>						
<b>Department: 8100 - PROJECTS (W&amp;S\SW) MULTI-YEAR</b>						
<a href="#">69-00-8100-5300570</a>	MISCELLANEOUS			0.00	22,335.00	22,335.00
BA0000300	Lawndale Closing Costs	GLPKT02632	02/23/2026		22,335.00	
<a href="#">69-00-8100-5700720</a>	CONSTRUCTION			0.00	-606,135.00	-606,135.00
BA0000300	Lawndale Closing Costs	GLPKT02632	02/23/2026		-22,335.00	
BA0000303	Starfield BPS Design	GLPKT02643	02/23/2026		-150,000.00	
BA0000305	Project Accounting Setup	GLPKT02645	02/23/2026		-400,000.00	
BA0000306	Project Accounting Setup	GLPKT02649	02/23/2026		-33,800.00	
<a href="#">69-00-8100-5700745</a>	DESIGN			0.00	583,800.00	583,800.00
BA0000303	Starfield BPS Design	GLPKT02643	02/23/2026		150,000.00	
BA0000305	Project Accounting Setup	GLPKT02645	02/23/2026		400,000.00	
BA0000306	Project Accounting Setup	GLPKT02649	02/23/2026		33,800.00	
<b>Department 8100 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 69 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 72 - RESTRICTED REVENUES - GENERAL FUND</b>						
<b>Department: 5100 - POLICE</b>						
<a href="#">72-00-5100-3301052</a>	RESTRICTED REV - ABC BOARD GRANT			-41,033.96	-3,125.00	-44,158.96
BA0000310	FY26 Q3 ABC Board Distribution	GLPKT02696	02/23/2026		-3,125.00	
<a href="#">72-20-5100-5300052</a>	ABC BOARD EXPENDITURES			41,033.96	3,125.00	44,158.96
BA0000310	FY26 Q3 ABC Board Distribution	GLPKT02696	02/23/2026		3,125.00	
<b>Department 5100 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 72 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>-10,403,851.00</b>	<b>0.00</b>	<b>-10,403,851.00</b>





# ORDINANCE

## Capital Project Amendment

### Elizabeth Brady Road Culvert Replacement

The Hillsborough Board of Commissioners ordains that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**Section 1.** Revenues anticipated to be available to the town to complete the project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Rd Culvert Replacement	\$175,000	\$20,000	\$195,000

**Section 2.** Amounts appropriated for the capital project are hereby amended as follows.

	<i>Current Budget</i>	<i>+/-</i>	<i>Amended Budget</i>
Elizabeth Brady Rd Culvert Replacement	\$175,000	\$20,000	\$195,000

**Section 3.** Copies of this ordinance should be furnished to the clerk, budget officer and finance officer to be kept on file by them for their direction in carrying out this project.

The foregoing ordinance having been submitted to a vote, received the following vote and was duly adopted this 23<sup>rd</sup> day of February in the year 2026.

Ayes: 4  
Noes: 0  
Absent or excused: 1



Sarah E. Kimrey, Town Clerk



Budget Adjustment Report

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026		Fiscal: 2025-2026		
	61	0.00	0.00	0.00
<b>Budget Code 2025-2026 Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

DRAFT



## RESOLUTION

### USDA-RD Authorized Representatives and Local Match

### Water Treatment Facility Improvements – Disinfection System

**WHEREAS**, the Town of Hillsborough received a Fiscal Year (FY) 2026 Congressionally Directed Spending (CDS)/Community Project Funding (CPF) obligation under USDA's Rural Development Water & Environmental Programs (WEP) in the amount of \$1,000,000 as requested by Representative Valerie Foushee, and

**WHEREAS**, the project entails design and construction of a new water disinfection system with an estimated combined cost of \$1,965,600 that will utilize sodium hypochlorite, which is a more common and risk-adverse method of potable water disinfection, instead of the current chlorine gas disinfection system, and

**WHEREAS**, the Town of Hillsborough intends to formally apply for the obligation, authorize representatives and agree to the local match requirement and any additional funds above the obligation as the initial step, and

**NOW, THEREFORE**, be it resolved the Hillsborough Board of Commissioners declares the Town of Hillsborough, as the Applicant, will:

1. designate Town Manager Eric J. Peterson and Utilities Director K. Marie Strandwitz as Authorized Representatives (sign-certify and administrator, respectively) and any successors so titled, to hereby authorize preparation, execution and filing of an application on behalf of the Applicant for the design and construction of the project described above.
2. authorize and direct the Authorized Representatives, and successors so titled, to furnish such information as the appropriate federal agency may request in connection with such application or the project and to execute such other documents as may be required in connection with the application.
3. provide the required 25% non-federal cost share of the total project cost and any additional funds above the obligation amount from the Town's reserve funds.

Approved this 23<sup>rd</sup> day of February in the year 2026.



*Mark Bell*

Mark Bell, Mayor  
Town of Hillsborough



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Administration  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Emily Bradford, Budget Director

#### ITEM TO BE CONSIDERED

**Subject:** Miscellaneous budget amendments and transfers

**Attachments:**

Budget Changes Report

**Summary:**

To adjust budget revenues and expenditures, where needed, due to changes that have occurred since budget adoption.

**Financial impacts:**

As indicated by each amendment.

**Staff recommendation and comments:**

To approve the attached list of budget amendments and transfers.

**Action requested:**

Consider approving budget amendments and transfers.

# Budget Adjustment Report

## Adjustment Detail

For Date Range: 03/09/2026 - 03/09/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>						
<b>Fund: 10 - GENERAL</b>						
<b>Department: 3100 - TAX LEVY</b>						
<a href="#">10-00-3100-3101225</a>	2025 TAX LEVY			-10,899,000.00	-6,683.00	-10,905,683.00
BA0000323	Snow Plow & Salt Spreader Repair	GLPKT02789	03/09/2026		-6,683.00	
<b>Department 3100 Total:</b>				<b>-10,899,000.00</b>	<b>-6,683.00</b>	<b>-10,905,683.00</b>
<b>Department: 3870 - TRANSFER FROM</b>						
<a href="#">10-71-3870-3870900</a>	TRANSFER FROM FUND 78 GF COMMITTED			-691,174.00	-9,871.00	-701,045.00
BA0000322	Solar Feasibility Study Increase	GLPKT02785	03/09/2026		-9,871.00	
<b>Department 3870 Total:</b>				<b>-691,174.00</b>	<b>-9,871.00</b>	<b>-701,045.00</b>
<b>Department: 3880 - NON-DEPARTMENTAL</b>						
<a href="#">10-80-3880-3887000</a>	INSURANCE PROCEEDS			0.00	-27,774.00	-27,774.00
BA0000326	HPD radios: Emergency Management and In...	GLPKT02841	03/09/2026		-27,774.00	
<b>Department 3880 Total:</b>				<b>0.00</b>	<b>-27,774.00</b>	<b>-27,774.00</b>
<b>Department: 5100 - POLICE</b>						
<a href="#">10-20-5100-5300330</a>	SUPPLIES - DEPARTMENTAL			95,477.00	14,412.00	109,889.00
BA0000326	HPD radios: Emergency Management and In...	GLPKT02841	03/09/2026		14,412.00	
<a href="#">10-20-5100-5300732</a>	EMERGENCY OPERATIONS CENTER			10,000.00	13,362.00	23,362.00
BA0000326	HPD radios: Emergency Management and In...	GLPKT02841	03/09/2026		13,362.00	
<b>Department 5100 Total:</b>				<b>105,477.00</b>	<b>27,774.00</b>	<b>133,251.00</b>
<b>Department: 5550 - FLEET MAINTENANCE</b>						
<a href="#">10-30-5550-5300080</a>	TRAINING/CONF/CONV			2,450.00	-600.00	1,850.00
BA0000325	Ford Motor yearly renewal	GLPKT02825	03/09/2026		-600.00	
<a href="#">10-30-5550-5300113</a>	LICENSE FEES			13,350.00	600.00	13,950.00
BA0000325	Ford Motor yearly renewal	GLPKT02825	03/09/2026		600.00	
<a href="#">10-30-5550-5300170</a>	VEHICLE REPAIR - STREETS			15,000.00	6,683.00	21,683.00
BA0000323	Snow Plow & Salt Spreader Repair	GLPKT02789	03/09/2026		6,683.00	
<b>Department 5550 Total:</b>				<b>30,800.00</b>	<b>6,683.00</b>	<b>37,483.00</b>
<b>Department: 6300 - PUBLIC SPACE</b>						
<a href="#">10-10-6300-5300080</a>	TRAINING/CONF/CONV			1,000.00	200.00	1,200.00
BA0000327	Playground Inspector Training	GLPKT02846	03/09/2026		200.00	
<a href="#">10-10-6300-5300441</a>	CS - ENGINEERING			0.00	9,871.00	9,871.00
BA0000322	Solar Feasibility Study Increase	GLPKT02785	03/09/2026		9,871.00	
<a href="#">10-10-6300-5300570</a>	MISCELLANEOUS			7,000.00	-200.00	6,800.00
BA0000327	Playground Inspector Training	GLPKT02846	03/09/2026		-200.00	
<b>Department 6300 Total:</b>				<b>8,000.00</b>	<b>9,871.00</b>	<b>17,871.00</b>
<b>Fund 10 Total:</b>				<b>-11,445,897.00</b>	<b>0.00</b>	<b>-11,445,897.00</b>
<b>Fund: 30 - WATER/SEWER</b>						
<b>Department: 4000 - DISASTER</b>						
<a href="#">30-80-4000-5300154</a>	MAINT - GROUNDS			0.00	8,661.00	8,661.00
BA0000321	TS Chantal: Sewer Easement Repairs	GLPKT02767	03/09/2026		8,661.00	
<a href="#">30-80-4000-5700741</a>	CAPITAL - EQUIPMENT			0.00	-8,661.00	-8,661.00
BA0000321	TS Chantal: Sewer Easement Repairs	GLPKT02767	03/09/2026		-8,661.00	
<b>Department 4000 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Section 4, Item B.

**Budget Adjustment Report**

For Date Range: 03/09/2026 - 03/09/2026

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
<b>Department: 8140 - WATER DISTRIBUTION</b>						
<a href="#">30-80-8140-5300583</a>	MISC - TAX, TAGS, ETC			2,600.00	2,600.00	5,200.00
BA0000328	Restore Tax/Tags for originally budgeted 81...	GLPKT02904	03/09/2026		2,600.00	
<b>Department 8140 Total:</b>				<b>2,600.00</b>	<b>2,600.00</b>	<b>5,200.00</b>
<b>Department: 8200 - WASTEWATER COLLECTION</b>						
<a href="#">30-80-8200-5300583</a>	MISC - TAX, TAGS, ETC			2,600.00	-2,600.00	0.00
BA0000328	Restore Tax/Tags for originally budgeted 81...	GLPKT02904	03/09/2026		-2,600.00	
<b>Department 8200 Total:</b>				<b>2,600.00</b>	<b>-2,600.00</b>	<b>0.00</b>
<b>Fund 30 Total:</b>				<b>5,200.00</b>	<b>0.00</b>	<b>5,200.00</b>
<b>Fund: 69 - UTILITIES CAPITAL IMPROVEMENTS</b>						
<b>Department: 8100 - PROJECTS (W&amp;S\SW) MULTI-YEAR</b>						
<a href="#">69-00-8100-5700717</a>	PROFESSIONAL SERVICES			0.00	25,000.00	25,000.00
BA0000324	Agreed Upon Procedures Letter	GLPKT02792	03/09/2026		25,000.00	
<a href="#">69-00-8100-5700720</a>	CONSTRUCTION			0.00	-53,319.70	-53,319.70
BA0000320	Project Accounting Setup	GLPKT02765	03/09/2026		-28,319.70	
BA0000324	Agreed Upon Procedures Letter	GLPKT02792	03/09/2026		-25,000.00	
<a href="#">69-00-8100-5700745</a>	DESIGN			0.00	28,319.70	28,319.70
BA0000320	Project Accounting Setup	GLPKT02765	03/09/2026		28,319.70	
<b>Department 8100 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 69 Total:</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Budget Code 2025-2026 Total:</b>				<b>-11,440,697.00</b>	<b>0.00</b>	<b>-11,440,697.00</b>

# Description

# Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
<b>Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026</b>				
	10	-11,445,897.00	0.00	-11,445,897.00
	30	5,200.00	0.00	5,200.00
	69	0.00	0.00	0.00
<b>Budget Code 2025-2026 Total:</b>		<b>-11,440,697.00</b>	<b>0.00</b>	<b>-11,440,697.00</b>



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Community Services  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: NA

#### PRESENTER/INFORMATION CONTACT

Engineering Services Manager, Bryant Green, PE

#### ITEM TO BE CONSIDERED

**Subject:** Resolution accepting public streets in Elfin's Pond

**Attachments:**

1. Resolution
2. Engineers Estimate of Probable Cost

**Summary:**

The Elfin's Pond development was originally designed, permitted, and constructed with private streets. Staff worked with the homeowners association to bring the streets up to the town's standards for acceptance so these private streets could be turned over to the town for operation and maintenance. The homeowners association met all requirements established by staff and acceptance of these private streets into the public street network for ownership and maintenance is recommended. The acceptance of infrastructure such as stormwater, parking areas, or sidewalks outside the rights of way listed in the resolution is not proposed.

**Financial impacts:**

The town will assume the costs of long-term maintenance along with the ownership of the accepted streets.

**Staff recommendation and comments:**

Accept ownership and maintenance of the streets referenced in the attached resolution.

**Action requested:**

Adopt the attached resolution accepting the streets for ownership and public maintenance.



# RESOLUTION

## Accepting Dedication of Streets for Public Ownership: Elfin's Pond

**WHEREAS**, the Hillsborough Board of Commissioners approved a Special Use Permit authorizing the construction of the neighborhood known as Elfin's Pond on October 17, 2013; and

**WHEREAS**, the approved plans require the construction of a new private street network; and

**WHEREAS**, the Homeowners Association of Elfin's pond requested the Town of Hillsborough formally accept these private streets into the town's street network for maintenance and ownership; and

**WHEREAS**, the developer guaranteed the construction of the network through a series of performance bonds; and

**WHEREAS**, the applicant has submitted adequate information to verify the construction quality and construction value to allow these resources to be accepted by the town; and

**NOW, THEREFORE**, be it resolved that the Hillsborough Board of Commissioners hereby accepts the dedication of the following roads of the approximate lengths shown:

Red Admiral Court	580 feet
Elfin Boulevard	1,260 feet
Spicebush Circle	740 feet

Approved this 9<sup>th</sup> day of March in the year 2026.

---

Mark Bell, Mayor  
Town of Hillsborough



TOWN OF  
HILLSBOROUGH

March 2, 2026

Town of Hillsborough  
105 East Corbin Street  
Hillsborough, NC 27278

RE: Engineer's Estimate of Probable Cost  
Elfin's Pond

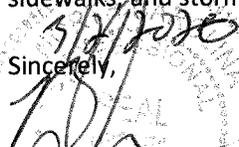
Dear Mayor and Board of Commissioners:

The Homeowner's Association for the Elfin's Pond community formally requested the Town of Hillsborough accept the streets, stormwater, and sidewalks in Elfin's Pond for Town ownership and maintenance. The Town would repair and maintain all infrastructure within the platted Right of Way (ROW) if this request is granted by the Town's Board of Commissioners.

The Town typically requires an estimate of the proposed value of infrastructure as part of the Town's acceptance process. This estimate, prepared by a third party engineer, establishes the capital value of the infrastructure being donated for accounting purposes. Unfortunately, a third party estimate of the value of the infrastructure proposed for donation is not available, the developer's engineer is no longer associated with this project.

Based on recently accepted bonds and construction trends for streets and sidewalk, an estimate of approximately \$500/foot of road is a reasonable estimate of current street values. Applying this estimate to the total length of roads (2,580'), a total valuation estimate for capitalization of \$1,290,000 for all roads, sidewalks, and stormwater conveyance infrastructure in the Elfin's Pond community is appropriate.

Sincerely,

  
Bryant Green, PE  
Engineering Services Manager



## Agenda Abstract

### JOINT PUBLIC HEARING

Meeting Date: March 9, 2026  
 Department: Planning and Economic Development  
 Agenda Section: Regular  
 Public hearing: Yes  
 Date of public hearing: Feb. 19, 2026

#### PRESENTER/INFORMATION CONTACT

Molly Boyle, Senior Planner

#### ITEM TO BE CONSIDERED

**Subject:** Rezoning request for property at 202 Holiday Park Road (PIN 9865-40-7877)

#### Attachments:

1. Rezoning application
2. Vicinity, Zoning, and Future Land Use Maps
3. Table 5.1.8, Use Table for Non-Residential Districts (allowable uses in GC and NB highlighted)
4. Planning Board statement
5. Draft consistency statement
6. Draft ordinance

#### Summary:

202 Holiday Park Rezoning Details	
<b>Property owner</b>	Home Hillsborough LLC
<b>Applicant</b>	Gregg Pacchiana (Managing Member)
<b>Parcel ID Number (PIN)</b>	9865-40-7877
<b>Location</b>	202 Holiday Park Road
<b>In town limits?</b>	Yes
<b>Acreage</b>	6.25 acres
<b>Current zoning</b>	General Commercial (GC)
<b>Proposed zoning</b>	Neighborhood Business (NB)
<b>Future Land Use category</b>	Retail Services

#### Comprehensive Sustainability Plan goals:

Land Use & Development Goal 1: Ensure that future growth and development, including infill and redevelopment, are aligned with smart growth principles and consider infrastructure constraints such as water and wastewater system capacity.

- Strategy: Ensure that land use and development regulations are aligned with preferred future land use and growth patterns.
- Action: Revise zoning and development regulations in accordance with the Future Land Use Plan and the Future Land Use Map and water and sewer needs. Condense land use classifications.

**Financial impacts:**

None.

**Staff recommendation and comments:**

Background

In 2020, the property owner, Home Hillsborough LLC, applied to annex this property to the town, change the future land use designation to Retail Services, and rezone it to General Commercial. The town board approved these requests on Sept. 14, 2020.

There is an existing 6,000 square foot building on site that previously served as a local chapter of the Moose Lodge, a fraternal and service organization. Home Hillsborough LLC currently rents the building to Ocean South Imports, a wine importer and distributor. Ocean South Imports will not be renewing its lease, and Home Hillsborough LLC is requesting to rezone the property from General Commercial to Neighborhood Business before bringing in another tenant.

Future Land Use Plan designation

The Future Land Use Plan shows this property in the Retail Services category, which envisions a variety of retail and commercial uses near existing residential and employment areas. Rezoning this property to Neighborhood Business would be consistent with this designation. The Future Land Use Plan is available on the town’s website at <https://www.hillsboroughnc.gov/about-us/departments/community-services/planning/future-land-use-plan>.

Water and sewer availability

The property has existing water and sewer service.

Staff recommendation

Staff of the Planning and Economic Development Division recommend approval of the requested rezoning based on consistency with the Unified Development Ordinance and Future Land Use Plan.

Joint public hearing and Planning Board recommendation

The joint public hearing for this item was held on Feb. 19, 2026. No members of the public requested to speak on the item. After the public hearing closed, the Planning Board discussed the rezoning. The board noted it thought the owners’ request to down zone was unusual. However, the board found the request was still reasonable and in the public interest since it would still allow for non-residential uses along US 70

**Action requested:**

Vote on the rezoning request. If voting to approve, adopt the attached consistency statement first, followed by the ordinance.



TOWN OF  
**HILLSBOROUGH**

**APPLICATION**  
**General Use Rezoning**

Planning and Economic Development Division  
101 E. Orange St., PO Box 429, Hillsborough, NC 27278  
919-296-9470 | Fax: 919-644-2390  
planning@hillsboroughnc.gov  
www.hillsboroughnc.gov

This application is to rezone properties to General Use and/or Overlay Zoning Districts. If you want to rezone property to a Planned Development District, please use the Planned Development Rezoning Application.

**SUBMITTAL REQUIREMENTS**

- Complete application form, including signature
- Application fee per current Planning fee schedule

**PROPERTY OWNER CONTACT**

Name Gregg Pacchiana (Managing Member Home Hillsborough LLC)  
Address PO Box 610, Hillsborough NC 27278  
Phone [REDACTED] Email [REDACTED]

**APPLICANT CONTACT**

Name Gregg Pacchiana  
Address PO Box 610, Hillsborough, NC 27278  
Phone [REDACTED] Email [REDACTED]

**PROPERTY DETAILS**

Addresses/Location 202 Holiday Park Rd, Hillsborough NC 27278  
Parcel ID Numbers 9865407877  
Existing Land Uses/Structures Warehouse, Wine Distribution (6,000SF bldg) Storage (2,500 SF bldg)  
Total Acreage 6.5 Current Zoning GC Proposed Zoning NB

**CONSISTENCY WITH THE COMPREHENSIVE SUSTAINABILITY PLAN**

Please describe how your proposed amendment is consistent with the town's Comprehensive Sustainability Plan, which is available online at <https://www.hillsboroughnc.gov/about-us/departments/community-services/public-space-and-sustainability/sustainability-initiatives>. You may include additional sheets if necessary.

See Attached

**GENERAL STANDARDS CONSIDERED BY THE BOARD OF COMMISSIONERS**

A rezoning request is decided legislatively, meaning the Hillsborough Board of Commissioners votes whether to approve or deny the request. When considering the request, the commissioners are to consider ten factors listed in Unified Development Ordinance Sec. 3.7.2, General Standards/Findings of Fact. You can find the Unified Development Ordinance on the town’s website at <https://www.hillsboroughnc.gov/about-us/departments/community-services/planning/unified-development-ordinance>.

The ten factors are enclosed. Please describe how your proposed rezoning aligns with these factors. You may include additional sheets if necessary.

See Attached

**SIGNATURES**

*I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina as may be applicable to my request, and I certify that the information presented in this application is true and accurate to the best of my knowledge.*

Gregg Pacchiana

Printed name of owner

  
Signature

01/27/26  
Date

Gregg Pacchiana

Printed name of applicant

  
Signature

01/27/26  
Date

**STAFF USE ONLY**

Date received January 28, 2026

Received by MOB

Fee and receipt number \$1,312.50 (060829)

Tentative hearing date February 19, 2026

Supporting Text for rezoning of 2020 Holiday Park Drive from GC to NB.

**Consistency with the Comprehensive Sustainability Plan**

This property was annexed by the town when Home Hillsborough LLC acquired the property. The property has town water and sewer service. Prior to acquisition the property was the local Moose Lodge and used for assembly purposes. The current use of the property is warehouse for a wine distributor which holds bi-annual sales events at the warehouse for its customers. The current zoning of the parcel is Hillsborough GC. The surrounding parcels are currently zoned Orange County AR, Hillsborough Multifamily, and Hillsborough Residential. Because of the proximity to 70, and the zoning of surrounding properties, we feel rezoning from GC to NB is consistent with the Comprehensive Sustainability Plan.

The proposed rezoning would allow us the owners to rent the space to a church while we make long-term plans to redevelop the property. Ownership has no plan to sell the property.

As you are aware the Town of Hillsborough is in the process of updating the UDO. The owners of Home Hillsborough are longtime residents and business owners in Hillsborough and are committed to the best interests of the town. As such, we are also committed be active participants and assist town staff during the drafting of the new UDO.

**General Standards Considered by the Board of Commissioners**

**3.7.2.1 The extent to which the proposed amendment is consistent with all applicable Town-adopted plans.**

The rezoning is consistent with Town-adopted Plans

**3.7.2.2 The extent to which there are changed conditions that require an amendment.**

The area has numerous zoning districts by both the town and county. There has been significant growth in this area along the 70 corridor and varying uses are appropriate.

**3.7.2.3 The extent to which the proposed amendment addresses a demonstrated community need.**

The Town is in the process of updating the UDO which indicates the communities need for change to current zoning and uses.

**3.7.2.4 The extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.**

Proposed change is compatible.

**3.7.2.5 The extent to which the proposed amendment would result in a logical and orderly development pattern or deviate from logical and orderly development patterns.**

We have met with staff and feel this would result in logical and orderly development of this parcel, as well as the surrounding area.

**3.7.2.6 The extent to which the proposed amendment would encourage premature development.**

This change would NOT encourage premature development and we would work with the town on future development plans.

**3.7.2.7 The extent to which the proposed amendment would result in strip or ribbon commercial development.**

Not applicable

**3.7.2.8 The extent to which the proposed amendment would result in the creation of an isolated zoning district unrelated to or incompatible with adjacent and surrounding zoning districts.**

Not applicable. There are numerous classifications in this area and proposed classification is similar and compatible to existing classifications in the area and along 70.

**3.7.2.9 The extent to which the proposed amendment would result in significant adverse impacts on Section 3: Administrative Procedures | 3-7 Hillsborough Unified Development Ordinance the property values of surrounding lands; and**

There would be no adverse impact on surrounding lands

**3.7.2.10 The extent to which the proposed amendment would result in significantly adverse environmental impacts, including but not limited to water, air, noise, storm water management, wildlife, vegetation, wetlands, and the natural functioning of the environment.**

There would be no adverse environmental impacts

[Home](#) [Business Registration](#) [Search](#) Limited Liability Company

## Limited Liability Company

### Actions

- [File an Annual Report/Amend an Annual Report](#)
- [Online Filing](#)
- [Order a Document Online](#)
- [Add Entity to My Email Notification List](#)
- [View Filings](#)
- [Print a Pre-Populated Annual Report form](#)
- [Print an Amended a Annual Report form](#)

**Legal name:** Home Hillsborough, LLC

**Secretary of State Identification Number (SOSID):** 1791843

**Status:** Current-Active

**Citizenship:** Domestic

**Date formed:** 1/14/2019

**Registered agent:** [Gregg Pacchiana](#)

#### Mailing address

2812 New Hope Church Rd  
Chapel Hill, NC 27514

#### Principal Office address

2812 New Hope Church Rd  
Chapel Hill, NC 27514

#### Registered Office address

2812 New Hope Church Rd  
Chapel Hill, NC 27514

## Registered Mailing address

2812 New Hope Church Rd  
Chapel Hill, NC 27514

## Company officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

- **Managing Member**

[Gregg Pacchiana](#)

2812 New Hope Church Rd  
Chapel Hill NC 27514

[Return to top](#)

## Other Agencies

[NC Gov](#)

[State Board of Elections](#)

[North Carolina Birth Certificate Information](#)

[North Carolina State Bar](#)

[North Carolina Department of Commerce](#)

[North Carolina Department of Revenue](#)

[All North Carolina Government Organizations](#)

## Links of Interest

[National Association of Secretaries of State](#)

[Intellectual Property](#)

[NASAA - North American Securities Administrators Association](#)

[North Carolina Consular Corps](#)

[Secretary of State Disclaimer & Privacy](#)

Hours of Operation Monday - Friday 8:00 am - 5:00 pm



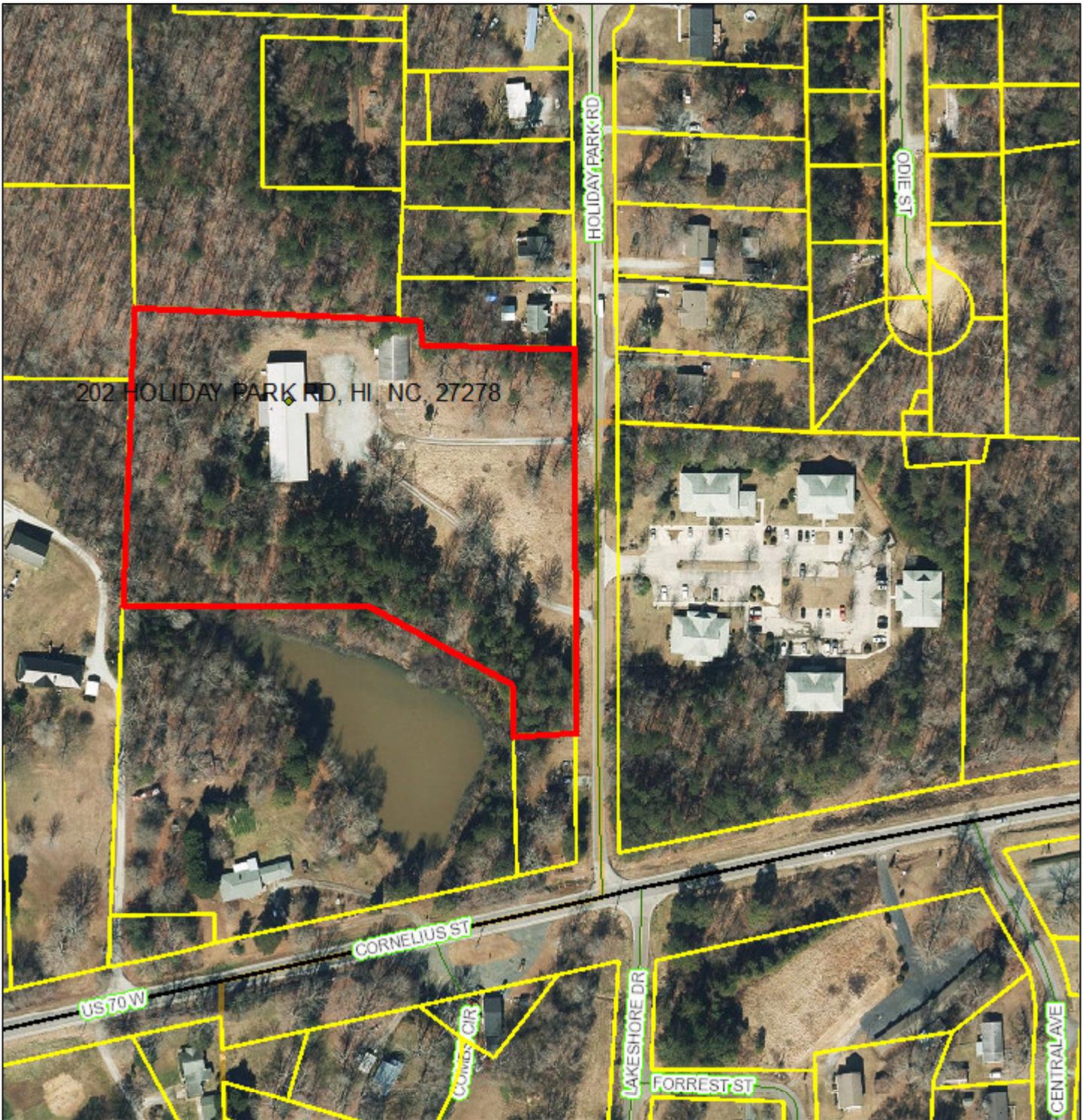
**North Carolina Secretary of State's Office**



## Contact Us

[919-814-5400](#) [Support](#) [Division Directory](#)

# Vicinity Map- 202 Holiday Park Rd



202 HOLIDAY PARK RD, HI, NC, 27278

This map contains parcels prepared for the inventory of real property within Orange County, and is compiled from recorded deed, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The county and its mapping companies assume no legal responsibility for the information on this map.

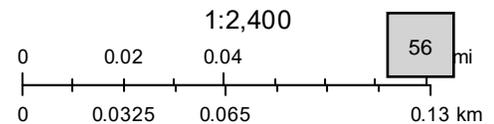
February 10, 2026

**PIN:** 9865407877  
**OWNER 1:** HOME HILLSBOROUGH LLC  
**OWNER 2:**  
**ADDRESS 1:** PO BOX 610  
**ADDRESS 2:**  
**CITY:** HILLSBOROUGH

**SIZE:** 6.25 A  
**DEED REF:** 6577/95  
**RATECODE:** 23  
**DATE SOLD:** 02/12/2019  
**BLDG SQFT:** 6000  
**YEAR BUILT:** 1989

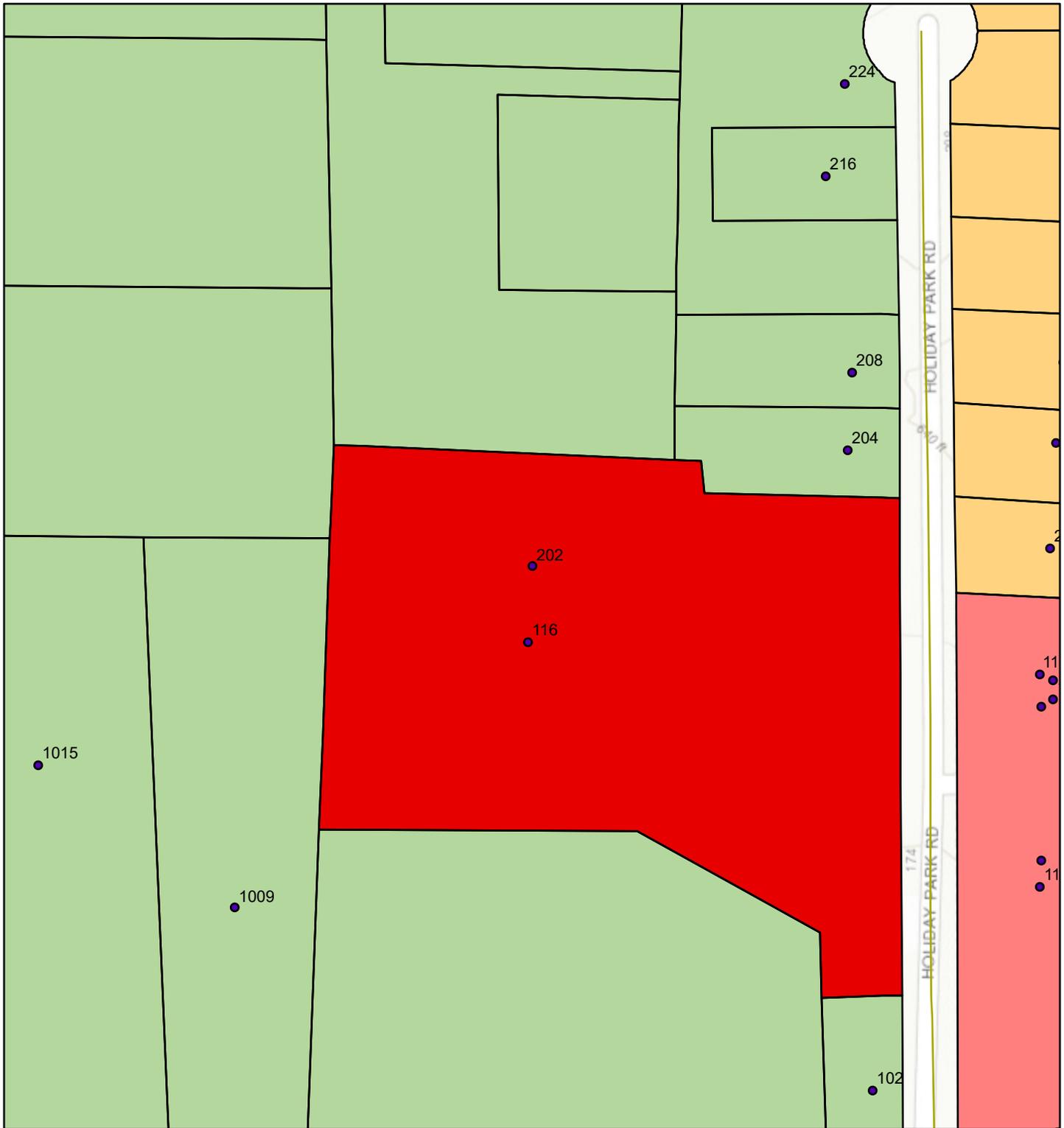
**BUILDING COUNT:** 1  
**LAND VALUE:** \$388,000  
**BLDG\_VALUE:** \$433,600  
**USE VALUE:** \$0  
**TOTAL VALUE:** \$821,600

**STATE ZIP:** NC 27278  
**Section 4, Item D.** W/S HOLIDAY PARK RD P122/113





# Future Land Use Map- 202 Holiday Park Rd

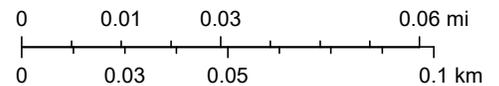


2/10/2026, 2:38:06 PM

1:2,257

- Addresses
- ▭ Parcels
- Streets
- ▭ Urban Service Area

- HillsboroughLandUse
- ▭ Medium-Density Residential
  - ▭ Neighborhood Mixed Use
  - ▭ Retail Services
  - ▭ Rural Living



Orange County, NC, State of North Carolina DOT, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

**5.1.8 TABLE: USE TABLE FOR NON-RESIDENTIAL DISTRICTS**

	P = Permitted by Right			SUP = Permitted with a Special Use Permit				PA = Permitted as accessory use				* = Refer to 5.2.47			
	LO	NB	OI	CC	GC	HIC	ARU	BP	EDD	LI	GI	ESU	NBSU	SDSU	
Adult Day Care			P			P						SUP	SUP	SUP	
Adult Use						SUP									
Artisan Studio	P	P	P	P	P	P	P	P	P	P	P	SUP	SUP	SUP	
Bank & Financial Institution	P		P	SUP	P	P		P	P			SUP		SUP	
Bar				P	P	P	P		P			SUP		SUP	
Bed and Breakfast Facility															
Botanical Garden & Arboretum		P	P	P	P	P	P				P	SUP			
Brewery		SUP			P	P	P	P	P	P	P				
Building/Trade Contractor's office		P			P	P		P	P	P	P	SUP			
Cemetery			SUP			SUP									
Child Day Care		P	P		P	P	P	P	P			SUP	SUP	SUP	
Church, Place of worship		P	P	P			P		P			SUP	SUP	SUP	
Detention Facility			SUP						SUP						
Dwelling: Accessory		P	P	P	P	P		P				SUP	SUP	SUP	
Dwelling: Attached (1-4 units)				P			P				SUP	SUP	SUP	SUP	
Dwelling: Attached (5-19 units)				P			P				SUP	SUP		SUP	
Dwelling: Attached (20+ units)				SUP			P				SUP	SUP		SUP	
Dwelling: Mobile Home A															
Dwelling: Mobile Home B															
Dwelling: Mobile Home C															
Dwelling: Single-family		P	P	P	P	P						SUP	SUP	SUP	
Electronic Gaming Operation		PA		PA	PA/SUP	PA/SUP							SUP		
Event Center			P	SUP	P	P	P	P	P			SUP	SUP	SUP	
Extended Care Facility			P			P						SUP		SUP	
Family Care Home												SUP	SUP	SUP	
Family Child Care Home													SUP		
Farm, Bona fide															
Farmer's Market		P	P	P	P	P	P		P	P	P	SUP		SUP	

**5.1.8 TABLE: USE TABLE FOR NON-RESIDENTIAL DISTRICTS**

	P = Permitted by Right				SUP = Permitted with a Special Use Permit				PA = Permitted as accessory use				* = Refer to 5.2.47		
	LO	NB	OI	CC	GC	HIC	ARU	BP	EDD	LI	GI	ESU	NBSU	SDSU	
Flex Space						P	P	P	P	P	P	SUP		SUP	
Food Preparation Business					P	P	P		P	P	P	SUP	SUP		
Funeral Home	P		P	P	P	P			P			SUP	SUP	SUP	
Gallery/Museum	P	P	P	P	P	P	P					SUP	SUP	SUP	
Government Maintenance Yard			SUP						SUP	P					
Greenhouses/Nursery						P				P	P	SUP	SUP		
Group Care Facility															
Health Care Facility			P	P	P	P	P	P	P			SUP	SUP	SUP	
Health/Fitness Club					P	P	P	P	P			SUP	SUP	SUP	
Homeless Shelter		SUP	SUP	SUP	SUP	SUP						SUP	SUP	SUP	
Hospitals			SUP									SUP			
Hotels & Motels			P	P	P	P	P	P	P			SUP		SUP	
Junkyard/Outside Storage of Junked or Wrecked Motor Vehicles											SUP				
Kennels, Boarding										SUP	SUP				
Library	P		P	P	P	P			P			SUP	SUP	SUP	
Manufacturing Complex							P	P	P	P	P				
Meeting Facility	P		P	P	P	P	P	P	P			SUP	SUP	SUP	
Microbrewery		SUP		P	P	P	P	P	P	P	P				
Mobile Home Park															
Motor Vehicle Fuel Station					SUP	P		SUP	SUP			SUP		SUP	
Motor Vehicle Maintenance, & Service					SUP	P						SUP	SUP	SUP	
Motor Vehicle Repair					SUP	P				P	P				
Motor Vehicle Sales & Rentals					SUP	P						SUP			
Office operations			P	P	P	P	P	P	P	P	P	SUP	SUP	SUP	
Offices and professional services	P	P	P	P	P	P	P	P	P			SUP	SUP	SUP	

<b>5.1.8 TABLE: USE TABLE FOR NON-RESIDENTIAL DISTRICTS</b>															
	P = Permitted by Right					SUP = Permitted with a Special Use Permit					PA = Permitted as accessory use		* = Refer to 5.2.47		
	LO	NB	OI	CC	GC	HIC	ARU	BP	EDD	LI	GI		ESU	NBSU	SDSU
Order Fulfillment Center						P	P	P	P	P	P		SUP	SUP	
Outlet sales							P		P	P	P		SUP		
Park, Athletic or Community		SUP	P	P	P	P			P				SUP		SUP
Park, Cultural or Natural		P	P	P	P	P							SUP		SUP
Park, Neighborhood													SUP		SUP
Park and Ride Facility	P	P	P	P	P	P	P	P	P	P	P		SUP	SUP	SUP
Parking as Principal Use, Surface or Structure			P	P	P	P		P	P				SUP		SUP
Performance Facility			P	P	P	P	P	P	P				SUP	SUP	SUP
Personal service business	P	P	P	P	P	P	P	P	P				SUP	SUP	SUP
Petroleum Products (storage & distribution)											SUP				
Pharmacy, Convenience					SUP	P							SUP	SUP	
Pharmacy, Retail		P		P	P	P	P						SUP	SUP	
Postal and Parcel Delivery Services			P	P	P	P	P		P	P					
Processing Facility								SUP	SUP		SUP				
Public Safety Services	P	P	P	P	P	P	P	P	P	P	P		SUP	SUP	SUP
Public Utilities	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP		SUP	SUP	SUP
Recreational Facilities		SUP	P		P	P	P		P				SUP	SUP	SUP
Research Facility			P		P	P	P	P	P	P	P		SUP		
Research Facility, Intense								SUP	SUP	P	P		SUP		
Restaurant		P		P	P	P	P	P	P				SUP	SUP	SUP
Restaurant, Convenience					SUP	P			P				SUP	SUP	
Retail sales/rentals of goods with outside display/storage of merchandise					P	P	P			P			SUP	SUP	SUP
Retail sales/rentals of goods within wholly enclosed structure		P		P	P	P	P		P				SUP	SUP	SUP

<b>5.1.8 TABLE: USE TABLE FOR NON-RESIDENTIAL DISTRICTS</b>															
	P = Permitted by Right			SUP = Permitted with a Special Use Permit			PA = Permitted as accessory use			* = Refer to 5.2.47					
	LO	NB	OI	CC	GC	HIC	ARU	BP	EDD	LI	GI		ESU	NBSU	SDSU
School: Art & Music			P	P	P	P	P	P	P				SUP	SUP	SUP
School: Dance, Martial Arts			P	P	P	P	P	P	P	P	P		SUP	SUP	SUP
School: Elementary, Middle & Secondary			SUP				SUP	SUP	P*				SUP		SUP
School: Higher Education			SUP				SUP								
School: Vocational								P	P	P	P		SUP		
Storage & Warehousing: Inside building, excluding explosives & hazardous wastes					P	P	P	P	P	P	P		SUP		
Storage & Warehousing: Outside								P	P	P	P				
Storage & Warehousing: Self										P	P				
Telecommunication Tower	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP		SUP	SUP	SUP
Temporary Family Health Care Structure															
Transit Passenger Terminal	P					SUP		SUP					SUP		SUP
Transmission Lines	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP	SUP		SUP	SUP	SUP
Veterinarian/Animal Hospital		P			P	P		P	P				SUP	SUP	SUP
Wholesale sales, indoor						P	P	P	P	P	P		SUP		
Wholesale sales, with outdoor storage/display										P	P				



## PLANNING BOARD STATEMENT OF PLAN CONSISTENCY AND RECOMMENDATION

Rezoning request for 202 Holiday Park Road (PIN 9865407877)

February 19, 2026

**WHEREAS**, the Town of Hillsborough Planning Board has received and reviewed an application from Home Hillsborough LLC to rezone one parcel totaling approximately 6.25 acres in area at 202 Holiday Park Road (PIN 9865407877) from General Commercial (GC) to Neighborhood Business (NB); and

**WHEREAS**, North Carolina General Statute 160D-604 (Planning Board Review and Comment), paragraphs (b) (Zoning Amendments) and (d) (Plan Consistency), require that, when considering a proposed zoning map amendment, the Planning Board must advise and comment on whether the amendment is consistent with any adopted comprehensive or land-use plan, and any other applicable, officially adopted plan. The Planning Board must then provide a written recommendation to the Town Board of Commissioners addressing plan consistency and other matters deemed appropriate; and

**WHEREAS**, UDO §3.7.10 (Planning Board Recommendation) requires the written report be delivered to the Town Board of Commissioners within 30 days of the amendment's initial referral to the Planning Board; and

**WHEREAS**, after deliberation of the requested amendment, the Hillsborough Planning Board finds the following:

**1.** The proposed amendment **IS CONSISTENT** with the Town of Hillsborough Comprehensive Sustainability Plan (CSP), specifically with the following goal and strategy in the Land Use and Development chapter:

- Land Use and Development Goal 1: Ensure that future growth and development, including infill and redevelopment, are aligned with smart growth principles and consider infrastructure constraints such as water and wastewater system capacity.
- Strategy: Develop and adopt plans that contribute to meeting preferred future land use and growth patterns.

- Action: Revise zoning and development regulations in accordance with the Future Land Use Plan and the Future Land Use Map and water and sewer needs. Condense land use classifications

2. The proposed map amendment **ADVANCES** identified goals and strategies found in the CSP and **PROMOTES** the public health, safety, and welfare because the zoning district requested by the property owner, although less intensive than the original zoning district, is still consistent with the town's Unified Development Ordinance and Comprehensive Sustainability Plan.

**WHEREFORE**, upon a motion by Robert Iglesias, seconded by Sean Kehoe, the foregoing was put to a vote of the Board, the results of which vote are as follows:

Ayes: 7 (Hooper Schultz, Sherra Lawrence, Jeanette Benjey, Robert Iglesias, Sean Kehoe, Kimberly Landaverde, and Carrie Winkler)

Noes: 0

Absent: 0

**NOW, THEREFORE**, the Board hereby **RECOMMENDS** that the Town Board of Commissioners **APPROVE** the requested zoning map amendment.

*Hooper Schultz*

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Hooper Schultz, Chair  
Town of Hillsborough Planning Board

Date of signature by Chair: Feb 28, 2026



# CONSISTENCY STATEMENT

Pursuant to NC GS § 160D-605, Governing board statement

for a request to rezone 202 Holiday Park Road (PIN 9865-40-7877)

March 9, 2026

The Hillsborough Board of Commissioners has reviewed a request from Home Hillsborough LLC to rezone a parcel approximately 6.25 acres in area at 202 Holiday Park Road (PIN 9865-40-7877) from General Commercial (GC) to Neighborhood Business (NB).

The town board has determined the proposed action is consistent with the town's Comprehensive Sustainability Plan (CSP) because:

**Section 1.** The proposed amendment is **consistent** with the Comprehensive Sustainability Plan (CSP), specifically the following goal, strategy, and action in the Land Use and Development chapter of the plan:

- (a) Goal: Ensure that future growth and development, including infill and redevelopment, are aligned with smart growth and principles and consider infrastructure constraints such as water and wastewater system capacity.
- (b) Strategy: Develop and adopt plans that contribute to meeting preferred future land use and growth patterns.
- (c) Action: Revise zoning and development regulations in accordance with the Future Land Use Plan and Future Land Use Map and water and sewer needs. Condense land use classifications.

**Section 2.** The proposed map amendment **advances** identified goals and strategies found in the Comprehensive Sustainability Plan and promotes the public health, safety, and welfare because the zoning district requested by the property owner, although less intensive than the original zoning district, will still

- (a) align with the town's Unified Development Ordinance and Comprehensive Sustainability Plan, and
- (b) allow for a variety of commercial/non-residential uses, which is desirable along with US 70 corridor.

The foregoing consistency statement, having been submitted to a vote, received the following vote and was duly adopted this 9th day of March in the year 2026.

Ayes:

Noes:

Absent or excused:

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Sarah E. Kimrey, Town Clerk



## ORDINANCE

### Amending the Official Zoning Map for the Town of Hillsborough, NC 202 Holiday Park Road (Parcel Identification Number 9865-40-7877)

**WHEREAS**, an application was made to amend the Official Zoning Map for the Town of Hillsborough, specifically to rezone approximately 6.25 acres at 202 Holiday Park Road (PIN 9865-40-7877), the legal descriptions of which can be found in Deed Book 6577, Page 95 of the Orange County Registry, from General Commercial (GC) to Neighborhood Business (NB); and

**WHEREAS**, the application was referred to the town Planning Board for its recommendation, and the Planning Board has provided the town board with a written recommendation addressing the consistency of the proposed rezoning amendment with the town's comprehensive plan and such other matters as the Planning Board deemed appropriate; and

**WHEREAS**, the town board has, prior to acting on the application, adopted a statement describing the consistency of the proposed rezoning with the town's comprehensive plan and explaining why the action contemplated by the town board as reflected herein is reasonable and in the public interest.

**NOW, THEREFORE**, the Hillsborough Board of Commissioners ordains:

- Section 1.** The Official Zoning Map of the Town of Hillsborough is hereby amended to rezone the aforementioned property to Neighborhood Business.
- Section 2.** All provisions of any town ordinance in conflict with this ordinance are repealed.
- Section 3.** This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 9<sup>th</sup> day of March in the year 2026.

Ayes:

Noes:

Absent or excused:

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Sarah E. Kimrey, Town Clerk



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Community Services  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Public Space and Sustainability Manager Stephanie Trueblood

#### ITEM TO BE CONSIDERED

**Subject:** Joint Letter to North Carolina Utilities Commission Concerning Duke Energy’s Biennial Consolidated Carbon Plan and Integrated Resource Plan

##### Attachments:

1. Draft Carbon Plan and Integrated Resource Plan Joint Letter
2. Carbon Plan and Integrated Resource Plan Brief
3. Carbon Plan and Integrated Resource Plan Letter Summary Points

##### Summary:

Duke Energy has submitted the 2025 Carolinas Resource Plan for the North Carolina Utilities Commission’s review and approval. The review process is an opportunity for the town to join with other North Carolina communities to share climate action goals and communicate how the Carolinas Resource Plan can best support them. A joint letter is a collective effort to advance our local governments’ renewable energy and greenhouse gas reduction targets. Similar steps to contribute to a joint letter were taken by the town in 2022.

The 2025 Carolinas Resource Plan serves as Duke Energy’s Integrated Resources Plan, which is a plan that is reviewed and approved by the North Carolina Utilities Commission every two years and one that communicates strategies for providing reliable electricity at the lowest cost over a 15-year period.

- By joining other North Carolina communities to comment on the Carolinas Carbon Plan, the town has an opportunity to advocate for bringing more renewable energy to the electricity grid

With the board’s permission, joint comments that are aligned with the town’s renewable energy pledge will be submitted. This timing aligns well with the North Carolina Utilities Commission’s stakeholder input process.

##### Financial impacts:

There are no direct financial impacts associated with the recommendation above.

##### Staff recommendation and comments:

By adopting the resolution, the town board supports a joint letter with other North Carolina local governments to submit comments to the North Carolina Utilities Commission concerning Duke Energy’s Carolinas Resource Plan.

##### Action requested:

Support a joint letter with other North Carolina local governments to submit comments to the North Carolina Utilities Commission concerning Duke Energy’s Carolinas Resource Plan.

## 2026 North Carolina CPIRP Local Government Joint Letter Summary

Below is a summary of key recommendations for the NCUC, which are further elaborated throughout the letter. The organizing requests are:

- **Call for greater transparency and explanation of Duke Energy’s economic development load forecasting methodology.** Duke Energy’s methodology for projecting new load drives major investment decisions and long-term rate impacts. Clearer assumptions and documentation will help stakeholders evaluate system needs and protect customers from unnecessary costs.
- **Require Duke Energy to plan for an affordable, reliable, and resilient energy system by optimizing the existing grid and investing in cost-effective, least-risk electricity generation resources.** Fossil fuel generation exposes customers to unpredictable fuel costs, while renewable resources have no fuel costs and provide long-term price stability. Strengthening the existing grid and competitively acquiring resources through all-source procurement will reduce reliance on more costly new generation and limit exposure to volatile fuel markets, supporting a least-risk system and helping maintain affordability for residents, businesses, and local governments.
- **Encourage Duke Energy to create viable, cost-effective clean energy procurement pathways for large customers.** The resource mix proposed in the CPIRP will not enable local governments to meet their near-term clean energy and climate targets, underscoring the need for alternative procurement pathways. The current Green Source Advantage (GSA) and GSA Choice structures remain too complex, restrictive, and costly, suppressing customer uptake and underscoring the need for accessible, affordable programs to fill the near-term gap.
- **Direct Duke Energy to fully value energy efficiency and demand-side resources in planning.** These resources reduce peak demand, defer costly infrastructure, and enhance resilience at a lower cost than new generation. Treating them as selectable planning resources will improve system affordability and reliability.
- **Protect existing ratepayers from disproportionate cost burdens associated with new large loads.** Rapid growth should not result in higher bills for residents, small businesses, or public agencies already struggling with rising energy costs. Fair cost allocation—consistent with models used in other states—will help maintain affordability as the grid expands.

# Local Government Engagement Opportunities in the 2025-2026 Carbon Plan / Integrated Resource Plan

## **Overview and Background**

In 2021, [House Bill 951](#) was passed by the North Carolina General Assembly and signed into law by Governor Roy Cooper, which directed the NC Utilities Commission (NCUC) to develop a Carbon Plan, with the electric public utilities and stakeholders, to achieve 70% emissions reduction by 2030, carbon neutrality by 2050, and make updates to the Carbon Plan every two years. While legislators passed [Senate Bill 266](#) in 2025, which eliminated the interim 2030 target, utilities must still achieve carbon neutrality by 2050.

The [NCUC issued the state's first Carbon Plan](#) on December 30, 2022. In 2023, the NCUC merged the process with the Integrated Resource Planning (IRP) process and opened a new docket (E-100 Sub 190) for the merged Carbon Plan Integrated Resource Plan (CPIRP). **The CPIRP has significant impacts on our communities' and local governments' ability to meet greenhouse gas (GHG) reduction, energy efficiency, renewable energy, and resiliency goals in the most affordable way possible.**

Local governments are uniquely positioned to weigh in with the NCUC because (1) we are large utility customers, (2) our constituents make up the residential, commercial, and industrial customer base, and (3) we have seldom been represented at the NCUC, especially in utility resource planning. However, that began to change in 2020 as North Carolina's local governments formally and informally engaged at the NCUC:

In Duke Energy's 2020 15-year Integrated Resource Plan (IRP), 15 local governments<sup>1</sup> engaged before the NCUC:

- Three local governments, [the City of Asheville and Buncombe County](#) (jointly) and the [City of Charlotte](#), formally intervened.
- Elected officials of 11 North Carolina cities, towns, and counties provided input via a [joint letter](#), and the [City of Raleigh](#) and [Town of Cary](#) submitted individual letters.

In 2022, 12 local governments<sup>2</sup> participated in the first Carbon Plan proceeding, building off the momentum established in 2020:

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<sup>1</sup> Asheville, Boone, Buncombe County, Carrboro Cary, Chapel Hill, Charlotte, Durham, Durham County, Greensboro, Hillsborough, Matthews, Orange County, Raleigh, and Wilmington.

<sup>2</sup> Asheville, Boone, Buncombe County, Chapel Hill, Charlotte, Chatham County, Durham, Durham County, Greensboro, Hillsborough, Matthews, and Raleigh.

- Three local governments, [the City of Asheville and Buncombe County](#) (jointly) and the [City of Charlotte](#), formally intervened.
- Elected officials of 8 North Carolina cities, towns, and counties provided input via a [joint letter](#), and [Durham County](#) submitted an individual letter.

In 2024, 13 local governments<sup>3</sup> participated in the first CPIRP proceeding. Those governments that participated learned from previous years of coordinated comments and interventions:

- Three local governments, the [City of Asheville and Buncombe County \(jointly\)](#) and the [City of Charlotte](#), formally intervened.
- Elected officials of 10 North Carolina cities, towns, and counties provided input via a [joint letter](#).

### ***Duke Energy’s Proposal***

In Duke Energy’s 2025 CPIRP proposal submitted to the NCUC, it recommends one pathway to meet their massive load growth projections for the next 20 years. This plan includes, but is not limited to, an increase in natural gas generation, delayed retirement dates for coal power plants, reduced solar buildout, more battery storage, and the complete elimination of any long-term planning for onshore or offshore wind or hydroelectric resources. (In contrast, in 2023, Duke proposed three different energy resource portfolios to achieve net-zero emissions by 2050, utilizing a mix of solar, battery storage, onshore/offshore wind, nuclear, and natural gas, while retiring coal plants by 2035.)

While the 2030 interim carbon reduction target was repealed, Duke Energy’s current CPIRP proposal would make it extremely difficult and costly to meet the 2050 carbon-neutrality statutory requirement.

### ***Importance of Engagement***

**The CPIRP is an important opportunity for local governments to collaborate with and provide unique input to the NCUC, Duke Energy, and other stakeholders/interveners to ensure our towns, cities, counties, and our citizens achieve our own goals related to emission reductions, renewable energy, resilience, and affordability.** Over the last five years, North Carolina local governments have engaged in numerous stakeholder processes across different venues, including those directed by House Bill 589 (2017) and Governor Cooper’s Executive Order 80 (2018), as well as Duke Energy-led meetings to develop various customer programs. Engaging in these important venues ensures the voice and needs of local governments are represented as these long-lasting decisions that will impact our communities and citizens are being made.

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<sup>3</sup> Asheville, Boone, Buncombe County, Chapel Hill, Charlotte, Chatham County, Davidson, Durham, Durham County, Greensboro, Hillsborough, Orange County, and Raleigh.

## ***Joint Letter to the NCUC***

A group of local governments have been developing a joint letter to submit to the NC Utilities Commission that encourages a CPIRP that will provide affordable, reliable energy to constituents without compromising our clean energy and resiliency goals. This includes expanding energy efficiency and demand-side management programs, the retirement of Duke's coal fleet, increased integration of renewables and energy storage, greater access to utility customer programs that allow the procurement of renewable energy that goes beyond statutory requirements, and long-term energy procurement planning for proven renewable technologies such as offshore wind.

We aim to finalize this letter in February/March of 2026 and maximize its impact on Utilities Commissioners with as many local governments' signatures as possible. If your city/town/county is considering signing, we encourage you to sign as Mayor or County Commission Chair. For more information, please contact [Emily Morrow](#) (SSDN) and [Zach Ambrose](#) (NC Cities Initiative). **We aim to confirm signatures by March 27, 2026.**

## ***NC Utilities Commission's 2025-2026 CPIRP Timeline***

- **October 1, 2025:** Duke Energy filed its proposed Carbon Plan / Integrated Resource Plan (CPIRP) at the NCUC
- **February - March 2026:** NCUC to conduct public hearings across the state
  - 2/4/26: Durham, 7 pm (Durham County Courthouse, 510 S Dillard St)
  - 3/4/26: Wilmington, 7 pm (New Hanover County Courthouse, 316 Princess St)
  - 3/16/26: Webex, 6:30 pm (hearing available at [www.ncuc.gov](http://www.ncuc.gov))
  - 3/17/26: Asheville, 7 pm (Buncombe County Courthouse, 60 Court Plaza)
  - 3/18/26: Charlotte, 7 pm (Mecklenburg County Courthouse, 832 E 4th St)
- **March 27, 2026:** Target date for local governments' Joint Letter to be submitted to the NCUC
- **March 30, 2026:** Deadline to formally intervene in the CPIRP proceeding, file comments regarding Duke Energy's proposed CPIRP, and/or file their own CPIRP
- **June 9, 2026:** Evidentiary hearing begins (Commission Hearing Room 2115, Second Floor, Dobbs Building, 430 N Salisbury St, Raleigh)
- **December 31, 2026:** Deadline for the NCUC to issue its order

[Insert Month, Day] 2026

Ms. A. Shonta Dunston  
Chief Clerk  
North Carolina Utilities Commission  
4325 Mail Service Center  
Raleigh, North Carolina 27699-4300

**Re: Statement of Position of North Carolina Local Governments on Duke Energy’s Carbon Biennial Carbon Plan and Integrated Resource Plan (CPIRP); Docket No. E-100 Sub 207**

Dear Chair Brawley and Commissioners,

The [insert towns, cities, and counties] (subsequently referred to as “the undersigned”) respectfully submit the following comments and recommendations regarding the proposed Carbon Plan Integrated Resource Plan (CPIRP) filed by Duke Energy on October 1, 2025, to the North Carolina Utilities Commission (NCUC). These comments are the result of discussions with dozens of local governments across North Carolina as part of a collective effort to achieve an affordable and sustainable energy future for our residents. We welcome the opportunity to collaborate and further discuss any of the issues described herein.

**Introduction**

Local governments have a fundamental responsibility to protect the health and safety of residents and businesses, act as careful stewards of public funds, and represent community interests in state and regional decision making. Accordingly, the undersigned have a substantial interest in ensuring an electricity system that is affordable, reliable, resilient, and clean. Energy affordability directly affects housing stability and economic wellbeing across our communities, while reliable and resilient energy is essential for protecting public health and safety during extreme heat, extreme cold, and other climate related disruptions. Decisions made in the CPIRP will shape these outcomes for decades.

Collectively, the undersigned local governments serve [insert #] million North Carolinians and are among Duke Energy’s largest individual customers, consuming approximately [insert #] GWh annually for government operations. In their dual role as major energy consumers and community representatives, the undersigned have worked in partnership with Duke Energy to advance initiatives that improve energy efficiency, support distributed energy resources, and expand customer-driven clean energy procurement options. Many have also participated in prior NCUC proceedings to ensure that energy system planning reflects the needs and priorities of the communities they serve.<sup>1</sup> The undersigned appreciate Duke Energy’s ongoing collaboration with local governments and value the opportunities to work together toward shared goals.

At the same time, local governments are concerned about the significant energy cost increases facing North Carolinians. Between Q1 2022 and Q1 2025, the average residential electricity price in North Carolina rose by 14.6% on an inflation-adjusted basis.<sup>2</sup> As of June 2025, nearly one in thirteen North Carolina households had past-due energy utility debt in collections. For governments committed to keeping housing affordable and safeguarding public welfare, these trends underscore the urgent need for proactive measures that limit cost burdens on residents, small businesses, and public institutions.

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<sup>1</sup> Commission Dkt. No. E-100, Sub 165, 165CS, 190, 190CS; Lacey Shaver et al., *Driving Climate Action through Utility Integrated Resource Plans: A North Carolina Case Study of Local Government Leadership*, American Cities Climate Challenge (2022), [https://cityrenewables.org/wp-content/uploads/2022/02/Driving-Climate-Action-Through-Utility-IRPs\\_North-Carolina-Case-Study.pdf](https://cityrenewables.org/wp-content/uploads/2022/02/Driving-Climate-Action-Through-Utility-IRPs_North-Carolina-Case-Study.pdf).

<sup>2</sup> Energy Information Administration, *Electricity Data Browser*, <https://www.eia.gov/electricity/data/browser/>.

Local governments are also committed to accelerating an affordable transition to clean energy. Many have adopted near-term climate, clean energy, and resilience goals (see Appendix A), and decisions in this IRP—particularly around generation, transmission, demand side resources, and procurement options—will directly affect local governments’ ability to meet climate, clean energy, and sustainability commitments, as well as the cost associated with meeting these goals. Local governments view the clean energy transition as integral to improving community resilience, reducing long-term risks, and ensuring safer and more livable conditions for residents.

Given these responsibilities, local governments have carefully reviewed Duke Energy’s load forecast assumptions, economic development load adjustments, and generation choices in the 2025 CIPRP. The accuracy of demand projections has significant implications for infrastructure needs that drive system costs and impact rates. Local governments appreciate Duke Energy’s efforts to prepare for load growth and economic development but remain concerned that uncertainty in the forecasts and an overreliance on capital-intensive new fossil generation could lead to unnecessary cost burdens for existing customers. Ensuring transparency, methodological clarity, and prudent resource selection are essential to protecting ratepayers and maintaining an affordable and reliable grid.

**The undersigned view this CIPRP process as a pivotal opportunity to collaborate with Duke Energy, the NCUC, and other stakeholders to shape an energy future that remains affordable, reliable, resilient, and clean for all North Carolinians.** Local governments stand ready to continue working constructively with Duke Energy to evaluate solutions, share on-the-ground insights, and ensure that planning decisions reflect both statewide objectives and the lived experiences of the communities we serve.

Below is a summary of key recommendations for the NCUC, which are further elaborated throughout this letter. The undersigned recommend that the NCUC:

- **Call for greater transparency and explanation of Duke Energy’s economic development load forecasting methodology.** Duke Energy’s methodology for projecting new load drives major investment decisions and long-term rate impacts. Clearer assumptions and documentation will help stakeholders evaluate system needs and protect customers from unnecessary costs.
- **Require Duke Energy to plan for an affordable, reliable, and resilient energy system by optimizing the existing grid and investing in cost-effective, least-risk electricity generation resources.** Fossil fuel generation exposes customers to unpredictable fuel costs, while renewable resources have no fuel costs and provide long-term price stability. Strengthening the existing grid and competitively acquiring resources through all-source procurement will reduce reliance on more costly new generation and limit exposure to volatile fuel markets, supporting a least-risk system and helping maintain affordability for residents, businesses, and local governments.
- **Encourage Duke Energy to create viable, cost-effective clean energy procurement pathways for large customers.** The resource mix proposed in the CIPRP will not enable local governments to meet their near-term clean energy and climate targets, making alternative procurement pathways essential. Current Green Source Advantage (GSA) and GSA Choice structures remain too complex, restrictive, and costly, suppressing customer uptake and underscoring the need for accessible, affordable programs that can fill the near-term gap.
- **Direct Duke Energy to fully value energy efficiency and demand-side resources in planning.** These resources reduce peak demand, defer costly infrastructure, and enhance resilience at a lower cost than new generation. Treating them as selectable planning resources will improve system affordability and reliability.

- **Protect existing ratepayers from disproportionate cost burdens associated with new large loads.** Rapid growth should not result in higher bills for residents, small businesses, or public agencies already struggling with rising energy costs. Fair cost allocation—consistent with models used in other states—will help maintain affordability as the grid expands.

## Recommendations

This letter outlines the undersigned’s comments on key elements of the CPIRP filings, their impacts on local government actions and community members, and recommendations for the NCUC as it prepares its final Order in the 2025–26 CPIRP proceeding. The undersigned ask the NCUC to:

### 1. Ensure Duke Energy provides greater transparency and explanation of its load forecasting methodology to guide cost-effective infrastructure planning.

Accurate energy demand forecasts are critical, as all resource planning decisions found in the CPIRP process rely on these projections as foundational inputs. Underestimating future demand risks reliability shortfalls, while overestimating it could leave ratepayers paying for unneeded infrastructure.

North Carolina is experiencing rapid growth and is expected to become the seventh most populous state by the early 2030s.<sup>3</sup> Its expanding economy brings new industries, investment, and jobs—benefits local governments recognize and support. Local governments also recognize that as population and productivity grow, statewide energy demand is likely to follow.

However, even accounting for this growth, Duke Energy’s demand projections appear to significantly overestimate the magnitude and pace of new economic development load. The Advancing Development load forecast scenario, which serves as Duke Energy’s base planning assumption, projects more than 51 TWh of new economic development load by 2040, roughly equivalent to adding the current electricity consumption of Arkansas to the existing system in under 15 years.<sup>4</sup> More than 60 percent of this projected load is expected to materialize by 2031.<sup>5</sup>

Duke Energy’s recent presentation at an NCUC technical conference indicates that much of this projected growth is attributed to data centers.<sup>6</sup> While data center expansion is affecting load forecasts nationwide, there are well-documented reasons for skepticism about the scale and timing of associated load growth, including efficiency gains, supply chain constraints, market shifts, and the prevalence of speculative and duplicative requests.<sup>7</sup> Recent

<sup>3</sup> Michael Cline, *NC to become 7<sup>th</sup> most populated state in early 2030s*, Office of State Budget and Management (Feb. 2025), <https://www.osbm.nc.gov/blog/2025/02/03/nc-become-7th-most-populated-state-early-2030s>.

<sup>4</sup> U.S. Energy Information Administration, *Electric Power Annual* (Oct. 2025), <https://www.eia.gov/electricity/annual/> (For further comparison, in its October 2025 Integrated Resource Plan Update, Dominion Energy forecasted that its net load would increase by 67 TWh by 2040 across its Virginia and North Carolina footprint. Dominion Energy serves the largest data center market in the world in Northern Virginia and is considered a utility industry leader in data center practice).

<sup>5</sup> Appendix D – Load Forecast, Commission Dkt. No. E-100, Sub 207 (2025), <https://starw1.ncuc.gov/NCUC/ViewFile.aspx?Id=da8c7ac9-b1c1-4624-8fc9-2d4a8ba2febf>.

<sup>6</sup> Duke Energy’s Technical Conference Presentation Materials, Commission Dkt. No. E-100, Sub 208 (2025), <https://starw1.ncuc.gov/NCUC/ViewFile.aspx?Id=86ae7250-53a6-4b81-ad84-a70ed8b5c6f4> (On slide 4, the rightmost chart shows that there are 39.8 GW of data center projects in Duke Energy’s Carolinas Economic Development Pipeline out of a total 47 GW, representing 84.6% of projected demand from all entries in the pipeline).

<sup>7</sup> Ian Goldsmith and Zach Byrum, *Powering the US Data Center Boom: Why Forecasting Can Be So Tricky*, World Resources Institute (Sep. 2025), <https://www.wri.org/insights/us-data-centers-electricity-demand>; Brian Martucci, *A fraction of proposed data centers will get built. Utilities are wising up*, Utility Dive (May 2025), <https://www.utilitydive.com/news/a-fraction-of-proposed-data-centers-will-get-built-utilities-are-wising-up/748214/>.

months have seen large load queues in other states like Georgia<sup>8</sup> and Ohio<sup>9</sup> decrease by multiple gigawatts as data center plans changed.

**Given the scale and pace of projected economic development load additions, the undersigned urge the NCUC to have Duke Energy provide greater transparency and explanation of its methodology for economic development load adjustments within the CPIRP proceeding.** Duke Energy should explain the basis for its chosen discount factors, the rationale for selecting certain project stages in its scenarios, and the justification for adding approximately 2,000 MW of demand to the Advancing Development scenario beyond the Moderate Development case.<sup>10</sup> The 2,000 MW adjustment warrants particular scrutiny, as it lacks significant supportive evidence and modeling and could be speculative.<sup>11</sup>

To ensure sound planning, the NCUC can draw on emerging best practices from other jurisdictions and expert groups. For example, the Texas market operator ERCOT has developed a methodology for adjusting large load forecasts provided by utilities using observed data center demand and operational data.<sup>12</sup> Other utilities have adopted advanced modeling techniques to better account for uncertainty.<sup>13</sup> The Energy Systems Integration Group has also recently published recommendations for forecasting emerging large loads, informed by research and stakeholder engagement through its Large Load Task Force.<sup>14</sup>

**The undersigned also requests that Duke Energy be required to provide more frequent and detailed updates on its economic development pipeline and resulting load impacts.** The NCUC's 2024 Order requiring semi-annual reporting was an important step toward transparency.<sup>15</sup> However, given the pace of change in large load development, particularly data centers, the undersigned believe that the initial reporting requirements are no longer sufficient to capture and respond to changes in the large load market. Following approaches in Georgia<sup>16</sup>

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<sup>8</sup> *Large Load Economic Development Report for Q3 2025 PD*, Georgia Public Service Commission Dkt. No. 55378 (2025), <https://psc.ga.gov/search/facts-document/?documentid=224615> (In November 2025, Georgia Power's Q3 2025 Large Load Economic Development Report showed a net 6 GW decrease in Georgia Power large load pipeline from the previous quarter, with 14.3 GW of projects exiting in total).

<sup>9</sup> *Correspondence Status of Process for Signing Up New Schedule DCT [Data Center Tariff] Customers*, Public Utilities Commission of Ohio Case No. 24-0508-EL-ATA (2024), <https://dis.puc.state.oh.us/CaseRecord.aspx?CaseNo=24-0508> (In October 2025, it was reported that AEP Ohio's data center pipeline had shrunk from 30 GW to 13 GW after the introduction of a new large load tariff requiring customers to pay at least 85% of contracted demand per month); see also Skidmore, Zachary. *AEP Ohio slashes data center pipeline by more than half – report*. Data Center Dynamics (Oct. 2025), <https://www.datacenterdynamics.com/en/news/aep-ohio-slashes-data-center-pipeline-by-more-than-half-report/>.

<sup>10</sup> *2025 Carolinas Resource Plan*, Chapter 2 – Methodology & Key Assumptions, Commission Dkt. No. E-100 (Oct. 2025), <https://starw1.ncuc.gov/NCUC/ViewFile.aspx?id=3368d947-071c-4edc-8414-d5006648be8d>.

<sup>11</sup> *Direct Testimony and Exhibits in Support of 2025 Carbon Plan Integrated Resource Plan, Direct Testimony Of Phillip O. Stillman, Andrew Tate, and Benjamin Passty on behalf Of Duke Energy Carolinas, LLC and Duke Energy Progress, LLC*, Commission Dkt. No. E-100, Sub 207 (2025), <https://starw1.ncuc.gov/NCUC/ViewFile.aspx?id=4386559b-8991-4e60-b693-ec4b9e689038>.

<sup>12</sup> Pablo Vegas et al., *Item 8.1: Long-Term Load Forecast Update (2025-2031) and Methodology Changes*, ERCOT (Apr. 2025), <https://www.ercot.com/files/docs/2025/04/07/8.1-Long-Term-Load-Forecast-Update-2025-2031-and-Methodology-Changes.pdf>.

<sup>13</sup> [ViewFile.aspx](#)

<sup>14</sup> John Wilson and Sophie Meyer, *Forecasting for Large Loads: Current Practices and Recommendation*, Energy Systems Integration Group (Dec. 2025), <https://www.esig.energy/wp-content/uploads/2025/12/ESIG-Large-Loads-Forecasting-report-2025.pdf>.

<sup>15</sup> *Carolinas Resource Plan*, Order Accepting Stipulation, Granting Partial Waiver of Commission Rule R8-60A(d)(4), and Providing Further Direction for Future Planning, Commission Dkt. No. E-100, Sub 190, (November 1, 2024).

<sup>16</sup> *Order Adopting Stipulated Agreement*, Attachment A, Georgia Public Service Commission Dkt. No. 55378, (April 26, 2024), <https://psc.ga.gov/search/facts-document/?documentid=218484>; see also Pablo Vegas et al., *Item 8.1: Long-Term Load Forecast Update (2025-2031) and Methodology Changes*, ERCOT (Apr. 2025), <https://www.ercot.com/files/docs/2025/04/07/8.1-Long-Term-Load-Forecast-Update-2025-2031-and-Methodology-Changes.pdf>.

and Texas<sup>17</sup>—states also experiencing significant data center growth—the undersigned request that update reports be filed more frequently (e.g., quarterly or monthly) and that individual large load requests be reported in a structured dataset, including project load, queue status, and load ramp timing.

These measures will help ensure that planning decisions affecting millions of North Carolinians are evidence-based and responsive to rapidly evolving market conditions.

## **2. Require Duke Energy to plan for an affordable, reliable, and resilient energy system by optimizing the existing grid and investing in cost-effective, least-risk electricity generation resources.**

Duke Energy’s Recommended Portfolio reflects North Carolina’s projected economic growth by adding new resources to maintain reliable service. The undersigned commend Duke Energy’s commitment to procure thousands of additional megawatts of solar, energy storage, and hybrid projects, recognizing these technologies as essential components of a low-cost, reliable energy system. Investments in clean energy generation also create jobs and support customer choices for electricity generation; in 2025, North Carolina ranked ninth in the country for clean energy employment, supporting over 113,000 workers.<sup>18</sup>

However, Duke Energy’s plans to meet near-term needs through adding natural gas generation and delaying coal retirements and long-term reliance on indeterminate plans for nuclear, while minimizing proven technologies like wind, pose significant economic and resilience risks for both the utility and consumers. Natural gas prices are highly volatile, leaving consumers vulnerable to rate increases as fuel costs fluctuate. Greater reliance on natural gas, as reflected in the Recommended Portfolio<sup>19</sup> expose substantial price risk. This risk is validated by historical data: from 2017 to Q1 2024, approximately 46-68% of the increase in the residential retail volumetric rate stemmed from fuel costs, which coincided with high natural gas prices.<sup>20</sup>

Additionally, delaying coal plant retirements prolongs negative impacts to air quality and public health and introduces further economic volatility for consumers.<sup>21</sup> Duke Energy’s CPIRP analysis acknowledges that coal generation faces growing uncertainty due to declining domestic coal production, transportation challenges, aging units, and an unclear regulatory outlook. These risks raise concerns about both grid reliability and long-term system costs, and local governments are concerned that prolonging coal operations could shift these financial burdens onto North Carolina ratepayers. Near-term investments in natural gas, paired with delayed coal retirements, further heighten exposure to fuel price volatility and system risk, making energy prices more unpredictable and potentially increasing bills for residents, small businesses, and low-income households.

**To support planning for a least-cost, least-risk system, the undersigned recommend that the NCUC pursue two strategies: 1) adopting all-source procurement processes that expand and streamline opportunities to procure renewable energy, and 2) evaluating targeted transmission and distribution upgrades that optimize existing grid assets and reduce the need for costlier new generation.**

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<sup>17</sup> ERCOT, *Questions and Answers About the Large Load Interconnection Process* (2025), <https://www.ercot.com/files/docs/2025/12/24/Large-Load-Interconnection-Process-Q-A.pdf>.

<sup>18</sup> E2, *Clean Jobs North Carolina 2025*, (Nov. 2025), <https://www.energync.org/wp-content/uploads/2025/11/E2-Clean-Jobs-North-Carolina-2025.pdf>.

<sup>19</sup> The Recommended Portfolio over the Base Planning Period (through 2040) includes a net added 3,083 MW of nameplate capacity from combustion turbines and 7,900 MW of nameplate capacity from combined cycles.

<sup>20</sup> EQ Research LLC, *Issue Brief: The Role of Fuel Costs in Duke Energy’s North Carolina’s Retail Rates from 2017 through March 2024*, (Apr. 2024), [https://www.edf.org/sites/default/files/documents/Issue\\_Brief\\_Narrative\\_4\\_22\\_24.pdf](https://www.edf.org/sites/default/files/documents/Issue_Brief_Narrative_4_22_24.pdf).

<sup>21</sup> The Optimal Coal Unit Retirements in the 2025 CPIRP (Table F-2) suggest delaying retirements of Belews Creek 1, Belews Creek 2, Marshall 3, Marshall 4, and Roxboro 2 plants.

There are precedents for these approaches. The Northern Indiana Public Service Company (NIPSCO)<sup>22</sup> has incorporated all-source procurement into its resource planning, and states such as Indiana<sup>23</sup> and Utah<sup>24</sup> now require utilities to study grid-enhancing technologies (GETs) in their integrated resource plans. Similar strategies in North Carolina could improve system efficiency and reduce costs. The NCUC could require Duke Energy to conduct an all-source procurement as part of the next CPIRP to gather real-world data to inform planning assumptions and sensitivities. Following the 2025 CPIRP, the NCUC could have Duke Energy utilize an all-source procurement with an independently run and transparent evaluation process to meet forecasted demand with least-cost solutions.

For the 2025 CPIRP, the NCUC ordered Duke Energy to include a report on how GETs can be leveraged for an efficient, cost-effective system.<sup>25</sup> Local governments commend this step but encourage the NCUC to pursue additional actions to support least-cost, least-risk planning. These could include establishing a utility working group to study advanced transmission technologies (ATTs)<sup>26</sup>, identify which solutions are best suited to the system, and evaluate how they can enable new load interconnections. The NCUC could also request that Duke Energy publish a report on transmission system efficiency and points of congestion, assessing where ATTs could cost-effectively relieve constraints. Finally, the undersigned encourage the NCUC to consider hiring an independent engineering firm to work with the utility and/or system operator to identify near-term, cost-effective ATT deployments and long-term strategies.

### **3. Encourage Duke Energy to create viable, cost-effective clean energy procurement pathways for large customers, including local governments, to achieve established climate and clean energy goals.**

The Near-Term Action Plan (NTAP) and Recommended Portfolio create significant challenges for local governments and other large customers with near-term climate and clean energy obligations. The continued operation of coal plants, coupled with the addition of new natural gas resources, increases the share of fossil fuels in North Carolina’s electricity mix over the next decade. While the Recommended Portfolio is projected to meet the statutory requirement of carbon neutrality by 2050, Figure 3-14 of the CPIRP shows that meaningful, sustained emissions reductions do not begin until the late 2030s. In the meantime, annual emissions across Duke Energy’s Combined Carolinas system are expected to remain flat or even rise, peaking above 55 million tons of CO<sub>2</sub> in 2036.

Many North Carolina local governments have set clean energy or carbon reduction targets for 2030 or 2035—well before the emissions reductions anticipated in the CPIRP (Appendix A). Relying solely on Duke Energy’s standard generation mix makes meeting these near-term public commitments effectively impossible. To comply with targets (some of which are legally binding) and public climate obligations, local governments need access to viable, cost-effective clean energy procurement options that deliver real additionality without excessive premiums or administrative burdens.

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<sup>22</sup> For its 2018 IRP, The Northern Indiana Public Service Company (NIPSCO) released an all-source procurement to gather information about the lowest cost means to meet system needs. This process gave NIPSCO critical information that brought the reduced system forecast costs down \$1.1 billion in its 2018 IRP relative to the 2016 IRP, which did not include an all-source procurement practice. The lowered forecasted costs were due to earlier coal plant retirements and investments in solar, storage, wind, capacity market purchases, and demand side management as these demonstrated lower cost options relative to natural gas investments.

<sup>23</sup> Indiana law now requires all IRPs filed to study the use of at least one GET to meet demand starting in 2026 and include a description of transmission and distribution systems starting in 2030 (Ind. Code Ann. § 8-1-8.5-3.4).

<sup>24</sup> As of 2025, Utah requires that utilities analyze GETs as a part of resource planning processes as well as general rate cases and transmission system addition or expansion proceedings (Utah Code Ann. § 54-17-11-1101).

<sup>25</sup> Duke Energy Carolinas LLC and Duke Energy Progress, LLC 2023 Biennial CPIRP, Commission Dkt. No. E-100, Sub 190.

<sup>26</sup> GETs include hardware and software technologies that improve functionality of the transmission system. ATTs encompass GETs and additional technologies, such as high-performance conductors.

Given the NTAP and Recommended Portfolio, the need for robust, scalable, and accessible clean energy procurement options for large customers is more urgent than ever. Programs such as Green Source Advantage (GSA) and GSA Choice have been essential tools for large customers seeking to directly support new renewable generation, demonstrating strong demand and attracting significant economic investment. However, these programs remain difficult for local governments to use due to complex processes, restrictive requirements, long timelines, and cost structures that can make participation financially or administratively prohibitive. These barriers directly suppress program uptake—an outcome misaligned with both customer demand and the Carbon Plan’s intent.

**Accordingly, the undersigned recommend that the NCUC direct Duke Energy to establish a transparent, well-structured stakeholder engagement process dedicated to North Carolina local governments’ procurement of clean energy.** Local governments respectfully request that this dedicated process include clearly defined objectives, timelines, and milestones; a shared understanding of what specific program fixes or redesigns will be evaluated; greater transparency around program cost drivers; and a focus on creating procurement options that are easier, simpler, and as low-cost as possible for public entities and the residents they serve.

A successful model already exists: the PowerPair stakeholder process, which local governments found valuable for its good faith collaboration, transparency, and opportunities to jointly explore technical and operational constraints. Local governments recognize they do not have full visibility into all utility and system limitations; transparent processes help all parties build mutual understanding and identify win-win solutions.

#### **4. Direct Duke Energy to fully value the benefits of energy efficiency and demand-side resources in its resource planning.**

Duke Energy is a recognized leader in advancing innovative energy efficiency and grid-edge resource programs. In 2023, both Duke Energy Carolinas and Duke Energy Progress exceeded the national average for energy efficiency savings as a percentage of sales, making North Carolina the leading state in the Southeast for such savings.<sup>27</sup> Duke Energy has also successfully implemented a suite of programs, including demand response and PowerShare for businesses, EV charging solutions through Charger Solution, on-bill financing via Improve & Save, and residential solar and battery incentives under PowerPair. Local governments have partnered with Duke Energy to develop, promote, and learn from these initiatives. The undersigned commend Duke Energy’s leadership and continued efforts to integrate energy efficiency and grid-edge resources into the CPIRP consistent with prior recommendations.<sup>28</sup>

The undersigned local governments also recognize the significant grid benefits that energy efficiency and gride-edge resources already provide to North Carolina’s electric system. We believe Duke Energy can and should do more to fully capture these benefits in its resource planning and accelerate deployment of these least cost, customer focused resources. These resources reduce peak demand, defer or avoid costly infrastructure investments, enhance system resilience, and help customers directly manage their bills. Greater reliance on energy efficiency and grid-edge technologies would materially affect Duke Energy’s modeling outcomes, including system affordability, climate impacts, and reliability. Duke Energy’s own Portfolio Sensitivity Analysis shows that a “high” energy efficiency scenario—assuming annual minimum energy efficiency savings equal to 1.5% of eligible

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<sup>27</sup> Heather Pohnan, *Energy Efficiency in the Southeast: Sixth Edition Report*, Southern Alliance for Clean Energy (Jan. 2025), <https://cleanenergy.org/wp-content/uploads/Energy-Efficiency-in-the-Southeast-Sixth-Edition-January-2025.pdf> (In 2023, North Carolina achieved 0.59% of retail electricity sales in energy efficiency savings, ranking first in the Southeast and placing it above the national average of 0.50%. The report notes, however, that energy efficiency programs at this point had not achieved savings seen in 2017-2019).

<sup>28</sup> In the 2024 CPIRP proceeding, local governments advocated for Duke Energy to adjust its load forecast methodology to proactively and accurately account for impact of demand side management, improved energy efficiency programs, and transit and building electrification. Therefore, we believe Duke Energy’s addition of EV adoption and behind-the-meter solar as key assumptions for its load forecast scenarios, as well as the creation and evaluation of Demand-Side Management Sensitivity Analysis Portfolios, is a positive step.

load—would eliminate the need for 1,365 MW of combined cycle natural gas capacity and 428 MW of combustion turbine capacity relative to the preliminary base portfolio.

Utilities are increasingly evaluating energy efficiency and grid-edge resources as modeled, selectable resources available for capacity expansion planning. For example, Duke Energy Indiana considered energy efficiency, demand response, and integrated vol-var control collectively as selectable generation assets to meet system demand in its 2024 CPIRP.<sup>29</sup> **The undersigned therefore recommended that the NCUC direct Duke Energy to model energy efficiency and certain grid-edge energy resources as selectable resources in its capacity expansion and resource adequacy modeling in future CPIRP proceedings.**

Grid-edge programs, including distributed energy resources, also provide critical community-level resiliency benefits as demonstrated in the aftermath of Hurricane Helene in 2024. For example, the Hot Springs microgrid—placed in service in 2023 as a more resilient and less expensive alternative to traditional grid expansion—continued providing power through solar and battery storage after the town’s substation was washed away during the storm.<sup>30</sup>

**To maximize the value and uptake of these resources, the undersigned further request that the NCUC direct Duke Energy to consult with community groups, community-based organizations, and nonprofit energy affordability groups to support the creation of new grid-edge programs and increase participation in existing ones.** Community engagement in program design and implementation is essential to program success, and local governments can be valuable partners to Duke Energy in this effort. Such collaboration can enhance the efficacy, reach, and scale of existing and future projects, ultimately improving outcomes for customers and supporting the goals of the Carbon Plan.

## **5. Protect North Carolina communities from disproportionate cost burdens associated with new large loads through financial safeguards for existing ratepayers.**

Local governments share the concerns of advocates and community organizations that, if not properly allocated, infrastructure costs needed to serve new large loads could be subsidized by other customers. As discussed earlier, Duke Energy’s projections of substantial near-term load growth—driven primarily by economic development projects such as data centers—form the basis of its Recommended Portfolio and subsequent action plans. Balancing this economic development with the affordability concerns of existing ratepayers is a critical priority as electricity demand increases across the state.

**The undersigned therefore ask that the NCUC take measures to ensure that residential and other commercial ratepayers are protected from unfairly bearing the costs of infrastructure built to support new large economic development loads.** While direct ratemaking decisions fall outside the scope of CPIRP proceedings, the significant influence of new economic development load on Duke Energy’s resource planning decisions makes it essential for NCUC to evaluate long-term resource decisions with fair and reasonable cost allocation in mind. Consistent with longstanding ratemaking principles, residential and other commercial customers should not be expected to pay for infrastructure which they did not cause and from which they do not benefit.

The NCUC can look to other jurisdictions for approaches that promote fair cost allocation in response to rapid large-load growth. In Virginia, for example, the State Corporation Commission directed Dominion Energy to develop proposals for new cost allocation methodologies for generation and transmission costs associated with

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<sup>29</sup> Duke Energy, *Duke Energy Indiana Integrated Resource Plan*, (2024), <https://www.duke-energy.com/home/products/indiana-integrated-resource-plan>.

<sup>30</sup> Jared Leader, *Hurricane Helene: Hot Springs Microgrid*, Smart Electric Power Alliance (Mar. 2025), <https://sepapower.org/resource/case-study-hurricane-helene-hot-springs-microgrid/>.

new data center construction.<sup>31</sup> Many utilities have also adopted large load tariff structures that include consumer protections such as large exit fees, minimum contract lengths, minimum demand charges, and options for co-located generation.<sup>32</sup> These approaches can address the unique demands of large load customers while minimizing financial risk to other ratepayers.

As North Carolina faces record growth in electricity demand from data centers and other large loads, it is critical that the state’s approach evolves to continue protecting ratepayers from unfair cost-shifting by incorporating industry best practices and using accurate demand forecasting.

## Conclusion

The undersigned local governments are committed to the economic wellbeing, health, and resilience of our communities. Although our specific goals vary, we share a common commitment to an affordable, reliable, and clean energy system that supports the needs of all North Carolinians. The plans and actions proposed by Duke Energy have a profound influence on local governments’ ability to meet our goals and targets. In particular, the significant amount of projected energy demand, the proposed short-term investments in natural gas, and the delayed retirement of coal units to meet this demand create an economically risky environment with adverse health and financial impacts on residents and businesses. Some of these risks may be mitigated through refinements to Duke Energy’s planning processes and expansion of customer choice programs.

The undersigned local governments have a long history of partnering with Duke Energy on energy programs that benefit our residents, businesses, and local government operations. We remain committed to working collaboratively with Duke Energy to advance the solutions outlined above — lowering costs, reducing risk, and improving system efficiency for the benefit of our communities.

Thank you for the opportunity to provide comments. If you need additional information, please contact **NAME** with **CITY/COUNTY** (**email** or **XXX-XXX-XXXX**) and **HE/SHE/THEY** will direct your inquiry to the appropriate local government representative.

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<sup>31</sup> Virginia State Corporation Commission, Docket PUR-2025-00058 (Nov. 2025), <https://www.scc.virginia.gov/docketsearch/docs/89g601!.pdf>.

<sup>32</sup> Alyssa Perez et al., *Large energy users want power. Here’s how to protect other ratepayers from the costs*, RMI (Nov. 2025), <https://rmi.org/large-energy-users-want-power-heres-how-to-protect-other-ratepayers-from-the-costs/>.

## Appendix A: Clean Energy and GHG Reduction Targets of North Carolina Local Governments

The clean energy and GHG reduction targets of the undersigned local governments include:

Local Government	Clean energy and GHG reduction targets
Town of Boone	In the spring of 2023, Boone passed a Community Climate Action Plan (CCAP). The CCAP goals include reducing Boone's municipal GHG emissions by 74% and reducing the community's GHG emissions by 54% by 2030. As of February 2022, Boone reduced its municipal GHG emissions by 50% by purchasing all the electricity for municipal operations is from 100% renewable sources.
Town of Carrboro	Adopted its Community Climate Action Plan in 2017, aiming to reduce community-wide greenhouse gas emissions by 80% from a 2010 baseline by 2030.
Town of Chapel Hill	Adopted a resolution in 2019 to create a Climate Action Plan and achieve 80% clean, renewable energy in the community by 2030, and 100% by 2050. The Town also has a goal of reducing community GHGs 26-28% by 2025, 50% by 2030, and reaching net-zero emissions by 2050.
Chatham County	Adopted a resolution in 2017 to achieve 100% clean energy by 2050 and crafted a Comprehensive Plan focused on sustainable development, quality of life, and resiliency. The Comprehensive Plan's Resiliency section sets a goal to become a carbon-negative county. Electrification of transportation, energy efficiency, and cleaning the power supply will play a huge role in achieving and maintaining this goal.
Town of Davidson	Adopted a municipal operations goal of achieving carbon neutrality by 2037 and a community-wide carbon neutrality goal by 2050. The Town adopted a Climate Action Plan on April 9, 2024, which sets forth goals, strategies, and actions to reduce emission levels based on a 2019 greenhouse gas inventory to meet their carbon neutrality goals.
City of Durham	Adopted its Carbon Neutrality and Renewable Energy Action Plan in 2021. This plan commits the City to powering City buildings and operations with 80% renewable energy sources by 2030 and 100% by 2050 and reducing greenhouse gas emissions from City operations by 50% by 2030 and 100% by 2040.
Durham County	Adopted a greenhouse gas emissions reduction goal in 2007 of reducing government emissions by 50% and community emissions by 30% from 2005 levels by 2030. The County also adopted a goal of transitioning operations to 80% renewable energy by 2030 and 100% by 2050. In addition, the newly adopted Durham City-County Comprehensive Plan includes a goal for all of Durham to be carbon-neutral by 2050.
City of Greensboro	Adopted a resolution establishing the goals of: reducing GHGs in city operations by 40% from 2005 levels by 2025, reducing energy consumption in city-owned buildings by 40% from 2005 levels by 2025, and transitioning to 100% renewable energy in city operations by 2040. In addition, Greensboro's adopted comprehensive plan, GSO2040, contains high-level goals for prioritizing sustainability through environmental stewardship, social equity, and economic resilience.

Local Government	Clean energy and GHG reduction targets
Town of Boone	In the spring of 2023, Boone passed a Community Climate Action Plan (CCAP). The CCAP goals include reducing Boone's municipal GHG emissions by 74% and reducing the community's GHG emissions by 54% by 2030. As of February 2022, Boone reduced its municipal GHG emissions by 50% by purchasing all the electricity for municipal operations is from 100% renewable sources.
Town of Hillsborough	Adopted a resolution in 2017 establishing a transition from fossil fuel-powered operations to 100% clean and renewable energy by December 31, 2050, or sooner and 80% clean and renewable energy by 2030.
Orange County	Adopted a resolution in 2017 to transition to 100% renewable energy by 2050 and a resolution to proportionally uphold the Paris Climate Agreement to reduce greenhouse gas emissions between 26 and 28 percent by 2025 from 2005 levels. Orange County's Climate Action Plan, adopted in November 2023, further committed to reducing greenhouse gas emissions by 50% by 2030 and 100% by 2050.
City of Raleigh	Adopted a goal in 2019 of reducing community GHG emissions by 80% by 2050. In 2021, the City released Raleigh's Community Climate Action Plan (CCAP) that prioritized strategies in the areas of buildings and energy, transportation and land use, and resilience and cross-cutting in order to meet GHG reduction, social advancement, and resilience goals. The Office of Sustainability has since reported on climate action progress to Raleigh City Council and in its CCAP implementation report and online CCAP data dashboard. In addition, the City's Comprehensive Plan and Strategic Plan include policies and goals that focus on GHG reductions, utilizing alternative and renewable energy, improving energy efficiency, creating community benefit and resilience, and improving energy security.



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Community Services  
Agenda Section: Regular Agenda  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Matt Efird, Assistant Town Manager

#### ITEM TO BE CONSIDERED

**Subject:** Lakeshore Drive Traffic Calming Request

##### Attachments:

1. Petition
2. Traffic Count Data
3. Resolution

##### Summary:

In August 2025, staff received a petition from the Lakeshore Drive neighborhood, pursuant to the town's Traffic Calming Policy, requesting evaluation of traffic conditions and potential installation of traffic measures. The petitioners were very patient and gracious with town staff as the response was delayed by Tropical Depression Chantal recovery, staffing shortages and equipment failures. The data has now been collected and analyzed, and staff is prepared to recommend several traffic calming measures if supported by the board.

Observed speeds at the 85<sup>th</sup> percentile were 35 miles per hour, which is 10 miles per hour over the posted speed limit of 25 miles per hour. This meets the threshold for the traffic calming policy. 72% of vehicles that drove Lakeshore Drive during the data collection period exceeded the speed limit, with an average speed of 28 miles per hour and a high speed of 63 miles per hour.

The town's traffic calming policy offers an array of traffic calming options at various levels of intensity to address observed traffic issues. Given the characteristics of the road and the observed behavior, staff is recommending the following options for Lakeshore Drive:

- Increased traffic enforcement by Hillsborough Police Department
- Use of temporary and permanent electronic "Your Speed" digital speed indicator signs
- Installation of additional speed limit signs

Staff is proposing to collect data again six months after the installation of the recommended traffic calming measures to measure efficacy and consider additional measures (such as speed bumps) if warranted at that time.

Upon review of the traffic calming policy when evaluating this petition, staff determined that there is a scrivener's error in the policy that should be corrected. Section B.2.4. states: "Vehicle speeds (for at least 85% of the vehicles, established by radar or equivalent method) must exceed 35 MPH (+10 MPH over posted speed limit." However, the intent of the policy and usual practice with speed data is 85<sup>th</sup> percentile, or top 15% of observed vehicle speeds. The policy should be amended to read "Vehicle speeds (~~for at least 85%~~ for the top 15% (85<sup>th</sup> percentile)) of the

*vehicles, established by radar or equivalent method) must exceed 35 MPH (+10 MPH over posted speed limit.”*  
Adoption of the attached resolution will also indicate approval of the correction in the policy language.

**Financial impacts:**

If the proposed measures are approved, they can be installed within the existing operating budget. Additional measures such as speed bumps may require additional funding.

**Staff recommendation and comments:**

Staff recommends consideration of the petition and proposed traffic calming measures.

**Action requested:**

Staff requests the town board consider adoption of the attached resolution.

# Traffic Calming Request for Lakeshore Dr

Below are key data points and information the Lakeshore Dr. community has gathered to support our findings for the Town of Hillsborough to review traffic calming measures. Our community has experienced consistent/frequent speeding through on a road that is actively enjoyed by pedestrians. We are looking to the Town of Hillsborough staff and Board of Commissioners to provide guidance on possible measures that can be taken to alleviate speeding.

## Local Complaints for Speeding on Lakeshore Dr - Summary Table

The Hillsborough Police Department (HSP) spends time focusing on traffic issues that are received directly from local residents. As part of the statewide Governor’s Highway Safety Program, HPD incorporates locations where there have been accident trends as focus areas for enforcement efforts. Every quarter, the HDP posts a report listing these focus areas (streets). Lakeshore repeatedly makes the list and stands out as one of the highest number of “actions” taken out of the focus areas. Across almost 2 years, Lakeshore represented an **average of 24%** (¼) of all stops made in the local complaint areas listed.

Quarterly Report	Complaint/Notes	Time Spent	Actions	% of total stops in local complaint areas?
July – Sept. 2022 (Q3)	Speeding	3 hours, 20 mins	3 stops, 1 Cit, 1 WW, 1 VW	13%
Oct. – Dec. 2022 (Q4)	Speeding	3 hours, 30 mins	2 Stops, 2 Cit	16%
Jan. – March 2023 (Q1)	Speeding	6 hrs 36 mins	11 Stops (9 Cit, 1 WW, 1 VW)	28%
April – June 2023 (Q2)	Speeding	2 hrs	2 Stops, 2 Cit	12%
July - September 2023 (Q3)	Speeding	8 hrs, 30 mins	13 Stops, 4 Cit, 6 VW, 3 WW	28%
Oct. - Dec. 2023 (Q4)	Speeding	2 hrs, 45 mins	6 Stops, 4 Cit, 2 WW	46%
Jan. - March 2024 (Q1)	Speeding - 2nd highest number of stops this quarter by far.	28 hrs, 12 mins	37 Stops, 13 Cit, 15 VW, 9 WW*	25%
April - June 2024 (Q2)	Speeding - Although not “most time spent” it’s 2nd in “actions” given.	29 hrs, 12 mins	46 Stops, 14 Cit, 17 VW, 15 WW	24%
<b>Q3 2022 - Q2 2024</b>	-	-	-	<b>Average: 24%</b>
July - Sept. 2024 (Q3) and Oct. - Dec. 2024 (Q4)	N/A - Lakeshore did not appear in the report			
Jan. - March 2025 (Q1)	Data unavailable after report format change.			

*Cit=Citation WW=Written Warning VW=Verbal warning. **Description:** Table highlights pulled Lakeshore Dr local complaint data from the HPD’s quarterly Local Complaints & Focus Areas section. The last column shows the total % of stops that Lakeshore contributes out of the total performed for roads that received additional patrol attention.*

## Additional Notes About Lakeshore Dr

We have collected additional information about Lakeshore Dr. to highlight the case for a more pedestrian friendly community, which can be achieved through safer roads.

- Lakeshore Dr. has an active bus stop that is part of the Hillsborough Connector (HC), Hillsborough-Chapel Hill (420), and Orange-Chapel Hill Connector (OCH) routes (Source: Orange County and GoTriangle / Hillsborough Comprehensive Sustainability Plan figure 6.8). In addition, Lakeshore Dr. presents the entrance to the Wendy Olson Arboretum, which is visited by the community and often hosts various activities. More information can be found here: <https://wendyolsonarboretum.org/>. Both of these are examples of locations that are actively accessed by pedestrians, which is a big reason we wish to see traffic calming measures implemented to create a safer road for the community.
- Lakeshore Dr. is one of the longest roads in Hillsborough that does not have any stop signs, lights, or speed decreasing measures. Similar roads in terms of length (North to South) that run parallel to Lakeshore Dr. within the town limits would be Nash St, N Churton St., and W Hill Ave N. These other roads have stop signs (Nash), digital radar speed signs (N Churton), or are also undergoing traffic calming measures (W Hill Ave).
- Traffic calming measures on Lakeshore Dr. would align with recommended future sidewalks and pedestrian accessibility plans noted in the Hillsborough Comprehensive Sustainability Plan (Figure 6.10. Sidewalk System Map). In addition, it is our understanding that Lakeshore Dr is not maintained by the N.C. Department of Transportation.
- US-70 Corridor future development plans may have an effect on incoming traffic from the highway into Lakeshore Dr. Early traffic calming measures ahead of a development would be welcome to help decrease speeding from the highway when entering the town limits. The plan presented by Orange County shows a possible roundabout by the entrance of Lakeshore Dr in the future. Lakeshore Dr is an “entrance” road to access or pass through Hillsborough similar to N Churton Street, which often presents speeding vehicles entering from the highway. A roundabout in the future may alleviate some speeding, but we are seeking some other measures to be taken in the meantime.

The Lakeshore Dr. community appreciates the opportunity to have our traffic calming request reviewed by the Town of Hillsborough staff and Board of Commissioners. Our goal is to make our road more pedestrian friendly for its residents and adjacent neighbors.

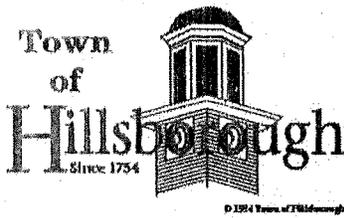
## Signatures Acquired in Support of Traffic Calming Measures on Lakeshore Dr

**Note:** Addresses were manually pulled using Google images and OC GIS to confirm home addresses.

- Lakeshore address signatures (#): 27
  - Lakeshore resident signatures (#): 31
- Adjacent neighbor address signatures (#): 7
- Total 'community' signatures (#): 37"

Lakeshore Dr Address	Signed?	More than one occupant signed?
610 Lakeshore Dr, Hillsborough NC 27278	Yes	
609 Lakeshore Dr, Hillsborough NC 27278	Yes	Yes
608 Lakeshore Dr, Hillsborough NC 27278	Yes	
607 Lakeshore Dr, Hillsborough NC 27278	Yes	
603 Lakeshore Dr, Hillsborough NC 27278	Yes	
602 Lakeshore Dr, Hillsborough NC 27278	Yes	
601 Lakeshore Dr, Hillsborough NC 27278	Yes	
531 Lakeshore Dr, Hillsborough NC 27278	Yes	
529 Lakeshore Dr, Hillsborough NC 27278	Yes	
519 Lakeshore Dr, Hillsborough NC 27278	Yes	Yes
512 Lakeshore Dr, Hillsborough NC 27278	Yes	
425 Lakeshore Dr, Hillsborough NC 27278	Yes	
421 Lakeshore Dr, Hillsborough NC 27278	Yes	
420 Lakeshore Dr, Hillsborough NC 27278	Yes	
417 Lakeshore Dr, Hillsborough NC 27278	Yes	Yes
408 Lakeshore Dr, Hillsborough NC 27278	Yes	Yes
405 Lakeshore Dr, Hillsborough NC 27278	Yes	
404 Lakeshore Dr, Hillsborough NC 27278	Yes	
400 Lakeshore Dr, Hillsborough NC 27278	Yes	
338 Lakeshore Dr, Hillsborough NC 27278	Yes	
330 Lakeshore Dr, Hillsborough NC 27278	Yes	
210 Lakeshore Dr, Hillsborough NC 27278	Yes	
206 Lakeshore Dr, Hillsborough NC 27278	Yes	

202 Lakeshore Dr, Hillsborough NC 27278	Yes	
118 Lakeshore Dr, Hillsborough NC 27278	Yes	
115 Lakeshore Dr, Hillsborough NC 27278	Yes	
102 Lakeshore Dr, Hillsborough NC 27278	Yes	
<b>Adjacent Address / Neighbor</b>	<b>Signed?</b>	<b>More than one occupant signed?</b>
115 N Bellvue St, Hillsborough NC 27278	Yes	
101 Jones Ave, Hillsborough NC 27278	Yes	
524 Forrest St, Hillsborough NC 27278	Yes	
519 Forrest St, Hillsborough NC 27278	Yes	
511 Forrest St, Hillsborough NC 27278	Yes	Yes
314 Forrest St, Hillsborough NC 27278	Yes	



**PETITION FOR  
TRAFFIC CONTROL  
DEVICES**

We, the undersigned residents, hereby petition the Board of Commissioners to approve the traffic control devices described below upon indicated street or part thereof.

THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

THAT PART OF LAKE SHORE <sup>DR</sup> STREET

FROM RT 70 STREET TO KING STREET STREET.

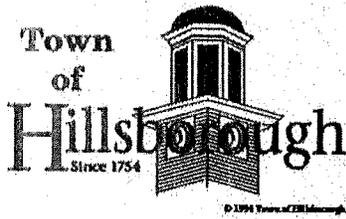
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) SPEED BUMP
- 2) SPEED LIMIT SIGNS
- 3) ELECTRONIC SPEED MONITORING DEVICE

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
	Ms. Bonnie Kirk 408 Lakeshore Dr. <sup>BE</sup> Hillsborough, NC 27278
<i>Margo Roberts</i>	115 N Bellvue Hillsborough 27278
<i>John</i>	101 Jones Ave 27278
* <i>Glee Moore</i>	524 Forrest St
<i>Lynne Brown</i>	512 Lakeshore Dr
* <i>Dajer Fernandez</i>	511 Forrest St.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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We, the undersigned residents, hereby petition the Board of Commissioners to approve the traffic control devices described below upon indicated street or part thereof.

THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

THAT PART OF \_\_\_\_\_ STREET  
FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

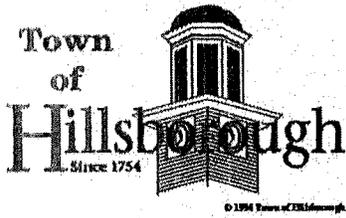
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
Apa G. Lopez	421 Lakeshore dr
Jenny Gibbs	425 Lakeshore Dr.
Robert & Patricia Priddy	102 Lakeshore Dr.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

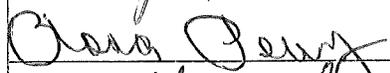
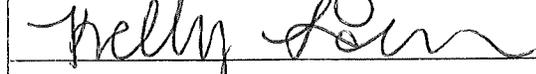
THAT PART OF \_\_\_\_\_ STREET

FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

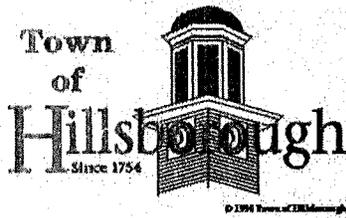
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
	408 LAKESHORE DR
	420 LAKESHORE DR
	404 LAKESHORE DR
	330 Lakeshore Dr.
	210 Lakeshore Dr
	206 Lakeshore Dr.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

THAT PART OF \_\_\_\_\_ STREET

FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

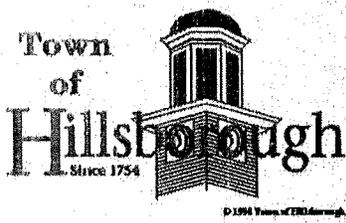
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
<i>[Handwritten Signature]</i>	602 Lakeshore Dr.
VANESSA WOODRUFF	519 Lakeshore Dr.
TERRICK REDDING	314 FOREST ST
<i>[Handwritten Signature]</i>	529 LAKE SHORE DR
JULIA FERNANDEZ	511 FOREST ST.
<i>[Handwritten Signature]</i>	517 FOREST ST.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

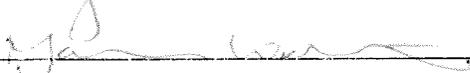
THAT PART OF \_\_\_\_\_ STREET

FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

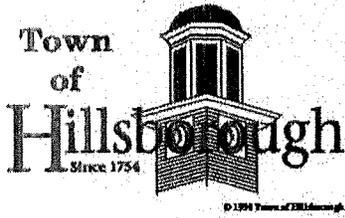
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
ANDREW NEAL 	519 LAKESHORE DR 27278
	601 LAKESHORE DR 27278
	609 Lakeshore Dr 27278
	607 Lakeshore Dr 27278
	610 Lakeshore Dr 27278
	608 Lakeshore Dr

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

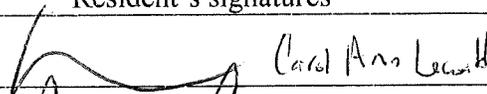
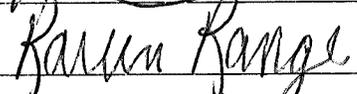
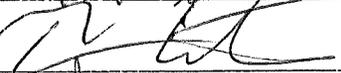
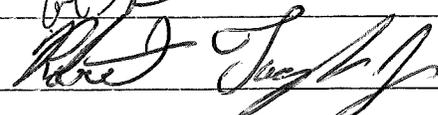
THAT PART OF \_\_\_\_\_ STREET

FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

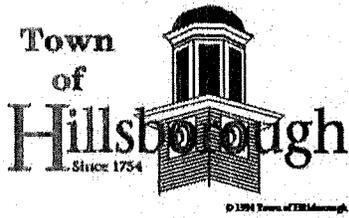
WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
 Carol Ann Lewis	338 Lakeshore Drive 27278
 Ramin Range	405 Lakeshore Dr 27278
 J. Vanessa Woodruff	519 Lakeshore 27278
 [unclear]	531 LAKESHORE DR 27278
 [unclear]	603 Lakeshore Dr.
 [unclear]	609 Lakeshore Dr.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.



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THE STREET OR PART THEREOF DESIRED TO BE AMENDED IS:

THAT PART OF \_\_\_\_\_ STREET

FROM \_\_\_\_\_ STREET TO \_\_\_\_\_ STREET.

WITH RESPECT TO THE TRAFFIC CONTROL DEVICE PETITIONED FOR, WE REQUEST:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

[Please note: a maximum of three (3) traffic calming devices may be requested]

Resident's signatures	Street address (mailing if different)
	202 Lakeshore
	118 Lakeshore Dr.
	400 Lakeshore Dr.
	115 LAKESHORE DR.
	417 Lakeshore Dr
	417 Lakeshore Dr.

\*The addresses of properties that will be directly affected by the proposed change have been determined by the Hillsborough Planning Department. By policy, the Board of Commissioners has stated that it would prefer to entertain request for changes in street regulations proposed by citizens only where 75% of the occupants of the properties directly affected by the proposed change have signed a petition requesting the changes.

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/12/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/12/2026	10:28 AM	35	10:32 AM	13	0.67	2:06 PM	87	2:39 PM	30	0.73

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	304	57.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th	95th	99th
Speed - MPH	12	15	18	23	24	26	26	28	29	29	30	31	32	33	33	34	35	36	36	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume	530
Total Greater Than 50.0	0
Percent Greater Than 50.0	0.0%

**Mean, Median, and Mode Averages**

Mean:	28.8
Median (50th %):	29.8
Mode:	33.6

**Classification Statistics**

	Class 1	Class 2
530	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/13/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/13/2026	7:23 AM	77	7:23 AM	29	0.66	2:02 PM	81	2:38 PM	26	0.78

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	414	56.1%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	10	13	16	22	24	26	27	28	28	29	29	31	31	33	33	34	35	37

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 738  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.1%

**Mean, Median, and Mode Averages**

Mean: 28.5  
 Median (50th %): 29.2  
 Mode: 29.2

**Classification Statistics**

	Class 1	Class 2
738	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/14/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/14/2026	9:50 AM	35	10:22 AM	13	0.67	12:30 PM	64	12:32 PM	21	0.76

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
25 - 34	286	52.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	10	13	15	17	23	24	26	26	28	28	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 546  
 Total Greater Than 50.0 2  
 Percent Greater Than 50.0 0.4%

**Mean, Median, and Mode Averages**

Mean: 27.7  
 Median (50th %): 28.6  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
546	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/15/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/15/2026	10:27 AM	42	11:03 AM	18	0.58	3:18 PM	39	3:53 PM	12	0.81

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	172	47.6%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	12	13	15	18	22	24	25	27	28	29	29	30	31	33	34	34	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 361  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.3%

**Mean, Median, and Mode Averages**

Mean: 26.6  
 Median (50th %): 28.0  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
361	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/16/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/16/2026	7:22 AM	81	7:30 AM	31	0.65	2:02 PM	81	2:35 PM	31	0.65

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
25 - 34	378	55.2%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	11	14	16	21	24	25	26	27	28	29	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 685  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.1%

**Mean, Median, and Mode Averages**

Mean: 28.2  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
685	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/17/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/17/2026	7:20 AM	91	7:42 AM	32	0.71	2:26 PM	81	2:36 PM	30	0.68

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	340	51.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	13	16	20	23	24	26	26	28	29	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 661  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.2%

**Mean, Median, and Mode Averages**

Mean: 27.9  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
661	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/18/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/18/2026	6:37 AM	71	7:21 AM	35	0.51	No Volume				

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
29 - 38	54	62.1%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	17	20	24	26	27	28	29	30	31	31	32	33	33	34	35	36	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume	86
Total Greater Than 50.0	0
Percent Greater Than 50.0	0.0%

**Mean, Median, and Mode Averages**

Mean:	30.0
Median (50th %):	31.1
Mode:	31.7

**Classification Statistics**

	Class 1	Class 2
86	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/12/2026 to 2/18/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/12/2026	10:28 AM	35	10:32 AM	13	0.67	2:06 PM	87	2:39 PM	30	0.73
2/13/2026	7:23 AM	77	7:23 AM	29	0.66	2:02 PM	81	2:38 PM	26	0.78
2/14/2026	9:50 AM	35	10:22 AM	13	0.67	12:30 PM	64	12:32 PM	21	0.76
2/15/2026	10:27 AM	42	11:03 AM	18	0.58	3:18 PM	39	3:53 PM	12	0.81
2/16/2026	7:22 AM	81	7:30 AM	31	0.65	2:02 PM	81	2:35 PM	31	0.65
2/17/2026	7:20 AM	91	7:42 AM	32	0.71	2:26 PM	81	2:36 PM	30	0.68
2/18/2026	6:37 AM	71	7:21 AM	35	0.51	No Volume				

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	1,941	53.8%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th	95th	99th
Speed - MPH	10	13	16	20	23	24	26	27	28	29	29	30	31	32	33	34	35	36	37	38

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 3,607  
 Total Greater Than 50.0 6  
 Percent Greater Than 50.0 0.2%

**Mean, Median, and Mode Averages**

Mean: 28.1  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
3607	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/12/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/12/2026	10:28 AM	35	10:32 AM	13	0.67	2:06 PM	87	2:39 PM	30	0.73

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	304	57.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th	95th	99th
Speed - MPH	12	15	18	23	24	26	26	28	29	29	30	31	32	33	33	34	35	36	36	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume	469
Total Greater Than 50.0	0
Percent Greater Than 50.0	0.0%

**Mean, Median, and Mode Averages**

Mean:	28.8
Median (50th %):	29.8
Mode:	33.6

**Classification Statistics**

	Class 1	Class 2
469	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/13/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/13/2026	7:23 AM	77	7:23 AM	29	0.66	2:02 PM	81	2:38 PM	26	0.78

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	414	56.1%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	10	13	16	22	24	26	27	28	28	29	29	31	31	33	33	34	35	37

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 738  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.1%

**Mean, Median, and Mode Averages**

Mean: 28.5  
 Median (50th %): 29.2  
 Mode: 29.2

**Classification Statistics**

	Class 1	Class 2
738	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/14/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/14/2026	9:50 AM	35	10:22 AM	13	0.67	12:30 PM	64	12:32 PM	21	0.76

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
25 - 34	286	52.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	10	13	15	17	23	24	26	26	28	28	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 546  
 Total Greater Than 50.0 2  
 Percent Greater Than 50.0 0.4%

**Mean, Median, and Mode Averages**

Mean: 27.7  
 Median (50th %): 28.6  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
546	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/15/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/15/2026	10:27 AM	42	11:03 AM	18	0.58	3:18 PM	39	3:53 PM	12	0.81

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	172	47.6%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	12	13	15	18	22	24	25	27	28	29	29	30	31	33	34	34	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 361  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.3%

**Mean, Median, and Mode Averages**

Mean: 26.6  
 Median (50th %): 28.0  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
361	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/16/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/16/2026	7:22 AM	81	7:30 AM	31	0.65	2:02 PM	81	2:35 PM	31	0.65

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
25 - 34	378	55.2%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	11	14	16	21	24	25	26	27	28	29	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 685  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.1%

**Mean, Median, and Mode Averages**

Mean: 28.2  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
685	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/17/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/17/2026	7:20 AM	91	7:42 AM	32	0.71	2:26 PM	81	2:36 PM	30	0.68

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	340	51.4%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	13	16	20	23	24	26	26	28	29	29	30	31	32	33	34	35	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 661  
 Total Greater Than 50.0 1  
 Percent Greater Than 50.0 0.2%

**Mean, Median, and Mode Averages**

Mean: 27.9  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
661	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/18/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/18/2026	6:37 AM	71	7:21 AM	35	0.51	No Volume				

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
29 - 38	54	62.1%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th
Speed - MPH	9	17	20	24	26	27	28	29	30	31	31	32	33	33	34	35	36	36

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume	87
Total Greater Than 50.0	0
Percent Greater Than 50.0	0.0%

**Mean, Median, and Mode Averages**

Mean:	30.0
Median (50th %):	31.1
Mode:	31.7

**Classification Statistics**

	Class 1	Class 2
87	0	0
100.0%	0.0%	0.0%

Default Report Title  
 Use Preferences to Define Titles

Site Code: {Site Code}  
 Station ID: {Station ID}  
 Location 1: {Location 1}  
 Location 2: {Location 2}  
 Location 3: {Location 3}  
 Location 4: {Location 4}

Comment 1: {Comment 1}  
 Comment 2: {Comment 2}  
 Comment 3: {Comment 3}  
 Comment 4: {Comment 4}  
 Latitude: {Latitude}  
 Longitude: {Longitude}

**Combined Lanes 2/12/2026 to 2/18/2026**

**Peak Analysis**

Classes Excluded From Peaks: None

Date	AM Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor	Pm Peak	Hour Volume	Highest Interval Time	Highest Interval Volume	Peak Hour Factor
2/12/2026	10:28 AM	35	10:32 AM	13	0.67	2:06 PM	87	2:39 PM	30	0.73
2/13/2026	7:23 AM	77	7:23 AM	29	0.66	2:02 PM	81	2:38 PM	26	0.78
2/14/2026	9:50 AM	35	10:22 AM	13	0.67	12:30 PM	64	12:32 PM	21	0.76
2/15/2026	10:27 AM	42	11:03 AM	18	0.58	3:18 PM	39	3:53 PM	12	0.81
2/16/2026	7:22 AM	81	7:30 AM	31	0.65	2:02 PM	81	2:35 PM	31	0.65
2/17/2026	7:20 AM	91	7:42 AM	32	0.71	2:26 PM	81	2:36 PM	30	0.68
2/18/2026	6:37 AM	71	7:21 AM	35	0.51	No Volume				

**Pace Speed - MPH**

Classes Excluded From Pace:

Speed	Number	Percent
27 - 36	1,941	53.8%

**Percentile Speeds**

Percentile	5th	10th	15th	20th	25th	30th	35th	40th	45th	50th	55th	60th	65th	70th	75th	80th	85th	90th	95th	99th
Speed - MPH	10	13	16	20	23	24	26	27	28	29	29	30	31	32	33	34	35	36	37	38

**Vehicles Traveling Greater Than 50.0 MPH**

Total Volume 3,547  
 Total Greater Than 50.0 6  
 Percent Greater Than 50.0 0.2%

**Mean, Median, and Mode Averages**

Mean: 28.1  
 Median (50th %): 29.2  
 Mode: 30.4

**Classification Statistics**

	Class 1	Class 2
3547	0	0
100.0%	0.0%	0.0%

# SPEED DATA ANALYSIS

## Location



203 Lakeshore dr  
Latitude: 0.000000  
Longitude: 0.000000

## Analysis Time Period



Start	End
2/12/2026 10:07 AM	2/18/2026 8:26 AM

## Vehicles Analyzed



3,608

## Speed Limit



25

## Total Enforceable Violations



2,613

## Average Speed



28

## % Enforceable Violations



72%

## Fastest Speed



63

## Enforcement Rating

**HIGH**

## Slowest Speed



7



# RESOLUTION

## Approving Traffic Calming for Lakeshore Drive and

**WHEREAS**, the Town of Hillsborough has a Traffic Calming Policy; and

**WHEREAS**, the Lakeshore Drive residents petitioned for consideration of Traffic Calming in August 2025; and

**WHEREAS**, traffic data was collected and analyzed and revealed that the 85<sup>th</sup> percentile speeds on the road were 35 miles per hour and 10 miles per hour over the posted speed limit; and

**WHEREAS**, town staff has recommended that Traffic Calming Measures be considered, including increased speed enforcement, installation of digital speed indicator signs and additional speed limit signs; and

**WHEREAS**, staff further recommends that speed data be analyzed again six months after the installation of Traffic Calming Measures and review of any additional treatment needed at that time;

**NOW, THEREFORE**, be it resolved the Hillsborough Board of Commissioners that:

- 1) The board approves the installation of the recommended Traffic Calming Measures.
- 2) Section B.2.4 of the Traffic Calming Policy be amended as follows to correct a scrivener's error:
  - a. "Vehicle speeds (~~for at least 85%~~ for the top 15% (85th percentile)) of the vehicles, established by radar or equivalent method) must exceed 35 MPH (+10 MPH over posted speed limit."

Approved this 9<sup>th</sup> day of March of the year 2026.

---

Mark Bell, Mayor  
Town of Hillsborough

Attestation:

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Sarah Kimrey, Town Clerk



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Governing Body/Public Space and Sustainability  
Agenda Section: Consent  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Mayor Mark Bell  
Public Space and Sustainability Manager Stephanie Trueblood

#### ITEM TO BE CONSIDERED

**Subject:** Request to place a marker recognizing five Revolutionary War patriots at the Old Town Cemetery at 205 N. Churton St.

#### Attachments:

Marker proposal

#### Summary:

The National Society of the Sons of the American Revolution proposes to install a granite marker honoring five American Revolution patriots who are buried in the historic Old Town Cemetery:

- William Hooper, Signer of the Declaration of Independence and Hillsborough Town Commissioner
- Anne Clark Hooper, his wife
- James Hogg, Hillsborough Town Commissioner, member of the Hillsborough Committee of Safety, and founding trustee and benefactor of the University of North Carolina
- Captain George Herndon
- Private William Elmore, who completed four enlistments during the Revolution

The marker is proposed to be laid flat on the ground near the entrance to the Hooper section of the cemetery.

#### Financial impacts:

None

#### Staff recommendation and comments:

None

#### Action requested:

Approve request.

**Subject: July 11, 2026 Grave Marking, Old Town Cemetery**

I would like to give you some background information before I present the proposal. The National Society of the Sons of the American Revolution will hold their 2026 National Congress in Greensboro July 9<sup>th</sup> – 15<sup>th</sup>. The North Carolina Sons of the American Revolution will be hosting this event and as part of the activities we are planning to host five (5) Patriot grave marking ceremonies in various locations in central North Carolina. Each ceremony will honor five (5) Patriots. These ceremonies will be conducted in conjunction with tours of historic sites. All of these activities will be part of the 250<sup>th</sup> Anniversary Celebration.

One of the proposed grave marking ceremonies was planned for the Hillsborough Old Town Cemetery. We would be honoring William Hooper, his wife Anne Clark Hooper, James Hogg, George Herndon and William Elmore. Our current information shows that George Herndon and William Elmore are buried in that cemetery, but the location is unknown.

We would like to conduct the ceremony at 1:00pm on July 11<sup>th</sup>. If possible, we would like to hold the ceremony at the north end of the cemetery just south of the entrance to the section with the Hooper graves. There will be restricted access within the walls of the cemetery. We need to survey the area to see if there is enough room to hold the ceremony between the walkway and the wall as we are expecting approximately 150 attendees, possibly more. A drawing of the proposed ceremony layout is enclosed.

The marker we are proposing to place in the cemetery would be outside of the walled area. The granite marker would be 24"x 30"x4". I am proposing that the marker be placed adjacent to the entrance to the William Hooper gravesite. The text is shown on the enclosed diagram.

24"



**IN HONOR OF REVOLUTIONARY WAR PATRIOTS  
BURIED IN THE OLD TOWN CEMETERY**

**WILLIAM HOOPER  
SIGNER OF THE DELARATION OF INDEPENDENCE  
JAMES HOGG                      ANNE CLARK HOOPER  
WILLIAM ELMORE                GEORGE HERDON**

**PRESENTED BY  
THE NORTH CAROLINA SOCIETY  
SONS OF THE AMERICAN REVOLUTION  
JULY 11, 2026**

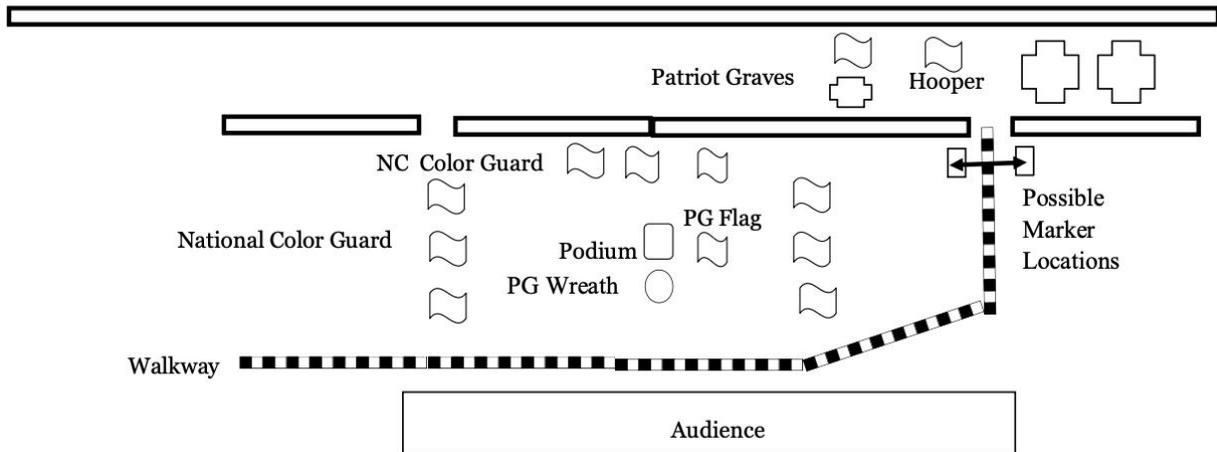
**CELEBRATING THE 250TH ANNIVERSARY  
OF THE SIGNING OF THE  
DECLARATION OF INDEPENENCE**



30"

This is a rough outline of my proposal for the Hillsborough ceremony:

- We want as little movement as possible. No one enters the walled area except to pre-position flags listed below.
- The Patriot graves will be each marked with NC Color Guard Battle Flags with the Continental or Betsy Ross at Hooper's
- grave.
- Possible marker locations could be on either side of the entrance to the Hooper gravesite.





## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Finance  
Agenda Section: Regular  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Finance Director Dave McCole

#### ITEM TO BE CONSIDERED

**Subject:** Adron Thompson Bond Order and Series Resolution authorizing the issuance of up to \$8,500,000 in water and sewer revenue bonds for the Thompson Building Renovation and Expansion Project

#### Attachments:

1. Resolution
2. Third supplemental trust agreement

#### Summary:

The town has committed to renovate and expand the Adron F. Thompson Building. This project is planned to include a new welding shop, stockroom for inventory, additional office space, storage and restrooms.

By a resolution adopted on Feb. 9, 2026, the town made a preliminary determination to issue revenue bonds to finance some of the project costs. Revenue bonds are not secured by the town's taxing power or any physical collateral, but instead by a pledge of the net operating revenues of the town's water and sewer system. The town has issued revenue bonds before to fund water and sewer projects.

The town has applied to the North Carolina Local Government Commission for its approval of the revenue bonds, and the commission has approved the town's application. The board now desires to adopt a bond order to authorize formally the issuance of town revenue bonds for the projects, and to approve by resolution substantially final financing documents and other details of the financing.

#### Financial impacts:

Financing the project instead of using fund balance will preserve the reserves of the town's water and sewer fund.

#### Staff recommendation and comments:

Approve the bond order resolution.

#### Action requested:

Approve the bond order resolution.

**Bond Order and Series Resolution authorizing the issuance of up to \$8,500,000 in water and sewer revenue bonds for the Thompson Building Renovation and Expansion Project**

***Introduction --***

The Town has committed to renovate and expand the Adron F. Thompson Building. This project is planned to include a new welding shop, stockroom for inventory, additional office space, storage and restrooms.

By a resolution adopted on February 9, 2026, the Town made a preliminary determination to issue revenue bonds to finance some of the project costs. Revenue bonds are not secured by the Town’s taxing power or any physical collateral, but instead by a pledge of the net operating revenues of the Town’s water and sewer system. The Town has issued revenue bonds before to fund water and sewer projects.

The Town has applied to the North Carolina Local Government Commission for its approval of the revenue bonds, and the Commission has approved the Town’s application. The Board now desires to adopt a bond order to authorize formally the issuance of Town revenue bonds for the projects, and to approve by resolution substantially final financing documents and other details of the financing.

**BE IT ORDERED by the Board of Commissioners of the Town of Hillsborough, North Carolina, as follows:**

1. There are hereby ordered to be issued by the Town, pursuant to the North Carolina Local Government Revenue Bond Act, a series of combined utility systems revenue bonds (the “2026 Bonds”) in an amount not to exceed \$8,500,000 to pay capital costs of water and sewer system improvements, and in particular costs of the Thompson Building project, together with related financing and other necessary or incidental project costs.

2. The 2026 Bonds will be special obligations of the Town, secured by a pledge of the net receipts of the Town’s water and sewer system. The principal of, and interest and any premium on, the 2026 Bonds shall be payable solely from the sources pledged to the payment. Neither the faith and credit nor the taxing power of the Town

or any other governmental entity shall be pledged for the payment of the principal of, or interest or any premium on, the 2026 Bonds, and no owner of the 2026 Bonds shall have the right to compel the exercise of the taxing power of any governmental entity in connection with any default on the 2026 Bonds.

3. The Town will issue the 2026 Bonds as “Additional Bonds” as provided in the Town’s existing Master Trust Agreement (the “Master Agreement”) for revenue bonds dated May 1, 2018. The Master Agreement sets the overall legal framework for all Town revenue bonds, including prior revenue bonds, the 2026 Bonds and any future revenue bonds.

**BE IT RESOLVED by the Board as follows:**

**A. Sale of the 2026 Bonds** – Webster Public Finance Corporation (the "Lender") has submitted a proposal to purchase the proposed 2026 Bonds. Town staff recommends that the Board accept the proposal, and the Board accepts the proposal. The Town asks the LGC to sell the 2026 Bonds to the Lender at a private sale, substantially in accordance with this resolution and the Lender's financing proposal dated January 29, 2026.

**B. Approval of Supplemental Agreement; Direction To Execute Agreement** – The Town will issue the 2026 Bonds to the Lender pursuant to a Third Supplemental Trust Agreement (the “Supplemental Agreement”) in substantially the form of the draft dated February 24, 2026 presented to this meeting, to be entered into by and between the Town and U.S. Bank Trust Company, National Association, as trustee. The Supplemental Agreement sets the terms specifically applicable to the 2026 Bonds, including the interest rate and the payment and prepayment provisions. The Supplemental Agreement will be dated, for identification purposes, as of March 1, 2026.

The Board authorizes the Mayor and the Town Manager, or either of them, to execute and deliver the Supplemental Agreement in its final form. The Supplemental Agreement in its final form must be in substantially the form presented, with such changes as the Mayor or the Town Manager may approve. The execution and delivery by an authorized Town officer will be conclusive evidence of that officer’s approval of any changes.

The Supplemental Agreement in its final form, however, must be consistent with the financing plan described in this resolution and must provide (a) for the principal amount of the 2026 Bonds not to exceed \$8,500,000, (b) for the 2026 Bonds to be issued initially as a single, fully registered bond, (c) for an annual interest rate not to exceed 4.38% (in the absence of a default or a change in tax status, substantially as described in the draft Supplemental Agreement), and (d) for a financing term not to extend beyond December 31, 2046.

**C. Officers To Complete Closing** - The Board authorizes the Town Manager, the Finance Director and all other Town officers and employees to take all proper steps to complete the financing in cooperation with the Lender and in accordance with this resolution.

The Board authorizes the Town Manager to hold executed copies of all financing documents authorized or permitted by this resolution in escrow on the Town's behalf until the conditions for their delivery have been completed to that officer's satisfaction, and then to release the executed copies of the documents for delivery to the appropriate persons or organizations.

Without limiting the generality of the foregoing, the Board specifically authorizes the Town Manager to (a) to approve and enter into additional agreements to carry out the financing contemplated by this resolution, including agreements for the custody of proceeds of the 2026 Bonds and agreements for appropriate professional services, and (b) to approve changes to any documents previously signed by Town officers or employees, provided that the changes do not conflict with this resolution or substantially alter the intent from that expressed in the form originally signed. The Town Manager's authorization of the release of any document for delivery will constitute conclusive evidence of that officer's approval of any changes.

In addition, the Board authorizes the Town Manager and the Finance Director to take all appropriate steps for the efficient and convenient carrying out of the Town's on-going responsibilities with respect to the financing. This authorization includes, without limitation, contracting with third parties for reports and calculations that may be required under this resolution or otherwise with respect to the Master Agreement, the Supplemental Agreement or the 2026 Bonds.

**D. Resolutions as to Tax Matters** -- The Town will not take or omit to take any action the taking or omission of which will cause the 2026 Bonds to be "arbitrage bonds," within the meaning of Section 148 of the "Code" (as defined below), or "private activity bonds" within the meaning of Code Section 141, or otherwise cause interest on the 2026 Bonds to be includable in gross income for federal income tax purposes. Without limiting the generality of the foregoing, the Town will comply with any Code provision that may require the Town at any time to pay to the United States any part of the earnings derived from the investment of the financing proceeds. In this resolution, "Code" means the United States Internal Revenue Code of 1986, as amended, and includes applicable Treasury regulations.

**E. Additional Provisions** -- The Board authorizes all Town officers and employees to take all further action as they may consider necessary or desirable in furtherance of the purposes of this resolution. The Board ratifies all prior actions of Town officers and employees to this end. Upon the absence, unavailability or refusal to act of the Town Manager, the Mayor or the Finance Director, any other of those officers may assume any responsibility or carry out any function assigned in this resolution. In addition, the Mayor Pro Tem or any Deputy or Assistant Town Clerk may in any event assume any responsibility or carry out any function assigned in this resolution to the Mayor or the Clerk, respectively. All other Board proceedings, or parts thereof, in conflict with this resolution are repealed, to the extent of the conflict. This resolution takes effect immediately.

Approved this 9th day of March of the year 2026.

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Mark Bell, Mayor

Town of Hillsborough

s☆h draft of February 24

# **Third Supplemental Trust Agreement**

**dated as of March 1, 2026**

**by and between the**

**Town of Hillsborough, North Carolina**

**and**

**U.S. Bank Trust Company, National  
Association, as Trustee**

**Relating to the issuance of**

**\$8,500,000**

**Combined Utility Systems Revenue Bonds**

**Series 2026**

**THIS THIRD SUPPLEMENTAL TRUST AGREEMENT** is dated as of March 1, 2026 (this “Supplemental Agreement”), is between the **TOWN OF HILLSBOROUGH, NORTH CAROLINA**, a North Carolina municipal corporation (the “Town”), and **U.S. BANK TRUST COMPANY, NATIONAL ASSOCIATION**, a national banking association having an office in Charlotte, North Carolina, as trustee (the “Trustee”), and relates to the Town’s issuance of its \$8,500,000 Combined Utility Systems Revenue Bonds, Series 2026 (the “2026 Bonds”).

## **INTRODUCTION**

The Town and the Trustee have executed and delivered a Master Trust Agreement dated as of May 1, 2018 (the “Master Agreement”). The Master Agreement provides for the issuance of the Town’s revenue bonds from time to time to finance improvements to the Town’s public water and sewer utility enterprise system, and provides that the parties will enter into a supplemental agreement for each issue of revenue bonds.

The Town has now determined to issue \$8,500,000 in its revenue bonds to finance additional improvements to the Town’s Adron F. Thompson building, and to pay related costs (the “2026 Project”, as further defined in Exhibit A). This Supplemental Agreement provides for the issuance of those revenue bonds.

*Unless the context clearly requires otherwise, capitalized terms used in this Supplemental Agreement and not otherwise defined have the meanings set forth in Exhibit A.*

In consideration of the mutual promises in this Supplemental Agreement, the parties agree as follows:

## **ARTICLE I**

### **THE 2026 BONDS**

**Section 1.01. Authorization and Issuance of 2026 Bonds.** (a) In accordance with the Act, the Trust Agreement and the authorizing Bond Order and Series Resolution adopted by the Town Board on March 9, 2026, the Town will issue the 2026 Bonds as provided in this Supplemental Agreement to pay Project Costs of the 2026 Project.

(b) The Town may expand the definition of the 2026 Project as contemplated by clause (b) of that definition by delivering a Town Certificate to the Trustee describing the System improvements to be incorporated into that definition.

**Section 1.02. Agreement Supplements Master Agreement.** This Supplemental Agreement is a “supplemental agreement” for the issuance of Additional Bonds as provided in the Master Agreement. The 2026 Project is an “Additional Project” within the meaning of the Trust Agreement, and the Town is issuing the 2026 Bonds to pay Project Costs of this Additional Project.

**Section 1.03. Form and Details.** The 2026 Bonds will be issued initially as a single, fully registered bond numbered R-1 for identification, will be designated “Combined Utility Systems Revenue Bond, Series 2026,” and will be in substantially the form of Exhibit B, with any changes as the Trust Agreement permits or requires.

**Section 1.04. Bond Payments.** The 2026 Bonds are payable as to interest annually until payment on each Payment Date at the annual rate of 4.38% (calculated based on a 360-day year consisting of twelve 30-day months and subject to adjustment as provided below), and are payable as to principal on April 1 in installments in years and amounts as shown in Exhibit C, in all cases subject to prepayment and adjustment as provided in this Supplemental Agreement. The Trustee will make payments to the Lender or any other single Bondholder by Federal Reserve wire transfer, or other transfer of immediately available funds acceptable to the Trustee and the Bondholder, to such bank account in the continental United States as the Bondholder may designate in writing to the Trustee from time to time.

**Section 1.05. Prepayment.** The 2026 Bonds are subject to prepayment as provided in Section 2.01.

**Section 1.06. Rate Adjustment.** (a) Upon any “Rate Adjustment Event,” as defined below, (i) the unpaid principal of the 2026 Bonds will continue to be payable as shown in Exhibit C, but (ii) the interest on the 2026 Bonds shall be recalculated, at an interest rate equal to an annualized interest rate equal to the Prime Rate plus 2% (200 basis points) (retroactively, if need be) determined pursuant to the Rate Adjustment Event to be the date interest became includable in any Bondholder’s gross income for federal income tax purposes. The Town shall pay interest at each adjusted rate as in

effect from time to time (subject to credit for interest previously paid) to each affected Bondholder, notwithstanding the fact that any particular Bondholder may not be in the same position as Bondholder on the date of a Rate Adjustment Event.

(b) Upon any Rate Adjustment Event, the Bondholder shall promptly prepare substitute Exhibit C reflecting the new interest rate and resulting payment schedule, and deliver a copy of the new Exhibit C to the Town and to the LGC.

(c) The Town shall additionally pay to the Bondholder any interest, penalties or other charges assessed against or payable by such Bondholder and attributable to a Rate Adjustment Event, notwithstanding the prior repayment of the 2026 Bonds in full. The Town shall pay these amounts directly to the Bondholder as Additional Payments.

(d) "Rate Adjustment Event" means (i) any action by the Internal Revenue Service (including the delivery of a deficiency notice) or any other federal court or administrative body or (ii) receipt by the Bondholder of an opinion of nationally recognized bond counsel acceptable to the Town, in either case determining in effect that interest on the 2026 Bonds is includable in gross income for federal income tax purposes as a result of (A) any action the Town takes, or fails to take, or (B) any representation made by the Town being a misrepresentation.

**Section 1.07. Delivery of 2026 Bonds.** The Trustee will authenticate and deliver the 2026 Bonds when it has received the following items:

(a) A certified copy of the Master Agreement and an original executed counterpart of this Supplemental Agreement;

(b) A certified copy of the Town Board's authorizing bond order for the 2026 Bonds;

(c) A certified copy of one or more Town Board resolutions approving the substantially final form of this Supplemental Agreement, authorizing its execution and delivery, and approving the issuance of the 2026 Bonds;

(d) A Town Certificate approving the award of the 2026 Bonds and directing the authentication and delivery of the 2026 Bonds to or upon the order of the

Bondholder named in the certificate upon payment of the amount stated in the certificate;

(e) Executed 2026 Bonds, in the form of a single, fully registered bond, in the principal amount, bearing interest at the rate, and payable as to principal and interest at the times and in the amounts, as are provided in this Supplemental Agreement;

(f) Evidence with compliance with the provisions of Article III of the Master Agreement with respect to the issuance of Long-Term Indebtedness constituting Parity Indebtedness;

(g) A Town Certificate directing the Trustee as to the application of proceeds from the sale of 2026 Bonds;

(h) Evidence that the LGC has approved the issuance of the 2026 Bonds; and

(i) An Opinion of Bond Counsel (i) to the effect that the Town has duly authorized the execution and delivery of the 2026 Bonds, (ii) to the effect that the 2026 Bonds are valid and enforceable obligations of the Town and (iii) with respect to the tax-exempt status of interest on the 2026 Bonds.

## ARTICLE II

### REDEMPTION

**Section 2.01. Redemption Dates; Prices.** (a) The Town may prepay the outstanding principal component of the 2026 Bonds only as provided in this Section.

(b) The Town may prepay the outstanding principal component of the 2026 Bonds, in whole or in part, at its option on April 1, 2031 and any Business Day thereafter by paying (i) all Additional Payments then due and payable, (ii) all interest accrued and unpaid to the prepayment date, and (iii) 101% of the principal amount to be prepaid if the prepayment occurs between April 1, 2031 and March 31, 2033, and 100% of the principal amount to be prepaid if the prepayment occurs on April 1, 2033 or any Business Day thereafter.

Any partial prepayment must (i) occur on a Payment Date, (ii) occur no more than once during any consecutive 12-month period, and (iii) be in a principal amount of not less than \$300,000. All partial prepayments will be applied to the then remaining principal balance in inverse order of installments coming due.

**Section 2.02. Redemption Notices.** (a) The Trustee, at the Town's direction, upon being satisfactorily indemnified by the Town with respect to expenses and with at least two Business Days' notice, will send notice of redemption no less than 30 days prior to the redemption date, to the registered owner of the 2026 Bonds at its address as it appears on the Trustee's registration books, by registered or certified mail. The Trustee shall also send a copy of the notice to the LGC.

(b) Any redemption notice may state that the redemption to be effected is conditioned upon --

- (i) the Trustee's receipt on or prior to the redemption date of moneys sufficient to pay the principal of and interest on the 2026 Bonds or portions thereof to be redeemed; or
- (ii) any other condition not unacceptable to the Trustee.

If a notice contains a condition and the Trustee either (i) does not receive moneys sufficient to pay the principal of and premium, if any, and interest on the 2026 Bonds on or prior to the redemption date, or (ii) the stated condition is not fulfilled,

in either case on or prior to the redemption date,

then redemption will not be made, and the Trustee must, within a reasonable time, give notice the same way the redemption notice was given that the moneys were not so received (or condition was not fulfilled) and the redemption was not made.

(c) Each redemption notice must specify (i) the complete designation of the 2026 Bonds, (ii) the date fixed for redemption, (iii) any conditions to the redemption, as contemplated by subsection (b) above, (iv) the principal amount of 2026 Bonds or portions thereof to be redeemed, (v) the applicable redemption price, (viii) the address of the place or places of payment, (vi) the Trustee's name and telephone

number, and the name of a contact person, (vii) the name, telephone number and email address for a contact person for the Town, (viii) that interest accrued to the date fixed for redemption will be paid as specified in the notice, and (ix) that on and after the established redemption date interest on the principal amount of the 2026 Bonds which has been redeemed will cease to accrue. The Trustee must also include in any redemption notice any additional information provided by the Town for use in the notice.

**Section 2.03. 2026 Bonds Payable on Redemption Date; Interest Ceases To Accrue.** If on or before the date fixed for redemption funds are deposited with the Trustee to pay the principal of and interest accrued to the redemption date on 2026 Bonds called for redemption, the 2026 Bonds cease to accrue interest from and after the redemption date. Thereafter, the 2026 Bonds (or portions thereof) called for redemption (a) are no longer entitled to the benefits provided by the Trust Agreement and (b) are not deemed to be Outstanding under the Trust Agreement.

### ARTICLE III

#### 2026 FUNDS AND ACCOUNTS

**Section 3.01. Creation and Use of 2026 Project Fund.** The Trustee will establish a special fund designated as the “Hillsborough 2026 Project Fund.” The Trustee will keep this Fund separate and apart from all other funds and moneys held by it, and will hold and administer this Fund as provided in this Supplemental Agreement. Moneys in the 2026 Project Fund will be expended only as described in Sections 3.02 and 3.03. The Trustee is not required to disburse any moneys from the 2026 Project Fund during the continuation of any Event of Default.

**Section 3.02. Deposits to 2026 Project Fund; Payment of Project Costs.**

(a) The Trustee will deposit into the 2026 Project Fund the amount specified in the certificate referenced in Section 1.07(g) and all other amounts paid to it for deposit in the 2026 Project Fund.

(b) The Trustee will disburse moneys in the 2026 Project Fund from time to time, either to pay Project Costs of the 2026 Project directly or to reimburse the Town for previous expenditures on any of those costs, upon the Trustee's receipt of a requisition substantially in the form of Exhibit D. The Trustee may rely conclusively on requisitions as authorization for payments, and the Trustee has no duty or responsibility to verify any matters in the requisitions.

(c) Unless otherwise directed by the Town, the Trustee will disburse moneys from the 2026 Project Fund that are due to the Town by wire transfer to any bank account in the United States as a Town Certificate may designate from time to time. Any electronic notice to the Trustee is subject to the provisions of Section 10.02 of the Master Agreement.

**Section 3.03. Transfer of Unexpended Proceeds.** Upon receipt of a Town Certificate stating that there are no more Project Costs to be paid from the 2026 Project Fund, the Trustee will withdraw all remaining moneys in the 2026 Project Fund and deposit those moneys into Subaccounts of the Payment Fund as the Town Certificate may specify. In the absence of any direction from the Town, the Trustee will deposit those moneys in the 2026 Subaccount of the Interest Account and use them to pay interest on the 2026 Bonds as the same becomes due.

**Section 3.04. Establishment of Subaccounts.** The Trustee will establish the following subaccounts of the accounts established under the Master Agreement:

- (a) 2026 Subaccount of the Interest Account
- (b) 2026 Subaccount of the Principal Account
- (c) 2026 Subaccount of the Redemption Account

The Trustee will hold and administer the subaccounts referenced above pursuant to the Master Agreement and this Supplemental Agreement.

**Section 3.05. Application of Revenues to 2026 Subaccounts.** Subject to the provisions of Section 2.03 of the Master Agreement, the Town shall deposit (or cause to be deposited) with the Trustee, the following amounts from Net Receipts held in the Revenue Fund. The Trustee shall apply these amounts to the specified accounts and subaccounts in the following order:

(a) into the 2026 Subaccount of the Interest Account, on or before the 25th day of the month immediately preceding each Payment Date, an amount equal to the interest payable on the 2026 Bonds on that Payment Date; and

(b) into the 2026 Subaccount of the Principal Account, on or before the 25th day of the month immediately preceding a Payment Date on which principal of 2026 Bonds comes due, an amount equal to the principal payable of all 2026 Bonds coming due on that Payment Date.

In addition, the Trustee shall deposit in the 2026 Subaccount of the Redemption Account all other amounts paid to it from time to time with instructions to deposit the amounts in that subaccount.

At the Town's request, the Trustee shall notify the Town of any amounts in the 2026 Subaccounts available to reduce the amount of any upcoming required deposits, and the Town may then reduce the amount of a required deposit by any available amounts.

**Section 3.06. Payment of Principal and Interest; Pledge of Net Receipts.** The Town covenants that it will promptly pay the principal of and the interest on the 2026 Bonds on the dates and in the manner provided in the Trust Agreement and in the 2026 Bonds, according to the true intent and meaning thereof. The Town further covenants that it will always faithfully perform all its covenants, undertakings and agreements contained in the Trust Agreement, in the 2026 Bonds, or in any proceedings of the Town pertaining to those matters.

The Town represents and covenants that it is duly authorized under the Constitution and laws of the State, particularly the Act, to issue the 2026 Bonds and to pledge the Net Receipts in the manner and to the extent provided in the Trust Agreement; that all action on its part for the issuance of the 2026 Bonds has been duly and effectively taken; and that 2026 Bonds in the hands of the Bondholder are and will be valid and binding special obligations of the Town, payable according to their terms.

**Section 3.07. No Reserve Account.** The 2026 Bonds are not secured by the Parity Reserve Account or any Special Reserve Account, and this Supplemental Agreement does not create any subaccount for the 2026 Bonds in the Capitalized Interest Account.

**Section 3.08. Restricted Yield Investment.** Not later than April 1, 2029, the Town shall (a) invest any “Covered Proceeds,” as defined below, that the Town holds, and (b) direct the Trustee to invest any Covered Proceeds the Trustee holds, in either case in Legal Investments at or below a “Restricted Yield,” as defined below, as the Town may specify from time to time. It is the Town’s responsibility, and not the Trustee’s, to identify and maintain investments as required by this Section.

The “Covered Proceeds” are any amounts on deposit in any Fund or Account under the Trust Agreement that represent proceeds of the 2026 Bonds, including proceeds from the investment of the 2026 Bond proceeds or proceeds from the sale or other disposition of property acquired or improved through the proceeds of the 2026 Bonds (including insurance proceeds).

A “Restricted Yield” means a "yield," within the meaning of Treas. Regs. Secs. 1.103-13(c), -13(d), 1.148-9T(a), or any successor or other provision that may be applicable, not in excess of a "yield" equal to 4.3327%, which is the “yield” on the 2026 Bonds.

The Town’s failure to comply with the provisions of this Section shall not in itself be an Event of Default within the meaning of Section 5.01 of the Master Agreement so long as the Town provides for any excess earnings from the investment of Covered Proceeds above the Restricted Yield to be calculated and paid to the United States as required by the Code.

## ARTICLE IV

### TOWN'S WARRANTIES, REPRESENTATIONS AND COVENANTS

**Section 4.01. In General.** The Town makes the following statements of fact, with the understanding and intent that the Trustee and the Owners will rely on these statements in making the decision to enter into this Supplemental Agreement and to purchase and own 2026 Bonds:

(a) *Town duly organized.* The Town is a duly organized and validly existing municipal corporation of the State. The Town has all powers necessary to enter into the transactions contemplated by the Trust Agreement and the 2026 Bonds, and to carry out its obligations under the Trust Agreement and the 2026 Bonds.

(b) *2026 Bonds duly authorized.* The Town has duly and validly authorized, executed and delivered the Trust Agreement and the 2026 Bonds. The Town requires no further approval or consent from any governmental authority with respect to the Town's entering into, issuing or performing under the Trust Agreement or the 2026 Bonds. Assuming the Trustee's due authorization, execution and delivery of this Supplemental Agreement and the Trustee's due authentication of the 2026 Bonds, the Trust Agreement and the 2026 Bonds constitute valid, legal and binding obligations of the Town, enforceable in accordance with their respective terms, subject to bankruptcy, insolvency and other similar laws affecting the enforcement of creditors' rights generally and applicable principles of equity. The Town Board proceedings relating to the Town's entering into, issuing, and performing under the Trust Agreement and the 2026 Bonds have been duly adopted, are in full force and effect, and have not been in any respect modified, revoked or rescinded.

(c) *No litigation.* There is no action, suit or proceeding at law or in equity before or by any court, public board or body pending or, to the best of the Town's knowledge, threatened, against or affecting the Town (or any official thereof in an official capacity) (i) challenging the validity or enforceability of the Trust Agreement or the 2026 Bonds, or seeking to restrain or enjoin the issuance or delivery of the 2026 Bonds or (ii) seeking to restrain or enjoin the assessment or collection of water and sewer revenues to pay the principal of and interest on the 2026 Bonds, or (iii) challenging (A) the Town's organization or existence, (B) the Town's issuance of the 2026 Bonds, (C) the Board's adoption of the Bond Order, or (D) the title to office of

any Town Board member or other Town officer, or (iv) that otherwise would be likely (if decided adversely to the Town) to have a material adverse effect on the Town's ability to provide for timely payment of the 2026 Bonds.

(d) *No conflicting laws or contracts.* The Town's performance of its obligations under the Trust Agreement or the 2026 Bonds, and its compliance with their respective provisions, under the contemplated circumstances, does not and will not in any material respect constitute on the Town's part a material breach of or a material default under, or result in the creation of a lien or other encumbrance on any Town property (except as contemplated in such instruments), pursuant to any agreement or other instrument to which the Town is a party, or any existing law, regulation, court order or consent decree to which the Town is subject.

(e) *Representations accurate.* No Town representation, covenant or warranty in the Trust Agreement or the 2026 Bonds is false or misleading in any material respect.

(f) *Tax matters.* The Town will not take or permit, or omit to take or cause to be taken, any action that would cause the 2026 Bonds to be "arbitrage bonds" or "private activity bonds" within the meaning of the Code, or otherwise adversely affect the exclusion from gross income for federal income tax purposes of the interest on the 2026 Bonds to which that interest would otherwise be entitled. If the Town does take or permit, or take or cause to be taken, any such action, the Town will take (or cause to be taken) all lawful actions within its power reasonably necessary to rescind or correct such actions or omissions promptly upon having knowledge of the effect of such actions.

(g) *Financial information to Bondholder.* The Town will send to the Bondholder

(i) the Town's audited annual financial statements within 180 days of the end of each fiscal year, to the extent that such audited annual financial statements are not available on publicly available sources; provided, however, that if the audited annual financial statements are not available within 180 days of the end of such fiscal year, the Town shall furnish unaudited annual financial statements with such period, and shall provide audited financial statements promptly upon the availability thereof; and

(ii) any other financial information relating to the Town or the 2026 Bonds as the Bondholder may reasonably request, including the Town's annual budget (excluding any privileged or confidential information required or permitted by law to be withheld). The audited financial statements and other financial information may be sent to the following email address (or such other address as the Bondholder supplies to the Town in writing): PublicFinance@WebsterBank.com.

## ARTICLE V

### AMENDMENTS OF AND SUPPLEMENTS TO SUPPLEMENTAL AGREEMENT OR THE 2026 BONDS

**Section 5.01. Without Owners' Consent.** The Town and the Trustee may amend or supplement this Supplemental Agreement or the 2026 Bonds without the consent of any Owner for any of the following purposes, or for any combination of the following purposes:

- (a) to cure any ambiguity, inconsistency or formal defect or omission
- (b) to grant to the Trustee for the benefit of the Owners additional rights, remedies, powers or authority
- (c) to subject to this Supplemental Agreement additional collateral or to add other agreements of the Town
- (d) to permit the qualification of this Supplemental Agreement under any federal or state statute, whenever enacted, and, in that connection, to add to this Supplemental Agreement or any other supplemental trust agreement any other terms, conditions and provisions as may be permitted or required by the federal or state statute
- (e) to provide for the issuance of Additional Bonds as otherwise permitted by the Trust Agreement
- (f) to provide for 2026 Bonds to be issued or exchanged for 2026 Bonds in any other form or format at that time permitted by law

(g) to evidence the succession of a new Trustee, or to provide for the appointment and operation of a Bond Registrar separate from the Trustee

(h) to make any other change that does not materially adversely affect the rights of any Owner

The Trustee may rely on a Town Certificate to the effect that a proffered amendment or supplement is within the scope of this Section.

At least 10 days prior to the execution and delivery of any supplemental trust agreement for any of the purposes described in this Section, the Trustee shall provide for a notice of the proposed agreement to be mailed first-class, postage prepaid, to the LGC and to all Owners of the 2026 Bonds. The notice must briefly set forth the nature of the proposed agreement and state that copies of the proposed agreement are available to all Owners of the 2026 Bonds upon request to the Town or the Trustee at addresses set forth in the notice. This notice is not required, however, in the case of an amendment authorized under subsection (e) above.

The Town must pay the expenses of any mailing and copies required under this Section. A failure on the Trustee's part to mail the notice required by this Section will not affect the validity of any supplemental agreement.

**Section 5.02. With Owners' Consent.** (a) If Section 5.01 does not permit an amendment of or supplement to this Supplemental Agreement or the 2026 Bonds without any consent of Owners, the Town and the Trustee may enter into that amendment or supplement only with the consent of the Majority Owners (determined only with respect to the Owners of the 2026 Bonds).

(b) Without the consent of each Owner affected, however, no amendment or supplement to this Supplemental Agreement or the 2026 Bonds may (i) extend the maturity of the principal or interest with respect to the 2026 Bonds, (ii) reduce the principal amount of, or rate of interest on, the 2026 Bonds, (iii) effect a privilege or priority of any 2026 Bond or 2026 Bonds over any other 2026 Bond or 2026 Bonds, (iv) reduce the percentage of the principal amount of the 2026 Bonds required for consent to any amendment or supplement, (v) intentionally impair any exclusion of interest on the 2026 Bonds from the federal gross income of the Owner of the 2026

Bonds to which that interest was intended to be entitled, (vi) change any redemption terms of the 2026 Bonds, (vii) create a lien ranking prior to or on a parity with the lien of this Supplemental Agreement on the property pledged under the Trust Agreement (except with respect to a parity pledge for the benefit of the Owners of Additional Bonds), or (viii) deprive any Owner of the lien created by the Trust Agreement or this Supplemental Agreement on any property.

In addition, if moneys or Federal Securities have been deposited or set aside with the Trustee pursuant to Article IX of the Master Agreement for the payment of 2026 Bonds and those 2026 Bonds have not in fact been paid in full, the parties may make no amendment to the provisions of that Article without the consent of each Owner affected.

**Section 5.03. Procedure for Amendment with Owners' Consent.**

(a) If a proposed amendment requires the consent of Owners, the Trustee must establish a record date, and Owners as of that record date will be the Owners with the right to consent to the proposed amendment or supplement. This record date must be a date not later than five Business Days after the date the Trustee receives notice or direction from the Town to solicit consents.

(b) The Trustee must send, by first-class mail, a copy of the proposed supplement or amendment, together with a request to the Owners for their consent, to each Owner at its address as set forth in the registration books maintained pursuant to Section 6.05 of the Master Agreement, but failure to receive copies of the documents so mailed does not affect the validity of the supplement or amendment when assented to as provided in this Section. The request mailed by the Trustee must also designate a date not more than 180 nor less than 30 days following the mailing date, as designated by the Town, by which consent must be returned to be effective. The Town must pay all the expenses of the copying and mailing provided for in this Section.

(c) A proposed supplement or amendment that requires the consent of Owners (other than an amendment that requires the consent of all affected Owners) will only become effective if (i) there are filed with the Trustee the written consent of the Owners (as of the record date) of not less than a majority in aggregate principal amount of the 2026 Bonds then Outstanding (as of the record date and exclusive of

2026 Bonds disregarded from the calculation as provided in Section 5.04) and (ii) the Trustee has mailed the notices required by Section 5.09. Each consent will be effective only if accompanied by proof of ownership of the 2026 Bonds for which the consent is given as provided in Section 5.05 and given within the time designated as provided in subsection (b) above.

(d) At any time there is one Bondholder, that Bondholder may waive any or all of the requirements of subsections (a), (b) and (c) above, and may also waive the requirement that the Trustee mail confirming notices under Section 5.09 for the amendment to take effect.

**Section 5.04. 2026 Bonds Held by Town Excluded from Calculation.** 2026 Bonds owned or held by or for the account of the Town or by any person directly or indirectly controlling or controlled by, or under direct or indirect common control with, the Town, are excluded from any calculation of Outstanding 2026 Bonds for any action provided for in this Supplemental Agreement. Similarly, Owners of those 2026 Bonds are not entitled to take any action provided for in this Supplemental Agreement. The Town and the Trustee intend, however, that the Town's ownership or holding of 2026 Bonds will not, by itself, give rise to an extinguishment of the 2026 Bonds or of any obligation arising under this Supplemental Agreement.

The Trustee may (but is not required to) provide for each Owner, before an Owner's consent is deemed effective, to certify or otherwise provide evidence to establish whether the 2026 Bonds as to which the consent is given are excluded as provided in this Section.

**Section 5.05. Owners' Consents.** Any consent or other instrument required by this Supplemental Agreement to be signed by Owners may be in any number of concurrent documents and may be signed by an Owner or by the Owner's agent appointed in writing. The Trustee may require that proof of the execution of any instrument, or of the instrument appointing an agent, and of the ownership of 2026 Bonds, be made as described below, and then may conclusively rely on that submitted proof.

(a) The fact and date of a person's signing an instrument may be proved by the certificate of any officer in any jurisdiction who by law has power to take acknowledgments within that jurisdiction that the person signing the writing

acknowledged before the officer the execution of the writing, or by an affidavit of any witness to the signing.

(b) The fact of ownership of 2026 Bonds, the amount or amounts, numbers and other identification of such 2026 Bonds and the date of holding will be proved by the registration books kept pursuant to the Trust Agreement.

**Section 5.06. Effect of Consents.** After an amendment or supplement becomes effective, it binds every Owner. Any consent is binding upon and irrevocable by the Owner of the 2026 Bonds giving consent and on any subsequent Owner (whether or not any subsequent Owner has notice of the consent), unless the consent is revoked in writing by the Owner giving the consent, or by a subsequent Owner of the same 2026 Bonds, by filing a revocation with the Trustee prior to the time when the Trustee has mailed the notice provided for in Section 5.09.

**Section 5.07. Trustee's Execution of Amendments and Supplements.** The Trustee must execute and deliver any amendment or supplement to the Trust Agreement or the 2026 Bonds authorized by this Article if the amendment or supplement does not adversely affect the rights, duties, liabilities or immunities of the Trustee, as the Trustee may determine in its reasonable discretion. If the amendment or supplement has such an adverse effect, the Trustee may, but need not, execute and deliver it. In determining to execute and deliver an amendment or supplement, the Trustee is entitled to receive and rely on an Opinion of Counsel to the effect (a) that the amendment or supplement is authorized by this Supplemental Agreement and (b) that upon execution it will be valid and binding upon the party or parties executing it in accordance with its terms.

**Section 5.08. LGC's Consent Required.** No amendment or supplement to this Supplemental Agreement or the 2026 Bonds, other than an amendment described in Section 5.01(h) will become effective unless the LGC delivers to the Town and the Trustee its prior written consent to the amendment or supplement.

**Section 5.09. Notice of Amendments and Supplements.** The Trustee must cause notice of the execution of any supplement or amendment to this Supplemental Agreement or the 2026 Bonds to be mailed to the Owners. The notice will, at the Trustee's option, either (a) briefly state the nature of the amendment or supplement and that copies of it are on file with the Trustee for inspection by the

Owner, or (b) enclose a copy of the amendment or supplement. The Town must pay the expenses of any mailing and copies required under this Section. A failure on the Trustee's part to mail the notice required by this Section, or the failure of the Owner to receive the notice, does not affect the validity of any supplemental agreement when assented to as provided in Section 5.03.

**Section 5.10. Notation on or Exchange of 2026 Bonds.** If an amendment or supplement changes the terms of the 2026 Bonds, the Trustee may require the Owner of the 2026 Bonds to deliver it to the Trustee. The Trustee may place an appropriate notation thereon about the changed terms and return it to the Owner. Alternatively, if the Trustee and the Town so determine, the Town, in exchange for the 2026 Bonds, will execute, and the Trustee will authenticate and deliver, a new 2026 Bond that reflects the changed terms.

## ARTICLE VI

### ADDITIONAL PROVISIONS

**Section 6.01. Notices.**

(a) Any communication provided for in this Supplemental Agreement or the 2026 Bonds must be in English and in writing. "Writing" includes electronic mail, but does not include facsimile transmission.

(b) For the purposes of this Agreement, any communication sent by electronic mail will be deemed to have been given on the date the communication is similarly acknowledged by a Town Representative (in the case of the Town) or other authorized representative (in the case of any other party). No communication by electronic mail will be deemed given or effective without such an acknowledgment. Any electronic communication to the Trustee is subject to the provisions of Section 10.02 of the Master Agreement.

(c) Any other communication under this Supplemental Agreement will be deemed given on the delivery date shown on a United States Postal Service certified mail receipt, or a delivery receipt (or similar evidence) from a national commercial package delivery service, if addressed as follows:

(i) if to the Town, to Town of Hillsborough, Attn: Town Manager, Re: Notice for 2026 Revenue Bonds, Post Office Box 429, Hillsborough, NC 27278

(ii) if to the Trustee, to U.S. Bank Trust Company, National Association, Re: Notice for Hillsborough Revenue Bonds, 214 N. Tryon St., 27<sup>th</sup> Floor, mailcode CN-NC-H27A, Charlotte, NC 28202-1078

(iii) If to the LGC, to the North Carolina Local Government Commission, Attn: Secretary of the Commission, Re: Notice for Hillsborough Revenue Bonds, Longleaf Building, 3200 Atlantic Ave., Raleigh, NC 27604

(d) Any party sending a communication under this Supplemental Agreement (other than a requisition for funds) must also send a copy to the LGC and to Webster Public Finance Corporation, so long as Webster Public Finance Corporation is the registered owner of the 2026 Bonds. Those notices shall be addressed as follows: Webster Public Finance Corporation, Attn: Notice Regarding Hillsborough (NC) Financing, 200 Elm Street, Stamford, CT 06901

(e) Any addressee (including the LGC and Webster Public Finance Corporation) may designate additional or different addresses for communications by notice given under this Section to all of the others.

(f) Whenever this Supplemental Agreement requires the giving of a notice, the person entitled to receive the notice may waive the notice, in writing. The giving or receipt of the notice will then not be a condition to the validity of any action taken in reliance upon the waiver.

**Section 6.02. Binding Effect; Limitation of Rights.** This Supplemental Agreement is binding upon, inures to the benefit of and is enforceable by the parties and their respective successors and assigns. Nothing expressed or implied in this Supplemental Agreement or the 2026 Bonds gives any person other than the Trustee, the Town, the LGC and the Owners any right, remedy or claim under or with respect to this Supplemental Agreement or the 2026 Bonds.

**Section 6.03. Severability.** If any provision of this Supplemental Agreement is determined to be unenforceable, that does not affect any other provision of this Supplemental Agreement.

**Section 6.04. Non-Business Days.** If a Payment Date is not a Business Day, then payment may be made on the next Business Day, and no interest will accrue for the intervening period. When any other action is provided in this Supplemental Agreement to be done on a day or within a time period named, and the day or the last day of the period is not a Business Day, the action may also be done on the next ensuing Business Day.

**Section 6.05. Governing Law; Forum.** The parties intend that North Carolina law will govern this Supplemental Agreement, the 2026 Bonds, and all matters of their interpretation. To the extent permitted by law, the parties agree that (a) any action brought with respect to this Supplemental Agreement or the 2026 Bonds must be brought in the North Carolina General Court of Justice in Orange County, North Carolina, or (b) if an action by law may be brought only in the United States federal courts, the action must be brought in the United States District Court for the Middle District of North Carolina.

**Section 6.06. Liability of Officers and Agents Limited.** No officer, agent or employee of the Town, the Trustee or the LGC is subject to any personal liability or accountability by reason of that person's execution of this Supplemental Agreement, the 2026 Bonds, or any other documents related to the transactions contemplated by this Supplemental Agreement. These officers or agents are deemed to execute documents in their official capacities only, and not in their individual capacities. This Section does not relieve any person from the performance of any official duty provided by law, this Supplemental Agreement or the 2026 Bonds.

**Section 6.07. Restriction on transfer.** Notwithstanding any indication in the Master Agreement to the contrary, the Trustee will not register the transfer of the 2026 Bonds to any person other than (a) a bank, insurance company, or similar financial institution, or (b) any direct or indirect wholly-owned subsidiary either of the Bondholder or of any transferee referenced in (a) (in either case, an "Affiliate"), provided that the Affiliate agrees to transfer the 2026 Bonds to a permitted transferee under this Section before it ceases to be an Affiliate if at the time it ceases to be an Affiliate it would not qualify as a permitted transferee under this Section, or (c) any other entity approved by the LGC. In connection with any transfer, the transferring owner must notify the Trustee that the transfer is permitted under the Trust Agreement. The Trustee shall be fully protected in relying on such notification.

**Section 6.08. No Financing Statements.** The Town is not providing for the filing of any financing statements under the Uniform Commercial Code as in effect in North Carolina to evidence any security interests created under this Supplemental Agreement.

**Section 6.08. Counterparts.** This Supplemental Agreement may be signed in several counterparts, including separate counterparts. Each will be an original, but all of them together constitute the same instrument.

**Section 6.09. Definitions; Rules of Interpretation.** Unless the context clearly requires otherwise, capitalized terms used in this Supplemental Agreement and not otherwise defined have the meanings set forth in Exhibit A. This Supplemental Agreement will be interpreted in accordance with the rules of interpretation set forth in Exhibit A to the Master Agreement.

*[The remainder of this page has been left blank intentionally.]*

***IN WITNESS WHEREOF***, the parties have caused this Agreement to be executed and delivered in their corporate names by their duly authorized representatives, all as of March 1, 2026.

**ATTEST: (SEAL)**

**Town of Hillsborough,  
North Carolina**

\_\_\_\_\_  
Sarah Kimrey  
Town Clerk

By: \_\_\_\_\_  
Eric Peterson  
Town Manager

**U.S. Bank Trust Company,  
National Association,  
as Trustee**

By: \_\_\_\_\_  
Shawna L. Hale, Vice President

[Third Supplemental Trust Agreement dated as of March 1, 2026]

## **EXHIBIT A – Definitions**

All capitalized terms used in this Third Supplemental Trust Agreement and not otherwise defined have the meanings ascribed thereto in the Master Agreement. In addition, for all purposes of this Supplemental Agreement, unless the context requires otherwise, the following terms have the following meanings.

“2026 Bonds” means the \$8,500,000 Combined Utility Systems Revenue Bonds, Series 2026, issued pursuant to the Master Agreement and this Supplemental Agreement.

“2026 Project” means the following:

(a) renovation and expansion of the Adron F. Thompson Building, including a new welding shop, stockroom for inventory, additional office space, storage and restrooms;

(b) carrying out any additional System improvements the Town may designate to the Trustee in a Town Certificate; and

(c) paying Financing costs related to the 2026 Bonds.

“2026 Project Fund” means the Hillsborough 2026 Project Fund established pursuant to Section 3.01.

“2026 Subaccount of the Interest Account” means the subaccount created and so designated by Section 3.04.

“2026 Subaccount of the Principal Account” means the subaccount created and so designated by Section 3.04.

“2026 Subaccount of the Redemption Account” means the subaccount created and so designated by Section 3.04.

"Additional Payments" means any amounts payable by the Town as a result of its obligations under the 2026 Bonds or the Trust Agreement (other than the Town's obligation to pay principal and interest). This includes any of the Trustee's or the Bondholder's expenses (including legal fees and costs) in prosecuting or defending any action or proceeding in connection with the 2026 Bonds or the Trust Agreement, and any taxes or any other expenses, including, but not limited to, the Bondholder's or the Trustee's administrative or legal costs, licenses, permits, state and local sales

and use or ownership taxes or property taxes that any Bondholder is required to pay as a result of the 2026 Bonds or the Trust Agreement (together with interest that may accrue on any of the above if the Town fails to pay the same, as set forth in the Trust Agreement.

“Bondholder” means the registered owner of the 2026 Bonds from time to time.

“Lender” means Webster Public Finance Corporation, or its successors and assigns as a single registered owner of the 2026 Bonds.

“Master Agreement” means the Master Trust Agreement dated as of May 1, 2018, between the Town and U.S. Bank Trust Company, National Association, as Trustee, as it may be properly amended or supplemented from time to time.

“Payment Date” means each April 1, beginning April 1, 2027.

"Prime Rate" means the rate announced from time to time by Webster Bank, National Association, as its "Prime Rate" as in effect from time to time, whether or not at any time that Webster Bank, National Association or any affiliate thereof is the registered owner of the 2026 Bonds.

“Supplemental Agreement” means this Third Supplemental Trust Agreement, as it may be properly amended or supplemented from time to time.

“Trust Agreement” means the Master Agreement, as supplemented (a) by a First Supplemental Trust Agreement dated as of May 1, 2018, (b) by a Second Supplemental Trust Agreement dated as of February 1, 2020, and (c) by this Supplemental Agreement, as each may be properly amended or supplemented from time to time.

# **EXHIBIT B – Form of 2026 Bond**

Registered Bond Number R-1

March \_\_\_\_, 2026

**UNITED STATES OF AMERICA  
STATE OF NORTH CAROLINA**

**TOWN OF HILLSBOROUGH, NORTH CAROLINA**

**Combined Utility Systems Revenue Bond, Series 2026**

**THE TOWN OF HILLSBOROUGH, NORTH CAROLINA (the "Town")**, a municipal corporation of the State of North Carolina, for value received, promises to pay, solely from the Net Receipts and other funds described below and pledged to the payment hereof, to

**WEBSTER PUBLIC FINANCE CORPORATION**

or registered assigns (the "Bondholder"), the principal sum of

**EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS  
\*\*\*\*\*\$8,500,000\*\*\*\*\***

in principal installments payable on each April 1 as shown on Schedule I, together with interest on the unpaid principal from the date hereof until payment of the entire principal sum at the annual rate of 4.38%, payable on each April 1, beginning April 1, 2027, subject in all cases to prepayment and adjustment as described below.

**Because this Bond is subject to partial prepayment, the actual principal amount outstanding on this Bond may be different from the amount determined by reference to Schedule I.**

Principal, interest, and any prepayment premium are payable in lawful money of the United States of America. Interest will be calculated on the basis of a 360-day year consisting of twelve 30-day months. In all events, (1) all payments on this Bond will be applied first to interest accrued and unpaid to the payment date and then to principal, and (2) if not sooner paid, the entire principal of and interest on this Bond will be due and payable on April 1, 2046.

Upon any "Rate Adjustment Event," as defined below, (a) the unpaid principal of this Bond will continue to be payable as shown on Schedule I, but (ii) the interest on this Bond will be recalculated, at an interest rate equal to an annualized interest rate equal to the "Prime Rate," as defined below, plus 2% (200 basis points) (retroactively, if need be) determined pursuant to the Rate Adjustment Event to be the date interest became includable in any Bondholder's gross income for federal income tax purposes. The Town shall pay interest at each adjusted rate as in effect from time to time (subject to credit for interest previously paid) to each affected Bondholder, notwithstanding the fact that any particular Bondholder may not be in the same position as Bondholder on the date of a Rate Adjustment Event.

The Town shall additionally pay to the Bondholder any interest, penalties or other charges assessed against or payable by such Bondholder and attributable to a Rate Adjustment Event, notwithstanding the prior repayment of this Bond in full. The Town shall pay these amounts directly to the Bondholder as Additional Payments.

"Rate Adjustment Event" means (i) any action by the Internal Revenue Service (including the delivery of a deficiency notice) or any other federal court or administrative body or (ii) receipt by the Bondholder of an opinion of nationally recognized bond counsel acceptable to the Town, in either case determining in effect that interest on this Bond is includable in gross income for federal income tax purposes as a result of (A) any action the Town takes, or fails to take, or (B) any representation made by the Town being a misrepresentation.

"Prime Rate" means the rate announced from time to time by Webster Bank, National Association, as its "Prime Rate" as in effect from time to time, whether or not

at any time that Webster Bank, National Association or any affiliate thereof is the registered owner of the 2026 Bonds.

This Bond constitutes the entire issue of \$8,500,000 Combined Utility Systems Revenue Bonds, Series 2026, authorized by a Supplemental Bond Order and Series Resolution adopted by the Town's governing Board of Commissioners on March 9, 2026. This Bond is issued under, and is equally and ratably secured by, a Master Trust Agreement dated as of May 1, 2018, as previously supplemented, and a Third Supplemental Trust Agreement dated as of March 1, 2026 (collectively, the "Trust Agreement"), each between the Town and U.S. Bank Trust Company, National Association, as trustee (the "Trustee").

This Bond is a special obligation of the Town, payable solely from the "Net Receipts" of the Town's combined public water and sewer system, and the other funds pledged to that payment, all as defined in and as provided in the Trust Agreement. Neither the faith and credit nor the taxing power of the Town are pledged for the payment of the principal of or interest on this Bond, and no owner of this Bond has any right to compel the exercise of the Town's taxing power in connection with any default on this Bond.

Reference is made to the Trust Agreement and all amendments and supplements thereto for a description of the provisions, among others, with respect to the nature and extent of the security, the rights, duties and obligations of the Town and the Trustee, the rights of the Bondholder and the terms upon which the Bonds are issued thereunder, to all of which provisions the Bondholder, by the acceptance of this Bond, agrees.

The Town may prepay the outstanding principal component of this Bond at its option on April 1, 2031 and any Business Day thereafter by paying (i) all Additional Payments then due and payable, (ii) all interest accrued and unpaid to the prepayment date, and (iii) 101% of the principal amount to be prepaid if the prepayment occurs between April 1, 2031 and March 31, 2033, and 100% of the principal amount to be prepaid if the prepayment occurs on April 1, 2033 or any Business Day thereafter.

Any partial prepayment must (i) occur on a Payment Date, (ii) occur no more than once during any consecutive 12-month period, and (iii) be in a principal amount of

not less than \$300,000. All partial prepayments will be applied to the then remaining principal balance in inverse order of installments coming due.

The Town will send a prepayment notice to the Bondholder, at its address as it appears on the Trustee's bond register (as provided in the Trust Agreement), not less than 30 days prior to the prepayment date. The Trust Agreement contains other provisions regarding notice and the effect of prepayment, and the selection of Bonds for prepayment if Bonds of this issue are held by more than one Bondholder.

If on or before the date fixed for redemption funds have been deposited with the Trustee to pay the principal and interest accrued to the redemption date, this Bond will cease to accrue interest from and after the redemption date, will no longer be entitled to the benefits provided by the Trust Agreement, and will not be deemed to be Outstanding under the Trust Agreement.

The Owner of this Bond has no right to enforce the provisions of the Trust Agreement or to institute action to enforce the covenants therein, or to take any action with respect to any event of default thereunder, or to institute, appear in or defend any suit or other proceeding with respect thereto, except as provided in the Trust Agreement. Changes to or supplements of the Trust Agreement may be made to the extent and in the circumstances permitted by the Trust Agreement.

Ownership of this Bond will be registered on the Trustee's Bond Register. This Bond may be exchanged, and its transfer may be effected, only by the Owner hereof in person or by attorney duly authorized in writing at the designated office of the Trustee, but only in the manner, subject to the limitations and upon payment of the charges provided in the Trust Agreement, and upon surrender and cancellation of this Bond.

**The Trustee will not register the transfer of this Bond except** to (a) a bank, insurance company, or similar financial institution, or (b) any direct or indirect wholly-owned subsidiary either of the Bondholder or of any transferee referenced in (a) (in either case, an "Affiliate"), provided that the Affiliate agrees to transfer this Bond to a permitted transferee under this paragraph before it ceases to be an Affiliate if at the time it ceases to be an Affiliate it would not qualify as a permitted transferee under this paragraph, or (c) any other entity approved by the LGC. In connection with

any transfer, the transferring owner must notify the Trustee that the transfer is permitted under the Trust Agreement. The Trustee shall be fully protected in relying on such notification.

Upon exchange or registration of such transfer a new registered Bond of the same maturity, aggregate principal amount and interest rate will be issued in exchange therefor.

The Town and the Trustee shall deem and treat the person in whose name this Bond is registered on the Bond Register as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal of and interest due on this Bond and for all other purposes, and neither the Town nor the Trustee will be affected by any notice to the contrary, except that interest payments will be made to the persons shown as Owners on the Trustee's registration books at the end of the calendar day on the 15th day (whether or not a business day) (the "Record Date") of the month preceding each Payment Date.

All acts, conditions and things required by the Constitution and laws of the State of North Carolina to happen, exist or be performed precedent to and in the execution and delivery of this Bond have happened, exist and have been performed.

The Town intends that North Carolina law will govern this Bond and all matters of its interpretation.

This Bond will not be entitled to any benefit under the Trust Agreement or be valid or obligatory for any purpose until the Trustee has executed the Certificate of Authentication appearing on this Bond.

***[The remainder of this page has been left blank intentionally.]***

**IN WITNESS WHEREOF**, the Town has caused this Bond to be signed, sealed and delivered by duly authorized officers, as of the day and year first above written.

**ATTEST: (SEAL)**

**Town of Hillsborough,  
North Carolina**

\_\_\_\_\_  
Sarah Kimrey, Town Clerk

By: \_\_\_\_\_  
Eric Peterson, Town Manager

This Bond has been approved by the North Carolina Local Government Commission in accordance with the State and Local Government Revenue Bond Act.

Jennifer Wimmer  
Deputy Secretary, North Carolina  
Local Government Commission

By \_\_\_\_\_  
[Jennifer Wimmer or Designated Assistant]

**CERTIFICATE OF AUTHENTICATION**

This Bond is one of the 2026 Bonds referred to in the Third Supplemental Trust Agreement dated as of March 1, 2026 (the "Trust Agreement"), between the Town of Hillsborough, North Carolina, and U.S. Bank Trust Company, National Association, as trustee.

Date of Authentication: \_\_\_\_\_

**U.S. Bank Trust Company National  
Association, as Trustee**

By: \_\_\_\_\_  
Authorized Officer

**[\$8,500,000 Combined Utility Systems Revenue Bonds, Series 2026]**

**ASSIGNMENT**

**FOR VALUE RECEIVED** the undersigned hereby sell(s), assign(s) and transfer(s) unto

\_\_\_\_\_  
(Please print or type transferee’s name and address, including zip code)

PLEASE INSERT SOCIAL SECURITY OR OTHER  
IDENTIFYING NUMBER OF TRANSFEREE:

[Empty rectangular box for Social Security or other identifying number]

the within bond and all rights thereunder, hereby irrevocably constituting and appointing \_\_\_\_\_, Attorney, to transfer said certificate on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(Signature of Owner)

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by a participant in the Securities Transfer Agent Medallion Program (“STAMP”) or similar program

NOTICE: The signature above must correspond with the name the Owner as it appears on the front of this certificate in every particular without alteration or enlargement or any change whatsoever.

**[Town of Hillsborough, North Carolina]  
[\$8,500,000 Combined Utility Systems Revenue Bonds, Series 2026]**

## **Schedule 1 – Principal and Interest Payment Schedule**

[To be included in final form of the bond; will conform to Exhibit C.]

## **EXHIBIT C – Principal and Interest Payment Schedule**

Principal of this Bond is payable on dates and amounts as shown below. Interest is payable on the dates shown below, at the annual rate of 4.38%, calculated on the basis of a 360-day year consisting of twelve 30-day months (subject to prepayment and adjustment as described in the Supplemental Agreement). The table below shows the estimated interest payments.

<b>Date</b>	<b>Principal (\$)</b>	<b>Interest (\$)</b>	<b>Total Payment (\$)</b>
4/1/2027	263,000.00	384,710.00	647,710.00
4/1/2028	287,000.00	360,780.60	647,781.60
4/1/2029	299,000.00	348,210.00	647,210.00
4/1/2030	313,000.00	335,113.80	647,113.80
4/1/2031	326,000.00	321,404.40	647,404.40
4/1/2032	340,000.00	307,125.60	647,125.60
4/1/2033	355,000.00	292,233.60	647,233.60
4/1/2034	371,000.00	276,684.60	647,684.60
4/1/2035	387,000.00	260,434.80	647,434.80
4/1/2036	404,000.00	243,484.20	647,484.20
4/1/2037	422,000.00	225,789.00	647,789.00
4/1/2038	440,000.00	207,305.40	647,305.40
4/1/2039	460,000.00	188,033.40	647,033.40
4/1/2040	480,000.00	167,885.40	647,885.40
4/1/2041	501,000.00	146,861.40	647,861.40

4/1/2042	523,000.00	124,917.60	647,917.60
4/1/2043	546,000.00	102,010.20	647,010.20
4/1/2044	569,000.00	78,095.40	647,095.40
4/1/2045	594,000.00	53,173.20	647,173.20
4/1/2046	620,000.00	27,156.00	647,156.00

# **EXHIBIT D – Form of Requisition**

[Date] \_\_\_\_\_

U.S. Bank Trust Company, National Association, as trustee

Regarding: Requisition under 2026

Supplemental Trust Agreement for the Town of Hillsborough

214 N. Tryon St., 27<sup>th</sup> Floor

mailcode CN-NC-H27A

Charlotte, NC 28202-1078

RE: Request by the Town of Hillsborough, North Carolina (the "Town"), for disbursement of funds from a Project Fund created under a Third Supplemental Trust Agreement dated as of March 1, 2026

To the Trustee:

Pursuant to the terms and conditions of the above-referenced Supplemental Agreement, the Town authorizes and requests the disbursement of funds from the "Hillsborough 2026 Project Fund" established under that Supplemental Agreement for the costs described below. Capitalized terms used in this requisition and not otherwise defined have the meanings ascribed in the Supplemental Agreement.

This is requisition number \_\_\_\_\_ from the Project Fund.

Total Amount for Disbursement	
Payee	
Payee's address or wiring instructions	

The Town makes this requisition pursuant to the following representations:

1. The purpose of this disbursement is for payment of Project Costs of the 2026 Project as provided for in the Trust Agreement.
2. The requested disbursement has not been subject to any previous requisition.

**Town of Hillsborough,  
North Carolina**

By: *[Exhibit Form Only - Do Not Sign]*

Title: \_\_\_\_\_  
Town Representative



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date:	March 9, 2026
Department:	Community Services
Agenda Section:	Regular Agenda
Public hearing:	No
Date of public hearing:	N/A

#### PRESENTER/INFORMATION CONTACT

Matt Efird, Assistant Town Manager

#### ITEM TO BE CONSIDERED

**Subject:** Update on America 250 (4<sup>th</sup> of July) Event Planning Efforts

##### Attachments:

1. Banner Concepts
2. Operating Agreement Framework

##### Summary:

July 4, 2026 will commemorate the 250th anniversary of the signing of the Declaration of Independence. Per America250.org – “the journey toward this historic milestone is an opportunity to pause and reflect on our nation’s past, honor the contributions of all Americans, and look ahead toward the future we want to create for the next generation and beyond.” As a historic town with treasured Revolutionary-era significance, this creates an opportunity for a local event to celebrate and remember the past 250 years.

The Town of Hillsborough Board of Commissioners provided funding in the FY2026 budget for planning and executing a special event in July 2026 to commemorate America 250 (“A250”). The town does not have a regular July 4th event, and summer is a historically slow time for local businesses. Special events are not unknown in Hillsborough, and the town regularly hosts thousands of visitors for such experiences as the Last Fridays, Handmade Parade, Christmas Parade, River Park Concert, Hog Day, and Solstice Lantern Walk. All of the current slate of special events are managed by non-profit agencies with some support or sponsorship from the Town. In planning for the July 4th event, the town has not found an outside agency willing to produce the event.

The planning framework for our A250 event is keeping with the scale of Downtown Hillsborough. The event will be free to attend (non-ticketed), provide family-friendly entertainment and inclusive historical educational programming, and showcase some of the region’s visual, performing, and literary artists.

In keeping with the values of the community, the event will be inclusive and acknowledge the historical experiences of the native people of Hillsborough as well as the enslaved or otherwise underrepresented populations of the town during the revolutionary era through present day. This would be a celebration of all people, with emphasis on native people, customs, and culture. Possible partnerships include Occaneechi Tribal Council, Triangle Native American Society, and UNC American Indian Center.

Current ideas include:

- “Headlining” features such as a laser light show paired with local orchestra
- Pedestrian Parade with handmade flags

- Activities and attractions in partnership with Hillsborough historic agencies (OC Historic Museum, Burwell School, Alliance for Historic Hillsborough) and the Hillsborough Arts Council
- Performances, customs, and culinary offerings through partnership with our local Tribal Councils
- Music performances
- Kids’ costume contest, “Your favorite hero from American history”
- Visual artists, dancers, spoken word artists and poets, roaming actors as historic Hillsborough figures (focus on local and regional artists and performers), historical readings and comments from local dignitaries

The event will begin during the day either in River Park (if possible, without disturbing the Farmer’s Market, or at satellite locations in Downtown), and as late afternoon/evening approaches, headlining performances (such as the laser/orchestra show) and larger-scale activities will be featured at River Park.

To deliver on a well-organized and culturally rich event, the town is partnering with the Orange County Arts Commission/Arts Alliance and their contractor Greg Bell/Belltone Productions (for sake of simplicity, this group will hereafter be referred to as the “Arts Commission”). Leveraging their relationships in the arts community as well as a long history of delivering a very successful summer festival allows for the development of a signature event that weaves together Hillsborough’s unique blend of history, arts and family-friendly small-town traditions.

In order to effectively market the event, it is suggested to have a unique name/title. The working suggestion is “Together, We Are America”.

Near-term next steps include the following:

- Permitting and ordering of banners (see attached examples)
- Finalization of operating agreement/memorandum of understanding with Arts Commission
- Special Event Permitting
- Marketing!!!

**Financial impacts:**

The town included \$25,000 in the FY26 budget for planning and execution of the event. The Tourism Board has committed to an additional \$12,500, and a request for an additional \$12,500 will be considered by the Tourism Development Authority after this agenda deadline – but will be known by the date of the town board meeting. This would give the event a total budget of \$50,000. Staff is proposing covering the cost of the A250 banners from existing General Fund resources rather than as an event expense in order to maximize the funding available to support the event.

Additional funding via sponsorships, sales, etc. will be managed by the Arts Commission.

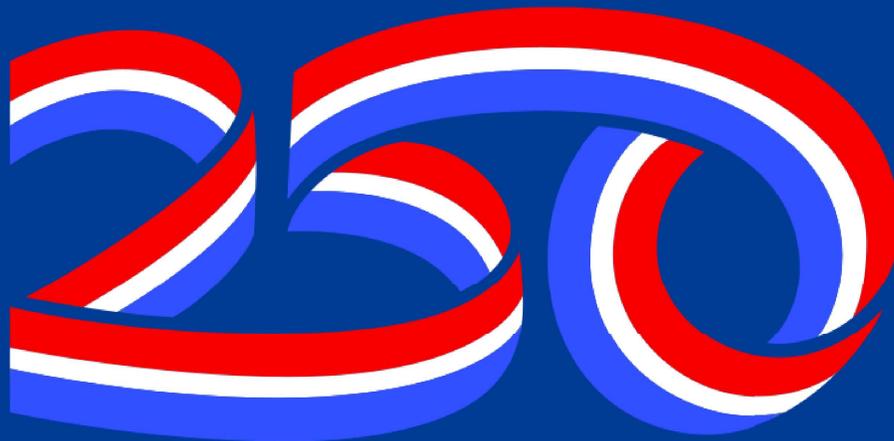
**Staff recommendation and comments:**

N/A

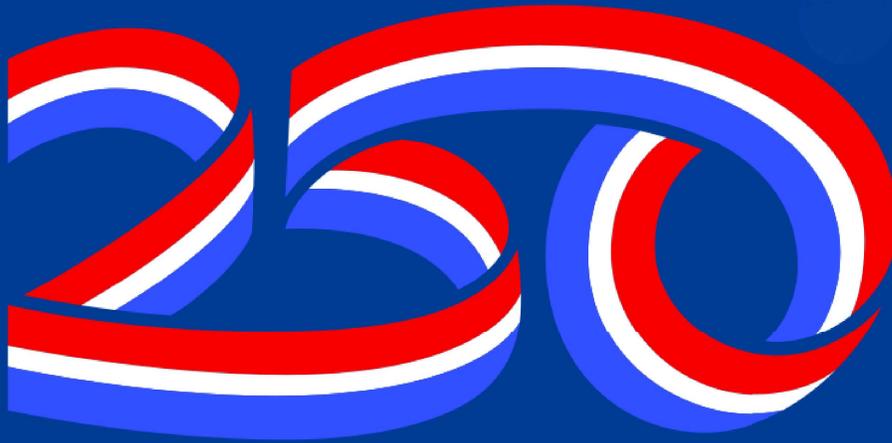
**Action requested:**

Review the planning update, banner concepts, event title and operating agreement framework and provide feedback to staff.

AMERICA



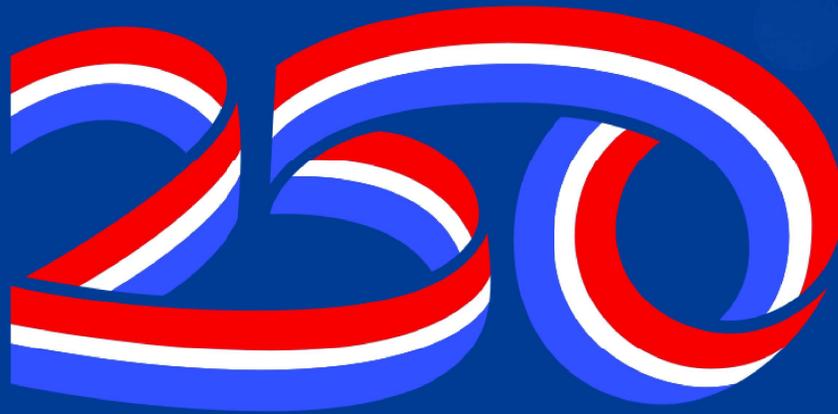
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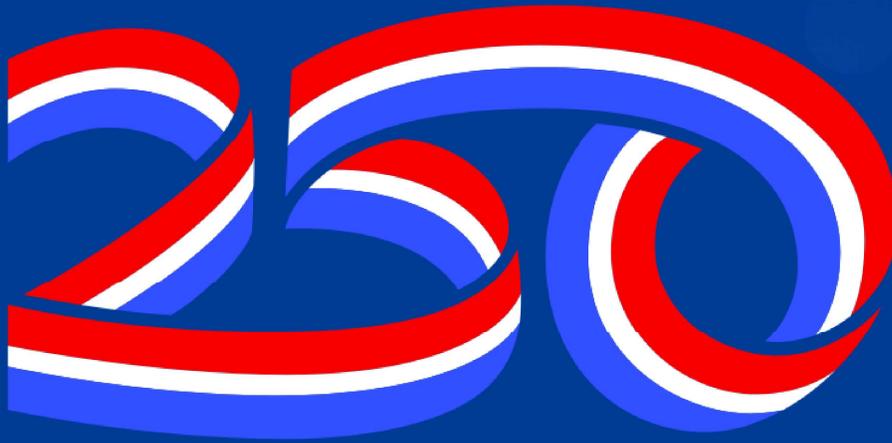
FOUNDED 1754

AMERICA



HILLSBOROUGH  
FOUNDED 1754

AMERICA



HILLSBOROUGH

AMERICA



HILLSBOROUGH

## Operating Agreement Framework

### Town of Hillsborough and Orange County Arts Alliance, etc.

- **Town of Hillsborough Must Haves**
  - Evening-time event (no conflict with Farmers Market)
  - Historical themes (Inclusive)
  - Family-friendly
  - Free to the public
  - Hillsborough-scale
- **Town of Hillsborough Areas of Support**
  - Staffing (Police, Community Services)
  - Permitting
  - Marketing
    - Communications staff review of press releases, major branding/design elements
    - Hosting content on Town website
    - Sharing on Town social media accounts, newsletters, etc.
  - Relationship Management
    - Coordinate, with OCAA engagement with other local agencies wishing to participate in the event, including but not limited to Alliance for Historic Hillsborough and related entities, Hillsborough Arts Council, area Veterans groups and tribal representatives
  - Political/Dignitary Engagement
    - Town will coordinate invitation and engagement with officials of various levels (including but not limited to Town, County, State, Congressional, and Judicial appointed and elected officials)
  - Convening Support
    - Town will provide space (subject to availability) in town meeting rooms for planning and working sessions for the event management group
- **Orange County Arts Alliance Must Haves**
  - Honor Town must-haves
  - Daytime component to support arts & crafts vendors (either within River Park, or other area(s) downtown)
  - Curatorial control of selection of vendors, participants, performers, and contractors.
- **Orange County Arts Alliance Areas of Support**
  - Curation
    - Manage application and selection processes for performers, crafters, vendors, and other participants/exhibitors.
    - Encourage and support participation from historic, tourism, and arts partners
    - Manage concession/alcohol sales and retain fees/earnings if any.
  - Coordination
    - Contract all logistics vendors (staging, A/V, sanitation, rentals, etc)
    - Design site layout and coordinate load-in/out
    - Manage volunteer scheduling and recruitment
  - Marketing
    - OCAA will develop primary branding/logo
    - Sharing on OCAA social accounts, newsletters, etc.



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Police  
Agenda Section: Regular  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Chief Jason Winn

#### ITEM TO BE CONSIDERED

**Subject:** Presentation of police department's annual report

**Attachments:**

Police Annual Report

**Summary:**

The Hillsborough Police Department Annual Report will be presented to the Board of Commissioners.

**Financial impacts:**

N/A

**Staff recommendation and comments:**

Receive presentation.

**Action requested:**

Receive presentation.



# Hillsborough Police Department 2025 Annual Summary



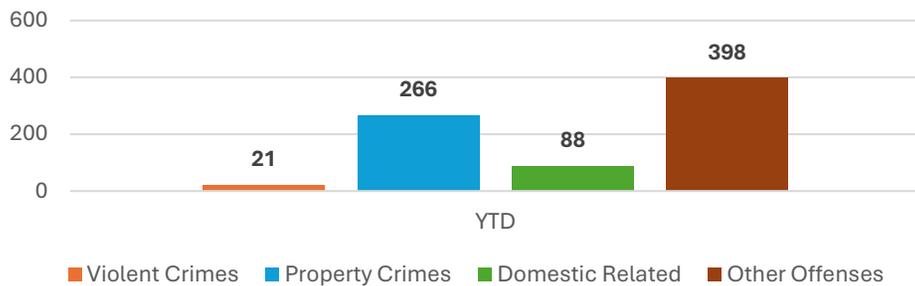
## Total Activity:

5,282 Dispatched Calls  
13,969 Self-Initiated

Reported Incidents	YTD	%
Violent Crimes	21	3%
Property Crimes	266	34%
Domestic Related	88	11%
Other Offenses	398	51%
<b>Total</b>	<b>773</b>	<b>100%</b>

This summary provides a high-level overview of total values related to HPD's work throughout the 2025 calendar year. For specific data, please refer to the quarterly reports.

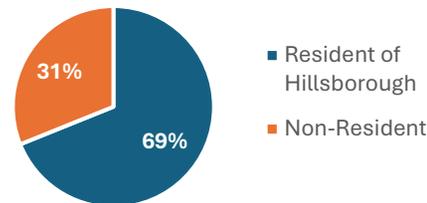
## Reported Incidents



"Other Offenses" refers to a variety of reported activity including but not limited to drug offenses, alcohol violations, simple assault, fraud, vandalism and disorderly conduct.

## Arrest Summary: 231 Total Arrests

### Residency of Arrestees

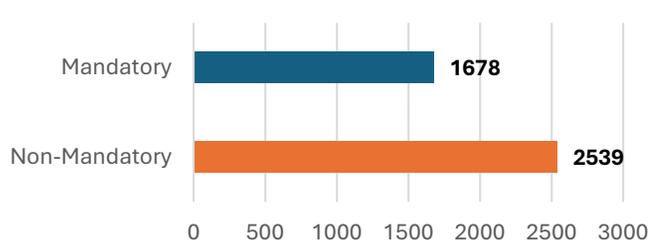


### Arrest Summary YTD %

Custodial Arrest	74	32%
Citation/Summons	44	19%
Warrant Service	113	49%
<b>Total Arrests</b>	<b>231</b>	<b>100%</b>

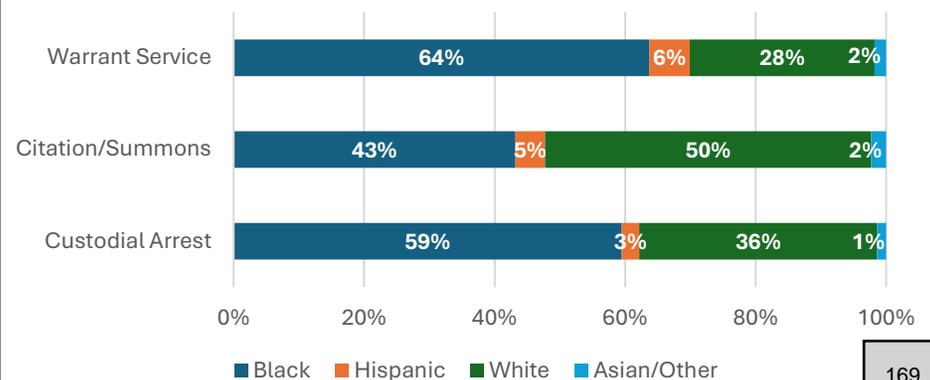
## Training and Community Engagement

### Training Hours



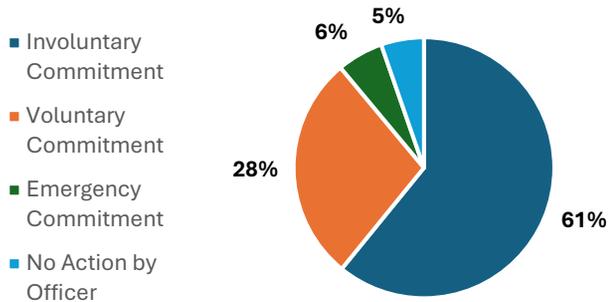
130  
Community  
Engagement  
Events  
Attended

## Arrests by Type and Race



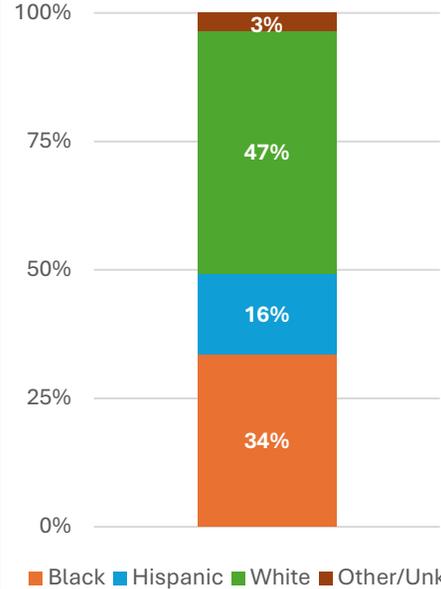
169

### Mental Health Outcomes



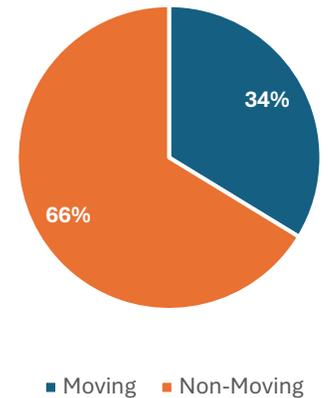
**Mental Health:**  
67 Total Outcomes

### Traffic Stops by Race



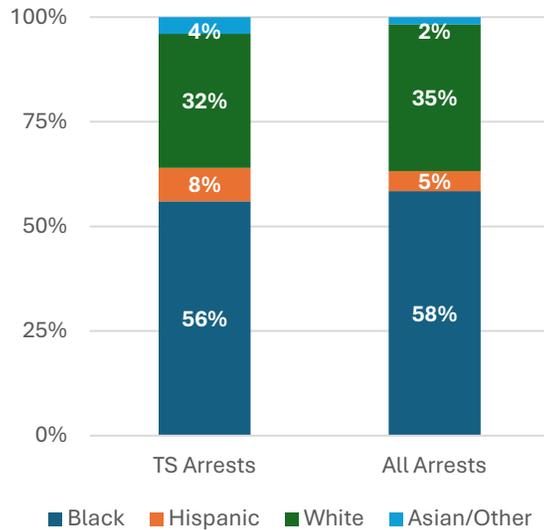
**Traffic Stop Data:**  
1,049 Total Stops

### Moving vs Non-Moving



**Traffic Stop Enforcement:**  
25 Traffic Stop Arrests vs 231 Total Arrests

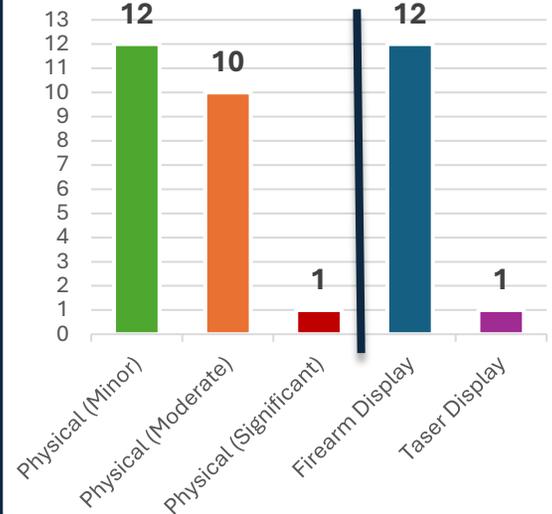
### TS Arrests vs All Arrests by Race



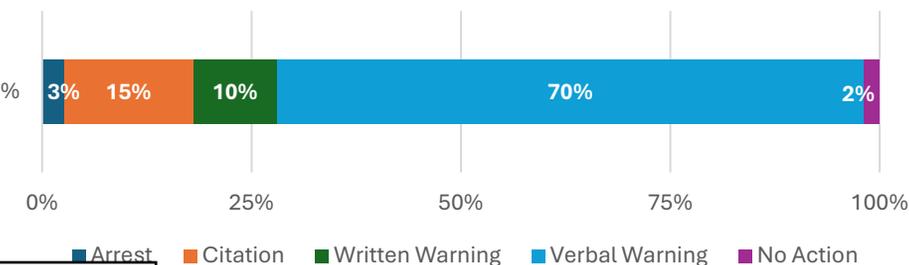
### Internal Accountability YTD

Response to Resistance Reviews	36
PEWS	6
Complaints	5
Pursuit/Refuse to Stop	6
Internal/Admin	2
<b>Total</b>	<b>55</b>

### Responses to Resistance



### Enforcement Actions



**Internal Accountability and Use of Force**  
23 Uses of Force and 13 Preventative Displays

170



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: Administrative Services  
Agenda Section: Regular  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Town Manager Eric Peterson

#### ITEM TO BE CONSIDERED

**Subject:** Hot topics for work session March 23, 2026

**Attachments:**

None

**Summary:**

Possible topics for the March 23, 2026 work session include an update on the Stormwater Program.

**Financial impacts:**

None

**Staff recommendation and comments:**

None

**Action requested:**

None



## Agenda Abstract

### BOARD OF COMMISSIONERS

Meeting Date: March 9, 2026  
Department: All  
Agenda Section: Regular  
Public hearing: No  
Date of public hearing: N/A

#### PRESENTER/INFORMATION CONTACT

Department Heads

#### ITEM TO BE CONSIDERED

**Subject:** Staff (written reports in agenda packet)

**Attachments:**

Monthly departmental reports

**Summary:**

N/A

**Financial impacts:**

N/A

**Staff recommendation and comments:**

None.

**Action requested:**

Accept reports.



## Administrative Services Report February 2026

### Budget

- Raftelis presented alternative water and sewer rate structures at February workshop.
- FY27 budget balancing continues.
- Nonprofit Partnership application period is open (closes March 31)

### Communications

- Completed affordable housing webpage.
- Shared information on annual, monthlong switch to chlorine disinfection through news releases, social media, bill messages and bill inserts.
- Prepared public access training.

### Fleet Maintenance

- No updates.

### Human Resources/Town Clerk

- Biweekly payrolls.

RECRUITMENT AND SELECTION	
Position	Status
Police ALERT Administrative Intern	Started 2/16.
Police Officer	Continuous Recruitment.
Police Sergeant	Closed 2/1.
Utility Maintenance Technician	Reviewing applications.

### Diversity, Equity and Inclusion:

- Continuing to keep up to date with status of House Bill 171 Equality in State Agencies/Prohibition on DEI.

### Information Technology

- AI Policy Draft Development Continues
- Physical Security Group – Next Steps
- Password Manager and Strong MFA Rollout Continues

### Safety and Risk Management

- Quarterly random drug testing was completed.
- CPR/AED/First Aid classes started.



# Hillsborough Police Department Q4 (October – December) 2025 Summary



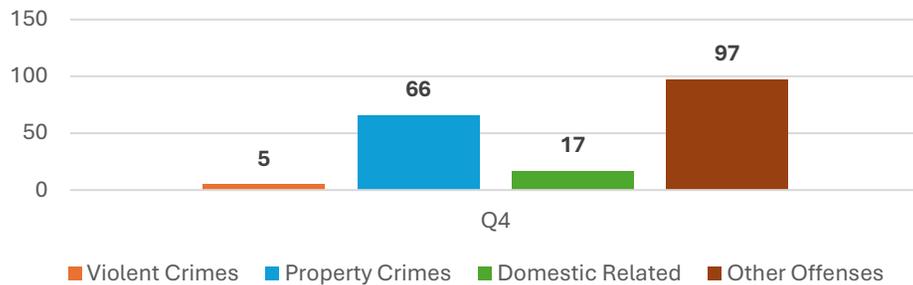
## Total Activity:

1,252 Dispatched Calls  
3,774 Self-Initiated

Reported Incidents	Q4	%
Violent Crimes	5	3%
Property Crimes	66	36%
Domestic Related	17	9%
Other Offenses	97	52%
<b>Total</b>	<b>185</b>	<b>100%</b>

This summary provides a high-level overview of values related to HPD's work during the fourth quarter of 2025.

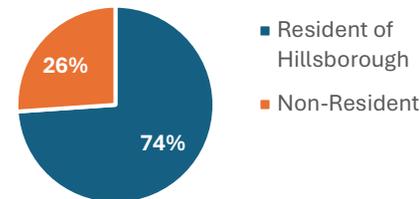
## Reported Incidents



“Other Offenses” refers to a variety of reported activity including but not limited to drug offenses, alcohol violations, simple assault, fraud, vandalism and disorderly conduct.

## Arrest Summary: 69 Total Arrests

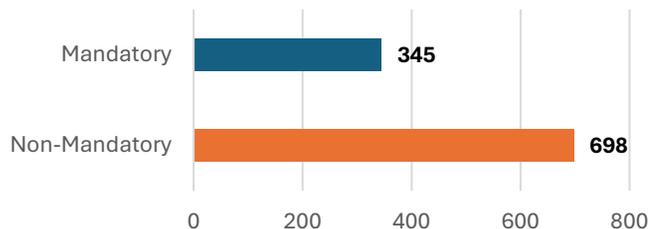
### Residency of Arrestees



Arrest Summary	Q4	%
Custodial Arrest	20	29%
Citation/Summons	13	19%
Warrant Service	36	52%
<b>Total Arrests</b>	<b>69</b>	<b>100%</b>

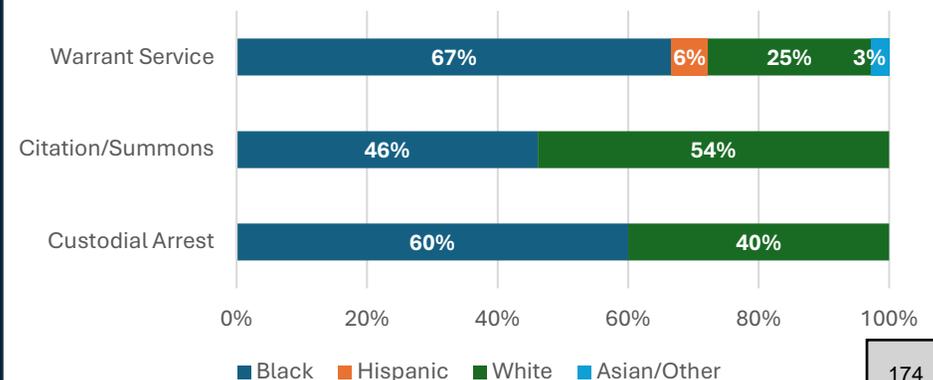
## Training and Community Engagement

### Training Hours

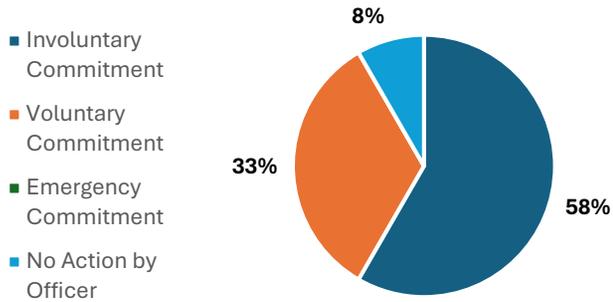


41  
Community  
Engagement  
Events  
Attended

## Arrests by Type and Race

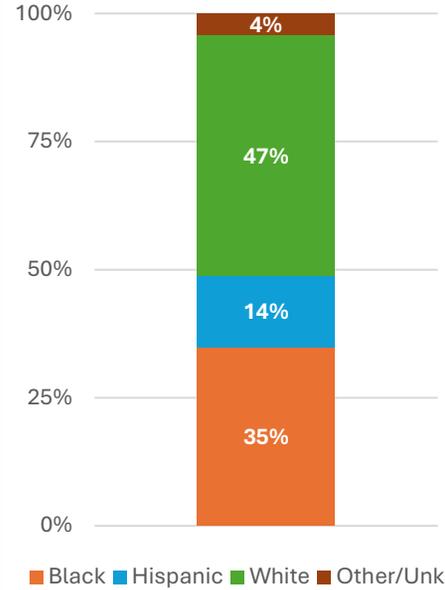


### Mental Health Outcomes



**Mental Health:**  
12 Total Outcomes

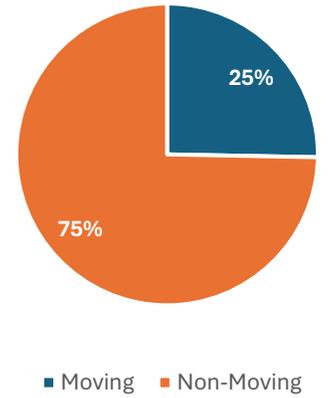
### Traffic Stops by Race



### Traffic Stop Data:

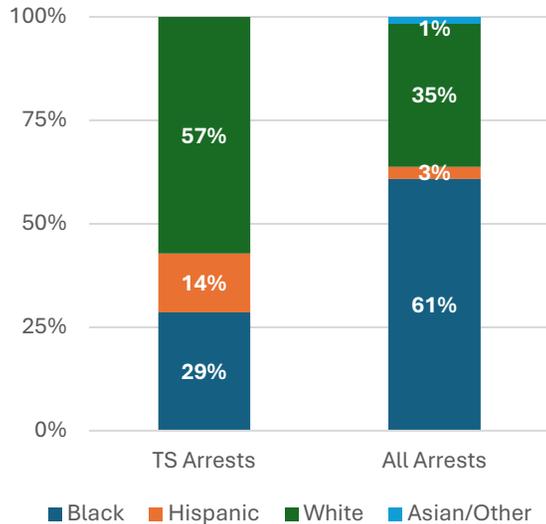
166 Total Stops

### Moving vs Non-Moving



**Traffic Stop Enforcement:**  
7 Traffic Stop Arrests vs 69 Total Arrests

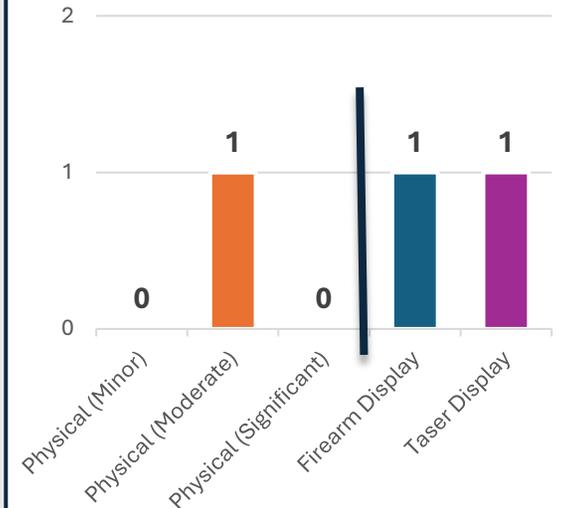
### TS Arrests vs All Arrests by Race



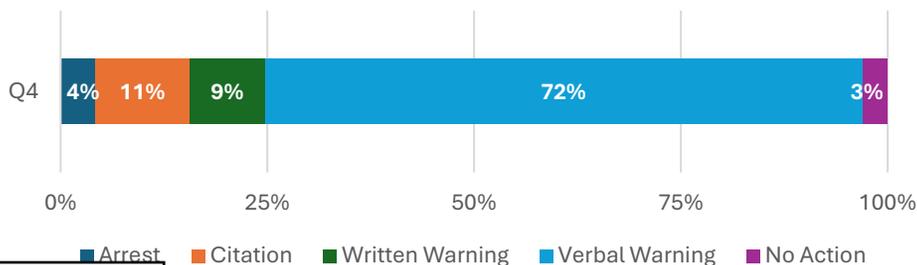
### Internal Accountability Reviews Q4

Response to Resistance Reviews	3
PEWS	1
Safety/Accident	0
Complaints	2
Pursuit/Refuse to Stop	1
Internal/Admin	1
<b>Total</b>	<b>8</b>

### Responses to Resistance



### Enforcement Actions



### Internal Accountability and Use of Force

1 Use of Force and 2 Preventative Displays

175



## Public Works Report: February 2026

### Work Orders

40 Completed

### Public Spaces

29 Staff hours

### Stormwater Maintenance

93 Storm Drains cleaned, 305 Linear Feet and 15 Staff Hours

### Inspections

5 Utility inspections, 1 sidewalk inspections, and 2 Driveway Inspections

### Special Events

N/A

### Training

6 Staff completed training through NEOGOV

### Cemetery

3 Graves marked and 1 Monument

### Asphalt Repairs

2 Potholes

### Leaf Collection

N/A



TOWN OF  
HILLSBOROUGH

**Utilities Department Status Report for Mar. 2026 (covering Feb. 2026)**

PROJECT/ CATEGORY	STATUS
WTP	<ul style="list-style-type: none"> <li>The LAS feed system is fully replaced and operational.</li> <li>Quotes are being gathered for generator replacement at the WTP.</li> </ul>
WWTP	<ul style="list-style-type: none"> <li></li> </ul>
West Fork of the Eno Reservoir	<ul style="list-style-type: none"> <li>The reservoir is WFER is down 3.2 feet from the normal Phase 2 pool elevation.</li> <li></li> </ul>
Misc	<ul style="list-style-type: none"> <li>The Lawndale sewer rehabilitation has begun starting with cleaning and televising the sewers.</li> <li>Manhole #85 which receives flow from 6" force main from the Cemetery PS at Corbin and Churton St. has been relined. The curbing still needs to be restored.</li> <li>Marie and Eric had a kickoff meeting with the USDA-RD program reps for the \$1M award for the chlorine change over project. An RFQ for design services is being drafted. However, we are seeking advice from USDA-RD if the quals based selection for the feasibility study can carry forward to the design phase.</li> <li>Meetings are being coordinated for the property owners and stakeholders impacted or having interest in the two BRIC projects. The DHS shutdown may impact funding reimbursements and further guidance. We are continuing as planned at the moment.</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>We are fully staffed except for a Utility Maintenance Tech position and a night water plant operator. Interviews are being set up for Utility Maintenance Tech and the job description is being reviewed for the water plant operator.</li> <li>One staff is away on approved medical leave.</li> <li></li> </ul>